

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren, and Washington Counties

AGENDA FOR BOARD MEETING TO BE HELD AT THE YANDON-DILLON EDUCATIONAL CENTER IN MINEVILLE, NY ON NOVEMBER 12, 2025. PROPOSED EXECUTIVE SESSION AT 6:00 PM – MEETING TO FOLLOW

- No Action 1. CALL TO ORDER: DISTRICT SUPERINTENDENT
 a. The Pledge of Allegiance
 b. Roll Call of Board Members
- No Action 2. INTRODUCTION OF ALL PRESENT
- No Action 3. EXECUTIVE SESSION
- No Action 4. OPINIONS AND CONCERNS FROM THE AUDIENCE
- No Action 5. CVES FACILITIES EXPANSION & CAPITAL PROJECT UPDATE – Dr. Davey & Dr. Bell
- No Action 6. DISTRICT SUPERINTENDENT’S UPDATE – Dr. Davey
- Action 7. MINUTES OF PREVIOUS MEETING
 a. October 8, 2025 (Enc. 1)
- Action 8. NEW BUSINESS
 a. None
- Action 9. CONSENT AGENDA FINANCIAL
 a. Treasurer’s Reports (Enc. 2)
Action b. Extraclassroom Treasurer’s Reports (Enc.3)
Action c. Certification of Warrant (Enc. 4)
Action d. Cross Contract Budgets (Enc. 5)
Action e. Cross Contract Budget Increases (Enc. 6)
Action f. Budget Increases (Enc. 7)
Action g. Special Aid Fund Project (Enc. 8)
Action h. Cash Collector (Enc. 9)
Action i. Donation (Enc. 10)
- No Action 10. OLD BUSINESS
 a. Committees
 --Audit Committee Meeting Highlights – May 14, 2025 (Info. Only) (Enc. 11)

11. CONSENT AGENDA PERSONNEL

- Action a. Resignation for the Purpose of Retirement (Enc. 12)
- Action b. Letters of Resignation (Enc. 13)
- Action c. Permanent Appointments (Civil Service) (Enc. 14)
- Action d. 52-Week Civil Service Probationary Appointments (Enc. 15)
- Action e. Provisional Civil Service Appointment (Enc. 16)
- Action f. Four-Year Probationary Appointments (Enc. 17)
- Action g. Temporary Appointments 2025 – 2026 (Enc. 18)
- Action h. Adult Education Course Instructors 2025 – 2026 (Enc. 19)
- Action i. Facilitators (Enc. 20)
- Action j. Temporary Grant Appointment (Enc. 21)
- Action k. Temp-On-Call & Substitute Positions 2025 – 2026 (Enc. 22)
- Action l. Additional Work 2025 – 2026 (Enc. 23)

12. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Revised Policy First Read (Enc. 24)
- Action b. CVES Option to Lease (Enc. 25)

No Action 13. OTHER

No Action 14. NEXT BOARD MEETING
Wednesday, December 10, 2025, at CV-TEC, in Plattsburgh, NY – Proposed Executive Session
at 7:30 pm

No Action 15. REPORTS FROM DIRECTORS (Enc. 26)

Action 16. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

November 12, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
December 2, 2025	Board Budget Committee Meeting – Review 2024 – 2025 Reconciliations & Set Parameters for 2026 – 2027 Budgets – Conference Center, Plattsburgh – 6:00 pm
December 10, 2025	Audit Committee Meeting – CV-TEC, Plattsburgh – 5:00 pm
December 10, 2025	Board Meeting – CV-TEC, Plattsburgh – 7:30 pm
January 14, 2026	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
January 29, 2026	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2026 – 2027 Budgets – Finalize Draft Budgets – CVES Conference Center, Plattsburgh - 6:00 pm
February 11, 2026	Audit Committee Meeting – CVES Conference Center, Plattsburgh – 5:00 pm
February 11, 2026	Board Meeting/Budget Presentations – CVES Conference Center, Plattsburgh – 6:00 pm
March 4, 2026	CV-TEC Open House – Mineville – 6:00 pm
March 5, 2026	CV-TEC Open House – Plattsburgh – 6:00 pm
March 11, 2026	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 18, 2026	CVES Regional Spelling Bee
March 19, 2026	NTHS Ceremony (Mineville Campus) Moriah CSD – 6:00 pm
March 19, 2026	CVES Regional Spelling Bee (Snow Date)
March 26, 2026	NTHS Ceremony (Plattsburgh Campus) CVES Learning Hub Conference Center – 6:00 pm
April 1, 2026	Annual Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
April 28, 2026	Election of CVES Board Members and Vote on Administrative Budget
May 13, 2026	Audit Committee Meeting – CVES Learning Hub Conference Center, Plattsburgh – 5:00 pm
May 13, 2026	Board Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 9, 2026	Mineville SkillsUSA & NTSCC Awards Night, Moriah Central School – 6:00 pm
June 10, 2026	Board Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 11, 2026	CTSO Awards Ceremony – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 12, 2026	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 18, 2026	Rise Center Mineville Graduation – Yandon-Dillon – 7:00 pm
June 23, 2026	Plattsburgh Rise Center Kindergarten Graduation – 10:00 am
June 23, 2026	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 pm
June 24, 2026	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board approve the Draft Minutes from the October 8, 2025 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Treasurer's Report from Sept. 1, 2025 – Sept. 30, 2025. (attached)

ENC. 3

Recommend that the Board approve the Extraclassroom Treasurer's Report from August & September. (attached)

ENC. 4

Recommend that the Board approve the Certification of Warrant for October 1, 2025 to October 31, 2025. (attached)

ENC. 5

Recommend that the Board approve the following cross-contract budgets:

1. Approve the Planning – Western Suffolk BOCES budget (Co-Ser 627) in the amount of \$17,900 for the 2025 – 2026 school year, to accommodate for a Cross Contract with Western Suffolk BOCES (Northeastern Clinton). (S³)
2. Approve the STAC Services – Questar III BOCES (Co-Ser 629) in the amount of \$3,849 for the 2025 – 2026 school year, to accommodate for a Cross Contract with Questar III BOCES (Chazy). (Mgmt. Svcs)
3. Approve the Food Service – Southern Westchester BOCES (Co-Ser 637) in the amount of \$9,307 for the 2025 – 2026 school year, to accommodate for a Cross Contract with Southern Westchester BOCES (Crown Point). (Mgmt. Svcs)

ENC. 6

Recommend that the Board approve the following cross-contract budget increases:

1. Increase the Virtual Summer School – Capital Region BOCES budget (Co-Ser 459) from \$8,762 to \$10,492 for the 2025 – 2026 school year, to accommodate for an additional cross-contract with Capital Region BOCES (Saranac). (S³)
2. Increase the Computer Services Admin – Capital Region BOCES budget (Co-Ser 604) from \$3,214,110 to \$3,221,000 to accommodate for an additional cross-contract with Capital Region BOCES (Northern Adirondack). (S³)

ENC. 6 (Continued)

3. Increase the CIT Web Services – Nassau BOCES budget (Co-Ser 619) from \$7,941 to \$18,815 for the 2025 – 2026 school year, to accommodate for an additional cross-contract with Nassau BOCES (Beekmantown). (S³)
4. Increase the Voice & Electronic Communication Service – Capital Region BOCES budget (Co-Ser 623) from \$205,403 to \$208,283, to accommodate for an additional cross-contract with Capital Region BOCES (Crown Point). (S³)
5. Increase the Policy Update Service – Erie I BOCES budget (Co-Ser 659) from \$5,500 to \$10,500 for the 2025 – 2026 school year, to accommodate for an additional cross-contract with Erie I BOCES (Schroon Lake). (S³)

ENC. 7

Recommend that the Board approve the following budget increases:

1. Increase the Data Analytics budget (Co-Ser 645) from \$257,030 to \$277,350 for the 2025 – 2026 school year, to account for additional district requests (Boquet Valley, Bedford). (S³)
2. Increase the Instructional Technology budget (Co-Ser 564) from \$2,045,560 to \$2,545,560 for the 2025 – 2026 school year, to account for additional district requests (Peru). (S³)

ENC. 8

Recommend that the Board approve the following Special Aid Fund project:

1. Perkins V Special Aid Fund project in the amount of \$123,242 for the period of July 1, 2025, through June 30, 2026. (CV-TEC)

ENC. 9

Recommend that the Board authorize the following cash collector:

1. Authorize Adele Huchro to collect money pertaining to Work Experience Program Activities at Mineville campus.

ENC. 10

Recommend that the Board approve the following donations:

1. 1999 Ford Ranger from Maria Bagneschi. The vehicle donated will be utilized in the Automotive Technology program within the CV-TEC Plattsburgh division.
2. Various medical supplies from Michael Hopmeier. The items donated will be utilized throughout the CV-TEC programs.

ENC. 11

Audit Committee Meeting Highlights – May 14, 2025 (Info. Only)

ENC. 12

Recommend that the Board approve the following letter(s) of resignation for the purpose of retirement:

1. Lisa Banker, Cosmetology Teacher, effective November 21, 2025

ENC. 13

Recommend that the Board accept the following letter of resignation:

1. Deborah Long, Typist, effective October 25, 2025
2. Robert Holt, Registered Behavior Technician, effective October 28, 2025
3. Kiera Simpson, Teaching Assistant, effective November 2, 2025
4. Denice Lindsay-French, Teacher Aide/ Student Aide, effective November 7, 2025
5. Tanya Martinez, Teacher Aide/ Student Aide, effective November 8, 2025
6. Michael Mills, Teacher Aide/ Student Aide, effective October 21, 2025, for the purpose of accepting a Teaching Assistant position
7. Lisa Tallman, Graphics Arts Teacher, effective November 3, 2025, for the purpose of accepting a Work Based Learning Specialist position
8. Chirag Patel, Account Clerk/Typist, effective November 17, 2025, for the purpose of accepting a Junior Accountant position
9. Nancy St Marie, Teaching Assistant, effective November 20, 2025, for the purpose of accepting a 20% FTE Art Teacher position.

ENC. 14

Recommend that the Board grant a permanent appointment (Civil Service) to the following person(s):

1. Kristen Ryan, Account Clerk/Typist, effective November 18, 2025
2. Renee Barber, Teacher Aide/ Student Aide, effective November 19, 2025
3. Savannah Donah, Teacher Aide/ Student Aide, effective November 28, 2025

ENC. 15

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Sheyanne Boyle
Position: Teacher Aide/ Student Aide
Effective Date: November 6, 2025
Tentative Permanent Date: November 6, 2026
Annualized Salary: \$22,500
2. Name: Tanya Martinez
Position: Teacher Aide/ Student Aide
Effective Date: November 6, 2025
Tentative Permanent Date: November 6, 2026
Annualized Salary: \$22,500
3. Name: Samantha Buckson
Position: Teacher Aide/ Student Aide
Effective Date: November 6, 2025
Tentative Permanent Date: November 6, 2026
Annualized Salary: \$22,500
4. Name: Chirag Patel
Position: Junior Accountant
Effective Date: November 17, 2025
Tentative Permanent Date: November 17, 2026
Annualized Salary: \$43,000

ENC. 16

Recommend that the Board appoint the following person(s) to a Provisional Civil Service appointment as follows:

1. Name: Rachel Schweikert
Position: Purchasing Clerk
Effective Date: October 20, 2025
Annualized Salary: \$38,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 17

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Kathleen Boyles (was temporary)
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 18, 2025
Tentative Tenure Date: September 18, 2029
2. Name: Lisa Tallman
Position: Work-Based Learning Specialist
Tenure Area: Instructional Support Services in Work-Based Learning
Effective Date: November 3, 2025
Tentative Tenure Date: November 3, 2029
Certification Status: Media Communications 7-12, Initial Certificate
Annualized Salary: \$62,315
3. Name: Robert Holt
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: December 1, 2025
Tentative Tenure Date: December 1, 2029
Certification Status: Teaching Assistant Level 1
Annualized Salary: \$32,959

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 18

Recommend that the Board approve the following Temporary Appointments for the 2025 – 2026 School Year:

1. Name: Michael Mills
Position: Teaching Assistant
Effective Dates: October 21, 2025 – June 30, 2026
Annualized Salary: \$30,500
Certification Status: Uncertified
2. Name: Nancy St Marie
Position: Art Teacher 20%
Effective Dates: November 21, 2025 – June 30, 2026
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$10,400

ENC. 19

Recommend that the Board approve the following Adult Education Course Instructors for the 2025 – 2026 School Year:

Adult Education, \$35/hr
Faye Dayton
Tanner Whalen

ENC. 20

Recommend that the Board approve the following Facilitators for the 2025 – 2026 school year:

Facilitators, \$30/hr
Tracie McCarthy (*pending fingerprint clearance*)
Crystal Farrell (*pending fingerprint clearance*)
Abby Leonard
Savannah Therrien

ENC. 21

Recommend that the Board approve the following Temporary Grant appointment from July 1, 2025 – December 30, 2025:

1. Nevaeh Gumlaw, Work Study Student, not-to exceed 80 hours at \$15.50/hr (*pending fingerprint clearance*)

ENC. 22

Recommend that the Board approve the following Temp-On-Call and Substitute positions for the 2025 – 2026 School Year:

<u>Name</u>	<u>Position</u>
Kellylynn Watson	Bus Driver
Sydney Myers	Clerk
Mutawkilu Mohammed	Computer Lab Assistant
Stuart Bailey	Teacher
Samantha Parker	Teacher
Stuart Bailey	Teaching Assistant
Samantha Parker	Teaching Assistant
Robert Holt	Teaching Assistant
Nancy St Marie	Teaching Assistant

ENC. 23

Recommend that the Board approve the following Additional Work for the 2025 – 2026 School Year:

<u>Continuation of Normal Work Year Duties, hourly rate of pay</u>	
Meagan Whitman	Not-to-exceed 20 hours
Donna Wyant	Not-to-exceed 1 hour
Eric Pollard	Not-to-exceed 21 hours
Nancy St Marie (Art Teacher)	Not-to-exceed 30 hours

<u>Curriculum Development, hourly rate of pay per contract</u>	
Charles Johnson	Not-to-exceed 15 hours

ENC. 24

Revised Policy First Read:

#8160 CVES District-Wide School Safety Plan

ENC. 25

Recommend authorization of the District Superintendent to enter into an agreement, pending attorney approval, for an Option to Lease agreement between the Clinton-Essex-Warren-Washington BOCES and CIDC Essex, LLC, 15375 Blue Fish Circle, Lakewood Ranch, FL 34202. CIDC Essex, LLC is granting an Option to Lease a new CVES Facility to be built at a location to be determined in Essex County. BOCES will pay \$1,800,000. The contract period commences when the Option to Lease is executed and is effective for a period of fourteen months.

ENC. 26

Board Reports (attached)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: October 8, 2025
KIND OF MEETING: Regular Board Meeting
PLACE: CVES Learning Hub Conference Center, Plattsburgh, NY

Board Members Present:

Bob Bourgeois
Kathy Comins-Hunter
Patricia Gero
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Bruce Murdock
Emily Phillips
Emily Reynolds Bergh
Lori Saunders
Michael St. Pierre
Donna Wotton

Board Members Absent:

Leisa Boise
Dina Garvey
Eddie Webbinaro

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Student Board Members Present:

Logan Yeager

Others Present:

Dr. Eric Bell
Amy Campbell
Michele Friedman
Dr. Matthew Slattery
Joe Coakley
Jessie Blazina
Jamie Blazina
Michael W. Rossi
Jordin Bosley
Jaci Kelleher

MEETING
TO ORDER

President Michael St. Pierre called the meeting to order at 6:07 pm.

EX-OFFICIO
STUDENT BOARD
MEMBER OATH

Mr. St. Pierre administered the Student Board member oath to Logan Yeager. Logan represents the AuSable Valley Central School District.

AUDIT COMMITTEE
UPDATE &
PRESENTATION
FOR YEAR END
JUNE 30, 2025

Dr. Davey introduced Mr. Mike Rossi from West & Company, the BOCES' external auditing firm, who presented the findings of the 2024 - 2025 CVES BOCES External Audit to the Audit Committee. The Committee met with both Mr. Rossi and Ms. Amy Skiff, the BOCES Internal Auditor, to review the reports in detail. CVES appoints its auditors annually, with contracts typically renewed on a three-year cycle.

Following an in-depth review of the 2024 - 2025 External Audit, Committee members engaged in discussion and asked several questions. Upon completion of the presentation, the Audit Committee made a motion to accept the audit report.

Mr. Rossi then presented the audit findings to the full CVES Board and members of the public, summarizing the three audits completed this year: the financial statements, grant programs, and Extra Classroom Activity Funds. All three audits received clean opinions with no major findings. Once the CVES Board formally accepts the audit report, the BOCES will have 90 days to submit a corrective action plan, as required.

Mr. Rossi, Dr. Davey, Dr. Bell, and the Board commended the CVES Business Office and accounting staff for their accuracy and professionalism. The Audit Committee members also expressed appreciation to both the internal and external auditors for their thorough work and continued partnership.

BOARD MEMBER
APPRECIATION
RECOGNITION

Dr. Davey began the evening by recognizing and celebrating the CVES Board members in honor of School Board Recognition Month. Each Board member was presented with a Certificate of Appreciation for their service, dedication, and advocacy on behalf of students, staff, and the North Country region.

Following this presentation, Mrs. Michele Friedman, Executive Director of Career and Technical Education, introduced the CV-TEC Culinary Management and Pre-CTE Food Service programs. Ms. Jennifer Parker then joined with Chef Alaina Weare, Chef Tyler Puchrik, and Chef Kaden Douglas-LaDuke to highlight the work of their students. The Board was delighted to welcome sixteen CV-TEC Culinary students, each of whom introduced themselves, their home school district, and their career plans. The Board members commended the CV-TEC students for their professionalism, creativity, and talent.

Next, Dr. Matthew Slattery, Executive Director of Special Education, shared thoughtful words of appreciation on behalf of the Rise Center for Success. He presented the Board with handmade 2025 calendars featuring student artwork and photos, created collaboratively by Rise students with the assistance of the CVES Communications Department and the support of the Rise leadership team. These special gifts beautifully reflected the creativity and pride of the Rise community.

To conclude the celebration, Board members enjoyed a delicious array of desserts and treats prepared and served by the CV-TEC students. The evening was a warm and memorable tribute to the Board's ongoing commitment to educational excellence across CVES.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board go into Executive Session at 7:04 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

During Executive Session, Dr. Davey and Dr. Bell provided a confidential update to the Board about the Essex County Expansion. Mr. Brandon Stable, Vice President of Columbia Development Companies joined the Executive Session virtually and provided details on the property search and progress underway to secure a future site of CVES' Essex County new campus. The Board members were also provided various confidential staffing and labor relations updates. Lastly, Mrs. Jaci Kelleher, Esq., joined Executive Session to provide an update on minor changes made to Dr. Davey's 11th contract amendment NYSED is requesting.

2025 – 2028
STRATEGIC
PLANNING UPDATE
PRESENTATION

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter, that the Board come out of Executive Session at 7:44 pm. All Board Members present voted yes - motion carried.

Ms. Amy Campbell, Assistant Superintendent for Educational Services and 2025–2026 District Planning Team (DPT) Chairperson, began the Strategic Planning Update Presentation by noting that CVES is now entering its 12th year of Strategic Planning and continuous improvement. Ms. Campbell highlighted the creation of a new Strategic Planning Data Book, which serves as a central resource for data-informed decision-making across all divisions. She also commended divisional leaders for their collaborative efforts in shaping this year's goals and initiatives.

Dr. Vicky Ramos, CVES Strategic Planning Facilitator, led sessions with the DPT, divisional teams, and the CVES Board during the annual Board Retreat. She emphasized CVES's core beliefs and inspired all participants to reflect on their collective impact and the importance of striving for excellence in every area of the organization.

Dr. Davey expressed appreciation to the Board for their active involvement in the strategic planning process and extended special thanks to Mrs. Saunders and Mr. Harriman Sr. for their dedicated service on the DPT as Board representatives. He noted that this ongoing collaboration continues to strengthen CVES's culture of continuous improvement.

Mrs. Michele Friedman, Executive Director of Career and Technical Education, presented the CV-TEC Division's Strategic Plan update. Team CV-TEC's focus areas include lead, deliver, support, and collaborate, with several new initiatives designed to enhance instructional quality, student engagement, and program alignment with workforce needs.

Dr. Eric Bell, Deputy Superintendent, discussed Management Services, describing it as a foundational pillar of organizational success. His division's focus is on refining and strengthening internal procedures, ensuring operational excellence, and supporting all divisions through sound fiscal and administrative management.

Dr. Matthew Slattery, Executive Director of Special Education, summarized the Rise Center for Success Strategic Plan progress, noting that staff engagement and trust remain central priorities. He highlighted the new Outdoor Learning Center as a tangible outcome of strategic planning and a reflection of the division's commitment to innovative, student-centered programming.

Mrs. Susan Wilson, Director of School Support Services (S³), presented updates from her division, which also emphasized the areas of lead, deliver, support, and collaborate. The S³ Division completed a new staff survey and is developing a needs assessment tool to better understand and respond to the priorities of component districts.

Dr. Davey concluded the presentation by noting that the Mid-Year Strategic Plan Update will be shared at the January Board meeting. He commended all divisions for

their exceptional work, emphasizing that “Excellence does not happen by accident - it is the result of intentional effort, collaboration, and commitment.”

CVES FACILITIES
EXPANSION &
CAPITAL PROJECT
UPDATE

Dr. Davey introduced Dr. Eric Bell to give the CVES Expansion and Capital Project Update. Dr. Bell began his presentation with an update on the Outdoor Educational Space being constructed at the Rise Center for Success. He reported that the project is progressing exceptionally well and remains on schedule. The recent bid for fencing came in over \$100,000 under the original estimate, representing significant cost savings. The Board will continue to receive updates as additional milestones are reached.

Dr. Bell next provided an update on the new CTE Center project in Plattsburgh, noting that construction is proceeding on time and on budget. The second-story concrete slab has been poured, and both the underground plumbing and electrical work are nearing completion. With less than nine months remaining until the facility’s anticipated completion, the project continues to demonstrate strong coordination and momentum.

Dr. Bell then reported that planning for the Essex County CTE Center is advancing, with the heavy design phase expected to begin in late October. Staff from both the Rise Center for Success and CV-TEC will participate in the design process to ensure that the new facility meets instructional and programmatic needs.

Lastly, Dr. Bell shared that since the CVES Sale of Land Referendum was approved by voters in August, Clinton County is now proceeding through its internal processes to finalize the land transfer from CVES to the County.

DS UPDATE

Dr. Davey began his update by welcoming Mr. Logan Yeager, the second Student Board Member to serve on the CVES Board. Mr. Yeager is a senior from Ausable Valley Central School District and a student in the CV-TEC Construction Trades Program. Dr. Davey expressed his appreciation for Mr. Yeager’s willingness to serve and share his student perspective with the Board. Dr. Davey then highlighted the excellent turnout at the CV-TEC Fall Family Nights, held on October 2nd in Plattsburgh and October 7th in Mineville, where families, students, and staff celebrated student learning, hands-on experiences, and program achievements. Dr. Davey also noted that the Rise Center for Success hosted its Plattsburgh Fall Family Night on October 16th, which was equally well attended and reflected the strong sense of community across CVES programs.

Dr. Davey continued by providing highlights from his September District Superintendent Meeting, noting the successful submission of the CVES Regionalization Plan developed collaboratively with component district superintendents. A copy of the Executive Session Summary was shared with the Board. One of the major statewide topics continues to be the Graduation Measures Initiative and the Portrait of a Graduate framework, both of which aim to ensure every student is prepared with the essential skills and competencies for lifelong success.

Next, Mr. Matthew Palkovic, CVES’ Network Administrator, presented information on the new cybersecurity host platform that CVES will be implementing to enhance system protection, data integrity, and network reliability. Following his presentation, Dr. Davey

invited Dr. Eric Bell to share updates on the Municipal Cooperation Agreement recently approved by the CEWW Health Insurance Consortium Board of Directors. This agreement represents a significant milestone in the move toward a self-funded Health Insurance Consortium, which will generate substantial long-term savings. Dr. Bell reported that CVES will soon transition to self-fund the prescription (Rx) portion of its health plan, a change projected to save approximately \$5 million over the next three years, while the planned move to self-fund the Medicare portion is expected to yield an additional \$15 million in savings over the next several years.

Dr. Davey also reviewed several Board and statewide events of interest. He noted that the 2025 NYSSBA Annual Convention will take place October 23–25 in New York City, offering opportunities for professional development and networking focused on school governance and leadership. CVES Board members, Mr. Harriman Sr. and Mr. Marin briefly reviewed the NYSSBA Resolutions in preparation for delegate voting for the Annual NYSSBA Business Meeting.

Next, Dr. Davey reminded Board members to attend the North Country Rural Schools Issues Forum, which will be hosted by CVES on Tuesday, October 28, from 6:30–8:30 p.m. at the CVES Learning Hub, and will feature discussions on key challenges and opportunities in rural education. In addition, he shared the flyer on the upcoming CEWW School Boards Association Fall Dinner and Program, titled *“NY Inspires and Portrait of a Graduate,”* scheduled for Wednesday, November 5, 2025, at the CVES Learning Hub, featuring Dr. Jeff Matteson, NYSED Senior Deputy Commissioner, and Regent Dr. Roger Catania.

Dr. Davey concluded by expressing appreciation to the Board for their continued leadership, partnership, and commitment to advancing CVES’s mission of service and educational excellence across the North Country. The next CVES Board Meeting will be held at our Yandon-Dillon Building, Mineville Campus on Wednesday evening, November 12th, 2025 at 6 pm.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the Draft Minutes from the September 10, 2025, Regular Board meeting as presented. All Board Members present voted yes—motion carried.

APPROVAL OF
INDEPENDENT
AUDIT

Mrs. LaRocque moved, seconded by Comins-Hunter, to approve the Annual Independent Audit, performed by West & Company, CPA, PC for the 2024 – 2025 school year.

All Board Members present voted yes—motion carried.

APPROVAL OF
ANNUAL INTERNAL
AUDIT

Ms. Wotton moved, seconded by Mr. Murdock, to approve Annual Internal Audit, performed by Management Advisory Group for the 2024 – 2025 school year.

All Board Members present voted yes—motion carried.

CVES 2025 – 2028
DISTRICT
STRATEGIC PLAN

Ms. Wotton moved, seconded by Mrs. LaRocque to adopt the CVES 2025 – 2028 District Strategic Plan for Continuous Improvement.

All Board Members present voted yes—motion carried.

CONSENT AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

TREASURERS
REPORT

Approve the Treasurer’s Report from August 1, 2025, to August 31, 2025.

EXTRACLASSROOM
TREASURERS
REPORT

Approve the Extraclassroom Treasurer’s Report from July. (attached)

CERTIFICATION OF
WARRANT

Approve the Certification of Warrant for August 11, 2025, to August 29, 2025.

AS-7 INITIAL
CONTRACTS

Approve the following AS-7 Contract for Services (Cross Contracts):

1. 2025 – 2026 Initial – Questar III BOCES, \$66,036.00
 - State Aid Planning Service (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)
 - STAC Services (Chazy)

AS-7 FINAL
CONTRACTS

Approve the following AS-7 Contract for Services (Cross Contracts):

- 2024 – 2025 Final Franklin-Essex-Hamilton BOCES, \$380,284.00
 - School Improvement (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)
 - Community Schools (Northern Adirondack)
 - Transportation Planning (Northern Adirondack)
 - Shared Business Office (Putnam)
 - Substitute Coordination (Beekmantown, Schroon Lake)
 - ACA Insurance Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake)
2. 2024 – 2025 Final – Jefferson-Lewis BOCES, \$41,764.22
 - Drug & Alcohol Testing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro)

CROSS CONTRACT
BUDGETS

Recommend that the Board approve the following cross-contract budgets:

1. Approve the Staff Development – Capital Region BOCES budget (Co-Ser 598) in the amount of \$25,395 for the 2025-2026 school year, to accommodate for Cross Contracts with Capital Region BOCES (Boquet Valley, Peru). (S³)
2. Approve the Insurance ACA Reporting – FEH BOCES budget (Co-Ser 634) in the amount of \$2,921 for the 2025-2026 school year, due to a prior year adjustment received after year end closed. (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake). (Mgmt. Svcs)

CROSS CONTRACT
BUDGET
INCREASES

Approve the following cross contract budget increases:

1. Increase the Workshops – FEH BOCES budget (Co-Ser 517) from \$54,850 to \$61,482 for the 2025 – 2026 school year, to accommodate for additional Cross Contracts with FEH BOCES (AuSable Valley, Beekmantown, Northeastern Clinton, Peru, Plattsburgh, Saranac). (S3)
2. Increase the Computer Assisted Instruction – Capital Region BOCES budget (Co-Ser 530) from \$213,631 to \$214,526 for the 2025 – 2026 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (Northeastern Clinton). (S3)
3. Increase the Computer Services Admin – Capital Region BOCES budget (Co-Ser 604) from \$3,179,592 to \$3,214,110 for the 2025 – 2026 school year, to accommodate for additional Cross Contracts with Capital Region BOCES (AuSable Valley, Beekmantown). (S3)
4. Increase the Facilities Security – Monroe 1 BOCES budget (Co-Ser 617) from \$15,961 to \$21,384 for the 2025 – 2026 school year, to accommodate for an additional Cross Contract with Monroe 1 BOCES (Beekmantown). (S3)

BUDGET
INCREASES

Approve the following budget increases:

1. Increase the School Public Relations budget (Co-Ser 610) from \$226,331 to \$279,131 for the 2025 – 2026 school year, to accommodate for increased expenses. (S³)
2. Increase the Data Analytics budget (Co-Ser 645) from \$147,750 to \$257,030 for the 2025 – 2026 school year, to account for additional district requests (Ithaca, Merrick, Saratoga Springs, Victor). (S³)

SPECIAL AID FUND
PROJECT

Approve the following Special Aid Fund project:

1. Employment Preparation Education (EPE) Special Aid Fund project in the amount of \$265,000 for the period of July 1, 2025, through June 30, 2026. (CV-TEC)
2. School Library System Categorical Aid for Automation (949) in the amount of \$10,455.00, for the period of July 1, 2025, through June 30, 2026. (S³)

INSTALLMENT
LEASE PURCHASE

Approve the following Resolution to authorize installment lease purchase contracts:

RESOLUTION AUTHORIZING INSTALLMENT PURCHASE CONTRACTS

WHEREAS, Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) renders services to its Component Districts which include the provision of certain data processing software, hardware, and other equipment under CoSer 564 Instructional Technology Services.

WHEREAS, the BOCES desires to undertake the Purchase of certain data processing software, hardware, and other equipment for BOCES Component Districts under CoSer 564 Instructional Technology Services during the course of the 2025-2026 school year.

WHEREAS, the BOCES may enter into agreements for the lease-purchase of instructional equipment in accordance with section 1725-a of the Education Law, with payments to be applied against the purchase price of the equipment.

WHEREAS, the BOCES desires to finance such Purchases for Component Districts by executing and delivering an installment purchase contract for said data processing software, hardware, and other equipment; and

WHEREAS, the cost of an installment purchase contract for a Purchase may not exceed the principal amount of the Purchase, all or a portion of which is to be financed at a competitively quoted interest rate for a period of no more than five years.

WHEREAS, the BOCES desires to take certain preliminary actions when lease-purchases are requested by Component Districts and further desires to delegate the authority to negotiate, approve, execute and deliver an installment purchase contract and to carry out all other necessary or appropriate actions in furtherance thereof and of the Purchase;

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1. The BOCES hereby approves such Purchases and authorizes that it be undertaken at a cost not to exceed the principal amount of the Purchase as set forth above.

Section 2. Pursuant to section 109-b of the General Municipal Law and part 39 of the regulations of New York State Department of Audit and Control, the BOCES hereby determines that it is in the best interests of the BOCES to procure the property involved in the Purchase from a vendor or vendors by selecting a bid, offer or proposal (as may be required by the general municipal and education laws and by the procurement policy) exclusive of the cost of financing. The BOCES directs that financing be obtained pursuant to section 39.8 of the aforesaid regulations, and further directs that certificates of participation shall not be issued in connection therewith except as a part of a pooled or aggregate program as defined in such regulations, or as may otherwise be permitted by applicable law.

Section 3. The BOCES will evaluate the financing alternatives available to it and will determine, upon certified board resolution approving the Lease-Purchase from the Component District, that it is in the best interest of the BOCES to finance the Purchase pursuant to an installment purchase contract for the following reasons:

- a. Financing the Purchase provides the advantages of improved cash flow and provides a closer matching of expenditures to the useful life of the Purchase, the BOCES may not finance the Purchase under the local finance law but may do so by an installment purchase contract. The use
- b. of an installment purchase contract provides the BOCES with a means to directly finance the Purchase.
- c. The use of an installment purchase contract provides the BOCES with flexibility in structuring the payment for the Purchase, including, but not limited to, the timing of the closing of financing and the establishment of principal repayment schedules.

Section 4. The authority to solicit alternative quotations for financing from qualified interested parties and to select the quotation deemed to be in the best interest of the BOCES is hereby delegated to the President of BOCES, the chief fiscal officer, in accordance with section 39.8 of the regulations of the NY Department of Audit & Control, or his or her designee, including without limitation the authority to determine the principal amount thereof (not to exceed the maximum principal amount set forth above), the interest rate (at a rate to be obtained by competitive written, fax or telephone quotations from qualified parties), the amount, timing and frequency of the payments, and to choose the lessor, and to make all other determinations appropriate thereto. The District Superintendent of the BOCES is hereby authorized to execute and deliver an installment purchase contract and related documents for the purchase on behalf of and in the name of the BOCES in accordance with such determinations by the President, and the Clerk is hereby authorized to affix the seal of the BOCES thereto and attest the same, with such changes, variations, omissions and insertions as the authorized persons executing such contract or document shall approve, the execution thereof by such persons to constitute conclusive evidence of such determinations and approval. The form and substance of the installment purchase contract to be entered into for the Purchase, as so approved and in the form approved by Counsel to the BOCES, is hereby approved.

Section 5. The officers, employees and agents of the BOCES are hereby authorized and directed for and in the name and on behalf of the BOCES to do all acts and things required or provided for by the provisions of such installment purchase contract, and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the BOCES with all the terms, covenants and provisions of such installment purchase contract which are binding upon the BOCES.

Section 6. The installment contract shall be subject to annual cancellation by the Board of Cooperative Educational Services as a result of a lack of funding.

Section 7. This resolution shall constitute a declaration of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the Purchase.

Section 8. It is hereby determined that the period of probable usefulness of the equipment, machinery or apparatus referred to herein is five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law.

Section 9. No payment under the installment purchase contract except payment for the total amount outstanding shall be financed from the proceeds of obligations issued pursuant to the local finance law other than the proceeds of revenue anticipation notes, tax anticipation notes or budget notes.

Section 10. The execution of any installment purchase contract will not cause the BOCES to exceed the debt limits prescribed by paragraph c of subdivision 6 of section 109-b of the General Municipal Law.

Section 11. This resolution shall take effect immediately.

LEASE
AGREEMENTS

Approve the following lease agreements:

1. Recommend that the Board approve an equipment lease (the "lease") with Municipal Leasing Consultants for Peru Central School District for 5 years in a base amount not to exceed \$207,289.80 with five payments of \$41,457.96 each (Disposition is \$1 buyout). Items to lease: (250) Lenovo 2-in1 G3 Computers. These payments are based on an interest rate of 4.99%. Be it further recommended that the CVES District Superintendent be granted authority to enter into the "lease" contract contingent upon CVES's attorney approval.
2. Recommend that the Board approve an equipment lease (the "lease") with Municipal Leasing Consultants for Peru Central School District for 4 years in a base amount not to exceed \$298,835.76 with four payments of \$74,708.94 each

(Disposition is \$1 buyout). Items to lease: (1,000) Dell Chromebook 3120 Computers. These payments are based on an interest rate of 4.89%. Be it further recommended that the CVES District Superintendent be granted authority to enter into the “lease” contract contingent upon CVES’s attorney approval.

MUNICIPAL
COOPERATION
AGREEMENT

Approve the following Resolution:

WHEREAS, the Board of Directors of the Clinton-Essex-Warren-Washington Health Insurance Consortium (the “Consortium”) has prepared an Amended and Restated Municipal Cooperation Agreement (the “Amended MCA”) to govern each district’s participation in the Consortium; and to replace the 2019 agreement that currently governs Consortium operations; and

WHEREAS, the Board of Cooperative Educational Services has reviewed the Amended MCA and has concluded that it would be in the interests of the Board of Cooperative Educational Services to remain a participant in the Consortium subject to the Amended MCA; now therefore, be it

RESOLVED, that the Board of Cooperative Educational Services recognizes that effective January 1, 2026 its participation in the Consortium is to be bound by the Amended MCA; and it is further

RESOLVED, that Dr. Mark C. Davey, District Superintendent be and hereby is authorized and instructed to execute the Amended MCA on behalf of the Board of Cooperative Educational Services.

BID

Award the following Bid:

1. Award the “CVES Main Campus Rise Fencing Project” bid for fencing for the new playgrounds at the CVES Plattsburgh Campus in the amount of \$93,469 to C&E Fencing LLC of Plattsburgh, NY

Note: No additional companies submitted a bid

CONSENT AGENDA
PERSONNEL ITEM
REMOVAL

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to remove the following item from enclosure 25:

5. Name: Amber Parrotte
Position: Benefits Specialist
Effective Date: November 1, 2025
Tentative Permanent Date: November 1, 2026
Annualized Salary: \$44,500

All Board Members voted yes—motion carried.

CONSENT AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following Consent Agenda Personnel items as amended.

All Board Members voted yes—motion carried.

RESCIND

Rescind the following appointment(s) from the August 20, 2025, Board meeting:

1. Recommend that the Board approve the following Additional Work for the 2025 – 2026 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Alyssa Morin PBIS Coordinator, Mineville

AMEND

Amend the following appointment(s) from the August 20, 2025, Board meeting:

1. Recommend that the Board approve the following leave(s) of absence:
Kevin Shaw, Principal, effective July 1, 2025 – June 30, 2026, September 24, 2025, for the purpose of accepting a Dean of Students position.

RESCIND

Rescind the following appointment(s) from the September 10, 2025, Board meeting:

1. Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:
 1. Name: Wendy Humphrey (*pending fingerprint clearance*)
Position: Typist
Effective Date: September 29, 2025
Tentative Permanent Date: September 29, 2026
Annualized Salary: \$30,500

RESIGNATION FOR
RETIREMENT
SMITH

Approve the following letter(s) of resignation for the purpose of retirement:

1. Patrese Smith. Teacher Aide/ Student Aide, effective January 1, 2026

Dr. Davey paused the meeting to congratulate Ms. Smith on her 12.5 years of service at CVES.

RESIGNATIONS
SODEN, LAVALLEY,
DUBAY, SHAW,
AKIN, & FRASIER

Accept the following letters of resignation:

1. Nicole Soden, Teaching Assistant, effective September 26, 2025
2. Ashley LaValley, Teacher Aide/ Student Aide, effective October 4, 2025
3. Laurie Dubay, Special Education Teacher, effective October 17, 2025
4. Kevin Shaw, Dean of Students, effective September 24, 2025, for the purpose of accepting a Principal position
5. Deanna Akin, Purchasing Clerk, effective October 1, 2025, for the purpose of accepting a Junior Accountant position
6. Marcie Frasier, Account Clerk/Typist, effective October 6, 2025, for the purpose of accepting a Teaching Assistant Position

PERMANENT
APPOINTMENTS
(CIVIL SERVICE)

Grant a permanent appointment (Civil Service) to the following person(s):

1. Cindy Waldron, Teacher Aide/ Student Aide, effective October 21, 2024
2. Maureen Lozano, Purchasing Clerk, effective June 5, 2025
3. Elke Groth, Occupational Therapist Assistant, effective October 14, 2025
4. Christine Waters, Account Clerk/ Typist, effective October 17, 2025
5. Emily LaPorte, Registered Behavior Technician, effective October 23, 2025
6. Jessica Lagree, Payroll/Purchasing Clerk, effective November 1, 2025
7. Jade Drollette, Teacher Aide/ Student Aide, effective November 7, 2025
8. Kaylin Harper, Cook, effective November 12, 2025

TENURE
RANDALL

Grant Tenure to the following person(s):

1. Latalya Randall, Teaching Assistant, effective January 25, 2026

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENTS

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Victoria Butler
Position: Teacher Aide/ Student Aide
Effective Date: September 15, 2025
Tentative Permanent Date: September 15, 2026
Annualized Salary: \$22,500
2. Name: Allison Kaupelis
Position: Payroll/Purchasing Clerk
Effective Date: September 29, 2025
Tentative Permanent Date: September 29, 2026
Annualized Salary: \$45,000
3. Name: Deanna Akin
Position: Junior Accountant
Effective Date: October 1, 2025
Tentative Permanent Date: October 1, 2026
Annualized Salary: \$45,000
4. Name: Deborah Long
Position: Typist
Effective Date: October 6, 2025
Tentative Permanent Date: October 6, 2026
Annualized Salary: \$30,500
5. Name: Amber Parrotte

Position: Benefits Specialist
Effective Date: November 1, 2025
Tentative Permanent Date: November 1, 2026
Annualized Salary: \$44,500

FOUR-YEAR
PROBATIONARY
APPOINTMENTS

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Chelsea Sheridan (was temporary)
Position: Speech Language Pathologist
Tenure Area: Speech & Hearing Handicapped
Effective Date: September 2, 2025
Tentative Tenure Date: September 2, 2029
Certification Status: Speech And Language Disabilities, Initial Certificate
Annualized Salary: \$61,500
2. Name: Jennifer Webber
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 15, 2025
Tentative Tenure Date: September 15, 2029
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$30,500
3. Name: Kimberly Forster
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 19, 2025
Tentative Tenure Date: September 19, 2029
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$30,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TEMPORARY
APPOINTMENTS
2025 – 2026

Approve the following Temporary Appointments for the 2025 – 2026 School Year:

1. Name: Marcie Frasier
Position: Teaching Assistant
Effective Date: October 6, 2025
Annualized Salary: \$35,750
Certification Status: Uncertified

2. Name: Aubrey Sherman
Position: Teaching Assistant
Effective Date: October 8, 2025
Annualized Salary: \$30,500
Certification Status: Uncertified

3. Name: Paul Licourt
Position: Teaching Assistant
Effective Date: October 6, 2025
Annualized Salary: \$30,500
Certification Status: Uncertified

**HOURLY CIVIL
SERVICE
APPOINTMENTS
2025 – 2026**

Appoint the following person(s) to an hourly Civil Service Appointment for the 2025 – 2026 School Year:

Accountant, \$32/hr
Lisa Bulriss

Benefits Specialist, \$25/hr
Amber Parrotte

**TEMP-ON-CALL &
SUBSTITUTE
POSITIONS**

Approve the following Temp-On-Call and Substitute positions for the 2025 – 2026 School Year:

<u>Name</u>	<u>Position</u>
Colbie Griffin	Bus Driver
Tyler Ero	Custodial Worker
Bridget Riley	Food Service Helper
Brenda Speshock	Registered Nurse (Schools)
Shelby Midgett	Teacher Aide/ Student Aide
Michael Mitchell	Teacher Aide/ Student Aide
Ashely LaValley	Teacher Aide/ Student Aide
Brenda Speshock	Teaching Assistant
Heather Stranahan	Teaching Assistant
Sandra Pearl	Teaching Assistant (<i>pending fingerprint clearance</i>)
Brenda Speshock	Teacher
James Thomsen	Teacher
Sandra Pearl	Teacher

**ADDITIONAL WORK
2025 – 2026**

Approve the following Additional Work for the 2025 – 2026 School Year:

<u>Continuation of Normal Work Year Duties, hourly rate of pay</u>	
Kayla Laughlin	Not-to-exceed 13 hours
Jocelyn Lopez	Not-to-exceed 8 hours
Mandi Spofford	Not-to-exceed 1 hour

Classroom Moves, hourly rate of pay per contract

Brianna Burnham Not-to-exceed 6 hours

Trainings, hourly rate of pay per contract

Tera Filion Potts (Ignite Training) Not-to-exceed 12 hours

Robert Holt (CALM Training) Not-to-exceed 2 hours

Christopher Falvey (CALM Training Prep) Not-to-exceed 2 hours

Stipend Positions, Compensation per collective bargaining agreement

Madison Peryea Animal Science Stipend, Plattsburgh

Melissa Gough PBIS Coordinator, Mineville

INTERNAL AUDIT
CONTRACT
EXTENSION

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve a contract extension for Management Advisory Group of N.Y., Inc. of Catskill, NY for Internal Audit Services for the annual audit of all funds of the BOCES, for the 2025 – 2026, 2026 – 2027, and 2027 – 2028 school years. The fees are contingent upon Audit Committee approval and the Boards’s annual appointment of Management Advisory Group of N.Y., Inc. as an internal auditor and are not to exceed the following:

2025 – 2026	\$10,500
2026 – 2027	\$12,500
2027 – 2028	\$13,500

All Board Members present voted yes—motion carried.

CORRECTIVE
ACTION PLAN

Mrs. LaRocque moved, seconded by Mrs. Saunders, that the Board approve the Corrective Action Plan in response to the 2024 – 2025 Internal Audit Risk Assessment Final Report.

All Board Members present voted yes—motion carried.

CONFERENCE/
WORKSHOP
ATTENDANCE

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following request(s) for approval of attendance to conference / workshop for the following Board member(s):

1. Leisa Boise
2025 Rural Schools Association Board of Directors Retreat
November 7 – 8, 2025
OCM BOCES, Liverpool, NY (Overnight accommodations needed)

All Board Members present voted yes—motion carried.

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT
PARROTTE

Mrs. LaRocque moved, seconded by Mr. Murdock that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Amber Parrotte
Position: Benefits Specialist
Effective Date: November 1, 2025

Tentative Permanent Date: November 1, 2026
Annualized Salary: \$45,000

All Board Members present voted yes—motion carried.

LEAD EVALUATOR
CERTIFICATIONS

Mr. Murdock moved, seconded by Mrs. LaRocque to approve the following Lead Evaluator Certifications:

1. The individual listed below have attended various CVES in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 21, 2025 and day two of training on October 6, 2025, to be considered by the CVES BOCES for initial certification as Lead Teacher Evaluator:

Lesley Ramos

2. The individuals listed below have attended various CVES in-house meetings and state, regional and/or local professional development offerings, most recently Lead Evaluator Refresher Training on October 6, 2025 to be considered by the CVES BOCES for recertification as Lead Teacher Evaluators:

Mark Brown

All Board Members present voted yes—motion carried.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, November 12, 2025, at the Yandon Dillon Educational Center in Mineville, NY. An anticipated Executive Session will begin at 6:00 pm, with the monthly meeting following.

ADJOURNMENT

Mr. Murdock moved, seconded by Ms. Wotton, to adjourn the meeting at 8:53 pm. All Board Members present voted yes—motion carried.

Katelyn Smart

Katelyn Smart, Board Clerk

CVES CLAIMS AUDITOR - BOARD REPORT

FOR BOARD MEETING ON:

November 12, 2025

TO: KATELYN SMART, CVES DISTRICT CLERK
 FROM: NANCY VESCO, CLAIM AUDITOR
 CC: DR. ERIC BELL, DEPUTY SUPT. & CHRISTINE MYERS, TREASURER
 DATE: 11/12/2025

The following claims were reviewed and approved for payment from: October 1 - October 31, 2025

WARRANT PAYMENTS:				
Warrant Number	Warrant Date	PMT TYPE	Check#/ACH#/Wire Information*	Warrant Total
14	10/2/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	252280-252374 7678-7766 6809-6884 21028-21428 Bancorp, Health Ins	\$ 258,949.69
15	10/9/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	**252115-252211, 252375-252457 7767-7817 6885-6954 21429-21715 Bancorp, Health Ins, Promptax, IRS	\$ 1,561,046.90
16	10/16/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	252458-252522 7818-7855 21716-21966 6955-7028 Bancorp	\$ 251,899.62
17	10/23/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	**252523-252586 7856-7893 21967-22205 7029-7084 Bancorp, Health Ins	\$ 361,016.00

*A Sequence of all checks including payroll has been verified.

NON-WARRANT PAYMENTS:				
DATE	PMT TYPE	VENDOR	AMOUNT	
HEALTH INSURANCE CONSORTIUM PAYMENTS:				
10/2/2025	ACH	ANTHEM	\$2,081,779.31	
10/2/2025	CHECK #1053	RDS	\$49,928.46	
10/16/2025	ACH	ANTHEM	\$2,423,497.53	
10/23/2025	ACH	ANTHEM	\$1,992,998.00	
WORKERS COMPENSATION PAYMENTS:				
10/2/2025	WIRE	NCA	\$83,098.59	
10/2/2025	CHECK #1092	NCA	\$19,312.50	
10/2/2025	WIRE	CEWW BOCES	\$44,077.37	
HEALTH SAVINGS ACCOUNT TRANSFERS:				
10/8/2025	ACH	HSA	\$5,609.46	
10/23/2025	ACH	HSA	\$200.00	
10/23/2025	ACH	GUARDIAN	\$17,017.07	

CLAIMS AUDITOR SIGNATURE

SUMMARY REPORT TO THE BOARD OF CLAIMS AUDITOR FINDINGS

WARRANT DATES COVERED FROM: 10/1/2025 **To:** 11/3/2025

Warrant Date	Warrant #	Vendor #	Claims Auditor Finding	Business Office Response	Resolution/Final Action Taken
10/1/2025	14	16604	Different addresses on the both schedules (signed)	Ref recently Moved, confirmed with coordinator new address and will be updated for future payments ACH payment not affected by address	n/a
10/1/2025	14	15563	Renewal Term Date on PO Incorrect (not signed)	Coding rolled over incorrectly, will be corrected for subsequent year rollover. Left on Warrant	n/a
10/8/2025	15	16638	Payment Amt Incorrect for JV (not signed)	Amount confirmed with Coordinator. Error in REFU upload, confirmed that Varsity game was correct game and amount. Left on Warrant	n/a
10/8/2025	15	18156	Different addresses on the both schedules (signed)	Ref recently Moved, confirmed with coordinator new address and has been updated	n/a
10/15/2025	16	16681	Two different addresses (not signed)	Address matches W9 on file and confirmed with coordinator. RefU address differs due error. Address will be correct in RefU for future. Left on Warrant	n/a
10/15/2025	16	16618	Incorrect Game Fee (not signed)	Game fee was incorrect, confirmed with Coordinator the correct amount and fixed on all schedules. Left on Warrant	n/a
10/23/2025	17	16396	Need to explain additional fee & travel in wrong column (not signed)	Confirmed with Coordinator that "Tier 4" should have been in the comment section, will include comments for additions fees in future voucher. Additional comment section did include travel fee explanations. Left on Warrant	n/a
10/23/2025	17	559000	Wrong Month listed- was corrected during audit (signed)	Incorrect description. Corrected during audit	n/a

Report Prepared and Completed by:

Name

Signature

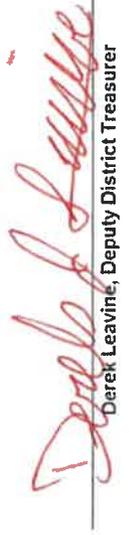
Date

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - September 30, 2025**

	Account Balances		Receipts		Disbursements		Account Balances	
	August 31, 2025	September	September	September	September	September	September 30, 2025	September 30, 2025
I. SUMMARY OF ACCOUNT ACTIVITY								
CHECKING ACCOUNTS								
<u>Depository</u>								
General Fund	\$ 2,618,203.81	\$ 12,709,945.14	\$ 13,755,022.65	\$ 1,573,126.30	\$ 19,306,482.21	\$ 20,173,455.07	\$ 1,573,126.30	\$ 1,573,126.30
Special Aid Fund	\$ (315,393.05)	\$ 147,067.79	\$ 218,266.88	\$ (386,592.14)	\$ 721,686.25	\$ 1,360,815.47	\$ (386,592.14)	\$ (386,592.14)
School Lunch Fund	\$ 118,224.04	\$ 3,850.80	\$ 22,861.90	\$ 99,212.94	\$ 63,406.58	\$ 51,288.68	\$ 99,212.94	\$ 99,212.94
Capital Fund	\$ 3,081,623.54	\$ -	\$ 343,749.00	\$ 2,737,874.54	\$ -	\$ 461,904.32	\$ 2,737,874.54	\$ 2,737,874.54
Special Revenue Fund (Excluding ExtraClassroom)	\$ 11,754.97	\$ -	\$ 43.15	\$ 11,711.82	\$ 300.00	\$ 4,963.15	\$ 11,711.82	\$ 11,711.82
Custodial Fund	\$ 84,742.24	\$ 120,520.26	\$ 143,200.58	\$ 62,061.92	\$ 265,041.83	\$ 501,508.05	\$ 62,061.92	\$ 62,061.92
Operating General Fund	\$ 392,505.74	\$ 13,909,447.88	\$ 13,993,388.40	\$ 308,565.22	\$ 20,228,750.17	\$ 20,183,091.80	\$ 308,565.22	\$ 308,565.22
SAVINGS ACCOUNTS								
Capital Fund	\$ 704,972.20	\$ 2,353.34	\$ -	\$ 707,325.54	\$ 7,287.28	\$ -	\$ 707,325.54	\$ 707,325.54
General Fund	\$ 6,332,792.29	\$ 21,140.40	\$ -	\$ 6,353,932.69	\$ 65,462.31	\$ -	\$ 6,353,932.69	\$ 6,353,932.69
Special Revenue Fund	\$ 23,580.35	\$ 78.67	\$ -	\$ 23,659.02	\$ 3,218.59	\$ -	\$ 23,659.02	\$ 23,659.02
TOTAL FUNDS ON ACCOUNT	\$ 13,053,006.13			\$ 11,490,877.85	\$ 40,661,635.22	\$ 42,737,026.54	\$ 11,490,877.85	\$ 11,490,877.85

	September 30, 2025		Add: Deposits in		Less: Outstanding		September 30, 2025	
	Bank Balance	Transit	Checks	Account Balances	Checks	Account Balances		
II. RECONCILIATION TO BANK STATEMENTS								
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 1,291,353.66	\$ 432.93	\$ (983,221.37)	\$ 308,565.22		\$ 308,565.22		
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 4,049,908.28	\$ -	\$ -	\$ 4,049,908.28		\$ 4,049,908.28		
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 62,032.42	\$ -	\$ (15,107.86)	\$ 46,924.56		\$ 46,924.56		
BELL BANK - CHECKING - HSA DISTRIBUTION ACCT	\$ 562.54	\$ -	\$ -	\$ 562.54		\$ 562.54		
BELL BANK - CHECKING - HSA CONTRIBUTION ACCT	\$ -	\$ -	\$ -	\$ -		\$ -		
NYCLASS - SAVINGS, GENERAL FUND	\$ 6,353,932.69	\$ -	\$ -	\$ 6,353,932.69		\$ 6,353,932.69		
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 707,325.54	\$ -	\$ -	\$ 707,325.54		\$ 707,325.54		
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 535.38	\$ -	\$ -	\$ 535.38		\$ 535.38		
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 810.17	\$ -	\$ -	\$ 810.17		\$ 810.17		
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 12,659.89	\$ -	\$ -	\$ 12,659.89		\$ 12,659.89		
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 2,220.27	\$ -	\$ -	\$ 2,220.27		\$ 2,220.27		
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 3,656.53	\$ -	\$ -	\$ 3,656.53		\$ 3,656.53		
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 3,776.78	\$ -	\$ -	\$ 3,776.78		\$ 3,776.78		
TOTAL FUNDS ON ACCOUNT	\$ 11,490,877.85			\$ 11,490,877.85		\$ 11,490,877.85		

GENERAL FUND INTEREST RECEIVED 7/01/25 - 9/30/26 \$ 104,010.29
 CAPITAL FUND INTEREST RECEIVED 7/01/25 - 9/30/26 \$ 7,287.28


 Derek Leavine, Deputy District Treasurer

PREPARED BY:

DATED:

11/4/25

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 08/01/2025 TO 08/31/2025

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	1,682.03	1,682.03	0.00	1,682.03	0.00	1,682.03
SKILLS USA - MINEVILLE	2,284.25	2,284.25	162.91	2,447.16	0.00	2,447.16
NO. COUNTRY LOGGERS	381.40	381.40	0.00	381.40	0.00	381.40
REFLECTIONS	612.54	612.54	0.00	612.54	0.00	612.54
LPN CLASS	1,493.34	1,493.34	0.00	1,493.34	0.00	1,493.34
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FFA	13,787.13	13,253.25	0.00	13,253.25	0.00	13,253.25
SALES TAX	91.77	88.86	44.97	133.83	45.71	88.12
TOTAL	20,996.43	20,459.64	207.88	20,667.52	45.71	20,621.81


 DEREK LEAVINE, EXTRA CLASSROOM TREASURER

10/31/25
 DATE

8/31/2025 Bank Balance \$ 21,621.81
 Add: Deposits in Transit \$ -
 Less: Outstanding Checks \$ (1,000.00)
 8/31/2025 Balance on Hand \$ 20,621.81

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRA CLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 09/01/2025 TO 09/30/2025

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	1,682.03	1,682.03	0.00	1,682.03	0.00	1,682.03
SKILLS USA - MINEVILLE	2,284.25	2,447.16	0.00	2,447.16	0.00	2,447.16
NO. COUNTRY LOGGERS	381.40	381.40	0.00	381.40	0.00	381.40
REFLECTIONS	612.54	612.54	0.00	612.54	0.00	612.54
LPN CLASS	1,493.34	1,493.34	0.00	1,493.34	0.00	1,493.34
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FFA	13,787.13	13,253.25	0.00	13,253.25	0.00	13,253.25
SALES TAX	91.77	88.12	42.39	130.51	44.97	85.54
TOTAL	20,996.43	20,621.81	42.39	20,664.20	44.97	20,619.23


 DEREK LEAVINE, EXTRA CLASSROOM TREASURER

10/2/25
 DATE

09/30/2025 Bank Balance \$ 21,619.23
 Add: Deposits in Transit \$ -
 Less: Outstanding Checks \$ (1,000.00)
 09/30/2025 Balance on Hand \$ 20,619.23

Champlain Valley Educational Services
Audit Committee - Meeting Minutes
May 14, 2025 - 5:00 p.m., CVES Learning Hub

Present: Richard Harriman, Sr., Audit Committee Member
Donna LaRocque, Audit Committee Member
Emily Phillips, Audit Committee Member
Donna Wotton, Audit Committee Member
Dr. Mark C. Davey, District Superintendent
Dr. Eric Bell, Deputy Superintendent
Christine Myers, BOCES Treasurer
Jessica Hoyt-Capirci, West & Company Auditor
Amy Pedrick, West & Company Auditor
Mike Rossi, West & Company Auditor
Kelsey Schrum, West & Company Auditor

Meeting began at approximately 5:00 p.m.

- 1. Approve the minutes from February 12, 2025 Audit Committee Meeting**
Motion to approve (Emily Phillips 1st, Richard Harriman, Sr. 2nd). Motion carried.

- 2. 2024-2025 External Audit Entrance Conference – West and Company CPA’s**
Mike Rossi and Amy Pedrick provided an overview of the upcoming audit scheduled for the last week of August. The draft audit report will be presented to the Audit Committee on October 8th.

Mr. Rossi and Ms. Pedrick discussed the implementation of GASB 101, highlighting key changes and differences compared to GASB 16, which it replaces. They provided detailed explanations regarding the updates and their impact.

The audit will continue to include a single audit and will incorporate testing of extracurricular activity funds. The audit process and timeline were outlined. The Audit Committee was invited to identify any specific areas of focus for the audit.

Dr. Bell shared West & Company provides valuable expertise and support and is a major resource for the organization.

3. Internal Audit Update – Management Advisory Group

Dr. Bell reported on the recent payroll and personnel testing, noting that robust systems are in place. The only finding was related to employee elections for 20 or 24 pay periods.

CVES has requested a quote to extend the current contract with Management Advisory Group, with a preference for a multi-year agreement, to continue the partnership moving forward.

4. Updated Reserve Plan and June 2025 Reserve Funding

Dr. Bell reviewed changes to the Reserve Plan. He discussed 2024-2025 Reserve Fund Funding Priorities and the plan for future funding of CTE equipment.

The lease agreement for the CTE program was discussed. Dr. Davey highlighted the support from Component District Superintendents for funding the CTE reserve, emphasizing their commitment to the program's success.

Dr. Bell reviewed the current balances of the TRS reserve and discussed the applicable funding caps. He noted that the interest earned on the existing reserve is projected to cover this year's contribution, eliminating the need for additional funding at this time.

Dr. Bell addressed the impact of new GASB standards on the EBALR. Current projections indicate that the reserve is adequately funded, with no immediate concerns. He emphasized the importance of avoiding overfunding to maintain compliance and fiscal responsibility.

Dr. Bell discussed CVES' bond rating and financial position in relation to the CTE lease process. He highlighted that CVES received a strong bond rating, attributed to robust reserve funding and sound financial management practices.

Dr. Davey expressed appreciation for the exemplary work of Dr. Bell, Mrs. Myers, and the Management Services team. Their diligent efforts, exceptional leadership and implementation of effective procedures have contributed to a successful financial audit. Dr. Davey extended gratitude to Dr. Bell and Mrs. Myers for their dedication, service, and outstanding leadership in maintaining CVES' strong financial standing.

5. Motion to Dismiss

Motion to dismiss (Donna Wotton 1st, Emily Phillips 2nd). Motion carried.

Approved October 8, 2025 (Donna Wotton 1st, Richard Harriman, Sr. 2nd)

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: November 3, 2025
RE: November 2025 Board Report

2025-2026 CV-TEC Theme & Priority Areas of Focus Framework

Framing the Future: Strengthening Connections for Purposeful Impact

This theme centers on the belief that when we intentionally connect people, practice, and purpose, we create environments where excellence, belonging, and readiness thrive across all aspects of CV-TEC.

Core Focus Area 1: Culture Setting: Personal & Authentic

**Connection-Driven Culture. Valued Voices. Belonging for All. **

Young Professionals:

- Foster identity, voice, and a deep sense of belonging in every classroom and program.
- Celebrate diverse strengths, pathways, and achievements authentically.

CV-TEC Team Members:

- Build meaningful relationships through team collaboration and shared leadership.
- Recognize and honor the contributions of each team member in personalized, impactful ways.

Families:

- Cultivate a welcoming, inclusive environment where families feel valued and engaged.
- Create authentic partnerships through ongoing, two-way communication.

Business & Industry Partners:

- Develop relationships that go beyond transactional to transformational.
- Be active participants in shaping a culture of professionalism, purpose, and career readiness.

Core Focus Area 2: Professional Behavioral Expectations

**Shared Expectations. Respectful Culture. Unified Standards. **

Young Professionals:

- Embrace and uphold clear, consistent professional expectations across all programs.
- Promote accountability, personal responsibility, and pride in professionalism.

CV-TEC Team Members:

- Model high standards and professionalism in all interactions.
- Cultivate a respectful, inclusive environment built on mutual trust and high expectations.

Families:

- Partner in reinforcing behavioral expectations and celebrating growth and development.
- Stay informed through clear, proactive communication.

Business & Industry Partners:

- Reinforce workplace expectations through mentorship, internships, and engagement.
- Collaborate in modeling professionalism and preparing future employees.

Core Focus Area 3: Effective & Explicit Teaching & Learning

****Purposeful Instruction. Connected Practice. Meaningful Growth. ****

Young Professionals:

- Strengthen engagement through relevant, real-world learning experiences.
- Provide clear, consistent learning goals and individualized support for success.

CV-TEC Team Members:

- Foster collaborative instructional practices, coaching, and shared planning.
- Engage in ongoing professional learning rooted in evidence-based strategies.

Families:

- Increase transparency around instructional goals and progress.
- Provide accessible communication and tools to support learning beyond the classroom.

Business & Industry Partners:

- Collaborate on curriculum design, guest instruction, and authentic learning experiences.
- Offer insights into industry trends and expectations to keep instruction aligned and future-ready.

ONGOING AREAS OF FOCUS

- **Transition to the new CTE Center**
- **Improve GED Test Pass Rate.**
- **Support Incarcerated Individuals:** Increase the number of adults transitioning from incarceration into education or training programs.
- **Expand Adult Education in Essex County.**
- **Reinvigorate Continuing Education:** Enhance continuing education and job skills training opportunities.
- **Evaluate and Update Program Equipment/Technology Needs.**
- **Update Media Resources:** Refresh print and electronic media, including the CV-TEC section of the CVES website.
- **Strengthen Divisional Continuity:** Continue efforts to ensure consistency and alignment across all CV-TEC operations.

CV-TEC DIVISIONAL STRATEGIC PLANNING

This year, our CV-TEC Strategic Planning Team will continue to drive excellence and innovation across our division. Our team is organized into four key committees, each with a focused charge to advance our mission. Each committee's work is directly tied to the CVES Strategic Plan's core focus areas of Lead, Deliver, Support, and Collaborate.

1. Lead: Provide and Inspire Innovative Leadership

Committee: Onboarding, Mentoring & Coaching (Team Innovation)

- **Charge & Actions:**
 - Develop and implement coaching and support plans for staff.
 - Organize and educate on instructional materials and collaborative resources.
 - Continue technology training and resources.



2. Deliver: Serve and Educate Through Exemplary Programs and Services

Committee: Standards & Conditions (Team Excellence) & Multiple Pathways (Team Visionaries)

- Charge & Actions:
 - Align and document CTE programs with NYS Blueprints and industry standards.
 - Standardize annual program reviews.
 - Educate stakeholders on dual credit and articulation agreements.
 - Create a Scholarship/Awards Hub.
 - Examples:
 - Annual curriculum review sessions to ensure compliance with state standards.
 - Partnering with local colleges for dual enrollment opportunities.
 - Publishing a comprehensive scholarship guide for students and families.
-

3. Support: Ensure a Dynamic Environment for Learning

Committee: Adult Services (Team Community Engagement)

- Charge & Actions:
 - Increase reciprocal education about CV-TEC services.
 - Expand outreach and advocacy.
 - Support staff with personalized professional learning.
 - Identify and address adult students' needs.
 - Examples:
 - Offering English-as-a-Second Language (ESL) classes for adult learners.
 - Providing mental health workshops for staff and students.
 - Upgrading classroom technology and facilities for improved learning experiences.
-

4. Collaborate: Cultivate and Enhance Partnerships

Committees: All Committees (Cross-cutting)

- Key Actions:
 - Use advisory group protocols for industry engagement.
 - Implement communication plans with stakeholders.
 - Expand outreach and advocacy with community partners.
 - Examples:
 - Hosting advisory board meetings with local business leaders.
 - Collaborating with regional employers to create internship opportunities.
 - Partnering with community organizations for career fairs and workshops.
-

Through the collective efforts of our Strategic Planning Committees, CV-TEC is driving transformational change by inspiring innovative leadership, delivering exemplary programs, supporting dynamic learning environments, and cultivating strong partnerships. By aligning our actions with these core areas, we are empowering our team members, young professionals, and adult learners to achieve excellence, embrace opportunity, and build a brighter future for our entire community.

CV-TEC Strategic Action Plan SY 25-27							
CV-TEC Division Performance Targets	Performance Measures	23-24	24-25 Target	24-25 Actual	25-26 Target	25-26 Actual	26-27 Target
	Total CTE program high school daytime enrollment (Co-Ser 101, 115)	820	835	840	870		900
	Total CTE program post-secondary daytime enrollment (Co-Ser 103)	40	42	31	60		60
	Total high school equivalency (HSE-GED) enrollment	243	229	241	255		255
	Total post-secondary enrollment in job skills training or continuing education courses	135	125	151	145		160
	% CTE high school (HS) daytime completion rate	89	89	85	89		90
	% Employed	57	x	49			x
	% Continuing Education	36	x	38			x
	% Military	4	x	4			x
	- # earning dual enrollment credit (CCCR 2.0 weight)	58	120	67	70		80
	- % eligible earning NYSED CTE Technical Endorsement (Advanced Regents Designation) (CCCR 2.0 weight)	70	70	65	75		75
	- % earning National Work Readiness Credential (CCCR 1.5 weight)	74	88	75	80		75
	% CTE program post-secondary completion rate:	67	97	84	95		95
	- % successfully earning a technical endorsement equivalent	100	100	100	100		100
	% CV-TEC @ OneWorkSource obtaining employment or enrolling in post-secondary			55			55
	- % employed 6 months after exit from the program	33	35.5	37			35.5
	- % employed 12 months after exit from the program	31	31	43			31
	- % showing Measurable Skill Gain (MSG)	51	53	59			53
	- % Post-Test Rate	73	73	71			70
	- % earning their HSED		76	72			72
	# ESL Participants	39	x	56			40
	# Corrections Program	39	x	14			0
	# Community Based Programs	-	x	42			0

Standards & Conditions Committee

- Engage in research, define, adopt and develop a framework for standards-based assessment.
- Creating a standard process for an annual review of approved programs in preparation for the five-year re-approval.
- Continue alignment of CTE Approved Program curriculum to NYS Next Gen Standards through Atlas.
- Develop guidance for explicit questions/prompts to assist with program development and growth aligned to industry standards.
- Ensure use of advisory group template and protocols, inclusive of proper recording of minutes, to support industry discussion and recommendations.

Mark Brown (Co-Chairperson) Jennifer Parker (Co-Chairperson)	Adam Facteau (Co-Chairperson) Kevin Shaw (Co-Chairperson)	Sherry Snow (Co-Chairperson) Nicole Santanello (Co-Chairperson) Kelly Gowett (Co-Chairperson)	Marie Huntington (Co-Chairperson) Katie LaBonte (Co-Chairperson) Dana Poirier (Co-Chairperson)
<p>STANDARDS & CONDITIONS <i>Provide the framework for alignment to & documentation of CTE Programs & Courses with NYS Blueprints & National/State Industry Standards and Affiliations</i></p> <p><u>Charge for 25-26:</u></p> <ul style="list-style-type: none"> Engage in research, define, adopt and develop a framework for standards-based assessment. Creating a standard process for an annual review of approved programs in preparation for the five-year re-approval. Continue alignment of CTE Approved Program curriculum to NYS Next Gen Standards through Atlas. Develop guidance for explicit questions/prompts to assist with program development and growth aligned to industry standards. Ensure use of advisory group template and protocols, inclusive of proper recording of minutes, to support industry discussion and recommendations. <p><u>Previous Committee Charges:</u></p> <ul style="list-style-type: none"> Continue alignment of CTE Approved Program curriculum to NYS Next Gen Standards through Atlas. Grading System audit & recommendations for changes. Creating a standard process for an annual review of approved programs in preparation for the five-year re-approval. Ensure use of advisory group template and protocols, inclusive of proper recording of minutes to support industry discussion and recommendations. 	<p>ONBOARDING, MENTORING & COACHING <i>To provide a framework for onboarding, mentoring and coaching our CV-TEC Team Members.</i></p> <p><u>Charge for 25-26:</u></p> <ul style="list-style-type: none"> Develop and implement coaching and support plans with personalized professional learning for 5+ team members. Organize, align and educate on the existing instructional materials and collaborative resources. Continue with technology training & resources. <p><u>Previous Committee Charges:</u></p> <ul style="list-style-type: none"> Create an Onboarding framework for all new Team CV-TEC Members. Instructional Coaching & Mentoring for all CV-TEC Team Members. (Utilization of the Employability Skills Profile for instruction, assessment, and industry alignment.) Implement and review the 3-year mentor and coaching plan. 	<p>MULTIPLE PATHWAYS <i>To provide our students with multiple pathways to success that allow seamless, efficient transitions to further education or to the workplace.</i></p> <p><u>Charge for 25-26:</u></p> <ul style="list-style-type: none"> Continually educate and provide teachers/staff, students and families on dual credit and articulation agreements and how to obtain and benefit from them. Continue the implementation of the Articulation Communication Plan with all stakeholders. Create a Scholarship/Awards Hub organizing and compiling a comprehensive list of scholarship opportunities and requirements. Communicate and increase certification and credential offerings. <p><u>Previous Committee Charges:</u></p> <ul style="list-style-type: none"> Explore, identify and maintain pathways through the Career & Leadership Center. Educate and provide teachers, students and families on dual credit and articulation agreements and how to obtain and benefit from them. Create a system to provide information for changes to publications/Communications Dept. 	<p>ADULT SERVICES <i>Meet Federal and State grant outcomes to lead adult students on a pathway out of poverty toward success in education, training, post-secondary and/or employment.</i></p> <p><u>Charge for 25-26:</u></p> <ul style="list-style-type: none"> Create reciprocal education of all CV-TEC services and programs. Outreach communication and increase advocacy opportunities with all stakeholders and community. Support OWS staff through diverse and personalized professional learning opportunities to reach and exceed mandated requirements. Identify student needs and increase support and services. <p><u>Previous Committee Charges:</u></p> <ul style="list-style-type: none"> Expand English as a Second Language (ESL) program. Continue to develop the plan for WIOA Title 1 Grant. Audit current Adult/Continuing Ed Offerings in alignment with OWS funding sources & recommendations for future programming. Continue educating OWS, Adult Education Services, CV-TEC Staff and participants about CV-TEC & OWS programs and services.

Onboarding, Mentoring & Coaching Committee

- Develop and implement coaching and support plans with personalized professional learning for 5+ team members.
- Organize, align and educate on the existing instructional materials and collaborative resources.
- Continue with technology training & resources.

Multiple Pathways Committee

- Continually educate and provide teachers/staff, students and families on dual credit and articulation agreements and how to obtain and benefit from them.
- Continue the implementation of the Articulation Communication Plan with all stakeholders.
- Create a Scholarship/Awards Hub organizing and compiling a comprehensive list of scholarship opportunities and requirements.
- Communicate and increase certification and credential offerings.

OneWorkSource (OWS) Adult Services Committee

- Create reciprocal education of all CV-TEC services and programs.
- Outreach communication and increase advocacy opportunities with all stakeholders and community.
- Support OWS staff through diverse and personalized professional learning opportunities to reach and exceed mandated requirements.
- Identify student needs and increase support and services.

Moving Forward

Our collective efforts remain focused on **program quality, industry alignment, educator support, and expanded student opportunities** to ensure we continue delivering excellence in our programs.

CV-TEC Enrollment for the 2025-2026 School Year:

Enrollment numbers from all component districts exceed our projections for this school year and are looking to be the highest enrollment participation in our CV-TEC Division's history.

Currently, there are **870** high school students and **38** post-secondary students across all three campuses, for a total of **908** students. These numbers are unofficial until October 1st and December 1st billing cycles have been completed. Post-secondary enrollment is still under review; however, we expect the enrollment numbers to remain steady.

Reconciliation of our projected budgets will begin once we receive final confirmation of the high school and adult enrollment figures for the 2025-2026 school year.

CVES Facilities Expansion: New CTE Center

Champlain Valley Educational Services (CVES) is making significant strides in the construction of our new Career and Technical Education (CTE) Center. The facility is progressing on schedule and remains under budget. Recent months have seen the completion of major structural milestones, including foundational work, the installation of prefabricated concrete walls, and the erection of structural steel. With substantial completion targeted for June 2026, the new CTE Center is poised to deliver state-of-the-art learning environments that will support the region's students and workforce for years to come.

Key Milestones & Progress

June 2025:

- **Site Preparation:** Steady progress on site work, establishing a strong foundation for vertical construction.
- **Structural Milestone:** First prefabricated concrete walls placed, marking a visible transformation from plans to reality.
- **Secondary Structure:** Foundation work initiated, reflecting coordinated efforts to advance all facility components.
- **Visual Documentation:** Photos show ongoing work on foundations, wall placements, and site grading.
- **Team Coordination:** Construction teams are working efficiently to keep the project moving forward.

September 2025:

- **Structural Steel:** Completion of structural steel for the primary building; roof decking installation underway.
- **Secondary Building:** Steel erection at the front entry and full placement of Precast concrete walls, completing the structural shell.

- High-Bay Lab: Majority of concrete floors poured; roof installation completed, providing cover for instructional spaces.
- Upcoming Work: Preparation to pour the second-floor slab and begin interior framing, which will define learning environments.
- Collaboration: O&M leadership and CV-TEC team are actively collaborating with architects, engineers, and contractors to finalize design and review submittals.
- Timeline & Budget: Project remains on schedule and under budget, with 10 months left until substantial completion.

Overall Status

- The construction is advancing through major structural phases, with visible progress in both primary and secondary buildings.
- The project team is maintaining strong coordination and communication, ensuring efficient workflow and adherence to timelines.
- The facility is on track to open for students in summer 2026.

Carl D. Perkins V Grant & Academic Services

The Perkins Grant initiative funds Career and Technical Education (CTE) initiatives at CV-TEC. The amount for the 2025-2026 school year is **\$123,242.**

Based on the information gathered from the Comprehensive Local Needs Assessment (CLNA) conducted during the 2023-2024 school year, we will continue to partner with the Southern Regional Education Board (SREB) to provide professional learning opportunities, training, and personalized instructional coaching into the 2025-2026 school year. All CV-TEC CTE Team Members / Mentors / Mentees benefit from SREB's Instructional Coaching which includes Teach2Lead, Personalized Instructional Coaching, Leadership Coaching, and Powerful Instructional Practices (PIP). The next CLNA will be conducted in late fall / early spring of the 2025-2026 school year which will drive use of Perkins Funding for the 2026-2027 and 2027-2028 school years.

In addition to the SREB services, CV-TEC has continued to support Work Based Learning (WBL) facilitators to assist the WBL Coordinator and WBL Specialist with the numerous activities that are offered throughout the school year such as: internships, employability seminars, micro credentialing opportunities, career fairs, etc.

NYSED CTE Program Re-Approval Process:

During the 2025-2026 school year, the following CTE program is scheduled for the NYSED Re-Approval process: Natural Resource Management.

Components of this approval process include: self-study, curriculum review, post-secondary partnerships (articulation agreements), work-based learning opportunities, national technical assessments, and an external review. CTE programs completing this rigorous approval process provide high school students with integrated academic credit meeting graduation requirements, work-based learning opportunities, post-secondary articulated and/or dual-enrollment credit, and the opportunity to earn the CTE Endorsement Seal on their diploma. CV-TEC partners with business, industry, post-secondary and secondary school districts for continuous improvement for the CTE programs.



During the 2026-2027 school year, the following CTE programs are scheduled for the NYSED Re-Approval process: Animal Science: Veterinary Assistant, Automotive Collision Repair, Automotive Technology, Business Management & Entrepreneurship, and Digital Productions & Multimedia Communications.

National Work Readiness Credential (NWRC):

During the Spring 2025 semester, the NWRC administration was conducted with all CV-TEC juniors and those seniors that had been unsuccessful last year. The results of this administration include: Of the 749 students that completed the NWRC, 560 were successful in earning their credential, which is a 75% success rate. Of those: 1 of 1 Freshman, 0 of 1 Sophomore, 257 of 375 Juniors (69%), 295 of 364 Seniors (81%), 7 of 8 post-secondary (88%). In addition to earning the nationally recognized employment credential, high school students earning the NWRC credential qualify for the NYSED CDOS Pathway approved 4+1 assessment option.

OneWorkSource Campus Highlights, Grant Status & High School Equivalency, English-as-a-Second Language and Job Skills Training Programs

Funding Status:

- **WIOA Title II: Adult Basic Education & English as a Second Language**

Clinton & Essex Counties	\$ 79,565.00
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Total over 5 years:	\$397,825.00
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- **WIOA Title II: Corrections:**

Clinton County Jail	\$203,000.00
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Essex County Jail	\$203,000.00
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Total over 5 years:	\$2,030,000.00
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- **WIOA Title II: Literacy Zones:**

Plattsburgh OWS-	\$300,000.00
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Elizabethtown OWS-	\$150,000.00
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Total over 5 years:	\$1,500,000
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- **WIOA Title 1: Adult/Dislocated Worker/Youth (total fluctuate each year)**

Adult	\$179,600.00
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Dislocated Workers	\$171,537.00
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Youth-out-of-school	\$145,800.00
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Total:	\$496,937.00
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- **EPE (Employment Preparation Education): (total fluctuates each year)**

Adults (21+)	\$265,000.00
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- **Supplemental Nutrition Assistance Program (SNAP)**

Adults (18+)	\$400,000.00
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Total over 5 years:	\$2,000,000.00
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- **Career Pathways:**

Adults (18-24)	\$125,000.00 (annually)
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- **Incarcerated Youth COSER***

Boquet Valley-	\$6500 plus daily rate when students are attending.
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Beekmantown-	\$6500 plus daily rate when students are attending.
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Corrections Education Program (CEP) at Clinton County Jail and Essex County Jail:

- 84 Students enrolled to date this FY (82 adults, 2 incarcerated youth)
- 3 students earned their GED (2 adults + 1 youth).
- 174 credentials earned. These are a combination of education, work readiness, and pre-release preparation credentials.
- 15 students transitioned to the community. Of these students, 57% are employed and/or continuing their education).

Adult Literacy Program updates at OneWorkSource:

We have modified the intake process to be more comprehensive before students enroll in classes. Through a more robust intake process, we intend to increase student retention. AEPP has changed assessments from the TABE 11/12 to the TABE 13/14, an assessment that is more accurately aligned with the GED. Through this transition, we have changed TABE testing from paper-based to computer-based, which prepares students even more for the computer-based GED exam.

This year, AEPP gave adult education programs the opportunity to teach a fully virtual class. Students come in for an in-person intake and then attend class from home. This class option has been beneficial for students with barriers to attending an in-person class, such as transportation. We are hoping to start a virtual ESL class soon. Essex County continues to grow. We are maintaining our relationship with North Country Community College in Ticonderoga and utilizing the space to meet with students for case management, tutoring, and post-testing. We have hired a part-time teacher to teach at the CV-TEC Mineville Campus. This class will begin Monday, November 3rd and run Mondays and Wednesdays from 5:00PM-8:00PM. We have continued outreach in Essex County and are continuing to market out programs within the community.

We have continued to foster relationships with partner agencies. We host quarterly Literacy Zone partner meetings at each Literacy Zone location, informing our partners of our progress towards grant outcomes and services we offer. We are able to reflect on the feedback and input of these partner agencies and adjust our programming accordingly.

We have been fortunate to secure certified volunteer tutors provided through Literacy Volunteers of Clinton, Essex, and Franklin Counties. One tutor attends our morning class session, while the other attends the afternoon class. This allows for a co-teaching model, which benefits both our lower-level and higher-level students. Students have been given more one-on-one attention when needed, maximizing the benefit.

- We are continuing to work towards meeting the NYSED benchmarks for FY 25/26
- 45 participants are supported through SNAP Venture V, and 25 are supported through Career Pathways IV.

GED Program updates:

Computer Based Testing is being offered quarterly, and we continue to private test students who receive testing accommodations through Pearson/VUE and GED Testing Services.

- We continue to administer Paper Based Tests (PBT) at both Clinton and Essex County jail facilities.

- For 2024-2025 academic year, 32 out of 50 students have taken and passed the GED test so far this FY, giving us a test pass rate of 64%, which increased from 50% last year. Those who have not passed all four sub-tests did pass one or two and are planning to test again.

WIOA Title 1 Updates:

Adults:

Total: 43 (17 new)

- LPN- 19
- Electrician/IBW- 6
- CDL-9
- Community Manager-1
- Medical Assistant-1
- Message therapy-1
- Paramedic-2
- RN- 3

Dislocated Workers

Total: 11 (3 new)

- Computer Security-1
- Culinary Arts-1
- Lineman-1
- CDL-3
- Business Management- 4
- Electrician/IBEW – 1
- Social work- 1

Follow Up: Adult & DW: 61

Outcomes: All customers are currently employed. Seventeen have earned their CDL A or B, eleven LPN’s have passed the NCLEX and are working in the field. Two participants have successfully completed phlebotomy and are working at CVPH and one RN is working in the healthcare sector. Two lineman have passed their certification and are currently working in field, three participants have successfully completed an OJT at Norsk Titanium and are still employed there. Four participants have passed the CV-TEC welding 150A course and three are currently in the field.

Youth-Out-of-School:

Total: 20 (4 new)

GED Program-5

- LPN-4
- CDL-2
- Electrician/IBEW – 1
- Business Administration-1
- Nursing-2

** The remaining five have passed the GED exam but are currently seeking employment opportunities. Once employment is obtained, then they will move into the follow up category. **

Follow Up: Youth: 20

Outcomes: A recent GED graduate is preparing to begin Biomedical Sciences at SUNY Plattsburgh this spring. Another youth is thriving in her first semester at Clinton Community College as a Business Administration major. She is also a CV-TEC GED graduate and continues to share her passion for art as an instructor at The Strand.



Standards & Conditions

Curriculum Mapping

CTE teachers continue to map their curriculum in Atlas. Academic teachers are reviewing the curricula and determining which Math, Science, and ELA standards each unit aligns with. All programs up for reapproval during the 26-27 school year have already started the process. After next year's reapprovals, all programs will have the curricula in Atlas. We will continue with the annual review process referenced below.

Standards-Based Grading

After auditing our grading system, attending conferences pertaining to grading procedures, and being introduced to the new Portrait of a Graduate and graduation measures, it became clear that we have a great opportunity to make some significant improvements to grading not only within our division but even across the region. For this year, the committee will be reviewing the purpose of assessment and developing a grading philosophy that will guide changes moving forward. This review will include presentations, book reviews, and other research-based approaches to make the move to standards-based grading.

Creation of Annual Review Process for CTE Re-approvals

All NYS-approved CTE programs undergo a re-approval process every five years. We currently wait until the fourth year to start the process. The committee will design and implement procedures that span this over the five years so there isn't too much work that needs to be done in one year.

Ensure Use of Advisory Group Templates and Protocols

For NYS CTE approval, all programs must have advisory committees and meet with them twice per year. These meetings must have agendas and minutes. Although we have templates to use, our teaching staff is so new that they need more guidance on what is expected of them when it comes to documenting these meetings. Teachers will continue to receive training on how to best complete the required documentation. The committee will continue to work on updating the templates and protocols that teachers are expected to use as needed.

Work-Based Learning

CV-TEC Career and Leadership Center

Our mission is to provide our students with a wide array of services and resources designed to explore interests, enhance networking connections, and provide personalized professional growth, that will empower them to pursue their goals and build a rewarding career.

Work Based Learning Opportunities

Our students gain 54+ WBL hours for participating in the following activities: career fairs, guest speakers, industry tours, and earning industry-related credentials. Additional WBL opportunities: job shadowing, community service/volunteering, school-based enterprise, industry-based project, clinical experience (Cosmetology and Health Careers only), paid/unpaid CO-OP, and apprenticeship.

2025 – 2026 Calendar of Events

September 2025

- WBL Informational Sessions – Throughout the month
- Meet the Employer Event | Warren Tire – September 30th

October 2025

- OSHA Set-Up across CV-TEC Programming – Throughout the month
- UVM Health Network Healthcare Careers Day – October 7th
- Meet the Employer Event | Ford Motor Company – October 14th
- North Country Community College | Rad Tech – October 20th
- Michelin Technical Scholars Program Presentation – October 22nd

November 2025

- North Country Manufacturing Day – November 6th
- SUNY Cobleskill Ag Careers Presentation – November 19th
- Upstate Masonry Institute Credentialing Workshop – November 10th – 21st
- Essex County Law/EMS Career Day – November 21st

December 2025

- Sexual Harassment Prevention Training Workshop – December 1st – 5th
- ASVAB Testing CV-TEC Plattsburgh Campus and CV-TEC Learning Hub – December 11th

January 2025

- Women in Trades Kickoff Event – January 7th
 - Remainder of the year- Women in Trades Job Shadows with Mentors in their Field
- ASVAB Testing Mineville Campus – January 13th

February 2025

- Financial Literacy Workshop/Mad City Money – February 9th – 13th

March 2025

- Job Prep Workshop – March 9th – 13th
- Entrepreneurship Event – TBD

April 2025

- Job Fair by Academy for Plattsburgh and the CV-TEC Learning Hub

May 2025

- Essex County Job Fair (Mineville Campus)– May 7th
- Skills USA Signing Day | Mineville Campus – May 28th
- Michelin Technical Scholar Testing Day – TBD

June 2025

- Skills USA Signing Day | Plattsburgh and CV-TEC Learning Hub – June 9th

2024 - 2025 Highlights:

- 100 % of our CTE Program Completers earned 54+ WBL hours
- Eight (8) CV-TEC Automotive Collision Repair Technology students have earned their FAA Approved Aerospace Coating Applicator Specialist (ACAS) Certification since its inception
- Five (5) ACAS certified students have been hired by Beta Technologies
- Two (2) students accepted into the Michelin Technical Scholars program, making 4 total students accepted into this program.
- Skills USA Signing Day – 24 young professionals were recognized for committing to careers in the skilled trades and advanced training.
- CV-TEC has 403 WBL Business partners

2025 - 2026 WBL Initiatives:

Meet the Employer Events

The Career and Leadership Center hosts monthly Meet the Employer events, providing our young professionals with opportunities to connect with and learn from our business and industry partners. We are continuously planning these events to represent all of our industries and career fields.

Entrepreneurship Networking Event

This event will provide an opportunity for students interested in starting their own business to connect with local entrepreneurs, business leaders, and industry professionals. Students will have the chance to participate in panel discussions, one-on-one networking sessions, and interactive workshops that cover essential business topics.

Women in Trades Mentorship Program

Following our Women in Trades Kickoff Event, female students pursuing Non-Traditional Trades will be paired with a female mentor in their respective industries for a job-shadowing experience. Last year, four of our young professionals had the opportunity to shadow women working in the construction trades, environmental conservation and forestry, and automotive technology fields.

CV-TEC Career and Technical Education Pathways Fund

For the 24-25 school year, the CV-TEC Career and Technical Education Pathways Fund focused on supporting young professionals enrolled in our Health and Human Services programs. These scholarships aim to empower our aspiring young professionals by providing financial assistance as they advance their education and career skills.

24/-25 School Year Recipients:

Allied Health – Mineville Campus

Bailey Wright – Moriah CSD \$500 Scholarship

North Country Community College – Health Sciences

Jazlyn Disbrow – Ticonderoga CSD \$500 Scholarship
North Country Community College – Health Sciences

Allied Health – Plattsburgh Campus
Rihanna Besaw – Beekmantown CSD \$1000 Scholarship
SUNY Plattsburgh – RN Program

Allied Health – Plattsburgh Campus
Keelyn Hornby – Peru CSD \$1000 Scholarship
Alfred State University – RN Program

Allied Health – Plattsburgh Campus
Ellie Bowers – Saranac CSD \$1000 Scholarship
Clinton Community College – Human Services

Licensed Practical Nurse
Kyrsten Briquer – Adult \$500 Scholarship
North County Community College – RN Program

Adevi Gayibor – Adult \$500 Toolkit
Meadowbrook Healthcare

Education and Human Services
Kloiee Frenyea – Peru CSD \$500 Scholarship
Utica University – Child Life Psychology

Juliana Thompson – NACSD \$500 Scholarship
SUNY Plattsburgh – Early Childhood Education/Special Education

2025 Rory Gibbs Memorial Scholarship Recipients

Ten young professionals from the CV-TEC Construction Trades, Natural Resource Management, and Automotive Technology programs at the CV-TEC Mineville Campus each received \$2,500.00 to be used toward tools of their trade or expenses at their post-secondary institution.

Health Careers

LPN

Testing period of Jan. 1st thru September 30th, 2025

- CV-TEC: 89.47% first time pass rate for the class that graduated in June 2025.
 - National Pass Rate: 87.40%
 - NYS Pass Rate: 86.26%
 - CV-TEC Pass Rate: 89.47%
- 24 Students currently seated (30 accepted, 25 enrolled) *Trends show a lower number of nursing applicants with less qualified candidates.
- Nursing enrollments down state-wide (quantity and quality of applicants). However, there has been slight improvement as far as applicant numbers and successful TEAS takers for the 2025-2026 school year.
- Currently accepting applications for the 2026-2027 school year with rolling admissions.

- Ongoing recruitment for qualified per diem clinical faculty continues. Hired one new this school year.
- Clinical sites are stable. COVID vaccination no longer mandated at this time. PPE adjusted based on facility protocol. Always open to new sites and opportunities to collaborate for clinical experience.
- Site visit for re-accreditation by the NYS Board of Regents due in fall of 2028.

Adult C.N.A.

- Have experienced a decrease in enrollment (funding, trends).
- There is a great need in the community.

Adult Phlebotomy

- Three successful candidates in the Spring 2025 class. Currently, five are enrolled in the Fall 2025 class which will conclude in mid-December.

Allied Health

- Total Enrollment: Approx 75 students on two campuses. Enrollment is very healthy.
- Live clinical began on October 15th, 2025.
- Vaccination no longer mandated.
- Fit testing for N-95 masks required at CVPH for all students/faculty.
- Still have a decrease in faculty to student ratios required by sites.

New Visions Medical Careers

- 39 total students enrolled on 2 campuses. 24 North, 15 South have been accepted into the 2025-2026 Cohort.
- Full return to clinical sites with ongoing recruitment for new exploration opportunities
- 63 students applied to the 2025-2026 program.
- Applications for the 2026-2027 cohort will be due by February 27, 2026.

CPR/First Aid

- Training per industry needs continues.

Student Services

Student Services 2025-2026 Goals

- Continue Providing Access for Mental Health Counseling Services & Crisis Response
- Orient and integrate new School Counselor to CV-TEC
- Continue work on enrollment procedures and balancing program enrollment
- Work with district counselors in assist in Transitioning of Students by Providing Access to College and Financial Assistance
- Continue to work with Component School District School Counseling Departments to Assist Students in Meeting Graduation Requirements.
- Continue to work with Component School District CSE Departments to Assist CV-TEC Teachers in Implementing IEPs and 504s
- Schedule and Deliver Individual and Group Visitations/Presentations for Youth and Adults
- Lead the graduation team in planning the 2026 graduation commencement.

Enrollment

- We continue to have very high enrollment numbers, currently 908 students are enrolled in CV-TEC day time programs. When the year started, we had 926.
- We established wait lists for eight of our most popular programs. By the beginning of October, we had depleted six out of the eight waitlists. The remaining two waitlists are for Automotive Technology and Electrical Design, Installation & Alternative Energy.
- We again have less requests to change programs at the beginning of the school year compared to the past. We continue to have conversations with district counselors on student expectations within individual programs.
- Currently working on VA funding re-approval
- We have received IEPs/504s for all schools:
 - 271 -IEPs
 - 121 -504s
 - Currently we are going through roster audits with component schools to ensure we have all the documents needed for students receiving services along with updating notes in SchoolTool.
 - We have been communicating with Mindex (SchoolTool parent company) regarding the discrepancies of viewing IEPs and 504s with Frontline and ClearTrack. They are looking into this and are working on updating their system so there is seamless viewing with both programs.

Recruitment

- We have scheduled 10th Grade CV-TEC Visits with some schools coming in December and the rest in January.
- 8th Grade Tour Dates have been selected. We will be working with Component District Counselors to schedule each school. The tours will take place at the end of May and beginning of June.
- SUNY Plattsburgh Teacher Education Students have once again visited and toured the CV-TEC Main Campus
- District Counselor Communication Days are scheduled over four days in November when district counselors can receive updates on student progress.
- CV-TEC Annual District Counselors Meeting is Scheduled for January 26th, 2026.

Mineville

- Coordinated Community Resource tables and Colleges to come to the Mineville Fall Family Night on October 7th. Participating Colleges and Agencies were:
 - The Prevention TEAM
 - Families First
 - Universal Technical Institute
 - North Country Community College
- Instant Admissions Day with Hudson Valley Community College on 10/15: 12 students were instantly accepted
- District Counselor Communication Day is scheduled for November 13th
- Dates have been scheduled for 10th and 8th grade visits for schools who send to the Mineville Campus.



CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
From: Dr. Matt Slattery, Executive Director of Special Education
Date: November 2025
Re: Board of Cooperative Educational Services Report

Connecting with Community Heroes: Hands-On Fire Safety Learning

This month our students had the exciting opportunity to engage with our local fire department in a hands-on learning experience. This visit is designed to foster community connections and provide students with a real-world understanding of fire safety and emergency response. Each student was able to participate in a 20-minute interactive session, allowing them to explore fire equipment, ask questions, and meet the heroes who serve our community.

This event not only supports safety education but also builds trust and familiarity between students and first responders. The visit aligns with our commitment to experiential learning and community involvement, offering students a memorable and meaningful experience. We are grateful to the fire department for their partnership and look forward to the positive impact this event will have on our students' understanding of civic responsibility and personal safety.



United Way Partnership

Thanks to some terrific networking and job development from our PIT Staff, this week our Individuals took on quite a feat, as we worked with The United Way to assist in their annual mailing campaign!

Through our partnership with United Way of the Adirondack Region, participants in Partners in Transition THRIVE program had the opportunity to work together on preparing the annual campaign flyers for distribution across the entire North Country, and beyond! They send out close to 4,000 flyers each year and as a team working together over three days, our individuals sealed, stamped, and labeled approximately 2,500 of these envelopes—building valuable work readiness skills such as task organization, attention to detail, time management, and cooperative teamwork!

This project also fostered community integration and collaboration, as participants contributed to a meaningful initiative that benefits countless individuals and families throughout the region. The experience not only reinforced workplace habits but also highlighted the mutual benefit of partnerships between local organizations and our program: United Way received critical campaign support, and our participants gained confidence, purpose, and real-world practice in transferable job skills.



Building Readiness Through Movement: Sensory-Informed Learning in Ms. Stone's Classroom

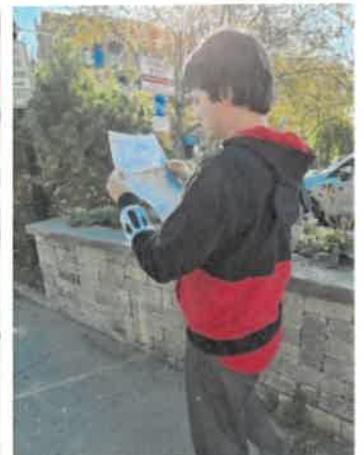
Ms. Stone's classroom has consistently demonstrated a proactive and student-centered approach by integrating sensory and gross motor activities to enhance engagement and readiness for learning. Students are regularly utilizing the newly opened RISE room, which features dynamic equipment such as slides, stairs, and a trampoline. These tools are strategically used to help students regulate their bodies and prepare for academic tasks. The RISE room has quickly become a cornerstone of the classroom's daily routine, supporting both physical and emotional readiness.

In addition to the RISE room, Ms. Stone and her team offer targeted sensory activities before academic instruction. These include sensory bins, foams, scooter board rides, and spin disks—all designed to prime students for learning by meeting their sensory needs. This consistent use of sensory strategies has led to a measurable improvement in student behavior, with increases in engagement and task participation by as much as 40%. The classroom's commitment to sensory-informed practices reflects a deep understanding of student needs and a dedication to inclusive, effective instruction.



Exploring Our Community: Duken Students Take on the Plattsburgh Historic Scavenger Hunt

The Duken students participated in an exciting historic site scavenger hunt through downtown Plattsburgh as part of their travel training lessons. Working together in small groups, students followed maps, located landmarks, read informational plaques, and asked for directions when needed. Along the way, they learned how to navigate crosswalks safely, identify bus stops, and build confidence moving through the community. The activity not only strengthened their problem-solving and communication skills, but also encouraged independence and teamwork—while giving them the chance to connect with the rich history of their own city.



Adventure-Based Counseling Builds Confidence at Rise Center for Success Mineville

The Rise Center for Success in Mineville is proud to partner with BHSN and Scott Friedman to bring Adventure-Based Counseling to our students! Through engaging, hands-on activities, Scott and his outstanding team help students strengthen teamwork, communication, problem-solving, and acceptance.

Each month, students take part in an off-campus adventure in the beautiful landscape of Essex County, where they put these skills into real-world practice.

This month's adventure?

A hike up Coon Mountain in Westport!

We are grateful for this meaningful experience, which supports student growth, confidence, and connection in unforgettable ways.



Families Gather for a Warm and Welcoming Open House at Rise Center for Success in Mineville

We were thrilled to partner with CV-TEC and our incredible food services team to host a memorable Open House event for families! Guests enjoyed a delicious homemade meal, took part in a building-wide raffle, and had the opportunity to tour classrooms and learning spaces.

It was a wonderful evening that allowed parents and caregivers to connect with the dedicated staff who support their children every day.

A heartfelt thank you to everyone who helped make the night special—our staff, students, families, and community partners. Together, we continue to strengthen the Rise community.



Middle School Students Host Halloween Storytime for Younger Learners

The middle school ITSP students invited the younger learners from Ms. Lucia's class to join them for a special Halloween Storytime event. During the visit, the middle school students read two fun and festive stories — *Room on the Broom* and *Horton Hears a Boo!* — that captured the excitement and imagination of the season. After the stories, the middle school students shared snacks and handed out Halloween-themed stickers to their younger buddies.

This activity was a wonderful opportunity for both groups to connect and learn from each other. The younger students loved spending time with the "big kids," who served as positive role models and helped make reading come alive in a fun and engaging way. For the middle school students, the experience offered valuable lessons in leadership, communication, and community involvement.

Overall, the event fostered school spirit, encouraged a love of reading, and created lasting memories for everyone involved.



Students Explore Fall Science on Nature Walk at Heyworth Park

Ms. Frederick and her class enjoyed a 2½-mile nature walk at Heyworth Park, where students had the chance to explore the outdoors and observe the changing fall landscape up close. Along the trail, they learned about local plant life, seasonal changes, and the colors of autumn foliage.



The trip provided a hands-on learning experience that combined science, movement, and appreciation for the natural world. It was a memorable day of discovery, fresh air, and outdoor learning for all!





Clinton - Essex - Warren - Washington BOCES
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CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FROM: Sue Wilson
DATE: October 31, 2025 (Happy Halloween 🎃 🧛 🍁)
RE: **November 2025 Board Report**

With two months of the school year completed, the end of October signifies that the work of supporting school districts is well underway. Divisional teams across library systems, technology, instructional services, athletics, communications & publications, health & safety, and grants are deeply engaged in initiatives that strengthen educational programs and enhance district operations. This period reflects a transition from early-year planning to full implementation, ensuring that resources and expertise are aligned to meet the evolving needs of schools across the region.

The dedication, collaborative spirit, and conscientious hard work of all School Support Division members continue to drive these efforts, exemplifying a shared commitment to excellence and continuous improvement.

WORKSHOPS FOR SCHOOL IMPROVEMENT:

In the month of October, the School Improvement Division launched Learning Communities in Social Studies and Mathematics to promote collaboration and strengthen instructional practice. The *We Teach Workshop Series* also began, offering targeted support for educators new to the profession. Additionally, *Checkpoint French and Spanish Regional Comprehensive Exams Workshops* were provided to support language educators in assessment preparation.

Work with Dr. Linda Jordan continued this month with the final session of *Instructional Designs to Build on the Neuroscience of Learning* completed at the beginning of October. The end of the month marked the launch of Phase 2: *Transforming Instruction in the North Country*. This phase focuses on implementing research-based practices to improve instructional quality and student engagement. Participants will receive training to support their schools and districts through turnkey solutions and coaching mechanisms.

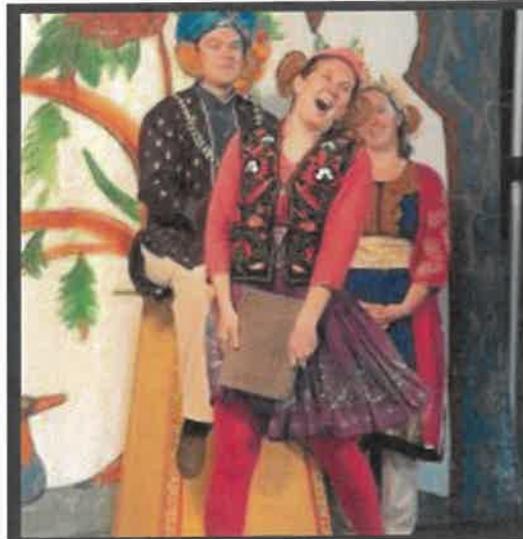
These initiatives not only strengthen instructional capacity but also establish sustainable systems of support that empower educators to drive meaningful, long-term improvement across the region.

SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION:

The School Library System (SLS) held its first Council/Communication Coordinators meeting on October 10. Members were enthusiastic to reconnect and share updates from the start of the school year. During the meeting, Streamable

Learning—a live, virtual field trip platform—gave a presentation to introduce the platform to the districts. The SLS has purchased Streamable Learning for use in all districts.

Model Schools also held its first quarterly meeting in October, where Streamable Learning presented again. Members also shared technology updates from their districts, and Typing.com gave a presentation during the meeting.



Arts in Education is in full swing! In October, districts hosted the Seagle Festival, showcasing *Monkey and Francine in the City of Tigers*. *Dinosaurs Rock* engaged students with storytelling, history, and the world of fossils. Students also visited the Babbie Rural Farm Museum, and one district used the CoSer to purchase musical rights for their annual school performances.

INSTRUCTIONAL SERVICES UPDATES:

Health Safety and Risk Management:

HSRM continues to advance emergency preparedness, safety compliance, and staff training across CVES and its component districts. The team attended the Fall Health & Safety Conference, VOAD Disaster Hub Training, and the Threat Assessment Management Summit to strengthen planning and regional response.

District support included safety reviews at Saranac CSD and collaboration with Beekmantown CSD on a Cardiac Response Plan, along with workplace violence prevention training and follow-up investigations. In transportation, HSRM led the Quarterly Transportation Supervisors Meeting, distributed updated safety guides, and met with NYSERDA and NYSEG to discuss fleet electrification planning. Facilities efforts included hosting the Directors of Facilities Quarterly Meeting, providing Asbestos LEA training, and supporting updates to the OSHA Hearing Testing Program. Emergency preparedness initiatives featured the development of a CVES-specific reunification training program, administrator training on the Informacast emergency communication system, and CPR/First Aid certification. These efforts strengthen district safety readiness, ensure regulatory compliance, and enhance the overall health and security of students and staff.

Grants Management:

In the month of October, Education Grant Specialist, Mrs. Amanda Buskey, attended workshops surrounding Grant Writing in the AI Era, Navigating the Federal Grant Landscape, and gained valuable funding insight from local leaders during the Adirondack Community Foundations "Building Stronger Systems of Support: Partnerships in Action" forum.

At Boquet Valley CSD's OASIS Program meeting, Mrs. Buskey, met with district leaders, LPB Consulting, and OASIS Program Partner's to discuss the district's current Extended School Day Grant. The teams meet quarterly, at minimum, to ensure all critical parties are up to date on programming, surveys/data required for grant reporting, and to discuss sustainability planning and/or future grant opportunities.

In the coming weeks, Grants Management will begin working with districts to complete the "2025-26 Title I Comparability Report " and - "2025-26 Title I Supplement Not Supplant Survey" using the SED Monitoring and Vendor Performance System available in the NYSED Business Portal.

INSTRUCTIONAL TECHNOLOGY:

Many districts continue to receive a steady stream of tickets to address; however, the volume has decreased enough to allow a significant portion of our team to refocus on long-term projects. We are in the initial stages of implementing a new platform that will make automatic account generation and single sign on significantly simpler. Additionally, testing of a new printing platform has shown promising results, with only one remaining challenge to resolve before districts can begin transitioning.

Continuous improvement of our systems through careful testing and refinement remains a core priority for the IT team. Each test of the new lockdown system reveals opportunities to enhance usability and clarity, ensuring that automated messages are easy to understand and act upon. The team is revamping our SharePoint site and taking the opportunity to work with several divisions to move content onto more appropriate platforms. Furthermore, we are addressing long-standing issues within our professional development platform to improve functionality and create a more efficient experience for daily operations.



INTERSCHOLASTIC SPORTS:

This month has been marked by significant activity, including league, sectional, and state-level meetings, as well as extensive preparation for upcoming championships. On Thursday, October 9, the Section Athletic Council convened, followed by the CVAC Athletic Directors meeting on Wednesday, October 15, and the New York Public High School Athletic Association meeting on Tuesday, October 21. These meetings focused on several key topics, including scheduling software, NFHS Network Pixellot cameras and ongoing concerns regarding their customer support, as well as votes on proposed rule changes. One notable decision was Section VII's vote against eliminating the five-second closely guarded violation in boys' basketball. The motion was narrowly defeated, and the existing rule will remain in place.

In addition to these meetings, significant effort has gone into preparing for fall championships. Gymnastics Sectionals were held on Saturday, October 25, at Peru Middle School, where all competitors delivered outstanding performances. Plattsburgh High School captured the Section VII Championship, and the event was well documented with photos featuring the championship banner and Section VII Championship trophy. Soccer championships began on Wednesday, October 29, while volleyball and football have concluded their regular seasons and are entering postseason play. The championship season is expected to continue through mid-November and may extend to the weekend prior to Thanksgiving, depending on how well our teams perform against other sections across the state.



PUBLICATIONS AND COMMUNICATIONS UPDATE:

The Communications and Print Shop teams are fully engaged as the school year progresses. Publications Specialists and Multimedia Specialists are back working in school districts, actively supporting in-district needs across our component schools while managing the regular CVES workload. In the past month, multiple component newsletters have been printed and mailed, with additional editions from Willsboro and AuSable Valley currently in production.



The most notable internal project we have worked on was the Rise Center picture day in both Plattsburgh and Mineville. Following the system established in previous years, our Communications team captured all student and staff photos and delivered them to families free of charge. This annual initiative reflects our commitment to supporting families and fostering a sense of community.