

2025-2026

Adult & Continuing Education Catalog



518-561-0100 x 1001
www.cves.org/cv-tec

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CVES School Public Relations & Print Shop Teams



Clinton Essex Warren Washington BOCES

OUR MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

OUR VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development towards a brighter global future.

OUR CORE BELIEFS

- Students are our first priority.
- Staff are essential to the health and well-being of our organization.
- We value open and honest communication.
- We embrace collaboration and shared decision-making.
- We promote creativity and innovation.
- ALL students can learn and be successful.
- We lead and act with integrity, fostering respect for all by ensuring the acceptance, inclusion, and celebration of our community members.
- Students, family and community are valued partners for success.
- We ensure a safe, supportive learning and work environment.
- We all impact the educational process and are dedicated to perform at the highest possible levels.

Public Non-Discrimination Notice:

Clinton-Essex-Warren-Washington BOCES a/k/a/ Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other legally protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

Civil Rights Compliance Officers
Matthew Walentuk - (518) 561-0100x3117
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901

Section 504 Compliance Officer
Matthew Slattery - (518) 561-0100x1035
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901

WELCOME TO CV-TEC

Dear Prospective Student:

As the Director of Career & Technical Education, I am proud to welcome you to CV-TEC. The CV-TEC Division of Champlain Valley Educational Services (CVES) offers a wide range of Career & Technical Education (CTE) Programming, Adult Literacy Programming, and Continuing Education Programming for our school districts and community members of Clinton and Essex Counties. CV-TEC has a rich history in the North Country and we are proud and committed to continuing the tradition of excellence on all of our CV-TEC campuses and locations.



Michele M. Friedman
Director of Career
& Technical Education

Team CV-TEC is dedicated to a collaborative approach for excellence in Career & Technical Education. It is the CVES mission that “CVES empowers students, schools and communities by providing exemplary education, training, support and shared services,” and the mission of the CV-TEC Division “to prepare students for success in careers and life-long learning including post-secondary education.”

Team CV-TEC is dedicated to our mission and committed to continuing and intensifying the long standing tradition of excellence at CV-TEC. With our mission in mind, each student’s individual needs is what will drive and direct our educational programming and fuel our desire to continually improve our efforts to serve our students, component districts, business & industry partners and our surrounding community.

I would like to personally extend an invitation to meet with you in person, arrange for you to tour our facilities, and to discuss the opportunities available to our community here at CV-TEC.

Michele M. Friedman

*Executive Director of Career & Technical Education
CV-TEC Division of Champlain Valley Educational Services*

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Note: Adult students should use this catalog in conjunction with the **Adult Student Handbook**.

Copies of the **Adult Student Handbook** are available through the CV-TEC Student Services Office or at www.cves.org/cv-tec.

ADULT EDUCATION COURSES

Continuing Education Courses for Post-Secondary Adult Students

CVES Plattsburgh Campus

Chainsaw Basics

ECON 102



Chainsaw Basics is a hands-on introductory course designed to give participants the essential skills and confidence needed to safely and effectively operate a chainsaw. This class covers fundamental topics including proper starting techniques, safe handling and operation, as well as essential cutting skills such as bucking and limbing. Participants will also learn basic sharpening methods to keep the saw chain in good condition and perform simple maintenance tasks to ensure reliable performance. The course may also include an introduction to basic tree felling techniques, emphasizing safety and proper planning. Perfect for beginners or anyone looking to refresh their skills, this course lays a solid foundation for safe and efficient chainsaw use.

Requirements: Work boots, Work pants / jeans, Chainsaw (Recommended, not required)

Instructor	Dates	Cost
Warren	<i>FALL 2025:</i> 10/14/2025 - 10/16/2025 <i>SPRING 2026:</i> 2/3/2026 - 2/5/2026	\$50
Location	Time	Class Size
CVES Plattsburgh Campus	T/Th 5:00p - 7:00p 4 Hours	8 Person Min.

Fall 2025 Application Deadline: 10/7/2025

Spring 2026 Application Deadline: 1/27/2026

Defensive Driving

Workshop

DDRW 150A



NYS law allows drivers to reduce 4 traffic violation points on their driving record every 18 months and receive a 10% discount on all vehicle liability, personal injury protection and collision insurance premiums for three years. Empire Safety Council's Defensive Driving Workshop is a fast and easy way to provide drivers with a proven effective driver safety program. (6 course hours).

Instructor	Dates	Cost
D. Poirier	<i>FALL 2025:</i> 11/5/2025 - 11/6/2025 <i>SPRING 2026:</i> 1/21/2026 - 1/22/2026	\$89
Location	Time	Class Size
CVES Plattsburgh Campus	W/Th 6:00p - 9:00p 6 Hours	10 Person Min.

Fall 2025 Application Deadline: 10/29/2025

Spring 2026 Application Deadline: 1/14/2026

6 Hour Self Defense Course for Beginners

SDCR 100A



Learn how to respond to aggressive behavior utilizing de-escalation strategies, tactical positioning, distraction techniques, pressure points, blocks, and defensive counter-strikes. (6 hours)

Instructor	Dates	Cost
D. Poirier	<i>FALL 2025:</i> 11/12/2025 - 11/13/2025 <i>SPRING 2026:</i> 2/4/2026 - 2/5/2026	\$89
Location	Time	Class Size
CVES Plattsburgh Campus	W/Th 6:00p - 9:00p 6 Hours	10 Person Min.

Fall 2025 Application Deadline: 11/5/2025

Spring 2026 Application Deadline: 1/28/2026

Use of Force Training

SFRT 101A



Simulator based interactive tactical judgment and firearms system. Realistic training to improve capabilities utilizing 500+ dynamic scenarios. Critical incident and crisis management units include, but are not limited to: Verbal Command and Control Skills; Less than Lethal OC Spray options and SIRT Training Pistol Applications. Skill building performance drills in marksmanship and situational scenario pathways enhance the trainees' experience.

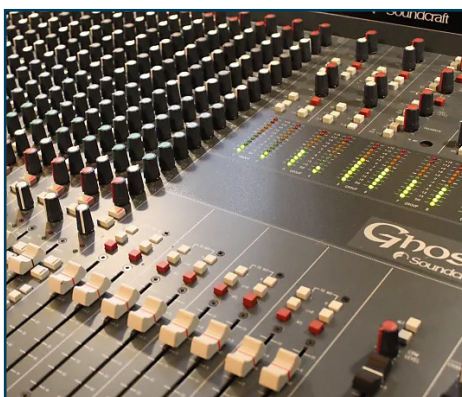
Instructor	Dates	Cost
D. Poirier	FALL 2025: 11/19/2025 - 11/20/2025 SPRING 2026: 2/11/2026 - 2/12/2026	\$65
Location	Time	Class Size
CVES Plattsburgh Campus	W/Th 6:00p - 9:00p 6 Hours	8 Person Min.

Fall 2025 Application Deadline: 11/12/2025

Spring 2026 Application Deadline: 2/4/2026

Introduction to Audio Engineering and Music Production

AEMP 100



CV-TEC's Introduction to Audio Engineering and Music Production is a 24-hour course designed to introduce students to the audio engineering and music production fields. Students will learn basic recording, editing, mixing, and mastering using a digital audio workstation. By the end of the course, students will have created an original track. This is a great experience for those who are trying to determine if they would like to further pursue this as a career. Students can then transfer into the Adirondack School of Recording Arts. (24 course hours)

Instructor	Dates	Cost
Bradley	FALL 2025: 10/7/2025 - 10/30/2025 SPRING 2026: 2/3/2026 - 3/5/2026 <i>*No classes Feb 17, 19</i>	\$286
Location	Time	Class Size
CVES Plattsburgh Campus	T/Th; 5:00p - 8:00p 24 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/30/2025

Spring 2026 Application Deadline: 1/27/2026

Maple Syrup Production

ECON 103



Discover the sweet science of maple syrup production in this hands-on introductory course designed for adults and their children. Together, families will learn to identify maple trees, master the art of tree tapping, and gather sap straight from the source. Participants will experience the full process of transforming sap into syrup through boiling, filtering for purity, and canning the finished product to enjoy at home. Perfect for beginners and nature-loving families, this course offers a unique opportunity to connect with each other and the land while creating delicious, homemade maple syrup. All participating families will leave with freshly-bottled CV-TEC maple syrup.

Instructor	Dates	Cost
Warren	SPRING 2026: 3/3/2026 - 3/5/2026	\$40/Adult \$15/Child
Location	Time	Class Size
CVES Plattsburgh Campus	T/Th 5:00p - 7:00p 4 Hours	8 Person Min.

Spring 2026 Application Deadline: 2/24/2026

Modern Workplace Skills

MWS 100



This comprehensive five-week course equips adult learners with advanced skills in Microsoft Office 365, soft skills in office leadership and collaboration, presentation skills using Microsoft's Presentation Coach, content creation that engages audiences, and an understanding of how these skills prepare individuals for the demands of the modern workforce. This course will also provide ways to support the increasingly diverse workforce and explore digital accessibility tools. (30 course hours)

Credentials Earned: Microsoft certificates; CV-TEC Certificate of Completion Credential

Recommended materials: Laptop computer

Instructor	Dates	Cost
Jackson	<i>FALL 2025:</i> 10/7/2025 - 11/6/2025 <i>SPRING 2026:</i> 2/24/2026 - 3/26/2026	\$357
Location	Time	Class Size
CVES Plattsburgh Campus	T/Th 4:00p - 7:00p 30 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/30/2025

Spring 2026 Application Deadline: 2/13/2026

Grow Together: Gardening and Planting

ECON 101



This hands-on, beginner-friendly course invites adults and their children to bond and learn together through the joys of gardening. Families will be introduced to the essentials of sustainable gardening, including composting, planting seeds or seedlings, and basic preservation techniques. Participants will develop practical skills to grow their own food and care for the environment while creating lasting memories through shared nature-based activities.

Instructor	Dates	Cost
Jock	<i>FALL 2025:</i> 10/7/2025 - 10/9/2025 <i>SPRING 2026:</i> 4/28/2026 - 4/30/2026	\$30/Adult \$15/Child
Location	Time	Class Size
CVES Plattsburgh Campus	T/Th 5:30p - 7:00p 3 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/30/2025

Spring 2026 Application Deadline: 4/21/2026

Pet CPR

PCPR 100



Participants will learn the fundamentals of canine and feline CPR and First Aid. It is ideal for anyone who loves animals including animal professionals, obedience trainers, kennel staff, pet retailers, pet sitters, animal shelter staff/volunteers, rescue personnel, groomers, First Responders, Fire/EMT and pet owners. This course will provide an overview of what to do for a pet in an emergency situation prior to getting veterinary care. Curriculum for all classes is developed by licensed veterinary professionals using veterinary industry standard methods of emergency medical care.

Credentials Earned: Pet Emergency Academy PetCPR+ Certification; CV-TEC Certificate of Completion Credential

Instructor	Date	Cost
Sewell	<i>FALL 2025:</i> 10/21/2025 <i>SPRING 2026:</i> 4/14/2026	\$80
Location	Time	Class Size
CVES Plattsburgh Campus	T 4:00p - 7:00p 3 Hours	8 Person Min.

Fall 2025 Application Deadline: 10/14/2025

Spring 2026 Application Deadline: 4/3/2026

Introduction to Carpentry

CT 101



Our Introduction to Carpentry course is designed as an accessible, hands-on introduction for individuals with little or no carpentry experience. Participants will learn the basics of carpentry, including measuring and marking, safe use of hand and power tools, and simple cutting and assembly techniques. Students will also explore essential safety practices and gain an understanding of basic construction concepts. To put their new skills into practice, each participant will choose a project to complete by the end of the course — such as a small piece of furniture or a home improvement item. Perfect for anyone curious about carpentry or looking to build practical skills for personal or future professional use, this course offers a supportive environment to build confidence and create something to be proud of. Families are encouraged to participate together.

Instructor	Date	Cost
Buzzell	<i>FALL 2025:</i> 10/7/2025 - 10/16/2025 <i>SPRING 2026:</i> 2/3/2026 - 2/12/2026	\$225
Location	Time	Class Size
CVES Plattsburgh Campus	T/Th 4:00p - 7:00p 12 hours	8 Person Min.

Fall 2025 Application Deadline: 9/30/2025

Spring 2026 Application Deadline: 1/27/2026

Basic Vehicle Maintenance

AUTO 101



The 12-hour Basic Vehicle Maintenance course provides hands-on training for vehicle owners and enthusiasts. Covering essential topics such as oil changes, tire rotation, brake inspection, battery maintenance, and fluid checks, this course empowers participants with practical skills to keep their vehicles running smoothly. Expert instructors guide students through step-by-step procedures, emphasizing safety and efficiency. Ideal for beginners, the course ensures participants gain confidence in performing routine maintenance tasks, potentially saving on repair costs and extending vehicle longevity. No prior experience is necessary; just bring your vehicle and a willingness to learn. (12 course hours)

Instructor	Dates	Cost
Bassett	<i>FALL 2025:</i> 10/7/2025 - 10/16/2025 <i>SPRING 2026:</i> 2/3/2026 - 2/12/2026	\$225
Location	Time	Class Size
CVES Plattsburgh Campus	T/Th 4:00p - 7:00p 12 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/30/2025

Spring 2026 Application Deadline: 1/27/2026

CVES Learning Hub

Commercial Driver's License (CDL) Class A

CDL-A 100A



* **Note:** Additional Instruction available at an hourly rate if needed.

The Tractor Trailer Driver Training Program is a 60-hour, experiential course offering instruction on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures and Street Driving.

Pre-Employment Drug Testing Fee: \$93
Road tests available on-site

Completion of the CDL Class A program leads to eligibility for Department of Motor Vehicle testing and licensure.

Requirements:

1. Class A Driver's Permit (DMV); Recent Physical Examination (DOT)
2. Previous Experience Driving a Standard Shift Vehicle
3. 21 Years of age or older
4. *18-20 year olds requires additional documentation for licensure

Instructor	Dates	Cost	* Note: The course duration is at most six months from the start date.
Staff	Flexible	\$5,180	
Location	Time	Class Size	
CVES Learning Hub	Flexible 60 Hours	2/Session	

\$ SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

Commercial Driver's License (CDL) Class B

CDL-B 200A



* **Note:** Additional Instruction available at an hourly rate if needed.

CV-TEC's Class B CDL Program is a 30-hour course leading to a commercial driver's license that allows holders to drive certain types of commercial vehicles. The course is designed for individuals with limited or no experience driving a Class B commercial vehicle. Commercial vehicles that can be operated with a Class B driver's license include, but are not limited to, straight trucks, dump trucks, cement trucks, refuse trucks, delivery trucks, tow trucks, household and commercial moving trucks, grocery delivery trucks, box vans, or large buses. Having a Class B license permits you to drive a gross vehicle weight of 26,001 pounds or more. This gross weight limit includes any combination of vehicles and cargo. Completion of the CDL Class B program leads to eligibility for Department of Motor Vehicle testing and licensure.

Pre-Employment Drug Testing Fee: \$93
Road tests available on-site

Requirements:

1. Class B Driver's Permit (DMV); Recent Physical Examination (DOT)
2. Previous Experience Driving a Standard Shift Vehicle
3. 18 Years of age or older

Instructor	Dates	Cost	* Note: The course duration is at most six months from the start date.
Staff	Flexible	\$2,590	
Location	Time	Class Size	
CVES Learning Hub	Flexible 30 Hours	1/Session	

COMMERCIAL DRIVER LICENSE UPGRADE

CDL 300A



* **Note:** Additional Instruction available at an hourly rate if needed.

* **Note:** The course duration is at most six months from the start date.

The Tractor Trailer Driver Training Program is a 30-hour, experiential course for those who already possess a Class B CDL and want to earn their Class A CDL or already have a Class A CDL with an automatic restriction. Instruction is offered on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures and Street Driving. Completion of the CDL Upgrade course leads to eligibility for Department of Motor Vehicle testing and licensure.

Pre-Employment Drug Testing Fee: \$93
Road tests available on-site

Requirements:

1. Class B CDL or Class A CDL with automatic transmission restriction (DMV); Class A Driver's Permit (DMV); Recent Physical Examination (DOT)
2. 21 years of age or older
3. *18-20 year olds require additional documentation for licensure.

Instructor	Dates	Cost
Staff	Flexible	\$2,590
Location	Time	Class Size
CVES Learning Hub	Flexible 30 Hours	2/Session

CDL RESTRICTION REMOVAL

CDL Standard



This is a shorter course option for those who are looking to remove an automatic restriction. Applicants will train on a standard transmission commercial motor vehicle and prepare for the NYS DMV road test.

Pre-Employment Drug Testing Fee: \$93
Road tests available on-site

Instructor	Dates	Cost
Staff	Flexible	\$863
Location	Time	Class Size
CVES Learning Hub	Flexible 10 Hours	2/Session

Ground School for Prospective Pilots

GSPP 100A



This course is designed to help students evaluate the exciting field of aviation as a career or hobby. The program prepares students to successfully pass the FAA private pilot written exam. Upon passing completion of the course, students will receive an endorsement to take the FAA Private Pilot Written Exam. Participants interested in pursuing flight lessons must make non-affiliated, separate arrangements with qualified flying schools. Minimum age: 16 (48 course hours)

Instructor	Dates	Cost
Kiroy	FALL 2025: 9/30/2025 - 11/20/2025 SPRING 2026: 2/3/2026 - 4/2/2026 <i>*No classes Nov 11; Feb 17, 18, 19</i>	\$565*
Location	Time	Class Size
CVES Learning Hub	T/Th 5:00p - 8:00p 48 Hours	8 Person Min.

Fall 2025 Application Deadline: 9/23/2025

Spring 2026 Application Deadline: 1/27/2026

* **Note:**

Required: Students must purchase their own "Private Pilot Kit" — Part 61; ASA Recommended. Approximate cost, \$90.00.

Welding WLDG 150 A



This course is for any adult looking to start or continue their skills in welding or who are looking to pass a welding certification. Students will learn safety along with basic welding processes and techniques in SMAW and GTAW with the opportunity to pass a certification test at the end of the course.

Instructor	Dates	Cost
Staff	FALL 2024: 9/30/2025 - 11/20/2025 SPRING 2025: 2/3/2026 - 4/2/2026 <i>*No classes on Nov 11 ; Feb. 17, 18 & 19</i>	\$1,350
Location	Time	Class Size
CVES Learning Hub	T/W/Th 5:00p - 8:00p 72 Hours	6 Person Min. 12 Person Max.

Fall 2025 Application Deadline: 9/23/2025

Spring 2026 Application Deadline: 1/27/2026

*** Note:**

Required Equipment: helmet, jacket, gloves, safety glasses, boots.

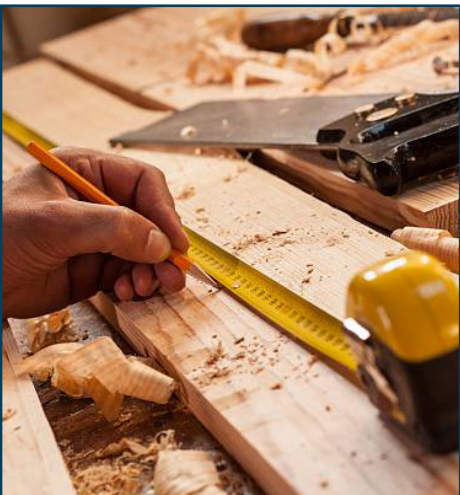


SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

CVES Mineville Campus

Open Carpentry Shop OPCS 100B



Did you ever want to create your own wooden project, but did not have the space or the tools? Come to CV-TEC's open wood shop to work on your dream project or to work with our expert instructors and build one of our stock projects. Our expert staff will be on hand to help build confidence in power tool use to teach wood working skills and provide wood working assistance. (12 hr. course).

After students complete an online safety course and a skills assessment, they will have access to the shop and tools to complete any instructor-approved projects.

Instructor	Dates	Cost
Shaw	FALL 2025: 10/7/2025 - 10/23/2025 SPRING 2026: 3/3/2026 - 3/19/2026	\$142
Location	Time	Class Size
CVES Mineville Campus	T/Th 7:00p - 9:00p 12 Hours	8 Person Min.

*** Note:** Participants must supply their own safety equipment (safety glasses, steel-toed boots)

Additional Supply Charges for Stock Projects Apply:

- Mixed Hardwood Cutting Boards: \$30
- Five-Board Bench: \$20
- Two-Step Stool: \$20

Fall 2024 Application Deadline: 9/30/2025

Spring 2025 Application Deadline: 2/24/2026

Basic Electrical Skills

ELEC 100B



Learn Basic Electrical skills. Participants will learn safety, American Gauge Wire Standards and how to run basic circuits. Instruction will be centered on providing practical skills for the homeowner such as testing and changing a GFCI receptacle, installing switches and light fixtures, as well as other basic electrical installations. (12 hr. course).

Instructor	Dates	Cost
Shaw	FALL 2025: 10/6/2025 - 10/22/2025 SPRING 2026: 3/2/2026 - 3/18/2026	\$142
Location	Time	Class Size
CVES Mineville Campus	M 7:00p - 9:00p (Virtual) W 7:00p - 9:00p (In-Person) 12 Hours	8 Person Min.

Fall 2024 Application Deadline: 9/29/2025

Spring 2025 Application Deadline: 2/23/2026

MEDICAL/HEALTH SERVICES COURSES

Nurse Assisting (CNA)

MCNA 200A



CV-TEC's Certified Nurse Assisting course encompasses 120 hours of instruction and training, and 32 hours of clinical experience. The Nurse Assistant works as a member of the nursing team delivering personal care to clients who need assistance. Certification is available through the NYS State Department of Education (152 hr. course)

Instructor	Dates (Various)	Time	Tuition
Staff	FALL 2025: 10/14/2025- 12/16/2025 SPRING 2026: 3/2/2026- 5/4/2026	M-Th 3:30p - 9:00p	\$2,550*
Location	Hours	Class Size	
CVES Plattsburgh Campus	152	8 Person	

* One uniform is included in tuition.

Additional Costs: Text & Workbook \$90 | Certification Exam Cost: \$115
Background Check: \$135 | Drug Test: \$40

- **Classes:** 4 Days/Week; Occasional Fridays
- **Dates include:** 4 Clinical Days, 6:45a — 3:00p
- **No Classes:** Nov 11, 27 & 28; April 21-24
- **Testing:** Last week of classes
- **Pending COVID Clearance and Clinical Availability**
- **Schedule is subject to change**

Fall 2025 Application Deadline: 9/30/2025

Spring 2026 Application Deadline: 2/13/2026



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

Phlebotomy for Medical Professionals

MPHL 150A



Phlebotomy Training prepares the learner to perform capillary and venous blood drawings for the purpose of obtaining blood samples for laboratory analysis. Certification available through NHA. (70 hr. course) (20 Days)

Instructor	Dates (Various)	Cost
Staff	FALL 2025: 10/15/2025 - 12/10/2025 SPRING 2026: 3/3/2026 - 4/30/2026	\$980
Location	Time	Class Size
CVES Plattsburgh Campus	FALL 2025: W; 5:30-9:00p, Sa; 9:00a - 3:00p SPRING 2026: T/Th; 5:00p-9:30p 70 Hours	8 Person Min.

* Plus one 4-hour shadow and additional lab time as needed.

Additional Costs: Text: \$90 | Certification Exam: \$125

- **Exam:** Last week of class.
- **No Classes:** Nov 26, 29; April 7, 9
- **Additional 4-hour shadow as scheduled**
- **Schedule is subject to change**
- **Applicants must be 18 and have a high school diploma or equivalent**

Fall 2025 Application Deadline: 10/1/2025

Spring 2026 Application Deadline: 2/13/2026

TEAS Prep Course

TEAS 100



The CV-TEC TEAS exam prep course encompasses 8 hours of instruction and review dedicated to helping you successfully meet our LPN admission standards on the ATI TEAS version 7 exam. The TEAS exam serves the purpose of aiding in admitting students who are ready and prepared for the rigors of nursing school. ATI TEAS version 7 testing is offered here at CV-TEC. Includes access to 2 practice exams, a study guide, and 90 days of the mobile app with test questions.

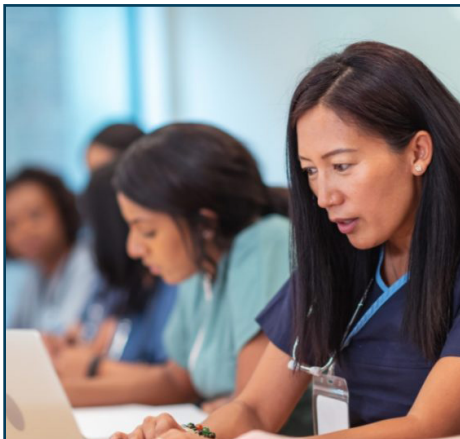
Instructor	Dates (Various)	Cost
Staff	FALL 2025: 11/4/2025 - 11/13/2025 SPRING 2026: 1/13/2026 - 1/22/2026	\$200
Location	Time	Class Size
CVES Plattsburgh Campus	T/Th 4:00p - 8:00p 16 Hours	8 Person Min.

Fall 2025 Application Deadline: 10/28/2025

Spring 2026 Application Deadline: 1/6/2026

CNA Review & Testing

MCNA 250A



This course is meant for CNAs who have let their certification lapse and need to re-certify. The course is offered as three options:

Option 1:

You can register through us and take the test at CV-TEC. This includes your Registration Charge of \$75 for a total of \$190.

Option 2:

This includes everything from option 1 as well as one day of physical, in-class review, which will be done in conjunction with our CNA course schedule. This includes a registration and instruction charge of \$150 for a total of \$265.

Option 3:

This includes everything from options 1 and 2 as well as an additional day of physical, in-class review done in conjunction with our CNA course schedule. Fees include the registration and instruction charge of \$225 for a total of \$340.

*Testing: Last week of CNA classes

Instructor	Dates (Various)	Cost
Staff	FALL 2025: Late Nov. 2025 - 12/16/2025 SPRING 2026: Late April 2026 - 5/4/2026	\$190-\$340
Location	Time	Class Size
CVES Plattsburgh Campus	TBA Hours Varied	8 Person Min.

Fall 2025 Application Deadline: 9/30/2025

Spring 2026 Application Deadline: 2/13/2026

OneWorkSource Campus

Get Free Career Training and Job Support with CV-TEC and OneWorkSource



194 US Oval
Plattsburgh, New York 12903
(518) 561-0430 x3088

CV-TEC, in partnership with OneWorkSource Centers, offers free training opportunities for eligible adults to help you start or advance your career. Funded through the Workforce Investment Act, these programs are designed to provide both education and direct pathways to employment.

What's Available:

- HSE/GED Classes and Home Study Programs
- Job Skills Training (CDL, CNA, Welding, and more)
- Other Exploratory Courses for Adults!

More Than Just Training:

After you complete your course, we'll help you with job placement—and if you need tools or uniforms to get started, we can help with that too!

What is OneWorkSource?

OneWorkSource Centers bring employment and training services together in one convenient place. They help job seekers explore career options, understand employment trends, search for jobs, write résumés, practice interviews, and connect with training programs. These services are available to all, including individuals with disabilities, and also support employers with staffing and training needs.

How to Get Started:

Call (518) 561-0430 ext. 3088 to find out if you qualify for free training.

Services are delivered by a network of schools, community organizations, and government agencies—all working together to help build a stronger, more skilled workforce.



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

REGISTRATION

How to register for a course & application

Registration Options

Mail-In Registration:

Simply complete a *CV-TEC Adult Education Application* (page 15) and mail/fax it to our office with your payment! Make checks payable to: *"BOCES Treasurer."*

Mailing Address:

CVES Plattsburgh Campus
Attn: CV-TEC Adult Education
1585 Military Turnpike
Plattsburgh, NY 12901

Fax Number:

(518) 561-0494

Phone Number

(518) 561-0100 x1001

Phone-In Reservations:

Call 561-0100 x1001 and request to have your name included on our course roster. Credit Card information can be accepted over the phone.

Walk-In Registration:

Visit us at our CVES Plattsburgh Campus or at our CVES Mineville Campus! Credit Card payments are accepted only at the CVES Plattsburgh Campus.

CVES Plattsburgh Campus

1585 Military Turnpike
Plattsburgh, NY 12901

CVES Mineville Campus

3092 Plank Road
Mineville, NY 12956

Corporate Registration:

Funding is available to employees who qualify for corporate sponsorship from their employer. Classes may be readily arranged between corporate sponsors and CV-TEC. Invoicing can be arranged for corporately-sponsored adults. Contact Mark Brown at (518) 561-0100 x2001 for more information.

Agency Registration:

Various regional state and county agencies such as OneWorkSource, ACCES-VR, and JCEO often sponsor adult education students in our adult education courses. Check with your local organizations for eligibility.

Online Registration:

It is now possible to take advantage of CV-TEC's new e-commerce payment process for its online courses (page 17). Simply visit <https://www.ed2go.com/cvtec/> and provide the requested information when registering for an online class. Begin your coursework almost immediately! (*Those wishing to pay for online courses via check/money order/purchase order or credit card may do so in person according to the directions listed above.*)



CV-TEC ADULT EDUCATION APPLICATION



Please type or print clearly.

Last Name	First Name	MI	Today's Date		
-----------	------------	----	--------------	--	--

Home Address	City	State	Zip	County
--------------	------	-------	-----	--------

Date of Birth	Home Phone	Business Phone	School District of Residence	Gender M <input type="radio"/> F <input type="radio"/>
---------------	------------	----------------	------------------------------	---

E-mail Address	Currently Employed? Yes <input type="radio"/> No <input type="radio"/>	Do you currently work in a health care field? Yes <input type="radio"/> No <input type="radio"/>
Employer:		

How did you hear about us? Job Fair Friend Flyer/Poster Radio Ad News Print Faculty/Staff
 Internet Took Previous Course Other: _____

What is your race? (Applicants are not required to answer)

White Hispanic or Latino American Indian or Alaska Native
 Black or African American Asian Hawaiian/Other Pacific Islander Multi-Racial

Are you legally authorized to attend school in the U.S.? Yes No

Course applying for: _____ AM PM Full Day Evening Start Date _____
 Sponsorship: One WorkSource Acces-VR VET Self Pay EPE Other _____

Have you ever been convicted of a crime? Yes No If yes, please explain (a previous criminal conviction will not automatically disqualify you from acceptance):
 (A criminal background check may be required for entry into certain programs).

EDUCATION:

Do you have a high school diploma?(Circle One) Yes No GED If no, circle highest grade completed
 1 2 3 4 5 6 7 8 9 10 11 12

List college(s) attended or degree(s):
 Institution: _____
 Degrees/Credits: _____

Are you a Veteran: Yes No

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that omission and misstatements in this application may be grounds for rejection or dismissal.

Signature: _____ Date: _____

Public Non-Discrimination Notice:
 Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

Matthew Walentuk, Civil Rights Compliance Officer
Maria Huntington, Civil Rights Compliance Officer
 1585 Military Turnpike
 Plattsburgh, NY 12901
 (518) 561-0100 Ext. 236

CV-TEC Plattsburgh Campus, Guidance Office, P.O. Box 455, Plattsburgh, NY 12901 (518) 561-0100
 CV-TEC Learning Hub Campus, 1443 Military Turnpike, Plattsburgh, NY 12901 (518) 536-7344
 CV-TEC, Mineville Camp 1449 Military Turnpike, Plattsburgh, NY 12901 (518) 561-0100
 CV-TEC Financial Aid Office: 561-0100 x245

Revised
11/2023

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ONLINE COURSES

Hundreds of Online Ed2Go Courses

ONLINE LEARNING MADE EASY WITH CV-TEC + ed2go

Advance your career or explore a new one—on your schedule.

Career Training Programs

Flexible. In-Depth. Certification-Focused

Launch or elevate your career with self-paced, professional-level training designed to prepare you for in-demand jobs. Many programs lead to national certification.

Popular Career Training Programs:

- **Electrical Technician** – Develop hands-on electrical skills for commercial/industrial jobs
- **Certified Paralegal** – Get equipped to work in the legal field
- **Veterinary Assistant** – Learn animal care and clinical procedures
- **CDL Class A Entry-Level Training** – Prepare for your commercial driving career
- **Welder Technician** – Learn welding safety, skills, and techniques
- **Home Inspection Certificate** – Start your path as a certified home inspector

Courses are self-paced and can be started anytime!

Short Online Courses (6-Week Format)

Affordable. Instructor-Led. Wide-Ranging.

Whether you're looking to boost a skill or explore a new hobby, these courses are offered monthly and are perfect for personal growth or professional development.

Top Categories:

- Business & Marketing
- Writing & Publishing
- Technology & Software
- Health & Wellness
- Personal Development
- Creative Arts

Most 6-week courses start at just \$129!

Questions? Call CV-TEC at (518) 561-0100

CV-TEC Online Course List

View Career Training Programs here:

careertraining.ed2go.com/cvtec

View Short Online Courses here:

ed2go.com/cvtec

CV-TEC Online Course Registration

www.cves.org/cv-tec

and select ed2go Online Courses from the CV-TEC Quick Links located to the left of the page.

Or Call:

(518) 561-0100 x 281

CV-TEC CTE PROGRAMS FOR ADULTS

Start planning to enroll for a daytime CV-TEC CTE Program!

CV-TEC is pleased to enroll adults of all ages in its daytime Career And Technical Education (CTE) Programs. More information about taking a CV-TEC CTE Program is available in the most recent edition of our **CV-TEC Career & Technical Education Program & Course Catalog** or online at www.cves.org/cv-tec. The following CV-TEC CTE Programs welcome adult enrollment:

Program (P) /Course (C)	Hours	Campus			
Allied Health (P)	1080	Plattsburgh			
Animal Science: Large Animal Production (P)	1080	Plattsburgh			
Animal Science: Veterinary Assistant (P)	1080	Plattsburgh			
Automotive Collision Repair (P)	1080	Plattsburgh			
Automotive Technology (P)	1080	Plattsburgh			
Business Management & Entrepreneurship (P)	1080	Plattsburgh			
Construction Trades (P)	1080	Plattsburgh			
Cosmetology (P)	1080	Plattsburgh			
Culinary Arts Management (P)	1080	Plattsburgh			
Digital Production & Multimedia Communications (P)	1080	Plattsburgh			
Education & Human Services (P)	1080	Plattsburgh			
Electrical Design, Install. & Alt. Energy (P)	1080	Plattsburgh			
Environmental Conservation & Forestry (P)	1080	Plattsburgh			
Security & Law Enforcement (P)	1080	Plattsburgh			
Commercial Driver's License (CDL-A) (C)	60	Hub	<i>See Pages 7 and 8 about this course</i>		
Commercial Driver's License (CDL-B) (C)	30	Hub	<i>See Pages 7 and 8 about this course</i>		
Heavy Equipment/Diesel Mechanics (P)	1080	Hub			
Welding for Certification (PM Class/C)	72	Hub	<i>See Page 9 about this course</i>		
Welding (P/C)	1080	Hub	<i>Available as a Program & Course, see page 7 for course information.</i>		
Allied Health (P)	1080	Mineville			
Automotive Technology (P)	1080	Mineville			
Construction Trades (P)	1080	Mineville	<i>See Page 10 about available alternative course options</i>		
Cosmetology (P)	1080	Mineville			
Natural Resource Management (P)	1080	Mineville			
Security & Law Enforcement (P)	1080	Mineville			
Welding (P)	1080	Mineville			
Program (P) /Course (C)	Hours	Campus			
Practical Nursing (LPN)* (P)	1160	Plattsburgh			
Nurse Assisting (CNA)* (C)	152	Plattsburgh			
Phlebotomy* (C)	70	Plattsburgh			
		Transcript Fee at Time of Request: \$10			

*Additional costs required. Please see the CV-TEC website for more information.

HELPFUL INFORMATION

Other things you might need to know!

CV-TEC Campus Locations

CVES Plattsburgh Campus (From I-87)

1. From I-87 Exit 37, take Route 3 West toward Morrisonville, New York;
2. At Route 3-Military Turnpike Intersection, turn left onto Military Turnpike (Kinney Drugs will be intersection landmark);
3. Take immediate right into CV-TEC's Main Campus parking lot;
4. Bear left into Visitor Parking Lot.
5. Destination Address: **1585 Military Turnpike, Plattsburgh, NY.**
6. Phone: (518) 561-0100 x 1001



CVES Learning Hub (From I-87)

1. From I-87 Exit 37, take Route 3 West toward Morrisonville, New York;
2. At Route 3-Military Turnpike Intersection, turn left onto Military Turnpike (Kinney Drugs and CVES Main Campus will be intersection landmarks);
3. As soon as you pass a speed limit sign (35mph), take the driveway immediately on your right. (It's across from Haun Welding Supply.)
4. As you come through the driveway, bear right around the North Building (blue building on your right) to the CV-TEC Visitor Parking Lot.
5. Destination Address: **1449 Military Turnpike, Plattsburgh, NY.**
6. Phone: (518) 561-0100 x 2001



OneWorkSource Campus (From Downtown - Margaret Street - Plattsburgh)

1. From Margaret Street, proceed to intersection of Margaret and Broad;
2. Turn left onto Broad Street, proceed 0.2 miles to intersection of Broad and Peru Street;
3. Turn right at light onto US 9 South;
4. Proceed .07 miles, bearing left through intersection at US 9 South and Elizabeth St;
5. Proceed .04 miles to roundabout;
6. Take third Right hand turn onto Vermont Street;
7. Proceed 100 yards and take left onto Ohio Avenue;
8. At intersection of Ohio and US Oval, take slight Left. OneWorkSource/CV-TEC will be on left.
9. Destination Address: **194 US Oval, Plattsburgh, NY.**
10. Phone: (518) 561-0430 x 3088



CVES Mineville Campus (From I-87)


1. Take I-87 to Elizabethtown/Westport Exit 31 (US 9 South);
2. Take ramp to NY 9N South, turn left at end of ramp;
3. Proceed 11.5 miles on 9N South through Westport to Pelfershire Road;
4. Turn right onto Pelfershire Road;
5. Proceed 2.9 miles to intersection of Main Street/Plank Road;
6. Turn right onto Plank Road and proceed 0.3 miles to Yandon Dillon entrance, on right
7. Destination Address: **3092 Plank Road, Mineville, NY.**
8. Phone: (518) 561-0100 x 5001



CV-TEC Calendar 2025-2026

CVES/Component School District 2025-2026

School Calendar
Calendar Committee Recommendation

 School is not in session

July						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Important Dates	
September	Sept. 1 - Labor Day
	Sept. 2 - First Day of School for Staff
	Sept. 4 - First Day of School for Students
October	Oct. 13 - Indigenous Peoples Day
November	Nov. 11 - Veterans Day
	Nov. 26-28 - Thanksgiving Recess
December	December 22 - January 2 - Winter Recess
January	Jan. 1 - New Year's Day
	Jan. 19 - Martin Luther King Jr. Day
February	February 16-20 - February Recess
	February 17 - Asian Lunar New Year
March	March 20 - Superintendent's Conf. Day
April	April 6 - 10 - Spring Recess
May	May 25 - Memorial Day
June	June 19 - Juneteenth
	June 26 - Last Day of School

September						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January						
Su	M	Tu	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days In Session			
September	21	January	19
October	22	February	15
November	16	March	22
December	15	April	17
		May	20
		June	19
		Total	186

Scheduled Use of Unused Emergency Days	
1 day unused	- May 22, 2026
2 days unused	- May 26, 2026
3 days unused	- April 3, 2026
4 days unused	- April 13, 2026

Days in Session Include:
182 School Days & 4 Emergency Days

Hours of Operation (2025-2026 Academic Year):

	Plattsburgh Campus	Learning Hub	Plattsburgh OneWorkSource Campus	Mineville Campus
September - June	Mon - Fri 8:00a - 3:30p	Mon - Fri 8:00a - 3:30p	Mon - Fri 8:00a - 3:30p	Mon - Fri 8:00a - 3:30p
Evenings & Adult Ed	See course description for hours & days	See course description for hours & days	See course description for hours & days	See course description for hours & days
Summer Hours	Mon - Fri 8:00a - 3:00p	Mon - Fri 8:00a - 3:00p	Mon - Fri 8:30a - 3:00p	Mon - Fri 8:00a - 3:00p

CV-TEC Plattsburgh Campus

Executive Director of Career & Technical Education
CV-TEC Division of CVES
Michele M. Friedman
Email: friedman_michele@cves.org
Phone: (518) 561-0100 x1030

Assistant to the Director of CTE
Janet Miller
Email: miller_janet@cves.org
Phone: (518) 561-0100 x1004

Principal, CV-TEC Plattsburgh Campus
Adam Facticeau
Email: facticeau_adam@cves.org
Phone: (518) 561-0100 x1040

Assistant to the Principal,
CV-TEC Plattsburgh Campus
Nicole Osika
Email: osika_nicolee@cves.org
Phone: (518) 561-0100 x1011

Financial Aid Examiner
Chris Chaffin
Email: chaffin_chris@cves.org
Phone: (518) 561-0100 x1200

Health Careers Coordinator
Kelly Gowett
Email: gowett_kelly@cves.org
Phone: (518) 561-0100 x1319

Student Services Coordinator
Sherry Snow
Email: snow_sherry@cves.org
Phone: (518) 561-0100 x1134

Academic Services Coordinator
Jen Parker
Email: parker_jen@cves.org
Phone: (518) 561-0100 x1313

Registrar
Chirag Patel
Email: patel_chirag@cves.org
Phone: (518) 561-0100 x1309

School Counselor
Kevin Donoghue
Email: donoghue_kevin@cves.org
Phone: (518) 561-0100 x1307

School Counselor
Nicole Santaniello
Email: santaniello_nicole@cves.org
Phone: (518) 561-0100 x1132

School Counselor
Claire Cantwell-Jones
Email: jones_claire@cves.org
Phone: (518) 561-0100 x 1311

Attendance Clerk
Kristen Ryan
Email: ryan_kristen@cves.org
Phone: (518) 561-0100 x1001

CV-TEC at the CVES Learning Hub

Principal, CV-TEC Learning Hub Campus
Mark Brown
Email: brown_mark@cves.org
Phone: (518) 561-0100 x2040

Assistant to the Principal,
CV-TEC Learning Hub Campus
Kathy Mallette
Email: mallette_kathy@cves.org
Phone: (518) 561-0100 x2001

CV-TEC Mineville Campus

Principal, CV-TEC Mineville Campus
Kevin Shaw
Email: shaw_kevin@cves.org
Phone: (518) 942-6691 x5045

Assistant to the Principal,
CV-TEC Mineville Campus
Marcie Frasier
Email: frasier_marcie@cves.org
Phone: (518) 942-6691 x5001

CV-TEC Learning Hub & Mineville Campus

School Counselor
Joanne Mazzotte
Email: mazzotte_joanne@cves.org
Phone: (518) 942-6691 x5162

CV-TEC OneWorkSource Campus

Adult Services Administrator
Maria Huntington
Email: huntington_maria@cves.org
Phone: (518) 561-0430 x3079

Adult Literacy & Training Coordinator
Katie LaBonte
Email: labonte_katie@cves.org
Phone: (518) 561-0430 x3091

Community Outreach Coordinator
Dana Poirier
Email: poirier_dana@cves.org
Phone: (518) 565-4358

CV-TEC PLATTSBURGH CAMPUS

1585 Military Turnpike
P.O. Box 455
Plattsburgh, NY 12901

CV-TEC MINEVILLE CAMPUS

Plank Road
P.O. Box B
Mineville, NY 12956

CV-TEC LEARNING HUB CAMPUS

1449 Military Turnpike
Plattsburgh, NY 12901

CV-TEC OneWorkSource

194 US Oval
Plattsburgh, NY 12901

(518) 561-0100 x1001

www.cves.org/cv-tec

