

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren, and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT CV-TEC IN PLATTSBURGH, NY
ON DECEMBER 11, 2024, PROPOSED EXECUTIVE SESSION AT 7:30 PM –
MONTHLY MEETING TO FOLLOW**

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| No Action | 1. CALL TO ORDER: DISTRICT SUPERINTENDENT |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. INTRODUCTION OF ALL PRESENT |
| No Action | 3. EXECUTIVE SESSION |
| No Action | 4. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| No Action | 5. AUDIT COMMITTEE HIGHLIGHTS/UPDATE — Dr. Mark Davey & Dr. Eric Bell |
| No Action | 6. BUDGET COMMITTEE UPDATE — Dr. Mark Davey & Dr. Eric Bell |
| No Action | 7. CVES CAPITAL PROJECT & FACILITIES EXPANSION UPDATE |
| No Action | 8. DISTRICT SUPERINTENDENT’S UPDATE |
| Action | 9. MINUTES OF PREVIOUS MEETING |
| | a. November 13, 2024 (Enc. 1) |
| | 10. NEW BUSINESS |
| Action | a. Approval of Corrective Action Plan for the 2023 - 2024
Annual Independent Audit (Enc 2.) |
| | 11. CONSENT AGENDA FINANCIAL |
| Action | a. Treasurer’s Reports (Enc. 3) |
| Action | b. Extraclassroom Treasurer’s Reports (Enc. 4) |
| Action | c. Certification of Warrant (Enc. 5) |
| Action | d. Extraclassroom Advisors (Enc. 6) |
| Action | e. Appointment of Internal Auditor & Engagement Letter (Enc. 7) |
| Action | f. Independent Audit Services Proposal (Enc. 8) |
| Action | g. Cash Collector (Enc. 9) |
| Action | h. Contract/Consultant Agreement(s) (Enc. 10) |
| Action | i. Special Aid Fund Project(s) (Enc. 11) |
| Action | j. Easement (Enc. 12) |

- No Action 12. OLD BUSINESS
- a. None this month
13. CONSENT AGENDA PERSONNEL
- Action a. Resignation(s) for the Purpose of Retirement (Enc. 13)
- Action b. Resignation(s) (Enc. 14)
- Action c. Leave(s) of Absence (Enc. 15)
- Action d. 52-Week Civil Service Probationary Appointment(s) (Enc. 16)
- Action e. Four-Year Probationary Appointment(s) (Enc. 17)
- Action f. Temporary Appointment for 2024 – 2025 School Year (Enc. 18)
- Action g. Temporary Grant Appointment(s) for 2024 – 2025 School Year (Enc. 19)
- Action h. Temp-On-Call and Substitute(s) (Enc. 20)
- Action i. Additional Work 2024 – 2025 (Enc. 21)
14. BOARD OF COOPERATIVE EDUCATIONAL SERVICES
- Action a. Requests for Approval to Attend Conference/Workshop (Enc. 22)
- No Action 15. OTHER
- No Action 16. NEXT BOARD MEETING
- Wednesday, January 15, 2024, at Yandon-Dillon Educational Center –
 Proposed Executive Session at 6:00 pm. Monthly Meeting to follow.
- No Action 17. REPORTS FROM DIRECTORS (Enc. 23)
- Action 18. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

December 11, 2024	Audit Committee Meeting – CV-TEC, Plattsburgh 5:00 pm
December 11, 2024	Board Meeting – CV-TEC, Plattsburgh – 7:30 pm
January 15, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
February 4, 2025	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2025 – 2026 Budgets – Finalize Draft Budgets – Conference Center, Plattsburgh - 6:00 pm
February 12, 2025	Audit Committee Meeting – Conference Center, Plattsburgh – 5:00 pm
February 12, 2025	Board Meeting/Budget Presentations – CVES Conference Center, Plattsburgh – 6:00 pm
February 26, 2024	CV-TEC Open House – Mineville – 6:00 – 7:30 pm (Snow Date is March 5, 2024)
February 27, 2024	CV-TEC Open House – Plattsburgh – 6:00 – 7:30 pm (Snow Date is March 6, 2024)
March 12, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 19, 2025	CVES Regional Spelling Bee
April 9, 2025	Annual Meeting – Yandon-Dillon Center , Mineville – 6:00 pm
April 29, 2025	Election of CVES Board Members and Vote on Administrative Budget
May 14, 2025	Audit Committee Meeting – CVES Conference Center, Plattsburgh 5:00 pm
May 14, 2025	Board Meeting – Yandon-Dillion Center, Plattsburgh – 6:00 pm
May 15, 2025	NTHS Ceremony (Mineville Campus) Moriah CSD – 6:00 pm
TBD	NTHS Ceremony (Plattsburgh Campus) Conference Center
June 13, 2025	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 11, 2025	Board Meeting – Yandon- Dillon Center, Mineville – 6:00 pm
June 18, 2025	Plattsburgh Rise Center Kindergarten Graduation – 10:00 am
June 24, 2025	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 pm
June 25, 2025	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm
TBD	Yandon-Dillon Graduation Ceremony – Mineville Campus

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board approve the Draft Minutes from the Nov. 13, 2024, Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Corrective Action Plan as recommended by the Audit Committee for the 2023 – 2024 Annual Independent Audit Management Letter Comments. (Attached)

ENC. 3

Recommend that the Board approve the Treasurer's Reports from October 31, 2024. (attached)

ENC. 4

Recommend that the Board approve the Extraclassroom Treasurer's Reports from October 31, 2024. (attached)

ENC. 5

Recommend that the Board approve the Certification of Warrant for Nov. 5, 2024 to Nov. 26, 2024. (attached)

ENC. 6

Recommend the Board approve the following Extraclassroom Advisors:

Extraclassroom Advisors

Katie Gadway

Lisa Tallman

Alaina Weare

Kylee Gonyea

Maria Spadafora

ENC. 7

Recommend that the Board approve the following appointment and engagement letter:

1. Appoint Management Advisory Group of N.Y., Inc. of Catskill, NY, as the CEWW BOCES Internal Auditor for the 2024 – 2025 audits (to be conducted during the 2025 – 2026 school year) as recommended by the Audit Committee and approve the engagement letter. The fee for the 2024 – 2025 audit is \$9,000.

ENC. 8

1. Recommend that the Board approve the proposal for Independent Audit Services for the annual audit of all funds of the BOCES, including single audit and audit of the extraclassroom activity fund, for the 2024 – 2025, 2025 – 2026, 2026 – 2027, and 2027 – 2028 school years from West & Company, CPAs, PC of Gloversville, NY. The fees are contingent upon the Board’s annual appointment of West & Company, CPAs, PC as independent auditor and will be as follows:

2024 – 2025	\$17,000
2025 – 2026	\$17,500
2026 – 2027	\$18,000
2027 – 2028	\$18,500

ENC. 9

Recommend that the Board approve the following Authorized Money Collectors:

1. Authorize Kristen Ryan to collect money for Adult Education Tuitions and CV-TEC programs-Plattsburgh campus.

ENC. 10

Recommend that the Board approve the following Contract/Consultant Agreements:

1. Agreement between CEWW BOCES and North Country Workforce Development Board for the WIOA Adult/Dislocated Worker Contract whereas the NCWDB desires the services of CEWW BOCES to provide services for the program entitled “WIOA Adult/Dislocated Worker Services” and to administer Title 1 Workforce Investment and Opportunity Act (“WIOA”) Program funds. The dates of this agreement are July 1, 2023 through June 30, 2024, with an addendum extending the date through June 30, 2025 in an amount not anticipated to exceed \$785,931.44. (CV-TEC)
2. Agreement between CEWW BOCES and North Country Workforce Development Board for the WIOA Out of School Youth Contract whereas the NCWDB desires the services of CEWW BOCES to provide the services for the program entitled “WIOA Out-of-School Youth Services” and to administer Title 1 Workforce Investment and Opportunity Act (“WIOA”) Program funds. The dates of this agreement are July 1, 2023 through June 30, 2024, with an addendum extending the date through June 30, 2025, in an amount not anticipated to exceed \$386,706.31. (CV-TEC)

ENC. 11

Recommend that the Board approve the following Special Aid Fund project:

1. Knights of Columbus Grant, Special Aid Fund project, in the amount of \$1,847, for the period of July 1, 2024 through June 30, 2025. This program is funded through the generous acts of the local Knights of Columbus Council. (CV-TEC)

ENC. 12

Recommend that the Board approve the following easement:

1. Recommend that the Board approve an easement to be granted to the New York State Electric and Gas Corporation. The easement is 15 feet wide, enters approximately 110 feet southerly of CVES' northeasterly property corner and continues approximately 960 feet in a westerly direction. (Administration)

ENC. 13

Recommend that the Board accept the following letter(s) of resignation for the purpose of retirement:

1. Cheryl Spoor, Teaching Assistant, effective July 1, 2025

ENC. 14

Recommend that the Board accept the following letter(s) of resignation:

2. Joseph Zimmerman, Teaching Assistant, effective November 21, 2024
3. Katie Gushlaw, Registered Nurse (Schools), effective December 3, 2024
4. Brian Delpoz, School Lunch Manager, effective December 7, 2024
5. Cynthia Moran Nason-Walantus, Special Education Teacher, effective December 11, 2024

ENC. 15

Recommend that the Board approve the following leave(s) of absence:

1. Danielle Brienza, unpaid leave of absence, effective November 14, 2024 – December 26, 2024
2. Tina McKee, unpaid leave of absence, effective November 16, 2024 – June 30, 2025

ENC. 16

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Matthew Palkovic (was temporary)
Position: Network Administrator
Effective Date: November 1, 2024
Tentative Permanent Date: July 1, 2025
2. Name: Jessica Lagree (was temporary)
Position: Payroll/ Purchasing Clerk
Effective Date: November 1, 2024
Tentative Permanent Date: July 1, 2025
3. Name: Tavin Head (was temporary)
Position: Network and Systems Technician
Effective Date: November 1, 2024
Tentative Permanent Date: July 1, 2025
4. Name: Jessica Collier (was temporary)
Position: Publications Specialist
Effective Date: November 1, 2024
Tentative Permanent Date: July 8, 2025
5. Name: Suezanne Chrisman (was temporary)
Position: Registered Behavior Technician
Effective Date: November 1, 2024
Tentative Permanent Date: September 3, 2025
6. Name: Hannah Booth (was temporary)
Position: Registered Behavior Technician
Effective Date: November 1, 2024
Tentative Permanent Date: September 3, 2025
7. Name: Lauren Jaquish (was temporary)
Position: Registered Behavior Technician
Effective Date: November 1, 2024
Tentative Permanent Date: September 3, 2025
8. Name: Emily Norwood (was temporary)
Position: Registered Behavior Technician
Effective Date: November 1, 2024
Tentative Permanent Date: September 23, 2025

ENC. 16 (Continued)

9. Name: Chelsey Gemmell
Position: Teacher Aide/ Student Aide
Effective Date: December 9, 2024
Tentative Permanent Date: December 9, 2025
Annualized Salary: \$21,686
10. Name: Kyle Smith
Position: Teacher Aide/ Student Aide
Effective Date: December 9, 2024
Tentative Permanent Date: December 9, 2025
Annualized Salary: \$21,686
11. Name: Jackie Holmes
Position: Teacher Aide/ Student Aide
Effective Date: December 9, 2024
Tentative Permanent Date: December 9, 2025
Annualized Salary: \$21,686
12. Name: Vanessa Couture (pending fingerprint clearance)
Position: Teacher Aide/ Student Aide
Effective Date: December 9, 2024
Tentative Permanent Date: December 9, 2025
Annualized Salary: \$21,686
13. Name: Yazmine Lawrence
Position: Teacher Aide/ Student Aide
Effective Date: December 12, 2024
Tentative Permanent Date: December 12, 2025
Annualized Salary: \$21,686

ENC. 17

Recommend that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Eric Cassavaugh (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: November 14, 2024
Tentative Tenure Date: November 14, 2028
Certification Status: Teaching Assistant, Level 1 Certificate

ENC. 17 (Continued)

2.

Name: Debra Rogers (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: November 14, 2024
Tentative Tenure Date: November 14, 2028
Certification Status: Teaching Assistant, Level 1 Certificate

3. Name: Nancy St.Marie (was temporary)

Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: November 14, 2024
Tentative Tenure Date: November 14, 2028
Certification Status: Teaching Assistant, Level 1 Certificate

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time)

ENC. 18

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Kayla Myers
Position: Special Education Teacher
Effective Date: December 12, 2024
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$50,500

ENC. 19

Recommend that the Board approve the following Temporary Grant Appointment(s) from December 31, 2024 – June 30, 2025:

1. Brianna Corthell, Work Study Student, not-to-exceed 160 hours at \$15.50 an hour.

ENC. 20

Recommend that the Board approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Olivia Paiser	Teacher Aide/ Student Aide (<i>pending fingerprint clearance</i>)
Tammy Work	Teaching Assistant (<i>pending fingerprint clearance</i>)
Allie Huchro	Teaching Assistant
Claudia Czerw	Teaching Assistant (<i>pending fingerprint clearance</i>)
Amelia Davis	Teaching Assistant
Marissa Guerard	Teaching Assistant (<i>pending fingerprint clearance</i>)
Tammy Work	Teacher (<i>pending fingerprint clearance</i>)
Allie Huchro	Teacher
Claudia Czerw	Teacher (<i>pending fingerprint clearance</i>)
Amelia Davis	Teacher
Marissa Guerard	Teacher (<i>pending fingerprint clearance</i>)

ENC. 21

Recommend that the Board approve the following Additional Work for the 2024 – 2025 School Year:

<u>Training Preparation/Presentation, hourly rate of pay per contract</u>	
Casandra Kellaway (Touch Math Training)	Not-to-exceed 3.5 hours
Joanne Beaudry (TCIS)	Not-to-exceed 1 hour
Joanne Beaudry (Planbook Training)	Not-to-exceed 1 hour

<u>Stipend Positions, Compensation per collective bargaining agreement</u>	
Julie Adams	New Employee Mentor
Heather Agoney	New Employee Mentor x2
Abram Benko	New Employee Mentor
Joanne Beaudry	New Employee Mentor
Chelsea Benway	New Employee Mentor x2
Allison Bola	New Employee Mentor x2
Dawn Bordeau	New Employee Mentor x2
Greg Cassavaugh	New Employee Mentor
Suezanne Chrisman	New Employee Mentor
Jennifer Cowling	New Employee Mentor x2
Conner Delavergne	New Employee Mentor x2
Kimberly Denton	New Employee Mentor
Emily Duquette	New Employee Mentor
Melissa Facteau	New Employee Mentor x3
Christopher Falvey	New Employee Mentor x2

ENC. 21 (Continued)

Whitney Gagnier
Jami Ganter
Nicole Gillespie
Maiya Giroux
Melissa Gough
Jennifer Haley
Heather Hambleton
Ryan Hanley
Shanni Hicks
Robert Holt
Joan Hubbard
Christopher Huchro
Helen Jessey
Kathleen Kotsogiannis
Kayla Laughlin
Elizabeth Laundrie
John Law
Christie Lee
Kimberly Lincoln
Arianna Menard
Jennifer Parker
Eric Pollard
Latalya Randall
Alyssa Restrepo
Tonya Robinson
Anika Craig
Melissa Slagenweit
Ciarra Smith
Sherry Snow
Sara Spring
Susan Tourville
Andrea Trombley
Angelina Waldron

New Employee Mentor x2
New Employee Mentor
New Employee Mentor
New Employee Mentor
New Employee Mentor x3
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New Employee Mentor x2
New Employee Mentor x2
New Employee Mentor x4

ENC. 22

Recommend that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise
Rural Schools Association Board of Directors Meeting
March 28, 2024
Leroy, NY (Overnight accommodations needed)

ENC. 23

Board Reports (attached)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: November 13, 2024
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Educational Center, Mineville, NY

Board Members Present:

Bob Bourgeois
Kathy Comins-Hunter
Dina Garvey
Patricia Gero
Richard Harriman, Sr.
Ed Marin
Bruce Murdock
Emily Phillips
Emily Reynolds Bergh
Lori Saunders
Michael St. Pierre
Eddie Webbinaro
Donna Wotton

Board Members Absent:

Leisa Boise
Donna LaRocque

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Others Present:

Dr. Eric Bell
Amy Campbell
Michele Friedman
Dr. Matthew Slattery

MEETING
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:07 pm.

EXECUTIVE
SESSION

Mr. Murdock. moved, seconded by Mrs. Comins-Hunter, that the Board go into Executive Session at 6:08 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof; and #9 A matter related to a specific student of the district.

Dr. Davey began Executive Session with a confidential update related to CVES' Capital Project, contractual matters, and real estate valuation. The second item reviewed was a Labor Relations update for a Memorandum of Understanding (MOU) and A Memorandum of Agreement (MOA) recommended by Dr. Davey for the Addendum. A MOA to add a Communications & Publication's Assistant to be added to the 12-Month Support Staff Association job titles, and a MOU to allow an employee to access the 12-Month Support Staff Sick Bank. Third, Dr. Davey discussed a Civil Service Reclassification of several job titles by Clinton County. The title and individuals affected were discussed by Dr. Davey and Dr. Bell. Fourth, a recommended fiscal plan was reviewed with the Board outlining monetary disbursements and CVES's financial

standing. Lastly, Dr. Davey provided a confidential update to the Board on a Notice of Claim received, and a disciplinary matter related to a specific student who attends CV-TEC.

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board come out of Executive Session at 6:44 pm. All Board Members present voted yes, and the motion was carried.

**CVES CAPITAL
PROJECT &
FACILITIES
EXPANSION
UPDATE**

Emily Reynolds Bergh arrived at 6:56 pm.

Dr. Davey provided a brief introduction acknowledging the continued positive progress to wrap up our Phase Two Capital Project, and work which has been underway regarding a potential Mini-Capital Project involving the Rise Center for Success Playground at the Plattsburgh Campus

Dr. Davey then introduced Dr. Bell to provide detailed updates on our Capital Project and Facilities progress. Dr. Bell began the update focused on the new CTE Center. CVES is two months away from starting construction and approximately twenty months away from the planned opening of the new CTE Center facility in September 2026. Dr. Davey commended Dr. Bell and Executive Director Friedman for the work they have put into the new CTE Center. Dr. Bell, Mrs. Friedman and the CV-TEC staff have been collaborating with the engineers and design team on an ongoing basis. CVES is currently meeting about MEP (Mechanical, Electrical, and Plumbing), and we want to make sure everything is placed appropriately and set up for the future. In addition, Dr. Bell has been an excellent resource providing advice for five to six other BOCES that have begun the lease-build process to build new CTE Centers. CVES is continuing to navigate the SED approval process for our new building which is “pending,” and currently, CVES is on target to begin construction in January 2025.

Dr. Bell continued his presentation discussing the Mini-Capital Project for a new Outdoor Educational Center to replace the existing playground at the Rise Center in Plattsburgh. CVES is looking to replace and expand our current Plattsburgh Campus playground. The Rise Center is seeking a more inclusive space that will be appropriate for the growing number of students attending the Rise Center. The proposed design has been developed through a Divisional Strategic Planning Committee at the Rise Center; it has been under development for more than a year. Additional playground designs and pricing are being gathered. Dr. Davey, Dr. Bell, and Dr. Slattery plan to share a finalized proposal in December with the hope of Board approval in December. The anticipated timeline for construction of this project would be June 2025 – August 2025. This will allow CVES to have the new playgrounds ready for the 2025 school year. Dr. Bell and Dr. Davey ended the presentation answering Board member questions.

DS UPDATE

Dr. Davey began the DS Update highlighting the CVES 75th Anniversary Celebration and Commissioner of Education Dr. Betty Rosa’s visit. In addition, Dr. Jeffrey Matteson - Senior Deputy Commissioner for Education Policy; Mr. David Frank – Assistant

Commissioner for Education Policy and Chief of Staff; Mr. JP O'Hare – NYSED Director of Communications; and Board of Regents member for our 4th Judicial District, Regent Dr. Roger Catania attended. Following an exciting welcome and greeting from our CVES Cabinet, administrators, curriculum leaders, and CVES Board members, the Commissioner and her SED team toured the Rise Center for Success and CV-TEC classrooms. It was an outstanding tour, and the Commissioner and SED leaders engaged with students and staff. Next, there was an 11:30 am to 1:00 pm, Commissioner's Roundtable Luncheon and discussion with CVES' sixteen component Superintendents, CVES Cabinet, the region's elected officials and government leaders. There was a robust and informational discussion. At 1:15 pm, the Commissioner Dr. Rosa, Dr. Matteson, Mr. Frank, Mr. O'Hare, and all attendees reconvened at the CVES Learning Hub Conference Center. The Commissioner and Dr. Davey toured the "CVES Walk Through Time" which featured memorabilia and historical artifacts for CVES's past 75 years. It was an outstanding display. Next, the 75th Anniversary Press Conference was held. There was a great turnout at the press conference. Speakers included CVES President Michael St. Pierre, Dr. Mark Davey, NYS Assemblyman Billy Jones, Town of Plattsburgh Supervisor Mr. Michael Cashman, and NYS Senator Dan Stec. The Press Conference concluded with a NYSED panel discussion by Commissioner Dr. Rosa, Dr. Jeffrey Matteson, and Mr. David Frank. Dr. Davey also shared congratulations for the exceptional 75th Anniversary Program and Gala Celebration. It was an outstanding concluding event for our 75th Celebration.

Dr. Davey acknowledged the contribution of many individuals and the hard work of the 75th Anniversary Planning Committee. He thanked the Communications team for their help 75th Anniversary communications efforts and the 75th Collage as well. Dr. Davey asked Executive Director Michele Friedman to share a few comments as the 75th Anniversary Planning Committee Chairperson. Mrs. Friedman spoke about the outstanding day and the walk-through time being having something for everyone that attended. She was honored and proud to be a part of the Committee for this historic event. Dr. Davey noted that DS colleagues from across the State spoke with him about the positive feedback they had heard. The Commissioner enjoyed her visit and praised CVES for her impression of our strong programming, wonderful staff, and students focused on learning.

Next, Dr. Davey mentioned that the first quarter of the 2024 – 2025 school year has been completed, and students are now in their second quarter. The component district Board visits are underway. The next upcoming Board of Education visits are Schroon Lake CSD, Willsboro CSD, and AuSable Valley CSD.

Third, Dr. Davey provided information from his October DS meeting. The main points of the meeting were Graduation Measures and Regionalization. There is a meeting on Wednesday, November 20th, 2024, with the CSOs to discuss Regionalization more in depth. Each CSO has been asked to complete a Strengths and Needs Assessment, due December 6, 2024. Dr. Daggett will be attending the CSO Meeting tomorrow on November 14th. He will be working with the CSOs and CVES on "*Curriculum-Driven*,

Future-Focused Schools” Initiative. He spoke at the RSA Summer Conference and the CSOs are excited about working with Dr. Daggett on this initiative.

Fourth, Dr. Davey asked the CVES Board Members to share follow-up feedback from the NYSSBA Conference. The Board members shared their experiences and what they believe the future of education is in terms of the presentations given in NYC.

Lastly, Dr. Davey encouraged the Board members to attend the Clinton and Essex County School Boards (CEWW) Association meeting on Thursday, November 14, 2024. Deputy Superintendent Dr. Bell is speaking on utilizing reserves to maximize school district financial stability. The dinner will be held at the CVES Learning Hub Conference Center in Plattsburgh.

The next CVES Board meeting and Holiday Dinner is December 11, 2024, at the CV-TEC Culinary Lab in Plattsburgh, NY.

**PREVIOUS
MINUTES**

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to approve the minutes of the October 9, 2024, meeting as amended. All Board Members present voted yes—motion carried.

**REMOVE ITEM
FROM CONSENT
AGENDA**

Mr. Webbinaro moved, seconded by Mr. Murdock, to remove Enc. 15 from the Consent Agenda Financial:

Recommend the Board approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Sheriff’s Office under with the County will provide the services of a School Resource Officer (SRO) at BOCES from September 1, 2024, through June 30, 2025, at the rate of \$22 per hour plus FICA through December 31, 2024 and \$28 per hour plus FICA from January 1, 2025 through June 30, 2025. (Administration) (attached) (Note: A new agreement is required due to the Parties’ mutual cancellation of the 2024/25 SRO contract approved at the June 12, 2024, board meeting.)

All Board Members present voted yes, and the motion was carried.

**CONSENT
AGENDA
FINANCIAL**

Mr. Murdock moved, seconded by Mr. Webbinaro, to approve the following Consent Agenda Financial items as amended. All Board Members present voted yes—motion carried.

**TREASURER’S
REPORTS**

Approve the Treasurer’s Reports from September 30, 2024. (attached)

**EXTRA-
CLASSROOM
TREASURER'S
REPORTS**

Approve the Extraclassroom Treasurer's Report from September 30, 2024. (attached)

**CERTIFICATION
OF WARRANT**

Approve the Certification of Warrant for Oct. 1, 2024, to Nov. 4, 2024. (attached)

**SPECIAL AID
FUND PROJECT(S)**

Approve the following Special Aid Fund project(s):

1. Employment Preparation Education (EPE) Special Aid Fund project in the amount of \$255,042 for the period of July 1, 2024, through June 30, 2025. (CV-TEC)
2. WIOA Title I, Special Aid Fund project, in the amount of \$465,676, for the period of July 1st, 2024, through June 30, 2025 (pending budget approval from Clinton County). (CV-TEC)
3. New York State RSFI Commissary Kitchen Special Aid Fund project in the amount of \$5,000,000 for the period of March 15, 2024, through March 15, 2029. (pending State approval). (Mgmt. Services)

**BUDGET
INCREASE(S)**

Approve the following budget increase(s):

1. Increase the On-Line High School budget from \$23,520 to \$30,520 due to anticipated increased participation in On-Line High school classes for the 2024 – 2025 school year. (Online access passwords are pre-purchased)
2. Increase the Instructional Technology budget (Co-Ser 564) from \$1,447,600 to \$1,687,600 for the 2024 – 2025 school year, to accommodate for additional district requests (AuSable Valley, Boquet Valley, Peru, Plattsburgh, and Schroon Lake). (S³)
3. Increase the School Public Relations budget (Co-Ser 610) from \$162,908 to \$187,964 for the 2024 – 2025 school year, to accommodate for increased participation (Peru and Willsboro). (S³)
4. Increase the Emergency Communications budget (Co-Ser 640) from \$80,821 to \$133,247 for the 2024 – 2025 school year, to accommodate for an additional district request (Chateaugay). (S³)
5. Increase the Data Analytics budget (Co-Ser 645) from \$39,442 to \$133,247 for the 2024 – 2025 school year, to account for additional district requests (Alfred-Almond,

Lansing, Oriskany, Pittsford, Salamanca, Spencer-Van Etten, and Valley Stream).
(S³)

6. Increase the 6:1:1 Intensive Therapeutic Support budget (Co-Ser 220) from \$1,709,043 to \$1,773,000 for the 2024 – 2025 School Year to accommodate for increases in student enrollment and associated related services. (Rise Center)
7. Increase the 8:1:2 Life Skills budget (Co-Ser 209) from \$6,648,495 to \$7,758,000 for the 2024-2025 School Year to accommodate for increases in student enrollment and associated related services. (Rise Center)
8. Increase the Health Insurance/Workers Compensation Insurance Coordination budget (Co-Ser 602) from \$827,419 to \$906,169 for the 2024 – 2025 School Year to accommodate for reimbursable consultant costs. (Mgmt. Services)

**CROSS CONTRACT
BUDGET(S)**

Approve the following Cross-Contract budget:

1. Approve the Staff Development Workshop – WSWHE BOCES budget (Co-Ser 520) in the amount of \$100 for the 2024 – 2025 school year, to accommodate for a Cross-Contract with WSWHE BOCES (Northern Adirondack). (S³)

**CROSS CONTRACT
BUDGET
INCREASE**

Approve the following Cross-Contract budget increase:

1. Increase the Energy Coordination – OCM BOCES budget (Co-Ser 611) from \$641 to \$746 for the 2024 – 2025 school year, to accommodate for an additional Cross-Contract with OCM BOCES (Keene). (S³)

**2023 – 2024 FINAL
CROSS
CONTRACTS**

Approve the following Cross-Contracts:

1. 2023 – 2024 Final – Putnam/Northern Westchester BOCES, \$34,192.34
 - Cyber Security (AuSable Valley)
 - Planning Services (Beekmantown)
 - Safety Risk Management (CVES)
 - Recruiting (Beekmantown, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake, and Ticonderoga)
 - EdTech Professional Development (Ticonderoga)
2. 2023 – 2024 Final – St. Lawrence-Lewis BOCES, \$44,279.00
 - Section X Athletic Coordination (Peru and Plattsburgh)
 - Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, and Willsboro)

3. 2023 – 2024 Final – Franklin-Essex-Hamilton BOCES, \$741,748.59
 - School Improvement (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
 - SSFC (Boquet Valley)
 - DEI/CRSE Resources (Beekmantown)
 - Shared Business Office (Boquet Valley and Putnam)
 - Substitute Coordination (Beekmantown, Boquet Valley, and Schroon Lake)
 - ACA Insurance Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, and Schroon Lake)
 - Labor Relations (Ticonderoga)

DONATIONS

Approve the following Donation(s):

1. Donation of maple sugaring supplies from Tony Corwin, of South Meadow Farm Lodges & Maple Sugar Works. The supplies donated will be utilized for the Environmental Conservation & Forestry programs within the CV-TEC Division.
2. Donation of carpentry and welding tools from O.J. Dusaniwsky. The tools donated will be utilized for the Construction Trades and Welding Programs within the CV-TEC Division.
3. Donations for the National Spelling Bee Scholarship
 1. Donation of \$200 from Beekmantown Teacher's Association
 2. Donation of \$100 from Peru Association of Teachers
 3. Donation of \$100 from Crown Point Teacher's Association

SPN AGREEMENT

Approve the following Agreement:

1. Agreement between C-E-W-W BOCES and Successful Practices Network (SPN) to provide certain services and activities described as follows: TARGETED SERIES OF COACHING AND SUPPORT DESIGNED TO TRANSFORM THE BOCES TO BE FUTURE-FOCUSED, WHILE ALSO CARING FOR WHAT WORKS IN THE PRESENT. The series will include four components tailored to BOCES needs and agreed upon by the parties. The term of this agreement shall begin on November 2, 2024, and continue through June 30, 2025. The approximate cost of this agreement is \$31,000 (S³) (attached)

DEPARTMENT OF AGRICULTURE

Approve the following Contract Agreement/Grant Award:

**AND MARKETS
AGREEMENT**

1. Agreement between C-E-W-W BOCES and the NYS Department of Agriculture and Markets whereas C-E-W-W BOCES has been approved to receive a \$5 Million Dollar Grant from the Resilient Food Systems Infrastructure Program, to create a commissary kitchen in order to reshape the school food service landscape of the North Country Region. CVES will establish a central food hub to increase the nutritional value of the foods served at our sixteen component school districts, while enhancing and expanding the existing culinary arts program. This contract shall be a multi-year agreement commencing on March 15, 2024, through March 15, 2029. The funding amount to be paid to BOCES for this term shall be \$5,000,000. (Mgmt. Services) (attached)

**ADULT
EDUCATION
SPONSORSHIP
AGREEMENT**

Approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley, Beekmantown, Boquet Valley, Chazy Central Rural, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2024-2025 school year. (CV-TEC) (attached)

**SURPLUS
PAYMENT
SCHEDULE
AMENDMENT**

Approve the following:

1. For the year ending June 30, 2024, CEWW BOCES will distribute the 2023 – 2024 surplus to component districts in two allotments. The payment schedule shall be as follows: one third (1/3) of each district's total 2023 – 2024 surplus to be paid by November 30, 2024, and the remaining two thirds (2/3) to be paid by March 31, 2025.

**EXTRA-
CLASSROOM
ACTIVITY FUND**

1. Appoint Derek Leavine as the Extraclassroom Activity Fund Auditor, effective November 13, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
2. Appoint Kevin Shaw as the Extraclassroom Activity Fund Chief Faculty Advisor, effective November 13, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.

**OFFICIAL BANK
DEPOSITORY**

Approve the following official depository:

1. Recommend that the Board add HealthcareBank, a division of Bell Bank, as an official depository for CVES operating accounts for the 2024 – 2025 school year.

**AUTHORIZED
MONEY
COLLECTORS**

Approve the following Authorized Money Collectors:

1. Authorize Adele Huchro as custodian of the \$75.00 change fund for the Work Experience Program at the Mineville Campus.
2. Authorize Suzette Montville to collect money for the Work Experience Program at the Mineville Campus.

**REMOVE FROM
CONSENT
AGENDA**

Mr. Murdock moved, seconded by Mr. Webbinaro, to remove the following appointment from Enc. 27 in the Consent Agenda:

1. Name: Jeffrey Way
Tenure Area: Physical Education and Recreation
Position: Physical Education Teacher
Effective Date: November 14, 2024
Tentative Tenure Date: November 14, 2028
Certification Status: Physical Education, Emergency COVID-19 Certification
Annualized Salary: \$52,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes, and the motion was carried.

**CONSENT
AGENDA
PERSONNEL**

Mr. Murdock moved, seconded by Mr. Webbinaro, to approve the following Consent Agenda Personnel items as amended. All Board Members voted yes—motion carried.

**AMEND
JUNE 2024**

Amend the following appointments that were approved at the June 12, 2024, Board Meeting:

Recommend that the Board approve the following leave(s) of absence:

1. Melissa Slagenweit, Teaching Assistant, unpaid leave of absence, effective July 1, 2024 – ~~June 30, 2024~~ November 2, 2024

**AMEND
AUGUST 2024**

Amend the following appointments that were approved at the August 21, 2024, Board Meeting:

Recommend that the Board appoint the following person(s) to a ~~52-week Civil Service Probationary~~ Civil Service Provisional appointment as follows:

1. Name: Suezanne Chrisman
Position: Registered Behavior Technician
Effective Date: September 3, 2024
~~Tentative Permanent Date: September 3, 2025~~
Annualized Salary: \$36,000
2. Name: Hannah Booth
Position: Registered Behavior Technician
Effective Date: September 3, 2024
~~Tentative Permanent Date: September 3, 2025~~
Annualized Salary: \$36,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

**AMEND
SEPTEMBER 2024**

Amend the following appointments that were approved at the September 9, 2024, Board Meeting:

Recommend that the Board appoint the following person(s) to a ~~52-week Civil Service Probationary~~ Civil Service Provisional appointment as follows:

1. Name: Lauren Jaquish
Position: Registered Behavior Technician
Effective Date: September 3, 2024
~~Tentative Permanent Date: September 3, 2025~~
Annualized Salary: \$36,000
2. Name: Emily Norwood
Position: Registered Behavior Technician
Effective Date: September 23, 2024
~~Tentative Permanent Date: September 23, 2025~~
Annualized Salary: \$36,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

**RESIGNATION(S)
WEST, RUSSELL,
PARKER,
CONKLIN,**

Accept the following letter(s) of resignation:

1. Keith West, Permanent Building Substitute Teacher, effective October 28, 2024
2. Leah Russell, Payroll Clerk, effective November 1, 2024
3. Jeffrey Parker, Behavior Specialist/Analyst, effective November 29, 2024

**SLAGENWEIT, &
STEVENS**

4. Sean Conklin, Teacher Aide/Student Aide, effective October 24, 2024, for the purpose of accepting a Teaching Assistant Position
5. Melissa Slagenweit, Special Education Teacher, effective November 2, 2024, for the purpose of returning to a Teaching Assistant Position
6. Amelia Stevens, Part-time Communications and Publications Assistant, effective November 14, 2024, for the purpose of accepting a full-time position

**LEAVE(S) OF
ABSENCE**

**SHERMAN,
MCKEE, BRIENZA,
& REVETTE**

Approve the following leave(s) of absence:

1. Cynthia Sherman, Teacher Aide/Student Aide, unpaid leave of absence, effective October 21, 2024 – December 31, 2024
2. Tina McKee, Teacher Aide/Student Aide, unpaid leave of absence, effective October 29, 2024 – November 15, 2024
3. Danielle Brienza, Teacher Aide/ Student Aide, unpaid leave of absence, effective November 7, 2024 – November 13, 2024
4. Eryn Revette, Occupational Therapist, unpaid leave of absence, effective November 7, 2024 – December 13, 2024

**PERMANENT
APPOINTMENT
(CIVIL SERVICE)
MONTELEONE &
WHITMAN**

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Kayleigh Monteleone, Teacher Aide/ Student Aide, effective December 4, 2024
2. Meagan Whitman, Cook Manager, effective December 4, 2024

**52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT
BLAISE,
DROLLETTE,
STEVENS,
HARPER, RYAN, &
DONAH**

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Haley Blaise (*was provisional*)
Position: Network and Systems Coordinator
Effective Date: October 31, 2024
Tentative Permanent Date: July 1, 2025
2. Name: Jade Drollette
Position: Teacher Aide/Student Aide
Effective Date: November 4, 2024
Tentative Permanent Date: November 4, 2025
Annualized Salary: \$21,686
3. Name: Amelia Stevens
Position: Communications and Publications Assistant
Effective Date: November 14, 2024
Tentative Permanent Date: November 14, 2025
Annualized Salary: \$38,000
4. Name: Kaylin Harper

Position: Cook
Effective Date: November 12, 2024
Tentative Permanent Date: November 12, 2025
Annualized Salary: \$23,566

5. Name: Kristen Ryan
Position: Account Clerk/ Typist
Effective Date: November 18, 2024
Tentative Permanent Date: November 18, 2025
Annualized Salary: \$31,775
6. Name: Savannah Donah (*pending fingerprint clearance*)
Position: Teacher Aide/ Student Aide
Effective Date: November 19, 2024
Tentative Permanent Date: November 19, 2025
Annualized Salary: \$21,686

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
MENARD, AGNEW,
MAGGY, RECOR,
TEDFORD,
DEFELICE, &
CALLANAN

Appoint the following person(s) to a Four-Year Probationary appointment as follows:

2. Name: Arianna Menard (*was temporary*)
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: August 8, 2024
Tentative Tenure Date: August 8, 2028
Certification Status: Students with Disabilities (Grades 1-6) Transitional B Certificate
3. Name: Sarah Agnew (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 10, 2024
Tentative Tenure Date: October 10, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
4. Name: Shay Maggy (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 16, 2024
Tentative Tenure Date: October 16, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
5. Name: Tiffany Recor (*was temporary*)
Tenure Area: Speech Language Pathologist
Position: Speech Language Pathologist

Effective Date: October 17, 2024
Tentative Tenure Date: October 17, 2028
Certification Status: Speech and Language Disabilities, Initial Reissuance Certificate

6. Name: Andrew Tedford (was temporary)
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: October 25, 2024
Tentative Tenure Date: October 25, 2028
Certification Status: Students with Disabilities, Grades 7-12- Generalist, Initial Certificate
7. Name: Angela Defelice (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 30, 2024
Tentative Tenure Date: October 30, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
8. Name: Kathleen Callanan (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 30, 2024
Tentative Tenure Date: October 30, 2028
Certification Status: Teaching Assistant, Level 1 Certificate

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TEMPORARY
APPOINTMENTS
2024 – 2025
DUQUETTE,
CONKLIN,
BASHAW,
ZIMMERMAN, &
MANNIX

Appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Hanna Duquette
Position: Teaching Assistant
Effective Date: October 17, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
2. Name: Sean Conklin

Position: Teaching Assistant
Effective Date: October 24, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750

3. Name: Celia Bashaw
Position: Teaching Assistant
Effective Date: November 4, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
4. Name: Joseph Zimmerman
Position: Teaching Assistant
Effective Date: November 19, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
5. Name: Kathleen Mannix
Position: Teaching Assistant
Effective Date: November 25, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$36,000

PART-TIME
APPOINTMENTS
2024 – 2025

Appoint the following person(s) to a Part-Time Appointment for the 2024 – 2025 school year:

1. Name: Eileen Davis-Roesler
Position: Teacher of the Deaf - 40%
Effective Date: October 25, 2025
Certification Status: Deaf and Hard of Hearing, Initial Certificate
Annual Base Salary: \$62,000
FTE Adjusted Annual Salary: \$24,800

TEMP-ON-CALL &
SUBSTITUTES
2024 – 2025

Approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Micheal Paquette	Custodial Worker
Joseph O'Connor	Food Service Helper
Keith West	Permanent Building Substitute Teacher,
\$155/daily	
Bernadette Paul	Registered Nurse (Schools)
Debra Bevins	Registered Nurse (Schools)
Gregory Demarse	Teacher
Todd Clowney	Teacher

Debra Bevins	Teacher
Karla Rieger	Teacher
James Thomsen	Teacher (<i>pending fingerprint clearance</i>)
Leah Willbrant	Teaching Assistant
Karla Rieger	Teaching Assistant
Debra Bevins	Teaching Assistant

**ADULT
EDUCATION
COURSE
INSTRUCTORS
2024 – 2025**

Approve the following Adult Education Course Instructors for the 2024-2025 school year:

Adult Education Health Careers, \$41/hr
Krystal Frawley (*pending fingerprint clearance*)
Lora Thornton (*pending fingerprint clearance*)

**PART-TIME
ALLIED HEALTH
TEACHERS
2024 – 2025**

Approve the following Part-Time Allied Health Teacher(s) for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>
James Thomsen	Allied Health Teacher 20%	\$50,500
Brenda Speshock	Allied Health Teacher 20%	\$50,500
Lora Thornton	Allied Health Teacher 20%	\$50,500 (<i>pending fingerprint clearance</i>)
Krystal Frawley	Allied Health Teacher 20%	\$50,500 (<i>pending fingerprint clearance</i>)

**ADDITIONAL
WORK
2024 – 2025**

Approve the following Additional Work for the 2024 – 2025 School Year:

Stipend positions, Compensation per collective bargaining agreement

Katie Gadway	Associate Skills USA Advisor, Plattsburgh
Lisa Tallman	Associate Skills USA Advisor, Plattsburgh
Alaina Weare	Associate Skills USA Advisor, Plattsburgh
Kylee Gonyea	Associate Skills USA Advisor, Mineville
Maria Spadafora	Associate Skills USA Advisor, Mineville

Classroom Moves, hourly rate of pay per contract

Elke Groth	Not-to-exceed 8 hours
Joan Hubbard	Not-to-exceed 8 hours

Trainings, hourly rate of pay per contract

Krista Williams (TCIS)	Not-to-exceed .5 hours
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Training Preparation, hourly rate of pay per contract

Arianna Hicks	Not-to-exceed 2 hours
Susan Tourville	Not-to-exceed 1.5 hours

<u>Continuation of normal work-year duties, hourly rate of pay:</u>	
Alaina Weare	Not-to-exceed 35 hours
Tyler Puchrik	Not-to-exceed 35 hours
Kayla Laughlin	Not-to-exceed 80 hours
Audrey Crucetti	Not-to-exceed 80 hours

**FINGERPRINT
REIMBURSEMENT**

Recommend that the Board authorize reimbursement of fingerprinting fees up to \$105 for employees receiving fingerprint clearance for the purpose of working at CVES. Employees must submit application for reimbursement of costs on or before June 30, 2025. Employees hired in the following positions, and fingerprinted between June 1, 2024, and June 30, 2025, will be eligible for reimbursement of fingerprint fees after working 10 days at CVES:

- Teacher Aides/Student Aides
- Temp on-call Teacher Aides/Student Aides
- Temp on-call Custodial Worker
- Temp on-call Building Maintenance Worker
- Temp on-call Cook
- Temp on-call Food Service Helper
- Temp on-call Cleaner Messenger
- Temp on-call Computer Lab Assistant
- Temp on-call Computer Specialist
- Temp on-call Laborer
- Temp on-call Clerical (all titles)
- Temp on-call Nurse (Registered Nurses)

**APPROVAL TO
ATTEND
CONFERENCE/
WORKSHOP**

Mr. Webbinaro moved, seconded by Mr. Murdock that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Michael St. Pierre
Rural Schools Association Winter Conference
December 4-5, 2024
Saratoga Springs, NY (Overnight accommodations needed)

All Board Members present voted yes—motion carried.

**52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT
BARBER**

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Renee Barber (pending fingerprint clearance)
Position: Teacher Aide/ Student Aide
Effective Date: November 19, 2024
Tentative Permanent Date: November 19, 2025
Annualized Salary: \$21,686

All Board Members present voted yes—motion carried.

**FOUR-YEAR
PROBATIONARY
APPOINTMENTS
GADWAY & WAY**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Katie Gadway (was temporary)
Tenure Area: Business Education
Effective Date: November 5, 2024
Tentative Permanent Date: November 5, 2028
2. Name: Jeffrey Way
Tenure Area: Physical Education and Recreation
Position: Physical Education Teacher
Effective Date: November 18, 2024
Tentative Tenure Date: November 18, 2028
Certification Status: Physical Education, Emergency COVID-19 Certification
Annualized Salary: \$52,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

**MEMORANDUM(S)
OF AGREEMENT**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Memorandum(s) of Agreement:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the Champlain Valley Educational Services 12-Month Support Staff Unit regarding adding the title of Communications and Publications Assistant (attached.)
2. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the Champlain Valley Educational Services 12-Month Support Staff Unit regarding sick bank usage for an employee (attached.)

All Board Members present voted yes—motion carried.

**LEASE PURCHASE
CONTRACTS**

Mr. Murdock moved, seconded by Mr. Harriman sr., that the Board approve the following Installment Lease Purchase Contracts:

WHEREAS, Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) renders services to its Component Districts which include the provision of certain data processing software, hardware, and other equipment under CoSer 564 Instructional Technology Services.

WHEREAS, the BOCES desires to undertake the Purchase of certain data processing software, hardware, and other equipment for BOCES Component Districts under CoSer 564 Instructional Technology Services during the course of the 2024-2025 school year.

WHEREAS, the BOCES may enter into agreements for the lease-purchase of instructional equipment in accordance with section 1725-a of the Education Law, with payments to be applied against the purchase price of the equipment.

WHEREAS, the BOCES desires to finance such Purchases for Component Districts by executing and delivering an installment purchase contract for said data processing software, hardware, and other equipment; and

WHEREAS, the cost of an installment purchase contract for a Purchase may not exceed the principal amount of the Purchase, all, or a portion of which is to be financed at a competitively quoted interest rate for a period of no more than five years.

WHEREAS, the BOCES desires to take certain preliminary actions when lease-purchases are requested by Component Districts and further desires to delegate the authority to negotiate, approve, execute, and deliver an installment purchase contract and to carry out all other necessary or appropriate actions in furtherance thereof and of the Purchase;

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1. The BOCES hereby approves such Purchases and authorizes that it be undertaken at a cost not to exceed the principal amount of the Purchase as set forth above.

Section 2. Pursuant to section 109-b of the General Municipal Law and part 39 of the regulations of New York State Department of Audit and Control, the BOCES hereby determines that it is in the best interests of the BOCES to procure the property involved in the Purchase from a vendor or vendors by selecting a bid, offer or proposal (as may be required by the general municipal and education laws and by the procurement policy) exclusive of the cost of financing. The BOCES directs that financing be obtained pursuant to section 39.8 of the aforesaid regulations, and further directs that certificates of participation shall not be issued in connection therewith except as a part of a pooled or aggregate program as defined in such regulations, or as may otherwise be permitted by applicable law.

Section 3. The BOCES will evaluate the financing alternatives available to it and will determine, upon certified board resolution approving the Lease-Purchase from the Component District, that it is in the best interest of the BOCES to finance the Purchase pursuant to an installment purchase contract for the following reasons:

- a. Financing the Purchase provides the advantages of improved cash flow and provides a closer matching of expenditures to the useful life of the Purchase, the BOCES may not finance the Purchase under the local finance law but may do so

by an installment purchase contract. The use of an installment purchase contract provides the BOCES with a means to directly finance the Purchase.

- b. The use of an installment purchase contract provides the BOCES with flexibility in structuring the payment for the Purchase, including, but not limited to, the timing of the closing of financing and the establishment of principal repayment schedules.

Section 4. The authority to solicit alternative quotations for financing from qualified interested parties and to select the quotation deemed to be in the best interest of the BOCES is hereby delegated to the President of BOCES, the chief fiscal officer, in accordance with section 39.8 of the regulations of the NY Department of Audit & Control, or his or her designee, including without limitation the authority to determine the principal amount thereof (not to exceed the maximum principal amount set forth above), the interest rate (at a rate to be obtained by competitive written, fax or telephone quotations from qualified parties), the amount, timing and frequency of the payments, and to choose the lessor, and to make all other determinations appropriate thereto. The District Superintendent of the BOCES is hereby authorized to execute and deliver an installment purchase contract and related documents for the purchase on behalf of and in the name of the BOCES in accordance with such determinations by the President, and the Clerk is hereby authorized to affix the seal of the BOCES thereto and attest the same, with such changes, variations, omissions and insertions as the authorized persons executing such contract or document shall approve, the execution thereof by such persons to constitute conclusive evidence of such determinations and approval. The form and substance of the installment purchase contract to be entered into for the Purchase, as so approved and in the form approved by Counsel to the BOCES, is hereby approved.

Section 5. The officers, employees and agents of the BOCES are hereby authorized and directed for and in the name and on behalf of the BOCES to do all acts and things required or provided for by the provisions of such installment purchase contract, and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the BOCES with all the terms, covenants and provisions of such installment purchase contract which are binding upon the BOCES.

Section 6. The installment contract shall be subject to annual cancellation by the Board of Cooperative Educational Services as a result of a lack of funding.

Section 7. This resolution shall constitute a declaration of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the Purchase.

Section 8. It is hereby determined that the period of probable usefulness of the equipment, machinery or apparatus referred to herein is five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law.

Section 9. No payment under the installment purchase contract except payment for the total amount outstanding shall be financed from the proceeds of obligations issued pursuant to the local finance law other than the proceeds of revenue anticipation notes, tax anticipation notes or budget notes.

Section 10. The execution of any installment purchase contract will not cause the BOCES to exceed the debt limits prescribed by paragraph c of subdivision 6 of section 109-b of the General Municipal Law.

Section 11. This resolution shall take effect immediately.

All Board Members present voted yes—motion carried.

SRO AGREEMENT

Mr. Webbinaro moved, seconded by Mr. Murdock that the Board approve the following Agreement:

2. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Sheriff's Office under with the County will provide the services of a School Resource Officer (SRO) at BOCES from September 1, 2024, through June 30, 2025, at the rate of \$22 per hour plus FICA through December 31, 2024 and \$28 per hour plus FICA from January 1, 2025 through June 30, 2025. (Administration) (attached) (Note: A new agreement is required due to the Parties' mutual cancellation of the 2024/25 SRO contract approved at the June 12, 2024, board meeting.)

All Board Members present voted yes—motion carried.

ADJOURNMENT

Mr. Murdock moved, seconded by Ms. Wotton, to adjourn the meeting at 8:01 pm.
All Board Members present voted yes—motion carried.

DRAFT

Katelyn Smart, Board Clerk

Enc. 3

CLINTON-ESSEX-WARREN-WASHINGTON BOCES TREASURER'S REPORT - October 31, 2024

I. SUMMARY OF ACCOUNT ACTIVITY CHECKING ACCOUNTS

	Account Balances September 30, 2024	Receipts October	Disbursements October	Account Balances October 31, 2024	Receipts Year To Date	Disbursements Year To Date	Account Balances October 31, 2024
<u>Depository</u>							
General Fund	\$ 6,014,895.10	\$ 5,107,140.13	\$ 4,832,955.09	\$ 6,289,080.14	\$ 25,392,508.29	\$ 23,710,732.11	\$ 6,289,080.14
Special Aid Fund	\$ (915,716.68)	\$ 310,305.28	\$ 251,416.47	\$ (856,827.87)	\$ 1,176,172.76	\$ 1,491,753.42	\$ (856,827.87)
School Lunch Fund	\$ 121,736.97	\$ 31,534.00	\$ 26,528.56	\$ 126,742.41	\$ 98,057.35	\$ 77,837.19	\$ 126,742.41
Capital Fund	\$ 2,235,000.03	\$ -	\$ 123,220.71	\$ 2,111,779.32	\$ 2,972,476.21	\$ 3,095,736.06	\$ 2,111,779.32
Special Revenue Fund (Excluding ExtraClassroom)	\$ 14,548.32	\$ 200.00	\$ 1,250.00	\$ 13,498.32	\$ 2,700.00	\$ 1,250.00	\$ 13,498.32
Custodial Fund	\$ 58,361.47	\$ 145,529.62	\$ 144,852.50	\$ 59,038.59	\$ 304,215.04	\$ 512,407.92	\$ 59,038.59
<u>Operating</u>							
General Fund	\$ 339,608.09	\$ 4,626,851.86	\$ 4,738,110.91	\$ 228,349.04	\$ 26,015,106.82	\$ 26,159,832.32	\$ 228,349.04
<u>SAVINGS ACCOUNTS</u>							
Capital Fund	\$ 1,879,431.82	\$ 7,498.89	\$ -	\$ 1,886,930.71	\$ 69,182.85	\$ 2,972,437.00	\$ 1,886,930.71
General Fund	\$ 2,191,245.97	\$ 8,743.03	\$ -	\$ 2,199,989.00	\$ 36,775.23	\$ -	\$ 2,199,989.00
Special Revenue Fund	\$ 22,385.39	\$ 85.16	\$ 411.63	\$ 22,058.92	\$ 346.99	\$ 1,628.79	\$ 22,058.92
TOTAL FUNDS ON ACCOUNT	\$ 11,861,496.48			\$ 12,080,638.58	\$ 56,067,541.54	\$ 58,023,614.81	\$ 12,080,638.58

II. RECONCILIATION TO BANK STATEMENTS

TD BANK - MUNICIPAL CHECKING - OPERATING		October 31, 2024			October 31, 2024
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT		Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	Account Balances
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY		\$ 774,792.84	\$ 75.00	\$ (546,518.80)	\$ 228,349.04
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS		\$ 7,684,065.68	\$ -	\$ -	\$ 7,684,065.68
NYCLASS - SAVINGS, GENERAL FUND		\$ 77,991.36	\$ -	\$ (18,746.13)	\$ 59,245.23
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT		\$ 2,199,989.00	\$ -	\$ -	\$ 2,199,989.00
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP		\$ 1,886,930.71	\$ -	\$ -	\$ 1,886,930.71
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP		\$ 1,001.01	\$ -	\$ -	\$ 1,001.01
NYCLASS - SAVINGS, JWH SCHOLARSHIP		\$ 779.67	\$ -	\$ -	\$ 779.67
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP		\$ 12,666.84	\$ -	\$ -	\$ 12,666.84
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP		\$ 2,379.09	\$ -	\$ -	\$ 2,379.09
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP		\$ 626.22	\$ -	\$ -	\$ 626.22
		\$ 4,606.09	\$ -	\$ -	\$ 4,606.09
TOTAL FUNDS ON ACCOUNT		\$ 12,080,638.58			\$ 12,080,638.58

GENERAL FUND INTEREST RECEIVED 7/01/24 - 10/31/24 \$ 118,473.65
CAPITAL FUND INTEREST RECEIVED 7/01/24 - 10/31/24 \$ 69,182.87

PREPARED BY:


Derek Leavie, Deputy District Treasurer

DATED:


12/4/24

Enc. 4

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 10/01/2024 TO 10/31/2024

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	1,533.58	1,338.58	26.50	1,365.08	424.27	940.81
SKILLS USA - MINEVILLE	1,720.93	1,720.93	0.00	1,720.93	0.00	1,720.93
NO. COUNTRY LOGGERS	381.40	381.40	0.00	381.40	0.00	381.40
REFLECTIONS	787.06	752.54	0.00	752.54	140.00	612.54
LPN CLASS	1,676.29	1,154.49	50.00	1,204.49	0.00	1,204.49
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FUTURE FARMERS OF AMERICA	2,547.86	2,239.21	0.00	2,239.21	0.00	2,239.21
SALES TAX	33.07	21.71	19.99	41.70	21.71	19.99
TOTAL	9,344.16	8,272.83	96.49	8,369.32	585.98	7,783.34


COLBY SISKAVICH, EXTRACLASSROOM TREASURER
10/31/24
DATE

10/31/2024 Bank Balance \$ 8,331.08
Add: Deposits in Transit \$
Less: Outstanding Checks (547.74)
10/31/2024 Balance on Hand \$ 7,783.34

MEMO

To: Katelyn Smart, BOCES Board Clerk
 Clinton-Essex-Warren-Washington BOCES
 From: Angela Jennette, Claims Auditor
 Date: December 2, 2024
 Re: Report for Board Agenda for December 11, 2024, Meeting

The following warrant claims were reviewed from November 5, 2024, to, November 26, 2024:

Warrant No. & Date	Check Information	Gross Total Amount
	**	
W #20 - 11/07/2024	*Check Nos: 248362-248410** *Check Nos: 04944-04987 ACH Payments: ACH014914-ACH015158 WEX-ACH Payments: ACH04038-ACH04093	\$ 288,945.76
W #21 - 11/14/2024	*Check Nos: 248457-248528** *Check Nos: 04988-05028 ACH Payments: ACH015159-ACH015203 WEX-ACH Payments: ACH04094-ACH04159	\$ 3,785,352.31
W #22 - 11/21/2024	*Check Nos: 248575-248634 *Check Nos: 05029-05080 ACH Payments: ACH015204-ACH015401 WEX-ACH Payments: ACH04160-ACH04227	\$ 1,514,592.61

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR#11 -Wire#2511FEDTAX Wire #2511FICA Wire #2511MEDI-Warrant #21
 PR#12- Wire#2512FEDTAX Wire #2512FICA Wire #2511MEDI-Warrant #22

NYS Promptax: PR #11- Wire #2511NY- Warrant #21;
 PR #12- Wire #2512NY- Warrant #22;

Health Ins. Monthly: Wire #HINS-1124- Warrant #21;

<u>FSA/HRA :</u>	Wire #BEN-102524-Warrant #20	Wire#BEN102924A-Warrant #20
	Wire #BEN-102824-Warrant #20	Wire#BEN102924B-Warrant #20
	Wire #BEN-102924-Warrant #20	
	Wire #BEN-103024-Warrant #20	
	Wire #BEN-103124-Warrant #20	
	Wire #BEN-110124-Warrant #21	Wire#BEN110524A-Warrant #21
	Wire #BEN-110424-Warrant #21	Wire#BEN110524B-Warrant #21
	Wire #BEN-110624-Warrant #21	Wire#BEN110524C-Warrant #21
	Wire #BEN-110724-Warrant #21	
	Wire #BEN-110824-Warrant #22	Wire#BEN111324A-Warrant #22
	Wire #BEN-111224-Warrant #22	Wire#BEN111224B-Warrant #22

CC: Eric Bell
 Christine Myers

Wire #BEN-111424-Warrant #22

Wire#BEN111224C-Warrant #22

Wire#BEN111224D-Warrant #22

Benefit Claims Acc. :

Wire #WEX-110724-Warrant #20;

Wire #WEX-111424-Warrant #21

Wire #WEX-112124-Warrant #22

Ck & ACH's Listed Above

Health Insurance Consortium Payments:

11/12/24 \$ 1,669,173.63

11/18/24 \$ 2,605,401.20

11/25/24 \$ 1,703,727.03

NCA Compensation Payments:


11/4/24 \$ 77,757.03

11/21/24 \$ 38,964.48

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor

(Signature)



CC: Eric Bell
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding:</u>	<u>Summary Business Office Response:</u>	<u>Resolution/Options:</u>
11/06/24	Pending W#20	7772	Did we get an explanation or reimbursement from plow company for the gas?	Miscommunication in attached note. O&M used the 3/4 of a tank to get to Queensbury, the shop did not use the gas.	Approved for final warrant.
11/06/24	Pending W#20	16357	Coding is incorrect.	Coding corrected.	Approved for final warrant.
11/07/24	Final W#20				288,945.76
11/13/24	Pending W#21	17231	Purchase without Purchase Order in place.	New employee unaware of Purchase Order process and difference between the two Hynes Vendors. They have been briefed on how the process works for future purchases.	Approved for final warrant.
11/13/24	Pending W#21	14265	Service started 7/1/24 but Purchase Order was not issued until 10/25/24.	Overlooked by division to put through Purchase Order for rollover. Will remind them to ensure Purchase Orders are issued in advance. Division entered Purchase Order in progress but missed approving it to start process.	Approved for final warrant.
11/14/24	Final W#21				\$3,785,352.31
11/20/24	Pending W#22	13460	Missing sign in sheet and agenda per policy/procedures.	Sign in sheet obtained.	Approved for final warrant.
11/20/24	Pending W#22	14460	Pre Wellness Policy, missing Directors signature.	Directors signature obtained.	Approved for final warrant.
11/21/24	Final W#22				\$1,514,592.61



School Support Services

Champlain Valley Educational Services

Clinton - Essex - Warren - Washington BOCES
P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

**ASSISTANT SUPERINTENDENT FOR
EDUCATIONAL SERVICES**



Champlain Valley Educational Services
Clinton - Essex - Warren - Washington BOCES

Amy Campbell

campbell_amy@cves.org
518-561-0100

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey

FR: Amy Campbell AC

DA: November 26, 2024

RE: **December 2024 Board Report**

In November, the School Support Services (S³) Division facilitated a range of workshops and initiatives aimed at enhancing educational practices and operational efficiency. Educators engaged in workshops on literacy and financial resilience, while the School Library System hosted its annual OPALS User Group Meeting. Additionally, significant progress was made in health, safety, instructional planning, grants management, instructional technology, interscholastic sports, and communications, ensuring our districts are well-supported and prepared for future challenges.

WORKSHOPS FOR SCHOOL IMPROVEMENT

This month, educators participated in an engaging workshop focused on the evolving definition of literacy in our digital age. The session emphasized the importance of explicit and systematic literacy instruction across all subjects. Participants delved into the Science of Reading, evaluated current curricula, and explored new practices for implementation. They also examined the integration of reading and writing across various disciplines. By the end of the workshop, attendees had a richer understanding of literacy components and strategies to promote student equity in literacy instruction.

Board Members and School District Leaders gathered for a session aimed at strengthening financial resilience through optimized reserve funding. The workshop covered innovative reserve strategies, showcased district reserve data, and discussed relevant State laws. Attendees received actionable insights into effective reserve management, learning how to balance immediate educational needs with long-term financial security. This session equipped leaders with the knowledge to ensure their districts can thrive even in challenging economic times.

SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION

The *School Library System* hosted its annual OPALS User Group Meeting. OPALS is the open-source automation system used by our districts' libraries. Each fall, the OPALS CEO, Harry Chan, and two OPALS experts visit our area to answer questions and provide information regarding updates that have been made to OPALS. Fifteen area librarians and library aids attended the session.

ClassVR remains the most popular item in the *Model Schools* lending library. These standalone virtual reality headsets give students the opportunity to explore a wide range of curriculum-aligned virtual environments, from the depths of the ocean and outer space to the human body and beyond.

The *Arts in Education* program assisted districts in sending students to NYSSMA Area All State. Crown Point Central School hosted The Planetarium Lady and Mark Rust, who taught the students about multicultural holiday music and how to play the spoons!

INSTRUCTIONAL SERVICES UPDATES

Health, Safety, Risk Management

This month, Health, Safety, Risk Management Team has been actively engaged in various initiatives to enhance safety, communication, and operational efficiency across our component districts. We collaborated with several districts to address congestion and safety concerns during student drop-off times, ensuring smoother and safer transitions. Additionally, we conducted a preliminary walkthrough of the old Cadyville Elementary building to prepare for Indoor Air Quality monitoring, and held a follow-up workplace violence meeting at Northeastern Clinton CSD to reinforce our commitment to a secure workplace.

Respirator FIT Testing was carried out at NCCS, Saranac, and Chazy school districts, ensuring proper protection for staff members. We also participated in the inspection of Ticonderoga and Moriah CSDs with the insurance inspector from NYSIR, identifying and mitigating potential risks. Efforts to resolve radio communications issues continued, and we began updating the SDS database and improving login capabilities for the Sphera SiteHawk SDS portal. Preparations for upcoming DITEP and CSTAG trainings are underway, and we participated in initial training and meetings for the Clinton County and Essex County TAM Teams.

Support was provided to the Willsboro CSD Transportation Supervisor for SED paperwork submission, and the second quarter transportation supervisors' meeting was conducted. Meetings with various district superintendents focused on safety initiatives, and we offered the 10-hour Attendant/Monitor Basic Course. Overall, November has been a productive month with significant progress in critical areas, and we look forward to maintaining this momentum.



Instructional Planning

In November, Assessment and Planning Coordinator, Stephanie Sorgule provided a review for the High School Principals on Tableau, as well as sat down with a District's leadership to review the features of Tableau. Several more data presentations took place in November, including one with a district's leadership team and one with a district's data team to review 3-8 Assessments and Regents, and two middle school teams to review 6-8 Assessments.

We would also like to share the feedback from one of those visits. Discussions around data can be charged at times, and we are fortunate to have Stephanie Sorgule engaging our districts in these conversations.

Stephanie was here with us today for ELA, Math and Science data review. She did a phenomenal job, the best I think we have ever had in my history at ..., specifically the presentation was so detailed and thorough, and she presented in a way that was positive to our teachers. For being new in the role, her knowledge was really quite comprehensive and it's clear, diving into data and really looking at so many factors is her thing! We really appreciate Stephanie, this opportunity and the service from CVES.

Grants Management

The Grants Management Office along with Bouquet Valley CSD's OASIS program coordinator(s) attended NYSED's Extended School Day/School Violence Preventions first annual "town hall" meeting. Throughout this program year several "town halls" will be hosted to provide grantees with important information, updates, and clarification. The meetings also serve as an opportunity to ask questions and/or schedule individual meetings to discuss programmatic and fiscal concerns. The initial meeting discussions focused on budget amendments and program modifications, allowable costs, field trips, and desk and site monitoring.

Grants Management Services began discussions with component districts regarding 2023-24 IDEA and 2023-24 ESSA carryover funding. After available carryover funding has been allocated the grants management office will complete the required FS-10A documentation. Amendments will be submitted to the NYSED program and finance offices for review and approval.

The grants office is currently working on completing district "CSPR Title IV Data Collection Surveys (2023-24 SY)". The CSPR is the required annual reporting tool for each State as authorized under Section 8303 of the Elementary and Secondary Education Act (ESEA), as amended by Every Student Succeeds Act of 2015 (ESSA). The survey collects information related to the total amount of funds spent in 2023-24 by Local Education Agencies (LEAs) in the three content areas: Well-Rounded Educational Opportunities, Safe and Healthy Students, and the Effective Use of Technology. LEAs must complete, certify, and submit the required information in the NYSED Business Portal no later than January 3, 2025.

INSTRUCTIONAL TECHNOLOGY

The Instructional Technology team has been busy working on a number of projects throughout CVES. This includes working with Core BTS to troubleshoot and reprogram portions of the Conference Room system to correct errors and systems that were not working. Additionally, daily work has been happening with Day Automation to replace, update, and switch cameras and other safety controls related to technology. These special projects are going on while the daily work of closing tickets and handling day-to-day issues continues.

INTERSCHOLASTIC SPORTS

The interscholastic athletics CoSer is in the midst of transitioning from the Fall to the Winter Season. On Monday, November 18th, Winter Sports began. Thursday, November 14th, we held our pre-season coaches meeting at Peru to go over the updates for this season. We reminded all coaches to practice sportsmanship and how it has an impact on our officials. Nationwide we have a shortage of officials and we kindly reminded our coaches that the way they treat officials and the expectations set forth for spectators is one of the biggest influences on whether or not officials will continue. Mr. Randy Lozier, our interscholastic athletics coordinator has attended two local job fairs with some of our veteran officials to recruit prospective new officials.

The final Regional football game (NYSPHSAA Quarterfinal) hosted by Section VII was on Saturday, November 23rd at Beekmantown High School. That wrapped up our Fall tournaments.



A big thank you goes to Greg Myers, former Beekmantown AD and CVES Special Projects Administrator for stepping in during Matt Walentuk's paternity leave. Greg did a great job running our fall championships!

PUBLICATIONS AND COMMUNICATIONS UPDATE

Our Communications Department is proud to welcome Amelia Stevens to our team on a full-time basis. Amelia has worked with our communications team for a year, and this full-time appointment is well deserved, as she brings incredible talent to our team. She currently works in-district with Chazy

CSD once a week and handles plenty of projects for Northern Adirondack CSD, Plattsburgh CSD and CVES.

Notable projects this month included quarterly newsletters being completed and printed for AuSable Valley, Chazy, Northern Adirondack, Peru and Willsboro. Additionally, Peru approved its first draft of its website revision, and plans are in place to now revamp Schroon Lake's website following productive meetings with their leadership group.



Heart of a Giant: Brady O'Connell nominated for \$10k equipment grant



As Brady O'Connell entered his first season of high school football as head coach, he had no idea he would be competing with fellow high school coaches for the honor to win a \$10,000 equipment grant for his team, the Peru Nighthawks. This award is presented by the Adirondack Park State Office and the New York State Office of General Services.

The annual program exists to fund and highlight high school sports and the high school athletes, coaches, and staff who make them possible. The grant is awarded to the coach who submits the most compelling request for equipment.

Brady's team is the Peru Nighthawks, and he is the head coach. He has been coaching for 10 years and has a record of 100 wins and 10 losses. He is a member of the National Football Coaches Association and the New York State Football Coaches Association.

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Community Newsletter

FROM THE SUPERINTENDENT'S DESK

1. IMPROVING OUR SCHOOLS
2. IMPROVING OUR SCHOOLS
3. IMPROVING OUR SCHOOLS
4. IMPROVING OUR SCHOOLS
5. IMPROVING OUR SCHOOLS
6. IMPROVING OUR SCHOOLS
7. IMPROVING OUR SCHOOLS



CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: November 26, 2024
RE: December 2024 Board Report

CV-TEC Young Professionals Leaders Attend SkillsUSA Fall Leadership Conference

Nearly five-hundred student leaders and advisors from sixty-six NYS Career & Technical Centers recently attended the NYS SkillsUSA Fall Leadership Conference held on November 3-5, 2024 in Albany, NY. Twelve CV-TEC young professionals from both our Plattsburgh and Mineville Campuses attended the Annual NYS SkillsUSA Fall Leadership Conference. All twelve of our young professionals and all four advisors earned and were awarded their NYS SkillsUSA Statesmanship Pin.

The Fall Leadership Conference was impressive, with all students participating in leadership training and activities. Students also toured the New York State Capitol Building. During this tour, they learned about the history of the construction of the building as well as were able to see where their elected officials meet and hold Legislative Sessions.

The Fall Leadership Conference was an inspiring event, with students engaging fully in a variety of leadership activities, showcasing their commitment and enthusiasm. Our advisors also attended specialized training sessions focused on integrating the SkillsUSA Framework into the classroom. Topics included utilizing CTE educational resources on the SkillsUSA website Absorb, effective preparation for competitions, and best practices for student success.



SkillsUSA is a student leadership organization for students training in trade, industrial, and health occupations with over 300,000 members nationwide. Our CV-TEC SkillsUSA Officers and members participated in this amazing leadership conference, which focused on learning skills that would help them become better leaders, not only in their SkillsUSA chapter, but in their local community.

BETA Technologies' MobileDome Flight Simulator Visits CV-TEC

On Thursday, November 21, 2024 BETA Technologies' MobileDome visited the CV-TEC Plattsburgh Campus. Our CV-TEC young professionals from all CTE programs were given the opportunity to experience flight simulation and other interactive activities by the BETA Technologies Team. BETA's MobileDome simulator is a state-of-the-art, mobile flight training and demonstration platform that mirrors the experience of flying their all-electric ALIA aircraft. The simulator has been built into a 2013 Airstream Classic trailer and consists of two independent experiences: one traditional full-scale dome, and another seat that uses virtual reality (VR) goggles.



Enhancing Workplace Communication Skills for CTE Success

In today's workforce, effective communication is a cornerstone of professional success. Recognizing this, CV-TEC recently provided an immersive learning experience for our young professionals across all campuses, focusing on Workplace Communications. This experience was part of their comprehensive CTE programs of study and one of several Employability Seminars designed to prepare students for real-world challenges.

This seminar highlighted four critical aspects of Workplace Communications:

- **Verbal Communication:** Techniques to clearly articulate ideas and build professional relationships.
- **Nonverbal Communication:** Understanding and leveraging body language and other nonverbal cues to enhance interactions.
- **Active Listening:** Developing skills to fully engage with and understand others, fostering collaboration and trust.
- **Barriers to Communication:** Identifying and overcoming common obstacles to ensure clarity and connection in workplace interactions.

By participating in this seminar, our CV-TEC young professionals enhanced their ability to navigate professional environments, strengthening their readiness to excel as future leaders in their industries. This experience underscores CV-TEC's commitment to empowering students with the skills they need to succeed both in the classroom and the workplace.



CV-TEC Hosts Fall Business & Industry Advisory Committee Meetings

CV-TEC recently welcomed over 100 local business & industry professionals to our bi-annual Career & Technical Education (CTE) Program Advisory Committee meetings, reaffirming our commitment to delivering high-quality, industry-relevant education. These advisory committees, comprised of professionals from diverse fields, are instrumental in shaping the future of CTE programs.

The role of these committees extends beyond guidance—they actively advise, assist, and support our CV-TEC CTE initiatives by:

- Serving as critical links between CTE programs, businesses, postsecondary institutions, and the community.
- Offering expert insights into labor market trends and workforce needs.
- Sharing perspectives on technical skills and competency requirements for emerging and evolving occupations.

By volunteering their time and expertise, committee members ensure that CV-TEC programs are relevant, rigorous, and responsive to industry demands. This collaboration directly contributes to improved student outcomes, equipping learners with the skills and knowledge they need for success in the workforce and beyond.



CV-TEC SkillsUSA Raises \$900.00 for Enlisted for Life

Recently, the CV-TEC SkillsUSA Chapter hosted its annual “Jail or Bail” fundraiser. The event raised \$900.00 which will be donated to Enlisted for Life; a non-profit organization that assists homeless veterans.





Champlain Valley Educational Services
 Clinton - Essex - Warren - Washington BOCES
 P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

MATTHEW SLATTERY
 Director of Special Education

slattery_matt@cves.org
 518-561-0100 ext 299
 FAX 518-561-0494

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
 From: Dr. Matt Slattery, Executive Director of Special Education
 Date: December 2024
 Re: Board of Cooperative Educational Services Report

Mock Election in Mrs. Lucia's Classroom: A Sweet Celebration of Democracy

Election Day in the United States is always a significant occasion, but this year, Mrs. Lucia's classroom transformed it into a delightful experience by holding a mock election to determine the best type of cookie: homemade chocolate chip or Oreos. This fun and engaging activity not only sparked enthusiasm among the students, but it also provided a hands-on opportunity to learn about the democratic process.

Excitement was in the air as students prepared for the event. In the days leading up to Election Day, the teacher introduced the concept of voting and the importance of making informed choices. The students explored the roles of elections in society, discussing what it means to vote, the significance of representation, and how decisions made today can impact their future. They also learned about the dressings of a democratic process—how to campaign, the importance of debates, and how to respect differing opinions. After the lesson, the class voted on which cookie would be the ideal representative for their classroom at a "Cookie Election."

On Election Day, the room was buzzing with anticipation. Each student was briefly introduced to the candidates: the homemade chocolate chip cookie, with its warm, gooey centers and rich flavors, and the classic Oreo, known for its iconic crème filling and crunchy texture. Voting took place in a structured manner to ensure that every student's voice was heard. Using a secret ballot system encouraged students to express their thoughts freely, emphasizing the importance of confidentiality in the voting process. Each student received a ballot where they marked their preferred cookie choice. The anticipation built as the teacher collected the ballots, and the children gathered for the vote count. When the results were announced, cheers erupted in the classroom. Homemade chocolate chip cookies triumphed as the clear victor of the election!



This mock election not only fostered an understanding of the electoral process but also highlighted the significance of camaraderie and community within the classroom. The joy demonstrated by the students as they celebrated their chosen cookie reinforced the notion that democracy can be a fun and engaging endeavor, even for the youngest citizens. In conclusion, organizing a mock election, especially one centered around something as beloved as cookies, proved to be an effective way for elementary school students to learn about the importance of voting. It nurtured an appreciation for the democratic process and demonstrated how each voice matters. As students enjoyed bites of chocolate chip cookies post-election, it was clear that this experience instilled valuable lessons about participation, respect, and community—all essential elements of a functioning democracy.



Mineville Celebrates Thanksgiving with Tradition and Creativity

At Mineville, Thanksgiving is about more than just a holiday—it's a celebration of community and gratitude. This week, we upheld our cherished tradition of the annual Thanksgiving dinner. For over 20 years, students and staff have gathered for a family-style sit-down lunch, prepared in collaboration with our dedicated cafeteria team. Students actively participate in creating dishes, fostering a sense of togetherness and pride as we share a meal and celebrate as a community.

Adding to the festive spirit, our halls came alive with Mineville's first Thanksgiving Day Parade! Students worked to design and craft "balloon floats" that paraded through the school, spreading joy and laughter. The creativity on display was matched only by the smiles and excitement of those who watched.

Mineville's Thanksgiving celebrations perfectly embody the warmth, creativity, and togetherness that define our school. From all of us, we wish you a Happy Thanksgiving!



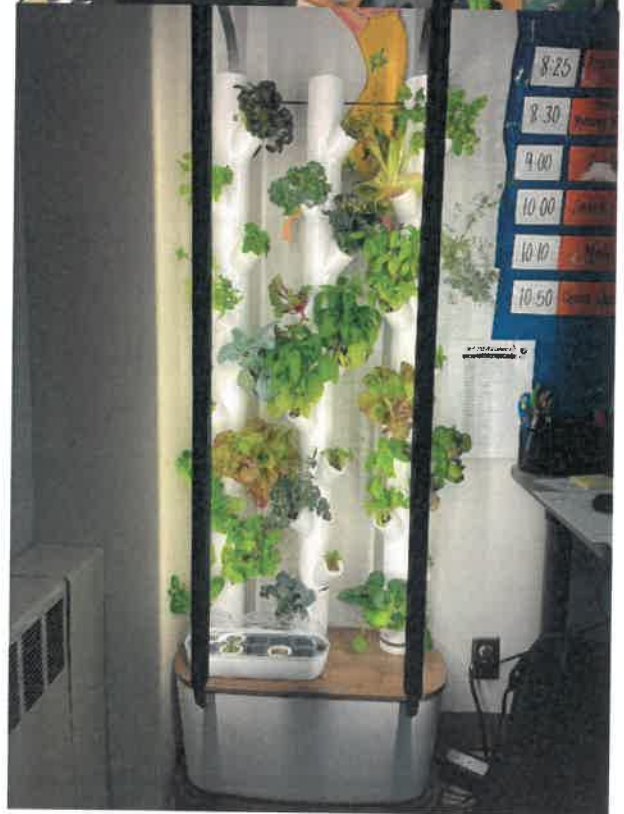


Cultivating Knowledge: Hydroponic Gardening Takes Root in Mrs. Haley's Classroom

This summer, Mrs. Haley was awarded a grant to introduce a hydroponics garden to her classroom, bringing an innovative and hands-on learning experience to her students. At the start of the 2024/2025 school year, students began the journey by planting seeds, and they have been actively involved in the ongoing care and maintenance of their crops ever since.

As the plants have flourished, so has the students' excitement. The classroom now regularly harvests fresh greens to create salads, providing a delicious and practical use for their produce. Through this project, students are learning about modern gardening techniques while gaining a deeper understanding of sustainability and the benefits of healthy eating.

Mrs. Haley's hydroponics initiative has truly transformed her classroom into a hub of growth, exploration, and life-long learning!



Fall Adventures: Learning and Growth at Country Dreams Farm

Our students recently enjoyed an enriching visit to Country Dreams Farm, taking in the crisp fall air and experiencing the wonders of seasonal change. The farm offered a picturesque and engaging environment, where students observed nature's transformation during autumn and participated in hands-on activities that deepened their understanding of the natural world.

A highlight of the trip was the seamless integration of our related service providers, who worked closely with students to foster communication skills in an authentic, real-world setting. This collaboration allowed students to apply what they've learned in a dynamic and supportive atmosphere, blending education and personal development in a meaningful way.

This memorable outing was not only an opportunity for exploration and discovery but also a testament to the power of experiential learning. The trip to Country Dreams Farm was a success, inspiring curiosity and growth in all who attended!



A Feast of Learning and Connection: Thanksgiving at SUNY Plattsburgh

Students from the Duken Life Skills Transition Program and Rise's Community Pre-Vocational Program joined forces at SUNY Plattsburgh's Sibley Hall to create a heartfelt Thanksgiving feast. This unique event blended the joy of celebration with valuable hands-on learning, as students worked together to plan, shop for, prepare, and cook a traditional holiday meal.

The activity provided students with the opportunity to practice essential life skills such as budgeting, teamwork, following recipes, and time management. Beyond the kitchen, it fostered independence and confidence, with participants engaging in meaningful conversations, building social connections, and sharing moments of camaraderie over a meal they created together.

This collaborative event not only celebrated the spirit of Thanksgiving but also showcased the incredible potential of community partnerships in creating enriching, real-world experiences. It was a powerful reminder of the importance of teamwork, inclusion, and shared goals. The memories and skills gained will undoubtedly have a lasting impact on everyone involved.





THE MINEVILLE MINUTE

CVES

• The Hidden Gem

• Rise Center for Success

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EDITOR'S NOTE

Principal Tina Mitchell

Welcome December! A wonderful whirlwind of a month in any school! Please keep working as a team and with your team members so that we can all provide impactful and educational experiences for our students this month. 🎄



Staff Holiday Trivia! A holiday trivia question will be sent out each morning at 8AM, through **E-Mail!** The first responder with the correct answer will be notified and can come to the office to choose a pair of Holiday Socks!!



According to the American Physical Therapy Association, nearly 7,000 Physical Therapists work in school settings across the U.S. Our very own, Reed Hoffman, is one of these and helps to support the provision of public education for all children, regardless of the presence, nature, or severity of a disability. Thank you, Reed!

IMPORTANT DATES

12/2-Staff Holiday Trivia Begins!!

12/3-PM day for **ALL** MV RSPs, teachers, TAs, and Nurse Kelly. **Please note we will all be together for this PM day!**

12/4-Early Release Day for Students. More details soon.

