

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services (BOCES)
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: April 10, 2024
KIND OF MEETING: Regular Board Meeting
PLACE: CVES Learning Hub Conference Center, Plattsburgh, NY

Board Members Present:

Leisa Boise
Dina Garvey
Patricia Gero
Richard Harriman, Sr.
Ed Marin
Bruce Murdock
Emily Phillips
Lori Saunders
Michael St. Pierre
Eddie Webbinaro
Donna Wotton

Board Members Absent:

Kathy Comins-Hunter
Donna LaRocque
Craig Randall
Emily Reynolds Bergh

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Others Present:

Amy Campbell
Michele Friedman
Dr. Matthew Slattery
Dr. Eric Bell
Dan Ashline Beaudet
Rod Sherman

MEETING
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:01 pm.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:02 pm for the following reasons:

#5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicly would substantially affect the value thereof. All Board Members present voted yes—motion carried.

The Executive Session began with Dr. Davey leading a confidential discussion regarding the planned new CTE Center Expansion and several contractual and property matters. Second, Dr. Davey provided the Board with information about a newly received grant and numerous updates on labor relations matters. This included the 2024-2029 labor agreement agreed upon with the CVES United Professionals. The agreement had been approved by the CVES United Professionals Association and was scheduled to be presented to the Board for its review and approval at the Board Meeting. Next, several Memorandums of

Understanding (MOU) were discussed. Lastly, Dr. Davey reviewed several confidential staff matters and answered the Board's questions.

Mr. Murdock moved, seconded by Mrs. Boise that the Board come out of Executive Session at 6:48 pm. All Board Members present voted yes—motion carried.

Meeting adjourned for the Annual Meeting at 7:00 pm

Meeting resumed at 7:39 pm

DISTRICT
SUPERINTENDENT
UPDATE

Dr. Davey began his District Superintendent's Update highlighting the CV-TEC Open Houses on March 20th and 21st. Dr. Davey asked Mrs. Michele Friedman, Director of CTE, to highlight the two Open Houses. Mrs. Friedman shared several highlights to showcase the students and programmatic accomplishments. The Board members then shared their positive experiences and appreciation for attending the Open Houses. Mrs. Friedman acknowledged the extra effort and pride shown by the student's hard work and willingness to participate after school hours. Continuing to speak about CV-TEC's successes, Dr. Davey reviewed with the Board members information about the upcoming State-wide SkillsUSA competition from April 24th to April 26th in Syracuse. Dr. Davey then reminded the Board that the upcoming National Technical Honor Society (NTHS) Induction Ceremonies will occur on May 15th at Moriah HS and May 22nd at the Learning Hub Conference Center. Both events start at 7:00 pm, and Dr. Davey invited the Board members to attend the exciting events if they are available.

Next, Dr. Davey shared a Capital Project update. Phase 2 construction planning has been underway throughout the year. Summer construction will begin in June. Dr. Davey asked Dr. Bell to provide additional information. Dr. Bell provided several updates on various projects underway at the Plattsburgh and Mineville campuses. Due to the summer construction projects, the Rise Center's Summer School (ESY) in Plattsburgh and Mineville must be relocated. Dr. Slattery has secured classrooms within component districts to keep ESY on schedule for 2024. Dr. Bell spoke about the new CTE expansion. The new CTE Expansion Project is progressing with CIDC and BBL. As per the schedule, the project plans to break ground in January or February 2025. CVES has been planning and meeting with the builders, architects, and CV-TEC staff. The planned new CTE Center design work is moving forward with updates to the building footprint. CVES plans to submit sketch plans at the end of April for review. The Clinton County Legislature approved the sale of land to CDIC for the new CTE Center. CVES, CIDC, and BBL continue to follow the projected timeline with a planned occupancy of the new CTE Center by CVES in September 2026.

Fifth, Dr. Davey provided various CVES Updates. He shared that as of Wednesday, April 10, 2024, 120 Staff members had taken the updated CVES Strategic Planning Annual Staff Survey. After the closing date of April 19th, Ms. Campbell will review

the data with Panorama Education. The results will then be reviewed with the DPT. Following the DPT Meeting on Wednesday, April 24th, 2024, the data, and results will be presented to the CVES Board at the May 8th Board meeting. Dr. Davey then informed the Board members that the Board-approved Workplace Violence Prevention (WVP) policy has been implemented, and employee input is being secured.

Sixth, Dr. Davey provided several SED updates from his March 2024 District Superintendents meeting at NYSED. He also provided several updates regarding the 2024-2025 NYS Budget discussions underway. Dr. Davey then shared several Rural Schools Association (RSA) Updates, including the 2024 RSA Winter Conference, which will be in Saratoga Springs from Wednesday to Thursday, December 4-5, 2024.

Finally, Dr. Davey reminded the Board Members that the next CVES BOCES Board meeting will be Wednesday, May 8, 2024, at the Yandon-Dillon Education Center in Mineville.

MINUTES OF
PREVIOUS
MEETING

Mrs. Boise moved, seconded by Mr. Murdock, to approve the Draft Minutes from the March 13, 2024, regular Board Meeting. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Harriman Sr. moved, seconded by Mrs. Boise to approve the Consent Agenda Financial. All Board Members present voted yes—motion carried.

CERTIFICATION
OF THE WARRANT

Approve the Certification of Warrant for February 28, 2024, to March 26, 2024.

TREASURER'S
REPORT

Approve the Treasurer's Report from February 29, 2024.

EXTRA-
CLASSROOM
TREASURER'S
REPORT

Approve the Extraclassroom Treasurer's Report from February 1, 2024 to February 28, 2024.

BUDGET
INCREASE(S)

Approve the following budget increase(s):

1. Increase the Arts in Education budget (Co-Ser 404) from \$55,000 to \$100,000 for the 2023-2024 school year to accommodate for anticipated additional district requests through year-end. (S³)

2. Increase the Instructional Printing budget (Co-Ser 505) from \$439,281 to \$475,000 for the 2023-2024 school year to accommodate for increased costs. (S³)
3. Increase the Instructional Technology budget (Co-Ser 564) from \$1,446,540 to \$1,946,540 for the 2023-2024 school year to accommodate for anticipated additional district requests through year-end. (S³)
4. Increase the School Public Relations budget (Co-Ser 610) from \$208,363 to \$220,000 for the 2023-2024 school year, to accommodate for increased costs. (S³)

CROSS CONTRACT BUDGET(S) Approve the following Cross Contract budget(s):

1. Approve the Arts in Education - WSWHE BOCES budget in the amount of \$405 for the 2023-2024 school year, to accommodate for a Cross Contract with WSWHE BOCES (Schroon Lake). (S³)
2. Approve the Distance Learning – FEH BOCES budget in the amount of \$1,200 for the 2023-2024 school year, to accommodate for a Cross Contract with FEH BOCES (Northern Adirondack). (S³)
3. Approve the STAC Services – Questar III BOCES budget in the amount of \$3,700 for the 2023-2024 school year, to accommodate for a Cross Contract with Questar III BOCES (Chazy). (Rise Center)
4. Approve the Labor Relations – FEH BOCES budget in the amount of \$5,850 for the 2023-2024 school year, to accommodate for a Cross Contract with FEH BOCES (Ticonderoga). (Mgmt. Svcs)
5. Approve the Transportation Planning – FEH BOCES budget in the amount of \$2,459 for the 2023-2024 school year, to accommodate for a Cross Contract with FEH BOCES (Northeastern Clinton). (S³)

CROSS CONTRACT BUDGET INCREASE(S) Approve the following Cross-Contract Budget increase(s):

1. Increase the Distance Learning – Capital Region BOCES budget (Co-Ser 431) from \$160,000 to \$170,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (Boquet Valley). (S³)
2. Increase the Workshops – FEH BOCES budget (Co-Ser 517) from \$50,000 to \$60,000 for the 2023-2024 school year, to accommodate for additional Cross Contracts with FEH BOCES (AuSable Valley, Beekmantown, Boquet Valley,

Chazy, Northeastern Clinton, Northern Adirondack, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro). (S³)

3. Increase the Staff Development Workshop – WSWHE BOCES budget (Co-Ser 520) from \$1,183 to 5,100 for the 2023-2024 school year, to accommodate for additional Cross Contracts with WSWHE BOCES (Boquet Valley, Northern Adirondack, Schroon Lake, Ticonderoga). (S³)
4. Increase the Computer Services Admin – Capital Region BOCES budget (Co-Ser 604) from \$3,350,000 to \$3,450,000 for the 2023-2024 school year, to accommodate for anticipated additional Cross Contracts with Capital Region BOCES through year end. (S³)
5. Increase the Voice & Electronic Communication Service – Capital Region BOCES budget (Co-Ser 623) from \$230,000 to \$240,000 for the 2023-2024 school year, to accommodate for additional Cross Contracts with Capital Region BOCES (AuSable Valley, Boquet Valley, Plattsburgh). (S³)
6. Increase the Fixed Asset & Insurance Management – Questar III BOCES budget (Co-Ser 625) from \$10,463 to \$10,713 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Questar III BOCES (Peru). (Mgmt. Svcs)

**SUMMER SCHOOL
(ESY) BUDGET
INCREASE(S)**

Approve the following Summer School (ESY) budget increase(s):

1. Increase the Summer School (ESY) Aged Non-Specified Program Budget from \$448,002 to \$456,002, for the period of July 1, 2023 through August 31, 2024, due to increase service requests (Rise Center).

**SPECIAL AID
FUND PROJECT
BUDGET
INCREASE(S)**

Approve the following Special Aid Fund Project budget increase(s):

1. Increase the WIOA Title I Special Aid Fund project budget from \$664,886 to \$670,536.13 for the period of July 1st, 2023, through June 30, 2024 due to rollover from the prior year in the amount of 5,650.13. (CV-TEC)

DONATION(S)

Approve the following Donation(s):

1. Donation of five (5) virtual reality goggles and equipment along with a five-year curriculum license by VICTORY RX. The item donated to the CV-TEC division will be utilized throughout the CTE Programs within the CV-TEC division.
2. Donations (\$900) to offset the cost of the CVES participation in the Scripps National Spelling Bee:

- Donation of \$100 from Northern Insuring Agency
- Donation of \$200 from Beekmantown Teachers Association Local #2493
- Donation of \$500 from UFirst Federal Credit Union
- Donation of \$100 from Plattco

EXTRA-CURRICULAR STUDENT ACTIVITY FUND CLUB ADVISOR CHANGE(S)

Approve the following Extra-Curricular Student Activity Fund Club Advisor change(s):

Cosmetology (The Razor’s Edge)

From Jean Gonyo to Kylee Gonyea (Mineville)

CONSENT AGENDA PERSONNEL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the Consent Agenda Personnel. All Board Members present voted yes—motion carried.

RESCIND MAYHEW & GERO

1. Recommend that the Board rescind the following appointment(s) from the September 13, 2023 meeting:

Recommend that the Board approve the following Additional Work for the 2023-24 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Grace Mayhew	Greenhouse Work- Plattsburgh
Grace Mayhew	Maple Sugaring- Plattsburgh

2. Recommend that the Board rescind the following appointment(s) from the October 11, 2023 meeting:

Stipend Positions, Compensation per collective bargaining agreement

Jennifer Gero	New Employee Mentor x2
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RESIGNATION(S) AUBREY, THOMPSON, LAFOUNTAIN, BOKUS, WEBSTER, GAMACHE, SAVARD & PALKOVIC

Accept the following letter(s) of Resignation:

1. Scott Aubrey, Teaching Assistant, effective March 13, 2024
2. Willie Thompson, Adult Education Course Instructor, effective March 13, 2024
3. Shyenne LaFountain, Teacher Aide/ Student Aide, effective March 23, 2024
4. Madison Bokus, Teacher Aide/ Student Aide, effective March 23, 2024
5. Rosemarie Webster, Teacher Aide/ Student Aide, effective March 23, 2024
6. Nichole Gamache, Teacher Aide/ Student Aide, effective March 25, 2024

7. Katherine Savard, Teaching Assistant, effective April 11, 2024, for the purpose of accepting a Teacher position
8. Matthew Palkovic, Network and Systems Coordinator, effective April 11, 2024, for the purpose of accepting a Network Administrator position

LEAVE(S) OF
ABSENCE
WAITE

Approve the following leave(s) of absence:

1. Melissa Waite, Teacher Aide/ Student Aide, unpaid leave of absence, effective May 9, 2024 - May 16, 2024

TEMP-ON-CALL
SUBSTITUTE(S)

Approve the following Temp-On Call (TOC) and Substitute Positions for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>
Karen Figary	Food Service Helper (<i>pending fingerprint clearance</i>)
Linda Sweet	Clerk (<i>pending fingerprint clearance</i>)
Nichole Gamache	Teacher Aide/ Student Aide
Madison Bokus	Teacher Aide/ Student Aide
Kasey MacDougal	Teacher
Judianne Testa Stout	Teacher (<i>pending fingerprint clearance</i>)
Kathryn Tallman	Teacher (<i>pending fingerprint clearance</i>)
Kathleen Timoney	Teacher (<i>pending fingerprint clearance</i>)
Kasey MacDougal	Teaching Assistant
Judianne Testa Stout	Teaching Assistant (<i>pending fingerprint clearance</i>)
Kathryn Tallman	Teaching Assistant (<i>pending fingerprint clearance</i>)
Kathleen Timoney	Teaching Assistant (<i>pending fingerprint clearance</i>)

PERMANENT
CIVIL SERVICE
APPOINTMENT(S)
SMITH, SMART &
LINDBERG

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Thomas Smith, Health, Safety, and Risk Management Specialist, effective April 16, 2024
2. Katelyn Smart, District Clerk, effective May 1, 2024
3. Cynthia Lindberg, Account Clerk/ Typist, effective May 2, 2024

HOURLY
APPOINTMENT(S)
FOR THE 2023-2024
SCHOOL YEAR
ST. PIERRE

Appoint the following person(s) to an hourly appointment for the 2023-2024 School Year:

1. Alexander St. Pierre, Sr. Computer Programmer, \$50/hr (was Provisional)

CIVIL SERVICE
PROVISIONAL
APPOINTMENT(S)
PALKOVIC

Appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Name: Matthew Palkovic

Position: Network Administrator
Effective Date: April 11, 2024
Annualized Salary: \$87,500

(EFFECTIVE PERMENENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT(S)
MORIN-LAKE &
CLARK

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Joanna Morin-Lake
Position: Cook Manager
Effective Date: April 9, 2024
Tentative Permanent Date: April 9, 2025
Annualized Salary: \$28,105
2. Name: Kyla Clark (*pending fingerprint clearance*)
Position: Teacher Aide/ Student Aide
Effective Date: April 15, 2024
Tentative Permanent Date: April 15, 2025
Annualized Salary: \$20,950

FOUR-YEAR
PROBATIONARY
APPOINTMENT(S)
BALLARD &
SAVARD

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Jesse Ballard (*was temporary*)
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: March 15, 2024
Tentative Tenure Date: March 15, 2028
Certification Status: Students with Disabilities- Grades 7-12 Generalist, Initial
Annualized Salary: \$50,895
2. Name: Katherine Savard
Tenure Area: Mathematics 7-12
Position: Academic Services Teacher
Effective Date: April 11, 2024
Tentative Tenure Date: April 11, 2028
Certification Status: Mathematics 7-12, Initial
Annualized Salary: \$50,582

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or

highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TEMPORARY
APPOINTMENT(S)
FOR THE 2023-2024
SCHOOL YEAR
TEDFORD

Appoint the following person(s) to a Temporary Appointment as follows for the 2023-2024 school year:

1. Name: Andrew Tedford
Position: Special Education Teacher
Effective Date: April 9, 2024- June 30, 2024
Certification Status: Social Studies 7-12, Initial
Annualized Salary: \$50,582

TEMPORARY
GRANT
APPOINTMENT(S)
LESCATRE

Approve the following Temporary Grant Appointment(s) from December 31, 2023 - June 30, 2024:

1. Matthew Lescatre, Work Study Student, not-to-exceed 260 hours, at \$15/hr

ADDITIONAL
WORK FOR THE
2023-2024
SCHOOL YEAR

Approve the following Additional Work for the 2023-2024 School Year:

Culinary Arts Management, Hourly rate of pay

Tyler Puchrik	Not-to-exceed 20 hours
Alaina Weare	Not-to-exceed 20 hours

Stipend Positions, Compensation per collective bargaining agreement

Joshua Pierce	Greenhouse Work- Plattsburgh
Anika Craig	NTHS Advisor- Plattsburgh
Allison Bola	New Employee Mentor x2
Greg Cassavaugh	New Employee Mentor x2
Janine Manley	New Employee Mentor

Mentor/Mentee Training, Hourly rate of pay per contract

Amy Keech	Not-to-exceed 10 hours
Janine Manley	Not-to-exceed 10 hours
Michelle Mosher	Not-to-exceed 10 hours
Cassandra Kellaway	Not-to-exceed 10 hours
Allison Bola	Not-to-exceed 10 hours

SPECIAL
EDUCATION
SUMMER SCHOOL
(ESY) STAFFING
2024-2025

Approve the following 2024-2025 Special Education Summer School (ESY) Staffing:

Teacher, \$43/hr
Jenelle Waldron
Nicholas Brindisi

Caron Laundree
Jamie Ledwith

Teaching Assistant, \$29/hr

Kayla Myers
Cynthia Williams
Kayla Mills

Teacher Aide/ Student Aide, \$17/hr

Stacey Yelle
Diane Katzfey
Kayla Myers
Allie Huchro

Registered Nurse, \$43/hr

Carol Prager
Bernadette Paul
Brenda Speshock

Speech Language Pathologist, \$43/hr

Lindsey Gilmore

Teacher Aide/ Student Aide, Hourly rate of pay per contract

Karen Everleth
Shelby Spellman
Realelena Hurley
Angelia Frenyea
Patricia Fortin
Debra Rogers
Melissa Waite
Emily Schwalb
Bridget Trombley

Teaching Assistant, Hourly rate of pay per contract

John Law

EMPLOYMENT
AGREEMENT
PALKOVIC

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following:

Upon the recommendation of the District Superintendent, BE IT RESOLVED that the Board approve the following resolution: Ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Matthew Palkovic, Network Administrator, effective April 10, 2024 through June 30, 2028.

All Board Members present voted yes—motion carried.

CVES 2022-2023
REPORT CARD

Mr. Harriman Sr. moved, seconded by Mrs. Boise, to approve:

The CVES Report Card as presented at the Annual Meeting.

All Board Members present voted yes—motion carried.

LEAVE(S) OF
ABSENCE
WALDRON &
DESROCHER

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following leave(s) of absence:

1. Cindy Waldron, Teacher Aide/ Student Aide, unpaid leave of absence, effective April 9, 2024 – April 24, 2024
2. Marky Desrocher, Teaching Assistant, unpaid leave of absence, effective April 9, 2024 – April 22, 2024

All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT(S)
ROSER

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Meghan Roser
Tenure Area: Speech Language Pathologist
Position: Speech Language Pathologist
Effective Date: September 3, 2024
Tentative Tenure Date: September 3, 2028
Certification Status: Speech And Language Disabilities, Initial Certificate
Annualized Salary: \$60,000

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CVES UNITED
PROFESSIONALS

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following:

Recommend the Board to approve the Collective Bargaining Agreement between the Clinton-Essex-Warren-Washington (CEWW) Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, effective July 1, 2024, through June 30, 2029.

All Board Members present voted yes—motion carried.

SPECIAL AID
FUND PROJECT

Mr. Harriman Sr. moved, seconded by Mrs. Boise, to approve the following Special Aid Fund project(s):

1. Core Rehabilitation Services (CRS) Special Aid Fund project, in the amount of \$455,005, for the period of January 1, 2024 through December 31, 2024. (Rise Center)

All Board Members present voted yes—motion carried.

CONTRACT
AGREEMENT(S)

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following:

Core Rehabilitation Services (CRS) Special Aid Fund project, in the amount of \$455,005, for the period of January 1, 2024 through December 31, 2024. (Rise Center)

All Board Members present voted yes—motion carried.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, May 8, 2024, at the Yandon-Dillon Education Center, Mineville, NY. An anticipated Executive Session will begin at 6:00 pm.

ADJOURNMENT

Mr. Harriman Sr. moved, seconded by Mrs. Boise, to adjourn the meeting at 8:03 pm. All Board Members present voted yes—motion carried.

DRAFT

Katclyn Smart, Board Clerk