Clinton Essex Warren Washington Board of Cooperative Educational Services (CEWW BOCES)

# **CV-TEC** Division



# **Annual Security Report**

January 1, 2023 – December 31, 2023

Learning Hub



www.cves.org/cv-tec



(518) 561-0100

## **Public Non-Discrimination Notice:**

Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other legally protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to one of the following Civil Rights Compliance Officers:

Mr. Matthew Walentuk CVES 1443 Military Turnpike Plattsburgh, NY 12901 (518) 561-0100 x 363

Ms. Michelle Lawrence CVES – William A. Fritz 1585 Military Turnpike Plattsburgh, NY 12901 (518) 561-0100 x 297 Dr. Matthew Slattery CVES – William A. Fritz 1585 Military Turnpike Plattsburgh, NY 12901 (518) 561-0100 x 299







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# Safety Personnel

#### **<u>CVES/CV-TEC Administrative Contacts</u>:**

Contact	Title	<b>Contact Information</b>
Bell, Eric	Assistant Superintendent/Public Information Officer	<u>bell_eric@cves.org</u> (518) 561-0100 x 230
Brown, Mark	Principal, CV-TEC Learning Hub	brown_mark@cves.org (518) 561-0100 x 243
Campbell, Amy	Assistant Superintendent/Public Information Officer	<u>campbell_amy@cves.org</u> (518) 561-0100 x 351
Davey, Mark	District Superintendent/Public Information Officer	<u>davey_mark@cves.org</u> (518) 561-0100 x 211
Facteau, Adam	Principal, CV-TEC Plattsburgh Campus	facteau_adam@cves.org (518) 561-0100 x 237
Friedman, Michele	Director, CV-TEC Division	friedman_michele@cves.org (518) 561-0100 x 235
Mitchell, Tina	Principal, CV-TEC Mineville Campus	mitchell_tina@cves.org (518) 942-6691
Safety Personnel:		
Brooks, Jerry	Director, Operations & Maintenance	brooks_jerry@cves.org (518) 561-0100 x 228
Brown, Mark	DASA Coordinator	brown_mark@cves.org (518) 561-0100 x 243
Campbell, Amy	Assistant Superintendent / Public Information Officer	campbell_amy@cves.org

Brooks, Jerry	Director, Operations & Maintenance	<u>brooks_jerry@cves.org</u> (518) 561-0100 x 228
Brown, Mark	DASA Coordinator	brown_mark@cves.org (518) 561-0100 x 243
Campbell, Amy	Assistant Superintendent / Public Information Officer	<u>campbell_amy@cves.org</u> (518) 561-0100 x 351
Davey, Mark	District Superintendent / Public Information Officer	<u>davey_mark@cves.org</u> (518) 561-0100 x 211
Facteau, Adam	DASA Coordinator	<u>facteau_adam@cves.org</u> (518) 561-0100 x 237
Friedman, Michele	Director, CV-TEC Division/Public Information Officer	friedman_michele@cves.org (518) 561-0100 x 235
Heroux, Aaron	Deputy/SRO Clinton County Sheriff's Department	aaron.heroux@clintoncountygov.com (518) 561-0100 x 316
Lawrence, Michelle	Civil Rights Compliance Officer	lawrence_michelle@cves.org (518) 561-0100 x 297
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Mitchell, Tina	DASA Coordinator	mitchell_tina@cves.org

(518) 942-6691

Slattery, Matthew	Civil Rights Compliance Officer/Public Information Officer	<u>slattery_matthew@cves.org</u> (518) 561-0100 x 351
Smith, Tom	Health, Safety, Risk Management Specialist	smith tom@cves.org (518) 561-0100 x 358
Thompson, Diane	DASA Coordinator	<u>thompson_diane@cves.org</u> (518) 561-0100 x 298
Walentuk, Matt	Civil Rights Compliance Officer	<u>walentuk_matt@cves.org</u> (518) 561-0100 x 363

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# **Our Mission**

Champlain Valley Educational Services is committed to being a valued partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

# **Our Vision**

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development towards a brighter global future.

# **Our Core Beliefs**

- Students are our first priority.
- Staff are essential to the health and well-being of our organization.
- We value open and honest communication.
- We embrace collaboration and shared decision-making.
- We promote creativity and innovation.
- All students can learn and be successful.
- We all lead and act with integrity, fostering respect for all by ensuring the acceptance, inclusion, and celebration of our community members.
- Students, family and community are valued partners for success.
- We ensure a safe, supportive learning and work environment.
- We all impact the educational process and are dedicated to perform at the highest possible levels.

#### Welcome to CV-TEC

The Clinton, Essex, Warren, Washington Board of Cooperative Educational Services (CEWW BOCES), also legally known as Champlain Valley Educational Services (CVES), serves 16 public school districts in four Northern New York Counties. It is comprised of three separate *divisions*: CV-TEC (the division providing Career and Technical Education instruction to secondary and adult students), **Rise Center for Success** (the division providing Special Education services to Northern New York secondary students), and the School Support Services (S3) (the division providing a range of services and professional development opportunities to North Country teachers). It should be noted that from its inception, CV-TEC has distinguished itself from other CVES services by its mission and its wide range of Career and Technical Education (CTE) programs. As a division, CV-TEC provides educational services on three separate campuses: the CV-TEC Plattsburgh Campus, the CV-TEC Learning Hub, and the CV-TEC Mineville Campus.

The **CV-TEC** division of Champlain Valley Educational Services (CVES) has had a long and distinguished history of serving the **Career and Technical Education** (**CTE**) needs of high school and adult students throughout our region. As a *public* education institution **CV-TEC** receives its mandate from the **NYS Legislature**, its oversight and direction from the **New York State Education Department** (**NYSED**) and **component district BOE representatives**, and many of its technical standards and practices through various **state and national professional associations and organizations**.

#### **CV-TEC Satellite Branch Campus**

**CV-TEC Learning Hub** is located approximately <sup>3</sup>/<sub>4</sub> mile from the Plattsburgh Campus at 1449 Military Turnpike in Plattsburgh, New York. The CV-TEC Learning Hub offers three programs open to adults, including: Commercial Driver's License (CDL), Heavy Equipment / Diesel Mechanics, and Welding.

#### The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (Clery Act) is a federal law that requires colleges, universities and post-secondary educational institutions eligible to receive Title IV financial aid to disclose information about crime on and around their campuses.

CV-TEC is required annually to file a report with the United States Department of Education (USDOE) identifying crime-related data related to its three campus locations:

CV-TEC Plattsburgh Campus 1585 Military Turnpike PO Box 455 Plattsburgh, New York 12901

CV-TEC Learning Hub 1449 Rugar Street Plattsburgh, New York 12901

CV-TEC Mineville Campus PO Box B 3092 Plank Road Mineville, New York 12956

CV-TEC's Annual Security Report is designed to provide the public with important information about the safety and security of our campus.

In addition to outlining the details of the programs CV-TEC offers community members, the report also contains statistics from the previous year concerning reported crimes that occurred on campus, on public property withinor immediately adjacent to- and accessible from, each of its campus locations.

You may obtain a copy of this report by contacting the CV-TEC Learning Hub at 518-561-0100 x 243, or by visiting our website at: <u>www.cves.org</u>.

#### **Our Safety and Security-Related Policies:**

CVES Board of Education is committed to the health, wellness and safety of all students on CVES' campuses. To this end, the Board approves policies and procedures that ensure these goals are met.

The following policies, by number and date of approval, have been passed by the CVES BOE to ensure the safety and welfare of all who attend or who visit our facilities:

Policy Number	Policy Title	Approval Date
5010	Anti-Discrimination	9/8/21
5300	Code of Conduct	7/13/23
5460	Suspected Child Abuse and Maltreatment	9/10/14
5465	Dignity for All Students Act (Cyberbullying)	3/11/15
5510	Family Educational Rights and Privacy Act (FERPA)	8/20/14
5512	Parents Bill of Rights Relating to Student Data	6/10/20
5520	Protection of Pupil Rights	9/10/14
8125	CEWW BOCES Wellness Policy	6/13/18
8129	Concussion Awareness and Management Policy	3/11/15
8140	Automated External Defibrillation	11/21/02
8147	Blood-borne Pathogens	9/10/14
8150	The Pest Management Policy of CVES	3/11/15
8160	District-Wide School Safety Plan	7/12/23
9007	Notification of Breach of Security	3/11/15

Policy Number	Policy Title	Approval Date
9010	AUP for Technology Resources	7/13/16
9012	Discrimination Sexual Harassment Policy	11/14/18

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### Security Awareness and Crime Prevention

In order to ensure the health, wellness and safety of all CVES students, of personnel, and of those who visit our campuses, CVES has created a non-confidential **District-Wide Safety Plan** that describes our Emergency Responses in general terms. This Safety Plan is reviewed annually and may be viewed by contacting our main CV-TEC office.

In addition to the District-Wide Plan, CVES has created specific **Building-Level Emergency Response Plans (Policies: # 8160.2 Building Level Emergency Response Plan for Rise & CV-TEC** – Updated 9/22; **# 8160.3 Building Level Emergency Response Plan** for the **Mineville Campus** – Updated 9/22; **# 8160.4 Building Level Emergency Response Plan** for Learning Hub – Updated 9/22) for each campus serving secondary and post-secondary students. These Building-Level documents are *confidential* as they contain very specific information about our actions prior to, and during an emergency.

In the interest of student, personnel, and visitor safety, CVES has created OSHA/NYS Department of Labor-based **safety plans** that relate to Occupational Safety and Health. As with the District-Wide Safety Plan, these plans are not confidential and are available to all employees through our internal server. These plans include:

- Exposure Control Plan
- Confined Space Program
- Lock Out/Tag Out Management Plan
- PAD System Protocol
- Hazard Communication Program
- Respiratory Protection Program for Disposable Respirators
- Personal Protective Equipment Program
- Respiratory Protection Program

It should be noted that CVES also undergoes **regular internal and external safety and security reviews**. These include, but are not limited to:

- An **annual safety and security report** from **NYSIR**, our insurance provider. These are reviewed and addressed promptly;
- A 5-year Facilities Plan that receives regular oversight and updating featuring all high-cost maintenance issues;
- An annual fire inspection performed in compliance with local and NYS Education Department and local building codes;
- An annual fire alarm system check;
- An annual maintenance check of all fire extinguishers from a third party professional organization;
- A **5-year NYSED-approved Building Condition Survey** undertaken by a BOE-approved architectural firm, Tetra-Tech. This survey gets reviewed thoroughly by the NYSED;

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**Crime Statistics for the Learning Hub** Calendar Year, January 1, 2023 – December 31, 2023

# <u>Criminal Offenses – On Campus</u>:

Criminal offense	Total occurrences On campus				
	2021	2022	2023		
a. <u>Murder/Non-negligent manslaughter</u>		0	0		
b. <u>Manslaughter by Negligence</u>	0	0	0		
c. <u>Rape</u>	0	0	0		
d. <u>Fondling</u>	0	0	0		
e. <u>Incest</u>	0	0	0		
f. <u>Statutory rape</u>	0	0	0		
g. <u>Robbery</u>	0	0	0		
h. <u>Aggravated assault</u>	0	0	0		
i. <u>Burglary</u>	0	0	0		
j. <u>Motor vehicle theft</u> (Do not include theft <i>from</i> a motor vehicle)	0	0	0		
k. <u>Arson</u>	0	0	0		

#### <u>**Criminal Offenses – Public Property:**</u>

Criminal offense	Total o	Total occurrences on Public Property				
	2021	2022	2023			
a. <u>Murder/Non-negligent manslaughter</u>	)	0	0			
b. <u>Manslaughter by Negligence</u>	0	0	0			
c. <u>Rape</u>	0	0	0			
d. <u>Fondling</u>	0	0	0			
e. <u>Incest</u>	0	0	0			
f. <u>Statutory rape</u>	0	0	0			
g. <u>Robbery</u>	0	0	0			
h. <u>Aggravated assault</u>	0	0	0			
i. <u>Burglary</u>	0	0	0			
j. <u>Motor vehicle theft</u> (Do not include theft <i>from</i> a motor vehicle)	0	0	0			
k. <u>Arson</u>	0	0	0			

#### Hate Crimes – On Campus:

YEAR 2023									
Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft <i>from</i> a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

# Hate Crimes – On Public Property: YEAR 2023

Criminal offense	Total	Total Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>		0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft <i>from</i> a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

#### Violence Against Women Act (VAWA) Crimes - On Campus:

Crime	Total occurences On Campus					
	2021	2022	2023			
a. <u>Domestic violence</u>	0	0	0			
b. <u>Dating violence</u>	0	0	0			
c. <u>Stalking</u>	0	0	0			

# Violence Against Women Act (VAWA) Crimes – Public Property:

Crime	Total occurences on Public Property				
	2021 2022 2023				
a. <u>Domestic violence</u>	0 0 0				
b. <u>Dating violence</u>	0 0 0				
c. <u>Stalking</u>	0 0 0				

#### Arrests – On Campus:

Crime	Number of Arrests		
	2021 2022 2023		
a. <u>Weapons: carrying, possessing, etc.</u>	0 0	0	
b. <u>Drug abuse violations</u>	0 0	0	
c. <u>Liquor law violations</u>	0 0	0	

#### <u>Arrests – Public Property:</u>

Crime	Number of Arrests			
	2021	2022	2023	
a. Weapons: carrying, possessing, etc.	0	0	0	
b. <u>Drug abuse violations</u>	0	0	0	
c. Liquor law violations	0	0	0	
<u>Disciplinary Actions on Campus:</u> Crime	Number of persons referred for Disciplinary Action			
	2021	2022	2023	
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0	
b. <u>Drug abuse violations</u>	0	0	0	
c. <u>Liquor law violations</u>	0	0	0	

#### **Disciplinary Action – Public Property:**

Crime	Number of persons referred for Disciplinary Action		
	2021	2022	2023
a. Weapons: carrying, possessing, etc.	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0
<u>Unfounded Crimes:</u>		Number	
	2021	2022	2023
a. Total unfounded crimes	1	0	0

#### **Conclusion:**

During the 2023 calendar year, *January 1, 2023 through December 31, 2023*, the **CV-TEC Learning Hub** did not have any crime related incidents, as reported in its internal incident reporting system. Additionally, there were no crime related incidents, as reported by the New York State Police, the Clinton County Sheriff's Department, or by CV-TEC's annual [Secondary] "School Safety and the Educational Climate" (SSEC) report.