

CONGRATULATIONS

Welcome to CV-TEC 2024-2025

Team CV-TEC is excited to have you at CV-TEC for the upcoming school year!

Generally, students are assigned using these criteria:

First year students attend in the morning session and returning students attend in the afternoon session.

AM Session | First Year Students - 8:30 a.m. - 11:25 a.m.*

PM Session | Returning Students - 12:00 p.m. - 2:55 p.m.*

**New Visions Medical Careers & Applied Engineering students are assigned to either the AM or PM session by CV-TEC.*

**PreCTE students are assigned to either the AM or PM session by their home district.*

REQUIRED enrollment paperwork to be returned to your CV-TEC teacher on the **FIRST DAY** of classes. Please bring this completed form with you to CV-TEC on your first day.

(Bright Yellow Document)

- Policy & Procedure Review (Bright Yellow Document) due on your first day of CV-TEC.
- Additional **REQUIRED** paperwork will be distributed by your CV-TEC teacher on the first day of classes and will need to be returned no later than **September 12, 2024**.

▪ **Attendance Expectations**

Attendance of all school-age students of compulsory age and who attend a CVES program will have their attendance taken daily in accordance with established NYSED guidelines and CVES reporting procedures.

▪ **Microsoft Teams**

To prepare for multiple modes of learning, Microsoft Teams will be used in all CV-TEC Programs and classes as part of the instructional process for the school year. This instructional tool will go into effect at the start of the school year.

▪ **Equity**

- Students without access to technology will be referred immediately to the building principal who will engage with the CVES Technology Department and the Home-school to assist with the issuing of a device.
- School Counselors will be available to meet with students in need of additional supports;
- Teachers will be available during school hours to work individually with students;
- Attendance will be regularly monitored. Students with extenuating circumstances will be reviewed on a case by case basis.
- Curriculum materials will be translated to different languages as needed including but not limited to ASL (American Sign Language)

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Team CV-TEC is excited to have you at CV-TEC for the upcoming school year!

We've put together some items to assist you to get ready to join us at CV-TEC for the first day of classes on Thursday, September 5, 2024.

In your welcome packet you will find:

- CV-TEC Directory
- **REQUIRED** enrollment paperwork to be returned to your CV-TEC teacher on the FIRST DAY of classes. Please bring this completed form with you to CV-TEC on your first day. (Bright Yellow Document)
 - Policy & Procedure Review (Bright Yellow Document) due on your first day of CV-TEC.
 - Additional REQUIRED paperwork will be distributed by your CV-TEC teacher on the first day of classes and will need to be returned no later than September 12, 2024.
- Welcome information from your CV-TEC Teacher
- 2024-2025 CV-TEC School Calendar
- Additional information regarding
 - Use of Pesticides
 - Military Disclosures
 - Using Microsoft Teams
 - SkillsUSA Membership
 - School Tool Parent Portal information

We know you may have many questions and want to assist you any way we can. If this is your first year at CV-TEC or you are a returning student, please feel free to visit us prior to the start of the school year or give our main office a call if you have any questions at (518) 561-0100 ext. 240.

- CV-TEC Plattsburgh Campuses Student Summer Visitation Hours (by appointment only):
Monday, August 26th through Thursday, August 29th from 9:00 a.m. - 2:00 p.m.
- CV-TEC Mineville Campus Student Summer Virtual Visitation Hours (by appointment only):
Monday, August 26th through Thursday, August 29th from 9:00 a.m. - 2:00 p.m.
- First Day of CV-TEC Classes for High School Students:
Thursday, September 5, 2024