CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: October 9, 2024
KIND OF MEETING: Regular Board Meeting
PLACE: CVES Learning Hub Conference Center, Plattsburgh, NY

Board Members Present:
Leisa Boise
Bob Bourgeois
Kathy Comins-Hunter
Patricia Gero
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Bruce Murdock
Emily Phillips
Lori Saunders
Michael St. Pierre

Board Members Absent:
Dina Garvey
Emily Reynolds Bergh
Eddie Webbinaro
Donna Wotton

Executive Officer:
Dr. Mark Davey

Board Clerk:
Katelyn Smart

Others Present:
Dr. Eric Bell
Amy Campbell
Dr. Matthew Slattery
Aiden Hebert
Keagen Sheffer
Donavyn Smith
Zachary Marotta
Elias Arts
Amelia Rock
Nevaeh Andrews
Jacoby Bosley
Kori-Lynne Seymour
Atia Francesconi
Nicole Santaniello
Alaina Weare
Jennifer Parker
Michael W. Rossi
Amy M. Pedrick

MEETING TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:08 pm.

AUDIT COMMITTEE UPDATE & PRESENTATION

Dr. Davey introduced Deputy Superintendent Dr. Eric Bell. Next, Dr. Eric Bell introduced Ms. Amy Pedrick, CPA, and Mr. Mike Rossi, CPA from West & Company. The Audit Committee met and reviewed CVES BOCES' 2023 – 2024 financials before the Board meeting. Ms. Pedrick shared a brief overview of the 2023 – 2024 Year-End Audit and commended the CVES Business Office for their attention to detail, and remarkable job with the Audit. Ms. Pedrick and Mr. Rossi explained that no significant deficiencies were found in the 2023 - 2024 school year Audit. The Audit Committee members and Dr. Davey thanked West & Company for working well with our Management Services team, coordinating seamlessly throughout the entire Audit, and explaining the process and recommendations in a way everyone on the Committee can understand. The Committee members recommended the 2023 – 2024 Year End Audit for the Board's acceptance and approval.

Lastly, the Board members on the Audit Committee provided individual feedback about West & Company's successful audit process and concluded with thank-you acknowledgments to Ms. Pedrick and Mr. Rossi for their assistance. The Board members

also thanked our CVES Management Services Team for their comprehensive work and assistance in this year's Audit.

BOARD APPRECIATION RECOGNITION

Dr. Davey began this year's Board Appreciation Recognition Presentation by presenting Certificates of Appreciation to each Board member on behalf of CVES. He expressed heartfelt gratitude from our entire organization, recognizing the Board members' invaluable role in supporting our BOCES, students, staff, programs, services, and component school districts. Dr. Davey highlighted the Board's unwavering dedication - their countless hours, hard work, and steadfast commitment to our mission, vision, and initiatives each year. He emphasized their essential support of our ongoing Strategic Plan over the past eleven years, guiding and leading our continuous improvement efforts through their leadership. He also acknowledged the collective years of experience the Board members bring, enriching CVES's efforts and initiatives. During the presentation, the Board members introduced themselves and shared their pride in being CVES Board members, emphasizing what it means to serve as advocates for CVES BOCES in our component districts and communities.

Dr. Matthew Slattery, Executive Director of the Rise Center for Success, introduced the Board Appreciation Gifts the Rise Center students made for the Board members. Art teacher Ms. Roxana Palmer worked with the students again this year to make gifts for the Board members. The frames the students made this year were a collaborative project between the Rise Center and the Communications Department. Dr. Slattery thanked the Board members on behalf of the Rise Center students and staff.

Dr. Davey invited Ms. Amy Campbell, Assistant Superintendent for Educational Services, to help introduce the CV-TEC staff members and Culinary Program students present for the Board Appreciation Recognition Event. Ms. Jennifer Parker, CTE & Academic Curriculum Coordinator, began the presentation with the students, marking the largest group of Culinary Program participants ever involved in a Board appreciation event. Ms. Nicole Santaniello, School Counselor, and Chef Alaina Weare, also presented to the Board. Chef Alaina Weare commended the students for their efforts and thanked the Coordinators for their support.

The Culinary students shared details about the menu, showcasing the delicious, elevated appetizers and desserts they prepared specially for the Board members. Their presentation highlighted the care and skill that went into each dish, which the Board warmly received. The Board members expressed their appreciation for the students' hard work, noting that the food was outstanding and a testament to the talent within the Culinary program and CV-TEC.

EXECUTIVE SESSION

Mr. Murdock. moved, seconded by Mrs. Comins-Hunter, that the Board go into Executive Session at 7:02 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension,

dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

Dr. Davey began the Executive Session with a confidential update about the Capital Project and Facilities. This included the steps underway to proceed with the CTE Building expansion. Second, several Labor Relation topics were reviewed. Including the CVES United Professionals (UP) Memorandum of Agreement (MOA) for Workday Contract language clarification, recommended for approval at the meeting. There was alsoan update on the MOA for supervision of the BCBA, RBT, and LSMW's under discussion with the CVES UP. Third, Dr. Davey reviewed several confidential employee matters and recommendations. Fourth, a position proposal for changing a Communication and Publications Assistant to full-time was reviewed. Lastly, Dr. Davey presented several legal updates regarding information from Mrs. Jacqueline Kelleher, Esq. CVES' legal counsel from Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC.

Mr. Murdock moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 7:19 pm. All Board Members present voted yes, and the motion was carried.

CVES CAPITAL PROJECT & FACILITIES EXPANSION UPDATE

Dr. Bell commenced the Capital Project update by sharing CVES' Phase 2 information. He indicated that we are making significant progress on the North Side of the CVES Learning Hub Conference Center. Window installation should commence next week. Fin Tube Radiator Covers have arrived, installation has begun in Plattsburgh, and Mineville will be next. The Capital Project is targeted to be completed by the end of December 2024.

Next, Dr. Bell moved on to an update on the new CTE Center's progress. Dr. Bell reviewed several variances and other steps we have completed to keep the project on track. CVES will be submitting the building permits next week, and these permits are needed by CDIC (Community Initiatives Development Corporation - Plattsburgh, LLC.) to close on the financing. At this time, CVES's planned timeline buffer has been used, but we are still on track to break ground in January of 2026.

2024 – 2027 STRATEGIC PLANNING UPDATE PRESENTATION

Dr. Davey acknowledged that CVES has participated in Strategic Planning for over 10 years. It has been an essential and invaluable instrument to help guide, build, and support CVES's continuous improvement. This includes our Phase 1 and Phase II Capital Projects and expansive Capital improvements, ongoing programmatic improvements, services, and staffing expansion, our new CTE Center building expansion, and the IAM (Institute of Advanced Manufacturing) building's planned integration into our CVES services portfolio. Next, Dr. Davey thanked the Board members who serve on the District Planning Team (DPT). Mrs. Saunders has served on the DPT since the beginning (11 years), and Mr. Harriman Sr. (9 years) joined shortly after. Dr. Davey also thanked the DPT members (District Planning Team) and the divisional teams. At the Board retreat, we had a consensus for the approval of our 2024 – 2027 Strategic Plan, including the Priorities, Strategies, and targets set by the DPT, and reviewed and discussed with Dr. Vicky Ramos, CVES' facilitator at the Board Retreat.

Next, Ms. Amy Campbell, Assistant Superintendent for Educational Services, presented an overview of the CV-TEC divisional Strategic Plan. CV-TEC monitors the progress and health of the programs by collecting relevant data related to Career and Technical Education. These departments throughout CV-TEC and Adult Education serve the needs of Workforce Development and Adult Literacy Instructional programming. This year, the CV-TEC divisional team included three student representatives from Willsboro, Peru, and NCCS. Ms. Campbell concluded the overview by focusing on the four committees of CV-TEC that took part in the CV-TEC Improvement plan and their updates for the year.

Next, Ms. Campbell spoke about the School Support Services team's experience with Dr. Ramos and this year's Strategic Planning updates. Their plan focused on continuing to build a sense of belonging among S^3 staff, understanding what they do, and being intentional about collecting qualitative data to monitor the services we provide.

Fourth, Dr. Eric Bell, Deputy Superintendent, provided an overview of the Management Services Division Strategic Planning. Management Services provides the foundation of our CVES and its operation. A strong foundation is needed to support all of our Co-Sers. Dr. Bell noted that their divisional team had excellent discussions. Management Services continues to evolve as our BOCES grows to meet the needs of our component districts. He stressed that CVES' External Auditors said the significant growth this BOCES has experienced could only have been achieved with a strong business office. Lastly, Dr. Bell concluded, that in the current labor market, we are focusing on strong recruitment and retention strategies.

Executive Director of Special Education, Dr. Matt Slattery, concluded the presentation by highlighting the Rise Center for Success. Their strategic planning process this year has helped continue to set the stage for a transformative future built on collaboration, shared vision, and a relentless focus on continuous improvement. With the expert facilitation of Dr. Vicky Ramos, our Rise divisional team developed five critical committees for the 2024 - 2025 school year: Recruitment, Retention, Dynamic Learning Environments, Exemplary Practices, and Capital Improvement.

Rise's Recruitment and Retention Committees are poised to implement creative strategies for attracting and retaining high-quality employees. These efforts will include streamlining the hiring process, providing mentorship, and highlighting career growth opportunities. These efforts are designed to create a stronger, more connected workforce that thrives in a supportive environment. Second, the Dynamic Learning Environments Committee will focus on cultivating classrooms where equity, inclusion, and student-centered learning are prioritized. Initiatives such as student-led "Circle-Ups," enhanced classroom behavior management systems, and the continued integration of the Zones of Regulation curriculum will ensure that students are equipped with the skills to succeed.

Third, the Exemplary Practices Committee will expand our regional influence by facilitating cross-district professional development and collaboration, ensuring that Rise remains at the forefront of special education. Finally, the Capital Improvement Committee will plan how best to meet the region's evolving needs with the facilities expansion. This will take place for a Fall 2026 opening, and Rise hopes to install an adaptive playground

to meet the needs of our students by that time. Dr. Slattery concluded by sharing that Rise's Strategic Plan's work this year sought to elevate the division's mission and continue shaping a future of innovation, excellence, and community for our staff and students. He noted that through the efforts of each committee, we are positioning the Rise Center for Success to lead, inspire, and thrive in the years ahead.

In closing, Dr. Davey expressed gratitude for the dedication and collaborative spirit of all involved in the CVES Strategic Planning process, from the Board members and the District Planning Team (DPT) to each division's leadership and staff. He emphasized that the approval of the 2024 - 2027 CVES Strategic Plan marks a pivotal moment for CVES as we continue to build on our achievements and set the course for future success. With a shared commitment to innovation, excellence, and community, CVES is well-positioned to thrive and meet the evolving needs of our students, staff, and component districts throughout the region.

DS UPDATE

Dr. Davey began his DS Update by acknowledging the outstanding 2024 Fall Family Nights held at CV-TEC in Mineville and Plattsburgh. They were both exceptional events and well attended. Next, Dr. Davey thanked Dr. Eric Bell, Deputy Superintendent, for the invitation and preparation regarding Commissioner Ball's upcoming visit to CVES. Commissioner Richard Ball is the NYS Department of Agriculture and Markets Commissioner. During his planned visit, Commissioner Ball will visit Peru CSD to see their kitchen, see their food service production led by CVES, and then visit CV-TEC on the Plattsburgh Main Campus to view the Large Animal Science Program and Natural Resources Management classrooms. Commissioner Ball's visit will conclude with a Press Conference at the CVES Learning Hub Campus to discuss the exciting $5 million School Infrastructure Grant CVES BOCES has received. The Press Conference will include numerous local and State governmental dignitaries and County agricultural leaders, and it will be held on Friday, October 11, 2024, at 11:30 am (CVES Learning Hub Campus, 1443 Military Turnpike, Plattsburgh), using the CVES Plane as the backdrop.

Next, Dr. Davey provided information about the CVES 75th Anniversary visit to CVES by our NYS Commissioner of Education, Dr. Betty Rosa. He reviewed the planned day's schedule, noting that Dr. Betty Rosa, the Commissioner of Education, will arrive at 8:30 am. Dr. Davey extended an invitation, noting that the Board members are welcome to attend our Commissioner's welcome and gathering at CV-TEC's Culinary Lab at the Plattsburgh Main Campus. Next, at 9:00 am, the Commissioner will visit classrooms in the Rise Center for Success and CV-TEC. At 11:30 am, the Commissioner will participate in a Roundtable Luncheon with the CSOs, elected officials, and the DS Cabinet. At 1:30 pm, a CVES 75th Anniversary Press Conference will be held at the CVES Learning Hub Conference Center. The day will conclude with our CVES 75th Anniversary *Diamonds and Denim* Celebration Program and Gala on Thursday evening, October 17, 2024, from 5:30 pm – 8:30 pm, with the Program being held at 6:30 pm. Dr. Davey encouraged the Board members to attend and suggested that they may bring a guest with them.

Third, Dr. Davey discussed the 2024 – 2025 component district Board of Education visit schedule, which began with our visit to Peru CSD's Board meeting. This year, Dr. Davey and Dr. Slattery are attending these meetings on behalf of CVES, focusing on the Rise

Center for Success and our special education programming and updates. Dr. Davey also noted that CSO meetings have now been moved into the component districts for this school year.

Fourth, Dr. Davey spoke about the upcoming Clinton and Essex School Board meeting scheduled for Thursday, November 14, 2024. This program and dinner are sponsored by Mrs. Jacqueline Kelleher, Esq., and Mrs. Meghan Zedick, Esq., CVES' legal counsel from Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC. This year, Dr. Bell will be the featured speaker on school district reserves and how to utilize them.

Next, Dr. Davey thanked the CSOs and Board Presidents who attended the NYSSBA Governance workshop on Friday, October 4, 2024, at the CVES Learning Hub Conference Center. Eight CVES component districts and CVES BOCES were in attendance, with approximately forty-five attendees from the North Country and across the State.

Sixth, Dr. Davey asked CVES Board Vice President Ed Marin to speak about the 2024 proposed resolutions that would be voted on during the October 10th NYSSBA Business Meeting. Each district may submit a resolution to be voted on. The 2024 NYSSBA Annual Convention is in NYC this year, October 20-22nd and CVES has seven Board members who plan to attend with Dr. Davey.

Dr. Davey closed out his DS Update, thanking the Rise Center for their thoughtful gifts and CV-TEC for the delicious treats they prepared for the Board, as well as the CV-TEC students and staff attending the meeting. It was a fantastic presentation.

The next CVES Board meeting is November 13, 2024, at the Yandon-Dillon Educational Center in Mineville.

PREVIOUS MINUTES

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to approve the minutes of the September 19, 2024, meeting as amended. All Board Members present voted yes—motion carried.

ANNUAL INDEPENDENT AUDIT

Mrs. LaRocque moved, seconded by Mrs. Boise, to approve the Annual Independent Audit, performed by West & Company, CPA, PC for the 2023 – 2024 school year. All Board Members present voted yes—motion carried.

2024 – 2027 STRATEGIC PLAN

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter to adopt the CVES 2024 – 2027 District Strategic Plan for Continuous Improvement. All Board Members present voted yes—motion carried.

CONSENT AGENDA FINANCIAL

Mrs. Phillips moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

TREASURER'S REPORTS

Approve the Treasurer's Reports from August 31, 2024. (attached)

EXTRA-CLASSROOM TREASURER'S REPORTS

Approve the Extraclassroom Treasurer's Report from August 31, 2024. (attached)

CERTIFICATION OF WARRANT

Approve the Certification of Warrant for Sept. 2, 2024 to Sept. 30, 2024. (attached)

SPECIAL AID FUND PROJECT(S)

Approve the following Special Aid Fund project(s):

1. WIOA, Title II, Adult Basic Education & Literacy Services Special Aid Fund project in the amount of $79,565, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)

2. WIOA, Title II, Incarcerated and Institutionalized Education (Essex County) Special Aid Fund project in the amount of $203,000, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)

3. WIOA, Title II, Incarcerated and Institutionalized Education (Clinton County) Special Aid Fund project in the amount of $203,000, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)

4. NYS Basic Literacy – Essex County Special Aid Fund project in the amount of $150,000, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)

5. NYS Basic Literacy – Clinton County Special Aid Fund project in the amount of $150,000, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)

6. Perkins V Special Aid Fund project in the amount of $119,636 for the period of July 1, 2024 through June 30, 2025. (CV-TEC)

SPECIAL AID FUND PROJECT BUDGET INCREASE(S)

Approve the following Special Aid Fund project budget increase:

1. Increase the Core Rehabilitation Service (CRS) Special Aid Fund project budget from $455,005 to $750,000 for the period of January 1, 2024, through December 31, 2024,
due to the increase of services provided. (Rise Center)

BUDGET INCREASE(S)

Approve the following budget increase(s):

1. Increase the Health Insurance/Workers Compensation Insurance Coordination budget (Co-Ser 602) from $781,169 to $827,419 for the 2024 – 2025 School Year to accommodate for additional EAP costs to be reimbursed by the CEWW Health Insurance Consortium. (Mgmt. Services)

2. Increase the Central School Food Management budget (Co-Ser 642) from $698,569 to $719,569 for the 2024 – 2025 School Year to accommodate for an additional service request by Plattsburgh City SD. (Mgmt. Services)

3. Increase the Central Business Office budget (Co-Ser 675) from $791,000 to $995,000 for the 2024 – 2025 School Year to accommodate for an additional service request by Schroon Lake CSD. (Mgmt. Services)

4. Increase the WAF Extended School Year Budget (Co-Ser 791) from $20,251 to $32,188 for the 2024 – 2025 school year to accommodate the increased costs due to the addition of services for Mooers Summer Food Service Program. (Mgmt. Services)

EXTRA-CURRICULAR STUDENT ACTIVITY FUND CLUB ADVISOR

Approve the following employee to be approved as CV-TEC Extracurricular Student Activity Fund Club Advisor:

1. Charles Johnson, LPN

Club Advisor will receive no additional compensation.

CONSENT AGENDA PERSONNEL

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items as presented. All Board Members voted yes—motion carried.

TERMINATION YATES

Terminate the following person in accordance with Civil Service Law:

1. Christina Yates, Teacher Aide/ Student Aide, effective October 10, 2024

RESIGNATION FOR THE PURPOSE OF RETIREMENT NEWELL

Accept the following letter(s) of resignation for the purpose of Retirement:

1. Randa Newell, Teacher Aide/ Student Aide, effective November 11, 2024

Dr. Davey paused the meeting to speak about Randa Newell's 20 years for service at CVES. Dr. Matthew Slattery shared that she does an excellent job at the Rise Center and is excited for her to return to CVES after Retirement.

RESIGNATION(S) SULLIVAN, CASSAVAUGH, CLOWNEY, & BULRISS

Accept the following letter(s) of resignation:

1. Kathleen Sullivan, Teacher Aide/ Student Aide, effective September 30, 2024
2. Morgyn Cassavaugh, Teaching Assistant, effective October 9, 2024
3. Todd Clowney, Electrical Design, Installation and Alternative Energy Teacher, effective October 12, 2024
4. Lisa Bulriss, Temp-on-call Accountant, effective November 21, 2024

PERMANENT APPOINTMENT (CIVIL SERVICE) LOZIER, REIDY, SUPLEY, DUMAR, ROGERS, BRACY, BROUSSEAU, & PAISER

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Randy Lozier, Interscholastic Athletics Coordinator, effective September 26, 2024
2. Hayden Reidy, Business Manager (Schools), effective September 19, 2024
3. Laura Supley, Teacher Aide/ Student Aide, effective October 22, 2024
4. Suezanne Dumar, Account Clerk/ Typist, effective October 18, 2024
5. Debra Rogers, Teacher Aide/ Student Aide, effective October 28, 2024
6. Dale Bracy, Cook Manager, effective October 30, 2024
7. Andrew Brousseau, Teacher Aide/ Student Aide, effective November 5, 2024
8. Victoria Paiser, Teacher Aide/ Student Aide, effective November 13, 2024

52-WEEK CIVIL SERVICE PROBATIONARY APPOINTMENT TUFO, WATERS, MURPHY, GROTH, & NEWELL

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Katharine Tufo (was provisional)
   Position: Digital Print Machine Operator
   Effective Date: September 26, 2024
   Tentative Permanent Date: February 27, 2025

2. Name: Christine Waters (was provisional)
   Position: Account Clerk/ Typist
   Effective Date: September 26, 2024
   Tentative Permanent Date: August 19, 2025

3. Name: Mary Murphy
   Position: Occupational Therapist 40%
   Effective Date: September 23, 2024
   Tentative Permanent Date: September 23, 2025
   Annualized Salary: $70,000
   FTE Adjusted Salary: $28,000

4. Name: Elke Groth
   Position: Occupational Therapist Assistant
   Effective Date: October 9, 2024
   Tentative Permanent Date: October 9, 2025
   Annualized Salary: $44,000

5. Name: Randa Newell
   Position: Teacher Aide/ Student Aide

Effective Date: November 13, 2024
Tentative Permanent Date: November 13, 2025
Annualized Salary: $24,500

FOUR-YEAR PROBATIONARY APPOINTMENTS HUCHRO, CRINGLE, & SODEN

Appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Adele Huchro (was temporary)
   Tenure Area: Teaching Assistant
   Position: Teaching Assistant
   Effective Date: August 29, 2024
   Tentative Tenure Date: August 29, 2028
   Certification Status: Teaching Assistant, Level 1

2. Name: Tammy Cringle (was temporary)
   Tenure Area: Teaching Assistant
   Position: Teaching Assistant
   Effective Date: September 19, 2024
   Tentative Tenure Date: September 19, 2028
   Certification Status: Teaching Assistant, Level 1

3. Name: Nicole Soden (was temporary)
   Tenure Area: Teaching Assistant
   Position: Teaching Assistant
   Effective Date: September 21, 2024
   Tentative Tenure Date: September 21, 2028
   Certification Status: Teaching Assistant, Level 1

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TEMPORARY APPOINTMENTS 2024 – 2025 TAYLOR, & DOUGLAS-LADUKE

Appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Anne Taylor
   Position: Teaching Assistant
   Effective Date: September 23, 2024
   Certification Status: Uncertified
   Annualized Salary: $29,750

2. Name: Kaden Douglas- LaDuke
   Position: PreCTE Food Service Teacher
   Effective Date: October 2, 2024

Certification Status: Uncertified
Annualized Salary: $50,500

TEMP-ON-CALL & SUBSTITUTE POSITIONS
2024 - 2025

Approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

Name	Position
Brian Callahan	Teacher
Frank Gilbo	Teacher
Brian Callahan	Teaching Assistant
Frank Gilbo	Teaching Assistant
Alyssa Koch	Teaching Assistant

ADDITIONAL WORK
2023 – 2024

Approve the following Additional Work for the 2023 – 2024 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Heather Agoney	PBIS Coordinator, Plattsburgh

ADDITIONAL WORK
2024 – 2025

Approve the following Additional Work for the 2024 – 2025 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Joanne Mazzotte	NYHS Advisor, Mineville
Eric Jock	Greenhouse, Plattsburgh
Eric Jock	Maple Sugaring, Plattsburgh
Michelle Lawrence	ESY Program Leadership, Plattsburgh
Crystal Rhino	ESY Program Leadership, Plattsburgh
Tina Mitchell	ESY Program Leadership, Mineville

Classroom Moves, hourly rate of pay per contract

Penny Comes	Not-to-exceed 3 hours

SPECIAL PROJECT ADMINISTRATOR

Approve the following Special Projects Administrator(s) for the 2024 – 2025 school year:

1. Gregory Myers, $50/hr

INTERNAL AUDIT

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., to approve the Annual Internal Audit, performed by Management Advisory Group for the 2023 – 2024 school year.

All Board Members present voted yes—motion carried.

CORRECTIVE ACTION PLAN

Mr. Murdock moved, seconded by Mrs. Comins-Hunter to approve the Corrective Action Plan in response to the June 2024 Internal Audit Risk Assessment Final Report. (attached)

All Board Members present voted yes—motion carried.

NON-COMPONENT DISTRICT SPECIAL EDUCATION SCHOOL-AGE SUMMER SCHOOL

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the following Special Education School-Age Summer School Resolution:

1. WHEREAS, the stated vision of Clinton-Essex-Warren-Washington (CEWW) BOCES is to "meet the needs and expectations of our non-component schools, the communities and all learners who are affected by our services," and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and
   WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and
   WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2025 Special Education School-Age Summer School
   and to pay the actual costs of operating the 2025 Summer Program, notwithstanding State Education Department tuition rates:
   Saranac Lake, Malone, North Warren, Lake Placid, and Chateaugay
   IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2025 Special Education School-Age Summer School.

2. WHEREAS, the stated vision of CEWW BOCES is to "meet the needs and expectations of our component schools, the communities and all learners who are affected by our services," and such vision
   is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and
   WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and
   IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2025 summer program, not-withstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than October 1, 2024; CEWW BOCES will diligently analyze its ability to provide services in summer 2025, based in part, on the number of component participants and students; and
   THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

All Board Members present voted yes—motion carried.

INITIAL LEAD EVALUATOR CERTIFICATION
SHAW

Mrs. Boise moved, seconded by Mrs. Comins-Hunter that the Board approve the following Initial Lead Evaluator Certification:

1. The individual listed below has attended various CVES in-house meetings and state, regional, and/or local professional development offerings. Most recently the individual attended Gearing Up on August 21, 2024 and day two of training on September 17, 2024, to be considered by the BOCES for initial certification as Lead Teacher Evaluator

   Kevin Shaw

All Board Members present voted yes—motion carried.

APPROVAL TO ATTEND A CONFERENCE/ WORKSHOP

Mr. Murdock moved, seconded by Mrs. Comins-Hunter that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise
   Rural Schools Association Board of Directors Meeting
   November 7, 2024
   Genessee Valley BOCES – Batavia, NY (Overnight accommodations needed)

All Board Members present voted yes—motion carried.

RESCIND
BRIGGS

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter, that the Board rescind the following resignation for the purpose of retirement that was approved at the March 13, 2024 board meeting:

Recommend that the Board accept the following letter(s) of Resignation for the purpose of Retirement:

1. Celia Briggs, Teacher Aide/ Student Aide, effective June 27, 2025

All Board Members present voted yes—motion carried.

RESIGNATION(S)
GREEN &
TROMBLEY

Mrs. Saunders moved, seconded by Mrs. LaRocque that the Board accept the following letter(s) of resignation:

1. Myah Green, Teaching Assistant, effective October 12, 2024
2. Tina Trombley, Account Clerk/Typist, effective October 10, 2024, for the purpose of accepting a Purchasing Clerk position

All Board Members present voted yes—motion carried.

LEAVE OF ABSENCE
MCKEE

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the following unpaid Leave(s) of Absence:

1. Tina McKee, Teacher Aide/ Student Aide, unpaid leave of absence, effective October 4, 2024 – October 28, 2024

All Board Members present voted yes—motion carried.

PROVISIONAL APPOINTMENT (CIVIL SERVICE) TROMBLEY

Mrs. Comins-Hunter moved, seconded by Mrs. LaRocque, that the Board appoint the following person(s) to a Provisional Civil Service Appointment:

1. Name: Tina Trombley
   Position: Purchasing Clerk
   Effective Date: October 10, 2024
   Annualized Salary: $38,250

All Board Members present voted yes—motion carried.

ADDITIONAL WORK 2024 – 2025 SCHOOL YEAR

Mr. Murdock moved, seconded by Mrs. Comins-Hunter that the Board approve the following Additional Work for the 2024 – 2025 School Year:

Classroom Moves, hourly rate of pay per contract
Elizabeth Otto Not-to-exceed 14 hours

All Board Members present voted yes—motion carried.

DONATION

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board accept the following donation(s):

Donation of pieces of crystal valued at $722.00 by Pam Gomez, for the purpose of distributing to attendees of the CVES 75th Anniversary Gala.

All Board Members present voted yes—motion carried.

MEMORANDUM OF AGREEMENT

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the following Memorandum of Agreement:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the Champlain Valley Educational Services United Professionals clarifying Friday work schedules.

All Board Members present voted yes—motion carried.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. LaRocque to adjourn the meeting at 8:43 pm.
All Board Members present voted yes—motion carried.

Katelyn Smart
Katelyn Smart, Board Clerk