

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: August 16, 2023
KIND OF MEETING: Regular Board Meeting
PLACE: CVES Conference Center, Plattsburgh, NY

Board Members Present:

Kathy Comins-Hunter
Dina Garvey
Patricia Gero
Richard Harriman, Sr.
Bruce Murdock
Emily Phillips
Craig Randall
Michael St. Pierre
Leisa Boise
Eddie Webbinaro
Donna Wotton
Emily Reynolds Bergh

Board Members Absent:

Donna LaRocque
Ed Marin
Lori Saunders

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Others Present:

Eric Bell
Amy Campbell
Michele Friedman
Matthew Slattery

MEETING
TO ORDER

Board President Mr. Michael St. Pierre called the meeting to order at 6:09 pm.

EXECUTIVE
SESSION

Mrs. Boise. moved, seconded by Mrs. Comins-Hunter, that the Board go into Executive Session at 6:13 pm for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In the Executive Session, the District Superintendent (DS) began by reviewing his Draft 2023-24 DS Goals. Dr. Davey outlined his proposed goals and rationale, and the Board provided feedback. Dr. Davey will present his finalized 2023-24 DS Goals at the next Board Meeting. Second, a Labor Relations update was provided, which included the recommendation to fill the Assistant Principal vacancy at the Rise Center for Success at the Plattsburgh Campus. Next, Dr. Davey reviewed a proposed Memorandum of Understanding (MOU) with the CVES United Professionals and his recommendation regarding a retirement date adjustment for two recent retirees. Additionally, several position proposals and recommended appointments were reviewed. Lastly, Dr. Davey reviewed several confidential personnel matters.

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board come out of Executive Session at 7:18 pm. All Board Members present voted yes—motion carried.

DS UPDATE

Dr. Davey began his District Superintendent update by sharing that the 2023 ESY (Extended School Year) Summer School at the Rise Center in Plattsburgh and Mineville has just ended. He asked Mr. Matthew Slattery, Director of Special Education, to provide a summary of brief highlights of the program's successful summer. Mr. Slattery explained that the purpose of the Extended School Year (ESY) is to assist students with disabilities in maintaining skills learned during the school year and to prevent regression. ESY also provides opportunities for hands-on learning and local community experiences. The Mineville Campus students explored arts and music activities in Ticonderoga, and the Plattsburgh Campus students participated in cooking classes and ran the Rise and Shine Café.

Second, Dr. Davey spoke about the upcoming Opening Superintendent's Conference Day for all CVES staff. Board Members have been invited to our Opening Session on Tuesday, September 5, 2023. Board President Mr. Michael St. Pierre will kick off the day with his welcome back speech. Dr. Davey will then share his opening welcome and the District Superintendent's speech highlighting the theme for the new 2023-24 school year, "*Personal and Authentic.*" Mrs. Michele Friedman, Director of Career and Technical Education, shared how the Opening Day theme is the overarching umbrella for building solid foundations at CV-TEC and throughout CVES. Mr. Eric Bell, Assistant Superintendent for Management Services, and the Management Services division are focusing on support for the new employees of CVES. Management Services will be available for helping transition to t CVES and has been dedicated to updating new employee resources. Over 70 recently hired employees will be attending our New Employee Orientation. Mrs. Amy Campbell, Assistant Superintendent of Educational Services, noted that our Opening Day preparation begins in the School Support division in August. Mrs. Campbell spoke about the professional development events upcoming in the next few days. Each event will be focused on being "*Personal and Authentic.*" In addition, our Communications Department will share an updated video at the New Employee Orientation. Mr. Joe Coakley, Director of Labor Relations, and Mr. Eric Bell have been working simultaneously with Communications to ensure our new video is informative and encompasses the CVES culture.

Third, Dr. Davey pointed out that the CVES-wide Safety Plan is on the evening's agenda for approval. Dr. Davey asked the Board to waive the first hearing and adopt the Policy, so CVES meets the regulation of a September 1st deadline. He then reviewed the 2023-24 DRAFT Board of Education visit schedule, which is being finalized. This year's Component Board of Education meeting presentations will focus on CVES and our School Support Services division. Dr. Davey noted that our Board members are invited to attend their district's scheduled Board meetings and participate in the presentation.

Fourth, Dr. Davey reviewed the planned 2023-24 Administrative Pathways Program brochure with the Board. The purpose of this program is to encourage individuals to look at instructional and administrative leadership as a career option in the future. CVES encourages districts to send their teachers with potential

leadership capacity to participate in the program to expand their career opportunities.

Fifth, Dr. Davey congratulated Mr. Mark Bessen, Beekmantown CSD's new Interim Superintendent. A copy of the recent Press Release on Mr. Bessen's appointment was shared. Dr. Davey noted that he was pleased to have assisted in the Interim search and CVES has been asked to assist with the search process for the hiring of the new Superintendent. In addition, Dr. Davey noted that he is helping Chazy Central Rural School District with their search for a new Interim Superintendent.

Sixth, Dr. Davey shared his compliments on the 2022-23 Annual Report provided to the Board, which the Communications Department recently completed.

Lastly, Dr. Davey spoke about the August 7-8, 2023, District Superintendent's Meeting he attended in Albany. Dr. Davey shared several highlights, and he complimented CV-TEC for their integral part in the Authentic STEM Project participation this past year with the North Country Workforce Development Board, our Pre-Engineering New Vision's students, the University of Siegen, two other BOCES, and local manufacturers including Schlueter Systems and Beta Technologies. Dr. Davey noted that the STEM project is an excellent example of innovation and integration of Math, Science, and Technology applied to real-world problems.

**REPRESENTATIVES
FOR CLINTON AND
ESSEX SCHOOL
BOARDS ASSOCIATION**

The election of 2023-24 Representatives for Clinton and Essex School Boards Association was tabled at the July meeting. Dr. Davey confirmed with the Chief School Officers that the Essex County School Boards Association has been discontinued. The remaining Essex County School Board's Association monies were agreed to be used to pay the 2023-24 Rural Schools Association membership fees for the Essex County Schools. There are no representatives needed for Clinton or Essex County School Boards Association.

**PREVIOUS
MINUTES**

Mrs. Boise moved, seconded by Mrs. Comins-Hunter, to approve the minutes of the July 12, 2023, Reorganizational meeting as presented. All Board Members present voted yes—motion carried.

**CONSENT FINANCIAL
AGENDA**

Mr. Harriman Sr. moved, seconded by Mr. Murdock to approve the following consent agenda items as presented. All Board Members present voted yes—motion carried.

**CERTIFICATION OF
THE WARRANT**

Approve the Certification of Warrant for June 29, 2023, to August 7, 2023, As presented.

CROSS CONTRACTS

Approve the following Cross Contracts:

1. 2023-24 Initial - Capital Region BOCES, \$4,021,991.24
 - Distance Learning (AuSable Valley, Beekmantown, CVES, Moriah, Northeastern Clinton, Northern Adirondack, Plattsburgh, Saranac, Willsboro)

- School Curriculum Improvement (AuSable Valley, Beekmantown, CVES, Northern Adirondack, Peru, Ticonderoga)
 - Internet Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga, Willsboro)
 - Model Schools (AuSable Valley)
 - Computer Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
 - Laser Fiche (Peru)
 - VOIP Telephone Services (AuSable Valley, Boquet Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon, Ticonderoga)
 - Teacher Certification (AuSable Valley, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
2. 2023-24 Initial - Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$141,855.55
- Special Education- Vision Services (Schroon Lake)
 - Model Schools (Beekmantown, Chazy, CVES, Plattsburgh)
 - Learning Technology (Beekmantown, Schroon Lake, Willsboro)
3. 2023-24 Initial – St. Lawrence-Lewis BOCES, \$44,279.00
- Section X Athletic Coordination (Peru, Plattsburgh)
 - Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, Willsboro)
4. 2022-23 Final – Capital Region BOCES \$4,293,416.46
- Distance Learning (AuSable Valley, Beekmantown, CVES, Moriah, Northeastern Clinton, Northern Adirondack, Plattsburgh, Saranac, Willsboro)
 - School Curriculum Improvement (AuSable Valley, Beekmantown, CVES, Northern Adirondack, Peru, Ticonderoga)
 - Internet Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga, Willsboro)
 - Model Schools (AuSable Valley)
 - Computer Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
 - Laser Fiche (Peru)

- VOIP Telephone Services (AuSable Valley, Boquet Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon, Ticonderoga)
- Teacher Certification (AuSable Valley, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)

BUDGET

Approve the following budget:

1. Approve the Itinerant - Bilingual/ESL Teacher budget in the amount of \$113,581 for the 2023-2024 school year to accommodate for additional service requests (AuSable Valley, Peru). (Co-Ser 345 – S³)

CONTRACTOR/
CONSULTANT
AGREEMENT

Approve the following Contractor/Consultant Agreement(s):

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Premier Assessment Services, Inc. for the purpose of obtaining Vendor Scoring services for the 2023-2024 school year for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a Second Language Assessment Tests (NYSESLAT); grades 5 and 8 NYS Science Assessments; and Regents Exams as requested. Service dates and terms are specified as per the agreement. The total amount payable for all services will not exceed \$200,000. (S³)

RENTAL
AGREEMENT

Approve the following resolution(s):

1. Recommend that the Board approve a resolution to allow Clinton-Essex-Warren-Washington BOCES to enter into a rental agreement, or agreements, for the rental of an excavator for use by the Mineville Campus Natural Resources Management Program. The approximate duration of the rental period is September 11, 2023 through June 30, 2024 with a total expenditure not anticipated to exceed \$31,600. Be it further recommended that the CVES District Superintendent be granted authority to enter into rental agreements contingent upon CVES' attorney approval.

DONATION(S)

Approve the donation of (3) WIOA Title 1 Student Laptops by the Clinton County Department of Social Services. The item donated to the CV-TEC Division will benefit students in the Adult, Dislocated Worker, or Out-of-School Youth Programs at the OneWorkSource Campus.

MEMORANDUM OF
AGREEMENT- CPR

Approve the Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals regarding payment of time spent for CPR training.

MEMORANDUMS OF
AGREEMENT- 403B

Approve the Memorandums of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley

RETIREMENT
INCENTIVE

Educational Services United Professionals regarding payment of members' 403B retirement incentive.

CONSENT AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items as amended.

All Board Members voted yes—motion carried.

ALTERNATE
PURCHASING AGENT

Appoint Alternative Purchasing Agent:

Recommend that the Board appoint Hayden Reidy to the position of Alternate Purchasing Agent, as needed, effective August 16, 2023, to the 2024 reorganization meeting, with no additional compensation. The Alternative Purchasing Agent shall have all powers and duties of the Purchasing Agent in the event the Purchasing Agent is unavailable, as determined by the District Superintendent or his designee.

AUTHORIZED MONEY
COLLECTOR(S)

Authorize the following individual to collect money at the following CVES location for the 2023-24 school year:

CV-TEC – All Campuses

Aliana Weare – Culinary Arts Management Program Activities – Plattsburgh Campus

DIGNITY ACT
COORDINATOR

Approve the following Dignity Act Coordinator update for the 2023-24 school year:

Tina Mitchell- Mineville Campus

EXTRACLASSROOM
ACTIVITY FUND

Extraclassroom Activity Fund

This is the fund which accounts for the monies raised by students through their projects. There is a need to have staff involved with the management of this fund. It is recommended that the following people be appointed to monitor this fund, effective September 1, 2023 through July 2024 Reorganization Meeting, with no additional compensation:

Chief Faculty Advisor, Tina Mitchell for the Mineville Campus

RESCIND

Rescind the following appointment(s) that was approved at the July 12, 2023 Board Meeting:

Recommend that the Board approve the following Part-Time Allied Health Teacher(s) for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>		<u>Annualized Salary</u>	<u>Prorated Salary</u>
Britany DuBrey	Allied Health Teacher	20%	\$47,895	\$9,579

AMENDMENT

Amend the following appointment(s) that were approved at the June 14, 2023 Board Meeting:

Recommend that the Board appoint the following person(s) to a ~~Four-Year~~ Three-Year Probationary Appointment as follows:

1. Name: Jennifer Parker
Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction, incorporating the analysis of student performance data
Position: CTE & Academic Curriculum Coordinator
Effective Date: April 3, 2023
Tentative Tenure Date: April 3, 2026
Certification Status: Natural Resources & Ecology 7-12 Professional
Annualized Salary: \$73,973

RESIGNATION(S)

Accept the following letter(s) of Resignation:

1. Tina Goyette, Teacher Aide/ Student Aide, effective July 22, 2023
2. Jocelyne Saliba, Teacher Aide/ Student Aide, effective July 27, 2023
3. Laura Birtz-Sisson, Speech & Hearing Handicapped Teacher, effective August 1, 2023
4. Juliana Baker, Teaching Assistant, effective August 14, 2023
5. Tanner Senecal, Culinary Arts Teacher, effective August 25, 2023
6. Sadie Trunck, School Psychologist, effective August 31, 2023
7. Jenna Broeker, Deaf and Hearing-Impaired Teacher, effective September 1, 2023
8. Jordan Wendling, Special Education Teacher, effective September 1, 2023
9. Rachel Boire, Special Education Teacher, effective September 1, 2023
10. Kylyn Miller, Computer Specialist, effective August 8, 2023 for the purpose of accepting a Network and Systems Technician position
11. Mariellen Boyd, Teaching Assistant, effective September 5, 2023 for the purpose of accepting a Special Education Teacher position.
12. Johanna Pray, Teacher Aide/ Student Aide, effective September 5, 2023 for the purpose of accepting a Teaching Assistant Position
13. Nicole Haran, Teacher Aide/Student Aide, effective September 5, 2023 for the purpose of accepting a Teaching Assistant Position
14. Arianna Menard, Teaching Assistant, effective September 5, 2023 for the purpose of accepting a Special Education Teacher position

RESIGNATION(S) FOR THE PURPOSE OF RETIREMENT

Accept the following letter(s) of Resignation for the purpose of Retirement:

1. Melodie Paynter, Teacher Aide/ Student Aide, effective August 30, 2023

LEAVE(S) OF ABSENCE

Approve the following leave(s) of absence:

- 1. Cheryl Spoor, Teaching Assistant, unpaid leave of absence effective September 5, 2023- June 30, 2024, for the purpose of accepting a temporary teaching position
- 2. Kayla Laughlin, Behavior Specialist/ Analyst, unpaid leave of absence effective September 7, 2023- September 11, 2023

TENURE

Grant Tenure to the following person(s):

- 1. Greg Cassavaugh, Heavy Equipment/ Diesel Mechanics Teacher, effective January 29, 2024

PERMANENT CIVIL SERVICE APPOINTMENT(S)

Grant a Permanent Appointment (Civil Service) to the following person(s):

- 1. Jeremy Ceisner, Custodial Worker, effective July 20, 2023
- 2. Aaron Wilkins, Network and Systems Technician, effective July 27, 2023
- 3. John Law, Teacher Aide/ Student Aide, effective September 6, 2023
- 4. Alexander Benware, Teacher Aide/Student Aide, effective September 7, 2023
- 5. Alyssa Morin, Teacher Aide/ Student Aide, effective September 7, 2023
- 6. Julie Boulrice, Teacher Aide/ Student Aide, effective September 11, 2023

FOUR-YEAR PROBATIONARY APPOINTMENT(S)

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

- 1. Name: Staci Norton
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 5, 2023
Tentative Tenure Date: September 5, 2027
Certification Status: Teaching Assistant Level I
Annualized Salary: \$29,381
- 2. Name: Suezanne Chrisman
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 5, 2023
Tentative Tenure Date: September 5, 2027
Certification Status: Teaching Assistant Level 1
Annualized Salary: \$27,084
- 3. Name: Sheilah Boyea
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 5, 2023
Tentative Tenure Date: September 5, 2027

Certification Status: Teaching Assistant Level III
Annualized Salary: \$34,000

4. Name: Karen Yeager
Position: Special Education Teacher
Tenure Area: Special Education Teacher
Effective Date: September 5, 2023
Tentative Tenure Date: September 5, 2027
Certification Status: Student with Disabilities 1-6 Professional, English 7-12 Professional
Pre-K-6 Permanent, Special Education Permanent
Annualized Salary: \$57,000
5. Name: Katelyn Christian
Position: Speech Language Pathologist
Tenure Area: Speech Language Pathologist
Effective Date: September 5, 2023
Tentative Tenure Date: September 5, 2027
Certification Status: Speech and Language Disabilities, Initial
Annualized Salary: \$50,582
6. Name: Brandy Rivers
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 5, 2023
Tentative Tenure Date: September 5, 2027
Certification Status: Teaching Assistant Level 1
Annualized Salary: \$26,828
7. Name: Amy LaDue
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 5, 2023
Tentative Tenure Date: September 5, 2027
Certification Status: Teaching Assistant Level III
Annualized Salary: \$34,000
8. Name: Julie Fillion
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: September 5, 2023
Tentative Tenure Date: September 5, 2027
Certification Status: Teaching Assistant Level III
Annualized Salary: \$31,500

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive

composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

52-WEEK CIVIL
SERVICE
PROBATIONARY
APPOINTMENT(S)

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Chase Rabideau
Position: Computer Specialist
Effective Date: August 7, 2023
Tentative Permanent Date: August 7, 2024
Annualized Salary: \$40,794
2. Name: Caleb Barton
Position: Computer Specialist
Effective Date: August 7, 2023
Tentative Permanent Date: August 7, 2024
Annualized Salary: \$40,794
3. Name: Dawn Perry
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$22,000
4. Name: Audrey Crucetti
Position: Behavior Specialist/Analyst
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$73,500
5. Name: Denice French
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$20,950
6. Name: Kayla Mills
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$20,950

- 7. Name: Rosemarie Webster
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$20,950
- 8. Name: Kiera Simpson
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$20,950
- 9. Name: Connie Staley
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$20,950
- 10. Name: Carrie Stone
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$20,950
- 11. Name: Kendra Snide
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$20,950
- 12. Name: Vanessa Blow
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$20,950
- 13. Name: Shanna Rivers
Position: Teacher Aide/ Student Aide
Effective Date: September 5, 2023
Tentative Permanent Date: September 5, 2024
Annualized Salary: \$20,950

**CIVIL SERVICE
PROVISIONAL
APPOINTMENT(S)**

Appoint the following person(s) to a Civil Service Provisional appointment as follows:

- 1. Name: Joseph Judge
Position: Computer Specialist
Effective Date: August 1, 2023

Annualized Salary: \$40,794

- 2. Name: Kylyn Miller
Position: Network and Systems Technician
Effective Date: August 8, 2023
Annualized Salary: \$62,416
- 3. Name: Ryan Bone
Position: Junior Accountant
Effective Date: August 10, 2023
Annualized Salary: \$39,000
- 4. Name: Tina Recore
Position: Junior Accountant
Effective Date: August 14, 2023
Annualized Salary: \$39,000
- 5. Name: Travis Stone
Position: School Lunch Manager
Effective Date: August 25, 2023
Annualized Salary: \$46,000

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

TEMPORARY
APPOINTMENTS
2023-2024
SCHOOL YEAR

Appoint the following person(s) to a Temporary Appointment as follows for the 2023-2024 school year:

- 1. Name: Trevor Cameron
Position: Special Education Teacher
Effective Date: September 5, 2023 - June 30, 2024
Certification Status: Pre-K- 6 Permanent, School District Administrator
Permanent
Annualized Salary: \$69,500
- 2. Name: Britany DuBrey
Position: Allied Health Teacher
Effective Date: September 5, 2023 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$47,895
- 3. Name: Cheryl Spoor
Position: Special Education Teacher
Effective Date: September 5, 2023 - June 30, 2024
Certification Status: Teaching Assistant Level III
Annualized Salary: \$55,846
- 4. Name: Johanna Pray
Position: Teaching Assistant

Effective Date: September 5, 2023 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$26,828

5. Name: Mariellen Boyd
Position: Special Education Teacher
Effective Date: September 5, 2023 - June 30, 2024
Certification Status: Teaching Assistant Level III
Annualized Salary: \$47,582

6. Name: Aliana Weare
Position: Culinary Arts Management Teacher
Effective Date: September 5, 2023 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$47,582

7. Name: Charles Johnson
Position: LPN Teacher
Effective Date: September 5, 2023 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$47,582

8. Name: Melanie Faville
Position: Digital Production & Multimedia Communications Teacher
Effective Date: September 5, 2023 - June 30, 2024
Certification Status: Uncertified
Annualized Salary: \$47,582

9. Name: Arianna Menard
Position: Special Education Teacher
Effective Date: September 5, 2023 - June 30, 2024
Certification Status: Teaching Assistant Level 1
Annualized Salary: \$47,582

PROVISIONAL CIVIL
SERVICE HOURLY
APPOINTMENT FOR
2023-2024
SCHOOL YEAR

Appoint the following person(s) to a Provisional Civil Service Hourly Appointment for the 2023-2024 school year:

- 1. Alexander St. Pierre, Senior Computer Programmer, \$50/hour

FACILITATOR(S) FOR
2023-2024
SCHOOL YEAR

Approve the following Facilitator(s) for the 2023-24 school year:

Facilitators, \$30/hour
Melissa Dudyak
Grace Stay

TEMP-ON-CALL &
SUBSTITUTE
POSITIONS
FOR 2023-2024
SCHOOL YEAR

Approve the following Temp-On-Call and Substitute positions for the 2023-2024 school year:

<u>Name</u>	<u>Title</u>
Allie Huchro	Teacher Aide/ Student Aide
Grace Stay	Administrator
Grace Stay	Principal
Mary Salton	Food Service Helper
Debra Geddes	Account Clerk/Typist
Christina Lefevre	Account Clerk/Typist
Timmy Aubin	Bus Driver
Michael Defayette	Bus Driver
Kim Mayer	Bus Driver
Stephanie Lumb	Bus Driver
Katelynn Belair	Food Service Helper
Gladys Daniels	Food Service Helper
Janice Hart	Food Service Helper
Mary Salton	Food Service Helper
Karlea Luxon	Food Service Helper
Bernadette Paul	School Nurse
Danielle Sherman	School Nurse
Cindy Brunell	School Nurse
Robert Cavanaugh	Teacher
David Gardiner	Teacher
Bailey Marcil	Teacher
Alma Medina	Teacher
Elizabeth Parent	Teacher
Kristy Brehm	Teacher
Elora Langley	Teacher
Mario Bouchard	Teacher
Michael Magee	Teacher
Faye Dayton	Teacher
Emily Heiland	Teacher
Elizabeth Lennon	Teacher
Richard Brogowski	Teacher
Karlea Luxon	Teacher Aide/Student Aide
Rebekah Riley	Teacher Aide/Student Aide
Janice Hart	Teacher Aide/Student Aide
Peter Hartwell	Teacher Aide/Student Aide
Debra Rogers	Teacher Aide/Student Aide
Chelsea Sheridan	Teacher Aide/Student Aide
Robert Cavanaugh	Teaching Assistant
Emily Heiland	Teaching Assistant
Alma Medina	Teaching Assistant
Kristy Brehm	Teaching Assistant
Elora Langley	Teaching Assistant
Michael Magee	Teaching Assistant
Elizabeth Lennon	Teaching Assistant

BUILDING CHECKS

Approve the following person(s) to perform Building Checks for the 2023-2024 school year:

<u>Name</u>	<u>Location</u>
Ken Simmons	Plattsburgh (\$100/day)
Jeff Coon	Plattsburgh (\$100/day)
Mike Clark	Plattsburgh (\$100/day)
Mike Fisher	Plattsburgh (\$100/day)
Eric Rosselli	Mineville (\$65/day)

SPECIAL EDUCATION
SUMMER SCHOOL
STAFFING ADDITIONS

Approve the following 2023-24 Special Education Summer School Staffing additions:

Teacher Aide/Student Aide, \$16.50/hr

Kimberly Myers	WAF
Celia Briggs	Y/D

Teacher, hourly rate of pay per contract

Anika Craig	WAF
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Social Worker, hourly rate of pay per contract

Toni Perez	WAF
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Teaching Assistant, hourly rate of pay per contract

Tom Daly	WAF
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2023 SUMMER WORK

Approve the 2023 Summer Work:

Classroom Move/ Setup, hourly rate of pay

Jennifer Haley	Not to exceed 12 hours
Latalya Duell	Not to exceed 12 hours
Pamela Carroll	Not to exceed 12 hours
Johanna Pray	Not to exceed 12 hours
Alyssa Restrepo	Not to exceed 12 hours
Heather Hampton	Not to exceed 12 hours
Olivia Blais	Not to exceed 12 hours
Britany DuBrey	Not to exceed 12 hours
Aliana Weare	Not to exceed 12 hours
Charles Johnson	Not to exceed 12 hours
Melanie Faville	Not to exceed 12 hours

Work Experience Training, hourly rate of pay per contract

Karen Yeager	Not to exceed 18 hours
Erin Garrison	Not to exceed 18 hours

Duken Program Review, hourly rate of pay per contract

Cynthia Moran	Not to exceed 6 hours
Melissa Smith	Not to exceed 6 hours
Amy LaDue	Not to exceed 6 hours
Alyssa Restrepo	Not to exceed 6 hours
Heather Hampton	Not to exceed 6 hours
Jami Ganter	Not to exceed 6 hours

Book Leveling Project, hourly rate of pay per contract

Julie Adams	Not to exceed 10 hours
Maura Trombley	Not to exceed 10 hours

Hospital Faculty Orientation, hourly rate of pay

Charles Johnson	Not to exceed 6 hours
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Professional Development, hourly rate of pay per contract

Tina Mitchell	Not to exceed 20 hours
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Summer CTE Teacher Training, Hourly rate of pay per contract

Britany DuBrey	Not to exceed 18 hours
Aliana Weare	Not to exceed 18 hours
Charles Johnson	Not to exceed 18 hours
Melanie Faville	Not to exceed 18 hours
Thomas Willette	Not to exceed 18 hours

Curriculum Development, hourly rate of pay per contract

Britany DuBrey	Not to exceed 12 hours
Steve Couture	Not to exceed 12 hours
Aliana Weare	Not to exceed 12 hours
Charles Johnson	Not to exceed 12 hours
Melanie Faville	Not to exceed 12 hours
Thomas Willette	Not to exceed 12 hours

PD SREB Work, hourly rate of pay per contract

Jacoby Richards	Not to exceed 18 hours
Jake Rivers	Not to exceed 18 hours
Taylor Sprague	Not to exceed 18 hours
Helen Jessey	Not to exceed 18 hours
Krysten Connors	Not to exceed 18 hours

Summer Science Project, hourly rate of pay per contract

Melissa Gough	Not to exceed 15 hours
Jennifer Haley	Not to exceed 15 hours
Savanna-Lin Frederick	Not to exceed 15 hours
Julie Adams	Not to exceed 15 hours
Joelle Lucia	Not to exceed 15 hours

Related Service Providers (to create Fall caseloads and schedules), hourly rate of

pay

Brigitte Phillips	Not to exceed 4 hours
Brooke Stevens	Not to exceed 4 hours
Danielle O'Mara	Not to exceed 4 hours
Heidi Wells	Not to exceed 4 hours
James Anderson	Not to exceed 4 hours
Jami Ganter	Not to exceed 4 hours
Kim Denton	Not to exceed 4 hours
Randy Ducatte	Not to exceed 4 hours
Stephanie Sorgule	Not to exceed 4 hours
Stephanie Zehr	Not to exceed 4 hours
Caitlin Thompson	Not to exceed 4 hours
Eileen Goralczyk	Not to exceed 4 hours
Emma Newell	Not to exceed 4 hours
Joan Hubbard	Not to exceed 4 hours
Lisa Briscoe	Not to exceed 4 hours
Lisa Recore	Not to exceed 4 hours
Philip Bean	Not to exceed 4 hours
Roseanna Pierce	Not to exceed 4 hours
Allie Wells	Not to exceed 4 hours
Alyssa Crockett	Not to exceed 4 hours
Catherine Premore	Not to exceed 4 hours
Elizabeth Theeman	Not to exceed 4 hours
Reed Hofmann	Not to exceed 4 hours
Sharon Recore	Not to exceed 4 hours
Tracy Girard	Not to exceed 4 hours
Christie Lee	Not to exceed 4 hours
Katelyn Christian	Not to exceed 4 hours
Krystal Jaquish	Not to exceed 4 hours
Melissa Litts	Not to exceed 4 hours
Nichole Strong	Not to exceed 4 hours
Olivia Blais	Not to exceed 4 hours
Shanni Hicks-Wilson	Not to exceed 4 hours
Eric Pollard	Not to exceed 4 hours

Training/Preparation for 23-24 School Year, hourly rate of pay per contract

Teachers

Alyssa Restrepo	Not to exceed 6 hours
Amy Guynup	Not to exceed 6 hours
Ashley Brown	Not to exceed 6 hours
Chelsea Benway	Not to exceed 6 hours
Cynthia Moran	Not to exceed 6 hours
Elizabeth Dugan	Not to exceed 6 hours
Elizabeth Laundrie	Not to exceed 6 hours
Heather Van Alphen	Not to exceed 6 hours
Janine Manley	Not to exceed 6 hours

Jennifer Cowling	Not to exceed 6 hours
Jennifer Haley	Not to exceed 6 hours
Jesse Ballard	Not to exceed 6 hours
Joanne Beaudry	Not to exceed 6 hours
Joelle Lucia	Not to exceed 6 hours
Julie Adams	Not to exceed 6 hours
Krista Williams	Not to exceed 6 hours
Lisa Whalen	Not to exceed 6 hours
Mariellen Boyd	Not to exceed 6 hours
Maura Trombley	Not to exceed 6 hours
Maxwell Neimeier	Not to exceed 6 hours
Melissa Gough	Not to exceed 6 hours
Pamela Carroll	Not to exceed 6 hours
Patrick McCaffrey	Not to exceed 6 hours
Rachel Aldrich	Not to exceed 6 hours
Rhona Stoffel	Not to exceed 6 hours
Savana-Lin Frederick	Not to exceed 6 hours
Trevor Cameron	Not to exceed 6 hours
Arianna Menard	Not to exceed 6 hours
Karen Yeager	Not to exceed 6 hours

Teaching Assistants

Allison Bola	Not to exceed 6 hours
Andrea Trombley	Not to exceed 6 hours
Bethany Katzfey	Not to exceed 6 hours
Brandy Rosselli	Not to exceed 6 hours
Brittney Morse	Not to exceed 6 hours
Cheryl Spoor	Not to exceed 6 hours
Conner Delavergne	Not to exceed 6 hours
Dawn Bordeau	Not to exceed 6 hours
Emily Duquette	Not to exceed 6 hours
Heather Agoney	Not to exceed 6 hours
Heather Hambleton	Not to exceed 6 hours
Heather Hampton	Not to exceed 6 hours
James Lavoie	Not to exceed 6 hours
Johanna Pray	Not to exceed 6 hours
Kathleen Kotsogiannis	Not to exceed 6 hours
Kelsey Harland	Not to exceed 6 hours
Kent Olsen	Not to exceed 6 hours
Kristin Velazquez	Not to exceed 6 hours
Latalya Duell	Not to exceed 6 hours
Lauren Jaquish	Not to exceed 6 hours
Maryssa Romeo	Not to exceed 6 hours
Melissa Slagenweit	Not to exceed 6 hours
Melissa Smith	Not to exceed 6 hours
Morgyn Cassavaugh	Not to exceed 6 hours
Robert Holt	Not to exceed 6 hours
Sara Spring	Not to exceed 6 hours

Shelia Boyea	Not to exceed 6 hours
Staci Nortin	Not to exceed 6 hours
Sue Tourville	Not to exceed 6 hours
Suzanne Chrisman	Not to exceed 6 hours
Tammy Ann Smith	Not to exceed 6 hours
Whitney Gagnier	Not to exceed 6 hours
Jacob Gittler	Not to exceed 6 hours
Julie Filion	Not to exceed 6 hours
Amy LaDue	Not to exceed 6 hours

**ADDITIONAL WORK
FOR 2023-2024
SCHOOL YEAR**

Approve the following Additional Work for the 2023-2024 School Year:

School Lunch Manager Preparation for the new school year, Daily rate of pay

Jocelyn Lopez	Not-to-exceed 5 additional days
Sadie Kaltenbach	Not-to-exceed 5 additional days
Barrett Miller	Not-to-exceed 5 additional days
Jordan McGinness	Not-to-exceed 5 additional days

**ADOPT REVISED
POLICY**

Mrs. Boise moved, seconded by Mrs. Reynolds Bergh that the Board adopt the following revised policy: #5600 Personal Property Accountability.

All Board Members present voted yes—motion carried.

**ADOPT REVISED
POLICIES**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board waive the first reading and adopt the following revised policies:

- #8160 CVES District-Wide School Safety Plan
- #8160.1 Special Ed/CV-TEC Building Level Emergency Response Plan
- #8160.3 Yandon-Dillon Building Level Emergency Response Plan
- #8160.4 Satellite Campus Building Level Emergency Response Plan

All Board Members present voted yes—motion carried.

**ADOPT REVISED
POLICY**

Mrs. Comins-Hunter moved, seconded by Mrs. Boise that the Board waive the first reading and adopt the following revised policy: #6690 Cell Phone Policy.

All Board Members present voted yes—motion carried.

**EMPLOYMENT
AGREEMENT**

Mr. Harriman Sr. moved, seconded by Mrs. Comins-Hunter to approve the following Resolution:

Upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board approve the following resolution: Ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Travis Stone, School Lunch Manager, effective August 25, 2023- June 30, 2027.

All Board Members present voted yes—motion carried.

TEMPORARY
APPOINTMENT FOR
THE 2023-2024
SCHOOL YEAR

Mrs. Boise moved, seconded by Mrs. Comins-Hunter, to appoint the following person(s) to a Temporary Appointment as follows for the 2023-2024 school year:

1. Name: Jacob Gittler
Position: Teaching Assistant
Effective Date: September 5, 2023- June 30, 2024
Certification Status: uncertified
Annualized Salary: \$31,500
2. Name: Nicole Haran
Position: Teaching Assistant
Effective Date: September 5, 2023- June 30, 2024
Certification Status: uncertified
Annualized Salary: \$37,000

AGREEMENT FOR
CAFETERIA MEALS
SERVICES

Mr. Harriman Sr. moved, seconded by Mrs. Comins-Hunter, to approve the following Agreement for Cafeteria Meals Services:

Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. (ACAP), under which BOCES will provide breakfast and lunch meals to ACAP preschool students and staff at the Yandon-Dillon Center in Mineville during the 2023-24 school year. ACAP agrees to pay BOCES the following meal prices: \$3.03 for each student breakfast; \$4.54 for each student lunch; \$3.07 for each adult breakfast; \$5.50 for each adult lunch. ACAP will also pay BOCES \$30,000 as their share of the cost for a food service helper position at the Yandon-Dillon cafeteria for the 2023-24 service period. (Management Services)

All Board Members present voted yes—motion carried.

ADULT MEAL
RATES

Mr. Harriman Sr. moved, seconded by Mrs. Comins-Hunter to adopt:

The Adult Breakfast cost of \$3.07 (includes sales tax) and Adult Lunch cost of \$5.37 (includes sales tax) for the 2023-2024 school year in our Special Education cafeterias. These prices are in compliance with the New York State Education Department. (Yandon Dillon and WAF)

All Board Members present voted yes—motion carried.

SECOND MEAL FOR
SPECIAL EDUCATION
STUDENTS

Mr. Harriman Sr. moved, seconded by Mrs. Reynolds Bergh, to adopt:

The following costs for second meals for students in our Special Education cafeterias. A cost of \$2.84 for a Second Breakfast and \$4.41 for a Second Lunch. First meals are free for students under the Community Eligibility Provision (CEP). (Yandon Dillon and WAF)

All Board Members present voted yes—motion carried.

LETTER OF
RESIGNATION

Mr. Harriman Sr. moved, seconded by Mrs. Boise, to approve the following letter of resignation:

- 1. Michelle Lawrence, Administrator for Instructional Services, effective August 28, 2023, for the purpose of accepting an Assistant Principal position.

FOUR-YEAR
PROBATIONARY
APPOINTMENT

Mrs. Boise moved, seconded by Mrs. Comins-Hunter, to appoint the following person(s) to a four-year probationary appointment as follows:

- 1. Name: Michelle Lawrence
Position: Assistant Principal
Tenure Area: Assistant Principal
Effective Date: August 28, 2023
Tentative Tenure Date: August 28, 2027
Certification Status: School District Leader, Professional, School Building Leader, Professional, Biology 7-12, Professional, Chemistry 7-12, Professional
Annualized Salary: \$87,988

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, September 13, 2023, at the Yandon-Dillon Center in Mineville, NY. An anticipated Executive Session will begin at 6:00 pm, with the monthly meeting following.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr., to adjourn the meeting at 8:18 pm. All Board Members present voted yes—motion carried.

Katelyn Smart
Katelyn Smart, Board Clerk