



(518) 561-0100 x240
www.cves.org/cv-tec

ADULT &
CONTINUING EDUCATION
SPRING 2024
CATALOG

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Champlain Valley Educational Services*

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*Assistant Superintendent of
Educational Services*

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*Assistant Superintendent of
Management Services*

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Director of Career & Technical Education

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CVES School Public Relations & Print Shop Teams



Clinton Essex Warren Washington BOCES

OUR MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

OUR VISION

We aspire to be the premier provider of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development towards a brighter global future.

OUR CORE BELIEFS

- Students are our first priority.
- Staff are essential to the health and well-being of our organization.
- We value open and honest communication.
- We embrace collaboration and shared decision-making.
- We promote creativity and innovation.
- ALL students can learn and be successful.
- We lead and act with integrity, fostering respect for all by ensuring the acceptance, inclusion, and celebration of our community members.
- Students, family and community are valued partners for success.
- We ensure a safe, supportive learning and work environment.
- We all impact the educational process and are dedicated to perform at the highest possible levels.

Public Non-Discrimination Notice:

Clinton-Essex-Warren-Washington BOCES a/k/a/ Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other legally protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

Civil Rights Compliance Officers
Matthew Walentuk - (518) 957-2363
Maria Huntington - (518) 561-0430 ext. 3079
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901

Section 504 Compliance Officer
Matthew Slattery - (518) 957-2299
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901

WELCOME TO CV-TEC

Spring 2024

Dear Prospective Student:

As the Director of Career & Technical Education, I am proud to welcome you to CV-TEC. The CV-TEC Division of Champlain Valley Educational Services (CVES) offers a wide range of Career & Technical Education (CTE) Programming, Adult Literacy Programming, and Continuing Education Programming for our school districts and community members of Clinton and Essex Counties. CV-TEC has a rich history in the North Country and we are proud and committed to continuing the tradition of excellence on all of our CV-TEC campuses and locations.



Michele M. Friedman
Director of Career
& Technical Education

Team CV-TEC is dedicated to a collaborative approach for excellence in Career & Technical Education. It is the CVES mission that “CVES empowers students, schools and communities by providing exemplary education, training, support and shared services,” and the mission of the CV-TEC Division “to prepare students for success in careers and life-long learning including post-secondary education.”

Team CV-TEC is dedicated to our mission and committed to continuing and intensifying the long standing tradition of excellence at CV-TEC. With our mission in mind, each student’s individual needs is what will drive and direct our educational programming and fuel our desire to continually improve our efforts to serve our students, component districts, business & industry partners and our surrounding community.

I would like to personally extend an invitation to meet with you in person, arrange for you to tour our facilities, and to discuss the opportunities available to our community here at CV-TEC.

Michele M. Friedman

Director of Career & Technical Education

CV-TEC Division of Champlain Valley Educational Services

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Note: Adult students should use this catalog in conjunction with the **Adult Student Handbook**.

Copies of the **Adult Student Handbook** are available through the CV-TEC Student Services Office or at www.cves.org/cv-tec.

ADULT EDUCATION COURSES

Continuing Education Courses for Post-Secondary Adult Students

CVES Plattsburgh Campus

Defensive Driving
Workshop
DDRW 150A



NYS law allows drivers to reduce 4 traffic violation points on their driving record every 18 months and receive a 10% discount on all vehicle liability, personal injury protection and collision insurance premiums for three years. Empire Safety Council's Defensive Driving Workshop is a fast and easy way to provide drivers with a proven effective driver safety program. (6 course hours).

Instructor	Dates	Cost
D. Poirier	1/31/2024 - 2/1/2024	\$89
Location	Time	Class Size
CVES Plattsburgh Campus	W/Th 6:00p - 9:00p 6 Hours	10 Person Min.

Application Deadline: 1/24/2024

6 Hour Self Defense Course
for Beginners
SDCR 100A



Learn how to respond to aggressive behavior utilizing de-escalation strategies, tactical positioning, distraction techniques, pressure points, blocks, and defensive counter-strikes. (6 hours)

Instructor	Dates	Cost
D. Poirier	2/7/2024 - 2/8/2024	\$89
Location	Time	Class Size
CVES Plattsburgh Campus	W/Th 6:00p - 9:00p 6 Hours	10 Person Min.

Application Deadline: 1/31/2024

Use of Force Training

SFRT 101A



Simulator based interactive tactical judgment and firearms system. Realistic training to improve capabilities utilizing 500+ dynamic scenarios. Critical incident and crisis management units include, but are not limited to: Verbal Command and Control Skills; Less than Lethal OC Spray options and SIRT Training Pistol Applications. Skill building performance drills in marksmanship and situational scenario pathways enhance the trainees' experience.

Instructor	Dates	Cost
D. Poirier	2/14/2024 - 2/15/2024	\$65
Location	Time	Class Size
CVES Plattsburgh Campus	W/Th 6:00p - 9:00p 6 Hours	8 Person Min.

Application Deadline: 2/7/2024

Audio Engineering and Music Production 101

AEMP 101



CV-TEC's Audio Engineering and Music Production 101 is a 120-hour course designed to prepare our students with the knowledge to obtain an entry level position in the audio engineering and music production fields. This course is designed to be the first of three in a series that take the student through an informative, fun, hands-on learning experience. We will provide each student with the knowledge and portfolio to achieve success in the audio industry. This course is also your first step toward potential professional internship opportunities upon completion of the other courses in this series. (120 course hours)

Curriculum Covered Topics: Fundamentals of microphones, Fundamentals of signal flow, Fundamentals of using a Digital Audio Workstation (DAW), Applying skills to live recording sessions

Credentials Earned: CV-TEC Certificate of Completion Credential

Instructor	Dates	Cost
Bradley	2/5/2024 - 4/25/2024	\$1,935
Location	Time	Class Size
CVES Plattsburgh Campus	M-Th; 4:00p - 7:00p 120 Hours	8 Person Min.

Application Deadline: 1/29/2024

Pet CPR

PCPR 100



Participants will learn the fundamentals of canine and feline CPR and First Aid. It is ideal for anyone who loves animals including animal professionals, obedience trainers, kennel staff, pet retailers, pet sitters, animal shelter staff/volunteers, rescue personnel, groomers, First Responders, Fire/EMT and pet owners. This course will provide an overview of what to do for a pet in an emergency situation prior to getting veterinary care. Curriculum for all classes is developed by licensed veterinary professionals using veterinary industry standard methods of emergency medical care.

Credentials Earned: Pet Emergency Academy PetCPR+ Certification; CV-TEC Certificate of Completion Credential

Instructor	Date	Cost
Craig	3/6/2024	\$75
Location	Time	Class Size
CVES Plattsburgh Campus	W 4:00p - 7:00p 3 Hours	8 Person Min.

Application Deadline: 2/28/2024

OneWorkSource Campus

Offering Adult Literacy, HSE/GED Classes and Home Study Programs



CV-TEC has received special training funds and is able to pay for the following Adult Education classes for eligible applicants.

When you're finished training, we'll even help you find a job and purchase uniforms or tools for you, if necessary for employment!

Spring Schedule for funded Adult Education Classes

- HSE/GED Classes and Home Study Programs
- Certified Nursing Assistant
- Other Exploratory Courses for Adults!

Call (518) 561-0430 extension 3088 to see if you qualify for free training.

194 US Oval
Plattsburgh, New York 12903
(518) 561-0430 x3088



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

CVES Learning Hub

Commercial Driver's License (CDL) Class A

CDL-A 100A



The Tractor Trailer Driver Training Program is a 60-hour, experiential course offering instruction on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures and Street Driving.

Pre-Employment Drug Testing Fee: \$90
Road tests available on-site

Completion of the CDL Class A program leads to eligibility for Department of Motor Vehicle testing and licensure.

Requirements:

1. Class A Driver's Permit (DMV); Recent Physical Examination (DOT)
2. Previous Experience Driving a Standard Shift Vehicle
3. 21 Years of age or older
4. *18-20 year olds requires additional documentation for licensure

Instructor	Dates	Cost
Staff	Flexible	\$4,884*
Location	Time	Class Size
CVES Learning Hub	Flexible 60 Hours	2/Session

* **Note:** Additional Instruction available at an hourly rate if needed.



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

Commercial Driver's License (CDL) Class B

CDL-B 200A



CV-TEC's Class B CDL Program is a 30-hour course leading to a commercial driver's license that allows holders to drive certain types of commercial vehicles. The course is designed for individuals with limited or no experience driving a Class B commercial vehicle. Commercial vehicles that can be operated with a Class B driver's license include, but are not limited to, straight trucks, dump trucks, cement trucks, refuse trucks, delivery trucks, tow trucks, household and commercial moving trucks, grocery delivery trucks, box vans, or large buses. Having a Class B license permits you to drive a gross vehicle weight of 26,001 pounds or more. This gross weight limit includes any combination of vehicles and cargo. Completion of the CDL Class B program leads to eligibility for Department of Motor Vehicle testing and licensure.

Pre-Employment Drug Testing Fee: \$90
Road tests available on-site

Requirements:

1. Class B Driver's Permit (DMV); Recent Physical Examination (DOT)
2. Previous Experience Driving a Standard Shift Vehicle
3. 18 Years of age or older

Instructor	Dates	Cost
Staff	Flexible	\$2,442*
Location	Time	Class Size
CVES Learning Hub	Flexible 30 Hours	1/Session

* **Note:** Additional Instruction available at an hourly rate if needed.

❖ **COMMERCIAL DRIVER
LICENSE UPGRADE**

CDL 300A



The Tractor Trailer Driver Training Program is a 30-hour, experiential course for those who already possess a Class B CDL and want to earn their Class A CDL or already have a Class A CDL with an automatic restriction. Instruction is offered on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures and Street Driving. Completion of the CDL Upgrade course leads to eligibility for Department of Motor Vehicle testing and licensure.

Pre-Employment Drug Testing Fee: \$90
Road tests available on-site

Requirements:

1. Class B CDL or Class A CDL with automatic transmission restriction (DMV); Class A Driver's Permit (DMV); Recent Physical Examination (DOT)
2. 21 years of age or older
3. *18-20 year olds require additional documentation for licensure.

Instructor	Dates	Cost
Staff	Flexible	\$2,442*
Location	Time	Class Size
CVES Learning Hub	Flexible 30 Hours	2/Session

* **Note:** Additional Instruction available at an hourly rate if needed.

**Ground School for
Prospective Pilots**

GSPP 100A



This course is designed to help students evaluate the exciting field of aviation as a career or hobby. The program prepares students to successfully pass the FAA private pilot written exam. Upon passing completion of the course, students will receive an endorsement to take the FAA Private Pilot Written Exam. Participants interested in pursuing flight lessons must make non-affiliated, separate arrangements with qualified flying schools. Minimum age: 16 (48 hr. course)

Instructor	Dates	Cost
Kiroy	2/6/2024 - 4/4/2024	\$545*
Location	Time	Class Size
CVES Learning Hub	T/Th 5:00p - 8:00p 48 Hours	8 Person Min.

* **Note:**
Required: Students must purchase their own "Private Pilot Kit" — Part 61; ASA Recommended. Approximate cost, \$90.00.

Application Deadline: 1/29/2024

Welding WLDG 100A



Hands-on, exploratory course will allow adult participants to practice MIG, TIG, and Arc Welding, various welding positions, and the application of oxyacetylene cutting for weld preparation and fit up. Students are required to purchase their own welding shield, welding jacket and gloves. Instructor is a certified welder. (48 hr. course)

Instructor	Dates	Cost
Allen	2/5/2024 - 4/17/2024	\$546
Location	Time	Class Size
CVES Learning Hub	M/W 5:00p - 8:00p 48 Hours	8 Person Min.

Application Deadline: 1/29/2024



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

CVES Mineville Campus

Open Carpentry Shop OPCS 100B



Did you ever want to create your own wooden project, but did not have the space or the tools? Come to CV-TEC’s open wood shop to work on your dream project or to work with our expert instructors and build one of our stock projects. Our expert staff will be on hand to help build confidence in power tool use to teach wood working skills and provide wood working assistance. (12 hr. course).

After students complete an online safety course and a skills assessment, they will have access to the shop and tools to complete any instructor-approved projects.

Instructor	Dates	Cost
Shaw	3/5/2024 - 3/21/2024	\$130
Location	Time	Class Size
CVES Mineville Campus	T/Th 7:00p - 9:00p 12 Hours	8 Person Min.

*** Note:** Participants must supply their own safety equipment (safety glasses, steel-toed boots)
Additional Supply Charges for Stock Projects Apply:

- Mixed Hardwood Cutting Boards: \$30
- Five-Board Bench: \$20
- Two-Step Stool: \$20

Application Deadline: 2/26/2024

Basic Electrical Skills ELEC 100B



Learn Basic Electrical skills. Participants will learn safety, American Gauge Wire Standards and how to run basic circuits. Instruction will be centered on providing practical skills for the homeowner such as testing and changing a GFCI receptacle, installing switches and light fixtures, as well as other basic electrical installations. (12 hr. course).

Instructor	Dates	Cost
Shaw	3/4/2024 - 3/20/2024	\$130
Location	Time	Class Size
CVES Mineville Campus	M 7:00p - 9:00p (Virtual) W 7:00p - 9:00p (In-Person) 12 Hours	8 Person Min.

Application Deadline: 2/26/2024

MEDICAL/HEALTH SERVICES COURSES

Nurse Assisting (CNA)

MCNA 200A



CV-TEC's Certified Nurse Assisting course encompasses 120 hours of instruction and training, and 32 hours of clinical experience. The Nurse Assistant works as a member of the nursing team delivering personal care to clients who need assistance. Certification is available through the NYS State Department of Education (152 hr. course)

Instructor	Dates (Various)	Time	Tuition
Staff	3/4/2024 - 5/3/2024	M-Th 3:30p - 9:00p	\$2,453*
Location	Hours		Class Size
CVES Plattsburgh Campus	152		8 Person Min.

* One uniform is Included in tuition.

Additional Costs: Text & Workbook \$90 | Certification Exam Cost: \$115
Background Check: \$135 | Drug Test: \$40

- **Classes:** 4 Days/Week; Occasional Fridays
- **Dates include:** 4 Clinical Days, 6:45 am — 3:00 pm
- **No Classes:** April 1 - 4
- **Testing:** Week of April 29
- **Pending COVID Clearance and Clinical Availability**
- **Schedule is subject to change**

Application Deadline: 2/19/2024

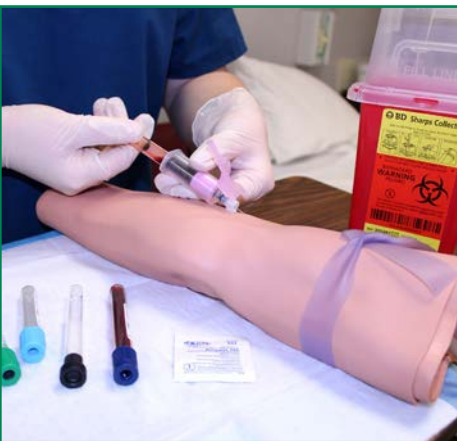


SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

Phlebotomy for Medical Professionals

MPHL 150A



Phlebotomy Training prepares the learner to perform capillary and venous blood drawings for the purpose of obtaining blood samples for laboratory analysis. Certification available through NHA. (70 hr. course) (20 Days)

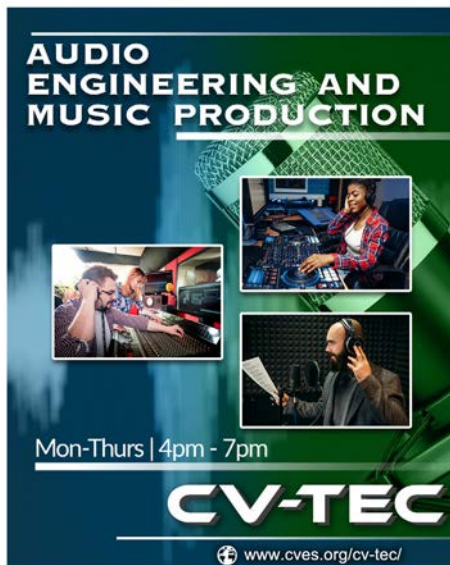
Instructor	Dates (Various)	Cost
Beck	3/6/2024 - 5/4/2024	\$938
Location	Time	Class Size
CVES Plattsburgh Campus	W; 5:30p - 9:00p Sat; 9:00a - 3:00p 70 Hours	8 Person Min.

* Plus one 4-hour shadow and additional lab time as needed.

Additional Costs: Text: \$90 | Certification Exam: \$125
Background Check: \$135 | Drug Test: \$40

- **Exam:** May 4
- **No Classes:** March 30, April 3
- **Additional 4-hour shadow as scheduled**
- **Schedule is subject to change**

Application Deadline: 2/21/2024



FOLLOW US ON:





REGISTRATION

How to register for a course & application

Registration Options

Mail-In Registration:

Simply complete a *CV-TEC Adult Education Application* (page 15) and mail/fax it to our office with your payment! Make checks payable to: *"BOCES Treasurer."*

Mailing Address:

CVES Plattsburgh Campus
Attn: CV-TEC Adult Education
1585 Military Turnpike
Plattsburgh, NY 12901

Fax Number:

(518) 561-0494

Phone Number

(518) 561-0100 x240

Phone-In Reservations:

Call 561-0100 x 240 and request to have your name included on our course roster. Credit Card information can be accepted over the phone.

Walk-In Registration:

Visit us at our CVES Plattsburgh Campus or at our CVES Mineville Campus! Credit Card payments are accepted only at the CVES Plattsburgh Campus.

CVES Plattsburgh Campus

1585 Military Turnpike
Plattsburgh, NY 12901

CVES Mineville Campus

3092 Plank Road
Mineville, NY 12956

Corporate Registration:

Funding is available to employees who qualify for corporate sponsorship from their employer. Classes may be readily arranged between corporate sponsors and CV-TEC. Invoicing can be arranged for corporately-sponsored adults. Contact Mark Brown at (518) 561-0100 x281 for more information.

Agency Registration:

Various regional state and county agencies such as OneWorkSource, ACCES-VR, and JCEO often sponsor adult education students in our adult education courses. Check with your local organizations for eligibility.

Online Registration:

It is now possible to take advantage of CV-TEC's new e-commerce payment process for its online courses (page 17). Simply visit <https://www.ed2go.com/cvtec/> and provide the requested information when registering for an online class. Begin your coursework almost immediately! (*Those wishing to pay for online courses via check/money order/purchase order or credit card may do so in person according to the directions listed above.*)



SPRING 2024 COURSE SUMMARY

Course	Dates	Deadline to Apply	Time	Hours	Campus	Instructor	Class Size	Cost
DDRW 150A Defensive Driving Workshop	1/31/24 & 2/1/24	1/24/2024	W/Th 6:00 - 9:00p	6	Plattsburgh	Poirier	10	\$89
SDCR 100A 6 Hour Self Defense Course for Beginners	2/7/24 & 2/8/24	1/31/2024	W/Th 6:00 - 9:00p	6	Plattsburgh	Poirier	10	\$89
SFRT 101A Use of Force Training	2/14/24 & 2/15/24	2/7/2024	W/Th 6:00 - 9:00p	6	Plattsburgh	Poirier	8	\$65
MCNA 200A Nurse Assisting (CNA)* <small>* Pending COVID Clearance and Clinical Availability</small>	3/4/24 - 5/3/24	2/19/2024	M-Th 3:30 - 9:00p	152+	Plattsburgh	Staff	8	\$2,453
CNA Review and Testing or Re-Testing	TBA	TBA	TBA	*	Plattsburgh	Staff	8 min.	Option 1: Registration, \$75; Total, \$190 Option 2: Reg/Inst, \$150; Total, \$265 Option 3: Reg/Inst, \$225; Total, \$340
MPHL 150A Phlebotomy for Medical Professionals	3/6/24 - 5/4/24	2/21/2024	W 5:30p - 9:00p Sat. 9:00a - 3:00p	70+	Plattsburgh	Beck	8 min.	\$938
AEMP 101 Audio Engineering and Music Production 101	2/5/24 - 4/25/24	1/29/2024	M-Th; 4:00 - 7:00 pm	120	Plattsburgh	Bradley	8 min.	\$1,935
PCPR 100 Pet CPR	3/6/24	2/28/2024	W 4:00 - 7:00 p	3	Plattsburgh	Craig	8 min.	\$75
CDL-A 100A Commercial Driver's License (CDL) Class A	Flexible	Flexible	Flexible	60	Hub	Staff	2	\$4,884
CDL-B 200A Commercial Driver's License (CDL) Class B	Flexible	Flexible	Flexible	30	Hub	Staff	1	\$2,442
CDL Upgrade 300A Commercial Driver's License Upgrade	Flexible	Flexible	Flexible	30	Hub	Staff	2	\$2,442
GSPP 100A Ground School for Prospective Pilots	2/6/2024 - 4/4/2024	1/29/2024	T/Th 5:00 - 8:00p	48	Hub	Kiroy	8 min.	\$545
WLDG 100A Welding	2/5/2024 - 4/17/2024	1/29/2024	M/W 5:00 - 8:00p	48	Hub	Staff	8 min.	\$546
OPCS 100B Open Carpentry Shop	3/5/2024 - 3/21/2024	2/26/2024	T/Th 7:00 - 9:00p	12	Mineville	Shaw	8 min.	\$130
ELEC 100B Basic Electrical Skills	3/4/2024 - 3/20/2024	2/26/2024	M (virtual) 7:00 - 9:00p W (in-person) 7:00 - 9:00p	12	Mineville	Shaw	8 min.	\$130



CV-TEC ADULT EDUCATION APPLICATION



Please type or print clearly.

Last Name		First Name		MI	Today's Date	
Home Address			City		State	Zip
Date of Birth			Home Phone		Business Phone	
School District of Residence			Gender		<input type="radio"/> M <input type="radio"/> F	
E-mail Address		Currently Employed? Yes <input type="radio"/> No <input type="radio"/>		Do you currently work in a health care field?		
Employer:				Yes <input type="radio"/> No <input type="radio"/>		

How did you hear about us? Job Fair ☐ Friend ☐ Flyer/Poster ☐ Radio Ad ☐ News Print ☐ Faculty/Staff ☐
 Internet ☐ Took Previous Course ☐ Other: _____

What is your race? (Applicants are not required to answer)

<input type="checkbox"/> White	<input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> American Indian or Alaska Native
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Asian	<input type="checkbox"/> Hawaiian/Other Pacific Islander
<input type="checkbox"/> Multi-Racial		

Are you legally authorized to attend school in the U.S.? Yes ☐ No ☐

Course applying for: _____ AM ☐ PM ☐ Full Day ☐ Evening ☐ Start Date _____

Sponsorship: One WorkSource ☐ Acces-VR ☐ VET ☐ Self Pay ☐ EPE ☐ Other _____

Have you ever been convicted of a crime? Yes ☐ No ☐ If yes, please explain (a previous criminal conviction will not automatically disqualify you from acceptance):
 (A criminal background check may be required for entry into certain programs).

EDUCATION:

Do you have a high school diploma?(Circle One) ☐ Yes ☐ No ☐ GED If no, circle highest grade completed

1 2 3 4 5 6 7 8 9 10 11 12
☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

List college(s) attended or degree(s):
 Institution: _____
 Degrees/Credits: _____

Are you a Veteran: Yes ☐ No ☐

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that omission and misstatements in this application may be grounds for rejection or dismissal.

Signature: _____ Date: _____

Public Non-Discrimination Notice:
 Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

Matthew Walentuk, Civil Rights Compliance Officer
Maria Huntington, Civil Rights Compliance Officer
 1585 Military Turnpike
 Plattsburgh, NY 12901
 (518) 561-0100 Ext. 236

CV-TEC Plattsburgh Campus, Guidance Office, P.O. Box 455, Plattsburgh, NY 12901 (518) 561-0100
 CV-TEC Learning Hub Campus, 1443 Military Turnpike, Plattsburgh, NY 12901 (518) 536-7344
 CV-TEC, Mineville Camp 1449 Military Turnpike, Plattsburgh, NY 12901 (518) 561-0100
 CV-TEC Financial Aid Office: 561-0100 x245

Revised
 11/2023

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ONLINE COURSES

Hundreds of Online Ed2Go Courses

**Hundreds of Online *Ed2Go* Career
Training Options!**

<https://www.ed2go.com/cvtec/>

**Discover a Wide Range of Courses Under
EACH of the Following Titles:**

- Arts & Design (11 Programs)
- Business (87 Programs)
- Computer Applications (54 Programs)
- Computer Science (15 Programs)
- Construction & Trades (35 Programs)
- Health & Fitness (51 Programs)
- Hospitality (23 Programs)
- Information Technology (56 Programs)
- Language (1 Program)
- Legal (11 Programs)
- Teacher Professional Development (2 Programs)
- Writing (1 Program)



CV-TEC Online Course List

- Accounting Fundamentals
- Accounting Software
- Personal Finance & Investments
- Business Communication
- Business Software
- General Business Skills
- Grant Writing
- Management & Leadership
- Non-Profit
- Project Management
- Sales & Marketing
- Start Your Own Business
- College Readiness: Developmental Studies
- College Readiness: Math
- College Readiness: Test Prep
- Computer Applications: Adobe
- Computer Applications: Microsoft
- Computer Applications: Other
- Design & Composition: Adobe Software
- Design & Composition: Digital Photography
- Graphic Design
- Multimedia
- Web Design
- Health Care & Medical: Alternative Medicine
- Health Care & Medical: Ancillary
- Health Care & Medical: EMS & Firefighters
- Health Care & Medical: Ethics, Law and Compliance
- Health Care & Medical: Health Care Certificate
- Health Care & Medical: Health Information & Management
- Health Care & Medical: Veterinary
- Language Arts: Arts
- Language Arts: Creative Writing
- Language Arts: Digital Photography
- Language Arts: Graphic & Multimedia Design
- Language Arts: Languages
- Language Arts: Publishing
- Law and Legal: Business & Corporate
- Law and Legal: Criminal Law
- Law and Legal: General Law
- Law and Legal: Litigation
- Law and Legal: LAST Preparation
- Law and Legal: Paralegal
- Personal Development: Arts
- Personal Development: Children, Parents & Families
- Personal Development: Digital Photography
- Personal Development: Health & Wellness
- Personal Development: Job Search
- Personal Development: Languages
- Personal Development: Personal Enrichment
- Personal Development: Personal Finance & Investments
- Personal Development: Start Your Own Business
- Personal Development: Test Prep
- Teaching and Education: Classroom Computing
- Teaching and Education: Languages
- Teaching and Education: Mathematics
- Teaching and Education: Reading and Writing
- Teaching and Education: Science
- Teaching and Education: Test Prep
- Teaching and Education: Tools for Teachers
- Technology: Certificate Prep (e.g., Comp TIA)
- Technology: Computer Fundamentals
- Technology: Computer Programming
- Technology: Database Management
- Technology: Graphic and Multimedia Design
- Technology: Networking & Communications
- Technology: Security
- Technology: Web Technology
- Writing & Publishing: Business Writing
- Writing & Publishing: Creative Writing
- Writing & Publishing: Grant Writing
- Writing & Publishing: Publishing

CV-TEC Online Course Registration

www.cves.org/cv-tec

and select ed2go Online Courses from the CV-TEC Quick Links located to the left of the page.

Or Call:

(518) 561-0100 x 281

CV-TEC CTE PROGRAMS FOR ADULTS

Start planning to enroll for a daytime CV-TEC CTE Program in the Fall!

CV-TEC is pleased to enroll adults of all ages in its daytime Career And Technical Education (CTE) Programs. More information about taking a CV-TEC CTE Program is available in the most recent edition of our **CV-TEC Career & Technical Education Program & Course Catalog** or online at www.cves.org/cv-tec. The following CV-TEC CTE Programs welcome adult enrollment:

Program (P) /Course (C)	Hours	Campus				
Allied Health (P)	1080	Plattsburgh				
Animal Science: Large Animal Production (P)	1080	Plattsburgh				
Animal Science: Veterinary Assistant (P)	1080	Plattsburgh				
Automotive Collision Repair (P)	1080	Plattsburgh				
Automotive Technology (P)	1080	Plattsburgh				
Business Management & Entrepreneurship (P)	1080	Plattsburgh				
Construction Trades (P)	1080	Plattsburgh				
Cosmetology (P)	1080	Plattsburgh				
Culinary Arts Management (P)	1080	Plattsburgh				
Digital Production & Multimedia Communications (P)	1080	Plattsburgh				
Education & Human Services (P)	1080	Plattsburgh				
Electrical Design, Install. & Alt. Energy (P)	1080	Plattsburgh				
Environmental Conservation & Forestry (P)	1080	Plattsburgh				
Security & Law Enforcement (P)	1080	Plattsburgh				
Commercial Driver's License (CDL-A) (C)	60	Hub	See Page 6 about this course			
Commercial Driver’s License (CDL-B) (C)	30	Hub	See Page 6 about this course			
Heavy Equipment/Diesel Mechanics (P)	1080	Hub				
Welding for Certification (PM Class/C)	129	Hub	See Page 7 about this course			
Welding (P/C)	1080	Hub	Available as a Program & Course, see page 7 for course information.			
Allied Health (P)	1080	Mineville				
Automotive Technology (P)	1080	Mineville				
Construction Trades (P)	1080	Mineville	See Page 9 about available alternative course options			
Cosmetology (P)	1080	Mineville				
Natural Resource Management (P)	1080	Mineville				
Security & Law Enforcement (P)	1080	Mineville				
Program (P) /Course (C)	Hours	Campus	Supplies/ Exams*	Books	Tuition	Total Costs
Practical Nursing (LPN)* ** *** (P)	1160	Plattsburgh	\$175	\$1,550	\$13,725	\$15,450
Nurse Assisting (CNA)* ** (C)	152	Plattsburgh	\$290	\$90	\$2,453	\$2,833
Phlebotomy* ** (C)	70	Plattsburgh	\$292	\$60	\$938	\$1,290
	Transcript Fee at Time of Request: \$10					

*Costs reflect the 2023-2024 rate for all programs.

* Castlebranch Background Check: \$135

** Castlebranch Drug Test: \$40

*** LPN Applicants have additional costs. For current pricing refer to the CV-TEC LPN Admission Packet.

HELPFUL INFORMATION

Other things you might need to know!

CV-TEC Campus Locations

CVES Plattsburgh Campus (From I-87)

1. From I-87 Exit 37, take Route 3 West toward Morrisonville, New York;
2. At Route 3-Military Turnpike Intersection, turn left onto Military Turnpike (Kinney Drugs will be intersection landmark);
3. Take immediate right into CV-TEC's Main Campus parking lot;
4. Bear left into Visitor Parking Lot.
5. Destination Address: **1585 Military Turnpike, Plattsburgh, NY.**
6. Phone: (518) 561-0100 x 238



CVES Learning Hub (From I-87)

1. From I-87 Exit 37, take Route 3 West toward Morrisonville, New York;
2. At Route 3-Military Turnpike Intersection, turn left onto Military Turnpike (Kinney Drugs and CVES Main Campus will be intersection landmarks);
3. As soon as you pass a speed limit sign (35mph), take the driveway immediately on your right. (It's across from Haun Welding Supply.)
4. As you come through the driveway, bear right around the North Building (blue building on your right) to the CV-TEC Visitor Parking Lot.
5. Destination Address: **1449 Military Turnpike, Plattsburgh, NY.**
6. Phone: (518) 561-0100 x 281



OneWorkSource Campus (From Downtown - Margaret Street - Plattsburgh)

1. From Margaret Street, proceed to intersection of Margaret and Broad;
2. Turn left onto Broad Street, proceed 0.2 miles to intersection of Broad and Peru Street;
3. Turn right at light onto US 9 South;
4. Proceed .07 miles, bearing left through intersection at US 9 South and Elizabeth St;
5. Proceed .04 miles to roundabout;
6. Take third Right hand turn onto Vermont Street;
7. Proceed 100 yards and take left onto Ohio Avenue;
8. At intersection of Ohio and US Oval, take slight Left. OneWorkSource/CV-TEC will be on left.
9. Destination Address: **194 US Oval, Plattsburgh, NY.**
10. Phone: (518) 561-0430 x 3088



CVES Mineville Campus (From I-87)

1. Take I-87 to Elizabethtown/Westport Exit 31 (US 9 South);
2. Take ramp to NY 9N South, turn left at end of ramp;
3. Proceed 11.5 miles on 9N South through Westport to Pelfershire Road;
4. Turn right onto Pelfershire Road;
5. Proceed 2.9 miles to intersection of Main Street/Plank Road;
6. Turn right onto Plank Road and proceed 0.3 miles to Yandon Dillon entrance, on right
7. Destination Address: **3092 Plank Road, Mineville, NY.**
8. Phone: (518) 942-6691 x150



CV-TEC Calendar 2023-2024

CVES/Component School District 2023-2024

School Calendar
Adopted by the CVES Board on February 8, 2023

■ School is not in session

July						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

March						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Days In Session			
September	19	January	20
October	21	February	16
November	18	March	20
December	16	April	17
		May	22
		June	17
		Total	186

Days in Session Include:
182 School Days & 4 Emergency Days

Important Dates	
September	
Sept. 4 - Labor Day	
Sept. 5 - First Day of School for Staff	
Sept. 7 - First Day of School for Students	
October	
Oct. 9 - Columbus Day	
November	
Nov. 10 - Veterans Day (observed)	
Nov. 22-24 - Thanksgiving Recess	
December	
Dec. 25-January 2 - Christmas Break	
January	
Jan. 1 - New Year's Day	
Jan. 15 - Martin Luther King Jr. Day	
February	
February 19-23 - Winter Break	
March/April	
March 29 - April 5 - Spring Break	
May	
May 27 - Memorial Day	
June	
June 19 - Juneteenth	
June 26 - Last Day of School	

Scheduled Use of Unused Emergency Days	
1 day	unused - May 24, 2024
2 days	unused - May 28, 2024
3 days	unused - April 8, 2024
4 days	unused - March 28, 2024

Hours of Operation (2023-2024 Academic Year):

	Plattsburgh Campus	Learning Hub	Plattsburgh OneWorkSource Campus	Mineville Campus
September - June	Mon - Fri 8:00a - 4:00p	Mon - Fri 8:00a - 3:30p	Mon - Fri 8:00a - 4:00p	Mon - Fri 8:00a - 4:00p
Evenings & Adult Ed	See course description for hours & days	See course description for hours & days	See course description for hours & days	See course description for hours & days
Summer Hours	Mon - Fri 8:00a - 3:00p	Mon - Fri 8:00a - 2:30p	Mon - Fri 8:30a - 3:00p	Mon - Fri 8:00a - 4:00p

CV-TEC Plattsburgh Campus

Director of Career & Technical Education
CV-TEC Division of CVES
Michele M. Friedman
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Adam Facteau
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Assistant to the Principal,
CV-TEC Plattsburgh Campus
Nicole Osika
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Phone: (518) 561-0100 x238

Financial Aid Examiner
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Phone: (518) 561-0100 x245

Health Careers Coordinator
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Phone: (518) 561-0100 x246

Student Services Coordinator
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Phone: (518) 561-0100 x255

Academic Services Coordinator
Jen Parker
Email: parker_jen@cves.org
Phone: (518) 561-0100 x259

Registrar
Chirag Patel
Email: patel_chirag@cves.org
Phone: (518) 561-0100 x241

School Counselor
Kevin Donoghue
Email: donoghue_kevin@cves.org
Phone: (518) 561-0100 x244

School Counselor
Nicole Santaniello
Email: santaniello_nicole@cves.org
Phone: (518) 561-0100 x242

CV-TEC at the CVES Learning Hub

Principal, CV-TEC Learning Hub Campus
Mark Brown
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Phone: (518) 561-0100 x243

Assistant to the Principal,
CV-TEC Learning Hub Campus
Kathy Mallette
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Phone: (518) 561-0100 x281

CV-TEC Mineville Campus

Principal, CV-TEC Mineville Campus
Tina Mitchell
Email: mitchell_tina@cves.org
Phone: (518) 942-6691 x151

Assistant to the Principal,
CV-TEC Mineville Campus
Marcie Frasier
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Phone: (518) 942-6691 x150

CV-TEC Learning Hub & Mineville Campus

School Counselor
Joanne Mazzotte
Email: mazzotte_joanne@cves.org
Phone: (518) 942-6691 x117

CV-TEC OneWorkSource Campus

Adult Services Administrator
Maria Huntington
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Phone: (518) 561-0430 x3079

Assistant to the Adult Services Administrator
Heather Brawn
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Phone: (518) 561-0430 x3079

Adult Literacy & Training Coordinator
Katie LaBonte
Email: labonte_katie@cves.org
Phone: (518) 561-0430 x3091

Community Outreach Coordinator
Dana Poirier
Email: poirier_dana@cves.org
Phone: (518) 561-0430 x3088



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www.fb.me/cvtec.cves



Watch CV-TEC on YouTube

www.youtube.com/user/CVTEC2013



Like CV-TEC on Instagram

www.instagram.com/cvtecbores

CV-TEC PLATTSBURGH CAMPUS

1585 Military Turnpike
P.O. Box 455
Plattsburgh, NY 12901

CV-TEC MINEVILLE CAMPUS

Plank Road
P.O. Box B
Mineville, NY 12956

CV-TEC LEARNING HUB CAMPUS

1449 Military Turnpike
Plattsburgh, NY 12901

CV-TEC OneWorkSource

194 US Oval
Plattsburgh, NY 12901

(518) 561-0100 x240

www.cves.org/cv-tec

