

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren, and Washington Counties

AGENDA FOR BOARD MEETING TO BE HELD AT CV-TEC IN PLATTSBURGH, NY ON DECEMBER 10, 2025, PROPOSED EXECUTIVE SESSION AT 7:30 PM – MEETING TO FOLLOW

- No Action 1. CALL TO ORDER: DISTRICT SUPERINTENDENT
- a. The Pledge of Allegiance
 - b. Roll Call of Board Members
- No Action 2. INTRODUCTION OF ALL PRESENT
- No Action 3. EXECUTIVE SESSION
- No Action 4. PUBLIC HEARING ON SCHOOL SECURITY GUARD — Dr. Davey & Dr. Bell
- No Action 5. OPINIONS AND CONCERNS FROM THE AUDIENCE
- No Action 6. AUDIT COMMITTEE HIGHLIGHTS/UPDATE — Dr. Mark Davey & Dr. Eric Bell
- No Action 7. BUDGET COMMITTEE UPDATE — Dr. Mark Davey & Dr. Eric Bell
- No Action 8. DISTRICT SUPERINTENDENT’S UPDATE – Dr. Davey
- Action 9. MINUTES OF PREVIOUS MEETING
- a. November 12, 2025 (Enc. 1)
- Action 10. NEW BUSINESS
- a. Approval of Corrective Action Plan for the 2024 – 2025 Annual Independent Audit (Enc. 2)
- Action 11. CONSENT AGENDA FINANCIAL
- a. Treasurer’s Reports (Enc. 3)
 - b. Extraclassroom Treasurer’s Reports (Enc. 4)
 - c. Certification of the Warrant (Enc. 5)
 - d. Cross Contract Budget Increases (Enc. 6)
 - e. Budget Increases (Enc. 7)
 - f. Special Aid Fund Project (Enc. 8)
 - g. Special Aid Fund Project Budget Increase (Enc. 9)
 - h. Cash Collector (Enc. 10)
 - i. Donation (Enc. 11)
 - j. Contractor/Consultant Agreements (Enc. 12)

12. OLD BUSINESS

No Action a. None this month

13. CONSENT AGENDA PERSONNEL

- Action a. Rescind (Enc. 13)
- Action b. Amend (Enc. 14)
- Action c. Leave of absence (Enc. 15)
- Action d. Letters of Resignation (Enc. 16)
- Action e. Tenure (Enc. 17)
- Action f. Permanent Appointments (Civil Service) (Enc. 18)
- Action g. Four-Year Probationary Appointments (Enc. 19)
- Action h. 52-Week Civil Service Probationary Appointments (Enc. 20)
- Action i. Temporary Appointments 2025 – 2026 (Enc. 21)
- Action j. Temp-On-Call & Substitute Positions 2025 – 2026 (Enc. 22)
- Action k. Temporary Grant Appointments (Enc. 23)
- Action l. Additional Work 2025 – 2026 (Enc. 24)

14. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Revised Policy Second Read & Adopt (Enc. 25)
- Action b. Approval of Internal Auditor for 2025 – 2026 (Enc. 26)
- Action c. 2025 – 2026 Outdoor Educational Space Improvement Project (Enc. 27)
- Action d. Requests for Approval to Attend Conference/Workshop (Enc. 28)

No Action 15. OTHER

No Action 16. NEXT BOARD MEETING

Wednesday, January 14, 2026, at Yandon-Dillon, in Mineville, NY – Proposed Executive Session at 6:00 pm

No Action 17. REPORTS FROM DIRECTORS (Enc. 29)

Action 18. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

December 10, 2025	Audit Committee Meeting – CV-TEC, Plattsburgh – 5:00 pm
December 10, 2025	Board Meeting – CV-TEC, Plattsburgh – 7:30 pm
January 14, 2026	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
January 29, 2026	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2026 – 2027 Budgets – Finalize Draft Budgets – CVES Conference Center, Plattsburgh – 6:00 pm
February 11, 2026	Audit Committee Meeting – CVES Conference Center, Plattsburgh – 5:00 pm
February 11, 2026	Board Meeting/Budget Presentations – CVES Conference Center, Plattsburgh – 6:00 pm
March 4, 2026	CV-TEC Open House – Mineville – 6:00 pm
March 5, 2026	CV-TEC Open House – Plattsburgh – 6:00 pm
March 11, 2026	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 18, 2026	CVES Regional Spelling Bee
March 19, 2026	NTHS Ceremony (Mineville Campus) Moriah CSD – 6:00 pm
March 19, 2026	CVES Regional Spelling Bee (Snow Date)
March 26, 2026	NTHS Ceremony (Plattsburgh Campus) CVES Learning Hub Conference Center – 6:00 pm
April 1, 2026	Annual Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
April 28, 2026	Election of CVES Board Members and Vote on Administrative Budget
May 13, 2026	Audit Committee Meeting – CVES Learning Hub Conference Center, Plattsburgh – 5:00 pm
May 13, 2026	Board Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 9, 2026	Mineville SkillsUSA & NTSCC Awards Night, Moriah Central School – 6:00 pm
June 10, 2026	Board Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 11, 2026	CTSO Awards Ceremony – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 12, 2026	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 18, 2026	Rise Center Mineville Graduation – Yandon-Dillon – 7:00 pm
June 23, 2026	Plattsburgh Rise Center Kindergarten Graduation – 10:00 am
June 23, 2026	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 pm
June 24, 2026	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board approve the Draft Minutes from the Nov. 12, 2025 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Corrective Action Plan for the 2024 – 2025 Annual Independent Audit Management Letter Comments. (Attached)

ENC. 3

Recommend that the Board approve the Treasurer’s Report from October. 31, 2025. (attached)

ENC. 4

Recommend that the Board approve the Extraclassroom Treasurer’s Report from Oct. 31, 2025. (attached)

ENC. 5

Recommend that the Board approve the Certification of Warrant for Oct. 30, 2025 to Nov. 30, 2025. (attached)

ENC. 6

Recommend that the Board approve the following cross-contract budget increases:

1. Increase the Workshops – FEH BOCES budget (Co-Ser 517) from \$61,482 to \$63,957 to accommodate for additional Cross Contracts with FEH BOCES (Beekmantown, Boquet Valley, Northern Adirondack, Willsboro). (S³)
2. Increase the Computer Service – Eastern Suffolk BOCES budget (Co-Ser 631) from \$6,630 to \$6,644 to accommodate for an additional Cross Contract with Eastern Suffolk BOCES (Beekmantown). (S³)
3. Increase the Cyber Security – PNW BOCES budget (Co-Ser 698) from \$3,445 to \$3,816 to accommodate for an additional Cross Contract with PNW BOCES (AuSable Valley). (S³)

ENC. 7

Recommend that the Board approve the following budget increases:

1. Increase the Arts in Education budget (Co-Ser 404) from \$75,106 to \$105,106 for the 2025 – 2026 school year, to account for anticipated additional district requests (AuSable Valley, Boquet Valley, Crown Point, Keene, Moriah, Northern Adirondack, Peru, Willsboro). (S³)

ENC. 8

Recommend that the Board approve the following Special Aid Fund project:

1. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV Special Aid Fund project in the amount of \$400,000 for the period of December 1, 2025 through November 30, 2026. (CV-TEC)
2. WIOA, Title II, Adult Basic Education & Literacy Services Special Aid Fund project in the amount of \$79,565, for the period of July 1, 2025 through June 30, 2026. (CV-TEC)
3. WIOA, Title II, Incarcerated and Institutionalized Education (Essex County) Special Aid Fund project in the amount of \$203,000, for the period of July 1, 2025 through June 30, 2026. (CV-TEC)
4. WIOA, Title II, Incarcerated and Institutionalized Education (Clinton County) Special Aid Fund project in the amount of \$203,000, for the period of July 1, 2025 through June 30, 2026. (CV-TEC)
5. NYS Basic Literacy- Essex County Special Aid Fund project in the amount of \$150,000, for the period of July 1, 2025 through June 30, 2026. (CV-TEC)
6. NYS Basic Literacy- Clinton County Special Aid Fund project in the amount of \$150,000, for the period of July 1, 2025 through June 30, 2026. (CV-TEC)

ENC. 9

Recommend that the Board approve the following Special Aid Fund project budget increase:

1. Increase the Core Rehabilitation Service (CRS) Special Aid Fund Project budget from \$468,655 to \$900,000 for the period of January 1, 2025 through December 31, 2025, due to the increase of services provided. (Rise Center)

ENC. 10

Recommend that the Board authorize the following cash collector:

1. Authorize Kevin Shaw to collect money pertaining to CV-TEC Main office collection at Mineville campus.

ENC. 11

Recommend that the Board approve the following donations:

1. \$75 of monetary funds from Olyvia Palmer to be utilized throughout the Pre-K Education & Human Services programs.

ENC. 12

Approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Premier Assessment Services, Inc. for the purpose of obtaining Vendor Scoring services for the period of January 2026 through August 2026 for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a Second Language Assessment Tests (NYSESLAT); grades 5 and 8 NYS Science Assessments; and January, June and August Regents Exams as requested. Service dates and terms are specified as per the agreement. The total amount payable for all services in an amount not anticipated to exceed \$200,000. (S³) (attached)
2. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2025 – 2026 fiscal year, for Airia Holdings LLC, dba Brain Freeze LLC, Bright Village Ventures, LLC, Carahsoft Technology Corp., Concourse Tech. Inc., Curipod, Edia Learning, Flint Inc., Kira Learning, Knowt Inc., MantisEDU Inc., Notable Inc. dba Kami, Panorama Education, Inc. dba Prometric LLC, SAY IT Labs Inc., Thriving Students Collective, TouchMath Acquisition LLC dba TouchMath LLC, TrueMark Systems Corporation, Varsity Tutors for Schools, LLC, and,

WHEREAS, The Clinton-Essex-Warren-Washington BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Clinton-Essex-Warren-Washington BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

ENC. 12 (Continued)

BE IT FURTHER RESOLVED, That the Clinton-Essex-Warren-Washington BOCES agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Clinton-Essex-Warren-Washington BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

3. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2025 – 2026 fiscal year, for Accelerate Learning, Amplify Education Inc., Education, Training, and Research Associates, eReflect Learnig, Find Your Grind Inc., Great Minds, OYOclass.com, Pearson, Prisms of Reality Inc., Radish Education Inc., RocketLit Inc., SAM Labs, Tequipment Inc., Vernier Software and Technology Inc. dba Vernier Science Education, WhyMaker, and,

WHEREAS, The Clinton-Essex-Warren-Washington BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Clinton-Essex-Warren-Washington BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learningpackages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Clinton-Essex-Warren-Washington BOCES agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Clinton-Essex-Warren-Washington BOCES agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

ENC. 13

Recommend that the Board rescind the following stipend position that was approved at the June 11, 2025 Board meeting:

Stipend Positions, Compensation per collective bargaining agreement

Lisa Tallman

Yearbook Co-Advisor, CV-TEC Plattsburgh

ENC. 14

Recommend that the Board amend the following stipend position that was approved at the June 11, 2025 Board meeting:

Stipend Positions, Compensation per collective bargaining agreement

Melanie Faville

Yearbook Co-Advisor, CV-TEC Plattsburgh

ENC. 15

Recommend that the Board approve the following Leave(s) of absence:

1. Marky LaPorte, unpaid leave of absence, effective December 2, 2025 – January 12, 2026
2. Amanda Charette, unpaid leave of absence, effective January 5, 2026 – January 11, 2026

ENC. 16

Recommend that the Board accept the following letters of resignation:

1. Morgan Koyste, Teaching Assistant, effective November 18, 2025, for the purpose of accepting a Registered Behavior Technician position
2. Rebekah Riley, Teaching Assistant, effective December 8, 2025, for the purpose of accepting a Typist position
3. Alma Medina, Teaching Assistant, effective December 11, 2025, for the purpose of accepting a Cosmetology Teacher position

ENC. 17

Recommend that the Board grant tenure to the following person(s):

1. Jennifer Parker, CTE & Academic Curriculum Coordinator, effective April 3, 2026
2. Brooke Stevens, School Social Worker, effective April 20, 2026
3. Jami Ganter, School Social Worker, effective April 28, 2026

ENC. 18

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Joseph Judge, Computer Programmer, effective October 10, 2024
2. Vanessa Couture, Teacher Aide/ Student Aide, effective December 11, 2025
3. Yazmine Lawrence, Teacher Aide/ Student Aide, effective December 12, 2025

ENC. 18 (Continued)

4. Chelsea Gemmell, Teacher Aide/ Student Aide, effective December 21, 2025
5. Jackie Holmes, Teacher Aide/ Student Aide, effective December 26, 2025
6. Sara Peck, Registered Nurse, effective January 13, 2026

ENC. 19

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Tyler Langley (was temporary)
Tenure Area: Physical Education and Recreation
Position: Physical Education Teacher
Certification Status: Physical Education, Initial
Effective Date: October 11, 2025
Tentative Tenure Date: October 11, 2029
2. Name: Hannah Rondeau (was temporary)
Tenure Area: School Counseling & Guidance
Position: School Counselor
Certification Status: School Counselor, Initial
Effective Date: November 14, 2025
Tentative Tenure Date: November 14, 2029

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 20

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Morgan Koyste
Position: Registered Behavior Technician
Effective Date: November 18, 2025
Tentative Permanent Date: November 18, 2026
Annualized Salary: \$37,000

ENC. 20 (Continued)

2. Name: Jessica Fountain
Position: Teacher Aide/ Student Aide
Effective Date: December 1, 2025
Tentative Permanent Date: December 1, 2026
Annualized Salary: \$22,500
3. Name: Rebekah Riley
Position: Typist
Effective Date: December 8, 2025
Tentative Permanent Date: December 2026
Annualized Salary: \$33,400

ENC. 21

Recommend that the Board approve the following Temporary Appointments for the 2025 – 2026 School Year:

1. Name: Heather Stranahan
Position: Teaching Assistant
Effective Dates: November 24, 2025 – June 30, 2026
Certification Status: English Language Arts 7-12, Initial Reissuance
Annualized Salary: \$30,500
2. Name: Christopher Mazzotte
Position: Physical Education Teacher 40%
Effective Dates: November 24, 2025 – June 30, 2026
Certification Status: Physical Education, Permanent Certificate
Annualized Salary: \$21,600
3. Name: Kallie Reece
Position: Special Education Teacher
Effective Dates: December 1, 2025 – June 30, 2026
Certification Status: Teaching Assistant, Level III
Annualized Salary: \$52,000
4. Name: Alma Medina
Position: Cosmetology Teacher
Effective Dates: December 11, 2025 – June 30, 2026

ENC. 21 (Continued)

Certification Status: Uncertified
Annualized Salary: \$52,000

5. Name: Bethany Webb
Position: Special Education Teacher
Effective Dates: January 5, 2026 – June 30, 2026
Certification Status: Childhood Education (1-6), Professional Certificate, Early Childhood Education (Birth-2), Professional Certificate, Literacy (Birth-6), Professional Certificate
Annualized Salary: \$75,000

ENC. 22

Recommend that the Board approve the following Temp-On-Call and Substitute positions for the 2025-2026 School Year:

<u>Name</u>	<u>Position</u>
Madisyn Robinson	Teacher Aide/ Student Aide
Alysa Romano	Teacher (<i>pending fingerprint clearance</i>)
Alysa Romano	Teaching Assistant (<i>pending fingerprint clearance</i>)
Christopher Mazzotte	Teaching Assistant
Lisa Whalen	Teaching Assistant

ENC. 23

Recommend that the Board approve the following Temporary Grant appointments from December 31, 2025 – June 30, 2026

1. Maliki McMahon, Work-Study Student, not-to-exceed 160 hours at \$16.00/hour
2. Nevaeh Gumlaw, Work-Study Student, not-to-exceed 160 hours at \$16.00/hour

ENC. 24

Recommend that the Board approve the following Additional Work for the 2025-2026 School Year:

<u>Continuation of Normal Work Year Duties, hourly rate of pay</u>	
Jacob Cummings	Not-to-exceed 100 hours
Nikki Catlin	Not-to-exceed 100 hours
Maiya Giroux	Not-to-exceed 100 hours
Ciarra Smith	Not-to-exceed 50 hours

ENC. 24 (Continued)

Kathleen Mannix	Not-to-exceed 50 hours
Sean Conklin	Not-to-exceed 50 hours
Amber Wethington	Not-to-exceed 50 hours
Dawn Perry	Not-to-exceed 50 hours
Celia Bashaw	Not-to-exceed 50 hours
Hanna Duquette	Not-to-exceed 50 hours
Nicholas Page	Not-to-exceed 50 hours
Marcie Frasier	Not-to-exceed 50 hours

<u>Classroom Moves/Set-up, hourly rate of pay per contract</u>	
Kylee Gonyea	Not-to-exceed 14 hours

ENC. 25

Revised Policy Second Read & Adopt:

#8160 CVES District-Wide School Safety Plan

ENC. 26

Recommend that the Board approve the following appointment and engagement letter:

1. Appoint Management Advisory Group of N.Y., Inc. of Catskill, NY, as the CEWW BOCES Internal Auditor for the 2025 – 2026 audit (to be conducted during the 2026 – 2027 school year) as recommended by the Audit Committee and approve the engagement letter. The fee for the 2025 – 2026 audit is \$10,500.

ENC. 27

Recommend that the Board approve the following project cost increase to the “2025 – 2026 Outdoor Educational Space Improvement Project at the CVES Plattsburgh Campus”:

1. Recommend that the Board increase the “2025 – 2026 Outdoor Educational Space Improvement Project at the CVES Plattsburgh Campus” total project cost from \$1,525,000 to \$1,685,000 due to additional construction costs. The original project cost of \$1,525,000 was approved at the January 15, 2025, Board Meeting. (Administration)

ENC. 28

Recommend that the Board approve the following request(s) for approval of attendance to conference / workshop for the following Board member(s):

1. Ed Marin
2025 Rural Schools Association Winter Conference
December 4-5, 2025
Saratoga Springs, NY (Overnight accommodations needed)

ENC. 29

Board Reports (attached)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: November 12, 2025
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Educational Center, Mineville, NY

Board Members Present:

Leisa Boise
Bob Bourgeois
Patricia Gero
Ed Marin
Bruce Murdock
Emily Phillips
Emily Reynolds Bergh
Lori Saunders
Michael St. Pierre
Eddie Webbinaro
Donna Wotton

Board Members Absent:

Kathy Comins-Hunter
Dina Garvey
Richard Harriman, Sr.
Donna LaRocque

Others Present:

Amy Campbell
Dr. Matthew Slattery
Joe Coakley

Executive Officer:

Dr. Eric Bell

Board Clerk:

Katelyn Smart

Student Board Members Present:

Logan Yeager

MEETING
TO ORDER

President Michael St. Pierre called the meeting to order at 6:00 pm.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:01 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

Emily Reynolds Bergh entered Executive Session at 6:09 pm.

During Executive Session, Dr. Eric Bell, CVES Deputy Superintendent, served as the Chief Executive Officer in the absence of District Superintendent Dr. Mark Davey. President Michael St. Pierre reviewed the revised District Superintendent's contract addendum and related updates, as recommended by Mrs. Jacqueline Kelleher, Esq., CVES Legal Counsel. Dr. Bell then provided the Board with confidential updates on the CVES facilities expansion, including discussion of the Option to Lease terms for the prospective Mineville Campus Expansion Property, which is currently under contract and recommended for approval at the Board meeting. Additionally, Dr. Bell reviewed one Labor Relations topic, specifically CVES' collaboration with Clinton County Civil Service to establish a School Resource Officer (SRO) title

Mr. Murdock moved, seconded by Mr. Webbinaro, that the Board come out of Executive Session at 6:19 pm. All Board Members present voted yes—motion carried.

CVES FACILITIES
EXPANSION &
CAPITAL PROJECT
UPDATE

Mrs. Saunders entered the meeting at 6:21 pm.

Dr. Bell began the CVES Facilities Expansion and Capital Project Update presentation with an overview of the progress at the new CTE Center in Plattsburgh. He shared current photos of the on-going construction and noted that crews are moving quickly on the framing to ensure the building is sealed before winter. Dr. Bell highlighted the expansive high-bay windows, designed to bring natural light into each instructional space and enhance the learning environment.

Next, Dr. Bell transitioned to the Essex County Expansion. He outlined the significant advantages the new facility will bring, emphasizing that renovating and adding onto the existing building would be cost-prohibitive over time. The new building design offers substantial cost savings to districts, and approximately two-thirds of the project will be aided through BOCES Aid. The facility will also support program expansion, additional classrooms, and modern learning spaces. Dr. Bell noted that the Option to Lease agreement for this project appears on the Board agenda for approval, with a CVES press release scheduled for distribution tomorrow.

Finally, Dr. Bell updated the Board on the Outdoor Educational Space Project. While the project has experienced some timeline setbacks, it is now positioned to move forward. He informed the Board that the project is currently over budget, largely due to necessary drainage repairs on the existing site. Dr. Bell stated that he will be requesting Board approval in December for a budget increase, which is anticipated to be funded through remaining Phase 2 project funds already in place.

DS UPDATE

Dr. Bell began the DS Update by noting that CVES has completed the first quarter of the 2025 – 2026 school year, with enrollment higher than ever before. He shared that he and Dr. Davey will soon begin the 2025 – 2026 component district Board visits, which this year will focus on the Management Services Division, ongoing facilities expansion, and a personalized review of the BOCES services utilized by each district. As part of these visits, Dr. Bell will outline each district's BOCES Aid generated, and the net cost associated with their services.

Dr. Bell reminded the Board that the CVES Holiday Board Dinner, hosted by CV-TEC Culinary students, will take place on December 10th, immediately followed by the December Board Meeting. The Board received the menu for review and their dinner selection.

Third, Dr. Bell then shared highlights from the 2025 Fall BOCES Expo, which was attended by several CV-TEC staff members and administrators, Dr. Eric Bell, Ms. Amy Campbell, and Mrs. Michele Friedman, along with Dr. Davey. Two CV-TEC students participated in the event and had opportunities to speak with guests including

Chancellor Dr. Chester Young and Commissioner Dr. Betty Rosa. Dr. Davey also provided a tour of the NYSED building for the attending CVES staff and students.

Next, Dr. Bell expressed appreciation to the Board members who attended the RSA Rural Schools Forum held at CVES on October 28th, as well as those who participated in the CEWW Clinton-Essex School Boards Association Meeting on November 5th. That evening's program, led by Regent Dr. Roger Catania and Senior Deputy Commissioner Dr. Jeffrey Matteson, focused on NYSED's *NY Inspires* and the *Portrait of a Graduate* initiative.

Lastly, Board members were invited to share their experiences from the 2025 NYSSBA Annual Convention, held October 23 – 25. This year's keynote session, led by Dr. Tim Shriver, in presentation *Achieving Dignity for All* emphasized themes of communication, kindness, humility, and respect.

Dr. Bell concluded by reminding members that the Audit Committee Meeting, Holiday Board Dinner, and December Board Meeting will all be held at CV-TEC on the CVES Plattsburgh Campus on December 10th, 2025, with the proposed Executive Session beginning at 7:30 pm.

PREVIOUS MINUTES

Mr. Murdock moved, seconded by Mrs. Boise, to approve the Draft Minutes from the October 8, 2025, Regular Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT AGENDA FINANCIAL

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

TREASURERS REPORT

Approve the Treasurer's Report from Sept. 1, 2025 – Sept. 30, 2025

EXTRACLASSROOM TREASURER'S REPORTS

Approve the Extraclassroom Treasurer's Report from August & September.

CERTIFICATION OF WARRANT

Approve the Certification of Warrant for October 1, 2025, to October 31, 2025.

CROSS-CONTRACT BUDGETS

Approve the following cross-contract budgets:

1. Approve the Planning – Western Suffolk BOCES budget (Co-Ser 627) in the amount of \$17,900 for the 2025 – 2026 school year, to accommodate for a Cross Contract with Western Suffolk BOCES (Northeastern Clinton). (S³)
2. Approve the STAC Services – Questar III BOCES (Co-Ser 629) in the amount of \$3,849 for the 2025 – 2026 school year, to accommodate for a Cross Contract with Questar III BOCES (Chazy). (Mgmt. Svcs)

3. Approve the Food Service – Southern Westchester BOCES (Co-Ser 637) in the amount of \$9,307 for the 2025 – 2026 school year, to accommodate for a Cross Contract with Southern Westchester BOCES (Crown Point). (Mgmt. Svcs)

CROSS CONTRACT
BUDGET
INCREASES

Approve the following cross-contract budget increases:

1. Increase the Virtual Summer School – Capital Region BOCES budget (Co-Ser 459) from \$8,762 to \$10,492 for the 2025 – 2026 school year, to accommodate for an additional cross-contract with Capital Region BOCES (Saranac). (S³)
2. Increase the Computer Services Admin – Capital Region BOCES budget (Co-Ser 604) from \$3,214,110 to \$3,221,000 to accommodate for an additional cross-contract with Capital Region BOCES (Northern Adirondack). (S³)
3. Increase the CIT Web Services – Nassau BOCES budget (Co-Ser 619) from \$7,941 to \$18,815 for the 2025 – 2026 school year, to accommodate for an additional cross-contract with Nassau BOCES (Beekmantown). (S³)
4. Increase the Voice & Electronic Communication Service – Capital Region BOCES budget (Co-Ser 623) from \$205,403 to \$208,283, to accommodate for an additional cross-contract with Capital Region BOCES (Crown Point). (S³)
5. Increase the Policy Update Service – Erie I BOCES budget (Co-Ser 659) from \$5,500 to \$10,500 for the 2025 – 2026 school year, to accommodate for an additional cross-contract with Erie I BOCES (Schroon Lake). (S³)

BUDGET
INCREASES

approve the following budget increases:

1. Increase the Data Analytics budget (Co-Ser 645) from \$257,030 to \$277,350 for the 2025 – 2026 school year, to account for additional district requests (Boquet Valley, Bedford). (S³)
2. Increase the Instructional Technology budget (Co-Ser 564) from \$2,045,560 to \$2,545,560 for the 2025 – 2026 school year, to account for additional district requests (Peru). (S³)

SPECIAL AID FUND
PROJECT

Approve the following Special Aid Fund project:

1. Perkins V Special Aid Fund project in the amount of \$123,242 for the period of July 1, 2025, through June 30, 2026. (CV-TEC)

CASH COLLECTOR

Authorize the following cash collector:

1. Authorize Adele Huchro to collect money pertaining to Work Experience Program Activities at Mineville campus.

DONATIONS

Approve the following donations:

1. 1999 Ford Ranger from Maria Bagneschi. The vehicle donated will be utilized in the Automotive Technology program within the CV-TEC Mineville division.
2. Various medical supplies. The items donated will be utilized throughout the CV-TEC programs.

AUDIT COMMITTEE MEETING HIGHLIGHTS

Audit Committee Meeting Highlights – May 14, 2025 (Info. Only)

CONSENT AGENDA PERSONNEL

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items as presented. All Board Members voted yes—motion carried.

RESIGNATION FOR THE PURPOSE OF RETIREMENT BANKER

Approve the following letter(s) of resignation for the purpose of retirement:

1. Lisa Banker, Cosmetology Teacher, effective November 21, 2025

Dr. Bell paused the meeting to acknowledge Lisa Banker's 16 years with CVES. Ms. Amy Campbell spoke about her years at CVES. She was a SkillsUSA advisor and supported students as they transition into the work environment. We wish her all the best.

RESIGNATION(S) LONG, HOLT, SIMPSON, LINDSAY-FRENCH, MARTINEZ, MILLS, TALLMAN, PATEL, & ST MARIE

Accept the following letter(s) of resignation:

1. Deborah Long, Typist, effective October 25, 2025
2. Robert Holt, Registered Behavior Technician, effective October 28, 2025
3. Kiera Simpson, Teaching Assistant, effective November 2, 2025
4. Denice Lindsay-French, Teacher Aide/ Student Aide, effective November 7, 2025
5. Tanya Martinez, Teacher Aide/ Student Aide, effective November 8, 2025
6. Michael Mills, Teacher Aide/ Student Aide, effective October 21, 2025, for the purpose of accepting a Teaching Assistant position
7. Lisa Tallman, Graphics Arts Teacher, effective November 3, 2025, for the purpose of accepting a Work Based Learning Specialist position
8. Chirag Patel, Account Clerk/Typist, effective November 17, 2025, for the purpose of accepting a Junior Accountant position
9. Nancy St Marie, Teaching Assistant, effective November 20, 2025, for the purpose of accepting a 20% FTE Art Teacher position.

PERMANENT APPOINTMENTS (CIVIL SERVICE) RYAN, BARBER, & DONAH

Grant a permanent appointment (Civil Service) to the following person(s):

1. Kristen Ryan, Account Clerk/Typist, effective November 18, 2025
2. Renee Barber, Teacher Aide/ Student Aide, effective November 19, 2025
3. Savannah Donah, Teacher Aide/ Student Aide, effective November 28, 2025

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENTS

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Sheyanne Boyle
Position: Teacher Aide/ Student Aide
Effective Date: November 6, 2025
Tentative Permanent Date: November 6, 2026
Annualized Salary: \$22,500
2. Name: Tanya Martinez
Position: Teacher Aide/ Student Aide
Effective Date: November 6, 2025
Tentative Permanent Date: November 6, 2026
Annualized Salary: \$22,500
3. Name: Samantha Buckson
Position: Teacher Aide/ Student Aide
Effective Date: November 6, 2025
Tentative Permanent Date: November 6, 2026
Annualized Salary: \$22,500
4. Name: Chirag Patel
Position: Junior Accountant
Effective Date: November 17, 2025
Tentative Permanent Date: November 17, 2026
Annualized Salary: \$43,000

PROVISIONAL CIVIL
SERVICE
APPOINTMENT

Appoint the following person(s) to a Provisional Civil Service appointment as follows:

1. Name: Rachel Schweikert
Position: Purchasing Clerk
Effective Date: October 20, 2025
Annualized Salary: \$38,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

FOUR-YEAR
PROBATIONARY
APPOINTMENT

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Kathleen Boyles (was temporary)
Position: Teaching Assistant
Tenure Area: Teaching Assistant

Effective Date: September 18, 2025
Tentative Tenure Date: September 18, 2029

2. Name: Lisa Tallman
Position: Work-Based Learning Specialist
Tenure Area: Instructional Support Services in Work-Based Learning
Effective Date: November 3, 2025
Tentative Tenure Date: November 3, 2029
Certification Status: Media Communications 7-12, Initial Certificate
Annualized Salary: \$62,315
3. Name: Robert Holt
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: December 1, 2025
Tentative Tenure Date: December 1, 2029
Certification Status: Teaching Assistant Level 1
Annualized Salary: \$32,959

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TEMPORARY
APPOINTMENTS
2025 – 2026

Approve the following Temporary Appointments for the 2025 – 2026 School Year:

1. Name: Michael Mills
Position: Teaching Assistant
Effective Dates: October 21, 2025 – June 30, 2026
Annualized Salary: \$30,500
Certification Status: Uncertified
2. Name: Nancy St Marie
Position: Art Teacher 20%
Effective Dates: November 21, 2025 – June 30, 2026
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$10,400

ADULT EDUCATION
COURSE
INSTRUCTORS
2025 – 2026

Approve the following Adult Education Course Instructors for the 2025 – 2026 School Year:

Adult Education. \$35/hr
Faye Dayton
Tanner Whalen

FACILITATORS
2025 – 2026

Approve the following Facilitators for the 2025 – 2026 school year:

Facilitators, \$30/hr
Tracie McCarthy (*pending fingerprint clearance*)
Crystal Farrell (*pending fingerprint clearance*)
Abby Leonard
Savannah Therrien

TEMPORARY
GRANT
APPOINTMENT
JULY 1, 2025 –
DECEMBER 30, 2025

Approve the following Temporary Grant appointment from July 1, 2025 – December 30, 2025:

Nevaeh Gumlaw, Work Study Student, not-to exceed 80 hours at \$15.50/hr (*pending fingerprint clearance*)

TEMP-ON-CALL &
SUBSTITUTE
POSITIONS
2025 – 2026

Approve the following Temp-On-Call and Substitute positions for the 2025 – 2026 School Year:

<u>Name</u>	<u>Position</u>
Kellylynn Watson	Bus Driver
Sydney Myers	Clerk
Mutawkilu Mohammed	Computer Lab Assistant
Stuart Bailey	Teacher
Samantha Parker	Teacher
Stuart Bailey	Teaching Assistant
Samantha Parker	Teaching Assistant
Robert Holt	Teaching Assistant
Nancy St Marie	Teaching Assistant

ADDITIONAL WORK
2025 – 2026

Approve the following Additional Work for the 2025 – 2026 School Year:

Continuation of Normal Work Year Duties, hourly rate of pay
Meagan Whitman Not-to-exceed 20 hours
Donna Wyant Not-to-exceed 1 hour
Eric Pollard Not-to-exceed 21 hours
Nancy St Marie (Art Teacher) Not-to-exceed 30 hours

Curriculum Development, hourly rate of pay per contract
Charles Johnson Not-to-exceed 15 hours

REVISED POLICY
FIRST READ

Revised Policy First Read:
#8160 CVES District-Wide School Safety Plan

OPTION TO LEASE

Mr. Murdock moved, seconded by Mrs. Boise, to Recommend authorization of the District Superintendent to enter into an agreement, pending attorney approval, for an Option to Lease agreement between the Clinton-Essex-Warren-Washington BOCES and CIDC Essex, LLC, 15375 Blue Fish Circle, Lakewood Ranch, FL 34202. CIDC Essex, LLC is granting an Option to Lease a new CVES Facility to be built at a location to be determined in Essex County. BOCES will pay \$1,800,000. The contract period commences when the Option to Lease is executed and is effective for a period of fourteen months.

All Board Members present voted yes—motion carried.

NEXT BOARD MEETING

The next Board meeting will be held on Wednesday, December 10, 2025, at the CV-TEC Campus in Plattsburgh, NY. An anticipated Executive Session will begin at 7:30 pm, with the monthly meeting following.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Boise, to adjourn the meeting at 7:03 pm. All Board Members present voted yes—motion carried.

DRAFT

Katelyn Smart, Board Clerk

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - October 31, 2025**

I. SUMMARY OF ACCOUNT ACTIVITY

CHECKING ACCOUNTS

	Account Balances		Receipts		Disbursements		Account Balances		Receipts		Disbursements		Account Balances	
	September 30, 2025	October 31, 2025	October	October 31, 2025	October	October 31, 2025	Year To Date	October 31, 2025	Year To Date	October 31, 2025				
<u>Depository</u>														
General Fund	\$ 1,573,126.30	\$ 2,236,146.78	\$ 4,474,033.77	\$ 3,811,013.29	\$ 3,811,013.29	\$ 2,236,146.78	\$ 23,780,515.98	\$ 2,236,146.78	\$ 23,780,515.98	\$ 23,984,468.36	\$ 2,236,146.78	\$ 23,984,468.36	\$ 2,236,146.78	
Special Aid Fund	\$ (366,592.14)	\$ (655,728.08)	\$ 98,342.80	\$ 367,478.74	\$ 367,478.74	\$ (655,728.08)	\$ 820,029.05	\$ (655,728.08)	\$ 820,029.05	\$ 1,728,294.21	\$ (655,728.08)	\$ 1,728,294.21	\$ (655,728.08)	
School Lunch Fund	\$ 99,212.94	\$ 68,115.94	\$ 2,082.03	\$ 33,179.03	\$ 33,179.03	\$ 68,115.94	\$ 65,488.61	\$ 68,115.94	\$ 65,488.61	\$ 84,467.71	\$ 68,115.94	\$ 84,467.71	\$ 68,115.94	
Capital Fund	\$ 2,737,874.54	\$ 2,704,465.79	\$ -	\$ 33,408.75	\$ 33,408.75	\$ 2,704,465.79	\$ -	\$ 2,704,465.79	\$ -	\$ 495,313.07	\$ 2,704,465.79	\$ 495,313.07	\$ 2,704,465.79	
Special Revenue Fund (Excluding ExtraClassroom)	\$ 11,711.82	\$ 11,754.97	\$ 43.15	\$ -	\$ -	\$ 11,754.97	\$ 343.15	\$ 11,754.97	\$ 343.15	\$ 4,963.15	\$ 11,754.97	\$ 4,963.15	\$ 11,754.97	
Custodial Fund	\$ 62,061.92	\$ 168,025.06	\$ 276,489.33	\$ 170,526.19	\$ 170,526.19	\$ 168,025.06	\$ 541,531.16	\$ 168,025.06	\$ 541,531.16	\$ 672,034.24	\$ 168,025.06	\$ 672,034.24	\$ 168,025.06	
Operating General Fund	\$ 308,565.22	\$ 249,572.13	\$ 3,872,026.54	\$ 3,931,019.63	\$ 3,931,019.63	\$ 249,572.13	\$ 24,100,776.71	\$ 249,572.13	\$ 24,100,776.71	\$ 24,114,111.43	\$ 249,572.13	\$ 24,114,111.43	\$ 249,572.13	
<u>SAVINGS ACCOUNTS</u>														
Capital Fund	\$ 707,325.54	\$ 709,685.74	\$ 2,360.20	\$ -	\$ -	\$ 709,685.74	\$ 9,647.48	\$ 709,685.74	\$ 9,647.48	\$ -	\$ 709,685.74	\$ -	\$ 709,685.74	
General Fund	\$ 6,353,932.69	\$ 6,375,134.54	\$ 21,201.85	\$ -	\$ -	\$ 6,375,134.54	\$ 86,664.16	\$ 6,375,134.54	\$ 86,664.16	\$ -	\$ 6,375,134.54	\$ -	\$ 6,375,134.54	
Special Revenue Fund	\$ 23,659.02	\$ 23,738.08	\$ 79.06	\$ -	\$ -	\$ 23,738.08	\$ 3,297.65	\$ 23,738.08	\$ 3,297.65	\$ -	\$ 23,738.08	\$ -	\$ 23,738.08	
TOTAL FUNDS ON ACCOUNT	\$ 11,490,877.85	\$ 11,890,910.95				\$ 11,890,910.95	\$ 49,408,293.95	\$ 11,890,910.95	\$ 49,408,293.95	\$ 51,083,652.17	\$ 11,890,910.95	\$ 51,083,652.17	\$ 11,890,910.95	

II. RECONCILIATION TO BANK STATEMENTS

	October 31, 2025 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	October 31, 2025 Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 825,454.70	\$ 618.00	\$ (576,500.57)	\$ 249,572.13
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 4,119,356.96	\$ 245,493.54	\$ -	\$ 4,364,850.50
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 159,714.62	\$ 26,665.63	\$ (18,500.29)	\$ 167,879.96
BELL BANK - CHECKING - HSA DISTRIBUTION ACCT	\$ -	\$ -	\$ -	\$ 50.00
BELL BANK - CHECKING - HSA CONTRIBUTION ACCT	\$ -	\$ -	\$ -	\$ -
NYCLASS - SAVINGS, GENERAL FUND	\$ 6,375,134.54	\$ -	\$ -	\$ 6,375,134.54
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 709,685.74	\$ -	\$ -	\$ 709,685.74
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 537.20	\$ -	\$ -	\$ 537.20
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 812.92	\$ -	\$ -	\$ 812.92
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 12,702.12	\$ -	\$ -	\$ 12,702.12
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 2,227.70	\$ -	\$ -	\$ 2,227.70
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 3,668.74	\$ -	\$ -	\$ 3,668.74
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 3,789.40	\$ -	\$ -	\$ 3,789.40
TOTAL FUNDS ON ACCOUNT	\$ 11,890,910.95	\$ 49,408,293.95	\$ 51,083,652.17	\$ 11,890,910.95

GENERAL FUND INTEREST RECEIVED 7/01/25 - 10/31/25 \$ 134,814.58
 CAPITAL FUND INTEREST RECEIVED 7/01/25 - 10/31/25 \$ 9,647.48

PREPARED BY: Derek Leavine
 Derek Leavine, Deputy District Treasurer

DATED: 12/2/25

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 10/01/2025 TO 10/31/2025

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	1,682.03	1,682.03	0.00	1,682.03	365.99	1,316.04
SKILLS USA - MINEVILLE	2,284.25	2,447.16	0.00	2,447.16	0.00	2,447.16
NO. COUNTRY LOGGERS	381.40	381.40	0.00	381.40	0.00	381.40
REFLECTIONS	612.54	612.54	0.00	612.54	0.00	612.54
LPN CLASS	1,493.34	1,493.34	0.00	1,493.34	0.00	1,493.34
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FFA	13,787.13	13,253.25	330.00	13,583.25	450.52	13,132.73
SALES TAX	91.77	85.54	51.19	136.73	85.54	51.19
TOTAL	20,996.43	20,619.23	381.19	21,000.42	902.05	20,098.37

\$ 21,420.37
 \$ -
 \$ (1,322.00)
 \$ 20,098.37

10/31/2025 Bank Balance
 Add: Deposits in Transit
 Less: Outstanding Checks
 10/31/2025 Balance on Hand

Derek Leavine
 DEREK LEAVINE, EXTRA CLASSROOM-TREASURER
 12/2/25

DATE

CVES CLAIMS AUDITOR - BOARD REPORT

FOR BOARD MEETING ON:

December 10, 2025

TO: KATELYN SMART, CVES DISTRICT CLERK
 FROM: NANCY VESCO, CLAIM AUDITOR
 CC: DR. ERIC BELL, DEPUTY SUPT. & CHRISTINE MYERS, TREASURER
 DATE: 12/10/2025

The following claims were reviewed and approved for payment from: October 30 - November 30, 2025

WARRANT PAYMENTS:

Warrant Number	Warrant Date	PMT TYPE	Check#/ACH#/Wire Information*	Warrant Total
18	10/30/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	**252632-252707 7894-7906 22206-22299 7084-7131 Bancorp, Promptax, IRS	\$ 550,584.06
19	11/6/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	**252708-252810 7907-7974 22300-22523 7132-7196 Bancorp	\$ 424,514.52
20	11/13/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	252811-252884 7975-8028 22524-22662 7197-7274 Bancorp, Promptax, IRS, Health Ins.	\$ 2,822,345.04
21	11/20/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	252885-252957 8029-8064 22663-22713 7275-7335 Bancorp	\$ 629,452.75
22	11/24/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	**252958-253007 22714 IRS, Promptax	\$ 307,046.32

NON-WARRANT PAYMENTS:

DATE	PMT TYPE	VENDOR	AMOUNT
HEALTH INSURANCE CONSORTIUM PAYMENTS:			
11/3/2025	CK#1054	GUARDIAN	\$41,666.66
11/5/2025	ACH	ANTHEM	\$148,934.80
11/6/2025	ACH	ANTHEM	\$2,093,902.70
11/20/2025	ACH	ANTHEM	\$2,100,678.91
WORKERS COMPENSATION PAYMENTS:			
HEALTH SAVINGS ACCOUNT TRANSFERS:			
11/6/2025	ACH	HSA	\$50.00
11/6/2025	ACH	HSA	\$4,130.02

CLAIMS AUDITOR SIGNATURE



Clinton - Essex - Warren - Washington BOCES
P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

Director of School Support Services



Sue Wilson
wilson_sue@cves.org
518-561-0100
ext. 3030

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FROM: Sue Wilson
DATE: November 24, 2025
RE: **December 2025 Board Report**

As we enter the holiday season, the School Support Services Division is proud to highlight the exceptional service provided across all areas. From advancing library systems and technology solutions to delivering high-quality instructional services, athletics coordination, and comprehensive communications and publications, our teams remain committed to excellence. Health and Safety initiatives continue to strengthen emergency preparedness and compliance, while grant services help secure vital resources for our districts. These efforts reflect our ongoing dedication to enhancing learning environments and operational efficiency.

WORKSHOPS FOR SCHOOL IMPROVEMENT:

This month, the School Improvement Division continued its commitment to supporting educators and administrators through collaborative and targeted professional development. The division hosted learning communities focused on Special Education and English Language Arts, providing opportunities for educators to share best practices and strengthen instructional strategies. In addition, workshops were offered to address socio-emotional needs, ensuring that schools have resources to support the whole child.

Regular meetings with principals and assistant principals were held to reinforce leadership efforts and provide guidance that aligns with teacher support and instructional goals. These activities reflect our ongoing dedication to fostering continuous improvement and creating environments where both students and staff can thrive.

SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION:

School Library System

The School Library System recently hosted a full-day event, *Spotlight on Best Books*, presented by librarians Stacey Rattner and Alicia Abdul. Fifteen librarians, library aides, and teachers attended. The day offered a wealth of high-quality book recommendations for school libraries, along with engaging activity ideas to support literacy and student engagement.



Model Schools – Lending Library

The Model Schools Lending Library has seen significant use this month. Districts have borrowed a variety of instructional technology tools, including Ozobots, Strawbees with Microbits, ClassVR, and Novel Effect. We have also added imagiCharms to the collection and look forward to making them available for loan in the coming weeks.

Arts in Education

Arts in Education activities have been robust across districts. Recent events include music programs with Jared Campbell, BMX acrobatics with Mannie Nogueira, and a presentation from Craig Scott of the Relevant Speakers Network, a survivor of the Columbine school shooting. Additionally, students participated in the NYSSMA Zone 5 Area All-State event.

INSTRUCTIONAL SERVICES UPDATES:

Health Safety and Risk Management:

The Health and Safety team continues to actively support districts through initiatives aimed at strengthening emergency preparedness and ensuring regulatory compliance. Recent efforts included completing drive testing to verify radio coverage across school campuses and bus routes, and continuing to troubleshoot PA-based emergency notification systems. Staff attended the School Environmental Health Conference to stay current on best practices and engaged in discussions on OSHA hearing-testing requirements and implementation. Nurse fit-testing was completed at Chazy Central Rural School, and a public comment session was held on proposed updates to the district-wide school safety plan.

Workplace Violence Prevention training was conducted for staff at the RISE Center, and support was provided in the investigation of two bus-related incidents. Regionally, the team is developing a Step-by-Step Reunification Program Kit

to streamline family reunification procedures during emergencies, while continuing collaboration with Day Automations and State Police dispatchers to improve school camera system access.

Additional initiatives included presenting an updated Active Shooter Response procedure designed to reduce the effectiveness of swatting calls, finalizing emergency contact information for police dispatch centers, and delivering a CSTAG refresher for Ausable Valley CSD. The team also published a comprehensive Mental Health Transport documentation package for schools and emergency partners.

Instructional Planning:

Throughout October and November, Mrs. Sorgule facilitated sixteen data meetings across eight districts. In four of those districts, sessions included all assessment levels, spanning Grades 3–8 and Regents. Over the past two months, she dedicated more than 70 hours working directly with districts across the region to review data, discuss curriculum, and support instructional planning. In addition, she compiled regional trend data for Math, ELA, and Special Education to support this fall's Learning Community workshops.

As districts prepare for the upcoming testing season beginning with the January 2026 Regents, ordering for both NYS Grades 3–8 Assessments and January Regents has begun. In the months ahead, coordination with districts and Premier, our vendor scoring company, will increase as scoring preparations move into full implementation.

On October 1st, the first MTSS Roundtable in a four-part series was held, with representatives from two districts participating. The session focused on deepening understanding of Multi-Tiered Systems of Support (MTSS), strengthening professional capacity, introducing practical strategies, and promoting resource sharing.

Additionally, World Language Exam Checkpoint A and Checkpoint B workshops were held in October to begin development of the 2026 World Language Checkpoint A Proficiency and Checkpoint B Comprehensive examinations.

Grants Management:

November was a productive month in Grants Management as we continued to embrace collaborative opportunities and remained committed to the evolving needs and initiatives of our component districts. The grants office is particularly excited to see our ongoing collaborative efforts with Chazy CRS come to fruition as we move forward with plans to secure 2026-27 Universal Prekindergarten (UPK) state funding for the district's Pre-K Program.

Education Grant Specialist, Amanda Buskey, had the opportunity to meet with district administration to discuss fleet electrification planning and implementation costs. To assist component districts with funding options aligned with this transition, we presented and discussed the NYSERDA established NY School Bus Incentive Program (NYSBIP).

The grants office also continued to work with districts to complete annual surveys, reports, and assessments released and required by NYSED. The recently submitted "*CSPR Title IV Data Collection Survey (2024-25 SY)*", was developed to collect data on 2024-25 Title IV, Part A final expenditures from districts that received a Title IV, Part A allocation in 2024-25 including transferred funds.

INSTRUCTIONAL TECHNOLOGY:

Ticket volumes across districts have normalized, enabling the team to refocus on long-term initiatives. At several schools, including CVES, an automated account creation process is being implemented to streamline onboarding for new students and staff and ensure timely account deactivation when no longer required.

Additionally, work continues on projects aimed at transitioning CVES services from on-site servers to cloud-based solutions, which are expected to enhance reliability, minimize downtime, and strengthen security. If outcomes meet expectations, these solutions will be extended to supported component districts.

Many of these projects have been in development for years and are now nearing completion as most obstacles have been resolved.

INTERSCHOLASTIC SPORTS:

Preparations for the winter sports season are progressing as the transition from fall athletics concludes. A pre-season coaches' meeting for all winter sports was held on Thursday, November 13, at Peru High School. One final football game remains on the fall schedule: Saranac vs. Schuylerville on Saturday, November 22, at Plattsburgh High School.

As the fall season concludes, we extend our appreciation to the following schools for hosting championships:

- Peru – Gymnastics & Football
- Northeastern Clinton – Soccer & Girls Tennis
- Beekmantown – Soccer & Volleyball
- Plattsburgh – Football & Soccer
- Saranac – Volleyball & Football
- Moriah – Football
- AuSable Valley – Girls Swimming



Congratulations to Saranac Central for an outstanding performance at the Cross Country State Championships, earning 2nd place in Girls and 3rd place in Boys. Additionally, Chazy Girls Soccer finished as State Finalists, and the Chazy Boys Soccer team advanced to the State Semifinals.

As winter sports begin, schools have been reminded to keep Senior Games recognition ceremonies under 15 minutes and to communicate all Winter Sectional and State dates to families, particularly those occurring during February break. Additionally, SUNY Plattsburgh's softball field will not be available for Spring Sectionals, and alternative arrangements will need to be considered.

PUBLICATIONS AND COMMUNICATIONS UPDATE:

As the first quarter came to a close and the second began, the Communications and Print Shop teams collaborated on several key projects. Most notably, community newsletters were recently completed for AuSable Valley, Northern Adirondack, and Willsboro. Each publication delivered timely and important updates—AuSable Valley is conducting a budget study, Northern Adirondack is preparing for a Capital Project vote, and Willsboro is announcing plans for its own Capital Project.

Willsboro Community Report
CENTRAL SCHOOL DISTRICT Fall 2025

Upcoming Capital Project: Maintaining Our School for the Future

It may be hard to believe, but our "new building" is about to celebrate its 25th birthday. While many in our community still remember the excitement of opening our PK-12 school facility in 2001, the reality is that our building now requires significant attention to ensure it continues to serve our students, staff, and community safely and effectively. To address the increasing upkeep needs of our school building and to protect our community's investment in the facility, the district is planning a new capital project with an anticipated community vote in the fall of 2026.

WHY NOW?
Like your own home, school buildings require regular upkeep and eventual major updates to critical systems. As our building approaches its 25th year, several major components need attention. The roof, which is the building's first line of defense against the elements, is worn and has served well beyond its warranty period. Our heating systems and controls also require upgrades to ensure reliable operation through our harsh winters. Beyond these major items, there are various other facilities needs to keep all building systems safe and operational!

While these issues are currently manageable, we're starting to experience problems that signal the need for action. Strategic facilities work now will protect against much larger expenses later. By planning now and addressing these needs before they become emergencies, we can prevent more costly unanticipated facilities expenses, receive Building Aid financial support from the New York State Education Department, avoid disruptions to student learning, and ensure our facility remains a safe, comfortable environment for everyone.

A TAX-NEUTRAL APPROACH WITH STATE SUPPORT
Financial responsibility to our community is at the forefront of our planning. This project will not require new taxes. The district will utilize the retirement of previous debt to fund this new project. As we finish paying off earlier bonds, we'll replace that debt with this new project, keeping the tax impact neutral for our community while ensuring our building receives the care it needs. Additionally, the district receives 52% building aid from

Key Facts

- 2001** Building Opened
- 27 Years** Building Age by Project Start
- 52%** NYS Building Aid

Timeline

- Now - Fall 2026** Preliminary Planning & Development
- Fall 2026** Capital Project Vote
- Summer 2028** Construction Work Begins

WOLVES

See PROJECT Page 3

In addition to print communications, significant progress was made on digital initiatives. Schroon Lake's new website is now fully operational, marking a major achievement for the Communications Team after extensive troubleshooting to ensure a high-quality product. Willsboro is also preparing to launch a new website later this winter and recently partnered with our team for basketball media days, which involved plenty of fun for the student athletes.



Work at CVES has remained equally dynamic, with multiple video projects underway. The Communications Team is producing a large-scale video for the Rise Center for Success and recently debuted an informational video for Management Services. This video is being showcased by Deputy Superintendent Dr. Eric Bell during visits to component district board meetings, highlighting the full range of services offered by the Management Services Division.

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
From: Dr. Matt Slattery, Executive Director of Special Education
Date: December 2025
Re: Board of Cooperative Educational Services Report

Real Work, Real Skills: Community Rotations Are Underway!

We're thrilled to announce that our Community Worksites are officially up and running and our students are off to an amazing start!

This rotation, our RISE students are gaining hands-on experience at WeeBee Oil, North Country Co-op, Stewart's, and Kinney's. They're jumping into real workplace tasks, building new skills, and making meaningful connections with our community partners.

The energy has been incredible, and we could not be prouder of the professionalism, teamwork, and enthusiasm our students are bringing to each site. This rotation is already shaping up to be one of our most exciting yet!



THRIVE Program Shines During Visit to the PBS Studio

Our Rise THRIVE Community Pre-Vocational Program had an incredible experience participating in a special volunteer and behind-the-scenes opportunity at the studio this week! The team expressed how impressed they were with our individuals' hard work, positive attitudes, and willingness to jump in and help. Staff shared that it was a pleasure hosting the group and giving them a tour of the studio, and they were thrilled to hear that the group enjoyed the hands-on experience as well.

A special thank-you to Logan, the station's Manager of Education & Outreach, for coordinating and facilitating this fantastic learning opportunity. We look forward to future collaborations and volunteer events!



Teamwork Takes Center Stage at This Month's P2 Assembly

The elementary class, led by Mariellen Boyd, highlighted The Positivity Project's character strength of Teamwork during the assembly. Students showcased their collaborative skills by dividing into two groups, each receiving identical materials. Their challenge was to spend two minutes planning and then construct the tallest structure possible within a three-minute timeframe. It was exciting to observe how students communicated, shared ideas, and supported one another throughout the activity.

The audience remained actively engaged as well, with several volunteers asking and answering questions during the demonstration. Overall, the activity was a great success and reflected a noticeable improvement in the assembly process, as students and staff worked together to create an experience that truly embodied the spirit of teamwork.



Building Community Through Creativity: A Cross-Class Thanksgiving Celebration at Rise

Students from Ms. Lucia's class and Ms. Menard's class came together this week for a joyful, collaborative holiday activity that brought creativity, connection, and school community to life.

Working side by side, students created personalized turkey crafts, with the older students offering gentle guidance and encouragement to their younger peers. Their teamwork showcased the caring relationships and leadership skills we nurture at Rise each day.

After crafting, both classes gathered for a cozy read-aloud of *Charlie Brown's Thanksgiving*, setting a warm and festive tone for the afternoon. The celebration wrapped up with a Snoopy-inspired snack, thoughtfully prepared and distributed by the older students adding a fun and memorable touch to the event.

This collaborative activity offered a meaningful opportunity for students to build relationships, practice social skills, and create lasting memories together. It was a wonderful example of the inclusive, student-centered experiences that make Rise such a special place to learn and grow.



A Day of Gratitude and Togetherness at the Rise Center for Success in Mineville

The Rise Center for Success in Mineville kicked off the Thanksgiving spirit a little early with a celebration filled with gratitude, teamwork, and community. Each classroom prepared a delicious dish to contribute to the shared meal, and the results were truly outstanding!

From festive decorations to heartfelt conversations and, of course, incredible food. The day served as a wonderful reminder of all we have to be thankful for.

A sincere thank-you to our students and staff for bringing warmth, creativity, and joy to this special celebration. Your efforts made the day meaningful and memorable for everyone.



Rise Students Promote Kindness Through “Be A Buddy” Anti-Bullying Poster Contest

Students at the Rise Center for Success recently took part in the “Be A Buddy” Anti-Bullying Poster Contest, led by art teacher Ms. Palmer. The contest encouraged students to express the importance of inclusion, empathy, and standing up for others through creative artwork.

The colorful and inspiring posters are now displayed throughout the school, serving as daily reminders of the positive impact kindness can have on our community. The project not only showcased artistic talent but also reinforced the Rise Center’s commitment to fostering a safe and supportive environment for all students



When Your World Stops Because a Little Person Grabs You by Your Hand



CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: December 1, 2025
RE: December 2025 Board Report

CV-TEC Young Professionals Leaders Attend SkillsUSA Fall Leadership Conference



Nearly five-hundred student leaders and advisors from sixty-six NYS Career & Technical Centers recently attended the NYS SkillsUSA Fall Leadership Conference held on November 2-4, 2025 in Albany, NY. Nine CV-TEC young professionals from both our Plattsburgh and Mineville Campuses attended the Annual NYS SkillsUSA Fall Leadership Conference. All nine of our young professionals and all four advisors earned and were awarded their NYS SkillsUSA Statesmanship Pin. The Fall Leadership Conference was impressive, with all students participating in leadership training and activities. Students also toured the New York State Capitol Building. During this tour, they learned about the history of the construction of the building as well as were able to see where their elected officials meet and hold Legislative Sessions.

This year, we are especially proud to highlight Zoe Corrigan, who served as a New York State SkillsUSA Historian during the event. In this statewide leadership role, Zoe led a group of approximately 40 students through leadership training over the three-day conference. She demonstrated professionalism, confidence, and strong leadership skills throughout the experience. Zoe was supported in her role by her advisor, Ms. Donna Wyant, who assisted her in facilitating the training sessions.

The Fall Leadership Conference was an inspiring event, with students engaging fully in a variety of leadership activities, showcasing their commitment and enthusiasm. Our advisors also attended specialized training sessions focused on integrating the SkillsUSA Framework into the classroom. Topics included utilizing CTE educational resources on the SkillsUSA website Absorb, effective preparation for competitions, and best practices for student success.



SkillsUSA is a student leadership organization for students training in trade, industrial, and health occupations with over 300,000 members nationwide. Our CV-TEC SkillsUSA Officers and members participated in this amazing leadership conference, which focused on learning skills that would help them become better leaders, not only in their SkillsUSA chapter, but in their local community.



Katie LaBonte Named New York Association of Training and Employment Professionals (NYATEP) 2025-2026 Workforce Academy for Policy and Advocacy Fellow for the North Country



The NYATEP Fellows Program, part of the Workforce Academy for Policy & Advocacy, is a five-month hybrid fellowship that equips workforce professionals with the skills to influence policy and drive systems change. Through seminars, legislative engagement, and collaborative projects, fellows learn advocacy strategies and present policy briefs to strengthen statewide workforce networks. NYATEP—the New York Association of Training and Employment Professionals—serves as the voice for workforce development across New York State, advancing economic mobility through advocacy, training, and research. Its mission is to empower over one million New Yorkers annually by connecting education, training, and employment opportunities.

Katie LaBonte is the Adult Literacy Coordinator for Champlain Valley Educational Services CV-TEC Division, helping to oversee GED preparation, workforce readiness programming, and funding streams through the New York State Office of Temporary and Disability Assistance (OTDA) and the Workforce Innovation and Opportunity Act (WIOA). She also helps manage the Clinton and Essex County Literacy Zones, connecting adult learners with the resources they need to achieve self-sufficiency. Katie began her career in adult education in 2018, teaching in both classroom and distance education settings. These experiences fueled her passion for expanding equitable access to education and workforce opportunities. Beyond her local work, Katie is deeply engaged in state and national advocacy. She serves as President-Elect and Advocacy Chair of the New York Association for Continuing and Community Education (NYACCE), where she leads statewide advocacy efforts for adult education and workforce programs. She previously served as New York’s representative in the Coalition on Adult Basic Education’s (COABE) State Advocates for Adult Education Fellowship (SAAEF), a year-long national advocacy training program, and currently serves as New York State’s representative in COABE’s State Association Leadership Institute (SALI). Katie holds a bachelor’s degree in Childhood Education and a master’s degree in Special Education from SUNY Plattsburgh. Congratulations, Katie!

CV-TEC Hosts Fall Business & Industry Advisory Committee Meetings

CV-TEC recently welcomed over 100 local business & industry professionals to our bi-annual Career & Technical Education (CTE) Program Advisory Committee meetings, reaffirming our commitment to delivering high-quality, industry-relevant education. These advisory committees, comprised of professionals from diverse fields, are instrumental in shaping the future of CTE programs.

The role of these committees extends beyond guidance—they actively advise, assist, and support our CV-TEC CTE initiatives by:

- Serving as critical links between CTE programs, businesses, postsecondary institutions, and the community.
- Offering expert insights into labor market trends and workforce needs.
- Sharing perspectives on technical skills and competency requirements for emerging and evolving occupations.

By volunteering their time and expertise, committee members ensure that CV-TEC programs are relevant, rigorous, and responsive to industry demands. This collaboration directly contributes to improved student outcomes, equipping learners with the skills and knowledge they need for success in the workforce and beyond.



CV-TEC Young Professionals Take on Game of Logging!

Our second-year CV-TEC Environmental Conservation & Forestry young professionals had an incredible two days participating in the Game of Logging (GOL) – the nation’s leading chainsaw safety and productivity training program!

Each young professional earned their Level 1 GOL Certification by demonstrating the skills needed to safely and effectively fell their own tree. Hands-on training, competition, and top-tier instruction combined for an unforgettable experience.

A huge thank you to Tom Bartiss of Woods Edge Forestry, our certified Game of Logging instructor, and to our incredible industry expert teacher and TA, Mr. Jock & Mr. Warren for guiding our young professionals through this exciting process!



CV-TEC Participates in BOCES Expo at NYSED

Our CV-TEC young professionals and team members proudly represented our region at the New York State Education Department's BOCES Expo today! From syrup tasting to VR demonstrations to meaningful conversations, our CV-TEC Team engaged directly with members of the New York State Board of Regents, the New York State Commissioner of Education and members of her Cabinet, representatives from NYSED and young professionals, educators and administrators from across NYS. They showcased the skill, confidence, and professionalism that define CV-TEC: and highlighted the power of Career and Technical Education and the bright future these young professionals are building.

We couldn't be prouder of our young professionals and our team members for their outstanding representation and commitment to excellence. Together, we're Building Futures — one young professional at a time.

