

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren, and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE CVES CONFERENCE CENTER IN
PLATTSBURGH, NY ON JULY 10, 2024, PROPOSED EXECUTIVE SESSION AT 6:00 PM – MEETING TO
FOLLOW**

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| No Action | 1. CALL TO ORDER: DISTRICT SUPERINTENDENT |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. OATH OF OFFICE (PLEASE SIGN AND HAVE NOTARIZED) |
| Action | 3. ELECTION OF THE BOARD PRESIDENT/Oath of Office |
| Action | 4. ELECTION OF THE BOARD VICE PRESIDENT/Oath of Office |
| Action | 5. ELECTION OF THE BOARD DEPUTY VICE PRESIDENT/Oath of Office |
| No Action | 6. EXECUTIVE SESSION |
| No Action | 7. INTRODUCTION OF ALL PRESENT |
| | 8. CONSENT AGENDA RE-ORGANIZATIONAL |
| Action | a. Appointment of the Clerk of the Board/Oath of Office (Enc. 1) |
| Action | b. Appointment of the Deputy Clerk of the Board/Oath of Office (Enc. 2) |
| Action | c. Appointment of the Treasurer of the Board/Oath of Office (Enc. 3) |
| Action | d. Appointment of the Deputy Treasurer of the Board/Oath of Office (Enc. 4) |
| Action | e. Appointment of Claims Auditor/Oath of Office (Enc. 5) |
| Action | f. Appointment of Deputy Claims Auditor/Oath of Office (Enc. 6) |
| Action | g. Appointment of Payroll Auditor/Oath of Office (Enc. 7) |
| Action | h. Appointment of Purchasing Agent (Enc. 8) |
| Action | i. Appointment of Alternative Purchasing Agent (Enc. 9) |
| Action | j. Appointment of Central Treasurer-Extraclassroom (Enc. 10) |
| Action | k. Appointment of Extraclassroom Faculty Auditor (Enc. 11) |
| Action | l. Appointment of Records Access Officer (Enc. 12) |
| Action | m. Appointment of Records Access Appeals Officer (Enc. 13) |
| Action | n. Appointment of Records Management Officer (Enc. 14) |
| Action | o. Appointment of Asbestos Designee (Enc. 15) |
| Action | p. Appointment of Civil Rights Officers (Enc. 16) |
| Action | q. Appointment of Title IX Coordinators & Decisionmaker (Enc. 17) |
| Action | r. Appointment of Section 504 Officer (Enc. 18) |
| Action | s. Appointment of Medicaid Compliance Officer (Enc. 19) |
| Action | t. Appointment of Data Protection Officer (Enc. 20) |
| Action | u. Appointment of McKinney-Vento Liaison (Enc. 21) |

- Action v. Designating Official Bank Depositories (Enc. 22)
- Action w. Designating Official Insurance Providers for 2024 – 2025 (Enc. 23)
- Action x. Designating Official Law Firms for 2024 – 2025 (Enc. 24)
- Action y. Authorization of Signatures on Checks (Enc. 25)
- Action z. Authorization to Certify Payrolls (Enc. 26)
- Action aa. Authorization to Approve Attendance at Conferences, Conventions & Workshops (Enc. 27)
- Action bb. Authorization to Apply for Grants and Aid (Enc. 28)
- Action cc. Extraclassroom Activity Fund (Enc. 29)
- Action dd. Authorization of Individuals to Collect Money (Enc. 30)
- Action ee. Dignity Act Coordinators (Enc. 31)
- Action ff. Workplace Violence Coordinators (Enc. 32)

No Action 9. OPINIONS AND CONCERNS FROM THE AUDIENCE

No Action 10. CVES PHASE 2 CAPITAL PROJECT AND CVES EXPANSION UPDATE PRESENTATION

No Action 11. DISTRICT SUPERINTENDENT’S UPDATE

Action 12. MINUTES OF PREVIOUS MEETING
a. June 12, 2024 (Enc. 33)

13. CONSENT AGENDA FINANCIAL

- Action a. Certification of Warrant (Enc. 34)
- Action b. Treasurer’s Report (Enc. 35)
- Action c. Extraclassroom Treasurer’s Report (Enc. 36)
- Action d. Donations (Enc. 37)
- Action e. Petty Cash Funds (Enc. 38)
- Action f. Change Funds (Enc. 39)
- Action g. Special Aid Fund Continuations (Enc. 40)
- Action h. 2024 – 2025 Extended School Year Budgets (Enc. 41)
- Action i. Contractor/Consultant Agreement(s) (Enc. 42)
- Action j. Contractor Agreement (Enc. 43)
- Action k. Educational Data Cooperative Purchasing Agreement (Enc. 44)
- Action l. Participation in Cooperative Purchasing Program (Enc. 45)
- Action m. Cooperative Purchasing Alliance Participation (Enc. 46)

14. OLD BUSINESS - Committees

- Action a. Budget Committee (Enc. 47)
- Action b. Audit Committee (Enc. 48)

15. CONSENT AGENDA PERSONNEL

- Action a. Amendment(s) (Enc. 49)
- Action b. Rescind (Enc. 50)
- Action c. Resignation(s) for the Purpose of Retirement (Enc. 51)
- Action d. Resignation(s) (Enc. 52)
- Action e. Leave(s) of Absence (Enc. 53)

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| Action | f. | Additional Work 2023 – 2024 (Enc. 54) |
| Action | g. | Permanent Appointment(s) (Civil Service) (Enc. 55) |
| Action | h. | 52-Week Civil Service Probationary Appointment(s) (Enc. 56) |
| Action | i. | Provisional Civil Service Appointment(s) (Enc. 57) |
| Action | j. | Four-Year Probationary Appointment(s) (Enc. 58) |
| Action | k. | Hourly Appointment(s) 2024 – 2025 (Enc. 59) |
| Action | l. | Temporary Appointment(s) July 1, 2024 – August 30, 2024 (Enc. 60) |
| Action | m. | Temporary Appointment(s) 2024 – 2025 (Enc. 61) |
| Action | n. | Temporary Appointment Sep. 2024 – June 2025 (Enc. 62) |
| Action | o. | Temporary Appointment(s) July 1, 2024 – June 30, 2025 (Enc. 63) |
| Action | p. | Facilitator(s) 2023 – 2024 (Enc. 64) |
| Action | q. | Facilitator(s) 2024 – 2025 (Enc. 65) |
| Action | r. | Adult Education Course Instructors (Enc. 66) |
| Action | s. | Part-Time Allied Health Teacher (Enc. 67) |
| Action | t. | Temporary Grant Appointment(s) July 1, 2024 – December 30, 2025 (Enc. 68) |
| Action | u. | Substitute and Temp-on-Call for 2024 – 2025 (Enc. 69) |
| Action | v. | Additional Work 2024 – 2025 (Enc. 70) |
| Action | w. | Special Projects Administrator(s) (Enc. 71) |
| Action | x. | 2024 – 2025 Special Education Summer School (ESY) Staffing (Enc. 72) |

16. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

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| Action | a. | Appoint Voting Delegate/Alternate for NYSSBA Convention (Enc. 73) |
| Action | b. | Appoint NYSSBA Legislative Liaison (Enc. 74) |
| Action | c. | Recertification for Career & Technical Education Programs (Enc. 75) |
| Action | d. | Requests for Approval to Attend Conference/Workshop (Enc. 76) |
| Action | e. | Resolution to Approve Staffing Updates/Changes for Safety Plans (Enc. 77) |
| No Action | f. | Administrative Procedures (Enc. 78) |
| Action | g. | Adopt Revised Policy (Enc. 79) |
| No Action | h. | Policies to be Reviewed Annually (Enc. 80) |
| No Action | i. | Policy Requiring Board Members Signature (Enc. 81) |

17. NEW BUSINESS

No Action 18. OTHER

No Action 19. NEXT BOARD MEETING

Wednesday, August 21, 2024, at the CVES Conference Center in Plattsburgh –
Proposed Executive Session at 6:00 pm

No Action 20. REPORTS FROM DIRECTORS (Enc. 82)

Action 21. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

July 14-16, 2024	RSA Summer Conference – Lake Placid, NY
July 25, 2024	OneWorkSource GED Graduation Ceremony – CVES Conference Center – 6:00 pm
August 21, 2024	Board Meeting – CVES Learning Hub Conference Center, Plattsburgh – 6:00pm
October 9, 2024	Audit Committee Meeting – Learning Hub Conference Center, Plattsburgh – 5:00 pm
October 9, 2024	Board Meeting – Conference Center, Plattsburgh – 6:00 pm
October 17, 2024	CVES 75 th Anniversary Walk-Through & Gala
TBD	CV-TEC Family Night – Mineville
TBD	Special Education Family Night - WAF
TBD	CV-TEC Family Night – Plattsburgh
October 20-22, 2024	NYSSBA Annual Convention – NYC
November 5, 2024	Board Budget Committee Meeting – Discuss Budget Development & Review 2023 – 2024 Reconciliations – Conference Center, Plattsburgh 7:00 pm
November 13, 2024	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
December 3, 2024	Board Budget Committee Meeting – Review 2023-24 Reconciliations & Set Parameters for 2025 – 2026 Budgets – Conference Center, Plattsburgh 7:00 pm
December 11, 2024	Audit Committee Meeting – CV-TEC, Plattsburgh 5:00 pm
December 11, 2024	Board Meeting – CV-TEC, Plattsburgh – 7:30 pm
January 15, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
February 4, 2025	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2025 – 2026 Budgets – Finalize Draft Budgets – Conference Center, Plattsburgh - 7:00 pm
February 12, 2025	Audit Committee Meeting – Conference Center, Plattsburgh – 5:00 pm
February 12, 2025	Board Meeting/Budget Presentations – CVES Conference Center, Plattsburgh – 6:00 pm
March 12, 2025	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 19, 2025	CVES Regional Spelling Bee
TBD	CV-TEC Open House – Mineville
TBD	CV-TEC Open House – Plattsburgh
April 9, 2025	Annual Meeting – Yandon-Dillon Center , Mineville – 6:00 pm
April 29, 2025	Election of CVES Board Members and Vote on Administrative Budget
May 14, 2025	Audit Committee Meeting – CVES Conference Center, Plattsburgh 5:00 pm
May 14, 2025	Board Meeting – Yandon-Dillion Center, Plattsburgh – 6:00 pm
TBD	NTHS Ceremony (Mineville Campus) Moriah CSD
TBD	NTHS Ceremony (Plattsburgh Campus) Conference Center
June 13, 2025	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 11, 2025	Board Meeting – Yandon- Dillon Center, Mineville – 6:00 pm
June 17, 2025	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 pm
June 18, 2025	Plattsburgh Rise Center Kindergarten Graduation – 10:00 am

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Board Agenda
July 10, 2024

June 18, 2025
TBD

CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm
Yandon-Dillon Graduation Ceremony – Mineville Campus

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offence which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board appoint Katelyn Smart to the position of Board Clerk, effective July 10, 2024 through the July 2025 Reorganization Meeting, per terms and conditions of Salary & Benefit Agreement.

ENC. 2

Recommend that the Board appoint Julie Jolicoeur to the position of Deputy Board Clerk, as needed, effective July 10, 2024 through the July 2025 Reorganization Meeting, with an additional compensation of \$44.49/hr for hours worked beyond the contractual workday.

ENC. 3

Recommend that the Board appoint Christine Myers to the position of Treasurer of the Board, effective July 10, 2024 through the July 2025 Reorganization Meeting, per terms and conditions of Employment Agreement.

ENC. 4

Recommend that the Board appoint Derek Leavine to the position of Deputy Treasurer of the Board, as needed, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 5

Recommend that the Board appoint Angela Jennette to the position of Claims Auditor, effective July 10, 2024 through the July 2025 Reorganization Meeting, with an additional compensation of \$36.00/hour for hours worked beyond the contractual workday.

ENC. 6

Recommend that the Board appoint Deborah Sears to the position of Deputy Claims Auditor, effective July 10, 2024 through the July 2025 Reorganization Meeting, with an additional compensation of \$30.00/hour for hours worked beyond the contractual workday.

ENC. 7

Recommend that the Board appoint Jessie Moulton to the position of Payroll Auditor, effective July 10, 2024 through the July 2025 Reorganization Meeting, with an additional compensation of \$50.00/hour for hours worked beyond the contractual workday.

ENC. 8

Recommend that the Board appoint Stephanie Trombly to the position of Purchasing Agent, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 9

Recommend that the Board appoint Hayden Reidy to the position of Alternate Purchasing Agent, as needed, effective July 10, 2024 to the July 2025 reorganization meeting, with no additional compensation. The Alternative Purchasing Agent shall have all powers and duties of the Purchasing Agent in event the Purchasing Agent is unavailable, as determined by the District Superintendent or his designee.

ENC. 10

Recommend that the Board appoint Colby Siskavich to the position of Central Treasurer-Extraclassroom Activity Fund, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 11

Recommend that the Board appoint Hayden Reidy as the Extraclassroom Faculty Auditor, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 12

Recommend that the Board appoint Katelyn Smart to the position of Records Access Officer, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 13

Recommend that the Board appoint Dr. Mark Davey to the position of Records Access Appeals Officer, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 14

Recommend that the Board appoint Hayden Reidy to the position of Records Management Officer, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 15

Recommend that the Board appoint Thomas Smith as the Asbestos Designee, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 16

Recommend that the Board appoint Matthew Walentuk and Susanne Ford-Croghan as CVES Civil Rights Compliance Officers, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 17

Recommend that the Board appoint Matthew Walentuk and Susanne Ford-Croghan as CVES Title IX Coordinators and appoint Amy Campbell as the CVES Decisionmaker under the Title IX Policy.

ENC. 18

Recommend that the Board appoint Dr. Matthew Slattery as CVES Section 504 Compliance Officer effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 19

Recommend that the Board appoint Dr. Matthew Slattery as Medicaid Compliance Officer effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 20

Recommend that the Board appoint Matt Palkovic, Network Administrator, as Data Protection Officer, effective July 10, 2024 through the July 2025 Reorganization meeting, with no additional compensation.

ENC. 21

Recommend that the Board appoint Dr. Matthew Slattery as McKinney-Vento Liason effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 22

1. Recommend that the Board designate TD Bank, New York Cooperative Liquid Assets Security System (NYCLASS) and Glens Falls National as the official depositories for CVES operating accounts for the 2024 – 2025 school year.

2. Recommend that the Board designate the following banks as official depositories for temporary investments, as authorized by Board Policy, for the 2024 – 2025 school year: TD Bank, New York Cooperative Liquid Assets Security System (NYCLASS), Community Bank, Glens Falls National Bank & Trust Co., National Bank and Trust (NBT), KeyBank, Champlain National Bank and Adirondack Bank.

ENC. 23

Recommend the Board designate the following as official insurance providers for the 2024 – 2025 school year:

1. New York Schools Insurance Reciprocal
2. Travelers Insurance Group
3. Philadelphia Insurance Companies

ENC. 24

Recommend the Board designate the following as official law firms to provide legal services for the 2024 – 2025 school year:

1. Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick
2. Honeywell Law Firm, PLLC
3. Ferrara Fiorenza, PC
4. Bartlett, Pontiff, Stewart & Rhodes, PC

ENC. 25

Recommend that the Board authorize the Assistant Superintendent of Management Services, District Treasurer, and the Deputy Treasurer to sign checks.

ENC. 26

Recommend that the Board authorize the Assistant Superintendent of Management Services as Certifier of Payroll at no additional compensation and appoint the Assistant Superintendent for Educational Services as Certifier of Payroll, as needed, effective July 10, 2024 through the July 2025 Reorganization Meeting, with no additional compensation.

ENC. 27

Recommend that the Board authorize the District Superintendent to approve attendance at conferences, conventions, and workshops, including associated expenses based on CVES Policy #6830.

ENC. 28

Recommend that the Board authorize the District Superintendent to apply for grants and aid.

ENC. 29

Extraclassroom Activity Fund

It is recommended that the following people be appointed to monitor the Extraclassroom Activity Fund, effective July 10, 2024 through July 2025 Reorganization Meeting, with no additional compensation:

Chief Faculty Advisors – Adam Facteau for the Plattsburgh Campus, Mark Brown for the CVES Learning Hub, Tina Mitchell for the Mineville Campus, and Michele Friedman back up for all campuses.

(This is the fund which accounts for the monies raised by students through their projects. There is a need to have staff involved with the management of this fund.)

ENC. 30

Recommend that the Board authorize the following individuals to collect money at all CVES locations for the 2024 – 2025 school year:

CV-TEC – All Campuses

Kathy Mallette – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus
Janet Miller – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus
LeeAnn Bishop – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus
Nicole Osika – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus
Chirag Patel – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus
Erin Meyer – Animal Science/Veterinary Assistant Program Activities – Plattsburgh Campus
Madison Peryea – Animal Science/Large Animal Production Program Activities – Plattsburgh Campus
Kimberly Lincoln – Cosmetology Program Activities – Plattsburgh Campus
Kylee Gonyea – Cosmetology Program Activities – Mineville Campus
Tyler Puchrik & Alaina Weare – Culinary Arts Management Program Activities – Plattsburgh Campus
Joshua Pierce – Environmental Conservation/Forestry Program Activities – Plattsburgh Campus
Deborah Misik, PreCTE Food Service Program Activities – Plattsburgh Campus
Nicole Gillespie, PreCTE Food Service Program Activities – Plattsburgh Campus
Kelly Gowett – Health Career Program Activities – Plattsburgh Campus
Marcie Frasier – Adult Education Tuitions and other CV-TEC programs – Mineville Campus

Rise Center for Success – Plattsburgh and Mineville Campus

Angie Lecuyer – Program Activities – Plattsburgh Campus
Karen Davis – Program Activities – Plattsburgh Campus
Tonya Robinson – Work Experience Program Activities – Plattsburgh Campus
Karen Yeager – Work Experience Program Activities – Plattsburgh Campus
Marcie Frasier – Program Activities – Mineville Campus

School Support Services (S³)

Angela Jennette – Participant fees and other S³ services – CVES Learning Hub
April Miner – Participant fees and other S³ services – CVES Learning Hub
Tina Trombley – Participant fees and other S³ services – CVES Learning Hub

ENC. 30 (Continued)

Management Services

Deanna Akin – Bank deposits and general collections – CVES Learning Hub

Derek Leavine – Bank deposits and general collections – CVES Learning Hub

Cafeteria

Meagan Whitman – Cafeteria Sales – Mineville Campus

Julie Holbrook – Cafeteria Sales – Mineville & Plattsburgh Campuses

Zachary Zarling – Cafeteria Sales – Mineville & Plattsburgh Campuses

Dale Bracy – Cafeteria Sales - Plattsburgh Campus

ENC. 31

Recommend that the Board approve the following Dignity Act Coordinators for the 2024 – 2025 school year:

Adam Facteau – Plattsburgh Main Campus, John W. Harold Building

Mark Brown – CVES Learning Hub Campus

Tina Mitchell – Mineville Campus

Michelle Lawrence – Plattsburgh Campus, William A. Fritz Building

ENC. 32

Recommend that the Board approve the following individual(s) as Workplace Violence Prevention Coordinators for 2024 – 2025 School Year:

1. Tom Smith, Health Safety & Risk Management Specialist
2. Joseph Coakley, Director of Labor Relations

ENC. 33

Recommend that the Board approve the Draft Minutes from the June 12, 2024 Regular Board meeting. (attached)

ENC. 34

Recommend that the Board approve the Certification of Warrant for June 4, 2024 to June 26, 2024. (attached)

ENC. 35

Recommend that the Board approve the Treasurer's Report for May 31, 2024. (attached)

ENC. 36

Recommend that the Board approve the Extraclassroom Treasurer's Report for May 31, 2024. (attached)

ENC. 37

Recommend that the Board approve the donation of a 2005 Ford F-550 and a 2006 Ford F-550 by the Essex County Department of Public Works. The items donated will be utilized for the Automotive Technology and Natural Resources Management Programs at Yandon-Dillon within the CV-TEC divisions.

ENC. 38

Recommend that the Board approve the following petty cash funds and bursars for the 2024 – 2025 school year (each fund will maintain an amount of \$100/each):

Rise – CVES Plattsburgh Campus – Karen Davis
School Support Services – CVES Learning Hub – April Miner
Rise/CV-TEC – CVES Mineville Campus – Marcie Frasier
CV-TEC – CVES Learning Hub – Kathy Mallette
Management Services – CVES Learning Hub – Christine Myers
CV-TEC – CVES Plattsburgh Campus – Janet Miller

ENC. 39

Recommend that the Board approve the following change funds and custodians of the funds for the 2024 – 2025 school year:

Rise Center for Success:
Work Experience (Plattsburgh), Tonya Robinson – \$25.00
Short-term Classroom Program Activities (Plattsburgh), Karen Davis – \$25.00

CV-TEC:
Cosmetology II (Plattsburgh), Lisa Banker – \$100
Cosmetology (Mineville), Kylee Gonyea – \$200
Culinary Arts & Hospitality Resort Services (Plattsburgh), Alaina Weare – \$200 (\$100 per register)
Conservation (Plattsburgh), Joshua Pierce – \$50
Student Tuitions and Fees (Plattsburgh), Chirag Patel – \$100

Cafeteria:
Mineville Campus – Meagan Whitman – \$50
Plattsburgh Campus – Dale Bracy – \$50

ENC. 40

Recommend that the Board approve the following Special Aid Fund Project Continuations:

1. Strengthening Career and Technical Education for the 21st Century Act (PERKINS V) Special Aid Fund be allowed to continue providing services for the period July 1 – September 29, 2024. Expenditures are not allowed to exceed \$51,649 (CV-TEC)
2. Employment Preparation Education Program (EPE) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$73,160. (CV-TEC)
3. Workforce Innovation and Opportunity Act Title II & Welfare Education Program Adult Basic Education & Literacy Services (ABE) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$18,166. (CV-TEC)
4. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Corrections (Essex) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$51,568. (CV-TEC)
5. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Corrections (Clinton) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$49,391. (CV-TEC)
6. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (Elizabethtown) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$34,196. (CV-TEC)
7. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (Plattsburgh) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$36,576. (CV-TEC)
8. Workforce Innovation and Opportunity Act Title I Program, Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$143,563. (CV-TEC)
9. School Library System Basic Operating Aid (F947) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$24,063. (S³)
10. School Library System Categorical Aid for Automation (F949) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$2,256. (S³)

ENC. 40 (Continued)

11. School Library System Supplemental Operating Aid (F956) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$11,695. (S³)

ENC. 41

Recommend that the Board approve the following Budgets for the 2024 – 2025 school year:

1. Summer School Aged 8:1:2 Life Skills / Academic & Behavioral Programs Budget (Co-Ser F940) in the amount of \$539,739 for the 2024 – 2025 school year (Special Aid Fund – Rise)
2. Summer School Aged 6:1:3 Autism Budget (Co-Ser F941) in the amount of \$277,631 for the 2024 – 2025 school year (Special Aid Fund – Rise)
3. Summer School Aged 6:1:1 Intensive Therapeutic Support Program (ITSP) Budget (Co-Ser F943) in the amount of \$50,199 for the 2024 – 2025 school year (Special Aid Fund – Rise)
4. Summer School Aged Related Service Only Budget (Co-Ser F962) in the amount of \$3,564 for the 2024 – 2025 school year (Special Aid Fund – Rise)
5. Summer School Aged 1:1 Teacher Assistant Budget (Co-Ser F964) in the amount of \$19,688 for the 2024 – 2025 school year (Special Aid Fund – Rise)
6. Summer School Aged 1:1 Nurse Budget (Co-Ser F965) in the amount of \$9,551 for the 2024 – 2025 school year (Special Aid Fund – Rise)
7. Summer School Aged 1:1 Aide Budget (Co-Ser F966) in the amount of \$184,414 for the 2024 – 2025 school year (Special Aid Fund – Rise)

ENC. 42

Recommend that the Board approve the following Contractor/Consultant Agreement(s):

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Kelly McGinn for the purpose of obtaining Medicaid Speech oversight services including quarterly provider meetings, student observations, phone conferences, and Medicaid document review at a rate of \$118 per hour for the 2024 – 2025 school year. The current estimated annual expenditure for the agreement is \$34,810. (Rise) (attached)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Leadership for Educational Achievement Foundation, Inc. (LEAF) under which LEAF will provide leadership coaching services for CVES component districts during the 2024 – 2025 in accordance with the terms and fee structure outlined in the Agreement. (S³) (attached)

ENC. 42 (Continued)

3. Agreement between Clinton-Essex-Warren-Washington BOCES and Leadership for Educational Achievement Foundation, Inc. (LEAF) under which LEAF will provide leadership coaching services for CVES during the 2024 – 2025 school year in accordance with the terms and fee structure outlined in the Agreement. (Administration) (attached)

ENC. 43

Recommend that the Board approve the following Contract:

1. Contract between C-E-W-W BOCES and The Southern Regional Education Board (SREB) / Schools that Work to outline SREB's participation expectations and services under BOCES' partnership with SREB to work towards school reform and continuous improvement of quality instruction at CV-TEC. The agreement remains in effect for the period of July 1, 2024 through June 30, 2025. The total billable amount for SREB services is \$50,400. (CV-TEC) (attached)

ENC. 44

Recommend that the Board approve the following resolution:

1. Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Cooperative Educational Services agrees to participate in cooperative bids for the purchase of various supplies, services, materials and equipment, as advertised by and awarded by the Clarkstown Central School District acting as the Lead Agency, as provided by General Municipal Law Section 119-0 and,

WHEREAS, each BOARD retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other BOARD(S), therefore

BE IT RESOLVED, that the Clinton-Essex-Warren-Washington BOARD OF COOPERATIVE EDUCATIONAL SERVICES aka Champlain Valley Educational Services (CVES) hereby agrees to participate with the attached named school districts in such cooperative bids.

ENC. 45

Recommend that the Board approve the following resolution:

1. Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Cooperative Educational Services agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2024 – 2025 school year (see attached).

ENC. 46

Recommend that the Board approve the following resolution:

1. Be it resolved that the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services agrees to participate in the OMNIA Partners Public Sector, Keystone Purchasing Network (KPN), National Cooperative Purchasing Alliance (NCPA), Sourcewell, 1Government Procurement Alliance (1GPA), and PEPPM Technology Cooperative Purchasing Program for the 2024 – 2025 school year.

ENC. 47

Recommend that the Board appoint Board Members to the CVES Budget Committee (for the development of the 2025 – 2026 CVES budget) for the 2024 – 2025 school year. (2023 – 2024 members were Leisa Boise, Patricia Gero, Craig Randall, and Lori Saunders)

ENC. 48

Recommend that the Board appoint at least three Board Members to the CVES Audit Committee (pertaining to the 2023 – 2024 school year) for the 2024 – 2025 school year. (2023 – 2024 members were Richard Harriman, Sr., Donna LaRocque, and Emily Phillips)

ENC. 49

Recommend that the Board amend the following appointment from the September 13, 2023 Board meeting:

Recommend that the Board approve the following Additional Work for the 2023 – 2024 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Lisa Tallman CV-TEC Yearbook ~~Coordinator~~ Co-Coordinator- Plattsburgh

ENC. 50

Recommend that the Board rescind the following appointment from the June 12, 2024 Board meeting:

Recommend that the Board approve the following person(s) to a Temporary appointment as follows for the 2024 – 2025 school year:

1. Name: Kallie Reece
Position: Special Education Teacher
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Teaching Assistant, Level III
Annualized Salary: \$50,500

ENC. 51

Recommend that the Board approve the following letter(s) of resignation for the purpose of retirement:

1. Tom Daly, Physical Education Teacher, effective January 2, 2025

ENC. 52

Recommend that the Board accept the following letter(s) of resignation:

1. Brittany Wood, Business Management and Entrepreneurship Teacher, effective June 27, 2024
2. Stefan Ramirez, Special Education Teacher, effective June 27, 2024
3. Emily Schwalb, Teacher Aide / Student Aide, effective June 29, 2024
4. Kara Velie, Teacher Aide / Student Aide, effective June 29, 2024
5. Michelle Merrill, Teacher Aide / Student Aide, effective June 30, 2024
6. Todd Mayo, Cleaner / Messenger, effective July 1, 2024
7. Tavin Head, Computer Specialist, effective July 1, 2024, for the purpose of accepting a Network and Systems Technician position
8. Joanne Beaudry, Teaching Assistant, effective July 1, 2024, for the purpose of accepting a Special Education Teacher position
9. William Badger, Teacher Aide / Student Aide, effective July 1, 2024, for the purpose of accepting a Teaching Assistant Position
10. Carrie Stone, Teacher Aide / Student Aide, effective July 1, 2024, for the purpose of accepting a Teaching Assistant Position

ENC. 53

Recommend that the Board accept the following leave(s) of absence:

1. Melissa Gough, Teaching Assistant, effective July 1, 2024 – June 30, 2025
2. Brandy Rosselli, Teaching Assistant, effective July 1, 2024 – June 30, 2025
3. Heather Agoney, Teaching Assistant, effective July 1, 2024 – June 30, 2025
4. Bethany Katzfey, Teaching Assistant, effective July 1, 2024 – June 30, 2025
5. Janine Manley, Teaching Assistant, effective July 1, 2024 – June 30, 2025

ENC. 54

Recommend that the Board approve the following additional work for the 2023 – 2024 School Year:

Stipend Positions, Compensation per collective bargaining agreement
Melanie Faville, CV-TEC Yearbook Co-Coordinator – Plattsburgh

ENC. 55

Recommend that the Board grant a Permanent appointment (Civil Service) to the following person(s):

1. Joshua Howland, Custodial Worker, effective August 13, 2024

ENC. 56

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Joseph Judge (was provisional)
Position: Computer Programmer
Effective Date: June 19, 2024
Tentative Permanent Date: October 10, 2024
2. Name: Cindy Sherman
Position: Teacher Aide / Student Aide
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2024
Annualized Salary: \$21,686

ENC. 57

Recommend that the Board appoint the following person(s) to a Provisional Civil Service appointment:

1. Name: Tavin Head
Position: Network and Systems Technician
Effective Date: July 1, 2024
Annualized Salary: \$63,977
2. Name: Jessica Collier
Position: Publications Specialist
Effective Date: July 8, 2024
Annualized Salary: \$53,500
3. Name: Madany Diallo
Position: Computer Specialist
Effective Date: July 8, 2024
Annualized Salary: \$41,814

(EFFECTIVE PERMENENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 58

Recommend that the Board appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Jacob Gittler
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: June 14, 2024
Tentative Tenure Date: June 14, 2028
Certification Status: Teaching Assistant, Level I

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 59

Recommend that the Board appoint the following person(s) to an hourly appointment for the 2024 – 2025 school year:

1. Lisa Bulriss, Accountant (Schools), \$32/hr
2. Steven Bassett, Auto Mechanic, \$50/hr
3. Devin Laporte, HVAC Technician, \$50/hr

ENC. 60

Recommend that the Board appoint the following person(s) to a Temporary appointment for the period of July 1, 2024 – August 30, 2024:

Dean of Students, \$48/hr
Lesley Ramos

ENC. 61

Recommend that the Board appoint the following person(s) to a Temporary appointment as follows for the 2024 – 2025 school year:

1. Name: William Badger
Position: Teaching Assistant
Effective Date: July 1, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750

ENC. 61 (Continued)

2. Name: Carrie Stone
Position: Teaching Assistant
Effective Date: July 1, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
3. Name: Heather Stranahan
Position: Special Education Teacher
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: English Language Arts 7–12, Initial
Annualized Salary: \$52,500
4. Name: Madison Peryea
Position: Animal Science- Large Animal Production Teacher
Effective Date: September 3, 2024 – June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500

ENC. 62

Recommend that the Board renew the following Temporary appointments effective September 3, 2024 through June 30, 2025:

<u>Name</u>	<u>Position</u>
Penny Bowers	Adult Literacy Teacher
Dalton Castine	Adult Literacy Teacher
Alexis Dirolf	Adult Literacy Teacher
Madeline Kaplan	Adult Literacy Teacher
Bridget Snow	Adult Literacy Teacher
Tiffany Snow	Adult Literacy Teacher
Rene Sprague	Adult Literacy Teacher
Zachary Buzzell	Building Trades / Carpentry Teacher
Alaina Weare	Culinary Arts Teacher
Tyler Puchrik	Culinary Arts Teacher
Todd Clowney	Electrical Design & Installation Teacher
Taylor Sprague	Environmental Science & Forestry Teacher
Leopoldo Carvajal	ESL Teacher
Erin Spoor	LPN Teacher 50%
Maria Hurteau	LPN Teacher
Charles Johnson	LPN Teacher
Albert Stickle	New Visions Applied Engineering Teacher
Tyler Langley	Physical Education Teacher
Frank Mercier	Security and Law Enforcement Teacher

ENC. 62 (Continued)

Thomas Willette
Patrick McCaffrey
Joanne Beaudry
Chelsea Benway
Mariellen Boyd
Arianna Menard
Andrew Tedford
Lisa Whalen
Krista Williams
Jacob Cummings
Tera Fillion Potts
Casandra Kellaway
Janet McCray
Alma Medina
Michelle Mosher
Emily Norwood
Kent Olsen
Ciarra Smith

Security and Law Enforcement Teacher
Special Education Teacher
Special Education Teacher
Special Education Teacher
Special Education Teacher
Special Education Teacher
Special Education Teacher
Special Education Teacher
Special Education Teacher
Teaching Assistant
Teaching Assistant
Teaching Assistant
Teaching Assistant
Teaching Assistant
Teaching Assistant
Teaching Assistant
Teaching Assistant
Teaching Assistant

ENC. 63

Recommend that the Board renew the following Temporary appointments effective July 1, 2024 – June 30, 2025:

Name

Melissa Gough
Brandy Rosselli
Heather Agoney
Bethany Katzfey
Janine Manley

Position

Special Education Teacher
Special Education Teacher
Special Education Teacher
Special Education Teacher
Special Education Teacher

ENC. 64

Recommend that the Board approve the following Facilitators for the 2023 – 2024 School Year:

Facilitators. \$30/hr

Amy Burdo

ENC. 65

Recommend that the Board approve the following Facilitators for the 2024 – 2025 School Year:

Facilitators, \$30/hr

Daniel Bower
Amy Burdo
Colleen LaFountain
Dena Tedford
Debra Geddes
Lori Ducharme
Lisa Tallman
Kevin Shaw
Dawn Waters
Scott Fairchild
Elizabeth Coon

ENC. 66

Recommend that the Board approve the following Adult Education Course Instructors for the 2024 – 2025 school year:

Adult Education, hourly rate of pay per contract

Kenny Allen
Lisa Banker
Richard Beaudry
Chad Blair
Greg Cassavaugh
Shelley Charland
Fay Cheney
Stephen Couture
Anika Craig
Jennifer Gero
Kelly Gowett
Christopher Huchro
Maria Hurteau
Charles Johnson
Todd Menia
Frank Mercier
Erin Meyer
Lance Sayward
Kevin Shaw
Erin Spoor

Adult Education, \$34/hr

Thomas Aubin

ENC. 66 (Continued)

Christina Beck
Lori Ducharme
Bradley Kiroy
Susan Levaque
Kieran Kivlehan
Dylan Limlaw
Dena Tedford
Thomas Tedford
Dawn Waters

Adult Education Health Careers, hourly rate per contract

Jaimie Plumadore
Helen Jessey
Maria Spadafora

Adult Education Health Careers, \$41/hr

Dena Tedford
Emily Choiniere

ENC. 67

Recommend that the Board approve the following Part-Time Allied Health Teacher(s) for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>
Emily Choiniere	Allied Health Teacher 20%	\$53,835

ENC. 68

Recommend that the Board approve the following Temporary Grant appointment from July 1, 2024 – December 30, 2025:

1. Liam Perry, Work Study Student, not-to-exceed 160 hours at \$15/hr

ENC. 69

Recommend that the Board approve the following substitute and temp-on-call positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Molly Denis	Laborer
Sheilah Boyea	Teaching Assistant

ENC. 69 (Continued)

Sheilah Boyea

Teacher

ENC. 70

Recommend that the Board approve the following additional work for the 2024 – 2025 school year:

Transition Services, hourly rate per contract

Jacob Cummings	Not-to-exceed 180 hours
Maiya Giroux	Not-to-exceed 180 hours
Jerilynn LaMere	Not-to-exceed 180 hours
Ciarra Smith	Not-to-exceed 180 hours
Dawn Perry	Not-to-exceed 180 hours
Myah Green	Not-to-exceed 180 hours
Marky LaPorte	Not-to-exceed 180 hours
Erin Garrison	Not-to-exceed 180 hours

Curriculum Development, hourly rate of pay per contract

Julie Fillion (ITSP Program Alignment)	Not-to-exceed 18 hours
Lisa Tallman (WBL Program Development)	Not-to-exceed 14 hours
Krystal Jaquish (Zones of Regulation)	Not-to-exceed 20 hours
Jennifer Haley (Morning Meeting Project)	Not-to-exceed 6 hours
Julie Adams (Morning Meeting Project)	Not-to-exceed 6 hours
Ashley Brown (Morning Meeting Project)	Not-to-exceed 6 hours
Krista Williams (Morning Meeting Project)	Not-to-exceed 6 hours

Program Development, hourly rate of pay per contract

Heather VanAlphen (Classroom Implementation)	Not-to-exceed 18 hours
Tammy Ann Smith (Classroom Implementation)	Not-to-exceed 18 hours
Margaret DeMeulemeester (Classroom Implementation)	Not-to-exceed 18 hours
Julie Adams (Big Brother/ Big Sister Program)	Not-to-exceed 5 hours
Alyssa Restrepo (Language Based Classroom Prep.)	Not-to-exceed 12 hours
Melissa Litts (Language Based Classroom Prep.)	Not-to-exceed 12 hours

Trainings, hourly rate of pay per contract

Kenny Allen (SREB Professional Development)	Not-to-exceed 35 hours
Richard Beaudry (SREB Professional Development)	Not-to-exceed 35 hours
Madison Peryea (New CTE Teacher Training)	Not-to-exceed 14 hours
Heather VanAlphen (TCIS Refresher)	Not-to-exceed 18 hours
Mariellen Boyd (TCIS Refresher)	Not-to-exceed 18 hours
Robert Holt (TCIS Refresher)	Not-to-exceed 18 hours
Jessica Willette (TCIS Refresher)	Not-to-exceed 18 hours
Susan Tourville (TCIS Refresher)	Not-to-exceed 18 hours
Jeffrey Parker (TCIS Refresher)	Not-to-exceed 18 hours

ENC. 70 (Continued)

Kent Olsen (TCIS Refresher)	Not-to-exceed 18 hours
Shay Maggy (TCIS Refresher)	Not-to-exceed 18 hours
Latalya Duell (TCIS Refresher)	Not-to-exceed 18 hours
Victoria Paiser (TCIS Refresher)	Not-to-exceed 18 hours
Emily Norwood (TCIS Refresher)	Not-to-exceed 18 hours
Heather Hambleton (TCIS Refresher)	Not-to-exceed 18 hours
Randa Newell (TCIS Refresher)	Not-to-exceed 18 hours
Shanna Rivers (TCIS Refresher)	Not-to-exceed 18 hours
John Law (TCIS Refresher)	Not-to-exceed 18 hours
Melissa Slagenweit (TCIS Refresher)	Not-to-exceed 18 hours
Christopher Falvey (TCIS Refresher)	Not-to-exceed 18 hours
Katelyn Christian (TCIS Refresher)	Not-to-exceed 18 hours
Bethany Katzfey (Ignite Training)	Not-to-exceed 6 hours
Rebekah Riley (Ignite Training)	Not-to-exceed 6 hours
Kiera Colgan (Ignite Training)	Not-to-exceed 6 hours
Patricia Sharlow (Ignite Training)	Not-to-exceed 6 hours
Realelena Hurley (Ignite Training)	Not-to-exceed 6 hours
Michelle Mosher (Ignite Training)	Not-to-exceed 6 hours
Emily Duquette (Ignite Training)	Not-to-exceed 6 hours
Sarah Agnew (Ignite Training)	Not-to-exceed 6 hours
Kayla Mills (Ignite Training)	Not-to-exceed 6 hours
Kendra Snide (Ignite Training)	Not-to-exceed 6 hours

Classroom Moves, hourly rate of pay per contract

Shelley Charland	Not-to-exceed 14 hours
Madison Peryea	Not-to-exceed 14 hours
Dana Gilbo	Not-to-exceed 6 hours
Krystal Jaquish	Not-to-exceed 6 hours
James Anderson	Not-to-exceed 6 hours
Kelly Tursky	Not-to-exceed 6 hours

Classroom Moves, \$31/hr

Carol Prager	Not-to-exceed 6 hours
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Trainings, \$31/hr

Heather Stranahan (Ignite Training)	Not-to-exceed 6 hours
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School Lunch Manager Preparation for the new school year, Daily rate of pay

Zachary Zarling	Not-to-exceed 10 additional days
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ENC. 71

Recommend that the Board approve the following Special Projects Administrator(s) for the 2024 – 2025 school year:

1. Joseph Dragone, \$50/hr

ENC. 72

Recommend that the Board approve the following 2024 – 2025 Special Education Summer School (ESY) Staffing:

Registered Nurse, hourly rate of pay per contract

Stacey Smart

Maria Hurteau

Teacher Aide/ Student Aide, \$17/hr

Cindy Sherman

Georgia Belrose

Teacher, \$43/hr

Kayla Marino

Teacher Aide/ Student Aide, Hourly rate of pay per contract

Snide, Kendra

Spellman, Shelby

Stone, Carrie

Trombly, Brenda

Trombley, Bridget

Waite, Melissa

Waldron, Cindy

Webster, Rosemarie

Willette, Jessica

Williams, Cynthia

School Counselor, Hourly rate of pay per contract

Denton, Kim

O'Mara, Danielle

School Psychologist, Hourly rate of pay per contract

Anderson, James

Spofford, Mandi

ENC. 72 (Continued)

School Social Worker, Hourly rate of pay per contract

Burnham, Brianna
Ganter, Jami
Hicks, Arianna
Zehr, Stephanie

Occupational Therapist, Hourly rate of pay per contract

Gilbo, Dana
Bean, Philip
Hubbard, Joan
Revette, Eryn
Recore, Lisa

Physical Therapist, Hourly rate of pay per contract

Premore, Catherine
Hofmann, Reed

Speech and Hearing Teacher, Hourly rate of pay per contract

Christian, Katelyn
Hicks-Wilson, Shanni
Lee, Christie
Strong, Nichole
Jaquish, Krystal
Swart, Danielle

ENC. 73

Appoint Voting Delegate/Alternate for New York State School Boards Convention.
(2023 – 2024 Delegate was Ed Marin, Alternate was Richard Harriman, Sr.)

ENC. 74

Appoint NYSSBA Legislative Liaison.
(2023 – 2024 Delegate was Richard Harriman Sr.)

ENC. 75

Recommend that the Board approve and re-certify the following programs for Career & Technical Education:

Program	Approval Years	1st Re-Approval Years	2nd Re-Approval Years	3rd Re-Approval Years
Animal Science: Large Animal Production	2019 – 2024			
Cosmetology	2004 – 2009	2009 – 2014	2014 – 2019	2019 – 2024
Environmental Conservation and Forestry	2004 – 2009	2009 – 2014	2014 – 2019	2019 – 2024
Heavy Equipment / Diesel Repair	2004 – 2009	2009 – 2014	2014 – 2019	2019 – 2024

ENC. 76

Recommend that the Board approve the following request(s) for approval of attendance to conference / workshop for the following Board member(s):

1. Leisa Boise, Bob Bourgeois, Patricia Gero, Richard Harriman, Sr., Donna LaRocque, Ed Marin, Emily Phillips, Michael St. Pierre & Donna Wotton
2024 NYSSBA Annual Convention
October 20-22, 2024 New York City, NY (overnight accommodations needed)

ENC. 77

Recommend that the Board approve updates of any names, titles, and numbers throughout the District-Wide and all building level Safety Plans to reflect staffing changes / updates, as well as any technology instruction modifications as a result of equipment upgrades, from July 1, 2024 through June 30, 2025.

ENC. 78

The Board takes notice of the following Administrative Procedure(s), which have been developed by the District Superintendent in consultation with Management Services:

1. 9170 Meals and Refreshments

ENC. 79

Recommend the Board adopt the following revised policy:

Revised Policy

1. #5300 Code of Conduct

ENC. 80

Policies To Be Reviewed Annually

1. #6240 Investment Policy
2. #6700 Policy and Procedures Governing Procurements of Goods and Service Enacted in Accordance with General Municipal Law § 104-b
3. #6700-E.1 Purchasing Exhibit

ENC. 81

Policy Requiring Board Member's Signature

1. #2160 BOCES Board Officer and Board Member Responsibilities

Please sign last page and return to District Clerk

ENC 82

Board Reports (attached)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services (BOCES)
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: June 12, 2024
KIND OF MEETING: Regular Board Meeting
PLACE: CVES Learning Hub Conference Center, Plattsburgh, NY

Board Members Present:

Leisa Boise
Bob Bourgeois
Dina Garvey
Patricia Gero
Donna LaRocque
Richard Harriman, Sr.
Ed Marin
Bruce Murdock
Emily Phillips
Emily Reynolds Bergh
Lori Saunders
Michael St. Pierre
Eddie Webbinaro
Donna Wotton

Board Members Absent:

Kathy Comins-Hunter

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Others Present:

Michele Friedman
Dr. Matthew Slattery
Dr. Eric Bell
Julie Jolicoeur
Tammy Braun
Joseph Braun
Anika Craig
Gabby Braun
Nicole Santaniello
Mark Brown
Adam Facteau

MEETING
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:08 pm.

APPOINTMENT OF
VACANT BOARD
SEATS/
OATHS OF OFFICE

Dina Garvey joined the meeting at 6:11 pm.

The CVES Board has two open “at-large” seats. Dr. Davey discussed the process whereby the CVES Board President can recommend the appointment of individuals to the CVES Board to fill the Board seat vacancies. The appointment of the “at-large” Board members is effective until the 2025-2026 CVES BOCES Administrative Budget Vote and BOCES Board Election on Tuesday, April 29, 2025. Dr. Davey next reviewed the “*10-Day Notice of Intent to Fill CVES/CEWW BOCES Board Vacancies*” memo sent to the sixteen component district Boards of Education and CSOs on Wednesday, May 29, 2024. The districts’ Boards of Education had ten days to notify the CVES BOCES District Clerk, Mrs. Katelyn Smart. If there was interest in the vacant Board seats, no response was received.

Mrs. Donna LaRocque, a former CVES Board member representing the Plattsburgh City School District, has agreed to serve another one-year “at-large” term on the CVES Board. She has been a valued and contributing member of the CVES Board for more than a decade. A second individual, Mr. Bob Bourgeois, a respected community businessman and active school supporter, has been endorsed by the Chazy Central Rural School District Board of Education to represent them on the CVES Board. Board President Mr. St. Pierre and Dr. Davey met with Mr. Bourgeois to discuss the role and responsibilities of being a CVES BOCES Board member. Mr. Bourgeois has agreed to serve on the BOCES Board for the one-year term “at-large” appointment.

Mr. Murdock moved, seconded by Mr. Harriman Sr., to appoint Mrs. Donna LaRocque to an open CVES Board seat and to appoint Mr. Bob Bourgeois to the second Board seat. Their terms will be from June 12, 2024, to April 29, 2024. All Board Members present voted yes—motion carried.

Mrs. LaRocque and Mr. Bourgeois verbally took their CVES Board Oaths of Office verbally in front of the Board and the public. Mrs. Julie Jolicoeur, CVES Confidential Secretary to the District Superintendent, notarized their signatures to ensure their Oaths were filed within the legal 30-day guideline. Mrs. LaRocque and Mr. Bourgeois were welcomed to the Board by their fellow Board members.

SKILLSUSA PRESENTATION

Dr. Davey began the presentation by introducing Mrs. Michele Friedman, CVES Director of CTE. Mrs. Friedman welcomed our 2024 SkillsUSA staff advisors, student representatives, and CV-TEC administrators to speak about recent SkillsUSA experiences and successes at the NYS SkillsUSA Statewide Competition. The Statewide Competition was held on Wednesday, April 24 – Friday, April 26, 2024, at the NYS Fairgrounds in Syracuse, NY. Mrs. Friedman described an overview of SkillsUSA and introduced the 2024 NYS SkillsUSA Advisor of the Year, Mrs. Nicole Santaniello, CV-TEC Plattsburgh Principal Mr. Adam Facticeau, Mineville Principal Ms. Tina Mitchell, Student Advisor Ms. Anika Craig, and CVES Learning Hub CV-TEC Campus Principal Mr. Mark Brown.

Emily Reynolds Bergh joined the meeting at 6:18 pm.

Mrs. Santaniello described the months of hard work and dedication the SkillsUSA student participants and their advisors underwent to prepare for this rigorous competition. Mrs. Santaniello was excited to share that SkillsUSA again had active participation this year throughout CV-TEC. SkillsUSA provided a defined SkillsUSA framework and terminology for all preparing for the competition. Approximately twice a month, each student reviewed the 17

SkillsUSA framework characteristics; the lesson plans that SkillsUSA provided were an excellent way to ensure students around the United States received the same opportunities to learn the SkillsUSA curriculum and what they needed to excel. The SkillsUSA students compete 2 to 3 times a year. Mrs. Santaniello then handed the presentation to CV-TEC student Gabrielle Braun.

Gabrielle Braun is a senior from Chazy Central Rural School and placed third at the 2024 NYS SkillsUSA Competition for Large Animal Science. This was the first time CVES had a student medal in this category. It was Ms. Craig, the former CV-TEC Large Animal Production Teacher and now a Work-Based Learning Specialist, the first time sending a student to SkillsUSA. Gabrielle entered the competition in her CTE Program area because of her love for all animals, stating she wanted to expand her knowledge about animals. She prepared for her competition by studying, using her experience working for a veterinarian and with her animals at home. Gabrielle shared she was excited at the SkillsUSA competition when she heard her name called a third-place bronze medal winner. Gabrielle described the skills she needed to perform during the competition. CVES is proud of Gabrielle and the Board members shared their excitement for her future career plans. Gabrielle will be going to college in a Pre-Vet program. The Board members asked Gabrielle questions and CV-TEC Principal Mark Brown spoke about his experience over the years of SkillsUSA competitions. Mr. Brown shared that the SkillsUSA competition experience can be transformational for the students. Whether they medal or not. He noted that the SkillsUSA students support each other and often recruit their classmates to participate in the future.

Mrs. Santaniello and Mrs. Friedman closed out the presentation. Mrs. Friedman spoke about the SkillsUSA students' esprit de corps and team experience our CV-TEC students takeaway after the competition. The parents' reactions to their children participating in the SkillsUSA competition are also a positive and prideful experience for everyone. The Board members congratulated Gabrielle and the CV-TEC SkillsUSA representatives. Dr. Davey offered his congratulations and described his attendance at the 2024 SkillsUSA Competition in Syracuse, supporting our CV-TEC student competitors and CVES chaperones. The presentation was closed out by Board President Mr. St. Pierre, who expressed his well wishes on behalf of the CVES BOCES Board for their excellent SkillsUSA presentation and success this year.

EXECUTIVE SESSION

Mr. Harriman, Sr. moved, seconded by Mrs. LaRocque, that the Board go into Executive Session at 6:44 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or

removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicly would substantially affect the value thereof. All Board Members present voted yes—motion carried.

The Executive Session began with Board members discussing the District Superintendent's 2023-2024 annual evaluation completed via SuperEval. Dr. Davey was then invited to return to the Executive Session for the Board to discuss the results of his Evaluation. Third, Dr. Davey and Dr. Bell shared confidential updates on Phase 2 of the Capital Project, updates on new CTE expansion for CVES, and other real estate-related matters related to CVES's planned program support and expansion discussions. Fourth, Dr. Davey reviewed several Labor Relations matters, including Memorandums of Understanding(s) - MOUs and individual contractual approvals recommended for approval at the CVES Board meeting. Lastly, Dr. Davey shared several Confidential employee matters and updates.

Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that the Board come out of Executive Session at 8:15 pm. All Board Members present voted yes—motion carried.

PUBLIC HEARING ON CODE OF CONDUCT

Dr. Davey introduced Mrs. Michele Friedman, Director of Career and Technical Education (CTE) and Co-Chairperson of the 2023-2024 District Code of Conduct Committee. Mrs. Friedman began the 2024-2025 Code of Conduct Public Hearing on the recommended updates for the new school year. This year's changes were minimal compared to last year's significant updates. No mandatory regulatory changes needed to be made this year. Mrs. Friedman explained that there was a remuneration of pages and an update on our Civil Rights Officer. The document was also examined to ensure that gender-neutral language was being used. Mrs. Friedman concluded the presentation, and the Board members were given the opportunity to ask questions.

2023-2024 STRATEGIC PLAN END-OF-YEAR UPDATE

Dr. Davey opened the 2023-2024 CVES Strategic Plan End-of-Year Presentation with an acknowledgment and thanks for the Board's ongoing support of the CVES Strategic Planning process over the past ten years of its successful implementation. The DS Cabinet Team, the Divisional Teams, and the Board have been instrumental in the continuous improvement work and progress of our BOCES. Dr. Davey shared his belief that CVES' Strategic Planning has been transformational to our organization and its accomplishments over the last decade. Second, Dr. Davey reviewed CVES-wide achievements, which our BOCES accomplished during the 2023-2024 school year. These highlights included our annual component district Board of Education visits featuring School Support Services (S³) with Ms. Amy

Campbell, our Assistant Superintendent for School Support Services (S³), planning for our CVES 75th Anniversary, expanded support for our CVES staff, Co-Ser Expansions, new and enhanced student opportunities, our Capital Project Phase II Project underway. a CTE Expansion Plan, support for three Superintendent Searches, and an update to our CVES Annual Staff Survey.

Mrs. Michele Friedman, Director of Career & Technical Education (CTE), presented for the CV-TEC Division. She began by describing the operational focus changes undertaken each year in the Division and pointed to the Adult Services Committee work by the OneWorkSource staff. They worked to expand the knowledge and awareness of the students they assisted and educated. Mrs. Friedman reviewed numerous accomplishments achieved during the 2023-2024 school year.

Dr. Eric Bell, Assistant Superintendent of Management Services, provided the 2023-2024 end-of-year highlights, sharing that Management Services has continued successfully expanding numerous Co-Sers with component districts. The component districts using our Co-Sers received BOCES Aid, which assists in supporting their budgets. Management Services is offering more services to support the districts. Our CVES Regional Certification Office has expanded. Dr. Bell highlighted the \$5 million Food Infrastructure Grant Management Services secured for CVES and our components. Lastly, Dr. Bell shared that we expanded our Central Business Office (CBO) this school year from one district to seven.

Next, the Director of Special Education, Dr. Matthew Slattery, provided the 2023-2024 update for the Rise Center for Success. The Rise Center has accomplished so much this year. Dr. Slattery shared how the Rise Center has shifted the way they approach Strategic Planning and modeled their new approach after CV-TEC. The Rise Center team has grown significantly this year, focusing on recruiting and retaining high-quality staff. Dr. Slattery stated the Division has been focusing on a "Grow Your Own" initiative for Staff Development to help their staff advance their careers internally at the Rise Center. There have also been classroom ratio updates, IEP development training for staff, and a focus on expanding student support. Lastly, the Rise Center has been working to create an adaptive playground for its students, enhancing their social, emotional, and physical development.

Mr. Matt Palkovic, CVES Network Administrator, presented the Strategic Plan highlights for School Support Services (S³). Mr. Palkovic highlighted Ms. Amy Campbell's (Assistant Superintendent for Educational Services) positive experiences presenting the School Support Services (S³) updates at the component district Board of Education meetings throughout the year. This year, S³ also added an Embedded Publications Specialist in many component

districts. They provided over 4,500 hours of professional learning with the addition of an Assessment and Planning Coordinator. Instructional Tech is also in the process of restructuring processes for component districts. Mr. Palkovic concluded his presentation by answering questions from the Board members.

Dr. Davey wrapped up the presentation with an update for the Board members on the Facilitator search and the tentative 2024-2025 District Planning Team dates. He thanked the Board members for their ongoing support, his appreciation for the CVES Family of Professionals support, and our CVES administrative leaders who helped our Strategic Plan be successfully implemented this year.

**CAPITAL PROJECT &
NEW CTE CENTER
UPDATE
PRESENTATION**

Dr. Eric Bell began his update by sharing the Phase 2 Capital Project work that has begun. Dr. Bell provided a refresher on the changes planned to begin throughout all CVES's buildings after CV-TEC students end their year on June 13th. The Phase 2 Project requires abatement in areas of our buildings, and all areas have been posted. The asbestos abatement is the reason our Special Education Summer School (ESY) is being relocated. HVAC work will begin once all the necessary components of the project have been received. The last Capital Project update is the generator installation in Mineville in August.

Second, Dr. Bell shared an update on the new CTE Expansion. He noted that a 20-year lease for the new CTE Center is on the agenda to be approved. He shared that over the past few months, there have been over 50 design meetings. The CV-TEC staff and leadership have been integral in the design and planning of this new building. Staff members, including Director Mrs. Michele Friedman, have traveled to other BOCES to see what the programs can look like in a new space. The new CTE Center building concept received unanimous approval at the Town of Plattsburgh Planning Board meeting on May 21st. A traffic study has been completed and went well. In August, Dr. Bell will share the renderings for the new CTE Center for the Board members to review

The new CTE Center will also support the programmatic expansion of the Rise Center for Success Special Education program. It is scheduled to open its doors in September 2026. Dr. Davey helped conclude the presentation by sharing that the June CSO Meeting with our component Superintendents will be held tomorrow, Thursday, June 13th, 2024, at the new Capital Region BOCES CTE Center in Albany. Dr. Bell ended the presentation by answering questions asked by Board members.

**ESTABLISHING A
CVES FOUNDATION
PRESENTATION**

Dr. Davey began the presentation by explaining why establishing a CVES Foundation is essential. One of CVES' Strategic Planning goals during the past ten years was establishing a Foundation. A CVES Foundation will be critical

in helping accept and utilize future donations for CVES students and equipment. Dr. Davey pointed to the recent significant donation CV-TEC Mineville received to assist students in Construction Trades, Automotive Technology, and Natural Resources CTE Programs. The Classic Mike Loyer Foundation donated \$145,000 in memory of alumni Mr. Rory Gibbs to the Mineville Campus. For example, a CVES Foundation can assist in distributing similar student scholarships in the future.

Dr. Davey shared that a Foundation is a private entity with a separate Board of Directors from our CVES Board. He highlighted the value a Foundation can provide to our community, not just CVES. This Foundation would allow community members an opportunity to give back to our future generations.

Dr. Davey has been in contact with other BOCES for assistance with foundation bylaws and discussed how they have established successful foundations. CVES' attorney, Mr. Douglas Gerhardt, Esq., has been collaborating with Dr. Davey on the required steps. The "Establishing a CVES Foundation" PPT presentation shared the information. Dr. Davey is asking for the Board members' endorsement for CVES to establish a Foundation to support CVES and our students. Lastly, the Board members were able to ask questions, and they voiced their support for the establishment of the Foundation.

DISTRICT
SUPERINTENDENT
(DS) UPDATE

Dr. Davey began his DS Update by talking about the three fantastic graduations the Rise Center for Success has had over the past couple of weeks. Dr. Davey thanked Board Member Leisa Boise for speaking at the Rise Center Plattsburgh graduation. Dr. Davey also thanked the Board members who were able to attend, and they shared their sentiments about the events. He reminded the Board that the CV-TEC Mineville Graduation is June 18th, and the CV-TEC Plattsburgh Graduation is June 20th.

Dr. Davey asked Mrs. Michele Friedman, Director of CTE, to share an overview of the recent Mike Loyer Foundation Scholarship on behalf of Mr. Rory Gibbs. Mr. Gibbs attended the Mineville CV-TEC CTE programming in the 1970s and worked in the Construction business during his career for four decades. Tragically, Mr. Gibbs passed away in September 2023 during a workplace accident on a job site. Board President Mr. St. Pierre knew Mr. Rory Gibbs personally and shared that he was one of the kindest people he had ever met. The Loyer Foundation worked with Mr. Gibbs' family to establish the scholarship in his name and carry on Mr. Rory Gibbs' legacy at CV-TEC in Mineville. Mr. Gibbs' employer and colleagues raised money in his honor. A plaque honoring Mr. Rory Gibbs will be hung outside Mr. Shaw's Construction Trades classroom in honor of Mr. Gibbs and the scholarship.

Next, Dr. Davey congratulated the component districts that successfully passed their budgets, sharing that fifteen of our sixteen component districts passed their 2024-2025 school budgets on May 21st, 2024. Dr. Davey also briefly discussed his Board of Regents (BOR) meeting about the expanded Graduation Measures and Literacy Support Initiative that will be implemented in the next few years.

Dr. Davey closed out his DS Update by addressing the NYSED Regionalization conversation that the District Superintendents will be asked to lead. The focus will examine how BOCES and our districts can be stronger regionally.

MINUTES OF
MONTHLY MEETING

Mr. Murdock moved, seconded by Mrs. Boise, to approve the Draft Minutes from the May 8, 2024 Monthly Board Meeting. All Board Members present voted yes—motion carried.

CONSENT AGENDA
FINANCIAL

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., to approve the Consent Agenda Financial. All Board Members present voted yes—motion carried.

CERTIFICATION OF
THE WARRANT

Approve the Certification of Warrant for April 30, 2024 to June 3, 2024.

TREASURER'S
REPORT

Approve the Treasurer's Report from April 30, 2024.

EXTRA-CLASSROOM
TREASURER'S
REPORT

Approve the Extraclassroom Treasurer's Report from April 1, 2024 to April 30, 2024.

BUDGET
INCREASE(S)

Approve the following budget increase(s):

1. Recommend increasing the William A. Fritz Cafeteria Fund Regular School Year Budget (Co-Ser C791) from \$215,102 to \$220,102 for the 2023-2024 school year to accommodate the remaining food orders for the 2023-2024 school year. (School Lunch Fund)
2. Increase the Adult Education budget (Co-Ser 103) from \$590,348 to \$670,348 for the 2023-2024 school year to accommodate increased participation in CDL programs. (CV-TEC)
3. Increase Central Business Office (Co-Ser 675) from \$245,000 to \$260,500, for the period of July 1, 2023 through June 30, 2024, due to increase service requests from Willsboro Central School District. (Mgmt. Serv.)

**CROSS CONTRACT
BUDGET
INCREASE(S)**

Approve the following Cross Contract budget(s):

1. Increase the Distance Learning – Capital Region BOCES budget (Co-Ser 431) from \$170,000 to \$224,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (Moriah). (S³)
2. Increase the Virtual Summer School – Capital Region BOCES budget (Co-Ser 459) from \$12,000 to \$13,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (Moriah). (S³)
3. Increase the Workshops – FEH BOCES budget (Co-Ser 517) from \$60,000 to \$72,000 for the 2023-2024 school year, to accommodate for additional Cross Contracts with FEH BOCES (Beekmantown, Crown Point, Keene, Northern Adirondack, Peru, Saranac, Willsboro). (S³)

**SPECIAL EDUCATION
BUDGET INCREASES**

Approve the following Special Education budget increase(s):

1. Increase the 6:1:1 Autism budget (Co-Ser 205) from \$4,527,502 to \$4,627,502 for the 2023-2024 School Year to accommodate for increases in student enrollment and associated related services from Lake Placid and Saranac. (Rise Center)
2. Increase the 8:1:1 Academic/Behavioral budget (Co-Ser 208) from \$5,763,481 to \$5,899,434 for the 2023-2024 School Year to accommodate for increases in student enrollment and associated related services from Beekmantown, Moriah, Plattsburgh, Saranac, Ticonderoga, and Willsboro. (Rise Center)
3. Increase the 6:1:1 Intensive Therapeutic Support budget (Co-Ser 220) from \$1,217,173 to \$1,291,867 for the 2023-2024 School Year to accommodate for increases in student enrollment and associated related services from Keene, Northern Adirondack, and Plattsburgh. (Rise Center)

**SPECIAL AID FUND
PROJECT(S)**

Approve the following Special Aid Fund project(s):

1. North Country Region Career Pathways III Program (NCRCP3P), in the amount of \$100,000 for the period of April 1, 2024 through March 31, 2025 (Pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)

DOOR
REPLACEMENT
BID(S)

Award the following Bid(s):

1. Award the “CVES CV-TEC Main Campus Interior Door Replacement Project” bid for the replacement of specified doors at the Plattsburgh Campus, CV-TEC Division, in the amount of \$155,520 to Hartson Total Opening, Inc. of Plattsburgh, NY.

Note: Two additional companies submitted a bid:

- (1) Murnane Building Contractors, Inc. of Plattsburgh, NY with a bid of \$182,000
- (2) JFP Enterprises Inc. of Plattsburgh, NY with a bid of \$238,063

ERIE 1 ITCC
CONSORTIUM

Approve the following Resolution(s):

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024 – 2025 fiscal year, for 3DUX Design, 7 Mindsets Academy, A+ Educators (dba Woz ED Education), Abre.io, Accelerate Learning, Age of Learning, Inc, American Reading, Amplify Education, Inc., Apple (Opt-in), B.E. Publishing, Beable Education, BlocksCAD, Blocksi, Bloom Learning, Boddle Learning Inc, Brain Pop, Branching Minds, Breakout EDU, Canva US, Inc., Carahsoft, Carnegie Learning, Cengage Learning, Inc., CharmTech Labs, LLC, Classcraft Studio, CMS Neptune, Code.org, CodeCombat, CodeHS, Code Monkey, Coder Kids, Inc. DBA Ellipsis Education, Committee for Children, Cordance Operations dba Hapara, Coughlan Companies, dba Buncee, Curriculum Associates, Defined Learning, Dell Advanced Learning Partnerships Firm, Delta Math, Desmos, Digital Teaching Tools, Discovery Education, Drone Sports Inc., DroneBlocks LLC, Dropbox, EBSCO, EdforTech, Edmentum, eDoctrina, EdPuzzle, Education Advanced, Educational Vistas, EduPlanet, eDynamic Holdings, LP, Electronic Gaming Federation, Elemetari LLC, EliteGamingLive, Empower U, Encyclopedia Britannica, Inc., Ereflect Inc, eSpark, EverFi, ExploreLearning, Family Zone dba Linewize, Flipgrid Inc at Microsoft, Forward Education, Frontline Technologies Group, Genially, Grammar Flip, LLC, Great Minds PBC, HEC Software dba Reading Horizons, Hello World CS, High School Esports League Inc, Hiperware Labs, Hive Class, Inc., Houghton Mifflin Harcourt Publishing Company, imagiLabs AB, Imagine Learning, Immersed Games, Impero, Infobase Holding, Instructure, Instructional Empowerment Inc dba Marzano Evaluation, Intelitek Inc., Isafe, iStation, IXL Learning, Kahoot! ASA, Khan Academy, Kiddom, Kinems, Kira Learning, Kognity, US, Inc., Learnics, Learning.com, Learning A-Z, Learning Ally, Learning Without Tears, Legends of Learning, LEGO Brand Retail, Inc. dba Lego Education, Lexia Learning Systems, Lightspeed Solutions LLC dba Lightspeed Systems, Liminex Inc. dba GoGuardian, Linkit, Local Impact,

Logisoft, Mad-Learn, Maia Learning, Makers Empire, Mango Languages, Mathspace Inc., McGraw Hill, Mind Education, MMI-CPR School Tech Repair, LLC dba K-12 Tech, Moby Max, MooZoom Education, Inc., Mr. Elmer, MusicFirst, NASEF, Nearpod, Neuron Fuel dba Tynker, Newsela, NextWave Stem, No RedInk, Notable, NWEA, Passport for Good, Pearson, Performance Learning Systems dba PLS 3rd Learning, Play Vs Inc., PowerSchool, ProSolve, LLC, Quaver, Quizizz Inc., Renaissance Learning, Rethink Autims dba Rethink ED, REX K-12, Right Reason Technologies, Ripple Effects, Robo Wunderkind, Rocket Drones, Inc., Rubicon West, Inc., SAVVAS, SchoolAI, SchoolBinder DBA TeachBoost, SchoolLinks, Scoir, SeeSaw Learning, SkillStruck AI, SkyOP, Small Factory Innovations, Smart Science Education, STEM SIMS, Suntex, Tech4Learning, TechRow, Tequipment, The Language Express, Thimble.io, Think Tech Solutions, Tools For Schools, Unruly Studios Inc., UpSavvy, VIVI, LLC, Wakelet, Wallwisher, Inc. dba Padlet, Waterford, WeVideo, WhyMaker, World Book, Inc., XAP Corporation, Xello, XSel Labs, zSpace Inc. and,

WHEREAS, The Clinton-Essex-Warren-Washington BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Clinton-Essex-Warren-Washington BOCES authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Clinton-Essex-Warren-Washington BOCES agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Clinton-Essex-Warren-Washington BOCES agrees

- (1) to abide by majority decisions of the participating BOCES on quality standards;
- (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

PROPOSAL(S)

Accept the following Proposal(s):

1. Recommend that the Board accept a proposal submitted by Westelcom of Nicholville, New York for Dark Fiber Special Construction and Maintenance between the Main Campus and the Learning Hub at a rate of \$63,677.00 over a 60-month term. Services will also include 10 Gbps of Network Equipment, Installation and Configuration at the Main Campus and the Learning Hub at a rate of 9,630.00 over a 60-month term. Services will commence July 1, 2024 and remain in effect through June 30, 2029.

Be it further recommended that the CVES District Superintendent be granted authority to enter into a service agreement contract contingent upon CVES' attorney approval.

Notes:

- Additional proposals were received from FirstLight Lit Fiber and FirstLight Dark Fiber of Albany, NY
 - The total service is 90% funded through the Schools and Libraries Universal Service Support Program (E-Rate)
2. Recommend that the Board accept a proposal submitted by ComSource, Inc. of Syracuse, NY for (1) Cisco Meraki MX450 Advanced Security License and Support - 5 Years, (2) Cisco Meraki MX64 Advanced Security License and Support - 5 Years, (6) Cisco Meraki MS-125-48LP License and Support - 5 Years, (15) Cisco Meraki Enterprise License and Support - 5 Years, (2) Cisco Meraki MS350-48FP Enterprise Licenses, (6) APC Smart UPS 2200VA LCD 10V with Smart Connect, and (6) APC UPS Network Management Card Access with PowerChute Network Shutdown for the total amount of \$55,264.10.

Notes:

- No additional proposals were received.
- The total purchase is up to 85% funded through the Schools and Libraries Universal Service Support Program (E-Rate)

SPECIAL EDUCATION
SUMMER SCHOOL
COMPONENT 2024

Approve the following Special Education School-Age Summer School Resolution(s):

1. WHEREAS, the stated vision of Clinton-Essex-Warren-Washington (CEWW) BOCES is to "meet the needs and expectations of our component schools, the communities and all learners who are affected by our services," and such vision is central to the desire of the Districts who wish to continue

to have CEWW BOCES provide regional Special Education School-Age Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2024 Special Education School-Age Summer School and to pay the actual costs of operating the 2024 summer program, notwithstanding State Education Department tuition rates: AuSable Valley, Beekmantown, Elizabethtown, Chazy, Crown Point, Keene, Moriah, Northeaster Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro:

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2024 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2024 Special Education School-Age Summer School.

**SPECIAL EDUCATION
SUMMER SCHOOL
COMPONENT 2025**

Approve the following Special Education School-Age Summer School Resolution(s):

1. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2024; CEWW BOCES will diligently analyze its ability to provide services

in summer 2025, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

SPECIAL EDUCATION
SUMMER SCHOOL
NON-COMPONENT
2024

Approve the following Special Education School-Age Summer School Resolution(s):

1. WHEREAS, the stated vision of Clinton-Essex-Warren-Washington (CEWW) BOCES is to “meet the needs and expectations of our non-component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2024 Special Education School-Age Summer School and to pay the actual costs of operating the 2024 summer program, notwithstanding State Education Department tuition rates: Chateaugay, Lake Placid, Malone, North Warren, and Saranac Lake;

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by non-component Districts via Board Resolution, committing to pay the actual costs of operating the 2024 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2024 Special Education School-Age Summer School.

SPECIAL EDUCATION
SUMMER SCHOOL
NON-COMPONENT
2025

Approve the following Special Education School-Age Summer School Resolution(s):

1. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our non-component schools, the communities and all learners who are affected by our services,” and such vision is central to the

desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if non-component Districts commit by Board Resolution to pay the actual costs of operating the 2025 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2024; CEWW BOCES will diligently analyze its ability to provide services in summer 2025, based in part, on the number of non-component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

**TRANSPORTATION
AGREEMENT
RENEWAL(S)**

Approve the following Transportation Agreement Renewal(s):

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley Central School District, to provide certain transportation services for students in CV-TEC programs for the period of September 1, 2023 through June 30, 2024 at a current estimated cost of \$17,000. (CV-TEC) (attached)

**TRS RESERVE
CONTRIBUTION**

Approve the following Resolution(s):

1. WHEREAS, the BOCES has a Retirement Contribution Reserve Fund (RCR) as permitted in General Municipal Law Section 6-r to fund employer retirement contributions to the State and Local Employees' Retirement System (ERS); and

WHEREAS the BOCES has approved the establishment of the Retirement Contribution Reserve – TRS Sub-Fund as permitted in the General Municipal Law Section 6-r to fund employer retirement contributions to the NYS Teachers' Retirement System (TRS); and

WHEREAS, the BOCES wishes to fund the TRS Sub-Fund Reserve, Authorize and direct the Treasurer to contribute unappropriated surplus funds in an amount not to exceed \$102,358, which is less than the 2%

annual limit of 2022-2023 TRS Billable Earnings, and equals the total maximum balance of 10%, of the same, that can be maintained in the TRS Sub-Reserve.

LEGAL
AGREEMENT(S)

Approve the following Agreement(s):

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC for Legal Services as needed, at a rate of \$230 per hour for all attorney services; \$130 per hour for law clerk services; and \$100 per hour for paralegal services for the period July 1, 2024 through June 30, 2025. (Administration) (attached)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Honeywell Law Firm, PLLC for Legal Services as needed, at a rate of \$210 per hour for legal services for the period July 1, 2024 through June 30, 2025. (Administration) (attached)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Bartlett, Pontiff, Stewart & Rhodes, P.C. for Legal Services as needed, at a rate of \$250 per hour for attorney services and \$150 per hour for paralegal services for the period of July 1, 2024 through June 30, 2025. (Administration) (attached)
4. Agreement between Clinton-Essex-Warren-Washington BOCES and Ferrara Fiorenza PC for Legal Services as needed, at a rate of \$230 per hour for partner, senior counsel and counsel services; \$175 to \$225 per hour for associate services; \$160 per hour for law clerk services; and \$140 per hour for paralegal services for the period July 1, 2024 through June 30, 2025. (Administration) (attached)

CONSENT AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. Boise to approve the Consent Agenda Personnel. All Board Members present voted yes—motion carried.

AMENDMENT(S)

1. Amend the following appointment that was approved at the June 14, 2023 meeting:

Recommend that the Board appoint the following person(s) to a ~~Four-Year Probationary Appointment~~ Temporary appointment for the 2023-2024 school year as follows:

Name: Krista Williams

~~Tenure Area: Special Education Teacher~~

Position: Special Education Teacher

Effective Date: September 5, 2023 – June 30, 2024

~~Tentative Tenure Date: September 5, 2027~~

Certification Status: Literacy (Birth - Grade 6) Professional Certificate,
Childhood Educations

(Grades 1-6) Professional Certificate

Annualized Salary: \$56,000

2. Amend the following appointment that was approved at the February 14, 2024 meeting:

Recommend that the Board approve the following Additional Work for the 2023-2024 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Melissa Smith

New Employee Mentor (x2)

3. Amend the following appointment that was approved at the May 8, 2024 meeting:

Recommend that the Board Amend the following appointment that was approved at the May 8, 2024 meeting:

Name: Realelena Hurley

~~Tenure Area: Teaching Assistant~~

Position: Teaching Assistant

Effective Date: ~~May 3, 2024~~ July 1, 2024

Tentative Tenure Date: ~~May 3, 2028~~ July 1, 2028

Certification Status: Teaching Assistant, Level 1

RESIGNATION(S)
ALLEN, ALDRICH,
HUCHRO, COOLIDGE,
MAGGY, RILEY,
SNIDE, SIMPSON,
& DEFELICE

Accept the following letter(s) of Resignation:

1. Mary Lou Allen, Adult Literacy Teacher, effective May 21, 2024
2. Rachel Aldrich, Special Education Teacher, effective June 27, 2024
3. Adele Huchro, Teacher Aide/ Student Aide, effective July 1, 2024 for the purpose of accepting a Teaching Assistant position
4. Kayla Coolidge, Teaching Assistant, effective July 1, 2024 for the purpose of accepting a Teacher Aide/ Student Aide position
5. Shay Maggy, Teacher Aide/ Student Aide, effective July 1, 2024 for the purpose of accepting a Teaching Assistant position

6. Rebekah Riley, Teacher Aide/ Student Aide, effective July 1, 2024 for the purpose of accepting a Teaching Assistant Position
7. Kendra Snide, Teacher Aide/ Student Aide, effective July 1, 2024 for the purpose of accepting a Teaching Assistant Position
8. Kiera Jo Simpson, Teacher Aide/ Student Aide, effective July 1, 2024 for the purpose of accepting a Teaching Assistant Position
9. Angela DeFelice, Teacher Aide/ Student Aide, effective July 1, 2024 for the purpose of accepting a Teaching Assistant Position

LEAVE(S) OF
ABSENCE
STOFFEL

Approve the following leave(s) of absence:

1. Rhona Stoffel, Special Education Teacher, unpaid leave of absence, effective September 30, 2024 through June 30, 2025

SUBSTITUTE AND
TEMP-ON-CALL
POSITIONS FOR
2023-2024
SCHOOL YEAR

Approve the following Temp-on-call and substitute positions for the 2023 – 2024 school year:

<u>Name</u>	<u>Position</u>
James McCartney	Principal
Abigail Breyette	Teaching Assistant
Abaigael Lebrun	Teaching Assistant
Katelyn Cragle	Teaching Assistant
Heather Stranahan	Teaching Assistant
Thomas Church	Teaching Assistant <i>(pending fingerprint clearance)</i>
Abigail Breyette	Teacher
Katelyn Cragle	Teacher
Thomas Church	Teacher <i>(pending fingerprint clearance)</i>
Abaigael Lebrun	Teacher Aide/Student Aide

SUBSTITUTE AND
TEMP-ON-CALL
POSITIONS FOR
2024-2025
SCHOOL YEAR

Approve the following Temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Evie Angle	Account Clerk/ Typist
Debra Geddes	Account Clerk/ Typist
Teri Calabrese- Gray	Administrator
Cynthia Ford-Johnston	Administrator
Grace Stay	Administrator
Donald Bush	Cleaner/Messenger
Michael Riley	Cleaner/Messenger
Paul Ghenoju	Cleaner/Messenger
Rebecca Garrow	Clerk

Deborah Sears	Clerk
Kolbee LaPoint	Computer Lab Assistant
Wyatt Premore	Computer Lab Assistant
David Rabideau	Custodial Worker- Retiree
Jane Bush	Digital Print Machine Operator, \$25/hr
Kim Wimett	Digital Print Machine Operator, \$25/hr
Donald Bush	Laborer
Bryan Walton	Musical Instrument Repair Technician
Jennifer Christiansen	Principal
Sandford Coakley	Principal
Christopher Mazzella	Principal
James McCartney	Principal
Thomas Ryan	Principal
Grace Stay	Principal
Thomas Tregan	Principal
Diane Leavine	Senior Stenographer
Abaigael Lebrun	Teaching Assistant
Katelyn Cragle	Teaching Assistant
Alexandria Miller	Teaching Assistant
Heather Stranahan	Teaching Assistant
Nancy Snyder	Teaching Assistant
Thomas Church <i>clearance)</i>	Teaching Assistant <i>(pending fingerprint</i>
Katelyn Cragle	Teacher
Alexandria Miller	Teacher
Nancy Snyder	Teacher
Thomas Church	Teacher <i>(pending fingerprint clearance)</i>
Abaigael Lebrun	Teacher Aide/ Student Aide

ADULT EDUCATION
COURSE
INSTRUCTORS
2023 - 2024

Approve the following Adult Education Course Instructors for the 2023 – 2024 school year:

Adult Education, \$30/hr
Thomas Church *(pending fingerprint clearance)*

ADULT EDUCATION
COURSE
INSTRUCTORS
2024 - 2025

Approve the following Adult Education Course Instructors for the 2024 – 2025 school year:

Adult Education, hourly rate of pay per contract
Dana Poirier
Katie LaBonte

Adult Education, \$34/hr
Thomas Church *(pending fingerprint clearance)*
Scott Fairchild

Chris Latremore
Harold Mallette

PERMANENT
APPOINTMENT
(CIVIL SERVICE)
MAYO

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Todd Mayo, Cleaner/Messenger, effective July 9, 2024

FOUR-YEAR
PROBATIONARY
APPOINTMENT
BEAUDRY, FAVILLE,
BURNHAM,
SHARLOW, SNIDE,
SIMPSON, BAILEY,
& BOJANIC

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Richard Beaudry (was temporary)
Tenure Area: Technical Subjects/ Welding Teacher
Position: Welding Teacher
Effective Date: April 16, 2024
Tentative Tenure Date: April 16, 2028
Certification Status: Welding 7-12, Transitional A
2. Name: Melanie L. Faville (was temporary)
Tenure Area: Technical Subjects/ Digital Production & Multimedia
Communications Teacher
Effective Date: May 3, 2024
Tentative Tenure Date: May 3, 2028
Certification Status: Commercial Art 7-12, Transitional A
3. Name: Brianna Burnham (was temporary)
Tenure Area: School Social Worker
Position: School Social Worker
Effective Date: May 18, 2024
Tentative Tenure Date: May 18, 2028
Certification Status: School Social Worker, Provisional
4. Name: Patricia Sharlow
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: May 31, 2024
Tentative Tenure Date: May 31, 2028
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$26,828

5. Name: Kendra Snide
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: July 1, 2024
Tentative Tenure Date: July 1, 2028
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$29,750
6. Name: Kiera Jo Simpson
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: July 1, 2024
Tentative Tenure Date: July 1, 2028
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$29,750
7. Name: Heather Bailey
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 3, 2024
Tentative Tenure Date: September 3, 2028
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$29,750
8. Name: Ella Bojanic
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 3, 2024
Tentative Tenure Date: September 3, 2028
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$29,750

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT(S)
SODEN, RIVERS,
BISHOP, COOLIDGE,
& GODDEAU

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Nicole Soden
Position: Teacher Aide/ Student Aide
Effective Date: May 6, 2024
Tentative Permanent Date: May 6, 2025
Annualized Salary: \$20,950
2. Name: Shanna Rivers
Position: Teacher Aide/ Student Aide
Effective Date: May 30, 2024
Tentative Permanent Date: May 30, 2025
Annualized Salary: \$20,950
3. Name: Leeann Bishop
Position: Account Clerk/ Typist
Effective Date: July 1, 2024
Tentative Permanent Date: July 1, 2025
Annualized Salary: \$31,775
4. Name: Kayla Coolidge
Position: Teacher Aide/ Student Aide
Effective Date: July 1, 2024
Tentative Permanent Date: July 1, 2025
Annualized Salary: \$21,686
5. Name: Christina Goddeau
Position: Teacher Aide/ Student Aide
Effective Date: September 3, 2024
Tentative Permanent Date: September 3, 2025
Annualized Salary: \$23,500

CIVIL SERVICE
PROVISIONAL
APPOINTMENT(S)
RUSSELL, SULLIVAN,
& LAGREE

Appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Name: Leah Russell
Position: Payroll Clerk
Effective Date: June 4, 2024
Annualized Salary: \$42,750
2. Name: Taylor Sullivan
Position: School District Treasurer

Effective Date: June 17, 2024
Annualized Salary: \$63,000

3. Name: Jessica Lagree
Position: Payroll/ Purchasing Clerk
Effective Date: July 1, 2024
Annualized Salary: \$45,000

(EFFECTIVE PERMENENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION
OF CIVIL SERVICE EXAM)

**BUILDING CHECKS
TO 2024 – 2025
SCHOOL YEAR**

Approve the following person(s) to perform Building Checks for the 2024 –
2025 school year:

<u>Name</u>	<u>Location</u>
Eric Rosselli	Mineville (\$65/day)
Adam Siano	Mineville (\$65/day)
Jeff Coon	Plattsburgh (\$100/day)
Mike Clarke	Plattsburgh (\$100/day)
Mike Fisher	Plattsburgh (\$100/day)
Ken Simmons	Plattsburgh (\$100/day)

**TEMPORARY
APPOINTMENT(S)
FOR 2024 – 2025
SCHOOL YEAR**

Appoint the following person(s) to a Temporary Appointment as follows for
the 2024 –25 school year:

1. Name: Adele Huchro
Position: Teaching Assistant
Effective Date: July 1, 2024-June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
2. Name: Angela Defelice
Position: Teaching Assistant
Effective Date: July 1, 2024- June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
3. Name: Shay Maggy
Position: Teaching Assistant
Effective Date: July 1, 2024- June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
4. Name: Rebekah Riley
Position: Teaching Assistant

Effective Date: July 1, 2024- June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750

5. Name: Matthew Taylor
Position: Teaching Assistant
Effective Date: September 3, 2024- June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$29,750
6. Name: Kenny Allen
Position: Welding Teacher
Effective Date: September 3, 2024- June 30, 2025
Certification Status: Teaching Assistant, Level 1
Annualized Salary: \$50,500
7. Name: Kayla Marino
Position: Special Education Teacher
Effective Date: September 3, 2024- June 30, 2025
Certification Status: Uncertified
Annualized Salary: \$50,500
8. Name: Kallie Reece
Position: Special Education Teacher
Effective Date: September 3, 2024- June 30, 2025
Certification Status: Teaching Assistant, Level III
Annualized Salary: \$50,500

TEMPORARY
APPOINTMENTS FOR
JULY 1, 2024 –
JUNE 30, 2025

Renew the following Temporary Appointments effective July 1, 2024 – June 30, 2025:

<u>Name</u>	<u>Position</u>
Dana Poirier	Community Outreach Coordinator
Katie LaBonte	Adult Literacy Coordinator

ADDITIONAL WORK
2023 - 2024

Approve the following Additional Work for the 2023 – 2024 School Year:

At-Home Instruction, \$40/hr
Susan Mitchell

Stipend Positions, Compensation per collective bargaining agreement
Abram Benko New Employee Mentor

ADDITIONAL WORK
2024 - 2025

Approve the following Additional Work for the 2024 – 2025 School Year:

Continuation of normal work year duties, hourly rate of pay

Tiffany Snow	Not-to-exceed 168 hours
Penny Bowers	Not-to-exceed 210 hours
Dalton Castine	Not-to-exceed 168 hours
Alexis Dirolf	Not-to-exceed 168 hours
Bridget Snow	Not-to-exceed 168 hours
Rene Sprague	Not-to-exceed 210 hours
Madeline Kaplan	Not-to-exceed 168 hours
Leopoldo Carvajal	Not-to-exceed 168 hours
Stephanie Sorgule	Not-to-exceed 80 hours
Chris Falvey	Not-to-exceed 165 hours
Audrey Crucetti	Not-to-exceed 165 hours
Kayla Laughlin	Not-to-exceed 165 hours
Jeffrey Parker	Not-to-exceed 165 hours
Bridgette Phillips	Not-to-exceed 120 hours
Katelyn Christian	Not-to-exceed 8 hours
Shanni Hicks-Wilson	Not-to-exceed 8 hours
Christie Lee	Not-to-exceed 8 hours
Melissa Litts	Not-to-exceed 8 hours
Nichole Strong	Not-to-exceed 8 hours
Krystal Jaquish	Not-to-exceed 8 hours
Danielle Swart	Not-to-exceed 8 hours
Meghan Roser	Not-to-exceed 8 hours
Kim Denton	Not-to-exceed 30 hours
Heidi Wells	Not-to-exceed 18 hours
Arianna Menard	Not-to-exceed 18 hours

Committee Work, hourly rate of pay per contract

Joanne Mazzotte (Building Procedures Committee)	Not-to-exceed 14 hours
Fay Cheney (Building Procedures Committee)	Not-to-exceed 14 hours
Kevin Shaw (Building Procedures Committee)	Not-to-exceed 14 hours
Chris Huchro (Building Procedures Committee)	Not-to-exceed 14 hours
Maria Spadafora (Building Procedures Committee)	Not-to-exceed 14 hours
Jen Haley (Positivity Project Set Up)	Not-to-exceed 10 hours
Angie Waldron (Shared Decision- Making)	Not-to-exceed 10 hours
Arianna Menard (Shared Decision- Making)	Not-to-exceed 10 hours
Audrey Crucetti (Shared Decision- Making)	Not-to-exceed 10 hours
Brandy Rosselli (Shared Decision- Making)	Not-to-exceed 10 hours
Casandra Kellaway (Shared Decision- Making)	Not-to-exceed 10 hours
Chris Falvey (Shared Decision- Making)	Not-to-exceed 10 hours
Christie Lee (Shared Decision- Making)	Not-to-exceed 10 hours

Jeffrey Parker (Shared Decision- Making)	Not-to-exceed 10 hours
Jami Ganter (Shared Decision- Making)	Not-to-exceed 10 hours
Jennifer Haley (Shared Decision- Making)	Not-to-exceed 10 hours
Kayla Laughlin (Shared Decision- Making)	Not-to-exceed 10 hours
Krystal Jaquish (Shared Decision- Making)	Not-to-exceed 10 hours
Lauren Jaquish (Shared Decision- Making)	Not-to-exceed 10 hours
Lisa Briscoe (Shared Decision- Making)	Not-to-exceed 10 hours
Mandi Spofford (Shared Decision- Making)	Not-to-exceed 10 hours
Melissa Gough (Shared Decision- Making)	Not-to-exceed 10 hours
Patricia Edwards (Shared Decision- Making)	Not-to-exceed 10 hours
Rebekah Riley (Shared Decision- Making)	Not-to-exceed 10 hours
Suezanne Chrisman (Shared Decision- Making)	Not-to-exceed 10 hours
Tonya Robinson (Shared Decision- Making)	Not-to-exceed 10 hours

Curriculum Development, hourly rate of pay per contract

Jennifer Gero	Not-to-exceed 14 hours
Kathryn Savard	Not-to-exceed 14 hours
Alyssa Restrepo (Big Brother/ Big Sister PD)	Not-to-exceed 5 hours
Maxwell Neimeier (Big Brother/ Big Sister PD)	Not-to-exceed 5 hours
Jennifer Haley (Science Investigations)	Not-to-exceed 20 hours
Julie Adams (Science Investigations)	Not-to-exceed 20 hours
Arianna Menard (Science Investigations)	Not-to-exceed 20 hours
Melissa Gough (Science Investigations)	Not-to-exceed 20 hours
Elizabeth Laundrie (Creation of Science Labs)	Not-to-exceed 50 hours
Joanne Beaudry (Creation of Science Labs)	Not-to-exceed 50 hours
Patrick McCaffrey (Creation of Science Labs)	Not-to-exceed 50 hours
Arianna Menard (ITSP Program Alignment)	Not-to-exceed 18 hours
Realelena Hurley (ITSP Program Alignment)	Not-to-exceed 18 hours
Joanne Beaudry (ITSP Program Alignment)	Not-to-exceed 18 hours
Andrea Trombley (ITSP Program Alignment)	Not-to-exceed 18 hours
Kim Denton (ITSP Program Alignment)	Not-to-exceed 18 hours
Heidi Wells (ITSP Program Alignment)	Not-to-exceed 18 hours

Program Development, hourly rate of pay per contract

Kim Denton (ITSP Class Support)	Not-to-exceed 6 hours
Heidi Wells (ITSP Class Support)	Not-to-exceed 6 hours
Joanne Beaudry (ITSP Class Support)	Not-to-exceed 6 hours
Arianna Menard (ITSP Class Support)	Not-to-exceed 6 hours

Trainings, hourly rate of pay per contract

Alma Medina (New CTE Teacher Training)	Not-to-exceed 14 hours
Caitlin Yelle (SREB Professional Development)	Not-to-exceed 35 hours
Kayla Laughlin (TCIS Refresher)	Not-to-exceed 42 hours
Audrey Crucetti (TCIS Refresher)	Not-to-exceed 42 hours

Heidi Wells (TCIS Refresher)	Not-to-exceed 42 hours
Alexis Beyer (TCIS)	Not-to-exceed 6 hours
Alison Hurlock (TCIS)	Not-to-exceed 6 hours
Allison Bola (TCIS)	Not-to-exceed 6 hours
Alyssa Morin (TCIS)	Not-to-exceed 6 hours
Alyssa Restrepo (TCIS)	Not-to-exceed 6 hours
Amy Keech (TCIS)	Not-to-exceed 6 hours
Amy Ladue (TCIS)	Not-to-exceed 6 hours
Andrea Trombley (TCIS)	Not-to-exceed 6 hours
Andrew Brousseau (TCIS)	Not-to-exceed 6 hours
Andrew Tedford (TCIS)	Not-to-exceed 6 hours
Angela Defelice (TCIS)	Not-to-exceed 6 hours
Arianna Hicks (TCIS)	Not-to-exceed 6 hours
Ashley Brown (TCIS)	Not-to-exceed 6 hours
Brandy Rivers (TCIS)	Not-to-exceed 6 hours
Brandy Rosselli (TCIS)	Not-to-exceed 6 hours
Brianna Burnham (TCIS)	Not-to-exceed 6 hours
Bridget Trombley (TCIS)	Not-to-exceed 6 hours
Caitlin Thompson (TCIS)	Not-to-exceed 6 hours
Cheryl Spoor (TCIS)	Not-to-exceed 6 hours
Chris Falvey (TCIS)	Not-to-exceed 6 hours
Cindy LaBombard (TCIS)	Not-to-exceed 6 hours
Cindy Williams (TCIS)	Not-to-exceed 6 hours
Cynthia Moran (TCIS)	Not-to-exceed 6 hours
Dana Gilbo (TCIS)	Not-to-exceed 6 hours
Danielle Brienza (TCIS)	Not-to-exceed 6 hours
Danielle Swart (TCIS)	Not-to-exceed 6 hours
Denice French (TCIS)	Not-to-exceed 6 hours
Eileen Goralczyk (TCIS)	Not-to-exceed 6 hours
Elizabeth Laundrie (TCIS)	Not-to-exceed 6 hours
Elizabeth Theeman (TCIS)	Not-to-exceed 6 hours
Emily Duquette (TCIS)	Not-to-exceed 6 hours
Emily Schwalb (TCIS)	Not-to-exceed 6 hours
Erin Garrison (TCIS)	Not-to-exceed 6 hours
Eryn Marshall (TCIS)	Not-to-exceed 6 hours
Jami Ganter (TCIS)	Not-to-exceed 6 hours
Janet McCray (TCIS)	Not-to-exceed 6 hours
Janine Manley (TCIS)	Not-to-exceed 6 hours
Jennie Fox (TCIS)	Not-to-exceed 6 hours
Jennifer Cowling (TCIS)	Not-to-exceed 6 hours
Jennifer Haley (TCIS)	Not-to-exceed 6 hours
Jesse Ballard (TCIS)	Not-to-exceed 6 hours
Jill Spring (TCIS)	Not-to-exceed 6 hours
Joan Hubbard (TCIS)	Not-to-exceed 6 hours

Jocelyn Rock (TCIS)	Not-to-exceed 6 hours
Julie Adams (TCIS)	Not-to-exceed 6 hours
Julie Manley (TCIS)	Not-to-exceed 6 hours
Karen Yeager (TCIS)	Not-to-exceed 6 hours
Kathy Kotsogiannis (TCIS)	Not-to-exceed 6 hours
Kayla Coolidge (TCIS)	Not-to-exceed 6 hours
Kiera Simpson (TCIS)	Not-to-exceed 6 hours
Krista Williams (TCIS)	Not-to-exceed 6 hours
Lauren Jaquish (TCIS)	Not-to-exceed 6 hours
Leslie Plante (TCIS)	Not-to-exceed 6 hours
Lisa Recore (TCIS)	Not-to-exceed 6 hours
Mandi Spofford (TCIS)	Not-to-exceed 6 hours
Maryssa Romeo (TCIS)	Not-to-exceed 6 hours
Maxwell Neimeier (TCIS)	Not-to-exceed 6 hours
Melissa Gough (TCIS)	Not-to-exceed 6 hours
Melissa Litts (TCIS)	Not-to-exceed 6 hours
Michelle Lawrence (TCIS)	Not-to-exceed 6 hours
Michelle Mosher (TCIS)	Not-to-exceed 6 hours
Morgyn Cassavaugh (TCIS)	Not-to-exceed 6 hours
Nichole Strong (TCIS)	Not-to-exceed 6 hours
Nicole Haran (TCIS)	Not-to-exceed 6 hours
Patti Edwards (TCIS)	Not-to-exceed 6 hours
Peter Blackburn (TCIS)	Not-to-exceed 6 hours
Realelena Hurley (TCIS)	Not-to-exceed 6 hours
Rebekah Riley (TCIS)	Not-to-exceed 6 hours
Roxana Palmer (TCIS)	Not-to-exceed 6 hours
Sara Spring (TCIS)	Not-to-exceed 6 hours
Sarah Ryan (TCIS)	Not-to-exceed 6 hours
Suezanne Chrisman (TCIS)	Not-to-exceed 6 hours
Tonya Robinson (TCIS)	Not-to-exceed 6 hours
Alyssa Restrepo (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Andrew Tedford (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Arianna Menard (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Ashley Brown (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Bethany Katzfey (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Brandy Rosselli (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Chelsea Benway (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Cynthia Moran (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Elizabeth Laundrie (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Heather VanAlphen (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Heather Way-Agoney (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Janine Manley (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Jennifer Cowling (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Jennifer Haley (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours

Jesse Ballard (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Joanne Beaudry (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Joelle Lucia (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Julie Adams (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Karen Yeager (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Krista Williams (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Lisa Whalen (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Mariellen Boyd (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Maxwell Neimeier (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Melissa Gough (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Pamela Carroll (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Patrick McCaffrey (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Savanna-Lin Frederick (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Adele Huchro (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Alexis Beyer (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Allison Bola (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Alyssa Moran (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Amy Keech (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Amy Ladue (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Andrea Trombley (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Brandy Rivers (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Brianna Hall (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Brittney Morse (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Cassandra Kellaway (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Conner Delavergne (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Dawn Bordeau (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Emily Duquette (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Emily Norwood (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Erin Garrison (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Heather Bailey (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Heather Hambleton (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Jacob Gittler (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Janet McCray (Ignite Your Skills- TA)	Not-to-exceed 6 hours
James Lavoie (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Jessica Willette (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Jill Spring (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Jocelyn Rock (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Johanna Pray (Ignite Your Skills- TA)	Not-to-exceed 6 hours
John Law (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Julie Filion (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Kathleen Kotosogiannis (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Kendra Snide (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Kent Olsen (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Kiara Colgan (Ignite Your Skills- TA)	Not-to-exceed 6 hours

Kiera Simpson (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Latalya Duell (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Lauren Jaquish (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Margarett Demeulemeester (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Melissa Slagenweit (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Michelle Mosher (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Morgyn Cassavaugh (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Nicole Haran (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Patricia Fortin (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Patricia Sharlow (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Peter Blackburn (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Realelena Hurley (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Rebekah Riley (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Robert Holt (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Sara Spring (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Sarah Agnew (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Shay Maggy (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Staci Norton (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Susan Tourville (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Tammy Smith (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Tera Filion-Potts (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Whitney Gagnier (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Alyssa Restrepo (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Andrew Tedford (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Brandy Rosselli (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Chelsea Benway (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Heather VanAlphen (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Heather Way-Agoney (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Jennifer Cowling (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Jennifer Haley (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Jesse Ballard (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Joanne Beaudry (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Joelle Lucia (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Maxwell Neimeir (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Melissa Gough (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Melissa Slagenweit (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Patrick McCaffrey (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Adele Huchro (ESY Training Day- TA)	Not-to-exceed 6 hours
Alexis Beyer (ESY Training Day- TA)	Not-to-exceed 6 hours
Alyssa Morin (ESY Training Day- TA)	Not-to-exceed 6 hours
Amy Keech (ESY Training Day- TA)	Not-to-exceed 6 hours
Andrea Trombley (ESY Training Day- TA)	Not-to-exceed 6 hours
Brianna Hall (ESY Training Day- TA)	Not-to-exceed 6 hours
Brittany Morse (ESY Training Day- TA)	Not-to-exceed 6 hours

Cheryl Spoor (ESY Training Day- TA)	Not-to-exceed 6 hours
Conner Delavergne (ESY Training Day- TA)	Not-to-exceed 6 hours
Dawn Bordeaux (ESY Training Day- TA)	Not-to-exceed 6 hours
Emily Duquette (ESY Training Day- TA)	Not-to-exceed 6 hours
Emily Norwood (ESY Training Day- TA)	Not-to-exceed 6 hours
Heather Stranahan (ESY Training Day- TA)	Not-to-exceed 6 hours
Jaiden Varmette (ESY Training Day- TA)	Not-to-exceed 6 hours
James Lavoie (ESY Training Day- TA)	Not-to-exceed 6 hours
Jessica Willette (ESY Training Day- TA)	Not-to-exceed 6 hours
Jocelyn Rock (ESY Training Day- TA)	Not-to-exceed 6 hours
Johanna Pray (ESY Training Day- TA)	Not-to-exceed 6 hours
John Law (ESY Training Day- TA)	Not-to-exceed 6 hours
Kathleen Kotsogiannis (ESY Training Day- TA)	Not-to-exceed 6 hours
Kayla Marino (ESY Training Day- TA)	Not-to-exceed 6 hours
Kayla Mills (ESY Training Day- TA)	Not-to-exceed 6 hours
Kendra Snide (ESY Training Day- TA)	Not-to-exceed 6 hours
Kiera Colgan (ESY Training Day- TA)	Not-to-exceed 6 hours
Kieria Simpson (ESY Training Day- TA)	Not-to-exceed 6 hours
Latalya Duell (ESY Training Day- TA)	Not-to-exceed 6 hours
Lauren Jaquish (ESY Training Day- TA)	Not-to-exceed 6 hours
Lia Hemingway (ESY Training Day- TA)	Not-to-exceed 6 hours
Margret DeMeulemeester (ESY Training Day- TA)	Not-to-exceed 6 hours
Nichole Haran (ESY Training Day- TA)	Not-to-exceed 6 hours
Patricia Fortin (ESY Training Day- TA)	Not-to-exceed 6 hours
Patricia Sharlow (ESY Training Day- TA)	Not-to-exceed 6 hours
Payton Gough (ESY Training Day- TA)	Not-to-exceed 6 hours
Realelena Hurley (ESY Training Day- TA)	Not-to-exceed 6 hours
Sarah Agnew (ESY Training Day- TA)	Not-to-exceed 6 hours
Suezanne Chrisman (ESY Training Day- TA)	Not-to-exceed 6 hours
Tammy Ann Smith (ESY Training Day- TA)	Not-to-exceed 6 hours
Whitney Gagnier (ESY Training Day- TA)	Not-to-exceed 6 hours

Trainings, \$31/ hr

Kallie Reece (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Kayla Marino (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Laurie Dubay (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Sarah Ballard (Ignite Your Skills- Teacher)	Not-to-exceed 12 hours
Abigail Breyette (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Avery Durgan (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Ella Bojanic (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Heather Stranahan (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Jaiden Vermette (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Kayla Mills (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Kayla Myers (Ignite Your Skills- TA)	Not-to-exceed 6 hours

Lia Hemingway (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Matthew Taylor (Ignite Your Skills- TA)	Not-to-exceed 6 hours
Caron Laundree (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Jamie Ledwith(ESY Training Day- Teacher)	Not-to-exceed 6 hours
Jenell Waldron (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Nicholas Brindisi (ESY Training Day- Teacher)	Not-to-exceed 6 hours
Avery Durgan (ESY Training Day- TA)	Not-to-exceed 6 hours
Jordan Doherty (ESY Training Day- TA)	Not-to-exceed 6 hours
Kayla Myers (ESY Training Day- TA)	Not-to-exceed 6 hours

Classroom Moves, hourly rate of pay per contract

Teachers

Alyssa Restrepo	Not-to-exceed 6 hours
Andrew Tedford	Not-to-exceed 6 hours
Brandy Rosselli	Not-to-exceed 6 hours
Chelsea Benway	Not-to-exceed 6 hours
Heather VanAlphen	Not-to-exceed 6 hours
Heather Way-Agoney	Not-to-exceed 6 hours
Jennifer Cowling	Not-to-exceed 6 hours
Jennifer Haley	Not-to-exceed 6 hours
Jesse Ballard	Not-to-exceed 6 hours
Joanne Beaudry	Not-to-exceed 6 hours
Joelle Lucia	Not-to-exceed 6 hours
Maxwell Neimeir	Not-to-exceed 6 hours
Melissa Gough	Not-to-exceed 6 hours
Melissa Slagenweit	Not-to-exceed 6 hours
Patrick McCaffrey	Not-to-exceed 6 hours

Teaching Assistants

Adele Huchro	Not-to-exceed 6 hours
Alexis Beyer	Not-to-exceed 6 hours
Alyssa Morin	Not-to-exceed 6 hours
Amy Keech	Not-to-exceed 6 hours
Andrea Trombley	Not-to-exceed 6 hours
Brianna Hall	Not-to-exceed 6 hours
Brittany Morse	Not-to-exceed 6 hours
Cheryl Spoor	Not-to-exceed 6 hours
Conner Delavergne	Not-to-exceed 6 hours
Dawn Bordeau	Not-to-exceed 6 hours
Emily Duquette	Not-to-exceed 6 hours
Emily Norwood	Not-to-exceed 6 hours
Jaiden Varmette	Not-to-exceed 6 hours
James Lavoie	Not-to-exceed 6 hours
Jessica Willette	Not-to-exceed 6 hours

Jocelyn Rock	Not-to-exceed 6 hours
Johanna Pray	Not-to-exceed 6 hours
John Law	Not-to-exceed 6 hours
Kathleen Kotsogiannis	Not-to-exceed 6 hours
Kayla Marino	Not-to-exceed 6 hours
Kendra Snide	Not-to-exceed 6 hours
Kiera Colgan	Not-to-exceed 6 hours
Kieria Simpson	Not-to-exceed 6 hours
Latalya Duell	Not-to-exceed 6 hours
Lauren Jaquish	Not-to-exceed 6 hours
Margaret DeMeulemeester	Not-to-exceed 6 hours
Nichole Haran	Not-to-exceed 6 hours
Patricia Fortin	Not-to-exceed 6 hours
Patricia Sharlow	Not-to-exceed 6 hours
Payton Gough	Not-to-exceed 6 hours
Realelena Hurley	Not-to-exceed 6 hours
Sarah Agnew	Not-to-exceed 6 hours
Suezanne Chrisman	Not-to-exceed 6 hours
Tammy Ann Smith	Not-to-exceed 6 hours
Whitney Gagnier	Not-to-exceed 6 hours

Related Service Providers

Brianna Burnham	Not-to-exceed 6 hours
Audrey Crucetti	Not-to-exceed 6 hours
Kim Denton	Not-to-exceed 6 hours
Arianna Hicks	Not-to-exceed 6 hours
Kayla Laughlin	Not-to-exceed 6 hours
Jeffrey Parker	Not-to-exceed 6 hours
Mandi Spofford	Not-to-exceed 6 hours
Philip Bean	Not-to-exceed 6 hours
Eryn Marshall	Not-to-exceed 6 hours
Lisa Recore	Not-to-exceed 6 hours
Catherine Premore	Not-to-exceed 6 hours
Reed Hofmann	Not-to-exceed 6 hours
Lindsey Gilmore	Not-to-exceed 6 hours
Katelyn Christian	Not-to-exceed 6 hours
Shanni Hicks-Wilson	Not-to-exceed 6 hours
Danielle Swart	Not-to-exceed 6 hours

Classroom Moves, \$31/hr

Teachers

Caron Laundree	Not-to-exceed 6 hours
Jamie Ledwith	Not-to-exceed 6 hours

Jenell Waldron	Not-to-exceed 6 hours
Nicholas Brindisi	Not-to-exceed 6 hours

Teaching Assistants

Avery Durgan	Not-to-exceed 6 hours
Jordan Doherty	Not-to-exceed 6 hours
Kayla Mills	Not-to-exceed 6 hours
Kayla Myers	Not-to-
exceed 6 hours	
Lia Hemingway	Not-to-exceed 6 hours

FACILITATOR(S)
2024 – 2025

Approve the following Facilitators for the 2024 – 2025 School Year:

Facilitators. \$30/hr

Rebecca Banker
Holley Christiansen
Sanford Coakley
Jennifer Daniels
Kim Denton
Cheryl Dodds
Brenda Drummond
Melissa Dudyak
Hilary Eilers
Penny Favreau
Kaitlin Fielder
Theresa Figoni
Jacquelyn Germain
James Grant
Bonnie Gregware
Kathleen Howard
Danielle Janisewski
Dean Lincoln
Carlos Madan
Laurie Martin
Kim Mayer
Ann Mazzella
Christopher Mazzella
Jeff Morelock
Donald Olcott
Sonal Patel-Dame
Rachel Ribis
Charlene Rydgren
A. Paul Scott
Melissa Seymour

Rebecca Shuman
Debra Spaulding
Susan Stafford-Gough
Angie Waldron
Elaine Whitcomb
Michael Zent

PART-TIME
APPOINTMENT(S)
2024 - 2025

Approve the following part-time appointment(s) for the 2024 – 2025 school year:

Education Grant Specialist, \$26/hr
Brianna Burnham
Kelly Wilson-Stevens

Communications & Publications Assistant, \$20/hr
Amelia Stevens

2024 – 2025 SPECIAL
EDUCATION
SUMMER SCHOOL
(ESY) STAFFING

Approve the following 2024 – 2025 Special Education Summer School (ESY) Staffing:

Registered Nurse, hourly rate of pay per contract
Kelly Tursky
Erin Spoor

Special Enrichment Class Teacher, hourly rate of pay per contract
Anika Craig

Speech and Hearing Teacher, hourly rate of pay per contract
Danielle Swart

Teacher Aide/ Student Aide, hourly rate of pay per contract
Kyla Clark
Shanna Rivers
Nicole Soden

Teaching Assistant, hourly rate of pay per contract
Adele Huchro
Bethany Katzfey
Kent Olsen
Cheryl Spoor

Teacher Aide/ Student Aide, \$17/hr
Christina Goddeau
Hailey Reynolds

Shelby Midgett
Hadley Lucas
Caitlin Vallieres
Hannah Booth
Kelly McCormick
Amanda Dickinson
Allie Huchro
Annette Miller
Amy Phinney
Heidi Drollette
Madison Bokus
Abaigael Lebrun

Teaching Assistant, \$29/hr

Heather Bailey
Matthew Taylor
Kayla Marino
Avery Durgan
Lia Hemingway
Abigail Breyette
Jaiden Varmette
Desiree Cassavaugh
Heather Stranahan
Abaigael Lebrun

FINGERPRINT
REIMBURSEMENT

Authorize reimbursement of fingerprinting fees up to \$105 for employees receiving fingerprint clearance for the purpose of working at CVES. Employees must submit application for reimbursement of costs on or before June 30, 2024. Employees hired in the following positions, and fingerprinted between June 1, 2023 and June 30, 2024, will be eligible for reimbursement of fingerprint fees after working 10 days at CVES:

Teacher aides/student aides
Temp on-call Teacher Aides/Student Aides
Temp on-call Custodial Worker
Temp on-call Building Maintenance Worker
Temp on-call Cook
Temp on-call Food Service Helper
Temp on-call Cleaner Messenger
Temp on-call Computer Lab Assistant
Temp on-call Computer Specialist
Temp on-call Laborer
Temp on-call Clerical (all titles)
Temp on-call Nurse (Registered Nurses)

**TEMPORARY ON-
CALL RATES FOR
2024 - 2025**

Establish the following Temporary On-Call rates for the 2024-2025 school year effective July 1, 2024:

Title (Temporary-On-Call)	2023-2024	Type	2024-2025	Type
Teacher	\$130	Daily	\$135	Daily
Teacher - Retiree	\$130	Daily	\$150	Daily
Counselor	\$130	Daily	\$135	Daily
Nurse (RN)	\$150	Daily	\$155	Daily
Teaching Assistant	\$115	Daily	\$120	Daily
Teacher Aide/Job Placement Aide	\$105	Daily	\$110	Daily
Custodial Worker	\$17	Hourly	\$18	Hourly
Building Maintenance Mechanic	\$18	Hourly	\$19	Hourly
Custodial/Building Maintenance Mechanic - Retiree	\$20	Hourly	\$21	Hourly
Bus Driver	\$22	Hourly	\$23	Hourly
Cook	\$17	Hourly	\$18	Hourly
Food Service Helper	\$16	Hourly	\$17	Hourly
Musical Instrument Repair Technician	\$20	Hourly	\$21	Hourly
Audio Visual Repair Technician	\$15	Hourly	\$16	Hourly
Cleaner Messenger	\$17	Hourly	\$18	Hourly
Computer Specialist	\$17	Hourly	\$18	Hourly
Computer Lab Assistant	\$16	Hourly	\$17	Hourly
Laborer	\$16	Hourly	\$17	Hourly
Temporary-On-Call Clerical (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer)	\$17	Hourly	\$18	Hourly
Temporary-On-Call Clerical – CVES Retiree	\$20	Hourly	\$21	Hourly
Principal	\$370	Daily	\$375	Daily
Administrator	\$470	Daily	\$475	Daily

SRO AGREEMENT

Mrs. Boise moved, seconded by Mr. Murdock to approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Sheriff's Office under with the County will provide the services of a School Resource Officer (SRO) at BOCES from July 1, 2024 through June 30, 2025 for a total amount not anticipated to exceed \$45,000. (Administration) (attached)

All Board Members present voted yes—motion carried.

MORIAH SCHOOL
LEASE FOR ESY

Mrs. Boise moved, seconded by Mrs. Saunders to approve the following Lease Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Moriah Central School District for the purpose of allowing BOCES to lease classroom and office space at Moriah Central School, 39 Viking Lane, Port Henry, NY 12974 for the purpose of housing the Extended School Year Program. It has been determined this lease is the best financial interests of the BOCES on the basis of the needs of the BOCES and the BOCES' students. The agreement will commence July 8, 2024 and will continue through August 16, 2024. The annual rent paid to Moriah Central School District by BOCES for the contract term of July 8, 2024 to August 16, 2024 shall be \$7,500 for the covered term with an allowance to negotiate for more space at additional rent if more rooms are needed and become available. This cost has been determined to be less than or equal to market value. This lease is without conflict of interest. (Rise Center for Success) (attached)

All Board Members present voted yes—motion carried.

MOMONT SCHOOL
LEASE FOR ESY

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following Lease Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Plattsburgh City School District for the purpose of allowing BOCES to lease classroom and office space at Momont Elementary School, 60 Monty Street, Plattsburgh, NY 12901 for the purpose of housing the Extended School Year Program. It has been determined this lease is the best financial interests of the BOCES on the basis of the needs of the

BOCES and the BOCES' students. The agreement will commence July 8, 2024, and will continue through August 16, 2024. The annual rent paid to

Plattsburgh City School District by BOCES for the contract term of July 8, 2024 to August 16, 2024, shall be \$30,000 for the covered term with an allowance to negotiate for more space at additional rent if more rooms are needed and become available. This cost has been determined to be less than or equal to market value. This lease is without conflict of interest. (Rise Center for Success) (attached)

All Board Members present voted yes—motion carried.

APPROVAL OF
ATTENDANCE TO
CONFERENCE/
WORKSHOP

Mrs. LaRocque moved, seconded by Mrs. Saunders to approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise & Ed Marin
NYSSBA Summer Law Conference
July 18, 2024
The Desmond Hotel by Crowne Plaza, Albany, NY (overnight accommodations needed)

All Board Members present voted yes—motion carried.

MEMORANDUM OF
AGREEMENT

Mrs. LaRocque moved, seconded by Mrs. Reynolds Bergh to approve the following Memorandum of Agreement:

Recommend that the Board approve the following Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services Administrative unit, regarding stipends for the extended school year.

All Board Members present voted yes—motion carried.

SCHOOL FOOD
SERVICE DIRECTOR
HOLBROOK

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Agreement:

Recommend that the Board ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Julie Holbrook, School Food Service Director, effective July 1, 2024 – June 30, 2028.

All Board Members present voted yes—motion carried.

DIRECTOR OF
FACILITIES II
BROOKS

Mrs. LaRocque moved, seconded by Mrs. Boise to approve the following Agreement:

Recommend that the Board ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Jerry Brooks, Director of Facilities II, effective July 1, 2024 – June 30, 2025.

All Board Members present voted yes—motion carried.

**SALARY AND
BENEFIT STATEMENT
SCHOOL LUNCH
MANAGER(S)**

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board approve the following Salary and Benefits Statement(s):

Recommend that the Board ratify the statement of salary and benefits between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the School Lunch Managers, effective July 1, 2024 – June 30, 2029.

All Board Members present voted yes—motion carried.

**MEMORANDUM OF
AGREEMENT
BUILDING
MAINTENANCE
MECHANIC**

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board approve the following Memorandum of Agreement:

Recommend that the Board approve the following Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services 12-Month Support Staff regarding compensation for a Building Maintenance Mechanic (attached.)

All Board Members present voted yes—motion carried.

**SCHOOL DISTRICT
TREASURER
SULLIVAN**

Mrs. LaRocque moved, seconded by Mrs. Boise to approve the following Resolution:

Upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board approve the following resolution(s):
Ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Taylor Sullivan, School District Treasurer, effective June 17, 2024 – June 30, 2028.

All Board Members present voted yes—motion carried.

CONSENT AGENDA

Mrs. LaRocque moved, seconded by Mrs. Boise to approve the following Consent Agenda:

1. Approve the following Facilitator(s) for the 2023-2024 school year:

Facilitator, \$30/hr.

Dr. Harry Brooks
Lisa Tallman

2. Approve the following Special Projects Administrator for the 2023-2024 school year:

Special Projects Administrator, \$50/hr.

Dr. Harry Brooks

3. Approve the following Facilitator(s) for the 2024-2025 school year:

Facilitator, \$30/hr.

Dr. Harry Brooks

4. Approve the following Special Projects Administrator for the 2024-2025 school year:

Special Projects Administrator, \$50/hr.

Dr. Harry Brooks

All Board Members present voted yes—motion carried.

2024 – 2025 SPECIAL
EDUCATION
SUMMER SCHOOL
(ESY) STAFFING

Mrs. Saunders moved, seconded by Mrs. LaRocque, to approve the following 2024 – 2025 Special Education Summer School (ESY) Staffing:

Cook/Manager, \$20/hr

Danielle Wrisley

All Board Members present voted yes—motion carried.

RESIGNATION(S)
KOKTOWSKI

Mrs. LaRocque moved, seconded by Mrs. Boise, to accept the following letter(s) of Resignation:

1. Nikolas Kuktowski, Health, Safety and Risk Management Specialist, effective June 12, 2024

All Board Members present voted yes—motion carried.

AGREEMENT(S)

Mrs. Boise moved, seconded by Mrs. LaRocque to approve the following Agreement:

Amended/Restated 403(b) Plan Document and Adoption Agreement between Clinton-Essex-Warren-Washington BOCES and U.S. OMNI & TSAGG Compliance Services, Inc., to outline and restate OMNI's services as a third-party administrator for the BOCES' 403(b) retirement plans, including BOCES offering of Roth contributions as required by the Secure Act 2.0 legislation. The Agreement Amendment will go into effect July 1, 2024 and will renew annually with the school year period of July 1 through June 30th unless termination notice of non-renewal is provided to OMNI. The anticipated expenditure for the 2024-2025 school year is \$2,925. (Management Services)

All Board Members present voted yes—motion carried.

LEASE AGREEMENT

Mrs. LaRocque moved, seconded by Mrs. Boise to approve the following Lease Agreement:

Agreement, subject to attorney approval, between Clinton-Essex-Warren-Washington BOCES and CIDC Plattsburgh LLC, of Lakewood Ranch, FL for the purpose of allowing BOCES to lease a parcel of land and the improvements (buildings) to be constructed upon the land located at a to-be-divided portion of Lot 1 at the former Clinton County Airport, Plattsburgh, NY 12901 for the purpose of housing an educational facility. It has been determined this lease is in the best financial interests of the BOCES on the basis of the needs of the BOCES and the BOCES' students. The agreement will commence on the "Commencement Date" shown in Exhibit E of the lease and will continue for a term of 20 years from the "Commencement Date". This lease is without conflict of interest. (Administration) (attached)

All Board Members present voted yes—motion carried.

OPTION AGREEMENT

Mrs. LaRocque moved, seconded by Mrs. Phillips to approve the following Agreement:

WHEREAS, the Board of the Clinton-Essex-Warren-Washington BOCES ("CEWW BOCES") has determined that it is in its best interest to explore the acquisition of property located at the former Clinton County Airport Site (the "Property") to further its educational mission; and

WHEREAS, it is necessary for the Board to enter into an Option Agreement, in the form presented at this meeting, with the prospective owner of the Property in order to secure the right to purchase the property under the specified terms and conditions set forth in the Option Agreement;

NOW THEREFORE, BE IT RESOLVED by the Board of CEWW BOCES that, upon the recommendation of CEWW BOCES' attorney, that the District Superintendent is hereby authorized to execute an Option Agreement with

CIDC Plattsburgh, LLC for the Purchase of the Property. The term of the Option Agreement shall be sixty (60) days from the expiration or termination of the Lease between CEWW BOCES and CIDC Plattsburgh, LLC and if the option is exercised the purchase shall be contingent upon CEWW BOCES' obtaining voter approval in accordance with the New York State Education Law.

All Board Members present voted yes—motion carried.

LEASE AGREEMENT

Mrs. LaRocque moved, seconded by Mrs. Phillips to approve the following Lease Agreement:

Agreement between Clinton-Essex-Warren-Washington BOCES and Clinton Community College for the purpose of allowing BOCES to lease classroom and office space at 136 Clinton Point Drive, Plattsburgh, NY 12901 for the purpose of housing the New Visions Applied Engineering program. It has been determined this lease is in the best financial interests of the BOCES on the basis of the needs of the BOCES and the BOCES' students. The agreement will commence September 1, 2024 and will continue through June 30, 2025. The annual rent paid to Clinton Community College by BOCES for the contract term of September 1, 2024 to June 30, 2025 shall be \$20,000 for the covered term with an allowance to negotiate for more space at additional rent if more rooms are needed and become available. This cost has been determined to be less than or equal to market value. This lease is without conflict of interest. (CV-TEC) (attached)

All Board Members present voted yes—motion carried.

CONSENT AGENDA

Mrs. LaRocque moved, seconded by Mrs. Boise to approve the following Amendment(s):

1. Amendment of the lease between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space consisting of room 221 at OneWorkSource, 194 U.S. Oval, Plattsburgh, commencing July 1, 2023 and ending June 30, 2024. This lease amendment is without conflict of interest. (Rise Center)
2. Amendment to the lease between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space consisting of rooms 123 through 127 and room 129 at OneWorkSource, 194 U.S. Oval, Plattsburgh,

commencing July 1, 2023 and ending June 30, 2024. This lease amendment is without conflict of interest. (CV-TEC)

3. Amendment of the lease between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space at OneWorkSource, 194 U.S. Oval, Plattsburgh, commencing July 1, 2023 and ending June 30, 2024. This lease amendment is without conflict of interest. (CV-TEC)
4. Amendment of the lease between the Adirondack Community Action Programs, Inc (ACAP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space at 72 Court Street, PO Box 848, Elizabethtown, NY, commencing July 1, 2023 and ending June 30, 2026. This lease amendment is without conflict of interest. (CV-TEC)

All Board Members present voted yes—motion carried.

**FRESH FRUIT,
VEGETABLE,
AND MEAT BID**

Mrs. Boise moved, seconded by Mrs. Reynolds Bergh, to award the following Bid(s):

Award the “Fresh Fruit, Vegetable and Meat” bid to the following vendors. Bid pricing shall remain valid for the dates of September 1, 2024 through June 30, 2025.

Award for Group 1: Northern Adirondack CSD

- **Essex Food Hub Inc., dba The Hub on the Hill of Essex, NY as follows:**
Lettuce, Salad Mix \$5.95/lb; Spinach \$7.25/lb; Apples \$24.95 per 100-150ct case; Pears \$23.95 per 30-40lb case; Pasta, Assorted Shapes \$37.50 per 15lb case.
- **Juniper Hill Farm of Westport, NY as follows:**
Tomatoes \$2.25/lb; Cucumbers \$2.00/lb; Green Peppers \$2.00/lb; Red Peppers \$3.25/lb; Onions \$25.00 per 25lb bag; Peaches \$62.00 per 30-40lb case.

Award for Group 2: CVES/WAF Rise Main Campus, Peru CSD, Plattsburgh City CSD, Saranac CSD

- **Essex Food Hub Inc., dba The Hub on the Hill of Essex, NY as follows:**
Romaine Lettuce \$1.70/per head; Lettuce \$5.95/lb; Spinach \$7.25/lb; Apples \$24.95 per 100-150ct case; Pears \$23.95 per 30-40lb case; Organic Eggs \$44.98 per 15 dozen case; Cornmeal \$30.00 per 25lb bag; Oats, Rolled \$126.00 per 40lb bag; Flour, Whole Wheat \$33.60 per 25lb

bag; Wheatberries \$30.00 per 25lb bag; Pasta Assorted Shapes \$37.50 per 15lb case; Lentils \$67.88 per 25lb bag.

- **Juniper Hill Farm of Westport, NY as follows:**

Kale, Green or Red \$1.50/per bunch; Tomatoes \$2.25/lb; Cucumbers \$2.00/lb; Green Peppers \$2.00/lb; Red Peppers \$3.25/lb; Onions \$25.00 per 25lb bag; Carrots \$28.00 per 25# bag; Beets \$26.00 per 25lb bag; Potatoes \$25.00 per 25# bag; Zucchini, Green or Yellow \$.90/lb; Red Cabbage \$1.00/lb; Green Cabbage \$1.00/lb; Garlic \$8.00/lb; Fresh Herbs – Rosemary, Thyme, Oregano, Basil, Dill \$8.00/lb; Peaches \$62.00 per 30-40lb case;

- **Donahue's Livestock Farms of Malone, NY as follows:**

Ground Beef Frozen, Grain Fed \$4.85/lb; Beef Patties Frozen, Grass Fed, 2.6 to 3oz Burgers \$5.68/lb; Beef Patties Frozen, Grain Fed, 2.6 to 3oz Burgers \$5.43/lb; Ground Pork Frozen, 2.6 to 3 oz \$7.07/lb; Ground Pork Frozen, 1 oz. Links \$6.95/lb.

- **Slate Foods, Inc. of NY, NY as follows:**

Ground Pork, Frozen \$21.25 per 5lb package.

Award for Group 3: Bouquet Valley CSD, Keene CSD, Lake Placid CSD, Willsboro CSD.

- **Essex Food Hub Inc., dba The Hub on the Hill of Essex, NY as follows:**

Romaine Lettuce \$1.70/head; Lettuce, Salad Mix \$5.95/lb; Spinach \$7.25/lb; Apples \$24.95 per 100-150ct case; Pears \$23.95 per 30-40lb case; Organic Eggs \$44.98 per 15 dozen case; Cornmeal \$27.50 per 25lb bag; Oats, Rolled \$126.00 per 40lb bag; Flour, Whole Wheat \$33.60 per 25lb bag; Wheatberries \$30.00 per 25lb bag; Pasta, Assorted Shapes \$37.50 per 15lb case; Lentils \$67.88 per 25lb bag.

- **Juniper Hill Farm of Westport, NY as follows:**

Kale, Green or Red \$1.50/bunch; Tomatoes \$2.25/lb; Cucumbers \$2.00/lb; Green Peppers \$2.00/lb; Red Peppers \$3.25/lb; Onions \$25.00 per 25lb bag; Carrots \$28.00 per 25lb bag; Beets \$26.00 per 25lb bag; Potatoes \$25.00 per 25lb bag; Zucchini \$.90/lb; Red Cabbage \$1.00/lb; Green Cabbage \$1.00/lb; Garlic \$8.00/lb; Fresh Herbs – Rosemary, Thyme, Oregano, Basil, Dill \$8.00/lb; Peaches \$62.00 per 30-40lb case.

- **Donahue's Livestock Farms of Malone, NY as follows:**

Ground Beef Frozen, Grain Fed \$4.85/lb; Beef Patties Frozen, Grass Fed, 2.6 to 3oz Burgers \$5.43/lb; Beef Patties Frozen, Grain Fed, 4 oz Burgers \$5.20/lb.

- **Slate Foods, Inc. of NY, NY as follows:**

Ground Pork, Frozen \$21.25 per 5lb package.

Award for Group 4: CVES – YD, Crown Point CSD, Moriah CSD, Schroon Lake CSD, Ticonderoga CSD

- **Essex Food Hub Inc., dba The Hub on the Hill of Essex, NY as follows:**
Romaine Lettuce \$1.70/head; Lettuce, Salad Mix \$5.95/lb; Spinach \$7.25/lb; Apples \$24.95 per 100-150 count case; Pears \$23.95 per 30-40lb case; Organic Eggs \$44.98 per 15 dozen case; Cornmeal \$27.50 per 25lb bag; Oats, Rolled \$126.00 per 40lb bag; Flour, Whole Wheat \$33.60 per 25lb bag; Wheatberries \$30.00 per 25lb bag; Pasta, Assorted Shapes \$37.50 per 15lb case; Lentils \$67.88 per 25lb bag.
- **Juniper Hill Farm of Westport, NY as follows:**
Kale, Green or Red \$1.50/bunch; Tomatoes \$2.25/lb; Cucumbers \$2.00/lb; Green Peppers \$2.00/lb; Red Peppers \$3.25/lb; Onions \$25.00 per 25lb bag; Carrots \$28.00 per 25lb bag; Beets \$26.00 per 25lb bag; Potatoes \$25.00 per 25lb bag; Zucchini \$.90/lb; Red Cabbage \$1.00/lb; Green Cabbage \$1.00/lb; Garlic \$8.00/lb; Fresh Herbs – Rosemary, Thyme, Oregano, Basil, Dill \$8.00/lb; Peaches \$62.00 per 30-40lb case.
- **Lillie Valley Farm of Putnam Station, NY as follows:**
Ground Beef, Grass Fed \$5.95/lb
- **Donahue's Livestock Farms of Malone, NY as follows:**
Ground Beef Frozen, Grain Fed \$4.85/lb; Beef Patties Frozen, Grass Fed, 2.6-3oz Burgers \$5.68/lb; Beef Patties Frozen, Grass Fed, 4oz Burgers \$5.45/lb; Beef Patties Frozen, Grain Fed, 2.6-3oz Burgers, \$5.43/lb.
- **Slate Foods, Inc. of NY, NY as follows:**
Ground Pork, Frozen \$21.25 per 5lb package.

Award for Group 5: CVES – Minerva CSD as follows:

- **Essex Food Hub Inc., dba The Hub on the Hill of Essex, NY as follows:**
Romaine Lettuce \$1.70/head; Onions \$55.00 per 25lb bag; Carrots \$55.00 per 25lb bag; Beets \$55.00 per 25lb bag; Lettuce, Salad Mix \$5.95/lb; Apples \$24.95 per 100-150ct case; Pears \$23.95 per 30-40lb case; Organic Eggs \$44.98 per 15 dozen case; Pasta, Assorted Shapes \$37.50 per 15lb case.
- **Lillie Valley Farm of Putnam Station, NY as follows:**
Ground Beef, Grass Fed, Frozen \$5.95/lb
- **Slate Foods, Inc. of NY, NY as follows:**
Beef Patties, Grain Fed, Frozen, 4 oz. Burgers \$5.55/lb

Notes:

No additional vendors submitted a bid.

All Board Members present voted yes—motion carried.

**CVES FOUNDATION
RESOLUTION**

Mrs. LaRocque moved, seconded by Mrs. Garvey to approve the following Resolution:

WHEREAS, CVES is a diverse organization with a rich history contributing to our North Country's education and students' lives, and success for 74 years; and,

WHEREAS, organizationally, CVES is limited in its ability to raise money to further support and promote the multitude of endeavors the BOCES engages in on behalf of students and the broader community; and,

WHEREAS, a privately operated nonprofit charitable organization has the capacity to assist public schools and BOCES and to expand its offerings and opportunities for students; and,

WHEREAS, a private, nonprofit charitable organization can build support for the CVES organization, assist in improving educational and academic opportunities and raise awareness of CVES, its offerings and programs; and,

WHEREAS, other BOCES and school districts throughout New York State have charitable, not-for-profit organizations affiliated with them; and,

NOW THEREFORE, through this resolution, the CVES BOARD hereby:

- 1) Supports the formation of a separate, private, nonprofit charitable organization, governed by an entirely independent Board of Directors for purposes of assisting to improve, promote and raise awareness of the educational and academic opportunities provided by CVES to students and the greater CVES community; and,
- 2) Encourages the independent formation of such a separate, private, nonprofit charitable organization for these purposes.

All Board Members present voted yes—motion carried.

**NEXT BOARD
MEETING**

The Next Board meeting will be held on Wednesday, July 10, 2024, at the CVES Learning Hub Conference Center, Plattsburgh, NY. An anticipated Executive Session will begin at 6:00 pm.

ADJOURNMENT

Ms. Wotton moved, seconded by Mr. Murdock, to adjourn the meeting at 10:15 pm. All Board Members present voted yes—motion carried.

DRAFT

Katelyn Smart, Board Clerk

DRAFT

MEMO

To: Katelyn Smart, BOCES Board Clerk
 Clinton-Essex-Warren-Washington BOCES
 From: Angela Jennette, Claims Auditor
 Date: June 26, 2024
 Re: Report for Board Agenda for July 10, 2024, Meeting

The following warrant claims were reviewed from, June 4, 2024, to June 26, 2024:

Warrant No. & Date	Check Information	Gross Total Amount
W #48 - 06/06/2024	*Check Nos: 246611-246664 *Check Nos: 003958-004006 ACH Payments: ACH02225-ACH012307 WEX-ACH Payments: ACH03042-ACH03090	\$ 4,867,499.24
W #49 - 06/13/2024	*Check Nos: 246665-246749** 246751-246818** *Check Nos: 004007-004070 ACH Payments: ACH012308-ACH012535 WEX-ACH Payments: ACH03091-ACH03146	\$ 1,625,925.55
W #50 - 06/19/2024	*Check Nos: 246838-246880** *Check Nos: 004071-004114 ACH Payments: ACH012536-ACH012568 WEX-ACH Payments: ACH03147-ACH03180	\$ 660,493.18
W #51 - 06/26/2024	*Check Nos: 246950-247015 *Check Nos: 004115-004177 ACH Payments: ACH012569-ACH012638 WEX-ACH Payments: ACH03181-ACH03235	\$ 2,194,376.31

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR#28-Wire #2428FEDTAX Wire #2428FICA Wire#2428MEDI-Warrant #49
 PR#29-Wire #2429FEDTAX Wire #2429FICA Wire#2429MEDI-Warrant #50
 PR#30-Wire #2430FEDTAX Wire #2430FICA Wire#2430MEDI-Warrant #51
 PR#31-Wire #2431 FEDTAX Wire #2431FICA Wire#2431MEDI-Warrant #51

NYS Promptax: PR #28- Wire #2428NY- Warrant #49;
 PR #29- Wire #2429NY- Warrant #50;
 PR #30- Wire #2430NY- Warrant #51 ;
 PR #31- Wire #2431 NY- Warrant #51 ;

NYS Office of Comptroller ERS Retirement & Loans: PR #26&27-Wire #ERS-MAY24-Warrant #48;

Health Ins. Monthly: Wire #HINS062024-Warrant #49

NYS Quarterly Sales Tax: Wire #ST100-0524- Warrant #49

Tranter from NYCLASS to General: Wire #JE0657-24- \$861,210.00

CC: Eric Bell
 Christine Myers
 Hayden Reidy

FSA/HRA:

Wire #BEN-052324-Warrant #48	Wire #BEN053024A-Warrant #48
Wire #BEN-052424-Warrant #48	Wire #BEN053024B-Warrant #48
Wire #BEN-052824-Warrant #48	Wire #BEN053024C-Warrant #48
Wire #BEN-052924-Warrant #48	Wire #BEN053024D-Warrant #48
Wire #BEN-053124-Warrant #49	Wire #BEN060424A-Warrant #49
Wire #BEN-060324-Warrant #49	Wire #BEN060424B-Warrant #49
Wire #BEN-060524-Warrant #49	Wire #BEN060424C-Warrant #49
Wire #BEN-060624-Warrant #49	
Wire #BEN-060724-Warrant #50	Wire #BEN061124A-Warrant #50
Wire #BEN-061024-Warrant #50	Wire #BEN061124B-Warrant #50
Wire #BEN-061224-Warrant #50	Wire #BEN061124C-Warrant #50
Wire #BEN-061324-Warrant #50	
Wire #BEN-061424-Warrant #51	
Wire #BEN-061724-Warrant #51	Wire #BEN061824A-Warrant #51
Wire #BEN-062024-Warrant #51	Wire #BEN061824B-Warrant #51
	Wire #BEN061824C-Warrant #51

Benefit Claims Acc. :

Ck & ACH's Listed Above

Wire #WEX-060624-Warrant #48;
Wire #WEX-061324-Warrant #49
Wire #WEX-062024-Warrant #50
Wire #WEX-062624-Warrant #51

Health Insurance Consortium Payments:

6/10/24	\$2,453,601.48
6/17/24	\$2,112,977.17
6/25/24	\$ 2,229,251.63

NCA Compensation Payments:

6/4/24	\$168,462.80
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****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature)



CC: Eric Bell
Christine Myers
Hayden Reidy

◆	Warrant	Vendor#	Claim Audit Findings	Summary Business Office Response
06/05/24	Pending W#48	16455	Incorrect coding.	Coding corrected.
06/06/24	Final W#48			
06/12/24	Pending W#49	14305	Missing back-up for payment amount.	Obtained backup.
		17453	Service 10 months before Purchase Order was issued.	ASMS & ASES authorized retroactive allowance of service under CoSer. Email by Treasurer regarding aidability of services being allowed as processed in this circumstance. Should be a rare allowance in the future. Districts need to work with CVES in advance if services to be processed through BOCES services and receive BOCES Aid.
06/12/24	Pending W#49			
06/13/24	Final W#49			
		17296	Purchase before Purchase Order was issued.	This was an "in stock" item at the vendor business. Authorization to purchase was not granted until the date on the Purchase Order and purchasing confirmed the item was not picked up until the Purchase Order was issued. This vendor routinely ignores our purchasing requirements after many attempts by our Purchasing Agent to establish protocols. They often issue the invoice prior to the pick-up date, but we are under obligation until the Purchase Order is issued. This has been made clear to vendor by Purchasing Agent.
06/18/24	Pending W#50			
06/20/24	Final W#50			
06/26/24	Pending W#51	14487	Service before Purchase Order was issued.	Approved up to Purchasing Agent prior to start date. Delay in issuance due to backlog and rush not requested by division.
06/26/24	Pending W#51	9258	Incorrect coding.	Coding corrected.
06/26/24	Pending W#51	8326	Accountant has not coded the payment.	Coding confirmed and initialed by accountant.
06/26/24	Final W#51			

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - MAY 31, 2024

I. SUMMARY OF ACCOUNT ACTIVITY
CHECKING ACCOUNTS

	Account Balances		Receipts		Disbursements		Account Balances		Receipts		Disbursements		Account Balances	
	April 30, 2024		May		May		May 31, 2024		Year To Date		Year To Date		May 31, 2024	
Depository														
General Fund	\$ 4,407,640.19	\$	5,603,552.45	\$	3,988,965.39	\$	6,022,227.25	\$	53,961,652.16	\$	50,312,723.79	\$	6,022,227.25	\$
Special Aid Fund	\$ (701,868.11)	\$	439,825.86	\$	178,330.89	\$	(440,373.14)	\$	3,313,798.98	\$	3,106,674.71	\$	(440,373.14)	\$
School Lunch Fund	\$ 141,324.58	\$	34,574.77	\$	27,204.86	\$	148,694.49	\$	334,888.31	\$	244,318.64	\$	148,694.49	\$
Capital Fund	\$ 1,587,499.41	\$	242.31	\$	213,951.74	\$	1,373,789.98	\$	1,141,184.37	\$	1,011,850.48	\$	1,373,789.98	\$
Special Revenue Fund (Excluding ExtraClassroom)	\$ 13,537.63	\$	1,300.00	\$	-	\$	14,837.63	\$	8,035.04	\$	7,680.00	\$	14,837.63	\$
Custodial Fund	\$ 283,185.55	\$	147,208.58	\$	164,325.89	\$	266,068.24	\$	1,567,393.29	\$	1,390,898.93	\$	266,068.24	\$
Operating General Fund	\$ 231,083.63	\$	4,433,811.64	\$	4,403,131.39	\$	261,763.88	\$	56,369,574.03	\$	56,391,628.11	\$	261,763.88	\$
INVESTMENTS														
Certificates of Deposit	\$ -	\$	-	\$	-	\$	-	\$	2,545,286.55	\$	5,045,286.55	\$	-	\$
SAVINGS ACCOUNTS														
Capital Fund	\$ 6,432,829.30	\$	28,471.92	\$	-	\$	6,461,301.22	\$	302,663.64	\$	-	\$	6,461,301.22	\$
General Fund	\$ 2,144,487.34	\$	9,491.57	\$	-	\$	2,153,978.91	\$	100,897.76	\$	-	\$	2,153,978.91	\$
Special Revenue Fund	\$ 23,138.45	\$	102.48	\$	-	\$	23,240.93	\$	7,832.57	\$	5,000.00	\$	23,240.93	\$
TOTAL FUNDS ON ACCOUNT	\$ 14,562,857.97	\$		\$		\$	16,285,529.39	\$	119,653,206.70	\$	117,516,061.21	\$	16,285,529.39	\$

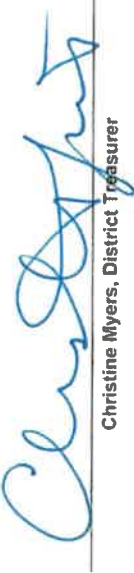
II. RECONCILIATION TO BANK STATEMENTS

	May 31, 2024	May 31, 2024	Less: Outstanding	May 31, 2024
	Bank Balance	Add: Deposits in Transit	Checks	Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 640,900.95	\$ 105.00	\$ (379,242.07)	\$ 261,763.88
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 7,030,098.10	\$ -	\$ -	\$ 7,030,098.10
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 88,266.23	\$ -	\$ -	\$ 88,266.23
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 287,938.89	\$ -	\$ (21,058.77)	\$ 266,880.12
TD BANK - CERTIFICATES OF DEPOSIT	\$ -	\$ -	\$ -	\$ -
NYCLASS - SAVINGS, GENERAL FUND	\$ 2,153,978.91	\$ -	\$ -	\$ 2,153,978.91
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 6,461,301.22	\$ -	\$ -	\$ 6,461,301.22
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 980.04	\$ -	\$ -	\$ 980.04
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 763.26	\$ -	\$ -	\$ 763.26
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 12,401.95	\$ -	\$ -	\$ 12,401.95
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 2,576.65	\$ -	\$ -	\$ 2,576.65
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 1,019.98	\$ -	\$ -	\$ 1,019.98
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 5,499.05	\$ -	\$ -	\$ 5,499.05
TOTAL FUNDS ON ACCOUNT	\$	\$	\$	\$
				\$ 16,285,529.39

GENERAL FUND INTEREST RECEIVED 7/01/23 - 5/31/24
CAPITAL FUND INTEREST RECEIVED 7/01/23 - 5/31/24

\$ 308,368.25
\$ 305,214.41

PREPARED BY:



Christine Myers, District Treasurer

DATED:

6/27/24

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRAClassroom Activity Fund
TREASURER'S REPORT

FOR THE PERIOD 05/01/2024 TO 05/31/2024

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,395.97	2,633.88	0.00	2,633.88	724.19	1,909.69
SKILLS USA - MINEVILLE	278.80	1,720.93	0.00	1,720.93	0.00	1,720.93
NO. COUNTRY LOGGERS	342.97	1,222.80	0.00	1,222.80	0.00	1,222.80
	0.00	0.00	0.00	0.00	0.00	0.00
REFLECTIONS	952.81	952.81	0.00	952.81	0.00	952.81
LPN CLASS	1,004.54	2,216.19	560.10	2,776.29	1,100.00	1,676.29
	0.00	0.00	0.00	0.00	0.00	0.00
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FUTURE FARMERS OF AMERICA	1,922.38	2,547.86	0.00	2,547.86	0.00	2,547.86
	0.00	0.00	0.00	0.00	0.00	0.00
SALES TAX	61.56	32.75	47.23	79.98	32.75	47.23
TOTAL	9,623.00	11,991.19	607.33	12,598.52	1,856.94	10,741.58

\$ 12,324.08

\$ (1,582.50)

\$ 10,741.58

5/31/2024 Bank Balance
Add: Deposits in Transit
Less: Outstanding Checks
5/31/2024 Balance on Hand

DEREK LEAVINE, EXTRAClassroom TREASURER

6/17/24
DATE

**CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT**

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1443 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and Kelly McGinn, residing at 52 Old Dock Rd, Plattsburgh, NY 12901, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Medicaid Speech oversight which includes: quarterly provider meetings, student observations, phone conferences, and review of all Medicaid documents for Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services during the period of July 1, 2024 to June 30, 2025.

Kelly McGinn is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** Kelly McGinn is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. Kelly McGinn shall perform the SERVICES described above, all such SERVICES being the responsibility of Kelly McGinn and those in Kelly McGinn's employ.
3. Kelly McGinn is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Kelly McGinn represents and warrants that neither Kelly McGinn nor any of Kelly McGinn employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Kelly McGinn agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT.
6. Kelly McGinn shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. **INSURANCE:** Kelly McGinn agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. Kelly McGinn acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Kelly McGinn's fee shall be all inclusive, and shall be limited to \$118.00 per hour. Kelly McGinn shall submit an invoice for services rendered no later than (90) days from the date of service to be paid as follows: BOCES will render payment within 30 days after receipt of Kelly McGinn's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.
9. **INDEPENDENT CONTRACTOR:** Kelly McGinn is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. **PUBLIC RETIREES:** Kelly McGinn agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. **RESPONSIBILITY FOR TAXES:** BOCES will provide Kelly McGinn with Internal Revenue Service Form 1099. Kelly McGinn is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to Kelly McGinn or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. **TERMINATION:** BOCES reserves the right to terminate this AGREEMENT under any of the following conditions: 1) the AGREEMENT may be cancelled by BOCES without advance notice or penalty in the event of a coronavirus outbreak and/or a government declared state of emergency. In such event, BOCES shall be relieved of all further liability, except with respect to AGREEMENT SERVICES provided to BOCES by Kelly McGinn occurring on or before the cancellation date. 2) upon failure of Kelly McGinn to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Kelly McGinn. 3) the AGREEMENT may also terminate naturally upon submission by Kelly McGinn of a final product satisfactory to BOCES.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this
4th day of June 2024.

**Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services**

Contractor

Date: _____

Date: 6/4/24

By: _____
(Dr. Mack C. Davey/District Superintendent)

By: Kelly McGinn
(Kelly McGinn)



CENTRAL ADMINISTRATION

518-561-0100

District Office
Management Services
Employee Services

FAX 518-562-1471
FAX 518-561-9382
FAX 518-324-6612

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

INSURANCE AGREEMENT – PROFESSIONAL CONSULTANTS

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the professional safety consultant (Consultant) hereby agrees to effectuate the naming of Clinton-Essex-Warren-Washington BOCES (hereinafter CEWW BOCES) as an additional insured on the Consultant's insurance policies; with the exception of workers' compensation, NY State disability and professional liability. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract
2. The policy naming CEWW BOCES as an additional insured shall:
 - a. Be an insurance policy from an A.M. Best rated "secure" insurer, licensed in New York State. CEWW BOCES, at its sole discretion, may accept an insurer otherwise authorized to provide insurance in New York State.
 - b. State that the Consultant's coverage shall be primary and noncontributory coverage for CEWW BOCES, its Board, employees and volunteers.
3.
 - a. CEWW BOCES shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with CEWW BOCES. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance. The decision to accept an alternative endorsement rests solely with CEWW BOCES.
 - b. If so requested, the Consultant will provide copies of the required policies.
4. The Consultant agrees to indemnify CEWW BOCES for any applicable deductibles or self-insured retentions.
5. Required Insurance:
 - a. **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - b. **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - c. **Professional Errors and Omissions Insurance**
\$2,000,000 per occurrence/ \$2,000,000 aggregate for the consulting services being performed, directly or through sub-consultants, by the Consultant performed under the contract for CEWW BOCES. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.

d. Excess Insurance

On a "Follow-Form" basis, with limits of \$3,000,000 each occurrence and aggregate. It is the intent of CEWW BOCES to have the Consultant's Excess Insurance also apply over the professional liability insurance.

6. Consultant acknowledges that failure to obtain such insurance on behalf of CEWW BOCES constitutes a material breach of contract. The Consultant is to provide CEWW BOCES with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of CEWW BOCES to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by CEWW BOCES.
7. CEWW BOCES is a member/owner of the NY Schools Insurance Reciprocal (NYSIR). The Consultant further acknowledges that the procurement of such insurance as required herein is intended to benefit not only CEWW BOCES but also NYSIR, as CEWW BOCES's insurer.

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1443 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION with an office and place of business at 7 Elk Street, 3rd Floor, Albany, NY 12207, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Leadership Coaching Program for component school districts, for the dates of July 1, 2024 through June 30, 2025, detailed as follows: LEAF will provide agreed upon coaching to leaders in the district. Any changes in request for services must be mutually agreed upon by the parties. Substitutions may be made for individuals removed from coaching. If additional individuals require coaching, they will be prorated at the monthly rate. Coaching will focus on general leadership development, situational leadership and specific leadership for instructional improvement where appropriate, the following coaching will be provided – coaches meet with leaders on a monthly basis and will be available to meet with leaders as needed via telephone and electronic communications; coaches support leaders in other ways as per the specific requirements of the position. For example, the coach may attend a faculty meeting or a board meeting as an observer, review critical documents or advise on long term planning issues, hereinafter called SERVICES. The total cost for SERVICES is detailed on Schedule A.

LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, is hereby retained by BOCES as an independent contractor.
2. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, shall perform the SERVICES described above, all such SERVICES being the responsibility of LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, and those in LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION's employ.
3. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, is free to devote their attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. LEAF, INC. represents and warrants that neither LEAF, INC., nor any of LEAF, INC.'s employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION shall provide the equipment, supplies, personnel, and other resources required to

complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.

7. **INSURANCE:** LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.
8. **FEES AND CHARGES:** LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION's fee shall be all inclusive, and shall be limited to the amounts and services set forth in Schedule A and paid as follows: LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION will present invoices for SERVICES. BOCES will render payment within 30 days after receipt of LEAF, INC.'s invoice.
9. **INDEPENDENT CONTRACTOR:** LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. **PUBLIC RETIREES:** LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. **RESPONSIBILITY FOR TAXES:** BOCES will provide LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION with Internal Revenue Service Form 1099. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. **TERMINATION:** This AGREEMENT will terminate upon submission by LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION of a

final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by LEAF, INC.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2024.

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Date: 6/6/24

Leadership for Educational
Achievement Foundation

By: _____

Dr. Mark C. Davey
Superintendent

By: 

Vreneli Banks
Director

SCHEDULE A

Schedule of Fees and Charges

In consideration for these services, BOCES agrees to pay LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION by way of fee for service as agreed to by the BOCES and as invoiced by the LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION shall not collect any additional fees, payments or otherwise for supplies or materials in connection with the services performed in accordance with this agreement.

Item	Rate
LEADERSHIP COACHING	
<ul style="list-style-type: none">• SUPERINTENDENT<ul style="list-style-type: none">▪ MONTHLY▪ 10 MONTH COST▪ 12 MONTH COST• DISTRICT OFFICE<ul style="list-style-type: none">▪ MONTHLY▪ 10 MONTH COST▪ 12 MONTH COST• BUILDING LEVEL<ul style="list-style-type: none">▪ MONTHLY▪ 10 MONTH COST▪ 12 MONTH COST	<ul style="list-style-type: none">\$ 550\$5,500\$6,600\$ 320\$3,200\$3,840\$ 275\$2,750\$3,300
CUSTOMIZED TEAM COACHING	COST DEPENDENT ON SCOPE OF WORK TO BE MUTUALLY AGREED UPON BY THE PARTIES PRIOR TO IMPLEMENTATION

**CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT**

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1443 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION with an office and place of business at 7 Elk Street, 3rd Floor, Albany, NY 12207, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Leadership Coaching Program for CEWW BOCES, for the dates of July 1, 2024 through June 30, 2025, detailed as follows: LEAF will provide agreed upon coaching to CEWW BOCES employees listed on Request for Services 2024-2025 document. Any changes in request for services must be mutually agreed upon by the parties. Substitutions may be made for individuals removed from coaching. If additional individuals require coaching, they will be prorated at the monthly rate. Coaching will focus on general leadership development, situational leadership and specific leadership for instructional improvement where appropriate, the following coaching will be provided – coaches meet with leaders on a monthly basis and will be available to meet with leaders as needed via telephone and electronic communications; coaches support leaders in other ways as per the specific requirements of the position. For example, the coach may attend a faculty meeting or a board meeting as an observer, review critical documents or advise on long term planning issues, hereinafter called SERVICES. The total cost for SERVICES is detailed on Schedule A.

LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, is hereby retained by BOCES as an independent contractor.
2. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, shall perform the SERVICES described above, all such SERVICES being the responsibility of LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, and those in LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION's employ.
3. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION, is free to devote their attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. LEAF, INC. represents and warrants that neither LEAF, INC., nor any of LEAF, INC.'s employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.

6. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. INSURANCE: LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.
8. FEES AND CHARGES: LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION's fee shall be all inclusive, and shall be limited to the amounts and services set forth in Schedule A and paid as follows: LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION will present invoices for SERVICES. BOCES will render payment within 30 days after receipt of LEAF, INC.'s invoice.
9. INDEPENDENT CONTRACTOR: LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION with Internal Revenue Service Form 1099. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION or to anyone else beyond funds appropriated and available for this AGREEMENT.

15.

TERMINATION: This AGREEMENT will terminate upon submission by LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by LEAF, INC.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2024.

Date: _____


Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Date: 6/6/24

Leadership for Educational
Foundation Achievement

By: _____

Dr. Mark C. Davey
Superintendent

By: 

Vreneli Banks
Director

SCHEDULE A

Schedule of Fees and Charges

In consideration for these services, BOCES agrees to pay LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION by way of fee for service as agreed to by the BOCES and as invoiced by the LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION. LEADERSHIP FOR EDUCATIONAL ACHIEVEMENT FOUNDATION shall not collect any additional fees, payments or otherwise for supplies or materials in connection with the services performed in accordance with this agreement.

Item	Rate
LEADERSHIP COACHING	
• SUPERINTENDENT	
▪ MONTHLY	\$ 550
▪ 10 MONTH COST	\$5,500
▪ 12 MONTH COST	\$6,600
• DISTRICT OFFICE	
▪ MONTHLY	\$ 320
▪ 10 MONTH COST	\$3,200
▪ 12 MONTH COST	\$3,840
• BUILDING LEVEL	
▪ MONTHLY	\$ 275
▪ 10 MONTH COST	\$2,750
▪ 12 MONTH COST	\$3,300
CUSTOMIZED TEAM COACHING	COST DEPENDENT ON SCOPE OF WORK TO BE MUTUALLY AGREED UPON BY THE PARTIES PRIOR TO IMPLEMENTATION

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1443 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and Southern Regional Education Board (hereinafter "SREB"), with an office and place of business at 592 Tenth St. NW, Atlanta, Georgia 30318-5790; hereinafter to be collectively referred to as "THE PARTIES."

BOCES desires to have certain services, training sessions, and activities described as follows: Teaching to Lead Professional Development Sessions; Students with Disabilities Training; Powerful CTE Instructional Practices Training and Coaching; Leadership Coaching; and Virtual Coaching for Teachers and Leaders (hereinafter collectively known as "SERVICES") as per Attachment I. SERVICES will take place at BOCES aka Champlain Valley Educational Services during the 2024-2025 school year. Additional SERVICES may be added upon written mutual agreement between THE PARTIES regarding service type and cost. Service dates will be scheduled and/or rescheduled as arranged by THE PARTIES.

SREB is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** SREB is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. SREB shall perform the SERVICES described above, all such SERVICES being the responsibility of the SREB and those in the SREB's employ.
3. SREB is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. SREB represents and warrants that neither SREB nor any of SREB's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. SREB agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT.
6. SREB shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. **INSURANCE:** SREB agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment II, prior to commencement of SERVICES. SREB acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. SREB's fees are included on Attachment I. The total fee for all SERVICES described in Attachment I shall be \$50,400. Additional sessions may also be invoiced, provided THE PARTIES mutually agree upon such SERVICES. BOCES will render payment within 30 days after receipt of SREB's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.
9. **INDEPENDENT CONTRACTOR:** SREB is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. **PUBLIC RETIREES:** SREB agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. **RESPONSIBILITY FOR TAXES:** BOCES will provide SREB with Internal Revenue Service Form 1099. SREB is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to SREB or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. **TERMINATION:** This AGREEMENT will terminate upon submission by SREB of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of SREB to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by SREB.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2024.

Date: _____

Date: 7/1/2024

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

SREB

By: _____
(Dr. Mark C. Davey)

By: Dale Winkler
(Consultant/ Independent Contractor)



CONTRACT BETWEEN

THE SOUTHERN REGIONAL EDUCATION BOARD/SCHOOLS THAT WORK AND Champlain Valley Education Services Contract Effective Dates from July 1, 2024 to June 30, 2025

Champlain Valley Technical Center (CV-TEC), Champlain Valley Education Services (CVES), Plattsburgh, New York, proposes to use the Southern Regional Education Board (SREB)/ Making Schools Work framework for school reform. SREB has committed to work with CV-TEC in its efforts towards continuous improvement of quality instruction.

SREB EXPECTATIONS FOR PARTICIPATION

Each school/district that enters into partnership with SREB for support in implementing the Schools That Work school improvement design agrees to implement key aspects of the design that gives teachers and leaders ownership of the improvement effort. These form the foundation of the work and are vital for sustainability of the effort after the contract ends.

Each school/district that enters into partnership with SREB for support in implementing the Schools That Work school improvement design agrees to meet minimum expectations for participation in the state and national Schools That Work network.

SERVICES TO BE PROVIDED BY SREB

- 1) **New Teachers – Teach to Lead:** SREB recognizes that professionals with advanced certifications, associate's or bachelor's degrees, and a solid work record of success in a career can make high school meaningful and relevant to students by becoming career-technical education (CTE) teachers. Preparing the next generation of professionals in health care, construction, information technology, hospitality, manufacturing, banking and finance, transportation and other critical career fields requires not only academic but real-world knowledge necessary for success in a career and further study. SREB and the National Research Center for Career and Technical Education (NRCCTE) developed a research-based induction model of professional development to assist new CTE teachers to make a successful transition for preparing students for further learning and careers. **Teaching to Lead** professional development is an induction model for beginning CTE teachers pursuing an alternate route to certification. These individuals will obtain the advanced training and knowledge needed to become successful teachers.

Four professional development modules guide the training for the induction model. Each module is designed around units of study that include specific lessons on topics related to that unit.

- **Instructional Planning** focuses on creating short-term and long-term standards-based instructional plans on the various learning supports needed by students to achieve the standards.
- **Engagement Strategies** allows teachers to learn to use instructional strategies that actively engage students in developing problem-solving, critical thinking and teamwork skills.
- **Assessment and Feedback** is designed to help beginning teachers use two types of assessments: summative and formative.
- **Classroom Culture** assists teachers in creating a learning environment that encourages student motivation, positive behavior and collaborative social interaction.

It is recommended that the district schedule Three 3-day visits for the delivery of Teaching to Lead as follows:

- 9 days for three 3-day visits that include coaching and PD (based on 10 teachers) during the 2024 – 2025 school year.
- 2 days for mentor and administer training.

2) Intermediate and Veteran Teachers – Students with Disabilities and Powerful Instructional Practices (including virtual coaching options):

- a. The Teaching to Lead Curriculum has a component on teaching diverse populations. SREB recommends that more experienced teachers revisit this training and expand upon the lesson design.
- b. SREB's Powerful Instructional Practices engage teachers in designing lessons, assignments and assessments that empower students to take ownership of their learning and reach new heights of achievement in every content area. What's more, our PIPs work with *any* existing curriculum product to improve instruction. SREB has found that teachers who embrace these practices create high-quality learning experiences and high- performance classrooms that motivate students to make the effort needed to achieve rigorous technical, academic and workplace standards.
- c. SREB has found through experience that in order for learning to take hold it must be supported by effective coaching. The goal of training is to change behaviors that will in turn change results. In the absence of coaching, there tends to be a short-term change in behaviors immediately following training, followed by return to previous behaviors. With coaching, changes in behavior are sustained over time resulting in upward trajectories for both behaviors and results (Thomas Crane, *The Heart of Coaching*, 4th edition, 2012).

3) Leadership Coaching (including virtual coaching options): Working with administrators and district support staff to guide them through the process of leading the continuous improvement process and offering feedback to teachers based on the professional development plan outlined in this program of support.

Budget

Description of Services	Cost	Quantity	Total	Notes
Teaching to Lead	\$2,400.00	9	\$21,600.00	Three 3-day visits
Students with Disabilities Training	\$2,400.00	3	\$7,200.00	Work with individual teachers
Powerful CTE Instructional Practices training and coaching	\$2,400.00	5	\$12,000.00	On-site coaching to provide teachers with strategies that improve CTE instruction.
Leadership Coaching	\$2,400.00	2	\$4,800.00	2 two-day visits, that focus on leading leaders through the SREB support tools.
Virtual Coaching for teachers and leaders	\$1,200.00	4	\$4,800.00	Virtual coaching provided on as needed basis to support any of the above areas.
Total			\$50,400.00	

TOTAL AMOUNT - \$50,400.00

The Board of Control for Southern Regional Education, d/b/a Southern Regional Education Board (SREB), as a not-for-profit educational compact, must comply with OMB Circular A-133. Please indicate with your remittance whether any of the funds are from Federal sources, including CFDA number. In the absence of any notification with remittance, SREB will assume that the funds are not subject to OMB Circular A-133, and that there is not "recipient" nor "sub recipient" relationship created hereunder.



Dale Winkler
SREB Vice President

05-22-2024

Date

Superintendent or Designee
Champlain Valley Education Service

Date

Return Signed Documents to:
Southern Regional Education Board
Attn: Jenn Carter
592 10th St. NW
Atlanta, GA 30318
404-875-9211
jenn.carter@sreb.org
SREB.org



CENTRAL ADMINISTRATION

518-561-0100

District Office FAX 518-562-1471
Management Services FAX 518-561-9382
Employee Services FAX 518-324-6612

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

INSURANCE AGREEMENT – PROFESSIONAL CONSULTANTS

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the professional safety consultant (Consultant) hereby agrees to effectuate the naming of Clinton-Essex-Warren-Washington BOCES (hereinafter CEWW BOCES) as an additional insured on the Consultant's insurance policies, with the exception of workers' compensation, NY State disability and professional liability. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract
2. The policy naming CEWW BOCES as an additional insured shall:
 - a. Be an insurance policy from an A.M. Best rated "secure" insurer, licensed in New York State. CEWW BOCES, at its sole discretion, may accept an insurer otherwise authorized to provide insurance in New York State.
 - b. State that the Consultant's coverage shall be primary and noncontributory coverage for CEWW BOCES, its Board, employees and volunteers.
3.
 - a. CEWW BOCES shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with CEWW BOCES. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance. The decision to accept an alternative endorsement rests solely with CEWW BOCES.
 - b. If so requested, the Consultant will provide copies of the required policies.
4. The Consultant agrees to indemnify CEWW BOCES for any applicable deductibles or self-insured retentions.
5. Required Insurance:
 - a. **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - b. **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - c. **Professional Errors and Omissions Insurance**
\$2,000,000 per occurrence/ \$2,000,000 aggregate for the consulting services being performed, directly or through sub-consultants, by the Consultant performed under the contract for CEWW BOCES. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.

Attachment II

- 6. Consultant acknowledges that failure to obtain such insurance on behalf of CEWW BOCES constitutes a material breach of contract. The Consultant is to provide CEWW BOCES with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of CEWW BOCES to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by CEWW BOCES.**
- 7. CEWW BOCES is a member/owner of the NY Schools Insurance Reciprocal (NYSIR). The Consultant further acknowledges that the procurement of such insurance as required herein is intended to benefit not only CEWW BOCES but also NYSIR, as CEWW BOCES's insurer.**



**St. Lawrence-Lewis
BOCES**

*Building Futures *
Creating Meaningful Lives*

Board of Cooperative Educational Services

**Thomas R. Burns
District Superintendent
Executive Officer**

Cooperative Purchasing

ESC Building
40 W Main Street, PO Box 231
Canton, NY 13617
(315) 386-4504 ext 10127
Email: dbessette@slloboces.org

**Darlene Bessette
Supervisor of Purchasing Services**

St. Lawrence/Lewis BOCES Cooperative Purchasing Agreement

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1.) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2.) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3.) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4.) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5.) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and /or all commodities on the attached list.
- 6.) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7.) The Board of Education agrees:
 - a.) To abide by majority decisions of the participating districts on quality standards;
 - b.) That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c.) That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

**St. Lawrence/Lewis BOCES
Bid List**

- | | |
|--|------------------------------------|
| ~ A.V. Equipment & Supplies | ~ General School & Office Supplies |
| ~ Art Supplies | ~ Health Supplies |
| ~ Athletic Equipment & Supplies | ~ Ice Cream |
| ~ Bread | ~ Institutional Paper |
| ~ Cafeteria Foods/Frozen Entrees-Meat/Fish | ~ Milk/Juice |
| ~ Computer Supplies | ~ Musical Instruments |
| ~ Construction/Art Paper | ~ Natural Gas |
| ~ Copy Paper | ~ Printed Envelopes |
| ~ Cosmetology Supplies | ~ Produce |
| ~ Custodial Supplies | ~ Propane |
| ~ ULS Diesel Fuel / ULS Kero | ~ Science Classroom Supplies |
| ~ ULS Fuel Oil | ~ Teaching Aids |
| ~ Furnishings | ~ Technology & Shop Supplies |
| ~ Gasoline | ~ Transportation Supplies |

Meals and Refreshments

Champlain Valley Educational Services recognizes there are occasions and school sponsored events which are held for the CVES or educational purposes where it is appropriate and customary to provide refreshments. Brief definitions and examples are provided on the next page.

Champlain Valley Educational Services also recognizes that there are periodic occasions when it is appropriate and customary to provide working meals at particular times of a workday. Meal requests are eligible for approval by the District Superintendent or Assistant Superintendent for Management Services under the following conditions.

1. There is a specific and justifiable need for CVES officers and/or employees and/or members of the BOCES to continue through a customary mealtime in order to accomplish and complete CVES business at hand.
2. CVES is faced with business of an immediate nature and meetings of CVES employees are essential during customary mealtime hours on a particular date.
3. CVES is providing a customary function such as induction programming for new faculty/staff during summer, the launch of particular Superintendent's Conference Day activities for employees, gatherings of collective bargaining unit presidents with Central Administration to discuss timely matters of mutual interest to CVES and bargaining units; recognition of students and parents at customary annual awards breakfasts or dinners, BOCES and/or CVES-authorized team retreats and/or crisis management related duties that extend beyond a three-hour time frame across customary meal time.

Expenditures for refreshments or working meals require advanced request and advanced authorization via the appropriate approval form submitted by the division's Director for Central Administration examination and consideration, except for expenditures for refreshments and meals at PD workshops for representatives of component school districts do not require advanced authorization. Such requests should be submitted a minimum of two weeks prior to the event. However, payment for such meals is not authorized until an agenda and/or a copy of the PD workshop's completed sign-in sheet are submitted to management services. All expenses must be appropriately documented and submitted to Management Services, including the date, purpose of the meeting and the people in attendance.

In an instance when meals and refreshments were authorized by the Division Director, but not authorized via this administrative procedure, the Division Director will be held responsible for the cost of those meals and refreshments.

When in doubt, the BOCES administrator should contact the Business Manager or Assistant Superintendent for Management Services to discuss the matter on a timely basis, to determine if a particular request for refreshments or working meals would be suitable for the particular event being considered by that BOCES Administrator.

Refreshments, in the context of this CVES Administrative Procedure, consist of one or more of the following: water, coffee, tea, non-alcoholic bottled/canned beverages, cold foods & snacks that are 'ready to go' out of the package.

Meals, in the context of this CVES Administrative Procedure, consist of meal selections served on disposable plates with disposable utensils; are served simultaneously rather than course-by-course; do not require cooking prior to serving; and do not require the need for kitchen-based support. The light meals arrive on campus ready to cut, unwrap, and/or serve and eat. Meal costs per person shall be limited to the current GSA rate per location.

Suitable occasions for refreshments or meals, using CVES monies:

1. Regular monthly BOCES meetings when public recognition is offered.
2. Back to School gathers such as superintendents conference Day activities for employees, volunteers, and/or students
3. Open house events
4. Commencement events
5. Exhibits of student work
6. Special meetings of CVES employees scheduled by central administration.
7. Volunteer recognition events
8. Ad-hoc task force meetings extending service for CVES employees and school volunteers beyond the regular work hours.
9. Professional Development activities scheduled by CVES that extend beyond the regular work hours.

Occasions when refreshments funded via CVES are not suitable:

The full spectrum of regular and/or normal monthly, quarterly, periodic, annual and ad-hoc meetings of administrative, instructional, supervisory and/or support staff groups, committees, teams or divisions.

Events where costs are billed and/or covered by component districts or other outside parties, the regulations set forth in this procedure will not be in effect.

Champlain Valley Educational Services

CODE OF CONDUCT

Adopted: July 12, 2023

DRAFT

CVES CODE OF CONDUCT

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CODE OF CONDUCT

CVES Mission Statement

“Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.”

CVES Vision Statement

“We aspire to be the premier provider of dynamic and innovative education programs and shared services, serving as a catalyst for personal and regional growth and development towards a brighter global future.”

Core Beliefs

- *Students are our first priority.*
- *Staff are essential to the health and well-being of our organization.*
- *We value open and honest communication.*
- *We embrace collaboration and shared decision-making.*
- *We promote creativity and innovation.*
- ***ALL** students can learn and be successful.*
- *We lead and act with integrity, fostering respect for all by ensuring the acceptance, inclusion, and celebration of our community members.*
- *Students, families and community are valued partners for success.*
- *We ensure a safe, supportive learning and work environment.*
- *We all impact the organization's success and are dedicated to perform at the highest possible levels.*

Public Non-Discrimination Notice:

Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other legally protected status in its programs, activities, employment, and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to one of the following Civil Rights Compliance Officers:

Civil Rights Compliance Officer

Mr. Matthew Walentuk
518 Rugar Street
Plattsburgh, NY 12901
(518) 561-0100 Ext. 363
walentuk_matt@cves.org

Civil Rights Compliance Officer

Ms. Maria Huntington
194 US Oval
Plattsburgh, NY 12901
(518) 561-0430 Ext. 3079
huntington_maria@cves.org

504 Compliance Officer

Mr. Matthew Slattery
1585 Military Turnpike
Plattsburgh, NY 12901
(518) 561-0100 Ext. 291
Slattery_matt@cves.org

I. INTRODUCTION

CVES is committed to providing a safe and orderly educational environment where students receive, and CVES personnel deliver, quality educational services without disruption or interference. Responsible behavior by all individuals, including students, teachers, parents, volunteers, vendors, contractors, CVES personnel, component district personnel, and other visitors is essential to achieving this goal.

CVES has a long-standing set of expectations for conduct on CVES property and at CVES functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, acceptance, kindness, inclusion, tolerance, honesty, and integrity. CVES embraces research-based programs and strategies that prevent crisis from occurring, de-escalating potential crises, managing disruptive and acute physical behaviors, reducing potential and actual injury to personnel and students, teaching students adaptive coping skills and developing a positive learning environment. Such programs and strategies include but are not limited to: Therapeutic Crisis Intervention for Schools 2 (TCIS-2), CALM, restorative and trauma informed practices.

Unless otherwise indicated, this Code of Conduct applies to all individuals, including students, CVES personnel, parents, persons in parental relation, volunteers, vendors, contractors, and other visitors when on CVES property or attending a CVES function. Adult students enrolled in adult education courses should consult their individual student handbook for specific disciplinary procedures. CVES Rise Center for Success Special Education and CV-TEC CTE programs or services provided in component district/"host building" locations, unless otherwise authorized, shall comply with the Code of Conduct prescribed by that building/district. Students who attend any CVES Rise Center for Success Special Education and CV-TEC CTE program or service, regardless of location, should be aware that their conduct will be subject not only to CVES' Code of Conduct and the applicable component district's/"host building's" Code of Conduct, but may also be governed by additional provisions of the Code of Conduct in place in the student's home district of residence.

The Board recognizes the need to clearly define these expectations for acceptable conduct on CVES property and while attending CVES functions, to identify the possible consequences of unacceptable conduct, and to ensure that discipline when necessary is administered promptly and fairly. To this end, the CVES Board adopts this code of conduct. This Code of Conduct has been drafted in collaboration with all stakeholders to meet the requirements of the Project SAVE legislation (Education Law §2801), section 100.2(1) of the Education Commissioner's regulations, and the Dignity for All Students Act (DASA). The law seeks to improve school safety and to ensure a safe and effective learning environment.

II. DEFINITIONS For purposes of this code, the following definitions apply: *(Some of the following definitions are defined by law and regulation and included in the Code of Conduct for simplicity. To the extent any definitions here differ from legally required definitions, such legal definitions are controlling.)*

Behavioral Intervention Plan: a plan that is based on the results of the functional behavioral assessment and, at a minimum, includes a description of the problem behavior, global and specific hypotheses as to why the problem behavior occurs and intervention strategies that include positive behavioral supports and services to address the behavior.

Behavior Management System: a process or system of consequences for behavior that is developed and monitored by staff in a particular building, program, or classroom which is used by staff and students in order to monitor and improve student behaviors.

Bullying: is unwanted, aggressive behavior that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Bullying can be verbal (e.g., teasing, name-calling), social (e.g., exclusion, public embarrassment), or physical (e.g., hitting, damaging personal belongings).

Business Day: Monday through Friday, except for federal or State holidays.

CALM: A medically evaluated physical intervention program developed by the New England Center for Children focusing on de-escalation and the safety of students and staff. CALM procedures are not intended to be used as a behavior intervention or to reduce challenging behaviors. CALM was developed specifically for professionals working with students over the age of 5 and diagnosed with autism or related disorders. CALM will be used in the Autism classrooms at CVES.

CVES Function: a CVES sponsored curricular, co-curricular, and/or extra-curricular event or activity, or a CVES sponsored work site/internship.

CVES Property: Means any building, structure, athletic playing field, playground, parking lot, or land contained within the real property boundary line of a public elementary or secondary school; or in or on a school bus or any CVES owned, leased, or licensed building, structure, playground, parking lot or land wherever situated (Education Law § 11[1]).

Cheating: the use of fraud that means to complete an academic assignment or test.

Co-Regulation: non-verbal and verbal strategies that staff use to provide support in a way that helps reduce stress and risk during a crisis.

Committee on Special Education or CSE: a committee on special education, subcommittee on special education, or other multidisciplinary team established in accordance with Education Law section 4402 or, in the case of a preschool student with a disability, the committee on preschool special education.

Compulsory School Age: a minor who becomes six years of age on or before the first of December in any school year shall be required to attend upon full-time instruction from the first day that the appropriate public school is in session in September of such school year, and a minor who becomes six years of age after the first of December in any school year shall be required to attend upon full-time instruction from the first day of session in the following September; and, shall be required to remain in attendance until the last day of session in the school year in which the minor becomes 16 years of age.

Controlled Substance: drugs that have a legitimate medical purpose, coupled with a potential for abuse and psychological and physical dependence.

CTE: Career & Technical Education

<https://www.nysed.gov/career-technical-education>

CTE Programs: Career and technical education (CTE) programs are general education contiguous courses which provide academic and technical instruction in the content areas of agriculture, business and marketing, family and consumer sciences, health sciences, trade and technical education, and technology education.

Cyber bullying: " shall mean harassment or bullying as defined in subdivision seven of this section, including paragraphs (a), (b), (c) and (d) of such subdivision, where such harassment or bullying occurs through any form of electronic communication."

Day: a calendar day, except where a school day or business day is specified.

- *School day* means any day, including a partial day that students are in attendance at school for instructional purposes. The term *school day* has the same meaning for all students in school, including students with and without disabilities.
- *Business day* means Monday through Friday, except for Federal and State holidays (unless holidays are specifically included in the designation of business day).

Dignity for All Students (DASA) Complaint Officer: a staff member who is responsible for receiving reports or complaints of bullying and harassment and cyberbullying, as defined by DASA. DASA has appointed the Administrator of the Building, or their designee.

Dignity for All Students (DASA) Coordinator: A staff member in each school who is trained in human relations in the area of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex.

Disability: means (a) a physical, mental or medical impairment resulting from anatomical, physiological, genetic or neurological conditions which prevents the exercise of a normal bodily function or is demonstrable by medically accepted clinical or laboratory diagnostic techniques or (b) a record of such an impairment or (c) a condition regarded by others as such an impairment, provided, however, that in all provisions of this article dealing with employment, the term must be limited to disabilities which, upon the provision of reasonable accommodations, do not prevent the complainant from performing in a reasonable manner the activities involved in the job or occupation sought or held (Education Law §11[4] and Executive Law §292[21]).

Disciplinary Change in Placement: a suspension or removal from a student's current educational placement that is either: 1. more than 10 consecutive school days or 2. for a period of 10 consecutive days or less if the student is subjected to a series of suspensions or removals that constitute a pattern because they cumulate to more than 10 school days in a school year; because the student's behavior is substantially similar to the student's behavior in previous incidents that resulted in the series of removals; and because of such additional factors as the length of each suspension or removal, the total amount of time the student has been removed and the proximity of the suspensions or removals to one another. The school district determines on a case-by-case basis whether a pattern of removals constitutes a change of placement. This determination is subject to review through due process and judicial proceedings.

Disruptive Student: a student who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom.

District Superintendent: Chief School Officer for a Board of Cooperative Educational Services (BOCES) pursuant to Education Law.

Emotional Harm that takes place in the context of harassment or bullying shall be defined as harm to an individual's emotional well-being through creation of a hostile school environment that is so severe or pervasive as to unreasonably and substantially interfere with an individual's education or work environment. Such conduct shall include, but is not limited to, acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (which includes a person's actual or perceived sex, as well as gender identity and expression), or sex. (Education Law §11[7])

Expedited Due Process Hearing: an impartial hearing conducted in an expedited manner under the circumstances and in accordance with the procedures specified in the Commissioner's Regulations.

Expedited Evaluation: an individual evaluation conducted in an expedited manner under the circumstances and in accordance with the procedures specified in section 201.6 of this part.

Fabrication: falsifying or inventing any information, citation, or data.

Firearm: as defined by Gun-Free Schools Act (18 USC Section 921), means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of such weapon, any firearm muffler or silencer, or any "destructive device" (i.e., any explosive, incendiary, or poison gas, including bombs, grenades, rockets, or other similar devices).

Functional Behavioral Assessment (FBA): the process of determining why a student engages in behaviors that impede learning and how the student's behavior relates to the environment.

Harassment: may be verbal or other conduct that is threatening or harmful. It does not have to include intent to harm, be directed at a specific target, or involve repeated incidents. Harassment is only a small part of the larger universe of bullying or cyberbullying activity.

"Harassment" and "bullying" shall mean the creation of a hostile learning or work environment by conduct or by threats, intimidation or abuse, including cyberbullying, that:

- (a) has or would have the effect of unreasonably and substantially interfering with an individual's educational performance, opportunities or benefits, or mental, emotional or physical well-being; or
- (b) reasonably causes or would reasonably be expected to cause an individual to fear for the individual's physical safety; or
- (c) reasonably causes or would reasonably be expected to cause physical injury or emotional harm to an individual; or
- (d) occurs off school property and creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property.

For purposes of this definition, the term "threats, intimidation or abuse" shall include verbal and non-verbal actions. (Education Law §11[7])

Acts of harassment and bullying shall include, but not be limited to, those acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (which includes a person's actual or perceived sex, as well as gender identity and expression), or sex. For the purposes of this definition the term "threats, intimidation or abuse" shall include verbal and non-verbal actions. (Education Law §11[7])

Hazing: an abusive and often humiliating form of initiation into or affiliation with a group including any willful action taken or situation created which recklessly or intentionally endangers the mental, emotional, or physical health of another.

Hearing Officer: an individual assigned by a Board of Education (pursuant to Education Law Section 4404(1), or by the Commissioner in accordance with section 200.7(d)(1)(i) of this Part), to conduct a hearing and render a decision.

Home school district: a secondary student's school district of residence.

Illegal Drug: a controlled substance but does not include a controlled substance legally possessed or used under the supervision of a licensed health-care professional or a substance that is otherwise legally possessed or used under the authority of the Controlled Substances Act or under any other provision of Federal law.

Impartial Hearing Officer: one who is appointed to conduct an impartial hearing or expedited due process hearing pursuant to Education Law section 4404(1). Such term shall not include a hearing officer designated by a superintendent of schools to conduct a superintendent's hearing pursuant to Education Law section 3214(3)(c).

Individualized Educational Program (IEP): a written statement developed, reviewed, and revised in accordance with the Regulations of the Commissioner that includes the components required in the Regulations to be provided to meet the unique educational needs of a student with a disability.

Individuals: As used in the CVES Code of Conduct, refers to all students, CVES personnel, parents, persons in parental relation, volunteers, vendors, contractors, and other visitors when on CVES property or attending a CVES function.

Individuals with Disabilities Education Act (IDEA): the federal law related to the education of students with disabilities.

In-School Detention: an intermediate step between minor behavior problems and out of school suspension for serious or continuous discipline problems. The student may be separated from the classroom.

Interim Alternative Educational Setting or IAES: a temporary educational placement, other than the student's current placement at the time the behavior precipitating the IAES placement occurred. A student who is placed in an IAES shall:

- (1) continue to receive educational services so as to enable the student to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals set out in the student's IEP; and
- (2) receive, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur.

Itinerant Teacher: a certified staff member who provides specialized services, such as hearing, vision, or other educationally related services to students and is not assigned to one special education program or building. These teachers usually travel to various sites in order to deliver specialized services. Itinerant teachers are expected to

adhere to the building and special education program parameters for discipline of each location in working with students attending that school unless otherwise authorized.

Loitering: wandering or standing without purpose.

Long Term Suspension: a suspension of more than five consecutive school days.

Manifestation Determination: a review of the relationship between the student's disability and the behavior subject to disciplinary action that is conducted by the Committee on Special Education (CSE) or 504 Committee of the student's home school district.

NYSED CTE Approved Program of Study: NYSED-approved programs are developed to deliver a related combination of courses and experiences in a career and technical area to confer academic and technical knowledge and skills in preparation for further education, training, and/or employment. The program is taught by appropriately certified and qualified teachers who supplement classroom instruction with work-based experiences for students. Student progress is recorded through a work-skills employability profile, performance on technical assessments, and other data on student performance in academic and technical areas. Successful completion of the one-week program of study meets the criteria for the CTE 4+1 Graduation Pathway and may lead to a NYSED CTE Endorsement.
<https://www.nysed.gov/career-technical-education/cte-program-approval>

Other Administrative, Managerial, and Technical Staff: individuals who are responsible for central office operations or specialized instructional or administrative management services who provide support or oversight to various CVES programs or services or to component schools.

Parts 200 and 201 of the Regulations of the NYSED Commissioner of Education:

Part 200 of the Regulations of the Commissioner of Education relates to special education programs and services for students with disabilities. Part 201 relates to the procedural safeguards for students with disabilities subject to discipline

<https://www.nysed.gov/special-education/new-york-state-laws-and-regulations-related-special-education-and-students>

Plagiarism: the close imitation of the language and ideas of another author and representation of them as one's own original work. This includes copying from electronic sources.

Red Flag Law: also known as the extreme risk protection order law, is effective in New York State as of August 24, 2019. The law prevents individuals who show signs of being a threat to themselves or others from purchasing or possessing any kind of firearm.

Removal :

- (1) a removal of a student with a disability for disciplinary reasons from that student's current educational placement, other than a suspension as defined in subdivision (r) of this section; and
- (2) the change in placement of a student with a disability to an IAES by an impartial hearing officer pursuant to section 201.8 of this Part. Such term shall also include the change of placement of a student with a disability to an IAES pursuant to section 201.7(e) of this Part made in conjunction with a suspension.

Restorative Practice is a social science that studies how to improve and repair relationships between people and communities. The purpose is to build healthy communities, decrease crime and anti-social behavior, repair harm and restore relationships.

School: unless otherwise designated, the location of a CVES program or service.

School Administrator: a certified administrator who is responsible for the supervision and management of a CVES site.

School Day: any day, including a partial day, students are in attendance at school for instructional purposes.

School function: a school-sponsored or school-authorized curricular, co-curricular and/or extra-curricular event or activity regardless of where such event or activity takes place or a CVES sponsored off-site/internship.

Serious Bodily Injury: bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ, or mental faculty.

Short Term Suspension: a suspension of five or less consecutive school days.

Student: a person who participates in any CVES program or service and who is either sponsored by a school district or attends as an adult.

Special Education Program: As defined in the NYSED Commissioner's Regulations Part 200: Students with Disabilities. <https://www.nysed.gov/special-education/new-york-state-laws-and-regulations-related-special-education-and-students>

Student with a Disability: a student with a disability as defined in section 200.1 of this Part or a preschool student with a disability as defined in section 200.1(mm) of this Part.

Student presumed to have a disability for discipline purposes: a student who the school district is deemed to have knowledge was a student with a disability before the behavior that precipitated disciplinary action under the criteria in section 201.5(b) of this Part.

Student Support Service Personnel: means any staff member who provides direct educationally related services or assists students in coping with their personal and emerging personal, social, emotional, and physical problems. These services are provided by psychologists, social workers, counselors, school counselors, behavior specialists, ESL teachers, hearing teachers, vision teachers, mobility teachers, speech teachers, occupational or physical therapists.

Substance: a drug or other substance identified under schedule I, II, III, IV, or V in section 202(c) of the Controlled Substances Act (21 U.S.C. section 812) (United States Code, 2006 edition, volume 13; Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402-9328; 2008 - available at the Office of Counsel, New York State Education Department, State Education Building Room 148, 89 Washington Avenue, Albany, NY 12234).

Superintendent's hearing: a disciplinary hearing conducted pursuant to Education Law by a District Superintendent, Superintendent of schools, or a hearing officer designated by a Superintendent of schools, to determine whether a student should be suspended from instruction for more than five consecutive school days.

Teacher Removal: any classroom teacher has the power and authority to remove a disruptive student in accordance with Education Law.

Therapeutic Crisis Intervention for Schools 2(TCIS-2): assists schools in preventing high-risk and disruptive crisis behaviors from occurring, de-escalating potential crises, managing acute physical behaviors, reducing potential and actual injury to students and staff, teaching students positive coping skills, and helping to create learning

organizations. It provides schools with a model for eliminating the need for physical interventions by putting in place a system to promote learning and reflective practice. TCIS may utilize interventions when a student is at imminent risk to themselves or to others.

Title IV: [Applies to CV-TEC Division Adult Students] The CV-TEC CTE programs authorized under Title IV of the Higher Education Act are the major source of federal student aid. Title IV programs include Loans; Federal Family Education Loan (FFEL); Direct Loan; Federal Perkins Loan Grants; Federal Pell Grant; Academic Competitiveness Grant (ACG); National SMART Grant; Federal Supplemental; Educational Opportunity Grant (FSEOG); Federal Work-Study (FWS). Title IV also requires participating institutions to ensure student safety and appropriate interventions for inappropriate student behavior.

Violent Student: an individual who:

- commits an act of violence upon a school employee, or attempts to do so;
- commits, while on school property or at a school function, an act of violence upon another individual or any other person lawfully on school property or at the school function, or attempts to do so;
- possesses, while on school property or at a school function, what appears to be a weapon;
- displays, while on school property or at a school function, what appears to be a weapon;
- threatens, while on school property or at a school function, to use a weapon;
- knowingly and intentionally damages or destroys the personal property of any school employee or any person lawfully on school property or at a school function;
- knowingly and intentionally damages or destroys school district property.

Weapon: any device, instrument, material or substance (animate or inanimate) that is used for or readily capable of causing physical injury or death (e.g., dagger, dirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, sling shot, metal knuckle knife, box cutter, sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb).

III. INDIVIDUAL RIGHTS AND RESPONSIBILITIES

CVES is committed to safeguarding the rights given to all individuals under State and federal law and to promote a safe, healthy, orderly, and civil school environment.

CVES STUDENT RIGHTS AND RESPONSIBILITIES

RIGHTS

- To attend CVES and be granted the opportunity to receive a quality education.
- To be made aware of the CVES rules and policies, and to be treated in a manner consistent with these policies when resolving disciplinary matters.
- To have the opportunity to present your version of the facts and circumstances in all disciplinary matters.
- To take part in all CVES activities on an equal basis regardless of race, gender, ethnicity, religion, age, political affiliation, sexual orientation, national origin, color, weight, religious practice, sex, or disability.
- To feel safe in the school environment and not be intimidated or harassed by others.
- To express your style and dress in a manner that is appropriate for a school setting.
- To Due Process

RESPONSIBILITIES

- To attend school, internships, and jobsites regularly and on time, perform assignments, and strive to do your highest quality work.
- To understand CVES Code of Conduct, obey the rules it contains and to be accountable for your actions.
- To be truthful and respectful in the resolution of conflicts with all parties involved.
- To be respectful and supportive to all who are participating in academic and extracurricular activities.
- To behave in a manner that will not jeopardize the safety and well-being of yourself or others, and respect and treat others in a fair and equitable manner.
- To dress in a safe manner that is not educationally distracting to others, is appropriate for the educational environment, and in accordance with the CVES dress code policy.

IV. ESSENTIAL PARTNERS IN CREATING A POSITIVE SCHOOL CLIMATE

All parents and persons in Parental Relation are expected to:

1. Recognize that the education of their children is a joint responsibility of the parents/person(s) in parental relation and the school community;
2. Send their children to school ready to participate and learn;
3. Ensure their children attend school regularly and on time;
4. Ensure absences are excused pursuant to CVES Attendance Policy;
5. Know school rules and help their children understand them;
6. Promote positive behavior in their children by helping them to accept the consequences of their actions and by becoming involved in the behavior management/disciplinary process;
7. Convey to their children a supportive attitude toward education and CVES;
8. Build positive relationships with teachers, other parents, and their children's friends;
9. Help their children deal effectively with peer pressure;
10. Inform school officials of changes in the home situation that may affect student conduct or performance.

All teachers are expected to:

1. Establish and sustain a safe, orderly, and productive classroom environment by establishing and sustaining reasonable expectations for student conduct within their educational environment;
2. Enforce the Code of Conduct with their students and engage with appropriate others to ensure that student conduct matters are resolved promptly and fairly;
3. Maintain a climate of mutual respect and dignity;
4. Be prepared to teach;
5. Be knowledgeable of, and be able to, apply effective classroom/building behavior management techniques, , **Therapeutic Crisis Intervention for Schools 2(TCIS-2)**, CALM, restorative and trauma informed practices, as well as CALM philosophy and techniques for the ABA program;
6. Communicate regularly with students, parents, person(s) in parental relation and other professional staff and/or agencies regarding each student's emotional, social, behavioral, and academic progress through:
 - a. course objectives, lesson plans, draft IEPs, and other related documents
 - b. marking/grading procedures
 - c. assignment deadlines
 - d. expectations for students
 - e. classroom discipline plan
 - f. behavior management system
 - g. other documentation/communication tools
7. Adhere to the Code of Conduct for CVES or district-based school.
1. Maintain a professional atmosphere, appearance, and appropriate language for their professional position that does not detract from the educational environment.

All student support services personnel and teacher aides are expected to:

1. Provide educational and related service(s), as appropriate, to support students in their educational environment;
2. Support educational and academic goals;
3. Assist students in coping with peer pressure and emerging personal, social, emotional, and physical problems;
4. Know CVES policies and rules and enforce them in a fair and consistent manner in accordance with the Code of Conduct;
5. Be knowledgeable of, and be able to, apply, effective classroom behavior/building management techniques and , **Therapeutic Crisis Intervention for Schools 2(TCIS-2)**, restorative and trauma informed practices, as well as CALM philosophy and techniques for the ABA program;
6. Communicate regularly, as appropriate, with students, parents, and other staff;
7. Adhere to the Code of Conduct for CVES or district-based school.
8. Maintain a professional atmosphere, appearance, and appropriate language for their professional position that does not detract from the educational environment.

All school administrators are expected to:

1. Promote a safe, orderly, and academically stimulating school environment that supports active teaching and learning;
2. Ensure that students and staff have the opportunity to communicate regularly with the building principals/supervisors and approach the building principals/supervisors for redress of grievances;
3. Evaluate all instructional programs for which they are responsible on a regular basis;

4. Support the development of and student participation in school functions;
5. Be responsible for enforcing the Code of Conduct and ensuring that all cases are resolved promptly and fairly;
6. Be knowledgeable of, and be able to apply, effective classroom/building behavior management techniques, and the **Therapeutic Crisis Intervention for Schools 2(TCIS-2)**, CALM, restorative and trauma informed practices, as well as CALM philosophy and techniques for the ABA program; and assure their utilization in the educational environment;
7. Ensure that a behavior management system is created and supported to meet the needs of students enrolled in their building.
8. Maintain a professional atmosphere, appearance, and appropriate language for their professional position that does not detract from the educational environment.

All administrative, managerial, and technical staff is expected to:

1. Provide specialized instructional and administrative services to CVES and component districts;
2. Support the implementation of the Code of Conduct;
3. Assure that the staff under their supervision conforms to the Code of Conduct.
4. Maintain a professional atmosphere, appearance, and appropriate language for their professional position that does not detract from the educational environment.

All other CVES staff is expected to:

1. Perform specialized non-instructional duties that support the operational functioning of the school/CVES;
2. Know school/CVES policies and rules and support the implementation of the Code of Conduct.
3. Maintain a professional atmosphere, appearance, and appropriate language for their professional position that does not detract from the educational environment.

The DASA Coordinator is expected to:

1. Promote a safe, orderly, and stimulating school environment, supporting active teaching and learning for all students regardless of ability, perceived disability, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex.
2. Oversee and coordinate the work of the building-level bullying prevention committees.
3. Identify curricular resources that support infusing civility in classroom instruction and provide guidance to teachers to how to access and implement those resources.
4. Coordinate, with the Professional Development Committee, training in support of the bullying prevention committees.
5. Be responsible for monitoring and reporting on the effectiveness of CVES' bullying prevention policy.
6. Address personal biases that may prevent equal treatment of all students and staff.

The District Superintendent (or his/her designee) and the Board are expected to:

1. Ensure the collaboration of student, teacher, administrator, and parent organizations, CVES safety personnel and other CVES personnel to develop a Code of Conduct that clearly defines expectations for the conduct of students, CVES personnel, volunteers, vendors, contractors, and visitors on CVES property and at CVES functions;
2. Review and approve at least annually the CVES Code of Conduct to evaluate the Code's effectiveness and the fairness and consistency of its implementation;

3. Lead by example by conducting Board meetings in a professional, respectful, and courteous manner.
4. Maintain a professional atmosphere, appearance, and appropriate language for their professional position that does not detract from the educational environment.

V. INDIVIDUAL CIVILITY

All students and adults have the right to learn and work in an environment that is free from discrimination, bullying and harassment (see CVES Board Policy 5010).

All interactions and communications (including the use of electronic devices) among students, teachers, CVES administrators, other CVES personnel, volunteers, vendors, contractors, and visitors on CVES property and at CVES functions will be appropriate, civil, and respectful. Individuals are expected to behave with dignity and treat others with respect and courtesy. Individuals should respect their peers, teachers, and school staff.

Individual behavior should not interfere with the rights of others. Individuals are expected to use language that is appropriate in demonstrating respect for self and others. Appropriate disciplinary action will be taken if violations occur.

ACCEPTABLE USE POLICY (AUP)

All individuals are expected to abide by the CVES Acceptable Use Policy (AUP). Any violation to the AUP is subject to disciplinary consequences as outlined in Section VII of the Code of Conduct.

ELECTRONIC DEVICES

Students are prohibited from using any device which electronically communicates, sends, receives, stores, reproduces, or displays voice or data communication or data (inclusive of media transmissions) during the school day, except as expressly permitted in connection with authorized use. While students are permitted to possess such devices during the school day, they are prohibited from using them in any manner which disrupts the educational environment or process. If a student violates this policy, then he/she is subject to discipline under this provision or any other provision in the CVES Code of Conduct that may be applicable to the circumstances involved. Any electronic device that is permitted on school property is encouraged to be kept on the person and used in a responsible, non-disruptive manner.

CVES is not responsible for any devices being lost, stolen or damaged while at school or at a school function. Personal electronic devices are the sole responsibility of the individual.

STUDENT DRESS CODE

It is the responsibility for students to attend school in appropriate dress that meets health and safety standards and does not interfere with their education or the learning process.

The student dress code supports equitable educational access and is written in a manner that does not reinforce stereotypes. To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

Our student dress code is designed to accomplish several goals:

- Maintain a safe learning environment in classes where protective or supporting clothing is needed, such as science labs or physical education.
- Allow students to wear clothing of their choice that is comfortable.
- Allow students to wear clothing that expresses their self-identified gender.
- Allow students to wear religious attire without fear of discipline or discrimination.
- Prevent students from wearing clothing or accessories that denote, suggest, display or reference alcohol, drugs or related paraphernalia or other illegal conduct or activities.
- Prevent students from wearing clothing or accessories with offensive language or images, including profanity, hate speech, and pornography.
- Prevent students from wearing clothing or accessories that will interfere with the operation of the school, disrupt the educational process, invade the rights of others or create a reasonably foreseeable risk of such interference or invasion of rights.
- Prevent students from wearing clothing or accessories that reasonably can be construed as being or including content that is racist, lewd, vulgar, or obscene, or that reasonably can be construed as containing fighting words, speech that incites others to imminent lawless action, defamatory speech, or threats to others.
- Ensure that all students are treated equitably regardless of race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

The administration is authorized to take action in instances where individual dress does not meet these stated requirements.

A student's dress, grooming and appearance including but not limited to hair style/color, jewelry, make-up, and nails, shall:

- Be safe, appropriate, and not disrupt or interfere with the educational environment;
- Include footwear at all times; footwear that is a safety hazard will not be allowed;
- Wear uniform or other safety equipment/attire required for specific educational environment.
- Refrain from wearing brief and/or see-through garments;
- Ensure that undergarments are not exposed and are covered with outer clothing;
- Not include items that are vulgar, obscene, libelous or denigrate others on account of a person's race, gender (including identity and expression), ethnicity, religion, age, political affiliation, sexual orientation, national origin, color, weight, religious practice, sex, or disability;
- Not promote and/or endorse the use of alcohol, tobacco, or illegal drugs and/or encourage other illegal or violent activities;
- Not display or wear anything signifying gang affiliation.

While the CVES administration may require students participating in physical education classes to wear certain types of clothing such as sneakers, socks, shorts, and tee shirts, they may not prescribe a specific brand which students must buy.

Each school administrator or his or her designee shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year. Additional details about dress code may be addressed in building student handbooks.

Student Dress Code Enforcement

Students should not be shamed or required to display their body in front of other students, parents, or staff) in school. "Shaming" includes, but is not limited to:

- Kneeling or bending over to check attire fit.
- Measuring straps or skirt length.
- Asking students to account for their attire in the classroom or in hallways in front of others.
- Calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others; in particular, directing students to correct bagged pants that do not expose the entire undergarment, or confronting students about visible bra straps or waistbands, etc. and;
- Accusing students of "distracting" other students with their clothing.

Students who violate the student dress code may be required to modify their appearance by covering or removing the offending item and, if necessary or practical, replacing it with the acceptable item.

- Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day or
- Student will be offered alternative clothing as provided by the main office or health office, to be dressed more to code for the remainder of the day or
- If necessary, students' parents/guardians may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.

Any student who repeatedly fails to comply with the dress code may be subject to further discipline, up to and including out of school suspension.

(Dress Code Expectations included in part of Oregon NOW Model Dress Code and ETHS Pilot: Student and Family Handbook.)

VI. PROHIBITED CONDUCT

The CVES Board expects all individuals to conduct themselves in an appropriate and civil manner in accordance with the CVES Code of Conduct, with proper regard for the rights and welfare of other students, personnel, and other members of the school community, and for the care of facilities and equipment. These expectations also apply to internships and student work experience.

CVES strives to provide an environment in which individuals can achieve the knowledge and skills, in collaboration with faculty and staff, to develop social and emotional maturity. CVES personnel are expected to facilitate and model appropriate behavior and promote self-regulation.

The Board recognizes the need to be clear and specific in expressing its expectations for student conduct while on CVES property or while engaged in a CVES function. The rules of conduct listed below are intended to do that and to focus on safety and respect for the rights and property of others.

Individuals are expected to accept responsibility for their own behavior. Individuals may be subject to disciplinary action, up to and including suspension from school or removal from a CV-TEC CTE program, when they engage in conduct that is disorderly, insubordinate, disruptive, violent, endangers the safety, morals, health or welfare of others, engage in misconduct on school-provided transportation or engages in academic misconduct including work/internship sites. The CVES Board expects all individuals on CVES campuses and CVES activities to avoid:

A. Engaging in Disorderly Conduct

Examples of disorderly conduct include, but are not limited to:

1. Engaging in any act which disrupts the operation of the school community, running in hallways, making unreasonable noise, and using language or gestures that are profane, lewd, vulgar, abusive, intimidating, or that offends or incites others;
2. Obstructing vehicular or pedestrian traffic;
3. Trespassing. Students and unauthorized personnel are not permitted in any area of the school building other than the one they regularly attend, without permission from CVES personnel;
4. Loitering. Students and unauthorized personnel are not permitted to loiter on school property;
5. Misusing computers, wireless communication devices, including any unauthorized or inappropriate use of computers, software, or internet/intranet account; accessing inappropriate websites or any other violation of the CVES Acceptable Use Policy for Technology Resources;
6. Unauthorized use of personal electronic devices/equipment (e.g., cell phones, personal music and gaming devices and other personal electronic devices);
7. Unauthorized use of personal computer, laptop and/or other computerized information resources through CVES computer system is prohibited.

B. Engaging in Conduct that is Insubordinate or Disruptive

Examples of insubordinate or disruptive conduct include, but are not limited to:

1. Failing to comply with the reasonable directions of teachers, school administrators or other CVES employees or otherwise demonstrating disrespect;
2. Missing or leaving school or class without permission;
3. Endangering the health and safety of other individuals or interfering with the educational process or CVES activities by means of inappropriate appearance or behavior as per CVES Code of Conduct;
4. Interfering with the authority of the teacher or other CVES personnel;
5. Participating in public displays of affection on school property, including school sponsored events.

C. Engaging in Conduct that is Violent

Examples of violent conduct include, but are not limited to:

1. Committing, threatening, or attempting any act of violence (such as hitting, kicking, punching, or scratching) upon a CVES employee;
2. Committing, threatening, or attempting an act of violence (such as hitting, kicking, punching, or scratching) upon another student or any other person lawfully on school property;
3. Possessing or fabricating a weapon (see definition). Authorized law enforcement officials are the only persons permitted to have a weapon in their possession while on CVES property or at a CVES function;
4. Displaying what appears to be a weapon;
5. Threatening to use any weapon(s);
6. Using weapon(s);
7. Intentionally damaging or destroying CVES property, the personal property of a student, teacher, volunteer, contractor, vendor, administrator, or other CVES employee or any person lawfully on CVES property, or at a CVES function including but not limited to graffiti or tagging;
8. Communication by any means, including oral, written, or electronic (such as through the Internet or e-mail) off school property, where the content of such communication (a) can reasonably be interpreted as a threat to commit an act of violence on school property; or, (b) results in material or substantial disruption to the educational environment.

D. Engaging in Any Conduct That Endangers the Safety, Morals, Health, or Welfare of Others *Examples of such conduct include, but are not limited to:*

1. Lying, deceiving, or giving false information to school personnel;
2. Stealing CVES property or the property of any students, school personnel or any other individual lawfully on school property or while attending a school function;
3. Discriminating, which includes the use of race, gender (identity and expression), ethnicity, religion, age, political affiliation, sexual orientation, national origin, color, weight, religious practices, sex, appearance, socio-economic status, or disability as a basis for treating another in a negative manner;
4. Harassment or bullying as defined in this code of conduct or violation of the Dignity for All Students Act (DASA).
5. Intimidation, which includes engaging in actions or statements that put an individual in fear of bodily harm and/or emotional discomfort; for example, "play" fighting, extortion of money, overt teasing, etc.
6. "Cyberbullying" as defined by this code of conduct or the Dignity for All Students Act (DASA). Such acts include for example use of texts, emails, or social media to harass or bully students.
7. Sexual harassment, which includes unwelcome sexual advances, requests for sexual favors, making, sending or receiving sexually explicit videos, pictures or auditory recordings and other verbal or physical conduct or communication of a sexual nature;
8. Displaying signs of gang affiliation or engaging in gang-related behaviors that are observed;
9. Hazing, which includes any intentional or reckless act directed against another for the purpose of initiation into, affiliating with or maintaining membership in any CVES or school sponsored activity, organization, club, or team;
10. Possessing, using, viewing, selling, or distributing obscene material;
11. Possessing, consuming, selling, attempting to sell, purchasing, attempting to purchase, distributing, or exchanging alcoholic beverages, marijuana, marijuana products, thc/cbd products, tobacco, tobacco products, electronic cigarettes, vaping/dab devices, vaping/dab components, vaping/dab fluids, illegal substances, or being under the influence of any of these.

“Illegal substances” include, but are not limited to inhalants, , cocaine, LSD, PCP, amphetamines, heroin, steroids, lookalike drugs, and any substances commonly referred to as “designer drugs;”

12. Possessing, selling, attempting to sell, purchasing, attempting to purchase, distributing, or exchanging drug paraphernalia;
13. Use of products in a manner other than intended by the manufacturer;
14. Inappropriately possessing, using, sharing, selling, attempting to sell, purchasing, attempting to purchase, distributing, or exchanging prescription and over-the-counter drugs;
15. Possessing, consuming, selling, attempting to sell, purchasing, attempting to purchase, distributing, or exchanging “look-alike drugs;” or, possessing or consuming (without medical authorization), selling, attempting to sell, distributing, or exchanging other substances such as dietary supplements, weight loss pills, etc.;
16. Gambling and gaming, including online activities;
17. Inappropriate touching and/or indecent exposure;
18. Initiating or reporting warning of fire or other catastrophe without valid cause, misusing 911, or tampering with emergency devices;
19. Violating privacy when using school restroom facilities.
20. Creating or enabling a hostile learning/work environment.
21. Violating the Student Driver or Passenger Procedures.
22. Throwing or causing to be airborne, any object, tool, or material that could distract or cause injury to others.

E. Engaging in Misconduct While Utilizing School-Provided Transportation

It is crucial for students to behave appropriately while riding on school-provided transportation to ensure their safety and that of other passengers and to avoid distracting the driver. Students are required to conduct themselves on school-provided transportation in a manner consistent with the CVES and district Code of Conduct and established standards for classroom behavior. Behaviors such as excessive noise, pushing, shoving, and fighting will not be tolerated. Students misbehaving on school-provided transportation under the authority or supervision of CVES will be in violation of CVES Code of Conduct. Students who misbehave on school-provided transportation under the authority or supervision of the home district going to or from a CVES program will be referred to their home district for discipline.

F. Engaging in any form of Academic Misconduct

Examples of academic misconduct include, but are not limited to:

1. Plagiarism;
2. Cheating;
3. Copying;
4. Altering records;
5. Forgery;
6. Violation of the Acceptable Use Policy;
7. Fabrication;
8. Assisting another student in any of the above actions.

G. Legal Sanctions and Risks Regarding Unlawful Possession, Use or Distribution of Illicit Drugs and Alcohol

In addition to the above, Title IV CV-TEC Adult Students must comply with Legal Sanctions and Risks Regarding Unlawful Possession, Use or Distribution of Illicit Drugs and Alcohol which can be found in its entirety in the Adult Education Handbook.

Adult students enrolled in CV-TEC's CTE daytime programs and continuing education courses must abide by all CVES Code of Conduct standards and procedures as outlined herein. Institutional disciplinary actions consistent with this Code, with DASA, and with adherence to Title IV adult regulations will apply. More detailed information regarding Title IV-related consequences for non-compliance can be found in the CV-TEC Adult Education Handbook and online on CV-TEC's Financial Aid web page.

VII. STUDENT DISCIPLINE: CONSEQUENCES AND PROCEDURES

While CVES utilizes proactive and preventative strategies consistent with the established DASA Guiding Principles to address inappropriate behavior, disciplinary action may be necessary. Methods of student discipline vary in style and effectiveness. Discipline is most effective when it deals directly with the problem at the time and place it occurs, and in a way that is fair, consistent, and impartial.

While no single method of discipline is recommended or mandated, all discipline is to be appropriate to the situation and in accordance with law, regulations and CVES policies.

As a general rule, discipline will be progressive. This means that a student's first violation will usually result in a less serious consequence than subsequent violations. Each student will be disciplined individually by authorized school personnel taking into account the following factors:

1. The student's age;
2. The nature of the offense and the circumstances related to the offense;
3. The student's prior disciplinary record;
4. The effectiveness of other forms of discipline;
5. Information from parents, teachers, and others, as appropriate;
6. Other extenuating circumstances;
7. If the conduct of a student is related to a disability or suspected disability, specific procedures outlined (**See Section X**) within this Code must be followed.

The CVES Rise Center for Success, Special Education, and CV-TEC CTE programs incorporate behavior management systems and classroom expectations as part of the overall instructional program that are designed to address a full range of student behavior infractions. Students with disabilities will be addressed in accordance with this Code of Conduct and the NYSED Commissioner's Regulations Part 201; Procedural Safeguards for Students with Disabilities subject to discipline. New York State Laws and Regulations | New York State Education Department (nysed.gov)

Disciplinary Consequences

In addressing student behaviors that may impede learning, CVES uses a variety of appropriate educational management techniques including, but not limited to:

Positive supports, strategies, and interventions to improve students' motivation, social skills, problem solving abilities, anger management, and conflict resolution abilities;
Environmental modifications to support students' abilities to maintain attention, stay on task, and control their behavior;

Division-wide behavior management systems and classroom expectations to improve students' abilities to understand the connections between their behavior and outcomes.

Students who are found to have violated the CVES Code of Conduct may be subject to the following disciplinary actions whether alone or in combination. The school personnel identified after each consequence listed in the table below are authorized to impose that consequence subject to the student's right to due process.

CONSEQUENCE	AUTHORIZED PERSONNEL
Verbal Warning	Any member of CVES staff
Written Warning/Referral	Educational program staff
Written notification to parent	Teachers, student support services personnel, Principal, supervisor, or designee
Suspension of other privileges	School Administrator, or designee
In-School Detention	School Administrator, or designee
Formal removal from classroom	Educational program staff, School Administrator, or designee
Short-term (five days or less) suspension*	CVES School Administrator, or designee after consultation with school administrators of home district
Long-term (more than five days) suspension from school *	CVES School Administrator, or designee after consultation with school administrators of home district
CVES Program exclusion *	CVES School Administrator, or designee after consultation with school administrators of home district
Permanent suspension from CVES Program(s) *	CVES School Administrator, or designee after consultation with school administrators of home district.
*CVES school administrators work in close collaboration with each student's home district for all suspensions. Section XI: Disciplining Students with Disabilities is to be referenced for all students who qualify under Part 200 of the Commissioners Regulations (Students With Disabilities).	

Parents/person(s) in parental relation are powerful partners in a student's behavioral growth, and in their child's development of acceptable social skills. CVES realizes that good communication and informal relations between parents and educators are critical to resolving discipline issues. The use of sustained, multiple, coordinated interventions at home and in school provide students with the consistency they need to develop appropriate behaviors.

Parents/person(s) in parental relation are encouraged to help the school staff by reinforcing positive school behavior and disciplinary consequences. CVES recognizes that parental involvement in the behavioral process is required for

the student to develop the behaviors that will ensure success in the school setting and life. Therefore, it is our philosophy to provide the parent/guardian with regular and early notification by phone or in writing when a student's behavior is problematic in addition to the required procedural notifications covered below.

Adult students enrolled in CV-TEC's CTE daytime programs and continuing education courses must abide by all CVES Code of Conduct standards and procedures as outlined herein. Institutional disciplinary actions consistent with this Code, with DASA, and with adherence to Title IV adult regulations will apply. More detailed information regarding Title IV-related consequences for non-compliance can be found in the CV-TEC Adult Education Handbook and online on CV-TEC's Financial Aid web page.

VIII. STUDENTS' DUE PROCESS RIGHTS

Procedures

All students are entitled to due process. In all cases, authorized school personnel must inform the student of the alleged misconduct and must investigate. Authorized school personnel shall provide the student an opportunity to present his/her version of the facts.

Suspension from Extracurricular Activities and/or Transportation Related Thereto

A student subjected to a suspension from such privileges is not entitled to a full hearing pursuant to Education Law Sections 3214. However, the student and the student's parent will be provided with a reasonable opportunity for an informal conference with the CVES official imposing the suspension to discuss the conduct and the consequence arising from that conduct.

In-School Detention

The Board recognizes that CVES must balance the need for students to attend school and the need for order in the classroom to establish an environment conducive to learning. As such, the Board authorizes administrators or designees to place students in "in-school detention."

A student subject to an in-school detention is not entitled to a full hearing pursuant to Education Law Section 3214. However, the student and the student's parent will be provided with a reasonable opportunity for an informal conference with the CVES official imposing the in-school detention to discuss the conduct and the consequence involved.

Removal of Disruptive Students by Teacher

A student's behavior can affect a teacher's ability to teach and can make it difficult for other students in the classroom to learn. In most instances the classroom teacher can control a student's behavior and maintain or restore control over the classroom by using appropriate classroom management techniques as listed under the Disciplinary Consequences section.

For purposes of this Code of Conduct, a disruptive student is a student who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom. A substantial disruption of the educational process or substantial interference with a teacher's authority occurs when a student demonstrates a persistent unwillingness to comply with the teacher's instructions or repeatedly violates the teacher's classroom behavior rules.

A classroom teacher may remove a disruptive student from class for up to two days. The removal from class applies to the class of the removing teacher only.

The procedural requirements for a formal removal by a teacher of a student are:

1. If the disruptive student does not pose a danger or on-going threat of disruption to the academic process, the teacher must provide the student with an explanation for why he or she is being formally removed and an opportunity to explain his or her version of the relevant events before the student is removed. Only after the informal discussion may a teacher formally remove a student from class;
2. If the student poses a danger or ongoing threat of disruption, the teacher may order the student to be formally removed immediately. The teacher must, however, explain to the student why he or she was removed from the classroom and give the student a chance to present his or her version of the relevant events within 24-hours, provided that if such 24-hour period does not end on a school day, it shall be extended to the corresponding time on the next school day;
3. The teacher must complete a CVES-established form for a formal removal by a teacher and meet with the principal or his or her designee as soon as possible, but no later than the end of the school day, to explain the circumstances of the formal removal and to present the CVES form for a formal removal by a teacher. If the principal or designee is not available by the end of the same school day, the teacher must leave the form with the secretary and meet with the principal or designee prior to the beginning of classes on the next school day;
4. Within 24-hours after the student's formal removal by a teacher, the principal or another administrator designated by the principal, must notify the student's parents that the student has been formally removed from the class and why. The notification must also inform the parent that he or she has the right, upon request, to meet informally with the principal or the principal's designee to discuss the reasons for the formal removal. If such 24-hour period does not end on a school day, it shall be extended to the corresponding time on the next school day. The 24-hour notification, if by telephone or in person, will be immediately followed by a written notice;
5. The principal may request the teacher who ordered the formal removal to attend the informal conference;
6. If at the informal meeting the student denies the charges, the principal or the principal's designee must explain why the student was formally removed and give the student and the student's parents a chance to present the student's version of the relevant events. The informal meeting must be held within 48 hours of the student's formal removal by a teacher. If such 48-hour period does not end on a school day, it shall be extended to the corresponding time on the second school day next following the pupil's removal. The timing of the informal meeting may be extended by mutual agreement of the parent and principal;

The principal or the principal's designee may overturn the formal removal of the student from class if any one of the following is found:

- a. The charges against the student are not supported by substantial evidence;
 - b. The student's formal removal is otherwise in violation of law or the provisions of this Code of Conduct;
 - c. The conduct warrants suspension from school pursuant to Education Law Section 3214 and a suspension will be imposed.
8. The principal or his or her designee may overturn a formal removal by a teacher at any point between receiving the referral form issued by the teacher and the close of business on the school day next succeeding the end of the 48-hour period for the informal conference if a conference is requested. No student removed from the classroom by the classroom teacher will be permitted to return to the classroom until the principal makes a final determination, or the period of the formal removal expires, whichever is less;

9. Any disruptive student who is formally removed from the classroom by the classroom teacher shall be offered continued educational programming and activities by a certified teacher in an alternate setting until the student is permitted to return to the classroom;
10. Each teacher must keep a complete log (on a CVES-provided form) for all cases of formal removal of students from his or her class. The principal must keep a building log of all formal removals by the teachers of students from class;
11. Removal of a student with a disability, under certain circumstances, may constitute a change in the student's placement. See Section II (Definitions) "Disciplinary Change of Placement" for details. For Rise Center for Success Special Education and CV-TEC CTE programs that regularly enroll one or more students with a disability, it is recommended that behavior management systems be implemented as a means of anticipating and preventing discipline problems.

Suspension from School

CVES and the home school district have the authority to suspend students from CVES programs. Suspensions typically occur in collaboration with the home school district. Suspension from school is a severe consequence, which may be imposed only upon students who are insubordinate, disorderly, violent, or disruptive or whose conduct otherwise endangers the safety, morals, health or welfare of self or others.

Any staff member may recommend to the administrator that a student be suspended. All staff members must immediately report and refer a violent student to the administrator for violation of the Code of Conduct. All recommendations and referrals shall be made in writing unless the conditions underlying the recommendation or referral warrant immediate attention. In such cases a written report is to be prepared as soon as possible by the staff member recommending the suspension.

The administrator, upon receiving a recommendation or referral for suspension or when processing a case for suspension, shall gather the facts relevant to the matter and record them for subsequent presentation, if necessary.

A. Short-term (5 days or less) suspension from school

CVES shall initiate the suspension of a disruptive student from one of its programs when other forms of behavior intervention and disciplinary action have failed unless circumstances otherwise warrant.

1. Suspension may be recommended by an administrator to the home school district for a period of time not to exceed five school days;
2. The student being suspended must be notified of the suspension and the reason for the proposed suspension;
3. The parents/person(s) in parental relation of the student are to be notified in writing by personal delivery, mail delivery or equivalent means within 24 hours with additional notification by telephone, where possible;
4. The student and parent(s) or person(s) in parental relation(s) shall, on request, be given an opportunity for an informal conference with the administrator. Such notice and opportunity for an informal conference shall take place prior to the suspension of the student unless the student's presence in the school poses a continuing danger to persons or property or an ongoing threat of disruption to the academic process, in which case the notice and opportunity for an informal conference shall take place as soon after the suspension as is reasonably practicable;
5. A copy of the suspension letter shall be placed in the student's file;
6. Upon return to school for reinstatement, the student should be accompanied, if possible, by either or both parents/person(s) in parental relation for a reinstatement interview. A phone

conference may also be required. The administrator may recommend the suspension of a student with a disability for a period not to exceed five (5) consecutive school days and not to exceed the amount of time a non-disabled student would be subject to suspension for the same behavior unless the particular suspension would result in a disciplinary change of placement. Any student with a disability who has been suspended for any 10 days within a school year must be referred to the Committee on Special Education of the home school district for a manifestation determination hearing. Students with disabilities and their parents should be aware that there are special protections surrounding disciplinary actions that may warrant a manifestation determination and should request specifics of these legal protections from the Committee on Special Education of their home school district.

B. Long-term (more than 5 days) suspension from school

Long-term suspension from school, permanent suspension, and removals or suspensions that constitute a disciplinary change of placement for students with disabilities (which could include an interim alternative educational setting) are required to be addressed by the home school district. In order to facilitate review and action according to the disciplinary procedures established within the home district's Code of Conduct or, in the case of a student with disabilities, by a manifestation determination as required by State and federal law, the CVES administrator shall provide appropriate documentation to the appropriate school official of the student's home school district.

IX. MINIMUM PERIODS OF SUSPENSION

As prescribed by law, the following behaviors are serious enough to justify referral of students to the home school district for long-term (more than 5 days) suspension from school, permanent suspension, or a manifestation determination:

A. *Bringing or possessing a firearm as defined by the Gun Free Schools Act to CVES*

Any student found guilty of bringing or possessing a firearm, as defined by 18 USC Section 921 for purposes of the Gun-Free Schools Act, onto CVES property will be subject to suspension from CVES for at least one calendar year. Before being suspended, the student will have an opportunity for a hearing pursuant to Education Law Section 3024. The Superintendent of the home school district has the authority to modify the suspension on a case-by-case basis at the recommendation of CVES administration. In deciding whether to modify the suspension period, the Superintendent of the home school district may consider the student's age, grade in school, prior disciplinary record, potential effectiveness of other forms of discipline, input from parents, teachers and/or others, other extenuating circumstances. A student with a disability may be suspended only in accordance with the requirements of State and federal law.

B. *Committing violent acts*

Any student who is found to have committed a violent act, other than bringing a firearm onto CVES property as defined in the Gun Free Schools Act, shall be subject to suspension from school for at least five days. If a minimum five-day suspension is proposed, the student and the student's parents or person(s) in parental relation, will be given the same notice and opportunity for an informal conference given to all students subject to a short-term suspension. If the proposed suspension exceeds the minimum five-day suspension, the student and the student's parents or person(s) in parental relation will be given the same notice and opportunity for a hearing given to all students subject to a long-term suspension as per the Code of Conduct of the student's home school district. The home school district has the authority to modify the minimum five-day suspension on a case-by-case basis at the recommendation of CVES administration, using the same factors as were described above for modifying a one-year suspension for possessing a firearm. A student with a disability may be suspended only in accordance with the requirements of State and federal law.

- C. *Repeatedly and substantially disrupting the educational process or repeatedly and substantially interfering with the teacher's authority over the classroom.*

Any student who repeatedly is substantially disruptive of the educational process or substantially interferes with the teachers' authority over the classroom shall be subjected to a suspension from school for at least five days. If a minimum five-day suspension is proposed, the student and the student's parents or person(s) in parental relation, will be given the same notice and opportunity for an informal conference given to all students subject to a short-term suspension. If the proposed suspension exceeds the minimum five-day suspension, the student and the student's parents or person(s) in parental relation, will be given the same notice and opportunity for a hearing given to all students subject to a long-term suspension as per the Code of Conduct of the student's home school district. CVES has the authority to recommend a modification of the minimum five-day suspension on a case-by-case basis using the same factors as were described above for modifying a one-year suspension for possessing a firearm.

X. REFERRALS

A. Supportive Services

CVES may make recommendations for supportive services.

B. PINS Petitions

A PINS (person in need of supervision) petition may be filed in Family Court on any student under the age of 18 who demonstrates that he or she requires supervision and treatment by:

1. Being habitually truant and not attending school as required by Article 65 of the Education Law;
 2. Engaging in an ongoing or continual course of conduct which makes the student ungovernable, or habitually disobedient and beyond the lawful control of the school;
 3. Knowingly and unlawfully possessing marijuana in violation of the Penal Law.
- A single petition will be a sufficient basis for filing a PINS petition.

C. **Juvenile Delinquents and Juvenile Offenders** - The Superintendent is required to refer the following students to the County Attorney for a juvenile delinquency proceeding before the Family Court:

1. Any student under the age of 16 who is found to have brought a weapon to school; or
2. Any student 14 or 15 years old who qualifies for juvenile offender status under the Criminal Procedure Law.

The Superintendent is required to refer student's age 16 and older or any student 14 or 15 years old who qualifies for juvenile offender status to the appropriate law enforcement authorities.

XI. DISCIPLINING STUDENTS WITH DISABILITIES

The Board recognizes that it may be necessary to suspend, remove or otherwise discipline students with disabilities to address disruptive or problem behavior. The Board also recognizes that students with disabilities are afforded certain procedural protections whenever school authorities intend to impose discipline upon them.

The Board is committed to ensuring that the procedures followed for suspending, removing or otherwise disciplining students with disabilities are consistent with the procedural safeguards required by applicable laws and regulations.

This Code of Conduct affords students with disabilities subject to disciplinary action no greater or lesser rights than those expressly afforded by applicable Federal and State law and regulations.

Authorized Suspensions or Removals of Students with Disabilities

A. For purposes of this section of the Code of Conduct, the following definitions apply.

- (a) *Behavioral intervention plan* means a plan that is based on the results of the functional behavioral assessment and, at a minimum, includes a description of the problem behavior, global and specific hypotheses as to why the problem behavior occurs and intervention strategies that include positive behavioral supports and services to address the behavior.
- (b) *Committee on special education or CSE* means a committee on special education, subcommittee on special education, or other multidisciplinary team established in accordance with Education Law section 4402 or, in the case of a preschool student with a disability, the committee on preschool special education.
- (c) *substance* means a drug or other substance identified under schedule I, II, III, IV, or V of section 202(c) of the Controlled Substances Act (21 U.S.C. section 812) (United States Code, 2006 edition, volume 13; Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402-9300) or 2008 - available at the Office of Counsel, New York State Education Department, State Education Building Room 148, 89 Washington Avenue, Albany, NY 12234).
- (d) *Day* shall mean a calendar day, except where a school day or business day is specified.
 - (1) *School day* means any day, including a partial day that students are in attendance at school for instructional purposes. The term school day has the same meaning for all students in school, including students with and without disabilities.
 - (2) *Business day* means Monday through Friday, except for Federal and State holidays (unless holidays are specifically included in the designation of business day).
- (e) *Disciplinary change in placement* means a suspension or removal from a student's current educational placement that is either:
 - (1) for more than 10 consecutive school days; or
 - (2) for a period of 10 consecutive days or less if the student is subjected to a series of suspensions or removals that constitute a pattern because they cumulate to more than 10 school days in a school year; because the student's behavior is substantially similar to the student's behavior in previous incidents that resulted in suspensions or removals; and because of such additional factors as the length of each suspension or removal, the total amount of time the student has been removed and the proximity of the suspensions or removals to one another. The school district determines on a case-by-case basis whether a pattern of removals constitutes a change of placement. This determination is subject to review through due process and judicial proceedings.
- (f) *Expedited due process hearing* means an impartial hearing conducted in an expedited manner under the circumstances and in accordance with the procedures specified in section 201.11 of this Part.
- (g) *Expedited evaluation* means an individual evaluation conducted in an expedited manner under the circumstances and in accordance with the procedures specified in section 201.6 of this Part.
- (h) *Functional behavioral assessment* means a functional behavioral assessment as defined in section 200.1(r) of this Title.
- (i) *Illegal drug* means a controlled substance but does not include a controlled substance legally possessed or used under the supervision of a licensed health-care professional or a substance that is otherwise legally possessed or used under the authority of the Controlled Substances Act or under any other provision of Federal law.
- (j) *Impartial hearing officer* means an impartial hearing officer as defined in section 200.1(x) of this Title who is appointed to conduct an impartial hearing or expedited due process hearing pursuant to Education Law

section 4404(1). Such term shall not include a hearing officer designated by a superintendent of schools to conduct a superintendent's hearing pursuant to Education Law section 3214(3)(c).

(k) *Interim alternative educational setting or IAES* a temporary educational placement, other than the student's current placement at the time the behavior precipitating the IAES placement occurred. A student who is placed in an IAES shall:

(3) continue to receive educational services so as to enable the student to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals set out in the student's IEP; and

(4) receive, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur.

(l) *Removal means:*

(3) a removal of a student with a disability for disciplinary reasons from the student's current educational placement, other than a suspension as defined in subdivision (r) of this section; and

(4) the change in placement of a student with a disability to an IAES by an impartial hearing officer pursuant to section 201.8 of this Part. Such term shall also include the change of placement of a student with a disability to an IAES pursuant to section 201.7(e) of this Part made in conjunction with a suspension.

(m) *Serious bodily injury* means bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement or protracted loss of impairment of the function of a bodily member, organ or mental faculty.

(n) *Student presumed to have a disability for discipline purposes* means a student who the school district is deemed to have knowledge was a student with a disability before the behavior that precipitated disciplinary action under the criteria in section 201.5 of this Part.

(o) *Student with a disability* means a student with a disability as defined in section 200.1(zz) of this Part or a preschool student with a disability as defined in section 200.1(mm) of this Part.

(p) *Superintendent or superintendent of schools* means a superintendent of schools of a school district, including a community superintendent, or the chief school officer of an approved private school. Such term does not include a district superintendent of schools.

(q) *Superintendent's hearing* means a disciplinary hearing conducted pursuant to Education Law section 3214(3)(c) and (g) by a superintendent of schools, or a hearing officer designated by a superintendent of schools, to determine whether a student should be suspended from instruction for more than five consecutive school days.

(r) *Suspension* means suspension pursuant to Education Law section 3214(3)(a) through (d).

(s) *Weapon* means a weapon, device, instrument, material or substance, animate or inanimate, that is used for, or is readily capable of causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than two and one-half inches in length.

201.7 General procedures for suspensions and removals of students with disabilities

(a) *Parental notice of disciplinary removal.* No later than the date on which a decision is made to change the placement of a student with a disability to an IAES pursuant to subdivision (e) of this section or pursuant to section 201.8 of this Part, or a decision is to impose a suspension or removal pursuant to this Subpart that constitutes a disciplinary change in placement, the parent shall be notified of such decision and shall be provided the procedural safeguards notice in accordance with section 200.5(f) of this Title.

(b) *Five school day suspension or removal.* Except as otherwise provided in subdivision (d) of this section, the trustees or board of education of any school district, a district superintendent of schools or a building principal with authority to suspend students pursuant to Education Law section 3214(3)(b) and (g), shall have authority to order the placement of a student with a disability into an appropriate interim alternative educational setting, another setting or suspension for a period not to exceed five consecutive school days, and not to exceed the amount of time that a nondisabled student would be subject to suspension for the same behavior.

- (c) *Ten school day suspension or removal.* Except as otherwise provided in subdivision (d) of this section, a superintendent of schools, either directly or upon recommendation of a hearing officer designated to conduct a superintendent's hearing pursuant to Education Law, section 3214(3)(c) and (g), may order the placement of a student with a disability into an interim alternative educational setting, another setting or suspension for up to 10 consecutive school days, inclusive of any period in which the student has been suspended or removed pursuant to subdivision (b) of this section for the same behavior, where the superintendent determines in accordance with the procedures set forth in Education Law section 3214(3)(c) that the student has engaged in behavior that warrants a suspension, provided that the duration of any such suspension or removal shall not exceed the amount of time that a nondisabled student would be subject to suspension for the same behavior. Except as otherwise provided in subdivision (d) of this section, a superintendent of schools may order additional suspensions of not more than 10 consecutive school days in the same school consecutive school days in the same school year for separate incidents of misconduct.
- (d) *Exception for pattern of suspensions or removals.* A student with a disability may not be removed pursuant to subdivision (b) or (c) of this section if imposition of the 5 school day or 10 school day suspension or removal would result in a disciplinary change in placement based on a pattern of suspensions or removals as determined by school personnel in accordance with the criteria set forth in section 201.4(e)(2) of this Part, except where the manifestation team pursuant to section 201.4 of this Part has determined that the behavior was not a manifestation of such student's disability, or the student is placed in an IAES as authorized under subdivision (e) of this section.
- (e) *Change in placement to an IAES for behavior involving serious bodily injury, weapons, illegal drugs or controlled substances.*
- (1) A superintendent of schools, either directly or upon recommendation of a hearing officer designated to conduct a superintendent's hearing pursuant to Education Law section 3214(3)(c), may order the change in placement of a student with a disability to an appropriate IAES, to be determined by the CSE, for up to 45 school days, but not to exceed the period of suspension ordered by the superintendent in accordance with Education Law, section 3214(3), where the student:
- (i) has inflicted serious bodily injury, as defined in section 201.2(m) of this Part, upon another person while at school, on school premises or at a school function under the jurisdiction of the educational agency;
- (ii) knowingly possesses a weapon to or at school, on school premises, or to or at a school function under the jurisdiction of the educational agency; or
- (iii) knowingly possesses or distributes illegal drugs or sells or solicits the sale of a controlled substance while at school, on school premises or at a school function under the jurisdiction of the educational agency.
- (2) The period of suspension or removal ordered by the superintendent may not exceed the amount of time that a nondisabled student would be suspended for the same behavior.
- (f) School personnel may consider any unique circumstances on a case-by-case basis when determining whether a change in placement consistent with the other requirements of this Part is appropriate for a student with a disability who violates a school district's code of conduct.

Referral to law enforcement and judicial authorities

In accordance with the provisions of IDEA and its implementing regulations:

1. the District may report a crime committed by a child with a disability to appropriate authorities, and such action will not constitute a change of the student's placement;

2. the Superintendent shall ensure that copies of the special education and disciplinary records of a student with disabilities are transmitted for consideration to the appropriate authorities to whom a crime is reported, to the extent permitted by the Family Educational Rights and Privacy Act.

XII. CORPORAL PUNISHMENT/EMERGENCY INTERVENTIONS

Corporal punishment as a means of discipline shall not be used against a student by any teacher, administrator, officer, employee or agent of CVES.

The District Superintendent shall submit a written semi-annual report to the Commissioner of Education, by January 15 and July 15 of each year, setting forth the substance of each written complaint about the use of corporal punishment received by school authorities during the reporting period, the results of each investigation, and the action, if any, taken by the school authorities in each case.

Whenever a school employee utilizes a physical intervention when dealing with a student, the school employee shall make an immediate verbal report of the situation to the School Administrator/designee who will file a written report to follow within 24 hours. The School Administrator/designee shall, within the same school day, report to the Division Director/designee describing in detail the circumstances and the nature of the action taken.

Emergency Interventions

CVES holds the belief that the classroom teacher is the primary person responsible for the maintenance of acceptable discipline among students. A well-planned educational environment that keeps students occupied with work that is meaningful, interesting and challenging is the best means of preventing disruptive behavior by students. The Board recognizes, however, that under certain circumstances, a classroom teacher, teacher aide, student support service personnel, supervisor or administrator may find it necessary to resort to reasonable and prudent physical restraint in maintaining order in a school on school premises.

Emergency interventions shall only be used in situations where alternative procedures and methods not involving the use of reasonable physical force cannot reasonably be employed. In keeping with the principles established by TGI, emergency interventions shall not be used as a punishment or as a substitute for systematic behavior interventions that are designed to change, replace, modify or eliminate a targeted behavior. However, if alternative procedures and methods which would not involve physical force do not work, then the use of reasonable physical force is not prohibited for the following reasons:

1. to protect oneself from physical injury;
2. to protect another student or teacher or any other person from physical injury; or
3. to restrain or remove a student whose behavior is interfering with the orderly exercise and performance of school district functions, powers or duties, if that student has refused to comply with a request to refrain from further disruptive acts; provided that alternative procedures and methods not involving the use of physical force cannot reasonably be employed to achieve the purposes set forth above.

The district will maintain documentation on the use of emergency interventions for each student including:

1. name and date of birth of student;
2. setting, location, date and time of the incident;
3. name of staff or other persons involved;
4. description of the incident and emergency intervention used, including duration;
5. a statement as to whether the student has a current behavioral intervention plan; and

6. details of any injuries sustained by the student or others, including staff, as a result of the incident.

The parent/person in parental relation of the student shall be notified on the day of the incident and documentation of emergency interventions shall be reviewed by CVES supervisory personnel and, as necessary, by the school nurse or other medical personnel.

XIII. STUDENT SEARCHES AND INTERROGATIONS

CVES is committed to providing an atmosphere for a positive, safe and orderly school environment.

Students are protected from unreasonable searches and seizures. A student may be searched and contraband seized on school grounds or in a school building by a school employee only when the employee has reasonable suspicion to believe the student is engaging in proscribed activity that is in violation of CVES rules.

Lockers

Lockers are provided for student use and the administration has the right to search lockers. A student may have exclusive use of a locker as far as other students are concerned but the student does not have such exclusivity over the locker as against CVES authorities. Students do not have any reasonable expectation of privacy preventing school officials from opening the locker. Officials who wish to search a closed item (e.g. backpack, purse, etc.) within the locker must have reasonable suspicion to search that item.

Questioning of Students by School Officials

School officials or designees have the right to question students regarding any violations of school rules or illegal activity. In general, administration may conduct investigations concerning reports of misconduct which may include, but are not limited to, questioning students, staff, parents/person(s) in parental relation, or other individuals as may be appropriate and, when necessary, determining disciplinary action in accordance with applicable due process rights.

Should the questioning of students by school officials focus on the actions of one particular student, the student will be questioned, if possible, in private by the appropriate school administrator. The student's parent/guardian may be contacted.

The questioning of students by school officials does not preclude subsequent questioning/interrogations by police authorities as otherwise permitted by law. Similarly, the questioning of students by school officials does not negate the right/responsibility of school officials to contact appropriate law enforcement agencies, as may be necessary, with regard to such statements given by students to school officials.

School officials acting alone and on their own authority, without the involvement of or on behalf of law enforcement officials (at least until after the questioning of students by school authorities has been conducted) are not required to give the so-called "Miranda warnings" (i.e., advising a person, prior to any custodial interrogations as defined in law, of the right to remain silent, that any statement made by the individual may be used as evidence against him/her, and that the individual has the right to the presence of an attorney, either retained or appointed) prior to the questioning of students.

If deemed appropriate or necessary, the District Superintendent/designee may also review the circumstances with CVES legal counsel so as to address concerns and the course of action, if any, which may pertain to or result from the questioning of students by school officials.

Law Enforcement Officials

It shall be the policy of the Board that a cooperative effort shall be maintained between CVES administration and law enforcement agencies. Law enforcement officials may be summoned in order to conduct an investigation of alleged criminal conduct on school premises or during a school-sponsored activity, or to maintain the educational environment. They may also be summoned for the purpose of maintaining or restoring order when the presence of such officers is necessary to prevent injury to persons or property.

Administrators have the responsibility and the authority to determine when the assistance of law enforcement officers is necessary within their respective jurisdictions. CVES' administrators shall at all times act in a manner that protects the rights of students and parents.

Interrogation of Students by Law Enforcement Officials

If police are involved in the questioning of students on school premises, whether or not at the request of school authorities, it will be in accordance with applicable law and due process rights afforded students. Generally, police authorities may only interview students on school premises without the permission of the parent/guardian in situations where a warrant has been issued for the student's arrest (or removal) or the questioning of students concerns a crime committed on school property. In other situations, unless an immediate health or safety risk exists, if the police wish to speak to a student without a warrant, they should directly contact the student's parent/person(s) in parental relation.

If possible, questioning of students by police should take place in private and in the presence of the School Administrator/designee.

Child Protective Service Investigations

From time to time, Child Protective Service (CPS) may desire to conduct interviews with students on school property. Interviews generally pertain to allegations of suspected child abuse and/or neglect. CPS will have access to students on school property when there is a court order, parental consent has been obtained or where there is a documented reasonable basis to show that abuse and imminent danger exist.

XIV. VISITORS TO THE SCHOOLS

The Board recognizes the right of parents or person(s) in parental relation to visit CVES schools and classrooms to observe the work of students, teachers and other staff. Since schools are places of work and learning, however, certain rules must be set for such visits. The School Administrator or designee is responsible for all persons in the building and on the grounds. For these reasons, the following rules apply to visitors to the schools:

1. anyone who is not a regular staff member or student of the school will be considered a visitor;
2. all visitors to the school must report to the security desk or main office upon arrival at the school; visitors will be required to sign the visitor's register and will follow the prescribed building procedures;
3. visitors attending CVES functions that are open to the public after school hours are not required to register;

4. parents or persons in parental relation who wish to observe a classroom while school is in session are required to arrange such visits in advance and with permission of the building administrator in collaboration with the classroom teacher(s);
5. visitors are encouraged to make appointments with teachers or student support personnel to discuss individual matters rather than taking class or related service time;
6. any unauthorized person on CVES property will be reported to the School Administrator or designee. Unauthorized persons will be asked to leave. The police may be called if the unauthorized person does not respond to requests or directions from school personnel;
7. all visitors are required to abide by the CVES Code of Conduct.

XV. PUBLIC CONDUCT ON CVES PROPERTY

To create and maintain a safe, orderly and respectful climate, it is necessary to regulate public conduct on CVES property and at CVES functions. For purposes of this section of the Code, "public" shall mean all individuals when on CVES property or attending a CVES function including students, teachers, parents, volunteers, vendors, contractors, CVES staff, component district personnel, and other visitors.

The restrictions on public conduct on CVES property and at CVES functions contained in this Code are not intended to limit freedom of speech or peaceful assembly. CVES recognizes that free inquiry and free expression are indispensable to the objectives of CVES. The purpose of this Code is to maintain public order and prevent abuse of the rights of others.

All individuals on CVES property or attending a CVES function shall conduct themselves in a safe, orderly, and respectful manner. In addition, all persons on CVES property or attending a CVES function are expected to be dressed in accordance with this Code.

Prohibited Conduct

No individual, either alone or with others, shall:

1. intentionally injure any person or threaten to do so;
2. intentionally damage, destroy or remove without authorization CVES property or the personal property of a student, teacher, administrator, other CVES employee or any person lawfully on CVES property;
3. disrupt the orderly conduct of classes, CVES programs, services, other CVES activities, or other CVES work sites/internships;
4. distribute or wear materials on CVES grounds or at CVES functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others, or are disruptive to the CVES program or CVES workplace;
5. intimidate, harass or discriminate against any person on the basis of race, gender, ethnicity, religion, age, political affiliation, sexual orientation, national origin, or disability, or acts of harassment and bullying as defined by this code of conduct or the Dignity for All Students Act.
6. enter any portion of CVES property without authorization or remain in any building or facility after regular hours;
7. obstruct the free movement of any person in any place to which this Code applies;
8. violate the traffic laws, parking regulations or other restrictions on vehicles;
9. possess, consume, sell, attempt to sell, purchase, attempt to purchase, distribute or exchange alcoholic beverages, tobacco, tobacco products, electronic cigarettes, vaping devices, components, and/or liquids, illegal substances, prescription and over-the-counter drugs, "look-alike drugs," and

- other substances (e.g., dietary supplements, weight loss pills) or be under the influence on CVES property or at a CVES function;
10. possessing, selling, attempting to sell, purchasing, attempting to purchase, distributing or exchanging drug paraphernalia;
 11. possess, use or produce weapons in or on CVES property or at a CVES function, except in the case of law enforcement officers or as specifically authorized by CVES;
 12. loiter on CVES property;
 13. refuse to comply with any reasonable order from identifiable CVES officials performing their duties;
 14. willfully incite others to commit any of the acts prohibited by this Code;
 15. violate any federal or State statute, local ordinance or Board policy while on CVES property or while at a CVES function.
 16. Create or enable a hostile learning/work environment.

Penalties

Persons who violate this shall be subject to the following penalties:

1. Visitors: Authorization, if any, to remain on school/CVES grounds at the school/CVES function may be withdrawn and be directed to leave the premises. If they refuse to leave, they are subject to removal.
They shall be subject to disciplinary action as the facts may warrant, in accordance with this Code of Conduct, applicable law and due process requirements;
2. Students: Shall be subject to disciplinary action as the facts may warrant, in accordance with this Code of Conduct, applicable law and due process requirements;
3. Teachers and other CVES staff: Shall be subject to disciplinary action as the facts may warrant, in accordance with this Code of Conduct, applicable law and collective bargaining units and due process requirements.

Enforcement

The School Administrator/designee at an instructional site in any CVES facility shall be responsible for enforcing the conduct required by this Code.

When a CVES employee sees an individual engaged in prohibited conduct, which in his or her judgment does not pose any immediate threat of injury to persons or property, the CVES employee shall tell the individual that the conduct is prohibited and attempt to persuade the individual to stop. The CVES employee shall also warn the individual of the consequences for failing to stop. If the person still refuses to stop engaging in the prohibited conduct, the School Administrator/designee may have the individual removed immediately from CVES property or the CVES function. If necessary, local law enforcement authorities may be contacted to assist in removing the person.

If the person's conduct poses an immediate threat of injury to persons or property, the School Administrator/designee may have the individual removed immediately from CVES property or the CVES function. If necessary, local law enforcement authorities may be contacted to assist in removing the person.

CVES may initiate disciplinary action against any student or staff member, as appropriate. In addition, CVES reserves its right to pursue civil or criminal legal action, if applicable, against any person violating the CVES Code of Conduct.

XVI. DISSEMINATION AND REVIEW

Dissemination of Code of Conduct

The Board will work to ensure that the community is aware of this Code of Conduct by:

1. providing a public hearing prior to the Board approval of the Code of Conduct;
2. providing copies of the Code of Conduct to all students at the beginning of each school year;
3. providing the Code of Conduct to all parents of CVES students at the beginning of the school year and making it available upon request;
4. providing all CVES employees with a copy of the Code of Conduct and a copy of any amendments to the Code of Conduct as soon as practicable after adoption;
5. providing all new employees with a copy of the Code of Conduct when they are hired;
6. making the Code of Conduct available for review on the CVES website and by other means to students, parents and other community members;
7. providing the Code of Conduct to all component school districts.

The Board will sponsor an in-service education program for CVES employees to ensure the effective implementation of the Code of Conduct. The District Superintendent may solicit the recommendation of CVES employees, particularly teachers and administrators, regarding in-service programs pertaining to the management and discipline of students.

The Board will review this Code of Conduct every five years and update it as necessary. In conducting the review, the Board will consider how effective the Code of Conduct provisions have been and whether the Code of Conduct has been applied fairly and consistently.

Before approving any revision to the Code of Conduct, the Board will hold at least one public hearing at which CVES employees, parents, students and any other interested party may participate.

The administration shall develop guidelines in regard to:

- school training programs on discrimination and harassment and that are designed to raise the awareness and sensitivity of school employees to potential discrimination and harassment in order to prevent and respond to discrimination and harassment;
- nondiscriminatory instructional and counseling methods; and
- requiring at least one staff member at every school to be thoroughly trained to handle human relations in the areas covered by District.

The Code of Conduct and any amendments to it will be filed with the Commissioner no later than 30 days after adoption.

Adopted July 12, 2023

INVESTMENTS

1. SCOPE

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

2. OBJECTIVES

The primary objectives of the BOCES' investment activities are, in priority order,

- to conform with all applicable federal, state and other legal requirements (legal);
- to adequately safeguard principal (safety);
- to provide sufficient liquidity to meet all operating requirements (liquidity); and
- to obtain a reasonable rate of return (yield).

3. DELEGATION OF AUTHORITY

The governing board's responsibility for administration of the investment program is delegated to the treasurer who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

4. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the BOCES to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

5. DIVERSIFICATION

It is the policy of the BOCES to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

6. INTERNAL CONTROLS

It is the policy of the BOCES for all monies collected by any officer or employee of the government to transfer those funds to the treasurer within three business days of receipt, or within the time period specified in law, whichever is shorter.

The treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

7. DESIGNATION OF DEPOSITARIES

The banks and trust companies authorized for the deposit of monies up to the maximum amounts will be designated annually by the Board.

8. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, § 10, all deposits of BOCES, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by those instruments authorized by Paragraph 3, Section 10 of Article Two of the GML, as said law now exists or as hereafter amended.

9. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by depositary or a third party bank or trust company subject to security and custodial agreements as determined by the treasurer.

The security agreement shall provide that eligible securities are being pledged to secure the BOCES deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the BOCES to exercise its rights against the pledged securities. In the event that the

securities are not registered or inscribed in the name of the BOCES, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the BOCES or its custodial bank.

The custodial agreement shall provide that securities held by the bank or, trust company, or agent of and custodian for, the BOCES, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the BOCES a perfected interest in the securities.

10. PERMITTED INVESTMENTS

As authorized by General Municipal Law § 11, the BOCES authorizes the treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts;
- Certificates of deposit;
- Obligations of the United States of America;
- Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York;
- Obligations issued pursuant to LFL § 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, BOCES or district corporation other than the BOCES;
- Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments.
- Certificates of Participation (COPs) issued pursuant to GML § 109 b. Obligations of this BOCES, but only with any moneys in a reserve fund
- Obligations of this BOCES, but only with any moneys in a reserve fund established pursuant to GML §§ 6 c, 6 d, 6 e, 6 g, 6 h, 6 j, 6 k, 6 m, or 6 n.

All investment obligations shall be payable or redeemable at the option of the BOCES within such times as the proceeds will be needed to meet expenditures for purposes for which the

moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the BOCES within two years of the date of purchase.

11. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The BOCES shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the BOCES conducts business must be credit worthy. Banks shall provide their most recent

Consolidated Report of Condition (Call Report) at the request of the BOCES. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositaries, trading partners and custodians. Such listing shall be evaluated at least annually.

12. PURCHASE OF INVESTMENTS

The treasurer is authorized to contract for the purchase of investments:

- a. Directly, including through a repurchase agreement, from an authorized trading partner.
- b. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
- c. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the BOCES, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the BOCES by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, § 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the BOCES, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the BOCES a perfected interest in the securities.

13. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
- No substitution of securities will be allowed.
- The custodian shall be a party other than the trading partner.

Adopted March 11, 2015

**POLICY AND PROCEDURES GOVERNING PROCUREMENTS
OF GOODS AND SERVICES ENACTED IN ACCORDANCE WITH
GENERAL MUNICIPAL LAW § 104-b**

The following procedures shall be followed regarding all procurements of goods and services including those which are not required to be made pursuant to the competitive bidding requirements of General Municipal Law § 103 (1).

DETERMINATION OF WHETHER PUBLIC BIDDING IS REQUIRED

The Assistant Superintendent of Management Services and/or the Purchasing Agent shall determine whether public bidding is required.

The determination of public bidding for a particular item shall be based on the total acquisition cost of the same or similar items during the entire school year or term of the contract.

See Chart 6700-E.1 incorporated as part of this policy.

WHEN PARTICULAR ALTERNATE PROPOSALS SHALL BE USED

All documentation shall be filed with the Purchasing Agent and the Board shall, in its resolution of award, make reference to the quotations received and the fact that the documents regarding the quotations are filed with the Purchasing Agent.

PROCEDURE WHEN AWARD IS NOT MADE TO THE LOWEST SUPPLIER

An award need not be awarded to the lowest supplier when:

- the award is based on best value.
- the bidder is not a responsible bidder.
- the language submitted by the bidder imposes conditions which, in the written opinion of the District Superintendent or attorney, are not in the best interests of BOCES.
- the bidder fails to demonstrate that the item or service can be delivered at the appropriate time.
- the proposed product, in the written opinion of the Purchasing Agent, is not compatible with the products which interact with the product desired to be acquired.
- in relation to personnel services, that there is an existing relationship and such continued relationship is in the best interests of BOCES.
- in relation to personnel services, that the experience or educational basis is not the same. It is the desire of the Board to acquire the best professional services available to meet the needs of BOCES. When proposals are received for personnel services, the Board shall

consider the professional experience of the applicants in rendering similar services to other school districts or to this school district. When personnel services are awarded on the basis of experience and background, the resolution of the Board shall identify the various elements considered in making the award.

WHEN NO BID IS RECEIVED

When the procedures are followed and no bid is received, the Purchasing Agent, in consultation with the Assistant Superintendent of Management Services, shall make the determination whether it is in the best interest of the BOCES to re-bid the project or to negotiate the work through the receipt of a quote, or quotes, and enter into contract accordingly. All documentation shall be filed with the Purchasing Agent and the Board shall, in its resolution of award, make reference to the quotations received and the fact that the documents regarding the quotations are filed with the Purchasing Agent.

PROCEDURES OF § 103 (1)

In all situations, the District Superintendent may elect to follow the procedures of General Municipal Law § 103 (1) even though bidding is not required by law or the anticipated cost is under the statutory limits.

ALTERNATE FORMAT

BOCES shall give preference in purchasing instructional materials to any vendor able to provide those materials in alternative formats.

COOPERATIVE PURCHASING

The Board of Cooperative Educational Services endorses the concept of cooperative purchasing when such method is in the best interest of BOCES. The Purchasing Agent is authorized to explore the possible participation by the Supervisory district in cooperative purchasing ventures with other district and municipalities. All proposals and contracts for cooperative purchasing ventures shall be submitted to the BOCES Board for consideration and approval.

All construction contracts must be advertised, bid on and awarded in accordance with the BOCES' policy and procedures for competitive bidding. No school building may be erected, purchased, repaired, enlarged or remodeled, nor will an advertisement for bids for the execution of the plans and specifications for a school building be placed in the supervisory district, at an expense that will exceed \$10,000 until the plans and specifications have been submitted to the Commissioner of Education and his/her approval received. Such plans and specifications will show in detail the ventilation, heating and lighting of such buildings.

ANNUAL REVIEW

This policy shall be reviewed annually. The annual review shall take place during the first six weeks of the beginning of the school year. This policy shall be considered a continuing policy unless modified by resolution of the Board.

PRIOR CONSULTATION

Before enacting this resolution, comments concerning the policies and procedures were solicited from the District Superintendent, Assistant Superintendent of Management Services, District Treasurer, and Purchasing Agent.

Adopted June 14, 2023

PURCHASING EXHIBIT*Methods of Competition To Be Used For Non-Bid Procurement*

	Verbal Quotes		Written Quotes	Bid	RFP	Other
	1	2	3			
Purchase Contracts up to \$19,999:						
Under \$2,000	X					
\$2,000 - \$4,999		X				
\$5,000 \$ - \$19,999			X			
\$20,000 total or more				X		
Public Work Contracts Up to \$34,999						
Under \$5,000	X					
\$5,000 - \$14,999		X				
\$15,000 - 34,999			X			
\$35,000 total or more				X		
Emergencies						X
Professional Services					X	
Leases of Personal Property						X
Second-Hand Equip. from Other Governments						X
Certain Food & Milk Purchases						X
Certain Municipal Hospital Purchases						X
Sole Source <i>(For example, a monopoly, a patented item, certain textbooks and educational publications.)</i>						X

* An RFP may be required; however, contracts for professional services may be awarded without competitive bidding.

Cooperative bids, state contracts, county contracts or preferred vendors must be utilized prior to initiating a non-bid procurement. Obtain procedures from the Business Office.

The Purchasing Agent may require additional quotes when not mandated by policy if they deem that such competition is in the best interests of the BOCES.

General Municipal Law requires that similar procurements that exceed \$20,000 in a fiscal year must be grouped together for the purpose of determining whether a particular item or group of items must be bid. Such bids will be made at the discretion of the Purchasing Agent.

DEFINITIONS:

Purchase Contract: An order for supplies and/or equipment or other goods.

Public Works Contract: An order for the construction or repair of any building, structure, fixture or other improvement on real property including all materials used and all work, labor and other services rendered in connection with such construction or repair.

Professional Services: A service involving specialized skill, training and expertise, use of professional judgment or discretion, and/or a high degree of creativity.

RFP: Request For Proposal

Adopted June 14, 2023

BOCES BOARD OFFICER AND BOARD MEMBER RESPONSIBILITIES

Pursuant to the provisions of Section 806 of the General Municipal Law, the Board of Cooperative Educational Services (hereinafter "Board") promulgates these rules of ethical conduct for the Board members, officers and employees of the school district. These rules shall not conflict with, but shall be in addition to, any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts by municipal officers and employees.

Definitions

1. "Officer or Employee" means an officer or employee of the Clinton-Essex-Warren-Washington BOCES, whether paid or unpaid, including members of the Board of Education, and their professional or nonprofessional staff and appointees.
2. "Interest" means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the school district, or a lawful class of such residents or taxpayers. An officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly or indirectly owns or controls more than 5% of the organization's outstanding stock.

Standards of Conduct

Every officer and employee of the Clinton-Essex-Warren-Washington BOCES shall be subject to and abide by the following standards of conduct:

1. *Gifts:* He/she shall not directly or indirectly solicit any gift or accept or receive any gift having a value of \$75 or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him or her in the performance of his or her official duties or was intended as a reward to any official action on his or her part. However, the Board welcomes and encourages the writing of letters or notes expressing gratitude or appreciation to staff members.
Nothing herein should be construed as prohibiting the traditional exchange of holiday gifts between officers or employees, provided discretion is used to ensure that gifts having a value of \$75 or more are not accepted by any officer or employee. Gifts from children that are principally sentimental in nature and have a value of less than \$75 may be accepted in the spirit in which they are given.

2. *Confidential Information:* He/she shall not disclose confidential information acquired by him or her in the course of his or her official duties or use such information to further his or her personal interest. In addition, he/she shall not disclose information regarding any matters discussed in an executive session of the Board whether such information is deemed confidential or not.
3. *Disclosure of Interest:*
 - (a) Whenever a matter requiring the exercise of discretion comes before him or her, either individually or as a member of the Board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the officer or employee shall disclose in writing the nature of the interest.
 - (b) The disclosure shall be made when the matter requiring disclosure first comes before the officer or employee, or when the officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
 - (c) The disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the Board. Any disclosure made to the Board shall be made publicly at a meeting of the Board and must be included in the minutes of the meeting.
4. *Investments in Conflict With Official Duties:* He/she shall not invest or hold an investment directly in any financial, business, commercial or other private transaction that creates a conflict or would otherwise impair the person's independence of judgment in the exercise or performance of his or her official duties.
5. *Private Employment:* He/she shall not engage in, solicit, negotiate for or promise to accept private interests when that employment or service creates a conflict with or impairs the proper discharge of his or her official duties.
6. *Future Employment:* An officer or employee shall not, after the termination of service or employment with the school district or Board, appear before the school district or Board or any panel or committee of the Board, in relation to any case, proceeding, or application in which he or she personally participated during the period of his or her service or employment or that was under his or her active consideration. This shall not bar or prevent the timely filing by a present or former officer or employee of any claim, account, demand or suit against the district on his or her own behalf or on behalf of any member of his or her family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

Distribution of Code of Ethics

The District Superintendent shall cause a copy of the Board's Code of Ethics and this accompanying regulation to be distributed to every officer and employee of the school district.

Each officer and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his or her office or employment. In addition, the District Superintendent shall ensure that a copy of Article 18 of the General Municipal Law shall be kept posted in each public building under the district's jurisdiction in a place conspicuous to the district's officers and employees.

Penalties

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of the Board's Code of Ethics and its accompanying regulation may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.

Adopted May 14, 2014

BOCES BOARD OFFICER AND BOARD MEMBER RESPONSIBILITIES EXHIBIT*

As a member of my Board of Cooperative Educational Services, I will strive to improve public education, and to that end I will:

- attend all Board Meetings insofar as possible, and become informed concerning the issues to be considered at those meetings;
- recognize that I should endeavor to make policy decisions only after full discussion at publicly held Board Meetings;
- render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
- encourage the free expression of opinion by all Board Members, and seek systematic communications between the Board and students, staff, and all elements of the community;
- work with other Board Members to establish effective Board policies and to delegate authority for the administration of the schools to the District Superintendent;
- communicate to other Board Members and the District Superintendent expressions of public reaction to Board policies and school programs;
- maintain familiarity with educational issues through study and participation in programs providing needed information, such as those sponsored by state and national school boards associations;
- support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff;
- avoid being placed in a position of conflict of interest, and refrain from using my Board position for personal or partisan gain;
- take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law; and
- remember always that my first and greatest concern must be the educational welfare of the students.

Board Member Signature

Date

* These guidelines are designed to reinforce the understanding of each Board Member's responsibilities.

Adopted May 14, 2014

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey

FR: Amy Campbell AC

DA: June 27, 2024

RE: July 2024 Board Report

What a year it has been for School Support Services. Each of our team members has done excellent work supporting CVES and our component districts. From amazing Arts and Education Events, to improved technology infrastructure and instructional support, the expansion of our Health Safety Risk Management Co-Ser and full professional learning workshops, this year has been truly memorable. As we head into July we are fully staffed and look forward to a summer of projects that will lay the groundwork for an amazing 24-25 School Year.



WORKSHOPS FOR SCHOOL IMPROVEMENT

This year our Conference Center hosted over 38 professional learning opportunities with over 834 participants granting over 4500 CTLE hours. Sessions included training for new lead evaluators, continuing our new teacher cohort, restorative practices, new math standards work, and the literacy briefs rollout.

SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION



June has been a busy month for the *School Library System*. We have been assisting districts in closing out their school year by helping with inventory, clean up, gathering statistics for database usage, and purchasing eBook and Audiobook requests for summer reading. Planning for the new school year has also begun. Districts are choosing their database purchases for next year, and Sue Lefebvre has been busy gathering quotes and obtaining free trials

for the various databases districts are interested in so that they can make the best choices for their students and staff.

Arts in Education closed out the year with another active month! Several districts attended the Adirondack Regional Theatre's production of *The Little Mermaid* at the Strand Theatre. Social Studies classes attended a special showing of the movie *Hidden Figures*, also at the Strand. Additionally, requests have already started rolling in for the 24/25 school year.



The *Model Schools* lending library continues to be popular, with Class VR and Ozobots being the most sought after. We hosted a Canva Part 2 professional development day, which leveraged Canva's AI (artificial intelligence) capabilities and other tools to elevate the attendees Canva skills to the next level. Both Canva Part 1 and Canva Part 2 were so popular, they may be offered again in the future!

INSTRUCTIONAL SERVICES UPDATES

Health, Safety, Risk Management



At the end of May and throughout June, significant strides were made across various initiatives. Quarterly meetings for DOF and Transportation were held, featuring key industry guests, while the annual NLR Lamp recycling event took place at the Learning HUB. Efforts to address workplace violence included conducting site assessments at NAC and Chazy and reviewing related policies with authorized representatives. Indoor air quality testing results for BVCS were reviewed with Superintendent Josh Meyer, and these findings were shared in a PowerPoint presentation for the district and its

stakeholders.

The Summer AESHP Conference in Alexandria Bay provided valuable insights on indoor air quality, lithium-ion battery safety, and PFAS contamination. Safety plans were updated for the upcoming school year, and a NYSIR property inspection was conducted. Evacuation and lockdown drills were completed across CVES campuses, and a webinar on changes to 155.17 regulations was attended to ensure compliance. Additionally, transportation issues, new health protocols, and campus

improvements were tackled, with significant discussions around radio training and FM Co-Ser initiatives.

Instructional Planning

Stephanie Sorgule, Assessment and Planning Coordinator, finished up the 2023-24 school year continuing to support local districts with assessments, including coordinating the return of 3-8 Math/ELA assessments and vendor scoring for the NYS Regents. Coordination for NYS Regents examinations began at the beginning of June for the administration of the new Algebra I Regents and continued into the traditional Regents administration week. Notices to the school districts regarding packing instructions and scheduled pick-up of testing materials were sent out and several pick-up dates were scheduled at the Plattsburgh office and Mineville campus to accommodate our Northern and Southern districts. Stephanie also worked closely with a local district on learning the process for creating a School Comprehensive Education Plan and a District Comprehensive Improvement Plan as part of the ESSA Accountability process for schools identified as needing Targeted Supports and Improvements (TSI).



Grants Management

Since May, Education Grant Specialist Amanda Buskey, has been collaborating with Northern Adirondack CSD to prepare an application for the 2024 COPS School Violence Prevention Program. The competitive grant is focused on improving security at schools and on school grounds through evidence-based school safety programs and technology. The grant award is three years in duration with a maximum federal share of \$500,000. The Northern Adirondack CSD's COPS SVPP full application was submitted on June 17, 2024.

In the month of June, the Grants Office has been busy speaking and working with component districts to develop 2024-25 IDEA 611 & 619 budgets. The Grants Office then completes the grant application(s), 611 & 619 FS-10's, and any other related documentation required to submit to NYSED. The 2024-25 IDEA Application submission deadline is July 1st, 2024.

Grants Management Services is continuing to work on 2024-25 ESSA Consolidated Application documentation, including reaching out to Non-Public/Private Schools regarding Intent to Participate and scheduling upcoming Consultation meetings.

INSTRUCTIONAL TECHNOLOGY

The entire team is excited that we were able to conduct interviews and will be promoting Tavin Head from Computer Specialist to Network and Systems Technician, and for the first time in over a year the IT team will be fully staffed with the addition of a new Computer Specialist in the coming days.

Purchases of hardware and software are being made at a record pace as the final unprocessed POs are working their way through the system before the beginning of July while others are getting in

queue for the beginning of the new school year. Amongst those POs are new servers for four districts (including CVES), new VOIP phone systems for two districts (and possibly one additional) including CVES, new access points for one district, and new or expanded camera systems for two (and possibly two additional) districts. All this purchasing amounts to a great deal of summer projects for the IT team.

Our work preparing Moriah and Plattsburgh City to host the Rise ESY students is getting closer, as too does our plans to accommodate our Rise staff during their transition - and so far, everything on the IT side is progressing relatively smoothly. Likewise, we will be meeting with the Clinton Community College IT team to help ensure a smooth transition of our New Visions class to their IAM building and examine future possibilities at that site.

INTERSCHOLASTIC SPORTS



The Interscholastic Athletics Co-Ser kicked off June with our last sporting event of the school year, a Regional softball game on Saturday, June 1st. The

MVAC conference held its last meeting of this year on June 3rd. Section VII hosted our first ever student leadership conference at the Lodge at Schroon Lake on Wednesday, June 5th. We had 20 schools and over 100 student-athletes attend. Callie Racine (NCCS) and Aiden Pearl (Seton), our



two student leaders of the Section VII Student Athlete Advisory Committee (SAAC) coordinated breakout sessions along with Chris Mazzella and Gena Rosenbaum-Trombley. We hope to build on the success of this year's event and make this an annual event. On Thursday, June 6th, the Section VII Athletic Council held it's last meeting of the school year and on Friday, June 14th the CVAC AD held their last meeting as well. A calendar of championship dates was sent out to all the Athletic Directors and coordinators for the 2024-25 school year. At the end of our second year of

coordinating officials payments, we have learned a lot and have finalized payment to all officials, closing out the 2023-2024 school year.

PUBLICATIONS AND COMMUNICATIONS UPDATE




The Communications and Publications Team finished the school year on a high note. We successfully delivered budget newsletters and notices on time to all 15 of the schools we work with. Six budget newsletters followed our new success story model, which showcase the real successes and great things happening in our component districts and allowed our department to utilize our journalistic talents.

Furthermore, we have successfully livestreamed 10 culminating events, including NTHS and CV-TEC

graduations at our Plattsburgh and Mineville Campuses as well our Rise graduation in Plattsburgh. We also had photographers on-site for all our CVES ceremonies, which included our Rise graduation in Mineville. Our livestreaming marathon concluded with productions at AuSable Valley, Peru, Plattsburgh, Saranac and Willsboro.

This summer, the Communications and Publications Team looks forward to transitioning to some exciting summer projects, including the continued website rebuild of CVES as well as a new website overhaul with Peru. We will also be onboarding Peru, Willsboro and the Rise Center for Success to our in-district model that features a Publications Specialist on-site once per week to strengthen the partnerships we have and the stories we tell. Beekmantown, Boquet Valley and Chazy will continue using the in-district model for another year.





May 2024 | Ticonderoga CSD Budget Newsletter

Sentinel Report

Newsletter Content

1. Superintendent's Overview

2. Students Red Handed on Ticonderoga

4. Treasurer Project Progress

5. Parents Rally for Unified School District

6. Budget Information

8. Overview

Budget Hearing

Tuesday, May 14, 2024

7 p.m.

Budget Vote & School Board Election

Tuesday, May 21, 2024

Noon to 6 p.m.

From the Superintendent's Desk

Dear TCSD Community Members,


On April 25, 2024, at their regular meeting, the Ticonderoga Central School District Board of Education adopted the proposed budget of \$22,880,455 for the 2024-2025 school year. The budget vote will be held on May 21, 2024. This budget would see a spending increase of 3.02% and is within the district's allowable state-calculated tax cap limit of a 2.4% increase on the tax levy.

The district has worked diligently to present a spending plan that not only focuses on the educational needs of our students, but also is fiscally responsible to our overall community. This budget has reduced impact on programming for students, while still removing at the tax cap.

Also on the ballot will be the Ticonderoga Central School District Board of Education elections. We have six candidates running for three positions all of the positions are three year terms. The candidates are listed separately: John Driscoll (incumbent), Tom Job, Erik Levesque (incumbent), Robert Porter, James Welle, Sr. (incumbent), Donna Witten.

We encourage you to review the information in this newsletter, and feel free to reach out to the District Office with any questions.

We greatly appreciate the ongoing support of our students and staff as the 2023-2024 closes, and we hope cheer to our 2024-2025 school year.

Sincerely,

Scott Neepher
Superintendent of Schools

Key Facts & Figures

Total Budget	\$22,880,455 + 3.02%
Tax Levy	\$13,531,061 + 3.4%
Levy meets BYS Tax Cap	YES
Program/Staff Changes	Instructional programs up 5%, elimination of 4.2 positions
School Board Candidates (2-year term)	John Driscoll, Tom Job, Erik Levesque, Robert Porter, James Welle, Sr., Donna Witten

TO: Dr. Mark C. Davey

FROM: Michele M. Friedman

DATE: June 27, 2024

RE: July 2024 Board Report

CV-TEC Celebrates 421 CTE Graduates

Congratulations to the 421 CTE Graduates of the CV-TEC Class of 2024!

Two graduation ceremonies were held for three CV-TEC CTE Campuses on June 18th and June 20th.

Our CTE graduates were recognized for completing their NYSED CTE Approved Programs of Study, New Visions, PreCTE and LPN Programs. Students were also celebrated for earning the NYSED Advanced Regents Designation: CTE Technical Endorsement for excellence in Career and Technical Education, achievement of the President's Award for Academic Excellence, membership into the National Technical Honor Society, attainment of the National Work Readiness Credential and the NYSED Career Development & Occupational Studies (CDOS) Credential, and various other scholarships and recognitions.

Timothy Quaid (Post-Secondary, DPMC), Matthew Rugar (Saranac Central School, Electrical Design & Installation), Ryan Russell (Crown Point Central School, Natural Resources Management) were awarded the 2024 CV-TEC Award of Excellence for their outstanding achievements during their time at CV-TEC. Congratulations to all of our CV-TEC Graduates!



208 High School Students Earn the NYSED Board of Regents Advanced Regents Designation: CTE Endorsement:

NYSED Advanced Regents Designation: CTE Endorsement: Students who successfully complete their CTE Program of study with a cumulative GPA of 85% or higher or previously passed a NYSED approved industry technical assessment, successfully completed an industry approved performance assessment, completed the CV-TEC Professional Portfolio Requirements and Employability Skills Competencies Assessment, and all NYSED graduation requirements are eligible to earn Advanced Regents Designation: CTE Endorsement on their high school diploma.



TOTAL CTE STUDENT ASSESSMENT ELIGIBLE:	3 4 6
• TOTAL CTE STUDENTS' SUCCESSFUL COMPLETION OF TECHNICAL ASSESSMENT*:	2 9 7
• NYSED Regents Advanced Designation CTE Endorsement Earned*:	2 0 8 (70%)

Component District High School Results:

Number of Students Earning NYSED Regents Advanced Designation: CTE Endorsement:

AVCS	15	BCS	17
BVCSD	1	CHAZY	9
CROWN PT	8	KEENE	4
MORIAH	19	NAC	19
NCCS	19	PERU	24
PHS	24	SARANAC	19
SCHROON	4	TICONDEROGA	19
WILLSBORO	6		

****Students enrolled in a NYSED-approved two-year CTE program of study at a school district or BOCES* who successfully complete all requirements and pass the three-part technical (industry) assessment earn a technical endorsement [CR 100.5(d)(6)(ii)(b)].***

<http://www.nysed.gov/career-technical-education/technical-endorsement>

****Students enrolled in a NYSED-approved two-year CTE program of study at a school district or BOCES* who successfully complete all requirements and pass the three-part technical (industry) assessment earn a technical endorsement [CR 100.5(d)(6)(ii)(b)].***

<http://www.nysed.gov/career-technical-education/technical-endorsement>



Champlain Valley Educational Services

Clinton - Essex - Warren - Washington BOCES
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CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
From: Dr. Matt Slattery, Director of Special Education
Date: July 2024
Re: Board of Cooperative Educational Services Report

Celebrating Success: A Staff Field Day to Foster Unity and Collaboration

Concluding a school year with a Staff Field Day is a wonderful way to celebrate the hard work and dedication of educators. Team-building activities are essential for fostering a sense of unity and cooperation among staff members, which can translate into a more collaborative environment for students. A scavenger hunt is an excellent choice for such an event, as it encourages teamwork and problem-solving in a fun and engaging way. The generosity of the PBIS committee in providing a homemade buffet showcases the appreciation for the staff's efforts throughout the year. Such events not only boost morale but also strengthen the community within the school, laying a positive foundation for the upcoming academic year.



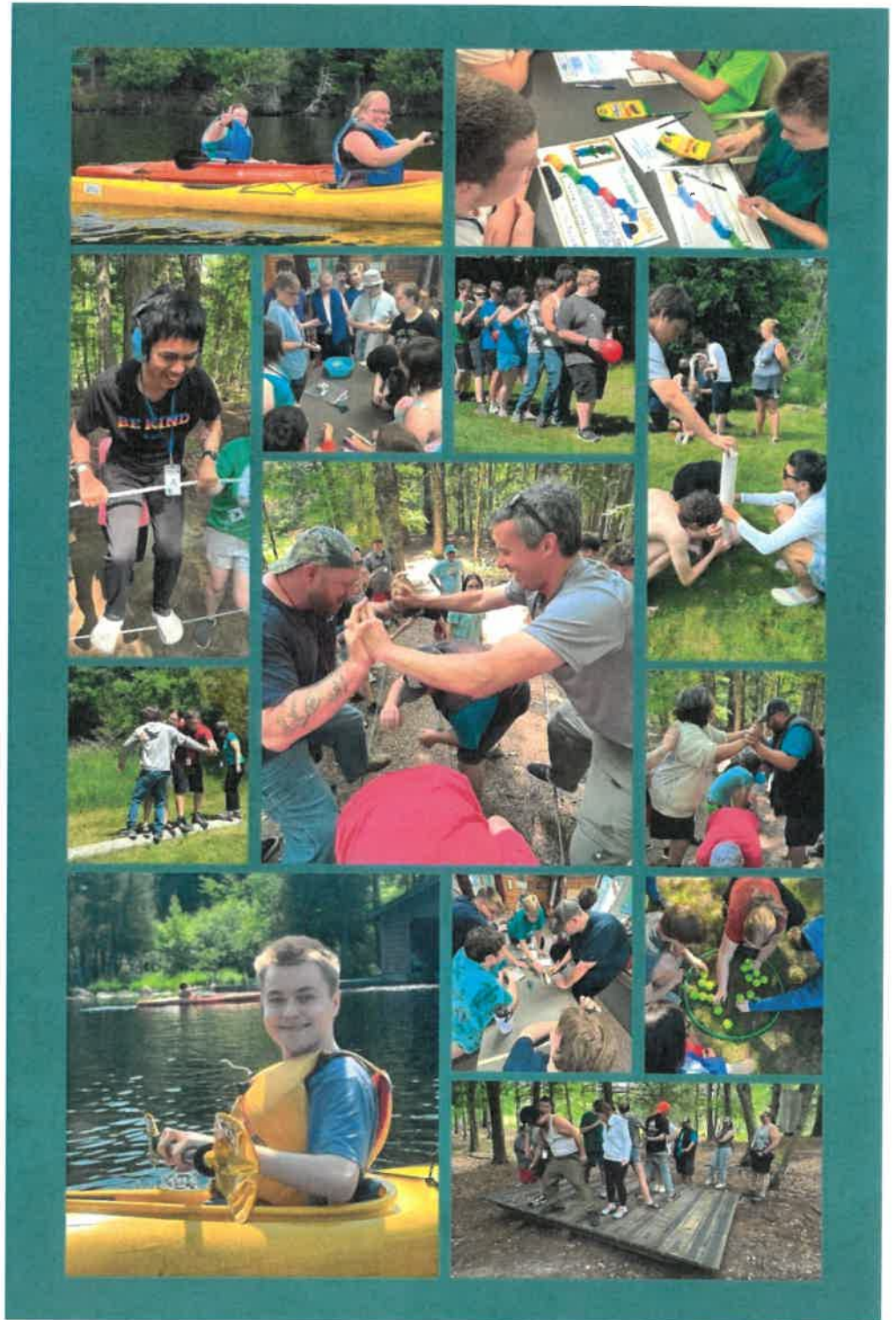
Empowering Students Through Experiential Learning: Highlights from the Rise Center's Partners in Transition Summit

The Rise Center's Partners in Transition Summit, held at the end of June, brought together nearly 40 students with disabilities from Clinton, Essex, Franklin, and St. Lawrence Counties for a 5 day/4-night camping trip! Supported by our valuable partnership with ACCES-VR and through the delivery of Pre-Employment Transition Services, this event provided an enriching and transformative experience for all participants for the 5th time!

Throughout the Summit, students engaged in a variety of collaborative, hands-on activities designed to develop essential skills in self-advocacy, work readiness, and job exploration. The beautiful setting of Raquette Lake, within SUNY Cortland's Outdoor Education Center at Camp Huntington, provided an ideal backdrop for this immersive learning experience.

Students' growth was evident as they developed confidence, leadership, social, and communication skills. The

supportive environment allowed them to step out of their comfort zones and embrace new challenges, fostering personal and professional development.



Rise Center staff, who also worked as camp staff during the Summit, experienced their own journey of growth. The collaborative efforts between students and staff created a dynamic and supportive community, enhancing the program's overall impact.

The Partners in Transition Summit was a memorable event that highlighted the potential of our students and demonstrated the power of partnership and experiential learning. We are proud of the achievements made and look forward to continuing our mission of empowering students with disabilities through meaningful opportunities and support.

Celebrating Student Success: A Joyful End-of-Year Event

On the students' last day of school, Melissa Gough and her incredible team organized a special event that brought together students' families for a memorable celebration. The highlight of the day was a charming presentation of "The Very Cranky Bear," where students proudly showcased the literacy skills they had diligently developed throughout the year.

The enthusiasm and hard work of the students were evident as they performed, filling the room with pride and joy. Following the presentation, everyone enjoyed a delightful ice cream social, which served as a sweet conclusion to the day and the school year. The event was filled with smiles, laughter, and a strong sense of community, making it a perfect way to celebrate the students' achievements and the end of another successful school year.



Celebrating Milestones and Memories: A Joyous End to the School Year

As another academic year draws to a close, our school community comes together to celebrate the achievements, growth, and transitions of our students and staff. From the tiniest graduates in kindergarten to our accomplished high school seniors, and our dedicated retiring educators, this season is filled with pride, joy, and bittersweet farewells.

The festivities kicked off with our adorable kindergarten graduation ceremony, where our youngest learners donned miniature caps and gowns, marking their first big academic milestone. Proud families and teachers cheered as these little ones took their first steps towards elementary school.



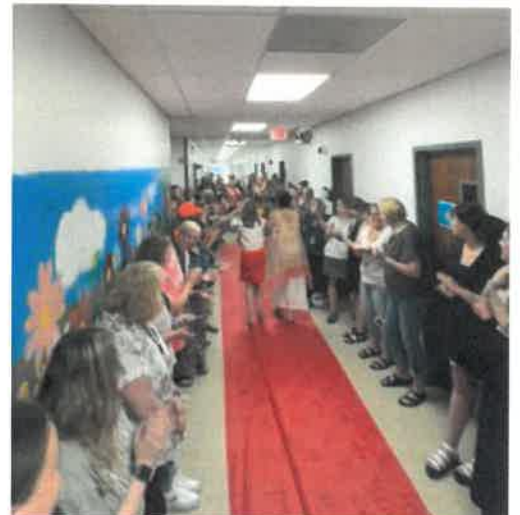
Our Plattsburgh and Mineville campuses were alive with excitement as high school seniors walked across the stage to receive their diplomas. These ceremonies were a testament to the perseverance and resilience of our students, especially given the challenges of recent years. Emotional speeches and the turning of tassels filled the air with a sense of accomplishment and hope for the future.

In a dazzling display of appreciation, we rolled out the red carpet for our retiring staff members. These educators, who have dedicated years to shaping young minds, were honored in a special tradition.



The end-of-year celebrations weren't just about goodbyes; they were also about recognizing the journey. Various events showcased student achievements in academics and beyond, with the diverse talents of our student body were on full display.

As we bid farewell to this school year, we look back with pride on the obstacles overcome, the knowledge gained, and the memories created. These celebrations serve not just as an end, but as a bridge to new beginnings and future successes.



The accompanying photos capture the spirit of these joyous occasions, preserving the smiles, tears, and triumphs that define this special time of year. They stand as a testament to the vibrant, supportive community that makes our Rise Center for Success so special.

