

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: April 9, 2025
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Educational Center, Mineville, NY

Board Members Present:

Leisa Boise
Bob Bourgeois
Patricia Gero
Richard Harriman, Sr.
Bruce Murdock
Emily Phillips
Michael St. Pierre
Eddie Webbinaro
Donna Wotton

Board Members Absent:

Kathy Comins-Hunter
Dina Garvey
Donna LaRocque
Ed Marin
Emily Reynolds Bergh
Lori Saunders

Others Present:

Dr. Eric Bell
Amy Campbell
Michele Friedman
Dr. Matthew Slattery
Tracey Cross-Baker
Christine Myers

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

MEETING
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:04 pm.

EXECUTIVE
SESSION

Mr. Murdock. moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:04 pm for the following reasons: #4 A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

Dr. Davey began the Executive Session in private with the Board, discussing the new NYSED regulations (Subpart 124-1 of the Commissioner's Regulations relating to District Superintendents) and the upcoming Annual Evaluation process and timeline for the District Superintendent. He reviewed the Board's use of the SuperEval platform and the planned evaluation process, including the Board's final review of the 2024 – 2025 evaluation in June. Dr. Davey then invited Dr. Bell and Ms. Amy Campbell to join the Executive Session.

The second item was a confidential Capital Project update, which included several contractual developments and real estate-related matters. Third, Dr. Davey provided a Labor Relations update, outlining progress in ongoing negotiations with the CSEA 10-Month Unit and the CVES Administrators Association. He also recommended a Memorandum of Agreement (MOA) with the CVES Confidential Unit to add several job titles. Next, a recommendation was presented for the appointment of a new Director of

Facilities II position. The session concluded with a litigation update regarding a notice of claim recently received by CVES.

Mr. Murdock moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 6:58 pm. All Board Members present voted yes, and the motion was carried.

Meeting adjourned for the Annual meeting at 7:12 pm.
Meeting resumed at 7:38 pm.

CVES ESSEX
COUNTY
FACILITIES
EXPANSION
UPDATE

Dr. Davey opened the Essex County Facilities Expansion Presentation by thanking the Board for the opportunity for him and Dr. Bell to share this important update. He began by highlighting the significant growth in student enrollment and programming at CVES over the past decade, emphasizing the increasing demand for services from component districts. Specifically, the Rise Center for Success has experienced a 59% increase in enrollment, reflecting the ongoing need for high-quality specialized services. CV-TEC has also seen a 35% increase in enrollment across both the Mineville and Plattsburgh campuses. At the Mineville Campus alone, enrollment has grown from 85 students to 160 students this year. Notably, the 2024 CV-TEC graduating class was the largest in CVES history, with the Mineville Campus ceremony reaching standing-room-only capacity. Currently, 43% of juniors and seniors from component districts participate in a CV-TEC program.

Dr. Davey also recognized the outstanding efforts of Dr. Bell and the CVES Operations & Maintenance (O&M) Team in maintaining and improving the Mineville Campus. He praised their dedication and commitment, especially in the face of the facility's aging infrastructure and physical limitations. He also highlighted the diligent collaboration between CV-TEC and the O&M Team in preparing a new Welding Classroom, which is scheduled to open at the Mineville Campus next school year - An exciting addition that reflects the team's proactive work to expand student opportunities. Dr. Bell then presented potential facility expansion options to the Board, noting that the continued growth of programs has outpaced the current building's capacity.

Dr. Bell presented two proposed options for the Mineville campus. The first option is to expand the current Mineville building with an addition. Due to its age, the current building contains asbestos and vermiculite in most spaces. These substances limit our highly skilled O&M Team's ability to renovate the necessary spaces in the campus, as they need to be done under asbestos abatement. Abatement is time-consuming, expensive, and can interrupt everyday operations.

As an alternative, Dr. Bell presented the second option of constructing a new CTE and Special Education Center, which would follow a similar 20-year lease-build model as the upcoming Plattsburgh CTE Center. The new building, with an estimated opening date of July 2028, would provide modernized, dedicated spaces for both divisions, allowing for program expansion, including the potential to offer Culinary Arts, a long-requested program in the southern region.

Dr. Bell reviewed site constraints, building conditions, and layout challenges at the current Mineville Campus, emphasizing that the intermingling of Special Education and CV-TEC programs limits efficiency and growth. He also shared the projected costs of each option and discussed future use of the Mineville building should a new facility be built.

After a thorough discussion, during which Dr. Davey and Dr. Bell responded to numerous questions from Board members, the Board reached a consensus to continue exploring the development of a new facility. At the conclusion of the presentation, discussion ensued, recommending that formal action be recorded to show the Board's support for next steps. Board member Ms. Wotton made a motion, seconded by Mr. Murdock, to authorize CVES to pursue further activities related to a lease option for a new CTE and Special Education Center in the southern districts. All Board members present voted in favor - the motion was carried.

DS UPDATE

Dr. Davey began his District Superintendent update by highlighting several exciting developments taking place across CVES campuses. He noted the recent Mayor's Cup award presentation, where the winning t-shirt design was unveiled - a proud moment for students and staff. In another celebratory event, CV-TEC received a generous \$25,000 donation from the Moore Foundation in support of its programming. As spring break approaches, Dr. Davey emphasized that this remains a vital period for high-quality instruction, with NYS computer-based testing currently underway. He also shared that CVES is entering the season of CV-TEC's National Technical Honor Society (NTHS) induction ceremonies, recognizing outstanding student achievement. Looking ahead, Dr. Bell will begin providing the Board with monthly updates on the progress of the new CTE Center construction.

Dr. Davey then provided an update on recent developments from NYSED and his March District Superintendents' Meeting. He shared that Dr. Jeffrey Matteson has been appointed Deputy Commissioner and will assume leadership of SED in the Commissioner's absence from the State. In addition, Dr. Laura Glass has been named Associate Commissioner of Education Policy, further strengthening the Department's leadership team. Dr. Davey noted that additional updates on regionalization are expected in the coming months. He acknowledged the significant work CVES has already undertaken in this area, including the submission of its Interim Regionalization Report. The next step will focus on prioritization efforts, with a key workshop scheduled for April 15th titled "*How to Get Your Nights and Weekends Back Using AI*," facilitated by Mr. Thomas Hawkins as part of the *Transforming Instruction in the North Country* initiative.

Third, Dr. Davey next shared highlights from the recent Rural Schools Association (RSA) Board of Directors meeting, which he attended alongside CVES Board Member Ms. Leisa Boise in LeRoy, NY. He noted that the meeting was productive and emphasized that Ms. Boise, who also serves as a member of the RSA Board of Directors, is highly respected and well-regarded by her RSA colleagues.

Fourth, Dr. Davey also shared that he recently participated as a panelist for a regional *Aspiring Superintendents* workshop, sponsored by the New York State Council of School Superintendents (NYSCOSS). The event is part of NYSCOSS’s ongoing efforts to support the superintendency across the state and to encourage greater interest in educational leadership, particularly among women and individuals from diverse backgrounds.

Lastly, Dr. Davey concluded his District Superintendent update by congratulating all CVES Board Members who have been re-nominated for re-election to the CVES Board. He expressed sincere gratitude for their continued service and dedication. Dr. Davey also highlighted the 2025 CVES Board Bio Sheet for the nominees, which was developed with the support of the CVES Communications Department. This informational document will be shared with all Chief School Officers and component Boards of Education. He reminded the group that the Annual BOCES Budget Vote and Election will take place on Tuesday, April 29, 2025, and noted that the next CVES Board Meeting is scheduled for May 14, 2025, at the CVES Learning Hub Conference Center in Plattsburgh, NY.

PREVIOUS
MINUTES

Mrs. Boise moved, seconded by Ms. Wotton, to approve the Draft Minutes from the March 12, 2025, Regular Board meeting. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for March. 4, 2025, to March 31, 2025(attached)

TREASURER’S
REPORT

Approve the Treasurer’s Reports from February 28, 2025. (attached)

EXTRA-
CLASSROOM
TREASURER’S
REPORT

Approve the Extraclassroom Treasurer’s Report from February 1, 2025, to February 28, 2025.

SPECIAL AID
FUND PROJECT(S)

Approve the following Special Aid Fund project(s):

1. Cornell University – Growing FFA Club Special Aid Fund project in the amount of \$1,300 for the period of January 1, 2025, through June 30, 2025. (CV-TEC)

LEASE
AGREEMENTS

Approve the following Lease Agreements:

1. Lease Agreement between North Country Workforce Partnership, Inc. (NCWP) and the Board of Cooperative Educational Services, sole Supervisory District of Clinton,

Essex, Warren and Washington Counties, also known as Champlain Valley Educational Services (CVES) for the “Partners in Transition Program for the period of July 1, 2024, to June 30, 2027. The amount of this Lease is \$7,992 per year. (Rise)

2. Lease Agreement between North Country Workforce Partnership, Inc. (NCWP) and the Board of Cooperative Educational Services, sole Supervisory District of Clinton, Essex, Warren and Washington Counties, also known as Champlain Valley Educational Services (CVES) for the WIOA Title I Program for the period of July 1, 2024, to June 30, 2027. The amount of this Lease is \$3,700 per year. (CV-TEC)
3. Lease Agreement between North Country Workforce Partnership, Inc. (NCWP) and the Board of Cooperative Educational Services, sole Supervisory District of Clinton, Essex, Warren, and Washington Counties, also known as Champlain Valley Educational Services (CVES) for the WIOA Title II Program for the period of July 1, 2024, to June 30, 2027. The amount of this Lease is \$41,070 per year. (CV-TEC)

DONATION(S)

Approve the following Donations:

1. Donations for the Scripps National Spelling Bee Scholarship:
 - Donation of \$100 from Northern Insuring Agency
 - Donation of \$50 from Boquet Valley PTSO
 - Donation of \$500 from UFirst Federal Credit Union
 - Donation of \$75 from Boquet Valley Federation of Teachers
 - Donation of \$500 from Eye Care for the Adirondacks
2. Donation of paint mixing bank with mixing computer and supplies from Shawn Trombley of O'Reilly Auto Parts. The items donated will be utilized in the Auto Collision Program within the CV-TEC Plattsburgh division.
3. Donation of a 2022 – 2025 Toyota Tundra V35 Engine 3.4L twin turbo and testing kit from Della Auto Group. The item donated will be utilized in the Automotive Technology Program within the CV-TEC Plattsburgh division.

BUDGET
INCREASE

Approve the following budget increase:

1. Increase the Employer/Employee Relations & Negotiations Service (Labor Relations) budget (Co-Ser 620) from \$134,000 to \$143,200 for the 2024 – 2025 School Year to accommodate for a new service request by Plattsburgh City SD. (Mgmt. Services)

CASH
COLLECTOR(S)
JOCK & WARREN

Approve the following Cash Collector(s):

1. Authorize Eric Jock to collect money pertaining to maple sugaring, greenhouse, and firewood at CV-TEC Plattsburgh campus.
2. Authorize Wyatt Warren to collect money pertaining to maple sugaring, greenhouse, and firewood at CV-TEC Plattsburgh camps, as a back-up to Eric Jock.

EASEMENT

Approve the following easement:

1. The easement to be granted to the New York State Electric and Gas Corporation. The easement enters at the northerly property line, forty feet from the center line of Military Turnpike to pole numbered 33-3. The easement extends southeasterly to Haun Welding before re-entering CVES's east property line extending southwesterly to pole numbered 33-1A, then southerly to pole numbered 33-1. (Administration)

CONSENT
AGENDA
PERSONNEL

Mr. Webbinaro moved, seconded by Mr. Murdock, to approve the following Consent Agenda Personnel items as presented. All Board Members voted yes—motion carried.

RESIGNATION(S)
MILLS, TURNER,
ORMSBY,
SANDERS,
LADUE, NOYES,
KELLAWAY,
RYAN, & BOOTH

Accept the following letter(s) of resignation:

1. Kayla Mills, Teaching Assistant, effective March 15, 2025
2. Ian Turner, Computer Specialist, effective March 19, 2025
3. Nicole Ormsby, Teaching Assistant, effective March 21, 2025
4. Samuel Sanders, Employment & Training Assistant, effective March 29, 2025
5. Amy LaDue, Teaching Assistant, effective April 1, 2025
6. Susan Noyes, Art Teacher 20%, effective July 1, 2025
7. Casandra Kellaway, Teaching Assistant, effective March 17, 2025, for the purpose of accepting a Registered Behavior Technician position
8. Sarah Ryan, Teacher Aide/ Student Aide, effective March 24, 2025, for the purpose of accepting a Teaching Assistant position
9. Hannah Booth, Registered Behavior Technician, effective March 24, 2025, for the purpose of accepting a Behavior Analyst position

LEAVE OF
ABSENCE
WALDRON

Approve the following leave of absence:

1. Cindy Waldron, Teacher Aide/ Student Aide, unpaid leave of absence, effective March 11, 2025 – March 16, 2025

PERMANENT
(CIVIL SERVICE)
APPOINTMENT
BASSETT

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Tami Bassett, Personnel Specialist, effective April 25, 2025

TENURE
RESTREPO,
HANLEY,
FREDERICK, &
MORSE

Grant Tenure to the following person(s):

1. Alyssa Restrepo, Special Education Teacher, effective September 1, 2025
2. Ryan Hanley, Special Education Teacher, effective September 1, 2025
3. Savanna-Lin Frederick, Special Education Teacher, effective September 1, 2025
4. Britteny Morse, Teaching Assistant, effective September 1, 2025

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT
KELLAWAY,
BOOTH,
BRINSON, & FISH

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Casandra Kellaway
Position: Registered Behavior Technician
Effective Date: March 17, 2025
Tentative Permanent Date: March 17, 2026
Annualized Salary: \$36,000
2. Name: Hannah Booth
Position: Behavior Analyst
Effective Date: March 24, 2025
Tentative Permanent Date: March 24, 2026
Annualized Salary: \$60,000
3. Name: Linda Brinson
Position: Teacher Aide/ Student Aide
Effective Date: March 31, 2025
Tentative Permanent Date: March 31, 2026
Annualized Salary: \$21,686
4. Name: Kevin Fish
Position: Custodial Worker
Effective Date: April 1, 2025
Tentative Permanent Date: April 1, 2026
Annualized Salary: \$35,363

FOUR-YEAR
PROBATIONARY
APPOINTMENT
WILLETTE,
FAVRO, &
CANT-WELL
JONES

Appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Jessica Willette (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: March 22, 2025

Tentative Tenure Date: March 22, 2029
Certification Status: Teaching Assistant, Level 1

2. Name: Julie Favro
Tenure Area: School Counseling & Guidance
Position: School Counselor
Effective Date: March 31, 2025
Tentative Tenure Date: March 31, 2029
Certification Status: School Counselor, Permanent
Annualized Salary: \$71,000
3. Name: Claire Cantwell-Jones
Tenure Area: School Counseling & Guidance
Position: School Counselor
Effective Date: May 19, 2025
Tentative Tenure Date: May 19, 2029
Certification Status: School Counselor, Permanent
Annualized Salary: \$73,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TEMPORARY
APPOINTMENT(S)
RYAN & CATLIN

Approve the following temporary appointment(s) for the 2024 – 2025 school year:

1. Name: Sarah Ryan
Position: Teaching Assistant
Effective Date: March 24, 2025 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
2. Name: Nikki Catlin
Position: Teaching Assistant
Effective Date: March 24, 2025 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750

ADULT EDUCATION COURSE INSTRUCTOR(S) <u>2024 - 2025</u>	Approve the following Adult Education Course Instructors for the 2024 – 2025 school: <u>Adult Education, hourly rate of pay per contract</u> Kaden Douglas-LaDuke	
TEMP-ON-CALL & SUBSTITUTE POSITIONS <u>2024 - 2025</u>	Approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:	
	<u>Name</u>	<u>Position</u>
	Amy LaDue	Teaching Assistant
	Stephanie Beery	Teaching Assistant
	Stephanie Beery	Teacher
FACILITATOR 2024 -2025 <u>FAVRO</u>	Approve the following facilitators for the 2024 – 2025 school year: <u>Facilitators, \$30/hr</u> Julie Favro	
SPECIAL PROJECTS ADMINISTRATOR <u>BROADWELL</u>	Approve the following Special Projects Administrators for the 2024 – 2025 school year: <u>Special Projects Administrator, \$50/hr</u> Stephen Broadwell	
TEMPORARY GRANT APPOINTMENT(S) BENWAY & <u>PELKEY</u>	Appoint the following Temporary Grant Appointment from April 1, 2025 – June 30, 2025: 1. Brooke Benway, Work Study Student, not to exceed 160 hours, at \$15.50/hour 2. Jacob Pelkey, Work Study Student, not to exceed 160 hours, at \$15.50/hour (pending fingerprint clearance)	
ADDITIONAL WORK FOR <u>2024 – 2025</u>	<u>Continuation of normal work-year duties, hourly rate of pay:</u> Barrett Miller Not-to-exceed 24 hours Sadie Kaltenbach Not-to-exceed 40 hours Zachary Zarling Not-to-exceed 40 hours Jacob Cummings Not-to-exceed 100 hours Maiya Giroux Not-to-exceed 75 hours Marky LaPorte Not-to-exceed 75 hours Ciarra Smith Not-to-exceed 75 hours Dawn Perry Not-to-exceed 75 hours Hanna Duquette Not-to-exceed 50 hours Amber Wethington Not-to-exceed 50 hours Celia Bashaw Not-to-exceed 50 hours <u>Trainings, hourly rate of pay per contract</u> Chelsea Benway (CALM Training Prep) Not-to-exceed 2 hours	

2025 – 2026
SPECIAL
EDUCATION
SUMMER
SCHOOL (ESY)
STAFFING

Approve the following 2025 – 2026 Special Education Summer School (ESY) Staffing:

Occupational Therapist, Hourly rate of pay per contract
Sara Sloan

Teaching Assistant, Hourly rate of pay per contract
Morgan Koyste
Nicole Haran
Sarah Ryan

Teacher Aide/ Student Aide, Hourly rate of pay per contract
Christina Goddeau

2023 – 2024 CVES
REPORT CARD

Mr. Murdock moved, seconded by Mrs. Boise, to approve the 2023 – 2024 CVES Report Card as presented at the Annual Meeting. All Board Members present voted yes—motion carried.

RESERVE POLICY
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following:

Upon the recommendation of the District Superintendent:

RESOLVED, that the Board resolution of May 11, 2011 establishing the CTE Instructional Equipment Reserve is hereby amended to read as follows: “The CVES Board establishes a Career and Technical Education (CTE) Instructional Equipment Reserve Fund in accordance with Education Law § 1950(4)(ee) and Commissioner’s Regulations 8 NYCRR § 170.3(k). The Source of funds shall be any legal source.

To the extent not previously done, the District Superintendent shall notify the Commissioner of the establishment of the Reserve Fund within 60 days of such action, and it is further,

RESOLVED, that the current policy 6227 regarding reserve funds shall be deleted, and that current Policy 6405 “Fund Balance” shall remove the following sentence to bring it into conformity with this resolution: “This reserve is further governed by the BOCES under Policy 6227.”

All Board Members present voted yes—motion carried.

REQUEST FOR
APPROVAL TO
ATTEND
CONFERENCE/
WORKSHOP(S)

Ms. Wotton moved, seconded by Mr. Murdock, that the Board approve attendance of conference/workshop for the following Board member(s):

1. Leisa Boise, Ed Marin, Michael St. Pierre, & Eddie Webbinaro
2025 NYSSBA Summer Law Conference
July 31, 2025
Desmond, Albany, NY

2. Leisa Boise, Ed Marin, Michael St. Pierre, & Eddie Webbinaro
2025 NYSSBA Leadership in Education
August 1 – 2, 2025
Desmond, Albany, NY

All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT

Mr. Webbinaro moved, seconded by Mrs. Phillips, that the Board approve the following Memorandum of Agreement:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services Confidential Unit regarding the updating of titles (attached.)

All Board Members present voted yes—motion carried.

DIRECTOR OF
FACILITIES II
BLONDO

Mrs. Phillips moved, seconded by Mrs. Boise, that the Board approve the following resolution:

1. Ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Jayson Blondo, Director of Facilities II, effective May 12, 2025 – June 30, 2029 (attached)

All Board Members present voted yes—motion carried.

PROVISIONAL
CIVIL SERVICE
APPOINTMENT
BLONDO

Mrs. Phillips moved, seconded by Mrs. Boise, that the Board appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Name: Jayson Blondo
Position: Director of Facilities II
Effective Date: May 12, 2025
Annualized Salary: \$85,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

All Board Members present voted yes—motion carried.

SCHOOL
DISTRICT
TREASURER
(SHARED)
LUCIA

Mrs. Phillips moved, seconded by Mrs. Boise, that the Board approve the following resolution:

1. Ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Melisa Lucia, School District Treasurer (Shared), effective April 22, 2025 – June 30, 2028 (attached)

All Board Members present voted yes—motion carried.

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT(S)
LUCIA & WANG

Mrs. Phillips moved, seconded by Mrs. Boise, that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Melisa Lucia
Position: School District Treasurer (shared)
Effective Date: April 22, 2025
Tentative Permanent Date: April 22, 2026
Annualized Salary: \$69,500
2. Name: Lynn Wang (pending fingerprint clearance)
Position: Account Clerk/ Typist
Effective Date: May 5, 2025
Tentative Permanent Date: May 5, 2026
Annualized Salary: \$40,000

All Board Members present voted yes—motion carried.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Boise, to adjourn the meeting at 8:57 pm. All Board Members present voted yes—motion carried.

Katelyn Smart

Katelyn Smart, Board Clerk