

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: July 10, 2024  
KIND OF MEETING: Regular Board Meeting  
PLACE: CVES Learning Hub Conference Center, Plattsburgh, NY

Board Members Present:

Leisa Boise  
Bob Bourgeois  
Kathy Comins-Hunter  
Dina Garvey  
Patricia Gero  
Richard Harriman, Sr.  
Donna LaRocque  
Ed Marin  
Bruce Murdock  
Lori Saunders  
Michael St. Pierre  
Eddie Webbinaro  
Donna Wotton

Board Members Absent:

Emily Phillips  
Emily Reynolds Bergh

Others Present:

Dr. Eric Bell  
Christine Myers

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

MEETING  
TO ORDER

District Superintendent Dr. Mark Davey called the meeting to order at 6:04 pm.

OATH OF OFFICE

Re-elected Board members Mr. Richard Harriman Sr., Mrs. Patricia Gero, and Ms. Donna Wotton took their Oaths of Office in front of the Board. District Superintendent Dr. Mark Davey also took his Oath of Office in front of the Board.

2024 – 2025 BOARD  
PRESIDENT

Mr. Murdock moved, seconded by Mr. Marin, to nominate Mr. Michael St. Pierre as President of the CVES Board for 2024 – 2025. There being no other nominations, Mr. Murdock. moved, seconded by Mr. Marin, to close the nominations. All Board Members present voted yes – motion carried. Mr. St. Pierre was elected Board President for 2024 – 2025 and will sign and file his Oath of Office.

2024 – 2025 BOARD  
VICE PRESIDENT

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to nominate Mr. Ed Marin as Vice President of the CVES Board for 2024 – 2025. There being no other nominations, Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to close the nominations. All Board Members present voted yes—motion carried. Mr. Marin was elected Board Vice President for 2024 – 2025 and will sign and file the Oath of Office.

2024 – 2025 BOARD  
DEPUTY VICE  
PRESIDENT

Mrs. Saunders moved, seconded by Mrs. Boise, to nominate Mr. Bruce Murdock as Deputy Vice President of the CVES Board for 2024 – 2025. There being no other nominations, Mrs. Saunders moved, seconded by Mrs. Boise to close the nominations.

All Board Members present voted yes—motion carried. Mr. Murdock was elected Board Deputy Vice President for 2024 – 2025 and will sign and file his Oath of Office.

EXECUTIVE  
SESSION

Mrs. Boise. moved, seconded by Mrs. Comins-Hunter, that the Board go into Executive Session at 6:13 pm for the following reasons: #4 - A matter of discussion regarding proposed, pending, or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof.

In Executive Session, Mrs. Jacqueline Kelleher, Esq., CVES' attorney from Stafford, Owens, Murnane, Kelleher, Miller, Myer & Zedick, PLLC. was invited to attend to provide legal advice on various matters. First, the Board reviewed the District Superintendent's recommended tenth contract amendment update, which was developed and finalized by President St. Pierre with Mrs. Jacqueline Kelleher, Esq. The DS contract amendment provides a one-year extension through June 30, 2027. Second, Dr. Davey was invited to rejoin the Executive Session. Dr. Davey, Mrs. Kelleher, Esq., and the Board discussed potential CVES organizational structure update options. Third, Dr. Bell was invited to join the Executive Session by Dr. Davey to assist in the discussion of several additional confidential updates. These updates included the Phase 2 Capital Project, CTE Center Expansion, and additional property-related considerations. Fourth, a Labor Relations update was provided on several personnel matters, individual contracts, and potential Memorandums of Agreement were discussed.

Ed Marin exited the meeting at 7:30 pm

Mr. Murdock moved, seconded by Mrs. Boise that the Board come out of Executive Session at 7:43 pm. All Board Members present voted yes—motion carried.

Dina Garvey exited the meeting at 7:45 pm

CONSENT AGENDA  
RE-  
ORGANIZATIONAL

Mrs. LaRocque. moved, seconded by Mrs. Comins-Hunter to approve the following consent agenda Re-Organizational items presented. All Board Members present voted yes—motion carried.

APPOINTMENT OF  
BOARD CLERK

Appoint Katelyn Smart to the position of Board Clerk, effective July 10, 2024 through the July 2025 Reorganization Meeting, per terms and conditions of Salary & Benefit Agreement. The Board Clerk will sign and file the Oath of Office.

APPOINTMENT OF  
DEPUTY BOARD  
CLERK

Appoint Julie Jolicoeur to the position of Deputy Board Clerk, as needed, effective July 10, 2024, through the July 2025 Reorganization Meeting, with an additional

compensation of \$44.49/hr for hours worked beyond the contractual workday. The Deputy Board Clerk will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF  
TREASURER

Appoint Christine Myers to the position of Treasurer of the Board, effective July 10, 2024 through the July 2025 Reorganization Meeting, per terms and conditions of Employment Agreement. The Treasurer will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF  
DEPUTY  
TREASURER

Appoint Derek Leavine to the position of Deputy Treasurer of the Board, as needed, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation. The Deputy Treasurer will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF  
CLAIMS AUDITOR

Appoint Angela Jennette to the position of Claims Auditor, effective July 10, 2024, through the July 2025 Reorganization Meeting, with an additional compensation of \$36.00/hour for hours worked beyond the contractual workday. The Claims Auditor will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF  
DEPUTY CLAIMS  
AUDITOR

Appoint Deborah Sears to the position of Deputy Claims Auditor, effective July 10, 2024, through the July 2025 Reorganization Meeting, with an additional compensation of \$30.00/hour for hours worked beyond the contractual workday. The Deputy Claims Auditor will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF  
PAYROLL AUDITOR

Appoint Jessie Moulton to the position of Payroll Auditor, effective July 10, 2024, through the July 2025 Reorganization Meeting, with an additional compensation of \$50.00/hour for hours worked beyond the contractual workday. The Payroll Auditor will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF  
PURCHASING  
AGENT

Appoint Stephanie Trombly to the position of Purchasing Agent, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation. The Purchasing Agent will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF  
ALTERNATE  
PURCHASING  
AGENT

Appoint Hayden Reidy to the position of Alternate Purchasing Agent, as needed, effective July 10, 2024, to the July 2025 reorganization meeting, with no additional compensation. The Alternative Purchasing Agent shall have all powers and duties of the Purchasing Agent in the event the Purchasing Agent is unavailable, as determined by the District Superintendent or his designee. The Alternate Purchasing Agent will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF  
CENTRAL  
TREASURER-  
EXTRACLASSROOM  
ACTIVITY FUND

Appoint Colby Siskavich to the position of Central Treasurer-Extraclassroom Activity Fund, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.

<u>APPOINTMENT OF EXTRACLASSROOM FACULTY ADVISOR</u>	Appoint Hayden Reidy as the Extraclassroom Faculty Auditor, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF RECORDS ACCESS OFFICER</u>	Appoint Katelyn Smart to the position of Records Access Officer, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF RECORDS ACCESS APPEALS OFFICER</u>	Appoint Dr. Mark Davey to the position of Records Access Appeals Officer, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF RECORDS MANAGEMENT OFFICER</u>	Appoint Hayden Reidy to the position of Records Management Officer, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF ASBESTOS DESIGNEE</u>	Appoint Thomas Smith as the Asbestos Designee, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF CIVIL RIGHTS OFFICERS</u>	Appoint Matthew Walentuk and Susanne Ford-Croghan as CVES Civil Rights Compliance Officers, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF TITLE IX COORDINATORS &amp; DECISION MAKER</u>	Appoint Matthew Walentuk and Susanne Ford-Croghan as CVES Title IX Coordinators and appoint Amy Campbell as the CVES Decisionmaker under the Title IX Policy.
<u>APPOINTMENT OF SECTION 504 OFFICER</u>	Appoint Dr. Matthew Slattery as CVES Section 504 Compliance Officer effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF MEDICAID COMPLIANCE OFFICER</u>	Appoint Dr. Matthew Slattery as Medicaid Compliance Officer effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF DATA PROTECTION OFFICER</u>	Appoint Matt Palkovic, Network Administrator, as Data Protection Officer, effective July 10, 2024, through the July 2025 Reorganization meeting, with no additional compensation.
<u>APPOINTMENT OF MCKINNEY-VENTO LIAISON</u>	Appoint Dr. Matthew Slattery as McKinney-Vento Liaison effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.

**DESIGNATING  
OFFICIAL BANK  
DEPOSITORIES**

1. Designate TD Bank, New York Cooperative Liquid Assets Security System (NYCLASS) and Glens Falls National as the official depositories for CVES operating accounts for the 2024 – 2025 school year.
2. Designate the following banks as official depositories for temporary investments, as authorized by Board Policy, for the 2024 – 2025 school year: TD Bank, New York Cooperative Liquid Assets Security System (NYCLASS), Community Bank, Glens Falls National Bank & Trust Co., National Bank and Trust (NBT), KeyBank, Champlain National Bank and Adirondack Bank.

**DESIGNATING  
OFFICIAL  
INSURANCE  
PROVIDERS**

Designate the following as official insurance providers for the 2024 – 2025 school year:

1. New York Schools Insurance Reciprocal
2. Travelers Insurance Group
3. Philadelphia Insurance Companies

**DESIGNATING  
OFFICIAL LAW  
FIRMS**

Designate the following as official law firms to provide legal services for the 2024 – 2025 school year:

1. Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick
2. Honeywell Law Firm, PLLC
3. Ferrara Fiorenza, PC
4. Bartlett, Pontiff, Stewart & Rhodes, PC

**AUTHORIZATION  
OF SIGNATURES ON  
CHECKS**

Authorize the Assistant Superintendent of Management Services, District Treasurer, and the Deputy Treasurer to sign checks.

**AUTHORIZATION  
TO CERTIFY  
PAYROLLS**

Authorize the Assistant Superintendent of Management Services as Certifier of Payroll at no additional compensation and appoint the Assistant Superintendent for Educational Services as Certifier of Payroll, as needed, effective July 10, 2024, through the July 2025 Reorganization Meeting, with no additional compensation.

**AUTHORIZATION  
TO APPROVE  
ATTENDANCE AT  
CONFERENCES,  
CONVENTIONS,  
AND WORKSHOPS**

Authorize the District Superintendent to approve attendance at conferences, conventions, and workshops, including associated expenses based on CVES policy #6830.

**AUTHORIZATION  
TO APPLY FOR  
GRANTS AND AID**

Authorize the District Superintendent to apply for grants and aid.

**EXTRACLASSROOM  
ACTIVITY FUND**     **Extraclassroom Activity Fund**

It is recommended that the following people be appointed to monitor the Extraclassroom Activity Fund, effective July 10, 2024, through July 2025 Reorganization Meeting, with no additional compensation:

Chief Faculty Advisors – Adam Facteau for the Plattsburgh Campus, Mark Brown for the CVES Learning Hub, Tina Mitchell for the Mineville Campus, and Michele Friedman back up for all campuses.

(This is the fund which accounts for the monies raised by students through their projects. There is a need to have staff involved with the management of this fund.)

**AUTHORIZATION  
OF INDIVIDUALS  
TO COLLECT  
MONEY**

Authorize the following individuals to collect money at all CVES locations for the 2024 – 2025 school year:

**CV-TEC – All Campuses**

Kathy Mallette – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus

Janet Miller – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus

LeeAnn Bishop – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus

Nicole Osika – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus

Chirag Patel – Adult Education Tuitions and CV-TEC programs – Plattsburgh Campus

Erin Meyer – Animal Science/Veterinary Assistant Program Activities – Plattsburgh Campus

Madison Peryea – Animal Science/Large Animal Production Program Activities – Plattsburgh Campus

Kimberly Lincoln – Cosmetology Program Activities – Plattsburgh Campus

Kylee Gonyea – Cosmetology Program Activities – Mineville Campus

Tyler Puchrik & Alaina Weare – Culinary Arts Management Program Activities – Plattsburgh Campus

Joshua Pierce – Environmental Conservation/Forestry Program Activities – Plattsburgh Campus

Deborah Misik, PreCTE Food Service Program Activities – Plattsburgh Campus

Nicole Gillespie, PreCTE Food Service Program Activities – Plattsburgh Campus

Kelly Gowett – Health Career Program Activities – Plattsburgh Campus

Marcie Frasier – Adult Education Tuitions and other CV-TEC programs – Mineville Campus

**Rise Center for Success – Plattsburgh and Mineville Campus**

Angie Lecuyer – Program Activities – Plattsburgh Campus

Karen Davis – Program Activities – Plattsburgh Campus

Tonya Robinson – Work Experience Program Activities – Plattsburgh Campus

Karen Yeager – Work Experience Program Activities – Plattsburgh Campus

Marcie Frasier – Program Activities – Mineville Campus

**School Support Services (S<sup>3</sup>)**

Angela Jennette – Participant fees and other S<sup>3</sup> services – CVES Learning Hub

April Miner – Participant fees and other S<sup>3</sup> services – CVES Learning Hub

Tina Trombley – Participant fees and other S<sup>3</sup> services – CVES Learning Hub

**Management Services**

Deanna Akin – Bank deposits and general collections – CVES Learning Hub

Derek Leavine – Bank deposits and general collections – CVES Learning Hub

**Cafeteria**

Meagan Whitman – Cafeteria Sales – Mineville Campus

Julie Holbrook – Cafeteria Sales – Mineville & Plattsburgh Campuses

Zachary Zarling – Cafeteria Sales – Mineville & Plattsburgh Campuses

Dale Bracy – Cafeteria Sales - Plattsburgh Campus

**DIGNITY ACT  
COORDINATORS**

Approve the following Dignity Act Coordinators for the 2024 – 2025 School year:

Adam Facteau – Plattsburgh Main Campus, John W. Harold Building

Mark Brown – CVES Learning Hub Campus

Tina Mitchell – Mineville Campus

Michelle Lawrence – Plattsburgh Campus, William A. Fritz Building

**WORKPLACE  
VIOLENCE  
PREVENTION  
COORDINATORS**

Approve the following individual(s) as Workplace Violence Prevention Coordinators for 2024 – 2025 School Year:

1. Tom Smith, Health Safety & Risk Management Specialist
2. Joseph Coakley, Director of Labor Relations

**CVES PHASE 2  
CAPITAL PROJECT  
AND CVES  
EXPANSION  
UPDATE  
PRESENTATION**

Dr. Davey and Dr. Bell began the PowerPoint presentation on our Phase 2 Capital Project and CTE Center Expansion updates. Dr. Bell spoke about the new PA Systems' impact on safety on all campuses. Dr. Bell then provided a Phase 2 scope of the Project recap, and he showed the progress on the former hangar doors on the CVES Learning Hub Conference Center. Dr. Davey explained what the project will look like once complete.

Next, Dr. Bell shared that the primary work at the Plattsburgh Main Campus to be completed is replacing unit ventilators; this work is scheduled to begin in August of this year as per the shipping arrival timeline. Currently, new windows are being installed throughout the Rise Center and CV-TEC in Plattsburgh.

Dr. Bell, Dr. Davey, and the Board then reviewed the proposed recommended Change Order for the installation of new cameras. The recommendation is to replace the older cameras we have with an updated system, as well as increase the number of cameras throughout each campus.

Next, Dr. Davey shared a timeline on the new CTE Center, the programmatic impact on the Plattsburgh Main Campus for the Rise Center for Success, and its planned programmatic expansion. These improved programming offerings will assist CVES in meeting the expanded Special Education needs and requests of our component districts. Additionally, Dr. Bell provided an update on the submission of the new CTE Center Lease, which has been submitted to NYSED today. SED has confirmed that they received the signed 20-year lease and Sketch Plans. Renderings will be available to view by the Board at the August CVES Board meeting. We are also planning to host new CTE Center Expansion Presentations for the Boards of Education from our component districts. It is planned to host information meetings in late August in Plattsburgh and in Mineville. At that time, our attendees will be able to view the renderings in both the Plattsburgh and Mineville areas. The presentation concluded with questions from the Board members and other attendees at the sessions. Dr. Davey and Dr. Bell concluded the presentation with a Q & A opportunity and sharing their thanks for the CVES Board's ongoing support for our Capital Projects and CTE Expansion Project.

#### DS UPDATE

Dr. Davey opened his District Superintendent's Update by congratulating all the CVES Class of 2024 graduates from our Mineville Campus and our Plattsburgh Campuses. This included all our Class of 2024 graduates from both campuses for the Rise Center for Success and CV-TEC. Dr. Davey thanked the Board members who were able to attend the ceremonies.

Second, Dr. Davey shared an update on CVES' 2024 ESY (Extended School Year) Special Education Summer School being in different locations. He thanked our staff and administrators for being flexible and working hard to get our ESY programming ready. Dr. Davey also thanked the Plattsburgh City SD (Momot Elementary) and Moriah CSD (Moriah Elementary School) for hosting our ESY Summer Schools. He also thanked them for allowing CVES to utilize their classrooms this summer while CVES campuses are under construction. Looking ahead to the 2024 – 2025 school year, Dr. Davey noted his appreciation for Boquet Valley CSD and Plattsburgh City SD for their continuing partnerships with allowing us to utilize classroom space for the coming school year.

Third, Dr. Davey shared that while our school year is over, our summer plans for training and professional development are significant. We have many staff members signed up to participate in our numerous Professional Development offerings throughout the summer as well as conferences.

Fourth, the planning for CVES's 75th Anniversary is ongoing. The theme for our 75<sup>th</sup> Anniversary Gala and Celebration on Thursday, October 17<sup>th</sup>, 2024 will be "*Diamonds and Denim.*" CVES will host an afternoon Media event and a daytime walk-through for staff members to attend. Dr. Davey also shared that the theme for the 2024 – 2025 school year is "*75 Years of CVES Success and Excellence.*"

Fifth, Dr. Davey provided a Strategic Planning Update and more information on the work underway to develop a Foundation to support CVES. Dr. Davey also reminded

the Board members about the October 4<sup>th</sup> workshop at CVES for component District Superintendents and their Board of Education Presidents which has been developed with NYSSBA. A “*Save the Date*” flyer will be shared with the CSOs with registration available soon.

Last, Dr. Davey thanked Dr. Eric Bell and Mr. Haiden Reidy for their leadership and work on behalf of CVES for the submission of the \$3 million grant Empire State Development (ESD) Workforce Development Grant application to support our new CTE Center.

PREVIOUS MINUTES

Mr. Murdock moved, seconded by Mrs. LaRocque to approve the minutes of the June 12, 2024, meeting as presented. All Board Members present voted yes—motion carried.

CONSENT AGENDA FINANCIAL

Mrs. Boise moved, seconded by Mrs. LaRocque to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION OF WARRANT

Approve the Certification of Warrant for June 4, 2024 to June 26, 2024. (attached)

TREASURER’S REPORT

Approve the Treasurer’s Report for May 31, 2024. (attached)

EXTRACLASSROOM TREASURER’S REPORT

Approve the Extraclassroom Treasurer’s Report for May 31, 2024. (attached)

DONATIONS

Approve the donation of a 2005 Ford F-550 and a 2006 Ford F-550 by the Essex County Department of Public Works. The items donated will be utilized for the Automotive Technology and Natural Resources Management Programs at Yandon-Dillon within the CV-TEC divisions.

PETTY CASH FUNDS

Approve the following petty cash funds and bursars for the 2024 – 2025 school year (each fund will maintain an amount of \$100/each):

Rise – CVES Plattsburgh Campus – Karen Davis  
School Support Services – CVES Learning Hub – April Miner  
Rise/CV-TEC – CVES Mineville Campus – Marcie Frasier  
CV-TEC – CVES Learning Hub – Kathy Mallette  
Management Services – CVES Learning Hub – Christine Myers  
CV-TEC – CVES Plattsburgh Campus – Janet Miller

CHANGE FUNDS

Approve the following change funds and custodians of the funds for the 2024 – 2025 school year:

Rise Center for Success:  
Work Experience (Plattsburgh), Tonya Robinson – \$25.00

Short-term Classroom Program Activities (Plattsburgh), Karen Davis – \$25.00

CV-TEC:

Cosmetology II (Plattsburgh), Lisa Banker – \$100

Cosmetology (Mineville), Kylee Gonyea – \$200

Culinary Arts & Hospitality Resort Services (Plattsburgh), Alaina Weare – \$200  
(\$100 per register)

Conservation (Plattsburgh), Joshua Pierce – \$50

Student Tuitions and Fees (Plattsburgh), Chirag Patel – \$100

Cafeteria:

Mineville Campus – Meagan Whitman – \$50

Plattsburgh Campus – Dale Bracy – \$50

**SPECIAL AID  
FUND PROJECT  
CONTINUATIONS**

Approve the following Special Aid Fund Project Continuations:

1. Strengthening Career and Technical Education for the 21st Century Act (PERKINS V) Special Aid Fund be allowed to continue providing services for the period July 1 – September 29, 2024. Expenditures are not allowed to exceed \$51,649 (CV-TEC)
2. Employment Preparation Education Program (EPE) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$73,160. (CV-TEC)
3. Workforce Innovation and Opportunity Act Title II & Welfare Education Program Adult Basic Education & Literacy Services (ABE) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$18,166. (CV-TEC)
4. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Corrections (Essex) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$51,568. (CV-TEC)
5. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Corrections (Clinton) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$49,391. (CV-TEC)
6. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (Elizabethtown) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$34,196. (CV-TEC)
7. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (Plattsburgh) Special Aid Fund be allowed to continue providing

services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$36,576. (CV-TEC)

8. Workforce Innovation and Opportunity Act Title I Program, Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not to exceed \$143,563. (CV-TEC)
9. School Library System Basic Operating Aid (F947) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$24,063. (S<sup>3</sup>)
10. School Library System Categorical Aid for Automation (F949) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$2,256. (S<sup>3</sup>)
11. School Library System Supplemental Operating Aid (F956) Special Aid Fund be allowed to continue providing services for the period July 1 – September 30, 2024. Expenditures are not allowed to exceed \$11,695. (S3)

BUDGET(S)

Approve the following Budgets for the 2024 – 2025 school year:

1. Summer School Aged 8:1:2 Life Skills / Academic & Behavioral Programs Budget (Co-Ser F940) in the amount of \$539,739 for the 2024 – 2025 school year (Special Aid Fund – Rise)
2. Summer School Aged 6:1:3 Autism Budget (Co-Ser F941) in the amount of \$277,631 for the 2024 – 2025 school year (Special Aid Fund – Rise)
3. Summer School Aged 6:1:1 Intensive Therapeutic Support Program (ITSP) Budget (Co-Ser F943) in the amount of \$50,199 for the 2024 – 2025 school year (Special Aid Fund – Rise)
4. Summer School Aged Related Service Only Budget (Co-Ser F962) in the amount of \$3,564 for the 2024 – 2025 school year (Special Aid Fund – Rise)
5. Summer School Aged 1:1 Teacher Assistant Budget (Co-Ser F964) in the amount of \$19,688 for the 2024 – 2025 school year (Special Aid Fund – Rise)
6. Summer School Aged 1:1 Nurse Budget (Co-Ser F965) in the amount of \$9,551 for the 2024 – 2025 school year (Special Aid Fund – Rise)
7. Summer School Aged 1:1 Aide Budget (Co-Ser F966) in the amount of \$184,414 for the 2024 – 2025 school year (Special Aid Fund – Rise)

CONTRACTOR /  
CONSULTANT  
AGREEMENT(S)

Approve the following Contractor/Consultant Agreement(s):

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Kelly McGinn for the purpose of obtaining Medicaid Speech oversight services including quarterly provider meetings, student observations, phone conferences, and Medicaid document review at a rate of \$118 per hour for the 2024 – 2025 school year. The current estimated annual expenditure for the agreement is \$34,810. (Rise) (attached)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Leadership for Educational Achievement Foundation, Inc. (LEAF) under which LEAF will provide leadership coaching services for CVES component districts during the 2024 – 2025 in accordance with the terms and fee structure outlined in the Agreement. (S<sup>3</sup>) (attached)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Leadership for Educational Achievement Foundation, Inc. (LEAF) under which LEAF will provide leadership coaching services for CVES during the 2024 – 2025 school year in accordance with the terms and fee structure outlined in the Agreement. (Administration) (attached)

SREB CONTRACT

Approve the following Contract:

1. Contract between C-E-W-W BOCES and The Southern Regional Education Board (SREB) / Schools that Work to outline SREB's participation expectations and services under BOCES' partnership with SREB to work towards school reform and continuous improvement of quality instruction at CV-TEC. The agreement remains in effect for the period of July 1, 2024 through June 30, 2025. The total billable amount for SREB services is \$50,400. (CV-TEC) (attached)

COOPERATIVE  
BID(S)

Approve the following resolution:

1. Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Cooperative Educational Services agrees to participate in cooperative bids for the purchase of various supplies, services, materials and equipment, as advertised by and awarded by the Clarkstown Central School District acting as the Lead Agency, as provided by General Municipal Law Section 119-0 and,

WHEREAS, each BOARD retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other BOARD(S), therefore

BE IT RESOLVED, that the Clinton-Essex-Warren-Washington BOARD OF COOPERATIVE EDUCATIONAL SERVICES aka Champlain Valley Educational Services (CVES) hereby agrees to participate with the attached named school districts in such cooperative bids.

**ST. LAWRENCE-  
LEWIS BOCES  
COOPERATIVE  
PURCHASING**

Approve the following resolution:

1. Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Cooperative Educational Services agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2024 – 2025 school year (see attached).

**PARTICIPATION IN  
COOPERATIVE  
PURCHASING**

Approve the following resolution:

1. Be it resolved that the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services agrees to participate in the OMNIA Partners Public Sector, Keystone Purchasing Network (KPN), National Cooperative Purchasing Alliance (NCPA), Sourcewell, 1Government Procurement Alliance (1GPA), and PEPPM Technology Cooperative Purchasing Program for the 2024 – 2025 school year.

**OLD BUSINESS  
COMMITTEE  
MEMBERS**

Mr. Murdock moved, seconded by Mrs. Boise, to appoint the following Board Members to serve on the CVES Budget Committee (for the development of the 2025-26 CVES budget) for the 2024-2025 school year: Mrs. Boise, Mrs. Gero, Mrs. Saunders, and Mr. Webbinaro.

All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to appoint the following Board Members to serve on the CVES Audit Committee (pertaining to the 2023 – 2024 audit) for the 2024 – 2025 school year: Mr. Harriman Sr., Mrs. LaRocque, Mrs. Phillips, and Ms. Wotton.

All Board Members present voted yes—motion carried.

**CONSENT AGENDA  
PERSONNEL**

Mrs. Boise moved, seconded by Mrs. Comins-Hunter to approve the following Consent Agenda Personnel items as presented.

All Board Members voted yes—motion carried.

**AMEND  
APPOINTMENTS**

Amend the following appointment from the September 13, 2023 Board meeting:

Recommend that the Board approve the following Additional Work for the 2023 – 2024 School Year:

Stipend Positions, Compensation per collective bargaining agreement  
Lisa Tallman CV-TEC Yearbook ~~Coordinator~~ Co-Coordinator- Plattsburgh

RESCIND

Rescind the following appointment from the June 12, 2024 Board meeting:

Recommend that the Board approve the following person(s) to a Temporary appointment as follows for the 2024 – 2025 school year:

1. Name: Kallie Reece  
Position: Special Education Teacher  
Effective Date: September 3, 2024 – June 30, 2025  
Certification Status: Teaching Assistant, Level III  
Annualized Salary: \$50,500

RESIGNATION FOR  
THE PURPOSE OF  
RETIREMENT  
DALY

Approve the following letter(s) of resignation for the purpose of retirement:

1. Tom Daly, Physical Education Teacher, effective January 2, 2025

Dr. Davey paused the meeting to thank Mr. Daly for his service to CVES over the past 24 years.

RESIGNATION(S)  
WOOD, RAMIREZ,  
SCHWALB, VELIE,  
MERRILL, MAYO,  
HEAD, BEAUDRY,  
BADGER, & STONE

Accept the following letter(s) of resignation:

1. Brittany Wood, Business Management and Entrepreneurship Teacher, effective June 27, 2024
2. Stefan Ramirez, Special Education Teacher, effective June 27, 2024
3. Emily Schwalb, Teacher Aide / Student Aide, effective June 29, 2024
4. Kara Velie, Teacher Aide / Student Aide, effective June 29, 2024
5. Michelle Merrill, Teacher Aide / Student Aide, effective June 30, 2024
6. Todd Mayo, Cleaner / Messenger, effective July 1, 2024
7. Tavin Head, Computer Specialist, effective July 1, 2024, for the purpose of accepting a Network and Systems Technician position
8. Joanne Beaudry, Teaching Assistant, effective July 1, 2024, for the purpose of accepting a Special Education Teacher position
9. William Badger, Teacher Aide / Student Aide, effective July 1, 2024, for the purpose of accepting a Teaching Assistant Position
10. Carrie Stone, Teacher Aide / Student Aide, effective July 1, 2024, for the purpose of accepting a Teaching Assistant Position

LEAVE(S) OF  
ABSENCE

Accept the following leave(s) of absence:

GOUGH, ROSSELLI,  
AGONEY, KATZFHEY,  
& MANLEY

1. Melissa Gough, Teaching Assistant, effective July 1, 2024 – June 30, 2025
2. Brandy Rosselli, Teaching Assistant, effective July 1, 2024 – June 30, 2025
3. Heather Agoney, Teaching Assistant, effective July 1, 2024 – June 30, 2025
4. Bethany Katzfey, Teaching Assistant, effective July 1, 2024 – June 30, 2025
5. Janine Manley, Teaching Assistant, effective July 1, 2024 – June 30, 2025

ADDITIONAL WORK 2023 – 2024

SCHOOL YEAR

Approve the following additional work for the 2023 – 2024 School Year:

Stipend Positions, Compensation per collective bargaining agreement  
Melanie Faville, CV-TEC Yearbook Co-Coordinator – Plattsburgh

PERMANENT  
APPOINTMENT  
(CIVIL SERVICE)  
HOWLAND

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Joshua Howland, Custodial Worker, effective August 13, 2024

52-WEEK CIVIL  
SERVICE  
PROBATIONARY  
APPOINTMENT  
JUDGE & SHERMAN

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Joseph Judge (was provisional)  
Position: Computer Programmer  
Effective Date: June 19, 2024  
Tentative Permanent Date: October 10, 2024
2. Name: Cindy Sherman  
Position: Teacher Aide / Student Aide  
Effective Date: September 3, 2024  
Tentative Permanent Date: September 3, 2024  
Annualized Salary: \$21,686

PROVISIONAL CIVIL  
SERVICE  
APPOINTMENT  
HEAD, COLLIER,  
& DIALLO

Appoint the following person(s) to a Provisional Civil Service appointment:

1. Name: Tavin Head  
Position: Network and Systems Technician  
Effective Date: July 1, 2024  
Annualized Salary: \$63,977
2. Name: Jessica Collier  
Position: Publications Specialist  
Effective Date: July 8, 2024  
Annualized Salary: \$53,500
3. Name: Madany Diallo  
Position: Computer Specialist  
Effective Date: July 8, 2024  
Annualized Salary: \$41,814

(EFFECTIVE PERMENENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

FOUR-YEAR  
PROBATIONARY  
APPOINTMENT

Appoint the following person(s) to a Four-Year Probationary appointment as follows:

1. Name: Jacob Gittler

GITTLER

Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: June 14, 2024  
Tentative Tenure Date: June 14, 2028  
Certification Status: Teaching Assistant, Level I

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

HOURLY  
APPOINTMENTS  
FOR 2024 – 2025  
BULRISS, BASSETT,  
& LAPORTE

Appoint the following person(s) to an hourly appointment for the 2024 – 2025 school year:

1. Lisa Bulriss, Accountant (Schools), \$32/hr
2. Steven Bassett, Auto Mechanic, \$50/hr
3. Devin Laporte, HVAC Technician, \$50/hr

TEMPORARY  
APPOINTMENT  
RAMOS

Appoint the following person(s) to a Temporary appointment for the period of July 1, 2024 – August 30, 2024:

Dean of Students, \$48/hr  
Lesley Ramos

TEMPORARY  
APPOINTMENT  
2024 – 2025  
SCHOOL YEAR  
BADGER, STONE.  
STRANAHAN,  
& PERYEA

Appoint the following person(s) to a Temporary appointment as follows for the 2024 – 2025 school year:

1. Name: William Badger  
Position: Teaching Assistant  
Effective Date: July 1, 2024 – June 30, 2025  
Certification Status: Uncertified  
Annualized Salary: \$29,750
2. Name: Carrie Stone  
Position: Teaching Assistant  
Effective Date: July 1, 2024 – June 30, 2025  
Certification Status: Uncertified  
Annualized Salary: \$29,750
3. Name: Heather Stranahan  
Position: Special Education Teacher  
Effective Date: September 3, 2024 – June 30, 2025  
Certification Status: English Language Arts 7–12, Initial  
Annualized Salary: \$52,500
4. Name: Madison Peryea

Position: Animal Science- Large Animal Production Teacher  
Effective Date: September 3, 2024 – June 30, 2025  
Certification Status: Uncertified  
Annualized Salary: \$50,500

TEMPORARY  
APPOINTMENT  
2024 – 2025

Renew the following Temporary appointments effective September 3, 2024 through  
June 30, 2025:

<u>Name</u>	<u>Position</u>
Penny Bowers	Adult Literacy Teacher
Dalton Castine	Adult Literacy Teacher
Alexis Dirolf	Adult Literacy Teacher
Madeline Kaplan	Adult Literacy Teacher
Bridget Snow	Adult Literacy Teacher
Tiffany Snow	Adult Literacy Teacher
Rene Sprague	Adult Literacy Teacher
Zachary Buzzell	Building Trades / Carpentry Teacher
Alaina Weare	Culinary Arts Teacher
Tyler Puchrik	Culinary Arts Teacher
Todd Clowney	Electrical Design & Installation Teacher
Taylor Sprague	Environmental Science & Forestry Teacher
Leopoldo Carvajal	ESL Teacher
Erin Spoor	LPN Teacher 50%
Maria Hurteau	LPN Teacher
Charles Johnson	LPN Teacher
Albert Stickle	New Visions Applied Engineering Teacher
Tyler Langley	Physical Education Teacher
Frank Mercier	Security and Law Enforcement Teacher
Thomas Willette	Security and Law Enforcement Teacher
Patrick McCaffrey	Special Education Teacher
Joanne Beaudry	Special Education Teacher
Chelsea Benway	Special Education Teacher
Mariellen Boyd	Special Education Teacher
Arianna Menard	Special Education Teacher
Andrew Tedford	Special Education Teacher
Lisa Whalen	Special Education Teacher
Krista Williams	Special Education Teacher
Jacob Cummings	Teaching Assistant
Tera Fillion Potts	Teaching Assistant
Casandra Kellaway	Teaching Assistant
Janet McCray	Teaching Assistant
Alma Medina	Teaching Assistant
Michelle Mosher	Teaching Assistant
Emily Norwood	Teaching Assistant
Kent Olsen	Teaching Assistant
Ciarra Smith	Teaching Assistant

**TEMPORARY  
APPOINTMENTS**

Renew the following Temporary appointments effective July 1, 2024 – June 30, 2025:

<u>Name</u>	<u>Position</u>
Melissa Gough	Special Education Teacher
Brandy Rosselli	Special Education Teacher
Heather Agoney	Special Education Teacher
Bethany Katzfey	Special Education Teacher
Janine Manley	Special Education Teacher

**FACILITATORS  
2023 – 2024  
SCHOOL YEAR**

Approve the following Facilitators for the 2023 – 2024 School Year:

Facilitators, \$30/hr  
Amy Burdo

**FACILITATORS  
2024 – 2025  
SCHOOL YEAR**

Approve the following Facilitators for the 2024 – 2025 School Year:

Facilitators, \$30/hr  
Daniel Bower  
Amy Burdo  
Colleen LaFountain  
Dena Tedford  
Debra Geddes  
Lori Ducharme  
Lisa Tallman  
Kevin Shaw  
Dawn Waters  
Scott Fairchild  
Elizabeth Coon

**ADULT EDUCATION  
COURSE  
INSTRUCTORS  
2024 – 2025  
SCHOOL YEAR**

Approve the following Adult Education Course Instructors for the 2024 – 2025 school year:

Adult Education, hourly rate of pay per contract  
Kenny Allen  
Lisa Banker  
Richard Beaudry  
Chad Blair  
Greg Cassavaugh  
Shelley Charland  
Fay Cheney  
Stephen Couture  
Anika Craig  
Jennifer Gero  
Kelly Gowett  
Christopher Huchro  
Maria Hurteau  
Charles Johnson

Todd Menia  
Frank Mercier  
Erin Meyer  
Lance Sayward  
Kevin Shaw  
Erin Spoor

Adult Education, \$34/hr

Thomas Aubin  
Christina Beck  
Lori Ducharme  
Bradley Kiroy  
Susan Levaque  
Kieran Kivlehan  
Dylan Limlaw  
Dena Tedford  
Thomas Tedford  
Dawn Waters

Adult Education Health Careers, hourly rate per contract

Jaimie Plumadore  
Helen Jessey  
Maria Spadafora

Adult Education Health Careers, \$41/hr

Dena Tedford  
Emily Choiniere

PART-TIME ALLIED  
HEALTH  
TEACHER(S) 2024 –  
2025  
SCHOOL YEAR  
CHOINIERE

Approve the following Part-Time Allied Health Teacher(s) for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>
Emily Choiniere	Allied Health Teacher 20%	\$53,835

TEMPORARY  
GRANT  
APPOINTMENT  
PERRY

Approve the following Temporary Grant appointment from July 1, 2024 – December 30, 2025:

1. Liam Perry, Work Study Student, not-to-exceed 160 hours at \$15/hr

SUBSTITUTE AND  
TEMP-ON-CALL  
2024 – 2025

Approve the following substitute and temp-on-call positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>
Molly Denis	Laborer
Sheilah Boyea	Teaching Assistant
Sheilah Boyea	Teacher

ADDITIONAL WORK Approve the following additional work for the 2024 – 2025 school year:  
2024 – 2025

SCHOOL YEAR

Transition Services, hourly rate per contract

Jacob Cummings	Not-to-exceed 180 hours
Maiya Giroux	Not-to-exceed 180 hours
Jerilynn LaMere	Not-to-exceed 180 hours
Ciarra Smith	Not-to-exceed 180 hours
Dawn Perry	Not-to-exceed 180 hours
Myah Green	Not-to-exceed 180 hours
Marky LaPorte	Not-to-exceed 180 hours
Erin Garrison	Not-to-exceed 180 hours

Curriculum Development, hourly rate of pay per contract

Julie Fillion (ITSP Program Alignment)	Not-to-exceed 18 hours
Lisa Tallman (WBL Program Development)	Not-to-exceed 14 hours
Krystal Jaquish (Zones of Regulation)	Not-to-exceed 20 hours
Jennifer Haley (Morning Meeting Project)	Not-to-exceed 6 hours
Julie Adams (Morning Meeting Project)	Not-to-exceed 6 hours
Ashley Brown (Morning Meeting Project)	Not-to-exceed 6 hours
Krista Williams (Morning Meeting Project)	Not-to-exceed 6 hours

Program Development, hourly rate of pay per contract

Heather VanAlphen (Classroom Implementation)	Not-to-exceed 18 hours
Tammy Ann Smith (Classroom Implementation)	Not-to-exceed 18 hours
Margaret DeMeulemeester (Classroom Implementation)	Not-to-exceed 18 hours
Julie Adams (Big Brother/ Big Sister Program)	Not-to-exceed 5 hours
Alyssa Restrepo (Language Based Classroom Prep.)	Not-to-exceed 12 hours
Melissa Litts (Language Based Classroom Prep.)	Not-to-exceed 12 hours

Trainings, hourly rate of pay per contract

Kenny Allen (SREB Professional Development)	Not-to-exceed 35 hours
Richard Beaudry (SREB Professional Development)	Not-to-exceed 35 hours
Madison Peryea (New CTE Teacher Training)	Not-to-exceed 14 hours
Heather VanAlphen (TCIS Refresher)	Not-to-exceed 18 hours
Mariellen Boyd (TCIS Refresher)	Not-to-exceed 18 hours
Robert Holt (TCIS Refresher)	Not-to-exceed 18 hours
Jessica Willette (TCIS Refresher)	Not-to-exceed 18 hours
Susan Tourville (TCIS Refresher)	Not-to-exceed 18 hours
Jeffrey Parker (TCIS Refresher)	Not-to-exceed 18 hours
Kent Olsen (TCIS Refresher)	Not-to-exceed 18 hours
Shay Maggy (TCIS Refresher)	Not-to-exceed 18 hours
Latalya Duell (TCIS Refresher)	Not-to-exceed 18 hours
Victoria Paiser (TCIS Refresher)	Not-to-exceed 18 hours
Emily Norwood (TCIS Refresher)	Not-to-exceed 18 hours
Heather Hambleton (TCIS Refresher)	Not-to-exceed 18 hours
Randa Newell (TCIS Refresher)	Not-to-exceed 18 hours
Shanna Rivers (TCIS Refresher)	Not-to-exceed 18 hours

John Law (TCIS Refresher)	Not-to-exceed 18 hours
Melissa Slagenweit (TCIS Refresher)	Not-to-exceed 18 hours
Christopher Falvey (TCIS Refresher)	Not-to-exceed 18 hours
Katelyn Christian (TCIS Refresher)	Not-to-exceed 18 hours
Bethany Katzfey (Ignite Training)	Not-to-exceed 6 hours
Rebekah Riley (Ignite Training)	Not-to-exceed 6 hours
Kiera Colgan (Ignite Training)	Not-to-exceed 6 hours
Patricia Sharlow (Ignite Training)	Not-to-exceed 6 hours
Realelena Hurley (Ignite Training)	Not-to-exceed 6 hours
Michelle Mosher (Ignite Training)	Not-to-exceed 6 hours
Emily Duquette (Ignite Training)	Not-to-exceed 6 hours
Sarah Agnew (Ignite Training)	Not-to-exceed 6 hours
Kayla Mills (Ignite Training)	Not-to-exceed 6 hours
Kendra Snide (Ignite Training)	Not-to-exceed 6 hours

Classroom Moves, hourly rate of pay per contract

Shelley Charland	Not-to-exceed 14 hours
Madison Peryea	Not-to-exceed 14 hours
Dana Gilbo	Not-to-exceed 6 hours
Krystal Jaquish	Not-to-exceed 6 hours
James Anderson	Not-to-exceed 6 hours
Kelly Tursky	Not-to-exceed 6 hours

Classroom Moves, \$31/hr

Carol Prager	Not-to-exceed 6 hours
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Trainings, \$31/hr

Heather Stranahan (Ignite Training)	Not-to-exceed 6 hours
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School Lunch Manager Preparation for the new school year, Daily rate of pay

Zachary Zarling	Not-to-exceed 10 additional days
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SPECIAL PROJECTS  
ADMINISTRATOR  
2024 – 2025  
DRAGONE

Approve the following Special Projects Administrator(s) for the 2024 – 2025 school year:

1. Joseph Dragone, \$50/hr

2024 – 2025  
SPECIAL  
EDUCATION  
SUMMER SCHOOL  
(ESY) STAFFING

Approve the following 2024 – 2025 Special Education Summer School (ESY) Staffing:

Registered Nurse, hourly rate of pay per contract

Stacey Smart  
Maria Hurteau

Teacher Aide/ Student Aide, \$17/hr

Cindy Sherman  
Georgia Belrose

Teacher, \$43/hr

Kayla Marino

Teacher Aide/ Student Aide, Hourly rate of pay per contract

Snide, Kendra  
Spellman, Shelby  
Stone, Carrie  
Trombly, Brenda  
Trombley, Bridget  
Waite, Melissa  
Waldron, Cindy  
Webster, Rosemarie  
Willette, Jessica  
Williams, Cynthia

School Counselor, Hourly rate of pay per contract

Denton, Kim  
O'Mara, Danielle

School Psychologist, Hourly rate of pay per contract

Anderson, James  
Spofford, Mandi

School Social Worker, Hourly rate of pay per contract

Burnham, Brianna  
Ganter, Jami  
Hicks, Arianna  
Zehr, Stephanie

Occupational Therapist, Hourly rate of pay per contract

Gilbo, Dana  
Bean, Philip  
Hubbard, Joan  
Revette, Eryn  
Recore, Lisa

Physical Therapist, Hourly rate of pay per contract

Premore, Catherine  
Hofmann, Reed

Speech and Hearing Teacher, Hourly rate of pay per contract

Christian, Katelyn  
Hicks-Wilson, Shanni  
Lee, Christie  
Strong, Nichole  
Jaquish, Krystal  
Swart, Danielle

VOTING DELEGATE/  
 ALTERNATE FOR  
 NYSSBA  
 CONVENTION

Mr. Murdock moved, seconded by Mrs. Comins-Hunter that the Board appoint Mr. Ed Marin as the voting delegate and Mr. Richard Harriman Sr. as the voting alternate for the NYSSBA Convention to be held on October 20-22, 2024.

All Board Members present voted yes—motion carried.

NYSSBA  
 LEGISLATIVE  
 LIAISON

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board appoint Mr. Richard Harriman Sr. as the NYSSBA Legislative Liaison for the 2024-2025 school year.

All Board Members present voted yes—motion carried.

RECERTIFICATION  
 FOR CAREER &  
 TECHNICAL  
 EDUCATION  
 PROGRAMS

Mrs. LaRocque moved, seconded by Mrs. Boise to approve and re-certify the following programs for Career & Technical Education:

<b>Program</b>	<b>Approval Years</b>	<b>1st Re-Approval Years</b>	<b>2nd Re-Approval Years</b>	<b>3rd Re-Approval Years</b>
Animal Science: Large Animal Production	2019 – 2024			
Cosmetology	2004 – 2009	2009 – 2014	2014 – 2019	2019 – 2024
Environmental Conservation and Forestry	2004 – 2009	2009 – 2014	2014 – 2019	2019 – 2024
Heavy Equipment / Diesel Repair	2004 – 2009	2009 – 2014	2014 – 2019	2019 – 2024

All Board Members present voted yes—motion carried.

REQUEST FOR  
 APPROVAL OF  
 ATTENDANCE TO  
 CONFERENCE/  
 WORKSHOP

Mrs. Boise moved, seconded by Mrs. Comins-Hunter that the Board approve the following request for approval of attendance to conference(s)/workshop(s) for the following Board Member(s):

1. Leisa Boise, Bob Bourgeois, Patricia Gero, Richard Harriman, Sr., Donna LaRocque, Ed Marin, Emily Phillips, Michael St. Pierre & Donna Wotton  
 2024 NYSSBA Annual Convention  
 October 20-22, 2024 NYC, NY (overnight accommodations needed)

All Board Members present voted yes—motion carried.

RESOLUTION TO  
 APPROVE STAFFING  
 UPDATES/  
 CHANGES FOR  
 SAFETY PLANS

Mrs. Boise moved, seconded by Mrs. Comins-Hunter that the Board approve updates of any names, titles, numbers throughout the District-Wide and all building-level Safety Plans to reflect staffing changes/updates, as well as any technology instruction modifications as a result of equipment upgrades, from July 1, 2024 through June 30, 2025. All Board Members present voted yes—motion carried.

ADMINISTRATIVE  
PROCEDURE  
9170 MEALS AND  
REFRESHMENTS

The Board takes notice of the following Administrative Procedure(s), which have been developed by the District Superintendent in consultation with Management Services:

1. 9170 Meals and Refreshments

ADOPT REVISED  
POLICY

Mr. Murdock moved, seconded by Mrs. Boise that the Board adopt the following revised policy:

Revised Policy

1. #5300 Code of Conduct

All Board Members present voted yes—motion carried.

POLICIES TO BE  
REVIEWED  
ANNUALLY

The following policies were included in the Board packet for annual review:

1. #6240 Investment Policy
2. #6700 Policy and Procedures Governing Procurements of Goods and Service Enacted in Accordance with General Municipal Law § 104-b
3. #6700-E.1 Purchasing Exhibit

POLICY REQUIRING  
BOARD MEMBER'S  
SIGNATURE

The following policy was presented which requires Board Member's signature:

1. #2160 BOCES Board Officer and Board Member Responsibilities

Board Members were asked to sign the last page and return it to the Board Clerk.

CHANGE ORDER

Mrs. LaRocque moved, seconded by Mrs. Saunders that the Board approve the following Change Order:

Recommend that the Board approve a Change Order for Day Automation of Victor, New York in the amount of \$272,935.85 for Phase 2 of the voter approved "Capital Improvement Project" to replace and provide security cameras including material, programming, software, commissioning, and installation. The project is quoted in accordance with NYS OGS contract PT-68783. (Administration)

All Board Members present voted yes—motion carried.

LEASE AGREEMENT  
PLATTSBURGH  
CITY SCHOOL  
DISTRICT

Mrs. LaRocque moved, seconded by Mrs. Saunders that the Board approve the following Lease Agreement:

Agreement between Clinton-Essex-Warren-Washington BOCES and Plattsburgh City School District for the purpose of allowing BOCES to lease two classrooms at the Plattsburgh High School, 1 Clifford Drive, Plattsburgh, NY 12901. The agreement will commence September 1, 2024 and will continue through June 30, 2025. The annual rent paid to Plattsburgh City School District by BOCES for the contract term of September 1, 2024 to June 30, 2025 shall be \$10,000. (Management Services) (attached)

All Board Members present voted yes—motion carried.

ANCILLARY  
SERVICES  
AGREEMENT  
PLATTSBURGH  
HIGH SCHOOL

Mrs. Boise moved, seconded by Mrs. LaRocque that the Board approve the following Ancillary Services Agreement:

Ancillary Services Agreement between Plattsburgh City School District and Clinton-Essex-Warren-Washington BOCES to coincide with the Plattsburgh High School Lease Agreement term of September 1, 2024 through June 30, 2025. The amount of \$10,000 shall be paid by BOCES to the District for ancillary services for the term of the agreement. (Management Services) (attached)

All Board Members present voted yes—motion carried.

LEASE AGREEMENT  
BOQUET VALLEY  
CENTRAL  
SCHOOL DISTRICT

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter that the Board approve the following Lease Agreement:

Agreement between Clinton-Essex-Warren-Washington BOCES and Boquet Valley Central School District for the purpose of allowing BOCES to lease one classroom at the Mountain View Campus, 7530 Court Street, Elizabethtown, NY 12932. The agreement will commence September 1, 2024 and will continue for a period of 5 years through June 30, 2029. The annual rent paid to Boquet Valley Central School District by BOCES for the contract term of September 1, 2024 to June 30, 2025 shall be \$5,000; for the contract term of July 1, 2025 to June 30, 2026 the rent shall be \$5,200; for the contract term of July 1, 2026 to June 30, 2027 the rent shall be \$5,400; for the contract term of July 1, 2027 to June 30, 2028 the rent shall be \$5,600 and for the contract term of July 1, 2028 to June 30, 2029 the rent shall be \$5,800. (Management Services) (attached)

All Board Members present voted yes—motion carried.

LEASE AGREEMENT  
PLATTSBURGH  
CITY SCHOOL  
DISTRICT

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board approve the following Lease Agreement:

Agreement between Clinton-Essex-Warren-Washington BOCES and Plattsburgh City School District for the purpose of allowing BOCES to lease two classrooms at the Duken Building, 49 Broad Street, Plattsburgh, NY 12901. The agreement will commence September 1, 2024 and will continue through June 30, 2025. The annual rent paid to Plattsburgh City School District by BOCES for the contract term of September 1, 2024 to June 30, 2025 shall be \$10,000. (Management Services) (attached)

All Board Members present voted yes—motion carried.

ANCILLARY  
SERVICES  
AGREEMENT

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board approve the following Ancillary Services Agreement:

**PLATTSBURGH  
CITY SCHOOL  
DISTRICT**

Ancillary Services Agreement between Plattsburgh City School District and Clinton-Essex-Warren-Washington BOCES to coincide with the Duken Building Lease Agreement term of September 1, 2024 through June 30, 2025.  
The amount of \$10,000 shall be paid by BOCES to the District for ancillary services for the term of the agreement. (Management Services) (attached)

All Board Members present voted yes—motion carried.

**TEMP-ON-CALL &  
SUBSTITUTE(S) FOR  
2024 – 2025**

Mrs. Saunders moved, seconded by Mrs. Boise that the Board approve the following Temp-on-call and substitute positions for the 2024 – 2025 school year:

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Haley Cutter	School Lunch Manager	\$30/hr

All Board Members present voted yes—motion carried.

**ADULT EDUCATION  
COURSE  
INSTRUCTORS  
2024 – 2025**

Mrs. Saunders moved, seconded by Mrs. LaRocque, that the Board approve the following Adult Education Course Instructors for the 2024 – 2025 school year:

Adult Education, hourly rate of pay per contract

Steve Bassett  
Zach Buzzell

Adult Education, \$34/hr

John Bradley  
Danielle Jackson

All Board Members present voted yes—motion carried.

**ADDITIONAL WORK  
2024 – 2025**

Mrs. Boise moved, seconded by Mrs. LaRocque, that the Board approve the following additional work for the 2024 – 2025 school year:

Trainings, hourly rate of pay per contract

Lindsey Gilmore (ESY Training) Not-to-exceed 12 hours

Classroom Moves, hourly rate of pay per contract

Teachers

Alyssa Restrepo	Not-to-exceed 6 additional hours
Andrew Tedford	Not-to-exceed 6 additional hours
Brandy Rosselli	Not-to-exceed 6 additional hours
Chelsea Benway	Not-to-exceed 6 additional hours
Heather VanAlphen	Not-to-exceed 6 additional hours
Heather Way-Agoney	Not-to-exceed 6 additional hours
Jennifer Cowling	Not-to-exceed 6 additional hours
Jennifer Haley	Not-to-exceed 6 additional hours
Jesse Ballard	Not-to-exceed 6 additional hours

Joanne Beaudry	Not-to-exceed 6 additional hours
Joelle Lucia	Not-to-exceed 6 additional hours
Maxwell Neimeir	Not-to-exceed 6 additional hours
Melissa Gough	Not-to-exceed 6 additional hours
Melissa Slagenweit	Not-to-exceed 6 additional hours
Patrick McCaffrey	Not-to-exceed 6 additional hours
Tyler Langley	Not-to-exceed 12 hours
Roxanna Palmer	Not-to-exceed 12 hours

Teaching Assistants

Adele Huchro	Not-to-exceed 6 additional hours
Alexis Beyer	Not-to-exceed 6 additional hours
Alyssa Morin	Not-to-exceed 6 additional hours
Amy Keech	Not-to-exceed 6 additional hours
Andrea Trombley	Not-to-exceed 6 additional hours
Brianna Hall	Not-to-exceed 6 additional hours
Brittany Morse	Not-to-exceed 6 additional hours
Cheryl Spoor	Not-to-exceed 6 additional hours
Conner Delavergne	Not-to-exceed 6 additional hours
Dawn Bordeau	Not-to-exceed 6 additional hours
Emily Duquette	Not-to-exceed 6 additional hours
Emily Norwood	Not-to-exceed 6 additional hours
Jaiden Varmette	Not-to-exceed 6 additional hours
James Lavoie	Not-to-exceed 6 additional hours
Jessica Willette	Not-to-exceed 6 additional hours
Jocelyn Rock	Not-to-exceed 6 additional hours
Johanna Pray	Not-to-exceed 6 additional hours
John Law	Not-to-exceed 6 additional hours
Kathleen Kotsogiannis	Not-to-exceed 6 additional hours
Kendra Snide	Not-to-exceed 6 additional hours
Kiera Colgan	Not-to-exceed 6 additional hours
Kieria Simpson	Not-to-exceed 6 additional hours
Latalya Duell	Not-to-exceed 6 additional hours
Lauren Jaquish	Not-to-exceed 6 additional hours
Margaret DeMeulemeester	Not-to-exceed 6 additional hours
Nichole Haran	Not-to-exceed 6 additional hours
Patricia Fortin	Not-to-exceed 6 additional hours
Patricia Sharlow	Not-to-exceed 6 additional hours
Payton Gough	Not-to-exceed 6 additional hours
Realelena Hurley	Not-to-exceed 6 additional hours
Sarah Agnew	Not-to-exceed 6 additional hours
Suzanne Chrisman	Not-to-exceed 6 additional hours
Tammy Ann Smith	Not-to-exceed 6 additional hours
Whitney Gagnier	Not-to-exceed 6 additional hours

Related Service Providers

Brianna Burnham	Not-to-exceed 6 additional hours
Audrey Crucetti	Not-to-exceed 6 additional hours
Kim Denton	Not-to-exceed 6 additional hours
Arianna Hicks	Not-to-exceed 6 additional hours
Kayla Laughlin	Not-to-exceed 6 additional hours
Jeffrey Parker	Not-to-exceed 6 additional hours
Mandi Spofford	Not-to-exceed 6 additional hours
Philip Bean	Not-to-exceed 6 additional hours
Eryn Marshall	Not-to-exceed 6 additional hours
Lisa Recore	Not-to-exceed 6 additional hours
Catherine Premore	Not-to-exceed 6 additional hours
Reed Hofmann	Not-to-exceed 6 additional hours
Lindsey Gilmore	Not-to-exceed 6 additional hours
Katelyn Christian	Not-to-exceed 6 additional hours
Shanni Hicks-Wilson	Not-to-exceed 6 additional hours
Danielle Swart	Not-to-exceed 6 additional hours
Jamie Ganter	Not-to-exceed 12 hours
Stephanie Zehr	Not-to-exceed 12 hours

Classroom Moves, \$31/hr

Teachers

Caron Laundree	Not-to-exceed 6 additional hours
Jenell Waldron	Not-to-exceed 6 additional hours
Nicholas Brindisi	Not-to-exceed 6 additional hours

Teaching Assistants

Avery Durgan	Not-to-exceed 6 additional hours
Jordan Doherty	Not-to-exceed 6 additional hours
Kayla Mills	Not-to-exceed 6 additional hours
Kayla Myers	Not-to-exceed 6 additional hours
Lia Hemingway	Not-to-exceed 6 additional hours
Desiree Cassavaugh	Not-to-exceed 12 hours

Registered Nurse

Carol Prager	Not-to-exceed 12 hours
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All Board Members present voted yes—motion carried.

DISTRICT  
SUPERINTENDENT  
CONTRACT

Mr. Webbinaro moved, seconded by Mrs. Comins-Hunter, that Upon advice and approval of Counsel, recommended that the Board approve the following resolution:

BE IT RESOLVED, that the contract for the District Superintendent be extended by the 10th Amendment for an additional 12 months, through June 30, 2027 and that the annual salary for the 2024-2025 school year be set at \$207,973.50 including the portion paid by the State of New York pursuant to Education Law §2209 (i.e. \$43,499) and the

supplementary salary paid by BOCES pursuant to Education Law §1950(4)(a) (i.e. \$164,474.50). The amendment restates the salary for the 2025 – 2026 school year be set at \$208,250.00 including the portion paid by the State of New York pursuant to Education Law §2209 (i.e. \$43,499) and the supplementary salary paid by BOCES pursuant to Education Law §1950(4)(a) (i.e. \$164,751.50); For the Period of July 1, 2026 through June 30, 2027, the annual salary of the Superintendent shall be \$208,250.00 including the portion paid by the State of New York pursuant to Education law §2209 (i.e., \$43,499.00) and supplementary salary paid by BOCES pursuant to Education law §1950(4)(a)(i.e.,164,756.00); and that any changes to conform the benefits provided in the Agreement to legal requirements be included.

All Board Members present voted yes—motion carried.

NEXT BOARD  
MEETING

The next Board meeting will be held on Wednesday, August 21, 2024, at the CVES Conference Center in Plattsburgh. An anticipated Executive Session will begin at 6:00 pm, with the monthly meeting following.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr. to adjourn the meeting at 8:35 pm. All Board Members present voted yes—motion carried.

**DRAFT**

Katelyn Smart, Board Clerk