

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE
CVES CONFERENCE CENTER PLATTSBURGH, NY ON DECEMBER 13, 2023
PROPOSED EXECUTIVE SESSION AT 7:30 P.M. – MONTHLY MEETING TO FOLLOW**

- No Action 1. CALL TO ORDER: BOARD PRESIDENT
 - a. The Pledge of Allegiance
 - b. Roll Call of Board Members

- No Action 2. EXECUTIVE SESSION

- No Action 3. INTRODUCTION OF ALL PRESENT

- No Action 4. OPINIONS AND CONCERNS FROM THE AUDIENCE

- No Action 5. AUDIT COMMITTEE HIGHLIGHTS/UPDATE — Dr. Mark Davey & Dr. Eric Bell

- No Action 6. BUDGET COMMITTEE UPDATE — Dr. Mark Davey & Dr. Eric Bell

- No Action 7. DISTRICT SUPERINTENDENT UPDATE — Dr. Mark Davey

- Action 8. MINUTES OF PREVIOUS MEETING
 - a. November 8, 2023 Regular Board Minutes (Enc. 1)

- Action 9. NEW BUSINESS
 - a. Approval of Corrective Action Plan for the 22-23 Annual Independent Audit (Enc 2.)

- Action 10. CONSENT AGENDA FINANCIAL
 - a. Certification of Warrant (Enc. 3)
 - b. Treasurer’s Reports (Enc. 4)
 - c. Extraclassroom Treasurer’s Reports (Enc. 5)
 - d. Change Fund Approval(s) (Enc. 6)
 - e. Donations (Enc. 7)
 - f. Special Aid Fund Project(s) (Enc. 8)
 - g. Budget Increase(s) (Enc. 9)
 - h. School Lunch Fund Budget Increase(s) (Enc. 10)
 - i. Budget Decrease (Enc. 11)
 - j. Proposal(s) (Enc. 12)
 - k. Teleservices Agreement (Enc. 13)

- No Action 11. OLD BUSINESS
 - a. None this month

- Action 12. CONSENT AGENDA PERSONNEL
 - a. Rescind (Enc. 14)
 - b. Resignation(s) (Enc. 15)
 - c. Temp-On-Call Substitutes (Enc. 16)
 - d. Permanent Appointment (Civil Service) (Enc. 17)

- Action. e. Tenure (Enc. 18)
- Action f. Civil Service Provisional Appointment (Enc. 19)
- Action g. 52-Week Civil Service Probationary Appointment(s) (Enc. 20)
- Action h. Three-Year Probationary Appointment(s) (Enc. 21)
- Action i. Four-Year Probationary Appointment (Enc. 22)
- Action j. Temporary Appointment(s) (Enc. 23)
- Action k. Building Checks 2023-24 (Enc. 24)
- Action l. Facilitator(s) 2023-24 (Enc. 25)
- Action m. Additional Work 2023-24 (Enc. 26)
- Action n. Authorized Money Collector (Enc. 27)

13. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Memorandum of Agreement- CVES & United Professionals (Enc. 28)
- Action b. Separation Agreement (Enc. 29)
- Action c. Employment Agreement School District Treasurer (Enc. 30)
- Action d. Employment Agreement Labor Specialist (Enc. 31)

No Action 14. OTHER

No Action 15. NEXT BOARD MEETING

Wednesday, January 10, 2024, at the Yandon Dillion Center in Mineville and Satellite location of CVES Conference Center in Plattsburgh, NY, – Proposed Executive Session at 6:00 p.m. monthly meeting to follow.

No Action 16. REPORTS FROM DIRECTORS (Enc. 32)

Action 17. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development toward a brighter global future.

IMPORTANT DATES

December 13, 2023	Audit Committee Meeting – CV-TEC Plattsburgh – 5:00 pm
December 13, 2023	Board Meeting – CVES Plattsburgh – 6:00 pm
January 10, 2024	Board Meeting – Yandon-Dillon Center, Mineville & CVES Plattsburgh – 6:00 pm
January 25, 2024	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2024-25 Budgets – Finalize Draft Budgets – Conference Center, Plattsburgh – 7:00 pm
February 14, 2024	Audit Committee Meeting – Conference Center, Plattsburgh – 5:00 pm
February 14, 2024	Board Meeting/Budget Presentations – Conference Center, Plattsburgh – 6:00 pm
March 13, 2024	Board Meeting – Yandon-Dillon Center, Mineville – 6:00 pm
March 20, 2024	CV-TEC Open House – Mineville – 6:00 pm
March 21, 2024	CV-TEC Open House – Plattsburgh – 6:00 pm
April 10, 2024	Annual Meeting – CVES Conference Center, Plattsburgh – 6:00 pm
April 18, 2024	Election of CVES Board Members and Vote on Administrative Budget
May 8, 2024	Audit Committee Meeting – Yandon-Dillon Center, Mineville – 5:00 pm
May 8, 2024	Board Meeting – Yandon-Dillion Center, Mineville – 6:00 pm
May 15, 2024	NTHS Ceremony (Mineville Campus) Moriah CSD – 7:00 pm
May 22, 2024	NTHS Ceremony (Plattsburgh Campus) Conference Center – 7:00 pm
June 5, 2024	SkillsUSA Awards – CVES Conference Center, Plattsburgh – 6:00 pm
June 6, 2024	No. Country Loggers Awards Banquet – CV-TEC, Plattsburgh – 6:00 pm
June 7, 2024	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 am
June 12, 2024	Board Meeting – Conference Center, Plattsburgh – 6:00 pm
June 12, 2024	Plattsburgh Rise Center kindergarten Graduation – 10:00 am
June 18, 2024	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 pm
June 20, 2024	CV-TEC Plattsburgh Graduation Ceremony –SUNY Plattsburgh – 7:00 pm

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A matter which will imperil the Public safety if disclosed
2. A matter which may disclose the identity of a Law Enforcement Agent or Informer
3. A matter of information relating to a current or future investigation or prosecution of a criminal offence which would imperil effective Law Enforcement if disclosed
4. A matter of discussion regarding proposed, pending or current litigation
5. A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law)
6. A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
7. A matter of the preparation, grading or administration of examinations
8. A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the School District if such discussion publicity would substantially affect the value thereof
9. A matter related to a specific student of the district

ENC. 1

Recommend that the Board approve the Draft Minutes from the November 8, 2023 Regular Board meeting.

ENC. 2

Recommend that the Board approve the Corrective Action Plan for the 2022-2023 Annual Independent Audit Management Letter Comments. (Attached)

ENC. 3

Recommend that the Board approve the Certification of Warrant for October 31, 2023 to November 30, 2023.

ENC. 4

Recommend that the Board approve the Treasurer's Report from October 31, 2023.

ENC. 5

Recommend that the Board approve the Extraclassroom Treasurer's Report from October 31, 2023.

ENC. 6

Recommend that the Board authorize the following individual(s) to be the custodian for the change fund:

1. Meagan Whitman (replacing Adele Huchro) as a custodian of the \$50 change fund at the Cafeteria Mineville Campus.
2. Kylee Gonyea as co-custodian of change funds with Kimberly Lincoln in the amount of \$100 at the CV-TEC Cosmetology Plattsburgh Campus.
3. Kylee Gonyea as co-custodian of change funds with Lisa Banker in the amount of \$200 at the CV-TEC Cosmetology Plattsburgh Campus.
4. Dale Bracy (replacing Angela Provost) as custodian of the \$50 change fund at the WAF Cafeteria – Plattsburgh Campus.

ENC. 7

Recommend that the Board approve the following donations to offset the cost of CVES participation in the 2024 Scripps National Spelling Bee:

1. Donation of \$500 from Luck Bros., Inc

ENC. 7 (Continued)

2. Donation of \$500 from William J. Murray, Inc
3. Donation of \$500 from Pipeline Mechanical
4. Donation of \$500 from Jointa Lime Company
5. Donation of \$100 from R. Deso, Inc.
6. Donation of \$500 from Casella Waste Systems

ENC. 8

Recommend that the Board approve the following Special Aid Fund Project(s):

1. Knights of Columbus Grant, special aid fund project, in the amount of \$2,000, for the period of November 15, 2023 through June 30, 2024. This program is funded through the generous acts of the local Knights of Columbus Council. (CV-TEC)

ENC. 9

Recommend that the Board approve the following budget increase(s):

1. Increase the Instructional Technology budget from \$1,246,540 to \$1,446,540, for the 2023-2024 school year, to accommodate for additional district requests. (Co-Ser 564 – S³)
2. Increase the Model Schools budget from \$51,450 to \$61,740, for the 2023-2024 school year, to accommodate for additional district requests. (Beekmantown, Chazy) (Co-Ser 546 – S³)
3. Increase the Emergency Communication System budget from \$78,732 to \$80,028, for the 2023-2024 school year, to accommodate for additional district requests. (Northeastern Clinton) (Co-Ser 640 – S³)

ENC. 10

Recommend that the Board approve the following School Lunch Fund budget increase(s):

1. Increase the Yandon-Dillon Cafeteria Fund Regular School Year Budget from \$130,734 to \$163,875 for the 2023/2024 school year to accommodate personnel changes and the increase of food prices and meals being served. (Co-Ser C791 – School Lunch Fund)
2. Increase the William A. Fritz Cafeteria Fund Extended School Year Budget from \$16,736 to \$18,305 for the 2023/2024 to accommodate the increase in meals being served. (Co-Ser C791 – School Lunch Fund)

ENC. 11

Recommend that the Board approve the following budget decrease(s):

1. Decrease the Yandon-Dillon Cafeteria Fund Extended School Year Budget from \$18,174 to \$0 for the 2023/2024 extended school year. (Co-Ser C791 – School Lunch Fund)

ENC. 12

Recommend that the Board approve the following proposal(s):

1. Based on Tetra Tech Architects & Engineer's and Schoolhouse Construction's analysis and recommendation, that the Board accept a proposal submitted by Mechanical Testing, Inc. for Mechanical, Electrical and Plumbing (MEP) Systems Commissioning Agent (CxA) Professional Services for the Phase 2 Capital Project. Services will take place at the CVES Plattsburgh Campus, CVES Learning Hub and CVES Mineville Campus for a total not expected to exceed \$33,000. Services will commence as soon as possible after Board award of project work. Be it further recommended that the CVES District Superintendent be granted authority to enter into a service agreement contract.
2. Based on Tetra Tech Architects & Engineer's and Schoolhouse Construction's analysis and recommendation, that the Board accept a proposal submitted by Mechanical Testing, Inc. for Testing, Adjusting, and Balancing (TAB) Professional Services for the Phase 2 Capital Project. Services will take place at the CVES Plattsburgh Campus, CVES Learning Hub and CVES Mineville Campus for a total not expected to exceed \$27,000. Services will commence as soon as possible after Board award of project work. Be it further recommended that the CVES District Superintendent be granted authority to enter into a service agreement contract.

ENC. 13

Recommend that the Board approve the following Teleservices Agreement(s):

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Sunbelt Staffing, LLC ("Sunbelt") for the purpose of obtaining temporary employee services from Sunbelt for a Tele-practitioner for Speech Language Pathology services at the Rise Center. The agreement commences December 15, 2023, and ends June 26, 2024 unless terminated by BOCES with a 60 day written notice. The rate of services is \$85 per hour, with the total payable amount for the term of the agreement not anticipated to exceed \$74,375. (Rise Center) (Attached)

ENC. 18

Recommend that the Board grant tenure to the following person(s):

1. Penny Comes, Teaching Assistant, effective May 9, 2024

ENC. 19

Recommend that the Board appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Name: Kelsey Monette
Position: School District Treasurer (shared)
Effective Date: January 1, 2024
Annualized Salary: \$63,000
2. Name: Chrysa Rabideau
Position: Labor Specialist
Effective Date: January 8, 2024
Annualized Salary: \$72,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 20

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Kylyn Miller **was provisional*
Position: Network and Systems Technician
Effective Date: November 8, 2023
Tentative Permanent Date: August 8, 2024
2. Name: Michaelene Booth **was provisional*
Position: Account Clerk/ Typist
Effective Date: November 9, 2023
Tentative Permanent Date: September 26, 2024
3. Name: Tera Filion Potts **was provisional*
Position: Account Clerk/ Typist
Effective Date: November 9, 2023
Tentative Permanent Date: October 23, 2024

ENC. 20 (Continued)

4. Name: Suzanne Dumar **was provisional*
Position: Account Clerk/ Typist
Effective Date: November 21, 2023
Tentative Permanent Date: September 5, 2024

5. Name: Victoria Paiser
Position: Teacher Aide/ Student Aide
Effective Date: November 13, 2023
Tentative Permanent Date: November 13, 2024
Annualized Salary: \$20,950

6. Name: Kayleigh Monteleone
Position: Teacher Aide/ Student Aide
Effective Date: November 17, 2023
Tentative Permanent Date: November 17, 2024
Annualized Salary: \$20,950

7. Name: Adele Huchro
Position: Teacher Aide/ Student Aide
Effective Date: December 4, 2023
Tentative Permanent Date: December 4, 2024
Annualized Salary: \$24,500

8. Name: Christina Yates
Position: Teacher Aide/ Student Aide
Effective Date: December 4, 2023
Tentative Permanent Date: December 4, 2024
Annualized Salary: \$ 20,950

9. Name: Meagan Whitman
Position: Cook Manager
Effective Date: December 4, 2023
Tentative Permanent Date: December 4, 2024
Annualized Salary: \$28,105

10. Name: Eryn Revette
Position: Occupational Therapist
Effective Date: December 4, 2023
Tentative Permanent Date: December 4, 2024
Annualized Salary: \$54,000

ENC. 21

Recommend that the Board appoint the following person(s) to a Three-Year Probationary Appointment as follows:

1. Name: Stephanie Sorgule
Position: Assessment & Planning Coordinator
Tenure Area: Assessment Planning
Effective Date: January 3, 2023
Tentative Permanent Date: January 3, 2026
Certification Status: School Counselor, Permanent
Annualized Salary: \$66,500

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 22

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Nicole Haran **was temporary*
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: October 11, 2023
Tentative Tenure Date: October 11, 2027
Certification Status: Teaching Assistant, Level 1
2. Name: Danielle Swart
Position: Speech Language Pathologist
Tenure Area: Speech Language Pathologist
Effective Date: December 4, 2023
Tentative Tenure Date: December 4, 2027
Certification Status: Speech And Language Disabilities, Professional Certificate
Annualized Salary: \$61,000

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 23

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2023-2024 school year:

1. Name: Janet McCray
Position: Teaching Assistant
Effective Date: November 28, 2023 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$26,828
2. Name: Zachary Buzzell
Position: Building Trades/ Carpentry Teacher
Effective Date: December 11, 2023 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$47,582

ENC. 24

Recommend that the Board approve the following person(s) to perform Building Checks for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>
Garrett Denton	Mineville (\$65/day)
Adam Siano	Mineville (\$65/day)

ENC. 25

Recommend that the Board approve the following facilitator(s) for the 2023-2024 school year:

Facilitators, \$30/hour
Lyn Derway

ENC. 26

Recommend that the Board approve the following Additional Work for the 2023-2024 school year:

<u>Continuation of Normal Work-Day Duties, hourly rate of pay</u>	
Katelyn Christian	Not-to-exceed 100 hours
Shanni Hicks-Wilson	Not-to-exceed 100 hours
Christie Lee	Not-to-exceed 100 hours
Melissa Litts	Not-to-exceed 100 hours
Nichole Strong	Not-to-exceed 100 hours

ENC. 26 (Continued)

Krystal Jaquish	Not-to-exceed 100 hours
Danielle Swart	Not-to-exceed 100 hours

Stipend Position, \$425/year
Carrie Stone PBIS Coordinator, Plattsburgh

Stipend Positions, Compensation per collective bargaining agreement

Brandy Rivers	Yearbook Coordinator, WAF
Joanne Mazzotte	NTHS Advisor, Mineville
Tonya Robinson	New Employee Mentor (x2)
Maiya Giroux	New Employee Mentor
Susan Tourville	New Employee Mentor (x2)
Jami Ganter	New Employee Mentor (x2)
Melissa Gough	New Employee Mentor
Kevin Shaw	New Employee Mentor
Joan Hubbard	New Employee Mentor

ENC. 27

Recommend that the Board authorize the following individuals to collect money as noted for the remainder of the 2023-2024 school year:

1. Meagan Whitman (replacing Adele Huchro) YD Cafeteria Sales- Mineville Campus
2. Michaelene Booth (replacing Samantha Collins) CV-TEC Adult Education – Plattsburgh Campus

ENC. 28

Recommend that the Board Approve:

Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Service and the Champlain Valley Educational Services United Professionals regarding Speech Language Pathologist vendors and grievance.

ENC. 29

Upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board approve the attached Separation Agreement and authorizes the CVES Board President to sign the Agreement.

ENC. 30

Upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board approve the following resolution(s):

Ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Kelsey Monette, School District Treasurer, effective January 1, 2023 – June 30, 2028

ENC. 31

Upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board approve the following resolution(s):

Ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Chrysa Rabideau, Labor Specialist, effective January 8, 2023 – June 30, 2028

ENC. 32

Reports from Directors (attached)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: November 8, 2023
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon Dillon Center Mineville, NY

Board Members Present:

Kathy Comins-Hunter
Patricia Gero
Richard Harriman, Sr.
Bruce Murdock
Emily Phillips
Craig Randall
Lori Saunders
Michael St. Pierre
Ed Marin
Donna Wotton

Board Members Absent:

Leisa Boise
Dina Garvey
Emily Reynolds Bergh
Eddie Webbinaro
Donna LaRocque

Others Present:

Amy Campbell
Michele Friedman
Matthew Slattery
Eric Bell

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

MEETING
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:08 pm.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board go into Executive Session at 6:09 pm for the following reasons:

#4 - A of discussion regarding proposed, pending, or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicly would substantially affect the value thereof; and #9 - A matter related to a specific student of the district

In the Executive Session, Dr. Davey and the Board discussed his annual evaluation, which was submitted to the Commissioner of Education, Dr. Betty Rosa. Dr. Davey recently completed his evaluation meeting with the Commissioner. Second, a labor relations update was shared with the Board regarding future negotiations with CVES United Professionals. Third, several confidential staff matters were discussed including hiring recommendations, personnel matters, and investigation updates, and several position proposals. Fourth, the Board was provided with information on several confidential student matters. Lastly, the Board was provided a Capital Project update on several matters regarding potential areas of future focus.

Mr. Ed Marin arrived at the Executive Session at 6:21 pm.

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board come out of Executive Session at 7:29 pm. All Board Members present voted yes—motion carried.

**BUDGET
COMMITTEE
UPDATE**

Dr. Davey thanked Board member Mrs. Leisa Boise for attending the Budget Committee Meeting and for her engagement and active participation. Next, Dr. Davey introduced Mr. Eric Bell and asked him to provide an overview of the meeting to the Board. Mr. Bell shared highlights of CVES' 2023-24 enrollment information for CV-TEC and Rise Center for Success, as well as updates on participation in CVES' School Support Services and Management Services Co-Sers for the year. Each of the Co-Ser participation rates and enrollment has risen from the previous year. Mr. Bell explained how component districts have saved over \$1 million annually due to enrollment averaging. Approximately 43% of high school juniors and seniors in component districts currently participate in our CTE programs. He also indicated that the CEWW Health Insurance Consortium is meeting its budget targets, although there has been a rise in prescriptions and medical costs. Lastly, Mr. Bell spoke about O&M's internal budget planning and project, and several Board questions were answered. Dr. Davey thanked the Board for their questions and outlined the upcoming CVES Budget timeline for developing the 2024-25 CVES Budget. Dr. Davey thanked Cabinet - Mrs. Campbell, Mr. Bell, Mrs. Friedman, Mr. Slattery, the Management Services team, and the support staff for their assistance in preparing the presented Budget Committee information.

**STRATEGIC PLAN
PRESENTATION**

Dr. Davey introduced CVES' 2023-26 Strategic Plan for Continuous Improvement Presentation; the 10th annual update the Board has received. First, he thanked the Board for their support, leadership, and ongoing commitment to supporting CVES' Strategic Planning efforts each year. The Board members had an in-depth presentation of the Strategic Plan during their October Retreat. Second, Dr. Davey thanked Dr. Stephen Danna and the District Planning Team (DPT) for their assistance and participation in the 23-24 Updates. Next, Dr. Davey briefly reviewed the 2023-26 priorities identified for the updated CVES Strategic Plan. Dr. Davey noted that the updated Strategic Plan focuses on refreshing the targets CVES set in the previous years and updating the Staff Survey which has been in place for ten years. The changes to the Strategic Plan will make it more current and in alignment with CVES' forward direction for the future.

Dr. Davey then introduced Mrs. Michele Friedman, Director of Career and Technical Education (CTE), to share updates on the CV-TEC Divisional Committee's work. She provided highlights of CV-TEC and spoke about their Divisional Team, which includes staff members from both campuses and two CV-TEC students. This participation encompasses voices from across the division.

This year, CV-TEC is focusing on onboarding, mentoring, and coaching staff, as well as maintaining and supporting high-quality staff members.

Next, Mr. Eric Bell, Assistant Superintendent of Management Services, provided an overview of the Management Service's Strategic Plan update. He noted that when districts provide funding and resources through their participation, CVES can maintain high-quality staff, positively affecting the Co-Sers' operation. Mr. Bell noted that CVES' Co-Ser participation is expanding. For example, the Labor Relations Co-Ser is increasing this year to prepare for CVES offering a Regional Certification Officer (RCO) service in 2024-25. He noted that Management Services' internal procedures provide improved support with recruitment, which has positively impacted our staff hiring and retention. Mr. Bell indicated that this year's updates supported Management Services making positive updates to improve our systems. Mr. Bell responded to several questions and introduced Mr. Matt Slattery.

Mr. Matt Slattery, Director of Special Education, shared that the Rise Center's Strategic Plan Updates this year focused on updates to incorporate active staff participation and representation in their consensus decision-making. Mr. Slattery noted that their 23-25 Action Plan differs from previous years in that their Team is focusing on the data they are tracking and the reason for revised metrics and targets. The Rise Center focuses on enrollment and placement, program completion, building student independence, and social-emotional learning metrics. Mr. Slattery introduced then Mrs. Amy Campbell.

Mrs. Amy Campbell, Assistant Superintendent for Educational Services, spoke about the growth she has seen over the past three years with the Strategic Plan. Mrs. Campbell indicated that School Support Services' plan focuses on why it is essential to have a plan, how School Support Services impacts CVES, and providing high-quality services for component districts. The School Support Services team has worked on strengthening their engagement with the plan and its connection to their work each day.

Lastly, Dr. Davey concluded the 2023-24 Strategic Plan presentation by thanking the Board Members for their ongoing support of the Strategic Plan process and its focus, including their active engagement and in-depth review of this year's updates at the Fall Board Retreat. Dr. Davey noted that the 2023-26 Strategic Plan Update is an agenda item that the Board members will be asked to approve on the Board Meeting agenda. Several Board members asked questions and provided feedback on the presentation. The Board thanked the entire team of presenters for their hard work and leadership to help create the 2023-24 Strategic Plan updates.

**CAPITAL PROJECT
PHASE 2 UPDATE**

Dr. Davey introduced Mr. Eric Bell, Assistant Superintendent of Management Services, to present an update on Phase 2 of the Capital Project. Mr. Bell began by reviewing the scope of work summarized at the September 2023 Board Meeting. Mr. Bell noted that a budget increase is proposed to include the new PA

System on all owned campuses, and the Board is being asked to approve the budget increase tonight. Dr. Davey and Mr. Bell had previously spoken to the Board about using surplus funds to add the new PA system. With the Board's permission and approval, Dr. Davey and Mr. Bell will give Chief School Officers (CSO) the option to use the surplus funds to support the expanded Capital work. CSOs have the option to be billed for the increased 2023-2024 capital budget or offset the increase with surplus funds from 2022-2023. Districts are eligible to receive BOCES Aid on the increased cost even if electing to use surplus funds to cover the cost.

Bids were opened on November 1, 2023 and are on the agenda for approval tonight. The contractors with low bids were Murnane, Pipeline Mechanical, and Dow Electrical. CVES is currently value engineering with Milton CAT for a diesel generator in Mineville. Mineville is being prioritized for a new generator because it is the most remote campus and has frequent power outages.

With the proposed capital budget increase of \$656,837, CVES projects to be just under the approved budget including a future award for the Mineville generator. The Phase 2 construction timeline is from April 2024 through October 2024. There will be significant construction from the end of June through August 2024, which could impact ESY.

Mr. Bell ended the presentation by answering the Board members' questions about the budget and what CVES proposed to do with the increase.

DS UPDATE

Dr. Davey acknowledged the successful Open Houses held at the Mineville and Plattsburgh campuses. He thanked the CV-TEC and the Rise Center staff and administrators, who had a tremendous turnout and were able to showcase their successes to the parents.

Second, Dr. Davey thanked the Board members who were able to attend New Member Orientation. Mr. Randall then spoke about the experience being enjoyable and helpful. Mr. Randall congratulated the Culinary Staff and students for their excellence in the kitchen. Mr. Randall then spoke about the calm learning environment he observed while walking through the Rise Center halls. Two of our Board members could not attend the orientation, so Dr. Davey extended the invitation to them and any other Board members who have yet to attend an orientation to attend a future planned date.

Third, Dr. Davey noted that next Friday, November 17th is CVES' Superintendent's Day. The day's motivational keynote speaker will be Mr. Tom Murray who is presenting to the entire staff. Dr. Davey encouraged Board Members to join staff in this exciting event.

Next, Dr. Davey shared a NYSED and Board of Regents update with the Board. He noted that on Monday, November 13th, the Board of Regents will unveil the Blue Ribbon Commission Report; Dr. Davey stated that this is a once-in-a-generation opportunity. Dr. Davey shared additional updates from his District Superintendents' (DS) Meeting providing highlights on DS work groups, cyber resources, cyber security, and data protection. Dr. Davey also pointed out the certification reform efforts underway sharing that there are six areas of potential certification changes as well.

Dr. Rick Timbs will attend the School Boards Association Meeting on the 15th of November. Dr. Davey went on to thank the Board members who were able to participate in the 2023 Annual NYSSBA Conference in Buffalo at the end of October. The Board members shared their favorite parts of the conference and the new insights from attendance.

Lastly, Dr. Davey reminded the Board members that the next Board Meeting is December 13, 2023, in Plattsburgh. This meeting is our Board Holiday dinner; the menu and invitations will be sent out soon.

MINUTES OF
PREVIOUS
MEETING

Mrs. Saunders moved, seconded by Mrs. Comins-Hunter, to approve the Draft Minutes from the October 11, 2023, regular Board Meeting. All Board Members present voted yes—motion carried.

2023-2026 DISTRICT
STRATEGIC PLAN

Mr. Murdock moved, seconded by Mrs. Saunders, to adopt the CVES 2023-2026 District Strategic Plan for Continuous Improvement. All Board Members present voted yes—motion carried.

CONSENT AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to amend the Consent Agenda Financial. Item number 1, on enclosure 11, is to be removed from the consent agenda. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the Financial Consent Agenda as amended. All Board Members present voted yes—motion carried.

ACAP
LEASE

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following agreement as amended:

1. Agreement between the Adirondack Community Action Programs, Inc (ACAP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space at 72 Court Street, PO Box 848, Elizabethtown, NY, commencing July 1, 2023, and ending June 30, 2026. The annual rent paid by BOCES to ACAP for the three-year term shall be \$741.20 per month. At the end of the three-year term, the parties have the option to renew the lease for mutually agreed upon terms. (CV-TEC)

All Board Members present voted yes—motion carried.

CERTIFICATION OF
THE WARRANT

Approve the Certification of Warrant for October 2, 2023, to October 30, 2023.

TREASURER'S
REPORT

Approve the Treasurer's Report from September 30, 2023.

EXTRA-
CLASSROOM
TREASURER'S
REPORT

Approve the Extraclassroom Treasurer's Report from September 30, 2023.

CONTRACTOR/
CONSULTANT
AGREEMENT(S)

Approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of obtaining clinical and educational consultation services for the 2023-2024 school year. The current estimated annual expenditure for the agreement is \$48,640. (RISE) (attached)

PROJECT(S)

Award the following Project:

1. Recommend, based on Tetra Tech Architects & Engineers' review and approval, that the Board award the IP Public Address Improvement Project at the Main Campus, Learning Hub South Building, and Yandon-Dillon Facility to Day Automation of Victor, NY in an amount not to exceed \$684,244. The work shall take place in accordance with the terms and conditions of New York State Contract PT 68783 and will be compliant with SED Capital Project construction requirements. (Management Services)

CROSS CONTRACT
BUDGET
INCREASE(S)

Approve the following Cross Contract Budget Increase(s):

1. Increase the Distance Learning – Capital Region BOCES budget from \$154,000 to \$160,000 for the 2023-2024 school year, to accommodate for additional Cross Contracts with Capital Region BOCES (Beekmantown, Saranac). (Co-Ser 431 – S³)
2. Increase the Virtual Summer School – Capital Region BOCES budget from \$4,448 to \$4,550 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (NCCS). (Co-Ser 459 – S³)

3. Increase the Computer Assisted Instruction – Capital Region BOCES budget from \$262,900 to \$302,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (Beekmantown, Boquet Valley, Crown Point, Keene, Moriah, NCCS, Peru, Plattsburgh, Schroon Lake). (Co-Ser 530 – S³)
4. Increase the Computer Services Admin – Capital Region BOCES budget from \$3,263,600 to \$3,350,000 for the 2023-2024 school year, to accommodate for additional Cross Contracts with Capital Region BOCES (AuSable Valley, Beekmantown, Plattsburgh, Schroon Lake, Willsboro). (Co-Ser 604 – S³)
5. Increase the Computer Services Management – GST BOCES budget from \$9,833 to \$16,150 for the 2023-2024 school year, to accommodate for an additional Cross Contract with GST BOCES. (Northern Adirondack). (Co-Ser 613 – S³)
6. Increase the Voice & Electronic Communication Service – Capital Region BOCES budget from \$216,858 to \$230,200 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (Plattsburgh). (Co-Ser 623 – S³)
7. Increase the Insurance ACA Reporting – FEH BOCES budget from \$70,266 to \$82,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with FEH BOCES (Boquet Valley). (Co-Ser 634 – Mgmt. Svcs)

SPECIAL AID
FUND PROJECT(S)

Approve the following Special Aid Fund Project(s):

1. Employment Preparation Education (EPE) special aid fund project in the amount of \$320,000 for the period of July 1, 2023 through June 30, 2024. (CV-TEC)

BUDGET
INCREASE(S)

Approve the following budget increase(s):

1. Increase the Career and Technical Education – Job Target/Pre-CTE Program budget from \$780,621 to \$950,023 due to increased participation in Job Target/Pre-CTE classes for the 2023-2024 school year. (Coser 115/116 – CV-TEC)

AGREEMENT(S)

Approve the following agreement(s):

1. Agreement between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space at OneWorkSource, 194 U.S. Oval, Plattsburgh, commencing July 1, 2023 and ending June 30, 2024. The annual rent paid by BOCES to NCWP for the

one-year term shall be \$3,300 per year. At the end of the one-year term, the parties have the option to renew the lease for mutually agreed upon terms. (CV-TEC)

2. Agreement between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space consisting of room 221 at OneWorkSource, 194 U.S. Oval, Plattsburgh, commencing July 1, 2023 and ending June 30, 2024. The annual rent paid by BOCES to NCWP for the one-year term shall be \$7,128.00 per year. At the end of the one-year term, the parties have the option to renew the lease for mutually agreed upon terms. (RISE)
3. Agreement between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space consisting of rooms 123 through 127 and room 129 at OneWorkSource, 194 U.S. Oval, Plattsburgh, commencing July 1, 2023 and ending June 30, 2024. The annual rent paid by BOCES to NCWP for the one-year term shall be \$36,630.00 per year. At the end of the one-year term, the parties have the option to renew the lease for mutually agreed upon terms. (CV-TEC)

AGREEMENT(S)
FEH SNAP

Approve the following resolution regarding the revised Supplemental Nutrition Assistance Program Employment & Training Venture V (SNAP ET Venture V) agreement:

WHEREAS, CEWW BOCES heretofore approved an agreement on December 14, 2022 for professional services rendered by FEH BOCES in connection with the Supplemental Nutrition Assistance Program Employment & Training Venture V Contract (SNAP ET Venture V) for the period of December 1, 2021, to November 30, 2026.

WHEREAS, by reason of the need to modify language due to changes in the grant structure and the amount of milestone funding allocated to the program, FEH BOCES and CEWW BOCES have agreed to execute a revised agreement that encompasses all changes and cancel the proposed agreement approved by CEWW BOCES on December 14, 2022.

NOW THEREFORE, BE IT RESOLVED, that the proposed agreement by and between FEH BOCES and CEWW BOCES dated December 1, 2021 to November 30, 2026 that was approved by CEWW BOCES on December 14, 2022 is hereby canceled and rescinded; and be it further

RESOLVED, that the proposed revised agreement by and between Franklin-Essex-Hamilton BOCES and CEWW BOCES commencing December 1, 2021 and ending November 30, 2026, is hereby approved.

AMEND CONSENT
AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to remove Lauren Jaquish from Enclosure 15. All Board Members present voted yes—motion carried.

CONSENT AGENDA PERSONNEL Mr. Murdock moved, seconded by Mr. Marin, to approve the consent agenda personnel as amended. All Board Members present voted yes—motion carried.

RESCIND AGONEY Rescind the following appointment(s) from the September 13, 2023, agenda:

Recommend that the Board approve the following Additional Work for the 2023-24 School Year:

Stipend Positions, Compensation per collective bargaining agreement
Heather Agoney PBIS Coordinator – Plattsburgh

RESIGNATION(S) FORGETTE, DREW, FORD-CROGHAN, JUDGE, & BRACY Accept the following letters(s) of Resignation:

1. Charles Forgette, Electrical Design, Installation & Alternative Energy Teacher, effective November 4, 2023
2. Michael Drew, Building Trades/ Carpentry Teacher, effective December 15, 2023
3. Susanne Ford-Croghan, Coordinator of School Library Systems, effective January 19, 2023, for the purpose of accepting the School Library Systems Program Administrator Position
4. Joseph Judge, Computer Specialist, effective October 10, 2023, for the purpose of accepting a Computer Programmer Position
5. Dale Bracy, Cook, effective October 30, 2023, for the purpose of accepting a Cook Manager Position

FOUR-YEAR PROBATIONARY APPOINTMENT(S) SPRING & DUBREY Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Jill Spring (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 13, 2023
Tentative Tenure Date: September 13, 2027
Certification Status: Teaching Assistant, Level I
Annualized Salary: \$28,593
2. Name: Britany Dubrey (*was temporary*)
Tenure Area: School Nurse Teacher
Position: Allied Health Teacher
Effective Date: October 24, 2023
Tentative Tenure Date: October 24, 2027
Certification Status: Nurse's Assisting 7-12, Trans A
Annualized Salary: \$50,896

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

52-WEEK
CIVIL SERVICE
PROBATIONARY
APPOINTMENT(S)
BRACY & DENTON

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Dale Bracy
Position: Cook Manager
Effective Date: October 30, 2023
Tentative Permanent Date: October 30, 2024
Annualized Salary: \$30,500
2. Name: Garrett Denton (*pending fingerprint clearance*)
Position: Custodial Worker
Effective Date: November 6, 2023
Tentative Permanent Date: November 6, 2023
Annualized Salary: \$34,500

CIVIL SERVICE
PROVISIONAL
APPOINTMENT(S)
JUDGE, FILION
POTTS, & ZARLING

Appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Name: Joseph Judge
Position: Computer Programmer
Effective Date: October 10, 2023
Annualized Salary: \$50,000
2. Name: Tera Filion Potts
Position: Account Clerk/Typist
Effective Date: October 23, 2023
Annualized Salary: \$31,000
3. Name: Zachary Zarling
Position: School Lunch Manager
Effective Date: October 30, 2023
Annualized Salary: \$46,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

TEMPORARY
 APPOINTMENT
 FOR THE 2023-2024
 SCHOOL YEAR
WOOD & HICKS

Appoint the following person(s) to a Temporary Appointment as follows for the 2023-2024 school year:

1. Name: Brittany Wood
 Position: Business Management and Entrepreneurship Teacher
 Effective Date: October 16 - June 30, 2023
 Certification Status: Uncertified
 Annualized Salary: \$47,582

2. Name: Arianna Hicks
 Position: School Social Worker
 Effective Date: November 6, 2023 - June 30, 2023
 Certification Status: Uncertified
 Annualized Salary: \$56,676

PERMANENT CIVIL
 SERVICES
 APPOINTMENT(S)
 RYAN, LEAVINE,
 LOPEZ,
 KALTENBACH,
 THOMPSON,
BRAWN & ARTHUR

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Dustin Ryan, Teacher Aide/ Student Aide, effective November 14, 2023
2. Marta Leavine, Assistant to the Food Service Director, effective November 23, 2023
3. Jocelyn Lopez, School Lunch Manager, effective November 23, 2023
4. Sadie Kaltenbach, School Lunch Manager, effective November 23, 2023
5. Caitlin Thompson, Occupational Therapist, effective November 29, 2023
6. Heather Brawn, Account Clerk/ Typist, effective December 5, 2023
7. Joshua Arthur, Custodial Worker, effective December 7, 2023

TEMP-ON-CALL &
 SUBSTITUTES FOR
 2023-2024
 SCHOOL YEAR

Approve the following Temp-on-Call and Substitute positions for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>
Victoria Paiser	Teacher Aide/ Student Aide
Hannah Sorel	Teacher Aide/ Student Aide
Robert Thierry (<i>pending fingerprint clearance</i>)	Teaching Assistant
Robert Thierry (<i>pending fingerprint clearance</i>)	Teacher
Nicole Soden	Food Service Helper

INTERN(S)

Approve the following list of interns for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Deneil White	Intern	\$14.20/hr	Management Services

TEMPORARY
GRANT
APPOINTMENT(S)
ASHLINE-
BEAUDET & COOK

Approve the following Temporary Grant Appointment from October 30, 2023 – December 30, 2023:

1. Joseph Ashline-Beaudet, Work Study Student, not to exceed 120 hours, at \$14.20/hour
2. Celia Cook, Work Study Student, not to exceed 36 hours, at \$14.20/hour

PROVISIONAL
CIVIL SERVICE
HOURLY
APPOINTMENT(S)
SEARS, LAGREE, &
LUPOSELLO

Recommend that the Board appoint the following person(s) to a Provisional Civil Service Hourly Appointment for the 2023-2024 school year:

1. Deborah Sears, Personnel Specialist, \$25/hr
2. Jessica Lagree, Personnel Specialist, \$25/hr
3. Sarah Luposello, Personnel Specialist, \$25/hr

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ADDITIONAL
WORK FOR THE
2023-2024
SCHOOL YEAR

Recommend that the Board approve the following Additional Work for the 2023-24 School Year:

Continuation of Normal Work-Day Duties, hourly rate of pay

Maiya Giroux	Not-to-exceed 150 hours
Jerilynn Lamere	Not-to-exceed 150 hours
Jacob Cummings	Not-to-exceed 150 hours
Ciarra Smith	Not-to-exceed 150 hours
Marky DesRocher	Not-to-exceed 150 hours
Dawn Perry	Not-to-exceed 150 hours
Myah Green	Not-to-exceed 150 hours
Audrey Crucetti	Not-to-exceed 50 hours
Kayla Laughlin	Not-to-exceed 50 hours

NEW EMPLOYEE
ORIENTATION
COMPENSATION

Recommend that the Board approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on August 29, 2023:

Hourly rate of pay

Kiara Colgan
Amanda St. Hilaire

SUMMER WORK
2023-2024
SCHOOL YEAR

Recommend that the Board approve the following Summer Work:

Training/Preparation for the 23-24 School Year, hourly rate of pay per contract

Teaching Assistant

Nicole Haran	Not-to-exceed 6 hours
Brandy Rivers	Not-to-exceed 6 hours
Margarett DeMeulemeester	Not-to-exceed 6 hours
John Eli Law	Not-to-exceed 6 hours
Alyssa Morin	Not-to-exceed 6 hours

PBIS Planning for the 23-24 School Year, hourly rate of pay per contract

Carrie stone	Not-to-exceed 12 hours
--------------	------------------------

AUTHORIZED MONEY COLLECTORS

Recommend that the Board authorize the following individuals to collect money at the following CVES location for the 2023-24 school year:

1. Dale Bracy for Cafeteria Sales – Plattsburgh Campus

SCHOOL LUNCH MANAGER ZARLING

Recommend that the Board approve the following Resolution:

Upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board approve the following resolution: Ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Zachary Zarling, School Lunch Manager, effective October 30, 2023- June 30, 2027.

EXTRA-CURRICULAR STUDENT ACTIVITY FUND ADVISORS

Recommend that the Board approve the following list of CV-TEC Extra Curricular Student Activity Fund Club Advisors with no additional compensation:

Cosmetology (Reflections)	Kimberly Lincoln (Co-Advisor)
Cosmetology (Reflections)	Lisa Banker (Co-Advisor)
Cosmetology (The Razor's Edge)	Jean Gonyo (Mineville)
North Country Loggers	Josh Pierce (Co-Advisor)
North Country Loggers	Grace Mayhew (Co-Advisor)
LPN	Kelly Gowett (Co-Advisor)
LPN	Charles Johnson (Co-Advisor)
SkillsUSA (Mineville & Plattsburgh)	Nicole Santaniello
FFA	Anika Craig
FFA	Josh Pierce
FFA	Erin Meyer
FFA	Grace Mayhew

**NEW POLICY
SECOND READING
& ADOPT**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board adopt the following new policy: # Corporal Punishment, Restraint of Students, and Time Out Policy. All Board Members present voted yes—motion carried.

**LEAD EVALUATOR
CERTIFICATION(S)**

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board approve the following Lead Evaluator certification(s):

Section 30-2.9 of the Rules of the Board of Regents provides that, to be certified as lead evaluators, administrators must be trained in the nine required elements. CVES administrators have attended numerous meetings/trainings over the past year that addressed the nine required elements as set for by the Board of Regents, as well as insuring inter-rater reliability among administrators. I am requesting you forward the names below for consideration by the CVES Board of Cooperative Educational Services at their October meeting.

The individual listed below have attended various CVES in-house meetings and state, regional, and/or local professional development offerings, most recently Gearing Up on August 22, 2023, and day two of training on October 30, 2023, to be considered by the CVES BOCES for initial certification as Lead Teacher Evaluator:

1. Tina Mitchell

All Board Members present voted yes—motion carried.

**ASBESTOS
MONITORING
SERVICES
PROPOSAL**

Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board approve the following proposal:

1. Based on Tetra Tech Architects & Engineers and Schoolhouse Construction's analysis and recommendation, that the Board accept a proposal submitted by Atlantic Testing Laboratories, Limited of Plattsburgh, NY for Asbestos Project Monitoring Services for Phase 2 of the voter approved Capital Project. Services will take place at the Plattsburgh Main Campus and Mineville Campus.

Be it further recommended that the CVES District Superintendent be granted authority to enter into a service agreement contingent upon CVES' attorney approval.

All Board Members present voted yes—motion carried.

**REQUEST TO
ATTEND
CONFERENCE/
WORKSHOPS**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise, Michael St. Pierre, Patricia Gero, Eddie Webbinaro, Emily Phillips, Richard Harriman Sr. & Dina Garvey
School Boards Association Meeting.
November 15, 2023, CVES Conference Center, Plattsburgh, NY

All Board Members present voted yes—motion carried.

**FOUR-YEAR
PROBATIONARY
APPOINTMENT
JAQUISH**

Mrs. Saunders moved, seconded by Mrs. Comins-Hunter, that the Board approve the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Lauren Jaquish (*was temporary*)
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: June 3, 2023
Tentative Tenure Date: June 3, 2027
Certification Status: Teaching Assistant, Level I

All Board Members present voted yes—motion carried.

**PROPOSAL
ACTURE**

Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board approve the following Proposal:

1. Recommend that the Board accept a proposal from Acture Solutions of Albany, New York, to provide a Managed Detection and Response (MDR) cybersecurity system at CVES. The total amount for the proposed system is \$46,925 annually, with the 12-month term pricing in effect for 3 consecutive years. (S³)

All Board Members present voted yes—motion carried.

**CAPITAL PROJECT
BUDGET INCREASE**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following budget increase:

2023-2024 Capital Budget from \$525,000 to \$1,181,837 due to added Phase 2 Project scope for PA system replacement.

All Board Members present voted yes—motion carried.

**CAPITAL PROJECT
COST INCREASE**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve a total Capital Project cost increase from \$32,400,000 to \$33,085,000 and hereby authorizes the funding of additional Capital Projects (Phase 2 projects) as follows:

1. \$685,000 in funds from the 2023-2024 BOCES Capital Budget

All Board Members present voted yes—motion carried.

**2023 PHASE 2
CAPITAL
IMPROVEMENT
PROJECT BID
AWARDS**

Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that the Board approve the following 2023 Phase 2 Capital Improvement Project Bid Awards:

Recommend, based on Tetra Tech's Architects, Engineers and Schoolhouse's analysis and confirmation of the bids submitted for the 2023 Phase 2 Capital Improvement Project that the Board award Base Bids plus Alternate GC-B1, Alternate GC-B2, Alternate GC-B3, Alternate GC-B4, Alternate GC-D1, Alternate EC-B1, Alternate EC-B2, Alternate EC-D1, Alternate MPC-D1 to the following contractors. Be it further recommended that the CVES Board President be granted authority to enter into bid contracts contingent upon CVES' attorney approval.

1. General Work Contract – Murnane Building Contractors, Inc. of Plattsburgh, NY – Base Bid \$1,194,000; Alternate GC-B1 \$113,000; Alternate GC-B2 \$120,000; Alternate GC-B3 \$412,000; Alternate GC-B4 \$530,000; Alternate GC-D1 \$810,000.

Note: One other contractor submitted the following bid:

- a. Dow Electric, Inc of Malone, NY – Base Bid \$1,280,000; Alternate GC-B1 \$119,500; Alternate GC-B2 \$129,300; Alternate GC-B3 \$500,000; Alternate GC-B4 \$674,000; Alternate GC-D1 \$914,500.

2. Electrical Work Contract – Dow Electric, Inc of Malone, NY – Base Bid \$192,600; Alternate EC-B1 \$4,000; Alternate EC-B2 \$5,400; Alternate EC-D1 \$25,700.

Note: Two other contractors submitted the following bids:

- a. Watson Electric Inc of Norwood, NY – Base Bid \$517,000; Alternate EC-B1 \$8,800; Alternate EC-B2 No bid; Alternate EC-D1 \$50,100.
- b. S & L Electric, Inc. of Colton, NY – Base Bid \$195,000; Alternate EC-B1 \$3,500; Alternate EC-B2 \$6,500; Alternate EC-D1 \$47,000.

3. Mechanical / Plumbing Work Contract – Pipeline Mechanical of Plattsburgh, LLC of Plattsburgh, NY – Base Bid \$2,275,000; Alternate MPC-D1 \$8,000.

Note: Two other contractors submitted the following bids:

- a. John W. Danforth Company of Clifton Park, NY – Base Bid \$2,365,500; Alternate MPC-D1 \$1,350.
- b. L.H. LaPlante Company, Inc. of Plattsburgh, NY – Base Bid \$2,449,442; Alternate MPC-D1 \$9,000.

**NEXT BOARD
MEETING**

The next Board meeting will be held on Wednesday, December 13, 2023, at the CVES Conference Center in Plattsburgh, NY. An anticipated Executive Session will begin at 6:00 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to adjourn the meeting at 9:07 pm. All Board Members present voted yes—motion carried.

DRAFT

Katelyn Smart, Board Clerk

MEMO

To: Katelyn Smart, BOCES Board Clerk
 Clinton-Essex-Warren-Washington BOCES
 From: Angela Jennette, Claims Auditor
 Date: November 30, 2023
 Re: Report for Board Agenda for December 13, 2023, Meeting

The following warrant claims were reviewed from October 31, 2023, to November 30, 2023:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
**		
W #18 - 11/02/2023	*Check Nos: 244107-244172** *Check Nos: 002043-002067-WEX ACH Payments: ACH010067-ACH010142 WEX-ACH Payments: ACH01423-ACH01465	\$ 508,846.95
W #19 - 11/09/2023	*Check Nos: 244220-244269 *Check Nos: 002068-002105-WEX ACH Payments: ACH010143-ACH010228 WEX-ACH Payments: ACH01466-ACH01514	\$ 1,205,596.67
W #20 - 11/16/2023	*Check Nos: 244270-244350** *Check Nos: 002106-002128-WEX ACH Payments: ACH010229-ACH010318 WEX-ACH Payments: ACH01515-ACH01558	\$ 322,538.37
W #21 - 11/23/2023	*Check Nos: 244385-244481 *Check Nos: 002129-002188-WEX ACH Payments: ACH010319-ACH010431 WEX-ACH Payments: ACH01559-ACH01643	\$ 586,158.16

*Note includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR#11-Wire #2411FEDTAX Wire #2411FICA Wire #2411MEDI-Warrant #19
 PR#12-Wire #2412FEDTAX Wire #2412FICA Wire #2312MDEI-Warrant #21

NYS Promptax: PR #11- Wire #2411NY- Warrant #19;
 PR #12- Wire #2412NY- Warrant #21;

NYS Office of Comptroller ERS Retirement & Loans: PR #9&10-Wire #ERS-OCT23-Warrant #18;
 PR#11-12-Wire #ERS-NOV23-Warrant #21

Health Ins. Monthly: Wire #HINS-11123-Warrant #19;

CC: Eric Bell
 Christine Myers
 Hayden Reidy

FSA/HRA :

Wire #BEN-102023-Warrant #18
Wire #BEN-102323-Warrant #18
Wire #BEN-102523-Warrant #18
Wire #BEN-102623-Warrant #18
Wire #BEN-102723-Warrant #18
Wire #BENE103023-Warrant #19
Wire #BENE103123-Warrant #19

Wire #BEN102423A-Warrant #18
Wire #BEN102423B-Warrant #18
Wire #BEN102423C-Warrant #18

Wire #BEN103123A-Warrant #19
Wire #BEN103123B-Warrant #19

Wire #BENE110123-Warrant #19
Wire #BENE110223-Warrant #19
Wire #BENE110323-Warrant #19
Wire #BEN-110623-Warrant #20
Wire #BEN110723- Warrant #20
Wire #BEN-110823- Warrant #20
Wire #BEN-110923-Warrant #20
Wire #BEN-111023-Warrant #21
Wire #BEN-111223-Warrant #21
Wire #BEN-111523-Warrant #21
Wire #BEN-111623-Warrant #21

Wire #BEN110723B-Warrant #20
Wire #BEN110723C-Warrant #20

Wire #BEN11423A-Warrant #21
Wire #BEN111423B-Warrant #21
Wire #BEN111423C-Warrant #21
Wire #BEN112023A-Warrant #21
Wire #BEN112023B-Warrant #21
Wire #BEN112123A-Warrant #21
Wire #BEN112123B-Warrant #21
Wire #BEN112123C-Warrant #21

Wire #BEN-112223-Warrant #21
Wire #BEN-112423-Warrant #21
Wire #BEN-112723-Warrant #21

Wire #BEN112723B-Warrant #21

Benefit Claims Acc. :

Ck & ACH's Listed Above

Wire #WEX-110223-Warrant #18;
Wire #WEX-110923-Warrant #19
Wire #WEX-111623-Warrant #20
Wire #WEX-113023-Warrant #21

Health Insurance Consortium Payments:

11/6/23 \$ 1,937,177.90
11/13/23 \$ 2,066,385.34
11/20/23 \$ 2,787,990.58
11/28/23 \$ 1,129,632.39

Benetech Workers Compensation Payments:

11/1/23 \$ 37,981.41
11/16/23 \$ 28,945.36
11/20/23 \$ 20,850.66
11/20/23 \$ 35,163.88
11/28/23 \$ 31,301.33

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature)



CC: Eric Bell
Christine Myers
Hayden Reidy

Date	Warrant	Vendor #	Claim Audit Findings	Summary Business Office Response	Resolution/Options
11/01/23	Pending WF#18	16419	Address needs to be updated.	Change has been inputted in refining system.	Approved for final warrant.
11/01/23	Pending WF#18	16630	Incorrect coding.	Coding corrected.	Approved for final warrant.
11/01/23	Pending WF#18	1551	This should be a ACH payment to vendor.	Corrected to ACH Payment. Removed other remit options from vendor maintenance.	Approved for final warrant.
11/02/23	Final WF#18				\$608,846.96
11/08/23	Pending WF#19	17044	Coded to incorrect district.	Coding corrected.	Approved for final warrant.
11/08/23	Pending WF#19	2563	Coding on schedule does not match the claim.	Coding corrected.	Approved for final warrant.
11/08/23	Pending WF#19	13875	Should be a Wire payment not Check payment.	Changed to a Wire payment.	Approved for final warrant.
11/08/23	Final WF#19				\$1,205,596.67
11/15/23	Pending WF#20	16532	Fee is in question.	Included excerpt page from contract to confirm payment amount.	Approved for final warrant.
11/15/23	Pending WF#20	17044	Schedule does not match claim.	Schedule is corrected.	Approved for final warrant.
11/15/23	Pending WF#20	16998	Services before Purchase Order was in place.	Oversight by division with first year of operating service. Procedures in place to ensure estimated purchase orders are in place in advance.	Approved for final warrant.
11/16/23	Final WF#20				\$322,538.37
11/29/23	Pending WF#21	16447	Additional rate should be added per contract for Sectionals.	Fee was added.	Approved for final warrant.
11/29/23	Pending WF#21	16737	Date of backup doesn't match schedule.	Date corrected.	Approved for final warrant.
11/29/23	Pending WF#21	3564	Invoice before Purchase Order issued.	Vendor error, addressed with vendor and division.	Approved for final warrant.
11/30/23	Final WF#21				\$586,168.16

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - OCTOBER 31, 2023

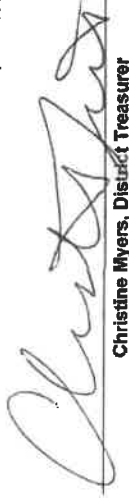
	Account Balances		Receipts		Disbursements		Account Balances	
	September 30, 2023	October	October	October	October	October	October 31, 2023	October 31, 2023
I. SUMMARY OF ACCOUNT ACTIVITY								
CHECKING ACCOUNTS								
Depository								
General Fund	\$ 7,743,015.01	\$ 2,963,547.96	\$ 7,371,106.81	\$ 3,335,457.16	\$ 22,228,524.97	\$ 21,266,366.69	\$ 3,335,457.16	\$ 3,335,457.16
Special Aid Fund	\$ (1,075,343.87)	\$ 135,781.02	\$ 201,500.81	\$ (1,141,063.66)	\$ 914,796.78	\$ 1,408,363.03	\$ (1,141,063.66)	\$ (1,141,063.66)
School Lunch Fund	\$ 71,320.03	\$ 33,915.27	\$ 32,312.83	\$ 72,922.47	\$ 86,572.39	\$ 71,774.74	\$ 72,922.47	\$ 72,922.47
Capital Fund	\$ 1,244,365.93	\$ 153.97	\$ 35,422.70	\$ 1,209,097.20	\$ 626.65	\$ 35,985.54	\$ 1,209,097.20	\$ 1,209,097.20
Special Revenue Fund (Excluding ExtraClassroom)	\$ 14,067.84	\$ 59.32	\$ -	\$ 14,127.16	\$ 424.57	\$ 780.00	\$ 14,127.16	\$ 14,127.16
Custodial Fund	\$ 17,552.57	\$ 112,595.35	\$ 100,966.69	\$ 29,181.23	\$ 438,379.11	\$ 498,771.76	\$ 29,181.23	\$ 29,181.23
Operating								
General Fund	\$ 249,427.54	\$ 5,171,471.68	\$ 4,914,545.57	\$ 506,353.65	\$ 22,930,054.65	\$ 22,707,518.96	\$ 506,353.65	\$ 506,353.65
INVESTMENTS								
Certificates of Deposit	\$ -	\$ 2,500,000.00	\$ -	\$ 2,500,000.00	\$ 2,533,935.99	\$ 2,533,935.99	\$ 2,500,000.00	\$ 2,500,000.00
SAVINGS ACCOUNTS								
Capital Fund	\$ 6,238,704.85	\$ 27,994.67	\$ -	\$ 6,266,699.52	\$ 108,061.94	\$ -	\$ 6,266,699.52	\$ 6,266,699.52
General Fund	\$ 2,079,772.87	\$ 9,332.50	\$ -	\$ 2,099,105.37	\$ 36,024.22	\$ -	\$ 2,099,105.37	\$ 2,099,105.37
Special Revenue Fund	\$ 21,457.14	\$ 96.40	\$ -	\$ 21,553.54	\$ 1,145.18	\$ -	\$ 21,553.54	\$ 21,553.54
TOTAL FUNDS ON ACCOUNT	\$ 16,604,339.91			\$ 14,903,433.64	\$ 49,278,546.45	\$ 48,523,496.71	\$ 14,903,433.64	\$ 14,903,433.64

II. RECONCILIATION TO BANK STATEMENTS

	October 31, 2023 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	October 31, 2023 Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 910,081.20	\$ -	\$ (403,727.55)	\$ 506,353.65
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 3,403,694.53	\$ -	\$ -	\$ 3,403,694.53
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 86,613.38	\$ -	\$ -	\$ 86,613.38
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 39,644.36	\$ -	\$ (10,230.71)	\$ 29,413.65
TD BANK - CERTIFICATES OF DEPOSIT	\$ 2,500,000.00	\$ -	\$ -	\$ 2,500,000.00
NYCLASS - SAVINGS, GENERAL FUND	\$ 2,089,105.37	\$ -	\$ -	\$ 2,089,105.37
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 6,266,699.52	\$ -	\$ -	\$ 6,266,699.52
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 950.33	\$ -	\$ -	\$ 950.33
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 740.11	\$ -	\$ -	\$ 740.11
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 12,028.45	\$ -	\$ -	\$ 12,028.45
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 2,499.25	\$ -	\$ -	\$ 2,499.25
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 5,333.30	\$ -	\$ -	\$ 5,333.30
TOTAL FUNDS ON ACCOUNT	\$ 14,903,433.64			\$ 14,903,433.64

GENERAL FUND INTEREST RECEIVED 7/01/23 - 10/31/23 \$ 114,092.98
CAPITAL FUND INTEREST RECEIVED 7/01/23 - 10/31/23 \$ 108,857.97

PREPARED BY:



Christine Myers, District Treasurer

DATED:

11/15/23

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 10/01/2023 TO 10/31/2023

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,395.97	4,544.47	510.00	5,054.47	0.00	5,054.47
SKILLS USA - MINEVILLE	278.80	335.52	0.00	335.52	0.00	335.52
NO. COUNTRY LOGGERS	342.97	342.97	0.00	342.97	0.00	342.97
REFLECTIONS	952.81	952.81	0.00	952.81	0.00	952.81
LPN CLASS	1,004.54	1,004.54	0.00	1,004.54	0.00	1,004.54
RAZOR'S EDGE	663.97	663.97	0.00	663.97	0.00	663.97
FUTURE FARMERS OF AMERICA	1,922.38	1,922.38	0.00	1,922.38	0.00	1,922.38
SALES TAX	61.56	0.00	17.57	17.57	0.00	17.57
TOTAL	9,623.00	9,766.66	527.57	10,294.23	0.00	10,294.23


 COLBY SISKAVICH, EXTRACLASSROOM TREASURER
 11/28/23
 DATE

10/31/2023 Bank Balance \$ 10,591.70
 Add: Deposits in Transit \$ (297.47)
 Less: Outstanding Checks \$ 10,294.23



PID: __

This Terms of Teleservices Assignment is subject to the terms and conditions of that certain Client Services Agreement between the parties outlined below.

Assignment Details

Sunbelt Staffing, LLC will contract with VocoVision for the provisions of telepractice services to Client. Client will pay Sunbelt Staffing, LLC for the hours worked by Telepractitioner under the following terms:

Telepractitioner:	Karolyn Hasday		
Client:	Clinton-Essex-Warren-Washington BOCES		
Assignment Start Date:	12/15/2023	Assignment End Date:	06/26/2024
Position:	SLP		
Minimum Hours to be Billed Weekly:	30		
Bill Rate per Hour	\$85.00	<i>Bill Rate is all-inclusive^(a)</i>	
Technology Fee:	\$0.00		

One VocoVision station per full time position at no cost. Additional stations can be provided with a \$1,000 per unit refundable deposit and \$200 per unit nonrefundable configuration and shipping charge. Deposit will be refunded to the school district upon return of the station(s) in working condition within fifteen (15) days of the assignment being completed.

Miscellaneous: 30 direct hours per week - up to 5 additional hours per week for paperwork as needed

- a) Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.
- b) Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by Sunbelt or VocoVision for a period of (24) months after the last date Client received Services from such Consultant. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to first year's total compensation including but not limited to a signing and/or relocation bonus, as agreed upon at the time of hiring. Payment is due and payable to Sunbelt upon start date.
- c) Client agrees to approve Telepractitioner's weekly log of service. Logs will be submitted on a weekly basis by Telepractitioner for Client's review and approval. Should Telepractitioner fail to submit paperwork or weekly log to show proof of completed work, Client agrees to notify Sunbelt in writing within ten (10) days of alleged failure. Client's failure to notify Sunbelt in writing within ten (10) days period shall negate any Client invoicing dispute.
- d) The Parties agree that minimum hours billed will be reduced to reflect holidays and scheduled school closures

Client Responsibilities. Client agrees to the following items to facilitate VocoVision's provision of Services:

- (a) Client shall be responsible for providing a secure environment for VocoVision hardware and software ("Equipment") installed and operated at Client's designated location(s).
- (b) Client will provide sufficient infrastructure to support the proper operation of the Equipment, including network connectivity equal or superior to DSL access.
- (c) Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards.
- (d) Client warrants that it will not use the Equipment for any purpose other than as contemplated hereunder and acknowledges that VocoVision is not responsible for any damages associated with such impermissible use.
- (e) Client agrees to provide appropriate local support to facilitate remote Telepractitioner's ability to fulfill the responsibilities outlined in Addendum C: Duties and Responsibilities.

Scheduling. Client agrees to the minimum hours of Services per week as stipulated in Addendum A: Terms of Teleservices Assignment and will schedule the appropriate number of student speech sessions and other related services each week to meet or exceed the minimum hours requirement. Client and telepractitioner will agree upon a weekly schedule for Services which will be loaded into the VocoVision system. Any revisions to the schedule by the Client must be submitted by the tele-practitioner to the VocoVision Operations Department no later than 12:00 PM EST Friday for Services the following week. VocoVision requires a 24-hour notice to cancel scheduled Services. One cancellation without notice is permitted per school year. Additional cancellations with less than 24 hours' notice will be billed at the regular rate. Note that VocoVision telepractitioners are encouraged to complete non-therapy work (e.g., paperwork, planning, file reviews, etc.) during any such cancellation time. Prior to a cancellation, Client shall attempt to have another student for the Consultant to work with.

Administrative Responsibilities. Client shall be responsible for orienting telepractitioners to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, individual education plans or Client-specific program plans. During the contracted assignment, should telepractitioners fail to submit paperwork as required per Client's policies and procedures, Client must notify VocoVision in writing within ten (10) days of alleged failure. Failure to notify VocoVision within the ten (10) day period shall negate any Client claim to withhold payment due to paperwork non-compliance by telepractitioners. Within ten (10) days following the conclusion of a contracted assignment, Client shall conduct a final review to determine whether the completion of additional paperwork is needed from the telepractitioners. Failure to notify VocoVision prior to the tenth (10th) day after conclusion of the assignment will negate any Client claim to withhold payment due to paperwork non-compliance by telepractitioner.

Duties and Responsibilities

The duties and responsibilities of a Telepractitioner include, but are not limited to the following:

- Collaborates with the school district to identify students' communication characteristics, support resources, as well as any physical, sensory, cognitive, behavioral and motivational needs to determine the benefit a student may receive through telepractice.
- Collaborates with the school district to determine assessment resources - including their potential benefits and limitations - in the telepractice setting, and to develop a plan to assess students appropriately.
- Monitors effectiveness of services and modifies evaluation and treatment plans as needed.
- Maintains appropriate documentation of delivered services in a format consistent with professional standards and client requirements.
- Complies with state and federal regulations to maintain student privacy and security.
- Facilitates behavior management strategies in students as appropriate.
- Provides information and counseling to families and school personnel as needed



VocoVision Damaged Equipment Policy

If, during the course of contracted services, VocoVision computer equipment sustains damage or is missing components (keyboard, audio accessories, etc.), it should be reported immediately to the VocoVision Operations Department at 1-866-779-7005. Replacement equipment will be shipped to Client as needed. The costs of repairing or replacing the equipment (including shipping) will be charged to Client, but in no case shall exceed \$1,000 per unit.

At the end of the VocoVision contract period, all equipment must be returned in original packaging within 15 days of completion of services. All returned equipment will be inspected for both physical and internal damage. If equipment is found to be damaged, VocoVision reserves the right to withhold from Client deposit the cost of repairing or replacing the damaged equipment. If no Client deposit exists, VocoVision will bill Client for such charges and will provide supporting documentation of all costs.

Packaging

All packaging, boxes and containers used to ship VocoVision equipment are considered property of VocoVision and must not be discarded. Packaging should be stored and kept in good condition during the course of the contract and must be used for return shipping at the conclusion of services. If VocoVision packaging is lost or damaged, Client is solely responsible for obtaining replacement packaging to ensure undamaged return of equipment to VocoVision. In such cases, we strongly recommend the use of a professional packaging and shipping service, such as the UPS Store or a FedEx retail location.

By: 46696 - Clinton-Essex-Warren-Washington BOCES

Print Name: Dr. Mark C. Davey

Title: District Superintendent

Date: _____

Signature _____

Dr. Mark C. Davey, District Superintendent

MEMORANDUM OF AGREEMENT BY AND BETWEEN

the Board of Cooperative Educational Services of Clinton, Essex, Warren, and Washington Counties ("BOCES") and

the Champlain Valley Educational Services United Professionals, NYSUT, AFL-CIO ("CVES UP")

WHEREAS the CVES UP and the BOCES are parties to a collective bargaining agreement ("CBA") in effect from July 1, 2019 to June 30, 2024; and

WHEREAS, the BOCES employs Speech Language Pathologists, who are recognized members of the CVES UP under Article I of the CBA; and

WHEREAS the BOCES must fill two (2) full-time Speech Language Pathologist positions to meet staffing needs for the 2023-2024 school year; and

WHEREAS, the BOCES has been unsuccessful in its search for properly certified and qualified Speech Language Pathologists to fill the two (2) vacancies; and

THEREFORE, THE PARTIES HEREBY AGREE TO THE FOLLOWING:

1. In consideration of the following promises, CVES UP hereby agrees to not file an Improper Practice Charge ("IP") with the Public Employment Relations Board ("PERB") and/or a grievance on or before June 30, 2024 regarding the outsourcing of bargaining unit work as described in paragraph two (2) of this agreement:

2. The agreement to not file an IP with PERB and/or file a grievance concerns the vendors' assignments for the 2023-2024 school year only. If the BOCES assigns, hires, or in any other manner permits the vendors to perform duties after June 30, 2024 the CVES UP reserves the right to file an IP charge and/or grievance. Should the CVES UP file a grievance or IP concerning the BOCES' use of the vendors to perform duties after June 30, 2024 the BOCES shall not use this agreement, and/or the work performed by the vendors pursuant thereto, as a defense that the CVES UP's IP charge and/or grievance is untimely.

3. The BOCES shall not use the virtual vendors' assignments as described in this agreement as evidence that the CVES UP has waived, in any manner, its exclusive right to represent the type of work performed by the vendors.

Nothing herein shall constitute a waiver of the CVES UP's right to file any grievance pursuant to any collective bargaining agreement and/or an IP charge with PERB concerning work that is not described in this agreement done by individuals who are not represented by the CVES UP. Except as set forth in paragraph three (3) above for the 2023-2024 school year, nothing in this Agreement shall constitute a waiver of any claim, position, or defense of the CVES UP.

Dated: December __, 2023

FOR THE BOCES:

Dr. Mark C. Davey, District Superintendent

FOR THE ASSOCIATION:


Elizabeth Landrie, CVES UP President



Clinton - Essex - Warren - Washington BOCES
P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

**ASSISTANT SUPERINTENDENT FOR
EDUCATIONAL SERVICES**



Amy Campbell
campbell_amy@cves.org
518-561-0100

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

MEMORANDUM

TO: Dr. Mark Davey

FR: Amy Campbell AC

DA: November 30, 2023

RE: December 2023 Board Report

November is a short and busy month of the school year. Many exciting things happened at CVES and in our component districts that were supported by the incredible team in the School Support Services Division. It is exciting to visit our component school boards and share the great work of our dedicated staff.

WORKSHOPS FOR SCHOOL IMPROVEMENT

This month we were pleased to host a second round of Drug Impairment Training for Education Professionals. The purpose of this training is to provide our nurses and administrators with the tools they need to support staff and students who may be under the influence. This training provides information about the latest trends in alcohol and drug use and how to identify when someone may need help. This event is provided in partnership with professionals from the New York State Police. In the middle of the month we were please to host the CEWW School Boards Dinner with keynote speaker, Dr. Rick Timbs. This event that highlighted current topics in school finance was well attended by our CVES Board member and many of our component district board members and superintendents.

On November 17th, CVES convened our entire staff for a Superintendent's Conference Day featuring Thomas Murray. Tom Murray shared his passion for educators and the work we do and helped us to refocus our vision on the privilege that we get to do what we do each day.

SCHOOL LIBRARY SYSTEMS, MODEL SCHOOLS, AND ARTS IN EDUCATION



The *School Library System* dispersed our books for the Spring Book Review Session to our area librarians. Participation in this event allows librarians to read new titles, review them for publishers, and add them to their collections. The SLS administrator attended a district-wide professional development day at Peru Central School and presented on SORA (our

OverDrive eBook and audiobook library) and ways to utilize it both for pleasure reading and instruction.

Model Schools hosted the monthly liaison meeting which included a presentation from SoundTrap, a free app that lets you make music and podcasts with hundreds of software instruments and thousands of high-quality loops, as well as the ability to collaborate with others in real time.

 Soundtrap



Arts in Education continues to support art and music in our districts. This month, districts attended performances of *The Addams Family* musical and *The Science of Pirates*; children's author and illustrator Brian Yanish visited a district; and students across our region participated in NYSSMA and Area All-State in both vocal and instrumental performances.



INSTRUCTIONAL SERVICES UPDATES

Health, Safety, Risk Management

New York State has implemented a new paperless submission process for Pupil Transportation. This requires the set up of an account and then entering the data. Tom Smith, our Health, Safety, Risk Management Specialist has been supporting our component districts and CVES in this process. This was a major focus of the quarterly Transportation Supervisors meeting, as well as many one-on-one conversations with supervisors in each district. In addition to the new submission process, Tom has worked with onboarding a new Transportation Supervisor at Boquet Valley and auditing transportation paperwork as an initial step before formal SED review. Tom continues to provide trainings in CPR, First Aid, and Asbestos Awareness.

Instructional Planning

While we wait for the transition to the new Assessment and Planning Coordinator, Teri Gray has been supporting our Instructional Planning Co-Ser by compiling regional data and meeting with individual districts as requested. She has been reviewing the results of the 2023 NYSED Assessments including Grades 3-8 ELA and Math, Grade 8 Science, and the Regents exams. As she reviews data with the districts, she helps them to create action plans that will help increase student achievement. We are grateful to have Teri doing this work for our districts.

Grants Management

The Grant Management Services Office worked with component districts to complete and submit all *2023-24 Title I Supplement not Supplant Survey* and *2023-24 Title I Comparability Reports*. Our Education Grants Specialist, Amanda Buskey completed and submitted districts CSPR Title IV Data Collection Surveys (2022-23) SY.

The Grants Office attended two separate Live Webinars/Shared Learning Communities through the New York State ARP HCY ROS at SchoolHouse Connection to provide opportunities for LEA's to learn from colleagues across the state. The Shared Learning Communities are designed to discuss challenges, receive feedback, and share best practices and potential solutions on issues related to ARP-HCY and students and families experiencing homelessness. Discussions include utilizing grant funding to meet students/families' immediate needs and participate fully in school and using allowable expenses as tools to improve engagement, attendance, and success in school for students experiencing homelessness.

INSTRUCTIONAL TECHNOLOGY

The challenges faced by the CVES IT team are diverse and constantly changing. This month is no exception.

An increased focus on cybersecurity has resulted in several districts, including CVES, to sign up for services from cyber security experts that should help provide an added layer of protection once the necessary onboarding and configuration changes are made in the coming weeks.

E-Rate submission deadlines are rapidly approaching and the CVES IT team has been diligently working on those submissions for CVES and the component districts we support.



Mountain top radio equipment has been inspected and is having some much-needed maintenance performed that will ensure that there is a strong and reliable signal available across the region.

The IT staff that supports CVES directly is close to making the final equipment moves that will provide a space for some personnel to be located directly at the main CV-TEC and Rise Campuses in Plattsburgh. This will hopefully allow for more rapid response and direct support to those divisions while allowing other IT staff to focus on

providing direct support to Management Services and School Support Services.

INTERSCHOLASTIC SPORTS

We wrapped our Fall Championship season with a regional football game between Saranac and Gouverneur hosted at Plattsburgh HS on Friday, November 10th. Unfortunately, Saranac lost at the end, but they had a great season. That same weekend, we had the thrill of victory and the agony of defeat with the Chazy Boys Soccer team winning their 10th State Championship down at Goshen HS while the Saranac girls lost their State Semi-final game on penalty kicks at Cortland HS. Peru Football won a regional game against Ogdensburg as well that weekend. Our Fall season officially came to a close when Moriah and Peru lost their regional games (State Quarterfinal) against Section 2 on Saturday, November 18th.

As one season ends, another begins, we started Winter sports on Monday, November 13th. We held a pre-season coaches meeting on Wednesday, November 8th and reminded all coaches that interscholastic athletics is an extension of the classroom and how we promote the values of sportsmanship and gamesmanship.

CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: December 4, 2023
RE: December 2023 Board Report

Student Leaders Attend SkillsUSA Fall Leadership Conference

Nearly five-hundred student leaders and advisors from sixty-six NYS Career & Technical Centers recently attended the NYS SkillsUSA Fall Leadership Conference held on November 5th -7th, 2023 in Albany, NY. Ten CV-TEC students from both our Plattsburgh and Mineville Campuses attended the Annual NYS SkillsUSA Fall Leadership Conference. All ten of our students and all eight advisors earned and were awarded their NYS SkillsUSA Statesmanship Pin. The Fall Leadership Conference was impressive, with all students participating in leadership training and activities. Students also toured the New York State Capitol Building.

During this tour, they learned about the history of the construction of the building as well as were able to see where their elected officials meet and hold Legislative Sessions. Our Advisors were also provided with an engaging training on the SkillsUSA Framework and how to integrate it into their classrooms.

SkillsUSA is a student leadership organization for students training in trade, industrial, and health occupations with over 300,000 members nationwide. Our CV-TEC SkillsUSA Officers and members participated in this amazing leadership conference, which focused on learning skills that would help them become better leaders, not only in their SkillsUSA chapter, but in their local community.



CV-TEC SkillsUSA Chapter raised \$900.00 for the North Country Honor Flight.

Assemblyman Billy Jones proudly accepted the donation on behalf of the North Country Honor Flight. The CV-TEC SkillsUSA Chapter in conjunction with the CV-TEC Security and Law Enforcement Program hosted a "Jail or Bail" fundraiser event to benefit the North Country Honor Flight in October of 2023.



CV-TEC Hosts Women In Trades Luncheon

CV-TEC proudly hosted a Women In Trades luncheon on the CV-TEC Plattsburgh Campus for students currently training in non-traditional CTE Programs. The luncheon was designed to continue the discussion of how to attract more female students into the non-traditional trades and career fields. Our students provided amazing feedback and insight. CV-TEC is looking forward to carrying on the conversation and planning future events.



Please join us for our first
CV-TEC Women In Trades Luncheon Meeting.

12:30 - 2:30 p.m.

CV-TEC Plattsburgh Campus
Culinary Arts Conference Room

Meeting Agenda:

Welcome &
Introductions

Our Stories

Our Challenges

Our Examples

Our Next Steps

PLEASE RSVP BY 11/27

Mrs. Friedman
ext. 2396



Clinton - Essex - Warren - Washington BOCES
P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

MATTHEW SLATTERY
Director of Special Education

slattery_matt@cves.org
518-561-0100 ext 299
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CVES MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

To: Dr. Mark Davey, District Superintendent
From: Matt Slattery, Director of Special Education
Date: December 2023
Re: Board of Cooperative Educational Services Report

Spreading Joy at the RISE Center for Success

The RISE Center for Success recently brought positivity to staff through an uplifting student project. As part of the center's new Positivity Project (P2) focused on character strengths, middle school students created inspirational flower bouquets for teachers. Aligning to November's theme of "knowing my words and actions affect others," students developed messages emphasizing empathy and gratitude. Their thoughtfully crafted bouquets delivered smiles across the building.

RISE launched the P2 curriculum this year to nurture students' emotional intelligence and relationships. Each month spotlights a specific strength like respect, forgiveness and integrity. Hands-on activities and reflection help cement the learning, like the student-led bouquet project. Seeing their ability to lift others' spirits is a powerful lesson that shapes both heart and mind.

Through programming like this, RISE continues showing that academic success goes hand-in-hand with social-emotional growth. When students leave these halls, they have not just the smarts but also the compassion, confidence and moral courage to thrive. Our committed educators help transform scholars into community contributors – equipped to lift the world around them.



Local Dentist Brightens Students' Smiles

We are so grateful to share some bright news! Aspen Dental recently provided a generous donation of toothbrushes, toothpaste and floss to support our students' oral health. This community partner expressed their commitment to the well-being of our youth, kindly offering to continue supplying these essential hygiene items.

This act of service reflects Aspen Dental's dedication to nurturing the health and smiles of young people, especially during trying times. Their products will make a real difference for students and reinforce the importance of sound self-care routines. Partners like Aspen Dental help our school lay the foundations for lifelong success and confidence.



Please join me in thanking this caring local business. Through donations like this and educators modeling positive habits, our students will beam brightly – armed with the tools and knowledge for lifelong health.

Students' Shoe Drive Steps Up to Aid Elmore SPCA

The Rise Center for Success Work Experience Program organized a highly fruitful shoe drive this fall in partnership with the Elmore SPCA. Through the efforts of our caring students and staff, an impressive 365 pairs of shoes were collected. Combined with the SPCA's other donation channels, the total came to a remarkable 5,825 pairs!

These community contributions generated over \$3,000 to purchase five large outdoor kennels and weather covers for the SPCA. This will help shield homeless dogs from difficult conditions as they await forever homes.



Adding meaning, the used footwear will have renewed life as well. The students' shoes and all the others will be redistributed through the nonprofit Funds2Orgs and sold at low cost to those in need in disadvantaged regions. Funds2Orgs assists individuals in establishing small businesses, promoting economic mobility and self-reliance.

We applaud these thoughtful students for keeping over 365 pairs of shoes from landfills and lifting the lives of animals and people alike. Their compassion ripples near and far!



Students Feast on Friendship This Thanksgiving

The Autism program filled this month with special collaborative group activities designed to enrich peer relationships along with skills. Students blossomed through morning meetings, playtimes, and circle learning together - communicating, cooperating, and creating. These lessons nurture bonds while developing confident learners.



A highlight was our Thanksgiving meal prepared alongside Ms. Way's class. Laughter filled the room as children measured, stirred, chopped and decorated side dishes to share. Setting the table with smiles, they soon relished the sumptuous meal made through shared effort. Gratitude for classmates' help shone bright in their eyes.

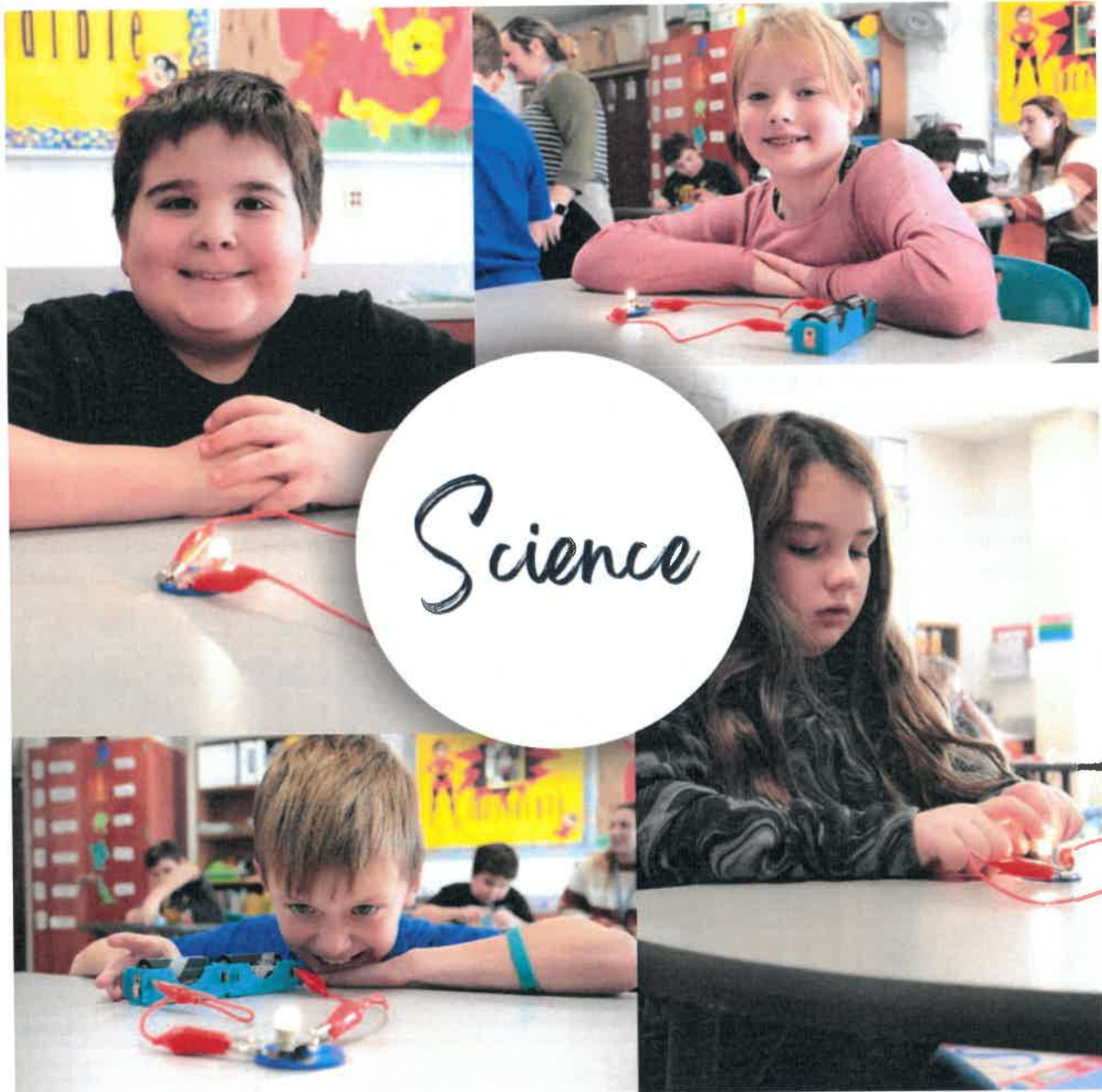
Watching students engage, great joy comes from this cooperative learning. While gaining practical abilities, students realize how we all rely on each other's diverse strengths. They thrill at accomplishments only possible by interwoven teamwork. This Thanksgiving, we celebrate relationships cultivated through lessons hand-in-hand.



Unveiling the Wonders of Science at The RISE Center

The RISE Center for Success is buzzing with scientific excitement as our 5th and 8th graders dive into the New York State Investigations. Leading the charge is the dynamic Jen Haley, guiding her elementary class through the fascinating realm of science. Beginning with "Life Cycles and Traits - Circle of Life," students explored the wonders of inheritance and life cycles.

Now, their curiosity turns to "Energy Light it up," an electrifying investigation delving into the intricacies of electricity and light. The journey involves scientific observations, understanding electrical currents, circuit-building, and unraveling the mysteries of energy transfer. Beyond the thrill of discovery, this investigation is a key step in preparing our students to excel in the state science assessments. Science has never been more electrifying at The RISE Center for Success!



Inspiring Resilience: Army Veteran Chris Paiser Shares His Journey with Mrs. Adam's Class

In a powerful session, Mrs. Adam's class had the privilege of hosting Army Veteran Chris Paiser. A true hero, Chris, a Disabled Army Veteran injured during the Iraq conflict, opened up about his military experiences and the profound impact of an attack on his base.

Despite facing adversity—shrapnel-induced blindness, loss of smell, and partial hearing impairment—Chris shared his remarkable journey of resilience. He candidly discussed the emotional challenges of returning home with life-altering injuries, providing students with valuable insights. An engaging Q&A session concluded this inspiring encounter, leaving the class with newfound understanding and respect for the strength of the human spirit.



Rise Center's Sweet Success: Duken Class Pancake Day and Be a Buddy Poster Contest Winners!

Mrs. Cynthia Moran and her Duken class have turned up the heat in the kitchen, where several students successfully flipped their very first pancake! The joy on their faces tells the story of a deliciously sweet success.



Meanwhile, The Rise Center's Be a Buddy Poster Contest showcased an abundance of creativity and talent. Our Top 5 became a Top 6 due to a tie, and we're thrilled to congratulate our winners. Each one has received their choice of sweets and art supplies for their exceptional entries:

- Harper McIlwain (Don't Let One Bad Egg Make You Feel Rotten) *Not photographed*
- Rayden Pryce (Be Funny, Not A Bully)
- Loghan St.Clair (Sit in the Buddy Seat)
- Vicki Chatterton (Rise like a Phoenix)
- Andrew Gonyo (Dragons Stand Against Bullying)
- Landon Bushey (Take a Bite Out of Bullying)

Cheers to the culinary achievements and artistic flair of our incredible students at The Rise Center!





Rise Center Students in Action from Our Plattsburgh Campus





Festive Friday Delight: Middle School from our Mineville Campus Embraces Holiday Cheer!

Middle schoolers recently indulged in a delightful Christmas-themed Fun Friday activity that was not only festive but also educational. Students engaged in teamwork, demonstrated patience, honed their ability to follow directions, and got hands-on experience with measuring. And, as the cherry on top, a sweet treat awaited them at the conclusion of this merry activity. Holiday cheer and learning blended seamlessly for a jolly good time!

