

2026-2027

Adult & Continuing Education Catalog



518-561-0100

www.cves.org/cv-tec

ADMINISTRATION

Mark C. Davey, Ed.D.
*District Superintendent/CEO of
Champlain Valley Educational Services*

Eric Bell, Ed.D.
Deputy Superintendent

Amy Campbell
*Assistant Superintendent of
Educational Services*

Michele M. Friedman
*Executive Director of Career & Technical
Education*

Matthew Slattery, Ed.D.
Executive Director of Special Education

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CVES School Public Relations & Print Shop Teams



Champlain Valley Educational Services

Clinton Essex Warren Washington BOCES

OUR MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

OUR VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development towards a brighter global future.

OUR CORE BELIEFS

- Students are our first priority.
- Staff are essential to the health and well-being of our organization.
- We value open and honest communication.
- We embrace collaboration and shared decision-making.
- We promote creativity and innovation.
- ALL students can learn and be successful.
- We lead and act with integrity, fostering respect for all by ensuring the acceptance, inclusion, and celebration of our community members.
- Students, family and community are valued partners for success.
- We ensure a safe, supportive learning and work environment.
- We all impact the educational process and are dedicated to perform at the highest possible levels.

CONTINUOUS NOTICE OF NONDISCRIMINATION

Career and Technical Education Programs

Clinton Essex Warren Washington BOCES, a/k/a Champlain Valley Educational Services (CVES BOCES), does not discriminate on the basis of race, color, national origin, sex, disability, age, or any other legally protected status in its programs, services, activities, employment, or admissions, and provides equal access to the Boy Scouts and other designated youth groups. <https://www.cves.org/cv-tec/cv-tec-career-programs/>.

The district will take steps to assure that the lack of English language skills will not be a barrier to admission to or participation in career and technical education (CTE) programs. To request translation services or reasonable accommodations, contact the Civil Rights and Title IX Compliance Officers listed below.

Inquires may be directed to the compliance officers designated to coordinate compliance under Title IX and Section 504.

Civil Rights and Title IX Compliance Officers

Ms. Susanne Ford Croghan
Mr. Matthew Walentuk
1443 Military Turnpike
P.O. Box 455
Plattsburgh, NY 12901
Phone: 518 561 0100 Ext. 3101
walentuk_matt@cves.org
ford_susanne@cves.org

Section 504 Compliance Officer

Dr. Matthew Slattery
1585 Military Turnpike
P.O. Box 455
Plattsburgh, NY 12901
Phone: 518 561 0100 Ext. 1035
slattery_matt@cves.org

To request a copy of CVES BOCES' career and technical education programs offered, with admission criteria, call 518 561 0100 Ext. 1309, or email patel_chirag@cves.org

WELCOME TO CV-TEC

Dear Prospective Student:

As the Director of Career & Technical Education, I am proud to welcome you to CV-TEC. The CV-TEC Division of Champlain Valley Educational Services (CVES) offers a wide range of Career & Technical Education (CTE) Programming, Adult Literacy Programming, and Continuing Education Programming for our school districts and community members of Clinton and Essex Counties. CV-TEC has a rich history in the North Country and we are proud and committed to continuing the tradition of excellence on all of our CV-TEC campuses and locations.



Michele M. Friedman
Executive Director of Career
& Technical Education

Team CV-TEC is dedicated to a collaborative approach for excellence in Career & Technical Education. It is the CVES mission that “CVES empowers students, schools and communities by providing exemplary education, training, support and shared services,” and the mission of the CV-TEC Division “to prepare students for success in careers and life-long learning including post-secondary education.”

Team CV-TEC is dedicated to our mission and committed to continuing and intensifying the long standing tradition of excellence at CV-TEC. With our mission in mind, each student’s individual needs is what will drive and direct our educational programming and fuel our desire to continually improve our efforts to serve our students, component districts, business & industry partners and our surrounding community.

I would like to personally extend an invitation to meet with you in person, arrange for you to tour our facilities, and to discuss the opportunities available to our community here at CV-TEC.

Michele M. Friedman

Executive Director of Career & Technical Education
CV-TEC Division of Champlain Valley Educational Services

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Note: Adult students should use this catalog in conjunction with the **Adult Student Handbook**.

Copies of the **Adult Student Handbook** are available through the CV-TEC Student Services Office or at www.cves.org/cv-tec.

ADULT EDUCATION COURSES

Continuing Education Courses for Post-Secondary Adult Students

CVES Learning Hub

Chainsaw Basics

ECON 102



Chainsaw Basics is a hands-on introductory course designed to give participants the essential skills and confidence needed to safely and effectively operate a chainsaw. This class covers fundamental topics including proper starting techniques, safe handling and operation, as well as essential cutting skills such as bucking and limbing. Participants will also learn basic sharpening methods to keep the saw chain in good condition and perform simple maintenance tasks to ensure reliable performance. The course may also include an introduction to basic tree felling techniques, emphasizing safety and proper planning. Perfect for beginners or anyone looking to refresh their skills, this course lays a solid foundation for safe and efficient chainsaw use.

Requirements: Work boots, Work pants / jeans, Chainsaw (Recommended, not required)

Instructor	Dates	Cost
Warren	FALL 2026: 10/13/2026 - 10/15/2026 SPRING 2027: 2/2/2027 - 2/4/2027	\$50
Location	Time	Class Size
CVES Learning Hub	T/Th 5:00p - 7:00p 4 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

Defensive Driving

Workshop

DDRW 150A



NYS law allows drivers to reduce 4 traffic violation points on their driving record every 18 months and receive a 10% discount on all vehicle liability, personal injury protection and collision insurance premiums for three years. Empire Safety Council's Defensive Driving Workshop is a fast and easy way to provide drivers with a proven effective driver safety program. (6 course hours).

Instructor	Dates	Cost
D. Poirier	FALL 2026: 11/4/2026 - 11/5/2026 SPRING 2027: 1/20/2027 - 1/21/2027	\$89
Location	Time	Class Size
CVES Learning Hub	W/Th 6:00p - 9:00p 6 Hours	10 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

6 Hour Self Defense Course for Beginners

SDCR 100A



Learn how to respond to aggressive behavior utilizing de-escalation strategies, tactical positioning, distraction techniques, pressure points, blocks, and defensive counter-strikes. (6 hours)

Instructor	Dates	Cost
D. Poirier	FALL 2026: 11/18/2026 - 11/19/2026 SPRING 2027: 2/3/2027 - 2/4/2027	\$89
Location	Time	Class Size
CVES Learning Hub	W/Th 6:00p - 9:00p 6 Hours	10 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

Use of Force Training

SFRT 101A



Simulator based interactive tactical judgment and firearms system. Realistic training to improve capabilities utilizing 500+ dynamic scenarios. Critical incident and crisis management units include, but are not limited to: Verbal Command and Control Skills; Less than Lethal OC Spray options and SIRT Training Pistol Applications. Skill building performance drills in marksmanship and situational scenario pathways enhance the trainees' experience.

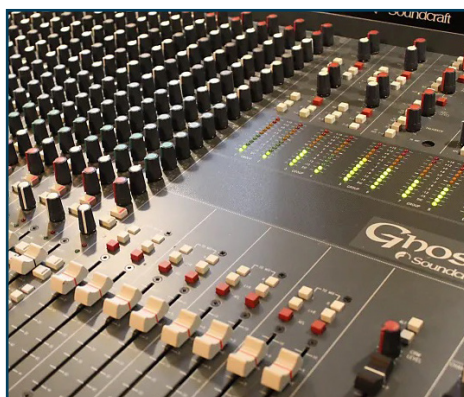
Instructor	Dates	Cost
D. Poirier	FALL 2026: 12/2/2026 - 12/3/2026 SPRING 2027: 2/10/2027 - 2/11/2027	\$65
Location	Time	Class Size
CVES Learning Hub	W/Th 6:00p - 9:00p 6 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

Introduction to Audio Engineering and Music Production

AEMP 100



CV-TEC's Introduction to Audio Engineering and Music Production is a 24-hour course designed to introduce students to the audio engineering and music production fields. Students will learn basic recording, editing, mixing, and mastering using a digital audio workstation. By the end of the course, students will have created an original track. This is a great experience for those who are trying to determine if they would like to further pursue this as a career. Students can then transfer into the Adirondack School of Recording Arts. (24 course hours)

Instructor	Dates	Cost
Bradley	FALL 2026: 10/6/2026 - 10/29/2026 SPRING 2027: 2/2/2027 - 3/4/2027 <i>*No classes Feb 16, 18</i>	\$292
Location	Time	Class Size
CVES Learning Hub	T/Th; 5:00p - 8:00p 24 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

Maple Syrup Production

ECON 103



Discover the sweet science of maple syrup production in this hands-on introductory course designed for adults and their children. Together, families will learn to identify maple trees, master the art of tree tapping, and gather sap straight from the source. Participants will experience the full process of transforming sap into syrup through boiling, filtering for purity, and canning the finished product to enjoy at home. Perfect for beginners and nature-loving families, this course offers a unique opportunity to connect with each other and the land while creating delicious, homemade maple syrup. All participating families will leave with freshly-bottled CV-TEC maple syrup.

Instructor	Dates	Cost
Warren	SPRING 2027: 3/2/2027 - 3/4/2027	\$40/Adult \$15/Child
Location	Time	Class Size
CVES Learning Hub	T/Th 5:00p - 7:00p 4 Hours	8 Person Min.

Spring 2026 Application Deadline: 1/18/2027

Modern Workplace Skills

MWS 100



This comprehensive five-week course equips adult learners with advanced skills in Microsoft Office 365, soft skills in office leadership and collaboration, presentation skills using Microsoft's Presentation Coach, content creation that engages audiences, and an understanding of how these skills prepare individuals for the demands of the modern workforce. This course will also provide ways to support the increasingly diverse workforce and explore digital accessibility tools. (30 course hours)

Credentials Earned: Microsoft certificates; CV-TEC Certificate of Completion Credential

Recommended materials: Laptop computer

Not Available for the 2026-2027 School Year

Grow Together: Gardening and Planting

ECON 101



This hands-on, beginner-friendly course invites adults and their children to bond and learn together through the joys of gardening. Families will be introduced to the essentials of sustainable gardening, including composting, planting seeds or seedlings, and basic preservation techniques. Participants will develop practical skills to grow their own food and care for the environment while creating lasting memories through shared nature-based activities.

Instructor	Dates	Cost
Jock	<i>SPRING 2027:</i> 4/27/2027 - 4/29/2027	\$30/Adult \$15/Child
Location	Time	Class Size
CVES Learning Hub	T/Th 5:30p - 7:00p 3 Hours	8 Person Min.

Spring 2026 Application Deadline: 1/18/2027

Pet CPR

PCPR 100



Participants will learn the fundamentals of canine and feline CPR and First Aid. It is ideal for anyone who loves animals including animal professionals, obedience trainers, kennel staff, pet retailers, pet sitters, animal shelter staff/volunteers, rescue personnel, groomers, First Responders, Fire/EMT and pet owners. This course will provide an overview of what to do for a pet in an emergency situation prior to getting veterinary care. Curriculum for all classes is developed by licensed veterinary professionals using veterinary industry standard methods of emergency medical care.

Credentials Earned: Pet Emergency Academy PetCPR+ Certification; CV-TEC Certificate of Completion Credential

Not Available for the 2026-2027 School Year

Introduction to Carpentry

CT 101



Our Introduction to Carpentry course is designed as an accessible, hands-on introduction for individuals with little or no carpentry experience. Participants will learn the basics of carpentry, including measuring and marking, safe use of hand and power tools, and simple cutting and assembly techniques. Students will also explore essential safety practices and gain an understanding of basic construction concepts. To put their new skills into practice, each participant will build a custom cutting board. Perfect for anyone curious about carpentry or looking to build practical skills for personal or future professional use, this course offers a supportive environment to build confidence and create something to be proud of. Families are encouraged to participate together.

Instructor	Date	Cost
Buzzell	FALL 2026: 10/6/2026 - 10/15/2026 SPRING 2027: 2/2/2027 - 2/11/2027	\$230
Location	Time	Class Size
CVES Learning Hub	T/Th 4:00p - 7:00p 12 hours	8 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

Basic Vehicle Maintenance

AUTO 101



The 12-hour Basic Vehicle Maintenance course provides hands-on training for vehicle owners and enthusiasts. Covering essential topics such as oil changes, tire rotation, brake inspection, battery maintenance, and fluid checks, this course empowers participants with practical skills to keep their vehicles running smoothly. Expert instructors guide students through step-by-step procedures, emphasizing safety and efficiency. Ideal for beginners, the course ensures participants gain confidence in performing routine maintenance tasks, potentially saving on repair costs and extending vehicle longevity. No prior experience is necessary; just bring your vehicle and a willingness to learn. (12 course hours)

Instructor	Dates	Cost
Bassett	FALL 2026: 10/6/2026 - 10/15/2026 SPRING 2027: 2/2/2027 - 2/11/2027	\$230
Location	Time	Class Size
CVES Learning Hub	T/Th 4:00p - 7:00p 12 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

Commercial Driver's License (CDL) Class A

CDL-A 100A



* **Note:** Additional Instruction available at an hourly rate if needed.

The Tractor Trailer Driver Training Program is a 60-hour, experiential course offering instruction on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures and Street Driving.

Pre-Employment Drug Testing Fee: \$93
Road tests available on-site

Completion of the CDL Class A program leads to eligibility for Department of Motor Vehicle testing and licensure.

Requirements:

1. Class A Driver's Permit (DMV); Recent Physical Examination (DOT)
2. Previous Experience Driving a Standard Shift Vehicle
3. 21 Years of age or older
4. *18-20 year olds requires additional documentation for licensure

Instructor	Dates	Cost	* Note: The course duration is at most six months from the start date.
Staff	Flexible	\$5,350	
Location	Time	Class Size	
CVES Learning Hub	Flexible 60 Hours	2/Session	



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

Commercial Driver's License (CDL) Class B

CDL-B 200A



* **Note:** Additional Instruction available at an hourly rate if needed.

CV-TEC's Class B CDL Program is a 30-hour course leading to a commercial driver's license that allows holders to drive certain types of commercial vehicles. The course is designed for individuals with limited or no experience driving a Class B commercial vehicle. Commercial vehicles that can be operated with a Class B driver's license include, but are not limited to, straight trucks, dump trucks, cement trucks, refuse trucks, delivery trucks, tow trucks, household and commercial moving trucks, grocery delivery trucks, box vans, or large buses. Having a Class B license permits you to drive a gross vehicle weight of 26,001 pounds or more. This gross weight limit includes any combination of vehicles and cargo. Completion of the CDL Class B program leads to eligibility for Department of Motor Vehicle testing and licensure.

Pre-Employment Drug Testing Fee: \$93
Road tests available on-site

Requirements:

1. Class B Driver's Permit (DMV); Recent Physical Examination (DOT)
2. Previous Experience Driving a Standard Shift Vehicle
3. 18 Years of age or older

Instructor	Dates	Cost	* Note: The course duration is at most six months from the start date.
Staff	Flexible	\$2,675	
Location	Time	Class Size	
CVES Learning Hub	Flexible 30 Hours	1/Session	

COMMERCIAL DRIVER LICENSE UPGRADE

CDL 300A



* **Note:** Additional Instruction available at an hourly rate if needed.

* **Note:** The course duration is at most six months from the start date.

The Tractor Trailer Driver Training Program is a 30-hour, experiential course for those who already possess a Class B CDL and want to earn their Class A CDL or already have a Class A CDL with an automatic restriction. Instruction is offered on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures and Street Driving. Completion of the CDL Upgrade course leads to eligibility for Department of Motor Vehicle testing and licensure.

Pre-Employment Drug Testing Fee: \$93

Road tests available on-site

Requirements:

1. Class B CDL or Class A CDL with automatic transmission restriction (DMV); Class A Driver's Permit (DMV); Recent Physical Examination (DOT)
2. 21 years of age or older
3. *18-20 year olds require additional documentation for licensure.

Instructor	Dates	Cost
Staff	Flexible	\$2,675
Location	Time	Class Size
CVES Learning Hub	Flexible 30 Hours	2/Session

CDL RESTRICTION REMOVAL

CDL Standard



This is a shorter course option for those who are looking to remove an automatic restriction. Applicants will train on a standard transmission commercial motor vehicle and prepare for the NYS DMV road test.

Pre-Employment Drug Testing Fee: \$93

Road tests available on-site

Instructor	Dates	Cost
Staff	Flexible	\$892
Location	Time	Class Size
CVES Learning Hub	Flexible 10 Hours	2/Session

Ground School for Prospective Pilots

GSPP 100A



This course is designed to help students evaluate the exciting field of aviation as a career or hobby. The program prepares students to successfully pass the FAA private pilot written exam. Upon passing completion of the course, students will receive an endorsement to take the FAA Private Pilot Written Exam. Participants interested in pursuing flight lessons must make non-affiliated, separate arrangements with qualified flying schools. Minimum age: 16 (48 course hours)

Instructor	Dates	Cost
Kiroy	FALL 2026: 10/6/2026 - 12/3/2026 SPRING 2027: 2/2/2027 - 4/1/2027 <i>*No classes Nov 26; Feb 16, 18</i>	\$576*
Location	Time	Class Size
CVES Learning Hub	T/Th 5:00p - 8:00p 48 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

* **Note:**

Required: Students must purchase their own "Private Pilot Kit" — Part 61; ASA Recommended. Approximate cost, \$90.00.

Welding WLDG 150 A



This course is for any adult looking to start or continue their skills in welding or who are looking to pass a welding certification. Students will learn safety along with basic welding processes and techniques in SMAW (stick) and GMAW (MIG) with the opportunity to pass an NC3 certification test at the end of the course.

Instructor	Dates	Cost
Staff	FALL 2026: 10/6/2026 - 12/3/2026 SPRING 2027: 2/2/2027 - 4/1/2027 <i>*No classes on Nov 11, 25, 26; Feb. 16, 17, 18</i>	\$1,395
Location	Time	Class Size
CVES Learning Hub	T/W/Th 5:00p - 8:00p 72 Hours	6 Person Min. 12 Person Max.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

*** Note:**

Required Equipment: helmet, jacket, gloves, safety glasses, boots.



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

CVES Mineville Campus

Open Carpentry Shop OPCS 100B



Did you ever want to create your own wooden project, but did not have the space or the tools? Come to CV-TEC's open wood shop to work on your dream project or to work with our expert instructors and build one of our stock projects. Our expert staff will be on hand to help build confidence in power tool use to teach wood working skills and provide wood working assistance. (12 hr. course).

After students complete an online safety course and a skills assessment, they will have access to the shop and tools to complete any instructor-approved projects.

Instructor	Dates	Cost
Shaw	FALL 2026: 10/6/2026 - 10/22/2026 SPRING 2027: 3/2/2027 - 3/18/2027	\$145
Location	Time	Class Size
CVES Learning Hub	T/Th 7:00p - 9:00p 12 Hours	8 Person Min.

*** Note:** Participants must supply their own safety equipment (safety glasses, steel-toed boots)

Additional Supply Charges for Stock Projects Apply:

- Mixed Hardwood Cutting Boards: \$30
- Five-Board Bench: \$20
- Two-Step Stool: \$20

Fall 2024 Application Deadline: 9/28/2026

Spring 2025 Application Deadline: 1/18/2027

Basic Electrical Skills

ELEC 100B



Learn Basic Electrical skills. Participants will learn safety, American Gauge Wire Standards and how to run basic circuits. Instruction will be centered on providing practical skills for the homeowner such as testing and changing a GFCI receptacle, installing switches and light fixtures, as well as other basic electrical installations. (12 hr. course).

Instructor	Dates	Cost
Shaw	FALL 2026: 10/5/2026 - 10/21/2026 SPRING 2027: 3/1/2027 - 3/17/2027	\$145
Location	Time	Class Size
CVES Learning Hub	M 7:00p - 9:00p (Virtual) W 7:00p - 9:00p (In-Person) 12 Hours	8 Person Min.

Fall 2024 Application Deadline: 9/28/2026

Spring 2025 Application Deadline: 1/18/2027

MEDICAL/HEALTH SERVICES COURSES

Nurse Assisting (CNA)

MCNA 200A



CV-TEC's Certified Nurse Assisting course encompasses 120 hours of instruction and training, and 32 hours of clinical experience. The Nurse Assistant works as a member of the nursing team delivering personal care to clients who need assistance. Certification is available through the NYS State Department of Education (152 hr. course)

Instructor	Dates (Various)	Time	Tuition
Staff	<i>FALL 2026:</i> 10/13/2026- 12/3/2026 <i>SPRING 2027:</i> 3/1/2027- 4/22/2027	M-Th 3:30p - 9:00p	\$2,600*
Location	Hours		Class Size
CVES Learning Hub	152		8 Person

*** One uniform is included in tuition.**

Additional Costs: Text & Workbook \$90 | Certification Exam Cost: \$115
Background Check: \$135 | Drug Test: \$40

- **Classes:** 4 Days/Week; Occasional Fridays
- **Dates include:** 4 Clinical Days, 6:45a — 3:00p
- **No Classes:** Nov 11, 25, 26; April 12-15
- **Testing:** Last week of classes
- **Pending COVID Clearance and Clinical Availability**
- **Schedule is subject to change**

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

Phlebotomy for Medical Professionals

MPHL 150A



Phlebotomy Training prepares the learner to perform capillary and venous blood drawings for the purpose of obtaining blood samples for laboratory analysis. Certification available through NHA. (70 hr. course) (20 Days)

Instructor	Dates (Various)	Cost
Staff	FALL 2026: 10/13/2026 - 12/8/2026 SPRING 2027: 3/2/2027 - 4/29/2027	\$1000
Location	Time	Class Size
CVES Learning Hub	T/Th; 5:00p-9:30p 70 Hours	8 Person Min.

* Plus one 4-hour shadow and additional lab time as needed.

Additional Costs: Text: \$90 | Certification Exam: \$125

- **Exam:** Last week of class.
- **No Classes:** Nov 26; April 13, 15
- **Additional 4-hour shadow as scheduled**
- **Schedule is subject to change**
- **Applicants must be 18 and have a high school diploma or equivalent**

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

TEAS Prep Course

TEAS 100



The CV-TEC TEAS exam prep course encompasses 8 hours of instruction and review dedicated to helping you successfully meet our LPN admission standards on the ATI TEAS version 7 exam. The TEAS exam serves the purpose of aiding in admitting students who are ready and prepared for the rigors of nursing school. ATI TEAS version 7 testing is offered here at CV-TEC. Includes access to 2 practice exams, a study guide, and 90 days of the mobile app with test questions.

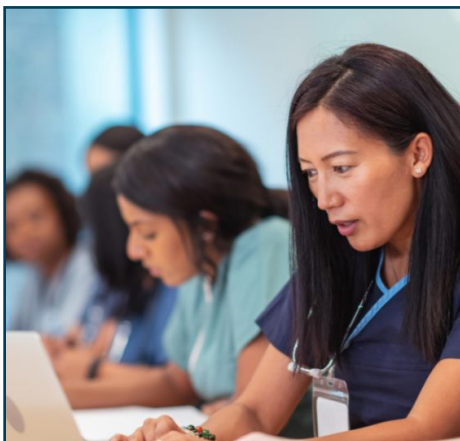
Instructor	Dates (Various)	Cost
Staff	FALL 2026: 11/3/2026 - 11/12/2026 SPRING 2027: 1/12/2027 - 1/21/2027	\$200
Location	Time	Class Size
CVES Learning Hub	T/Th 4:00p - 8:00p 16 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

CNA Review & Testing

MCNA 250A



This course is meant for CNAs who have let their certification lapse and need to re-certify. The course is offered as three options:

Option 1:

You can register through us and take the test at CV-TEC. This includes your Registration Charge of \$75 for a total of \$190.

Option 2:

This includes everything from option 1 as well as one day of physical, in-class review, which will be done in conjunction with our CNA course schedule. This includes a registration and instruction charge of \$150 for a total of \$265.

Option 3:

This includes everything from options 1 and 2 as well as an additional day of physical, in-class review done in conjunction with our CNA course schedule. Fees include the registration and instruction charge of \$225 for a total of \$340.

*Testing: Last week of CNA classes

Instructor	Dates (Various)	Cost
Staff	FALL 2026: Late Nov. 2026 - 12/3/2025 SPRING 2027: Late April 2027 - 4/22/2027	\$190-\$340
Location	Time	Class Size
CVES Learning Hub	TBA Hours Varied	8 Person Min.

Fall 2025 Application Deadline: 9/28/2026

Spring 2026 Application Deadline: 1/18/2027

OneWorkSource Campus

Get Free Career Training and Job Support with CV-TEC and OneWorkSource



194 US Oval
Plattsburgh, New York 12903
(518) 561-0430 x3088

CV-TEC, in partnership with OneWorkSource Centers, offers free training opportunities for eligible adults to help you start or advance your career. Funded through the Workforce Investment Act, these programs are designed to provide both education and direct pathways to employment.

What's Available:

- HSE/GED Classes and Home Study Programs
- Job Skills Training (CDL, CNA, Welding, and more)
- Other Exploratory Courses for Adults!

More Than Just Training:

After you complete your course, we'll help you with job placement—and if you need tools or uniforms to get started, we can help with that too!

What is OneWorkSource?

OneWorkSource Centers bring employment and training services together in one convenient place. They help job seekers explore career options, understand employment trends, search for jobs, write résumés, practice interviews, and connect with training programs. These services are available to all, including individuals with disabilities, and also support employers with staffing and training needs.

How to Get Started:

Call (518) 561-0430 ext. 3088 to find out if you qualify for free training.

Services are delivered by a network of schools, community organizations, and government agencies—all working together to help build a stronger, more skilled workforce.



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

REGISTRATION

How to register for a course & application

Registration Options

Mail-In Registration:

Simply complete a *CV-TEC Adult Education Application* (page 15) and mail/fax it to our office with your payment! Make checks payable to: *"BOCES Treasurer."*

Mailing Address:

CV-TEC Learning Hub
1445 Military Turnpike
Plattsburgh, NY 12901

Fax Number:

(518) 561-0494

Phone Number

(518) 561-0100

Online Registration:

Register online at <https://forms.office.com/r/L9Ckwuz81M> or using the QR code. Tuition payments can be collected over the phone or in-person.



Phone-In Registration:

Call 561-0100 and request to have your name included on our course roster. Credit Card information can be accepted over the phone.

Walk-In Registration:

Visit us at our CVES Learning Hub or at our CVES Mineville Campus! Please complete the and submit a printed application. Credit Card payments are accepted only at the CVES Plattsburgh Campus.

CVES Learning Hub

1445 Military Turnpike
Plattsburgh, NY 12901

CVES Mineville Campus

3092 Plank Road
Mineville, NY 12956

Corporate Registration:

Funding is available to employees who qualify for corporate sponsorship from their employer. Classes may be readily arranged between corporate sponsors and CV-TEC. Invoicing can be arranged for corporately-sponsored adults. Contact Mark Brown at (518) 561-0100 for more information.

Agency Registration:

Various regional state and county agencies such as OneWorkSource, ACCES-VR, and JCEO often sponsor adult education students in our adult education courses. Check with your local organizations for eligibility.

Online Registration for Online Courses:

It is now possible to take advantage of CV-TEC's new e-commerce payment process for its online courses (page 17). Simply visit <https://www.ed2go.com/cvtec/> and provide the requested information when registering for an online class. Begin your coursework almost immediately! (Those wishing to pay for online courses via check/money order/purchase order or credit card may do so in person according to the directions listed above).



CV-TEC ADULT EDUCATION APPLICATION



Please type or print clearly.

Last Name		First Name		MI	Today's Date		
Home Address			City		State	Zip	County
Date of Birth	Home Phone		Business Phone		School District of Residence		Gender ☐ M ☐ F
E-mail Address		Currently Employed? Yes ☐ No ☐			Do you currently work in a health care field? Yes ☐ No ☐		
Employer:							

How did you hear about us? Job Fair ☐ Friend ☐ Flyer/Poster ☐ Radio Ad ☐ News Print ☐ Faculty/Staff ☐
Internet ☐ Took Previous Course ☐ Other: _____

What is your race? (Applicants are not required to answer)

- ☐ White ☐ Hispanic or Latino ☐ American Indian or Alaska Native
☐ Black or African American ☐ Asian ☐ Hawaiian/Other Pacific Islander ☐ Multi-Racial

Are you legally authorized to attend school in the U.S.? Yes ☐ No ☐

Course applying for: _____ AM ☐ PM ☐ Full Day ☐ Evening ☐ Start Date _____

Sponsorship: One WorkSource ☐ Acces-VR ☐ VET ☐ Self Pay ☐ EPE ☐ Other _____

Have you ever been convicted of a crime? Yes ☐ No ☐ If yes, please explain (a previous criminal conviction will not automatically disqualify you from acceptance):
(A criminal background check may be required for entry into certain programs).

EDUCATION:

Do you have a high school diploma?(Circle One) ☐ Yes ☐ No ☐ GED If no, circle highest grade completed

List college(s) attended or degree(s):
Institution: _____
Degrees/Credits: _____

Are you a Veteran: Yes ☐ No ☐

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that omission and misstatements in this application may be grounds for rejection or dismissal.

Signature: _____ Date: _____

CONTINUOUS NOTICE OF NONDISCRIMINATION

Career and Technical Education Programs

Clinton Essex Warren Washington BOCES, a/k/a Champlain Valley Educational Services (CVES BOCES), does not discriminate on the basis of race, color, national origin, sex, disability, age, or any other legally protected status in its programs, services, activities, employment, or admissions, and provides equal access to the Boy Scouts and other designated youth groups. <https://www.cves.org/cv-tec/cv-tec-career-programs/>.

The district will take steps to assure that the lack of English language skills will not be a barrier to admission to or participation in career and technical education (CTE) programs. To request translation services or reasonable accommodations, contact the Civil Rights and Title IX Compliance Officers listed below.

Inquiries may be directed to the compliance officers designated to coordinate compliance under Title IX and Section 504.

Civil Rights and Title IX Compliance Officers

Ms. Susanne Ford Croghan
Mr. Matthew Walentuk
1443 Military Turnpike
P.O. Box 455
Plattsburgh, NY 12901
Phone: 518 561 0100 Ext. 3101
walentuk_matt@cves.org
ford_susanne@cves.org

Section 504 Compliance Officer

Dr. Matthew Slattery
1585 Military Turnpike
P.O. Box 455
Plattsburgh, NY 12901
Phone: 518 561 0100 Ext. 1035
slattery_matt@cves.org

CVES Learning Hub, 1445 Military Turnpike, Plattsburgh, NY 12901 (518) 561-0100
CV-TEC Mineville Campus, P.O. Box B, Mineville, NY 12956 (518) 942-6691
CV-TEC Financial Aid Office: 561-0100

Revised
07/2026

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ONLINE COURSES

Hundreds of Online Ed2Go Courses

ONLINE LEARNING MADE EASY WITH CV-TEC + ed2go

Advance your career or explore a new one—on your schedule.

Career Training Programs

Flexible. In-Depth. Certification-Focused

Launch or elevate your career with self-paced, professional-level training designed to prepare you for in-demand jobs. Many programs lead to national certification.

Popular Career Training Programs:

- **Electrical Technician** – Develop hands-on electrical skills for commercial/industrial jobs
- **Certified Paralegal** – Get equipped to work in the legal field
- **Veterinary Assistant** – Learn animal care and clinical procedures
- **CDL Class A Entry-Level Training** – Prepare for your commercial driving career
- **Welder Technician** – Learn welding safety, skills, and techniques
- **Home Inspection Certificate** – Start your path as a certified home inspector

Courses are self-paced and can be started anytime!

Short Online Courses (6-Week Format)

Affordable. Instructor-Led. Wide-Ranging.

Whether you're looking to boost a skill or explore a new hobby, these courses are offered monthly and are perfect for personal growth or professional development.

Top Categories:

- Business & Marketing
- Writing & Publishing
- Technology & Software
- Health & Wellness
- Personal Development
- Creative Arts

Most 6-week courses start at just \$129!

Questions? Call CV-TEC at (518) 561-0100

CV-TEC Online Course List

View Career Training Programs here:

careertraining.ed2go.com/cvtec

View Short Online Courses here:

ed2go.com/cvtec

CV-TEC Online Course Registration

www.cves.org/cv-tec

and select ed2go Online Courses from the CV-TEC Quick Links located to the left of the page.

Or Call:

(518) 561-0100

CV-TEC CTE PROGRAMS FOR ADULTS

Start planning to enroll for a daytime CV-TEC CTE Program!

CV-TEC is pleased to enroll adults of all ages in its daytime Career And Technical Education (CTE) Programs. More information about taking a CV-TEC CTE Program is available in the most recent edition of our **CV-TEC Career & Technical Education Program & Course Catalog** or online at www.cves.org/cv-tec. The following CV-TEC CTE Programs welcome adult enrollment:

Program (P) /Course (C)	Hours	Campus	
Allied Health (P)	1080	Learning Hub	
Animal Science: Large Animal Production (P)	1080	Learning Hub	
Animal Science: Veterinary Assistant (P)	1080	Learning Hub	
Automotive Collision Repair (P)	1080	Learning Hub	
Automotive Technology (P)	1080	Learning Hub	
Business Management & Entrepreneurship (P)	1080	Learning Hub	
Construction Trades (P)	1080	Learning Hub	
Cosmetology (P)	1080	Learning Hub	
Culinary Arts Management (P)	1080	Learning Hub	
Digital Production & Multimedia Communications (P)	1080	Learning Hub	
Education & Human Services (P)	1080	Learning Hub	
Electrical Design, Install. & Alt. Energy (P)	1080	Learning Hub	
Environmental Conservation & Forestry (P)	1080	Learning Hub	
Security & Law Enforcement (P)	1080	Learning Hub	
Commercial Driver's License (CDL-A) (C)	60	Learning Hub	See Pages 7 and 8 about this course
Commercial Driver's License (CDL-B) (C)	30	Learning Hub	See Pages 7 and 8 about this course
Heavy Equipment/Diesel Mechanics (P)	1080	Learning Hub	
Welding for Certification (PM Class/C)	72	Learning Hub	See Page 9 about this course
Welding (P/C)	1080	Learning Hub	Available as a Program & Course, see page 7 for course information.
Allied Health (P)	1080	Mineville	
Automotive Technology (P)	1080	Mineville	
Construction Trades (P)	1080	Mineville	See Page 10 about available alternative course options
Cosmetology (P)	1080	Mineville	
Natural Resource Management (P)	1080	Mineville	
Security & Law Enforcement (P)	1080	Mineville	
Welding (P)	1080	Mineville	
Program (P) /Course (C)	Hours	Campus	
Practical Nursing (LPN)* (P)	1160	Learning Hub	
Nurse Assisting (CNA)* (C)	152	Learning Hub	
Phlebotomy* (C)	70	Learning Hub	
Transcript Fee at Time of Request: \$10			

*Additional costs required. Please see the CV-TEC website for more information.

HELPFUL INFORMATION

Other things you might need to know!

CV-TEC Campus Locations

CVES Learning Hub (From I-87)

1. From I-87 Exit 37, take Route 3 West toward Morrisonville, New York;
2. At Route 3-Military Turnpike Intersection, turn left onto Military Turnpike (Kinney Drugs and CVES Rise Main Campus will be intersection landmarks);
3. As soon as you pass a speed limit sign (35mph), take the driveway immediately on your right. (It's across from Haun Welding Supply.)
4. Destination Address: **1445 Military Turnpike, Plattsburgh, NY.**
5. Phone: (518) 561-0100



OneWorkSource Campus (From Downtown - Margaret Street - Plattsburgh)

1. From Margaret Street, proceed to intersection of Margaret and Broad;
2. Turn left onto Broad Street, proceed 0.2 miles to intersection of Broad and Peru Street;
3. Turn right at light onto US 9 South;
4. Proceed .07 miles, bearing left through intersection at US 9 South and Elizabeth St;
5. Proceed .04 miles to roundabout;
6. Take third Right hand turn onto Vermont Street;
7. Proceed 100 yards and take left onto Ohio Avenue;
8. At intersection of Ohio and US Oval, take slight Left. OneWorkSource/CV-TEC will be on left.
9. Destination Address: **194 US Oval, Plattsburgh, NY.**
10. Phone: (518) 561-0430 x 3088



CVES Mineville Campus (From I-87)

1. Take I-87 to Elizabethtown/Westport Exit 31 (US 9 South);
2. Take ramp to NY 9N South, turn left at end of ramp;
3. Proceed 11.5 miles on 9N South through Westport to Pelfershire Road;
4. Turn right onto Pelfershire Road;
5. Proceed 2.9 miles to intersection of Main Street/Plank Road;
6. Turn right onto Plank Road and proceed 0.3 miles to Yandon Dillon entrance, on right
7. Destination Address: **3092 Plank Road, Mineville, NY.**
8. Phone: (518) 561-0100 x 5001



CV-TEC Calendar 2026-2027

CVES/Component School District 2026-2027

School Calendar
Calendar Committee Recommendation

■ School is not in session

July						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

August						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Important Dates						
September						
Sept. 1 - First Day of School for Staff						
Sept. 3 - First Day of School for Students						
Sept. 7 - Labor Day						
October						
Oct. 12 - Indigenous Peoples Day						
November						
Nov. 11 - Veterans Day						
Nov. 25-27 - Thanksgiving Recess						
December						
Dec. 23 - Jan. 1 - Winter Recess						
January						
Jan. 1 - New Year's Day						
Jan. 18 - Martin Luther King Jr. Day						
February						
February 7 - Asian Lunar New Year						
February 15-19 - February Recess						
March						
March 19 - Superintendent's Conference Day						
March 26 - No School						
April						
April 12-16 - Spring Recess						
May						
May 31 - Memorial Day						
June						
June 18 - Juneteenth (Observed)						
June 25 - Last Day of School						

September						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days In Session			
September	21	January	19
October	21	February	15
November	17	March	22
December	16	April	17
		May	20
		June	18
Total			186

Days in Session Include:
182 School Days & 4 Emergency Days

Adopted 1/14/2026

Scheduled Use of Unused Emergency Days
1 day unused - May 28, 2027
2 days unused - May 27, 2027
3 days unused - April 19, 2027
4 days unused - March 29, 2027

Hours of Operation (2026-2027 Academic Year):

	Learning Hub	Plattsburgh OneWorkSource Campus	Mineville Campus
September - June	Mon - Fri 8:00a - 3:30p	Mon - Fri 8:00a - 3:30p	Mon - Fri 8:00a - 3:30p
Evenings & Adult Ed	See course description for hours & days	See course description for hours & days	See course description for hours & days
Summer Hours	Mon - Fri 8:00a - 3:00p	Mon - Fri 8:30a - 3:00p	Mon - Fri 8:00a - 3:00p

CV-TEC Plattsburgh Offices

Executive Director of Career & Technical Education

CV-TEC Division of CVES

Michele M. Friedman

Email: friedman_michele@cves.org

Phone: (518) 561-0100

Assistant to the Director of CTE

Janet Miller

Email: miller_janet@cves.org

Phone: (518) 561-0100

Principal, CV-TEC Plattsburgh

Adam Facteau

Email: facteau_adam@cves.org

Phone: (518) 561-0100

Principal, CV-TEC Plattsburgh

Mark Brown

Email: brown_mark@cves.org

Phone: (518) 561-0100

Assistant to Principal Facteau

Nicole Osika

Email: osika_nicole@cves.org

Phone: (518) 561-0100

Assistant to Principal Brown

Kristen Ryan

Email: ryan_kristen@cves.org

Phone: (518) 561-0100

Financial Aid

Chris Chaffin

Email: chaffin_chris@cves.org

Phone: (518) 561-0100

Health Careers Coordinator

Kelly Gowett

Email: gowett_kelly@cves.org

Phone: (518) 561-0100

Career & Workforce Development Coordinator

Danielle Jackson

Email: jackson_danielle@cves.org

Phone: (518) 561-0100

CTE & Academic Curriculum Coordinator

Jennifer Parker

Email: parker_jen@cves.org

Phone: (518) 561-0100

Work-Based Learning Specialist

Anika Sewell

Email: sewell_anika@cves.org

Phone: (518) 561-0100

Work-Based Learning Specialist

Lisa Tallman

Email: tallman_lisa@cves.org

Phone: (518) 561-0100

Registrar

Chirag Patel

Email: patel_chirag@cves.org

Phone: (518) 561-0100

School Counselor

Kevin Donoghue

Email: donoghue_kevin@cves.org

Phone: (518) 561-0100

School Counselor

Nicole Santaniello

Email: santaniello_nicole@cves.org

Phone: (518) 561-0100

School Counselor

Claire Cantwell-Jones

Email: jones_claire@cves.org

Phone: (518) 561-0100

Attendance Officer / Student Services

Kiah Osborne

Email: osborne_kiah@cves.org

Phone: (518) 561-0100

CV-TEC Mineville Offices

Principal, CV-TEC Mineville

Kevin Shaw

Email: shaw_kevin@cves.org

Phone: (518) 942-6691 x5045

CV-TEC Mineville Main Office

Phone: (518) 942-6691 x5001

School Counselor

Joanne Mazzotte

Email: mazzotte_joanne@cves.org

Phone: (518) 942-6691 x5162

CV-TEC OneWorkSource Offices

Adult Services Administrator

Maria Huntington

Email: huntington_maria@cves.org

Phone: (518) 561-0430 x3079

Assistant to the Adult Services Administrator

Heather Brawn

Email: brawn_heather@cves.org

Phone: (518) 561-0430 x3088

Adult Literacy & Training Coordinator

Katie LaBonte

Email: labonte_katie@cves.org

Phone: (518) 561-0430 x3091

Community Outreach Coordinator

Dana Poirier

Email: poirier_dana@cves.org

Phone: (518) 561-0430 x3088

CV-TEC LEARNING HUB

1445 Military Turnpike
P.O. Box 455
Plattsburgh, NY 12901

CV-TEC MINEVILLE CAMPUS

3092 Plank Road
P.O. Box B
Mineville, NY 12956

CV-TEC OneWorkSource

194 US Oval
Plattsburgh, NY 12901

(518) 561-0100

www.cves.org/cv-tec

