

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: January 15, 2025  
KIND OF MEETING: Regular Board Meeting  
PLACE: Yandon-Dillon Educational Center, Mineville, NY

Board Members Present:

Leisa Boise  
Bob Bourgeois  
Kathy Comins-Hunter  
Dina Garvey  
Richard Harriman, Sr.  
Ed Marin  
Bruce Murdock  
Emily Phillips  
Emily Reynolds Bergh  
Lori Saunders  
Michael St. Pierre  
Eddie Webbinaro  
Donna Wotton

Board Members Absent:

Patricia Gero  
Donna LaRocque

Others Present:

Dr. Eric Bell  
Amy Campbell  
Dr. Matthew Slattery  
Michele Friedman

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

MEETING  
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:06 pm.

EXECUTIVE  
SESSION

Mr. Murdock. moved, seconded by Mrs. Comins-Hunter, that the Board go into Executive Session at 6:07 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

Dr. Davey began the Executive Session with a confidential update regarding details of the lease and financing for the CVES CTE Building expansion project. This included the final steps underway needed to proceed. Second, several MOAs were discussed with the Board members including a Managerial Policy benefits adjustment, a CVES United Professionals MOA for staff members who will be chaperoning the SkillsUSA 2025 NYS competition during April Break, and a 12-Month Support MOA to add a Senior Building Maintenance Work to the Unit. Lastly, Dr. Davey discussed the planned negotiations with the CSEA 10-Month Support Staff Unit and a personnel update regarding several actions on the Board Agenda.

Ms. Wotton moved, seconded by Mrs. Comins-Hunter, that the Board come out of Executive Session at 6:18 pm. All Board Members present voted yes, and the motion was carried.

**CVES CAPITAL  
PROJECT &  
FACILITIES  
EXPANSION  
UPDATE**

Dr. Davey introduced Dr. Bell to provide a Capital Project and Facilities update. Three projects are currently in the works. First, an update was provided on the final stages of the Phase 2 Capital Project. The generator and transfer switch at the Mineville Campus are onsite. The completion of this project is currently awaiting National Grid. Additionally, HVAC items are being worked on at the Mineville campus, and the HVAC system is running well. At the CVES Learning Hub Conference Center, offices are being built where the hangar doors were removed in the building. There will be an addition of five offices in this space. Dr. Bell is hopeful that construction on those offices will begin next month.

Second, Dr. Bell provided an update on the Outdoor Educational Space at the Rise Center in Plattsburgh. There are resolutions on tonight's agenda regarding SEQRA. Tetra Tech believes the project is a Type 2; this is the best designation for this. CVES can be the lead agency and will not have to report out. The project is recommended as presented, and we are currently expanding to multiple vendors. CVES is looking to obtain approval in mid-March of 2025.

Third, Dr. Bell provided a CTE Center Facilities Expansion Update. CVES received approval from SED for the lease of the new CTE Center on December 17, 2024. The CVES Board approved the December lease amendment that was provided to SED, and we are approved to move forward. This important lease amendment will save CVES over \$2 million over the 20-year lease. Dr. Bell shared that CVES will be closing on financing shortly, and construction on the runway is expected to begin mid-February. We are on schedule and on budget for the new CTE Center to open in July 2026.

Dr. Davey thanked Dr. Bell, our Management Services Team, Mrs. Friedman, our involved CV-TEC staff, and all the CVES individuals who have been working on these exciting projects.

**DS UPDATE**

Emily Reynolds Bergh entered the meeting at 6:32 pm.

Dr. Davey began his DS Update by speaking about the Holiday Break and the return to CVES. Our staff and programs are back and running strong.

Dr. Davey shared highlights from Chazy Central Rural School's visit to CV-TEC during their Superintendent's Day. The entire Chazy staff participated in this visit, providing an opportunity to experience CV-TEC's programs firsthand. Mrs. Michele Friedman, Executive Director of Career and Technical Education, expressed her appreciation to Chazy and Superintendent Mr. Robert McAuliffe for organizing the visit this past summer. She emphasized that opportunities like these help Chazy students feel valued and supported, reinforcing the connection between their CV-TEC experience and their home district. During the visit, the Culinary Program prepared lunch for the attendees, who then toured various programs in small groups. The overall feedback was overwhelmingly positive, with many noting how wonderful it was to see students fully engaged and thriving in their programs. CV-TEC continues to extend an open invitation to component Board members and districts to visit and experience the impact of career and technical education firsthand.

Next, Dr. Davey invited Dr. Slattery, Executive Director of the Rise Center for Success, to share details about the family event held earlier this evening. The event, which took place from 4:00 pm to 6:00 pm, provided a warm and welcoming opportunity for families to engage with the Rise Center community. Rise Principal Crystal Defayette-Rhino read *Stone Soup* to attendees, setting the stage for a meaningful and collaborative experience. Following the reading, the cafeteria served a comforting meal of tomato soup and cheesy bread, reinforcing the book's message of generosity and togetherness. The event was well attended, with over forty participants enjoying the opportunity to connect, share, and engage with one another.

Fourth, Dr. Davey highlighted the January Chief School Officers (CSO) Meeting, which was hosted by AuSable Valley Central School. As part of a new approach this school year, CSO meetings are being held in various districts, a model that will continue next year to foster stronger connections across the region. A key highlight of the meeting was an insightful hour-long discussion with representatives from SUNY Plattsburgh's School of Education, Health and Human Services, Dean Dr. Denise Simard, the Associate Dean, two Department Co-Chairs, and two additional faculty members. Topics covered included teacher recruitment, program offerings and updates, student teaching placements, and developments within the Educational Administration Program. It was also shared that Education enrollment at SUNY Plattsburgh is on the rise. In addition, following the closure of The College of St. Rose, SUNY Plattsburgh has welcomed eight of its faculty members and approximately three hundred students. Lastly, a Pre-Apprenticeship Program developed by CVES and SUNY Plattsburgh was discussed, with a focus on expanding opportunities for Teaching Assistants to transition into certified teaching roles. Efforts are underway to finalize the details and further support pathways for career advancement in education.

Fifth, Dr. Davey reminded Board members of the upcoming District Planning Team (DPT) Mid-Year Update meeting scheduled for January 24<sup>th</sup>. Additionally, a DPT update will be presented during the Board meeting on Wednesday, February 12<sup>th</sup>, in Plattsburgh. Ms. Amy Campbell, Assistant Superintendent for Educational Services, has been leading an Annual Strategic Planning Staff Survey Review Sub-Committee within the DPT. This works collaboratively with Mrs. Saunders and several staff members to analyze feedback and insights. Their efforts aim to strengthen strategic planning and decision-making moving forward.

Sixth, Dr. Davey provided the Board with an overview of the January Board of Regents meeting, highlighting key discussions in the education section, which focused on Special Education and Access VR. These topics are critical to vocational training, adult education, and lifelong learning opportunities. Dr. Slattery emphasized the importance of the Transition Coordinator at the Rise Center and within Special Education programs. Transition planning plays a vital role in equipping students with the necessary resources and support to navigate adulthood successfully. Additionally, Dr. Davey provided an update on the ongoing discussions surrounding Regionalization and reminded Board members about the upcoming School Boards Association Dinner and Program, on Thursday, January 30<sup>th</sup>, which will focus on this important topic.

Dr. Davey then provided a brief 2025 – 2026 Budget Development update. The Divisions are meeting and discussing. We are planning our CVES 2025 – 2026 budget video now. The Budget Committee will meet on February 4<sup>th</sup>. The Governor's Budget and Foundation Aid runs will be available soon.

Lastly, Dr. Davey reminded the Board that the 2025 NYSSBA Area 6 Legislative Breakfast is scheduled for Friday, February 7, 2025, at the High Peaks Resort in Lake Placid, NY. This event provides an important opportunity to discuss key educational issues with our State Legislators and stakeholders. Dr. Davey also expressed appreciation to CVES Board members Mr. Bob Bourgeois (Chazy RCSD) and Ms. Dina Garvey (Boquet Valley CSD) for their participation in recent Board of Education meetings within their component districts. Dr. Slattery and Dr. Davey greatly appreciated their valuable insights and feedback during the presentation and representation.

The next CVES Board meeting is February 12, 2025, at the CVES Learning Hub Conference Center in Plattsburgh, NY.

PREVIOUS  
MINUTES

Mr. Murdock moved, seconded by Mrs. Boise, to approve the minutes of the December 11, 2024, meeting as amended. All Board Members present voted yes—motion carried.

CONSENT  
AGENDA  
FINANCIAL

Mrs. Boise moved, seconded by Mrs. Comins-Hunter, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

## TREASURERS' REPORTS

Approve the Treasurer's Reports from November 2024. (attached)

## EXTRA-CLASSROOM TREASURER'S REPORTS

Approve the Extraclassroom Treasurer's Reports from Nov. & Dec. 2024. (attached)

**CERTIFICATION  
OF WARRANT**

Approve the Certification of Warrant for Nov. 7, 2024, to December 23, 2024. (attached)

**AUTHORIZED  
MONEY  
COLLECTOR**

Approve the following Authorized Money Collector(s):

1. Authorize Lisa Banker to collect money for CV-TEC programs-Plattsburgh campus.

EXTRA-  
CURRICULAR  
STUDENT  
ACTIVITY FUND  
ADVISOR(S)

Approve the following Extra-Curricular Student Activity Fund Advisor(s):

SkillsUSA (Plattsburgh)  
SkillsUSA (Plattsburgh)  
SkillsUSA (Plattsburgh)  
SkillsUSA (Mineville)  
SkillsUSA (Mineville)

Katie Gadway  
Lisa Tallman  
Alaina Weare  
Kylee Gonyea  
Maria Spadafora

Club Advisors will receive no additional compensation.

**CONTRACTOR/  
CONSULTANT  
AGREEMENT**

Approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Premier Assessment Services, Inc. for the purpose of obtaining Vendor Scoring services for the period of January 2025 through August 2025 for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a Second Language Assessment Tests (NYSESLAT); grades 5 and 8 NYS Science Assessments; and January, June and August Regents Exams as requested. Service dates and terms are specified as per the agreement. The total amount payable for all services in an amount not anticipated to exceed \$200,000. (S<sup>3</sup>) (attached)

**BUDGET  
INCEREASE**

Approve the following Budget increase(s):

1. Increase the Health Insurance/Workers Compensation Insurance Coordination budget (Co-Ser 602) from \$906,169 to \$913,669 for the 2024 – 2025 School Year to accommodate for additional service requests by FEH BOCES and Brushton-Moira Central School District for Employee Benefit Plan Administration. (Mgmt. Services)

**EQUIPMENT  
LEASE**

Approve the following equipment lease:

1. Recommend that the Board approve an equipment lease (the “lease”) with Municipal Leasing Consultants for Beekmantown Central School District for 5 years in a base amount not to exceed \$346,016.10 with five payments of \$69,203.22 each (Disposition is \$1 buyout). Items to lease: (400) HP Pro SFF Computers and (100) HP E24 Monitors. These payments are based on an interest rate of 5.58%. Be it further recommended that the CVES District Superintendent be granted authority to enter into the “lease” contract contingent upon CVES’s attorney approval.

**AUDIT  
COMMITTEE  
HIGHLIGHTS**

Audit Committee Meeting Highlights – October 9, 2024 (Info. Only)

**CONSENT  
AGENDA  
PERSONNEL  
RESCIND**

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to approve the following Consent Agenda Personnel items as presented. All Board Members voted yes—motion carried.

Rescind the following appointment that was approved at the December 11, 2024, Board meeting:

Recommend that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Debra Rogers (*was temporary*)  
Tenure Area: Teaching Assistant

Position: Teaching Assistant  
Effective Date: November 14, 2024  
Tentative Tenure Date: November 14, 2028  
Certification Status: Teaching Assistant, Level 1 Certificate

AMENDMENT

Amend the following appointment that was approved at the December 11, 2024, Board meeting:

Recommend that the Board approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Vivian Porter Assistant (\$25/hr)	Communications and Publications

RESIGNATION  
FOR THE  
PURPOSE OF  
RETIREMENT  
BROOKS

Accept the following letter(s) of resignation for the purpose of retirement:

1. Jerry Brooks, Director of Facilities II, effective June 30, 2025

Dr. Davey acknowledged the resignation for the purpose of retirement from Jerry Brooks. Jerry has worked for CVES for 18 years. He has done a tremendous job of leading the department and supporting our Capital work. Dr. Bell spoke about Jerry's vision and passion for CVES. He cares for our facilities, and it has been an honor to work with him.

RESIGNATIONS  
HOLT, RAMOS,  
COON &  
SHERMAN

Accept the following letter(s) of resignation:

1. Robert Holt, Teaching Assistant, effective December 16, 2024, for the purpose of accepting a Registered Behavior Technician position
2. Lesley Ramos, Dean of Students, effective January 1, 2025, for the purpose of accepting an Assistant Principal position
3. Jeffrey Coon, Building Maintenance Mechanic, effective January 1, 2025, for the purpose of accepting a Senior Building Maintenance Worker position
4. Cynthia Sherman, Teacher Aide/ Student Aide, effective January 2, 2025

LEAVE(S) OF  
ABSENCE  
REVETTE,  
BRIENZA,  
SHARLOW, &  
DONAH

Approve the following leave(s) of absence:

1. Eryn Revette, Occupational Therapist, unpaid leave of absence, effective December 14, 2024 – January 5, 2025
2. Danielle Brienza, Teacher Aide/ Student Aide, unpaid leave of absence, effective December 27, 2024 – March 1, 2025
3. Patricia Sharlow, Teaching Assistant, unpaid leave of absence, effective January 6, 2025 – June 30, 2025

4. Savannah Donah, Teacher Aide/ Student Aide, unpaid leave of absence, effective April 28, 2025 – May 2, 2025

PERMANENT  
APPOINTMENT  
(CIVIL SERVICE)  
MILLER,  
ZARLING,  
LUPOSELLO, &  
ARNOLD

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Barrett Miller, School Lunch Manager, effective December 27, 2024
2. Zachary Zarling, School Lunch Manager, effective December 27, 2024
3. Sarah Luposello, Personnel Specialist (Schools), effective January 17, 2025
4. Katelyn Parrow Arnold, Personnel Specialist (Schools), effective January 23, 2025

TENURE  
BROWN

Grant Tenure to the following person(s):

1. Mark Brown, Principal, effective July 19, 2025

Dr. Davey spoke about being honored to have the Board's support in Mark Brown's Tenure recommendation. Mrs. Friedman spoke about the pride she and CV-TEC have for Mark.

52-WEEK CIVIL  
SERVICE  
PROBATIONARY  
APPOINTMENTS

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Robert Holt  
Position: Registered Behavior Technician  
Effective Date: December 16, 2024  
Tentative Permanent Date: December 16, 2025  
Annualized Salary: \$36,000
2. Name: Kelsey Monette (was provisional)  
Position: School District Treasurer (Shared)  
Effective Date: December 27, 2024  
Tentative Permanent Date: March 20, 2025
3. Name: Taylor Sullivan (was provisional)  
Position: School District Treasurer (Shared)  
Effective Date: December 27, 2024  
Tentative Permanent Date: June 17, 2025
4. Name: Miranda Sheffer (was provisional)  
Position: School District Treasurer (Shared)  
Effective Date: December 27, 2024  
Tentative Permanent Date: July 29, 2025
5. Name: Jeffrey Coon  
Position: Senior Building Maintenance Worker  
Effective Date: January 1, 2025  
Tentative Permanent Date: January 1, 2026

Annualized Salary: \$60,000

6. Name: Katrina Brown  
Position: Teacher Aide/ Student Aide  
Effective Date: January 2, 2025  
Tentative Permanent Date: January 2, 2026  
Annualized Salary: \$21,686
7. Name: Sarah Peck  
Position: Registered Nurse (Schools)  
Effective Date: January 13, 2025  
Tentative Permanent Date: January 13, 2026  
Annualized Salary: \$47,000
8. Name: Karin Mulligan (pending fingerprint clearance)  
Position: Purchasing Agent  
Effective Date: January 31, 2025  
Tentative Permanent Date: January 31, 2026  
Annualized Salary: \$47,000

**FOUR-YEAR  
PROBATIONARY  
APPOINTMENTS**

Appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Carrie Stone (was temporary)  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: October 16, 2024  
Tentative Tenure Date: October 16, 2028  
Certification Status: Teaching Assistant, Level 1 Certificate
2. Name: Albert Stickle (was temporary)  
Tenure Area: Computer Aided Drafting 7-12  
Position: New Visions Applied Engineering Teacher  
Effective Date: November 19, 2024  
Tentative Tenure Date: November 19, 2028  
Certification Status: Computer Aided Drafting 7-12, Transitional A Certificate
3. Name: Brian Womer (was temporary)  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: November 23, 2024  
Tentative Tenure Date: November 23, 2028  
Certification Status: Teaching Assistant, Level 1 Certificate
4. Name: Tera Filion Potts (was temporary)  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant



Effective Date: December 5, 2024  
Tentative Tenure Date: December 5, 2028  
Certification Status: Teaching Assistant, Level 1 Certificate

5. Name: Taylor Sprague (was temporary)  
Tenure Area: Natural Resources & Ecology 7-12  
Position: Environmental Conservation/ Forestry Teacher  
Effective Date: December 17, 2024  
Tentative Tenure Date: December 17, 2028  
Certification Status: Natural Resources & Ecology 7-12, Transitional A Certificate
6. Name: Lesley Ramos  
Tenure Area: Assistant Principal  
Position: Assistant Principal  
Effective Date: January 1, 2025  
Tentative Permanent Date: January 1, 2029  
Certification Status: School Building Leader, Initial Certificate  
Annualized Salary: \$85,000
7. Name: Michelle Mosher (was temporary)  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: January 1, 2025  
Tentative Tenure Date: January 1, 2029  
Certification Status: Teaching Assistant, Level 1 Certificate
8. Name: Casandra Kellaway (was temporary)  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: January 3, 2025  
Tentative Tenure Date: January 3, 2029  
Certification Status: Teaching Assistant, Level 1 Certificate
9. Name: Haley Reynolds (was temporary)  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: January 8, 2025  
Tentative Tenure Date: January 8, 2029  
Certification Status: Teaching Assistant, Level 1 Certificate

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four

(4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TEMPORARY  
APPOINTMENTS  
2024 – 2025

Appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Patrick Maneely  
Position: Electrical Design, Installation and Alternative Energy Teacher  
Effective Date: January 2, 2025  
Certification Status: Uncertified  
Annualized Salary: \$50,500
2. Name: Kaili Bourdeau  
Position: Teaching Assistant  
Effective Date: January 6, 2025  
Certification Status: Uncertified  
Annualized Salary: \$29,750
3. Name: Patricia Sharlow  
Position: Special Education Teacher  
Effective Date: January 6, 2025  
Certification Status: Teaching Assistant, Level 1  
Annualized Salary: \$50,500

TEMPORARY  
CIVIL SERVICE  
APPOINTMENT

Appoint the following person(s) to a Temporary Civil Service appointment for the 2024 – 2025 school year:

1. Name: Dawn Abar  
Position: Registered Nurse  
Effective Dates: January 1, 2025 – January 24, 2025  
Annualized Salary: \$53,000

TEMP-ON-CALL &  
SUBSTITUTE  
POSITIONS  
2024 - 2025

Approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Elizabeth Christon	Cleaner/Messenger
Elizabeth Christon	Clerk
Shelby Midgett	Teacher Aide/ Student Aide
Cynthia Sherman	Teacher Aide/ Student Aide
Hannah Sorel	Teacher Aide/ Student Aide
Shelby Midgett	Teaching Assistant
Cynthia Sherman	Teaching Assistant

FACILITATORS  
2024 – 2025  
SCHOOL YEAR

Approve the following Facilitators for the 2024 – 2025 school year:

Facilitators, \$30/hr  
John Hetfield

# ADDITIONAL HOURS 2024 – 2025

Approve the following additional hours for the 2024 – 2025 School Year:

Continuation of normal work year duties, hourly rate of pay:

Hannah Booth

Not-to-exceed 75 hours

Jacob Cummings

Not-to-exceed 100 hours

# APPROVAL TO ATTEND A CONFERENCE/ WORKSHOP

Mr. Murdock moved, seconded by Mrs. Saunders that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise, Emily Reynolds Bergh, Patricia Gero, Ed Marin, Emily Phillips, Lori Saunders, Michael St. Pierre, Donna Wotton, & Eddie Webbinaro  
2025 NYSSBA Area 6 Legislative Breakfast  
February 7, 2025  
High Peaks Resort, Lake Placid, NY
  2. Leisa Boise, Bob Bourgeois, Patricia Gero, Richard Harriman Sr., Donna LaRocque, Ed Marin, Emily Phillips, Emily Reynolds Bergh, Lori Saunders, Michael St. Pierre, & Donna Wotton  
Top 10% Dinner  
May 1, 2025  
Rainbow Banquet Hall, Altona, NY
  3. Leisa Boise, Bob Bourgeois, Patricia Gero, Richard Hariman, Sr., Donna LaRocque, Ed Marin, Emily Phillips, Emily Reynolds Bergh, Lori Saunders, Michael St. Pierre, Eddie Webbinaro, & Donna Wotton  
Rural Schools Association 2025 Summer Conference  
July 13 – 15, 2025  
Crowne Plaza, Lake Placid, NY (Overnight accommodations needed)
- All Board Members present voted yes—motion carried.

# 2025 – 2026 SCHOOL CALENDAR ADOPTION

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board adopt the school calendar for the following year as recommended by the CVES Component School District Calendar Committee:

2025 – 2026 School Calendar (attached)

All Board Members present voted yes—motion carried.

## ADMIN. PROCEDURE

The Board takes notice of the following Administrative Procedure(s), which have been developed by the District Superintendent in consultation with Management Services:

1. Lactation Accommodation Procedure

FOUR-YEAR  
PROBATIONARY  
APPOINTMENT  
LAVALLEY

Mr. Murdock moved, seconded by Mrs. Boise that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Lauren LaValley  
Tenure Area: School Counselor  
Position: School Counselor  
Effective Date: February 24, 2025  
Tentative Tenure Date: February 24, 2029  
Certification Status: School Counselor, Permanent Certificate  
Annualized Salary: \$72,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

CONTRACT/  
CONSULTANT  
AGREEMENT(S)

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Contract/Consultant Agreements:

1. Whereas, CVES has been awarded Workforce Investment funding for Out-Of-School Youth through the North Country Workforce Development Board for the purpose of administering WIOA Out-of-School Youth programming in Clinton, Essex, and Franklin Counties, this Agreement between C-E-W-W BOCES and Franklin-Essex-Hamilton BOCES (FEH BOCES) for the WIOA Out of School Youth Contract, C-E-W-W BOCES will contract to FEH BOCES a portion of the work and services to be provided in connection with the WIOA Out-of-School Youth program for the term of July 1, 2023 through June 30, 2024 in an approximate contract amount of \$113,300. (CV-TEC)
2. Whereas, CVES has been awarded Workforce Investment funding for Out-Of-School Youth through the North Country Workforce Development Board for the purpose of administering WIOA Out-of-School Youth programming in Clinton, Essex, and Franklin Counties, this Agreement between C-E-W-W BOCES and Adirondack Community Action Program (ACAP) for the WIOA Out-of-School Youth Contract, C-E-W-W BOCES will contract to ACAP a portion of the work and services to be provided in connection with the WIOA Out-of-School Youth program for the term of July 1, 2023 through June 30, 2024 in an approximate contract amount of \$34,127. (CV-TEC)

All Board Members present voted yes—motion carried.

MEMORANDUMS  
OF AGREEMENT

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board approve the following Memorandum(s) of Agreement:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals regarding Skills USA Advisors (attached.)
2. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services 12-Month Support Staff Unit regarding adding the title of Senior Building Maintenance Worker (attached.)
3. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services Managerial Employees regarding an adjustment to healthcare in retirement (attached.)

All Board Members present voted yes—motion carried.

SEQRA

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board adopt the following SEQRA resolution:

1. As part of the "SEQRA" process, the Board hereby declares itself as "Lead Agency" as defined in the State Environmental Quality Review Act for the following construction project: "2025 – 2026 Outdoor Educational Space Improvement Project at the CVES Plattsburgh Campus."

All Board Members present voted yes—motion carried.

SEQRA

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board adopt the following SEQRA resolution:

1. Based on the review of Tetra Tech Architects & Engineers, Architect of Record for the proposed "2025 – 2026 Outdoor Educational Space Improvement Project at the CVES Plattsburgh Campus," the Board hereby finds that the proposed scope of work constitutes a "Type II Action" as such quoted term is defined in the State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated there under ("SEQRA") and, therefore, is not subject to any further review by the Board under routine activities of an educational institution with no contemplated expansion of the existing facilities and any improvements to such facilities will be in the nature of replacement, rehabilitation or reconstruction of the facilities in kind, on the same site.

All Board Members present voted yes—motion carried.

2025 – 2026  
OUTDOOR  
EDUCATIONAL  
SPACE

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following project:

The Board of Cooperative Educational Services hereby initiates the "2025 – 2026 Outdoor Educational Space Improvement Project at the CVES Plattsburgh Campus" and authorize the District Superintendent to obtain State Education Department approval for the Project in an amount not to exceed \$1,525,000.

All Board Members present voted yes—motion carried.

CHANGE ORDER

Mr. Webbinaro moved, seconded by Mrs. Phillips, to authorize the following:

The Board of Cooperative Educational Services authorizes the District Superintendent to approve and execute any construction contract Change Order for the "2025 – 2026 Outdoor Educational Space Improvement Project at the CVES Plattsburgh Campus" provided that such changes do not exceed the approved project cost of \$1,525,000. Any Change Order that will increase the construction contract amount by more than the total approved project cost of \$1,525,000 shall be submitted by the District Superintendent to the Board for review and action thereon. Change Orders that increase the project cost to an amount greater than \$1,525,000 shall not be binding until approved and executed by the Board.

All Board Members present voted yes—motion carried.

SEQRA RECITAL

Mrs. Garvey moved, seconded by Ms. Wotton, to approve the following:

**RECITAL**

**WHEREAS**, the CEWW BOCES, is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

**WHEREAS**, the CEWW BOCES is considering undertaking a capital improvement project (the "Project") consisting of replacing the current playground and creating an additional playground located at the CEWW BOCES's Harrold Education Center (CVES Plattsburgh Campus), 1585 Military Turnpike Ext., Plattsburgh, New York, including related demolition, construction, site improvements, and equipment required for such purposes, architectural fees, general, and site construction work for reconstruction and alterations, including but not limited to: health and safety items; improvements to handicapped accessibility; reconstruction to create educational environments that promote the highest quality delivery of student instructional services; and

**WHEREAS**, the Project is subject to classification under the New York State Environmental Quality Review Act ("SEQRA") and the regulations in 6NYCRR Part 617 adopted by the New York State Department of Environmental Conservation (the "Regulations"); and

**WHEREAS**, Tetra Tech has reviewed the scope of the Project and has advised the CEWW BOCES that based on the scope of the project to undertake the following action (a) declare its intention to serve as lead agency to undertake a coordinated review pursuant to Part 617.6(b)(3) of the Regulations, and (b) circulate notice to all involved and

interested agencies of the CEWW BOCES's intent to act as lead agent pursuant to the Regulations and (c) classify the Project as a Type II Action as that term is defined in Part 617.2 of the Regulations; and

**WHEREAS**, Pursuant to the Regulations, CEWW BOCES has considered the Project in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and in light of the actions included on the Type II list specified in Section 617.5 of the Regulations; and

**WHEREAS**, the CEWW BOCES has examined all information related to the Project and has determined that the Project is classified as a Type II Action pursuant to Section 617.5 of the Regulations; and

**BE IT RESOLVED** by this CEWW Board of Cooperative Educational Services as follows:

Section 1. The CEWW BOCES hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act.

Section 2. The CEWW BOCES hereby ratifies and affirms the actions of the CEWW BOCES's administration, with the assistance of the Tetra Tech and the CEWW BOCES's legal counsel, to circulate notice to all involved and interested agencies of the CEWW BOCES's intention to act as lead agency in connection with a coordinated environmental review of the Project.

Section 3. The CEWW BOCES hereby determines that the Project is a Type II Action as such term is defined in the Regulations, which requires no further review under SEQRA because it falls clearly within the ambit of three actions included on the Type II list specified in Section 617.5 of the Regulations:

- (a) "routine activity of an educational institution" (617.5(c)(8)); and/or
- (b) "maintenance or repair involving no substantial changes in an existing structure or facility" (617.5(c)(1)); and/or
- (c) "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site;" (6.17(c)(2)).

Section 4. Notwithstanding that the Project is not subject to further review under SEQRA, the CEWW BOCES will continue to comply with the New York State Education Department Guideline for School District Implementation of the State Environmental Quality Review (SEQR) and associated changes in the SED Building Permit Process, which requires consultation with the New York State Office of Park, Recreation and Historic Preservation; and

Section 5. The CEWW BOCES hereby issues a Negative Declaration with respect to the Project.

Section 6. The Board hereby authorizes and directs the CEWW BOCES Board Clerk or her designee to file this Resolution and the Negative Declaration with the appropriate parties and agencies and publish the Negative Declaration in the Environmental Notice Bulletin.

Section 7. This Resolution shall take effect immediately.

All Board Members present voted yes—motion carried.

INCENTIVE  
PROPOSAL

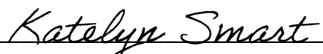
Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board accept the following Incentive Proposal:

Accept an Incentive Proposal from New York State and Empire State Development Office of Strategic Workforce Development. The proposal is in reference to a forthcoming grant award in an amount not anticipated to exceed \$3,000,000 which will be used towards the development of a new CV-TEC campus. As part of the Incentive Proposal, CEWW BOCES agrees to pay a 1% commitment fee of \$30,000 plus a \$250 application fee. This payment will be due prior to the disbursement of grant funds, which will happen at a later date.

All Board Members present voted yes—motion carried.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Reynolds Bergh, to adjourn the meeting at 7:21 pm. All Board Members present voted yes—motion carried.

  
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Katelyn Smart, Board Clerk