

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: June 14, 2023  
KIND OF MEETING: Regular Board Meeting  
PLACE: CVES Conference Center- Plattsburgh, NY

Board Members Present:

Richard Harriman, Sr.  
Thomas McCabe  
Bruce Murdock  
Emily Phillips  
Lori Saunders  
Michael St. Pierre  
Donna Wotton  
Eddie Webbinaro  
Donna LaRocque  
Leisa Boise

Board Members Absent:

Kathy Comins-Hunter  
Patricia Gero  
Ed Marin

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Others Present:

Eric Bell  
Amy Campbell  
Michele Friedman  
Matthew Slattery  
Tina Mitchell  
Emma Cook  
Amara Corrigan  
Nicole Santaniello  
Rebekah Riley  
Donna Wyant  
Jackie Dashnaw  
Todd Menia  
Alessia Caputo  
David Harp  
Emily Blair  
Randy Blair  
Chantel Bushey

MEETING  
TO ORDER

Board President St. Pierre called the meeting to order at 6:09 p.m.

BOARD MEMBER  
APPOINTMENT

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board appoint Mr. Craig Randall to the vacant seat on the CVES Board through April 18, 2024. Mr. Randall will take his Oath of Office and file with the Board Clerk. All Board Members present voted yes—motion carried.

BOARD  
RECOGNITION  
MCCABE &  
SEARS

CVES Board President Mr. St. Pierre asked the entire Champlain Valley Educational Services Board to recognize two BOCES Board members - Mr. Thomas McCabe and Mrs. Florence Sears for their dedication, commitment, and service as members of the CVES Board. Mr. McCabe served over 30 years on the CVES BOCES Board. During his tenure, Mr. McCabe has served as CVES Board President and Vice President in past years and was active on various Board Committees, most recently on the Audit Committee. Mrs. Friedman, CVES Director of Career and Technical Education (CTE), shared memories with Mr. McCabe when he first started on the Board. President St. Pierre and Dr. Davey presented Mr. McCabe with his Certificate of Appreciation for his service. Dr. Davey spoke about his hard-working presence and shared memories throughout the years. Mr. McCabe praised Michele Friedman and her long-standing support and involvement with SkillsUSA. Mr. McCabe talked about the evolution of the CVES BOCES Board over the years and congratulated CVES' progress and growth during his tenure. Mr. McCabe indicated he has been impressed over the years with Dr. Davey's work ethic as District Superintendent, and he praised and

thanked the entire CVES administrative team for all they have done.

Board President St. Pierre and Dr. Davey honored and thanked Mrs. Florence Sears for her five years of service as a CVES Board member; unfortunately, she was not present. Mr. St. Pierre recognized her willingness to serve on the Board whenever needed over the past few years.

Dr. Davey and Mr. St. Pierre presented a cake with a “Thank You” commendation to Mr. McCabe and invited all the Board members and attendees to join in celebrating and recognizing the retiring Board Members for their dedicated service.

#### SKILLSUSA PRESENTATION

Board President Mr. St. Pierre welcomed the NYS SkillsUSA Award-winning CV-TEC students and the SkillsUSA Advisors who are CVES employees to the Board Meeting. Mrs. Michele Friedman introduced the SkillsUSA NYS Gold Medal Champions and their advisors to the Board and Public guests. Mrs. Friedman provided background information on SkillsUSA; and its start date in Plattsburgh in 1992. Mrs. Friedman shared that CV-TEC’s talent continues to be rich and strong, and SkillsUSA provides a mechanism for our North Country Students to showcase their CTE knowledge and skills, statewide and nationally, and how exceptional they are. Mrs. Friedman introduced Mrs. Nicole Santaniello, the student’s advisor and one of this year’s New York State Advisors of the Year for SkillsUSA. CV-TEC and our component schools are sending four NYS Champions to the SkillsUSA National Competition in Atlanta, GA.

Mrs. Santaniello introduced the other SkillsUSA advisors who work at CV-TEC; Mrs. Jackie Dashnaw, Mrs. Donna, Wyant, and Dr. Todd Menia. Mrs. Santaniello then introduced the four students: Alessia Caputo (Boquet Valley CSD), Emma Cook (Ticonderoga CSD), Amara Corrigan (Peru CSD), and Rebekah Riley (Beekmantown CSD). Each student explained to the Board their topic and why they are passionate about it. The students fielded questions and spoke about their futures.

Dr. Menia thanked the CVES BOCES Board Members for their support of SkillsUSA. Dr. Menia praised the students and spoke about their strengths and commitment to the New Visions program. Then, Mrs. Wyant thanked the CVES BOCES Board Members for their support. She acknowledged, with pride, her students being NYS Champions and noted that one of the students was a two-time NYS Skills USA champion. Lastly, Mr. St. Pierre closed the presentation with his thanks to the advisors and students. Mr. St. Pierre expressed well wishes on behalf of the CVES BOCES Board for their upcoming SkillsUSA Championship in Atlanta, GA.

OPINIONS &  
CONCERNS FROM  
THE PUBLIC

Board President St. Pierre announced that the Board will hear opinions and concerns from the public audience, and everyone in attendance introduced themselves. President St. Pierre provided the protocols for the meeting with the audience before they spoke, indicating that public session speakers were asked to limit their comments to three minutes as per Board Policy. Concerns were shared by parents about the decrease in Autism classrooms for the Extended School Year summer program and that their children were not currently provided Summer classroom program offerings. The parents asked for the CVES Board's help to find a solution. The parents then shared the impact the loss of summer Autism services provided by CVES will have on students, both inside the classroom and at home, and the potential impact next year.

Mr. St. Pierre acknowledged their concerns and briefly what CVES has been doing to attempt to remedy the loss of services as it was attempting to hire more staff for the summer Special Education Programs.

EXECUTIVE  
SESSION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board go into Executive Session at 7:27 p.m. for the following reasons: #4 - A matter of discussion regarding proposed, pending, or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #9 - A matter related to a specific student of the district.

In Executive Session, the Board met and discussed the District Superintendent's 2022-2023 annual evaluation completed via SuperEval. Dr. Davey was then invited back into Executive Session, where the Board reviewed highlights of their discussion and recommendations. Second, Dr. Davey provided a Labor Relations update on the 12-Month Support Unit and the Managerial Group's proposed agreements recommended for approval at the Board Meeting. In addition, several recommended MOAs were reviewed, including the Administrative Unit MOA for the Medicare Grievance and a CSEA 10-Month Support Unit to raise the Aide hourly rate from \$15.50 to \$16.50 per hour, and several individual contracts slated for approval. Next, several confidential personnel actions that are planned for Board action in the business meeting, including various staff recommendations, were reviewed. These recommendations included the District Superintendent's recommendation for hiring the new Mineville Campus Principal. Fourth, an update was given to the Board regarding several confidential staff matters and a brief litigation update.

Mrs. Boise moved, seconded by Mr. Harriman Sr., that the Board come out of Executive Session at 8:32 p.m. All Board Members present voted yes—motion carried.

**STAFF STRATEGIC  
PLAN END-OF-  
YEAR RESULTS**

Dr. Davey began the 2022-2023 End-of-Year Strategic Plan presentation by acknowledging the year's theme and focus of "Embracing our Why?" He then thanked the Board Members for supporting CVES' Strategic Plan implementation and ongoing work throughout the year. This support included the additional Divisional Update Board Meeting presentations, their participation at the Fall Board Retreat, and the Board approval of the 2022-23 Strategic Plan and its recommendation updates throughout the year. Dr. Davey thanked Mr. Harriman, Sr., and Mrs. Saunders for taking their active participation as members of the District Planning Team (DPT) – Mrs. Saunders (9 years) and Mr. Harriman (8 years) and bringing the Board's voice to the DPT. Dr. Davey acknowledged Dr. Stephen Danna as this year's Strategic Plan facilitator. Dr. Davey praised Dr. Danna's work and his leadership in assisting throughout the year. Dr. Danna had recently attended the end-of-year PDT Meeting virtually, and he praised the work the CVES staff has done to move CVES forward and implement our Strategic Plan. Dr. Davey closed his portion of the presentation by thanking the CVES Board and the DPT for their work and approval of renaming our campuses and updating the CVES Mission, Vision, and Core Beliefs, recommended for approval, during the CVES Board's business meeting this evening.

Next, Mrs. Michele Friedman, Mr. Eric Bell, Mr. Matthew Slattery and Mrs. Amy Campbell presented the Divisional highlights of their 2022-23 Strategic Plan work and significant accomplishments to the Board. Finally, a 2023-24 draft Strategic Plan calendar was reviewed with the Board. Dr. Davey concluded the presentation with acknowledgment and appreciation of all of the time and hard work by the DPT, the Divisional teams, all CVES staff, and the CVES Board of the vital work of the 2022-23 Strategic Plan, which supports our students, staff, and component districts throughout the year. The Board Members were allotted time for questions, answers, and feedback about the presentation and the year's progress.

**PURCHASING  
POLICIES  
POWERPOINT**

Dr. Davey and Mr. Eric Bell provided the Board with a presentation of the revised Purchasing policies the Board viewed at the May 10, 2023, Board Meeting. Dr. Davey and Mr. Bell explained to the Board Members why the changes need to be made. The revisions to the policies allow for a more streamlined process while still giving the Board Members decision-making abilities.

**DS UPDATE**

Dr. Davey began his update by congratulating the Rise Center's recent Class of 2023 Graduates. Dr. Davey noted the graduation's impact on the students, proud families, and attendees, and he shared that it was a wonderful ceremony. He thanked the four CVES Board Members who were able to attend. Next, Dr. Davey thanked Mrs. Friedman, Director of Career and Technical Education (CTE) and CV-TEC, for holding a special individualized Graduation Ceremony for two senior CV-TEC students who are SkillsUSA NYS winners. The two graduating students will miss their High School graduations while at SkillsUSA Nationals in Atlanta, GA. They were presented with their CV-TEC diplomas in a special ceremony for their parents, family, teachers, and administrators. Third, Dr. Davey discussed his recent District Superintendents' Meeting at NYSED in early June,

and he provided several SED updates, including APPR stands and an update on the recent Board of Regents presentation on supporting Transgender students. Dr. Davey shared updates from his NYSSBA-DS Liaison discussion and reviewed a summary of the May 2023 statewide School District Budget Votes and School Board members' elections. Additionally, he shared that the RSA 2023 Summer Conference is upcoming on July 9-11, 2023, in Cooperstown. Dr. Davey mentioned that planning for next year's Rural Schools Association (RSA) Conference has begun, and RSA is looking to possibly move locations for next year. Locally, the RSA planning committee is looking at Lake Placid as one of the potential host locations.

Dr. Davey next shared his Chief School Officer's meeting information with the Board Members. There was a presentation with Dr. Stephen Danna and Colleen MacDonald about Teacher Residency and Apprenticeship programs. The Chief School Officers (CSOs) were supportive of the Residency and Apprenticeship Program presentation, asked many questions, and showed interest in potential program participation in their districts in the future.

PREVIOUS  
MINUTES

Mr. Murdock moved, seconded by Mrs. Boise to approve the minutes of the May 10, 2023, meeting as presented. All Board Members present voted yes—motion carried.

CONSENT  
AGENDA  
FINANCIAL

Mrs. Boise moved, seconded by Mr. Murdock to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION  
OF WARRANT

Approve the Certification of Warrant for May 2, 2023, to June 14, 2023, as presented.

TREASURER'S  
REPORT

Approve the Treasurer's Report from April 1, 2023 to April 30, 2023, as presented.

SPECIAL AID  
PROJECT  
CONTINUATIONS

Approve the following Special Aid Project Continuations:

1. That the Employment Preparation Education Program (EPE) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2023. Expenditures are not allowed to exceed \$65,710. (CV-TEC)
2. That the Workforce Innovation and Opportunity Act Title II & Welfare Education Program Adult Basic Education & Literacy Services (ABE) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2023. Expenditures are not allowed to exceed \$17,230. (CV-TEC)

3. That the Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Corrections (Essex) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2023. Expenditures are not to exceed \$39,378. (CV-TEC)
4. That the Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Corrections (Clinton) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2023. Expenditures are not to exceed \$41,440. (CV-TEC)
5. That the Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (Elizabethtown) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2023. Expenditures are not to exceed \$32,374. (CV-TEC)
6. That the Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (Plattsburgh) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2023. Expenditures are not to exceed \$26,677. (CV-TEC)
7. That the School Library System Basic Operating Aid (F947) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2023. Expenditures are not allowed to exceed \$24,054. (S<sup>3</sup>)
8. That the School Library System Categorical Aid for Automation (F949) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2023. Expenditures are not allowed to exceed \$2,452. (S<sup>3</sup>)
9. That the School Library System Supplemental Operating Aid (F956) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2023. Expenditures are not allowed to exceed \$11,737. (S<sup>3</sup>)

**CROSS-CONTRACT BUDGETS** Approve the following Cross-Contract Budgets:

1. Approve the Itinerant – Special Education Albany BOCES budget in the amount of \$5,400 for the 2022-2023 school year, to accommodate for a cross contract with Albany BOCES (Ticonderoga). (Co-Ser 327 – Special Education)
2. Approve the Odyssey of Mind – WSWHE BOCES budget in the amount of \$420 for the 2022-2023 school year to accommodate for a cross-contract with WSWHE BOCES (Schroon Lake). (Co-Ser 420 – S<sup>3</sup>)

**CROSS-  
CONTRACT  
BUDGET  
INCREASES**

Approve the following Cross-Contract Budget Increases:

1. Increase the Distance Learning Albany BOCES budget from \$166,800 to \$222,000 for the 2022-2023 school year, to accommodate for an additional cross-contract with Albany BOCES (Moriah). (Co-Ser 431 – S3)
2. Increase the Workshops – FEH BOCES budget from \$30,000 to \$40,000 for the 2022-2023 school year, to accommodate for additional cross contracts with FEH BOCES (AuSable, Beekmantown, Bouquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro). (Co-Ser 517 – S3)
3. Increase the Staff Development Workshop – WSWHE BOCES budget from \$1,500 to \$2,400 for the 2022-2023 school year to accommodate for an additional cross-contract with WSWHE BOCES (Schroon Lake). (Co-Ser 520 – S3)

**BUDGET  
INCREASE(S)**

Approve the following Budget Increase(s):

1. Increase the Career and Technical Education – Job Target/Pre-CTE Program budget from \$955,854 to \$967,074 due to increase in student services in Job Target/Pre-CTE classes for the 2022-2023 school year. (CoSer 115/116 – CV-TEC)

**CONTRACTOR/  
CONSULTANT  
AGREEMENTS**

Approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Harris Beach, PLLC for Legal Services as needed, at a rate of \$215 per hour for attorney services and \$100 per hour for law clerk, paralegal, and legal research services for the period July 1, 2023 through June 30, 2024. (Administration) (attached)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC for Legal Services as needed, at a rate of \$225 per hour for all attorney services; \$125 per hour for law clerk services; and \$95 per hour for paralegal services for the period July 1, 2023 through June 30, 2024. (Administration) (attached)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Honeywell Law Firm, PLLC for Legal Services as needed, at a rate of \$210 per hour for legal services for the period June 5, 2023 through June 30, 2024. (Administration) (attached)

4. Agreement between Clinton-Essex-Warren-Washington BOCES and Ferrara Fiorenza PC for Legal Services as needed, at a rate of \$230 per hour for partner, senior counsel, and counsel services; \$175 to \$225 per hour for associate services; \$140 per hour for law clerk services; and \$120 per hour for paralegal services for the period July 1, 2023, through June 30, 2024. (Administration) (attached)
  
5. Agreement between Clinton-Essex-Warren-Washington BOCES and Bartlett, Pontiff, Stewart & Rhodes, P.C. for Legal Services as needed, at a rate of \$250 per hour for attorney services and \$150 per hour for paralegal services for the period of July 1, 2023, through June 30, 2024. (Administration) (attached)
  
6. Agreement between Clinton-Essex-Warren-Washington BOCES and Commercial Sales for the purpose of obtaining comprehensive services from Commercial Sales for the receipt, inventory, warehousing, assembly, delivery, and set-up of a Virco Furniture Project at Rise Center for Success in Plattsburgh. Services are anticipated to take place during the period of June 1, 2023, through September 30, 2023. The total amount for all project services is \$8,900. (Rise) (attached)

INSTALLMENT  
PURCHASE  
CONTRACT

Approve the following resolution authorizing and Installment Purchase Contract:

WHEREAS, Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) desires to undertake the Purchase of equipment, machinery, or apparatus for use by the BOCES School Support Services Printshop.

WHEREAS, the cost of the installment purchase contract for the Purchase is not to exceed the principal amount of \$111,414.00, all or a portion of which is to be financed at an interest rate of 0% for a period of no more than five years.

WHEREAS, the BOCES desires to finance the Purchase by executing and delivering an installment purchase contract for said equipment, machinery or apparatus; and

WHEREAS, the BOCES desires to take certain preliminary actions to provide such financing and further desires to delegate the authority to negotiate, approve, execute, and deliver an installment purchase contract and to carry out all other necessary or appropriate actions in furtherance thereof and of the Purchase;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The BOCES hereby approves the Purchase and authorizes that it be undertaken at a principal cost not to exceed the amount set forth above.



Section 2. Pursuant to section 109-b of the General Municipal Law and part 39 of the regulations of New York State Department of Audit and Control, the BOCES hereby determines that it is in the best interests of the BOCES to procure the property involved in the Purchase from a vendor or vendors by selecting a bid, offer or proposal (as may be required by the general municipal and education laws and by the procurement policy) exclusive of the cost of financing. The BOCES directs that financing be obtained pursuant to section 39.8 of the aforesaid regulations, and further directs that certificates of participation shall not be issued in connection therewith except as a part of a pooled or aggregate program as defined in such regulations or as may otherwise be permitted by applicable law.

Section 3. The BOCES has evaluated the financing alternatives available to it and hereby determines that it is in the best interest of the BOCES to finance the Purchase pursuant to an installment purchase contract for the following reasons:

- a. Financing the Purchase provides the advantages of improved cash flow and provides a closer matching of expenditures to the useful life of the Purchase; the BOCES may not finance the Purchase under the local finance law but may do so by an installment purchase contract. The use of an installment purchase contract provides the BOCES with a means to directly finance the Purchase.
- b. The use of an installment purchase contract provides the BOCES with flexibility in structuring the payment for the Purchase, including, but not limited to, the timing of the closing of financing and the establishment of principal repayment schedules.

Section 4. The authority to solicit alternative quotations for financing from qualified interested parties and to select the quotation deemed to be in the best interest of the BOCES is hereby delegated to the President of BOCES, the chief fiscal officer, in accordance with section 39.8 of the regulations of the NY Department of Audit & Control, including without limitation the authority to determine the principal amount thereof (not to exceed the maximum principal amount set forth above), the interest rate (at a rate to be obtained by competitive written, fax or telephone quotations from qualified parties), the amount, timing and frequency of the payments, and to choose the lessor, and to make all other determinations appropriate thereto. The President and the District Superintendent of the BOCES are hereby authorized to execute and deliver an installment purchase contract and related documents for the purchase on behalf of and in the name of the BOCES in accordance with such determinations by the President, and the

Clerk is hereby authorized to affix the seal of the BOCES thereto and attest the same, with such changes, variations, omissions, and insertions as the authorized persons executing such contract or document shall approve, the execution thereof by such persons to constitute conclusive evidence of such determinations and approval. The form and substance of the installment purchase contract to be entered into for the Purchase, as so approved and in the form approved by Counsel

to the BOCES, is hereby approved.

Section 5. The officers, employees, and agents of the BOCES are hereby authorized and directed for and in the name and on behalf of the BOCES to do all acts and things required or provided for by the provisions of such installment purchase contract, and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges, and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the BOCES with all the terms, covenants and provisions of such installment purchase contract which are binding upon the BOCES.

Section 6. The installment contract shall be subject to annual cancellation by the Board of Cooperative Educational Services as a result of a lack of funding.

Section 7. This resolution shall constitute a declaration of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the Purchase.

Section 8. It is hereby determined that the period of probable usefulness of the equipment, machinery, or apparatus referred to herein is five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law.

Section 9. No payment under the installment purchase contract except payment for the total amount outstanding shall be financed from the proceeds of obligations issued pursuant to the local finance law other than the proceeds of revenue anticipation notes, tax anticipation notes, or budget notes.

Section 10. The execution of the installment purchase contract will not cause the BOCES to exceed the debt limits prescribed by paragraph c of subdivision 6 of section 109-b of the General Municipal Law.

Section 11. This resolution shall take effect immediately.

Page 11  
Board Minutes  
June 14, 2023

UNCOLLECTIBLES Approve the write-off of the following list of uncollectible account receivables after efforts to collect have been unsuccessful on these accounts over a year old. Under audit, these accounts are no longer considered current and should be written off the financial records before year-end.:

<u>Invoice#</u>	<u>Date of Invoice</u>	<u>Amount</u>	<u>Program</u>
034-22A	9/23/2021	\$3903.00	Construction Trades Tuition
053-22A	9/23/2021	\$2552.10	LPN Tuition
078-22A	10/5/2021	<u>\$3815.75</u>	LPN Tuition
		\$10,270.85	

COMMITTEES February 8, 2023 Audit Committee Meeting Highlights (informational) (attached)

CONSENT  
AGENDA  
PERSONNEL Mrs. LaRocque moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

APPOINTMENT  
AMENDMENTS Amend the following appointment(s) that were approved at the February 8, 2023 Board meeting:

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Jennifer Parker  
Tenure Area: Instructional Support Services in Curriculum and differentiated instruction, incorporating the analysis of student performance data  
Position: CTE & Academic Curriculum Coordinator  
Effective Date: April 3, 2023  
Tentative Tenure Date: April 3, 2026  
Certification Status: Natural Resources & Ecology 7-12 Professional  
Annualized Salary: \$73,973

Amend the following appointment(s) that were approved on the May 10, 2023 agenda:

Recommend that the Board approve the following 2023-2024 Special Education Summer School Staffing:

Food Service Helper, \$15.50/hr \$16.50/hr  
Gladys Daniels                      WAF

Teacher Aide/ Student Aide, \$15.50/hr \$16.50/hr  
Debra Rogers                      WAF

RESIGNATIONS  
FOR PURPOSE OF  
RETIREMENT

Accept the following letter of Resignation for the purpose of Retirement:

1. Laura Supley, Job Placement Aide, effective July 1, 2023

Dr. Davey and Mr. Slattery congratulated and thanked Ms. Supley on her many years of dedicated service to CVES and supporting students throughout her twenty-three-year career.

RESIGNATIONS

Accept the following letter(s) of Resignation:

1. Rhonda Sargent, Teacher Aide/Student Aide, effective May 19, 2023
2. Janet McCray, Teaching Assistant, effective May 29, 2023
3. Lori Jamil, Employment and Training Counselor, effective June 7, 2023
4. Evie Angle, Account Clerk/Typist, effective July 1, 2023
5. Brianna Finnegan, Special Education Teacher, effective August 31, 2023
6. Christopher Falvey, Special Education Teacher, effective May 23, 2023, for the purpose of accepting a Coordinator position
7. Ashley Brown, Teaching Assistant, effective May 30, 2023, for the purpose of accepting a temporary Special Education Teacher position.
8. Lauren Jaquish, Teacher Aide/ Student Aide, effective May 31, 2023, for the purpose of accepting a Teaching Assistant position
9. Dawn Bordeau, Teacher Aide/Student Aide, effective July 1, 2023, for the purpose of accepting a Teaching Assistant position
10. Elizabeth Laundrie, Teacher of the Deaf, effective July 1, 2023, for the purpose of accepting a Special Education Teacher position
11. Kelly Gowett, Allied Health Teacher, effective July 1, 2023, for the purpose of accepting the Health Careers Program Coordinator position
12. Chelsea Benway, Teaching Assistant, effective September 1, 2023, for the purpose of accepting a temporary Special Education Teacher position

LEAVE OF  
ABSENCE SUPLEY

Approve the following leave(s) of absence:

1. Laura Supley, Job Placement Aide, unpaid leave of absence, Effective May 30, 2023, through June 30,

TENURE  
SORGULE

Recommend that the Board grant Tenure to the following person(s):

1. Stephanie Sorgule, School Counselor, Effective September 1, 2023

Page 13  
Board Minutes  
June 14, 2023

PERMANENT  
APPOINTMENT  
PATEL &  
LECUYER

Recommend that the Board grant a Permanent Appointment to the following person(s):

1. Chirag Patel, Account Clerk/Typist, Effective June 12, 2023
2. Angie Lecuyer, Account Clerk/Typist, Effective July 1, 2023

TEMPORARY  
APPOINTMENT  
ALLEN, BROWN, &  
JAQUISH

Recommend that the Board appoint the following person(s) to a Temporary Appointment for the 2022-23 school year:

1. Name: MaryLou Allen  
Position: Adult Literacy Teacher  
Effective Date: May 15, 2023- June 30, 2023  
Certification Status: Computer Technology 7-12, Initial Certificate  
Annualized Salary: \$49,465
2. Name: Ashley Brown  
Position: Special Education Teacher  
Effective Date: May 30, 2023- June 30, 2023  
Certification Status: Teaching Assistant Level III  
Annualized Salary: \$48,450
3. Name: Lauren Jaquish  
Position: Teaching Assistant  
Effective Date: May 31, 2023- June 30, 2023  
Certification Status: Uncertified  
Annualized Salary: \$26,062

THREE-YEAR  
PROBATIONARY  
APPOINTMENT  
LAUNDRIE

Recommend that the Board appoint the following person(s) to a Three-Year Probationary Appointment as follows:

1. Name: Elizabeth Laundrie  
Tenure Area: Special Education Teacher  
Position: Special Education Teacher  
Effective Date: July 1, 2023  
Tentative Tenure Date: July 1, 2026  
Certification Status: Students with Disabilities (all grades)  
Professional, Childhood Education (Grades 1-6) Professional,  
Literacy (Grades 5-12) Professional, Deaf, and Hearing Impaired,  
Permanent  
Annualized Salary: \$77,735

(The Expiration date for the above appointment(s) are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**FOUR-YEAR  
PROBATIONARY  
APPOINTMENT**

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Jacob Rivers  
Tenure Area: Technical Subjects  
Position: Electrical Design, Installation & Alternative Energy Teacher  
Effective Date: May 19, 2023  
Tentative Tenure Date: May 19, 2027  
Certification Status: Electrical 7-12, Transitional A Certificate  
Annualized Salary: \$52,773
2. Name: Christopher Falvey  
Tenure Area: Instructional Support Services in Special Education  
Position: Coordinator  
Effective Date: May 23, 2023  
Tentative Tenure Date: May 23, 2027  
Certification Status: Students with Disabilities (Grades 1-6) Professional, Student with Disabilities (Grades 7-12) Generalist, Supplementary Certificate  
Annualized Salary: \$65,000
3. Name: Kelly Gowett  
Tenure Area: Health Careers Program Coordinator  
Position: Health Careers Program Coordinator  
Effective Date: July 1, 2023  
Tentative Tenure Date: July 1, 2027  
Certification Status: Nurse's Assisting 7-12, Transitional A Certificate  
Annualized Salary: \$70,268
4. Name: Joanne Mazzotte  
Tenure Area: School Counseling & Guidance  
Position: School Counselor  
Effective Date: September 5, 2023  
Tentative Tenure Date: September 5, 2027  
Certification Status: School Counselor, Permanent Certificate  
Annualized Salary: \$68,000
5. Name: Dawn Bordeau  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: September 5, 2023  
Tentative Tenure Date: September 5, 2027  
Certification Status: Teaching Assistant Level I  
Annualized Salary: \$29,500

6. Name: Cynthia Moran  
Tenure Area: Special Education Teacher  
Position: Special Education Teacher  
Effective Date: September 5, 2023  
Tentative Tenure Date: September 5, 2027  
Certification Status: Special Education, Permanent Certificate  
Annualized Salary: \$57,000
  
7. Name: Krista Williams  
Tenure Area: Special Education Teacher  
Position: Special Education Teacher  
Effective Date: September 5, 2023  
Tentative Tenure Date: September 5, 2027  
Certification Status: Literacy (Birth- Grade 6) Professional Certificate,  
Childhood Education (Grades 1-6) Professional Certificate  
Annualized Salary: \$56,000

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

26-WEEK  
CIVIL SERVICE  
PROBATIONARY  
APPOINTMENT(S)

Recommend that the Board appoint the following person(s) to a 26-week Civil Service Probationary appointment as follows:

1. Name: Marta Leavine  
Position: Assistant to the School Food Service Director (was provisional)  
Effective Date: May 23, 2023  
Tentative Permanent Date: November 23, 2023
  
2. Name: Jocelyn Lopez  
Position: School Lunch Manager (was provisional)  
Effective Date: May 23, 2023  
Tentative Permanent Date: November 23, 2023
  
3. Name: Sadie Kaltenbach  
Position: School Lunch Manager (was provisional)  
Effective Date: May 23, 2023  
Tentative Permanent Date: November 23, 2023

52-WEEK CIVIL  
SERVICE  
PROBATIONARY  
APPOINTMENT(S)

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Tia Lamkins  
Position: Teacher Aide/Student Aide  
Effective Date: June 1, 2023  
Tentative Permanent Date: June 1, 2024  
Annualized Salary: \$20,226
  
2. Name: Joshua Howland  
Position: Custodial Worker  
Effective Date: July 17, 2023  
Tentative Permanent Date: July 17, 2024  
Annualized Salary: \$34,500
  
3. Name: Reed Hoffmann (Pending Fingerprint Clearance)  
Position: Physical Therapist  
Effective Date: September 5, 2023  
Tentative Permanent Date: September 5, 2024  
Annualized Salary: \$52,045

PROVISIONAL  
CIVIL SERVICE  
APPOINTMENT  
POLHEMUS

Recommend that the Board approve the following Temporary Grant Appointment from May 18, 2023 - June 30, 2023:

1. Nathan Billups, Work Study Student, not to exceed 59 hours, at \$14.20/hour

ADDITIONAL  
WORK  
2022-23  
SCHOOL YEAR

Recommend that the Board approve the following Additional Work for the 2022-23 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Brandy Rosselli	PBIS Coordinator, YD
Sheilah Boyea	PBIS Coordinator, WAF
Allison Bola	PBIS Coordinator, WAF

Transition Services

Marky Desrocher	Not-to-exceed 30 hours
-----------------	------------------------

TEMPORARY  
APPOINTMENT  
2023-24  
SCHOOL YEAR

Recommend that the Board appoint the following person(s) to a Temporary Appointment for the 2023-24 school year:

1. Name: Dana Poirier  
Position: Community Outreach Coordinator  
Effective Date: July 1, 2023- June 30, 2024  
Certification Status: Security Operations 7-12, Professional Certificate, Literacy and GED Preparation Instructor, Adult Education Certificate  
Annualized Salary: \$96,157



2. Name: Katie LaBonte  
Position: Adult Literacy Coordinator  
Effective Date: July 1, 2023 - June 30, 2024  
Certification Status: Literacy and GED Preparation Instructor, Adult Education Certificate  
Annualized Salary: \$70,496
3. Name: Jean Gonyo  
Position: Cosmetology Teacher  
Effective Date: July 1, 2023 – June 30, 2024  
Certification Status: Teaching Assistant Level III  
Annualized Salary: \$51,269
4. Name: Chelsea Benway  
Position: Special Education Teacher  
Effective Date: September 1, 2023  
Certification Status: Teaching Assistant, Level I  
Annualized Salary: \$50,000
5. Name: Maxwell Neimeier  
Position: Special Education Teacher  
Effective Date: September 5, 2023- June 30, 2024  
Certification Status: Uncertified  
Annualized Salary: \$47,582

HOURLY  
APPOINTMENT  
FOR 2023-24  
SCHOOL YEAR

Recommend that the Board appoint the following person(s) to an hourly appointment for the 2023-24 school year:

1. Jacob Rivers, Electrician, \$50/Hour
2. Lisa Bulriss, Accountant (Schools), \$30/Hour

SUBSTITUTE &  
TEMPORARY  
ON-CALL  
APPOINTMENTS  
2023-24  
SCHOOL YEAR

Recommend that the Board approve the following list of Substitute and Temporary On-Call appointments for the 2023-2024 school year:

<u>Name</u>	<u>Title</u>
Teri Calabrese-Gray	Administrator
Paul Ghenoiu	Cleaner/Messenger
Todd Mayo	Cleaner/Messenger
Michael Riley	Cleaner/Messenger
Deborah Sears	Clerk
David Rabideau	Custodial Worker- Retiree
Donald Bush	Laborer
Lucas Pierce	Laborer
Matthew Rugar	Laborer
Bryan Walton	Musical Instrument Repair Tech

Jennifer Christiansen	Principal
Sanford Coakley	Principal
Christopher Mazzella	Principal
Thomas Ryan	Principal
Diane Leavine	Senior Stenographer
Peter Ducharme	Teaching Assistant
Peter Ducharme	Teacher
Dawn Waters	Teacher

VOLUNTEER(S)  
2022-23  
SCHOOL YEAR

Recommend that the Board approve the following Volunteers for the 2022-23 school year:

- |                     |                |
|---------------------|----------------|
| 1. Collin Bolebruch | Communications |
|---------------------|----------------|

VOLUNTEER(S)  
2023-24  
SCHOOL YEAR

Recommend that the Board approve the following Volunteers for the 2023-24 school year:

- |                     |                      |
|---------------------|----------------------|
| 1. Collin Bolebruch | Communications       |
| 2. Brian DelPozo    | School Lunch Program |
| 3. Haley Cutter     | School Lunch Program |

ADDITIONAL  
WORK 2023-24  
SCHOOL YEAR

Recommend that the Board approve the following Additional Work for the 2023-24 school year:

<u>Shared Decision-Making Committee, hourly rate of pay per contract</u>	
Angela Defelice	Not-to-exceed 10 hours
Arianna Menard	Not-to-exceed 10 hours
Brandy Rosselli	Not-to-exceed 10 hours
Christie Lee	Not-to-exceed 10 hours
Danielle O'Mara	Not-to-exceed 10 hours
Jessica Willette	Not-to-exceed 10 hours
Krystal Jaquish	Not-to-exceed 10 hours
Lauren Jaquish	Not-to-exceed 10 hours
Lisa Briscoe	Not-to-exceed 10 hours
Melissa Gough	Not-to-exceed 10 hours
Rachel Boire	Not-to-exceed 10 hours
Sara Spring	Not-to-exceed 10 hours
Stacey Smart	Not-to-exceed 10 hours
Stephanie Sorgule	Not-to-exceed 10 hours
Patti Edwards	Not-to-exceed 10 hours

Page 19  
Board Minutes  
June 14, 2023

FACILITATORS  
2023-24  
SCHOOL YEAR

Recommend the Board approve the following Facilitators for the 2023-24 school year:

Facilitators, \$30/hour

Dawn Waters (WBL)  
Rebecca Banker  
Bonnie Berry  
Mary Clackler  
Sanford Coakley  
Brad Counterline  
Deborah Daly  
Jennifer Daniels  
Heather Deans  
Kim Denton  
Cheryl Dodds  
Brenda Drummond  
Hilary Eilers  
Penny Favreau  
Kaitlin Fielder  
Theresa Figoni  
Sarah Fink  
Jacquelyn Germain  
Bonnie Gregware  
Andrya Heller  
Kathleen Howard  
Tracey Howard  
Karen Irwin  
Paul Jebb  
Dean Lincoln  
Carlos Madan  
Laurie Martin  
Kim Mayer  
Ann Mazzella  
Christopher Mazzella  
Donald Olcott  
Joanna Orr  
Sarah Paquette  
Sonal Patel-Dame  
Cheryl Phillips  
Rachel Ribis  
Joyce Rovers  
Charlene Rydgren  
A. Paul Scott  
Melissa Seymour  
Rebecca Shuman  
Debra Spaulding

Susan Stafford-Gough  
Angie Waldron  
Elaine Whitcomb  
Sandra Wilkins  
Michael Zent

FACILITATORS

Recommend the Board approve the following Facilitators for the period of June 15, 2023 - June 30, 2023:

Facilitator, \$30/hour

Tonya Robinson	Not-to-exceed 70 Hours
Jacob Cummings	Not-to-exceed 70 Hours
Robert Holt	Not-to-exceed 70 Hours
Suezanne Chrisman	Not-to-exceed 70 Hours
Conner DeLavergne	Not-to-exceed 70 Hours
Heather Agoney	Not-to-exceed 70 Hours
Dustin Ryan	Not-to-exceed 70 Hours
Dawn Bordeau	Not-to-exceed 70 Hours
Emily Norwood	Not-to-exceed 70 Hours
William Badger	Not-to-exceed 70 Hours
Olivia Blais	Not-to-exceed 70 Hours
Amy Dermody	Not-to-exceed 70 Hours

2023 SUMMER  
WORK

Recommend the Board approve the following 2023 Summer Work:

Continuation of normal workday duties, Hourly rate of pay

Kevin Donoghue	Not-to-exceed 200 Hours
Nicole Santaniello	Not-to-exceed 175 Hours
Donna Wyant	Not-to-exceed 18 Hours

School Counselor school year preparation, \$56.67/hr

Joanne Mazzotte	Not-to-exceed 60 Hours
-----------------	------------------------

CV-TEC PD/Curriculum Development, Hourly rate of pay per contract

Kenny Allen	Not-to-exceed 12 Hours
Richard Beaudry	Not-to-exceed 12 Hours
Jean Gonyo	Not-to-exceed 12 Hours
Grace Mayhew	Not-to-exceed 12 Hours

CV-TEC PD/Curriculum Development, \$30/hr

Caitlyn Yell	Not-to-exceed 12 Hours
--------------	------------------------

Classroom Move/Setup, Hourly rate of pay

Lance Sayward	Not-to-exceed 12 Hours
Kim Lincoln	Not-to-exceed 12 Hours

Summer CTE Teacher Training, Hourly rate of pay per contract

Kenny Allen	Not-to-exceed 18 Hours
Richard Beaudry	Not-to-exceed 18 Hours
Jean Gonyo	Not-to-exceed 18 Hours
Grace Mayhew	Not-to-exceed 18 Hours

Summer CTE Teacher Training, \$30/hr

Caitlyn Yell	Not-to-exceed 18 Hours
--------------	------------------------

Provide continued instruction for Adult Literacy, SMART, GRASP, HSE, Case Management and Job Skills Training Program, hourly rate of pay

Mary Lou Allen	Not-to-exceed 150 Hours
Penny Bowers	Not-to-exceed 150 Hours
Dalton Castine	Not-to-exceed 180 Hours
Alexis Dirolf	Not-to-exceed 150 Hours
Madeline Kaplan	Not-to-exceed 180 Hours
Kieran Kivlehan	Not-to-exceed 150 Hours
Bridget Snow	Not-to-exceed 150 Hours
Tiffany Snow	Not-to-exceed 150 Hours

CTE Program Reapproval, hourly rate of pay per contract

Lisa Banker	Not-to-Exceed 12 Hours
Greg Cassavaugh	Not-to-Exceed 12 Hours
Anika Craig	Not-to-Exceed 12 Hours
Jean Gonyo	Not to Exceed 12 Hours
Kim Lincoln	Not to Exceed 12 Hours
Grace Mayhew	Not to Exceed 12 Hours
Josh Pierce	Not to Exceed 12 Hours

CTE Program Reapproval, \$30/hr

Caitlyn Yell (assist with Standards)	Not to Exceed 12 Hours
--------------------------------------	------------------------

Shared Decision Making, Hourly rate of pay per contract

Abram Benko	Not-to-exceed 6 Hours
Shelly Charland	Not-to-exceed 6 Hours
Penny Comes	Not-to-exceed 6 Hours
Anika Craig	Not-to-exceed 6 Hours
Lisa Fisher	Not-to-exceed 6 Hours
Helen Jessey	Not-to-exceed 6 Hours
Jamie Plumadore	Not-to-exceed 6 Hours
Nicole Santaniello	Not-to-exceed 6 Hours
Lance Sayward	Not-to-exceed 6 Hours

Kevin Shaw Not-to-exceed 6 Hours

Life Skills Program Review, hourly rate of pay per contract

Maura Trombley Not-to-exceed 10 Hours  
Heather VanAlphen Not-to-exceed 10 Hours  
Alyssa Restrepo Not-to-exceed 10 Hours  
Jennifer Cowling Not-to-exceed 10 Hours  
Rachel Aldrich Not-to-exceed 10 Hours

Life Skills Program Review, \$30/hr

Maxwell Neimier Not-to-exceed 10 Hours  
Krista Williams Not-to-exceed 10 Hours

Positivity Project, hourly rate of pay per contract

Whitney Gagnier Not-to-exceed 10 Hours

N2Y Training, \$30/hr

Maxwell Neimier Not-to-exceed 6 Hours  
Krista Williams Not-to-exceed 6 Hours  
Cynthia Moran Not-to-exceed 6 Hours

Mentor Program, hourly rate of pay per contract

Heather VanAlphan Not-to-exceed 10 Hours

2023-24  
SPECIAL  
EDUCATION  
SUMMER SCHOOL  
STAFFING

Recommend the Board approve the following 2023-24 Special Education Summer School Staffing additions:

Teaching Assistant, Hourly rate of pay per contract

Latalya Duell WAF  
Vanessa Kwok WAF  
Kristin Velazquez WAF

Teacher, Hourly rate of pay per contract

Chelsea Benway WAF  
Vanessa Kwok WAF  
Rachel Boire WAF

Registered Nurse, Hourly rate of pay per contract

Katie Gushlaw WAF  
Nancy Davidson WAF

School Counselor, \$42/hr

Shannon Olsen WAF

Speech Therapist, Hourly rate of pay per contract

Nichole Strong WAF

Page 23  
Board Minutes  
June 14, 2023

Occupational Therapist, \$42/hr

Rhonda Baker YD

Physical Therapist, \$42/hr

Reed Hoffman WAF

Registered Nurse, \$35/hr

Bernadette Paul WAF

Dawn Abar WAF

Speech/Language Pathologist, \$42/hr

Sydney Burdo WAF

Teacher Aide/Student Aide, \$16.50/hr

Cindy Williams WAF

Diane Katzfey WAF

Peggy Mello WAF

Julie Fillion WAF

Kayla Rivera WAF

Mary Martineau WAF

Amy Phinney WAF

Kayla Mills WAF

Brandee Nephew WAF

Jordan Doherty WAF

Cody Clark WAF

Angela Cook WAF

Kayla Myers WAF

Chelsea Sheridan WAF

Teaching Assistant, \$28/hr

Cindy Williams WAF

Arihanna Bechard WAF

Teacher, \$42/hr

Cindy Williams WAF

Faye Dayton WAF

Caren Laundree WAF

FINGERPRINT  
REIMBURSEMENT

Recommend that the Board authorize reimbursement of fingerprinting fees up to \$105 for employees receiving fingerprint clearance for the purpose of working at CVES. Employees must submit an application for reimbursement of costs on or before June 30, 2024. Employees hired in the following positions, and fingerprinted between June 1, 2023, and June 30, 2024, will be eligible for reimbursement of fingerprint fees after working 10 days at CVES:

Teacher aides/student aides

- Temp on-call Teacher Aides/Student Aides
- Temp on-call Custodial Worker
- Temp on-call Building Maintenance Worker
- Temp on-call Cook
- Temp on-call Food Service Helper
- Temp on-call Cleaner Messenger
- Temp on-call Computer Lab Assistant
- Temp on-call Computer Specialist
- Temp on-call Laborer
- Temp on-call Clerical (all titles)
- Temp on-call Nurse (Registered Nurses)

**REVISED POLICY  
SECOND READING  
& ADOPT**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board adopt the following revised policies:

- Revised Policy—Adopt Policy Revision
- Executive Summary (attached)
- #6410 Authorized Signatures (attached)
- #6680 Credit Card Use (attached)
- #6700 Governing Procurements of Goods (attached)
- #6700-E.1 Purchasing Exhibit (attached)
- #6700-E.3 Verbal Quote Sheet for Purchase Contracts Exhibit (attached)
- #6710 Purchasing Authority (attached)
- #6720 Competitive Bidding Requirements (attached)

All Board Members present voted yes—motion carried.

**RESERVE PLAN  
SUMMARY**

The 2022-23 Reserve Plan Summary, updated May 9, 2023 (attached), was shared with the Board for informational purposes only.

**EMPLOYEE  
BENEFIT  
ACCRUED  
LIABILITY  
RESERVE FUND  
RESOLUTION**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following resolution:

WHEREAS, the Board has an Employee Benefit Accrued Liability Reserve Fund (“EBALR Fund”) to hold monies to pay the costs of Employee Benefits as permitted in General Municipal Law Section 6-p for future payments, and

WHEREAS, on June 12, 2019, the BOCES approved continued use of and new deposits into its EBALR Fund to pay the cost of future retiree benefits payable through the EBALR Fund, and

WHEREAS, the EBALR Fund has a balance of \$1,304,024 and

WHEREAS, recent contract settlements have included sick leave buyouts,

RESOLVED, that out of the surplus monies of said BOCES on hand for the year 2022-2023 and not otherwise appropriated, a sum not to exceed \$300,000 be appropriated for the EBALR Fund of CVES and that the District Treasurer, with the approval of the District Superintendent is authorized, empowered, and directed



to transfer from surplus funds of CVES a sum not to exceed \$300,000, to the fund and it is further

RESOLVED, that such additional sums as there may thereafter be appropriated shall become part of the EBALR Fund, and it is further

RESOLVED, that this reserve shall be accounted for in the General Fund of the BOCES and it is further

RESOLVED, that within sixty (60) days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriation of the next succeeding fiscal year's budget, and it is further

RESOLVED, that expenditures from the EBALR Fund, with the approval of the District Superintendent, may be made by the BOCES Treasurer for the purposes specified in General Municipal Law Section 6-p and related statutes and regulations.

RETIREMENT  
CONTRIBUTION  
RESERVE FUND  
RESOLUTION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following resolution:

WHEREAS, the BOCES has a Retirement Contribution Reserve Fund (RCR) as permitted in General Municipal Law Section 6-r to fund employer retirement contributions to the State and Local Employees' Retirement System (ERS); and

WHEREAS, the BOCES has approved the establishment of the Retirement Contribution Reserve – TRS Sub-Fund as permitted in the General Municipal Law Section 6-r to fund employer retirement contributions to the NYS Teachers' Retirement System (TRS); and

WHEREAS, the BOCES wishes to fund the TRS Sub-Fund Reserve,

BE IT THEREFORE RESOLVED that the BOARD authorizes and directs the Treasurer to use surplus funds in the amount of \$199,625.00, equivalent to 2% of the 2021-2022 TRS Billable Earnings, to the Retirement Contribution Reserve – TRS Sub-Fund.

All Board Members present voted yes—motion carried.

MISSION, VISION  
& CORE BELIEFS  
UPDATE

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following resolution:

Be it resolved, that upon the recommendation of the District Superintendent and the District Planning Team (DPT), that the Board approve the updates to the CVES Mission, Vision and Core Beliefs as presented at the April 5, 2023, Board Meeting.

All Board Members present voted yes—motion carried.

DEPUTY  
TREASURER  
LEAVINE

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board appoint:

Derek Leavine to the position of Deputy Treasurer of the Board, as needed, effective June 15, 2023, through the July 2023 Reorganization Meeting, with no additional compensation.

All Board Members present voted yes—motion carried.

LETTERS OF  
RESIGNATION

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board accept the following letter(s) of resignation:

1. Todd Everleth, Teaching Assistant, effective June 24, 2023
2. Andrew Brousseau, Teaching Assistant, effective July 1, 2023, for the purpose of accepting a Teacher Aide/Student Aide position
3. Tina Mitchell, Speech and Hearing Teacher, effective August 1, 2023, for the purpose of accepting a Principal position

All Board Members present voted yes—motion carried.

2023-24 SPECIAL  
EDUCATION  
SUMMER SCHOOL  
STAFFING  
ADDITIONS

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board approve the following 2023-24 Special Education Summer School Staffing Additions:

Teacher Aide/Student Aide, Hourly rate of pay per contract

Jessica Willette	WAF
Jocelyn Rock	YD
Amanda St. Hilaire	WAF

Teaching Assistant, Hourly rate of pay per contract

Penny Comes	YD
-------------	----

Teacher, Hourly rate of pay per contract

Joelle Lucia	WAF
--------------	-----

Registered Nurse, Hourly rate of pay per contract

Maria Spadafora	YD
-----------------	----

Teacher Aide/Student Aide, \$16.50/hr

Samuel Dushane	YD
Chelsea Sheridan	WAF

Teacher, \$42/hr

Maxwell Neimeier	WAF
Jenell Waldron	WAF

All Board Members present voted yes—motion carried.

2023 SUMMER  
WORK

Mrs. Saunders moved, seconded by Mrs. LaRocque that the Board approve the following 2023 Summer Work:

Continuation of normal workday duties, hourly rate of pay

James Anderson	Not-to-exceed 60 hours
Brigitte Phillips	Not-to-exceed 120 hours
Kim Denton	Not-to-exceed 20 hours
Danielle O'Mara	Not-to-exceed 60 hours
Kayla Laughlin	Not-to-exceed 150 hours
Jeffrey Parker	Not-to-exceed 150 hours
Chris Falvey	Not-to-exceed 150 hours
Toni Perez	Not-to-exceed 36 hours

Transition Services, hourly rate of pay per contract

Jerilynn LaMere	Not-to-exceed 260 hours
Jacob Cummings	Not-to-exceed 260 hours
Ciarra Smith	Not-to-exceed 260 hours
Erin Garrison	Not-to-exceed 260 hours
Maiya Giroux	Not-to-exceed 260 hours
Myah Green	Not-to-exceed 260 hours
Todd Everleth	Not-to-exceed 260 hours

PHS Program Preparation, hourly rate of pay per contract

Elizabeth Laundrie	Not-to-exceed 15 hours
Brigitte Phillips	Not-to-exceed 15 hours
Sheilah Boyea	Not-to-exceed 15 hours
Cheryl Spoor	Not-to-exceed 15 hours

N2Y Training, hourly rate of pay per contract

Heather VanAlphen	Not-to-exceed 6 hours
Maura Trombley	Not-to-exceed 6 hours
Rachel Aldrich	Not-to-exceed 6 hours
Jennifer Cowling	Not-to-exceed 6 hours
Amy Guynup	Not-to-exceed 6 hours
Elizabeth Dugan	Not-to-exceed 6 hours

Mentor Program, hourly rate of pay per contract

Jennifer Haley	Not-to-exceed 10 hours
Julie Adams	Not-to-exceed 10 hours
Joelle Lucia	Not-to-exceed 10 hours
Melissa Gough	Not-to-exceed 10 hours
Brigitte Phillips	Not-to-exceed 10 hours
Latalya Duell	Not-to-exceed 10 hours
Olivia Blais	Not-to-exceed 10 hours

TCIS Rubric Development, hourly rate of pay per contract

Heidi Wells	Not-to-exceed 10 hours
Joelle Lucia	Not-to-exceed 10 hours

Elementary Science Activity Development, hourly rate of pay per contract

Jennifer Haley	Not-to-exceed 20 hours
Julie Adams	Not-to-exceed 20 hours
Joelle Lucia	Not-to-exceed 20 hours
Savanna Fredrick	Not-to-exceed 20 hours
Melissa Gough	Not-to-exceed 20 hours.

Library Creating of Leveled Books, hourly rate of pay per contract

Julie Adams	Not-to-exceed 10 hours
Maura Tombley	Not-to-exceed 10 hours

Duken Program Review, hourly rate of pay per contract

Alyssa Restrepo	Not-to-exceed 6 hours
Jami Ganter	Not-to-exceed 6 hours

Planning Room Transition, \$30/hr

Sheliah Boyea	Not-to-exceed 10 hours
---------------	------------------------

Positivity Project, hourly rate of pay per contract

Sue Tourville	Not-to-exceed 10 hours
Jennifer Haley	Not-to-exceed 10 hours
Latalya Duell	Not-to-exceed 10 hours
Brandy Rosselli	Not-to-exceed 10 hours
Angela Defelice	Not-to-exceed 10 hours
Rachel Boire	Not-to-exceed 10 hours
Danielle O'Mara	Not-to-exceed 10 hours

TCIS Initial Training, hourly rate of pay per contract

Kayla Laughlin	Not-to-exceed 24 hours
----------------	------------------------

Seizure Training, hourly rate of pay per contract

Jennifer Cowling	Not-to-exceed 90 minutes
Lauren Jaquish	Not-to-exceed 90 minutes

Classroom Implementation, hourly rate of pay per contract

Jennifer Cowling	Not-to-exceed 30 minutes
Lauren Jaquish	Not-to-exceed 30 minutes

All Board Members present voted yes—motion carried.

FACILITATORS  
2023-24  
SCHOOL YEAR

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board approve the following Facilitator(s) for the 2023-24 School Year:

- Facilitators, \$30/hour  
Debbie Geddes  
Colleen Lafountain  
Dena Tedford  
Lori Ducharme  
Tom Tedford  
Tom Aubin  
Scott Fairchild  
Kimberly O’Leary

All Board Members present voted yes—motion carried.

ADDITIONAL  
WORK 2023-24  
SCHOOL YEAR

Mrs. LaRocque moved, seconded by Mrs. Saunders that the Board approve the following Additional Work for the 2023-24 School Year:

- Shared Decision-Making Committee, hourly rate of pay per contract  
Jennifer Haley                      Not-to-exceed 10 hours

All Board Members present voted yes—motion carried.

SUBSTITUTE &  
TEMPORARY ON-  
CALL  
APPOINTMENTS  
2023-24  
SCHOOL YEAR

Mrs. LaRocque moved and seconded by Mrs. Boise that the Board approve the following list of Substitute and Temporary On-Call appointments for the 2023-24 School Year:

<u>Name</u>	<u>Position</u>
Dawn Waters	Teaching Assistant

All Board Members present voted yes—motion carried.

ADULT  
EDUCATION  
COURSE  
INSTRUCTORS  
FOR 2023-24  
SCHOOL YEAR

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board approve the following Adult Education Course Instructors for the 2023-24 school year:

- Adult Education, hourly rate of pay per contract  
Thomas Aubin  
Lisa Banker  
Richard Beaudry  
Christina Beck  
Chad Blair  
Mario Bouchard  
John Bradley  
Mark Brown  
Greg Cassavaugh  
Dalton Castine

Shelley Charland  
Fay Cheney  
Krysten Conners  
Stephen Couture  
Anika Craig  
Alexis Dirolf  
Michael Drew  
Lori Ducharme  
Linda Facteau  
Scott Fairchild  
Lisa Fisher  
Jennifer Gero  
Patricia Goodell  
Kelly Gowett  
Lauren Heath  
Christopher Huchro  
Maria Hurteau  
Danielle Jackson  
Bradley Kiroy  
Katie Labonte  
Christopher Latremore  
Emily Lefevre  
Susan Levaque  
Dylan Limlaw  
Harold Mallette  
Lucy Marbut  
Todd Menia  
Frank Mercier  
Erin Meyer  
Jaimie Plumadore  
Dana Poirier  
Jacob Rivers  
Lance Sayward  
Tanner Senecal  
Kevin Shaw  
Bridget Snow  
Tiffany Snow  
Maria Spadafora  
Erin Spoor  
Taylor Sprague  
Dena Tedford  
Thomas Tedford  
Willie Thompson  
Dawn Waters  
Ann White

All Board Members present voted yes—motion carried.

Page 31  
Board Minutes  
June 14, 2023

CONTRACTOR/  
CONSULTANT  
AGREEMENTS

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Leadership for Educational Achievement Foundation, Inc. (LEAF) under which LEAF will provide leadership coaching services for CVES component districts during 2023-24 in accordance with the terms and fee structure outlined in the Agreement. (S<sup>3</sup>) (attached)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Leadership for Educational Achievement Foundation, Inc. (LEAF) under which LEAF will provide leadership coaching services for CVES during the 2023-24 school year in accordance with the terms and fee structure outlined in the Agreement. (Administration) (attached)

All Board Members present voted yes—motion carried.

MEMORANDUM  
OF AGREEMENT  
HEALTH  
INSURANCE &  
MEDICARE IN  
RETIREMENT

Ms. Wotton moved, seconded by Mrs. Boise that the Board approve the following Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services Administrative Unit regarding health insurance and Medicare in retirement.

All Board Members present voted yes—motion carried.

MEMORANDUM  
OF AGREEMENT  
SUMMER SCHOOL  
HOURLY PAY

Mr. Harriman Sr. moved, seconded by Mrs. Boise that the Board approve the following Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services Civil Service Employees Association regarding the increase in hourly pay for summer school employees.

All Board Members present voted yes—motion carried.

SALARY &  
BENEFIT  
PACKAGE FOR  
12-MONTH  
SUPPORT STAFF

Mrs. Saunders moved, seconded by Mr. Harriman Sr., that the Board approve the Salary and Benefit Package between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the 12-Month Support Staff, effective July 1, 2023, through June 30, 2027.

All Board Members present voted yes—motion carried.

SALARY &  
BENEFIT  
PACKAGE FOR  
MANAGERIAL  
EMPLOYEES

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board approve the Salary and Benefit Policy between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Managerial Employees, effective July 1, 2023, through June 30, 2027.

All Board Members present voted yes—motion carried.

EMPLOYMENT  
AGREEMENT  
JOLICOEUR

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Julie Jolicoeur, Confidential Secretary to the District Superintendent, effective July 1, 2023, through June 30, 2026.

All Board Members present voted yes—motion carried.

EMPLOYMENT  
AGREEMENT  
MYERS

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque Recommend that the Board ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Christine Myers, District Treasurer, effective July 1, 2023- June 30, 2027.

All Board Members present voted yes—motion carried.

PRINCIPAL  
APPOINTMENT  
MITCHELL

Mr. Harriman Sr. moved, seconded by Mrs. Boise, upon the recommendation of the District Superintendent, BE IT RESOLVED that the Board hereby appoint Tina Mitchell to the position of Principal in the School Administrator and Supervisor tenure area, contingent upon receiving her Certificate for School Building Leader (SBL) prior to August 1, 2023, for a four-year probationary period commencing on August 1, 2023, and expected to end on August 1, 2027.

All Board Members present voted yes—motion carried.

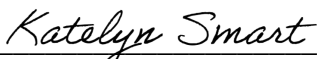
Dr. Davey congratulated Ms. Tina Mitchell, who was in attendance, for her appointment as the new Principal for the Yandon-Dillon Building, CVES Mineville Campus.

NEXT BOARD  
MEETING

The next Board meeting will be held on Wednesday, July 12, 2023, at the Yandon-Dillon Center in Mineville. An anticipated Executive Session will begin at 6:00 PM, with the monthly meeting following.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Boise to adjourn the meeting at 9:37 p.m. All Board Members present voted yes—motion carried.

  
\_\_\_\_\_  
Katelyn Smart, Board Clerk