

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES)
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE CVES LEARNING HUB
CONFERENCE CENTER IN PLATTSBURGH, NY, ON FEBRUARY 14, 2024
PROPOSED EXECUTIVE SESSION AT 6:00 P.M. – MONTHLY MEETING TO FOLLOW**

- No Action 1. CALL TO ORDER: BOARD PRESIDENT
- a. The Pledge of Allegiance
 - b. Roll Call of Board Members
- No Action 2. EXECUTIVE SESSION
- No Action 3. INTRODUCTION OF ALL PRESENT
- No Action 4. OPINIONS AND CONCERNS FROM THE AUDIENCE
- No Action 5. AUDIT COMMITTEE UPDATE — Dr. Davey & Dr. Eric Bell
- No Action 6. CVES PLAN FOR PROGRAMMATIC & FACILITY EXPANSION — Dr. Davey & Dr. Bell
- No Action 7. 2023-24 STRATEGIC PLAN MID-YEAR UPDATE — Dr. Davey, Dr. Bell, Ms. Campbell, Mrs. Friedman & Dr. Slattery
- Action 8. 2024-25 CVES BOCES BUDGET PRESENTATION — Dr. Davey & Dr. Bell
- Review Highlights from 1/31/2024 Budget Committee Meeting
 - 2024-25 CVES Proposed Budget Video Presentation & Draft Rates
 - Board Approval to Print 2024-25 Educational Program & Fiscal Plan (Enc. 1)
- No Action 9. DISTRICT SUPERINTENDENT UPDATE — Dr. Davey
- Action 10. MINUTES OF PREVIOUS MEETING
- a. January 10, 2024 Regular Board Minutes (Enc. 2)
11. CONSENT AGENDA FINANCIAL
- Action a. Certification of Warrant (Enc. 3)
 - Action b. Treasurer's Reports (Enc. 4)
 - Action c. Extraclassroom Treasurer's Reports (Enc. 5)
 - Action d. Budget Increase(s) (Enc. 6)
 - Action e. Cross Contract Budget(s) (Enc. 7)
 - Action f. Cross Contract Budget Increase(s) (Enc. 8)
 - Action g. Student Stipend Donations (Enc. 9)
 - Action h. Donations (Enc. 10)
 - Action i. Special Aid Fund Project Budget Increase(s) (Enc. 11)
 - Action j. Special Aid Fund Project(s) (Enc. 12)
 - Action k. Change Fund Approval/Authorized Money Collector (Enc. 13)
 - Action l. ETS Agreement (Enc. 14)
12. OLD BUSINESS — Committees
- No Action a. None this month

13. CONSENT AGENDA PERSONNEL

- Action a. Rescind (Enc. 15)
- Action b. Resignation For Retirement (Enc. 16)
- Action c. Resignation(s) (Enc. 17)
- Action d. Leave(s) of Absence (Enc. 18)
- Action e. Temp-On-Call Substitutes (Enc. 19)
- Action f. Facilitator(s) (Enc. 20)
- Action g. Permanent Appointment (Civil Service) (Enc. 21)
- Action h. Four-Year Probationary Appointment (Enc. 22)
- Action i. Provisional Civil Service Hourly Appointment(s) (Enc. 23)
- Action j. Civil Service Provisional Appointment(s) (Enc. 24)
- Action k. 52-Week Civil Service Probationary Appointment(s) (Enc. 25)
- Action l. Temporary Appointment for the 2023-24 School Year (Enc. 26)
- Action m. Additional Work for 2023-24 School Year (Enc. 27)

14. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Memorandum of Agreement (Enc. 28)
- Action b. Request for Approval to attend Conference/Workshop (Enc. 29)

No Action 15. OTHER

No Action 16. NEXT BOARD MEETING

Wednesday, March 13, 2024, at the Yandon-Dillon Education Center in Mineville, NY, –
Proposed Executive Session at 6:00 p.m. monthly meeting to follow.

No Action 17. REPORTS FROM DIRECTORS (Enc. 30)

Action 18. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

February 14, 2024	Audit Committee Meeting – Learning Hub Conference Center, Plattsburgh – 5:00 pm
February 14, 2024	Board Meeting/Budget Presentations – Learning Hub Conference Center, Plattsburgh – 6:00 pm
March 13, 2024	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 20, 2024	CV-TEC Open House – Mineville – 6:00 pm
March 21, 2024	CV-TEC Open House – Plattsburgh – 6:00 pm
April 10, 2024	Annual Meeting – Learning Hub Conference Center, Plattsburgh – 6:00 pm
April 18, 2024	Election of CVES Board Members and Vote on Administrative Budget
May 8, 2024	Audit Committee Meeting – Yandon-Dillon Center, Mineville – 5:00 pm
May 8, 2024	Board Meeting – Yandon-Dillion Center, Mineville – 6:00 pm
May 15, 2024	NTHS Ceremony (Mineville Campus) Moriah CSD – 7:00 pm
May 22, 2024	NTHS Ceremony (Plattsburgh Campus) Learning Hub Conference Center – 7:00 pm
June 5, 2024	SkillsUSA Awards – Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 6, 2024	No. Country Loggers Awards Banquet – CV-TEC, Plattsburgh – 6:00 pm
June 7, 2024	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 12, 2024	Board Meeting – Learning Hub Conference Center, Plattsburgh – 6:00 pm
June 12, 2024	Plattsburgh Rise Center Kindergarten Graduation – 10:00 am
June 18, 2024	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm
June 20, 2024	CV-TEC Plattsburgh Graduation Ceremony –SUNY Plattsburgh – 7:00 pm

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offence which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board grant approval to have the 2024-2025 CVES Educational Program and Fiscal Plan printed to share with Component School Districts.

ENC. 2

Recommend that the Board approve the Draft Minutes from the December 13, 2023 Regular Board meeting.

ENC. 3

Recommend that the Board approve the Certification of Warrant for December 28, 2023 to February 5, 2024.

ENC. 4

Recommend that the Board approve the Treasurer's Report from December 31, 2023.

ENC. 5

Recommend that the Board approve the Extraclassroom Treasurer's Report from December 1, 2023 to December 31, 2023.

ENC. 6

Recommend that the Board approve the following budget increase(s):

1. Increase Co-Ser 205, 6:1:1 Autism budget, from \$3,991,499 to \$4,527,502 for the 2023-2024 School Year to accommodate for increases in student enrollment and associated related services from Northeastern Clinton, Peru, and Saranac Lake. (Rise Center)
2. Increase Co-Ser 208, 8:1:1 Academic/Behavioral budget, from \$5,383,569 to \$5,763,481 for the 2023-2024 School Year to accommodate for increases in student enrollment and associated related services from Chazy, Crown Point, Plattsburgh, and Ticonderoga. (Rise Center)
3. Approve Co-Ser 209, 8:1:2 Life Skills budget, in the amount of \$720,857 for the 2023-2024 School Year to accommodate district requests from Boquet Valley, Crown Point, Moriah, Schroon Lake, and Ticonderoga. (Rise Center)
4. Increase Co-Ser 220, 6:1:1 Intensive Therapeutic Support budget, from \$1,124,530 to \$1,217,173 for the 2023-2024 School Year to accommodate for increases in student enrollment and associated related services from AuSable Valley and Northeastern Clinton. (Rise Center)
5. Approve Co-Ser 326, Itinerant Behavioral Support budget, in the amount of \$36,117 for the 2023-2024 School Year to accommodate for anticipated participation in this new service offering to districts. (Rise Center)

ENC. 6 (Continued)

6. Increase Co-Ser 404, Arts in Education budget, from \$45,634 to \$55,000 for the 2023-2024 school year, to accommodate for anticipated additional district requests through year-end. (S³)
7. Increase Co-Ser 508, Library Service/Media budget, from \$348,675 to \$360,000 for the 2023-2024 school year, to accommodate for anticipated additional district requests through year-end. (S³)
8. Increase Co-Ser 608, School Employee Safety Risk Management budget, from \$206,141 to \$257,346 for the 2023-2024 school year, to accommodate for additional services offered. (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro). (S³)

ENC. 7

Recommend that the Board approve the following Cross-Contract Budget(s):

1. Professional Development – PNW BOCES budget in the amount of \$4,000 for the 2023-2024 school year, to accommodate for a Cross Contract with PNW BOCES (Ticonderoga). (S³)

ENC. 8

Recommend that the Board approve the following Cross-Contract Budget increase(s):

1. Increase the Related Service Vision – WSWHE BOCES budget from \$9,029 to \$9,120 for the 2023-2024 school year, to accommodate for an additional Cross Contract with WSWHE BOCES (Schroon Lake). (Rise)
2. Increase the Virtual Summer School – Capital Region BOCES budget from \$4,550 to \$6,200 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (AuSable Valley). (S³)
3. Increase the Workshop – FEH BOCES budget from \$13,505 to \$50,000 for the 2023-2024 school year, to accommodate for additional Cross Contracts with FEH BOCES (AuSable Valley, Boquet Valley, Northeastern Clinton, Northern Adirondack, Plattsburgh, Saranac, Schroon Lake, Willsboro). (S³)
4. Increase the Computer-Assisted Instruction – Capital Region BOCES budget from \$302,000 to \$312,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (AuSable Valley). (S³)
5. Increase the DEI – FEH BOCES budget from \$19,000 to \$25,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with FEH BOCES (Beekmantown). (S³)

ENC. 8 (Continued)

6. Increase the Computer Services Management – GST BOCES budget from \$16,150 to \$26,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with GST BOCES. (Northern Adirondack). (S³)
7. Increase the Drug & Alcohol Testing – Jefferson-Lewis BOCES budget from \$11,044 to \$25,000 for the 2023-2024 school year, to accommodate for anticipated additional Cross Contracts with Jefferson-Lewis BOCES. (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro). (S³)

ENC. 9

Recommend that the Board approve the following Student Stipend Donations:

Pepsi (July, 2023 – December, 2023)	\$306.79
<u>United Way (July, 2023 – December, 2023)</u>	<u>\$355.92</u>
TOTAL	\$662.71

ENC. 10

Recommend that the Board approve the following Donations:

1. Donation of a 2006 Kia Rio5 by Mark Preston. This item donated to the CV-TEC division will be utilized for training opportunities for the automotive technology class within the CV-TEC division.
2. Donations from the following to offset the cost of CVES's Participation in the 2024 Scripps National Spelling Bee:
 1. Donation of \$2,400 from Eye Care for the Adirondacks
 2. Donation of \$100 from the Architecture, Engineering and Land Surveying Northeast, PLLC
 3. Donation of \$100 from Twinstare Technologies
 4. Donation of \$100 from SeaComm Federal Credit Union

ENC. 11

Recommend that the Board approve the following Special Aid Fund Projects budget increase(s):

1. Increase School Library System Basic Operating Aid (F947) from \$98,268 to \$102,638, for the period of July 1, 2023 through June 30, 2024, due to rollover funds from 2022-2023. (S³)
2. Increase School Library System Supplemental Operating Aid (F956) from \$47,919 to \$48,390, for the period of July 1, 2023 through June 30, 2024, due to rollover funds from 2022-2023. (S³)

ENC. 11 (Continued)

3. Increase School Library System Categorical Aid for Automation (F949) from \$9,827 to \$12,391, for the period of July 1, 2023 through June 30, 2024, due to rollover funds from 2022-2023. (S³)

ENC. 12

Recommend that the Board approve the following special aid fund project:

1. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV special aid fund project in the amount of \$400,000 for the period of December 1, 2023 through November 30, 2024 (pending a fully-executed contract with NYS). (CV-TEC)

ENC. 13

Recommend that the Board approve the following Authorized Money Collector(s):

1. Authorize Kylee Gonyea (replacing Jean Gonyo) as custodian of the \$200 change fund at the CV-TEC Cosmetology Mineville Campus.
2. Authorize Kylee Gonyea (replacing Jean Gonyo) to collect money at the CV-TEC Cosmetology Mineville Campus.

ENC. 14

Recommend that the Board approve the following agreement:

1. Staffing Agreement between CEWW BOCES and ETS, Inc. for the purpose of payroll services for on-the-job training for students at One Work Source. This agreement commences on January 1, 2024, and will end December 1, 2024. The current estimated expenditure is not anticipated to exceed \$29,000. (CV-TEC)

ENC. 15

Recommend that the Board rescind the following appointment(s) from the October 11, 2023 meeting:

1. Recommend that the Board approve the following Additional Work for the 2023-2024 School Year:
Stipend Positions, Compensation per collective bargaining agreement
Nicole Santaniello ~~Skills USA Advisor~~ Skills USA Co-Advisor, Plattsburgh
2. Recommend that the Board approve the following Additional Work for the 2023-2024 School Year:
Stipend Positions, Compensation per collective bargaining agreement
Kylee Gonyea Skills USA Co-Advisor, Plattsburgh

ENC. 16

Recommend that the Board accept the following letter(s) of Resignation for the purposes of Retirement:

1. Stacey Yelle, Teacher Aide/ Student Aide, effective July 1, 2024

ENC. 17

Recommend that the Board accept the following letter(s) of Resignation:

1. Tia Lamkins, Teacher Aide/ Student Aide, effective January 3, 2024
2. Nicole Merrill, Teacher Aide/ Student Aide, effective January 17, 2024
3. Lynn Decker, Teacher Aide/ Student Aide, effective January 19, 2024
4. Jennifer Graham, Teacher Aide/ Student Aide, effective January 25, 2024
5. Deborah Duntley, Cook Manager, effective January 26, 2024
6. Amanda St. Hilaire, Teaching Assistant, effective January 26, 2024
7. Shanna Rivers, Teacher Aide/ Student Aide, effective February 3, 2024
8. Garrett Denton, Custodial Worker, effective February 3, 2024
9. Tabitha Imondi, Teacher Aide/ Student Aide, effective February 7, 2024
10. Grace Mayhew, Environmental Conservation and Forestry Teacher, effective March 6, 2024
11. Katherine Savard, Permanent Building Substitute Teacher, effective January 29, 2024, for the purpose of accepting a Teaching Assistant position

ENC. 18

Recommend that the Board approve the following leave(s) of absence:

1. Cindy Waldron, Teacher Aide/ Student Aide, unpaid leave of absence, effective January 17, 2024 - February 29, 2024
2. Michaelene Booth, Account Clerk/Typist, unpaid leave of absence, effective February 1, 2024 - March 1, 2024

ENC. 19

Recommend that the Board approve the following Temp-On-Call (TOC) and Substitute positions for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>
Kim Wimett	Digital Print Machine Operator, \$25/hr <i>(pending fingerprint clearance)</i>
Jane Bush	Digital Print Machine Operator, \$25/hr <i>(pending fingerprint clearance)</i>
Jack Hanania	Food Service Helper <i>(pending fingerprint clearance)</i>
Sandra Martin	Food Service Helper
Haley Cutter	School Lunch Manager, \$30/hour
Tabitha Imondi	Teacher Aide/Student Aide
Amanda Dagley	Teaching Assistant <i>(pending fingerprint clearance)</i>

ENC. 19 (Continued)

Warren Spaulding
Scott Aubrey
Amanda Dagley
Warren Spaulding
Scott Aubrey

Teaching Assistant *(pending fingerprint clearance)*
Teaching Assistant *(pending fingerprint clearance)*
Teacher *(pending fingerprint clearance)*
Teacher *(pending fingerprint clearance)*
Teacher *(pending fingerprint clearance)*

ENC. 20

Recommend that the Board approve the following Facilitator(s) for the 2023-2024 School Year:

Facilitators, \$30/hour

James Grant *(pending fingerprint clearance)*

ENC. 21

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Olivia Bousquet, Publications Specialist, effective January 29, 2024

ENC. 22

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Peter Blackburn (was temporary)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: February 2, 2024
Tentative Tenure Date: February 2, 2028
Certification Status: Teaching Assistant Level 1

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 23

Recommend that the Board appoint the following person(s) to a Provisional Civil Service Hourly Appointment for the 2023-2024 school year:

1. Tami Bassett, Personnel Specialist, \$25/hr

(EFFECTIVE PERMENENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 24

Recommend that the Board appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Name: Nikolas Koktwoski
Position: Health, Safety and Risk Management Specialist
Effective Date: January 16, 2024
Annualized Salary: \$63,719

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 25

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Cynthia Lindberg (was provisional)
Position: Account Clerk/ Typist
Effective Date: April 28, 2023
Tentative Permanent Date: April 28, 2024
2. Name: Eric Cassavaugh
Position: Teacher Aide/ Student Aide
Effective Date: January 17, 2024
Tentative Permanent Date: January 17, 2025
Annualized Salary: \$23,000
3. Name: Lynn Decker
Position: Teacher Aide/ Student Aide
Effective Date: January 17, 2024
Tentative Permanent Date: January 17, 2025
Annualized Salary: \$23,000
4. Name: Rebekah Riley
Position: Teacher Aide/ Student Aide
Effective Date: January 29, 2024
Tentative Permanent Date: January 29, 2025
Annualized Salary: \$20,950
5. Name: Bridget Trombley
Position: Teacher Aide/ Student Aide
Effective Date: January 29, 2024
Tentative Permanent Date: January 29, 2025
Annualized Salary: \$20,950

ENC. 25 (Continued)

- 6. Name: Adam Siano
Position: Custodial Worker
Effective Date: February 5, 2024
Tentative Permanent Date: February 5, 2025
Annualized Salary: \$34,500

ENC. 26

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2023-2024 school year:

- 1. Name: Alma Medina
Position: Teaching Assistant
Effective Date: January 16, 2024 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$26,828
- 2. Name: Katherine Savard
Position: Teaching Assistant
Effective Date: January 29, 2024 - June 30, 2024
Certification Status: Mathematics 7-12, Initial Certificate
Annualized Salary: \$26,828
- 3. Name: Amy Keech
Position: Teaching Assistant
Effective Date: January 29, 2024 - June 30, 2024
Certification Status: Teaching Assistant Level 1
Annualized Salary: \$26,828

ENC. 27

Recommend that the Board approve the following Additional Work for the 2023-2024 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Ryan Hanley	New Employee Mentor (x2)
Shanni Hicks-Wilson	New Employee Mentor
Melissa Smith	New Employee Mentor (x2)
Sherry Snow	New Employee Mentor
Brook Stevens	New Employee Mentor
Angie Waldron	New Employee Mentor

ENC. 27 (Continued)

Mentor/Mentee Training, Hourly rate of pay per contract

Angie Waldron	Not-to-exceed 10 hours
Ariana Hicks	Not-to-exceed 10 hours
Bethany Katzfey	Not-to-exceed 10 hours
Dawn Perry	Not-to-exceed 10 hours
Emily Norwood	Not-to-exceed 10 hours
Jamie Ganter	Not-to-exceed 10 hours
Kayla Coolidge	Not-to-exceed 10 hours
Maiya Giroux	Not-to-exceed 10 hours
Whitney Gagnier	Not-to-exceed 10 hours

N2Y Training, Hourly rate of pay per contract

Bethany Katzfey	Not-to-exceed 8 hours
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ENC. 28

Recommend that the Board approve the following:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington (CEWW) Board of Cooperative Educational Services and the 12-Month Support Staff regarding the compensation of Operations & Maintenance workers during two (2) hour emergency school delays.

ENC. 29

Recommend that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise, Dina Garvey, Patricia Gero, Richard Harriman Sr., Donna LaRocque, Ed Marin, Emily Phillips, Craig Randall, Emily Reynolds Bergh, Lori Saunders, Michael St. Pierre & Donna Wotton.
Rural Schools 2024 Summer Conference
July 14-16, 2024
Lake Placid Conference Center, Lake Placid, NY

ENC. 30

Reports from Directors (attached)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services (BOCES)
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: January 10, 2024
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon, Mineville, NY & CVES Learning Hub Conference Center
Plattsburgh, NY

Board Members Present:
Kathy Comins-Hunter
Dina Garvey
Patricia Gero
Richard Harriman, Sr.
Donna LaRocque
Bruce Murdock
Emily Phillips
Craig Randall
Lori Saunders
Michael St. Pierre
Donna Wotton

Board Members Absent:
Leisa Boise
Emily Reynolds Bergh
Ed Marin
Eddie Webbinaro

Others Present:
Amy Campbell
Michele Friedman
Dr. Matthew Slattery
Dr. Eric Bell

Executive Officer:
Dr. Mark Davey

Board Clerk:
Katelyn Smart

Deputy Board Clerk:
Julie Jolicoeur

MEETING
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:08 pm.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Ms. Wotton, that the Board go into Executive Session at 6:09 pm for the following reasons:

#5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicly would substantially affect the value thereof; and #9 A matter related to a specific student of the district.

All Board Members present voted yes—motion carried.

Dr. Davey began the Executive Session by providing a confidential update on the Phase 2 Capital Project and planning discussions for the Summer 2024 ESY program options available, so that construction can occur at our CVES campuses during the summer session. In addition, confidential discussions were held involving possible options for facility expansion at both campuses. Next, Dr. Davey provided the Board with several confidential employee updates, including

his recommendation for tenure for two employees and an extension of an administrative leave for another employee. Third, several labor relation updates were provided by Dr. Davey including a review of a Memorandum of Agreement (MOA) scheduled for approval at the meeting and a discussion of the upcoming negotiation parameters with the CVES United Professionals. Lastly, the Board members asked questions about negotiations and salary comparisons with other districts throughout the region.

Mr. Murdock moved, seconded by Ms. Wotton, that the Board come out of Executive Session at 7:33 pm. All Board Members present voted yes—motion carried.

**DISTRICT
SUPERINTENDENT
(DS) UPDATE**

Dr. Davey began his DS Update by discussing the Dual Board Meeting setup. Dr. Davey thanked the Board Members for their willingness to hold their January Board meeting in two locations as a trial. Board President St. Pierre led a discussion with the Board members, and it was agreed to continue with the traditional model of a single meeting location which alternates between Plattsburgh and Mineville. The February 14, 2024, CVES Board meeting will be held as previously scheduled at the Plattsburgh Learning Hub Conference Center.

Second, Dr. Davey shared several CVES updates including that the second semester was wrapping up soon at the end of the month. Third, Dr. Davey thanked Mrs. Amy Campbell for her leadership and facilitation of the Statewide Literacy event at CVES organized by the NYS Education Department (NYSED). The North Country location for this Statewide conference was the CVES Learning Hub Conference Center. There were many locations simultaneously held across NYS, held at BOCES across the State, and sixty-one staff and administrators were in attendance in Plattsburgh. This professional development model ensured that attendees throughout the State heard the same information. It was an excellent conference.

Third, Dr. Davey noted that Governor Hochul's recent "State of the State" Address on January 9th, 2024, included a section focusing on the importance of literacy for all students. Additionally, Dr. Davey has shared a 2024 Hinman Straub "State of the State" summary handout of the Governor's legislative priorities in the 2024-25 Executive Budget.

Fourth, the NYS School Boards Association (NYSSBA) has asked Dr. Davey and our BOCES to be a pilot for a School Board President and Superintendent professional development training. NYSSBA would like to work with CVES and our CSOs and Board Presidents to develop best practices to share with the rest of the State.

Fifth, Dr. Davey reminded the Board of the upcoming 2023-24 Strategic Planning District Planning Team (DPT) Meeting to be held on Tuesday, January 30, 2024, at the CVES Learning Hub Conference Center. Mr. Richard Harriman Sr. and Mrs. Lori Saunders are Board Members who serve on the DPT. An update on the work underway by Dr. Slattery, Mrs. Campbell, and Dr. Davey was then shared. They have been assessing new survey tools and consultants. Our current survey tool has been utilized over the last ten years, and a DPT goal this year is to update our CVES Annual Staff Survey to better align with ongoing CVES-wide work underway and annual goal progress. A new survey consultant and tool has been selected. A more detailed update will be provided to the DPT on January 30th.

Next, Dr. Davey reviewed the recommended CVES BOCES 2024-25 School Calendar with the Board, which is on the agenda for approval. Dr. Davey noted that, per NYS law, a new Holiday was added to our school calendar, the Asian Lunar New Year. With the newly recognized holiday, CVES will still meet the required number of school days for students and staff. Dr. Bell acknowledged that extra days are built into the calendar for emergency days each year, often called “snow days.” Dr. Davey noted that these days are returned if not used and are listed on the proposed 2024-25 in the order of their return.

Seventh, Dr. Davey shared with the Board an update on the media notification in the Plattsburgh Press Republican today, Wednesday, January 10th, 2024, that the Clinton Community College (CCC) would be relocating the SUNY Plattsburgh Campus. A FAQ was shared in the DS Update agenda by Dr. Davey and several questions were asked by the Board members. Mrs. Friedman highlighted one of the areas in response to a question about the planned future use of the CCC Advanced Manufacturing Building as part of the college’s plans for expanded future partnerships in the region.

Lastly, Dr. Davey reminded us that the Board of the Clinton and Essex County School Boards Dinner and Program is being held on February 1, 2024, at the CVES Learning Hub Conference Center. The evening’s program is titled, “*Harnessing the Power of the Positive Board/Superintendent Relationship.*” He also reminded the Board of the upcoming 2024-25 Legislative Breakfast on Friday, February 9, 2024, in Lake Placid, and our Board members were encouraged to attend if their schedule permitted.

MINUTES OF
PREVIOUS
MEETING

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the Draft Minutes from the December 13, 2023, regular Board Meeting. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the Consent Agenda Financial. All Board Members present voted yes—motion carried.

CERTIFICATION
OF THE WARRANT

Approve the Certification of Warrant for December 1, 2023, to December 27, 2023.

TREASURER'S
REPORT

Approve the Treasurer's Report from November 30, 2023.

EXTRA-
CLASSROOM
TREASURER'S
REPORT

Approve the Extraclassroom Treasurer's Report from November 30, 2023.

BUDGET
INCREASE(S)

Approve the following budget increase(s):

1. Increase the Instructional Technology budget from \$1,439,040 to \$1,446,540, for the 2023-2024 school year, to accommodate for additional district requests. (Co-Ser 564 – S3)
2. Increase the Model Schools budget from \$51,450 to \$61,740, for the 2023-2024 school year, to accommodate for additional district requests. (Beekmantown, Chazy) (Co-Ser 546 – S3)
3. Increase the Emergency Communication System budget from \$78,732 to \$80,028, for the 2023-2024 school year, to accommodate for additional district requests. (Northeastern Clinton) (Co-Ser 640 – S3)
4. Increase the Recruiting Service budget from \$31,930 to \$32,635 for the 2023/2024 school year to accommodate additional services requested by Willsboro Central School District. (Co-Ser A606 – Recruiting Service)
5. Increase the Central Business Office budget from \$180,000 to \$220,000 for the 2023-2024 school year to accommodate additional services at Plattsburgh City School District and Chazy Rural School District. (Co-Ser A675 – Central Business Office)
6. Increase the School Food Management budget from \$600,709 to \$682,281 for the 2023-2024 school year to accommodate the request for increased services from Willsboro Central School District. (Co-Ser A642 – School Food Management)

SPECIAL AID
FUND PROJECT(S)

Approve the following Special Aid Fund Project(s):

1. NYS Basic Literacy- Essex County Special Aid Fund Project in the amount of \$150,000, for the period of July 1, 2023 through June 30, 2024. (CV-TEC)
2. NYS Basic Literacy- Clinton County Special Aid Fund Project in the amount of \$150,000, for the period of July 1, 2023 through June 30, 2024. (CV-TEC)
3. WIOA, Title II, Incarcerated and Institutionalized Education (Clinton County) Special Aid Fund Project in the amount of \$203,000, for the period of July 1, 2023 through June 30, 2024. (CV-TEC)
4. WIOA, Title II, Incarcerated and Institutionalized Education (Essex County) Special Aid Fund Project in the amount of \$203,000, for the period of July 1, 2023 through June 30, 2024. (CV-TEC)
5. WIOA, Title II, Adult Basic Education & Literacy Services Special Aid Fund Project in the amount of \$79,565, for the period of July 1, 2023 through June 30, 2024. (CV-TEC)

CONSENT
AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the consent agenda personnel. All Board Members present voted yes—motion carried.

RESIGNATION
FOR RETIREMENT
SMITH

Accept the following letter(s) of Resignation for the purposes of Retirement:

1. Matthew Smith, Communications & Publications Coordinator, effective May 31, 2024

Dr. Davey paused the meeting to acknowledge Matt Smith's retirement. Matt has been with CVES since October of 2023. Dr. Davey spoke highly of what Matt Smith has accomplished throughout his years with CVES. Mrs. Amy Campbell spoke about Matt's Historical knowledge of CVES as an organization. She noted he was essential in bringing in new key talent and staff over the years. Both congratulated Matt on his retirement.

RESIGNATIONS
BIBEAU, MCKEE,
VACCARO,
POLHEMUS, ST.
HILARE, GONYO &
FORGET

Accept the following letters(s) of Resignation:

1. Sienna Bibeau, Teacher Aide/ Student Aide, effective December 9, 2023
2. Karen McKee, Teacher Aide/ Student Aide, effective December 20, 2023
3. Lauren Vaccaro, TOC Teacher Aide/ Student Aide, effective December 20, 2023

4. Kimberly Polhemus, Payroll Clerk, effective January 1, 2024
5. Amanda St. Hilaire, Teacher Aide/ Student Aide, effective January 8, 2024, for the purpose of accepting a temporary Teaching Assistant position
6. Jean Gonyo, Cosmetology Teacher, effective February 1, 2024
7. Autumn Forget, Teacher Aide/ Student Aide, effective February 2, 2024

**LEAVE(S) OF
ABSENCE
KATZFEY &
GONYEA**

Approve the following leave(s) of absence:

1. Bethany Katzfey, Teaching Assistant, unpaid leave of absence effective January 8, 2024 - June 30, 2024, for the purpose of accepting a temporary teaching position
2. Kylee Gonyea, Teaching Assistant, unpaid leave of absence effective January 10, 2024 - June 30, 2024 for the purpose of accepting a temporary teaching position

**TEMP-ON-CALL
SUBSTITUTES**

Approve the following Temp-On-Call (TOC) and Substitute positions for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>
Carol Prager	Registered Nurse
Sienna Bibeau	Teacher Aide/ Student Aide
Sydney Myers	Teacher Aide/ Student Aide
Madisyn Robinson	Teacher Aide/ Student Aide
Susan Mitchell	Teacher
Susan Mitchell	Teaching Assistant

**PERMANENT
APPOINTMENT(S)
(CIVIL SERVICE)
RYAN & ROSSELLI**

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Sarah Ryan, Teacher Aide/ Student Aide, effective January 18, 2024
2. Eric Rosselli, Building Maintenance Mechanic, effective February 12, 2024

**TENURE
CAMPBELL &
COAKLEY**

Recommend that the Board grant tenure to the following person(s):

1. Amy Campbell, Assistant Superintendent for Educational Services, effective June 14, 2024
2. Joseph Coakley, Director of Labor Relations, effective July 1, 2024

Dr. Davey congratulated Mrs. Amy Campbell and Mr. Joe Coakley on their tenure recommendations.

Amy's leadership has been instrumental in moving CVES forward. Amy helps coordinate workshops and events throughout the region as well as State-wide.

Joe Coakley is the Director of Labor Relations and is currently training to become a Regional Certification Officer. Joe works cohesively with component districts and HR. Dr. Davey spoke about the amazing work he has done with CVES in the past few years.

FOUR-YEAR
PROBATIONARY
APPOINTMENT(S)
PRAY, HOLT, &
MORIN

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Johanna Pray **was temporary*
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 28, 2023
Tentative Tenure Date: October 28, 2027
Certification Status: Teaching Assistant, Level I
2. Name: Robert Holt **was temporary*
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: November 16, 2023
Tentative Tenure Date: November 16, 2027
Certification Status: Teaching Assistant, Level I
3. Name: Alyssa Morin **was temporary*
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: November 17, 2023
Tentative Tenure Date: November 17, 2027
Certification Status: Teaching Assistant, Level I

CIVIL SERVICE
PROVISIONAL
APPOINTMENT(S)
LUPOSELLO &
ARNOLD

Appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Name: Sarah Luposello
Position: Personnel Specialist
Effective Date: January 3, 2024
Annualized Salary: \$41,000

2. Name: Katelyn Parrow Arnold
Position: Personnel Specialist
Effective Date: January 8, 2024
Annualized Salary: \$41,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT
ROCK & MERRILL

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Tristan Rock
Position: Teacher Aide/ Student Aide
Effective Date: December 18, 2023
Tentative Permanent Date: December 18, 2024
Annualized Salary: \$20,950
2. Name: Nicole Merrill (*pending fingerprint clearance*)
Position: Teacher Aide/ Student Aide
Effective Date: January 8, 2024
Tentative Permanent Date: January 8, 2025
Annualized Salary: \$20,950

TEMPORARY
APPOINTMENT(S)
CARVAJAL,
BURNHAM,
CLOWNEY,
KATZFEY, ST.
HILARE, &
GONYEA

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2023-2024 school year:

1. Name: Leopoldo Carvajal
Position: ESL Teacher
Effective Date: December 18, 2023- June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$47,582
2. Name: Brianna Burnham
Position: School Social Worker
Effective Date: December 21, 2023- June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$56,676
3. Name: Todd Clowney
Position: Electrical Design, Installation & Alternative Energy Teacher

Effective Date: January 3, 2024- June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$47,582

4. Name: Bethany Katzfey
Position: Special Education Teacher
Effective Date: January 8, 2024 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$47,582
5. Name: Amanda St. Hilaire
Position: Teaching Assistant
Effective Date: January 8, 2024 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$26,828
6. Name: Kylee Gonyea
Position: Cosmetology Teacher
Effective Date: January 10, 2024 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$47,582

MEMORANDUM
OF AGREEMENT
APPR
EVALUATION &
GRIEVANCES

Mrs. LaRocque moved, seconded by Mrs. Comins-Hunter, that the Board approve:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the Champlain Valley Educational Services United Professionals regarding APPR Evaluations and Grievances.

All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
DIGITAL PRINT
MACHINE
OPERATOR

Mr. Murdock moved, seconded by Ms. Wotton, to approve:

1. Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the 12-Month Support Staff regarding adding the title of Digital Print Machine Operator to the Salary & Benefit Agreement.

All Board Members present voted yes—motion carried.

**REQUEST FOR
APPROVAL TO
ATTEND
CONFERENCE/
WORKSHOP**

Mrs. Comins-Hunter moved, seconded by Mrs. LaRocque, that the Board approve attendance of conference/workshop for the following Board member(s):

1. Leisa Boise, Dina Garvey, Patricia Gero, Richard Harriman Sr., Donna LaRocque, Ed Marin, Emily Phillips, Craig Randall, Emily Reynolds Bergh, Lori Saunders, Michael St. Pierre & Donna Wotton.
NYSSBA Area 6 Legislative Breakfast 2024
February 9, 2024
High Peaks Resort, Lake Placid, NY

All Board Members present voted yes—motion carried.

**ADOPT SCHOOL
CALENDAR**

Mr. Murdock moved, seconded by Mr. Harriman Sr., to adopt the 2024-25 CVES School Calendar as recommended by the CVES Component School District Calendar Committee.

All Board Members present voted yes—motion carried.

**ADMINISTRATIVE
LEAVE
EXTENSION**

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque, to approve the following resolution:

Be it resolved that upon the recommendation of the District Superintendent, the Board of Cooperative Educational Services hereby continues the administrative leave of a probationary employee through January 31, 2024.

All Board Members present voted yes—motion carried.

**TELESERVICES
AGREEMENT
SUNBELT**

Mr. Harriman Sr. moved, seconded by Mrs. Comins-Hunter, to approve the following teleservices agreement:

Agreement between Clinton-Essex-Warren-Washington BOCES and Sunbelt St. LLC (“Sunbelt”) for the purpose of obtaining temporary employee services from S for a Telepractitioner for Speech-Language Pathology services at the Rise Center agreement commences 01/12,2024, and ends June 26, 2024, unless terminated by B with a 60-day written notice. The rate of services is \$89 per hour, with the total p amount for the term of the agreement not anticipated to exceed \$56,070. (Rise C (Attached))

All Board Members present voted yes—motion carried.

MILTON CAT OF
CLIFTON PARK

Mr. Harriman Sr. moved, seconded by Mrs. Comins-Hunter, to approve the following:

Based on Tetra Tech Architects & Engineer's and Schoolhouse Construction's analysis and recommendation, that the Board accept a proposal submitted by Milton CAT of Clifton Park, New York, for purchase, installation, and maintenance agreement of an emergency Caterpillar generator with a 48-hour tank at the Mineville campus for the Phase 2 Capital Project for a total not expected to exceed \$499,612. Be it further recommended that the CVES Board President be granted authority to enter into any required contract including a service agreement contract.

All Board Members present voted yes—motion carried.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, February 14, 2024, at the CVES Learning Hub Conference Center in Plattsburgh, NY. An anticipated Executive Session will begin at 6:00 pm, with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Ms. Wotton, to adjourn the meeting at 8:14 pm. All Board Members present voted yes—motion carried.

DRAFT

Katelyn Smart, Board Clerk

MEMO

To: Katelyn Smart, BOCES Board Clerk
 Clinton-Essex-Warren-Washington BOCES
 From: Angela Jennette, Claims Auditor
 Date: February 5, 2024
 Re: Report for Board Agenda for February 14, 2024, Meeting

The following warrant claims were reviewed from December 28, 2023, to February 5, 2024:

Warrant No. & Date	Check Information	Gross Total Amount
	**	
W #26 - 01/04/2024	*Check Nos: 244847-244896** *Check Nos: 002537-002597 ACH Payments: ACH010754-ACH010813 WEX-ACH Payments: ACH01826-ACH01879	\$ 277,101.05
W #27 - 01/11/2024	*Check Nos: 244898-244906** 244950-245013 *Check Nos: 002598-002650 ACH Payments: ACH010814-ACH010845 WEX-ACH Payments: ACH01880-ACH01946	\$ 1,551,137.44
W #28 - 01/18/2024	*Check Nos: 245014-245062** *Check Nos: 002651-002690 ACH Payments: ACH010846-ACH010923 WEX-ACH Payments: ACH01947-ACH02004	\$ 269,477.64
W #29 - 01/25/2024	*Check Nos: 245106-245186 *Check Nos: 002691-002696 ACH Payments: ACH010924-ACH010997 WEX-ACH Payments: ACH02005-ACH02030	\$ 650,333.58
W #30 - 02/01/2024	*Check Nos: 245187-245235 *Check Nos: 002697-002800 ACH Payments: ACH010998-ACH011053 WEX-ACH Payments: ACH02031-ACH02087	\$ 342,863.25

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR#15-Wire #2415FEDTAX Wire #2415FICA Wire #2415MEDI- Warrant #27
 PR#16-Wire #2416FEDTAX Wire #2416FICA Wire #2416MEDI- Warrant #27
 PR#17-Wire #2417FICA Wire #2417MEDI- Warrant #27
 PR#18-Wire #2418FEDTAX Wire #2418FICA Wire #2418MEDI- Warrant #29

NYS Promptax: PR #15- Wire #2415NY- Warrant #27;
 PR #16- Wire #2416NY- Warrant #27;
 PR #18- Wire #2418NY- Warrant #29

NYS Office of Comptroller ERS Retir. & Loans: PR#13 & 14-Wire #ERS-DEC23-Warrant #27;
 PR#15&18-Wire #ERS-JAN24-Warrant #30
 PR#16&17 EOY

Workers Comp. : Wire #WC202324A- Warrant #29
Health Ins. Monthly: Wire #HINS-11124- Warrant #27;

CC: Eric Bell
 Christine Myers
 Hayden Reidy

FSA/HRA : Wire #BEN-122223-Warrant #26 Wire #BEN122723A-Warrant #26
 Wire #BEN-122623-Warrant #26 Wire #BEN122723B-Warrant #26
 Wire #BEN-122823-Warrant #26 Wire #BEN122723C-Warrant #26
 Wire #BEN122723D-Warrant #26
 Wire #BEN-122923-Warrant #27 Wire #BEN010324A-Warrant #27
 Wire #BEN-010224-Warrant #27 Wire #BEN010234B-Warrant #27
 Wire #BEN-010424-Warrant #27 Wire #BEN010234C-Warrant#27
 Wire #BEN-010524-Warrant #27 Wire #BEN010234D-Warrant#27
 Wire #BEN-010824-Warrant #28 Wire #BEN010924A-Warrant#28
 Wire #BEN-011024-Warrant #28 Wire #BEN010924B-Warrant#28
 Wire #BEN-011124-Warrant #28 Wire #BEN010924C-Warrant#28
 Wire #BEN-011224-Warrant #28
 Wire #BEN-011624-Warrant #29 Wire #BEN011724A-Warrant #29
 Wire #BEN-011824-Warrant #29 Wire #BEN011724B-Warrant #29
 Wire #BEN-011924-Warrant #29 Wire #BEN011724C-Warrant #29
 Wire #BEN012224-Warrant #30 Wire #BEN011724D-Warrant #29
 Wire #BENE012324-Warrant #30 Wire #BEN012324A-Warrant #30
 Wire #BENE012424-Warrant #30 Wire #BENE12324B-Warrant #30
 Wire #BENE012524-Warrant #30

Benefit Claims Acc. : Wire #WEX-010424-Warrant #26;
 Ck & ACH's Listed Above Wire #WEX-011124-Warrant #27
 Wire #WEX-011424-Warrant #28
 Wire #WEX-012524-Warrant #29
 Wire #WEX-020124-Warrant #30

<u>Health Insurance Consortium Payments:</u>		<u>Benetech Workers Compensation Payments:</u>	
1/2/24	\$ 1,317,133.93	12/27/23	\$ 33,384.62
1/8/24	\$ 1,670,256.86	1/9/24	\$ 34,776.31
1/16/24	\$ 2,708,430.26	1/12/24	\$ 30,062.42
1/29/24	\$ 910,818.29	1/23/24	\$ 64,831.94
2/5/24	\$ 1,157,439.06		

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
 (Signature) 

CC: Eric Bell
 Christine Myers
 Hayden Reidy

Date	Warrant	Vendor #	Claim Audit Finding:	Summary Business Office Response:	Resolution/Options:
01/03/24	Pending W#26	13216	Invoices over 60 days.	Invoices not received by Accounts Payable until December. Paid timely upon receipt.	Approved for final warrant.
01/04/24	Final W#26				\$277,101.06
01/10/24	Pending W#27	17386	Invoice before Purchase Order approved.	Will have Purchasing Agent address with division. Item required for ADA Compliance.	Approved for final warrant.
01/10/24	Pending W#27	11801	Invoices 3 & 4 months old, second invoice issued after event.	Invoices not received in accounts payable, paid timely upon receipt.	Approved for final warrant.
01/11/24	Final W#27				\$1,551,137.44
01/17/24	Pending W#28	4082	Purchase Order issued after start of service on face of Purchase Order.	New employee membership, divisional oversight to process prior to start date, was entered upon notification that membership was needed.	Approved for final warrant.
01/17/24	Pending W#28	15061	Invoice over 90 days old.	Invoice not received by Accounts Payable, paid timely upon receipt.	Approved for final warrant.
01/18/24	Final W#28				\$269,477.64
01/24/24	Pending W#29	10528	Wire payment requested not check.	Corrected to electronic payment.	Approved for final warrant.
01/24/24	Pending W#29	14530	Incorrect coding.	Coding corrected.	Approved for final warrant.
01/25/24	Final W#29				\$650,333.58
01/31/24	Pending W#30	6531	Incorrect coding.	Coding corrected.	Approved for final warrant.
01/31/24	Pending W#30	4377	Service before Purchase Order was issued.	Oversight by Division to renew at onset of the year. Discussed with employee about renewal process.	Approved for final warrant.
01/31/24	Pending W#30	16630	Processing dates are incorrect.	Corrected processing dates.	Approved for final warrant.
02/01/24	Final W#30				\$342,863.25

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - DECEMBER 31, 2023

	Account Balances		Receipts		Disbursements		Account Balances		Receipts		Disbursements		Account Balances	
	November 30, 2023	December 31, 2023	December	December	December	December	December 31, 2023	December 31, 2023	Year To Date	Year To Date	Year To Date	Year To Date	December 31, 2023	
I. SUMMARY OF ACCOUNT ACTIVITY														
CHECKING ACCOUNTS														
Depository														
General Fund	\$ 4,692,161.07	\$ 5,178,547.50	\$ 5,884,480.32	\$ 5,398,093.89	\$ 5,178,547.50	\$ 5,178,547.50	\$ 5,178,547.50	\$ 30,337,395.76	\$ 27,532,147.14	\$ 5,178,547.50	\$ 5,178,547.50	\$ 5,178,547.50	\$ 5,178,547.50	
Special Aid Fund	\$ (1,061,999.58)	\$ (907,688.60)	\$ 344,016.58	\$ 189,705.60	\$ (907,688.60)	\$ (907,688.60)	\$ (907,688.60)	\$ 1,521,135.85	\$ 1,781,328.84	\$ (907,688.60)	\$ (907,688.60)	\$ (907,688.60)	\$ (907,688.60)	
School Lunch Fund	\$ 56,796.60	\$ 95,779.27	\$ 74,904.45	\$ 35,921.78	\$ 95,779.27	\$ 95,779.27	\$ 95,779.27	\$ 188,950.92	\$ 129,296.47	\$ 95,779.27	\$ 95,779.27	\$ 95,779.27	\$ 95,779.27	
Capital Fund	\$ 1,205,777.36	\$ 1,204,237.08	\$ 239.72	\$ 1,760.00	\$ 1,204,237.08	\$ 1,204,237.08	\$ 1,204,237.08	\$ 1,097.73	\$ 41,316.74	\$ 1,204,237.08	\$ 1,204,237.08	\$ 1,204,237.08	\$ 1,204,237.08	
Special Revenue Fund (Excluding ExtraClassroom)	\$ 14,185.42	\$ 14,365.30	\$ 189.88	\$ -	\$ 14,365.30	\$ 14,365.30	\$ 14,365.30	\$ 662.71	\$ 780.00	\$ 14,365.30	\$ 14,365.30	\$ 14,365.30	\$ 14,365.30	
Custodial Fund	\$ 35,105.22	\$ 76,380.69	\$ 148,093.44	\$ 104,817.97	\$ 76,380.69	\$ 76,380.69	\$ 76,380.69	\$ 697,180.91	\$ 710,374.10	\$ 76,380.69	\$ 76,380.69	\$ 76,380.69	\$ 76,380.69	
Operating														
General Fund	\$ 485,497.16	\$ 481,037.62	\$ 5,642,478.48	\$ 5,646,939.02	\$ 481,037.62	\$ 481,037.62	\$ 481,037.62	\$ 32,188,274.05	\$ 31,991,054.39	\$ 481,037.62	\$ 481,037.62	\$ 481,037.62	\$ 481,037.62	
INVESTMENTS														
Certificates of Deposit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,545,286.55	\$ 5,045,286.55	\$ -	\$ -	\$ -	\$ -	
SAVINGS ACCOUNTS														
Capital Fund	\$ 6,294,024.11	\$ 6,322,329.89	\$ 28,305.78	\$ -	\$ 6,322,329.89	\$ 6,322,329.89	\$ 6,322,329.89	\$ 163,692.31	\$ -	\$ 6,322,329.89	\$ 6,322,329.89	\$ 6,322,329.89	\$ 6,322,329.89	
General Fund	\$ 2,088,214.46	\$ 2,107,650.63	\$ 9,438.17	\$ -	\$ 2,107,650.63	\$ 2,107,650.63	\$ 2,107,650.63	\$ 54,569.48	\$ -	\$ 2,107,650.63	\$ 2,107,650.63	\$ 2,107,650.63	\$ 2,107,650.63	
Special Revenue Fund	\$ 21,647.47	\$ 21,744.81	\$ 97.34	\$ -	\$ 21,744.81	\$ 21,744.81	\$ 21,744.81	\$ 1,336.45	\$ -	\$ 21,744.81	\$ 21,744.81	\$ 21,744.81	\$ 21,744.81	
TOTAL FUNDS ON ACCOUNT	\$ 13,841,419.29	\$ 14,594,384.19			\$ 14,594,384.19	\$ 14,594,384.19	\$ 14,594,384.19	\$ 67,677,582.52	\$ 67,231,582.23	\$ 14,594,384.19	\$ 14,594,384.19	\$ 14,594,384.19	\$ 14,594,384.19	

II. RECONCILIATION TO BANK STATEMENTS

	December 31, 2023 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	December 31, 2023 Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 894,641.79	\$ -	\$ (413,604.17)	\$ 481,037.62
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 5,488,076.38	\$ -	\$ -	\$ 5,498,076.38
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 87,084.46	\$ -	\$ -	\$ 87,084.46
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 93,130.40	\$ -	\$ (16,872.00)	\$ 76,458.40
TD BANK - CERTIFICATES OF DEPOSIT	\$ -	\$ -	\$ -	\$ -
NYCLASS - SAVINGS, GENERAL FUND	\$ 2,107,650.63	\$ -	\$ -	\$ 2,107,650.63
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 6,322,329.89	\$ -	\$ -	\$ 6,322,329.89
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 958.83	\$ -	\$ -	\$ 958.83
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 746.73	\$ -	\$ -	\$ 746.73
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 12,135.18	\$ -	\$ -	\$ 12,135.18
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 2,521.32	\$ -	\$ -	\$ 2,521.32
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 5,380.65	\$ -	\$ -	\$ 5,380.65
TOTAL FUNDS ON ACCOUNT	\$ 14,594,384.19	\$ 67,677,582.52	\$ 67,231,582.23	\$ 14,594,384.19

GENERAL FUND INTEREST RECEIVED 7/01/23 - 12/31/23 \$ 181,583.10
CAPITAL FUND INTEREST RECEIVED 7/01/23 - 12/31/23 \$ 165,061.31

PREPARED BY:



Christine Myers, District Treasurer


DATED:

2/1/24

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 12/01/2023 TO 12/31/2023

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,395.97	4,726.62	388.43	5,115.05	129.38	4,985.67
SKILLS USA - MINEVILLE	278.80	335.52	2,021.58	2,357.10	78.00	2,279.10
NO. COUNTRY LOGGERS	342.97	342.97	0.00	342.97	0.00	342.97
REFLECTIONS	952.81	952.81	0.00	952.81	0.00	952.81
LPN CLASS	1,004.54	1,269.54	360.00	1,629.54	0.00	1,629.54
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FUTURE FARMERS OF AMERICA	1,922.38	1,113.42	0.00	1,113.42	0.00	1,113.42
SALES TAX	61.56	54.76	31.38	86.14	54.76	31.38
TOTAL	9,623.00	9,459.61	2,801.39	12,261.00	262.14	11,998.86


 COLBY SISKAVICH, EXTRACLASSROOM TREASURER

 DATE

12/31/2023 Bank Balance \$ 12,258.93
 Add: Deposits in Transit \$ (259.97)
 Less: Outstanding Checks \$ 11,998.96



General Staffing Agreement

ETS, Inc., with its principal office located at 186 US Oval, Plattsburgh, NY 12903 (**"STAFFING FIRM"**), and **Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (BOCES)**, with its principal office at 1585 Military Turnpike, Plattsburgh, NY (**CLIENT**) agree to the terms and conditions set forth in this Staffing Agreement - (the **"Agreement"**).

STAFFING FIRM

1. Duties and Responsibilities

STAFFING FIRM will

- a. Recruit, screen, interview, hire, and assign its employees (**"Assigned Employees"**) to perform the type of work described on Exhibit A under **CLIENT's** supervision at the locations specified on Exhibit A and will, as the common law employer of Assigned Employees, be responsible for the following:
- b. Pay Assigned Employees' wages and provide them with the benefits that **STAFFING FIRM** offers to them;
- c. Pay, withhold, and transmit payroll taxes; provide unemployment insurance and workers' compensation benefits; and handle unemployment and workers' compensation claims involving Assigned Employees;
- d. Comply with federal, state and local labor and employment laws applicable to Assigned Employees, including the Immigration Reform and Control Act of 1986; the Internal Revenue Code (**"Code"**); the Employee Retirement Income Security Act (**"ERISA"**); the Health Insurance Portability and Accountability Act (**"HIPAA"**); the Family Medical Leave Act; Title VII of the Civil Rights Act of 1964; the Americans with Disabilities Act; the Fair Labor Standards Act; the Consolidated Omnibus Budget Reconciliation Act (**"COBRA"**); the Uniformed Services Employment and Reemployment Rights Act of 1994; and, as set forth in subparagraph g. below, the Patient Protection and Affordable Care Act (ACA).
- e. Comply with all provisions of the ACA applicable to Assigned Employees, including the employer shared responsibility provisions relating to the offer of **"minimum essential coverage"** to **"full-time"** employees (as those terms are defined in Code §4980H and related regulations) and the applicable employer information reporting provisions under Code §6055 and §6056 and related regulations.
- f. **HOLIDAYS, VACATIONS, AND PLANT CLOSINGS:** Under the terms of this agreement, **CLIENT** agrees to be billed for eight (8) hours per full time contract employee on the six major U.S. holidays, namely: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Employee Eligibility for Holiday Compensation - To be eligible for holiday compensation, the Employee must meet the following criteria:

1. The Employee must have worked at least 100 hours on their current assignment prior to the holiday.
2. The Employee's assignment must be in good standing for the remainder of the week in which the holiday falls.



Example: If Independence Day (July 4th) falls on a Monday, and the Employee has accumulated at least 100 hours on their current assignment on or before July 4th, the Client will be billed for the Employee's regularly scheduled services on July 4th, provided the Employee's assignment remains in good standing for the remaining days of that workweek (Tuesday through Friday)

Furthermore, Employees will be compensated based on their regularly scheduled shift.

Example: *If the Employee is part-time and regularly works four hours on Mondays, the Client will be billed for four hours if a holiday falls on a Monday. Please note, the hours worked by the Employee on the aforementioned holidays will be counted towards the fulfillment of the employee's contracted hours duration.*

- g. **CLIENT Executive:** ETS shall designate and provide at no charge to CLIENT an ETS official to serve as liaison with CLIENT in overseeing the implementation of this agreement.
- h. **Selection and Background Checks:** ETS shall recruit, interview, test, screen, and ensure compliance with legally required pre-employment obligations for all Assigned Employees to be assigned to CLIENT's facilities prior to their assignment at CLIENT.
- i. **Reports:** ETS shall produce such reports as CLIENT may reasonable request pertaining to Assigned Employees. ETS shall furnish to CLIENT any other reports in such formats and at such intervals as CLIENT may reasonably request.

1.2 Right to Control

- a. In addition to STAFFING FIRM'S duties and responsibilities set forth in paragraph 1, STAFFING FIRM, as the common law employer, has the right to physically inspect the work site and work processes; to review and address in coordination with CLIENT, Assigned Employee work performance issues; and to enforce STAFFING FIRM's employment policies relating to Assigned Employee conduct at the worksite.

CLIENT

2. Duties and Responsibilities

CLIENT will

- a. Properly supervise Assigned Employees performing its work and be responsible for its business operations, products, services, and intellectual property;
- b. Properly supervise, control, and safeguard its premises, processes, or systems, and not permit Assigned Employees to operate any vehicle or mobile equipment, or entrust them with unattended premises, cash, checks, keys, credit cards, merchandise, confidential or trade secret information, negotiable instruments, or other valuables without STAFFING FIRM's express prior written approval or as strictly required by the job description provided to STAFFING FIRM. If driving approval is granted in writing, Client will not permit assigned employees to operate a vehicle outside of the state of New York or Vermont.
- c. Provide Assigned Employees with a safe work site and provide appropriate information, training, and safety equipment with respect to any hazardous substances or conditions to which they may be exposed at the work site; Because CLIENT controls the facilities in which Assigned Employees work, it is agreed that CLIENT is primarily responsible for compliance



with the Occupational Safety and Health Act and comparable state laws and regulations thereunder, to the extent those laws apply to Assigned Employees assigned to CLIENT's facility, except as may be otherwise agreed in writing signed by the parties hereto. Any such agreement shall be included as an addendum to this agreement

- d. Not change Assigned Employees' job duties without STAFFING FIRM's express prior written approval; and
- e. Exclude Assigned Employees from CLIENT's benefit plans, policies, and practices, and not make any offer or promise relating to Assigned Employees' compensation or benefits.

3. Joint Responsibilities

- a. CLIENT and ETS affirm and agree that they are equal employment opportunity employers and are in full compliance with any and all applicable anti-discrimination laws, rules, and regulations. CLIENT and ETS agree not to harass, discriminate against, or retaliate against any employee of the other because of his or her race, national origin, age, sex, religion, disability, marital status, or other category protected by law; nor shall either party cause or request the other party to engage in such discrimination, harassment, or retaliation. In the event of any complaint of unlawful discrimination, harassment, or retaliation by any Assigned Employee, CLIENT and ETS agree to cooperate in the prompt investigation and resolution of such complaint.

CLIENT and ETS agree that for purposes of all statutory and regulatory requirements for employee leaves of absence, including the Family and Medical Leave Act and any similar state or local law, CLIENT and ETS shall cooperate in compliance with any such requirements.

3.1 Payment Terms, Bill Rates, and Fees

- a. CLIENT will pay STAFFING FIRM for its performance at the rates set forth on Exhibit A and will also pay any additional costs or fees set forth in this Agreement. STAFFING FIRM will invoice CLIENT for services provided under this Agreement on a weekly basis. Payment is due on receipt of invoice. Invoices will be supported by the pertinent time sheets or other agreed system for documenting time worked by the Assigned Employees. CLIENT's signature or other agreed method of approval of the work time submitted for Assigned Employees certifies that the documented hours are correct and authorizes STAFFING FIRM to bill CLIENT for those hours. If a portion of any invoice is disputed, CLIENT will pay the undisputed portion.

Unpaid invoices accrue late charges after 30 days from the date of receipt at the rate of 1.5% per month (Annual Percentage rate of 18%) or the maximum legal rate, whichever is higher.

Overtime will be billed at Time and a Half.

ETS guarantees the quality and ability of the Assigned Employee requested by CLIENT. If CLIENT is unsatisfied with said employee, CLIENT must report said dissatisfaction to ETS within the first four hours of employment. Employee will be replaced by ETS and CLIENT will not be billed for the first four (4) hours of employment.



ETS Call-in Pay. An assigned employee who by request or permission of the CLIENT reports for work on any day shall be paid for at least four hours, or the number of hours in the regularly scheduled shift, whichever is less, at their current pay rate.

- b. Assigned Employees are presumed to be nonexempt from laws requiring premium pay for overtime, holiday work, or weekend work. STAFFING FIRM will charge CLIENT special rates for premium work time only when an Assigned Employee's work on assignment to CLIENT, viewed by itself, would legally require premium pay and CLIENT has authorized, directed, or allowed the Assigned Employee to work such premium work time. CLIENT's special billing rate for premium hours will be the same multiple of the regular billing rate as STAFFING FIRM is required to apply to the Assigned Employee's regular pay rate. (For example, when federal law requires 150% of pay for work exceeding 40 hours in a week, CLIENT will be billed at 150% of the regular bill rate.)
- c. If CLIENT uses the services of any Assigned Employee as its direct employee, as an independent contractor, or through any person or firm other than STAFFING FIRM during or within **N/A** hours after any assignment of the Assigned Employee to CLIENT from STAFFING FIRM, CLIENT must notify STAFFING FIRM and (a) continue the Assigned Employee's assignment from STAFFING FIRM for his or her remaining hours such that **N/A** total work hours will be billed to CLIENT; or (b) pay STAFFING FIRM a fee in the amount of the bill rate minus the pay rate times the remaining hours for that Assigned Employee.

Any and all candidates introduced through STAFFING FIRM and hired within one year from date of introduction are subject to the fees stated above. "Introduced" includes names forwarded or discussed, resumes submitted, and candidates interviewed with the CLIENT.

For any candidate that exceeds four-hours, CLIENT is obligated to pay for any hours that candidate works until they are no longer on STAFFING FIRM's payroll (i.e., due to resignation, termination, or conversion to CLIENT's payroll). CLIENT can end an assignment anytime. CLIENT will be billed only for hours worked, not hours remaining on contract per the "Contract Duration."

- d. In addition to the bill rates specified in Exhibit A of this Agreement, CLIENT will pay STAFFING FIRM the amount of all new or increased labor costs associated with CLIENT's Assigned Employees that STAFFING FIRM is legally required to pay—such as wages, benefits, payroll taxes, social program contributions, or charges linked to benefit levels—until the parties agree on new bill rates.

3.2 Confidential Information

- a. Both parties may receive information that is proprietary to or confidential to the other party or its affiliated companies and their clients. Both parties agree to hold such information in strict confidence and not to disclose such information to third parties or to use such information for any purpose whatsoever other than performing under this Agreement or as required by law. No knowledge,



possession, or use of CLIENT's confidential information will be imputed to STAFFING FIRM as a result of Assigned Employees' access to such information.

3.3 Cooperation

- a. The parties agree to cooperate fully and to provide assistance to the other party in the investigation and resolution of any complaints, claims, actions, or proceedings that may be brought by or that may involve Assigned Employees.

3.4 Indemnification and Limitation of Liability

- a. To the extent permitted by law, STAFFING FIRM will defend, indemnify, and hold CLIENT and its parent, subsidiaries, directors, officers, agents, representatives, and employees harmless from all claims, losses, and liabilities (including reasonable attorneys' fees) to the extent caused by STAFFING FIRM's breach of this Agreement; its failure to discharge its duties and responsibilities set forth in paragraph 1; or the negligence, gross negligence, or willful misconduct of STAFFING FIRM or STAFFING FIRM's officers, employees, or authorized agents in the discharge of those duties and responsibilities.
- b. To the extent permitted by law, CLIENT will defend, indemnify, and hold STAFFING FIRM and its parent, subsidiaries, directors, officers, agents, representatives, and employees harmless from all claims, losses, and liabilities (including reasonable attorneys' fees) to the extent caused by CLIENT's breach of this Agreement; its failure to discharge its duties and responsibilities set forth in paragraph 2; or the negligence, gross negligence, or willful misconduct of CLIENT or CLIENT's officers, employees, or authorized agents in the discharge of those duties and responsibilities.
- c. Neither party shall be liable for or be required to indemnify the other party for any incidental, consequential, exemplary, special, punitive, or lost profit damages that arise in connection with this Agreement, regardless of the form of action (whether in contract, tort, negligence, strict liability, or otherwise) and regardless of how characterized, even if such party has been advised of the possibility of such damages.
- d. As a condition precedent to indemnification, the party seeking indemnification will inform the other party within thirty business days after it receives notice of any claim, loss, liability, or demand for which it seeks indemnification from the other party; and the party seeking indemnification will cooperate in the investigation and defense of any such matter.
- e. The provisions in paragraphs 9 through 13 of this Agreement constitute the complete agreement between the parties with respect to indemnification, and each party waives its right to assert any common-law indemnification or contribution claim against the other party.

3.5 Miscellaneous

- a. Provisions of this Agreement, which by their terms extend beyond the termination or nonrenewal of this Agreement, will remain effective after termination or nonrenewal.
- b. No provision of this Agreement may be amended or waived unless agreed to in a writing signed by the parties.
- c. Each provision of this Agreement will be considered severable, such that if any one provision or clause conflicts with existing or future applicable law or may not be given full effect



because of such law, no other provision that can operate without the conflicting provision or clause will be affected.

- d. This Agreement and the exhibits attached to it contain the entire understanding between the parties and supersede all prior agreements and understandings relating to the subject matter of the Agreement.
- e. The provisions of this Agreement will inure to the benefit of and be binding on the parties and their respective representatives, successors, and assigns.
- f. The failure of a party to enforce the provisions of this Agreement will not be a waiver of any provision or the right of such party thereafter to enforce each and every provision of this Agreement.
- g. CLIENT will not transfer or assign this Agreement without STAFFING FIRM's written consent.
- h. Any notice or other communication will be deemed to be properly given only when sent via the United States Postal Service or a nationally recognized courier, addressed as shown on the first page of this Agreement.
- i. Neither party will be responsible for failure or delay in performance of this Agreement if the failure or delay is due to labor disputes, strikes, fire, riot, war, terrorism, acts of God, or any other causes beyond the control of the nonperforming party.

3.6 Terms of Agreement

- a. This Agreement will be for a term of one year from the first date on which both parties have executed it (Jan 1 2024 – Dec 31, 2024), and will renew automatically for successive one-year terms unless either party serves notice to terminate the agreement. The Agreement may be terminated by either party upon 30 days written notice to the other party, except that, if a party becomes bankrupt or insolvent, discontinues operations, or fails to make any payments as required by the Agreement, either party may terminate the agreement upon 7 days written notice.



Authorized representatives of the parties have executed this Agreement below to express the parties' agreement to its terms.

Exhibit A - ETS Contract Employee

Associated Markup %	Contract Duration (Hours)
25.00%	N/A

It is expected that CV-TEC will utilize ETS payroll services for no more than 6 out-of-school youth and no more than \$6,000 per youth (inclusive of ETS' processing fee).

COMPANY NAME C-E-W-W BOCES

ETS, Inc.

CLIENT

STAFFING FIRM

Signature

Dr. Mark C. Davey

Signature

Printed Name

Printed Name

District Superintendent

Title

Title

Date

Date

Memorandum of Agreement
Between the
Clinton-Essex-Warren-Washington Board of Cooperative Educational Services
And the
Clinton-Essex-Warren-Washington Board of Cooperative Educational Services 12 Month Support Staff

AGREEMENT made this _____ day of _____, 2024 BY AND BETWEEN the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, hereinafter referred to as "CEWW BOCES" and the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services 12 Month Support Staff, hereinafter referred to as "SSE";

WHEREAS, the CEWW BOCES and the SSE are parties to a collective bargaining agreement ("CBA") in effect from July 1, 2023 – June 30, 2027; and

WHEREAS, the CBA is silent on compensation for Building and Grounds employees during a school declared two (2) hour delay start time; and

WHEREAS, certain Building and Grounds employees are required to report to work at their regularly scheduled start time regardless of a two (2) hour delay; and

WHEREAS, the parties share a common goal of setting a compensation rate for the required work performed by Building and Grounds employees during a two (2) hour delay; and

THEREFORE, the parties have met and conferred and agreed to the following terms to be added to any future agreements.

1. The provisions of the CBA Article 4: Workday- Workweek shall be revised to include the following language as an addition to Article 4 as F (1).

F. 1. Building and Grounds employees who must report to work at their regularly scheduled start time on days a two (2) hour delay is called and working through the two-hour delay shall be paid at the rate of time and a half for those two hours. Therefore, they will receive an extra hour of pay beyond their normal compensation for that two-hour delay. If an emergency closure day is called for the day, after a two-hour delay was originally called, this section would not apply.

2. This agreement will be enforced by the negotiated grievance procedures.

FOR THE BOCES:

Dr. Mark C. Davey, District Superintendent

Date

FOR 12-MONTH SUPPORT:

Brandon Johnson, Unit President

Date



Clinton - Essex - Warren - Washington BOCES
P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

**ASSISTANT SUPERINTENDENT FOR
EDUCATIONAL SERVICES**



Amy Campbell
campbell_amy@cves.org
518-561-0100

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Amy Campbell AC
DA: February 5, 2024
RE: February 2024 Board Report

January marks a fresh start after the holiday season, offering a chance to refocus and set new goals. As we reflect on the previous year, we celebrate achievements and learn from challenges. In School Support Services, we take pride in what we have accomplished during the first half of the year and look forward to strategically growing our division in the coming months.

WORKSHOPS FOR SCHOOL IMPROVEMENT



This month, School Support Services hosted a statewide event in collaboration with the other 26 BOCES and Big 5 School Districts and the New York State Education Department to support the release of the new Literacy Briefs. The seven literacy briefs highlight the shift in literacy instruction to include an emphasis on evidence based practices as found in the compendium of research known as the Science of Reading. We had over fifty literacy leaders from area

schools, including private schools in the region as well as ten professors and leaders from the SUNY Plattsburgh School of Education, Health, and Human Services. The format of the day included members of the State Education Department team from the Standards and Instruction Division and Dr. Nonie Lesaux, Harvard Professor and author of the briefs joining through a live virtual session while our local facilitators led in-person conversations around each brief. This event highlighted the work of the P12 Literacy Initiative and will springboard conversations and work on literacy into the future.



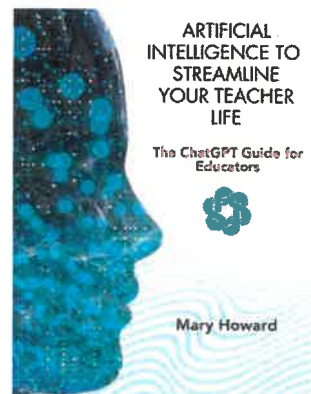
We were also pleased to host the third session of our New Teacher Cohort workshop. During this session, participants had opportunities to share what has been working in their classrooms and collaborate to problem solve areas of challenges. The final session of this series will be held in March and the group will be joined by a member of Ghody Muhammad's team and dive into the book, *Uneathing Joy and Culturally Responsive Pedagogy*.

SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION



On January 17, the *School Library System* hosted a statewide professional development session, *INNOVATE, INTEGRATE, LEAD: SCHOOL LIBRARIANS AT THE FOREFRONT OF THE AI REVOLUTION*. Dr. Christopher Harris of Genesee Valley BOCES was the keynote speaker. The session was attended by librarians, teachers, technology professionals, and administrators.

Our *Model Schools CoSer* continues to grow. We have had several districts join this month. The lending library is successfully being utilized. In January, districts borrowed ClassVR, Strawbees, MagnaTiles, Ozobots and Lego Mindstorms. We had our first meeting for the book study on Mary Howard's *Artificial Intelligence to Streamline your Teacher Life*. Our group consists of educators from Saranac Central School, Boquet Valley, Northern Adirondack, and Willsboro Central School.



Arts in Education continues to support districts integrating the arts into the curriculum. Upcoming events include a visit by Proctor's on the Go and a trip to the Bronx Zoo.

INSTRUCTIONAL SERVICES UPDATES

Health, Safety, Risk Management

This month, the Health, Safety, Risk Management team doubled with the addition of Nik Koltowski. Nik has quickly immersed himself in the role, actively learning and contributing ideas to enhance the safety, security, and emergency operations components of the 608 CoSer. This expansion of the HSRM Co-Ser has been the result of an ongoing collaboration with PNW BOCES to replicate their

model of Crisis Management in the North Country. Nik will be spending some time with our colleagues at PNW to get a better understanding of the system they have built.

Collaboration has been a key theme in the department, as efforts were directed towards supporting BVCS Transportation. Assistance was provided to the new head of transportation in conducting an in-house audit, streamlining file-keeping processes, and ensuring quick access to vital information. Concurrently, CPR/AED training was extended to the RISE Center lifeguard, Shelby Spellman, and preparations were made for a session with PT/OT staff at Keeseville Elementary at the end of January.

Other areas of focus this month included assisting with new, initiatives like the Workplace Violence Prevention requirements. This included presentations to CSO's and offers of support for district rollout, audits, and training. The proactive approach extends to compliance inspections, with a re-evaluation of Plattsburgh CSD's Glasgow building for NYS Fire Code adherence and comprehensive audits of BVCS facilities.

Instructional Planning

Stephanie Sorgule began at the beginning of January 2024 as the new Assessment and Planning Coordinator. During the first month in the position, Stephanie worked alongside Teri Gray and met with multiple teams of teachers, interventionists and administrators to review 2023 NYSED Assessments, including Grades 3-8 ELA and math and the Regents exams. Coordination with Premier Assessment Services with districts to score January Regents went smoothly, despite winter weather bringing delays and closures to schools around the area.

Grants Management

On January 17th the Grants office attended a webinar through The Grantsmanship Center. This webinar was an informational series of conversations with leaders from the world of philanthropy. The panelists have diverse and extensive backgrounds working in grant management, program development, and strategic planning. The webinar included a discussion of the ideas and issues surrounding grant management that shape grantmaking today. On January 25th the Grants Office attended a webinar held by the Office of Early Learning in relation to the Universal Prekindergarten grant. This webinar is part one of a three-part series to expand, support, and highlight best practices around early learning and social-emotional learning, UPK Collaboration between eligible agencies and districts, and implementing play and classroom instruction.

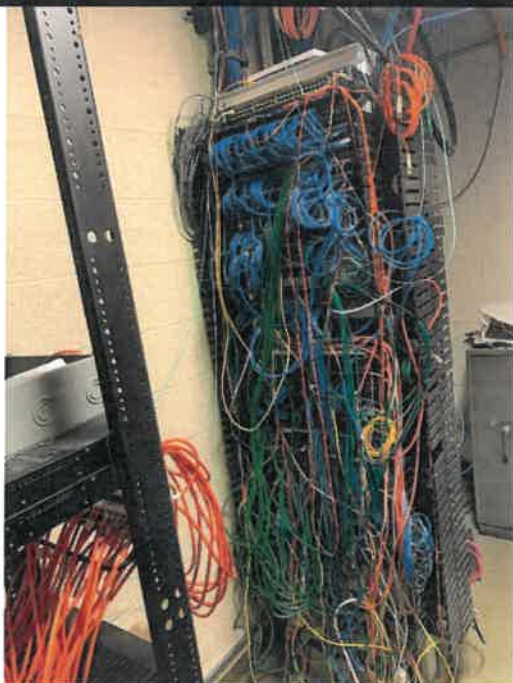
This month Education Grant Specialist, Amanda Buskey, began meeting with component districts to discuss 2022-23 carryover funding and subsequent amendments. Based on these meetings the Grants Office/Education Grant Specialist will complete FS-10A's and submit them to NYSED for approval. The Grants Office Education Grant Specialist is currently working with districts Business Offices/Officials to complete the *2024 Education Stabilization Fund Annual Report*. The ESF Report is required to be completed and submitted in the Business Portal no later than February 15th, 2024.

INSTRUCTIONAL TECHNOLOGY

This past month the IT team has been hard at work cleaning out old equipment and optimizing networks. A few days ago, some long standing issues were addressed in Schroon Lake that had been difficult to pin down since before that school had joined the 564 coser. The restructuring that will happen within the next few months within the IT Department will allow us to address these kinds of complex situations in a timelier manner.

A few days were spent down in Moriah replacing 13 old network switches with 7 new ones over the Christmas and New Years break. We took the opportunity to clean up the closets considerably at the same time (see some before and after photos below and on the next page). The closets and the network there could use more work from the team, but it was a fantastic feeling to address these issues after having to live with what looked more like rainbows of knotted spaghetti than racks of network equipment for so many years. Most of the work we do is largely invisible unless something we do goes wrong, in this case we are proud to be able to share photos that show the kind of hard work the IT team is able to accomplish.

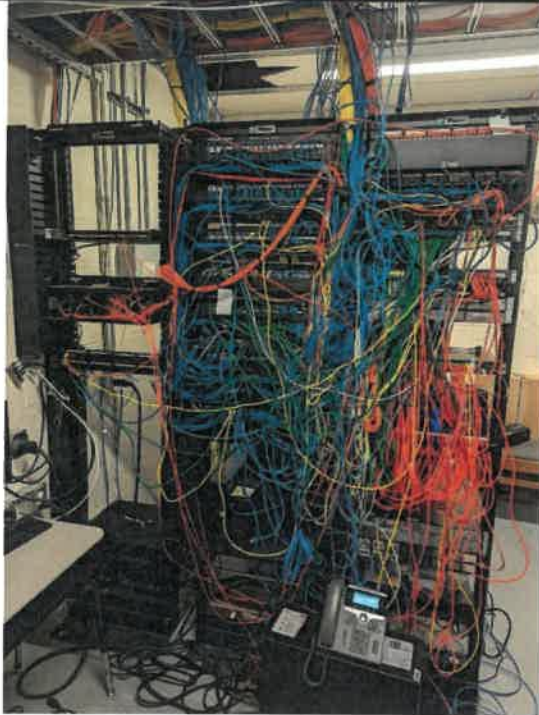
BEFORE



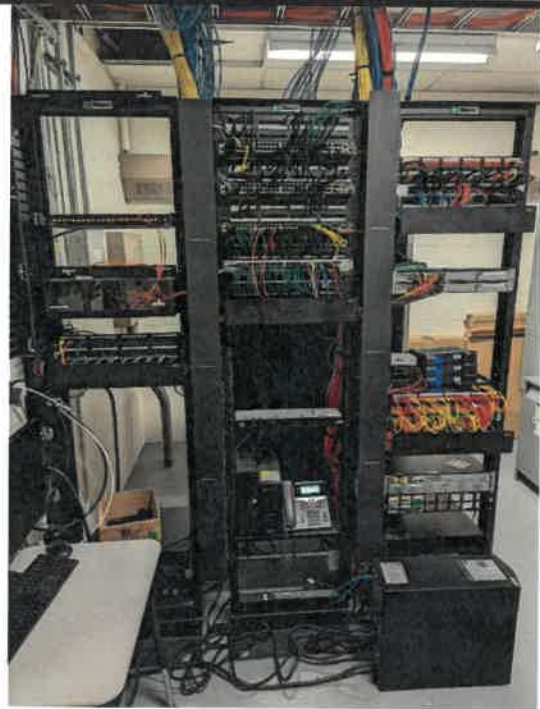
AFTER



BEFORE



AFTER



INTERSCHOLASTIC SPORTS

The Interscholastic Athletics CoSer is looking forward to championship season which is getting underway. There have been meetings of both leagues, the CVAC and MVAC along with the Section VII athletic council. Some big topics of discussion have been the Northern Soccer League (NSL) schedule as this is the only sport that sets a schedule for the whole section and several schools have requested to change divisions. Another topic of discussion has been flag football and trying to create a schedule that meets schools' needs while also ensuring that we can get adequate coverage from the certified flag football officials. The NYSPHSAA Executive Committee is meeting on Wednesday, January 31st and there will be some rule changes and championship venue locations approved that will impact our schools.



PUBLICATIONS AND COMMUNICATIONS UPDATE



It has been a busy month for both our Communications and Print Shop Teams.

In *School Public Relations*, we have officially begun our in-district partnership with Chazy and have a Publications Specialist working once a week to support Chazy's needs. Additionally, we completed a Superintendent Search Video for Beekmantown, and print products were completed for Boquet Valley's upcoming Capital Project vote.

As far as behind-the-scenes action is concerned, we are actively moving our

component district websites and our CVES websites to be hosted on Go-Daddy. Half of our websites have already made the switch. Before we know it, budget newsletter season will be here. In the meantime, we are staying sharp as we work on monthly newsletters for our component districts, including AuSable Valley, Peru and Northern Adirondack.

Our Print Shop typically has quiet Januarys, but this month has been great for business with plenty of work. Becky Gates has done a phenomenal job working solo for the month as we continue to look for a Digital Press Operator to add a second employee back in our Print Shop following Kim Wimett's retirement.

Middle/High School Newsletter February 2024



High School Principal Mrs. Tammy Casey



February marks the beginning of the second semester, which means that this school year is half over. Students who are in high school are required to earn credits during the four years as they work toward earning their diploma.

There are two things that impact grades and high school success more than anything else.

1. Attendance: We realize that some absences are unavoidable. However, attendance is extremely important. When students miss school, they fall behind academically, which makes it harder to catch up. They also risk not receiving credit for their courses.

2. Effort: Teachers are here to help your child learn, but it is difficult for them to determine how to best help your child if your child is not putting forth the effort required. Talk to your child about their classes and check in occasionally to see if they are completing their assignments. Your child's grades can be found on SchoolTool.

Teachers are available through email or ParentSquare. If you have any questions, please contact your child's teacher. We are here to help and want to see your child be successful!

Patriot Shout-Out



We are excited to welcome Mr. Matthew Pray to AuSable Valley Middle/High School! He will be our Band Director! Mr. Pray joins us with plenty of dedication and musical talents. As he starts a new chapter with us, a new chapter also begins with our music program. We look forward to continued success and Mr. Pray's leadership as he helps inspire our students and their growth as musicians.

Middle School Principal Mrs. Jennifer Mousseau



Monday, January 29 marks the beginning of the 3rd quarter and the start of the second semester. This means we are halfway through the school year! Please continue to utilize your Parent Portal for SchoolTool to monitor your child's academic progress. Assignment grades are posted regularly. Here are some helpful codes that are often used for assignments grades:

Principal Mousseau Message Continued on Page 5



CV-TEC Plattsburgh Campus - P.O. Box 455, Plattsburgh, NY 12901
CV-TEC Learning Hub - 1449 Military Turnpike, Plattsburgh, NY 12901
CV-TEC Mineville Campus - 3092 Plank Road Box B, Mineville, NY, 12956
CV-TEC OneWorkSource - 194 US Oval, Plattsburgh, NY 12903

CV-TEC Plattsburgh Campus, 518-561-0100 FAX: 518-561-0494
CV-TEC Learning Hub, 518-561-0100 FAX: 518-842-3388
CV-TEC Mineville Campus, 518-842-6691 FAX: 518-324-6620
CV-TEC OneWorkSource, 518-561-0430 FAX: 518-324-3379

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

TO: Dr. Mark C Davey
FROM: Michele M. Friedman
DATE: February 5, 2024
RE: February 2024 Board Report



February is National CTE Month!

CV-TEC is excited to showcase our CTE programs, students, and Team Members during National CTE Month! CV-TEC’s Career & Technical Education (CTE) Programs provide rigorous and relevant career pathways that engage students; develop their academic, technical and employability skills; and include opportunities for work-based learning and mentorship. By delivering skills for further education and the workplace through flexible and creative models, CTE holds the key to ensuring students can achieve their full potential and develops a prepared workforce that can respond to local and regional economic needs. CV-TEC will be celebrating National CTE Month with multiple events and celebrations of exemplary student work and outstanding instruction.

**CELEBRATE TODAY,
OWN TOMORROW!**

**Vocational Education vs.
Career and Technical
Education**

“THEN”	“NOW”
<ul style="list-style-type: none"> • For SOME students • For a FEW jobs • 6 to 7 “Programs Areas” • In Lieu of Academics • High School Focused 	<ul style="list-style-type: none"> • For ALL students • 16 Clusters-81 Pathways • Aligns and supports academics • Business, Industry & College Partnerships

CAREER AND TECHNICAL EDUCATION

CV-TEC Hosts Stakeholder Review Team for Perkins V Comprehensive Local Needs Assessment Site Visit:

This year, the federal re-authorized Carl D. Perkins V Legislation requires that each agency, including CV-TEC, complete a CLNA to continue eligibility to receive funding. The Carl D. Perkins Act is federal legislation that provides funding for Career and Technical Education (CTE) throughout the United States. The results of the CLNA will provide valuable insight regarding our current CTE Programs, identify areas of strength as well as areas of improvement and will determine CV-TEC Perkins V Grant goals and initiatives for the next two (2) school years.

Our New York State Joint Management Team (JMT): ACTEA Zone 3 will be working with CV-TEC to conduct our required CLNA. The JMT will collect various data from our stakeholder populations including a curriculum review and site visits of all CTE Programs. The CV-TEC Stakeholder Review Team (SRT) recently participated in a virtual introductory meeting on Tuesday, January 23, 2024 and an in-person Site Review of all three (3) campuses on Wednesday, January 31, 2024. The complete CLNA is scheduled to be completed and submitted to NYSED in March 2024.

The members of the CV-TEC SRT are:

- **Jane Akins, Director of CTE St. Lawrence-Lewis BOCES**
- **Megan Bambara, Ticonderoga Area Chamber of Commerce**
- **Mark Bessen, Beekmantown CSD Interim Superintendent**
- **Leisa Boise, CVES Board Member Representing Plattsburgh CSD**
- **Carol Calabrese, Co-Director of Essex County Industrial Development Agency**
- **David Coryer, CEO Coryer Staffing**
- **Maggie Courson, Clinton Community College; Professor of Math, Early College Pathways Coordinator**
- **Matthew Courtright, Executive Director of Ticonderoga Area Chamber of Commerce**
- **Mike DiMezza, Principal of CTE Herkimer-Fulton-Montgomery BOCES**
- **John Fairchild, Mathematics Department Boquet Valley CSD**
- **Jatha Johnson, School Counselor Keene CSD**
- **Joe Keegan, President of North Country Community College**
- **Tracy Manor, Principal Saranac High School**
- **Scott Nephew, Superintendent Ticonderoga CSD**
- **Joan Seidel, Saranac High School English Department**
- **Lori Sheffield, Principal, Agricultural Studies Academy, Supervisor of Curriculum & Instruction, St. Lawrence-Lewis BOCES**
- **Joel Wood, VP of Strategic Initiatives North Country Chamber of Commerce**
- **Michele Friedman, Director of Career & Technical Education, CV-TEC Division of CVES**
- **Mark Brown, CV-TEC Hub Principal**
- **Adam Facticeau, CV-TEC Plattsburgh Principal**
- **Tina Mitchell, CV-TEC Mineville Principal**
- **Sherry Snow, CV-TEC Student Services Coordinator**
- **Jennifer Parker, CV-TEC CTE & Academic Curriculum Coordinator**
- **Kelly Gowett, CV-TEC Health Careers Coordinator**
- **Joanne Mazzotte, CV-TEC School Counselor Mineville**
- **Heather Gonyia, School Counselor FEH BOCES**
- **Katelyn LeTourneau, Special Education Teacher FEH BOCES**

Comprehensive Local Needs Assessment: An Exercise in Opportunities

The CLNA brings an incredible opportunity to:

- Make certain that programs and programs of study are aligned to and validated by **local workforce needs** and economic priorities;
- Ensure that local Perkins eligible recipients are **servicing each learner equitably**;
- Enable eligible recipients to better **direct resources** towards programs and programs of study that lead to high-skill, high-wage and in-demand occupations and activities that address equity and opportunity gaps;
- Create a platform for coordinating and streamlining existing program review and school improvement processes to bring focus to strategic decisions;
- Provide a structured way to **engage key stakeholders regularly** around the quality and impact of local CTE programs and systems.

Comprehensive Local Needs Assessment (CLNA)



WHAT IS CAREER AND TECHNICAL EDUCATION?



92% of high school students and 69% of college and adult students are engaged in CTE, learning skills in the classroom and on the job.¹



CTE is delivered at comprehensive and CTE-dedicated high schools, magnet schools, area technical centers, community and technical colleges and some four-year universities.

CTE students earn industry certifications and licenses, postsecondary certificates, associate degrees, bachelor's degrees and higher.



CTE is good for students, good for businesses and good for communities.



CTE high school students are college and career ready – 94% graduate high school and most enroll directly in college.²

CTE associate degrees can pay **\$10,000 more** per year than associate degrees in other fields – and can even pay more than bachelor's degrees – while limiting student debt.³



CTE is the answer to the nation's projected deficit of **6.5 million** skilled workers, including infrastructure, health care and manufacturing workforce shortages.⁴



LEARN MORE ABOUT CTE AT ACTEONLINE.ORG

¹ U.S. Department of Education, Institute of Education Sciences, National Center for Education Statistics (NCES), High School Longitudinal Study of 2009 (HLS-09), Base-year, 2013 Update, and High School Transcript File; U.S. Department of Education, National Center for Education Statistics, 2015–16 National Postsecondary Student Aid Study (NPSAS-16)

² Perkins Collaborative Resource Network, Perkins Data Explorer, customized Consolidated Annual Report data; U.S. Department of Education, Office of Elementary and Secondary Education, Consolidated State Performance Report, 2010-11 through 2017-18; U.S. Department of Education, NCES, HLS-09, Base-year, 2013 Update, High School Transcript, and Second Follow-Up

³ Georgetown University Center on Education and the Workforce. (2020). *The overlooked value of certificates and associate's degrees: What students need to know before they go to college*. Schneider, M. (2013). *Higher education pays*. College Board, Annual Survey of Colleges. NCES, IPEDS Fall 2020 Enrollment data and IPEDS 2020 Institutional Characteristics data.

⁴ Construction Industry Resources as cited in Ng, M. (2021). *Skilled workers are scarce, posing a challenge for Biden's infrastructure plan*. New York Times. Katz Ferry. (2018). *Future of work: The global talent crunch*. Strack, R., Carrasco, M., Kolo, P., Nouri, N., Priddy, M., & George, R. (2021). *The future of jobs in the era of AI*. Wellener, P., Reyes, V., Ashton, H., & Moutray, C. (2021). *Creating pathways for tomorrow's workforce today*

CTE PREPARES THE WORKFORCE ACROSS A WIDE RANGE OF INDUSTRIES AND OCCUPATIONS.



Agriculture, Food & Natural Resources

Architecture & Construction



Arts, A/V Technology & Communications

Business Management & Administration



Education & Training

Finance



Government & Public Administration

Health Science



Hospitality & Tourism

Human Services



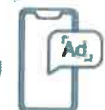
Information Technology

Law, Public Safety, Corrections & Security



Manufacturing

Marketing



Science, Technology, Engineering & Mathematics (STEM)

Transportation, Distribution & Logistics





Career Technical Education **CONTRIBUTES TO JOB GROWTH AND MEETS SKILL NEEDS**

By recruiting and hiring through CTE, employers can improve their bottom line and meet skill needs. A national survey of over 300 employers conducted by Advance CTE demonstrates that Career Technical Education (CTE) is a trusted source of talent that aligns with employer needs and prepares learners with adaptable real-world skills to achieve success in the career of their choice.

CTE's Reputation is Strong Among Employers



96 percent of employers who had heard of CTE had a favorable view, and 63 percent held a very favorable view.

CTE Eases Hiring Challenges



77%

of employers reported hiring an employee in part because of their CTE experience.

84%

of employers who reported it being 'easy' to find qualified applicants have hired a candidate based on CTE experience.

In-Demand Industries Grow through CTE



83%

of employers, including 89 percent of employers of color, agree that hiring employees with CTE experience will improve their business bottom line.

Increased Investment in Secondary and Postsecondary CTE would have a positive/very positive impact on:

	POSITIVE ⁺	VERY POSITIVE ⁺⁺
YOUR BUSINESS	90%	52%
YOUR INDUSTRY	94%	55%
THE ECONOMY	91%	57%
PUBLIC EDUCATION	88%	55%

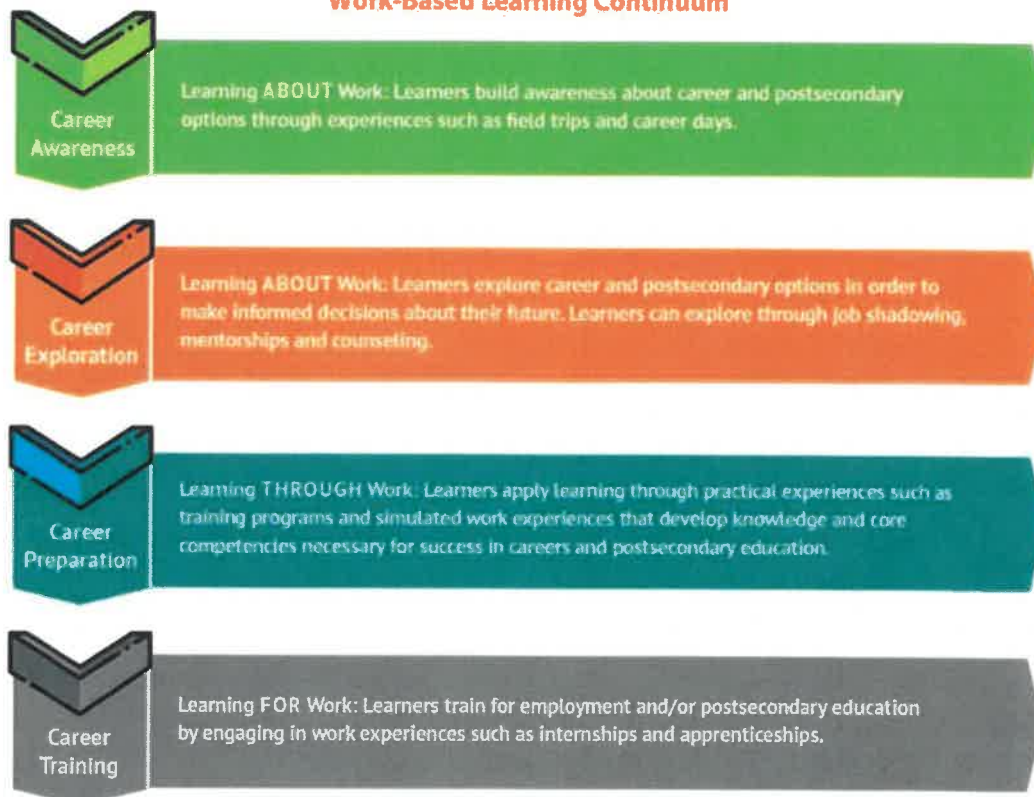


Work-Based Learning and CTE

Work-based learning is an educational strategy that offers learners an opportunity to reinforce and deepen their classroom learning, explore future career fields, and demonstrate their skills in an authentic, real-world setting. Work-based learning provides learners the opportunity to learn and apply employability and technical skills¹ that support success in careers and postsecondary education and can culminate in recognized postsecondary credentials².

Work-based learning includes a continuum of experiences ranging from less intensive opportunities such as career awareness and career exploration to more intensive opportunities such as career preparation and career training.

Work-Based Learning Continuum





Learning that works for America

CTE

Types of Work-Based Learning Experiences

There are many examples of work-based learning experiences along the continuum. Here are some examples of common work-based learning experiences.

Career Awareness	Career Day	A career awareness activity where employers from a variety of industries come together at a school to share information about their company, their job, and the education and skills that are required for success in their career. ⁶
	Workplace Tour	A highly-structured career awareness experience in which learners visit a workplace, learn about the business, meet employers, ask questions and observe work in progress. ⁷
Career Exploration	Career Competition	A career exploration experience requiring learners to demonstrate mastery of career-related skills through presentations or competitions that are judged by industry professionals. ⁸
	Career Mentorship	A career exploration activity where learners are matched one-on-one or in small groups with an industry professional to explore potential careers and related educational issues. ⁹
	Job Shadowing	A structured career exploration activity in which learners are paired with an employer and observe the workday, interact with clients or customers, and attend meetings and other appointments with the person they are shadowing. ¹⁰
Career Preparation	Cooperative Education (Co-op)	An intensive career preparation experience where academic programs are connected to structured work experience through which participants acquire professional and technical skills. ¹¹
	Simulated Workplace Experience	A career preparation experience where learners engage in activities that simulate work environments. ¹²
	Student Led Enterprise	A career preparation experience where students operate school-based enterprises that produce goods or services for sale or to be used by people other than the participating learner(s). ¹³
Career Training	Apprenticeship	An intensive career training experience that generally lasts from one to six years and provides a combination of on-the-job training and formal classroom instruction. ¹⁴
	Internship	A highly structured, time-limited, career training experience in which learners are placed at a worksite to observe and participate in work firsthand. ¹⁵

West Virginia's Simulated Workplace Program³

Launched in 2013, the simulated workplace program in West Virginia transforms classrooms into business enterprises, creating an authentic environment where learners can develop and practice both technical and employability skills. As of 2018, the West Virginia Board of Education requires every CTE concentrator to complete a simulated workplace program as a capstone experience.

Washington State's Career Bridge⁴

Washington's one-stop source for career and education planning, Career Bridge helps learners find and connect to a career pathway by completing career assessments, learning data about wages and the types of training needed for certain careers, and searching available programs of study that lead to careers learners are interested in.

Northern Illinois P-20 Network's Career Pathways Virtual Trailheads⁵

Launched in response to the COVID-19 (coronavirus) pandemic, Virtual Trailheads is a YouTube series that allows students to learn from professionals in a wide range of occupations. Professionals share details about their work, skills most important in their field and advice for prospective learners.



Career Technical Education: Myths and Facts

Career Technical Education (CTE) is an educational strategy that equips learners with the academic and technical skills they need to be prepared for future careers. Despite a body of research proving myriad benefits of high-quality CTE, the field continues to be dogged by outdated perceptions stemming from low-quality programs of years past and a legacy of “tracking” economically disadvantaged learners and learners of color into vocational trades and away from academic pathways. Today’s CTE serves learners from all backgrounds and delivers **real options** for college and rewarding careers, helps learners **build real-world skills** and **enhances the high school and college experience**.

Myth: CTE is jobs training

Fact: CTE empowers learners to explore multiple career options

- CTE programs of study start broad, cementing the core competencies and knowledge learners must know to be successful within a specific Career Cluster,⁹ before providing career pathway and career-specific knowledge and skills.¹
- CTE allows learners to enhance their education **with hands-on training, mentoring and internships** that build employability skills and expand their professional networks. As a result, learners get a unique advantage and get a leg up on their future careers.
- Among public school districts that offer CTE programs, 77 percent offer work-based learning experiences and 73 percent offer opportunities for learners to earn dual college credit.²
- Learners understand the real-world value of CTE. In a national survey, **82 percent of CTE learners said they were satisfied with their opportunities to explore different careers of interest**, compared to only 51 percent of non-CTE learners.³

A Program of Study
is a sequence of courses that links secondary and postsecondary education, integrates challenging academic and technical instruction and leads to an industry-recognized credential of value.

Myth: CTE leads to 'dead end' jobs

Fact: CTE leads to well-paying careers with potential for career advancement

- A 2019 study of California Community College CTE participants found that learners reported positive employment outcomes and greater increases in wages after completing their program.⁴
- Workers with professional certifications and high school diplomas **earn more and report greater opportunity for job growth** than workers with only a high school diploma.⁵
- CTE concentrators have opportunities to earn living wages, even while in high school, and experience career advancement after graduation.⁶
- American adults were more likely to agree that two-year public colleges – where CTE is primarily taught at the postsecondary level – **are worth the cost and contribute to a strong American workforce** more than other types of institutions.⁷



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CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
 From: Dr. Matt Slattery, Director of Special Education
 Date: February 2024
 Re: Board of Cooperative Educational Services Report

ITSP Students Experience Cultural Diversity Through Indian Cuisine

In January, students from our Middle School ITSP (MS-ITSP) class embarked on a cultural journey to the Indian Grill restaurant, culminating weeks of learning about Ancient India in the classroom. This cross-curricular field trip allowed students to explore traditional Indian cuisine, music, and customs first-hand.

The outing provided a valuable opportunity for students to practice important social skills like table manners and etiquette in a public setting. While enjoying the flavorful dishes, they listened to traditional Indian music adding to the immersive experience. A highlight was interviewing restaurant staff to gain personal insights into Indian culture and immigration stories.

Students enthusiastically engaged in conversations, listening and learning directly from those with lived experiences. This powerful interaction brought lesson plans to life, helping build appreciation for the cultural diversity in their local community.

Based on the success of this inaugural cultural excursion, MS-ITSP will continue seeking opportunities for students to experience different heritages reflected in their area. In the classroom, exposure to world cultures remains a priority through projects like in-depth cultural heritage interviews.

By connecting academic concepts to real-world exploration, MS-ITSP is equipping students with appreciation for diversity and empowering them to be culturally competent citizens. The Indian Grill experience was just the first stop on an exciting journey celebrating customs, flavors, and people from around the globe.



RISE Students Take Ownership of Morning Announcements

Communication and independence have been key focuses this year at the RISE Center. With support from the Communications Department, RISE has empowered students to create and produce the school's daily morning video announcements. What started as students assisting with equipment and finding on-camera talent has evolved into full video creation ownership. RISE students now brainstorm announcement topics, conduct interviews with fellow students and staff, record footage using technology, and collaborate to edit the final video.

Our talented teaching assistant, Mr. Lavoie, provides support during the computer editing phase, but the goal is for students to master the video software and produce the announcements independently. The skill-building process teaches responsibility, teamwork, and technology literacy.

This student-driven announcement approach aligns with RISE's mission of fostering independence. As students take pride in their videography accomplishments, they gain valuable self-confidence and pride in their capabilities. The excitement of "becoming the crew" for this important daily task is palpable. Students are enthusiastic to showcase their talents and see their hard work shared with the entire RISE community each morning.

By placing video announcements in the hands of students, RISE empowers its learners as leaders. This engaging initiative builds vital skills while celebrating student voices as an integral part of the school's daily operations and culture of communication.



Tuesday 2624.MP4

CVES Educator Gains Valuable Insights at Future of Educational Technology Conference

Champlain Valley Educational Services is committed to staying at the forefront of educational technology innovation. This year, our Rise Center Curriculum Coordinator, Mrs. Waldron, seized the opportunity to attend the nationally renowned Future of Educational Technology Conference (FETC).

Over an intensive three days, the Coordinator participated in a wide range of workshops, training sessions, and keynotes exploring the latest strategies in areas like blended learning, gamification, digital citizenship and more. The experience allowed for hands-on exploration of cutting-edge software, hardware, and interactive learning platforms ideal for enhancing student engagement and outcomes.

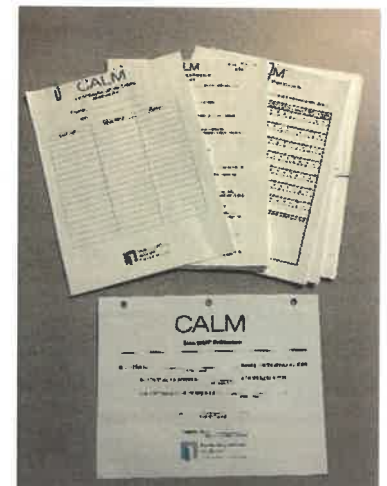
A particular highlight was hearing directly from educational AI expert Dan Fitzpatrick. His keynote on the potential for artificial intelligence to transform 21st century teaching and learning provided inspiring insights to bring back to CVES. The Coordinator also valued networking opportunities to interact with peers and vendors, exchanging ideas ripe for implementation.

This professional development allowed our Rise Center leader to deepen their edtech expertise in ways that will positively impact CVES students and teachers. With evolving tools and techniques gleaned from FETC, we can further enrich personalized instruction, accessibility, and student agency through thoughtful technology integration.



All RISE Staff Receive Therapeutic Crisis Interventions for Schools – 2 Training

RISE continues investing staff growth through its expanded de-escalation training program Therapeutic Crisis Interventions for Schools – 2 (TCIS-2). This month, we launched a refresher equipping our team with essential de-escalation and therapeutic physical intervention skills needed to keep everyone safe. De-escalation expertise allows staff to effectively guide students through emotional situations/crises while prioritizing safety. Even more exciting, students in Ms. Way's classroom played an active role in preparing training materials to assist participants in vital course information.



RISE Students Showcase Skills and Teamwork on Sam's Club Shopping Trip

Cross-program collaboration thrived this month as students from the Autism and Partners in Transition classrooms at RISE worked together on a real-world shopping excursion to Sam's Club.

With meticulous care, the team interpreted classroom orders and navigated the store aisles locating each listed item. Students exercised critical thinking skills like calculating costs, practicing applied math concepts. Checking out required flawless accuracy to complete their mission successfully.

Upon returning to RISE, students delivered filled orders to their peers - a satisfying outcome made possible by effective communication and shared commitment to the task. This experience emphasized the importance of interpersonal and professional skills that extend far beyond classroom walls.

RISE educators purposefully design community trips to empower students with independence and valuable soft skills. This joint venture showcased how cooperation allows students to combine their unique strengths in service of a common goal.

The Sam's Club shopping trip proved an enriching experience that celebrated student capabilities across programs. RISE takes pride in crafting collaborative real-world learning that prepares students to thrive.



Courtesy of Our Post Grad Students at Duken

