

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren, and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE YANDON-DILLON EDUCATIONAL CENTER IN
MINEVILLE, NY ON SEPTEMBER 19, 2024, PROPOSED EXECUTIVE SESSION AT 6:00 PM – MEETING
TO FOLLOW**

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| No Action | 1. CALL TO ORDER: DISTRICT SUPERINTENDENT |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. EXECUTIVE SESSION |
| No Action | 3. INTRODUCTION OF ALL PRESENT |
| No Action | 4. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| No Action | 5. CVES CAPITAL PROJECT & FACILITIES EXPANSION UPDATE |
| No Action | 6. DISTRICT SUPERINTENDENT’S UPDATE |
| Action | 7. MINUTES OF PREVIOUS MEETING |
| | a. August 21, 2024 (Enc. 1) |
| | 8. CONSENT AGENDA FINANCIAL |
| Action | a. Treasurer’s Reports (Enc. 2) |
| Action | b. Extraclassroom Treasurer’s Reports (Enc. 3) |
| Action | c. Certification of Warrant (Enc. 4) |
| Action | d. Agreement(s) (Enc. 5) |
| Action | e. ACAP Agreement (Enc. 6) |
| Action | f. Annual CV-TEC Club Advisors (Enc. 7) |
| | 9. OLD BUSINESS |
| No Action | a. None |
| | 10. CONSENT AGENDA PERSONNEL |
| Action | a. Amend June 2024 (Enc. 8) |
| Action | b. Amend August 2024 (Enc. 9) |
| Action | c. Resignation(s) (Enc. 10) |
| Action | d. Permanent (Civil Service) Appointment(s) (Enc. 11) |
| Action | e. 52-Week Civil Service Probationary Appointment(s) (Enc. 12) |
| Action | f. Four-Year Probationary Appointment(s) (Enc. 13) |
| Action | g. Provisional Appointment(s) (Civil Service) (Enc. 14) |

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| Action | h. | Temporary Appointment for 2024 – 2025 School Year (Enc. 15) |
| Action | i. | Temporary Grant Appointment (Enc. 16) |
| Action | j. | Temp-On-Call and Substitute(s) (Enc. 17) |
| Action | k. | Additional Work (Enc. 18) |
| Action | l. | New Employee Orientation Compensation (Enc. 19) |

11. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

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| No Action | a. | Annual Reserve Report (Enc. 20) |
| No Action | b. | 2023 – 2024 DS Approved Cross Contract Budget Increases (Enc. 21) |
| Action | c. | Memorandum of Agreement (Enc. 22) |
| Action | d. | Teleservices Agreement (Enc. 23) |
| Action | e. | Recertification of Lead Evaluators (Enc. 24) |
| Action | f. | Requests for Approval to Attend Conference/Workshop (Enc. 25) |
| Action | g. | Adopt Revised Policy – Organizational Chart and Updates (Enc. 26) |

12. NEW BUSINESS

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| No Action | 13. OTHER |
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| No Action | 14. NEXT BOARD MEETING |
| | Wednesday, October 9, 2024, at the CVES Learning Hub Conference Center in Plattsburgh –
Proposed Executive Session at 6:00 pm |

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| No Action | 15. REPORTS FROM DIRECTORS (Enc. 27) |
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| Action | 16. ADJOURNMENT |
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CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

September 19, 2024	Re-scheduled Board Meeting – Yandon-Dillon Educational Center, Mineville – 6:00pm
October 3, 2024	CV-TEC Family Night – Plattsburgh – 6:00 pm
October 8, 2024	CV-TEC Family Night – Mineville – 6:00 pm
October 9, 2024	Audit Committee Meeting – Learning Hub Conference Center, Plattsburgh – 5:00 pm
October 9, 2024	Board Meeting – Conference Center, Plattsburgh – 6:00 pm
October 10, 2024	CV-TEC OWS Open House – US Oval – 5:00 pm
October 16, 2024	Special Education Family Night – WAF 4:00 pm – 6:00 pm
October 17, 2024	CVES 75 th Anniversary Walk-Through & Gala
October 20-22, 2024	NYSSBA Annual Convention – NYC
November 5, 2024	Board Budget Committee Meeting – Discuss Budget Development & Review 2023 – 2024 Reconciliations – Conference Center, Plattsburgh 7:00 pm
November 13, 2024	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
December 3, 2024	Board Budget Committee Meeting – Review 2023-24 Reconciliations & Set Parameters for 2025 – 2026 Budgets – Conference Center, Plattsburgh 7:00 pm
December 11, 2024	Audit Committee Meeting – CV-TEC, Plattsburgh 5:00 pm
December 11, 2024	Board Meeting – CV-TEC, Plattsburgh – 7:30 pm
January 15, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
February 4, 2025	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2025 – 2026 Budgets – Finalize Draft Budgets – Conference Center, Plattsburgh - 7:00 pm
February 12, 2025	Audit Committee Meeting – Conference Center, Plattsburgh – 5:00 pm
February 12, 2025	Board Meeting/Budget Presentations – CVES Conference Center, Plattsburgh – 6:00 pm
February 26, 2024	CV-TEC Open House – Mineville – 6:00 – 7:30 pm (Snow Date is March 5, 2024)
February 27, 2024	CV-TEC Open House – Plattsburgh – 6:00 – 7:30 pm (Snow Date is March 6, 2024)
March 12, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 19, 2025	CVES Regional Spelling Bee
April 9, 2025	Annual Meeting – Yandon-Dillon Center , Mineville – 6:00 pm
April 29, 2025	Election of CVES Board Members and Vote on Administrative Budget
May 14, 2025	Audit Committee Meeting – CVES Conference Center, Plattsburgh 5:00 pm
May 14, 2025	Board Meeting – Yandon-Dillion Center, Plattsburgh – 6:00 pm
May 15, 2025	NTHS Ceremony (Mineville Campus) Moriah CSD – 6:00 pm
TBD	NTHS Ceremony (Plattsburgh Campus) Conference Center
June 13, 2025	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 11, 2025	Board Meeting – Yandon- Dillon Center, Mineville – 6:00 pm

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Board Agenda
September 19, 2024

June 18, 2025	Plattsburgh Rise Center Kindergarten Graduation – 10:00 am
June 24, 2025	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 pm
June 25, 2025	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm
TBD	Yandon-Dillon Graduation Ceremony – Mineville Campus

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board approve the Draft Minutes from the August 21, 2024 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Treasurer's Reports from the June and July 2024. (attached)

ENC. 3

Recommend that the Board approve the Extraclassroom Treasurer's Reports from the June and July 2024. (attached)

ENC. 4

Recommend that the Board approve the Certification of Warrant for August 13, 2024 to August 30, 2024. (attached)

ENC. 5

Recommend that the Board approve the following resolution:

1. Recommend that the Board approve a resolution to allow Clinton-Essex-Warren-Washington BOCES to enter into a rental agreement, or agreements, for the rental of an excavator for use by the Mineville Campus Conservation Program. The approximate duration of the rental period is September 12, 2024 through June 30, 2025 with a total expenditure not anticipated to exceed \$32,400. Be it further recommended that the CVES District Superintendent be granted authority to enter into rental agreements contingent upon CVES' attorney approval.

ENC. 6

Recommend that the Board approve the following agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. (ACAP), under which BOCES will provide breakfast and lunch meals to ACAP preschool students and staff at the Mineville campus during the 2024-25 school year. ACAP agrees to pay BOCES the following meal prices: \$3.14 for each student breakfast; \$4.60 for each student lunch; \$3.19 for each adult breakfast; \$5.66 for each adult lunch. ACAP will also pay BOCES \$30,000 as their share of the cost for a food service helper position at the Mineville cafeteria for the 2024-25 service period. (Management Services)

ENC. 7

Recommend that the Board approve the following employees to be approved as CV-TEC Extracurricular Student Activity Fund Club Advisors:

Cosmetology (Reflections)	Kimberly Lincoln (Co-Advisor)
Cosmetology (Reflections)	Lisa Banker (Co-Advisor)
Cosmetology (The Razor's Edge)	Kylee Gonyea (Mineville)
North Country Loggers	Eric Jock (Co-Advisor)
North Country Loggers	Wyatt Warren (Co-Advisor)
LPN	Kelly Gowett (Co-Advisor)
LPN	Maria Hurteau (Co-Advisor)
SkillsUSA (<u>Mineville & Plattsburgh</u>)	Nicole Santaniello
FFA	Anika Craig
FFA	Madison Peryea
FFA	Eric Jock
FFA	Erin Meyer
FFA	Wyatt Warren

Club Advisors will receive no additional compensation.

ENC. 8

Recommend that the Board amend the following Resolution from the June 12, 2024 meeting:

1. Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2024 -25 school year
 1. Name: Kenny Allen
Position: Welding Teacher
Effective Date: July 1, 2024 ~~September 3, 2024~~ – June 30, 2025
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$50,500

ENC. 9

Recommend that the Board amend the following appointment that was approved at the August 21, 2024 Board Meeting:

1. Recommend that the Board approve the following Resolution:

ENC. 9 (Continued)

BE IT RESOLVED that the Board, upon the recommendation of the District Superintendent, hereby appoint Kevin Shaw to the position of CV-TEC Principal in the administrative tenure area, contingent upon receiving his Internship Certificate for School Building Leader, effective August 22 23, 2024, for a Four-Year probationary period commencing on August 22 23, 2024 and expected to end on August 22 23, 2028. Initial salary will be prorated, based on an annual salary of \$94,000 for 2024 – 2025.

2. Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Jillian Zieger

Tenure Area: Special Education Teacher

Position: Special Education Teacher

Effective Date: September 3, 2024

Tentative Tenure Date: September 3, 2028

Certification Status: Students with Disabilities (Grades 1-6) Transitional B Certificate,

Childhood Education (Grades 1-6) Transitional B Certificate

Annualized Salary: ~~\$52,500~~ \$55,000

3. Recommend the Board amend the following resignation from the August 21, 2024 meeting:

Recommend that the Board accept the following letter(s) of resignation:

1. Jordan McGinness, School Lunch Manager, effective ~~August 19, 2024~~ August 20, 2024

ENC. 10

Recommend that the Board accept the following letter(s) of resignation:

1. Alexander Benware, Teacher Aide/ Student Aide, effective August 5, 2024
2. Dustin Ryan, Teacher Aide/ Student Aide, effective August 20, 2024
3. Deborah Misik, PreCTE Food Service Teacher, effective August 26, 2024
4. Brandy Rosselli, Teaching Assistant, effective August 27, 2024
5. LeeAnn Bishop, Account Clerk/ Typist, effective August 31, 2024
6. Fay Cheney, Vehicle Mechanical Repair Teacher, effective September 2, 2024
7. Patrese Smith, Teacher Aide/ Student Aide, effective September 5, 2024
8. Heather Bailey, Teaching Assistant, effective September 19, 2024
9. Kevin Shaw, Building Trades/ Carpentry Teacher, effective August 23, 2024 for the purpose of accepting a CV-TEC Principal Position
10. Lauren Jaquish, Teaching Assistant, effective September 3, 2024 for the purpose of accepting a Registered Behavior Technician position

ENC. 11

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Reed Hofmann, Physical Therapist, effective September 5, 2024
2. Scarlett Dauplaise, Teacher Aide/Student Aide, September 19, 2024
3. Kaitlyn Bouyea, Benefits Specialist, September 17, 2024
4. Caleb Barton, Computer Specialist, effective September 20, 2024
5. Ryan Bone, Junior Accountant, effective September 25, 2024

ENC. 12

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Madany Diallo (was provisional)
Position: Computer Specialist
Effective Date: July 26, 2024
Tentative Permanent Date: July 8, 2025
2. Name: Kaitlyn Bouyea (was provisional)
Position: Benefits Specialist
Effective Date: September 5, 2024
Tentative Permanent Date: September 17, 2024
3. Name: Sarah Luposello (was provisional)
Position: Personnel Specialist
Effective Date: September 5, 2024
Tentative Permanent Date: January 3, 2025
4. Name: Katelyn Parrow Arnold (was provisional)
Position: Personnel Specialist
Effective Date: September 5, 2024
Tentative Permanent Date: January 8, 2025
5. Name: Tami Bassett (was provisional)
Position: Personnel Specialist
Effective Date: September 5, 2024
Tentative Permanent Date: March 18, 2025
6. Name: Lauren Jaquish
Position: Registered Behavior Technician
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2025

ENC. 12 (Continued)

Annualized Salary: \$36,000

7. Name: Nicholas Wawrzynski
Position: Custodial Worker
Effective Date: September 5, 2024
Tentative Permanent Date: September 5, 2025
Annualized Salary: \$35,363
8. Name: Molly Martineau
Position: Teacher Aide/ Student Aide
Effective Date: September 9, 2024
Tentative Permanent Date: September 9, 2025
Annualized Salary: \$21,686
9. Name: Kathleen Sullivan
Position: Teacher Aide/ Student Aide
Effective Date: September 9, 2024
Tentative Permanent Date: September 9, 2025
Annualized Salary: \$21,686
10. Name: Emily Norwood
Position: Registered Behavior Technician
Effective Date: September 23, 2024
Tentative Permanent Date: September 23, 2025
Annualized Salary: \$36,000

ENC. 13

Recommend that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Payton Gough
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 3, 2024
Tentative Tenure Date: September 3, 2028
Certification Status: Teaching Assistant, Level I
Annualized Salary: \$29,750

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual

ENC. 13 (Continued)

professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 14

Recommend that the Board grant a Provisional Appointment (Civil Service) to the following person(s):

1. Name: Talia Lynch
Position: Employment and Training Counselor
Effective Date: September 16, 2024
Annualized Salary: \$40,250

ENC. 15

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2024 – 2025 school year:

1. Name: Kathleen Callanan
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
2. Name: Eric Jock
Position: Environmental Conservation & Forestry Teacher
Effective Date: September 12, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500
3. Name: David Supernault
Position: Auto Technology Teacher
Effective Date: September 30, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500
4. Name: Nolan Costello
Position: Construction Trades Teacher
Effective Date: October 7, 2024 - June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500

ENC. 16

Recommend that the Board approve the following Temporary Grant Appointment from August 23, 2024 – December 30, 2024:

1. Robert McShane, Work Study Student, not-to-exceed 160 hours at \$15.00/hour
2. Brainna Corthell, Work Study Student, not-to-exceed 160 hours at \$15.00/hour

ENC. 17

Recommend that the Board approve the following temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Kevin Shaw	Principal
Katelyn Belair	Food Service Helper
Diane Katzfey	Teacher Aide/ Student Aide
Michael Mitchell	Teacher Aide/ Student Aide
Kyle Smith	Teacher Aide/ Student Aide
Elora Langley	Teacher
Elora Langley	Teaching Assistant

ENC. 18

Recommend that the Board approve the following Additional Work for the 2024 – 2025 School Year:

Continuation of Normal Workday Duties, hourly rate of pay

Dale Bracy	Not-to-exceed 7 hours
James Anderson	Not-to-exceed 20 hours
Nichole Strong	Not-to-exceed 100 hours
Christie Lee	Not-to-exceed 100 hours
Shannie Hicks-Wilson	Not-to-exceed 100 hours
Lindsey Gilmore	Not-to-exceed 100 hours

Continuation of Normal Workday Duties, daily rate of pay

Jocelyn Lopez	Not-to-exceed 8 days
Zachary Zarling	Not-to-exceed 5 days

Trainings, hourly rate of pay per contract

Arianna Menard (TCIS)	Not-to-exceed 6.5 hours
Casandra Kellaway (TCIS)	Not-to-exceed 6.5 hours
Donna Lindsay (TCIS)	Not-to-exceed 6.5 hours

ENC. 18 (Continued)

Heather Agoney (TCIS)	Not-to-exceed 6.5 hours
Janeen Defayette (TCIS)	Not-to-exceed 6.5 hours
Kelly Tursky (TCIS)	Not-to-exceed 6.5 hours
Nancy Davidson (TCIS)	Not-to-exceed 6.5 hours
Robert Holt (TCIS)	Not-to-exceed 6.5 hours
Tammy Ann Smith (TCIS)	Not-to-exceed 6.5 hours
Patrick McCaffrey (TCIS)	Not-to-exceed 6.5 hours
Celia Briggs (TCIS)	Not-to-exceed 6.5 hours
Realelena Hurley (TCIS)	Not-to-exceed .5 hours
Roxana Palmer (TCIS)	Not-to-exceed .5 hours
Bridget Trombley (Ignite Training)	Not-to-exceed 12 hours
Christopher Falvey (Ignite Training)	Not-to-exceed 12 hours
Alyssa Morin (Ignite Training)	Not-to-exceed 6 hours
Audrey Crucetti (Ignite Training)	Not-to-exceed 6 hours
Dawn Bordeau (Ignite Training)	Not-to-exceed 6 hours
Hailey Reynolds (Ignite Training)	Not-to-exceed 6 hours
Jeffrey Parker (Ignite Training)	Not-to-exceed 6 hours
Joshua Prue (Ignite Training)	Not-to-exceed 6 hours
Kayla Laughlin (Ignite Training)	Not-to-exceed 6 hours
Lynasia Rabideau (Ignite Training)	Not-to-exceed 6 hours
Mikayla Defayette (Ignite Training)	Not-to-exceed 6 hours
Nicole Soden (Ignite Training)	Not-to-exceed 6 hours
Shanna Rivers (Ignite Training)	Not-to-exceed 6 hours
Tammy Cringle (Ignite Training)	Not-to-exceed 6 hours
Taylor Galarneau (Ignite Training)	Not-to-exceed 6 hours
Rebekah Riley (Ignite Training)	Not-to-exceed 6 hours
Kathleen Callanan (Ignite Training)	Not-to-exceed 6 hours

Program Development, hourly rate of pay per contract

Cynthia Moran (Curriculum Development)	Not-to-exceed 18 hours
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Classroom Moves, hourly rate of pay per contract

Alaina Weare	Not-to-exceed 14 hours
Tyler Puchrik	Not-to-exceed 14 hours
Donna Wyant	Not-to-exceed 14 hours
Andrew Tedford	Not-to-exceed 6 hours
Chelsea Benway	Not-to-exceed 6 hours
Emily Duquette	Not-to-exceed 6 hours
John Law	Not-to-exceed 6 hours
Kathleen Kotsogiannis	Not-to-exceed 6 hours
Kayla Mills	Not-to-exceed 6 hours
Kendra Snide	Not-to-exceed 6 hours
Rebekah Riley	Not-to-exceed 6 hours
Sarah Agnew	Not-to-exceed 6 hours

ENC. 18 (Continued)

Shanna Rivers

Not-to-exceed 6 hours

Trainings, \$31/hr

Payton Gough (Ignite Training)

Not-to-exceed 6 hours

Elizabeth Otto (New CTE Teacher Training)

Not-to-exceed 14 hours

ENC. 19

Recommend that the Board approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on August 28, 2024:

Hourly rate of pay per contract

Danielle Sherman

Hailey Reynolds

Heather Bailey

Jillian Zieger

Joshua Prue

Kathleen Callanan

Katie Gadway

Laurie Dubay

Lia Hemingway

Lindsey Gilmore

Lynasia Rabideau

Madison Peryea

Meghan Drollette

Melissa Whitley

Nancy St. Marie

Payton Gough

Sarah Ballard

Suzette Montville

Tammy Cringle

Taylor Galarneau

Tiffany Recor

Wyatt Warren

Hourly rate of pay

Michael Mills

Julia Imler

Christina Goddeau

ENC. 20

2023 – 2024 Annual Report on Reserves (attached for informational purposes only)

ENC. 21

Per the resolution adopted by the CVES Board, the “District Superintendent is authorized to approve budget increases related to cross-contracted service budgets”. This option is utilized when board approval to increase a cross-contracted service budget could not be obtained before the end of the fiscal year due to unanticipated year-end purchases by our component districts from other BOCES. When the District Superintendent acts in this capacity, the authorization must be reported to the Board within 90 days.

1. The Distance Learning – Capital Region BOCES budget (Co-Ser 431) was increased from \$251,750 to \$276,142, for the 2023 – 2024 school year, to accommodate for additional service requests from AuSable Valley & Chazy. (S³)
2. The Energy Coordination – OCM BOCES budget (Co-Ser 611) was increased from \$628 to \$731, for the 2023 – 2024 school year to accommodate for additional service request from Keene. (S³)
3. The Drug & Alcohol Testing – Jefferson Lewis BOCES (Co-Ser 624) budget was increased from \$25,000 to \$26,316, for the 2023 – 2024 school year, to accommodate for additional service requests from AuSable Valley, Beekmantown, Boquet Valley, Chazy Central Rural School, Moriah, Northeastern Clinton, Northern Adirondack, Peru, & Saranac. (S³)
4. The Insurance ACA Reporting – FEH BOCES (Co-Ser 634) budget was increased from \$82,000 to \$97,515, for the 2023 – 2024 school year, to accommodate for additional service requests from AuSable Valley, Beekmantown, Boquet Valley, Chazy Central Rural School, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, & Schroon Lake. (Mgmt. Svcs)
5. The Shared Business Office – FEH BOCES (Co-Ser 657) budget was increased from \$482,122 to \$486,556, for the 2023 – 2024 school year, to accommodate for additional service request from Boquet Valley. (Mgmt. Svcs)

ENC. 22

Recommend that the Board approve the following Memorandum(s) of Agreement:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the Champlain Valley Educational Services United Professionals regarding Speech Language Pathologist vendors and grievances.

ENC. 23

Recommend that the Board approve the following Teleservices Agreement(s):

1. Agreements between Clinton-Essex-Warren-Washington BOCES and Sunbelt Staffing, LLC (“Sunbelt”) for the purpose of obtaining temporary employee services from Sunbelt for two (2) Telepractitioners for Speech Language Pathology services at the Rise Center. The Agreements will commence approximately on September 5, 2024, and will end June 27, 2025, unless terminated by BOCES with a 60-day written notice. The rate of services is \$89 per hour, with the total payable amount for the term of the agreement not anticipated to exceed \$230,530. (Rise Center) (Attached)

ENC. 24

Recommend that the Board approve the following Lead Evaluator Certifications:

1. The re-certification of the following Lead Teacher Evaluators for the 2024 – 2025 school year, who have attended various CVES in-house meetings and state, regional and/or local professional development offerings most recently Gearing Up on August 21, 2024 to be considered by the CVES BOCES for recertification as Lead Teacher Evaluators: Mark Brown, Amy Campbell, Adam Facteau, Michele Friedman, Michelle Lawrence, Dr. Matthew Slattery, Matthew Walentuk, Susanne Ford-Croghan, Sanford Coakley, Thomas Tregan, and Tina Mitchell.
2. The re-certification of the following Lead Principal Evaluators for the 2024 – 2025 school year, have attended various CVES in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 21, 2024, to be considered by the CVES BOCES for recertification as Lead Principal Evaluators: Amy Campbell, Michele Friedman and, Dr. Matthew Slattery.

ENC. 25

Recommend that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise, Patricia Gero, Richard Harriman Sr., Donna LaRocque, Ed Marin, Emily Phillips, Emily Reynolds Bergh, Lori Saunders & Donna Wotton
2024 Rural Schools Association Winter Conference
December 4-5, 2024
Saratoga Springs, NY

ENC. 26

Recommend that the Board adopt the following Revised Policies:

Revised Policy – Second Reading & Adopt

1. #3023 Organizational Chart

ENC. 27

Board Reports (attached)

Enc. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: August 21, 2024
KIND OF MEETING: Regular Board Meeting
PLACE: CVES Learning Hub Conference Center, Plattsburgh, NY

Board Members Present:

Kathy Comins-Hunter
Dina Garvey
Patricia Gero
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Bruce Murdock
Emily Phillips
Emily Reynolds Bergh
Lori Saunders
Michael St. Pierre
Eddie Webbinaro
Donna Wotton

Board Members Absent:

Leisa Boise
Bob Bourgeois

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Others Present:

Jacqueline Kelleher, Esq.
Dr. Eric Bell
Amy Campbell
Michele Friedman
Dr. Matthew Slattery

MEETING
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:04 pm.

EXECUTIVE
SESSION

Mr. Murdock. moved, seconded by Mrs. Comins-Hunter, that the Board go into Executive Session at 6:05 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

In the Executive Session, Dr. Davey reviewed his draft 2024 – 2025 DS goals for the new school year with the Board, which were confirmed. Next, Mrs. Jaqueline Kelleher, Esq., Dr. Eric Bell, and Ms. Amy Campbell joined Dr. Davey and the Board in the Executive Session. Dr. Davey reviewed his recommended updates to the CVES Organizational Chart (Policy #3023), which included several title reclassifications and additional administrative positions, including the Mineville Campus CV-TEC Principal and Director of School Support Services (S³). Mrs. Kelleher departed the meeting following the conversation's conclusion. Third, a confidential Capital Project update was provided by Dr. Davey regarding several contractual matters. Fourth, Dr. Davey discussed several Labor Relations updates, including Memorandums of Agreement (MOAs), including a Tuition reimbursement for coursework to assist CVES United Professionals with obtaining their Special Education Certification, and adding a Deputy

Treasurer position to the 12-month Support Unit. Dr. Davey then reviewed individual contracts and confidential hiring recommendations. He concluded the Executive Session with confidential personnel matters.

Mrs. Emily Reynolds Bergh joined the Board's Executive Session at 6:20 pm.

Mr. Murdock moved, seconded by Ms. Wotton, that the Board come out of Executive Session at 7:38 p.m. All Board Members present voted yes, and the motion was carried.

CVES CAPITAL
PROJECT & CTE
EXPANSION
UPDATE

Dr. Bell began the Capital Project and CTE Expansion Project presentation with an overview of the Phase 2 scope of work underway this summer and the projected completion timeline. Several of the project's items will not impact the school's opening.

Next, Dr. Bell spoke about the school building-related updates in Mineville and Plattsburgh. Our contractors were busy replacing windows and exterior doors at the Plattsburgh Main Campus, which has been completed. New air handler units still need to be installed, and other finishing touches are needed. Dr. Bell indicated that none of these projects will impact the opening of school at either campus. To complete the planned projects, there will be longer shifts and second-shift construction after school hours.

Third, Dr. Bell and Dr. Davey expressed their appreciation for Moriah CSD and Plattsburgh City SD for the use of their buildings for our ESY (Extended School Year) Special Education Summer School this year. With the collaboration of our two-component districts, CVES has been able to complete necessary projects and clean and prepare our buildings for our staff and students' new school year, opening on September 5th, 2024.

Dr. Bell next spoke about the improvements our O&M Team has made in our buildings this summer. Our O&M team has used hundreds of gallons of paint, and we are in the last phase of paving on our Plattsburgh campus. Some projects will still be worked on throughout the opening of our buildings, but that was expected.

Lastly, Dr. Bell presented a new CTE Center update. The lease and drawings were submitted to SED on July 10, 2024. To stay on our planned timeline, we will need to have SED approval of our lease prior to January 2025. The Town of Plattsburgh Planning Board met and unanimously approved that there were no environmental impacts from the project. We plan to get Site Plan approval in September at their meeting. The company CDIC and Clinton County have approved and signed the land sale Agreement.

Dr. Bell gave a financial update on the cost projection for the new lease project. To conclude the presentation, Dr. Bell shared the updated renderings for the new CTE center, and he and Dr. Davey answered questions from the Board members.

Dr. Davey began his DS Update by congratulating Dr. Slattery and the Rise Center for Success on the success of ESY this summer. The 2024 Rise Special Education Summer School (ESY) was held at Moriah CSD Elementary School and at the Plattsburgh City School District's Momot Elementary. Dr. Davey invited Dr. Slattery to share ESY highlights. Dr. Slattery noted that 109 students participated in ESY this year at the two campuses. He was appreciative of our component districts for allowing us to use their schools this summer. Dr. Slattery pointed out that this was the first time in 20 years that CVES has not had students in our buildings for ESY. Dr. Slattery also thanked O&M and the hard work they put into the Rise Center buildings this summer.

Second, Dr. Davey shared with the Board members our 2024 – 2025 Opening Superintendent's Conference Days information. He invited them to attend our Opening Day celebration on Tuesday, September 3rd. Board President Mr. St. Pierre will kick off the morning with his Board President's welcoming comments and Mike Veny, a renowned speaker, will be the keynote presenter. During the morning, there will be several other presentations, and Dr. Davey will share his District Superintendent's remarks.

Third, Dr. Davey spoke about the Safety Plan approval and why the Board has been asked to waive the first reading. Per SED, the CVES Safety Plan is required to be in effect by September 1st. Next, it was shared that Dr. Matthew Slattery, Director of Special Education, will be joining Dr. Davey on his component Board visits this school year. Dr. Davey spoke about upcoming events, such as the CTE Expansion Presentations in Boquet Valley CSD on August 27th and the CVES Learning Hub Conference Center on August 28th, and he invited the Board members to attend.

Sixth, Dr. Davey reminded the Board that October 17th will be CVES's 75th Anniversary Celebration. He shared the flyer for the event. Mrs. Michele Friedman has been chairing the 75th Anniversary Planning Committee. The Commissioner of Education, Dr. Betty Rosa is planning to attend the Celebration and tour our classrooms and programs. There will be a planned Media event and an evening 75th Celebration at the Westside Ballroom.

Seventh, CVES will be working with a new Strategic Planning Facilitator, Dr. Vicky Ramos, this year. There is an updated 2024 – 2025 Strategic Planning timeline, and the Board members chose the Board member Retreat date. Also, Dr. Davey reminded the Board of the upcoming NYSSBA Governance Training for Board Presidents and their CSOs on October 4th at the CVES Learning Hub in Plattsburgh. Lastly, the DS Update concluded with several Board members sharing their experiences and congratulations for the OneWorkSource Adult Graduation held on July 25th.

PREVIOUS
MINUTES

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter, to approve the minutes of the July 10, 2024, meeting as amended. All Board Members present voted yes—motion carried.

CONSENT AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION OF
WARRANT

Approve the Certification of Warrant for June 7, 2024 to August 12, 2024. (attached)

DONATION(S)

Approve the donation of \$100 from Catherine and Steven Simmer. The funds donated will be utilized for programs at Yandon-Dillon, within the CV-TEC division.

BUDGET
INCREASE(S)

Approve the following budget increases:

1. Increase School Food Management (Co-Ser 642) from \$674,569 to \$698,569, for the period of July 1, 2024, through June 30, 2025, due to additional service requests from Moriah, Keene, Schroon Lake, Plattsburgh, and Willsboro. (Mgmt. Services)

INITIAL AS-7
CONTRACTS

Approve the following AS-7 Contract for Services (Cross Contracts):

1. 2024 – 2025 Initial – Franklin-Essex-Hamilton BOCES, \$227,876.00
 - Shared Business Office (Putnam)
 - Substitute Coordination (Beekmantown, Schroon Lake)
 - Insurance ACA Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, and Schroon Lake)
 - Transportation Planning (Northeastern Clinton)
2. 2024 – 2025 Initial – Questar III BOCES, \$60,954.00
 - State Aid Planning (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
 - Fixed Asset Management (Peru)
3. 2024 – 2025 Initial – St. Lawrence – Lewis BOCES, \$44,279.00
 - Section X Athletic Coordination (Peru, Plattsburgh)
 - Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
4. 2024 – 2025 Initial – Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$69,452.00
 - Special Education – Vision Services (Schroon Lake)
 - Model Schools (CVES)
 - Learning Technology (Beekmantown, Schroon Lake, and Willsboro)
5. 2024 – 2025 Initial – Capital Region BOCES, \$4,149,193.41
 - Distance Learning (AuSable Valley, Beekmantown, Boquet Valley, CVES, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Ticonderoga, and Willsboro)

- Virtual Summer School (AuSable Valley, Northeastern Clinton, and Plattsburgh)
- Dream Consortium (CVES)
- Staff Development (Northern Adirondack)
- Instructional Technology (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Putnam, Saranac, Schroon Lake, and Ticonderoga)
- Computer Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Putnam, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
- Laserfiche (Peru)
- BOCES of NY Consortium (CVES)
- VoIP Telephone Services (AuSable Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, and Ticonderoga)

**FINAL AS-7
CONTRACTS**

Approve the following AS-7 Contract for Services (Cross Contracts):

1. 2023 – 2024 Final – Jefferson-Lewis BOCES, \$31,126.50
 - Drug & Alcohol Testing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, and Willsboro)
2. 2023 – 2024 Final – Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$152,764.88
 - Special Education-Vision Services (Schroon Lake)
 - Arts in Education (Schroon Lake)
 - Model Schools (CVES and Plattsburgh)
 - Learning Technology (Beekmantown, Schroon Lake, and Willsboro)
 - School Improvement (Boquet Valley, CVES, Northern Adirondack, Schroon Lake, and Ticonderoga)
3. 2023 – 2024 Final – Capital Region BOCES, \$4,397,497.73
 - Distance Learning (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Ticonderoga, and Willsboro)
 - Virtual Summer School (AuSable Valley, Moriah, Northeastern Clinton, and Plattsburgh)
 - Dream Consortium (CVES)
 - Staff Development (AuSable Valley, Beekmantown, Boquet Valley, CVES, Northern Adirondack, Peru, and Ticonderoga)
 - Instructional Technology (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Putnam, Schroon Lake, and Ticonderoga)
 - Model Schools (AuSable Valley)

- Computer Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Putnam, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
- Laserfiche (Peru)
- BOCES of NY Consortium (CVES)
- VoIP Telephone Services (AuSable Valley, Boquet Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, and Ticonderoga)
- Teacher Certification (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Putnam, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
- Asbestos Training (CVES)

**SPECIAL AID FUND
PROJECT(S)**

Approve the following Special Aid Fund Project(s):

1. School Library System Basic Operating Aid (Co-Ser 947) in the amount of \$102,123.00, for the period of July 1, 2024, through June 30, 2025. (S³)
2. School Library System Supplemental Operating Aid (Co-Ser 956) in the amount of \$49,800.00, for the period of July 1, 2024, through June 30, 2025. (S³)
3. School Library Categorical Aid for Automation (Co-Ser 949) in the amount of \$10,212.00, for the period of July 1, 2024, through June 30, 2025. (S³)
4. Healthcare Worker Bonus Fund, Special Aid Fund Project, in the amount of \$6,459, for the period of July 1, 2024, through June 30, 2025. This program is funded through the New York State Department of Health. (Mgmt. Services)

**NATIONAL
SCHOOL LUNCH
PROGRAM**

Approve the following:

1. Recommended that the Board adopt the Policy Statement for Free and Reduced Price Meals or Free Milk in accordance with NYSED program requirements for the federally assisted National School Lunch Program School Breakfast Program, or Special Milk Program, for the 2024 – 2025 school year.

**OFFICERS FOR
FREE & REDUCED
LUNCH APPEALS**

Approve the following:

1. Appoint Julie Holbrook, Food Service Director, as the Reviewing and Verification Official for Free and Reduced Lunch Eligibility, effective August 21, 2024, through the July 2025 Reorganizational Meeting, with no additional compensation.
2. Appoint Dr. Eric Bell, Assistant Superintendent of Management Services, as the Hearing Official for Free and Reduced Lunch appeals, effective August 21, 2024, through the July 2025 Reorganizational Meeting, with no additional compensation.

**SCHOOL
BREAKFAST &
LUNCH RATE
INCREASE(S)**

Approve the following:

1. Recommend that the Board Adopt: The Adult Breakfast cost of \$3.19 (includes sales tax) and Adult Lunch cost of \$5.66 (includes sales tax) for the 2024 – 2025 school year in our Special Education cafeterias. These prices are in compliance with the New York State Education Department. (Yandon- Dillon and WAF)
2. Recommend that the Board Adopt: The following costs for second meals for students in our Special Education cafeterias. A cost of \$2.95 for a Second Breakfast and \$4.60 for a Second Lunch. First meals are free for students under the Community Eligibility Provision (CEP). (Yandon-Dillon and WAF)

**SPECIAL
EDUCATION
SCHOOL-AGE
SUMMER SCHOOL
COMPONENT**

Approve the following Special Education School-Age Summer School Resolution:

1. WHEREAS, the stated vision of Clinton-Essex-Warren-Washington (CEWW) BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2025 Special Education School-Age Summer School and to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates:
AuSable Valley, Beckmantown, Boquet Valley, Chazy Rural Central, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, Willsboro.
IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2025 Special Education School-Age Summer School.
2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2024; CEWW BOCES will diligently analyze its ability to provide services in summer 2025, based in part, on the number of component participants and students; and
THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

SPECIAL
EDUCATION
SCHOOL-AGE
SUMMER SCHOOL
COMPONENT

Approve the following Special Education School-Age Summer School Resolution:

1. WHEREAS, the stated vision of Clinton-Essex-Warren-Washington (CEWW) BOCES is to “meet the needs and expectations of our non-component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and
WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and
WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2025 Special Education School-Age Summer School and to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates:

Saranac Lake

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2025 Special Education School-Age Summer School.

2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and
WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and
IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2024; CEWW BOCES will diligently

analyze its ability to provide services in summer 2025, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

**PROFESSIONAL
SERVICES
AGREEMENT(S)**

Approve the following Professional Services Agreements:

1. Professional Services Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. David Hedden under which Dr. David Hedden will review all treatment plans, conduct evaluations, prescribe medications, and provide consultation for staff and family in a treatment team setting associated with the Day Treatment Program for the period of July 1, 2024, to June 30, 2025. The approximate cost of this contract is \$39,600. (Rise)
2. Professional Services Agreement between Clinton-Essex-Warren-Washington BOCES and Behavioral Health Services North, Inc. under which Behavioral Health Services North will manage the Adventure Based Counseling, Youth Development and Family Enrichment Program (ABC) for at-risk individuals and families associated with the Intensive Therapeutic Support Program (6:1:1) to commence on July 8, 2024, through June 30, 2025. The program entails weekly student sessions and family sessions over the course of the fiscal year. The approximate cost of this contract is \$34,500. (Rise)
3. Professional Services Agreement between Clinton-Essex-Warren-Washington BOCES and the New England Center for Children under which the New England Center for Children will provide clinical and educational consultation to six (6) classrooms through a combination of weekly remote consultation and on-site visits. The term of this contract is from August 1, 2024, through June 30, 2025. The total cost of this contract is \$63,200. (Rise)

**CONSENT AGENDA
PERSONNEL**

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Personnel items as presented.

All Board Members voted yes—motion carried.

**RESCIND
JUNE 2024**

Rescind the following appointment from the June 12, 2024 Board meeting:

1. Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

Name: Ella Bojanic

Tenure Area: Teaching Assistant

Position: Teaching Assistant

Effective Date: September 3, 2024

Tentative Tenure Date: September 3, 2028
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$29,750

2. Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2024 –2025 school year:

Name: Kayla Marino
Position: Special Education Teacher
Effective Date: September 3, 2024- June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500

3. Recommend that the Board approve the following Temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Paul Ghenoiu	Cleaner/Messenger

RESCIND
JULY 2024

Rescind the following appointments that were approved at the July 10, 2024 Board meeting:

1. Recommend that the Board accept the following leave(s) of absence:
Brandy Rosselli, Teaching Assistant, effective July 1, 2024 – June 30, 2025
2. Recommend that the Board renew the following Temporary appointments effective July 1, 2024, through June 30, 2025:

<u>Name</u>	<u>Position</u>
Brandy Rosselli	Special Education Teacher

3. Recommend that the Board renew the following Temporary appointments effective September 3, 2024, through June 30, 2025:

<u>Name</u>	<u>Position</u>
Lisa Whalen	Special Education Teacher

AMEND
MAY 2024

Amend the following appointment that was approved at the May 8, 2024 Board Meeting:

1. Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

Name: Brianna Hall
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: July 1, 2024
Tentative Tenure Date: ~~July 1, 2027~~ July 1, 2028
Certification Status: Teaching Assistant, Level 1

Annualized Salary: \$29,750

AMEND
JULY 2024

Amend the following appointment that was approved at the July 10, 2024 Board Meeting:

1. Recommend that the Board approve the following 2024 – 2025 Special Education Summer School (ESY) Staffing:

~~Occupational Therapist~~ Occupational Therapist Assistant, Hourly rate of pay per contract

Recore, Lisa

RESIGNATION(S)

MCCORMICK,
GOODROW, ROCK,
SWART,
MCGINNESS,
LOBDELL, PIERCE,
WHALEN, BRAWN,
LEAVINE, RIVERS,
TROMBLEY,
CASTINE,
CHRISMAN,
CASSAVAUGH,
ARTHUR,
DEFAYETTE,
SODEN & MILLS

Accept the following letter(s) of resignation:

1. Kelly McCormick, ESY Teacher Aide/ Student Aide, effective July 15, 2024
2. Caroline Goodrow, Employment and Training Counselor, effective July 18, 2024
3. Tristan Rock, Teacher Aide/ Student Aide, effective July 21, 2024
4. Danielle Swart, Speech Language Pathologist, effective August 16, 2024
5. Jordan McGinness, School Lunch Manager, effective August 19, 2024
6. Jill Lobdell, Teacher Aide/ Student Aide, effective August 21, 2024
7. Joshua Pierce, Environmental Conservation and Forestry Teacher, effective September 1, 2024
8. Lisa Whalen, Special Education Teacher (temp), effective July 1, 2024, for the purpose of accepting a Teaching Assistant position.
9. Heather Brawn, Account Clerk/Typist, effective August 1, 2024, for the purpose of accepting a Junior Accountant position.
10. Derek Leavine, Accountant, effective August 26, 2024, for the purpose of accepting a Deputy School District Treasurer position.
11. Shanna Rivers, Teacher Aide/ Student Aide, effective September 3, 2024, for the purpose of accepting a Teaching Assistant Position
12. Bridget Trombley, Teacher Aide/ Student Aide, effective September 3, 2024, for the purpose of accepting a Special Education Teacher Position
13. Dalton Castine, Adult Literacy Teacher, effective September 3, 2024, for the purpose of accepting a Special Education Teacher Position
14. Suezanne Chrisman, Teaching Assistant, effective September 3, 2024, for the purpose of accepting a Registered Behavior Technician position
15. Eric Cassavaugh, Teacher Aide/ Student Aide, effective September 3, 2024, for the purpose of accepting a Teaching Assistant position
16. Joshua Arthur, Custodial Worker, effective September 3, 2024, for the purpose of accepting a Cleaner/Messenger position
17. Mikayla Defayette, Teacher Aide/ Student Aide, effective September 3, 2024, for the purpose of accepting a Teaching Assistant position
18. Nicole Soden, Teacher Aide/ Student Aide, effective September 3, 2024, for the purpose of accepting a Teaching Assistant position
19. Kayla Mills, Teacher Aide/ Student Aide, effective September 3, 2024, for the purpose of accepting a Teaching Assistant position

LEAVE OF
ABSENCE(S)
SLAGENWEIT

Accept the following leave(s) of absence:

1. Melissa Slagenweit, Teaching Assistant, unpaid leave of absence, effective July 1, 2024 – June 30, 2025

PROVISIONAL
CIVIL SERVICE
HOURLY
APPOINTMENT(S)
CHRISTON

Appoint the following person(s) to a Provisional Civil Service Hourly appointment for the 2024 – 2025 school year:

1. Elizabeth Christon, Claims Auditor, \$25/hour

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

PERMANENT
APPOINTMENT(S)
(CIVIL SERVICE)
MILLER,
RABIDEAU,
CRUCETTI,
LINDSAY-FRENCH,
GILBO &
WILLIAMS

Grant a Permanent appointment (Civil Service) to the following person(s):

1. Kylyn Miller, Network and Systems Technician, effective August 30, 2024
2. Chase Rabideau, Computer Specialist, effective September 5, 2024
3. Audrey Crucetti, Behavior Analyst, effective September 5, 2024
4. Denice Lindsay-French, Teacher Aide/ Student Aide, effective September 5, 2024
5. Dana Gilbo, Occupational Therapist, effective September 5, 2024
6. Cynthia Williams, Teacher Aide/ Student Aide, effective September 5, 2024

PART-TIME
APPOINTMENT
2024 – 2025 YEAR
NOYES

Appoint the following person(s) to a Part-Time Appointment for the 2024 – 2025 school year:

1. Name: Susan Noyes
Position: Art Teacher – 20%
Effective Dates: September 3, 2024 – June 30, 2025
Certification Status: Art, Permanent Certificate, Nursery Kindergarten & Grades 1-6, Permanent Certificate
Annual Base Salary: \$53,100

FOUR-YEAR
PROBATIONARY
APPOINTMENT(S)
WHALEN,
FORTIN, MCCRAY,
OLSEN, WEARE,
SMITH, RILEY,
MONTVILLE,
PALIAN, PRUE,
ZIEGER,
HEMINGWAY
& OTTO

Appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Lisa Whalen
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: July 1, 2024
Tentative Tenure Date: July 1, 2028
Certification Status: Teaching Assistant, Level III
Annualized Salary: \$31,500
2. Name: Patricia Fortin (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant

Effective Date: July 1, 2024
Tentative Tenure Date: July 1, 2028
Certification Status: Teaching Assistant, Level 1

3. Name: Janet McCray (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: July 18, 2024
Tentative Tenure Date: July 18, 2028
Certification Status: Teaching Assistant, Level 1
4. Name: Kent Olsen (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: July 23, 2024
Tentative Tenure Date: July 23, 2028
Certification Status: Teaching Assistant, Level 1
5. Name: Alaina Weare (was temporary)
Tenure Area: Technical Subjects/ Culinary Careers 7-12
Position: Culinary Arts Teacher
Effective Date: June 29, 2024
Tentative Tenure Date: June 29, 2028
Certification Status: Culinary Careers 7-12 Transitional A Certificate
6. Name: Ciarra Smith (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: August 1, 2024
Tentative Tenure Date: August 1, 2028
Certification Status: Teaching Assistant, Level 1
7. Name: Rebekah Riley (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: August 8, 2024
Tentative Tenure Date: August 8, 2028
Certification Status: Teaching Assistant, Level 1
8. Name: Suzette Montville
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: September 3, 2024
Tentative Tenure Date: September 3, 2028
Certification Status: Early Childhood Education (Birth- Grade 2) Professional Certificate, Childhood Education (Grades 1-6) Professional Certificate, Students with Disabilities (Grades 1-6) Professional Certificate

Annualized Salary: \$52,500

9. Name: Jessie Palian
Tenure Area: Speech Language Pathologist
Position: Speech Language Pathologist
Effective Date: September 3, 2024
Tentative Tenure Date: September 3, 2028
Certification Status: Speech and Hearing Handicapped Permanent Certificate
Annualized Salary: \$70,000
10. Name: Joshua Prue
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 3, 2024
Tentative Tenure Date: September 3, 2028
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$31,000
11. Name: Jillian Zieger
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: September 3, 2024
Tentative Tenure Date: September 3, 2028
Certification Status: Students with Disabilities (Grades 1-6) Transitional B Certificate, Childhood Education (Grades 1-6) Transitional B Certificate
Annualized Salary: \$52,500
12. Name: Lia Hemingway
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 3, 2024
Tentative Tenure Date: September 3, 2028
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$29,750
13. Name: Elizabeth Otto
Tenure Area: Special Education Teacher
Position: Pre-CTE Special Education Teacher
Effective Date: September 23, 2024
Tentative Tenure Date: September 23, 2028
Certification Status: Students With Disabilities (All Grades) Initial Certificate, English Language Arts (Grades 5-9) Initial Certificate, English Language Arts 7-12 Initial Certificate
Annualized Salary: \$55,000

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT
BONE, LAPORTE,
BRAWN,
CHRISMAN,
BOKUS, LOOBY,
ARTHUR, MILLS,
DELISLE, & BOOTH

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Ryan Bone (was provisional)
Position: Junior Accountant
Effective Date: July 8, 2024
Tentative Permanent Date: September 7, 2024
2. Name: Devin LaPorte
Position: Heating and Ventilating Mechanic
Effective Date: August 1, 2024
Tentative Permanent Date: August 1, 2025
Annualized Salary: \$89,500
3. Name: Heather Brawn
Position: Junior Accountant
Effective Date: August 1, 2024
Tentative Permanent Date: August 1, 2025
Annualized Salary: \$41,500
4. Name: Suezanne Chrisman
Position: Registered Behavior Technician
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2025
Annualized Salary: \$36,000
5. Name: Madison Bokus
Position: Teacher Aide/ Student Aide
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2025
Annualized Salary: \$21,686
6. Name: Charles Looby
Position: Teacher Aide/ Student Aide
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2025
Annualized Salary: \$21,686
7. Name: Joshua Arthur
Position: Cleaner/ Messenger
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2025

Annualized Salary: \$38,157

8. Name: Michael Mills
Position: Teacher Aide/ Student Aide
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2025
Annualized Salary: \$21,686
9. Name: Patty Delisle
Position: Teacher Aide/ Student Aide
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2025
Annualized Salary: \$24,000
10. Name: Hannah Booth
Position: Registered Behavior Technician
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2025
Annualized Salary: \$36,000

CIVIL SERVICE
PROVISIONAL
APPOINTMENT(S)
HOULE, SHEFFER,
DELPOZO,
WATERS, &
LEAVINE

Appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Name: Thomas Houle
Position: Health, Safety and Risk Management Specialist
Effective Date: July 29, 2024
Annualized Salary: \$80,000
2. Name: Miranda Sheffer
Position: School District Treasurer
Effective Date: July 29, 2024
Annualized Salary: \$63,000
3. Name: Brian Delpozo
Position: School Lunch Manager
Effective Date: August 12, 2024
Annualized Salary: \$47,000
4. Name: Christine Waters
Position: Account Clerk/ Typist
Effective Date: August 19, 2024
Annualized Salary: \$31,775
5. Name: Derek Leavine
Position: Deputy School District Treasurer
Effective Date: August 26, 2024
Annualized Salary: \$61,500

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

TEMPORARY
APPOINTMENT
2024 – 2025

Appoint the following person(s) to a Temporary appointment as follows for the 2024 – 2025 school year:

1. Name: Lesley Ramos
Position: Dean of Students
Effective Date: August 23, 2024 – June 30, 2025
Certification Status: Spanish 7-12, Professional Certificate
Annualized Salary: \$80,000
2. Name: Eric Cassavaugh
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
3. Name: Nancy St. Marie
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
4. Name: Bridget Trombley
Position: Special Education Teacher
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500
5. Name: Shanna Rivers
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
6. Name: Dalton Castine
Position: Special Education Teacher
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Literacy & GED Preparation Instructor, Adult Education Extension
Annualized Salary: \$58,709

7. Name: Wyatt Warren
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
8. Name: Brian Womer
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
9. Name: Nicole Soden
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
10. Name: Hailey Reynolds
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
11. Name: Jacob Cummings
Position: Special Education Teacher
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500
12. Name: Melissa Whitley
Position: Special Education Teacher
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Childhood Education (Grades 1-6) Initial Certificate
Annualized Salary: \$52,500
13. Name: Lynasia Rabideau
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
14. Name: Mikayla Defayette
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750

15. Name: Kayla Mills
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
16. Name: Katie Gadway
Position: Business Management and Entrepreneurship Teacher
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500
17. Name: Taylor Galarneau
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Childhood Education (Grades 1-6) Emergency COVID-19
Annualized Salary: \$32,000
18. Name: Tiffany Recor
Position: Speech Language Pathologist
Effective Date: September 3, 2024
Certification Status: Uncertified
Annualized Salary: \$64,000
19. Name: Megan McCullough
Position: School Social Worker
Effective Date: September 3, 2024
Certification Status: Uncertified
Annualized Salary: \$60,000
20. Name: Tammy Cringle
Position: Teaching Assistant
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750

TEMPORARY
APPOINTMENTS
JULY 2024 –
JUNE 2025

Renew the following Temporary appointments effective July 1, 2024 – June 30, 2025:

<u>Name</u>	<u>Position</u>
Melissa Slagenweit	Special Education Teacher

HOURLY
APPOINTMENT(S)
2024 – 2025
SCHOOL YEAR

Appoint the following person(s) to an hourly appointment for the 2024 – 2025 School Year:

1. Joan McGowan, Instructional Training Specialist, \$45/hour

ADULT
EDUCATION
COURSE
INSTRUCTORS
2024 – 2025
SCHOOL YEAR

Approve the following Adult Education Course Instructors for the 2024 – 2025 school year:

Adult Education Health Careers, hourly rate of pay per contract
Britany DuBrey

TEMP-ON-CALL &
SUBSTITUTE
POSITIONS
2024 – 2025

Approve the following Temp-On-Call and Substitute positions for the 2024 – 2025 School Year:

<u>Name</u>	<u>Position</u>
Stephanie Demarais	Account Clerk/ Typist
Michael Defayette	Bus Driver
Stephanie Lumb	Bus Driver
Kim Mayer	Bus Driver
Suezanne Chrisman	Clerk
Karlea Luxon	Food Service Helper
Chelsea Sheriden	Teacher Aide/Student Aide
Madisyn Robinson	Teacher Aide/Student Aide
Kayla Myers	Teacher Aide/Student Aide
Karlea Luxon	Teacher Aide/Student Aide
Nichole Gamache	Teacher Aide/Student Aide
Yazmine Lawrence	Teacher Aide/Student Aide
Hunter Boadway	Teacher Aide/ Student Aide
Hadley Lucas	Teacher Aide/ Student Aide
Hailee Liberty	Teacher Aide/ Student Aide
Michael Bova	Teacher
Richard Brogowski	Teacher
Kathryn Tallman	Teacher
Gabrielle Weeden	Teacher
Elizabeth Parent	Teacher
Lori Ducharme	Teacher
Faye Dayton	Teacher
Emily Heiland	Teacher
Kasey MacDougal	Teacher
Michael Magee	Teacher
Elizabeth Parent	Teacher
Robert Thierry	Teacher
David Gardiner	Teacher
Brenda Speshock	Teacher
Kathryn Tallman	Teaching Assistant
Gabrielle Weeden	Teaching Assistant
Abigail Breyette	Teaching Assistant
Kayla Myers	Teaching Assistant
Rebecca Garrow	Teaching Assistant
Mike Bova	Teaching Assistant
Faye Dayton	Teaching Assistant

Emily Heiland	Teaching Assistant
Kasey MacDougal	Teaching Assistant
Michael Magee	Teaching Assistant
Robert Thierry	Teaching Assistant
Brenda Speshock	Teaching Assistant

TEMPORARY
GRANT
APPOINTMENT(S)
PELKEY

Approve the following Temporary Grant appointment from July 1, 2024 – December 30, 2024:

1. Ryan Pelkey, Work Study Student, not-to-exceed 160 hours at \$15/hour

ADDITIONAL
WORK 2024 – 2025
SCHOOL YEAR

Approve the following Additional Work for the 2024 – 2025 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Alyssa Morin	PBIS Coordinator, Mineville
Heather Agoney	PBIS Coordinator, Plattsburgh
Krystal Jaquish	Yearbook Advisor, RISE Mineville
Casandra Kellaway	Yearbook Advisor, RISE Plattsburgh
Anika Craig	National Technical Honor Society, Plattsburgh
Anika Craig	Veterinary Science
Anika Craig	FFA Advisor
Nicole Santaniello	Skills USA Lead Advisor, Plattsburgh & Mineville
Lisa Tallman	Yearbook Co-Advisor, CV-TEC
Melanie Faville	Yearbook Co-Advisor, CV-TEC
Christopher Huchro	Maple Sugaring Co-Advisor, Mineville
Taylor Sprague	Maple Sugaring Co-Advisor, Mineville

Continuation of Normal Workday Duties, hourly rate of pay

Heidi Wells	Not-to-exceed 15 hours
Christopher Falvey	Not-to-exceed 18 hours
Jeffrey Parker	Not-to-exceed 18 hours
Audrey Crucetti	Not-to-exceed 18 hours
Kayla Laughlin	Not-to-exceed 18 hours

Curriculum Development, hourly rate of pay per contract

Jennifer Haley (Morning Meeting Project)	Not-to-exceed 6 hours
Julie Adams (Morning Meeting Project)	Not-to-exceed 6 hours
Ashely Brown (Morning Meeting Project)	Not-to-exceed 6 hours
Krista Williams (Morning Meeting Project)	Not-to-exceed 6 hours
Maxwell Neimeier (Morning Meeting Project)	Not-to-exceed 6 hours
Jennifer Cowling (Morning Meeting Project)	Not-to-exceed 6 hours

Trainings, hourly rate of pay per contract

Brianna Burnham (ESY Training Day)	Not-to-exceed 6 hours
Audrey Crucetti (ESY Training Day)	Not-to-exceed 6 hours
Kim Denton (ESY Training Day)	Not-to-exceed 6 hours
Kayla Laughlin (ESY Training Day)	Not-to-exceed 6 hours

Mandi Spofford (ESY Training Day)	Not-to-exceed 6 hours
Phillip Bean (ESY Training Day)	Not-to-exceed 6 hours
Eryn Marshall (ESY Training Day)	Not-to-exceed 6 hours
Lisa Recore (ESY Training Day)	Not-to-exceed 6 hours
Catherine Premore (ESY Training Day)	Not-to-exceed 6 hours
Reed Hofmann (ESY Training Day)	Not-to-exceed 6 hours
Katelyn Christian (ESY Training Day)	Not-to-exceed 6 hours
Shanni Hicks-Wilson (ESY Training Day)	Not-to-exceed 6 hours
Danielle Swart (ESY Training Day)	Not-to-exceed 6 hours
Richard Beaudry (SREB Professional Dev.)	Not-to-exceed 10 hours
Kenny Allen (SREB Professional Dev.)	Not-to-exceed 10 hours
Angela DeFelice (Ignite Training)	Not-to-exceed 6 hours
Brandy Rivers (Ignite Training)	Not-to-exceed 6 hours
Carrie Stone (Ignite Training)	Not-to-exceed 6 hours
Heather Stranahan (Ignite Training)	Not-to-exceed 6 hours
Jerilyn Lamere (Ignite Training)	Not-to-exceed 6 hours
Maryssa Romeo (Ignite Training)	Not-to-exceed 6 hours
Myah Green (Ignite Training)	Not-to-exceed 6 hours
Shay Maggy (Ignite Training)	Not-to-exceed 6 hours
William Badger (Ignite Training)	Not-to-exceed 6 hours
Dalton Castine (Ignite Training)	Not-to-exceed 12 hours
Cheryl Spoor (Ignite Training)	Not-to-exceed 12 hours
Whitney Gagnier (Ignite Training)	Not-to-exceed 12 hours
Jacob Cummings (Ignite Training)	Not-to-exceed 4 hours
Jesse Ballard (New Teacher Workshop)	Not-to-exceed 6 hours
Dalton Castine (New Teacher Workshop)	Not-to-exceed 6 hours
Brittney Morse (TCIS Training)	Not-to-exceed 6.5 hours
Conner DeLavernne (TCIS Training)	Not-to-exceed 6.5 hours
Debra Rogers (TCIS Training)	Not-to-exceed 6.5 hours
Donna Caramia (TCIS Training)	Not-to-exceed 6.5 hours
Hannah Root (TCIS Training)	Not-to-exceed 6.5 hours
Karen Everleth (TCIS Training)	Not-to-exceed 6.5 hours
Sarah Agnew (TCIS Training)	Not-to-exceed 6.5 hours
Dawn Bordeau (TCIS Training)	Not-to-exceed 6.5 hours
Alexis Beyer (TCIS Training)	Not-to-exceed .5 hours
Mariellen Boyd (TCIS Training)	Not-to-exceed .5 hours
Suezanne Chrisman (TCIS Training)	Not-to-exceed .5 hours
Katelyn Christian (TCIS Training)	Not-to-exceed .5 hours
Audrey Crucetti (TCIS Training)	Not-to-exceed .5 hours
Julie Fillion (TCIS Training)	Not-to-exceed .5 hours
Kathleen Kotsogiannis (TCIS Training)	Not-to-exceed .5 hours
Cynthia LaBombard (TCIS Training)	Not-to-exceed .5 hours
Kayla Laughlin (TCIS Training)	Not-to-exceed .5 hours
Elizabeth Laundrie (TCIS Training)	Not-to-exceed .5 hours
Rebekah Riley (TCIS Training)	Not-to-exceed .5 hours
Elizabeth Theeman (TCIS Training)	Not-to-exceed .5 hours
Susan Tourville (TCIS Training)	Not-to-exceed .5 hours

Danielle Swart (TCIS Training)	Not-to-exceed .5 hours
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Program Development, hourly rate of pay per contract

Lisa Briscoe (Creation of OT/PT goals video)	Not-to-exceed 5 hours
Catherine Premore (Creation of OT/PT goals video)	Not-to-exceed 5 hours
Elizabeth Theeman (Creation of OT/PT goals video)	Not-to-exceed 5 hours
Krista Williams	Not-to-exceed 10 hours
Kent Olsen	Not-to-exceed 10 hours
Maryssa Romeo	Not-to-exceed 10 hours
Jacob Cummings	Not-to-exceed 10 hours

Committee Work, hourly rate of pay per contract

Christopher Huchro (Interview Committee Team)	Not-to-exceed 6 hours
Dr. Todd Menia (Interview Committee Team)	Not-to-exceed 6 hours

Classroom Moves, hourly rate of pay per contract

Bethany Katzfey	Not-to-exceed 12 hours
Heather VanAlphen	Not-to-exceed 12 hours
Joelle Lucia	Not-to-exceed 12 hours
Krista Williams	Not-to-exceed 12 hours
Maxwell Neimeier	Not-to-exceed 12 hours
Savanna-Lin Frederick	Not-to-exceed 12 hours
Amy LaDue	Not-to-exceed 6 hours
Britteny Morse	Not-to-exceed 6 hours
James Lavoie	Not-to-exceed 6 hours
Jessica Willette	Not-to-exceed 6 hours
Kent Olsen	Not-to-exceed 6 hours
Maryssa Romeo	Not-to-exceed 6 hours
Michelle Mosher	Not-to-exceed 6 hours
Susan Tourville	Not-to-exceed 6 hours
Tammy Ann Smith	Not-to-exceed 6 hours
Whitney Gagnier	Not-to-exceed 12 hours
Robert Holt	Not-to-exceed 12 hours
Sarah Ryan	Not-to-exceed 12 hours
Kiera Jo Simpson	Not-to-exceed 12 hours
Heather Bailey	Not-to-exceed 12 hours
Dale Bracy	Not-to-exceed 25 hours
Jaimie Plumadore	Not-to-exceed 12 hours

Trainings, \$31/hr

Brian Womer (New CTE Teacher Training)	Not-to-exceed 14 hours
Wyatt Warren (New CTE Teacher Training)	Not-to-exceed 14 hours
Katie Gadway (New CTE Teacher Training)	Not-to-exceed 14 hours
Nancy St. Marie (Ignite Training)	Not-to-exceed 6 hours
Eric Cassavaugh (Ignite Training)	Not-to-exceed 6 hours
Hailey Reynolds (Ignite Training)	Not-to-exceed 6 hours

Joshua Prue (Ignite Training)	Not-to-exceed 6 hours
Nicole Soden (Ignite Training)	Not-to-exceed 6 hours
Shanna Rivers (Ignite Training)	Not-to-exceed 6 hours
Taylor Galarneau (Ignite Training)	Not-to-exceed 6 hours
Mikayla Defayette (Ignite Training)	Not-to-exceed 6 hours
Tammy Cringle (Ignite Training)	Not-to-exceed 6 hours
Lynasia Rabideau (Ignite Training)	Not-to-exceed 6 hours
Joshua Prue (Ignite Training)	Not-to-exceed 6 hours
Suzette Montville (Ignite Training)	Not-to-exceed 12 hours
Melissa Whitley (Ignite Training)	Not-to-exceed 12 hours
Bridget Trombley (Ignite Training)	Not-to-exceed 12 hours
Bridget Trombley (New Teacher Workshop)	Not-to-exceed 6 hours
Suzette Montville (New Teacher Workshop)	Not-to-exceed 6 hours
Melissa Whitley (New Teacher Workshop)	Not-to-exceed 6 hours
Mikayla Defayette (TCIS Training)	Not-to-exceed 6.5 hours

Classroom Moves, \$31/hr

Abigail Breyette	Not-to-exceed 12 hours
Eric Cassavaugh	Not-to-exceed 6 hours
Katie Gadway	Not-to-exceed 14 hours
Dawn Abar	Not-to-exceed 6 hours

SPECIAL
EDUCATION
SUMMER SCHOOL
(ESY) 2024 - 2025

Approve the following 2024 – 2025 Special Education Summer School (ESY) Staffing:

Cook Manager, hourly rate of pay per contract

Dale Bracy

Teacher Aide/ Student Aide, hourly rate of pay per contract

Sarah Ryan

Celia Briggs

Teaching Assistant, hourly rate of pay per contract

Kiera Jo Simpson

Brianna Hall

Kendra Snide

Teacher, \$43/hr

Avery Durgan

Teaching Assistant, \$29/hr

Isabelle Lebrun

Teacher Aide/ Student Aide, \$17/hr

Hunter Boadway

Charles Looby

The 2023 – 2024 Reserve Plan Summary, updated May 1, 2024 (attached), was shared with the Board for informational purposes only.

EMPLOYMENT
AGREEMENT
DR. PALMER

Mrs. LaRocque moved, seconded by Mrs. Gero that the Board approve the following resolution:

1. Ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Dr. Hollis Palmer effective July 1, 2024 – June 30, 2025 (attached)

All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
SHEFFER

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter that the Board approve the following resolution:

1. Ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Miranda Sheffer, School District Treasurer, effective July 29, 2024 – June 30, 2028 (attached)

All Board Members present voted yes—motion carried.

MEMORANDUM OF
AGREEMENT
DEPUTY SCHOOL
DISTRICT
TREASURER

Mr. Murdock moved, seconded by Mrs. Comins-Hunter that the Board approve the following Memorandum of Agreement:

1. Recommend that the Board approve the following Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services the Champlain Valley Educational Services 12-Month Support Staff regarding adding the title of Deputy School District Treasurer. (attached)

All Board Members present voted yes—motion carried.

MEMORANDUM OF
AGREEMENT
DEAN OF
STUDENTS

Mr. Murdock moved, seconded by Mrs. Comins-Hunter that the Board approve the following Memorandum of Agreement:

1. Recommend that the Board approve the following Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services the Champlain Valley Educational Services United Professionals regarding adding the title of Dean of Students. (attached)

All Board Members present voted yes—motion carried.

REQUEST FOR
APPROVAL OF
ATTENDANCE TO
CONFERENCE/
WORKSHOP

Mr. Webbinaro moved, seconded by Mrs. LaRocque to approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise, Dina Garvey, Richard Harriman, Sr., Donna LaRocque, Ed Marin, Emily Phillips, Lori Saunders, Michael St. Pierre & Donna Wotton
2024 NYSSBA Area 6 Dinner
September 5, 2024 Malone Golf Club, Malone, NY

All Board Members present voted yes—motion carried.

**REVISED POLICY
FIRST READING
POLICY 3023**

Revised Policy – First Reading

1. #3023 Organizational Chart

**DISTRICT WIDE
SAFETY PLANS**

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter that the Board waive the first reading and adopt the following Revised Policies:

- #8160 CVES District-Wide School Safety Plan
- #8160.1 Special Ed/CV-TEC Building Level Emergency Response Plan
- #8160.3 Yandon-Dillon Building Level Emergency Response Plan
- #8160.4 Satellite Campus Building Level Emergency Response Plan

All Board Members present voted yes—motion carried.

**MEMORANDUM OF
AGREEMENT
TUITION
REIMBURSEMENT**

Mr. Murdock moved, seconded by Mrs. Comins-Hunter that the Board approve the following Memorandum of Agreement:

1. Recommend that the Board approve the following Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals regarding the reimbursement of fees incurred by employees (attached.)

All Board Members present voted yes—motion carried.

**RESIGNATION(S)
BENWARE & RYAN**

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter that the Board accept the following letters of resignation:

1. Alexander Benware, Teacher Aide/ Student Aide, effective August 5, 2024
2. Dustin Ryan, Teacher Aide/ Student Aide, effective August 20, 2024

All Board Members present voted yes—motion carried.

**LEAVE OF
ABSENCE
WHALEN**

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board accept the following leave(s) of absence:

1. Lisa Whalen, Teaching Assistant, unpaid leave of absence, effective November 18, 2024 – June 30, 2025

All Board Members present voted yes—motion carried.

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Board Minutes
August 21, 2024
CIVIL SERVICE
PROVISIONAL
APPOINTMENT(S)
BONDINELLO-
REYES

Mr. Murdock moved, seconded by Mrs. Comins-Hunter that the Board appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Name: Vincent Bondinello-Reyes
Position: Accountant (schools)
Effective Date: September 3, 2024
Annualized Salary: \$52,000

All Board Members present voted yes—motion carried.

CV-TEC PRINCIPAL
SHAW

Ms. Wotton moved, seconded by Mr. Murdock that the Board approve the following resolution:

1. BE IT RESOLVED that the Board, upon the recommendation of the District Superintendent, hereby appoint Kevin Shaw to the position of CV-TEC Principal in the administrative tenure area, contingent upon receiving his Internship Certificate for School Building Leader, effective August 22, 2024, for a Four-Year probationary period commencing on August 22, 2024, and expected to end on August 22, 2028. Initial salary will be prorated, based on an annual salary of \$94,000 for 2024 – 2025.

All Board Members present voted yes—motion carried.

Dr. Davey paused the meeting to acknowledge the appointment of Mr. Kevin Shaw to CV-TEC Principal. He has been a teacher for almost 20 years. Mrs. Friedman shared words of encouragement and shared that it is nice to watch your own staff member grow into a leadership role.

OFFICIALS'
AGREEMENT

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter that the Board approve the following Agreement:

1. Recommend that the Board approve the officials' agreement between Section VII of NYSPHSAA and the Independent Gymnastics Officials dated July 1, 2024 through June 30, 2028.

All Board Members present voted yes—motion carried.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr. to adjourn the meeting at 9:18 pm. All Board Members present voted yes—motion carried.

DRAFT

Katelyn Smart, Board Clerk

	June 30, 2024 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	June 30, 2024 Account Balances
II. RECONCILIATION TO BANK STATEMENTS				
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 1,588,641.03	\$ -	\$ (1,215,566.49)	\$ 373,074.54
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 6,418,897.76	\$ -	-	\$ 6,418,897.76
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 39.19	\$ -	-	\$ 39.19
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 289,342.08	\$ -	(21,381.07)	\$ 267,961.01
TD BANK - CERTIFICATES OF DEPOSIT	\$ -	\$ -	-	\$ -
NYCLASS - SAVINGS, GENERAL FUND	\$ 2,163,213.77	\$ -	-	\$ 2,163,213.77
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 4,790,184.86	\$ -	-	\$ 4,790,184.86
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 984.24	\$ -	-	\$ 984.24
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 766.56	\$ -	-	\$ 766.56
NYCLASS - SAVINGS, JWV SCHOLARSHIP	\$ 12,455.13	\$ -	-	\$ 12,455.13
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 2,587.73	\$ -	-	\$ 2,587.73
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 1,024.42	\$ -	-	\$ 1,024.42
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 5,522.64	\$ -	-	\$ 5,522.64
			TOTAL FUNDS ON ACCOUNT	\$ 14,036,711.85

DATED:

9/10/24

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - JULY 31, 2024

I. SUMMARY OF ACCOUNT ACTIVITY

CHECKING ACCOUNTS

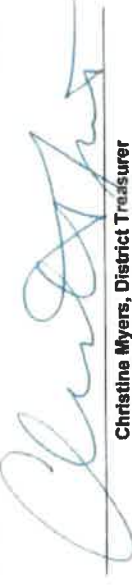
	Account Balances June 30, 2024	Receipts July	Disbursements July	Account Balances July 31, 2024	Receipts Year To Date	Disbursements Year To Date	Account Balances July 31, 2024
Depository General Fund	\$ 4,607,303.96	\$ 4,618,318.62	\$ 3,252,860.21	\$ 5,972,762.37	\$ 4,618,318.62	\$ 3,252,860.21	\$ 5,972,762.37
Special Aid Fund	\$ (541,247.21)	\$ 179,906.03	\$ 348,063.55	\$ (709,404.73)	\$ 179,906.03	\$ 348,063.55	\$ (709,404.73)
School Lunch Fund	\$ 106,522.25	\$ 24,885.45	\$ 13,569.71	\$ 117,837.99	\$ 24,885.45	\$ 13,569.71	\$ 117,837.99
Capital Fund	\$ 2,235,039.17	\$ 39.21	\$ 640,850.21	\$ 1,594,228.17	\$ 39.21	\$ 640,850.21	\$ 1,594,228.17
Special Revenue Fund (Excluding ExtraClassroom)	\$ 12,048.32	\$ 1,250.00	\$ -	\$ 13,298.32	\$ 1,250.00	\$ -	\$ 13,298.32
Custodial Fund	\$ 267,231.47	\$ 39,325.80	\$ 159,192.49	\$ 147,364.78	\$ 39,325.80	\$ 159,192.49	\$ 147,364.78
Operating General Fund	\$ 373,074.54	\$ 3,253,702.19	\$ 3,356,995.58	\$ 269,781.15	\$ 3,253,702.19	\$ 3,356,995.58	\$ 269,781.15
SAVINGS ACCOUNTS							
Capital Fund	\$ 4,790,184.86	\$ 21,089.22	\$ -	\$ 4,811,274.08	\$ 21,089.22	\$ -	\$ 4,811,274.08
General Fund	\$ 2,163,213.77	\$ 9,523.76	\$ -	\$ 2,172,737.53	\$ 9,523.76	\$ -	\$ 2,172,737.53
Special Revenue Fund	\$ 23,340.72	\$ 102.88	\$ -	\$ 23,443.60	\$ 102.88	\$ -	\$ 23,443.60
TOTAL FUNDS ON ACCOUNT	\$ 14,036,711.85			\$ 14,413,323.26	\$ 8,148,143.16	\$ 7,771,531.75	\$ 14,413,323.26

II. RECONCILIATION TO BANK STATEMENTS

TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 749,515.46	\$ -	\$ (479,734.31)	\$ 269,781.15
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 6,988,128.11	\$ -	\$ -	\$ 6,988,128.11
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ -	\$ 0.02	\$ -	\$ 0.02
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 162,461.00	\$ -	\$ (14,502.23)	\$ 147,958.77
NYCLASS - SAVINGS, GENERAL FUND	\$ 2,172,737.53	\$ -	\$ -	\$ 2,172,737.53
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 4,811,274.08	\$ -	\$ -	\$ 4,811,274.08
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 988.58	\$ -	\$ -	\$ 988.58
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 769.97	\$ -	\$ -	\$ 769.97
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 12,509.95	\$ -	\$ -	\$ 12,509.95
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 2,599.15	\$ -	\$ -	\$ 2,599.15
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 1,029.02	\$ -	\$ -	\$ 1,029.02
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 5,546.93	\$ -	\$ -	\$ 5,546.93
TOTAL FUNDS ON ACCOUNT				\$ 14,413,323.26

GENERAL FUND INTEREST RECEIVED 7/01/24 - 7/31/24 \$ 29,528.20
CAPITAL FUND INTEREST RECEIVED 7/01/24 - 7/31/24 \$ 21,089.24

PREPARED BY:


Christine Myers, District Treasurer

DATED:

9/10/24

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRAClassroom Activity Fund
TREASURER'S REPORT

FOR THE PERIOD 06/01/2024 TO 06/30/2024

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,395.97	1,909.69	0.00	1,909.69	376.11	1,533.58
SKILLS USA - MINEVILLE	278.80	1,720.93	0.00	1,720.93	0.00	1,720.93
NO. COUNTRY LOGGERS	342.97	1,222.80	0.00	1,222.80	841.40	381.40
REFLECTIONS	952.81	952.81	0.00	952.81	165.75	787.06
LPN CLASS	1,004.54	1,676.29	0.00	1,676.29	0.00	1,676.29
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FUTURE FARMERS OF AMERICA	1,922.38	2,547.86	0.00	2,547.86	0.00	2,547.86
SALES TAX	61.56	47.23	33.07	80.30	47.23	33.07
TOTAL	9,623.00	10,741.58	33.07	10,774.65	1,430.49	9,344.16


DEREK LEAVINE, EXTRAClassroom TREASURER
8/12/24
DATE

6/30/2024 Bank Balance \$ 9,370.66
Add: Deposits in Transit
Less: Outstanding Checks \$ (26.50)
6/30/2024 Balance on Hand \$ 9,344.16

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 07/01/2024 TO 07/31/2024

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	1,533.58	1,533.58	0.00	1,533.58	0.00	1,533.58
SKILLS USA - MINEVILLE	1,720.93	1,720.93	0.00	1,720.93	0.00	1,720.93
NO. COUNTRY LOGGERS	381.40	381.40	0.00	381.40	0.00	381.40
REFLECTIONS	787.06	787.06	0.00	787.06	34.52	752.54
LPN CLASS	1,676.29	1,676.29	0.00	1,676.29	521.80	1,154.49
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FUTURE FARMERS OF AMERICA	2,547.86	2,547.86	500.00	3,047.86	808.65	2,239.21
SALES TAX	33.07	33.07	85.97	119.04	28.87	90.17
TOTAL	9,344.16	9,344.16	585.97	9,930.13	1,393.84	8,536.29


COLBY SISKAVICH, EXTRACLASROOM TREASURER
9/12/24
DATE

7/31/2024 Bank Balance \$ 9,346.06
Add: Deposits in Transit
Less: Outstanding Checks \$ (809.77)
7/31/2024 Balance on Hand \$ 8,536.29

Enc. 4

MEMO

To: Katelyn Smart, BOCES Board Clerk
 Clinton-Essex-Warren-Washington BOCES
 From: Angela Jennette, Claims Auditor
 Date: August 30, 2024
 Re: Report for Board Agenda for September 11, 2024, Meeting

The following warrant claims were reviewed from August 13, 2024, to, August 30, 2024:

Warrant No. & Date	Check Information	Gross Total Amount
**		
W #8 - 08/15/2024	*Check Nos: 247328-247378 *Check Nos: 004386-004463 ACH Payments: ACH012801-ACH012819 WEX-ACH Payments: ACH03480-ACH03549	\$ 611,030.99
W #9 - 08/22/2024	*Check Nos: 247379-247417** *Check Nos: 004464-004503 ACH Payments: ACH012820-ACH012853 WEX-ACH Payments: ACH03550-ACH03592	\$ 254,329.16
W #10 - 08/29/2024	*Check Nos: 247452-247475 *Check Nos: 004504-004545 ACH Payments: ACH012854-ACH012870 WEX-ACH Payments: ACH03593-ACH03632	\$ 320,826.01

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR#4-Wire #2504FEDTAX Wire #2504FICA Wire #2504MEDI-Warrant #8
 PR#5-Wire #2505FEDTAX Wire #2505FICA Wire #2505MEDI-Warrant #8
 PR#6-Wire #2506FEDTAX Wire #2506FICA Wire #2506MEDI-Warrant #10

NYS Promptax: PR #4- Wire #2504NY- Warrant #8
 PR #6- Wire #2506NY- Warrant #10

FSA/HRA :

Wire #BEN-080224-Warrant #8	Wire #BEN080624A-Warrant #8
Wire #BEN-080524-Warrant #8	Wire #BEN080624B-Warrant #8
Wire #BEN-080724-Warrant #8	Wire #BEN080624C-Warrant #8
Wire #BEN-080824-Warrant #9	Wire #BEN081324A-Warrant #9
Wire #BEN-080924-Warrant #9	Wire #BEN081324B-Warrant #9
Wire #BEN-081224-Warrant #9	
Wire #BEN-081324-Warrant #9	
Wire #BEN-081424-Warrant #9	
Wire #BEN-081524-Warrant #9	
Wire #BEN-081624-Warrant #10	Wire #BEN082024A-Warrant #10
Wire #BEN-081924-Warrant #10	Wire #BEN082024B-Warrant #10
Wire #BEN-082124-Warrant #10	Wire #BEN082024C-Warrant #10
Wire #BEN-082224-Warrant #10	

CC: Eric Bell ✓
 Christine Myers

Benefit Claims Acc. :

Ck & ACH's Listed Above

Wire #WEX-081224-Warrant #8

Wire #WEX-082224-Warrant #9

Wire #WEX-082924-Warrant #10

Transfers:

8/16/24-NYCLASS-Allied Health Scholarships- \$1,000.00

8/16/24-NYCLASS-Don Cogswell Scholarship- \$250.00

8/22/24-Health Ins. Consult Fee- \$20,763.22

Health Insurance Consortium Payments:


8/19/24 \$ 2,228,533.78

8/26/24 \$ 2,549,566.88

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor

(Signature)



CC: Eric Bell

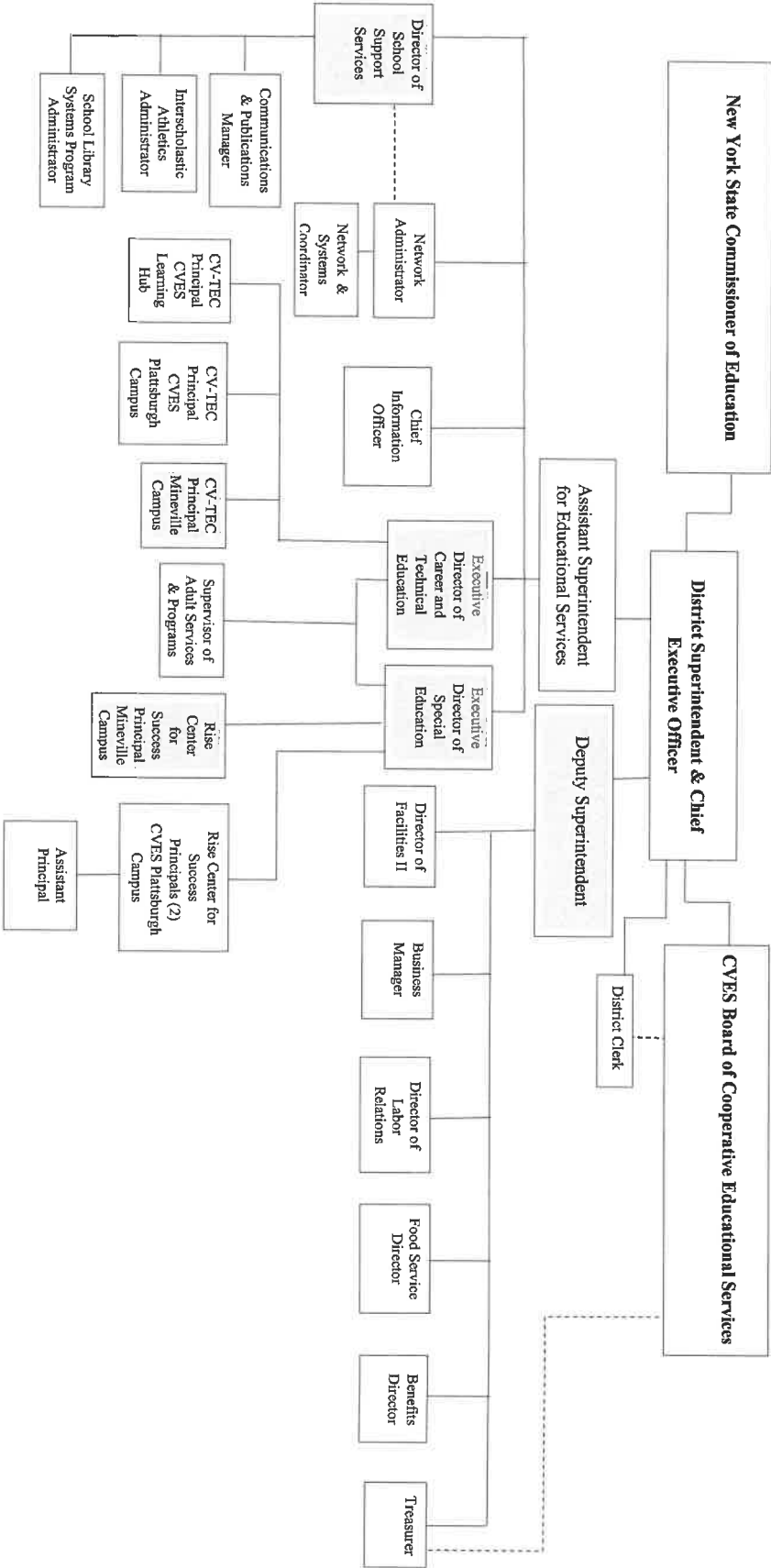
Christine Myers

Date	Warrant	Vendor #	Claim Audit Finding:	Summary Business Office Response:	Resolution/Options:
08/14/24	Pending W#8	15678	Incorrect Coding.	Coding corrected.	Approved for final warrant.
08/14/24	Pending W#8	2431	The dates on face of Purchase Order are incorrect.	Date corrected.	Approved for final warrant.
08/15/24	Final W#8				\$611,030.99
08/21/24	Pending W#9	8177	Service without Purchase Order issued, notes on face of Purchase Order said expense could not be paid on travel form.	The travel costs were required to be placed on a p.o. as these were for other employees that travelled with the person that paid. Per our policy, the travel expense claim form can only be used for the employee's travel costs, not those of others.	Approved for final warrant.
08/22/24	Final W#9				\$254,329.16
08/28/24	Pending W#10	17463	Service started 7/1/24 Purchase Order wasn't issued until 8/21/24	Back-log in new year rollover process caused delayed issuance of new year Purchase Order, will review renewal procedures to ensure more timely processing in the future.	Approved for final warrant.
08/28/24	Pending W#10	14738	This was a renewal Purchase Order which begins 7/1/24, why was Purchase Order requested after this date?	This is on the annual renewal list. Back-log in new year rollover process caused delayed issuance of new year Purchase Order. Will review renewal procedures to ensure more timely processing in the future.	Approved for final warrant.
08/29/24	Final #10				\$320,826.01

CEWW BOCES
REPORT ON RESERVE FUND BALANCES AS OF 6/30/2024

	Unemployment Reserve	Employee Benefit Accrued Liability Reserve (EBALR)	Retirement Contribution Reserve - NYS and Local Employee Retirement Contributions (ERS)	Reserve for Teachers' Retirement System Contributions (TRS)	CTE Equipment Reserve
BALANCE AS OF 6/30/23	\$ 295,000.00	\$ 1,322,583.95	\$ 1,334,313.47	\$ 973,206.00	\$ 827,198.41
<u>Transactions in 2023-2024:</u>					
Year-End Interest on Reserve Balances					
Contributions to Reserve (Board Approved/Authorized in Policy)	\$ 8,949.21	\$ 39,486.58	\$ 40,478.13	\$ 29,523.46	\$ 25,094.13
Withdrawal for Unemployment Claims (Board Approved)	\$ (8,949.21)			\$ 73,290.54	
Payment of Benefits Payable upon Retirement					
Withdrawal for Payment of ERS Obligations (Board Approved)		\$ (55,636.00)			
Transfer to Other Reserve Funds (Board Approved)					
Purchase of CTE Equipment (Board Approved)					
BALANCE AS OF 6/30/24	\$ 295,000.00	\$ 1,306,434.53	\$ 1,374,791.60	\$ 1,076,020.00	\$ 852,292.54
EBALR LIABILITY AS OF JUNE 30, 2024		\$ 1,312,839.00			

ORGANIZATIONAL CHART



CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey

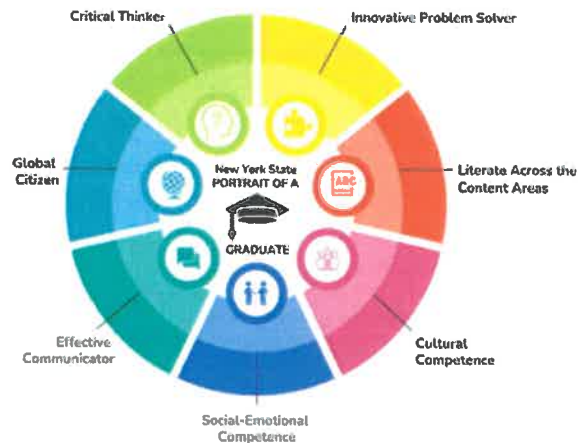
FR: Amy Campbell AC

DA: August 30, 2024

RE: September 2024 Board Report

As the summer season comes to a close, School Support Services is proud of the projects, services, and support that were provided to the North Country. Summer provides the division an opportunity to complete projects that will provide opportunities for our students throughout the coming year. We look forward to another amazing school year in our region.

WORKSHOPS FOR SCHOOL IMPROVEMENT



Our Annual Gearing Up Conference Day was a huge success with approximately 75 participants. The day started with a welcoming activity and a conversation about the New York State proposed Portrait of a Graduate. We were joined by our colleagues from SUNY Plattsburgh who provided information about how they have embedded Science of Reading practices into their curriculum and what that could look like in classrooms in schools. The day ended with a powerful presentation by Roseann Bayne, Assistant Superintendent from Citi BOCES on the Dignity Act



and how it is part of the Multi-Tiered Systems of Support process. Feedback was highly favorable, and we hope to bring Roseann back to do a full day training for DASA Coordinators.



Employees spent time discussing our Mission, Vision, and Core Beliefs and their Why. The day ended with opportunities for new employees to receive information from our incredible labor associations.

On Wednesday, August 28th we were pleased to welcome CVES New Employees for orientation. New staff had an opportunity to meet other new employees and ask questions of our Benefits, Payroll and Business Office, Human Resources, and Technology Teams.



SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION



The *School Library System* is supporting districts in getting their libraries ready for the school year's start. We've updated the circulation systems and made sure that all district-ordered databases are operational from day one.

Arts in Education requests have been coming in all summer. The Seagle Festival will be presenting their children's opera, *Dragon's Breath*, across our area in September. Other requests include performances by musician and songwriter Jared Campbell and a talk by speaker Molly Kennedy.



Model Schools has been busy redesigning their meetings, now scheduled as quarterly full-day events, each focusing on a specific professional development theme. These themes include Universal Design for Learning (UDL), Teaching with AI, and the Triple E Framework. Additionally, we have six professional development opportunities lined up for the first half of the school year. These include two workshops on Canva, two sessions on integrating the Computer Science and Digital Fluency Standards into the classroom, and two workshops on the best AI tools for educational use.

INSTRUCTIONAL SERVICES UPDATES

Grants Management

The Grants Management Office has continued meeting and working with component districts to develop 2024-25 ESSA and UPK grant budgets. In addition to meeting with our component districts

consultation meetings with eligible Non-Public/Private Schools have been taking place regarding equitable participation in ESSA programs.

We are excited to report that all 2024-25 ESSA Consolidated Applications and 2024-25 UPK Applications, FS-10's, Budget Narratives, and other related documentation were submitted to NYSED by August 30th! This was an amazing accomplishment and a testament to the amazing work of Amanda Buskey and our partnering districts.

INSTRUCTIONAL TECHNOLOGY

The team has been rushing to get everything in place and projects buttoned up before the start of the school year. There have been many changes to the technology infrastructure in various districts.

At the CVES Plattsburgh and Mineville campuses, the IT Team have been working on the new phone system and integration with the paging system. Thorough testing has been done and changes are still being made to get it fully operational.



Chazy Central Rural School replaced their entire fleet of existing Sharp panels with ViewSonic boards and installed new docking stations and staff chromebooks. The team have also been running cables for a new camera system that is scheduled to be installed and implemented in the coming months.

Both Bouquet Valley and Northern Adirondack Central Schools will be replacing their phone systems. We have started the initial process of identifying extensions, ring groups, and direct dial numbers. The new system will allow the IT team direct access to the phone system to allow for changes and modifications whereas they were unable to previously.

INTERSCHOLASTIC SPORTS



This summer the Interscholastic athletics Co-Ser has been looking to the 2024-25 school year in the pursuit of efficiency and optimal coordination. At the end of July the NYSPHSAA held their annual Central Committee meeting in Riverhead on Long Island. At the meeting, Section VII was awarded the "Stay in the Game" trophy as the Section with the highest percentage of schools without an ejection for the 2023-24 school year. We continue to remind coaches about the ideals of sportsmanship at the pre-season coaches meeting that took place on August 22nd. Our Fall season started for football on August 19th and for all other sports on August 26th

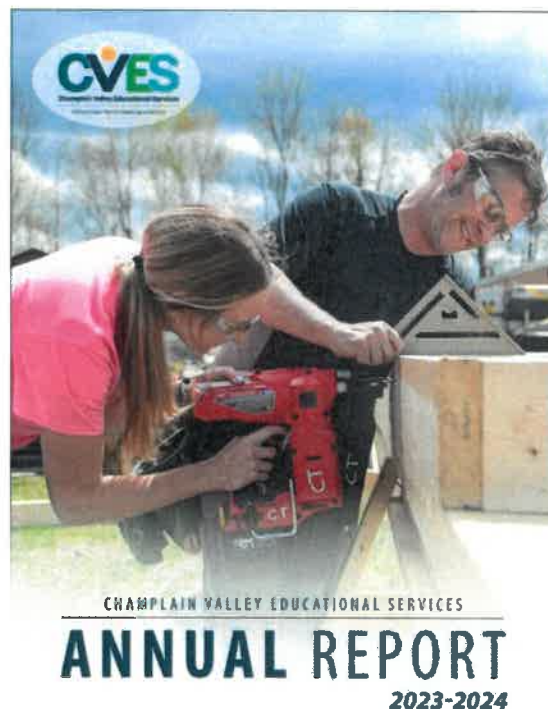
For the first time ever, CVES and Section VII held a professional development workshop specifically targeted to coaches. This event, held the evening of August 27th at the CVES Conference

Center brought Rob Miller of Proactive Coaching to speak to over 50 coaches. The 3 hour session focused on the impact of trust, stages of coaching and the power of your words. Rob brought a great energy especially being that that he has spoken in 17 different states over the prior 40 days.

PUBLICATIONS AND COMMUNICATIONS UPDATE

As the summer ends, the Communications Team was proud to unveil the 2023-2024 CVES Annual Report that showcases success stories from all four of our divisions. Moving forward, we are set to resume our normal school year routines that will see members of our team on site at Beekmantown, Boquet Valley, Chazy, Peru and Willsboro in addition to our regularly scheduled visits to CV-TEC and the Rise Center for Success.

In our Print Shop, outstanding work continues to take place as more component districts calendars are being delivered in addition to plenty of other new-school-year items, including business cards, workbooks, and so much more.





CV-TEC Plattsburgh Campus - P.O. Box 455, Plattsburgh, NY 12901
 CV-TEC Learning Hub - 1449 Military Turnpike, Plattsburgh, NY 12901
 CV-TEC Mineville Campus - 3092 Plank Road Box B, Mineville, NY, 12956
 CV-TEC OneWorkSource - 194 US Oval, Plattsburgh, NY 12903

CV-TEC Division

Michele Friedman
 Director of Career & Technical Education

friedman_michele@cves.org

CV-TEC Plattsburgh Campus, 518-561-0100 FAX: 518-561-0484
 CV-TEC Learning Hub, 518-561-0100 FAX: 518-942-3368
 CV-TEC Mineville Campus, 518-942-6891 FAX: 518-324-8620
 CV-TEC OneWorkSource, 518-561-0430 FAX: 518-324-3379

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: August 30, 2024
RE: September 2024 Board Report

As the Director of Career & Technical Education, I am proud to welcome you to the 2024-2025 school year at CV-TEC. We have worked diligently over the summer months in partnership with our component districts, community agencies, and business and industry partners to put together a comprehensive opening plan; with “Students are our First Priority” at the core of our efforts.

Again, this year, we are experiencing the highest enrollment in the history of the CTE Division. The outstanding increase in enrollment has resulted in the need for us to implement new procedures, protocols, and safeguards. These adjustments will ensure that we are prepared to welcome our students on the first day of school and give them each an experience that will resonate for a lifetime.

This year our CTE Division will continue our focus on “Building Strong Foundations” through:



- **Personal and Authentic Culture:** We are committed to fostering a personal and authentic culture within the CV-TEC Division. This means creating an inclusive environment where every student and CV-TEC Team Member feels valued and supported. Our “YOU MATTER” approach will be at the forefront of all our CV-TEC actions.

- **Professional Behavioral Expectations:** We will embrace and continue to maintain our professional behavioral expectations across ALL settings: CV-TEC Division, CV-TEC Campuses and each individual CV-TEC classroom. This will include defining, teaching, and reinforcing positive behaviors and procedures & protocols to create a professional, productive and respectful learning environment.

- **Explicit Teaching and Learning:** Our instructional priority will be on explicit teaching and learning strategies to ensure that all students receive clear, direct instruction that meets their individual needs. This approach will help us maintain high academic standards, support student success and adhere to NYS and national standards.

The CV-TEC Division of Champlain Valley Educational Services offers a wide range of Career & Technical Education (CTE) Programming, Adult Literacy Programming, and Continuing Education Programming for our school districts and community members of Clinton and Essex Counties. CV-TEC has a rich history in the

North Country, and we are proud and committed to continuing the tradition of excellence on all of our CV-TEC campuses and locations.

Team CV-TEC is dedicated to a collaborative approach for excellence in Career & Technical Education. It is the CVES mission that “CVES empowers students, schools and communities by providing exemplary education, training, support and shared services; and it is the mission of the CV-TEC Division “to prepare students for success in careers and life-long learning including post-secondary education.” Team CV-TEC is dedicated to our mission and committed to continuing and intensifying the long-standing tradition of excellence at CV-TEC. With our mission in mind, each student’s individual needs is what will drive and direct our educational programming and fuel our desire to continually improve our efforts to serve our students, component districts, business & industry partners and our surrounding community.

We are all looking forward to working with our new and returning CV-TEC Team Members which will make us even stronger as a team! I would like to personally extend an invitation to tour our facilities, meet with our exceptional education professionals, and to discuss the opportunities available to our community here at CV-TEC. Happy New Year! It’s going to be an AMAZING year!



CV-TEC DIVISIONAL LEADERSHIP TEAM (DLT) PARTICIPATES AT GEARING UP CONFERENCE

The members of the CV-TEC Divisional Leadership Team participated at the Annual Gearing Up Conference on August 21, 2024 at the CVES Conference Center. The CV-TEC Leadership Team participated in discussions and activities centered on the NYS Portrait of a Graduate, Evidence-Based Literacy Practices, and MTSS-I and the Dignity for All Students Act.

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
From: Dr. Matt Slattery, Director of Special Education
Date: September 2024
Re: Board of Cooperative Educational Services Report

Celebrating Success at CVES Rise Center for Ignite Training Program Ignites Passion and Preparedness for a Thriving School Year

The Ignite training program warmly welcomed back our dedicated educators, sparking enthusiasm and setting a positive tone for an exciting school year ahead. This two-day event was designed to celebrate the return of our staff while equipping them with the tools and strategies needed for success. Day One created a sense of camaraderie as returning teachers reconnected, welcomed new staff and focused on what it means to foster a supportive and structured learning environment. From understanding the essential responsibilities of a classroom teacher to setting up effective systems, delegating tasks, and refining the roles of teaching assistants, every session was geared toward empowering our staff. We also explored essential resources like TEAMS for smooth communication, discussed the Positivity Project (P2), and reaffirmed our mission to help students transition into contributing members of our community—all focused on fostering a welcoming, inclusive environment for our students.

Day Two built on this momentum, with the teaching assistants joining the classroom teams, diving deeper into collaboration through team-building exercises that reinforced the value of working together and supporting each other. The morning's behavior management training covered everything from time-out procedures and classroom systems to more specialized practices like Functional Behavior Assessments (FBA), Behavior Intervention Plans (BIP), data collection, and the Zones of Regulation, all tailored to enhance the learning environment. The afternoon was dedicated to aligning curriculum goals, reviewing program-specific resources, and discussing strategies for a strong morning routine. As we wrapped up, the energy and optimism in the room made it clear that our teams are united, well-prepared, and ready to launch into a year filled with growth, connection, and student success. Together, we've set the stage for a school year where every member of our community thrives.





THE MINEVILLE MINUTE

CVES

• The Hidden Gem •

Rise Center for Success

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EDITOR'S NOTE

Principal Tina Mitchell

Welcome back Mineville!!
I truly hope you all had a
fabulous summer! I am
looking forward to another
fabulous school year with
each and every one of you!!
Look for The Mineville Minute
every Monday morning!!



WELCOME!!

Please congratulate and welcome Principal Shaw
when you see him around! He is leading CV-TEC in
Mineville and I am so excited for the division as well as
the Mineville Campus!

WELCOME!!



Welcome to our new
teachers and staff:

Suzzette Montville
Melissa Whitley
Charles Looby
Cindy Sherman

Please welcome them when
you see them around!!

IMPORTANT DATES

Tues. 9/3-Opening day
Weds. 9/4-No students
Thurs. 9/5-Student's First
Day!
Mon. 9/23-MBOs/Early
Release for Students.
??-Sept. Ice Cream Social
Tues. 10/1-2:30-4PM Day
for Teacher, TAs, and Nurses
Weds. 10/2-2:30-4PM Day
for RSPs

BACK TO
SCHOOL



The Rise Center at our Plattsburgh Campus Welcomes New Talent, Enhances Facilities, and Elevates Programs for an Inspiring 2024-2025 School Year

Staffing and Hiring

We are pleased to announce that our staffing process for the 2024-2025 school year has been successful this summer. We have hired a diverse and highly qualified group of educators and support staff who are ready to contribute to our school community. This year, we have added:

- **New Teachers:** 7 new special education teachers to support our growing programs.
- **Dean of Students**
- **Principal Assistant**
- **RBTs:** 2 new RBTs to support the BCBA's
- **Related Service Providers:** 5 RSPs (counselors, speech providers)
- **Teaching Assistants:** 27 newly hired TAs!!!!
- **1:1 Student Aides:** 6 new 1:1 student aides

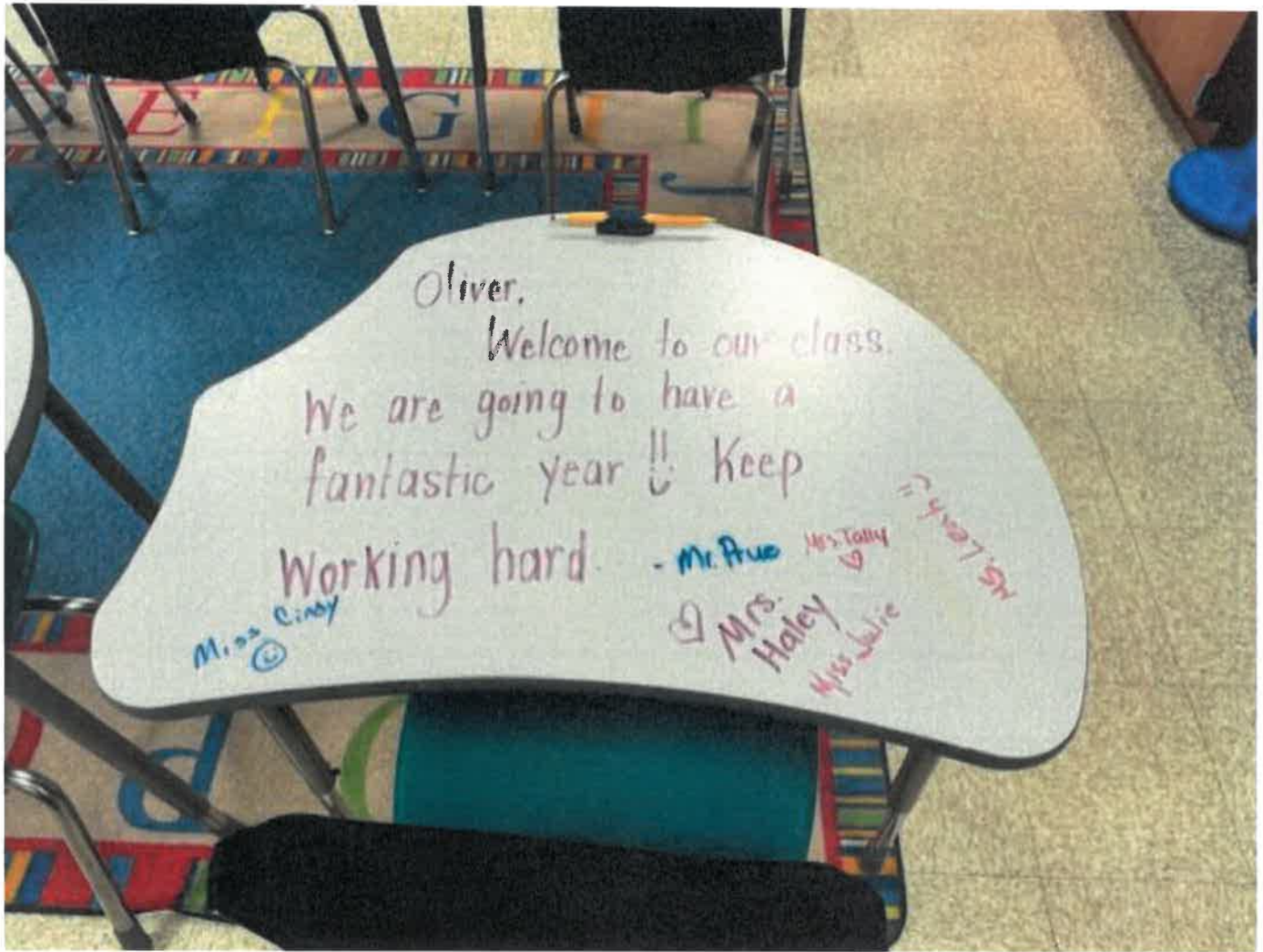
*** Totaling: 49 staff** (and we are still in the process of hiring more)

Classroom Setup and Facilities

Classroom setup has been completed ahead of schedule. Our facilities team, along with teachers, worked diligently to create an optimal learning environment for our students. Their dedication and hard work speaks volume when you enter the Rise Center for Success. Key highlights include:

- **Classroom Layouts:** Each classroom has been arranged to maximize space and facilitate both individual and group work. New flexible seating options have been introduced to support diverse learning styles.
- **Safety and Accessibility:** We have ensured that all classrooms meet safety and accessibility standards, including updated emergency procedures and improved accessibility features for students with special needs.
- **New Windows and Central AC:** All classroom windows have been replaced with easy open safety windows along with the addition of central air conditioning to maximize comfortability for our faculty and students.





Curriculum and Program Updates

In preparation for the new school year, we have made several enhancements to our curriculum and programs:

- **Curriculum Development:** The curriculum has been reviewed and updated to incorporate the latest educational standards and best practices. New curriculum in ELA and mathematics will be integrated into the academic programs.
- **Autism Program:** The Autism Program continues to work closely with the New England Center for Children and are excited to announce that in addition to working with Bethany McNamara, the program will also be working with Erin Coulson to complete a program review and set goals for future development.

Looking Ahead

As we embark on the 2024-2025 school year, we are committed to fostering a supportive and dynamic learning environment. We look forward to a successful year filled with academic achievements, personal growth, and community engagement.