CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: November 13, 2024
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Educational Center, Mineville, NY

Board Members Present:
Bob Bourgeois
Kathy Comins-Hunter
Dina Garvey
Patricia Gero
Richard Harriman, Sr.
Ed Marin
Bruce Murdock
Emily Phillips
Emily Reynolds Bergh
Lori Saunders
Michael St. Pierre
Eddie Webbinaro
Donna Wotton

Board Members Absent:
Leisa Boise
Donna LaRocque

Executive Officer:
Dr. Mark Davey

Board Clerk:
Katelyn Smart

Others Present:
Dr. Eric Bell
Amy Campbell
Michele Friedman
Dr. Matthew Slattery

MEETING TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:07 pm.

EXECUTIVE SESSION

Mr. Murdock. moved, seconded by Mrs. Comins-Hunter, that the Board go into Executive Session at 6:08 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof; and #9 A matter related to a specific student of the district.

Dr. Davey began Executive Session with a confidential update related to CVES' Capital Project, contractual matters, and real estate valuation. The second item reviewed was a Labor Relations update for a Memorandum of Understanding (MOU) and A Memorandum of Agreement (MOA) recommended by Dr. Davey for the Addendum. A MOA to add a Communications & Publication's Assistant to be added to the 12-Month Support Staff Association job titles, and a MOU to allow an employee to access the 12-Month Support Staff Sick Bank. Third, Dr. Davey discussed a Civil Service Reclassification of several job titles by Clinton County. The title and individuals affected were discussed by Dr. Davey and Dr. Bell. Fourth, a recommended fiscal plan was reviewed with the Board outlining monetary disbursements and CVES's financial

standing. Lastly, Dr. Davey provided a confidential update to the Board on a Notice of Claim received, and a disciplinary matter related to a specific student who attends CV-TEC.

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board come out of Executive Session at 6:44 pm. All Board Members present voted yes, and the motion was carried.

CVES CAPITAL PROJECT & FACILITIES EXPANSION UPDATE

Emily Reynolds Bergh arrived at 6:56 pm.

Dr. Davey provided a brief introduction acknowledging the continued positive progress to wrap up our Phase Two Capital Project, and work which has been underway regarding a potential Mini-Capital Project involving the Rise Center for Success Playground at the Plattsburgh Campus

Dr. Davey then introduced Dr. Bell to provide detailed updates on our Capital Project and Facilities progress. Dr. Bell began the update focused on the new CTE Center. CVES is two months away from starting construction and approximately twenty months away from the planned opening of the new CTE Center facility in September 2026. Dr. Davey commended Dr. Bell and Executive Director Friedman for the work they have put into the new CTE Center. Dr. Bell, Mrs. Friedman and the CV-TEC staff have been collaborating with the engineers and design team on an ongoing basis. CVES is currently meeting about MEP (Mechanical, Electrical, and Plumbing), and we want to make sure everything is placed appropriately and set up for the future. In addition, Dr. Bell has been an excellent resource providing advice for five to six other BOCES that have begun the lease-build process to build new CTE Centers. CVES is continuing to navigate the SED approval process for our new building which is "pending," and currently, CVES is on target to begin construction in January 2025.

Dr. Bell continued his presentation discussing the Mini-Capital Project for a new Outdoor Educational Center to replace the existing playground at the Rise Center in Plattsburgh. CVES is looking to replace and expand our current Plattsburgh Campus playground. The Rise Center is seeking a more inclusive space that will be appropriate for the growing number of students attending the Rise Center. The proposed design has been developed through a Divisional Strategic Planning Committee at the Rise Center; it has been under development for more than a year. Additional playground designs and pricing are being gathered. Dr. Davey, Dr. Bell, and Dr. Slattery plan to share a finalized proposal in December with the hope of Board approval in December. The anticipated timeline for construction of this project would be June 2025 – August 2025. This will allow CVES to have the new playgrounds ready for the 2025 school year. Dr. Bell and Dr. Davey ended the presentation answering Board member questions.

DS UPDATE

Dr. Davey began the DS Update highlighting the CVES 75th Anniversary Celebration and Commissioner of Education Dr. Betty Rosa's visit. In addition, Dr. Jeffrey Matteson - Senior Deputy Commissioner for Education Policy; Mr. David Frank – Assistant

Commissioner for Education Policy and Chief of Staff; Mr. JP O'Hare – NYSED Director of Communications; and Board of Regents member for our 4th Judicial District, Regent Dr. Roger Catania attended. Following an exciting welcome and greeting from our CVES Cabinet, administrators, curriculum leaders, and CVES Board members, the Commissioner and her SED team toured the Rise Center for Success and CV-TEC classrooms. It was an outstanding tour, and the Commissioner and SED leaders engaged with students and staff. Next, there was an 11:30 am to 1:00 pm, Commissioner's Roundtable Luncheon and discussion with CVES' sixteen component Superintendents, CVES Cabinet, the region's elected officials and government leaders. There was a robust and informational discussion. At 1:15 pm, the Commissioner Dr. Rosa, Dr. Matteson, Mr. Frank, Mr. O'Hare, and all attendees reconvened at the CVES Learning Hub Conference Center. The Commissioner and Dr. Davey toured the "CVES Walk Through Time" which featured memorabilia and historical artifacts for CVES's past 75 years. It was an outstanding display. Next, the 75th Anniversary Press Conference was held. There was a great turnout at the press conference. Speakers included CVES President Michael St. Pierre, Dr. Mark Davey, NYS Assemblyman Billy Jones, Town of Plattsburgh Supervisor Mr. Michael Cashman, and NYS Senator Dan Stec. The Press Conference concluded with a NYSED panel discussion by Commissioner Dr. Rosa, Dr. Jeffrey Matteson, and Mr. David Frank. Dr. Davey also shared congratulations for the exceptional 75th Anniversary Program and Gala Celebration. It was an outstanding concluding event for our 75th Celebration.

Dr. Davey acknowledged the contribution of many individuals and the hard work of the 75th Anniversary Planning Committee. He thanked the Communications team for their help 75th Anniversary communications efforts and the 75th Collage as well. Dr. Davey asked Executive Director Michele Friedman to share a few comments as the 75th Anniversary Planning Committee Chairperson. Mrs. Friedman spoke about the outstanding day and the walk-through time being having something for everyone that attended. She was honored and proud to be a part of the Committee for this historic event. Dr. Davey noted that DS colleagues from across the State spoke with him about the positive feedback they had heard. The Commissioner enjoyed her visit and praised CVES for her impression of our strong programming, wonderful staff, and students focused on learning.

Next, Dr. Davey mentioned that the first quarter of the 2024 – 2025 school year has been completed, and students are now in their second quarter. The component district Board visits are underway. The next upcoming Board of Education visits are Schroon Lake CSD, Willsboro CSD, and AuSable Valley CSD.

Third, Dr. Davey provided information from his October DS meeting. The main points of the meeting were Graduation Measures and Regionalization. There is a meeting on Wednesday, November 20th, 2024, with the CSOs to discuss Regionalization more in depth. Each CSO has been asked to complete a Strengths and Needs Assessment, due December 6, 2024. Dr. Daggett will be attending the CSO Meeting tomorrow on November 14th. He will be working with the CSOs and CVES on "*Curriculum-Driven,*

Future-Focused Schools" Initiative. He spoke at the RSA Summer Conference and the CSOs are excited about working with Dr. Daggett on this initiative.

Fourth, Dr. Davey asked the CVES Board Members to share follow-up feedback from the NYSSBA Conference. The Board members shared their experiences and what they believe the future of education is in terms of the presentations given in NYC.

Lastly, Dr. Davey encouraged the Board members to attend the Clinton and Essex County School Boards (CEWW) Association meeting on Thursday, November 14, 2024. Deputy Superintendent Dr. Bell is speaking on utilizing reserves to maximize school district financial stability. The dinner will be held at the CVES Learning Hub Conference Center in Plattsburgh.

The next CVES Board meeting and Holiday Dinner is December 11, 2024, at the CV-TEC Culinary Lab in Plattsburgh, NY.

PREVIOUS MINUTES

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to approve the minutes of the October 9, 2024, meeting as amended. All Board Members present voted yes—motion carried.

REMOVE ITEM FROM CONSENT AGENDA

Mr. Webbinaro moved, seconded by Mr. Murdock, to remove Enc. 15 from the Consent Agenda Financial:

Recommend the Board approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Sheriff's Office under with the County will provide the services of a School Resource Officer (SRO) at BOCES from September 1, 2024, through June 30, 2025, at the rate of $22 per hour plus FICA through December 31, 2024 and $28 per hour plus FICA from January 1, 2025 through June 30, 2025. (Administration) (attached) (Note: A new agreement is required due to the Parties' mutual cancellation of the 2024/25 SRO contract approved at the June 12, 2024, board meeting.)

All Board Members present voted yes, and the motion was carried.

CONSENT AGENDA FINANCIAL

Mr. Murdock moved, seconded by Mr. Webbinaro, to approve the following Consent Agenda Financial items as amended. All Board Members present voted yes—motion carried.

TREASURER'S REPORTS

Approve the Treasurer's Reports from September 30, 2024. (attached)

EXTRA-CLASSROOM TREASURER'S REPORTS

Approve the Extraclassroom Treasurer's Report from September 30, 2024. (attached)

CERTIFICATION OF WARRANT

Approve the Certification of Warrant for Oct. 1, 2024, to Nov. 4, 2024. (attached)

SPECIAL AID FUND PROJECT(S)

Approve the following Special Aid Fund project(s):

1. Employment Preparation Education (EPE) Special Aid Fund project in the amount of $255,042 for the period of July 1, 2024, through June 30, 2025. (CV-TEC)

2. WIOA Title I, Special Aid Fund project, in the amount of $465,676, for the period of July 1st, 2024, through June 30, 2025 (pending budget approval from Clinton County). (CV-TEC)

3. New York State RSFI Commissary Kitchen Special Aid Fund project in the amount of $5,000,000 for the period of March 15, 2024, through March 15, 2029. (pending State approval). (Mgmt. Services)

BUDGET INCREASE(S)

Approve the following budget increase(s):

1. Increase the On-Line High School budget from $23,520 to $30,520 due to anticipated increased participation in On-Line High school classes for the 2024 – 2025 school year. (Online access passwords are pre-purchased)

2. Increase the Instructional Technology budget (Co-Ser 564) from $1,447,600 to $1,687,600 for the 2024 – 2025 school year, to accommodate for additional district requests (AuSable Valley, Boquet Valley, Peru, Plattsburgh, and Schroon Lake). (S^3)

3. Increase the School Public Relations budget (Co-Ser 610) from $162,908 to $187,964 for the 2024 – 2025 school year, to accommodate for increased participation (Peru and Willsboro). (S^3)

4. Increase the Emergency Communications budget (Co-Ser 640) from $80,821 to $133,247 for the 2024 – 2025 school year, to accommodate for an additional district request (Chateaugay). (S^3)

5. Increase the Data Analytics budget (Co-Ser 645) from $39,442 to $133,247 for the 2024 – 2025 school year, to account for additional district requests (Alfred-Almond,

Lansing, Oriskany, Pittsford, Salamanca, Spencer-Van Etten, and Valley Stream). (S^3)

6. Increase the 6:1:1 Intensive Therapeutic Support budget (Co-Ser 220) from $1,709,043 to $1,773,000 for the 2024 – 2025 School Year to accommodate for increases in student enrollment and associated related services. (Rise Center)

7. Increase the 8:1:2 Life Skills budget (Co-Ser 209) from $6,648,495 to $7,758,000 for the 2024-2025 School Year to accommodate for increases in student enrollment and associated related services. (Rise Center)

8. Increase the Health Insurance/Workers Compensation Insurance Coordination budget (Co-Ser 602) from $827,419 to $906,169 for the 2024 – 2025 School Year to accommodate for reimbursable consultant costs. (Mgmt. Services)

CROSS CONTRACT BUDGET(S)

Approve the following Cross-Contract budget:

1. Approve the Staff Development Workshop – WSWHE BOCES budget (Co-Ser 520) in the amount of $100 for the 2024 – 2025 school year, to accommodate for a Cross-Contract with WSWHE BOCES (Northern Adirondack). (S^3)

CROSS CONTRACT BUDGET INCREASE

Approve the following Cross-Contract budget increase:

1. Increase the Energy Coordination – OCM BOCES budget (Co-Ser 611) from $641 to $746 for the 2024 – 2025 school year, to accommodate for an additional Cross-Contract with OCM BOCES (Keene). (S^3)

2023 – 2024 FINAL CROSS CONTRACTS

Approve the following Cross-Contracts:

1. 2023 – 2024 Final – Putnam/Northern Westchester BOCES, $34,192.34
   - Cyber Security (AuSable Valley)
   - Planning Services (Beekmantown)
   - Safety Risk Management (CVES)
   - Recruiting (Beekmantown, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake, and Ticonderoga)
   - EdTech Professional Development (Ticonderoga)

2. 2023 – 2024 Final – St. Lawrence-Lewis BOCES, $44,279.00
   - Section X Athletic Coordination (Peru and Plattsburgh)
   - Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, and Willsboro)

3. 2023 – 2024 Final – Franklin-Essex-Hamilton BOCES, $741,748.59
   -School Improvement (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
   -SSFC (Boquet Valley)
   -DEI/CRSE Resources (Beekmantown)
   -Shared Business Office (Boquet Valley and Putnam)
   -Substitute Coordination (Beekmantown, Boquet Valley, and Schroon Lake)
   -ACA Insurance Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, and Schroon Lake)
   -Labor Relations (Ticonderoga)

DONATIONS — Approve the following Donation(s):

1. Donation of maple sugaring supplies from Tony Corwin, of South Meadow Farm Lodges & Maple Sugar Works. The supplies donated will be utilized for the Environmental Conservation & Forestry programs within the CV-TEC Division.

2. Donation of carpentry and welding tools from O.J. Dusaniwsky. The tools donated will be utilized for the Construction Trades and Welding Programs within the CV-TEC Division.

3. Donations for the National Spelling Bee Scholarship
   1. Donation of $200 from Beekmantown Teacher's Association
   2. Donation of $100 from Peru Association of Teachers
   3. Donation of $100 from Crown Point Teacher's Association

SPN AGREEMENT — Approve the following Agreement:

1. Agreement between C-E-W-W BOCES and Successful Practices Network (SPN) to provide certain services and activities described as follows: TARGETED SERIES OF COACHING AND SUPPORT
   DESIGNED TO TRANSFORM THE BOCES TO BE FUTURE-FOCUSED, WHILE ALSO CARING FOR WHAT WORKS IN THE PRESENT. The series will include four components tailored to BOCES needs and agreed upon by the parties. The term of this agreement shall begin on November 2, 2024, and continue through June 30, 2025. The approximate cost of this agreement is $31,000 ($S^3$) (attached)

DEPARTMENT OF AGRICULTURE — Approve the following Contract Agreement/Grant Award:

AND MARKETS AGREEMENT

1. Agreement between C-E-W-W BOCES and the NYS Department of Agriculture and Markets whereas C-E-W-W BOCES has been approved to receive a $5 Million Dollar Grant from the Resilient Food Systems Infrastructure Program, to create a commissary kitchen in order to reshape the school food service landscape of the North Country Region. CVES will establish a central food hub to increase the nutritional value of the foods served at our sixteen component school districts, while enhancing and expanding the existing culinary arts program. This contract shall be a multi-year agreement commencing on March 15, 2024, through March 15, 2029. The funding amount to be paid to BOCES for this term shall be $5,000,000. (Mgmt. Services) (attached)

ADULT EDUCATION SPONSORSHIP AGREEMENT

Approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley, Beekmantown, Boquet Valley, Chazy Central Rural, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2024-2025 school year. (CV-TEC) (attached)

SURPLUS PAYMENT SCHEDULE AMENDMENT

Approve the following:

1. For the year ending June 30, 2024, CEWW BOCES will distribute the 2023 – 2024 surplus to component districts in two allotments. The payment schedule shall be as follows: one third (1/3) of each district's total 2023 – 2024 surplus to be paid by November 30, 2024, and the remaining two thirds (2/3) to be paid by March 31, 2025.

EXTRA-CLASSROOM ACTIVITY FUND

1. Appoint Derek Leavine as the Extraclassroom Activity Fund Auditor, effective November 13, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.

2. Appoint Kevin Shaw as the Extraclassroom Activity Fund Chief Faculty Advisor, effective November 13, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.

OFFICIAL BANK DEPOSITORY

Approve the following official depository:

1. Recommend that the Board add HealthcareBank, a division of Bell Bank, as an official depository for CVES operating accounts for the 2024 – 2025 school year.

AUTHORIZED MONEY COLLECTORS

Approve the following Authorized Money Collectors:

1. Authorize Adele Huchro as custodian of the $75.00 change fund for the Work Experience Program at the Mineville Campus.

2. Authorize Suzette Montville to collect money for the Work Experience Program at the Mineville Campus.

REMOVE FROM CONSENT AGENDA

Mr. Murdock moved, seconded by Mr. Webbinaro, to remove the following appointment from Enc. 27 in the Consent Agenda:

1. Name: Jeffrey Way
   Tenure Area: Physical Education and Recreation
   Position: Physical Education Teacher
   Effective Date: November 14, 2024
   Tentative Tenure Date: November 14, 2028
   Certification Status: Physical Education, Emergency COVID-19 Certification
   Annualized Salary: $52,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes, and the motion was carried.

CONSENT AGENDA PERSONNEL

Mr. Murdock moved, seconded by Mr. Webbinaro, to approve the following Consent Agenda Personnel items as amended. All Board Members voted yes—motion carried.

AMEND JUNE 2024

Amend the following appointments that were approved at the June 12, 2024, Board Meeting:

Recommend that the Board approve the following leave(s) of absence:

1. Melissa Slagenweit, Teaching Assistant, unpaid leave of absence, effective July 1, 2024 – ~~June 30, 2024~~ November 2, 2024

AMEND AUGUST 2024

Amend the following appointments that were approved at the August 21, 2024, Board Meeting:

Recommend that the Board appoint the following person(s) to a ~~52-week Civil Service Probationary~~ Civil Service Provisional appointment as follows:

1. Name: Suezanne Chrisman
   Position: Registered Behavior Technician
   Effective Date: September 3, 2024
   ~~Tentative Permanent Date: September 3, 2025~~
   Annualized Salary: $36,000

2. Name: Hannah Booth
   Position: Registered Behavior Technician
   Effective Date: September 3, 2024
   ~~Tentative Permanent Date: September 3, 2025~~
   Annualized Salary: $36,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

AMEND SEPTEMBER 2024

Amend the following appointments that were approved at the September 9, 2024, Board Meeting:

Recommend that the Board appoint the following person(s) to a ~~52-week Civil Service Probationary~~ Civil Service Provisional appointment as follows:

1. Name: Lauren Jaquish
   Position: Registered Behavior Technician
   Effective Date: September 3, 2024
   ~~Tentative Permanent Date: September 3, 2025~~
   Annualized Salary: $36,000

2. Name: Emily Norwood
   Position: Registered Behavior Technician
   Effective Date: September 23, 2024
   ~~Tentative Permanent Date: September 23, 2025~~
   Annualized Salary: $36,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

RESIGNATION(S) WEST, RUSSELL, PARKER, CONKLIN,

Accept the following letter(s) of resignation:

1. Keith West, Permanent Building Substitute Teacher, effective October 28, 2024
2. Leah Russell, Payroll Clerk, effective November 1, 2024
3. Jeffrey Parker, Behavior Specialist/Analyst, effective November 29, 2024

SLAGENWEIT, & STEVENS

4. Sean Conklin, Teacher Aide/Student Aide, effective October 24, 2024, for the purpose of accepting a Teaching Assistant Position
5. Melissa Slagenweit, Special Education Teacher, effective November 2, 2024, for the purpose of returning to a Teaching Assistant Position
6. Amelia Stevens, Part-time Communications and Publications Assistant, effective November 14, 2024, for the purpose of accepting a full-time position

LEAVE(S) OF ABSENCE
SHERMAN, MCKEE, BRIENZA, & REVETTE

Approve the following leave(s) of absence:

1. Cynthia Sherman, Teacher Aide/Student Aide, unpaid leave of absence, effective October 21, 2024 – December 31, 2024
2. Tina McKee, Teacher Aide/Student Aide, unpaid leave of absence, effective October 29, 2024 – November 15, 2024
3. Danielle Brienza, Teacher Aide/ Student Aide, unpaid leave of absence, effective November 7, 2024 – November 13, 2024
4. Eryn Revette, Occupational Therapist, unpaid leave of absence, effective November 7, 2024 – December 13, 2024

PERMANENT APPOINTMENT (CIVIL SERVICE)
MONTELEONE & WHITMAN

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Kayleigh Monteleone, Teacher Aide/ Student Aide, effective December 4, 2024
2. Meagan Whitman, Cook Manager, effective December 4, 2024

52-WEEK CIVIL SERVICE PROBATIONARY APPOINTMENT
BLAISE, DROLLETTE, STEVENS, HARPER, RYAN, & DONAH

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Haley Blaise *(was provisional)*
   Position: Network and Systems Coordinator
   Effective Date: October 31, 2024
   Tentative Permanent Date: July 1, 2025

2. Name: Jade Drollette
   Position: Teacher Aide/Student Aide
   Effective Date: November 4, 2024
   Tentative Permanent Date: November 4, 2025
   Annualized Salary: $21,686

3. Name: Amelia Stevens
   Position: Communications and Publications Assistant
   Effective Date: November 14, 2024
   Tentative Permanent Date: November 14, 2025
   Annualized Salary: $38,000

4. Name: Kaylin Harper

Position: Cook
Effective Date: November 12, 2024
Tentative Permanent Date: November 12, 2025
Annualized Salary: $23,566

5. Name: Kristen Ryan
Position: Account Clerk/ Typist
Effective Date: November 18, 2024
Tentative Permanent Date: November 18, 2025
Annualized Salary: $31,775

6. Name: Savannah Donah *(pending fingerprint clearance)*
Position: Teacher Aide/ Student Aide
Effective Date: November 19, 2024
Tentative Permanent Date: November 19, 2025
Annualized Salary: $21,686

FOUR-YEAR PROBATIONARY APPOINTMENTS MENARD, AGNEW, MAGGY, RECOR, TEDFORD, DEFELICE, & CALLANAN

Appoint the following person(s) to a Four-Year Probationary appointment as follows:

2. Name: Arianna Menard *(was temporary)*
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: August 8, 2024
Tentative Tenure Date: August 8, 2028
Certification Status: Students with Disabilities (Grades 1-6) Transitional B Certificate

3. Name: Sarah Agnew *(was temporary)*
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 10, 2024
Tentative Tenure Date: October 10, 2028
Certification Status: Teaching Assistant, Level 1 Certificate

4. Name: Shay Maggy *(was temporary)*
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 16, 2024
Tentative Tenure Date: October 16, 2028
Certification Status: Teaching Assistant, Level 1 Certificate

5. Name: Tiffany Recor *(was temporary)*
Tenure Area: Speech Language Pathologist
Position: Speech Language Pathologist

Effective Date: October 17, 2024
Tentative Tenure Date: October 17, 2028
Certification Status: Speech and Language Disabilities, Initial Reissuance Certificate

6. Name: Andrew Tedford (was temporary)
   Tenure Area: Special Education Teacher
   Position: Special Education Teacher
   Effective Date: October 25, 2024
   Tentative Tenure Date: October 25, 2028
   Certification Status: Students with Disabilities, Grades 7-12- Generalist, Initial Certificate

7. Name: Angela Defelice *(was temporary)*
   Tenure Area: Teaching Assistant
   Position: Teaching Assistant
   Effective Date: October 30, 2024
   Tentative Tenure Date: October 30, 2028
   Certification Status: Teaching Assistant, Level 1 Certificate

8. Name: Kathleen Callanan *(was temporary)*
   Tenure Area: Teaching Assistant
   Position: Teaching Assistant
   Effective Date: October 30, 2024
   Tentative Tenure Date: October 30, 2028
   Certification Status: Teaching Assistant, Level 1 Certificate

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TEMPORARY APPOINTMENTS 2024 – 2025 DUQUETTE, CONKLIN, BASHAW, ZIMMERMAN, & MANNIX

Appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Hanna Duquette
   Position: Teaching Assistant
   Effective Date: October 17, 2024 - June 30, 2025
   Certification Status: Uncertified
   Annualized Salary: $29,750

2. Name: Sean Conklin

Position: Teaching Assistant
Effective Date: October 24, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: $29,750

3. Name: Celia Bashaw
   Position: Teaching Assistant
   Effective Date: November 4, 2024 - June 30, 2025
   Certification Status: Uncertified
   Annualized Salary: $29,750

4. Name: Joseph Zimmerman
   Position: Teaching Assistant
   Effective Date: November 19, 2024 - June 30, 2025
   Certification Status: Uncertified
   Annualized Salary: $29,750

5. Name: Kathleen Mannix
   Position: Teaching Assistant
   Effective Date: November 25, 2024 - June 30, 2025
   Certification Status: Uncertified
   Annualized Salary: $36,000

PART-TIME APPOINTMENTS 2024 – 2025

Appoint the following person(s) to a Part-Time Appointment for the 2024 – 2025 school year:

1. Name: Eileen Davis-Roesler
   Position: Teacher of the Deaf - 40%
   Effective Date: October 25, 2025
   Certification Status: Deaf and Hard of Hearing, Initial Certificate
   Annual Base Salary: $62,000
   FTE Adjusted Annual Salary: $24,800

TEMP-ON-CALL & SUBSTITUTES 2024 – 2025

Approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

Name	Position
Micheal Paquette	Custodial Worker
Joseph O'Connor	Food Service Helper
Keith West	Permanent Building Substitute Teacher, $155/daily
Bernadette Paul	Registered Nurse (Schools)
Debra Bevins	Registered Nurse (Schools)
Gregory Demarse	Teacher
Todd Clowney	Teacher

Debra Bevins	Teacher
Karla Rieger	Teacher
James Thomsen	Teacher *(pending fingerprint clearance)*
Leah Willbrant	Teaching Assistant
Karla Rieger	Teaching Assistant
Debra Bevins	Teaching Assistant

ADULT EDUCATION COURSE INSTRUCTORS 2024 – 2025

Approve the following Adult Education Course Instructors for the 2024-2025 school year:

Adult Education Health Careers, $41/hr
Krystal Frawley *(pending fingerprint clearance)*
Lora Thornton *(pending fingerprint clearance)*

PART-TIME ALLIED HEALTH TEACHERS 2024 – 2025

Approve the following Part-Time Allied Health Teacher(s) for the 2024 – 2025 school year:

Name	Position	Annualized Salary
James Thomsen	Allied Health Teacher 20%	$50,500
Brenda Speshock	Allied Health Teacher 20%	$50,500
Lora Thornton	Allied Health Teacher 20%	$50,500 *(pending fingerprint clearance)*
Krystal Frawley	Allied Health Teacher 20%	$50,500 *(pending fingerprint clearance)*

ADDITIONAL WORK 2024 – 2025

Approve the following Additional Work for the 2024 – 2025 School Year:

Stipend positions, Compensation per collective bargaining agreement

Katie Gadway	Associate Skills USA Advisor, Plattsburgh
Lisa Tallman	Associate Skills USA Advisor, Plattsburgh
Alaina Weare	Associate Skills USA Advisor, Plattsburgh
Kylee Gonyea	Associate Skills USA Advisor, Mineville
Maria Spadafora	Associate Skills USA Advisor, Mineville

Classroom Moves, hourly rate of pay per contract

Elke Groth	Not-to-exceed 8 hours
Joan Hubbard	Not-to-exceed 8 hours

Trainings, hourly rate of pay per contract

Krista Williams (TCIS)	Not-to-exceed .5 hours

Training Preparation, hourly rate of pay per contract

Arianna Hicks	Not-to-exceed 2 hours
Susan Tourville	Not-to-exceed 1.5 hours

Continuation of normal work-year duties, hourly rate of pay:

Alaina Weare	Not-to-exceed 35 hours
Tyler Puchrik	Not-to-exceed 35 hours
Kayla Laughlin	Not-to-exceed 80 hours
Audrey Crucetti	Not-to-exceed 80 hours

FINGERPRINT REIMBURSEMENT

Recommend that the Board authorize reimbursement of fingerprinting fees up to $105 for employees receiving fingerprint clearance for the purpose of working at CVES. Employees must submit application for reimbursement of costs on or before June 30, 2025. Employees hired in the following positions, and fingerprinted between June 1, 2024, and June 30, 2025, will be eligible for reimbursement of fingerprint fees after working 10 days at CVES:

Teacher Aides/Student Aides
Temp on-call Teacher Aides/Student Aides
Temp on-call Custodial Worker
Temp on-call Building Maintenance Worker
Temp on-call Cook
Temp on-call Food Service Helper
Temp on-call Cleaner Messenger
Temp on-call Computer Lab Assistant
Temp on-call Computer Specialist
Temp on-call Laborer
Temp on-call Clerical (all titles)
Temp on-call Nurse (Registered Nurses)

APPROVAL TO ATTEND CONFERENCE/ WORKSHOP

Mr. Webbinaro moved, seconded by Mr. Murdock that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Michael St. Pierre
   Rural Schools Association Winter Conference
   December 4-5, 2024
   Saratoga Springs, NY (Overnight accommodations needed)

All Board Members present voted yes—motion carried.

52-WEEK CIVIL SERVICE PROBATIONARY APPOINTMENT BARBER

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Renee Barber (pending fingerprint clearance)
   Position: Teacher Aide/ Student Aide
   Effective Date: November 19, 2024
   Tentative Permanent Date: November 19, 2025
   Annualized Salary: $21,686

All Board Members present voted yes—motion carried.

FOUR-YEAR PROBATIONARY APPOINTMENTS
GADWAY & WAY

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Katie Gadway (was temporary)
   Tenure Area: Business Education
   Effective Date: November 5, 2024
   Tentative Permanent Date: November 5, 2028

2. Name: Jeffrey Way
   Tenure Area: Physical Education and Recreation
   Position: Physical Education Teacher
   Effective Date: November 18, 2024
   Tentative Tenure Date: November 18, 2028
   Certification Status: Physical Education, Emergency COVID-19 Certification
   Annualized Salary: $52,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

MEMORANDUM(S) OF AGREEMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Memorandum(s) of Agreement:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the Champlain Valley Educational Services 12-Month Support Staff Unit regarding adding the title of Communications and Publications Assistant (attached.)

2. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the Champlain Valley Educational Services 12-Month Support Staff Unit regarding sick bank usage for an employee (attached.)

All Board Members present voted yes—motion carried.

LEASE PURCHASE CONTRACTS

Mr. Murdock moved, seconded by Mr. Harriman sr., that the Board approve the following Installment Lease Purchase Contracts:

WHEREAS, Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) renders services to its Component Districts which include the provision of certain data processing software, hardware, and other equipment under CoSer 564 Instructional Technology Services.

WHEREAS, the BOCES desires to undertake the Purchase of certain data processing software, hardware, and other equipment for BOCES Component Districts under CoSer 564 Instructional Technology Services during the course of the 2024-2025 school year.

WHEREAS, the BOCES may enter into agreements for the lease-purchase of instructional equipment in accordance with section 1725-a of the Education Law, with payments to be applied against the purchase price of the equipment.

WHEREAS, the BOCES desires to finance such Purchases for Component Districts by executing and delivering an installment purchase contract for said data processing software, hardware, and other equipment; and

WHEREAS, the cost of an installment purchase contract for a Purchase may not exceed the principal amount of the Purchase, all, or a portion of which is to be financed at a competitively quoted interest rate for a period of no more than five years.

WHEREAS, the BOCES desires to take certain preliminary actions when lease-purchases are requested by Component Districts and further desires to delegate the authority to negotiate, approve, execute, and deliver an installment purchase contract and to carry out all other necessary or appropriate actions in furtherance thereof and of the Purchase;

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1. The BOCES hereby approves such Purchases and authorizes that it be undertaken at a cost not to exceed the principal amount of the Purchase as set forth above.

Section 2. Pursuant to section 109-b of the General Municipal Law and part 39 of the regulations of New York State Department of Audit and Control, the BOCES hereby determines that it is in the best interests of the BOCES to procure the property involved in the Purchase from a vendor or vendors by selecting a bid, offer or proposal (as may be required by the general municipal and education laws and by the procurement policy) exclusive of the cost of financing. The BOCES directs that financing be obtained pursuant to section 39.8 of the aforesaid regulations, and further directs that certificates of participation shall not be issued in connection therewith except as a part of a pooled or aggregate program as defined in such regulations, or as may otherwise be permitted by applicable law.

Section 3. The BOCES will evaluate the financing alternatives available to it and will determine, upon certified board resolution approving the Lease-Purchase from the Component District, that it is in the best interest of the BOCES to finance the Purchase pursuant to an installment purchase contract for the following reasons:

a. Financing the Purchase provides the advantages of improved cash flow and provides a closer matching of expenditures to the useful life of the Purchase, the BOCES may not finance the Purchase under the local finance law but may do so

by an installment purchase contract. The use of an installment purchase contract provides the BOCES with a means to directly finance the Purchase.

b. The use of an installment purchase contract provides the BOCES with flexibility in structuring the payment for the Purchase, including, but not limited to, the timing of the closing of financing and the establishment of principal repayment schedules.

Section 4. The authority to solicit alternative quotations for financing from qualified interested parties and to select the quotation deemed to be in the best interest of the BOCES is hereby delegated to the President of BOCES, the chief fiscal officer, in accordance with section 39.8 of the regulations of the NY Department of Audit & Control, or his or her designee, including without limitation the authority to determine the principal amount thereof (not to exceed the maximum principal amount set forth above), the interest rate (at a rate to be obtained by competitive written, fax or telephone quotations from qualified parties), the amount, timing and frequency of the payments, and to choose the lessor, and to make all other determinations appropriate thereto. The District Superintendent of the BOCES is hereby authorized to execute and deliver an installment purchase contract and related documents for the purchase on behalf of and in the name of the BOCES in accordance with such determinations by the President, and the Clerk is hereby authorized to affix the seal of the BOCES thereto and attest the same, with such changes, variations, omissions and insertions as the authorized persons executing such contract or document shall approve, the execution thereof by such persons to constitute conclusive evidence of such determinations and approval. The form and substance of the installment purchase contract to be entered into for the Purchase, as so approved and in the form approved by Counsel to the BOCES, is hereby approved.

Section 5. The officers, employees and agents of the BOCES are hereby authorized and directed for and in the name and on behalf of the BOCES to do all acts and things required or provided for by the provisions of such installment purchase contract, and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the BOCES with all the terms, covenants and provisions of such installment purchase contract which are binding upon the BOCES.

Section 6. The installment contract shall be subject to annual cancellation by the Board of Cooperative Educational Services as a result of a lack of funding.

Section 7. This resolution shall constitute a declaration of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the Purchase.

Section 8. It is hereby determined that the period of probable usefulness of the equipment, machinery or apparatus referred to herein is five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law.

Section 9. No payment under the installment purchase contract except payment for the total amount outstanding shall be financed from the proceeds of obligations issued pursuant to the local finance law other than the proceeds of revenue anticipation notes, tax anticipation notes or budget notes.

Section 10. The execution of any installment purchase contract will not cause the BOCES to exceed the debt limits prescribed by paragraph c of subdivision 6 of section 109-b of the General Municipal Law.

Section 11. This resolution shall take effect immediately.

All Board Members present voted yes—motion carried.

SRO AGREEMENT

Mr. Webbinaro moved, seconded by Mr. Murdock that the Board approve the following Agreement:

2. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Sheriff's Office under with the County will provide the services of a School Resource Officer (SRO) at BOCES from September 1, 2024, through June 30, 2025, at the rate of $22 per hour plus FICA through December 31, 2024 and $28 per hour plus FICA from January 1, 2025 through June 30, 2025. (Administration) (attached) (Note: A new agreement is required due to the Parties' mutual cancellation of the 2024/25 SRO contract approved at the June 12, 2024, board meeting.)

All Board Members present voted yes—motion carried.

ADJOURNMENT

Mr. Murdock moved, seconded by Ms. Wotton, to adjourn the meeting at 8:01 pm. All Board Members present voted yes—motion carried.

Katelyn Smart

Katelyn Smart, Board Clerk