

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren, and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE YANDON-DILLON EDUCATIONAL CENTER
IN MINEVILLE, NY ON NOVEMBER 13, 2024, PROPOSED EXECUTIVE SESSION AT 6:00 PM**

- | | |
|-----------|--|
| No Action | 1. CALL TO ORDER: DISTRICT SUPERINTENDENT |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. INTRODUCTION OF ALL PRESENT |
| No Action | 3. EXECUTIVE SESSION |
| No Action | 4. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| No Action | 5. CVES CAPITAL PROJECT & FACILITIES EXPANSION UPDATE |
| No Action | 6. DISTRICT SUPERINTENDENT'S UPDATE |
| Action | 7. MINUTES OF PREVIOUS MEETING |
| | a. October 9, 2024 (Enc. 1) |
| | 8. NEW BUSINESS |
| Action | a. None |
| | 9. CONSENT AGENDA FINANCIAL |
| Action | a. Treasurer's Reports (Enc. 2) |
| Action | b. Extraclassroom Treasurer's Reports (Enc. 3) |
| Action | c. Certification of Warrant (Enc. 4) |
| Action | d. Special Aid Fund (Enc. 5) |
| Action | e. Budget Increase(s) (Enc. 6) |
| Action | f. Cross-Contract Budget (Enc. 7) |
| Action | g. Cross-Contract Budget Increase(s) (Enc. 8) |
| Action | h. 2023 – 2024 Final Cross-Contracts (Enc. 9) |
| Action | i. Donations (Enc. 10) |
| Action | j. Agreement (Enc. 11) |
| Action | k. Agreement/ Grant Award (Enc. 12) |
| Action | l. Adult Education Sponsorship Agreement (Enc. 13) |
| Action | m. Amend Surplus Payment Schedule (Enc. 14) |
| Action | n. Clinton County Sheriff SRO Agreement (Enc. 15) |
| Action | o. Extraclassroom Activity Fund Appointment(s) (Enc. 16) |
| Action | p. Designating Official Bank Depositories (Enc. 17) |
| Action | q. Change Fund Authorized Money Collector(s) (Enc. 18) |

- No Action 10. OLD BUSINESS
- a. Committees
 --Audit Committee Meeting Highlights – May 8, 2024 (Info. Only) (Enc. 19)
11. CONSENT AGENDA PERSONNEL
- Action a. Amend June 2024 (Enc. 20)
Action b. Amend August 2024 (Enc. 21)
Action c. Amend September 2024 (Enc. 22)
Action d. Resignation(s) (Enc. 23)
Action e. Leave(s) of Absence (Enc. 24)
Action f. Permanent (Civil Service) Appointment(s) (Enc. 25)
Action g. 52-Week Civil Service Probationary Appointment(s) (Enc. 26)
Action h. Four-Year Probationary Appointment(s) (Enc. 27)
Action i. Temporary Appointment for 2024 – 2025 School Year (Enc. 28)
Action j. Part-Time Appointment for 2024 – 2025 School Year (Enc. 29)
Action k. Temp-On-Call and Substitute(s) (Enc. 30)
Action l. Adult Education Course Instructor(s) (Enc. 31)
Action m. Part-Time Allied Health Teacher(s) (Enc. 32)
Action n. Additional Work 2024 – 2025 (Enc. 33)
Action o. Fingerprint Fee Reimbursement (Enc. 34)
12. BOARD OF COOPERATIVE EDUCATIONAL SERVICES
- Action a. Requests for Approval to Attend Conference/Workshop (Enc. 35)
- No Action 13. OTHER
- No Action 14. NEXT BOARD MEETING
 Wednesday, December 11, 2024, at CV-TEC in Plattsburgh – Proposed Executive Session
 at 7:30 pm
- No Action 15. REPORTS FROM DIRECTORS (Enc. 36)
- Action 16. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

November 13, 2024	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
December 3, 2024	Board Budget Committee Meeting – Review 2023-24 Reconciliations & Set Parameters for 2025 – 2026 Budgets – Conference Center, Plattsburgh 6:00 pm
December 11, 2024	Audit Committee Meeting – CV-TEC, Plattsburgh 5:00 pm
December 11, 2024	Board Meeting – CV-TEC, Plattsburgh – 7:30 pm
January 15, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
February 4, 2025	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2025 – 2026 Budgets – Finalize Draft Budgets – Conference Center, Plattsburgh - 6:00 pm
February 12, 2025	Audit Committee Meeting – Conference Center, Plattsburgh – 5:00 pm
February 12, 2025	Board Meeting/Budget Presentations – CVES Conference Center, Plattsburgh – 6:00 pm
February 26, 2024	CV-TEC Open House – Mineville – 6:00 – 7:30 pm (Snow Date is March 5, 2024)
February 27, 2024	CV-TEC Open House – Plattsburgh – 6:00 – 7:30 pm (Snow Date is March 6, 2024)
March 12, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 19, 2025	CVES Regional Spelling Bee
April 9, 2025	Annual Meeting – Yandon-Dillon Center , Mineville – 6:00 pm
April 29, 2025	Election of CVES Board Members and Vote on Administrative Budget
May 14, 2025	Audit Committee Meeting – CVES Conference Center, Plattsburgh 5:00 pm
May 14, 2025	Board Meeting – Yandon-Dillion Center, Plattsburgh – 6:00 pm
May 15, 2025	NTHS Ceremony (Mineville Campus) Moriah CSD – 6:00 pm
TBD	NTHS Ceremony (Plattsburgh Campus) Conference Center
June 13, 2025	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 11, 2025	Board Meeting – Yandon- Dillon Center, Mineville – 6:00 pm
June 18, 2025	Plattsburgh Rise Center Kindergarten Graduation – 10:00 am
June 24, 2025	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 pm
June 25, 2025	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm
TBD	Yandon-Dillon Graduation Ceremony – Mineville Campus

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board approve the Draft Minutes from the October 9, 2024 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Treasurer's Reports from September 30, 2024. (attached)

ENC. 3

Recommend that the Board approve the Extraclassroom Treasurer's Reports from September 30, 2024. (attached)

ENC. 4

Recommend that the Board approve the Certification of Warrant for Oct. 1, 2024 to Nov. 4, 2024. (attached)

ENC. 5

Recommend that the Board approve the following Special Aid Fund project:

1. Employment Preparation Education (EPE) Special Aid Fund project in the amount of \$255,042 for the period of July 1, 2024, through June 30, 2025. (CV-TEC)
2. WIOA Title I, Special Aid Fund project, in the amount of \$465,676, for the period of July 1st, 2024, through June 30, 2025 (pending budget approval from Clinton County). (CV-TEC)
3. New York State RSFI Commissary Kitchen Special Aid Fund project in the amount of \$5,000,000 for the period of March 15, 2024 through March 15, 2029. (pending State approval). (Mgmt. Services)

ENC. 6

Recommend that the Board approve the following budget increase(s):

1. Increase the On-Line High School budget from \$23,520 to \$30,520 due to anticipated increased participation in On-Line High school classes for the 2024 – 2025 school year. (Online access passwords are pre-purchased)
2. Increase the Instructional Technology budget (Co-Ser 564) from \$1,447,600 to \$1,687,600 for the 2024 – 2025 school year, to accommodate for additional district requests (AuSable Valley, Boquet Valley, Peru, Plattsburgh, and Schroon Lake). (S³)

ENC. 6 (Continued)

3. Increase the School Public Relations budget (Co-Ser 610) from \$162,908 to \$187,964 for the 2024 – 2025 school year, to accommodate for increased participation (Peru and Willsboro). (S³)
4. Increase the Emergency Communications budget (Co-Ser 640) from \$80,821 to \$133,247 for the 2024 – 2025 school year, to accommodate for an additional district request (Chateaugay). (S³)
5. Increase the Data Analytics budget (Co-Ser 645) from \$39,442 to \$133,247 for the 2024 – 2025 school year, to account for additional district requests (Alfred-Almond, Lansing, Oriskany, Pittsford, Salamanca, Spencer-Van Etten, and Valley Stream). (S³)
6. Increase the 6:1:1 Intensive Therapeutic Support budget (Co-Ser 220) from \$1,709,043 to \$1,773,000 for the 2024 – 2025 School Year to accommodate for increases in student enrollment and associated related services. (Rise Center)
7. Increase the 8:1:2 Life Skills budget (Co-Ser 209) from \$6,648,495 to \$7,758,000 for the 2024-2025 School Year to accommodate for increases in student enrollment and associated related services. (Rise Center)
8. Increase the Health Insurance/Workers Compensation Insurance Coordination budget (Co-Ser 602) from \$827,419 to \$906,169 for the 2024 – 2025 School Year to accommodate for reimbursable consultant costs. (Mgmt. Services)

ENC. 7

Recommend that the Board approve the following Cross-Contract budget:

1. Approve the Staff Development Workshop – WSWHE BOCES budget (Co-Ser 520) in the amount of \$100 for the 2024 – 2025 school year, to accommodate for a Cross-Contract with WSWHE BOCES (Northern Adirondack). (S³)

ENC. 8

Recommend that the Board approve the following Cross-Contract budget:

1. Increase the Energy Coordination – OCM BOCES budget (Co-Ser 611) from \$641 to \$746 for the 2024 – 2025 school year, to accommodate for an additional Cross-Contract with OCM BOCES (Keene). (S³)

ENC. 9

Recommend that the Board approve the following Cross-Contracts:

1. 2023 – 2024 Final – Putnam/Northern Westchester BOCES, \$34,192.34
 - Cyber Security (AuSable Valley)
 - Planning Services (Beekmantown)
 - Safety Risk Management (CVES)
 - Recruiting (Beekmantown, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake, and Ticonderoga)
 - EdTech Professional Development (Ticonderoga)
2. 2023 – 2024 Final – St. Lawrence-Lewis BOCES, \$44,279.00
 - Section X Athletic Coordination (Peru and Plattsburgh)
 - Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
3. 2023 – 2024 Final – Franklin-Essex-Hamilton BOCES, \$741,748.59
 - School Improvement (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
 - SSFC (Boquet Valley)
 - DEI/CRSE Resources (Beekmantown)
 - Shared Business Office (Boquet Valley and Putnam)
 - Substitute Coordination (Beekmantown, Boquet Valley, and Schroon Lake)
 - ACA Insurance Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, and Schroon Lake)
 - Labor Relations (Ticonderoga)

ENC. 10

Recommend that the Board approve the following Donation(s):

1. Donation of maple sugaring supplies from Tony Corwin, of South Meadow Farm Lodges & Maple Sugar Works. The supplies donated will be utilized for the Environmental Conservation & Forestry programs within the CV-TEC Division.
2. Donation of carpentry and welding tools from O.J. Dusaniwsky. The tools donated will be utilized for the Construction Trades and Welding Programs within the CV-TEC Division.
3. Donations for the National Spelling Bee Scholarship
 1. Donation of \$200 from Beekmantown Teacher's Association
 2. Donation of \$100 from Peru Association of Teachers
 3. Donation of \$100 from Crown Point Teacher's Association

ENC. 11

Recommend the Board approve the following Agreement:

1. Agreement between C-E-W-W BOCES and Successful Practices Network (SPN) to provide certain services and activities described as follows: TARGETED SERIES OF COACHING AND SUPPORT DESIGNED TO TRANSFORM THE BOCES TO BE FUTURE-FOCUSED, WHILE ALSO CARING FOR WHAT WORKS IN THE PRESENT. The series will include four components tailored to BOCES needs and agreed upon by the parties. The term of this agreement shall begin on November 2, 2024, and continue through June 30, 2025. The approximate cost of this agreement is \$31,000 (S³) (attached)

ENC. 12

Recommend that the Board approve the following Contract Agreement/Grant Award:

1. Agreement between C-E-W-W BOCES and the NYS Department of Agriculture and Markets whereas C-E-W-W BOCES has been approved to receive a \$5 Million Dollar Grant from the Resilient Food Systems Infrastructure Program, to create a commissary kitchen in order to reshape the school food service landscape of the North Country Region. CVES will establish a central food hub to increase the nutritional value of the foods served at our 16 component school districts, while enhancing and expanding the existing culinary arts program. This contract shall be a multi-year agreement commencing on March 15, 2024, through March 15, 2029. The funding amount to be paid to BOCES for this term shall be \$5,000,000. (Mgmt. Services) (attached)

ENC. 13

Recommend that the Board approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley, Beekmantown, Boquet Valley, Chazy Central Rural, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2024-2025 school year. (CV-TEC) (attached)

ENC. 14

Recommend the Board approve the following:

1. For the year ending June 30, 2024, CEWW BOCES will distribute the 2023 – 2024 surplus to component districts in two allotments. The payment schedule shall be as follows: one third (1/3) of each district's

ENC. 14 (Continued)

total 2023 – 2024 surplus to be paid by November 30, 2024, and the remaining two thirds (2/3) to be paid by March 31, 2025.

ENC. 15

Recommend the Board approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Sheriff's Office under with the County will provide the services of a School Resource Officer (SRO) at BOCES from September 1, 2024, through June 30, 2025, at the rate of \$22 per hour plus FICA through December 31, 2024 and \$28 per hour plus FICA from January 1, 2025 through June 30, 2025. (Administration) (attached) (Note: A new agreement is required due to the Parties' mutual cancellation of the 2024/25 SRO contract approved at the June 12, 2024 board meeting.)

ENC. 16

1. Recommend the Board appoint Derek Leavine as the Extraclassroom Activity Fund Auditor, effective November 13, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
2. Recommend the Board appoint Kevin Shaw as the Extraclassroom Activity Fund Chief Faculty Advisor, effective November 13, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 17

Recommend that the Board approve the following official depository:

1. Recommend that the Board add HealthcareBank, a division of Bell Bank, as an official depository for CVES operating accounts for the 2024 – 2025 school year.

ENC. 18

Recommend that the Board approve the following Authorized Money Collectors:

1. Authorize Adele Huchro as custodian of the \$75.00 change fund for the Work Experience Program at the Mineville Campus.
2. Authorize Suzette Montville to collect money for the Work Experience Program at the Mineville Campus.

ENC. 19

Audit Committee Meeting Highlights – May 8, 2024 (Info. Only)

ENC. 20

Recommend that the Board amend the following appointments that were approved at the June 12, 2024 Board Meeting:

Recommend that the Board approve the following leave(s) of absence:

1. Melissa Slagenweit, Teaching Assistant, unpaid leave of absence, effective July 1, 2024 – ~~June 30, 2024~~ November 2, 2024

ENC. 21

Recommend that the Board amend the following appointments that were approved at the August 21, 2024 Board Meeting:

Recommend that the Board appoint the following person(s) to a ~~52-week Civil Service Probationary~~ Civil Service Provisional appointment as follows:

1. Name: Suezanne Chrisman
Position: Registered Behavior Technician
Effective Date: September 3, 2024
~~Tentative Permanent Date: September 3, 2025~~
Annualized Salary: \$36,000
2. Name: Hannah Booth
Position: Registered Behavior Technician
Effective Date: September 3, 2024
~~Tentative Permanent Date: September 3, 2025~~
Annualized Salary: \$36,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 22

Recommend that the Board amend the following appointments that were approved at the September 9, 2024 Board Meeting:

Recommend that the Board appoint the following person(s) to a ~~52-week Civil Service Probationary~~ Civil Service Provisional appointment as follows:

ENC. 22 (Continued)

1. Name: Lauren Jaquish
Position: Registered Behavior Technician
Effective Date: September 3, 2024
~~Tentative Permanent Date: September 3, 2025~~
Annualized Salary: \$36,000
2. Name: Emily Norwood
Position: Registered Behavior Technician
Effective Date: September 23, 2024
~~Tentative Permanent Date: September 23, 2025~~
Annualized Salary: \$36,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 23

Recommend that the Board accept the following letter(s) of resignation:

1. Keith West, Permanent Building Substitute Teacher, effective October 28, 2024
2. Leah Russell, Payroll Clerk, effective November 1, 2024
3. Jeffrey Parker, Behavior Specialist/Analyst, effective November 29, 2024
4. Sean Conklin, Teacher Aide/Student Aide, effective October 24, 2024, for the purpose of accepting a Teaching Assistant Position
5. Melissa Slagenweit, Special Education Teacher, effective November 2, 2024, for the purpose of returning to a Teaching Assistant Position
6. Amelia Stevens, Part-time Communications and Publications Assistant, effective November 14, 2024, for the purpose of accepting a full-time position

ENC. 24

Recommend that the Board approve the following leave(s) of absence:

1. Cynthia Sherman, Teacher Aide/Student Aide, unpaid leave of absence, effective October 21, 2024 – December 31, 2024
2. Tina McKee, Teacher Aide/Student Aide, unpaid leave of absence, effective October 29, 2024 – November 15, 2024
3. Danielle Brienza, Teacher Aide/ Student Aide, unpaid leave of absence, effective November 7, 2024 – November 13, 2024
4. Eryn Revette, Occupational Therapist, unpaid leave of absence, effective November 7, 2024 – December 13, 2024

ENC. 25

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Kayleigh Monteleone, Teacher Aide/ Student Aide, effective December 4, 2024
2. Meagan Whitman, Cook Manager, effective December 4, 2024

ENC. 26

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Haley Blaise (*was provisional*)
Position: Network and Systems Coordinator
Effective Date: October 31, 2024
Tentative Permanent Date: July 1, 2025
2. Name: Jade Drollette
Position: Teacher Aide/Student Aide
Effective Date: November 4, 2024
Tentative Permanent Date: November 4, 2025
Annualized Salary: \$21,686
3. Name: Amelia Stevens
Position: Communications and Publications Assistant
Effective Date: November 14, 2024
Tentative Permanent Date: November 14, 2025
Annualized Salary: \$38,000
4. Name: Kaylin Harper
Position: Cook
Effective Date: November 12, 2024
Tentative Permanent Date: November 12, 2025
Annualized Salary: \$23,566
5. Name: Kristen Ryan
Position: Account Clerk/ Typist
Effective Date: November 18, 2024
Tentative Permanent Date: November 18, 2025
Annualized Salary: \$31,775

ENC. 26 (Continued)

6. Name: Savannah Donah (*pending fingerprint clearance*)
Position: Teacher Aide/ Student Aide
Effective Date: November 19, 2024
Tentative Permanent Date: November 19, 2025
Annualized Salary: \$21,686

ENC. 27

Recommend that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Arianna Menard (*was temporary*)
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: August 8, 2024
Tentative Tenure Date: August 8, 2028
Certification Status: Students with Disabilities (Grades 1-6) Transitional B Certificate
2. Name: Sarah Agnew (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 10, 2024
Tentative Tenure Date: October 10, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
3. Name: Shay Maggy (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 16, 2024
Tentative Tenure Date: October 16, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
4. Name: Tiffany Recor (*was temporary*)
Tenure Area: Speech Language Pathologist
Position: Speech Language Pathologist
Effective Date: October 17, 2024
Tentative Tenure Date: October 17, 2028
Certification Status: Speech and Language Disabilities, Initial Reissuance Certificate

ENC. 27 (Continued)

5. Name: Andrew Tedford (was temporary)
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: October 25, 2024
Tentative Tenure Date: October 25, 2028
Certification Status: Students with Disabilities, Grades 7-12- Generalist, Initial Certificate
6. Name: Angela Defelice (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 30, 2024
Tentative Tenure Date: October 30, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
7. Name: Kathleen Callanan (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 30, 2024
Tentative Tenure Date: October 30, 2028
Certification Status: Teaching Assistant, Level 1 Certificate
8. Name: Jeffrey Way
Tenure Area: Physical Education and Recreation
Position: Physical Education Teacher
Effective Date: November 14, 2024
Tentative Tenure Date: November 14, 2028
Certification Status: Physical Education, Emergency COVID-19 Certification
Annualized Salary: \$52,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 28

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Hanna Duquette
Position: Teaching Assistant
Effective Date: October 17, 2024 - June 30, 2025
Certification Status: Uncertified

ENC. 28 (Continued)

Annualized Salary: \$29,750

2. Name: Sean Conklin
Position: Teaching Assistant
Effective Date: October 24, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
3. Name: Celia Bashaw
Position: Teaching Assistant
Effective Date: November 4, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
4. Name: Joseph Zimmerman
Position: Teaching Assistant
Effective Date: November 19, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
5. Name: Kathleen Mannix
Position: Teaching Assistant
Effective Date: November 25, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$36,000

ENC. 29

Recommend that the Board appoint the following person(s) to a Part-Time Appointment for the 2024 – 2025 school year:

1. Name: Eileen Davis-Roesler
Position: Teacher of the Deaf - 40%
Effective Date: October 25, 2025
Certification Status: Deaf and Hard of Hearing, Initial Certificate
Annual Base Salary: \$62,000
FTE Adjusted Annual Salary: \$24,800

ENC. 30

Recommend that the Board approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Micheal Paquette	Custodial Worker
Joseph O'Connor	Food Service Helper
Keith West	Permanent Building Substitute Teacher, \$155/daily
Bernadette Paul	Registered Nurse (Schools)
Debra Bevins	Registered Nurse (Schools)
Gregory Demarse	Teacher
Todd Clowney	Teacher
Debra Bevins	Teacher
Karla Rieger	Teacher
James Thomsen	Teacher (<i>pending fingerprint clearance</i>)
Leah Willbrant	Teaching Assistant
Karla Rieger	Teaching Assistant
Debra Bevins	Teaching Assistant

ENC. 31

Recommend that the Board approve the following Adult Education Course Instructors for the 2024-2025 school year:

Adult Education Health Careers, \$41/hr
Krystal Frawley (*pending fingerprint clearance*)
Lora Thornton (*pending fingerprint clearance*)

ENC. 32

Recommend that the Board approve the following Part-Time Allied Health Teacher(s) for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>
James Thomsen	Allied Health Teacher 20%	\$50,500
Brenda Speshock	Allied Health Teacher 20%	\$50,500
Lora Thornton	Allied Health Teacher 20%	\$50,500 (<i>pending fingerprint clearance</i>)
Krystal Frawley	Allied Health Teacher 20%	\$50,500 (<i>pending fingerprint clearance</i>)

ENC. 33

Recommend that the Board approve the following Additional Work for the 2024 – 2025 School Year:

Stipend positions, Compensation per collective bargaining agreement

Katie Gadway	Associate Skills USA Advisor, Plattsburgh
Lisa Tallman	Associate Skills USA Advisor, Plattsburgh
Alaina Weare	Associate Skills USA Advisor, Plattsburgh
Kylee Gonyea	Associate Skills USA Advisor, Mineville
Maria Spadafora	Associate Skills USA Advisor, Mineville

Classroom Moves, hourly rate of pay per contract

Elke Groth	Not-to-exceed 8 hours
Joan Hubbard	Not-to-exceed 8 hours

Trainings, hourly rate of pay per contract

Krista Williams (TCIS)	Not-to-exceed .5 hours
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Training Preparation, hourly rate of pay per contract

Arianna Hicks	Not-to-exceed 2 hours
Susan Tourville	Not-to-exceed 1.5 hours

Continuation of normal work-year duties, hourly rate of pay:

Alaina Weare	Not-to-exceed 35 hours
Tyler Puchrik	Not-to-exceed 35 hours
Kayla Laughlin	Not-to-exceed 80 hours
Audrey Crucetti	Not-to-exceed 80 hours

ENC. 34

Recommend that the Board authorize reimbursement of fingerprinting fees up to \$105 for employees receiving fingerprint clearance for the purpose of working at CVES. Employees must submit application for reimbursement of costs on or before June 30, 2025. Employees hired in the following positions, and fingerprinted between June 1, 2024 and June 30, 2025, will be eligible for reimbursement of fingerprint fees after working 10 days at CVES:

Teacher Aides/Student Aides
Temp on-call Teacher Aides/Student Aides
Temp on-call Custodial Worker
Temp on-call Building Maintenance Worker
Temp on-call Cook
Temp on-call Food Service Helper
Temp on-call Cleaner Messenger
Temp on-call Computer Lab Assistant
Temp on-call Computer Specialist
Temp on-call Laborer

ENC. 34 (Continued)

Temp on-call Clerical (all titles)
Temp on-call Nurse (Registered Nurses)

ENC. 35

Recommend that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Michael St. Pierre
Rural Schools Association Winter Conference
December 4-5, 2024
Saratoga Springs, NY (Overnight accommodations needed)

ENC. 36

Board Reports (attached)

Enc. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

Board of Cooperative Educational Services

Sole Supervisory District of Clinton, Essex,

Warren and Washington Counties

DATE: October 9, 2024
KIND OF MEETING: Regular Board Meeting
PLACE: CVES Learning Hub Conference Center, Plattsburgh, NY

Board Members Present:

Leisa Boise
Bob Bourgeois
Kathy Comins-Hunter
Patricia Gero
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Bruce Murdock
Emily Phillips
Lori Saunders
Michael St. Pierre

Board Members Absent:

Dina Garvey
Emily Reynolds Bergh
Eddie Webbinaro
Donna Wotton

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Others Present:

Dr. Eric Bell
Amy Campbell
Dr. Matthew Slattery
Aiden Hebert
Keagen Sheffer
Donavyn Smith
Zachary Marotta
Elias Arts
Amelia Rock
Nevaeh Andrews
Jacoby Bosley
Kori-Lynne Seymour
Atia Francesconi
Nicole Santaniello
Alaina Weare
Jennifer Parker
Michael W. Rossi
Amy M. Pedrick

MEETING
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:08 pm.

AUDIT
COMMITTEE
UPDATE &
PRESENTATION

Dr. Davey introduced Deputy Superintendent Dr. Eric Bell. Next, Dr. Eric Bell introduced Ms. Amy Pedrick, CPA, and Mr. Mike Rossi, CPA from West & Company. The Audit Committee met and reviewed CVES BOCES' 2023 – 2024 financials before the Board meeting. Ms. Pedrick shared a brief overview of the 2023 – 2024 Year-End Audit and commended the CVES Business Office for their attention to detail, and remarkable job with the Audit. Ms. Pedrick and Mr. Rossi explained that no significant deficiencies were found in the 2023 - 2024 school year Audit. The Audit Committee members and Dr. Davey thanked West & Company for working well with our Management Services team, coordinating seamlessly throughout the entire Audit, and explaining the process and recommendations in a way everyone on the Committee can understand. The Committee members recommended the 2023 – 2024 Year End Audit for the Board's acceptance and approval.

Lastly, the Board members on the Audit Committee provided individual feedback about West & Company's successful audit process and concluded with thank-you acknowledgments to Ms. Pedrick and Mr. Rossi for their assistance. The Board members

also thanked our CVES Management Services Team for their comprehensive work and assistance in this year's Audit.

**BOARD
APPRECIATION
RECOGNITION**

Dr. Davey began this year's Board Appreciation Recognition Presentation by presenting Certificates of Appreciation to each Board member on behalf of CVES. He expressed heartfelt gratitude from our entire organization, recognizing the Board members' invaluable role in supporting our BOCES, students, staff, programs, services, and component school districts. Dr. Davey highlighted the Board's unwavering dedication - their countless hours, hard work, and steadfast commitment to our mission, vision, and initiatives each year. He emphasized their essential support of our ongoing Strategic Plan over the past eleven years, guiding and leading our continuous improvement efforts through their leadership. He also acknowledged the collective years of experience the Board members bring, enriching CVES's efforts and initiatives. During the presentation, the Board members introduced themselves and shared their pride in being CVES Board members, emphasizing what it means to serve as advocates for CVES BOCES in our component districts and communities.

Dr. Matthew Slattery, Executive Director of the Rise Center for Success, introduced the Board Appreciation Gifts the Rise Center students made for the Board members. Art teacher Ms. Roxana Palmer worked with the students again this year to make gifts for the Board members. The frames the students made this year were a collaborative project between the Rise Center and the Communications Department. Dr. Slattery thanked the Board members on behalf of the Rise Center students and staff.

Dr. Davey invited Ms. Amy Campbell, Assistant Superintendent for Educational Services, to help introduce the CV-TEC staff members and Culinary Program students present for the Board Appreciation Recognition Event. Ms. Jennifer Parker, CTE & Academic Curriculum Coordinator, began the presentation with the students, marking the largest group of Culinary Program participants ever involved in a Board appreciation event. Ms. Nicole Santaniello, School Counselor, and Chef Alaina Weare, also presented to the Board. Chef Alaina Weare commended the students for their efforts and thanked the Coordinators for their support.

The Culinary students shared details about the menu, showcasing the delicious, elevated appetizers and desserts they prepared specially for the Board members. Their presentation highlighted the care and skill that went into each dish, which the Board warmly received. The Board members expressed their appreciation for the students' hard work, noting that the food was outstanding and a testament to the talent within the Culinary program and CV-TEC.

**EXECUTIVE
SESSION**

Mr. Murdock. moved, seconded by Mrs. Comins-Hunter, that the Board go into Executive Session at 7:02 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension,

dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

Dr. Davey began the Executive Session with a confidential update about the Capital Project and Facilities. This included the steps underway to proceed with the CTE Building expansion. Second, several Labor Relation topics were reviewed. Including the CVES United Professionals (UP) Memorandum of Agreement (MOA) for Workday Contract language clarification, recommended for approval at the meeting. There was also an update on the MOA for supervision of the BCBA, RBT, and LSMW's under discussion with the CVES UP. Third, Dr. Davey reviewed several confidential employee matters and recommendations. Fourth, a position proposal for changing a Communication and Publications Assistant to full-time was reviewed. Lastly, Dr. Davey presented several legal updates regarding information from Mrs. Jacqueline Kelleher, Esq. CVES' legal counsel from Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC.

Mr. Murdock moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 7:19 pm. All Board Members present voted yes, and the motion was carried.

**CVES CAPITAL
PROJECT &
FACILITIES
EXPANSION
UPDATE**

Dr. Bell commenced the Capital Project update by sharing CVES' Phase 2 information. He indicated that we are making significant progress on the North Side of the CVES Learning Hub Conference Center. Window installation should commence next week. Fin Tube Radiator Covers have arrived, installation has begun in Plattsburgh, and Mineville will be next. The Capital Project is targeted to be completed by the end of December 2024.

Next, Dr. Bell moved on to an update on the new CTE Center's progress. Dr. Bell reviewed several variances and other steps we have completed to keep the project on track. CVES will be submitting the building permits next week, and these permits are needed by CDIC (Community Initiatives Development Corporation - Plattsburgh, LLC.) to close on the financing. At this time, CVES's planned timeline buffer has been used, but we are still on track to break ground in January of 2026.

**2024 – 2027
STRATEGIC
PLANNING
UPDATE
PRESENTATION**

Dr. Davey acknowledged that CVES has participated in Strategic Planning for over 10 years. It has been an essential and invaluable instrument to help guide, build, and support CVES's continuous improvement. This includes our Phase I and Phase II Capital Projects and expansive Capital improvements, ongoing programmatic improvements, services, and staffing expansion, our new CTE Center building expansion, and the IAM (Institute of Advanced Manufacturing) building's planned integration into our CVES services portfolio. Next, Dr. Davey thanked the Board members who serve on the District Planning Team (DPT). Mrs. Saunders has served on the DPT since the beginning (11 years), and Mr. Harriman Sr. (9 years) joined shortly after. Dr. Davey also thanked the DPT members (District Planning Team) and the divisional teams. At the Board retreat, we had a consensus for the approval of our 2024 – 2027 Strategic Plan, including the Priorities, Strategies, and targets set by the DPT, and reviewed and discussed with Dr. Vicky Ramos, CVES' facilitator at the Board Retreat.

Next, Ms. Amy Campbell, Assistant Superintendent for Educational Services, presented an overview of the CV-TEC divisional Strategic Plan. CV-TEC monitors the progress and health of the programs by collecting relevant data related to Career and Technical Education. These departments throughout CV-TEC and Adult Education serve the needs of Workforce Development and Adult Literacy Instructional programming. This year, the CV-TEC divisional team included three student representatives from Willsboro, Peru, and NCCS. Ms. Campbell concluded the overview by focusing on the four committees of CV-TEC that took part in the CV-TEC Improvement plan and their updates for the year.

Next, Ms. Campbell spoke about the School Support Services team's experience with Dr. Ramos and this year's Strategic Planning updates. Their plan focused on continuing to build a sense of belonging among S³ staff, understanding what they do, and being intentional about collecting qualitative data to monitor the services we provide.

Fourth, Dr. Eric Bell, Deputy Superintendent, provided an overview of the Management Services Division Strategic Planning. Management Services provides the foundation of our CVES and its operation. A strong foundation is needed to support all of our Co-Sers. Dr. Bell noted that their divisional team had excellent discussions. Management Services continues to evolve as our BOCES grows to meet the needs of our component districts. He stressed that CVES' External Auditors said the significant growth this BOCES has experienced could only have been achieved with a strong business office. Lastly, Dr. Bell concluded, that in the current labor market, we are focusing on strong recruitment and retention strategies.

Executive Director of Special Education, Dr. Matt Slattery, concluded the presentation by highlighting the Rise Center for Success. Their strategic planning process this year has helped continue to set the stage for a transformative future built on collaboration, shared vision, and a relentless focus on continuous improvement. With the expert facilitation of Dr. Vicky Ramos, our Rise divisional team developed five critical committees for the 2024 - 2025 school year: Recruitment, Retention, Dynamic Learning Environments, Exemplary Practices, and Capital Improvement.

Rise's Recruitment and Retention Committees are poised to implement creative strategies for attracting and retaining high-quality employees. These efforts will include streamlining the hiring process, providing mentorship, and highlighting career growth opportunities. These efforts are designed to create a stronger, more connected workforce that thrives in a supportive environment. Second, the Dynamic Learning Environments Committee will focus on cultivating classrooms where equity, inclusion, and student-centered learning are prioritized. Initiatives such as student-led "Circle-Ups," enhanced classroom behavior management systems, and the continued integration of the Zones of Regulation curriculum will ensure that students are equipped with the skills to succeed.

Third, the Exemplary Practices Committee will expand our regional influence by facilitating cross-district professional development and collaboration, ensuring that Rise remains at the forefront of special education. Finally, the Capital Improvement Committee will plan how best to meet the region's evolving needs with the facilities expansion. This will take place for a Fall 2026 opening, and Rise hopes to install an adaptive playground

to meet the needs of our students by that time. Dr. Slattery concluded by sharing that Rise's Strategic Plan's work this year sought to elevate the division's mission and continue shaping a future of innovation, excellence, and community for our staff and students. He noted that through the efforts of each committee, we are positioning the Rise Center for Success to lead, inspire, and thrive in the years ahead.

In closing, Dr. Davey expressed gratitude for the dedication and collaborative spirit of all involved in the CVES Strategic Planning process, from the Board members and the District Planning Team (DPT) to each division's leadership and staff. He emphasized that the approval of the 2024 - 2027 CVES Strategic Plan marks a pivotal moment for CVES as we continue to build on our achievements and set the course for future success. With a shared commitment to innovation, excellence, and community, CVES is well-positioned to thrive and meet the evolving needs of our students, staff, and component districts throughout the region.

DS UPDATE

Dr. Davey began his DS Update by acknowledging the outstanding 2024 Fall Family Nights held at CV-TEC in Mineville and Plattsburgh. They were both exceptional events and well attended. Next, Dr. Davey thanked Dr. Eric Bell, Deputy Superintendent, for the invitation and preparation regarding Commissioner Ball's upcoming visit to CVES. Commissioner Richard Ball is the NYS Department of Agriculture and Markets Commissioner. During his planned visit, Commissioner Ball will visit Peru CSD to see their kitchen, see their food service production led by CVES, and then visit CV-TEC on the Plattsburgh Main Campus to view the Large Animal Science Program and Natural Resources Management classrooms. Commissioner Ball's visit will conclude with a Press Conference at the CVES Learning Hub Campus to discuss the exciting \$5 million School Infrastructure Grant CVES BOCES has received. The Press Conference will include numerous local and State governmental dignitaries and County agricultural leaders, and it will be held on Friday, October 11, 2024, at 11:30 am (CVES Learning Hub Campus, 1443 Military Turnpike, Plattsburgh), using the CVES Plane as the backdrop.

Next, Dr. Davey provided information about the CVES 75th Anniversary visit to CVES by our NYS Commissioner of Education, Dr. Betty Rosa. He reviewed the planned day's schedule, noting that Dr. Betty Rosa, the Commissioner of Education, will arrive at 8:30 am. Dr. Davey extended an invitation, noting that the Board members are welcome to attend our Commissioner's welcome and gathering at CV-TEC's Culinary Lab at the Plattsburgh Main Campus. Next, at 9:00 am, the Commissioner will visit classrooms in the Rise Center for Success and CV-TEC. At 11:30 am, the Commissioner will participate in a Roundtable Luncheon with the CSOs, elected officials, and the DS Cabinet. At 1:30 pm, a CVES 75th Anniversary Press Conference will be held at the CVES Learning Hub Conference Center. The day will conclude with our CVES 75th Anniversary *Diamonds and Denim* Celebration Program and Gala on Thursday evening, October 17, 2024, from 5:30 pm – 8:30 pm, with the Program being held at 6:30 pm. Dr. Davey encouraged the Board members to attend and suggested that they may bring a guest with them.

Third, Dr. Davey discussed the 2024 – 2025 component district Board of Education visit schedule, which began with our visit to Peru CSD's Board meeting. This year, Dr. Davey and Dr. Slattery are attending these meetings on behalf of CVES, focusing on the Rise

Center for Success and our special education programming and updates. Dr. Davey also noted that CSO meetings have now been moved into the component districts for this school year.

Fourth, Dr. Davey spoke about the upcoming Clinton and Essex School Board meeting scheduled for Thursday, November 14, 2024. This program and dinner are sponsored by Mrs. Jacqueline Kelleher, Esq., and Mrs. Meghan Zedick, Esq., CVES’ legal counsel from Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC. This year, Dr. Bell will be the featured speaker on school district reserves and how to utilize them.

Next, Dr. Davey thanked the CSOs and Board Presidents who attended the NYSSBA Governance workshop on Friday, October 4, 2024, at the CVES Learning Hub Conference Center. Eight CVES component districts and CVES BOCES were in attendance, with approximately forty-five attendees from the North Country and across the State.

Sixth, Dr. Davey asked CVES Board Vice President Ed Marin to speak about the 2024 proposed resolutions that would be voted on during the October 10th NYSSBA Business Meeting. Each district may submit a resolution to be voted on. The 2024 NYSSBA Annual Convention is in NYC this year, October 20-22nd and CVES has seven Board members who plan to attend with Dr. Davey.

Dr. Davey closed out his DS Update, thanking the Rise Center for their thoughtful gifts and CV-TEC for the delicious treats they prepared for the Board, as well as the CV-TEC students and staff attending the meeting. It was a fantastic presentation.

The next CVES Board meeting is November 13, 2024, at the Yandon-Dillon Educational Center in Mineville.

PREVIOUS MINUTES Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to approve the minutes of the September 19, 2024, meeting as amended. All Board Members present voted yes—motion carried.

ANNUAL INDEPENDENT AUDIT Mrs. LaRocque moved, seconded by Mrs. Boise, to approve the Annual Independent Audit, performed by West & Company, CPA, PC for the 2023 – 2024 school year. All Board Members present voted yes—motion carried.

2024 – 2027 STRATEGIC PLAN Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter to adopt the CVES 2024 – 2027 District Strategic Plan for Continuous Improvement. All Board Members present voted yes—motion carried.

CONSENT AGENDA FINANCIAL Mrs. Phillips moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

TREASURER’S REPORTS Approve the Treasurer’s Reports from August 31, 2024. (attached)

**EXTRA-
CLASSROOM
TREASURER'S
REPORTS**

Approve the Extraclassroom Treasurer's Report from August 31, 2024. (attached)

**CERTIFICATION
OF WARRANT**

Approve the Certification of Warrant for Sept. 2, 2024 to Sept. 30, 2024. (attached)

**SPECIAL AID
FUND PROJECT(S)**

Approve the following Special Aid Fund project(s):

1. WIOA, Title II, Adult Basic Education & Literacy Services Special Aid Fund project in the amount of \$79,565, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)
2. WIOA, Title II, Incarcerated and Institutionalized Education (Essex County) Special Aid Fund project in the amount of \$203,000, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)
3. WIOA, Title II, Incarcerated and Institutionalized Education (Clinton County) Special Aid Fund project in the amount of \$203,000, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)
4. NYS Basic Literacy – Essex County Special Aid Fund project in the amount of \$150,000, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)
5. NYS Basic Literacy – Clinton County Special Aid Fund project in the amount of \$150,000, for the period of July 1, 2024 through June 30, 2025. (CV-TEC)
6. Perkins V Special Aid Fund project in the amount of \$119,636 for the period of July 1, 2024 through June 30, 2025. (CV-TEC)

**SPECIAL AID
FUND PROJECT
BUDGET
INCREASE(S)**

Approve the following Special Aid Fund project budget increase:

1. Increase the Core Rehabilitation Service (CRS) Special Aid Fund project budget from \$455,005 to \$750,000 for the period of January 1, 2024, through December 31, 2024, due to the increase of services provided. (Rise Center)

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Board Minutes
October 9, 2024
**BUDGET
INCREASE(S)**

Approve the following budget increase(s):

1. Increase the Health Insurance/Workers Compensation Insurance Coordination budget (Co-Ser 602) from \$781,169 to \$827,419 for the 2024 – 2025 School Year to accommodate for additional EAP costs to be reimbursed by the CEWW Health Insurance Consortium. (Mgmt. Services)
2. Increase the Central School Food Management budget (Co-Ser 642) from \$698,569 to \$719,569 for the 2024 – 2025 School Year to accommodate for an additional service request by Plattsburgh City SD. (Mgmt. Services)
3. Increase the Central Business Office budget (Co-Ser 675) from \$791,000 to \$995,000 for the 2024 – 2025 School Year to accommodate for an additional service request by Schroon Lake CSD. (Mgmt. Services)
4. Increase the WAF Extended School Year Budget (Co-Ser 791) from \$20,251 to \$32,188 for the 2024 – 2025 school year to accommodate the increased costs due to the addition of services for Mooers Summer Food Service Program. (Mgmt. Services)

**EXTRA-
CURRICULAR
STUDENT
ACTIVITY FUND
CLUB ADVISOR**

Approve the following employee to be approved as CV-TEC Extracurricular Student Activity Fund Club Advisor:

1. Charles Johnson, LPN

Club Advisor will receive no additional compensation.

**CONSENT
AGENDA
PERSONNEL**

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items as presented. All Board Members voted yes—motion carried.

**TERMINATION
YATES**

Terminate the following person in accordance with Civil Service Law:

1. Christina Yates, Teacher Aide/ Student Aide, effective October 10, 2024

**RESIGNATION
FOR THE
PURPOSE OF
RETIREMENT
NEWELL**

Accept the following letter(s) of resignation for the purpose of Retirement:

1. Randa Newell, Teacher Aide/ Student Aide, effective November 11, 2024

Dr. Davey paused the meeting to speak about Randa Newell's 20 years for service at CVES. Dr. Matthew Slattery shared that she does an excellent job at the Rise Center and is excited for her to return to CVES after Retirement.

RESIGNATION(S)
SULLIVAN,
CASSAVAUGH,
CLOWNEY, &
BULRISS

Accept the following letter(s) of resignation:

1. Kathleen Sullivan, Teacher Aide/ Student Aide, effective September 30, 2024
2. Morgyn Cassavaugh, Teaching Assistant, effective October 9, 2024
3. Todd Clowney, Electrical Design, Installation and Alternative Energy Teacher, effective October 12, 2024
4. Lisa Bulriss, Temp-on-call Accountant, effective November 21, 2024

PERMANENT
APPOINTMENT
(CIVIL SERVICE)
LOZIER, REIDY,
SUPLEY, DUMAR,
ROGERS, BRACY,
BROUSSEAU, &
PAISER

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Randy Lozier, Interscholastic Athletics Coordinator, effective September 26, 2024
2. Hayden Reidy, Business Manager (Schools), effective September 19, 2024
3. Laura Supley, Teacher Aide/ Student Aide, effective October 22, 2024
4. Suezanne Dumar, Account Clerk/ Typist, effective October 18, 2024
5. Debra Rogers, Teacher Aide/ Student Aide, effective October 28, 2024
6. Dale Bracy, Cook Manager, effective October 30, 2024
7. Andrew Brousseau, Teacher Aide/ Student Aide, effective November 5, 2024
8. Victoria Paiser, Teacher Aide/ Student Aide, effective November 13, 2024

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT
TUFO, WATERS,
MURPHY, GROTH,
& NEWELL

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Katharine Tufo (was provisional)
Position: Digital Print Machine Operator
Effective Date: September 26, 2024
Tentative Permanent Date: February 27, 2025
2. Name: Christine Waters (was provisional)
Position: Account Clerk/ Typist
Effective Date: September 26, 2024
Tentative Permanent Date: August 19, 2025
3. Name: Mary Murphy
Position: Occupational Therapist 40%
Effective Date: September 23, 2024
Tentative Permanent Date: September 23, 2025
Annualized Salary: \$70,000
FTE Adjusted Salary: \$28,000
4. Name: Elke Groth
Position: Occupational Therapist Assistant
Effective Date: October 9, 2024
Tentative Permanent Date: October 9, 2025
Annualized Salary: \$44,000
5. Name: Randa Newell
Position: Teacher Aide/ Student Aide

Effective Date: November 13, 2024
Tentative Permanent Date: November 13, 2025
Annualized Salary: \$24,500

**FOUR-YEAR
PROBATIONARY
APPOINTMENTS
HUCHRO,
CRINGLE, &
SODEN**

Appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Adele Huchro (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: August 29, 2024
Tentative Tenure Date: August 29, 2028
Certification Status: Teaching Assistant, Level 1
2. Name: Tammy Cringle (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 19, 2024
Tentative Tenure Date: September 19, 2028
Certification Status: Teaching Assistant, Level 1
3. Name: Nicole Soden (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 21, 2024
Tentative Tenure Date: September 21, 2028
Certification Status: Teaching Assistant, Level 1

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**TEMPORARY
APPOINTMENTS
2024 – 2025
TAYLOR, &
DOUGLAS-
LADUKE**

Appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Anne Taylor
Position: Teaching Assistant
Effective Date: September 23, 2024
Certification Status: Uncertified
Annualized Salary: \$29,750
2. Name: Kaden Douglas- LaDuke
Position: PreCTE Food Service Teacher
Effective Date: October 2, 2024

Certification Status: Uncertified
Annualized Salary: \$50,500

**TEMP-ON-CALL &
SUBSTITUTE
POSITIONS
2024 - 2025**

Approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Brian Callahan	Teacher
Frank Gilbo	Teacher
Brian Callahan	Teaching Assistant
Frank Gilbo	Teaching Assistant
Alyssa Koch	Teaching Assistant

**ADDITIONAL
WORK
2023 – 2024**

Approve the following Additional Work for the 2023 – 2024 School Year:

<u>Stipend Positions, Compensation per collective bargaining agreement</u>
Heather Agoney PBIS Coordinator, Plattsburgh

**ADDITIONAL
WORK
2024 – 2025**

Approve the following Additional Work for the 2024 – 2025 School Year:

<u>Stipend Positions, Compensation per collective bargaining agreement</u>
Joanne Mazzotte NYHS Advisor, Mineville
Eric Jock Greenhouse, Plattsburgh
Eric Jock Maple Sugaring, Plattsburgh
Michelle Lawrence ESY Program Leadership, Plattsburgh
Crystal Rhino ESY Program Leadership, Plattsburgh
Tina Mitchell ESY Program Leadership, Mineville
<u>Classroom Moves, hourly rate of pay per contract</u>
Penny Comes Not-to-exceed 3 hours

**SPECIAL
PROJECT
ADMINISTRATOR**

Approve the following Special Projects Administrator(s) for the 2024 – 2025 school year:

1. Gregory Myers, \$50/hr

INTERNAL AUDIT

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., to approve the Annual Internal Audit, performed by Management Advisory Group for the 2023 – 2024 school year.

All Board Members present voted yes—motion carried.

**CORRECTIVE
ACTION PLAN**

Mr. Murdock moved, seconded by Mrs. Comins-Hunter to approve the Corrective Action Plan in response to the June 2024 Internal Audit Risk Assessment Final Report. (attached)

All Board Members present voted yes—motion carried.

NON-
COMPONENT
DISTRICT
SPECIAL
EDUCATION
SCHOOL-AGE
SUMMER
SCHOOL

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the following Special Education School-Age Summer School Resolution:

1. WHEREAS, the stated vision of Clinton-Essex-Warren-Washington (CEWW) BOCES is to “meet the needs and expectations of our non-component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and
WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and
WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2025 Special Education School-Age Summer School
and to pay the actual costs of operating the 2025 Summer Program, notwithstanding State Education Department tuition rates:
Saranac Lake, Malone, North Warren, Lake Placid, and Chateaugay
IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2025 Special Education School-Age Summer School.
2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision
is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and
WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and
IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than October 1, 2024; CEWW BOCES will diligently analyze its ability to provide services in summer 2025, based in part, on the number of component participants and students; and
THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

All Board Members present voted yes—motion carried.

INITIAL LEAD
EVALUATOR
CERTIFICATION
SHAW

Mrs. Boise moved, seconded by Mrs. Comins-Hunter that the Board approve the following Initial Lead Evaluator Certification:

1. The individual listed below has attended various CVES in-house meetings and state, regional, and/or local professional development offerings. Most recently the individual attended Gearing Up on August 21, 2024 and day two of training on September 17, 2024, to be considered by the BOCES for initial certification as Lead Teacher Evaluator

Kevin Shaw

All Board Members present voted yes—motion carried.

APPROVAL TO
ATTEND A
CONFERENCE/
WORKSHOP

Mr. Murdock moved, seconded by Mrs. Comins-Hunter that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise
Rural Schools Association Board of Directors Meeting
November 7, 2024
Genessee Valley BOCES – Batavia, NY (Overnight accommodations needed)

All Board Members present voted yes—motion carried.

RESCIND
BRIGGS

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter, that the Board rescind the following resignation for the purpose of retirement that was approved at the March 13, 2024 board meeting:

Recommend that the Board accept the following letter(s) of Resignation for the purpose of Retirement:

1. Celia Briggs, Teacher Aide/ Student Aide, effective June 27, 2025

All Board Members present voted yes—motion carried.

RESIGNATION(S)
GREEN &
TROMBLEY

Mrs. Saunders moved, seconded by Mrs. LaRocque that the Board accept the following letter(s) of resignation:

1. Myah Green, Teaching Assistant, effective October 12, 2024
2. Tina Trombley; Account Clerk/Typist, effective October 10, 2024, for the purpose of accepting a Purchasing Clerk position

All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE
MCKEE

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the following unpaid Leave(s) of Absence:

1. Tina McKee, Teacher Aide/ Student Aide, unpaid leave of absence, effective October 4, 2024 – October 28, 2024

All Board Members present voted yes—motion carried.

**PROVISIONAL
APPOINTMENT
(CIVIL SERVICE)
TROMBLEY**

Mrs. Comins-Hunter moved, seconded by Mrs. LaRocque, that the Board appoint the following person(s) to a Provisional Civil Service Appointment:

1. Name: Tina Trombley
Position: Purchasing Clerk
Effective Date: October 10, 2024
Annualized Salary: \$38,250

All Board Members present voted yes—motion carried.

**ADDITIONAL
WORK 2024 – 2025
SCHOOL YEAR**

Mr. Murdock moved, seconded by Mrs. Comins-Hunter that the Board approve the following Additional Work for the 2024 – 2025 School Year:

Classroom Moves, hourly rate of pay per contract

Elizabeth Otto

Not-to-exceed 14 hours

All Board Members present voted yes—motion carried.

DONATION

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board accept the following donation(s):

Donation of pieces of crystal valued at \$722.00 by Pam Gomez, for the purpose of distributing to attendees of the CVES 75th Anniversary Gala.

All Board Members present voted yes—motion carried.

**MEMORANDUM
OF AGREEMENT**

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the following Memorandum of Agreement:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the Champlain Valley Educational Services United Professionals clarifying Friday work schedules.

All Board Members present voted yes—motion carried.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. LaRocque to adjourn the meeting at 8:43 pm.
All Board Members present voted yes—motion carried.

DRAFT

Katelyn Smart, Board Clerk

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - September 30, 2024

I. SUMMARY OF ACCOUNT ACTIVITY

	Account Balances		Receipts		Disbursements		Account Balances		Receipts		Disbursements		Account Balances	
	August 31, 2024		September		September		September 30, 2024		Year To Date		Year To Date		September 30, 2024	
CHECKING ACCOUNTS														
Depository														
General Fund	\$	6,566,683.24	\$	12,239,897.90	\$	12,791,686.04	\$	6,014,895.10	\$	20,285,368.16	\$	18,877,777.02	\$	6,014,895.10
Special Aid Fund	\$	(989,954.64)	\$	282,768.95	\$	208,530.99	\$	(915,716.68)	\$	865,867.48	\$	1,240,336.95	\$	(915,716.68)
School Lunch Fund	\$	122,855.87	\$	21,463.00	\$	22,581.90	\$	121,736.97	\$	66,523.35	\$	51,308.63	\$	121,736.97
Capital Fund	\$	1,569,859.46	\$	2,972,437.00	\$	2,307,286.43	\$	2,235,000.03	\$	2,972,476.21	\$	2,972,515.35	\$	2,235,000.03
Special Revenue Fund (Excluding ExtraClassroom)	\$	14,548.32	\$	-	\$	-	\$	14,548.32	\$	2,500.00	\$	-	\$	14,548.32
Custodial Fund	\$	63,617.06	\$	80,041.39	\$	85,296.98	\$	58,361.47	\$	158,685.42	\$	367,555.42	\$	58,361.47
Operating														
General Fund	\$	291,788.37	\$	15,363,798.54	\$	15,315,978.82	\$	339,608.09	\$	21,388,254.96	\$	21,421,721.41	\$	339,608.09
SAVINGS ACCOUNTS														
Capital Fund	\$	4,832,347.95	\$	19,520.87	\$	2,972,437.00	\$	1,879,431.82	\$	61,683.96	\$	2,972,437.00	\$	1,879,431.82
General Fund	\$	2,182,254.33	\$	8,991.64	\$	-	\$	2,191,245.97	\$	28,032.20	\$	-	\$	2,191,245.97
Special Revenue Fund	\$	22,293.55	\$	91.84	\$	-	\$	22,385.39	\$	261.83	\$	1,217.16	\$	22,385.39
TOTAL FUNDS ON ACCOUNT	\$	14,676,293.51					\$	11,961,496.48	\$	45,829,653.57	\$	47,904,668.94	\$	11,961,496.48

II. RECONCILIATION TO BANK STATEMENTS

	September 30, 2024 Bank Balance	Add: Deposits In Transit	Less: Outstanding Checks	September 30, 2024 Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 858,464.40	\$ -	\$ (518,856.31)	\$ 339,608.09
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 7,470,288.76	\$ -	\$ -	\$ 7,470,288.76
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ -	\$ -	\$ -	\$ -
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 75,522.33	\$ -	\$ (16,985.88)	\$ 58,536.45
NYCLASS - SAVINGS, GENERAL FUND	\$ 2,191,245.97	\$ -	\$ -	\$ 2,191,245.97
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 1,879,431.82	\$ -	\$ -	\$ 1,879,431.82
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 997.01	\$ -	\$ -	\$ 997.01
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 776.57	\$ -	\$ -	\$ 776.57
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 12,616.52	\$ -	\$ -	\$ 12,616.52
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 2,369.67	\$ -	\$ -	\$ 2,369.67
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 1,037.85	\$ -	\$ -	\$ 1,037.85
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 4,587.77	\$ -	\$ -	\$ 4,587.77
TOTAL FUNDS ON ACCOUNT	\$	\$	\$	\$
			TOTAL FUNDS ON ACCOUNT	\$ 11,961,496.48

GENERAL FUND INTEREST RECEIVED 7/01/24 - 9/30/24
CAPITAL FUND INTEREST RECEIVED 7/01/24 - 9/30/24

\$ 90,408.42
\$ 61,683.98

PREPARED BY:

Derek Leavine
Derek Leavine, Deputy District Treasurer

DATED:

10/25/24

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 09/01/2024 TO 09/30/2024

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	1,533.58	1,338.58	0.00	1,338.58	0.00	1,338.58
SKILLS USA - MINEVILLE	1,720.93	1,720.93	0.00	1,720.93	0.00	1,720.93
NO. COUNTRY LOGGERS	381.40	381.40	0.00	381.40	0.00	381.40
REFLECTIONS	787.06	752.54	0.00	752.54	0.00	752.54
LPN CLASS	1,676.29	1,154.49	0.00	1,154.49	0.00	1,154.49
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FUTURE FARMERS OF AMERICA	2,547.86	2,239.21	0.00	2,239.21	0.00	2,239.21
SALES TAX	33.07	88.36	21.71	110.07	88.36	21.71
TOTAL	9,344.16	8,339.48	21.71	8,361.19	88.36	8,272.83


COLBY SISKAVICH, EXTRACLASSROOM TREASURER
10/29/24
DATE

09/30/2024 Bank Balance \$ 8,299.33
Add: Deposits in Transit
Less: Outstanding Checks (26.50)
09/30/2024 Balance on Hand \$ 8,272.83

MEMO

To: Katelyn Smart, BOCES Board Clerk
 Clinton-Essex-Warren-Washington BOCES
 From: Angela Jennette, Claims Auditor
 Date: November 4, 2024
 Re: Report for Board Agenda for November 13, 2024, Meeting

The following warrant claims were reviewed from October 1, 2024, to November 4, 2024:

Warrant No. & Date	Check Information	Gross Total Amount
**		
W #15 - 10/03/2024	*Check Nos: 247865-247941** *Check Nos: 004683-004779 ACH Payments: ACH013446-ACH013484 WEX-ACH Payments: ACH03782-ACH03839	\$ 1,145,115.16
W #16 - 10/10/2024	*Check Nos: 247998-248087 *Check Nos: 004780-004829 ACH Payments: ACH013485-ACH014029 WEX-ACH Payments: ACH03840-ACH03885	\$ 1,577,259.69
W #17 - 10/17/2024	*Check Nos: 248088-248167** *Check Nos: 004830-004862 ACH Payments: ACH014030-ACH014326 WEX-ACH Payments: ACH03886-ACH03926	\$ 320,079.00
W #18 - 10/24/2024	*Check Nos: 248216-248291 *Check Nos: 004863-004891 ACH Payments: ACH014327-ACH014608 WEX-ACH Payments: ACH03927-ACH03968	\$ 556,695.30
W #19 - 10/31/2024	*Check Nos: 248292-248360 *Check Nos: 004892-0044943 ACH Payments: ACH014609-ACH014913 WES-ACH Payments: ACH03969-ACH04037	\$ 501,841.45

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR#9-Wire#2509FEDTAX Wire #2509FICA Wire #2509MEDI-Warrant #16
 PR#10-Wire #2510FEDTAX Wire #2510FICA Wire #2510MEDI-Warrant #18

NYS Promptax: PR #9- Wire #2509NY- Warrant #16;
 PR #10- Wire #2510-Warrant #18;

NYS Office of Comptroller ERS Retirement & Loans: PR 9#10&-Wire #ERS-OCT24-Warrant #19;

Workers Compensation: Wire #WC-2425A- Warrant #15

Health Ins. Monthly: Wire #HINS-1024-Warrant #16;

Transfers: NYCLASS to TDBank(Spelling Bee)- Wire 7407929- \$414.90

CC: Eric Bell
 Christine Myers

FSA/HRA :

Wire #BEN-092024- Warrant #15	Wire #BEN092424A- Warrant #15
Wire #BEN-092324- Warrant #15	Wire #BEN092424B- Warrant #15
Wire #BEN-092524- Warrant #15	Wire #BEN092424C- Warrant #15
Wire #BEN-092624- Warrant #15	
Wire #BEN-092724- Warrant #16	Wire #BEN100124A- Warrant #16
Wire #BEN-093024- Warrant #16	Wire #BEN100124B- Warrant #16
Wire #BEN-100224- Warrant #16	Wire #BEN100124C- Warrant #16
Wire #BEN-100324- Warrant #16	
Wire #BEN-100424- Warrant #17	Wire #BEN100824A- Warrant #17
Wire #BEN-100724- Warrant #17	Wire #BEN100824B- Warrant #17
Wire #BEN-100924- Warrant #17	Wire #BEN100824C- Warrant #17
Wire #BEN-101024- Warrant #17	
Wire #BEN-101124- Warrant #18	Wire #BEN101624A-Warrant #18
Wire #BEN-101524- Warrant #18	Wire #BEN101624B-Warrant #18
Wire #BEN-101724- Warrant #18	Wire #BEN101624C-Warrant #18
	Wire #BEN101624D-Warrant #18
Wire #BEN-101824- Warrant #19	Wire #BEN102224A-Warrant #19
Wire #BEN-102124- Warrant #19	Wire #BEN102224B-Warrant #19
Wire #BEN-102324- Warrant #19	Wire #BEN102224C-Warrant #19
Wire #BEN-102424- Warrant #19	

Benefit Claims Acc. :

Ck & ACH's Listed Above

Wire #WEX-100324-Warrant #15
Wire #WEX-101024-Warrant #16
Wire #WEX-101724-Warrant #17
Wire #WEX-102424-Warrant #18
Wire #WEX-103124-Warrant #19

Health Insurance Consortium Payments:

10/7/24	\$ 2,356,206.00
10/15/24	\$ 1,802,625.26
10/21/24	\$ 2,940,657.26
10/28/24	\$ 1,593,649.62
11/4/24	\$ 2,284,115.46

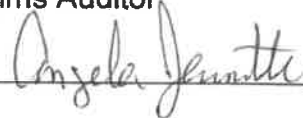
NCA Compensation Payments:

10/2/24	\$ 50,303.26-W
10/3/24	\$ 18,750.00-Ck #1084

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor

(Signature)



CC: Eric Bell
Christine Myers

Date	Warrant	Vendor #	Claim Audit Finding:	Summary Business Office Response:	Resolution/Options:
10/02/24	Pending W#15	3526	Services without a Purchase Order in place.	Purchase Order entered before services took place. Bottleneck at beginning of year in Purchasing created delay in issuance of Purchase Order before classes started.	Approved for final warrant.
10/02/24	Pending W#15	8326	Services without a Purchase Order in place.	Overlooked by division to put through Purchase Order for summer program. Will remind them to ensure Purchase Orders are issued in advance. Informed accountant on procedures for such predicaments and to ensure notes are generated.	Approved for final warrant.
10/03/24	Final W#15				\$1,145,115.16
10/09/24	Pending W#16	13721	Wrong Purchase Order for claim.	Correct Purchase Order has now been assigned to claim.	Approved for final warrant.
10/09/24	Pending W#16	16331	Service without Purchase Order requested.	Overlooked by division to put through Purchase Order. Will remind them to ensure Purchase Orders are issued in advance for items being purchased.	Approved for final warrant.
10/10/24	Final W#16				\$1,577,259.69
10/16/24	Pending W#17	16630	Incorrect date on payment for wire.	Corrected date.	Approved for final warrant.
10/16/24	Pending W#17	13359	Missing sign in sheet for claim.	Sign in was obtained and attached.	Approved for final warrant.
10/16/24	Pending W#17	5808	Back-up receipts don't match claim amount.	Incorrect back-up removed, correct back-up attached.	Approved for final warrant.
10/17/24	Final W#17				\$320,079.00
10/23/24	Pending W#18	1395	Contract dates on Purchase order do not match invoice.	We will need to correct Purchase Order after reviewing contract.	Removed from final warrant.
10/23/24	Pending W#18	150901	Lease agreement Purchase Order was not issued over 2 months after services took place.	Oversight by purchasing, submission and approvals of Purchase Order obtained timely. Will have conversation with Purchase Order initiator to follow-up with Purchase Orders in order to be paid by associated due dates.	Approved for final warrant.
10/24/24	Pending W#18	16417	No back-up for upcharge on claim.	Coordinator confirmed Tier 4 was missing from claim.	Approved for final warrant.
10/24/24	Final W#18				\$556,695.30
10/30/24	Pending W#19	16331	Service without PO issued, no rush was put on PO.	Overlooked by division to put through PO. Will remind them to ensure PO's are issued in advance. Informed accountant on PO procedures for such predicaments and to ensure notes are generated on PO's for post approval items.	Approved for final warrant.
10/30/24	Pending W#19	16683	Made purchase without Purchase Order requested not until much later.	Overlooked by division to put through Purchase Order for rollover. Will remind them to ensure Purchase Orders are issued in advance. Informed accountant on Purchase Order procedures.	Approved for final warrant.
10/31/24	Final W#19				\$501,841.45

AGREEMENT BETWEEN "THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF CLINTON, ESSEX, WARREN AND WASHINGTON COUNTIES, a/k/a CHAMPLAIN VALLEY EDUCATIONAL SERVICES" AND THE "CLINTON COUNTY SHERIFF'S OFFICE" TO PROVIDE A SCHOOL RESOURCE OFFICER

This agreement, made this ____ day of _____, 20__ is by and between the Clinton County Sheriff's Office, "County" herein, and Champlain Valley Educational Services, "CVES" herein, with principal offices at located 1585 Military Turnpike, Plattsburgh, NY 12901.

The Clinton County Sheriff's Office shall provide CVES with a deputy sheriff for the position of School Resource Officer. CVES shall reimburse the County for said services at \$22 per hour plus F.I.C.A. thru 2024 and \$28 per hour plus F.I.C.A. thru 2025. The County shall be responsible for Workers' Compensation and New York State Disability insurance coverage. Payment to the County will be made monthly. This contract shall commence September 1, 2024 and shall remain in effect through June 30, 2025.

The County agrees to provide CVES satisfactory evidence of Law Enforcement Liability Insurance naming CVES as additional insured.

The County agrees to defend, indemnify and save harmless CVES from any and all claim(s) arising out of services performed by the County hereunder, including those specifically arising out of negligent acts or omissions of the County's officers, employees and agents, (if applicable) including any costs for legal services and the defense of any said claim(s).

This agreement may be terminated by either party, giving 30 (thirty) days written notice of its intention to terminate to the other party.

Clinton County does not discriminate based on race, color, national origin, sex, religion, age or disability in employment or the provision of services.

CVES warrants that it complies with the Americans with Disabilities Act (Public Law 101-336) and that it will, in carrying out the requirements of this contract; comply in all respects with the provisions of the Act and its implementing regulations.

The School Resource Officer can carry a firearm while on duty at CVES. For a School Resource Officer permitted to carry a firearm on school property, the School Resource officer may only engage in the use of force with such firearm where the defense of justification pursuant to New York Penal Law Article 35 applies to the use of such force. The defense of justification is defined in Section 35.05 et al of Article 35 of the New York Penal Law and shall govern the conduct of any School Resource Officer's carrying and/or use of a firearm on school property.

When practical, the School Resource Officer shall report all violations of law, school rules, regulations or policies to school administration and, where appropriate, to local law enforcement agencies. Notwithstanding the responsibility to report, the responsibility to discipline for violations of school rules, regulations or policies rests solely with the school administration.

Definition of a School Resource Officer (SRO):

1. Is a uniformed officer of the Clinton County Sheriff's Office, who will be operating a marked police vehicle, and who is responsible for safety and security on the school property.
2. The SRO will be responsible for providing a law enforcement role that will consist of enforcing state or local laws and ordinances. This may include making referrals to other county or state agencies that may be beneficial.
3. They will form a relationship with the student body that creates a positive role between the two to prevent the numbers of students needing juvenile delinquency referrals.
4. SROs are responsible for creating and maintaining a close partnership with open lines of communication between school officials, staff, students and parents/guardians.

5. School officers will be responsible for handling calls for service, complaints, investigations and arrests within their assigned schools.
6. SROs may also be required to give presentations on a variety of topics or teach the D.A.R.E. curriculum in their assigned building.
7. The role of school discipline is the responsibility of CVES Administration.

SIGNATURE OF THE PARTIES:

Champlain Valley Educational Services

By: _____ Date: _____
Dr. Mark C. Davey, District Superintendent

APPROVED BY:

By: _____ Date: _____
David N. Favro, Clinton County Sheriff

APPROVED AS TO INSURANCE REQUIREMENTS:

By: _____ Date: _____
Deputy County Administrator

APPROVED AS TO LEGAL FORM:

By: _____ Date: _____
County Attorney

COUNTY OF CLINTON

By: _____ Date: _____
Chairperson
Clinton County Legislature



Clinton - Essex - Warren - Washington BOCES
P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

Enc. 36

**ASSISTANT SUPERINTENDENT FOR
EDUCATIONAL SERVICES**



Amy Campbell
campbell_amy@cves.org
518-561-0100

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Amy Campbell AC
DA: November 4, 2024
RE: November 2024 Board Report

WORKSHOPS FOR SCHOOL IMPROVEMENT

The first, in a series of four, MTSS Roundtable meetings was held on October 8th with representatives from four districts attending. The morning consisted of a virtual presentation from Kristin DeFeo (WFL BOCES - MTSS Coordinator), with the afternoon providing district teams dedicated time to working on their MTSS plans and collaboration. World Language Exam Checkpoint A and Checkpoint B workshops were held to begin creating the 2025 World Language Checkpoint A Proficiency and World Language Checkpoint B Comprehensive examinations.

On October 10th over thirty educators gathered with our facilitators, Melissa Dudyak and Danielle Janisewski, to learn more about how to optimize the Co-teaching relationship. The feedback from the event was overwhelmingly positive. See some of the comments made by attendees:

"This was my first ever conference! You set the bar high for all my future conferences and professional development days!"

"As a first year teacher it is tough to adjust to a classroom setting on your own. As a co-teacher, not only do you adjust to a classroom setting but also to another human that you have to communicate with consistently. This session helped tremendously with learning how to communicate effectively and create the best outcome for your students."

SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION

The School Library System hosted its fourth annual statewide professional development day on October 22. This year's theme was the Joy and Science of Reading. The keynote speaker was Donalyn Miller, internationally known librarian, author and speaker. Librarians and teachers from CVES and FEH BOCES attended. The SLS held its quarterly council meeting and hosted an

afternoon professional development session with SORA and Teaching Books, learning about the many updates to both platforms and how to use them in their districts.

Our first quarterly *Model Schools* meeting was held in October and featured presentations from Skill Struck and Qualtrics, and an afternoon session on Universal Design for Learning. We have purchased five Novel Effect Teacher Passes to add to our lending library. Novel Effect "transforms traditional read-alouds into page-turning adventures for all learners," making reading a multi-sensory experience for students, and helping build a lifelong love of reading while supporting comprehension and critical thinking. More information on Novel Effect will be available for districts in the coming weeks.

The Arts in Education program continues to be busy in October. Students visited the Lake Placid Center for the Arts to attend a one man play of *The Great Gatsby* and Mr. C Live for a day of combining performance art and science experiments. Students visited Shelburne Museum and took a tour and participated in hands on art activities. Elementary students visited the Babbie Rural Farm and Museum, and viewed historical art and artifacts, combining the art and social studies curriculum.

INSTRUCTIONAL SERVICES UPDATES

Health, Safety, Risk Management

This month, significant progress was made in various safety and health initiatives. Observations and assistance were provided for fall emergency drills at CVES sites, including a drill at a One Work Source in Plattsburgh. Meetings with CVES nurses continued to refine anaphylaxis policies and procedures. Discussions with transportation supervisors focused on setting up an FMCSA training site for recording Entry Level Driver Training Hours towards CDL/endorsements. Workplace violence site assessments and follow-up meetings were conducted at Keene and Northeastern Clinton.

Several key meetings were facilitated, including the 1st quarter Transportation Supervisor meeting, Director of Facilities meeting, and CVES District Safety Committee meeting. Training and professional development were also prioritized, with attendance at the annual asbestos inspector/management planner refresher training, participation in the September ADK VOAD meeting, and conducting Workplace Violence training for the RISE Center. Additionally, a site visit to NORISK Titanium was facilitated, and PA emergency announcements were tested at CV-TEC/RISE Center.

Further activities included conducting FIT Testing for nurses in Northern Adirondack, attending the School Environmental Health Conference, and discussing exterior labeling of rooms and exits with Daniels Signs at CVES campuses. Participation in Clinton and Essex County Threat Assessment Team meetings, an initial walkthrough of the old Cadyville Elementary Building for an air quality survey, and meetings with Principals and Superintendents on various safety initiatives were also completed. The month concluded with attendance at the Beekmantown Safety meeting.

Instructional Planning

Assessment and Planning Coordinator, Stephanie Sorgule presented on Tableau to the Elementary and Middle School Principals in October and has a visit planned in November to meet with a District's leadership to discuss the features of Tableau. Mrs. Sorgule presented to six districts in October, with four districts receiving presentations capturing all levels (Grades 3-8 Assessments and Regents), spending a total of 64 hours with these six districts discussing data and curriculum. In November, there are already two more districts scheduled to discuss Grades 6-8 Assessments, one district scheduled to discuss all levels (Grades 3-8 Assessments and Regents) and one Leadership Team presentation. As we gear up for the testing season that begins with Regents in January 2025, districts have begun to order NYS Grade 3-8 Assessments and January Regents. In the upcoming months, coordinating with districts and Premier, our Vendor Scoring company will be in full swing.

Grants Management

The Grants Management Office attended the Boquet Valley OASIS Partnership meeting supporting the district's Extended School Day grant. The meetings provide a wonderful opportunity for our office along with the district and Oasis Partners to share updates/feedback on programming, annual surveys and reports, budget update(s), sustainability conversations, and other relevant insight and information as it relates to the continuing success of OASIS.

The Grants Office tracks district submitted grant applications to ensure smooth timely approval status and are happy to note all applications for component districts participating in our Grants Management Services Co-Ser have been approved for the 2024-25 year. In addition, we would like to share the following text from an email received from Andy McGrath a reviewer from the NYSED Office of ESSA-Funded Programs. Mr. McGrath went out of his way to send a personal message about the high quality of the grant application submitted by Amanda Buskey and the Moriah team. This is high praise from someone who reviews numerous grant applications each year.

Good afternoon,

Thank you for your submission of the *2024-25 Consolidated Application for ESSA-Funded Programs*. This a follow-up message to the system-generated approval email you will have received from our NYSED Business Portal. I wanted to let the team know that your application was exceptionally well-done. We appreciate the time and effort that goes into completing the process and wanted to pass along this compliment.

Thank you again, and have a very nice school year.

Regards,

Andy McGrath

Office of ESSA-Funded Programs

Grants Management Services worked with component districts to complete and submit their '2024-24 Title I Comparability Report' and '2024-25 Title I Supplement not Supplant Survey' prior to the submission deadline of December 2nd, 2024.

INSTRUCTIONAL TECHNOLOGY



Now that the initial rush of chaos at the start of the school year is over the IT team has begun to refocus on some larger projects that will allow us to see long-term benefits. The team is close to wrapping up a new wiring and camera install project at Chazy (Kudos to Ted Santaniello on all his hard work, pictured). Meanwhile at CVES we have been squashing the final bugs in the new public address and phone systems and completing the initial testing of the automated lockdown system.

In the coming weeks CVES will be upgrading our camera and door access systems. Additionally, the team is aiming to move the last remaining on-site data to the cloud. With any luck we will also be able to finalize our application for the State Education Department that will enable us to create a new Telecommunications Interconnect Co-Ser.

The team has been hard at work making visits and consulting with vendors to ensure that all of the districts get the best

bang for their buck with the remaining E-Rate funds - this is a use-it or lose-it year for several districts.

INTERSCHOLASTIC SPORTS





PUBLICATIONS AND COMMUNICATIONS UPDATE



The Communications Department had an extremely busy month of October, highlighted by a heavy workload for our 75th Anniversary Celebration. The team had an exciting opportunity to coordinate the press conference that was part of the 75th Anniversary Daytime Event at our Conference Center. Additionally, countless hours were spent providing assistance with speech writing, sending out invitations, developing event programs, photographing the day, and so much more.

Our 75th Anniversary was far from the only work the Communications Team completed in October.

Most notably:

- Peru received its first draft of its new website set to be launched, and plans are in place to now revamp Schroon Lake's website.
- OneWorkSource is set to unveil a promotional video developed by our team.
- There are district newsletters nearing completion for AuSable Valley, Beekmantown and Willsboro.
- The Rise Center for Success Picture Days in Plattsburgh and Mineville went extremely smooth, and all photos have been delivered to students' families free of charge.





In the Print Shop, plenty of materials for the 75th Anniversary were printed under extremely tight deadlines. There were beautiful posters for the 75th Anniversary printed and laminated for our Daytime Celebration. Additionally countless jobs have been delivered to component districts, and our Print Shop Team can catch its breath a bit now as the winter months approach.



CV-TEC Plattsburgh Campus - P.O. Box 455, Plattsburgh, NY 12901
CV-TEC Learning Hub - 1449 Military Turnpike, Plattsburgh, NY 12901
CV-TEC Mineville Campus - 3092 Plank Road Box B, Mineville, NY, 12956
CV-TEC OneWorkSource - 194 US Oval, Plattsburgh, NY 12903

CV-TEC Plattsburgh Campus, 518-561-0100 FAX: 518-561-0494
CV-TEC Learning Hub, 518-561-0100 FAX: 518-942-3368
CV-TEC Mineville Campus, 518-942-8691 FAX: 518-324-8620
CV-TEC OneWorkSource, 518-561-0430 FAX: 518-324-3379

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: November 4, 2024
RE: November 2024 Board Report

Fall Family Nights

Our Plattsburgh, Learning Hub and Mineville campuses hosted Fall Family Nights for our CV-TEC families on October 3rd and 8th, 2024 respectively. Families of current students were encouraged to visit our three campuses for the scheduled Fall Family Nights for the CV-TEC Division. This was a wonderful opportunity for the families of current students to meet with our CTE & Academic teachers during the scheduled evening hours. Both events were very well attended.

Update on Divisional Goals and Divisional Strategic Plan**2024-2025 CV-TEC DIVISIONAL GOALS**

- **Prioritize Students in Decision-Making:**
 - Strengthen Team CV-TEC by focusing our decision-making on our established Core Beliefs, particularly, "Students are our first priority."
- **Enhance Instructional Leadership and Professional Development:**
 - Strengthen Team CV-TEC by providing quality and effective instructional leadership, with a particular focus on explicit teaching and learning methodologies, and consistent professional development.
- **Promote Social-Emotional Well-being:**
 - Enhance the well-being of our students and staff by fostering a personal and authentic culture centered around "YOU MATTER."
- **Implement and Monitor Strategic Plans:**
 - Strengthen Team CV-TEC by implementing, monitoring, and updating the CVES Strategic Plan and the CV-TEC Division Action Plan, ensuring alignment with NYS Blueprints, industry standards, and federal and state grant outcomes.
- **Ensure Divisional Continuity and Consistency:**
 - Emphasize continuity across all buildings, sites, departments, programs, and team members by developing and applying consistent procedures and protocols, supported by ongoing professional development and collaboration.
- **Support the Transition of the Institute of Advanced Manufacturing:**
 - Lead the transition of the Institute of Advanced Manufacturing to the CV-TEC Division, ensuring a seamless integration by Fall 2025.
- **Drive the Development of the New CTE Center:**
 - Continue to spearhead the planning and development of the New CTE Center, aiming for a successful opening in the Fall of 2026.

2024-2025 CV-TEC Priority Areas of Focus

BUILDING STRONG FOUNDATIONS: From Foundation to Framework

Effective & Explicit Teaching & Learning: Instructional Coaching & Leadership

- **Employability Skills Profile:** Utilize the profile for instruction, assessment, and industry alignment.
- **Reintegration of Technology:** Establish expectations and protocols for effective technology use in instruction.
- **Curriculum Alignment:** Align all curricula with NYS Standards and Blueprints.
- **Exit Portfolio Standards:** Train team members and implement the required standards.

Professional Behavioral Expectations: Building & Classroom Explicit Expectations

- **Operationalize Behavioral Expectations:** Implement and maintain CV-TEC Professional Behavior Expectations across all campuses, departments, and classrooms.
- **Improve Student Attendance:** Continue to provide and refine recommendations for enhancing student attendance.

Culture Setting: Personal & Authentic: YOU MATTER

- **Embrace Inclusivity:** Foster a culture of inclusivity, collaboration, and support across all CV-TEC campuses.
- **Social Emotional Learning:** Provide meaningful SEL opportunities for students and staff, reinforcing the "YOU MATTER" principle.
- **Revitalize Spring Open House Events:** Reformat events to enhance community engagement, career awareness, and student recruitment.
- **Increase Professional Collaboration:** Facilitate collaboration opportunities among team members, educational professionals, and industry partners.
- **Recognize and Acknowledge Excellence:** Offer authentic recognition of the efforts, successes, and highly effective work of CV-TEC team members and students.

ONGOING AREAS OF FOCUS

- **Improve GED Test Pass Rate.**
- **Support Incarcerated Individuals:** Increase the number of adults transitioning from incarceration into education or training programs.
- **Expand Adult Education in Essex County.**
- **Reinvigorate Continuing Education:** Enhance continuing education and job skills training opportunities.
- **Evaluate and Update Program Equipment/Technology Needs.**
- **Update Media Resources:** Refresh print and electronic media, including the CV-TEC section of the CVES website.
- **Strengthen Divisional Continuity:** Continue efforts to ensure consistency and alignment across all CV-TEC operations.

CV-TEC Enrollment for the 2024-2025 School Year:

Enrollment numbers from all component districts are exceeding our projections for this school year and are looking to be the highest enrollment participation in our CV-TEC Division's history.

Currently, there are 843 high school students and 31 post-secondary students across all three campuses, for a total of 874 students. These numbers are unofficial until the October 1st and December 1st billing cycles have been completed. Post-secondary enrollment is still under review; however, we expect the enrollment numbers to remain steady.

Reconciliation of our projected budgets will begin once we receive final confirmation of the high school and adult enrollment figures for the 2024-2025 school year.

208 High School Students Earn the NYSED Board of Regents Advanced Regents Designation: CTE Endorsement:

NYSED Advanced Regents Designation: CTE Endorsement: Students who successfully complete their CTE Program of study with a cumulative GPA of 85% or higher or previously passed a NYSED approved industry technical assessment, successfully completed an industry approved performance assessment, completed the CV-TEC Professional Portfolio Requirements and Employability Skills Competencies Assessment, and all NYSED graduation requirements are eligible to earn Advanced Regents Designation: CTE Endorsement on their high school diploma.



Carl D. Perkins V Grant & Academic Services

Perkins:

The Perkins Grant initiative funds Career and Technical Education (CTE) initiatives at CV-TEC. The amount for the 2024-2025 school year is **\$119,636**.

Based on the information gathered from the Comprehensive Local Needs Assessment (CLNA) conducted during the 2023-2024 school year, we will continue to partner with the Southern Regional Education Board (SREB) to provide the Teach to Lead (T2L) training and instructional coaching. The focus is explicit teaching practices and procedures. All CTE Teachers / Mentors are benefiting from SREB's Instructional Coaching which includes Teach2Lead, Next Generational Instructional Coaching, Leadership Coaching, and Powerful Instructional Practices (PIP).

In addition to the SREB services, CV-TEC will continue to utilize approved Work Based Learning (WBL) facilitators to assist the WBL Coordinator and Work Based Learning Specialist with the numerous activities that are offered throughout the school year such as: internships, employability seminars, career fairs, etc.

NYSED CTE Program Re-Approval Process:

During the 2024-2025 school year, the following CTE programs are scheduled for the NYSED Re-Approval process: Education & Human Services, Marine Technology and Welding.

Components of this approval process include: self-study, curriculum review, post-secondary partnerships (articulation agreements), work-based learning opportunities, national technical assessments, and an external review. CTE programs completing this rigorous approval process provide high school students with integrated

academic credit meeting graduation requirements, work-based learning opportunities, post-secondary articulated and/or dual-enrollment credit, and the opportunity to earn the CTE Endorsement Seal on their diploma. CV-TEC partners with business, industry, post-secondary and secondary school districts for continuous improvement for the CTE programs.

During the 2025-2026 school year, the following CTE program is scheduled for the NYSED Re-Approval process: Natural Resource Management.

National Work Readiness Credential (NWRC):

During the Spring 2024 semester, the NWRC administration was conducted with all CV-TEC juniors and those seniors that had been unsuccessful the year before. The results of this administration include: Of the 816 students that completed the NWRC, 601 were successful in earning their credential, which is an 74% success rate. Of those: 279 of 409 juniors (68%), 320 of 404 seniors (79%) and 2 of the 3 post-secondary (67%).

In addition to earning the nationally recognized employment credential, high school students earning the NWRC credential qualify for the NYSED CDOS Pathway approved 4+1 assessment option.

OneWorkSource Campus Highlights, Grant Status & High School Equivalency, English-as-a-Second Language and Job Skills Training Programs

OWS continues operating and successfully managing **10 Grants with more than 2 million dollars** – Workforce Innovation Opportunity Act (WIOA), Employment Preparation Education (EPE)/Supplemental Nutrition Assistance Program (SNAP), Career Pathways, GED Testing, and Incarcerated Youth.

Collectively we supported **243 adult learners** with federal and state funding awarded through the NYS Adult Education Program & Policy department at SED. The OWS team was successful in reaching all NYS benchmarks for FY 24- 73% participants were post-tested (70% is NYS benchmark) and 51% showed measurable skill gain (49% is NYS benchmark). **54 adult learners sat for the GED exam, and 27 (50%) passed** and were issued High School Equivalency Diplomas. Several more learners did pass at least one or more subtests and are still striving to earn their diploma. We are continuing to see an influx in youth enrollment (students under 21), and many of them have passed one or more Regents exam while in school. Therefore, they do not need to sit and pass that subtest on the GED exam. This is a big advantage for them.

We have expanded our class offerings in Clinton County to better meet our students' needs. Currently, we hold classes on Monday and Wednesday mornings at the Plattsburgh Housing Authority's Ted K Center. HSE classes are available at our OWS location on Tuesday and Thursday mornings, Monday through Thursday afternoons, and Monday and Wednesday evenings. We also provide a four-hour class on Wednesdays in Rouses Point. Our classes at BHSN are offered on Monday and Tuesday afternoons. We are offering a one-day, six-hour class on Wednesday at OWS that is geared towards individuals who only need to sit for one or two subtests of the GED exam. We continue to provide GED testing on a quarterly basis.

We are currently offering classes at North Country Community College in Ticonderoga, the Elizabethtown OneWorkSource, and CV-TEC Mineville. So far, we have enrolled 21 students in Essex County. To promote our programs, we have been participating in local events throughout the county. Additionally, our case manager has joined the SPOA committee and the Essex County Treatment Courts.

At the end of September, we started offering ESL instruction to the increasing non-native English-speaking population in Clinton County. We now provide ESL classes on Monday and Wednesday mornings at OWS, as well

as Tuesday and Thursday evenings at St. Joseph's Community Outreach Center. Since we have launched our ESL program, we have completed intake and enrolled 22 new students.

We held our first Open House at our OneWorkSource location on October 10th, and it was a huge success! Previous and current students, families, and community partners attended. We look forward to making this a recurring event in the future.

We continue to provide Corrections Education Program (CEP) at Clinton County Jail and Essex County Jail and have restructured reentry program featuring interactive journaling based upon Cognitive Behavior Intervention (CBI). While our enrollment has decreased, we are still providing high quality programming.

CCJ enrollment since last report – 146

ELL enrollment at CCJ from Jan. 2024 to present – 32

ECJ enrollment since last report – 48

Our CV-TEC OWS Campus is delivering WIOA Title I services for adults, dislocated workers, and youth-out-of-school. WIOA Title 1 supports individuals who are looking to enter training, get their diploma, attend post-secondary education, or get a promotion. In FY 23, our Employment & Training Counselors supported: 22 Out-of-School Youth, 34 Adults, and 8 Dislocated Workers. Some attend workforce training at CV-TEC, Clinton community College, apprenticeship through the local electrical union (EJATC). Additionally, 3 dislocated workers and 3 local businesses participated in On-the-Job Training (OJT), which allows participants to gain employment experience, and helps pay half of their wages. Overall, the program has been very successful, and we are delighted to support additional community members.

Standards & Conditions

Curriculum Mapping

CTE teachers continue to map their curriculum in Atlas. Academic teachers are reviewing the curricula and determining which Math, Science, and ELA standards each unit aligns with. All programs up for reapproval this year will have their curriculum mapped and aligned with state standards by the end of the school year. All programs up for reapproval during the 25-26 school year have already started the process. Moving forward, the plan is to continue to give each program two years to complete their curriculum mapping.

Grading System Audit

With the help of the CV-TEC Shared Decision-Making committee, teachers will be polled on how they are assessing engagement and other technical assignments. This information will be used to determine if grading procedures need to be altered.

Creation of Annual Review Process for CTE Re-approvals

All NYS-approved CTE programs undergo a re-approval process every five years. We currently wait until the fourth year to start the process. The committee will design and implement procedures that span this over the five years so there isn't too much work that needs to be done in one year.

Ensure Use of Advisory Group Templates and Protocols

For NYS CTE approval, all programs must have advisory committees and meet with them twice per year. These meetings must have agendas and minutes. Although we have templates to use, our teaching staff is so new that they need more guidance on what is expected of them when it comes to documenting these meetings. The committee will work on updating the templates and protocols that teachers are expected to use.

Work-Based Learning

CV-TEC Career and Leadership Center

Our mission is to provide our students with a wide array of services and resources designed to explore interests, develop employability and technical skills, enhance networking connections, and provide personalized guidance that will empower them to pursue their goals and build a rewarding career.

2024-2025 Calendar of Events:

September

17-19 WBL Information Sessions
23 REACH Presentation

October

8 UVM Health Network Career Fair-Etown
11 REACH Interviews-Seniors
15 UVM Health Network Career Fair-Platts
24 ASVAB Testing-Mineville Campus
30 North Country Manufacturing Day

November

5-8 Workplace Communication Workshop
14 ASVAB Testing-Plattsburgh Campuses
20-21 RAMP Presentation
26 BETA Mobile Dome

December

10-13 Sexual Harassment Prevention Training
17 REACH Interviews-Juniors

January

15 Entrepreneurship Networking Event
28-31 Teamwork Workshop

February

7 Education and Human Services Pathways Event
13&27 Mad City Money Financial Literacy Events

March

10-25 Job Preparation Workshops (Elevator Pitch, Resume Review, Mock Interviews)

April

10 Michelin Technical Scholars Presentation

May

8 ADK Career Connect-Essex County Fair Grounds
9 ADK Career Connect-SUNY Plattsburgh Field House
28 SkillsUSA Signing Day Event

Work Based Learning:

At CV-TEC, Work Based Learning (WBL), enables students to learn about careers, build connections with industry professionals, and develop technical, academic and employability skills needed for career success. WBL occurs on a continuum, ranging from short-term experiences, like guest speakers and job shadows, to more long-term opportunities that include internships or apprenticeships.

2023-2024 Highlights:

- 100% of our CTE program completers for 2024 obtained the NYSED 54+ hour WBL requirement
- Seven (7) CV-TEC Automotive Collision Repair Technology students earned their FAA Approved Aerospace Coating Applicator Specialist (ACAS) Certification
- First cohort of four (4) ACAS certified students hired by Beta Technologies in September 2024
- Two (2) students accepted into the Michelin Technical Scholars program
- CV-TEC has 354 WBL Business partners, this increased by 14% in the 2023-2024 school year



NEW WBL Initiatives:



Work-Based Learning

Career Awareness	Career Exploration	Career Development
Career Research/Skills & Interest Assessments: Students must complete a reflection on how their assessments align with their postsecondary plans, with all documents kept in their file.	Community Service/Volunteering: Students participate in volunteer activities that promote responsibility, community involvement, and awareness, but are not directly tied to classroom skills.	Apprenticeships: For students 18 and older, apprenticeships offer hands-on training in fields like construction, manufacturing, IT, and healthcare throughout New York State.
Guest Speakers: Students reflect on the guest speaker's relevance to their postsecondary plans, and documentation of both the interaction and reflection must be kept in their file.	Industry-Based Projects: Students work on real tasks for clients, provided by industry partners, under the supervision of a certified CTE teacher. These projects produce a tangible product or service.	Cooperative Career & Technical Education Work Experience Program (CO-OP): Students 16 and older gain paid or unpaid work experience in their field, applying classroom skills under a mentor, with a training plan and safety instruction.
Industry Tours: Students reflect on how the industry tour connects to their postsecondary plans. Documentation of the interaction and reflection must be filed.	Informational Interview: Students initiate a meeting with an employer to gather information about a job, industry, or organization of interest.	Career Exploration Internship Program (CEIP): Students 14 and older participate in unpaid internships for hands-on career exploration in various business settings to help clarify post-secondary goals.
Industry-Related Credentials: The credentials must align with the student's CTE program and postsecondary goals. Documentation of the credential and time spent must be kept on file.	Job Shadowing: Students observe an employee at a workplace for 1-8 hours to explore an occupation or career pathway.	Clinical Experience (Cosmetology and Allied Health): Students perform supervised healthcare or cosmetology services in a work setting, under the oversight of a certified instructor.
Career Fairs/Job Fairs: Documentation of student interactions with business/industry partners, verified through sign-off sheets or activities, must be kept in their file.	Mentoring: A formal, long-term relationship between a student and a business/industry partner that supports career awareness and work ethic development.	Entrepreneurship: Students start a real business, developing a business plan, financial plan, and marketing strategy with guidance from a mentor or teacher.
	School-Based Enterprises: A school-based business enterprise exists within a school to provide services for students, staff, and/or customers from the community. Proper accounting procedures must be followed for any funds collected.	
	Supervised Agricultural Experience: A student-led, instructor-supervised learning experience in agriculture, aligned with technical standards and career practices, producing measurable outcomes.	

REACH Program

In Collaboration with the Ticonderoga Area Chamber of Commerce, this Real Experience and Career Hiring internship program will allow students in our Automotive Technology and Construction Trades programs to rotate through several companies in an unpaid COOP and develop the necessary skills needed for these industries.

Participating Businesses:

Automotive:

- Bains Sunoco
- Christopher Chevrolet
- Ti Automotive

Construction Trades:

- Adirondack Heat Pumps
- RA White Construction
- New Leaf Solar

REACH
REAL EXPERIENCE AND CAREER HIRING

INTERNSHIP PROGRAM

Gain real-world skills and mentorship in local businesses dynamic learning environment.

CO-OP DEPARTMENTS

- ✓ Service, NYS Inspections, Alignments
- ✓ Large Motor & Transmission Repair
- ✓ Body Fabrication & Paint Work
- ✓ Boat Repair, Service, and Fabrication



ASVAB Testing

This multiple aptitude test will be offered to all CV-TEC students and will be used as a career exploration tool to align students with their strengths and weaknesses and career and post-secondary opportunities.

SUNY Plattsburgh Pre-Apprenticeship Program

We are currently working with SUNY Plattsburgh officials on a pre-apprenticeship program that will create a seamless pathway to the Early Childhood Educator, Early Childhood Administration, and Human Development and Family Relation degree areas.

Entrepreneurship Networking Event

This event will provide an opportunity for students interested in starting their own business to connect with local entrepreneurs, business leaders, and industry professionals. Students will have the chance to participate in panel discussions, one-on-one networking sessions, and interactive workshops that cover essential business topics.

CV-TEC SkillsUSA Signing Events

This event is part of a nationwide celebration showcasing our next generation of skilled professionals and the skilled career paths that are essential to America's future. During our CV-TEC SkillsUSA Signing Day event, our graduating students will sign letters of intent committing themselves to pursue skilled career paths and celebrate their dedication to their career paths.

- | | |
|---------------|--|
| May 28 | Plattsburgh and Hub Campus Signing Event-Culinary Arts Conference Room |
| June 4 | Mineville Campus Signing Event-Conference Room |
| June 5 | Photo opportunity and social media post for all graduating students who have received post-secondary acceptance letters and will be attending in the fall. |
| June 6 | Photo opportunity and social media post for all graduating students who upon graduation will be enlisted into the armed service |

CV-TEC Career and Technical Education Pathways Fund



The purpose of the CV-TEC Career and Technical Education Pathways Fund is to empower and support our students in achieving their full potential by providing comprehensive, industry-aligned educational opportunities. This fund is dedicated to addressing the diverse needs of our students, ensuring they have access to the resources and training necessary to excel in their chosen career paths. This year, two new scholarships were introduced, the CV-TEC Career and Technical Education Scholarship and the Rory Gibbs Memorial Scholarship. These scholarships supported 22 graduating CTE students going into the field or pursuing post-secondary education. Each student received tools of their trade or a \$2500 scholarship totaling \$35,000.

Health Careers:

LPN:

Testing period of Jan. 1st thru Sept 30th 2024

- CV-TEC: 94.12% first time pass rate for the class that graduated in June 2024.
 - **National Pass Rate: 89.91%**
 - **NYS Pass Rate: 88.14%**
 - **CV-TEC Pass Rate: 94.12%**
- 21 Students currently seated (26 accepted, 21 enrolled) *Trends show lower number of nursing applicants with less qualified candidates.
- Meadowbrook Healthcare sponsoring 2 of their employees (full tuition and salary).
- OWS funding 12 of our students.
- Ongoing recruitment for qualified per diem clinical faculty continues. State moving towards requiring Master's prepared Nurses in the education setting.
- Clinical sites are stable and growing.
- Site visit for re-accreditation by NYS Board of Regents October 2023 was successful with recommendation of a 5-year re-approval received in July 2024.

Adult C.N.A.:

- Have experienced a decrease in enrollment (funding, trends).

Adult Phlebotomy:

- Fluctuating enrollment, but overall job outlook is positive.
- Class started October 16th (10 accepted, 5 enrolled).

Allied Health:

- Total Enrollment: Approx 72 students on 2 campuses.
- Live clinical starts on October 24th.
- Vaccination no longer mandated.
- Fit testing for N-95 masks required at CVPH for all students/faculty.
- Still have a decrease in faculty to student ratios required by some sites.
- All sites back to being open to students as there is such a need to recruit employees.

New Visions Medical Careers:

- 39 total students enrolled on 2 campuses.
- Full return to clinical sites with ongoing recruitment for new exploration opportunities.

CPR/First Aid:

- Training per industry need continues.

Student Services

Student Services 2024-2025 Goals

- Continue Providing Access for Mental Health Counseling Services & Crisis Response
- Continue work on enrollment procedures and balancing program enrollment
- Work with district counselors in assist in Transitioning of Students by Providing Access to College and Financial Assistance
- Continue to work with Home School Counseling Departments to Assist Students in Meeting Graduation Requirements.

- Continue to work with Home School CSE Departments to Assist CV-TEC Teachers in Implementing IEPs and 504s
- Schedule and Deliver Individual and Group Visitations/Presentations for Youth and Adults
- Lead the graduation team in planning the 2025 graduation commencement.

Enrollment

- We established wait lists for five of our most popular programs. By the beginning of October, we had depleted four out of the five waitlists. The remaining waitlist is for Construction Trades.
- We noticed there were less requests to change programs at the beginning of the school year compared to years prior. We believe this was due to our continued conversations with district counselors on student expectations within individual programs.
- Currently working on VA funding re-approval
- We have received IEPs/504s for all schools:
 - 265 -IEPs
 - 95 -504s
 - Currently going through roster audits with component schools to ensure we have all the documents needed for students receiving services along with updating notes in SchoolTool.

Recruitment

- We have scheduled 10th Grade CV-TEC Visits with some schools coming in December and the rest in January.
- We are changing the way our 8th grade visits take place. They will take place over 4 days at the end of May and beginning of June. They will be a tour style where visitors will be broken into groups lead by our Student Leaders. Groups will visit 6 programs and do a walk-through of the Hub Campus.
- SUNY Plattsburgh Teacher Education Students have once again visited and toured the CV-TEC Main Campus
- District Counselor Communication Days are scheduled over four days in November when district counselors can receive updates on student progress.
- CV-TEC Annual District Counselors Meeting is Scheduled for January 7th, 2025.

Mineville

- Coordinated Community Resource tables and Colleges to come to the Mineville Fall Family Night on October 8th.
- Instant Admissions Day with Hudson Valley Community College on 10/16: 17 students were instantly accepted
- District Counselor Communication Day is scheduled for November 14th
- Dates have been scheduled for 10th and 8th grade visits for schools who send to Mineville.





Champlain Valley Educational Services
 Clinton - Essex - Warren - Washington BOCES
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CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
 From: Dr. Matt Slattery, Executive Director of Special Education
 Date: November 2024
 Re: Board of Cooperative Educational Services Report

Spooky Fun and Skill-Building: Students Shine at Our School's Halloween Trick-or-Treat Celebration!

On October 31st, our school hosted a delightful Halloween trick-or-treating event within the school premises. The event was designed to provide a safe and enjoyable environment for our students to celebrate Halloween. Classrooms and hallways were festively decorated, and teachers distributed treats to students as they visited different classrooms. The event not only allowed students to engage in the fun tradition of trick-or-treating but also allowed them to work on transitioning to different locations and utilizing their communication skills. Students came dressed in creative costumes, adding to the festive atmosphere and showcasing their imagination and enthusiasm.



The trick-or-treating event was a resounding success, with positive feedback from both students and staff members. It provided an excellent opportunity for students to interact with their peers and teachers in a relaxed and joyful setting. We are grateful for the support of our teachers, and the entire school community, in making this event memorable. Moving forward, we hope to continue this tradition and explore new ways to enhance our students' experience!





H Gg Fh Ii Jj Kk Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx
Sp Pumpkin Leaf Acorn Turkey



Open House at Rise Center's Plattsburgh Campus Brings Community Together

The recent Open House at the Rise Center's Plattsburgh Campus was a tremendous success, fostering connection and enthusiasm among students, families, and faculty. The event showcased the school's programs, encouraged family involvement, and created a welcoming atmosphere for all.

With approximately 250 attendees—including parents, students, teachers, and community members—the turnout exceeded expectations, demonstrating strong support for our school community. Families enjoyed classroom tours, interactive activities, and engaging presentations from teachers and students, giving them a firsthand look at the vibrant learning environment.

Event highlights included:

- **Classroom Tours:** Teachers shared insights into the curriculum while students proudly displayed their work. Many parents appreciated seeing their children's learning environment in action.
- **Community Resource Fair:** Local organizations, including Healthy Families of the North Country, Champlain Valley Family Center, and Autism Alliance, provided families with valuable resources and information about available community services.
- **Nacho Bar:** A popular highlight, the nacho bar was a crowd favorite, sparking laughter, conversation, and a casual, friendly vibe as families enjoyed customizable nachos and mingled in the cafeteria.

Feedback from parents and students was overwhelmingly positive, with many attendees expressing appreciation for the informative sessions and warm, welcoming environment provided by our staff and volunteers. The nacho bar, in particular, added a festive touch to the evening.

The success of this Open House reflects our commitment to fostering a supportive, engaged school community. We look forward to continuing to strengthen these bonds and build on this success for future events.



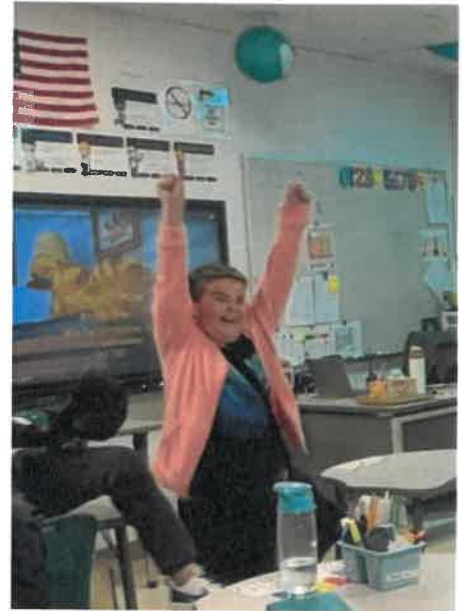
RISE Center Unveils Inspiring Vinyl Displays Celebrating Student and Staff Success

The RISE Center for Success has recently revitalized its building with vibrant vinyl displays that showcase the heart of its mission and celebrate the accomplishments of both students and staff. These eye-catching visuals tell the story of the Center's dedication to fostering growth, independence, and skill-building in every individual it serves. By featuring student milestones and staff achievements, the new vinyl additions create an inspiring environment that reflects the positive impact the RISE Center has within the community. This enhancement not only beautifies the facility but also serves as a constant reminder of the transformative journey each participant undertakes at the Center.



RISE Center's Annual 'Be a Buddy, Not a Bully' Poster Contest Highlights Student Creativity and Kindness

The RISE Center for Success recently held its Annual “Be a Buddy, Not a Bully” Poster Contest, inviting students to creatively express the importance of kindness and anti-bullying awareness. This year, six outstanding posters were selected as winners, each uniquely illustrating the message of supporting peers and standing against bullying. In no order the winners were, George Mulloy (38), Logan Miller (43), Carter Macey (36), Caydence Boardman (31), Emery Mygatt (44), and Brady Bracey (42). Using vibrant colors and powerful slogans, these posters capture the heart of the anti-bullying movement, showcasing ways to build friendships, empathy, and respect within the community. The contest not only allowed students to explore their creativity but also served as a platform to spread awareness about the impact of bullying and the significance of choosing kindness. Displayed proudly throughout the Center, the winning posters act as a daily reminder of the positive role each individual can play. This event highlights RISE Center's commitment to promoting a safe, inclusive, and supportive environment for all students.



Our Mineville Community Unites for Alzheimer's Awareness: A Show of Support in Purple

As November marks Alzheimer's and Dementia Awareness Month, the staff at the Rise Center Mineville Campus is stepping up to support colleagues impacted by this challenging illness. Each Friday this month, faculty members are encouraged to wear purple to demonstrate solidarity in the fight against Alzheimer's.

Sara Spring, a Teaching Assistant personally affected by the illness, is organizing three block therapy classes in Willsboro, with all proceeds going to the Plattsburgh State Alzheimer's and Dementia Day Program to enhance local awareness and support efforts.

Starting this Friday, staff are invited to wear jeans with their purple attire to visually affirm their commitment to finding a cure. "With gratitude," Sara hopes this initiative raises awareness and fosters a sense of community among staff and students.

A recent call for support on the Mineville Teams page was met with enthusiasm. At 2:30 PM on Thursday, staff rallied together, showing up bright and early the next morning in purple attire to support their colleague. This united front showcases the compassion within the Mineville community and serves as a powerful example for students about the importance of supporting one another during tough times.

At Mineville, the community's heart beats strong, reminding everyone of the impact of caring for each other. As staff lead by example, students learn valuable lessons in empathy and solidarity, creating a culture of support that extends beyond the classroom. Together, we can spread awareness and show our commitment to those affected by Alzheimer's and dementia.



Mrs. Manley's Students Celebrate Achievements with Deli Treat and Playground Fun

Mrs. Manley's students celebrated reaching Level 5 in their behavior management system with a special trip to the local deli and a fun afternoon at Linney Field playground. This outing recognized their hard work and reinforced clear communication about classroom behavior expectations.

Each year, teachers like Mrs. Manley tailor behavior management systems to their unique groups, helping students understand how to earn motivating rewards. On this memorable day, students enjoyed a delightful walk to the playground, followed by choosing a treat at the deli.

By celebrating their achievements, Mrs. Manley fosters a sense of responsibility and teamwork, instilling valuable lessons that extend beyond the classroom.



October is... **National Principal Month**



We CELEBRATE our principals passion and dedication to making the Rise Center a place where students thrive!



THE MINEVILLE MINUTE

CVES

• The Hidden Gem •

Rise Center for Success

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EDITOR'S NOTE

Principal Tina Mitchell

A staff who cares for each other and supports each other is also a staff who models this sense of community to the students who enter their classrooms every day. MV has heart!! Purple and ripped jeans on Fridays in November.



REMINDERS

Please be mindful of arriving on time in the morning. If you arrive after 8AM please be sure to sign-in on the staff sheet at Marcie's desk. Thank you.

Please continue to check Sharepoint for important dates and deadlines.

IMPORTANT



Please see the following timelines. Questions will be addressed in scheduled meetings.

11/8-Quarter 1 ends

11/13-Teachers finalize all progress reports w/in IEP direct + ClearTrack, and RC in Schooltool.

11/13-RSPs finalize all progress reports w/in IEP Direct and ClearTrack.

IMPORTANT DATES

Mon. 11/4-Early Release for students/MBO Day.

Tues. 11/5-PM Day for teachers, TAs, Nurse.

Weds. 11/6-PM Day for RSPs

Thurs. 11/7-8AM-9AM MV Teacher Meeting.

Thurs. 11/7-1:30PM-3PM MV TA Curriculum Meeting.

Thurs. 11/14-MV Thanksgiving!

