

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren, and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE CVES LEARNING HUB CONFERENCE CENTER
IN PLATTSBURGH, NY ON OCTOBER 8, 2025, PROPOSED EXECUTIVE SESSION AT 6:30 PM –
MEETING TO FOLLOW**

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| No Action | 1. CALL TO ORDER: DISTRICT SUPERINTENDENT |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. INTRODUCTION OF ALL PRESENT |
| No Action | 3. AUDIT COMMITTEE UPDATE & PRESENTATION FOR YEAR-END JUNE 30, 2025 |
| | -- West & Company, CPA, PC |
| No Action | 4. BOARD APPRECIATION RECOGNITION |
| No Action | 5. EXECUTIVE SESSION |
| No Action | 6. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| No Action | 7. 2025 – 2028 STRATEGIC PLANNING UPDATE PRESENTATION – Dr. Davey, Dr. Bell,
Ms. Campbell, Mrs. Friedman, Dr. Slattery & Mrs. Wilson |
| No Action | 8. CVES FACILITIES EXPANSION & CAPITAL PROJECT UPDATE – Dr. Davey & Dr. Bell |
| No Action | 9. DISTRICT SUPERINTENDENT’S UPDATE |
| Action | 10. MINUTES OF PREVIOUS MEETING |
| | a. September 10, 2025 (Enc. 1) |
| | 11. NEW BUSINESS |
| Action | a. Approval of Annual Independent Audit (Enc 2) |
| Action | b. Approval of Annual Internal Audit (Enc 3) |
| Action | c. 2025 – 2028 Strategic Plan Approval (Enc. 4) |
| | 12. CONSENT AGENDA FINANCIAL |
| Action | a. Treasurer’s Reports (Enc. 5) |
| Action | b. Extraclassroom Treasurer’s Reports (Enc.6) |
| Action | c. Certification of Warrant (Enc. 7) |
| Action | d. Initial AS-7 Cross Contracts (Enc. 8) |
| Action | e. Final AS-7 Cross Contracts (Enc. 9) |
| Action | f. Cross Contract Budgets (Enc. 10) |

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| Action | g. | Cross Contract Budget Increases (Enc. 11) |
| Action | h. | Budget Increases (Enc. 12) |
| Action | i. | Special Aid Fund Project (Enc. 13) |
| Action | j. | Installment Purchase Contract (Enc. 14) |
| Action | k. | Lease Agreement (Enc. 15) |
| Action | l. | Municipal Cooperation Agreement (Enc. 16) |
| Action | m. | Bid Award (Enc. 17) |

13. OLD BUSINESS

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| No Action | a. | None |
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14. CONSENT AGENDA PERSONNEL

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| Action | a. | Rescind August 20, 2025 Appointments (Enc. 18) |
| Action | b. | Amend August 20, 2025 Appointments (Enc. 19) |
| Action | c. | Rescind September 10, 2025 Appointment (Enc. 20) |
| Action | d. | Resignation for the Purpose of Retirement (Enc. 21) |
| Action | e. | Letters of Resignation (Enc. 22) |
| Action | f. | Permanent Appointments (Civil Service) (Enc. 23) |
| Action | g. | Tenure (Enc. 24) |
| Action | h. | 52-Week Civil Service Probationary Appointment(s) (Enc. 25) |
| Action | i. | Four-Year Probationary Appointments (Enc. 26) |
| Action | j. | Temporary Appointments 2025 – 2026 (Enc. 27) |
| Action | k. | Hourly Civil Service Appointments 2025 – 2026 (Enc. 28) |
| Action | l. | Temp-on-Call & Substitute Positions (Enc. 29) |
| Action | m. | Additional Work 2025 – 2026 (Enc. 30) |

15. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

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| Action | a. | Internal Audit (Enc. 31) |
| Action | b. | Corrective Action Plan (Enc. 32) |
| Action | c. | Requests for Approval to Attend Conference/Workshop (Enc. 33) |

No Action 16. OTHER

No Action 17. NEXT BOARD MEETING

Wednesday, November 12, 2025 at the Yandon-Dillon Educational Center, in Mineville, NY –
Proposed Executive Session at 6:00 pm

No Action 18. REPORTS FROM DIRECTORS (Enc. 34)

Action 19. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

October 8, 2025	Audit Committee Meeting – Learning Hub Conference Center, Plattsburgh – 4:15 pm
October 8, 2025	Board Meeting – Conference Center, Plattsburgh – 6:00 pm
October 16, 2025	Rise Center Family Night – Plattsburgh – 5:00 pm
October 23-25, 2025	NYSSBA Annual Convention – NYC
November 4, 2025	Board Budget Committee Meeting – Discuss Budget Development & Review 2024 – 2025 Reconciliations – Conference Center, Plattsburgh – 6:00 pm
November 12, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
December 2, 2025	Board Budget Committee Meeting – Review 2024 – 2025 Reconciliations & Set Parameters for 2026 – 2027 Budgets – Conference Center, Plattsburgh – 6:00 pm
December 10, 2025	Audit Committee Meeting – CV-TEC, Plattsburgh – 5:00 pm
December 10, 2025	Board Meeting – CV-TEC, Plattsburgh – 7:30 pm
January 14, 2026	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
January 29, 2026	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2026 – 2027 Budgets – Finalize Draft Budgets – CVES Conference Center, Plattsburgh – 6:00 pm
February 11, 2026	Audit Committee Meeting – CVES Conference Center, Plattsburgh – 5:00 pm
February 11, 2026	Board Meeting/Budget Presentations – CVES Conference Center, Plattsburgh – 6:00 pm
March 4, 2026	CV-TEC Open House – Mineville – 6:00 pm
March 5, 2026	CV-TEC Open House – Plattsburgh – 6:00 pm
March 11, 2026	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 18, 2026	CVES Regional Spelling Bee
March 19, 2026	NTHS Ceremony (Mineville Campus) Moriah CSD – 6:00 pm
March 19, 2026	CVES Regional Spelling Bee (Snow Date)
March 26, 2026	NTHS Ceremony (Plattsburgh Campus) CVES Learning Hub Conference Center – 6:00 pm
April 1, 2026	Annual Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
April 28, 2026	Election of CVES Board Members and Vote on Administrative Budget
May 13, 2026	Audit Committee Meeting – CVES Learning Hub Conference Center, Plattsburgh – 5:00 pm
May 13, 2026	Board Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 9, 2026	Mineville SkillsUSA & NTSCC Awards Night, Moriah Central School – 6:00 pm
June 10, 2026	Board Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 11, 2026	CTSO Awards Ceremony – CVES Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 12, 2026	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 18, 2026	Rise Center Mineville Graduation – Yandon-Dillon – 7:00 pm
June 23, 2026	Plattsburgh Rise Center Kindergarten Graduation – 10:00 am

June 23, 2026
June 24, 2026

CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 pm
CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board approve the Draft Minutes from the Sept. 10, 2025 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Annual Independent Audit, performed by West & Company, CPA, PC for the 2024 – 2025 school year.

ENC. 3

Recommend that the Board approve the Annual Internal Audit, performed by Management Advisory Group for the 2024 – 2025 school year.

ENC. 4

Recommend that the Board adopt the CVES 2025 – 2028 District Strategic Plan for Continuous Improvement.

ENC. 5

Recommend that the Board approve the Treasurer's Report from August 1, 2025 to August 31, 2025. (attached)

ENC. 6

Recommend that the Board approve the Extraclassroom Treasurer's Report from July. (attached)

ENC. 7

Recommend that the Board approve the Certification of Warrant for August 11, 2025 to August 29, 2025. (attached)

ENC. 8

Recommend the Board approve the following AS-7 Contract for Services (Cross Contracts):

1. 2025 – 2026 Initial – Questar III BOCES, \$66,036.00
 - State Aid Planning Service (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)
 - STAC Services (Chazy)

ENC. 9

Recommend the Board approve the following AS-7 Contract for Services (Cross Contracts):

2. 2024 – 2025 Final Franklin-Essex-Hamilton BOCES, \$380,284.00
 - School Improvement (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)
 - Community Schools (Northern Adirondack)
 - Transportation Planning (Northern Adirondack)
 - Shared Business Office (Putnam)
 - Substitute Coordination (Beekmantown, Schroon Lake)
 - ACA Insurance Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake)
3. 2024 – 2025 Final – Jefferson-Lewis BOCES, \$41,764.22
 - Drug & Alcohol Testing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro)

ENC. 10

Recommend that the Board approve the following cross-contract budgets:

1. Approve the Staff Development – Capital Region BOCES budget (Co-Ser 598) in the amount of \$25,395 for the 2025-2026 school year, to accommodate for Cross Contracts with Capital Region BOCES (Boquet Valley, Peru). (S³)
2. Approve the Insurance ACA Reporting – FEH BOCES budget (Co-Ser 634) in the amount of \$2,921 for the 2025-2026 school year, due to a prior year adjustment received after year end closed. (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake). (Mgmt Svcs)

ENC. 11

Recommend that the Board approve the following cross contract budget increases:

1. Increase the Workshops – FEH BOCES budget (Co-Ser 517) from \$54,850 to \$61,482 for the 2025 – 2026 school year, to accommodate for additional Cross Contracts with FEH BOCES (AuSable Valley, Beekmantown, Northeastern Clinton, Peru, Plattsburgh, Saranac). (S³)

ENC. 11 (Continued)

2. Increase the Computer Assisted Instruction – Capital Region BOCES budget (Co-Ser 530) from \$213,631 to \$214,526 for the 2025 – 2026 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (Northeastern Clinton). (S³)
3. Increase the Computer Services Admin – Capital Region BOCES budget (Co-Ser 604) from \$3,179,592 to \$3,214,110 for the 2025 – 2026 school year, to accommodate for additional Cross Contracts with Capital Region BOCES (AuSable Valley, Beekmantown). (S³)
4. Increase the Facilities Security – Monroe 1 BOCES budget (Co-Ser 617) from \$15,961 to \$21,384 for the 2025 – 2026 school year, to accommodate for an additional Cross Contract with Monroe 1 BOCES (Beekmantown). (S³)

ENC. 12

Recommend that the Board approve the following budget increases:

1. Increase the School Public Relations budget (Co-Ser 610) from \$226,331 to \$279,131 for the 2025 – 2026 school year, to accommodate for increased expenses. (S³)
2. Increase the Data Analytics budget (Co-Ser 645) from \$147,750 to \$257,030 for the 2025 – 2026 school year, to account for additional district requests (Ithaca, Merrick, Saratoga Springs, Victor). (S³)

ENC. 13

Recommend that the Board approve the following Special Aid Fund project:

1. Employment Preparation Education (EPE) Special Aid Fund project in the amount of \$265,000 for the period of July 1, 2025 through June 30, 2026. (CV-TEC)
2. School Library System Categorical Aid for Automation (949) in the amount of \$10,455.00, for the period of July 1, 2025 through June 30, 2026. (S³)

ENC. 14

Recommend that the Board approve the following Resolution to authorize installment lease purchase contracts:

RESOLUTION AUTHORIZING INSTALLMENT PURCHASE CONTRACTS

WHEREAS, Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) renders services to its Component Districts which include the provision of certain data

ENC. 14 (Continued)

processing software, hardware, and other equipment under CoSer 564 Instructional Technology Services.

WHEREAS, the BOCES desires to undertake the Purchase of certain data processing software, hardware, and other equipment for BOCES Component Districts under CoSer 564 Instructional Technology Services during the course of the 2025-2026 school year.

WHEREAS, the BOCES may enter into agreements for the lease-purchase of instructional equipment in accordance with section 1725-a of the Education Law, with payments to be applied against the purchase price of the equipment.

WHEREAS, the BOCES desires to finance such Purchases for Component Districts by executing and delivering an installment purchase contract for said data processing software, hardware, and other equipment; and

WHEREAS, the cost of an installment purchase contract for a Purchase may not exceed the principal amount of the Purchase, all or a portion of which is to be financed at a competitively quoted interest rate for a period of no more than five years.

WHEREAS, the BOCES desires to take certain preliminary actions when lease-purchases are requested by Component Districts and further desires to delegate the authority to negotiate, approve, execute and deliver an installment purchase contract and to carry out all other necessary or appropriate actions in furtherance thereof and of the Purchase;

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1. The BOCES hereby approves such Purchases and authorizes that it be undertaken at a cost not to exceed the principal amount of the Purchase as set forth above.

Section 2. Pursuant to section 109-b of the General Municipal Law and part 39 of the regulations of New York State Department of Audit and Control, the BOCES hereby determines that it is in the best interests of the BOCES to procure the property involved in the Purchase from a vendor or vendors by selecting a bid, offer or proposal (as may be required by the general municipal and education laws and by the procurement policy) exclusive of the cost of financing. The BOCES directs that financing be obtained pursuant to section 39.8 of the aforesaid regulations, and further directs that certificates of participation shall not be issued in connection therewith except as a part of a pooled or aggregate program as defined in such regulations, or as may otherwise be permitted by applicable law.

Section 3. The BOCES will evaluate the financing alternatives available to it and will determine, upon certified board resolution approving the Lease-Purchase from the Component District, that it is in the best interest of the BOCES to finance the Purchase pursuant to an installment purchase contract for the following reasons:

ENC. 14 (Continued)

- a. Financing the Purchase provides the advantages of improved cash flow and provides a closer matching of expenditures to the useful life of the Purchase, the BOCES may not finance the Purchase under the local finance law but may do so by an installment purchase contract. The use
- b. of an installment purchase contract provides the BOCES with a means to directly finance the Purchase.
- c. The use of an installment purchase contract provides the BOCES with flexibility in structuring the payment for the Purchase, including, but not limited to, the timing of the closing of financing and the establishment of principal repayment schedules.

Section 4. The authority to solicit alternative quotations for financing from qualified interested parties and to select the quotation deemed to be in the best interest of the BOCES is hereby delegated to the President of BOCES, the chief fiscal officer, in accordance with section 39.8 of the regulations of the NY Department of Audit & Control, or his or her designee, including without limitation the authority to determine the principal amount thereof (not to exceed the maximum principal amount set forth above), the interest rate (at a rate to be obtained by competitive written, fax or telephone quotations from qualified parties), the amount, timing and frequency of the payments, and to choose the lessor, and to make all other determinations appropriate thereto. The District Superintendent of the BOCES is hereby authorized to execute and deliver an installment purchase contract and related documents for the purchase on behalf of and in the name of the BOCES in accordance with such determinations by the President, and the Clerk is hereby authorized to affix the seal of the BOCES thereto and attest the same, with such changes, variations, omissions and insertions as the authorized persons executing such contract or document shall approve, the execution thereof by such persons to constitute conclusive evidence of such determinations and approval. The form and substance of the installment purchase contract to be entered into for the Purchase, as so approved and in the form approved by Counsel to the BOCES, is hereby approved.

Section 5. The officers, employees and agents of the BOCES are hereby authorized and directed for and in the name and on behalf of the BOCES to do all acts and things required or provided for by the provisions of such installment purchase contract, and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the BOCES with all the terms, covenants and provisions of such installment purchase contract which are binding upon the BOCES.

Section 6. The installment contract shall be subject to annual cancellation by the Board of Cooperative Educational Services as a result of a lack of funding.

Section 7. This resolution shall constitute a declaration of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the Purchase.

ENC. 14 (Continued)

Section 8. It is hereby determined that the period of probable usefulness of the equipment, machinery or apparatus referred to herein is five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law.

Section 9. No payment under the installment purchase contract except payment for the total amount outstanding shall be financed from the proceeds of obligations issued pursuant to the local finance law other than the proceeds of revenue anticipation notes, tax anticipation notes or budget notes.

Section 10. The execution of any installment purchase contract will not cause the BOCES to exceed the debt limits prescribed by paragraph c of subdivision 6 of section 109-b of the General Municipal Law.

Section 11. This resolution shall take effect immediately.

ENC. 15

Recommend that the Board approve the following lease agreements:

1. Recommend that the Board approve an equipment lease (the "lease") with Municipal Leasing Consultants for Peru Central School District for 5 years in a base amount not to exceed \$207,289.80 with five payments of \$41,457.96 each (Disposition is \$1 buyout). Items to lease: (250) Lenovo 2-in1 G3 Computers. These payments are based on an interest rate of 4.99%. Be it further recommended that the CVES District Superintendent be granted authority to enter into the "lease" contract contingent upon CVES's attorney approval.
2. Recommend that the Board approve an equipment lease (the "lease") with Municipal Leasing Consultants for Peru Central School District for 4 years in a base amount not to exceed \$298,835.76 with four payments of \$74,708.94 each (Disposition is \$1 buyout). Items to lease: (1,000) Dell Chromebook 3120 Computers. These payments are based on an interest rate of 4.89%. Be it further recommended that the CVES District Superintendent be granted authority to enter into the "lease" contract contingent upon CVES's attorney approval.

ENC. 16

Recommend that the Board approve the following Resolution:

WHEREAS, the Board of Directors of the Clinton-Essex-Warren-Washington Health Insurance Consortium (the "Consortium") has prepared an Amended and Restated Municipal Cooperation Agreement (the "Amended MCA") to govern each district's participation in the Consortium; and to replace the 2019 agreement that currently governs Consortium operations; and

ENC. 16 (Continued)

WHEREAS, the Board of Cooperative Educational Services has reviewed the Amended MCA and has concluded that it would be in the interests of the Board of Cooperative Educational Services to remain a participant in the Consortium subject to the Amended MCA; now therefore, be it

RESOLVED, that the Board of Cooperative Educational Services recognizes that effective January 1, 2026 its participation in the Consortium is to be bound by the Amended MCA; and it is further

RESOLVED, that Dr. Mark C. Davey, District Superintendent be and hereby is authorized and instructed to execute the Amended MCA on behalf of the Board of Cooperative Educational Services.

ENC. 17

Recommend that the Board award the following Bid:

1. Award the “CVES Main Campus Rise Fencing Project” bid for fencing for the new playgrounds at the CVES Plattsburgh Campus in the amount of \$93,469 to C&E Fencing LLC of Plattsburgh, NY

Note: No additional companies submitted a bid

ENC. 18

Recommend that the Board rescind the following appointment(s) from the August 20, 2025 Board meeting:

1. Recommend that the Board approve the following Additional Work for the 2025 – 2026 School Year:

Stipend Positions, Compensation per collective bargaining agreement
Alyssa Morin PBIS Coordinator, Mineville

ENC. 19

Recommend that the Board amend the following appointment(s) from the August 20, 2025 Board meeting:

1. Recommend that the Board approve the following leave(s) of absence:
 1. Kevin Shaw, Principal, effective July 1, 2025 – ~~June 30, 2026~~ September 24, 2025 for the purpose of accepting a Dean of Students position

ENC. 20

Recommend that the Board rescind the following appointment(s) from the September 10, 2025 Board meeting:

1. Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:
 1. Name: Wendy Humphrey (*pending fingerprint clearance*)
Position: Typist
Effective Date: September 29, 2025
Tentative Permanent Date: September 29, 2026
Annualized Salary: \$30,500

ENC. 21

Recommend that the Board approve the following letter(s) of resignation for the purpose of retirement:

1. Patrese Smith. Teacher Aide/ Student Aide, effective January 1, 2026

ENC. 22

Recommend that the Board accept the following letter of resignation:

1. Nicole Soden, Teaching Assistant, effective September 26, 2025
2. Ashley LaValley, Teacher Aide/ Student Aide, effective October 4, 2025
3. Laurie Dubay, Special Education Teacher, effective October 17, 2025
4. Kevin Shaw, Dean of Students, effective September 24, 2025, for the purpose of accepting a Principal position
5. Deanna Akin, Purchasing Clerk, effective October 1, 2025, for the purpose of accepting a Junior Accountant position
6. Marcie Frasier, Account Clerk/Typist, effective October 6, 2025, for the purpose of accepting a Teaching Assistant Position

ENC. 23

Recommend that the Board grant a permanent appointment (Civil Service) to the following person(s):

1. Cindy Waldron, Teacher Aide/ Student Aide, effective October 21, 2024
2. Maureen Lozano, Purchasing Clerk, effective June 5, 2025
3. Elke Groth, Occupational Therapist Assistant, effective October 14, 2025
4. Christine Waters, Account Clerk/ Typist, effective October 17, 2025
5. Emily LaPorte, Registered Behavior Technician, effective October 23, 2025

ENC. 23 (Continued)

6. Jessica Lagree, Payroll/Purchasing Clerk, effective November 1, 2025
7. Jade Drollette, Teacher Aide/ Student Aide, effective November 7, 2025
8. Kaylin Harper, Cook, effective November 12, 2025

ENC. 24

Recommend that the Board grant Tenure to the following person(s):

1. Latalya Randall, Teaching Assistant, effective January 25, 2026

ENC. 25

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Victoria Butler
Position: Teacher Aide/ Student Aide
Effective Date: September 15, 2025
Tentative Permanent Date: September 15, 2026
Annualized Salary: \$22,500
2. Name: Allison Kaupelis
Position: Payroll/Purchasing Clerk
Effective Date: September 29, 2025
Tentative Permanent Date: September 29, 2026
Annualized Salary: \$45,000
3. Name: Deanna Akin
Position: Junior Accountant
Effective Date: October 1, 2025
Tentative Permanent Date: October 1, 2026
Annualized Salary: \$45,000
4. Name: Deborah Long
Position: Typist
Effective Date: October 6, 2025
Tentative Permanent Date: October 6, 2026
Annualized Salary: \$30,500

ENC. 25 (Continued)

5. Name: Amber Parrotte
Position: Benefits Specialist
Effective Date: November 1, 2025
Tentative Permanent Date: November 1, 2026
Annualized Salary: \$44,500

ENC. 26

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Chelsea Sheridan (was temporary)
Position: Speech Language Pathologist
Tenure Area: Speech & Hearing Handicapped
Effective Date: September 2, 2025
Tentative Tenure Date: September 2, 2029
Certification Status: Speech And Language Disabilities, Initial Certificate
Annualized Salary: \$61,500
2. Name: Jennifer Webber
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 15, 2025
Tentative Tenure Date: September 15, 2029
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$30,500
3. Name: Kimberly Forster
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 19, 2025
Tentative Tenure Date: September 19, 2029
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$30,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 27

Recommend that the Board approve the following Temporary Appointments for the 2025 – 2026 School Year:

1. Name: Marcie Frasier
Position: Teaching Assistant
Effective Date: October 6, 2025
Annualized Salary: \$35,750
Certification Status: Uncertified
2. Name: Aubrey Sherman
Position: Teaching Assistant
Effective Date: October 8, 2025
Annualized Salary: \$30,500
Certification Status: Uncertified
3. Name: Paul Licourt
Position: Teaching Assistant
Effective Date: October 6, 2025
Annualized Salary: \$30,500
Certification Status: Uncertified

ENC. 28

Recommend that the Board appoint the following person(s) to an hourly Civil Service Appointment for the 2025 – 2026 School Year:

Accountant, \$32/hr
Lisa Bulriss

Benefits Specialist, \$25/hr
Amber Parrotte

ENC. 29

Recommend that the Board approve the following Temp-On-Call and Substitute positions for the 2025 – 2026 School Year:

Name
Colbie Griffin
Tyler Ero
Bridget Riley

Position
Bus Driver
Custodial Worker
Food Service Helper

ENC. 29 (Continued)

Brenda Speshock	Registered Nurse (Schools)
Shelby Midgett	Teacher Aide/ Student Aide
Michael Mitchell	Teacher Aide/ Student Aide
Ashely LaValley	Teacher Aide/ Student Aide
Brenda Speshock	Teaching Assistant
Heather Stranahan	Teaching Assistant
Sandra Pearl	Teaching Assistant (<i>pending fingerprint clearance</i>)
Brenda Speshock	Teacher
James Thomsen	Teacher
Sandra Pearl	Teacher

ENC. 30

Recommend that the Board approve the following Additional Work for the 2025-2026 School Year:

Continuation of Normal Work Year Duties, hourly rate of pay

Kayla Laughlin	Not-to-exceed 13 hours
Jocelyn Lopez	Not-to-exceed 8 hours
Mandi Spofford	Not-to-exceed 1 hour

Classroom Moves, hourly rate of pay per contract

Brianna Burnham	Not-to-exceed 6 hours
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Trainings, hourly rate of pay per contract

Tera Filion Potts (Ignite Training)	Not-to-exceed 12 hours
Robert Holt (CALM Training)	Not-to-exceed 2 hours
Christopher Falvey (CALM Training Prep)	Not-to-exceed 2 hours

Stipend Positions, Compensation per collective bargaining agreement

Madison Peryea	Animal Science Stipend, Plattsburgh
Melissa Gough	PBIS Coordinator, Mineville

ENC. 31

Recommend that the Board approve a contract extension for Management Advisory Group of N.Y., Inc. of Catskill, NY for Internal Audit Services for the annual audit of all funds of the BOCES, for the 2025 – 2026, 2026 – 2027, and 2027 – 2028 school years. The fees are contingent upon Audit Committee approval and the Boards's annual appointment of Management Advisory Group of N.Y., Inc. as an internal auditor and are not to exceed the following:

2025 – 2026	\$10,500
2026 – 2027	\$12,500
2027 – 2028	\$13,500

ENC. 32

Recommend that the Board approve the Corrective Action Plan in response to the 2024 – 2025 Internal Audit Risk Assessment Final Report. (attached)

ENC. 33

Recommend that the Board approve the following request(s) for approval of attendance to conference / workshop for the following Board member(s):

1. Leisa Boise
2025 Rural Schools Association Board of Directors Retreat
November 7 – 8, 2025
OCM BOCES, Liverpool, NY (Overnight accommodations needed)

ENC. 34

Board Reports (attached)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

Board of Cooperative Educational Services

Sole Supervisory District of Clinton, Essex,

Warren and Washington Counties

DATE: September 10, 2025
KIND OF MEETING: Regular Board Meeting
PLACE: CVES Learning Hub Conference Center, Plattsburgh, NY

Board Members Present:

Leisa Boise
Bob Bourgeois
Kathy Comins-Hunter
Dina Garvey
Richard Harriman, Sr.
Donna LaRocque
Bruce Murdock
Emily Phillips
Lori Saunders
Michael St. Pierre
Donna Wotton

Board Members Absent:

Patricia Gero
Ed Marin
Emily Reynolds Bergh
Eddie Webbinaro

Others Present:

Dr. Eric Bell
Amy Campbell
Michele Friedman
Dr. Matthew Slattery
Joe Coakley

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Student Board Members Present:

Dalton Garvey

MEETING
TO ORDER

President Michael St. Pierre called the meeting to order at 6:07 pm.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:09 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

During Executive Session, Dr. Davey and Dr. Bell provided the Board with a confidential update on the Essex County facilities expansion and prospective property considerations, including key assumptions, priorities, and next steps. Second, the Board then received confidential updates on Labor Relations matters, including discussing personnel topics and Dr. Davey's recommendations related to two individual contract addendum updates. Dr. Bell and Ms. Campbell then exited the session. Lastly, Dr. Davey met with the Board to review his 2025 – 2026 District Superintendent Goals and to provide an update on his contract extension addendum, initially approved in July, for which NYSED has since offered feedback.

Mrs. Boise moved, seconded by Mrs. LaRocque, that the Board come out of Executive Session at 7:41 pm. All Board Members present voted yes—motion carried.

EX-OFFICIO
STUDENT BOARD
MEMBER OATH

Mr. St. Pierre administered the voluntary oath to Mr. Dalton Garvey, our Student Board member from Boquet Valley CSD. All attendees warmly welcomed Mr. Garvey to the Board.

CVES FACILITIES
EXPANSION &
CAPITAL PROJECT
UPDATE

Dr. Davey introduced Dr. Bell, who provided the Board with a verbal update on facilities expansion and Capital Project progress. First, Dr. Bell reported on the Outdoor Educational Space at the Rise Center. The O&M team has completed demolition work, and Luck Brothers are now on-site with equipment to begin the groundwork.

Second, Dr. Bell provided an update on the progress of the new CTE center. Dr. Davey and the team have met with BBL Construction. The project remains ahead of schedule and under budget. Preparations are underway for the second floor and steel installation, with the goal of having the building enclosed for the winter months.

Third, Dr. Bell shared information about the Essex County building. Two parcels in North Hudson and six in Moriah are being considered at this time. We are currently designing an "L"-shaped building. This shape allows for expansion and can be turned into a "T" shape if needed. CVES will collaborate with all stakeholders to submit a design proposal to SED in January 2026. The design phase will run from January through September 2026, and groundbreaking is anticipated in the fall of 2026.

Finally, Dr. Davey thanked Dr. Bell and the O&M team for their exceptional work over the summer and their ongoing efforts to ensure facilities were ready to welcome students at the start of the school year.

DS UPDATE

Dr. Davey welcomed our Student Board member, Dalton Garvey, and Ms. Amy Campbell, Assistant Superintendent of Educational Services, who helped to introduce him to the Board members. Mr. Garvey spoke about being enrolled in the Heavy Equipment Diesel Mechanic program. He explained how instrumental CV-TEC was in being chosen by his employer to work for them. After Mr. Garvey spoke, Dr. Davey provided information about the upcoming state-wide NYSSBA Ex-Officio Student Board member hybrid event planned for Wednesday, September 17, 2025. CVES has Student Board members from our component districts who are planning to attend the event at the CV-TEC Culinary Lab in Plattsburgh. Our component districts also have the option to participate virtually in their own locations.

Second, Dr. Davey invited Cabinet members to share perspectives on Opening Day from their respective divisions. First, Ms. Campbell reflected on how the CVES Core Beliefs connected with this year's theme: *"Small Acts. Big Shifts. Lasting Impact."* She highlighted the summer events that helped prepare administrators and staff for the year ahead, including the CSO Retreat, Gearing Up, and the Administrative Retreat. Next, Ms. Campbell noted the strong turnout at New Employee Orientation, which provided new staff the opportunity to explore their "why" while also learning about CVES's

Mission, Vision, and Core Beliefs. She thanked Board President Mr. St. Pierre for his meaningful remarks. She acknowledged guest speaker David Flood for his inspiring message and noted that our CVES Opening Day concluded with a special presentation from Zoe Corrigan, NYS SkillsUSA Historian and current CV-TEC student, who closed the day's program on a high note.

Dr. Eric Bell, Deputy Superintendent, presented the "behind-the-scenes" numbers from Management Services. He reported that the External Audit for the 2024 – 2025 school year was exceptional. The Human Resources team successfully onboarded 55 new employees, while the Business Office managed the closing and opening of more than 220 budgets. Third, Dr. Bell also commended the remarkable efforts of the O&M team, whose summer projects included the completion of a new welding lab in Mineville and the installation of a new HVAC system. These improvements, along with other facility updates, have contributed to a positive and energized culture across CVES buildings.

Mrs. Michele Friedman, Executive Director of Career and Technical Education, shared how CV-TEC embraced the rich history within the walls of its current building while preparing for the transition to the new CTE Center in 2026. She emphasized the importance of honoring where the organization has been, while also looking ahead to the legacy of leadership that will guide the next chapter. She emphasized that CV-TEC focused on setting a personal and authentic culture. This year's Opening Day set a landmark moment in CV-TEC history.

Dr. Matthew Slattery shared reflections from the Rise Center's Opening Days. He reminded staff of the core purpose behind their work as educators. Teachers and staff worked diligently to create welcoming and supportive classrooms, ensuring students felt valued and welcome from the first day. He emphasized that the Rise Center is made up of "Possibility Specialists" and expressed gratitude to students for bringing energy and life to the campuses.

Lastly, to close out Opening Day, Ms. Campbell spoke about the work of the School Support Services (S³) division. She noted that S³ staff play a vital behind-the-scenes role throughout the summer to ensure a smooth start to the school year. The Print Shop operated at a demanding pace to meet district needs, while staff also completed training on new sports scheduling software. In addition, the IT Department updated over 1,000 devices, ensuring they were ready for use on the first day of school.

Next, Dr. Davey invited Board members to attend the Torch Run with local law enforcement agencies and the Special Olympics, scheduled for Friday at the Rise Center with a 10:00 am. kick-off. He also spoke about the upcoming 24th anniversary of September 11th and noted that he will share a special message with staff tomorrow in remembrance of the day.

Lastly, Dr. Davey reminded Board members of key upcoming dates, including the Board Retreat on Saturday, September 27th, at DaCy Meadow Farm in Westport.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. Garvey, to approve the Draft Minutes from the August 20, 2025, Regular Board meeting as presented. All Board Members present voted yes—motion carried.

REMOVAL OF
CONSENT AGENDA
FINANCIAL
ENCLOSURE

Mrs. LaRocque moved, seconded by Mrs. Boise, to remove Enclosure 6 from the Consent Agenda Financial. The enclosure is presented below:

Recommend that the Board accept the following Proposal:

1. Recommend that the Board accept a proposal submitted by CDW Government, LLC, for an Artic Wolf Cyber Security Pilot Program. The pilot program will be implemented across CVES campuses and will take place over a period of 3 years, commencing approximately November 1, 2025. Year 1 services will be \$47,150.40 and Year 2 and Year 3 services will be \$44,570.67 per year.

Be it further recommended that the CVES District Superintendent be granted authority to enter into a service agreement contract contingent upon CVES' attorney approval.

Notes:

Additional proposals were received from Comcast, Infoblox, SHI, and Forward Edge. \$45,000 of the total 3-year costs will be funded through the Schools and Libraries Universal Service Support Program (E-Rate)

All Board Members present voted yes—motion carried.

CONSENT AGENDA
FINANCIAL

Mrs. Boise moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Financial items as amended. All Board Members present voted yes—motion carried.

TREASURERS
REPORT
CERTIFICATION OF
WARRANT

Approve the Treasurer's Report from June.

Approve the Certification of Warrant for August 11, 2025, to August 29, 2025.

AS-7 FINAL
CONTRACTS

Approve the following AS-7 Contract for Services (Cross Contracts):

1. 2024 – 2025 Final – Putnam/Northern Westchester BOCES, \$34,138.41
 - Planning Services (Beekmantown)
 - Recruiting (Beekmantown, Chazy, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga)
 - Cyber Security (AuSable Valley)
 - Staff Development (CVES)
2. 2024 – 2025 Final – St. Lawrence-Lewis BOCES, \$49,820.00

-Section X Athletic Coordination (Peru, Plattsburgh)
-Workshops (AuSable Valley, Northern Adirondack)
-Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)

CROSS CONTRACT
BUDGET
INCREASES

Per the resolution adopted by the CVES Board the “District Superintendent is authorized to approve budget increases related to cross contracted service budgets.” This option is utilized when board approval to increase a cross-contracted service budget could not be obtained before the end of the fiscal year due to unanticipated year-end purchases by our component districts from other BOCES. When the District Superintendent acts in this capacity, the authorization must be reported to the Board within 90 days.

1. The Arts in Education – WSWHE BOCES budget (Co-Ser 406) was increased from \$455 to \$841, for the 2024 – 2025 school year, to accommodate for additional service requests from Schroon Lake. (S³)
2. The Distance Learning – Capital Region BOCES budget (Co-Ser 431) was increased from \$305,000 to \$333,540, for the 2024 – 2025 school year, to accommodate for additional service requests from Chazy. (S³)
3. The Virtual Summer School – Capital Region BOCES budget (Co-Ser 459) was increased from \$11,730 to \$11,992, for the 2024 – 2025 school year, to accommodate for additional service requests from Plattsburgh. (S³)
4. The Public Relations – Capital Region BOCES budget (Co-Ser 615) was increased from \$0 to \$19,154, for the 2024 – 2025 school year, to accommodate for additional service requests from Boquet Valley. (S³)
5. The Substitute Coordination – FEH BOCES budget (Co-Ser 618) was increased from \$37,061 to \$40,789, for the 2024 – 2025 school year, to accommodate for additional service requests from Beekmantown. (S³)
6. The Drug & Alcohol Testing – Jefferson-Lewis BOCES budget (Co-Ser 624) was increased from \$28,800 to \$29,158, for the 2024 – 2025 school year, to accommodate for additional service requests from CVES. (S³)
7. The STAC Services – Questar III BOCES budget (Co-Ser 629) was increased from \$0 to \$3,774, for the 2024 – 2025 school year, to accommodate for additional service requests from Chazy. (Rise)
8. The Staff Development -FEH BOCES budget (Co-Ser 668) was increased from \$1,800 to \$8,068, for the 2024 – 2025 school year, to accommodate for additional service requests from AuSable Valley, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh, Saranac. (S³)

AGREEMENTS – S³

Approve the following Agreement(s):

1. Agreement between CEWW BOCES and Leadership for Educational Achievement Foundation (LEAF) in which BOCES desires to have certain services and activities described as follows: Leadership Coaching Program for CEWW BOCES for the dates of July 1, 2025, through June 30, 2026. The amount of this contract is \$50,000 (S³)
2. Agreement between CEWW BOCES and Leadership for Educational Achievement Foundation (LEAF) in which BOCES desires to have certain services and activities described as follows: Leadership Coaching Program for component school districts for the dates of July 1, 2025, through June 30, 2026. The amount of this contract is \$50,000 (S³)
3. Agreement between CEWW BOCES and Successful Practices Network (SPN) to provide certain services and activities described as follows: centralized training at BOCES, indistrict coaching and component 4: future-focused curriculum. The series will include components tailored to BOCES needs and agreed upon by the parties. The term of this agreement shall begin on July 1, 2025, and continue through June 30, 2026. The approximate cost of this agreement is \$29,475 (S³) (attached)
4. Agreement between CEWW BOCES and Successful Practices Network (SPN) to provide certain services and activities described as follows: opening day sessions at Northeastern Clinton Central school district and Northern Adirondack Central school. The sessions topic will be Neuroscience (Brain Research) support options tailored to BOCES needs and agreed upon by the parties. The term of this agreement shall begin on July 1, 2025, and continue through June 30, 2026. The approximate cost of this agreement is \$7,950 (S³) (attached)
5. Agreement between CEWW BOCES and Alliance Education Associates, LLC, whereas BOCES desires to have certain services and activities as described, Alliance Education will provide a comprehensive analysis of the special education programs and services for the District to more completely understand, and provide suggestions to improve, specific areas within its education delivery system. The dates of this contract are September 10, 2025, through June 30, 2027. The anticipated cost of this contract is: \$65,500 (S³)

AGREEMENTS –
RISE CENTER

Approve the following Agreement(s):

1. Agreement between CEWW BOCES and The New England Center for Children, whereas BOCES desires to have certain services and activities as described, the New England Center for Children will provide clinical and educational consultation to 7 classrooms through a combination of weekly remote consultation and on-site visits from September 1, 2025 through June 30, 2026. The anticipated cost of this contract is \$49,820. (Rise)

2. Agreement between CEWW BOCES and Behavioral Health Services North, Inc., whereas BOCES desires to have certain services and activities described as follows: management of the Adventure Based Counseling, Youth Development and Family Enrichment Program (ABC) for at-risk individuals and families associated with the Intensive Therapeutic Support Program. The dates of this contract are July 1, 2025, through June 30, 2026, at an anticipated cost of \$57,000. (Rise)

AGREEMENT –
ACAP

Approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. (ACAP), under which BOCES will provide breakfast and lunch meals to ACAP preschool students and staff at the Mineville campus during the 2025 – 2026 school year. ACAP agrees to pay BOCES the following meal prices: \$3.04 for each student breakfast; \$4.96 for each student lunch; \$3.70 for each adult breakfast; \$5.84 for each adult lunch. ACAP will also pay BOCES \$30,000 as their share of the cost for a food service helper position at the Mineville cafeteria for the 2025 – 2026 service period. (Management Services)

REMOVED
ENCLOSURE ROLL
CALL VOTE

The following Enclosure was done by a roll call vote:

Recommend that the Board accept the following Proposal:

1. Recommend that the Board accept a proposal submitted by CDW Government, LLC for an Artic Wolf Cyber Security Pilot Program. The pilot program will be implemented across CVES campuses and will take place over a period of 3 years, commencing approximately November 1, 2025. Year 1 services will be \$47,150.40 and Year 2 and Year 3 services will be \$44,570.67 per year.

Be it further recommended that the CVES District Superintendent be granted authority to enter into a service agreement contract contingent upon CVES' attorney approval.

Notes:

Additional proposals were received from Comcast, Infoblox, SHI, and Forward Edge. \$45,000 of the total 3-year costs will be funded through the Schools and Libraries Universal Service Support Program (E-Rate)

Yes (7)

Mrs. Boise
Mr. Bourgeois
Mrs. LaRocque
Mr. Murdock
Mrs. Phillips
Mrs. Saunders
Mr. St. Pierre

Abstain (4)

Mrs. Comins-Hunter
Mrs. Garvey
Mr. Harriman Sr.
Ms. Wotton

Enclosure did not have enough votes to pass. Board members asked for a motion to vote on this enclosure at the end of the meeting after more information was presented.

RE-VOTE ON
ENCLOSURE 6

Mrs. LaRocque moved, seconded by Mrs. Garvey, to re-vote on enclosure 6 at the end of the meeting after more information was provided. All Board Members present voted yes—motion carried.

CONSENT AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items as presented.

All Board Members voted yes—motion carried.

AMENDMENTS

Amend the following appointment that was approved on the August 20, 2025, Board Agenda:

Recommend that the Board appoint the following person(s) to a ~~52-week Civil Service Probationary~~ Provisional Civil Service appointment as follows:

1. Name: Amelia Stevens
Position: Multi-Media Specialist
Effective Date: July 28, 2025
~~Tentative Permanent Date: July 28, 2026~~
Annualized Salary: \$43,000
2. Name: Kelsey Hulbert
Position: Multi-Media Specialist
Effective Date: August 4, 2025
~~Tentative Permanent Date: August 4, 2026~~
Annualized Salary: \$43,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

RESIGNATION(S)
BONE &
STRANAHAN

Accept the following letter(s) of resignation:

1. Ryan Bone, Junior Accountant, effective September 2, 2025
2. Heather Stranahan, Teaching Assistant, effective October 4, 2025

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Wendy Humphrey (*pending fingerprint clearance*)
Position: Typist
Effective Date: September 29, 2025
Tentative Permanent Date: September 29, 2026
Annualized Salary: \$30,500

TEMPORARY
APPOINTMENTS

Approve the following Temporary Appointments for the 2025 – 2026 School Year:

1. Name: Vallerie White
Position: Teaching Assistant
Effective Dates: September 2, 2025 – June 30, 2026
Annualized Salary: \$30,500
Certification Status: Uncertified

PART-TIME CIVIL
SERVICE
APPOINTMENT

Approve the following person(s) to a Part-Time Civil Service appointment for the 2025 – 2026 school year:

1. Ashley Spraker, Communications & Publications Assistant, \$25/hour

PERMANENT
APPOINTMENT
(CIVIL SERVICE)

Grant a permanent appointment (Civil Service) to the following person(s):

1. Stacey Yelle, Teacher Aide/ Student Aide, effective September 9, 2025
2. Charles Looby, Teacher Aide/ Student Aide, effective September 11, 2025
3. Christina Goddeau, Teacher Aide/ Student Aide, effective September 11, 2025
4. Michael Mills, Teacher Aide/ Student Aide, effective September 11, 2025
5. Vincent Bondinello-Reyes, Accountant, effective September 22, 2025
6. Lauren Jaquish, Registered Behavior Technician, effective September 22, 2025
7. Patrese Smith, Teacher Aide/ Student Aide, effective September 18, 2025
8. Mary Murphy, Occupational Therapist 40%, effective September 25, 2025
9. Derek Leavine, Deputy School District Treasurer, effective October 1, 2025

PART-TIME
ALLIED HEALTH
TEACHER(S)

Approve the following Part-Time Allied Health Teacher(s) for the 2025 – 2026 school year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>
Hailey McLaughlin (<i>pending fingerprint clearance</i>)	Allied Health Teacher 20%	\$52,000

ADULT EDUCATION
COURSE
INSTRUCTORS

Approve the following Adult Education Course Instructors for the 2025 – 2026 school year:

Adult Education Health Careers, \$42/hr
Hailey McLaughlin (*pending fingerprint clearance*)

Adult Education Coordinator, \$45/hr
Dana Poirier

TEMP-ON-CALL &
SUBSTITUTES Approve the following Temp-On-Call and Substitute positions for the 2025 – 2026 School Year:

<u>Name</u>	<u>Position</u>
Angela Jennette	Clerk (<i>Retiree, effective January 1, 2026</i>)
Lollita Pierce	Food Service Helper
Dawn Abar	Registered Nurse
Karla Rieger	Teacher
Heather Stranahan	Teacher
Karla Rieger	Teaching Assistant
Heather Stranahan	Teaching Assistant

FACILITATOR FOR
2025 – 2026 Approve the following Facilitator(s) for the 2025 – 2026 School Year:

Facilitator, \$30/hr
Hannah Bouayadi

ADDITIONAL WORK
2025 – 2026 Approve the following Additional Work for the 2025 – 2026 School Year:

<u>Continuation of Normal Work Year Duties, hourly rate of pay</u>	
Mandi Spofford	Not-to-exceed 1 hour
Kayla Laughlin	Not-to-exceed 1 hour
Shelley Charland	Not-to-exceed 4 hours
Eric Jock	Not-to-exceed 4 hours
Sadie Kaltenbach	Not-to-exceed 120 hours
Jocelyn Lopez	Not-to-exceed 200 hours
Zachary Zarling	Not-to-exceed 160 hours

Stipend Positions. Compensation per collective bargaining agreement
Heather Agoney PBIS Coordinator, Plattsburgh

CVES NEW
EMPLOYEE
ORIENTATION Approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on August 27, 2025:

Hourly rate of pay per contract
Claire Cantwell-Jones
Julie Favro
Cheyenne Goddeau
Morgan Koyste
Patrick Maneely
Emily Rascoe
Hannah Rondeau
Sara Sloan
Vallerie White
Karis Kourofsky

Chelsea Sheridan
Nicholas Page
Kathleen Boyles
Daniel Munson
Amber Wethington
Lauren Montalvo

2025 – 2026 SPECIAL
EDUCATION
SUMMER SCHOOL
(ESY) STAFFING

Approve the following 2025 – 2026 Special Education Summer School (ESY) Staffing:

Teaching Assistant, \$30/hr
Leslie Plant, effective August 7, 2025

VOTING DELEGATE
FOR NYSSBA
CONVENTION

Mr. Murdock moved, seconded by Mrs. Garvey, that the Board appoint Mr. Harriman Sr. as the voting delegate for the NYSSBA Convention to be held on October 23-25, 2025.

All Board Members present voted yes—motion carried.

VOTING
ALTERNATE
FOR NYSSBA
CONVENTION

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint Mrs. Boise as the voting alternate for the NYSSBA Convention to be held on October 23-25, 2025.

All Board Members present voted yes—motion carried.

CONFERENCE/
WORKSHOP
ATTENDANCE

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following request(s) for approval of attendance to conference / workshop for the following Board member(s):

1. Leisa Boise, Patricia Gero, Richard Harriman Sr., Emily Phillips, Lori Saunders, Michael St. Pierre, & Donna Wotton.
2025 Rural Schools Association Winter Conference
December 4-5, 2025
Saratoga Springs, NY (Overnight accommodations needed)

All Board Members present voted yes—motion carried.

ADOPT REVISED
POLICIES

Mr. Murdock moved, seconded by Mrs. Boise, to adopt the following new policy:

- Revised Policies – Second Read & Adopt
1. #5010 Anti-Discrimination Policy
 2. #9013 Title IX Sexual Harassment

All Board Members present voted yes—motion carried.

EX-OFFICIO
STUDENT BOARD
MEMBERS

Mr. Murdock moved, seconded by Mrs. Boise, upon the recommendation of the District Superintendent:

1. RESOLVED that The Board of Cooperative Education Services hereby recognizes Dalton Garvey as a student board member duly selected pursuant to BOCES policy for the 2025 – 2026 school year and hereby welcomes the student to the Board.
2. RESOLVED that The Board of Cooperative Education Services hereby recognizes Logan Yeager as a student board member duly selected pursuant to BOCES policy for the 2025 – 2026 school year and hereby welcomes the student to the Board.

All Board Members present voted yes—motion carried.

CERTIFIED
RESULTS FROM
THE SALE OF LAND
REFERENDUM
SPECIAL MEETING

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., to approve the following resolution:

1. RESOLVED that the Board hereby accepts the certified results of the special meeting held on August 26, 2025, approving the sale of 15 acres of vacant land located in the northwest portion of tax map number 220.-1-3.2 by a vote of 469 yes votes and 77 no votes.

All Board Members present voted yes—motion carried.

LEAD EVALUATOR
CERTIFICATION

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Lead Evaluator Certifications:

1. The individuals listed below have attended various CVES in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 21, 2025, to be considered by the CVES BOCES for recertification as Lead Teacher Evaluators:

Amy Campbell
Adam Facticeau
Michele Friedman
Michelle Lawrence
Matthew Slattery
Susanne Ford-Croghan
Thomas Tregan
Tina Mitchell
Crystal Rhino
Sue Wilson

2. The individuals listed below have attended various CVES in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 21, 2025, to be considered by the CVES BOCES for recertification as Lead Principal Evaluators:

Amy Campbell

Michele Friedman
Matthew Slattery

All Board Members present voted yes—motion carried.

2024 – 2025 ANNUAL
REPORT ON
RESERVES

2024 – 2025 Annual Report on Reserves (attached for informational purposes only)

ENCLOSURE 6 ROLL
CALL RE-VOTE

The following Enclosure was re-voted on after more information was provided, by a roll call vote:

Recommend that the Board accept the following Proposal:

1. Recommend that the Board accept a proposal submitted by CDW Government, LLC for an Artic Wolf Cyber Security Pilot Program. The pilot program will be implemented across CVES campuses and will take place over a period of 3 years, commencing approximately November 1, 2025. Year 1 services will be \$47,150.40 and Year 2 and Year 3 services will be \$44,570.67 per year.

Be it further recommended that the CVES District Superintendent be granted authority to enter into a service agreement contract contingent upon CVES' attorney approval.

Notes:

Additional proposals were received from Comcast, Infoblox, SHI, and Forward Edge. \$45,000 of the total 3-year costs will be funded through the Schools and Libraries Universal Service Support Program (E-Rate)

Yes (9)

Mrs. Boise
Mr. Bourgeois
Mrs. Garvey
Mrs. LaRocque
Mr. Murdock
Mrs. Phillips
Mrs. Saunders
Mr. St. Pierre
Ms. Wotton

Abstain (2)

Mrs. Comins-Hunter
Mr. Harriman Sr.

After the re-vote, the proposal passed with 9 votes yes and 2 votes no.

EMPLOYMENT
AGREEMENT
CAMPBELL

Mrs. LaRocque moved, seconded by Mrs. Phillips, that the Board approve the following:

1. Recommend the board approve the 3rd amendment to the employment agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Amy Campbell, Assistant Superintendent for Educational Services, effective July 1, 2025, through June 30, 2030.

All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
BELL

Ms. Wotton moved, seconded by Mrs. Boise, that the Board approve the following:

1. Recommend the board approve the amendment to the employment agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Eric Bell, Deputy Superintendent, effective July 1, 2025, through June 30, 2030.

All Board Members present voted yes—motion carried.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, October 8, 2025, at the CVES Learning Hub Conference Center in Plattsburgh, NY. An anticipated Executive Session will begin at 7:00 pm, with the monthly meeting following.

ADJOURNMENT

Mr. Murdock moved, seconded by Ms. Wotton, to adjourn the meeting at 8:51 pm. All Board Members present voted yes—motion carried.

DRAFT

Katelyn Smart, Board Clerk

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - August 31, 2025**

I. SUMMARY OF ACCOUNT ACTIVITY

CHECKING ACCOUNTS

	Account Balances July 31, 2025	Receipts August	Disbursements August	Account Balances August 31, 2025	Receipts Year To Date	Disbursements Year To Date	Account Balances August 31, 2025
<u>Depository</u>							
General Fund	\$ 1,287,151.91	\$ 4,167,767.19	\$ 2,836,715.29	\$ 2,618,203.81	\$ 6,596,537.07	\$ 6,418,432.42	\$ 2,618,203.81
Special Aid Fund	\$ 12,773.02	\$ 416,537.04	\$ 744,703.11	\$ (315,393.05)	\$ 574,618.46	\$ 1,142,548.59	\$ (315,393.05)
School Lunch Fund	\$ 105,259.63	\$ 33,966.00	\$ 21,001.59	\$ 118,224.04	\$ 59,555.78	\$ 28,426.78	\$ 118,224.04
Capital Fund	\$ 3,118,655.95	\$ -	\$ 37,032.41	\$ 3,081,623.54	\$ -	\$ 118,155.32	\$ 3,081,623.54
Special Revenue Fund (Excluding ExtraClassroom)	\$ 11,754.97	\$ -	\$ -	\$ 11,754.97	\$ 300.00	\$ 4,920.00	\$ 11,754.97
Custodial Fund	\$ 171,477.08	\$ 58,677.46	\$ 145,412.30	\$ 84,742.24	\$ 144,521.57	\$ 358,307.47	\$ 84,742.24
<u>Operating</u>							
General Fund	\$ 384,560.59	\$ 2,795,279.59	\$ 2,787,334.44	\$ 392,505.74	\$ 6,319,302.29	\$ 6,189,703.40	\$ 392,505.74
SAVINGS ACCOUNTS							
Capital Fund	\$ 702,501.94	\$ 2,470.26	\$ -	\$ 704,972.20	\$ 4,933.94	\$ -	\$ 704,972.20
General Fund	\$ 6,310,601.90	\$ 22,180.39	\$ -	\$ 6,332,782.29	\$ 44,321.91	\$ -	\$ 6,332,782.29
Special Revenue Fund	\$ 23,497.78	\$ 82.57	\$ -	\$ 23,580.35	\$ 3,139.92	\$ -	\$ 23,580.35
TOTAL FUNDS ON ACCOUNT	\$ 12,128,234.77			\$ 13,053,006.13	\$ 13,747,230.94	\$ 14,260,493.98	\$ 13,053,006.13

II. RECONCILIATION TO BANK STATEMENTS

TD BANK - MUNICIPAL CHECKING - OPERATING
 TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT
 TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS
 BELL BANK - CHECKING - HSA DISTRIBUTION ACCT
 BELL BANK - CHECKING - HSA CONTRIBUTION ACCT
 NYCLASS - SAVINGS, GENERAL FUND
 NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT
 NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP
 NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP
 NYCLASS - SAVINGS, JWH SCHOLARSHIP
 NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP
 NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP
 NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP

	August 31, 2025 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	August 31, 2025 Account Balances
	\$ 682,685.30	\$ 203.59	\$ (290,383.15)	\$ 392,505.74
	\$ 5,108,332.63	\$ 405,779.67	\$ -	\$ 5,514,112.30
	\$ 106,471.62	\$ -	\$ (21,428.37)	\$ 85,043.25
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ 6,332,792.29	\$ -	\$ -	\$ 6,332,792.29
	\$ 704,972.20	\$ -	\$ -	\$ 704,972.20
	\$ 533.59	\$ -	\$ -	\$ 533.59
	\$ 807.48	\$ -	\$ -	\$ 807.48
	\$ 12,617.78	\$ -	\$ -	\$ 12,617.78
	\$ 2,212.88	\$ -	\$ -	\$ 2,212.88
	\$ 3,644.36	\$ -	\$ -	\$ 3,644.36
	\$ 3,764.26	\$ -	\$ -	\$ 3,764.26
TOTAL FUNDS ON ACCOUNT				\$ 13,053,006.13

GENERAL FUND INTEREST RECEIVED 7/01/25 - 8/31/25
 CAPITAL FUND INTEREST RECEIVED 7/01/25 - 8/31/25

\$ 68,976.49
 \$ 4,933.94

PREPARED BY:


 Derek Leavins, Deputy District Treasurer

DATED:

9/29/25

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 07/01/2025 TO 07/31/2025

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	1,682.03	1,682.03	0.00	1,682.03	0.00	1,682.03
SKILLS USA - MINEVILLE	2,284.25	2,284.25	0.00	2,284.25	0.00	2,284.25
NO. COUNTRY LOGGERS	381.40	381.40	0.00	381.40	0.00	381.40
REFLECTIONS	612.54	612.54	0.00	612.54	0.00	612.54
LPN CLASS	1,493.34	1,493.34	0.00	1,493.34	0.00	1,493.34
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FFA	13,787.13	13,787.13	0.00	13,787.13	533.88	13,253.25
SALES TAX	91.77	91.77	45.71	137.48	48.62	88.86
TOTAL	20,996.43	20,996.43	45.71	21,042.14	582.50	20,459.64


DEREK LEAVINE, EXTRA CLASSROOM TREASURER

9/29/25
DATE

7/31/2025 Bank Balance
Add: Deposits in Transit
Less: Outstanding Checks
7/31/2025 Balance on Hand

\$ 21,993.52
\$ -
\$ (1,533.88)
\$ 20,459.64

CVES CLAIMS AUDITOR - BOARD REPORT

FOR BOARD MEETING ON:

October 8, 2025

TO: KATELYN SMART, CVES DISTRICT CLERK
 FROM: NANCY VESCO, CLAIM AUDITOR
 CC: DR. ERIC BELL, DEPUTY SUPT. & CHRISTINE MYERS, TREASURER
 DATE: 9/10/2025

The following claims were reviewed and approved for payment from: August 11, 2025 to August 29, 2025:

WARRANT PAYMENTS:				
Warrant Number	Warrant Date	PMT TYPE	Check#/ACH#/Wire Information*	Warrant Total
10	9/4/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	251877-251922 7506-7507 20266-20287 6612-6625 Bancorp, Health Ins.	\$ 1,948,224.31
11	9/11/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	**251966-252114 7510-7562 20288-20506 6626-6682 Bancorp, IRS, Promptax	\$ 9,142,104.63
12	9/18/2025	CHECKS WEX CKS ACH WEX ACH E-PMTS	212116-252166 7508-7509, 7563-7631 20507-20535 6683-6739 Bancorp, Health Ins.	\$ 277,349.27
13		CHECKS WEX CKS ACH WEX ACH E-PMTS	**252115-252279 7632-7677 20536-21027 6740-6808 Bancorp, Promptax, Health Ins., IRS	\$ 1,676,820.43

*A Sequence of all checks including payroll has been verified.

NON-WARRANT PAYMENTS:				
DATE		PMT TYPE	VENDOR	AMOUNT
HEALTH INSURANCE CONSORTIUM PAYMENTS:				
9/4/2025	ACH		ANTHEM	\$979,414.02
9/11/2025	ACH		ANTHEM	\$3,797,207.00
9/11/2025	CHECK #1049		EASTERN MUTUAL	\$187.87
9/18/2025	CHECK #1050		CAREBRIDGE	\$12,576.96
9/18/2025	ACH		ANTHEM	\$2,205,152.54
9/25/2025	CHECK #1051		GUARDIAN NURSES	\$41,666.66
9/25/2025	CHECK #1052		CHUBB	\$15,599.33
9/25/2025	ACH		ANTHEM	\$1,940,534.30
WORKERS COMPENSATION PAYMENTS:				
9/4/2025	WIRE		NCA	\$66,335.90
9/11/2025	CHECK #1090		EASTERN MUTUAL	\$94.94
9/25/2025	CHECK #1091		CHUBB	\$7,799.67
HEALTH SAVINGS ACCOUNT TRANSFERS:				
9/4/2025	ACH		HSA	\$22,000.00
9/11/2015	ACH		HSA	\$2,400.00
9/18/2025	ACH		HSA	\$175.00
9/18/2025	ACH		HSA	\$3,544.45
9/25/2025	ACH		HSA	\$550.00

CLAIMS AUDITOR SIGNATURE _____

WARRANT DATES COVERED From: 9/4/2025 **To:** 10/8/2025

Report Prepared and Completed by:

Date _____

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: September 29, 2025
RE: October 2025 Board Report

October is National Principals Month

The CV-TEC Division is proud to recognize and honor our campus principals in celebration of National Principals Month. Their expertise and dedication are truly appreciated, and their hard work does not go unnoticed. A heartfelt thank you from Team CV-TEC to: Mr. Adam Facticeau, Mr. Mark Brown and Mr. Kevin Shaw.



2025 Fall Family Nights for Parents of Current Students Scheduled for October 2nd and October 9th for the Plattsburgh & Mineville Campuses

We are expecting our current students and their families to visit our three CTE campuses for the scheduled Fall Family Nights for the CV-TEC Division. This is an opportunity for the families of current students to meet with our CTE & Academic teachers during the scheduled evening hours. October 2nd for our Plattsburgh and Learning Hub Campuses and October 9th is scheduled for our Mineville Campus.

CV-TEC Enrollment for the 2025-2026 School Year

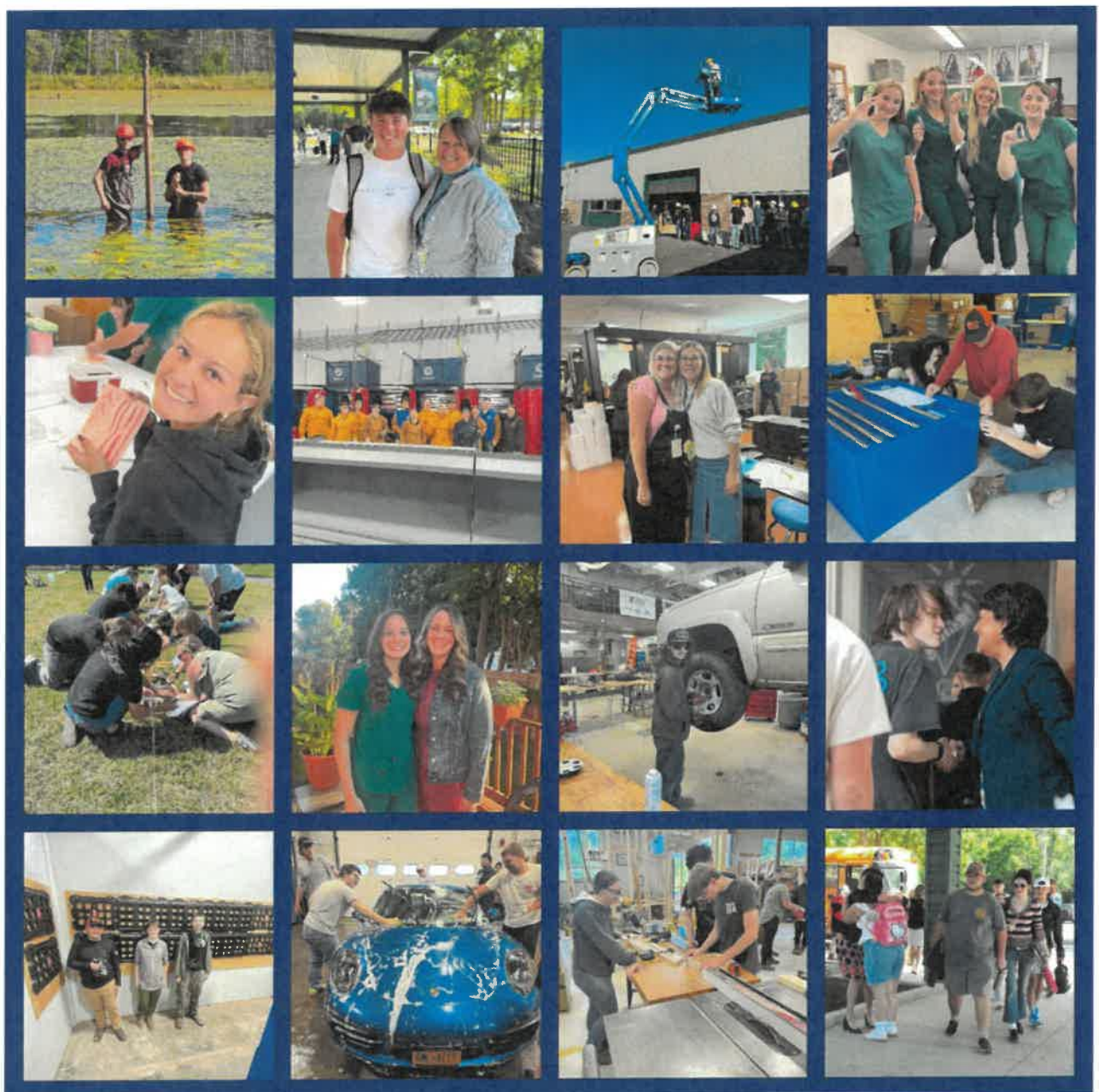
We have been receiving enrollment confirmations from all our districts to verify student participation on our three campuses for both the CV-TEC CTE and Pre-CTE Programs. Enrollment numbers from all component districts exceed our projections for this school year and are looking to be the highest enrollment participation in our CV-TEC Division's history. Currently, there are **872 high school students and 38 post-secondary students** across all three campuses, for a **total of 910 students**. These numbers are unofficial until the October 1st and December 1st billing cycles have been completed. Post-secondary enrollment is still under review; however, we expect the enrollment numbers to remain steady. Reconciliation of our projected budgets will begin once we receive final confirmation of the high school and adult enrollment figures for the 2025-2026 school year.

Online High School Available to Component Schools for 2025-2026 School Year

Our component districts once again will have the opportunity to utilize and access Online High School courses through participation in the CoSer 411 option. **Western Suffolk BOCES and Pearson Connections Learning** have been contracted to implement Online High School for our districts.

CV-TEC: Start Here...Go ANYWHERE!

It has been an incredible month on our CV-TEC Campuses! Our industry expert CTE & Academic teachers, Team CV-TEC staff members and our talented students have been working hard in each of their Career & Technical Education Programs of Study and Adult Literacy & Job Skills Training programs. We are so proud of all the work that has been accomplished so far and look forward to the months ahead. Some of the highlights of this past month's instruction:



CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
From: Dr. Matt Slattery, Executive Director of Special Education
Date: October 2025
Re: Board of Cooperative Educational Services Report

Building Social Skills Through Cooperative Play

In Ms. Brown's classroom, students are making meaningful progress in developing cooperative play skills. Structured activities and guided interactions help children engage in shared play experiences that build communication, connection, and collaboration.

Students are increasingly initiating and sustaining play with peers, while practicing essential social skills such as turn-taking and requesting items. With staff support, they are learning to wait, share, and use positive communication strategies and skills critical for peer engagement. These gains highlight the classroom's commitment to fostering inclusive, interactive environments that nurture social and emotional growth.



Developing Balanced Leisure Skills

In Ms. Benway's classroom, students are working toward building both cooperative and independent leisure skills.

Structured group activities—such as collaborative art projects and turn-taking games—support communication, patience, and teamwork. At the same time, independent activities like puzzles, drawing, reading, and sensory play foster self-regulation, confidence, and autonomy. With individualized support, students are developing well-rounded skills that promote both social connection and independent growth.



Civic Engagement Through Art: Torch Run Posters

Students in Ms. Stickel's classroom are combining creativity with civic engagement by designing posters to support the local Torch Run honoring first responders.

This project provided an opportunity for students to express gratitude through vibrant artwork and thoughtful messages while also learning about the importance of community involvement. The activity integrated art, writing, and social-emotional learning, as students collaborated on designs, practiced fine motor skills, and discussed the role of first responders. Their enthusiasm and creativity reflect a growing awareness of civic responsibility and community pride.



Expanding ACE Curriculum Across Classrooms

Following the successful rollout of student accounts last month, we are pleased to report continued progress in expanding the ACE student curriculum across our classrooms.

During the final week of summer vacation, staff from six classrooms participated in comprehensive training to prepare for instruction using the ACE platform this September. Training focused on key instructional and data management practices, including:

- Activating IEP Programs
- Running Programs
- Prompt Fading
- Analyzing Data
- Mastery Criteria
- Printing Reports
- Teach Now



Staff engagement was exceptional. Participants asked insightful questions, collaborated to prepare materials, and demonstrated enthusiasm for the new system. This strong start provides a solid foundation for integrating ACE into daily instruction, ensuring more individualized and data-driven teaching. Ongoing support will continue to ensure fidelity and success in implementation.

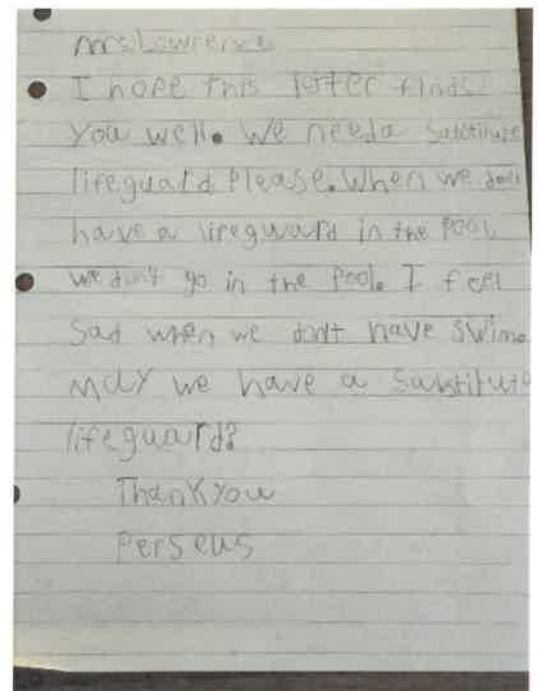
Empowering Student Voice and Strengthening Academic Rigor

This month, students across our programs demonstrated growth in inspiring ways.

At the elementary level, students responded to challenges in the swim program with advocacy and creativity. Rather than expressing frustration when swim was canceled due to lifeguard absences, grades 3 and 4 students wrote persuasive letters to administration. Their well-organized, heartfelt arguments highlighted why free swim matters and proposed solutions. This authentic application of persuasive writing not only reflected academic skill, but also student voice, maturity, and respect.

At the high school level, ITSP students began a shift toward more rigorous academics. In addition to therapeutic support, they now rotate between classes each period, much like their home district peers. This change fosters academic growth, executive functioning, independence, and readiness for reintegration. Teachers report positive responses, with students demonstrating pride in their progress and enthusiasm for learning.

Together, these initiatives reflect Rise's commitment to empowering students with academic rigor, social-emotional growth, and opportunities to advocate for what matters most to them.



Embedding Brain Boost Strategies Into Daily Practice

The 2025–2026 school year is off to a strong and inspiring start at Rise Center for Success – Plattsburgh Campus. This year, we've infused our Community Meetings with the works of Dr. Linda Johnson, whose strategies have sparked meaningful discussions about simple, effective ways to support students.

Each month, the **Brain Boost Bulletin** provides staff with actionable strategies to enhance engagement, regulation, and academic success. These ideas are introduced in Community Meetings, reinforced in weekly Program Meetings, and actively embedded into daily routines. This layered approach ensures consistent application across the campus, creating a supportive and responsive environment where students can thrive.

BRAIN BOOST BULLETIN

September 2025

Classroom Routines



Establishing classroom routines from the start of the year sets the foundation for a positive and productive learning environment. Strategies like greeting students, using their real names, assigning seats, and actively engaging with students throughout the classroom promote a sense of belonging, clear expectations, and consistent support.

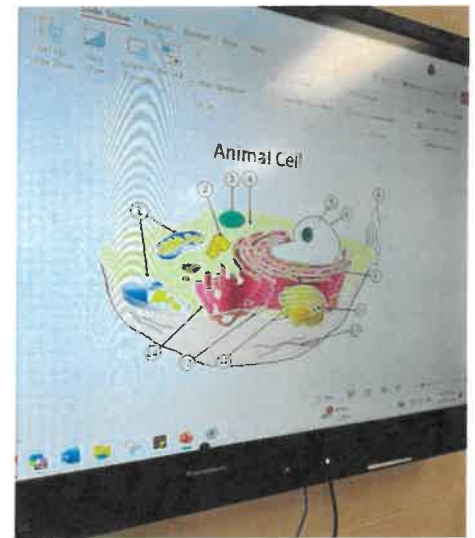
These routines help build strong connections, reduce social stress, and encourage respectful interactions, fostering a welcoming atmosphere where every student feels valued.

STRATEGIES TO TRY THIS MONTH!

- 1** **Be a Server!** Try incorporating a strategy called "Serving" into your routine, where staff actively move around the classroom or common areas, checking on student activities and interactions—just like a server moving between tables—to ensure engagement, provide support, and maintain a positive learning environment.
- 2** **Greeting students at the door** sets a positive tone for the day, builds strong connections, and helps create a welcoming and inclusive classroom environment where every student feels valued.
- 3** Start the year off smoothly by **assigning seats at the beginning**—this helps prevent disappointment from not sitting with friends, provides clear direction, and avoids the social stress of choosing where to sit.
- 4** **Use students' real names.** Make an effort to use their names during interactions and practice correct pronunciation. This small step fosters a sense of belonging and shows students they are valued and respected!

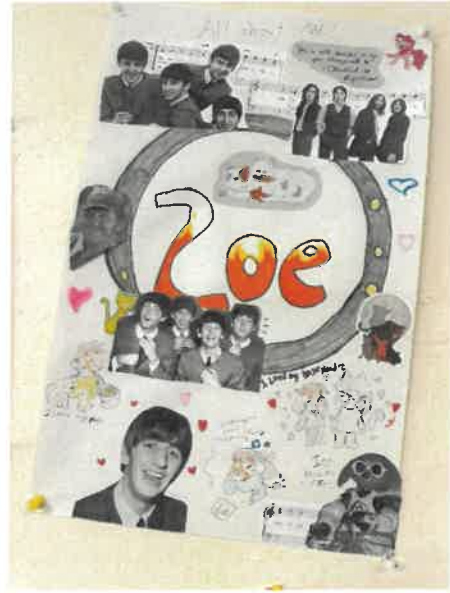
Exploring the Building Blocks of Life: Cell Cake Bake-Off!

Ms. Payton's class has kicked off an exciting science unit all about animal and plant cells! Students are diving into the fascinating world of cells, learning about their structure and function. The unit will culminate in a **cell cake bake-off**—a fun and delicious way to demonstrate their learning. Stay tuned for tasty updates!



Celebrating Individuality Through Art

In Ms. Alyssa's class, TA Mrs. Marcie guided students through an inspiring art project titled **"All About You."** Each student designed a poster showcasing what makes them unique and highlighting the things most important to them. Wonderful creativity, everyone!





Clinton - Essex - Warren - Washington BOCES
P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

Director of School Support Services



Sue Wilson
wilson_sue@cves.org
518-561-0100
ext. 3030

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey

FROM: Sue Wilson

DATE: September 26, 2025 (Happy Birthday! 🎉)

RE: October 2025 Board Report

As we welcome educators and students back into the classroom, the School Support Services (S³) division remain deeply committed to impactful service and support. School Improvement, Library Systems, Grants Management, Instructional Planning, Health and Safety, Instructional Technology, Sports, and Public Relations have all strategically shifted their focus to provide enhanced support where it matters most—within the learning environment.

This strategic shift ensures that our work continues to be both responsive and relevant—centered on empowering educators and enriching student experiences. Our dedication to supporting schools remains, fostering a culture of collaboration, innovation, and student-centered success.

WORKSHOPS FOR SCHOOL IMPROVEMENT:

As the school year settles into its rhythm, the School Improvement Division remains committed to actively engaging with district leaders and educators across the region. September featured principal meetings at the elementary, middle, and high school levels, along with a partnership with *Sweethearts & Heroes* to bring the first session of the Magic of the Circle training to schools.

Recognizing that the start of the school year is a critical time for schools to establish structure and set the tone, our sessions are intentionally scheduled to begin after the initial back-to-school rush. With that foundation in place, October features a robust lineup of opportunities designed to support educators at every level.

SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION:

The School Library System has processed more than 100 requests for school database purchases and continues to actively coordinate district acquisitions. All library OPALS systems have been updated. Upcoming professional development sessions will cover a range of topics, including recommended books for students, the use of AI in classrooms and libraries, OPALS updates with a Q&A session, and strategies for putting school library values into practice.

The Model Schools team is finalizing plans for its upcoming quarterly meetings, which will include professional development sessions and in-depth discussions on effective uses of the technology lending library. These gatherings are designed to equip districts with practical tools and strategies to strengthen technology integration within classroom instruction.

The Arts in Education programming is also underway, with increasing requests arriving daily. Recent highlights include the Seagle Festival's performances of *Monkey and Francine in the City of Tigers* in several area schools, and Academic Entertainment's interactive magic show, which blended performance with lessons in math and science.

INSTRUCTIONAL SERVICES UPDATES:

Grants Management:

After a busy and successful summer submitting grant applications, the month of September provided sense of accomplishment and reflection for Grants Management Services.

As federal grant policies continue to evolve, a key priority for the Grants Office is staying current with the latest terms, conditions, and best practices related to compliance and funding. Education Grant Specialist, Amanda Buskey, attended GPA webinars throughout the month of September, reviewing the latest updates on evolving federal policies and explored strategies for maintaining stability and mitigating compliance risk in today's shifting regulatory landscape. The grants management office is dedicated to supporting component districts with grant procurement and looking forward to continued collaboration this school year.

Instructional Planning:

Over the summer and into the start of the school year, Mrs. Stephanie Sorgule has been instrumental in supporting districts with the data and guidance needed to make informed instructional decisions. By compiling and analyzing the available 3–8 Assessment and Regents data, she established a strong foundation for a series of fall data meetings designed to help districts identify strengths, address challenges, and plan next steps for student learning.

In September, Mrs. Sorgule facilitated three district data meetings and has ten additional sessions scheduled for October. These conversations directly support districts in aligning their instructional priorities with regional and state trends. She also shared regional data with both elementary/middle and high school principals, using the presentations not only to highlight performance patterns but also to spark collaborative dialogue around professional development needs across the region.

Additionally, Mrs. Sorgule managed the vendor scoring process for the August administration of the NYS Regents examinations, ensuring efficient coordination and the timely return of exams to participating districts.

Health Safety and Risk Management:

With the new school year, Health and Safety prepared and delivered comprehensive school safety update presentations to multiple districts, including CVES, Northern Adirondack, Saranac, Crown Point, Moriah, Ticonderoga, and Putnam, to ensure staff and administrators are informed and aligned with current protocols and expectations.

In response to Desha's Law, HSRM worked closely with several districts to support the development and implementation of Cardiac Emergency Response Plans. Additionally, annual Workplace Violence Prevention training for CV-TEC staff was administered.

To ensure emergency preparedness, Health and Safety began conducting emergency response drills and continued participating in County Threat Assessment Team meetings to support student and staff safety from a broader threat management perspective.

This past month, ongoing professional development included attending trainings on the implementation of electric school buses, school safety, and school environmental health and the quarterly VOAD (Voluntary Organizations Active in Disaster) meeting to strengthen partnerships that support school communities during emergencies.

Finally, the team completed and submitted updated district and building-level safety plans and developed new medical and mental health transport forms to better support student needs during emergency situations.

INSTRUCTIONAL TECHNOLOGY:

The month of September has flown past in the blink of an eye. The entire CVES IT team has done an admirable job starting the school year on the right foot. Some of our component districts have a nearly empty queue of tickets while others are struggling to keep the number of tickets under 100. Considering the number of machines upgraded to Windows 11 over the summer, it's encouraging to see that ticket volumes remain relatively low compared to previous Septembers. Although a number of devices still require upgrading, the team is expected to complete all updates before the mid-October deadline..

The start of the school year has also brought about the usual slew of new software to configure, and services to deploy in classrooms and in our school districts. With any luck the brunt of the break-fix-repair and random issues will be addressed sufficiently in the coming weeks so that the team can once again focus on larger long-term projects that will optimize our workflow and increase efficiency.

INTERSCHOLASTIC SPORTS:

Fall sports are in full swing, and the two-person team that make up interscholastic athletics is actively managing a high volume of assignments—particularly with approximately 100 soccer games alone requiring coordination. In addition to soccer, official assignments are also happening for football, volleyball, gymnastics, and girls' swimming. Managing assignments and ensuring that payments are processed on a weekly basis keeps the athletics office extremely busy!



On September 5th, the office hosted the annual Athletic Director workshop at the Lake Placid Olympic Conference Center. The event featured updates from Robert Zayas and Todd Nelson of NYSPHSAA, who provided the yearly overview. The day began with a Section VII update led by Randy Lozier and Matt Walentuk, followed by a LeagueMinder training session conducted by Austin O'Neill from Vantage Sports. In addition to the presentations, Jeff Wood from Off the Field Sports generously donated 20–30 t-shirts to each Section VII school for use in physical education classes, further supporting schools and student-athletes.

In the coming weeks, we will participate in league, Section, and NYSPHSAA meetings. As always, we remain committed to listening to the needs of our 27 member schools and advocating on their behalf at every level.

PUBLICATIONS AND COMMUNICATIONS UPDATE:

With school back in session, the Communications and Print Shop teams have resumed their regular routines and shifted away from the summer workload.

Our regular in-district schedules for Communications have resumed with team members working on site in Beekmantown, Boquet Valley, Chazy, Peru and Willsboro. New this year, we also have on-site support once per week for the Rise Center and CV-TEC. The value of having on-site support has allowed us to remain proactive in addressing the various needs of our component districts and internal partners.

The main highlight for the Communications team in September was back-to-school coverage, including Opening Day, first day of school and our annual Torch Run. Additionally, we worked on a promotional video for the Rise Center for Success.



A link to the video can be found here: <https://www.youtube.com/watch?v=AX-FV0X003w>

Meanwhile, in the print shop, the waves of summer projects have come and gone. All materials were delivered to component school districts on time for the start of the school year. The focus has now shifted to October, with many posters being printed for various initiatives, the first round of school newsletters in production, and ongoing workbook creation for the months ahead.

If you are familiar with our Print Shop, you know it's the place to be for chocolate. Feel free to visit any time to grab a Halloween snack but beware of the candy guard!

