

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren, and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT
THE LEARNING HUB CONFERENCE CENTER IN PLATTSBURGH, NY
ON FEBRUARY 12, 2025, PROPOSED EXECUTIVE SESSION AT 6:00 PM –
MONTHLY MEETING TO FOLLOW**

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| No Action | 1. CALL TO ORDER: DISTRICT SUPERINTENDENT |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. INTRODUCTION OF ALL PRESENT |
| No Action | 3. EXECUTIVE SESSION |
| No Action | 4. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| No Action | 5. AUDIT COMMITTEE UPDATE — Dr. Davey & Dr. Eric Bell |
| No Action | 6. 2024 – 2025 STRATEGIC PLAN MID-YEAR UPDATE — Dr. Davey, Dr. Bell, Ms. Campbell, Mrs. Friedman & Dr. Slattery |
| Action | 7. 2025 – 2026 CVES PROPOSED BUDGET PRESENTATION — Dr. Davey & Dr. Bell |
| | --Review Highlights from Feb. 4, 2025 Budget Committee Meeting |
| | --2025 – 2026 CVES Proposed Budget Video Presentation & Draft Rates |
| | --Board Approval to Print 2025 – 2026 Educational Program & Fiscal Plan (Enc. 1) |
| No Action | 8. DISTRICT SUPERINTENDENT’S UPDATE |
| Action | 9. MINUTES OF PREVIOUS MEETING |
| | a. January 15, 2025 (Enc. 2) |
| | 10. CONSENT AGENDA FINANCIAL |
| Action | a. Treasurer’s Reports (Enc. 3) |
| Action | b. Certification of Warrant (Enc. 4) |
| Action | c. Special Aid Fund Project(s) (Enc. 5) |
| Action | d. Special Aid Fund Project Budget Increase(s) (Enc. 6) |
| Action | e. School Library System – Special Aid Fund Project(s) (Enc. 7) |
| Action | f. Donations (Enc. 8) |
| Action | g. Budget Increase(s) (Enc. 9) |
| Action | h. Cross-Contract Budget(s) (Enc. 10) |
| Action | i. Cross-Contract Budget Increase(s) (Enc. 11) |
| Action | j. Memorandum of Agreement (Enc. 12) |

- Action k. Cooperative Bidding (Enc. 13)
- Action l. Authorized Money Collector (Enc. 14)

11. OLD BUSINESS – Committees

- No Action a. None this month

12. CONSENT AGENDA PERSONNEL

- Action a. Resignation(s) for the Purpose of Retirement (Enc. 15)
- Action b. Resignation(s) (Enc. 16)
- Action c. Leave(s) of Absence (Enc. 17)
- Action d. Permanent Appointment(s) (Enc. 18)
- Action e. 52-Week Civil Service Probationary Appointment(s) (Enc. 19)
- Action f. Temporary Appointment for 2024 – 2025 School Year (Enc. 20)
- Action g. Position Decrease (Enc. 21)
- Action h. Temporary Part-Time Civil Service Appointment (Enc. 22)
- Action i. Adult Education Course Instructors 2024 – 2025 (Enc. 23)
- Action j. Temporary Grant Appointment (Enc. 24)
- Action k. Substitute & Temp-On-Call (Enc. 25)
- Action l. Additional Work 2024 – 2025 (Enc. 26)
- Action m. 2025 – 2026 Special Education Summer School (ESY) Staffing (Enc. 27)

13. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Requests for Approval to Attend Conference/Workshop (Enc. 28)

No Action 14. OTHER

No Action 15. NEXT BOARD MEETING

Wednesday, March 12, 2025, at the Yandon Dillion Educational Center in Mineville –
Proposed Executive Session at 6:00 pm. Monthly Meeting to follow.

No Action 16. REPORTS FROM DIRECTORS (Enc. 29)

Action 17. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

February 12, 2025	Audit Committee Meeting – Conference Center, Plattsburgh – 5:00 pm
February 12, 2025	Board Meeting/Budget Presentations – CVES Conference Center, Plattsburgh – 6:00 pm
February 26, 2025	CV-TEC Open House – Mineville – 6:00 – 7:30 pm (Snow Date is March 5, 2024)
February 27, 2025	CV-TEC Open House – Plattsburgh – 6:00 – 7:30 pm (Snow Date is March 6, 2024)
March 12, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 19, 2025	CVES Regional Spelling Bee
April 9, 2025	Annual Meeting – Yandon-Dillon Center , Mineville – 6:00 pm
April 29, 2025	Election of CVES Board Members and Vote on Administrative Budget
May 14, 2025	Audit Committee Meeting – CVES Conference Center, Plattsburgh 5:00 pm
May 14, 2025	Board Meeting – Yandon-Dillion Center, Plattsburgh – 6:00 pm
May 15, 2025	NTHS Ceremony (Mineville Campus) Moriah CSD – 6:00 pm
May 22, 2025	NTHS Ceremony (Plattsburgh Campus) Conference Center – 6:00 pm
June 13, 2025	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 11, 2025	Board Meeting – Yandon- Dillon Center, Mineville – 6:00 pm
June 18, 2025	Plattsburgh Rise Center Kindergarten Graduation – 10:00 am
June 24, 2025	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 pm
June 25, 2025	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm
TBD	Yandon-Dillon Graduation Ceremony – Mineville Campus

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board grant approval to have the 2025 – 2026 CVES Educational Program and Fiscal Plan printed to share with Component School Districts.

ENC. 2

Recommend that the Board approve the Draft Minutes from the January 15, 2025, Regular Board meeting. (attached)

ENC. 3

Recommend that the Board approve the Treasurer's Reports from December 31, 2024. (attached)

ENC. 4

Recommend that the Board approve the Certification of Warrant for Dec. 24, 2024, to Feb. 3, 2025. (attached)

ENC. 5

Recommend the Board approve the following Special Aid Fund project:

1. High School Equivalency Test Administration Special Aid Fund project, in the amount of \$6,900 for the period of January 1, 2025, through December 31, 2025. (CV-TEC)
2. New York State Empire State Development Special Aid Fund project in the amount of \$3,000,000 for the period of January 1, 2025, through September 30, 2026. (Mgmt. Services)
3. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV Special Aid Fund project in the amount of \$400,000 for the period of December 1, 2024 through November 30, 2025. (CV-TEC)
4. Core Rehabilitation Services (CRS) Special Aid Fund project, in the amount of \$468,655 for the period of January 1, 2025, through December 31, 2025. (Rise)
5. NYSID "CREATE" Program Special Aid Fund project in the amount of \$1,000 for the period of January 1, 2025 through June 30, 2025. (CV-TEC)

ENC. 6

Recommend the Board approve the following Special Aid Fund project budget increase:

1. Increase the WIOA Title I Special Aid Fund project budget from \$465,676 to \$719,242 for the period of July 1st, 2024, through June 30, 2025, due to a second release of funding in the amount of 253,566. (CV-TEC)

ENC. 7

Recommend the Board approve the following Special Aid Fund project budget increase:

1. Increase the School Library System Basic Operating Aid (F947) from \$102,123 to \$102,207, for the period of July 1, 2024, through June 30, 2025, due to rollover funds from 2023-2024. (S³)
2. Increase School Library System Supplemental Operating Aid (F956) from \$49,800 to \$51,494, for the period of July 1, 2024, through June 30, 2025, due to rollover funds from 2023-2024. (S³)
3. Increase School Library System Categorical Aid for Automation (F949) from \$10,212 to \$13,707, for the period of July 1, 2024, through June 30, 2025, due to rollover funds from 2023-2024. (S³)

ENC. 8

Recommend that the Board approve the following Donations:

1. Donations from the following for the 2025 Scripps National Spelling Bee Scholarship:
 1. Donation of \$500 from Luck Brothers
 2. Donation of \$500 from Pipeline Mechanical
 3. Donation of \$250 from William J. Murray, Inc.
 4. Donation of \$100 from SeaComm Federal Credit Union
2. Donations of cosmetology supplies from Kaitlyn Benove, Manager of the Cosmo Prof. The supplies donated will be utilized for the Cosmetology programs within the CV-TEC Plattsburgh division.
3. Donation of a 2016 Ford Explorer Police Interceptor from Major Michael Blaise, Chief Deputy of the Essex County Sheriff's Department. The vehicle donated will be utilized for the Security & Law Enforcement program as well as the Auto Technology program within the CV-TEC Plattsburgh division.

ENC. 9

Recommend that the Board approve the following Budget increase(s):

1. Increase the Arts in Education budget (Co-Ser 404) from \$56,100 to \$156,100 for the 2024 – 2025 school year, to accommodate for additional district requests. (AuSable Valley). (S³)
2. Increase the Instructional Printing budget (Co-Ser 505) from \$442,490 to \$612,490 for the 2024 – 2025 school year, to accommodate for additional expenses. (CVES). (S³)
3. Increase the Instructional Technology budget (Co-Ser 564) from \$1,687,600 to \$1,724,031 for the 2024 – 2025 school year, to accommodate for expected additional district requests (AuSable Valley, Boquet Valley, Peru, Plattsburgh, Schroon Lake). (S³)
4. Increase the 8:1:2 Life Skills budget (Co-Ser 209) from \$7,770,280 to \$7,828,683 for the 2024 – 2025 School Year to accommodate for increases in student enrollment and associated related services. (Rise)
5. Increase the Severe Social Emotional Hospital Education Program (Co-Ser 441) from \$111,860 to \$121,691 for the 2024 – 2025 School Year to accommodate for increases in student enrollment and associated related services. (Rise)
6. Increase the Health Insurance/Workers Compensation Insurance Coordination / Employee Benefit Plan Administration budget (Co-Ser 602) from \$913,669 to \$999,169 for the 2024 – 2025 School Year to accommodate for additional bill as used services (CEWW Health Insurance Consortium, Ausable Valley, Beekmantown, Moriah, Northeastern Clinton, Peru, Plattsburgh, Saranac, and Schroon Lake). (Mgmt. Services)

ENC. 10

Recommend that the Board approve the following cross-contract budget:

1. Approve the School Curriculum Workshops – GST BOCES budget (Co-Ser 518) in the amount of \$107,100 for the 2024 – 2025 school year, to accommodate for a Cross Contract with GST BOCES (Beekmantown). (S³)
2. Approve the School Improvement – SLL BOCES budget (Co-Ser 522) in the amount of \$470, for the 20024 – 2025 school year, to accommodate for a Cross Contract with SLL BOCES (Northern Adirondack). (S³)
3. Approve the School Improvement – Jefferson-Lewis BOCES budget (Co-Ser 528) in the amount of \$2,720 for the 2024 – 2025 school year, to accommodate for a Cross Contract with Jefferson-Lewis BOCES (Northern Adirondack). (S³)

ENC. 11

Recommend that the Board approve the following Cross Contract budget increase:

1. Increase the Related Service (Co-Ser 202) – WSWHE BOCES budget from \$9,360 to \$19,914 for the 2024 – 2025 school year, to accommodate for an additional Cross Contract with WSWHE BOCES (Schroon Lake). (Rise Center)
2. Increase the Staff Development Workshop (Co-Ser 520) – WSWHE BOCES budget from \$100 to \$2,650 for the 2024 – 2025 school year, to accommodate for additional Cross Contracts with WSWHE BOCES (Northern Adirondack, Ticonderoga, Willsboro). (S³)
3. Increase the Recruiting (Co-Ser 616) – PNW BOCES budget from \$20,465 to \$21,630 for the 2024 – 2025 school year, to accommodate for an additional Cross Contract with PNW BOCES (Chazy). (Mgmt. Svcs)
4. Increase the Planning (Co-Ser 627) – Western Suffolk BOCES budget from \$5,464 to \$17,900 for the 2024 – 2025 school year, to accommodate for an additional Cross Contract with Western Suffolk BOCES (Northeastern Clinton). (S³)

ENC. 12

Recommend that the Board approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the North Country Workforce Partnership, Inc. (NCWP) under which NCWP will reimburse BOCES for professional services rendered in connection with the North Country Region Career Pathways III Program (NCRCP3P) in an amount not anticipated to exceed \$100,000 per year for a period of one-year. The agreement commenced April 1, 2024, and will terminate March 31, 2025, (CV-TEC) (attached)

ENC. 13

Recommend that the Board approve the following Cooperative Bidding Resolution:

WHEREAS,

A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access for the 2025/2026 school year

WHEREAS,

Clinton-Essex-Warren-Washington (C-E-W-W) BOCES is desirous of participating with other BOCES and SLS in New York State in cooperatively

ENC. 13 (Continued)

procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

Clinton-Essex-Warren-Washington (C-E-W-W) BOCES wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED,

That Clinton-Essex-Warren-Washington (C-E-W-W) BOCES hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED,

That Clinton-Essex-Warren-Washington (C-E-W-W) BOCES authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED,

That Clinton-Essex-Warren-Washington (C-E-W-W) BOCES agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors

ENC. 14

Recommend that the Board approve the following authorized money collector:

1. Authorize Barrett Miller to collect money for the Rise Cafeteria – Plattsburgh

ENC. 15

Recommend that the Board accept the following letter(s) of resignation for the purpose of retirement:

1. April Miner, Stenographer, effective July 19, 2025
2. Sara Spring, Teaching Assistant, effective August 1, 2025
3. Dana Poirier, Coordinator of Community Outreach, effective August 1, 2025
4. Lisa Recore, Certified Occupational Therapist Assistant, effective August 30, 2025

ENC. 16

Recommend that the Board accept the following letter(s) of resignation:

1. Conner DeLavernne, Teaching Assistant, effective February 12, 2025
2. Kyla Clark, Teacher Aide/ Student Aide, effective February 5, 2025 for the purpose of accepting a Teaching Assistant position
3. Kendra Snide, Teaching Assistant, effective February 8, 2025
4. Kyle Smith, Teacher Aide/ Student Aide, effective February 5, 2025 for the purpose of accepting a Teaching Assistant position
5. Heather Stranahan, Special Education Teacher, effective February 6, 2025 for the purpose of accepting a Teaching Assistant position
6. Suezanne Chrisman, Registered Behavior Technician, effective February 10, 2025 for the purpose of accepting a Special Education Teacher position

ENC. 17

Recommend that the Board approve the following leave(s) of absence:

1. Cindy Waldron, Teacher Aide/ Student Aide, unpaid leave of absence, effective January 16, 2025 – February 18, 2025
2. Kaili Bourdeau, Teaching Assistant, unpaid leave of absence, effective May 29, 2025 – June 6, 2025
3. Dawn Bordeau, Teaching Assistant, unpaid leave of absence, effective February 3, 2025 – June 30, 2025, for the purpose of accepting a temporary Special Education Teacher position.

ENC. 18

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Kayla Laughlin, Behavior Analyst, effective January 27, 2025
2. Chrysa Rabideau, Labor Specialist, effective January 27, 2025
3. Katharine Tufo, Digital Print Machine Operator, effective March 5, 2025
4. Eryn Revette, Occupational Therapist, effective March 6, 2025

ENC. 19

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Thomas Houle (was provisional)
Position: Health, Safety and Risk Management Specialist
Effective Date: January 27, 2025
Tentative Permanent Date: July 29, 2025

ENC. 19 (Continued)

2. Name: Derek Leavine (was provisional)
Position: Deputy School District Treasurer
Effective Date: January 27, 2025
Tentative Permanent Date: August 26, 2025
3. Name: Vincent Bondinello-Reyes (was provisional)
Position: Accountant (Schools)
Effective Date: January 27, 2025
Tentative Permanent Date: September 3, 2025
4. Name: Shannon Shofner (pending fingerprint clearance)
Position: School Lunch Manager
Effective Date: February 14, 2025
Tentative Permanent Date: February 14, 2026
Annualized Salary: \$47,000
5. Name: Sara Sloan (pending fingerprint clearance)
Position: Occupational Therapist, 40%
Effective Date: March 3, 2025
Tentative Permanent Date: March 3, 2026
Annualized Salary: \$60,500
FTE Adjusted Salary: \$24,200

ENC. 20

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Dawn Bordeau
Position: Special Education Teacher
Effective Date: February 3, 2025 – June 30, 2025
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$50,500
2. Name: Kelly Java-Farnsworth
Position: Teaching Assistant
Effective Date: February 10, 2025 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$31,500

ENC. 20 (Continued)

3. Name: Kyla Clark
Position: Teaching Assistant
Effective Date: February 5, 2025 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
4. Name: Kyle Smith
Position: Teaching Assistant
Effective Date: February 5, 2025 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
5. Name: Heather Stranahan
Position: Teaching Assistant
Effective Date: February 6, 2025 – June 30, 2025
Certification Status: English 7-12 Initial
Annualized Salary: \$29,750
6. Name: Suezanne Chrisman
Position: Special Education Teacher
Effective Date: February 10, 2025 – June 30, 2025
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$50,500
7. Name: Amber Wethington (pending fingerprint clearance)
Position: Teaching Assistant
Effective Date: February 10, 2025 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
8. Name: Morgan Koyste (pending fingerprint clearance)
Position: Teaching Assistant
Effective Date: February 24, 2025 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750

ENC. 21

Recommend that the Board decrease the following position(s):

1. Name: Stacey Smart
Position: Registered Nurse (Schools) – decrease from 100% to 80%
Effective Date: February 24, 2025
Annualized Salary: \$55,137
FTE Adjusted Salary: \$44,109.60

ENC. 22

Recommend that the Board appoint the following person(s) to a Temporary Part-Time Civil Service appointment for the 2024 – 2025 school year:

1. Name: Dawn Abar (Schools)
Position: Registered Nurse 20%
Effective Dates: February 24, 2025 – June 30, 2025
Annualized Salary: \$53,000
FTE Adjusted Salary: \$10,600

ENC. 23

Recommend that the Board approve the following Adult Education Course Instructors for the 2024 – 2025 school year:

Adult Education, hourly rate of pay per contract
Tyler Puchrik
Alaina Weare

ENC. 24

Recommend that the Board appoint the following Temporary Grant Appointment from January 16, 2025 – June 30, 2025:

1. Jacob Honness, Work Study Student, not to exceed 160 hours, at \$15.50/hour

ENC. 25

Recommend that the Board approve the following Substitute and Temp-on-call positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Dawn Abar	Registered Nurse (schools)

ENC. 26

Recommend that the Board approve the following Additional Work for the 2024 – 2025 school year:

Continuation of normal work-year duties, hourly rate of pay:

Audrey Crucetti	Not-to-exceed 80 hours
Kayla Laughlin	Not-to-exceed 30 hours
Joan Hubbard	Not-to-exceed 10 hours
Caitlin Thompson	Not-to-exceed 10 hours

Stipend Positions, Compensation per collective bargaining agreement

Dawn Bordeaux	New Employee Mentor
Christopher Falvey	New Employee Mentor
Lisa Tallman	New Employee Mentor

ENC. 27

Recommend that the Board approve the following 2025 – 2026 Special Education Summer School (ESY) Staffing:

Teacher, Hourly rate of pay per contract

Alyssa Restrepo
Amy Durham
Bethany Katzfey
Bridget Trombley
Chelsea Benway
Heather Van Alphen
Heather Agoney
Jacob Cummings
Jennifer Haley
Jesse Ballard
Jillian Zieger
Joanne Beaudry
Joelle Lucia
Kayla Myers
Mariellen Boyd

ENC. 27 (Continued)

Maxwell Neimeier
Pamela Carroll
Patricia Sharlow
Sarah Ballard
Jennifer Cowling
Melissa Gough
Patrick McCaffery
Melissa Whitley
Jeffrey Way
Tyler Langley
Roxanna Palmer
Christie Lee

Teacher, \$44/hr
Caren Laundree
Jenell Waldron
Nicholas Brindisi
Eileen Davis-Roesler

Teaching Assistant, Hourly rate of pay per contract

Alexis Beyer
Allison Bola
Andrea Trombley
Bethany Katzfey
Brandy Rivers
Brianna Hall
Brittany Morse
Carrie Stone
Cynthia Williams
Dawn Bordeau
Eric Cassavaugh
Erin Garrison
Heather Stranahan
James Lavoie
Jerilynn LaMere
Jessica Willette
Johanna Pray
John Law
Joshua Prue
Kaili Bourdeau
Kathleen Callanan
Kathleen Kotsogiannis
Kayla Mills

ENC. 27 (Continued)

Kiara Garneau
Kyla Clark
Latalya Randall
Lia Hemingway
Lynasia Rabideau
Margaret DeMeulemeester
Maryssa Romeo
Matthew Taylor
Melissa Slagenweit
Michelle Mosher
Mikayla Defayette
Nancy St. Marie
Patricia Fortin
Patricia Sharlow
Realelena Hurley
Rebekah Riley
Sarah Agnew
Sean Conklin
Shanna Rivers
Suezanne Chrisman
Shay Maggy
Tammy Ann Smith
Taylor Galarneau
Whitney Gagnier
Adele Huchro
Amy Keech
Aylssa Morin
Janet McCray
Jill Spring
Jocelyn Rock
Kelsey Harland
Lisa Whalen
Payton Gough
Staci Nordin

Teaching Assistant, \$30/hr

Leah Willbrant
Chelsea Sheriden
Conner DeLavergne
Cynthia Sherman
Allie Huchro

Teacher Aide/ Student Aide, Hourly rate of pay per contract

Andrew Brousseau

ENC. 27 (Continued)

Angelia Frenyea
Chelsey Gemmel
Cindy Waldron
Cynthia Labombard
Cynthia Williams
Debra Rogers
Donna Caramia
Donna Montroy
Hannah Root
Jackie Holmes
Jade Drollette
Janeen Defayette
Julia Imler
Karen Everleth
Lisa Desotell
Madison Bokus
Michael Mills
Molly Martineau
Renee Barber
Sarah Ryan
Stacey Yelle
Vanessa Couture
Victoria Paiser
Yazmine Lawrence
Celia Briggs
Denice French-Lindsey
Erin Ladeau
Jennie Fox
Charles Looby
Patti Edwards

Registered Nurse (schools), hourly rate of pay per contract

Danielle Sherman
Sarah Peck

Registered Nurse (schools), \$44/hr

Jamie Plumadore
Erin Spoor

Speech Language Pathologist, hourly rate of pay per contract

Katelyn Christian
Lindsey Gilmore
Meghan Drollette
Krystal Jaquish

ENC. 27 (Continued)

School Social Worker, hourly rate of pay per contract

Arianna Hicks
Brianna Burnham
Brooke Stevens
Jami Ganter

School Psychologist, hourly rate of pay per contract

Mandi Spofford

Physical Therapist, hourly rate of pay per contract

Catherine Premore
Reed Hofmann

Occupational Therapist, hourly rate of pay per contract

Dana Gilbo
Eryn Revette
Philip Bean

Certified Occupational Therapist Assistant, hourly rate of pay per contract

Lisa Recore

Registered Behavior Technician, hourly rate of pay per contract

Hannah Booth
Robert Holt
Lauren Jaquish

Lifeguard, hourly rate of pay per contract

Shelby Lottie

Behavior Analyst/Specialist, hourly rate of pay per contract

Kayla Laughlin

ENC. 28

Recommend that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Donna Wotton
2025 NYSSBA Area 6 Legislative Breakfast (Overnight Accommodations needed)
February 7, 2025
High Peaks Resort, Lake Placid, NY

ENC. 29

Board Reports (attached)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: January 15, 2025
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Educational Center, Mineville, NY

Board Members Present:

Leisa Boise
Bob Bourgeois
Kathy Comins-Hunter
Dina Garvey
Richard Harriman, Sr.
Ed Marin
Bruce Murdock
Emily Phillips
Emily Reynolds Bergh
Lori Saunders
Michael St. Pierre
Eddie Webbinaro
Donna Wotton

Board Members Absent:

Patricia Gero
Donna LaRocque

Others Present:

Dr. Eric Bell
Amy Campbell
Dr. Matthew Slattery
Michele Friedman

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

MEETING
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:06 pm.

EXECUTIVE
SESSION

Mr. Murdock. moved, seconded by Mrs. Comins-Hunter, that the Board go into Executive Session at 6:07 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

Dr. Davey began the Executive Session with a confidential update regarding details of the lease and financing for the CVES CTE Building expansion project. This included the final steps underway needed to proceed. Second, several MOAs were discussed with the Board members including a Managerial Policy benefits adjustment, a CVES United Professionals MOA for staff members who will be chaperoning the SkillsUSA 2025 NYS competition during April Break, and a 12-Month Support MOA to add a Senior Building Maintenance Work to the Unit. Lastly, Dr. Davey discussed the planned negotiations with the CSEA 10-Month Support Staff Unit and a personnel update regarding several actions on the Board Agenda.

Ms. Wotton moved, seconded by Mrs. Comins-Hunter, that the Board come out of Executive Session at 6:18 pm. All Board Members present voted yes, and the motion was carried.

**CVES CAPITAL
PROJECT &
FACILITIES
EXPANSION
UPDATE**

Dr. Davey introduced Dr. Bell to provide a Capital Project and Facilities update. Three projects are currently in the works. First, an update was provided on the final stages of the Phase 2 Capital Project. The generator and transfer switch at the Mineville Campus are onsite. The completion of this project is currently awaiting National Grid. Additionally, HVAC items are being worked on at the Mineville campus, and the HVAC system is running well. At the CVES Learning Hub Conference Center, offices are being built where the hangar doors were removed in the building. There will be an addition of five offices in this space. Dr. Bell is hopeful that construction on those offices will begin next month.

Second, Dr. Bell provided an update on the Outdoor Educational Space at the Rise Center in Plattsburgh. There are resolutions on tonight's agenda regarding SEQRA. Tetra Tech believes the project is a Type 2; this is the best designation for this. CVES can be the lead agency and will not have to report out. The project is recommended as presented, and we are currently expanding to multiple vendors. CVES is looking to obtain approval in mid-March of 2025.

Third, Dr. Bell provided a CTE Center Facilities Expansion Update. CVES received approval from SED for the lease of the new CTE Center on December 17, 2024. The CVES Board approved the December lease amendment that was provided to SED, and we are approved to move forward. This important lease amendment will save CVES over \$2 million over the 20-year lease. Dr. Bell shared that CVES will be closing on financing shortly, and construction on the runway is expected to begin mid-February. We are on schedule and on budget for the new CTE Center to open in July 2026.

Dr. Davey thanked Dr. Bell, our Management Services Team, Mrs. Friedman, our involved CV-TEC staff, and all the CVES individuals who have been working on these exciting projects.

DS UPDATE

Emily Reynolds Bergh entered the meeting at 6:32 pm.

Dr. Davey began his DS Update by speaking about the Holiday Break and the return to CVES. Our staff and programs are back and running strong.

Dr. Davey shared highlights from Chazy Central Rural School's visit to CV-TEC during their Superintendent's Day. The entire Chazy staff participated in this visit, providing an opportunity to experience CV-TEC's programs firsthand. Mrs. Michele Friedman, Executive Director of Career and Technical Education, expressed her appreciation to Chazy and Superintendent Mr. Robert McAuliffe for organizing the visit this past summer. She emphasized that opportunities like these help Chazy students feel valued and supported, reinforcing the connection between their CV-TEC experience and their home district. During the visit, the Culinary Program prepared lunch for the attendees, who then toured various programs in small groups. The overall feedback was overwhelmingly

positive, with many noting how wonderful it was to see students fully engaged and thriving in their programs. CV-TEC continues to extend an open invitation to component Board members and districts to visit and experience the impact of career and technical education firsthand.

Next, Dr. Davey invited Dr. Slattery, Executive Director of the Rise Center for Success, to share details about the family event held earlier this evening. The event, which took place from 4:00 pm to 6:00 pm, provided a warm and welcoming opportunity for families to engage with the Rise Center community. Rise Principal Crystal Defayette-Rhino read *Stone Soup* to attendees, setting the stage for a meaningful and collaborative experience. Following the reading, the cafeteria served a comforting meal of tomato soup and cheesy bread, reinforcing the book's message of generosity and togetherness. The event was well attended, with over forty participants enjoying the opportunity to connect, share, and engage with one another.

Fourth, Dr. Davey highlighted the January Chief School Officers (CSO) Meeting, which was hosted by AuSable Valley Central School. As part of a new approach this school year, CSO meetings are being held in various districts, a model that will continue next year to foster stronger connections across the region. A key highlight of the meeting was an insightful hour-long discussion with representatives from SUNY Plattsburgh's School of Education, Health and Human Services, Dean Dr. Denise Simard, the Associate Dean, two Department Co-Chairs, and two additional faculty members. Topics covered included teacher recruitment, program offerings and updates, student teaching placements, and developments within the Educational Administration Program. It was also shared that Education enrollment at SUNY Plattsburgh is on the rise. In addition, following the closure of The College of St. Rose, SUNY Plattsburgh has welcomed eight of its faculty members and approximately three hundred students. Lastly, a Pre-Apprenticeship Program developed by CVES and SUNY Plattsburgh was discussed, with a focus on expanding opportunities for Teaching Assistants to transition into certified teaching roles. Efforts are underway to finalize the details and further support pathways for career advancement in education.

Fifth, Dr. Davey reminded Board members of the upcoming District Planning Team (DPT) Mid-Year Update meeting scheduled for January 24th. Additionally, a DPT update will be presented during the Board meeting on Wednesday, February 12th, in Plattsburgh. Ms. Amy Campbell, Assistant Superintendent for Educational Services, has been leading an Annual Strategic Planning Staff Survey Review Sub-Committee within the DPT. This works collaboratively with Mrs. Saunders and several staff members to analyze feedback and insights. Their efforts aim to strengthen strategic planning and decision-making moving forward.

Sixth, Dr. Davey provided the Board with an overview of the January Board of Regents meeting, highlighting key discussions in the education section, which focused on Special Education and Access VR. These topics are critical to vocational training, adult education, and lifelong learning opportunities. Dr. Slattery emphasized the importance of the Transition Coordinator at the Rise Center and within Special Education programs.

Transition planning plays a vital role in equipping students with the necessary resources and support to navigate adulthood successfully. Additionally, Dr. Davey provided an update on the ongoing discussions surrounding Regionalization and reminded Board members about the upcoming School Boards Association Dinner and Program, on Thursday, January 30th, which will focus on this important topic.

Dr. Davey then provided a brief 2025 – 2026 Budget Development update. The Divisions are meeting and discussing. We are planning our CVES 2025 – 2026 budget video now. The Budget Committee will meet on February 4th. The Governor’s Budget and Foundation Aid runs will be available soon.

Lastly, Dr. Davey reminded the Board that the 2025 NYSSBA Area 6 Legislative Breakfast is scheduled for Friday, February 7, 2025, at the High Peaks Resort in Lake Placid, NY. This event provides an important opportunity to discuss key educational issues with our State Legislators and stakeholders. Dr. Davey also expressed appreciation to CVES Board members Mr. Bob Bourgeois (Chazy RCSD) and Ms. Dina Garvey (Boquet Valley CSD) for their participation in recent Board of Education meetings within their component districts. Dr. Slattery and Dr. Davey greatly appreciated their valuable insights and feedback during the presentation and representation.

The next CVES Board meeting is February 12, 2025, at the CVES Learning Hub Conference Center in Plattsburgh, NY.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. Boise, to approve the minutes of the December 11, 2024, meeting as amended. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. Boise moved, seconded by Mrs. Comins-Hunter, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

TREASURERS’
REPORTS

Approve the Treasurer’s Reports from November 2024. (attached)

EXTRA-
CLASSROOM
TREASURER’S
REPORTS

Approve the Extraclassroom Treasurer’s Reports from Nov. & Dec. 2024. (attached)

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for Nov. 7, 2024, to December 23, 2024. (attached)

AUTHORIZED
MONEY
COLLECTOR

Approve the following Authorized Money Collector(s):

1. Authorize Lisa Banker to collect money for CV-TEC programs-Plattsburgh campus.

EXTRA-
CURRICULAR
STUDENT
ACTIVITY FUND
ADVISOR(S)

Approve the following Extra-Curricular Student Activity Fund Advisor(s):

SkillsUSA (Plattsburgh)	Katie Gadway
SkillsUSA (Plattsburgh)	Lisa Tallman
SkillsUSA (Plattsburgh)	Alaina Weare
SkillsUSA (Mineville)	Kylee Gonyea
SkillsUSA (Mineville)	Maria Spadafora

Club Advisors will receive no additional compensation.

CONTRACTOR/
CONSULTANT
AGREEMENT

Approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Premier Assessment Services, Inc. for the purpose of obtaining Vendor Scoring services for the period of January 2025 through August 2025 for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a Second Language Assessment Tests (NYSESLAT); grades 5 and 8 NYS Science Assessments; and January, June and August Regents Exams as requested. Service dates and terms are specified as per the agreement. The total amount payable for all services in an amount not anticipated to exceed \$200,000. (S³) (attached)

BUDGET
INCREASE

Approve the following Budget increase(s):

1. Increase the Health Insurance/Workers Compensation Insurance Coordination budget (Co-Ser 602) from \$906,169 to \$913,669 for the 2024 – 2025 School Year to accommodate for additional service requests by FEH BOCES and Brushton-Moira Central School District for Employee Benefit Plan Administration. (Mgmt. Services)

EQUIPMENT
LEASE

Approve the following equipment lease:

1. Recommend that the Board approve an equipment lease (the “lease”) with Municipal Leasing Consultants for Beekmantown Central School District for 5 years in a base amount not to exceed \$346,016.10 with five payments of \$69,203.22 each (Disposition is \$1 buyout). Items to lease: (400) HP Pro SFF Computers and (100) HP E24 Monitors. These payments are based on an interest rate of 5.58%. Be it further recommended that the CVES District Superintendent be granted authority to enter into the “lease” contract contingent upon CVES’s attorney approval.

AUDIT
COMMITTEE
HIGHLIGHTS

Audit Committee Meeting Highlights – October 9, 2024 (Info. Only)

CONSENT
AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to approve the following Consent Agenda Personnel items as presented. All Board Members voted yes—motion carried.

RESCIND

Rescind the following appointment that was approved at the December 11, 2024, Board meeting:

Recommend that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Debra Rogers (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: November 14, 2024
Tentative Tenure Date: November 14, 2028
Certification Status: Teaching Assistant, Level 1 Certificate

AMENDMENT

Amend the following appointment that was approved at the December 11, 2024, Board meeting:

Recommend that the Board approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Vivian Porter Assistant (\$25/hr)	Communications and Publications

RESIGNATION
FOR THE
PURPOSE OF
RETIREMENT
BROOKS

Accept the following letter(s) of resignation for the purpose of retirement:

1. Jerry Brooks, Director of Facilities II, effective June 30, 2025

Dr. Davey acknowledged the resignation for the purpose of retirement from Jerry Brooks. Jerry has worked for CVES for 18 years. He has done a tremendous job of leading the department and supporting our Capital work. Dr. Bell spoke about Jerry's vision and passion for CVES. He cares for our facilities, and it has been an honor to work with him.

RESIGNATIONS
HOLT, RAMOS,
COON &
SHERMAN

Accept the following letter(s) of resignation:

1. Robert Holt, Teaching Assistant, effective December 16, 2024, for the purpose of accepting a Registered Behavior Technician position
2. Lesley Ramos, Dean of Students, effective January 1, 2025, for the purpose of accepting an Assistant Principal position
3. Jeffrey Coon, Building Maintenance Mechanic, effective January 1, 2025, for the purpose of accepting a Senior Building Maintenance Worker position
4. Cynthia Sherman, Teacher Aide/ Student Aide, effective January 2, 2025

LEAVE(S) OF
ABSENCE
REVETTE,
BRIENZA,
SHARLOW, &
DONAH

Approve the following leave(s) of absence:

1. Eryn Revette, Occupational Therapist, unpaid leave of absence, effective December 14, 2024 – January 5, 2025
2. Danielle Brienza, Teacher Aide/ Student Aide, unpaid leave of absence, effective December 27, 2024 – March 1, 2025
3. Patricia Sharlow, Teaching Assistant, unpaid leave of absence, effective January 6, 2025 – June 30, 2025
4. Savannah Donah, Teacher Aide/ Student Aide, unpaid leave of absence, effective April 28, 2025 – May 2, 2025

PERMANENT
APPOINTMENT
(CIVIL SERVICE)
MILLER,
ZARLING,
LUPOSELLO, &
ARNOLD

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Barrett Miller, School Lunch Manager, effective December 27, 2024
2. Zachary Zarling, School Lunch Manager, effective December 27, 2024
3. Sarah Luposello, Personnel Specialist (Schools), effective January 17, 2025
4. Katelyn Parrow Arnold, Personnel Specialist (Schools), effective January 23, 2025

TENURE
BROWN

Grant Tenure to the following person(s):

1. Mark Brown, Principal, effective July 19, 2025

Dr. Davey spoke about being honored to have the Board's support in Mark Brown's Tenure recommendation. Mrs. Friedman spoke about the pride she and CV-TEC have for Mark.

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENTS

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Robert Holt
Position: Registered Behavior Technician
Effective Date: December 16, 2024
Tentative Permanent Date: December 16, 2025
Annualized Salary: \$36,000
2. Name: Kelsey Monette (was provisional)
Position: School District Treasurer (Shared)
Effective Date: December 27, 2024
Tentative Permanent Date: March 20, 2025
3. Name: Taylor Sullivan (was provisional)
Position: School District Treasurer (Shared)
Effective Date: December 27, 2024
Tentative Permanent Date: June 17, 2025

4. Name: Miranda Sheffer (was provisional)
Position: School District Treasurer (Shared)
Effective Date: December 27, 2024
Tentative Permanent Date: July 29, 2025
5. Name: Jeffrey Coon
Position: Senior Building Maintenance Worker
Effective Date: January 1, 2025
Tentative Permanent Date: January 1, 2026
Annualized Salary: \$60,000
6. Name: Katrina Brown
Position: Teacher Aide/ Student Aide
Effective Date: January 2, 2025
Tentative Permanent Date: January 2, 2026
Annualized Salary: \$21,686
7. Name: Sarah Peck
Position: Registered Nurse (Schools)
Effective Date: January 13, 2025
Tentative Permanent Date: January 13, 2026
Annualized Salary: \$47,000
8. Name: Karin Mulligan (pending fingerprint clearance)
Position: Purchasing Agent
Effective Date: January 31, 2025
Tentative Permanent Date: January 31, 2026
Annualized Salary: \$47,000

**FOUR-YEAR
PROBATIONARY
APPOINTMENTS**

Appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Carrie Stone (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 16, 2024
Tentative Tenure Date: October 16, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
2. Name: Albert Stickle (was temporary)
Tenure Area: Computer Aided Drafting 7-12
Position: New Visions Applied Engineering Teacher
Effective Date: November 19, 2024
Tentative Tenure Date: November 19, 2028
Certification Status: Computer Aided Drafting 7-12, Transitional A Certificate

3. Name: Brian Womer (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: November 23, 2024
Tentative Tenure Date: November 23, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
4. Name: Tera Filion Potts (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: December 5, 2024
Tentative Tenure Date: December 5, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
5. Name: Taylor Sprague (was temporary)
Tenure Area: Natural Resources & Ecology 7-12
Position: Environmental Conservation/ Forestry Teacher
Effective Date: December 17, 2024
Tentative Tenure Date: December 17, 2028
Certification Status: Natural Resources & Ecology 7-12, Transitional A Certificate
6. Name: Lesley Ramos
Tenure Area: Assistant Principal
Position: Assistant Principal
Effective Date: January 1, 2025
Tentative Permanent Date: January 1, 2029
Certification Status: School Building Leader, Initial Certificate
Annualized Salary: \$85,000
7. Name: Michelle Mosher (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: January 1, 2025
Tentative Tenure Date: January 1, 2029
Certification Status: Teaching Assistant, Level 1 Certificate
8. Name: Casandra Kellaway (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: January 3, 2025
Tentative Tenure Date: January 3, 2029
Certification Status: Teaching Assistant, Level 1 Certificate

9. Name: Haley Reynolds (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: January 8, 2025
Tentative Tenure Date: January 8, 2029
Certification Status: Teaching Assistant, Level 1 Certificate

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**TEMPORARY
APPOINTMENTS
2024 – 2025**

Appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Patrick Maneely
Position: Electrical Design, Installation and Alternative Energy Teacher
Effective Date: January 2, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500
2. Name: Kaili Bourdeau
Position: Teaching Assistant
Effective Date: January 6, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
3. Name: Patricia Sharlow
Position: Special Education Teacher
Effective Date: January 6, 2025
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$50,500

**TEMPORARY
CIVIL SERVICE
APPOINTMENT**

Appoint the following person(s) to a Temporary Civil Service appointment for the 2024 – 2025 school year:

1. Name: Dawn Abar
Position: Registered Nurse
Effective Dates: January 1, 2025 – January 24, 2025
Annualized Salary: \$53,000

TEMP-ON-CALL & SUBSTITUTE POSITIONS 2024 - 2025

Approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Elizabeth Christon	Cleaner/Messenger
Elizabeth Christon	Clerk
Shelby Midgett	Teacher Aide/ Student Aide
Cynthia Sherman	Teacher Aide/ Student Aide
Hannah Sorel	Teacher Aide/ Student Aide
Shelby Midgett	Teaching Assistant
Cynthia Sherman	Teaching Assistant

FACILITATORS 2024 – 2025

Approve the following Facilitators for the 2024 – 2025 school year:

SCHOOL YEAR

Facilitators, \$30/hr
John Hetfield

ADDITIONAL HOURS 2024 – 2025

Approve the following additional hours for the 2024 – 2025 School Year:

<u>Continuation of normal work year duties, hourly rate of pay:</u>	
Hannah Booth	Not-to-exceed 75 hours
Jacob Cummings	Not-to-exceed 100 hours

APPROVAL TO ATTEND A CONFERENCE/ WORKSHOP

Mr. Murdock moved, seconded by Mrs. Saunders that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise, Emily Reynolds Bergh, Patricia Gero, Ed Marin, Emily Phillips, Lori Saunders, Michael St. Pierre, Donna Wotton, & Eddie Webbinaro
2025 NYSSBA Area 6 Legislative Breakfast
February 7, 2025
High Peaks Resort, Lake Placid, NY
2. Leisa Boise, Bob Bourgeois, Patricia Gero, Richard Harriman Sr., Donna LaRocque, Ed Marin, Emily Phillips, Emily Reynolds Bergh, Lori Saunders, Michael St. Pierre, & Donna Wotton
Top 10% Dinner
May 1, 2025
Rainbow Banquet Hall, Altona, NY
3. Leisa Boise, Bob Bourgeois, Patricia Gero, Richard Hariman, Sr., Donna LaRocque, Ed Marin, Emily Phillips, Emily Reynolds Bergh, Lori Saunders, Michael St. Pierre, Eddie Webbinaro, & Donna Wotton
Rural Schools Association 2025 Summer Conference
July 13 – 15, 2025
Crowne Plaza, Lake Placid, NY (Overnight accommodations needed)

All Board Members present voted yes—motion carried.

2025 – 2026
SCHOOL
CALENDAR
ADOPTION

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board adopt the school calendar for the following year as recommended by the CVES Component School District Calendar Committee:

2025 – 2026 School Calendar (attached)

All Board Members present voted yes—motion carried.

ADMIN.
PROCEDURE

The Board takes notice of the following Administrative Procedure(s), which have been developed by the District Superintendent in consultation with Management Services:

1. Lactation Accommodation Procedure

FOUR-YEAR
PROBATIONARY
APPOINTMENT
LAVALLEY

Mr. Murdock moved, seconded by Mrs. Boise that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Lauren LaValley
Tenure Area: School Counselor
Position: School Counselor
Effective Date: February 24, 2025
Tentative Tenure Date: February 24, 2029
Certification Status: School Counselor, Permanent Certificate
Annualized Salary: \$72,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

CONTRACT/
CONSULTANT
AGREEMENT(S)

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Contract/Consultant Agreements:

1. Whereas, CVES has been awarded Workforce Investment funding for Out-Of-School Youth through the North Country Workforce Development Board for the purpose of administering WIOA Out-of-School Youth programming in Clinton, Essex, and Franklin Counties, this Agreement between C-E-W-W BOCES and Franklin-Essex-Hamilton BOCES (FEH BOCES) for the WIOA Out of School Youth Contract, C-E-W-W BOCES will contract to FEH BOCES a portion of the work and services to be provided in connection with the WIOA Out-of-School Youth program for the term of July 1, 2023 through June 30, 2024 in an approximate contract amount of \$113,300. (CV-TEC)

2. Whereas, CVES has been awarded Workforce Investment funding for Out-Of-School Youth through the North Country Workforce Development Board for the purpose of administering WIOA Out-of-School Youth programming in Clinton, Essex, and Franklin Counties, this Agreement between C-E-W-W BOCES and Adirondack Community Action Program (ACAP) for the WIOA Out-of-School Youth Contract, C-E-W-W BOCES will contract to ACAP a portion of the work and services to be provided in connection with the WIOA Out-of-School Youth program for the term of July 1, 2023 through June 30, 2024 in an approximate contract amount of \$34,127. (CV-TEC)

All Board Members present voted yes—motion carried.

MEMORANDUMS
OF AGREEMENT

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board approve the following Memorandum(s) of Agreement:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals regarding Skills USA Advisors (attached.)
2. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services 12-Month Support Staff Unit regarding adding the title of Senior Building Maintenance Worker (attached.)
3. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services Managerial Employees regarding an adjustment to healthcare in retirement (attached.)

All Board Members present voted yes—motion carried.

SEQRA

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board adopt the following SEQRA resolution:

1. As part of the "SEQRA" process, the Board hereby declares itself as "Lead Agency" as defined in the State Environmental Quality Review Act for the following construction project: "2025 – 2026 Outdoor Educational Space Improvement Project at the CVES Plattsburgh Campus."

All Board Members present voted yes—motion carried.

SEQRA

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board adopt the following SEQRA resolution:

1. Based on the review of Tetra Tech Architects & Engineers, Architect of Record for the proposed "2025 – 2026 Outdoor Educational Space Improvement Project

at the CVES Plattsburgh Campus," the Board hereby finds that the proposed scope of work constitutes a "Type II Action" as such quoted term is defined in the State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated there under ("SEQRA") and, therefore, is not subject to any further review by the Board under routine activities of an educational institution with no contemplated expansion of the existing facilities and any improvements to such facilities will be in the nature of replacement, rehabilitation or reconstruction of the facilities in kind, on the same site.

All Board Members present voted yes—motion carried.

2025 – 2026
OUTDOOR
EDUCATIONAL
SPACE

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following project:

The Board of Cooperative Educational Services hereby initiates the "2025 – 2026 Outdoor Educational Space Improvement Project at the CVES Plattsburgh Campus" and authorize the District Superintendent to obtain State Education Department approval for the Project in an amount not to exceed \$1,525,000.

All Board Members present voted yes—motion carried.

CHANGE ORDER

Mr. Webbinaro moved, seconded by Mrs. Phillips, to authorize the following:

The Board of Cooperative Educational Services authorizes the District Superintendent to approve and execute any construction contract Change Order for the "2025 – 2026 Outdoor Educational Space Improvement Project at the CVES Plattsburgh Campus" provided that such changes do not exceed the approved project cost of \$1,525,000. Any Change Order that will increase the construction contract amount by more than the total approved project cost of \$1,525,000 shall be submitted by the District Superintendent to the Board for review and action thereon. Change Orders that increase the project cost to an amount greater than \$1,525,000 shall not be binding until approved and executed by the Board.

All Board Members present voted yes—motion carried.

SEQRA RECITAL

Mrs. Garvey moved, seconded by Ms. Wotton, to approve the following:

RECITAL

WHEREAS, the CEWW BOCES, is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the CEWW BOCES is considering undertaking a capital improvement project (the "Project") consisting of replacing the current playground and creating an additional playground located at the CEWW BOCES's Harrold Education Center (CVES Plattsburgh Campus), 1585 Military Turnpike Ext., Plattsburgh, New York, including related demolition, construction, site improvements, and equipment

required for such purposes, architectural fees, general, and site construction work for reconstruction and alterations, including but not limited to: health and safety items; improvements to handicapped accessibility; reconstruction to create educational environments that promote the highest quality delivery of student instructional services; and

WHEREAS, the Project is subject to classification under the New York State Environmental Quality Review Act ("SEQRA") and the regulations in 6NYCRR Part 617 adopted by the New York State Department of Environmental Conservation (the "Regulations"); and

WHEREAS, Tetra Tech has reviewed the scope of the Project and has advised the CEWW BOCES that based on the scope of the project to undertake the following action (a) declare its intention to serve as lead agency to undertake a coordinated review pursuant to Part 617.6(b)(3) of the Regulations, and (b) circulate notice to all involved and interested agencies of the CEWW BOCES's intent to act as lead agent pursuant to the Regulations and (c) classify the Project as a Type II Action as that term is defined in Part 617.2 of the Regulations; and

WHEREAS, Pursuant to the Regulations, CEWW BOCES has considered the Project in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and in light of the actions included on the Type II list specified in Section 617.5 of the Regulations; and

WHEREAS, the CEWW BOCES has examined all information related to the Project and has determined that the Project is classified as a Type II Action pursuant to Section 617.5 of the Regulations; and

BE IT RESOLVED by this CEWW Board of Cooperative Educational Services as follows:

Section 1. The CEWW BOCES hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act.

Section 2. The CEWW BOCES hereby ratifies and affirms the actions of the CEWW BOCES's administration, with the assistance of the Tetra Tech and the CEWW BOCES's legal counsel, to circulate notice to all involved and interested agencies of the CEWW BOCES's intention to act as lead agency in connection with a coordinated environmental review of the Project.

Section 3. The CEWW BOCES hereby determines that the Project is a Type II Action as such term is defined in the Regulations, which requires no further review under SEQRA because it falls clearly within the ambit of three actions included on the Type II list specified in Section 617.5 of the Regulations:

- (a) "routine activity of an educational institution" (617.5(c)(8)); and/or
- (b) "maintenance or repair involving no substantial changes in an existing structure or facility" (617.5(c)(1)); and/or
- (c) "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site;" (617(c)(2)).

Section 4. Notwithstanding that the Project is not subject to further review under SEQRA, the CEWW BOCES will continue to comply with the New York State Education Department Guideline for School District Implementation of the State Environmental

Quality Review (SEQR) and associated changes in the SED Building Permit Process, which requires consultation with the New York State Office of Park, Recreation and Historic Preservation; and

Section 5. The CEWW BOCES hereby issues a Negative Declaration with respect to the Project.

Section 6. The Board hereby authorizes and directs the CEWW BOCES Board Clerk or her designee to file this Resolution and the Negative Declaration with the appropriate parties and agencies and publish the Negative Declaration in the Environmental Notice Bulletin.

Section 7. This Resolution shall take effect immediately.

All Board Members present voted yes—motion carried.

INCENTIVE
PROPOSAL

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board accept the following Incentive Proposal:

Accept an Incentive Proposal from New York State and Empire State Development Office of Strategic Workforce Development. The proposal is in reference to a forthcoming grant award in an amount not anticipated to exceed \$3,000,000 which will be used towards the development of a new CV-TEC campus. As part of the Incentive Proposal, CEWW BOCES agrees to pay a 1% commitment fee of \$30,000 plus a \$250 application fee. This payment will be due prior to the disbursement of grant funds, which will happen at a later date.

All Board Members present voted yes—motion carried.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Reynolds Bergh, to adjourn the meeting at 7:21 pm. All Board Members present voted yes—motion carried.

DRAFT

Katelyn Smart, Board Clerk

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - December 31, 2024

I. SUMMARY OF ACCOUNT ACTIVITY CHECKING ACCOUNTS	Account Balances		Receipts		Disbursements		Account Balances	
	November 30, 2024		November		November		December 31, 2024	
<u>Depository</u>								
General Fund	\$ 4,836,846.95	\$ 4,974,182.52	\$ 5,927,216.73	\$ 3,883,812.74	\$ 35,013,942.21	\$ 3,883,812.74		
Special Aid Fund	\$ (985,101.25)	\$ 167,421.71	\$ 2,181,989.65	\$ (2,999,669.19)	\$ 3,941,359.16	\$ (2,999,669.19)		
School Lunch Fund	\$ 149,047.35	\$ 30,401.56	\$ 42,610.39	\$ 136,838.52	\$ 140,809.13	\$ 136,838.52		
Capital Fund	\$ 840,564.73	\$ 1,173,565.25	\$ -	\$ 2,014,129.98	\$ 4,366,950.65	\$ 2,014,129.98		
Special Revenue Fund (Excluding ExtraClassroom)	\$ 13,698.32	\$ 1,350.00	\$ -	\$ 15,048.32	\$ 1,250.00	\$ 15,048.32		
Custodial Fund	\$ 179,974.04	\$ 120,834.03	\$ 126,020.37	\$ 174,787.70	\$ 725,759.42	\$ 174,787.70		
<u>Operating</u>								
General Fund	\$ 300,007.00	\$ 5,958,665.03	\$ 6,055,994.60	\$ 202,677.43	\$ 37,832,158.81	\$ 202,677.43		
<u>SAVINGS ACCOUNTS</u>								
Capital Fund	\$ 1,894,002.87	\$ -	\$ 1,208,342.56	\$ 685,660.31	\$ 4,180,779.56	\$ 685,660.31		
General Fund	\$ 2,208,234.49	\$ 8,269.03	\$ -	\$ 2,216,503.52	\$ -	\$ 2,216,503.52		
Special Revenue Fund	\$ 22,141.60	\$ 82.94	\$ -	\$ 22,224.54	\$ 1,628.79	\$ 22,224.54		
TOTAL FUNDS ON ACCOUNT	\$ 9,459,416.10			\$ 6,352,013.87	\$ 86,204,637.73	\$ 6,352,013.87		

II. RECONCILIATION TO BANK STATEMENTS

TD BANK - MUNICIPAL CHECKING - OPERATING	December 31, 2024 Bank Balance	Add: Deposits In Transit	Less: Outstanding Checks	December 31, 2024 Account Balances
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 456,286.62	\$ -	\$ (253,609.19)	\$ 202,677.43
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 3,049,800.71	\$ -	\$ -	\$ 3,049,800.71
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ -	\$ -	\$ -	\$ -
NYCLASS - SAVINGS, GENERAL FUND	\$ 187,713.52	\$ -	\$ (12,566.16)	\$ 175,147.36
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 2,216,503.52	\$ -	\$ -	\$ 2,216,503.52
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 685,660.31	\$ -	\$ -	\$ 685,660.31
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 1,008.49	\$ -	\$ -	\$ 1,008.49
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 785.59	\$ -	\$ -	\$ 785.59
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 12,761.93	\$ -	\$ -	\$ 12,761.93
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2,396.93	\$ -	\$ -	\$ 2,396.93
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 630.96	\$ -	\$ -	\$ 630.96
	\$ 4,640.64	\$ -	\$ -	\$ 4,640.64

TOTAL FUNDS ON ACCOUNT

\$ 6,352,013.87

GENERAL FUND INTEREST RECEIVED 7/01/24 - 12/31/24 \$ 164,800.56
CAPITAL FUND INTEREST RECEIVED 7/01/24 - 12/31/24 \$ 79,110.03

PREPARED BY:


Derek Leavine, Deputy District Treasurer

DATED:

1/23/25

MEMO

To: Katelyn Smart, BOCES Board Clerk
 Clinton-Essex-Warren-Washington BOCES
 From: Angela Jennette, Claims Auditor
 Date: February 3, 2025
 Re: Report for Board Agenda on February 12, 2025, Meeting

The following warrant claims were reviewed from December 24, 2024, to February 3, 2025:

Warrant No. & Date	Check Information	Gross Total Amount
**		
W #27 - 01/09/2025	*Check Nos: 249087-249183** *Check Nos: 05266-05360 ACH Payments: ACH015992-ACH016333 WEX-ACH Payments: ACH04438-ACH04548	\$ 1,652,698.22
W #28 - 01/16/2025	*Check Nos: 249186-249249 *Check Nos: 05361-05465 ACH Payments: ACH016334-ACH016565 WEX-ACH Payments: ACH04549-ACH04633	\$ 592,252.32
W #29 - 01/23/2025	*Check Nos: 249250-249296** *Check Nos: 05466-05509 ACH Payments: ACH016566-ACH016649 WEX-ACH Payments: ACH04634-ACH04684	\$ 457,527.17
W #30 - 01/30/2025	*Check Nos: 249340-249415 *Check Nos: 05510-05566 ACH Payments: ACH016650-ACH017060 WEX-ACH Payments: ACH04685-ACH04751	\$ 779,507.24

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR# 17-Wire2517FEDTAX Wire #2517FICA Wire #2517MEDI-Warrant #27
 PR# 18-Wire2518FEDTAX Wire #2518FICA Wire #2518MEDI-Warrant #30

NYS Promptax: PR #17- Wire #2517NY- Warrant #27;
 PR #18- Wire #2518NY- Warrant #30;

NYS Office of Comptroller ERS Retirement & Loans: PR #17&18-Wire #ERS-JAN25-Warrant #30;

Health Ins. Monthly: Wire #HINS-0125-Warrant #27;

FSA/HRA : Wire #BEN-010225-Warrant #27 Wire#BEN121324A-Warrant #27
 Wire #BEN-121824-Warrant #27 Wire#BEN121324B-Warrant #27
 Wire #BEN-121924-Warrant #27 Wire#BEN121324C-Warrant #27
 Wire #BEN-122024-Warrant #27 Wire#BEN121324D-Warrant #27
 Wire #BEN-122324-Warrant #27 Wire#BEN121324E-Warrant #27
 Wire #BEN-122624-Warrant #27 Wire#BEN121324F-Warrant #27
 Wire #BEN-123024-Warrant #27 Wire#BEN121624A-Warrant #27

CC: Eric Bell
 Christine Myers

	Wire#BEN121624B-Warrant #27
	Wire#BEN121724A-Warrant #27
	Wire#BEN121724B-Warrant #27
	Wire#BEN122424A-Warrant #27
	Wire#BEN122424B-Warrant #27
	Wire#BEN122424C-Warrant #27
	Wire#BEN122724A-Warrant #27
	Wire#BEN122724B-Warrant #27
	Wire#BEN123124A-Warrant #27
	Wire#BEN123124B-Warrant #27
	Wire#BEN123124C-Warrant #27
Wire #BEN-010625-Warrant #28	Wire#BEN010325A-Warrant #28
Wire #BEN-010825-Warrant #28	Wire#BEN010325B-Warrant #28
Wire #BEN-010925-Warrant #28	Wire#BEN010725A-Warrant#28
Wire #RFSA011625-Warrant#28	Wire#BEN010725B-Warrant#28
	Wire#BEN010725C-Warrant#28
Wire #BEN-011025-Warrant#29	Wire#BEN011425A-Warrant#29
Wire #BEN-011125-Warrant#29	Wire#BEN011425B-Warrant#29
Wire #BEN-011525-Warrant#29	Wire#BEN011425C-Warrant#29
Wire #BEN-011625-Warrant#29	
Wire #BEN-011725-Warrant#30	Wire#BEN012225A-Warrant#30
Wire #BEN-012125-Warrant#30	Wire#BEN012225B-Warrant#30
Wire #BEN-012325-Warrant#30	Wire#BEN012225C-Warrant#30
	Wire#BEN012225D-Warrant#30

Benefit Claims Acc.:

Ck & ACH's Listed Above

Wire #WEX-010925-Warrant #27
Wire #WEX-011625-Warrant #28
Wire #WEX-012325-Warrant #29
Wire #WEX-013025-Warrant #30

Health Insurance Consortium Payments:

12/31/24	\$ 2,016,121.67-W
1/13/25	\$ 807,143.52-W
1/21/25	\$ 2,322,789.10-W
1/27/25	\$ 883,749.73-W
2/3/25	\$ 2,713,576.52-W

NCA Compensation Payments:

1/6/25	\$ 16,639.32-W
1/9/25	\$ 18,750.00-Ck #1086

HSA Contributions Transfers:

1/15/25	\$ 7,200.00-W
1/23/25	\$ 1,564.01-W

****A sequence of all checks including payroll has been verified.**

Internal Claims Auditor

(Signature) 

CC: Eric Bell
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding:</u>	<u>Summary Business Office Response:</u>	<u>Resolution/Options:</u>
01/08/25	Pending W#27	17399	Backup doesn't match Claim.	Confirmed with Coordinator recent W-9 on file is correct address, will speak with Coordinator about having vendor change address in OurSchool program.	Approved for final warrant.
01/08/25	Pending W#27	16630	Trans/Payment date is incorrect & coding incorrect.	Trans/Payment and coding corrected.	Approved for final warrant.
01/08/25	Pending W#27	91200	Service started 9/1/24 and both Purchase Orders were issued after that date.	Contractual agreement signed by both parties before service start date, bottleneck in purchasing caused a delay in issuance of Purchase Order.	Approved for final warrant.
01/09/25	Final W#27				\$1,652,698.22
01/15/24	Pending W#28	17407	Address doesn't match back-up.	Confirmed with Coordinator recent W-9 on file is correct address, will speak with Coordinator about having vendor change address in OurSchool program.	Approved for final warrant.
01/15/25	Pending W#28	17096	Employee didn't have a Purchase Order in place at time of service, also no Conference Approval # on Purchase Order.	Purchase Order late issue and start date on, added notes, and Conference Approval # in notes as PO was closed for payment.	Approved for final warrant.
01/15/25	Pending W#28	13165	Missing Invoice on schedule.	Added invoice to schedule with new amount.	Approved for final warrant.
01/16/25	Final W#28				\$592,252.32
01/22/25	Pending W#29	11753	Purchase Order issued 11/17/25 and service began on 11/14/24.	Due to division accountant holding Purchased Order for additional information, Purchase Order was delayed in issuance. Will speak with employee about checking status of Purchase Order before attending conferences in the future.	Approved for final warrant.
01/23/25	Final W#29				\$457,527.17
01/29/25	Pending W#30	17412	Incorrect coding.	Coding corrected.	Approved for final warrant.
01/29/25	Pending W#30	17857	Invoice is incomplete with no date or company letterhead information.	Will obtain and get correct information.	Removed from final warrant.
01/29/25	Pending W#30	9941	Work was done with no Purchase Order in place.	Will have Purchasing Agent speak with vendor about not starting work until a Purchase Order is in place.	Approved for final warrant.
01/29/25	Pending W#30	6565	Purchases without a Purchase Order in place.	Miscommunication from business, parts ordered on previous Purchase Order were out of stock, they then later sent us the parts after the Purchase Order was closed so new Purchase Order had to be done.	Approved for final warrant.
01/30/25	Final W#30				\$779,507.24

THE NORTH COUNTRY WORKFORCE PARTNERSHIP, INC.

MEMORANDUM OF AGREEMENT

THIS AGREEMENT, made this -1st day of April 2024, between:

The North Country Workforce Partnership, Inc. hereinafter known as NCWP, and Clinton-Essex-Warren-Washington Board of Educational Services, also known as Champlain Valley Educational Services, hereinafter known as CVES agree as follows:

WITNESSETH:

WHEREAS the New York State Office of Temporary and Disability Assistance has awarded a Career Pathways III contract, hereinafter known as North Country Region Career Pathways III Program or NCRCP3P program to the North Country Workforce Partnership, Inc.; and

WHEREAS the aforesaid contract provides that NCWP shall provide a NCRCP3P program to the residents of Clinton and Essex Counties and:

WHEREAS the NCWP desires to enter into an agreement with the CVES for the performance of this project; and

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein it is mutually agreed by and between the respective parties as follows:

SCOPE OF WORK:

The North Country Workforce Partnership, Inc. will:

1. Act as fiscal agent for the NCRCP3.
2. Enter a contract with the Office of Temporary and Disability Assistance, Center for Employment and Economic Supports (OTDA) for the purposes of this project.
3. Prepare and submit all required documentation and vouchers to OTDA.
4. Ensure that Career Center staff are knowledgeable about the NCRCP3P including the goals of the program and participant eligibility.
5. Provide regional oversight for all partner agencies.
6. Ensure coordination between the NCRCP3P and Workforce Investment Act Title I Out-of-School Youth Programs in all 4 counties.
7. Ensure that career pathways are developed in conjunction with regional labor demand lists and reflect the initiatives of the Regional Economic Development Council
8. Develop regional trainings/pathways in in-demand occupations.
9. Identify additional career pathways to be developed by using current local and regional labor market information.
10. Assist NCRCP3P participants in accessing post-secondary education and training including financial aid assistance.

CVES shall:

1. Provide at least sixty (60) hours of instruction to eligible NCRCP3P participants in literacy, numeracy, GED preparation, Job Readiness Training and Job Skills Training as detailed in the NCRCP3P proposal.
2. Assist students in the development of an Education and Career Plan.
3. Assist participants in obtaining educational gains and credentials (e.g. New York State High School Equivalency Diploma, CNA certification, etc.).
4. Verify participant eligibility.
5. Assist participants in job search activities that lead to obtaining & retaining employment.
6. Provide case management services to NCRCP3P participants.
7. Assist NCRCP3P participants in the navigation of the Clinton and Essex County Career Centers.
8. Provide appropriate activities to NCRCP3P participants to meet public assistance requirements.
9. Provide documentation to NCWP as per NCRCP3P milestone criteria prior to request for vouchering.
10. Complete quarterly MWBE reporting and submit to NCWP by the 5th day following each quarter.
11. Complete monthly participation reports and submit to NCWP by the 8th day of the following month.
12. Remit payment totaling \$2,500 each year (contingent upon funding from OTDA) for administrative and support staff functions including documenting, tracking, auditing activities to support the NCRCP3P.

TERM:

Contingent upon yearly funding from the New York State Office of Temporary and Disability Assistance, the term of this agreement is for the period April 1, 2024, through March 31, 2025, unless earlier terminated under the provisions of this agreement. Job retention milestones may be vouchered until July 31st, 2025, for participants obtaining employment prior to March 31st, 2025.

COMPENSATION AND MAXIMUM COST:

In full and complete consideration of CVES satisfactory performance under this agreement the NCWP will make payment to CVES for allowable costs incurred in accordance with the terms of this agreement up to \$100,000 annually. Should additional funding become available, this amount may be re-negotiated by both parties.

Should FEH BOCES, St. Lawrence-Lewis BOCES or CVES not achieve maximum milestones for their respective Memorandum Agreements, the remaining money may be reallocated to the remaining agency/agencies.

NCWP shall maintain appropriate and complete accounts, records, documents and other evidence showing and supporting all costs incurred under this agreement.

PAYMENT:

CVES will submit a detailed invoice to NCWP at the following address:

One Work Source
194 US Oval
Plattsburgh, NY 12903

Such invoices will be submitted quarterly but must be received by NCWP prior to the last day of each quarter:

- A) Promptly after receipt of an invoice, NCWP shall, subject to the provision hereof, make payment thereon as requested by CVES.
- B) Payment is contingent upon the NCWP receipt of funds from the New York State Office of Temporary and Disability Assistance.

TERMINATION:

Either NCWP or CVES may terminate this agreement at any time by giving thirty (30) days written notice to the other contracting party. All payments and liability therefore by NCWP shall end on the date of termination and shall include all services performed up to the date of termination.

LIABILITY TO THIRD PARTIES:

The parties hereto shall indemnify and hold harmless each other from all damages, claims, or liabilities to persons or property, including counsel fees and the costs and expenses to defend any legal action cause by their negligent, reckless and/or intentional acts.

CVES status under this Agreement shall be that of an independent contractor and not that of any agent or employee. CVES warrants and represents that it has complied with all federal, state and local laws that are required for it to perform the services set forth in this Agreement.

NCWP will not withhold or pay on behalf of CVES or any of its employees: (a) federal and local income taxes, or (b) any other payroll tax of any kind. In accordance with the terms of this Agreement neither CVES nor any of its agents or employees shall be treated as an employee of NCWP with respect to the services provided in this Agreement.

CVES has no authority to enter into contracts or agreements on behalf of NCWP. This Agreement does not create a partnership between the parties.

No change, modification, or waiver of any term of this agreement shall be valid unless it is in writing signed by both NCWP and CVES.

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understanding between NCWP and CVES.

IN WITNESS WHEREOF, this Agreement has been duly executed.

North Country Workforce Partnership, Inc.



Signature

Interim Executive Director

Title

10/2/24

Date

Clinton-Essex-Warren-Washington BOCES

Signature

Title

Date



Clinton - Essex - Warren - Washington BOCES
P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

ASSISTANT SUPERINTENDENT FOR EDUCATIONAL SERVICES



Amy Campbell
campbell_amy@cves.org
518-561-0100

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey

FR: Amy Campbell AC

DA: February 3, 2025

RE: February Board Report

In January, the CVES School Support Services Division was actively engaged in a variety of initiatives aimed at enhancing educational practices and supporting district needs. From collaborative workshops and professional development sessions to safety trainings and grant preparations, the division worked diligently to provide valuable resources and support. The Print Shop and Communications teams also contributed by developing new projects and district newsletters. For a detailed look at all the activities and achievements, be sure to read the full report.

WORKSHOPS FOR SCHOOL IMPROVEMENT

On January 7th, CVES School Support Services was pleased to once again offer a collaborative hybrid event with our partners at the New York State Education Department Office of Early Learning and our BOCES and Big 5 Districts across the state. Nineteen participants representing nine component districts and CVES reviewed the newly released P-3 Instructional Best Practices Tool. This document will help districts to review instructional practices to ensure they are aligned with the evidence-based science of reading.

In January, a third World Language Exam Checkpoint A workshop was held to provide a final opportunity for teachers to collaborate and create questions for the new 2025 World Language Checkpoint A Proficiency examination. Districts administered Regents Exams as scheduled during the third week of January, with seven districts participating in vendor scoring. Elementary and Middle School principals facilitated CBT simulation for 3-8 students during the last 10 days of January and have completed ordering of exams for the testing window, which begins in April.

On January 28th, Jen Hesseltine returned for Day 3 of our New Teacher Cohort Workshop. Jen brought Dr. Amy Brambos who shared her insights in her presentation on Enhancing Student Engagement Through Communication Skills Training. Our new teachers from the region continue to grow and learn from one another and our experienced presenters.

SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION

School Library Systems has begun planning for district database purchases for the 2025-2026 school year. To streamline the database ordering process, the SLS has purchased and implemented an online ordering process called The Menu which will replace the paper packet used for the past twenty years. This system will make it easier for districts to see previous purchases, renew purchases, and add new products to a shopping cart. Training on the product will begin soon.

Model Schools is busy planning professional development for our quarterly meetings, with topics to include the EEE Framework and UDL (Universal Design for Learning), as well as discussing the changes to Google add-ons for schools. The addition of Novel Effect subscriptions to our lending library has been popular, with three of the five subscriptions currently being utilized.

Arts in Education, in cooperation with We Are Instrumental, hosted a Music Teacher Tips and Tricks workshop with 15 area music teachers attending.

INSTRUCTIONAL SERVICES UPDATES

Health, Safety, Risk Management

In January, the Health, Safety, and Risk Management team was busy supporting CVES and its component districts with their safety needs. They conducted a re-test of the new PA system emergency notification on CVES campuses. They began an Indoor Air Quality (IAQ) survey at the Saranac CSD Cadyville building. The team also carried out initial CSTAG Team Training and participated in a DOL/EPA Asbestos (AHERA) inspection at BVCS.

They met with Saranac CSD administrators to explore shared grant funding opportunities and continued providing fit testing for nurses across various districts. Additionally, they explored door latch options for the RISE Center and taught a Crime Scene awareness lesson to a CV-TEC Security & Law class.

The team held Webex meetings to research mapping program options and investigated de-escalation training. They worked on establishing an elopement procedure for the RISE Center and set up phone ring groups for district schools to ensure 911 dispatch can notify schools during unknown emergency situations.

Furthermore, they conducted building-level emergency response training for CVES building administrators as needed and facilitated the implementation of CDL driver's drug and alcohol random testing protocols. Lastly, the team continued their professional development training in areas such as code enforcement, School Threat Assessment and Threat Response, and school environmental health.

Instructional Planning

In January, Mrs. Sorgule presented data to one district that captured all levels (Grades 3-8 Assessments and Regents). Mrs. Sorgule spent four days in the district, which allowed for individual

conversations as well as departmental conversations. Mrs. Sorgule provided and discussed regional data at the ELA and Literacy Learning Community, which included teachers and administrators from eight districts across the region. Mrs. Sorgule attended the virtual DATAG winter meeting, with presentations regarding Regionalization and Portrait of a Graduate and the Office of State Assessments provided updates on upcoming 3-8 Assessments and June Regents.

Grants Management



The Grants Management Office is excited to be collaborating with Bouquet Valley CSD to prepare and apply for the 2025 Generous Acts Grant through the Adirondack Foundation. The competitive grant supports two crucial aspects of educational pathways: ensuring all children benefit from high-quality learning and providing meaningful opportunities for learners to pursue post-secondary educations, career training, and pathways to gainful employment. In 2024, the Grants Office collaborated with Willsboro CSD to apply for the Generous Acts Grant, resulting in the district receiving funding to implement additional programming, providing students equitable access to expanded learning opportunities and impactful career readiness preparation.

Education Grant Specialist, Amanda Buskey, attended the NYS Literacy Initiative: The P-3 Literacy Instructional Best Practices event held on Tuesday, January 7th. Our region joined the other 36 BOCES and Big 5 Districts from around the state with NYSED to discuss the new tool for P-3 Literacy. The hybrid event was an opportunity to learn about the P-3 Instructional Best Practices Tool to be utilized when reviewing instruction and making the required attestation per Education Law §818. The Grants office places high value on attending essential NYSED events and remaining at the forefront of state initiatives, updates, requirements, and best practices to successfully support our component districts in their grants management and funding needs.

INSTRUCTIONAL TECHNOLOGY



Most of the IT team have been focusing on completing e-rate forms, evaluating new vendors or products, and focusing on completing their own projects that have been on the back burner since the rush of tickets at the start of the school year.

At CVES the new Door Access system is all-but-complete while we wait for the vendor to address a small handful of doors that had unique issues. Three problematic speakers have been exchanged with the manufacturer and are now fully functional. Only a few tweaks are needed before the Lockdown system can be tested again.

The new cameras are all installed at our Mineville campus, thanks in part to a new CO2 powered string line gun (pictured below) that saved us several days of work. The team has now re-focused to the Plattsburgh campuses to complete the camera conversion. The CV-

TEC wing of our 1585 Military Turnpike building is a few cameras shy of being fully converted and we hope to make quick work of most of the remaining cameras in Plattsburgh in the coming weeks. It will take at least until February break to complete as we will need the scissor lift in several places, but it is currently located at our Mineville campus, and it will need to be moved to Plattsburgh when the O&M team have an opportunity.

INTERSCHOLASTIC SPORTS



The 554 interscholastic athletics Co-Ser is gearing up for Winter Championships. The month of February is full beginning with Indoor Track on February 8th, Girls Hockey on February 13th, Nordic and Alpine Skiing February 12th and 13th, Wrestling February 15th, Cheer February 16th, and Girls Basketball on February 28th.

The New York State Public High School Athletic Association is holding it's quarterly Executive Committee meeting on Wednesday, February 5th in Saratoga. The Fall 2025 sports start date will be a big discussion as there is support across the state to move it a week earlier than what is scheduled currently as Monday, August 25th. We are continuing to process officials' payments for all of our Section VII member schools and as we head into February we will begin touching base with our spring officials as our Spring season begins in March.



PUBLICATIONS AND COMMUNICATIONS UPDATE

January was a busy month for the Communications and Print Shop Teams. The beginning of the year is typically a quieter time for both departments, but new workflow and fresh ideas have created new opportunities.

In the Print Shop, our new printers are operating and expediting workflow and returning jobs to our clients at a much faster rate. February will see workloads ramped up as component district newsletters as well as CVES print needs will elevate.



In the Communications world, we have been enjoying putting together the newest edition of Success Stories, which will be unveiled at our February board meeting. Additionally, there was plenty of Component District work including newsletters for AuSable Valley, Beekmantown, Boquet Valley and Peru. Additionally, we are in Phase III of the Peru website revamp with final revisions being made based on administration feedback. Lastly, CV-TEC Mineville's program photo and video testimonials are nearly complete.





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CV-TEC Learning Hub - 1449 Military Turnpike, Plattsburgh, NY 12901
CV-TEC Mineville Campus - 3092 Plank Road Box B, Mineville, NY, 12956
CV-TEC OneWorkSource - 194 US Oval, Plattsburgh, NY 12903

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CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: February 3, 2025
RE: February 2025 Board Report

February is National CTE Month!

CV-TEC is excited to showcase our CTE programs, students, and Team Members during National CTE Month! CV-TEC's Career & Technical Education (CTE) Programs provide rigorous and relevant career pathways that engage students; develop their academic, technical and employability skills; and include opportunities for work-based learning and mentorship. By delivering skills for further education and the workplace through flexible and creative models, CTE holds the key to ensuring students can achieve their full potential and develops a prepared workforce that can respond to local and regional economic needs. CV-TEC will be celebrating National CTE Month with multiple events and celebrations of exemplary student work and outstanding instruction.



**CELEBRATE TODAY,
OWN TOMORROW!**



CV-TEC Recognized as Economic Partner of the Year by the North Country Chamber of Commerce

CV-TEC is proud to announce that the CVES CV-TEC Division has been named the 2025 North Country Chamber of Commerce Economic Development Partner of the Year. This prestigious recognition celebrates CV-TEC's exceptional leadership in workforce development and its vital role in driving regional economic growth.

Through innovative educational programs, strong industry partnerships, and a commitment to aligning training with workforce needs, CV-TEC continues to empower young professionals with the skills and knowledge essential for career success. This award underscores CV-TEC's dedication to fostering a highly skilled workforce that meets the evolving demands of local businesses and industries.

We extend our gratitude to the North Country Chamber of Commerce for this recognition and to our industry expert teaching faculty & educational professionals, our CV-TEC young professionals, and our over four-hundred business & industry partners for their unwavering commitment to excellence. This honor reaffirms our mission to be a trusted partner in education, workforce training, and economic development, helping to shape a stronger, more vibrant North Country. **Congratulations to the entire CV-TEC team on this well-deserved achievement.**



Vocational Education (Vo-Tech)

vs.

What's in
a Name?

Career & Technical Education (CTE)

Why the
Change?

Vo-Tech focused on...

Students who performed poorly in academic courses and/or were not considered 'college material'

STUDENTS

A small number of low-wage careers

CAREERS

High school and traditional two-year postsecondary institutions only

SCHOOL LEVEL

Static skills only, in place of academic preparation

STANDARDS & ACADEMICS

Short-term training and either training at a two-year postsecondary institution or no college

TRAINING

CTE focuses on...

ALL students, regardless of performance or postsecondary and career plans

ALL careers, including high-demand fields such as health science, information technology, and advanced manufacturing

Middle school through postsecondary, including technical institutes and universities

The integration of academics and career preparation within a rigorous standards-based curriculum

Professional certifications, associate degrees, four-year degrees and beyond

Vo-Tech

NARROW FOCUS,
SMALL IMPACT

vs.

CTE

BROAD
FOCUS,
LARGE
IMPACT

WHAT IS CAREER AND TECHNICAL EDUCATION?



CTE is delivered at comprehensive and CTE-dedicated high schools, magnet schools, area technical centers, community and technical colleges and some four-year universities.

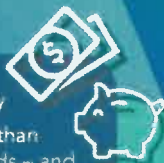
CTE students earn industry certifications and licenses, postsecondary certificates, associate degrees, bachelor's degrees and higher.



CTE is good for students, good for businesses and good for communities.



CTE high school students are college and career ready – **94%** graduate high school and most enroll directly in college.²



CTE associate degrees can pay **\$10,000 more** per year than associate degrees in other fields – and can even pay more than bachelor's degrees – while limiting student debt.³



CTE is the answer to the nation's projected deficit of **6.5 million** skilled workers, including infrastructure, health care and manufacturing workforce shortages.⁴

LEARN MORE ABOUT CTE AT ACTEONLINE.ORG

¹ U.S. Department of Education, Institute of Education Sciences, National Center for Education Statistics (NCEES), High School Longitudinal Study of 2009 (HLS:09) Base year, 2013 Update, and High School Transcript File; U.S. Department of Education, National Center for Education Statistics, 2013-14 National Postsecondary Student Aid Study (NPSAS:14).

² Perkins Collaborative Resource Network, Perkins Data Explorer, customized Consolidated Annual Report data; U.S. Department of Education, Office of Elementary and Secondary Education, Consolidated State Performance Report, 2010-11 through 2017-18; U.S. Department of Education, NCEES, HLS:09, Base year, 2013 Update, High School Transcript, and Second Follow-Up.

³ Georgetown University Center on Education and the Workforce (2020). *The overlooked value of certificates and associate's degrees: What students need to know before they go to college*. Schneider, M. (2013). *Higher education pays*; College Board, Annual Survey of Colleges; NCEES, IPEDS Fall 2020 Enrollment data and IPEDS 2020 Institutional Characteristics data.

⁴ Construction Industry Resources as cited in Ngo, M. (2021). *Skilled workers are scarce, posing a challenge for Biden's infrastructure plan*. New York Times; Kerr Ferry (2018). *Future at work: The global talent crunch*; Stock, R., Connors, M., Kolo, P., Nouri, N., Phidiss, M., & George, R. (2021). *The future of jobs in the era of AI*; Wellman, P., Reyes, V., Ashton, H., & Moubay, C. (2021). *Creating pathways for tomorrow's workforce today*.

CTE PREPARES THE
WORKFORCE ACROSS A
WIDE RANGE OF INDUSTRIES
AND OCCUPATIONS.



Agriculture, Food & Natural Resources

Architecture & Construction



Arts, AV Technology & Communications

Business Management & Administration



Education & Training

Finance



Government & Public Administration

Health Science



Hospitality & Tourism

Human Services



Information Technology

Law, Public Safety, Corrections & Security



Manufacturing

Marketing



Science, Technology, Engineering & Mathematics (STEM)

Transportation, Distribution & Logistics



FEBRUARY 2022



Career Technical Education **CONTRIBUTES TO JOB GROWTH AND MEETS SKILL NEEDS**

By recruiting and hiring through CTE, employers can improve their bottom line and meet skill needs. **A national survey of over 300 employers** conducted by Advance CTE demonstrates that Career Technical Education (CTE) is a trusted source of talent that aligns with employer needs and prepares learners with adaptable real-world skills to achieve success in the career of their choice.

CTE's Reputation is Strong Among Employers



96 percent of employers who had heard of CTE had a favorable view, and 63 percent held a very favorable view.

CTE Eases Hiring Challenges



77%

of employers reported hiring an employee in part **because of their CTE experience.**

84%

of employers who reported it being **'easy'** to find qualified applicants have **hired a candidate based on CTE experience.**

In-Demand Industries Grow through CTE



83%

of employers, including 89 percent of employers of color, agree that **hiring employees with CTE experience will improve their business' bottom line.**



YOUR BUSINESS



YOUR INDUSTRY



THE ECONOMY



PUBLIC EDUCATION

POSITIVE +

90%

94%

91%

88%

VERY POSITIVE ++

52%

55%

57%

55%

Increased Investment in
Secondary and Postsecondary CTE
would have a positive/very positive impact on:



Work-Based Learning and CTE

Work-based learning is an educational strategy that offers learners an opportunity to reinforce and deepen their classroom learning, explore future career fields, and demonstrate their skills in an authentic, real-world setting. Work-based learning provides learners the opportunity to learn and apply employability and technical skills¹ that support success in careers and postsecondary education and can culminate in recognized postsecondary credentials².

Work-based learning includes a continuum of experiences ranging from less intensive opportunities such as career awareness and career exploration to more intensive opportunities such as career preparation and career training.

Work-Based Learning Continuum





Learning that works for America

CTE

Types of Work-Based Learning Experiences

There are many examples of work-based learning experiences along the continuum. Here are some examples of common work-based learning experiences.

Career Awareness	Career Day	A career awareness activity where employers from a variety of industries come together at a school to share information about their company, their job, and the education and skills that are required for success in their career. ⁶
	Workplace Tour	A highly-structured career awareness experience in which learners visit a workplace, learn about the business, meet employers, ask questions and observe work in progress. ⁷
Career Exploration	Career Competition	A career exploration experience requiring learners to demonstrate mastery of career-related skills through presentations or competitions that are judged by industry professionals. ⁸
	Career Mentorship	A career exploration activity where learners are matched one-on-one or in small groups with an industry professional to explore potential careers and related educational issues. ⁹
	Job Shadowing	A structured career exploration activity in which learners are paired with an employer and observe the workday, interact with clients or customers, and attend meetings and other appointments with the person they are shadowing. ¹⁰
Career Preparation	Cooperative Education (Co-op)	An intensive career preparation experience where academic programs are connected to structured work experience through which participants acquire professional and technical skills. ¹¹
	Simulated Workplace Experience	A career preparation experience where learners engage in activities that simulate work environments. ¹²
	Student Led Enterprise	A career preparation experience where students operate school-based enterprises that produce goods or services for sale or to be used by people other than the participating learner(s). ¹³
Career Training	Apprenticeship	An intensive career training experience that generally lasts from one to six years and provides a combination of on-the-job training and formal classroom instruction. ¹⁴
	Internship	A highly structured, time-limited, career training experience in which learners are placed at a worksite to observe and participate in work firsthand. ¹⁵

West Virginia's Simulated Workplace Program³

Launched in 2013, the simulated workplace program in West Virginia transforms classrooms into business enterprises, creating an authentic environment where learners can develop and practice both technical and employability skills. As of 2018, the West Virginia Board of Education requires every CTE concentrator to complete a simulated workplace program as a capstone experience.

Washington State's Career Bridge⁴

Washington's one-stop source for career and education planning, Career Bridge helps learners find and connect to a career pathway by completing career assessments, learning data about wages and the types of training needed for certain careers, and searching available programs of study that lead to careers learners are interested in.

Northern Illinois P-20 Network's Career Pathways Virtual Trailheads⁵

Launched in response to the COVID-19 (coronavirus) pandemic, Virtual Trailheads is a YouTube series that allows students to learn from professionals in a wide range of occupations. Professionals share details about their work, skills most important in their field and advice for prospective learners.



Career Technical Education: Myths and Facts

Career Technical Education (CTE) is an educational strategy that equips learners with the academic and technical skills they need to be prepared for future careers. Despite a body of research proving myriad benefits of high-quality CTE, the field continues to be dogged by outdated perceptions stemming from low-quality programs of years past and a legacy of “tracking” economically disadvantaged learners and learners of color into vocational trades and away from academic pathways. Today’s CTE serves learners from all backgrounds and delivers **real options** for college and rewarding careers, helps learners **build real-world skills** and **enhances the high school and college experience**.

Myth: CTE is jobs training

Fact: CTE empowers learners to explore multiple career options

- CTE programs of study start broad, cementing the core competencies and knowledge learners must know to be successful within a specific Career Cluster,⁸ before providing career pathway and career-specific knowledge and skills.¹
- CTE allows learners to enhance their education **with hands-on training, mentoring and internships** that build employability skills and expand their professional networks. As a result, learners get a unique advantage and get a leg up on their future careers.
- Among public school districts that offer CTE programs, 77 percent offer work-based learning experiences and 73 percent offer opportunities for learners to earn dual college credit.²
- Learners understand the real-world value of CTE. In a national survey, **82 percent of CTE learners said they were satisfied with their opportunities to explore different careers of interest**, compared to only 51 percent of non-CTE learners.³

A Program of Study

is a sequence of courses that links secondary and postsecondary education, integrates challenging academic and technical instruction and leads to an industry-recognized credential of value.

Myth: CTE leads to 'dead end' jobs

Fact: CTE leads to well-paying careers with potential for career advancement

- A 2019 study of California Community College CTE participants found that learners reported positive employment outcomes and greater increases in wages after completing their program.⁴
- Workers with professional certifications and high school diplomas **earn more and report greater opportunity for job growth** than workers with only a high school diploma.⁵
- CTE concentrators have opportunities to earn living wages, even while in high school, and experience career advancement after graduation.⁶
- American adults were more likely to agree that two-year public colleges – where CTE is primarily taught at the postsecondary level – **are worth the cost and contribute to a strong American workforce** more than other types of institutions.⁷

BROUGHT TO YOU BY:

ADVANCE CTE
State Leaders Connecting Learning to Work



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CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
From: Dr. Matt Slattery, Executive Director of Special Education
Date: February 2025
Re: Board of Cooperative Educational Services Report

Middle School ITSP Students Explore Cultural Diversity at Koto Japanese Steak House

Our students recently had an incredible opportunity to experience cultural diversity firsthand during a visit to Koto Japanese Steak House. While enjoying a traditional hibachi meal, they immersed themselves in authentic cuisine and engaged in meaningful conversations about global perspectives.

A highlight of the visit was meeting Lily, a longtime Koto staff member who has worked there for nine years. Lily shared her journey growing up in Indonesia, providing insight into her life and experiences. Students asked thoughtful questions, learning about her favorite Indonesian soup, her love of cherry ice cream, and her cherished nightly FaceTime calls with her grandchildren in Indonesia.

Lily spoke about celebrating Chinese New Year with her husband in NYC, the warm temperatures of Indonesia versus the freedom she's found in the United States, and her experience practicing her faith without fear after facing challenges in her home country. She also shared how the team at Koto has become like a second family to her.

Through this outing, our students connected their classroom learning with their local community, fostering a deeper understanding of cultural diversity and global perspectives. We're proud to offer these enriching experiences that inspire curiosity and empathy in our students.

#CulturalDiversity #CommunityConnections
#LearningBeyondTheClassroom



From Crayons to Ice Cream: Hands-On Science in Ms. Melissa's Class

In Ms. Melissa's class, students are diving into the fascinating world of phase changes between solids and liquids through engaging, hands-on experiments.

They began by repurposing old crayons—breaking them into pieces, melting them in cupcake holders, and watching them cool and solidify into vibrant rainbow crayons. Next, they explored the properties of water, conducting experiments to observe its transition to ice and the effects of adding salt. A class favorite was “Ice Fishing in the Classroom,” where students used salt to lift ice cubes with string, sparking curiosity and excitement.

The most anticipated experiment was making homemade “Ice Cream in a Bag,” combining science with a delicious reward. This collaborative project, supported by the Speech and Occupational Therapy (OT) departments, reinforced learning through teamwork, problem-solving, and sensory exploration.

Through these hands-on activities, students not only discovered the magic of science but also strengthened communication and fine motor skills—all while having a blast!



Spreading Love: Mineville Students Create Valentines for Seniors

Teaching Assistants Payton Gough and Kelsey Harland are leading a heartfelt initiative, collecting Valentine's cards from Mineville students for the Essex County Office for the Aging's annual **"Be My Valentine"** program. This initiative delivers handmade cards to older adults throughout Essex County, bringing joy and connection to seniors in the community.

Last year, the program received over 1,000 cards, and Mineville students are eager to help make this year just as special. Here, Payton and Kelsey work alongside students, crafting heartfelt messages to spread love and brighten someone's day.



Baking Up Smiles on a Snowy Day

Mineville's High school teacher Melissa Whitley brought warmth and joy to the classroom on a snowy Friday with a special baking activity! As delicious aromas filled the air, students worked together to create tasty treats. The best part? Delivering their homemade goodies throughout the school, spreading smiles and a little extra cheer to students and staff alike!



Bringing Habitats to Life: Mrs. Boyd's Class Explores the Natural World

Mrs. Boyd's class recently embarked on an exciting diorama project, exploring the wonders of the rainforest, ocean, desert, forest, and polar habitats! Each student crafted a vibrant diorama, showcasing the unique animals and plants that thrive in their chosen environment. They also flexed their writing muscles by explaining their habitat choice, detailing the flora and fauna, and describing the habitat's environment.

Once their masterpieces were complete, the students proudly presented their projects to the class. The variety of habitats and animals was impressive, featuring the majestic African lion, resilient camel, colorful toucan, stealthy black panther, festive reindeer, mysterious vampire bat, mighty African elephant, and the adorable Arctic fox. The classroom was filled with creativity and enthusiasm as everyone admired the students' hard work and fantastic dioramas.



Cooling It Down: 8th Graders Master Heat Transfer in Hands-On Science Investigation

Mrs. Menard's 8th grade students have successfully completed the New York State "Cool It" science investigation. This project, which focuses on the principles of heat transfer and insulation, provided an engaging and enjoyable learning experience. They participated in a variety of hands-on activities, which not only made the learning process fun but also helped them grasp complex concepts such as conduction, convection, and radiation.

Their enthusiasm and curiosity were evident throughout the project, and they gained a deeper understanding of physical science. This investigation has not only prepared them for more advanced scientific studies in high school but also

fostered a lasting interest in science and innovation. Overall, the "Cool It" investigation was a resounding success, leaving students with a sense of accomplishment and a solid foundation in scientific principles.



Sensory Learning Fun in the Classroom

Ashley Browns class recently engaged in a delightful sensory learning activity using shaving cream. The students had a blast exploring different textures and materials, making the experience both fun and messy! They effectively used their AAC devices to communicate phrases like “all done,” “clean up,” and “more.”

During the activity, students were encouraged to use their hands to manipulate the shaving cream, creating various shapes and patterns. This hands-on approach helped them develop fine motor skills and sensory awareness. The classroom was filled with laughter and excitement as students discovered the unique properties of the shaving cream.

This activity was part of their weekly STEM curriculum, providing a wonderful opportunity for hands-on learning and sensory exploration. It also fostered communication and social interaction among the students, making it a truly enriching experience for everyone involved.



THE MINEVILLE MINUTE

CVES

• The Hidden Gem •

Rise Center for Success

VOL. 2024/25, ISSUE 19 1/27/2025

EDITOR'S NOTE

Principal Tina Mitchell

1. Be an Active Listener

One of the most essential practical conflict resolution skills is active listening. To be an active listener, one must be focused on what the other person is saying. Rather than listening to respond, you must listen to understand the other person's point of view. This will help you move past any confusion to get closer to a solution.



Teachers: Please continue to check sharepoint as well as any updates on Microsoft Teams. **IEP deadlines, preliminary recommendations, and progress report deadlines are crucial this time of year!** These deadlines ensure that we are providing our component districts with timely and high-quality documents. Reach out with any questions!



Conflict is normal in teams that work closely on a consistent basis. I will be highlighting conflict resolution tips here and in teams. Please reach out for support and more suggestions as needed! Remember, conflict is not necessarily negative in a classroom team. I see it as a sign of how much each member cares about their professional responsibilities and the students in their care.

IMPORTANT DATES

Weds. 1/29- No School for

Asian Lunar New Year

Fri. 1/31-End of Second Quarter

Tues. 2/4-PM Day for Teachers, TAs, and Nurse

Weds. 2/5-PM Day for RSPs

Weds. 2/5-RSP Progress Notes Due

Thurs. 2/6-Early Release for Students

Fri 2/7-Teacher Prints Final Progress Notes and turn in

for review

