

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: November 8, 2023  
KIND OF MEETING: Regular Board Meeting  
PLACE: Yandon Dillon Center Mineville, NY

Board Members Present:

Kathy Comins-Hunter  
Patricia Gero  
Richard Harriman, Sr.  
Bruce Murdock  
Emily Phillips  
Craig Randall  
Lori Saunders  
Michael St. Pierre  
Ed Marin  
Donna Wotton

Board Members Absent:

Leisa Boise  
Dina Garvey  
Emily Reynolds Bergh  
Eddie Webbinaro  
Donna LaRocque

Others Present:

Amy Campbell  
Michele Friedman  
Matthew Slattery  
Eric Bell

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

MEETING  
TO ORDER

Board President Michael St. Pierre called the meeting to order at 6:08 pm.

EXECUTIVE  
SESSION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board go into Executive Session at 6:09 pm for the following reasons:

#4 - A of discussion regarding proposed, pending, or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicly would substantially affect the value thereof; and #9 - A matter related to a specific student of the district

In the Executive Session, Dr. Davey and the Board discussed his annual evaluation, which was submitted to the Commissioner of Education, Dr. Betty Rosa. Dr. Davey recently completed his evaluation meeting with the Commissioner. Second, a labor relations update was shared with the Board regarding future negotiations with CVES United Professionals. Third, several confidential staff matters were discussed including hiring recommendations, personnel matters, and investigation updates, and several position proposals. Fourth, the Board was provided with information on several confidential student matters. Lastly, the Board was provided a Capital Project update on several matters regarding potential areas of future focus.

Mr. Ed Marin arrived at the Executive Session at 6:21 pm.

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board come out of Executive Session at 7:29 pm. All Board Members present voted yes—motion carried.

**BUDGET  
COMMITTEE  
UPDATE**

Dr. Davey thanked Board member Mrs. Leisa Boise for attending the Budget Committee Meeting and for her engagement and active participation. Next, Dr. Davey introduced Mr. Eric Bell and asked him to provide an overview of the meeting to the Board. Mr. Bell shared highlights of CVES' 2023-24 enrollment information for CV-TEC and Rise Center for Success, as well as updates on participation in CVES' School Support Services and Management Services Co-Sers for the year. Each of the Co-Ser participation rates and enrollment has risen from the previous year. Mr. Bell explained how component districts have saved over \$1 million annually due to enrollment averaging. Approximately 43% of high school juniors and seniors in component districts currently participate in our CTE programs. He also indicated that the CEWW Health Insurance Consortium is meeting its budget targets, although there has been a rise in prescriptions and medical costs. Lastly, Mr. Bell spoke about O&M's internal budget planning and project, and several Board questions were answered. Dr. Davey thanked the Board for their questions and outlined the upcoming CVES Budget timeline for developing the 2024-25 CVES Budget. Dr. Davey thanked Cabinet - Mrs. Campbell, Mr. Bell, Mrs. Friedman, Mr. Slattery, the Management Services team, and the support staff for their assistance in preparing the presented Budget Committee information.

**STRATEGIC PLAN  
PRESENTATION**

Dr. Davey introduced CVES' 2023-26 Strategic Plan for Continuous Improvement Presentation; the 10<sup>th</sup> annual update the Board has received. First, he thanked the Board for their support, leadership, and ongoing commitment to supporting CVES' Strategic Planning efforts each year. The Board members had an in-depth presentation of the Strategic Plan during their October Retreat. Second, Dr. Davey thanked Dr. Stephen Danna and the District Planning Team (DPT) for their assistance and participation in the 23-24 Updates. Next, Dr. Davey briefly reviewed the 2023-26 priorities identified for the updated CVES Strategic Plan. Dr. Davey noted that the updated Strategic Plan focuses on refreshing the targets CVES set in the previous years and updating the Staff Survey which has been in place for ten years. The changes to the Strategic Plan will make it more current and in alignment with CVES' forward direction for the future.

Dr. Davey then introduced Mrs. Michele Friedman, Director of Career and Technical Education (CTE), to share updates on the CV-TEC Divisional Committee's work. She provided highlights of CV-TEC and spoke about their Divisional Team, which includes staff members from both campuses and two CV-TEC students. This participation encompasses voices from across the division. This year, CV-TEC is focusing on onboarding, mentoring, and coaching staff, as well as maintaining and supporting high-quality staff members.

Next, Mr. Eric Bell, Assistant Superintendent of Management Services, provided an overview of the Management Service's Strategic Plan update. He noted that

when districts provide funding and resources through their participation, CVES can maintain high-quality staff, positively affecting the Co-Sers' operation. Mr. Bell noted that CVES' Co-Ser participation is expanding. For example, the Labor Relations Co-Ser is increasing this year to prepare for CVES offering a Regional Certification Officer (RCO) service in 2024-25. He noted that Management Services' internal procedures provide improved support with recruitment, which has positively impacted our staff hiring and retention. Mr. Bell indicated that this year's updates supported Management Services making positive updates to improve our systems. Mr. Bell responded to several questions and introduced Mr. Matt Slattery.

Mr. Matt Slattery, Director of Special Education, shared that the Rise Center's Strategic Plan Updates this year focused on updates to incorporate active staff participation and representation in their consensus decision-making. Mr. Slattery noted that their 23-25 Action Plan differs from previous years in that their Team is focusing on the data they are tracking and the reason for revised metrics and targets. The Rise Center focuses on enrollment and placement, program completion, building student independence, and social-emotional learning metrics. Mr. Slattery introduced then Mrs. Amy Campbell.

Mrs. Amy Campbell, Assistant Superintendent for Educational Services, spoke about the growth she has seen over the past three years with the Strategic Plan. Mrs. Campbell indicated that School Support Services' plan focuses on why it is essential to have a plan, how School Support Services impacts CVES, and providing high-quality services for component districts. The School Support Services team has worked on strengthening their engagement with the plan and its connection to their work each day.

Lastly, Dr. Davey concluded the 2023-24 Strategic Plan presentation by thanking the Board Members for their ongoing support of the Strategic Plan process and its focus, including their active engagement and in-depth review of this year's updates at the Fall Board Retreat. Dr. Davey noted that the 2023-26 Strategic Plan Update is an agenda item that the Board members will be asked to approve on the Board Meeting agenda. Several Board members asked questions and provided feedback on the presentation. The Board thanked the entire team of presenters for their hard work and leadership to help create the 2023-24 Strategic Plan updates.

#### CAPITAL PROJECT PHASE 2 UPDATE

Dr. Davey introduced Mr. Eric Bell, Assistant Superintendent of Management Services, to present an update on Phase 2 of the Capital Project. Mr. Bell began by reviewing the scope of work summarized at the September 2023 Board Meeting. Mr. Bell noted that a budget increase is proposed to include the new PA System on all owned campuses, and the Board is being asked to approve the budget increase tonight. Dr. Davey and Mr. Bell had previously spoken to the Board about using surplus funds to add the new PA system. With the Board's permission and approval, Dr. Davey and Mr. Bell will give Chief School Officers (CSO) the option to use the surplus funds to support the expanded Capital work.

CSOs have the option to be billed for the increased 2023-2024 capital budget or offset the increase with surplus funds from 2022-2023. Districts are eligible to receive BOCES Aid on the increased cost even if electing to use surplus funds to cover the cost.

Bids were opened on November 1, 2023 and are on the agenda for approval tonight. The contractors with low bids were Murnane, Pipeline Mechanical, and Dow Electrical. CVES is currently value engineering with Milton CAT for a diesel generator in Mineville. Mineville is being prioritized for a new generator because it is the most remote campus and has frequent power outages.

With the proposed capital budget increase of \$656,837, CVES projects to be just under the approved budget including a future award for the Mineville generator. The Phase 2 construction timeline is from April 2024 through October 2024. There will be significant construction from the end of June through August 2024, which could impact ESY.

Mr. Bell ended the presentation by answering the Board members' questions about the budget and what CVES proposed to do with the increase.

#### DS UPDATE

Dr. Davey acknowledged the successful Open Houses held at the Mineville and Plattsburgh campuses. He thanked the CV-TEC and the Rise Center staff and administrators, who had a tremendous turnout and were able to showcase their successes to the parents.

Second, Dr. Davey thanked the Board members who were able to attend New Member Orientation. Mr. Randall then spoke about the experience being enjoyable and helpful. Mr. Randall congratulated the Culinary Staff and students for their excellence in the kitchen. Mr. Randall then spoke about the calm learning environment he observed while walking through the Rise Center halls. Two of our Board members could not attend the orientation, so Dr. Davey extended the invitation to them and any other Board members who have yet to attend an orientation to attend a future planned date.

Third, Dr. Davey noted that next Friday, November 17<sup>th</sup> is CVES' Superintendent's Day. The day's motivational keynote speaker will be Mr. Tom Murray who is presenting to the entire staff. Dr. Davey encouraged Board Members to join staff in this exciting event.

Next, Dr. Davey shared a NYSED and Board of Regents update with the Board. He noted that on Monday, November 13<sup>th</sup>, the Board of Regents will unveil the Blue Ribbon Commission Report; Dr. Davey stated that this is a once-in-a-generation opportunity. Dr. Davey shared additional updates from his District Superintendents' (DS) Meeting providing highlights on DS work groups, cyber resources, cyber security, and data protection. Dr. Davey also pointed out the

certification reform efforts underway sharing that there are six areas of potential certification changes as well.

Dr. Rick Timbs will attend the School Boards Association Meeting on the 15<sup>th</sup> of November. Dr. Davey went on to thank the Board members who were able to participate in the 2023 Annual NYSSBA Conference in Buffalo at the end of October. The Board members shared their favorite parts of the conference and the new insights from attendance.

Lastly, Dr. Davey reminded the Board members that the next Board Meeting is December 13, 2023, in Plattsburgh. This meeting is our Board Holiday dinner; the menu and invitations will be sent out soon.

MINUTES OF  
PREVIOUS  
MEETING

Mrs. Saunders moved, seconded by Mrs. Comins-Hunter, to approve the Draft Minutes from the October 11, 2023, regular Board Meeting. All Board Members present voted yes—motion carried.

2023-2026 DISTRICT  
STRATEGIC PLAN

Mr. Murdock moved, seconded by Mrs. Saunders, to adopt the CVES 2023-2026 District Strategic Plan for Continuous Improvement. All Board Members present voted yes—motion carried.

CONSENT AGENDA  
FINANCIAL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to amend the Consent Agenda Financial. Item number 1, on enclosure 11, is to be removed from the consent agenda. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the Financial Consent Agenda as amended. All Board Members present voted yes—motion carried.

ACAP  
LEASE

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following agreement as amended:

1. Agreement between the Adirondack Community Action Programs, Inc (ACAP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space at 72 Court Street, PO Box 848, Elizabethtown, NY, commencing July 1, 2023, and ending June 30, 2026. The annual rent paid by BOCES to ACAP for the three-year term shall be \$741.20 per month. At the end of the three-year term, the parties have the option to renew the lease for mutually agreed upon terms. (CV-TEC)

All Board Members present voted yes—motion carried.

CERTIFICATION OF  
THE WARRANT

Approve the Certification of Warrant for October 2, 2023, to October 30, 2023.

TREASURER'S  
REPORT

Approve the Treasurer's Report from September 30, 2023.

EXTRA-  
CLASSROOM  
TREASURER'S  
REPORT

Approve the Extraclassroom Treasurer's Report from September 30, 2023.

CONTRACTOR/  
CONSULTANT  
AGREEMENT(S)

Approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of obtaining clinical and educational consultation services for the 2023-2024 school year. The current estimated annual expenditure for the agreement is \$48,640. (RISE) (attached)

PROJECT(S)

Award the following Project:

1. Recommend, based on Tetra Tech Architects & Engineers' review and approval, that the Board award the IP Public Address Improvement Project at the Main Campus, Learning Hub South Building, and Yandon-Dillon Facility to Day Automation of Victor, NY in an amount not to exceed \$684,244. The work shall take place in accordance with the terms and conditions of New York State Contract PT 68783 and will be compliant with SED Capital Project construction requirements. (Management Services)

CROSS CONTRACT  
BUDGET  
INCREASE(S)

Approve the following Cross Contract Budget Increase(s):

1. Increase the Distance Learning – Capital Region BOCES budget from \$154,000 to \$160,000 for the 2023-2024 school year, to accommodate for additional Cross Contracts with Capital Region BOCES (Beekmantown, Saranac). (Co-Ser 431 – S<sup>3</sup>)
2. Increase the Virtual Summer School – Capital Region BOCES budget from \$4,448 to \$4,550 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (NCCS). (Co-Ser 459 – S<sup>3</sup>)
3. Increase the Computer Assisted Instruction – Capital Region BOCES budget from \$262,900 to \$302,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (Beekmantown, Boquet Valley, Crown Point, Keene, Moriah, NCCS, Peru, Plattsburgh, Schroon Lake). (Co-Ser 530 – S<sup>3</sup>)
4. Increase the Computer Services Admin – Capital Region BOCES budget from \$3,263,600 to \$3,350,000 for the 2023-2024 school year, to accommodate for additional Cross Contracts with Capital Region BOCES

(AuSable Valley, Beekmantown, Plattsburgh, Schroon Lake, Willsboro).  
(Co-Ser 604 – S<sup>3</sup>)

5. Increase the Computer Services Management – GST BOCES budget from \$9,833 to \$16,150 for the 2023-2024 school year, to accommodate for an additional Cross Contract with GST BOCES. (Northern Adirondack). (Co-Ser 613 – S<sup>3</sup>)
6. Increase the Voice & Electronic Communication Service – Capital Region BOCES budget from \$216,858 to \$230,200 for the 2023-2024 school year, to accommodate for an additional Cross Contract with Capital Region BOCES (Plattsburgh). (Co-Ser 623 – S<sup>3</sup>)
7. Increase the Insurance ACA Reporting – FEH BOCES budget from \$70,266 to \$82,000 for the 2023-2024 school year, to accommodate for an additional Cross Contract with FEH BOCES (Boquet Valley). (Co-Ser 634 – Mgmt. Svcs)

SPECIAL AID  
FUND PROJECT(S)

Approve the following Special Aid Fund Project(s):

1. Employment Preparation Education (EPE) special aid fund project in the amount of \$320,000 for the period of July 1, 2023 through June 30, 2024. (CV-TEC)

BUDGET  
INCREASE(S)

Approve the following budget increase(s):

1. Increase the Career and Technical Education – Job Target/Pre-CTE Program budget from \$780,621 to \$950,023 due to increased participation in Job Target/Pre-CTE classes for the 2023-2024 school year. (Coser 115/116 – CV-TEC)

AGREEMENT(S)

Approve the following agreement(s):

1. Agreement between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space at OneWorkSource, 194 U.S. Oval, Plattsburgh, commencing July 1, 2023 and ending June 30, 2024. The annual rent paid by BOCES to NCWP for the one-year term shall be \$3,300 per year. At the end of the one-year term, the parties have the option to renew the lease for mutually agreed upon terms. (CV-TEC)
2. Agreement between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space consisting of room 221 at OneWorkSource, 194 U.S. Oval, Plattsburgh, commencing July 1, 2023 and ending June 30, 2024. The annual rent paid by BOCES to NCWP for the one-year term shall be \$7,128.00 per year. At the

end of the one-year term, the parties have the option to renew the lease for mutually agreed upon terms. (RISE)

- 3. Agreement between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of office space consisting of rooms 123 through 127 and room 129 at OneWorkSource, 194 U.S. Oval, Plattsburgh, commencing July 1, 2023 and ending June 30, 2024. The annual rent paid by BOCES to NCWP for the one-year term shall be \$36,630.00 per year. At the end of the one-year term, the parties have the option to renew the lease for mutually agreed upon terms. (CV-TEC)

AGREEMENT(S)  
FEH SNAP

Approve the following resolution regarding the revised Supplemental Nutrition Assistance Program Employment & Training Venture V (SNAP ET Venture V) agreement:

WHEREAS, CEWW BOCES heretofore approved an agreement on December 14, 2022 for professional services rendered by FEH BOCES in connection with the Supplemental Nutrition Assistance Program Employment & Training Venture V Contract (SNAP ET Venture V) for the period of December 1, 2021, to November 30, 2026.

WHEREAS, by reason of the need to modify language due to changes in the grant structure and the amount of milestone funding allocated to the program, FEH BOCES and CEWW BOCES have agreed to execute a revised agreement that encompasses all changes and cancel the proposed agreement approved by CEWW BOCES on December 14, 2022.

NOW THEREFORE, BE IT RESOLVED, that the proposed agreement by and between FEH BOCES and CEWW BOCES dated December 1, 2021 to November 30, 2026 that was approved by CEWW BOCES on December 14, 2022 is hereby canceled and rescinded; and be it further

RESOLVED, that the proposed revised agreement by and between Franklin-Essex-Hamilton BOCES and CEWW BOCES commencing December 1, 2021 and ending November 30, 2026, is hereby approved.

AMEND CONSENT  
AGENDA  
PERSONNEL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to remove Lauren Jaquish from Enclosure 15. All Board Members present voted yes—motion carried.

CONSENT AGENDA  
PERSONNEL

Mr. Murdock moved, seconded by Mr. Marin, to approve the consent agenda personnel as amended. All Board Members present voted yes—motion carried.

RESCIND  
AGONEY

Rescind the following appointment(s) from the September 13, 2023, agenda:

Recommend that the Board approve the following Additional Work for the 2023-24 School Year:

Stipend Positions, Compensation per collective bargaining agreement  
Heather Agoney PBIS Coordinator – Plattsburgh



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RESIGNATION(S)  
FORGETTE, DREW,  
FORD-CROGHAN,  
JUDGE, & BRACY

Accept the following letters(s) of Resignation:

1. Charles Forgette, Electrical Design, Installation & Alternative Energy Teacher, effective November 4, 2023
2. Michael Drew, Building Trades/ Carpentry Teacher, effective December 15, 2023
3. Susanne Ford-Croghan, Coordinator of School Library Systems, effective January 19, 2023, for the purpose of accepting the School Library Systems Program Administrator Position
4. Joseph Judge, Computer Specialist, effective October 10, 2023, for the purpose of accepting a Computer Programmer Position
5. Dale Bracy, Cook, effective October 30, 2023, for the purpose of accepting a Cook Manager Position

FOUR-YEAR  
PROBATIONARY  
APPOINTMENT(S)  
SPRING & DUBREY

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Jill Spring (*was temporary*)  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: September 13, 2023  
Tentative Tenure Date: September 13, 2027  
Certification Status: Teaching Assistant, Level I  
Annualized Salary: \$28,593
2. Name: Britany Dubrey (*was temporary*)  
Tenure Area: School Nurse Teacher  
Position: Allied Health Teacher  
Effective Date: October 24, 2023  
Tentative Tenure Date: October 24, 2027  
Certification Status: Nurse's Assisting 7-12, Trans A  
Annualized Salary: \$50,896

(The Expiration dates for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

52-WEEK  
CIVIL SERVICE

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

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PROBATIONARY  
APPOINTMENT(S)  
BRACY & DENTON

1. Name: Dale Bracy  
Position: Cook Manager  
Effective Date: October 30, 2023  
Tentative Permanent Date: October 30, 2024  
Annualized Salary: \$30,500
2. Name: Garrett Denton (*pending fingerprint clearance*)  
Position: Custodial Worker  
Effective Date: November 6, 2023  
Tentative Permanent Date: November 6, 2023  
Annualized Salary: \$34,500

CIVIL SERVICE  
PROVISIONAL  
APPOINTMENT(S)  
JUDGE, FILION  
POTTS, & ZARLING

Appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Name: Joseph Judge  
Position: Computer Programmer  
Effective Date: October 10, 2023  
Annualized Salary: \$50,000
2. Name: Tera Filion Potts  
Position: Account Clerk/Typist  
Effective Date: October 23, 2023  
Annualized Salary: \$31,000
3. Name: Zachary Zarling  
Position: School Lunch Manager  
Effective Date: October 30, 2023  
Annualized Salary: \$46,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

TEMPORARY  
APPOINTMENT  
FOR THE 2023-2024  
SCHOOL YEAR  
WOOD & HICKS

Appoint the following person(s) to a Temporary Appointment as follows for the 2023-2024 school year:

1. Name: Brittany Wood  
Position: Business Management and Entrepreneurship Teacher  
Effective Date: October 16 - June 30, 2023  
Certification Status: Uncertified  
Annualized Salary: \$47,582
2. Name: Arianna Hicks  
Position: School Social Worker  
Effective Date: November 6, 2023 - June 30, 2023

Certification Status: Uncertified  
Annualized Salary: \$56,676

PERMANENT CIVIL  
SERVICES  
APPOINTMENT(S)  
RYAN, LEAVINE,  
LOPEZ,  
KALTENBACH,  
THOMPSON,  
BRAWN & ARTHUR

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Dustin Ryan, Teacher Aide/ Student Aide, effective November 14, 2023
2. Marta Leavine, Assistant to the Food Service Director, effective November 23, 2023
3. Jocelyn Lopez, School Lunch Manager, effective November 23, 2023
4. Sadie Kaltenbach, School Lunch Manager, effective November 23, 2023
5. Caitlin Thompson, Occupational Therapist, effective November 29, 2023
6. Heather Brawn, Account Clerk/ Typist, effective December 5, 2023
7. Joshua Arthur, Custodial Worker, effective December 7, 2023

TEMP-ON-CALL &  
SUBSTITUTES FOR  
2023-2024  
SCHOOL YEAR

Approve the following Temp-on-Call and Substitute positions for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>
Victoria Paiser	Teacher Aide/ Student Aide
Hannah Sorel	Teacher Aide/ Student Aide
Robert Thierry( <i>pending fingerprint clearance</i> )	Teaching Assistant
Robert Thierry( <i>pending fingerprint clearance</i> )	Teacher
Nicole Soden	Food Service Helper

INTERN(S)

Approve the following list of interns for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Deneil White	Intern	\$14.20/hr	Management Services

TEMPORARY  
GRANT  
APPOINTMENT(S)  
ASHLINE-  
BEAUDET & COOK

Approve the following Temporary Grant Appointment from October 30, 2023 – December 30, 2023:

1. Joseph Ashline-Beaudet, Work Study Student, not to exceed 120 hours, at \$14.20/hour
2. Celia Cook, Work Study Student, not to exceed 36 hours, at \$14.20/hour

PROVISIONAL  
CIVIL SERVICE  
HOURLY  
APPOINTMENT(S)  
SEARS, LAGREE, &  
LUPOSELLO

Recommend that the Board appoint the following person(s) to a Provisional Civil Service Hourly Appointment for the 2023-2024 school year:

1. Deborah Sears, Personnel Specialist, \$25/hr
2. Jessica Lagree, Personnel Specialist, \$25/hr
3. Sarah Luposello, Personnel Specialist, \$25/hr

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ADDITIONAL  
WORK FOR THE  
2023-2024  
SCHOOL YEAR

Recommend that the Board approve the following Additional Work for the 2023-24 School Year:

Continuation of Normal Work-Day Duties, hourly rate of pay

Maiya Giroux	Not-to-exceed 150 hours
Jerilynn Lamere	Not-to-exceed 150 hours
Jacob Cummings	Not-to-exceed 150 hours
Ciarra Smith	Not-to-exceed 150 hours
Marky DesRocher	Not-to-exceed 150 hours
Dawn Perry	Not-to-exceed 150 hours
Myah Green	Not-to-exceed 150 hours
Audrey Crucetti	Not-to-exceed 50 hours
Kayla Laughlin	Not-to-exceed 50 hours

NEW EMPLOYEE  
ORIENTATION  
COMPENSATION

Recommend that the Board approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on August 29, 2023:

Hourly rate of pay

Kiara Colgan  
Amanda St. Hilaire

SUMMER WORK  
2023-2024  
SCHOOL YEAR

Recommend that the Board approve the following Summer Work:

Training/Preparation for the 23-24 School Year, hourly rate of pay per contract

Teaching Assistant

Nicole Haran	Not-to-exceed 6 hours
Brandy Rivers	Not-to-exceed 6 hours
Margarett DeMeulemeester	Not-to-exceed 6 hours
John Eli Law	Not-to-exceed 6 hours
Alyssa Morin	Not-to-exceed 6 hours

PBIS Planning for the 23-24 School Year, hourly rate of pay per contract

Carrie stone	Not-to-exceed 12 hours
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AUTHORIZED  
MONEY  
COLLECTORS

Recommend that the Board authorize the following individuals to collect money at the following CVES location for the 2023-24 school year:

1. Dale Bracy for Cafeteria Sales – Plattsburgh Campus

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**SCHOOL LUNCH  
MANAGER  
ZARLING**

Recommend that the Board approve the following Resolution:

Upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board approve the following resolution: Ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Zachary Zarling, School Lunch Manager, effective October 30, 2023- June 30, 2027.

**EXTRA-  
CURRICULAR  
STUDENT  
ACTIVITY FUND  
ADVISORS**

Recommend that the Board approve the following list of CV-TEC Extra Curricular Student Activity Fund Club Advisors with no additional compensation:

Cosmetology (Reflections)	Kimberly Lincoln (Co-Advisor)
Cosmetology (Reflections)	Lisa Banker (Co-Advisor)
Cosmetology (The Razor's Edge)	Jean Gonyo (Mineville)
North Country Loggers	Josh Pierce (Co-Advisor)
North Country Loggers	Grace Mayhew (Co-Advisor)
LPN	Kelly Gowett (Co-Advisor)
LPN	Charles Johnson (Co-Advisor)
SkillsUSA (Mineville & Plattsburgh)	Nicole Santaniello
FFA	Anika Craig
FFA	Josh Pierce
FFA	Erin Meyer
FFA	Grace Mayhew

**NEW POLICY  
SECOND READING  
& ADOPT**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board adopt the following new policy: # Corporal Punishment, Restraint of Students, and Time Out Policy. All Board Members present voted yes—motion carried.

**LEAD EVALUATOR  
CERTIFICATION(S)**

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board approve the following Lead Evaluator certification(s):

Section 30-2.9 of the Rules of the Board of Regents provides that, to be certified as lead evaluators, administrators must be trained in the nine required elements. CVES administrators have attended numerous meetings/trainings over the past year that addressed the nine required elements as set for by the Board of Regents, as well as insuring inter-rater reliability among administrators. I am requesting you forward the names below for consideration by the CVES Board of Cooperative Educational Services at their October meeting.

The individual listed below have attended various CVES in-house meetings and state, regional, and/or local professional development offerings, most recently Gearing Up on August 22, 2023, and day two of training on October 30, 2023, to be considered by the CVES BOCES for initial certification as Lead Teacher Evaluator:

1. Tina Mitchell

All Board Members present voted yes—motion carried.

ASBESTOS  
MONITORING  
SERVICES  
PROPOSAL

Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board approve the following proposal:

1. Based on Tetra Tech Architects & Engineers and Schoolhouse Construction’s analysis and recommendation, that the Board accept a proposal submitted by Atlantic Testing Laboratories, Limited of Plattsburgh, NY for Asbestos Project Monitoring Services for Phase 2 of the voter approved Capital Project. Services will take place at the Plattsburgh Main Campus and Mineville Campus.

Be it further recommended that the CVES District Superintendent be granted authority to enter into a service agreement contingent upon CVES’ attorney approval.

All Board Members present voted yes—motion carried.

REQUEST TO  
ATTEND  
CONFERENCE/  
WORKSHOPS

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise, Michael St. Pierre, Patricia Gero, Eddie Webbinaro, Emily Phillips, Richard Harriman Sr. & Dina Garvey  
School Boards Association Meeting.  
November 15, 2023, CVES Conference Center, Plattsburgh, NY

All Board Members present voted yes—motion carried.

FOUR-YEAR  
PROBATIONARY  
APPOINTMENT  
JAQUISH

Mrs. Saunders moved, seconded by Mrs. Comins-Hunter, that the Board approve the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Lauren Jaquish (*was temporary*)  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: June 3, 2023  
Tentative Tenure Date: June 3, 2027  
Certification Status: Teaching Assistant, Level I

All Board Members present voted yes—motion carried.

PROPOSAL  
ACTURE

Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board approve the following Proposal:

1. Recommend that the Board accept a proposal from Acture Solutions of Albany, New York, to provide a Managed Detection and Response (MDR) cybersecurity system at CVES. The total amount for the proposed system is \$46,925 annually, with the 12-month term pricing in effect for 3 consecutive years. (S<sup>3</sup>)

All Board Members present voted yes—motion carried.

CAPITAL PROJECT  
BUDGET INCREASE

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following budget increase:

2023-2024 Capital Budget from \$525,000 to \$1,181,837 due to added Phase 2 Project scope for PA system replacement.

All Board Members present voted yes—motion carried.

CAPITAL PROJECT  
COST INCREASE

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve a total Capital Project cost increase from \$32,400,000 to \$33,085,000 and hereby authorizes the funding of additional Capital Projects (Phase 2 projects) as follows:

1. \$685,000 in funds from the 2023-2024 BOCES Capital Budget

All Board Members present voted yes—motion carried.

2023 PHASE 2  
CAPITAL  
IMPROVEMENT  
PROJECT BID  
AWARDS

Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that the Board approve the following 2023 Phase 2 Capital Improvement Project Bid Awards:

Recommend, based on Tetra Tech’s Architects, Engineers and Schoolhouse’s analysis and confirmation of the bids submitted for the 2023 Phase 2 Capital Improvement Project that the Board award Base Bids plus Alternate GC-B1, Alternate GC-B2, Alternate GC-B3, Alternate GC-B4, Alternate GC-D1, Alternate EC-B1, Alternate EC-B2, Alternate EC-D1, Alternate MPC-D1 to the following contractors. Be it further recommended that the CVES Board President be granted authority to enter into bid contracts contingent upon CVES’ attorney approval.

1. General Work Contract – Murnane Building Contractors, Inc. of Plattsburgh, NY – Base Bid \$1,194,000; Alternate GC-B1 \$113,000; Alternate GC-B2 \$120,000; Alternate GC-B3 \$412,000; Alternate GC-B4 \$530,000; Alternate GC-D1 \$810,000.

Note: One other contractor submitted the following bid:

- a. Dow Electric, Inc of Malone, NY – Base Bid \$1,280,000; Alternate GC-B1 \$119,500; Alternate GC-B2 \$129,300; Alternate GC-B3 \$500,000; Alternate GC-B4 \$674,000; Alternate GC-D1 \$914,500.

2. Electrical Work Contract – Dow Electric, Inc of Malone, NY – Base Bid \$192,600; Alternate EC-B1 \$4,000; Alternate EC-B2 \$5,400; Alternate EC-D1 \$25,700.

Note: Two other contractors submitted the following bids:

- a. Watson Electric Inc of Norwood, NY – Base Bid \$517,000; Alternate EC-B1 \$8,800; Alternate EC-B2 No bid; Alternate EC-D1 \$50,100.
  - b. S & L Electric, Inc. of Colton, NY – Base Bid \$195,000; Alternate EC-B1 \$3,500; Alternate EC-B2 \$6,500; Alternate EC-D1 \$47,000.
3. Mechanical / Plumbing Work Contract – Pipeline Mechanical of Plattsburgh, LLC of Plattsburgh, NY – Base Bid \$2,275,000; Alternate MPC-D1 \$8,000.

Note: Two other contractors submitted the following bids:

- a. John W. Danforth Company of Clifton Park, NY – Base Bid \$2,365,500; Alternate MPC-D1 \$1,350.
- b. L.H. LaPlante Company, Inc. of Plattsburgh, NY – Base Bid \$2,449,442; Alternate MPC-D1 \$9,000.

NEXT BOARD MEETING

The next Board meeting will be held on Wednesday, December 13, 2023, at the CVES Conference Center in Plattsburgh, NY. An anticipated Executive Session will begin at 6:00 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, to adjourn the meeting at 9:07 pm. All Board Members present voted yes—motion carried.

  
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Katelyn Smart, Board Clerk