Clinton Essex Warren Washington Board of Cooperative Educational Services (CEWW BOCES)

# CV-TEC Division

# Annual Security Report

January 1, 2025 – December 31, 2025

Mineville Campus

Career & Technical Endorsement

www.cves.org/cv-tec

(518) 561-0100

## Public Non-Discrimination Notice

Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other legally protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to one of the following Civil Rights Compliance Officers:

Mr. Matthew Walentuk
CVES
1443 Military Turnpike
Plattsburgh, NY 12901
(518) 561-0100 x3101

Ms. Susanne Ford
CVES
1443 Military Turnpike
Plattsburgh, NY 12901
(518) 561-0100 x3101

Dr. Matthew Slattery
CVES – William A. Fritz
1585 Military Turnpike
Plattsburgh, NY 12901
(518) 561-0100 x1035

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# Safety Personnel

**CVES/CV-TEC Administrative Contacts:**

| Contact | Title | Contact Information |
|---|---|---|
| Bell, Eric | Deputy Superintendent/Public Information Officer | bell_eric@cves.org<br>(518) 561-0100 x3025 |
| Brown, Mark | Principal, CV-TEC Learning Hub | brown_mark@cves.org<br>(518) 561-0100 x4045 |
| Campbell, Amy | Assistant Superintendent/Public Information Officer | campbell_amy@cves.org<br>(518) 561-0100 x3020 |
| Davey, Mark | District Superintendent/Public Information Officer | davey_mark@cves.org<br>(518) 561-0100 x3010 |
| Facteau, Adam | Principal, CV-TEC Plattsburgh Campus | facteau_adam@cves.org<br>(518) 561-0100 x4040 |
| Friedman, Michele | Executive Director, CV-TEC Division | friedman_michele@cves.org<br>(518) 561-0100 x4030 |
| Shaw, Kevin | Principal, CV-TEC Mineville Campus | shaw_kevin@cves.org<br>(518) 561-0100 x5045 |

**Safety Personnel:**

| | | |
|---|---|---|
| Blondo, Jayson | Director, Operations & Maintenance | blondo_jayson@cves.org<br>(518) 561-0100 x1099 |
| Brown, Mark | DASA Coordinator | brown_mark@cves.org<br>(518) 561-0100 x4045 |
| Campbell, Amy | Assistant Superintendent / Public Information Officer | campbell_amy@cves.org<br>(518) 561-0100 x3020 |
| Davey, Mark | District Superintendent / Public Information Officer | davey_mark@cves.org<br>(518) 561-0100 x3010 |
| Facteau, Adam | DASA Coordinator | facteau_adam@cves.org<br>(518) 561-0100 x4040 |
| Friedman, Michele | Executive Director, CV-TEC Division/<br>Public Information Officer | friedman_michele@cves.org<br>(518) 561-0100 x4030 |
| Ford, Susanne | Civil Rights Compliance Officer | ford_susanne@cves.org<br>(518) 561-0100 x3101 |
| Shaw, Kevin | DASA Coordinator | shaw_kevin@cves.org<br>(518) 561-0100 x5045 |
| Slattery, Matthew | Civil Rights Compliance Officer/Public Information Officer | slattery_matthew@cves.org<br>(518) 561-0100 x1035 |

| | | |
|---|---|---|
| Smith, Tom | Health, Safety, Risk Management Specialist | smith_tom@cves.org<br>(518) 561-0100 x3112 |
| Walentuk, Matt | Civil Rights Compliance Officer | walentuk_matt@cves.org<br>(518) 561-0100 x3101 |

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Champlain Valley Educational Services
Clinton Essex Warren Washington BOCES

## Mission, Vision, and Core Beliefs

# Our Mission

***Champlain Valley Educational Services is committed to being a valued partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.***

# Our Vision

***We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development towards a brighter global future.***

# Our Core Beliefs

- ***Students are our first priority.***
- ***Staff are essential to the health and well-being of our organization.***
- ***We value open and honest communication.***
- ***We embrace collaboration and shared decision-making.***
- ***We promote creativity and innovation.***
- ***All students can learn and be successful.***
- ***We all lead and act with integrity, fostering respect for all by ensuring the acceptance, inclusion, and celebration of our community members.***
- ***Students, family and community are valued partners for success.***
- ***We ensure a safe, supportive learning and work environment.***
- ***We all impact the educational process and are dedicated to perform at the highest possible levels.***

## Welcome to CV-TEC

The **Clinton, Essex, Warren, Washington Board of Cooperative Educational Services (CEWW BOCES),** also legally known as **Champlain Valley Educational Services (CVES),** serves 16 public school districts in four Northern New York Counties. It is comprised of three separate *divisions*: **CV-TEC** (the division providing Career and Technical Education instruction to secondary and adult students), **Rise Center for Success** (the division providing Special Education services to Northern New York secondary students), and the **School Support Services (S3)** (the division providing a range of services and professional development opportunities to North Country teachers). It should be noted that from its inception, **CV-TEC** has distinguished itself from other CVES services by its mission and its wide range of Career and Technical Education (CTE) programs. As a division, **CV-TEC** provides educational services on three separate campuses: the **CV-TEC Plattsburgh Campus**, the **CV-TEC Learning Hub**, and the **CV-TEC Mineville Campus**.

The **CV-TEC** division of Champlain Valley Educational Services (CVES) has had a long and distinguished history of serving the **Career and Technical Education (CTE)** needs of high school and adult students throughout our region. As a *public* education institution **CV-TEC** receives its mandate from the **NYS Legislature**, its oversight and direction from the **New York State Education Department (NYSED)** and **component district BOE representatives**, and many of its technical standards and practices through various **state and national professional associations and organizations.**

## CV-TEC Mineville Campus

**CV-TEC's Mineville Campus** is located at 3092 Plank Road, Box B, in Mineville, New York. The Mineville Campus offers six programs open to adults, including: Automotive Technology, Construction Trades, Cosmetology, Natural Resource Management, Security and Law Enforcement, and Welding.

## The Clery Act

The **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (Clery Act)** is a federal law that requires colleges, universities and post-secondary educational institutions eligible to receive Title IV financial aid to disclose information about crime on and around their campuses.

CV-TEC is required annually to file a report with the United States Department of Education (USDOE) identifying crime-related data related to its three campus locations:

CV-TEC Plattsburgh Campus
1585 Military Turnpike
PO Box 455
Plattsburgh, New York 12901

CV-TEC Learning Hub
1449 Military Turnpike
Plattsburgh, New York 12901

CV-TEC Mineville Campus
PO Box B 3092 Plank Road
Mineville, New York 12956

CV-TEC's Annual Security Report is designed to provide the public with important information about the safety and security of our campus.

In addition to outlining the details of the programs CV-TEC offers community members, the report also contains statistics from the previous year concerning reported crimes that occurred on campus, on public property within- or immediately adjacent to- and accessible from, each of its campus locations.

You may obtain a copy of this report by contacting the CV-TEC Learning Hub at 518-561-0100 x4045, or by visiting our website at: www.cves.org.

## Our Safety and Security-Related Policies

CVES Board of Education is committed to the health, wellness and safety of all students on CVES' campuses. To this end, the Board approves policies and procedures that ensure these goals are met.

The following policies, by number and date of approval, have been passed by the CVES BOE to ensure the safety and welfare of all who attend or who visit our facilities:

| Policy Number | Policy Title | Approval Date |
|---|---|---|
| **5010** | Anti-Discrimination | 7/2025 |
| **5300** | Code of Conduct | 7/2025 |
| **5460** | Suspected Child Abuse and Maltreatment | 9/2014 |
| **5465** | Dignity for All Students Act (Cyberbullying) | 3/2015 |
| **5510** | Family Educational Rights and Privacy Act (FERPA) | 8/2014 |
| **5512** | Parents Bill of Rights Relating to Student Data | 6/2020 |
| **5520** | Protection of Pupil Rights | 9/2014 |
| **8125** | CEWW BOCES Wellness Policy | 6/2018 |
| **8129** | Concussion Awareness and Management Policy | 3/2015 |
| **8140** | Automated External Defibrillation | 11/2002 |
| **8147** | Blood-borne Pathogens | 9/2014 |
| **8150** | The Pest Management Policy of CVES | 3/2015 |
| **8160** | District-Wide School Safety Plan | 8/2026 |
| **9007** | Notification of Breach of Security | 3/2015 |

| Policy Number | Policy Title | Approval Date |
|---|---|---|
| **9010** | AUP for Technology Resources | 7/2016 |
| **9012** | Discrimination Sexual Harassment Policy | 11/2018 |

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## Security Awareness and Crime Prevention

In order to ensure the health, wellness and safety of all CVES students, of personnel, and of those who visit our campuses, CVES has created a non-confidential **District-Wide Safety Plan** that describes our Emergency Responses in general terms. This Safety Plan is reviewed annually and may be viewed by contacting our main CV-TEC office.

In addition to the District-Wide Plan, CVES has created specific **Building-Level Emergency Response Plans** (**Policies: # 8160.2 Building Level Emergency Response Plan for Rise & CV-TEC** – Updated 8/25; **# 8160.3 Building Level Emergency Response Plan** for the **Mineville Campus** – Updated 8/25; **# 8160.4 Building Level Emergency Response Plan** for **Learning Hub** – Updated 8/25) for each campus serving secondary and post-secondary students. These Building-Level documents are *confidential* as they contain very specific information about our actions prior to, and during an emergency.

In the interest of student, personnel, and visitor safety, CVES has created OSHA/NYS Department of Labor-based **safety plans** that relate to Occupational Safety and Health. As with the District-Wide Safety Plan, these plans are not confidential and are available to all employees through our internal server. These plans include:

- **Exposure Control Plan**
- **Confined Space Program**
- **Lock Out/Tag Out Management Plan**
- **PAD System Protocol**
- **Hazard Communication Program**
- **Respiratory Protection Program for Disposable Respirators**
- **Personal Protective Equipment Program**
- **Respiratory Protection Program**

It should be noted that CVES also undergoes **regular internal and external safety and security reviews**. These include, but are not limited to:

- An **annual safety and security report** from **NYSIR**, our insurance provider. These are reviewed and addressed promptly;
- A 5-year **Facilities Plan** that receives regular oversight and updating featuring all high-cost maintenance issues;
- An annual fire inspection performed in compliance with local and NYS Education Department and local building codes;
- An annual fire alarm system check;
- An annual maintenance check of all fire extinguishers from a third party professional organization;
- A **5-year NYSED-approved Building Condition Survey** undertaken by a BOE-approved architectural firm, Tetra-Tech. This survey gets reviewed thoroughly by the NYSED;

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# Crime Statistics for the Learning Hub

Calendar Year, January 1, 2025 – December 31, 2025

**Criminal Offenses – On Campus:**

| Criminal offense | Total occurrences On campus | | |
|---|---|---|---|
| | 2023 | 2024 | 2025 |
| a. Murder/Non-negligent manslaughter | 0 | 0 | 0 |
| b. Manslaughter by Negligence | 0 | 0 | 0 |
| c. Rape | 0 | 0 | 0 |
| d. Fondling | 0 | 0 | 0 |
| e. Incest | 0 | 0 | 0 |
| f. Statutory rape | 0 | 0 | 0 |
| g. Robbery | 0 | 0 | 0 |
| h. Aggravated assault | 0 | 0 | 0 |
| i. Burglary | 0 | 0 | 0 |
| j. Motor vehicle theft (Do not include theft *from* a motor vehicle) | 0 | 0 | 0 |
| k. Arson | 0 | 0 | 0 |

## Hate Crimes – On Campus Property:

YEAR 2025

| Criminal offense | Total | Occurrences of Hate crimes (Category of Bias for crimes) | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | Race | Religion | Sexual orientation | Gender | Gender Identity | Disability | Ethnicity | National Origin |
| a. Murder/ Non-negligent manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| c. Rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| d. Fondling | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| e. Incest | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| f. Statutory rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| g. Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| h. Aggravated assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| i. Burglary | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| j. Motor vehicle theft (Do not include theft *from* a motor vehicle) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| k. Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| l. Simple assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| m. Larceny-theft | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| n. Intimidation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| o. Destruction/damage/ vandalism of property | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

## Violence Against Women Act (VAWA) Crimes – On Campus:

| Crime | Total occurences On Campus | | |
|---|---|---|---|
| | 2023 | 2024 | 2025 |
| a. Domestic violence | 0 | 0 | 0 |
| b. Dating violence | 0 | 0 | 0 |
| c. Stalking | 0 | 0 | 0 |

## Arrests – On Campus:

| Crime | Number of Arrests | | |
|---|---|---|---|
| | 2023 | 2024 | 2025 |
| a. Weapons: carrying, possessing, etc. | 0 | 0 | 0 |
| b. Drug abuse violations | 0 | 0 | 0 |
| c. Liquor law violations | 0 | 0 | 0 |

## Disciplinary Actions on Campus:

| Crime | Number of persons referred for Disciplinary Action | | |
|---|---|---|---|
| | 2023 | 2024 | 2025 |
| a. Weapons: carrying, possessing, etc. | 0 | 0 | 0 |
| b. Drug abuse violations | 0 | 0 | 0 |
| c. Liquor law violations | 0 | 0 | 0 |

## Unfounded Crimes:

| | Number | | |
|---|---|---|---|
| | 2023 | 2024 | 2025 |
| a. Total unfounded crimes | 0 | 0 | 0 |

## Conclusion

During the 2025 calendar year, *January 1, 2025 through December 31, 2025*, the CV-TEC **Mineville Campus** had no reportable incidents. There were no incidents on public property/off-campus. All crimes were confirmed by the New York State Police, the Essex County Sheriff's Department, and by CV-TEC's annual [Secondary] **School Safety and the Educational Climate (SSEC)** report.