

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: May 10, 2023  
KIND OF MEETING: Regular Board Meeting  
PLACE: CVES Conference Center- Plattsburgh, NY

Board Members Present:

Patricia Gero  
Richard Harriman, Sr.  
Thomas McCabe  
Bruce Murdock  
Emily Phillips  
Lori Saunders  
Michael St. Pierre  
Donna Wotton  
Eddie Webbinaro

Board Members Absent:

Kathy Comins-Hunter  
Leisa Boise  
Donna LaRocque  
Ed Marin

Executive Officer:

Dr. Mark Davey

Board Clerk:

Katelyn Smart

Others Present:

Eric Bell  
Amy Campbell  
Julie Jolicoeur  
Christine Myers  
Adam Facteau  
Ethan Dukett  
Lucas Pierce  
Gage Coryea  
Rosanna Pierce  
Kaitlin Pierce

MEETING  
TO ORDER

Board President St. Pierre called the meeting to order at 6:07 p.m.

BOARD MEMBER  
APPOINTMENT

Mr. Murdock. moved, seconded by Mrs. Gero, that the Board appoint Mrs. Donna LaRocque to vacant seats on the CVES Board through April 20, 2024. Mrs. LaRocque will take her Oath of Office and file with the Board Clerk. All Board Members present voted yes—motion carried.

BOARD MEMBER  
APPOINTMENT

Mr. Murdock moved, seconded by Mrs. Gero, that the Board appoint Mr. Eddie Webbinaro to an unexpired 2-year 2-month term on the CVES Board effective immediately June 30, 2025. Mr. Webbinaro took his Oath of Office and filed with the Board Clerk. All Board Members present voted yes—motion carried.

EXECUTIVE  
SESSION

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board go into Executive Session at 6:08 p.m., for the following reasons: Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board go into Executive Session at 6:29 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; All Board Members present voted yes—motion carried.

In Executive Session (#1), the District Superintendent first provided the Board with a brief presentation of his 2022-23 evaluation year's highlights and accomplishments. The Board provided initial feedback and asked several questions of Dr. Davey regarding the 22-23 school year. The Board will now complete their portion of the District Superintendent's evaluation using SuperEval, the online Superintendent's evaluation instrument. Second, the Board was provided a labor relations update negotiations underway with the 12-Month Support Unit and the

Managerial Group, the status of several individual contracts, and the Mineville Campus Principal Search process. Third, the District Superintendent gave a hiring recommendation for the Business Manager position, and several position proposals were reviewed to help meet the needs of our expanding educational programs and growing services. Lastly, Dr. Davey reviewed several confidential staffing updates and recommendations regarding personnel.

Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board come out of Executive Session at 7:23 p.m. All Board Members present voted yes—motion carried.

CV-TEC  
STUDENT LAMP  
SHOWCASE

Mr. St. Pierre asked several CV-TEC electrical students to showcase the lamp project they designed and built. The students Ethan Dukett, Lucas Pierce, and Gage Coryea were accompanied by CV-TEC Plattsburgh Principal Adam Facticeau. The students described their lamps and answered questions from Board members.

STAFF  
STRATEGIC  
PLAN SURVEY  
RESULTS

Dr. Davey introduced CVES' Assistant Superintendent for Educational Services, Mrs. Amy Campbell, to present CVES' 10th annual Staff Strategic Plan Survey PowerPoint (PPT) Presentation to the Board. Mrs. Campbell highlighted 2023 as a rebound year. This year's survey showed marked improvement in almost all areas over last year's results. Mrs. Campbell spoke to the results as a testament to the intentional work put in by CVES' Leadership. She shared that 274 employees took the anonymous survey, which was CVES' second-highest participation rate in its ten-year administration; the survey showed a solid improvement from the previous year's results. The survey also revealed that CVES staff is looking for more diverse Professional Development options. Mrs. Campbell shared and highlighted targeted areas of work for each division, and she identified where improvements have been shown. Mrs. Campbell highlighted the rebound in positive communication results and overall improvement across the entire survey. She noted that the staff's support for their coworkers has been a strength again on the survey this year. Dr. Davey thanked Mrs. Campbell and Mrs. Michelle Lawrence for their work on the presentation's development, Mrs. Campbell for her presentation to the Board, and the District Planning Team (DPT) for providing feedback and input on the analysis of the results to prepare for the Board's presentation. The Board was then offered an opportunity for questions and answers. Several Board Members provided feedback and comments on the results. Lastly, we thank Board members Mrs. Saunders and Mr. Harriman Sr. for their service and assistance with DPT.

AUDIT  
COMMITTEE

Mr. Eric Bell provided the Board with an Audit Committee update. Mr. Bell, Mrs. Myers, Dr. Davey, and the Audit Committee members met with the internal and external auditors in the meeting. The internal auditor is new to CVES. In June, CVES will receive a final copy of the internal audit. The auditors were complimentary of the CVES team. The auditors recommended that cash depositing outside the Business Office be timelier, changing our fixed assets threshold, continuing with cross-training payroll duties, and expanding our payroll audit. This

week CVES external auditors, Mr. Michael Rossi, and Ms. Amy Pedrick were working on-site at CVES and attended the Audit Committee meeting. Mr. Rossi and Ms. Pedrick provided an update on their planned 2022-23 year-end audit process, which will be completed in late August, and the final report will be issued for the October CVES Board Meeting. The External Auditors will meet with the full Board in October.

#### DS UPDATE

Dr. Davey began his update by speaking about the Top 10% Dinner recently held in Altona. Dr. Davey congratulated CVES' Mrs. Myers on her daughter's recognition. Dr. Davey also thanked Board members Mrs. Boise and Mr. Harriman Sr. for their attendance representing the CVES Board at the Clinton County School Board's Top 10% dinner. Next, Dr. Davey congratulated the SkillsUSA State Champions from CVES, and Mrs. Friedman, Director of CTE, shared that our 9 competitors will continue to Nationals in Atlanta, GA. Dr. Davey congratulated Mrs. Campbell, as her daughter is one of the 9 State Champions. Next, Dr. Davey then shared the upcoming CVES events, including the NTHS Ceremonies and upcoming WAF and CV-TEC graduations.

- NTHS Ceremonies in Mineville (Weds, 5/24 – Moriah CSD), and Plattsburgh (Thurs, 5/25 – CVES Conference Center, Plattsburgh)
- SkillsUSA Awards Ceremony (Weds, 6/7 – CVES Conference Center)
- Pre-CTE Student Celebration of Success Ceremony (Thurs, 6/8 – CV-TEC Culinary Lab)
- WAF Special Education Graduation (Fri, 6/9 – SUNY Glitz Auditorium)
- CV-TEC Plattsburgh Campuses Graduation - (Tues, 6/20 – SUNY Plattsburgh Field House)
- CV-TEC Mineville Campus Graduation – (Weds, 6/21 – Moriah CSD)

Dr. Davey then shared his DS-SED update, briefly reviewing his May 1<sup>st</sup>-2<sup>nd</sup>, 2023 DS Meeting highlights, including several updates and presentations on the Blue-Ribbon Commission work, and a Teacher Residency and Apprenticeship Initiative, which will be shared with the CSOs in their upcoming meeting. Next, Dr. Davey shared several Board updates, including the upcoming DPT end-of-year meeting and the RSA Summer Conference, which numerous CVES Board members will attend. Lastly, he reviewed the Revised Purchasing Policy recommendations for the Board's first reading in the evening's Board meeting.

#### PREVIOUS MINUTES

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the minutes of the April 5, 2023, Board Meeting and April 5, 2023, Annual Meeting as presented. All Board Members present voted yes—motion carried.

#### CONSENT AGENDA FINANCIAL

Mr. Harriman Sr. moved, seconded by Mr. Murdock to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION  
OF WARRANT

Approve the Certification of Warrant for March 28, 2023, to May 1, 2023, as presented.

TREASURER'S  
REPORT

Approve the Treasurer's Report from March 31, 2023, as presented.

CROSS-  
CONTRACT  
BUDGETS

Approve the following: Cross-Contract Budgets:

1. Approve the Arts in Education – WSWHE BOCES budget in the amount of \$310 for the 2022-2023 school year, to accommodate for a cross-contract with WSWHE BOCES (Schroon Lake). (Co-Ser 406 – S3)

2. Approve the School Curriculum Improvement – Cayuga BOCES budget in the amount of \$2,500 for the 2022-2023 school year, to accommodate for a cross-contract with Cayuga BOCES (AuSable). (Co-Ser 510 – S3)

3. Approve the Staff Development: Cert & Admin PNW BOCES budget in the amount of \$125 for the 2022-2023 school year, to accommodate for a cross contract with PNW BOCES (Plattsburgh). (Co-Ser 525 – S3)

4. Approve the Staff Development – Ulster BOCES budget in the amount of \$100 for the 2022-2023 school year, to accommodate for a cross-contract with Ulster BOCES (Beekmantown). (Co-Ser 529 – S3)

5. Approve the Labor Relations – FEH BOCES budget in the amount of \$33,000 for the 2022-2023 school year to accommodate for a Co-Ser change by FEH BOCES. (Northeastern Clinton). (Co-Ser 648 – Management Services)

BUDGET  
INCREASES

Approve the following Budget Increases:

1. Increase the Staff Development Workshop – WSWHE BOCES budget from \$1,150 to \$1,500, for the 2022-2023 school year, to accommodate for an additional cross-contract with WSWHE BOCES (Schroon Lake). (Co-Ser 520 – S3)

2. Increase the Computer Assisted Instruction – Albany BOCES budget from \$207,465 to \$240,000, for the 2022-2023 school year, to accommodate for additional cross contracts with Albany BOCES (Beekmantown, Crown Point). (Co-Ser 530 – S3)

3. Increase the CIT Web Services – Nassau BOCES budget from \$10,875 to \$14,300, for the 2022-2023 school year, to accommodate for an additional cross contract with Nassau BOCES (Beekmantown). (Co-Ser 619 – S3)

4. Increase the Voice & Electronic Communication Service – Albany BOCES

budget from \$214,800 to \$223,500, for the 2022-2023 school year, to accommodate for additional cross contracts with Albany BOCES (AuSable, Crown Point, Moriah). (Co-Ser 623 – S3)

5. Increase the Drug & Alcohol Testing – Jefferson-Lewis BOCES budget from \$20,000 to \$25,000, for the 2022-2023 school year, to accommodate for anticipated additional bill as used services (AuSable, Beekmantown, Boquet, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro). (Co-Ser 624 – S3)

6. Increase the Insurance ACA Reporting – FEH BOCES budget from \$65,065 to \$75,700, for the 2022-2023 school year, to accommodate for a Co-Ser change by FEH BOCES. (Boquet). (Co-Ser 634 – Management Services)

7. Increase the Shared Business Office – FEH BOCES budget from \$435,460 to \$437,000, for the 2022-2023 school year, to accommodate for an additional cross contract with FEH BOCES (Boquet). (Co-Ser 657 – Management Services)

**CAMP  
HUNTINGTON**

Recommend that the Board approve the following Agreement:

Revocable Permit Agreement between Clinton-Essex-Warren-Washington BOCES and the State University of New York at Cortland, William H. Parks Family Center for Environmental and Outdoor Education Raquette Lake for the purpose of renting dormitory space at Camp Huntington for Rise Center for Success student field trips at a total cost not anticipated to exceed \$14,140. The dates for the permit event are June 16, 2023, through June 19, 2023, and June 19, 2023, through June 22, 2023. (Rise Center for Success) (attached)

**CV-TEC CDL  
PROGRAM**

Recommend that the Board award the following Bid:

1. Award the bid for a “2019 or Newer Day Cab Tractor” to R.R. Charlebois Inc. of Milton, VT for a used 2019 Freightliner 122SD in the amount of \$90,000. The tractor will be utilized by the CV-TEC CDL Program at the CVES Learning Hub North.

Note: One additional company submitted a bid:

1. Allegiance Trucks of Plattsburgh, NY with a bid of \$134,925 for a used 2020 International HX520

**CVES MAIN  
CAMPUS  
INTERIOR DOOR**

Recommend that the Board award the following Bid:

1. Award the “CVES Main Campus Interior Door Replacement Project” bid for the

REPLACEMENT

replacement of specified doors at the Plattsburgh Campus, RISE Center for Success, in the amount of \$180,000 to Murnane Building Contractors, Inc. of Plattsburgh, NY.

Note: One additional company submitted a bid:

Branon Construction Co. Inc. of Plattsburgh, NY with a bid of \$244,699

CEILING  
REPLACEMENT

Recommend that the Board award the following Bid:

1. Award the “CVES Main Campus CV-TEC Ceiling Replacement Project” bid for the replacement of specified ceilings at the Plattsburgh Campus, CV-TEC Division, in the amount of \$250,000 to Murnane Building Contractors, Inc. of Plattsburgh, NY.

Note: One additional company submitted a bid:

JFP Enterprises Inc. of Plattsburgh, NY with a bid of \$329,067

TETRA TECH  
BUILDING  
CONDITIONS  
SURVEY

Recommend that the Board accept the following Proposal:

Recommend that the Board accept a proposal submitted by Tetra Tech Architects of Ithaca, NY for a 2023 Building Conditions Survey (BCS), a Five-Year Capital Facilities Plan, and an Enhanced Facility Evaluation. Proposal work will take place at the Plattsburgh Campus, the Learning Hub North and South, and the Mineville Campus. The total amount for all services will be \$22,000 plus reimbursable expenses. Work will commence as soon as possible with an expected completion date of March 1, 2024, for the BCS and early spring of 2024 for the Five-Year Capital Facilities Plan.

Be it further recommended that the CVES District Superintendent be granted authority to enter into a service agreement contract contingent upon CVES’ attorney approval.

Note: No additional proposals were received.

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SPECIAL AID  
FUND

I would like to request Board approval at the May 2023 Board meeting for the School Smart Snowshoeing Fund, special aid fund project, in the amount of \$2,500, for the period of April 1, 2023, through March 31, 2024.

Recommend that the Board approve the following special aid fund project:

School Smart Snowshoeing Fund, special aid fund project, in the amount of \$2,500, for the period of April 1, 2023, through March 31, 2024. This program is funded through The CVPH Foundation. (Rise Center for Success)

OLD  
BUSINESS

None.

CONSENT  
AGENDA  
PERSONNEL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS  
BEZON

Accept the following letter(s) of Resignation:

1. Chawntelle Bezon, Teacher Aide/Student Aide, Effective April 25, 2023

LEAVE OF  
ABSENCE  
HAMPTON,  
HOLT

Approve the following leave(s) of absence:

1. Heather Hampton, Teaching Assistant, unpaid leave of absence, effective April 8, 2023, through May 8, 2023
2. Robert Holt, Teaching Assistant, unpaid leave of absence, effective April 19, 2023, through May 31, 2023

4- YEAR  
PROBATIONARY  
APPOINTMENT  
MAYHEW  
YELL

Recommend that the Board accept the following person(s) to a Four- Year Probationary Appointment as follows:

1. Name: Grace Mayhew, Environmental Conservation/Forestry Teacher, Effective Date May 11, 2023, Tentative Tenure Date May 11, 2027, Certification Status Biology 7-12 Initial, Agriculture Initial, Annualized Salary of \$49,465
2. Name: Caitlin Yell, English Teacher 7-12, Effective Date September 5, 2023 Tentative Tenure Date September 5, 2027, Certification Status English Language Arts 7-12 Initial, Annualized Salary of \$50,582

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the

probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE  
PROBATIONARY  
APPOINTMENTS  
WALDRON,  
BEYER,  
WILLIAMS

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Cindy Waldron, Teacher Aide/ Student Aide, Effective April 27, 2023, Tentative Permanent Date April 27, 2024, Annualized Salary of \$20,226
2. Alexis Beyer, Teacher Aide/Student Aide, Effective May 9, 2023, Tentative Permanent Date May 9, 2024, Annualized Salary of \$20, 226.
3. Cynthia Williams, Teacher Aide/Student Aide, Effective September 5, 2023, Tentative Permanent Date Sept 5, 2024, Annualized Salary of \$23,000.

PERMANENT  
APPOINTMENT  
(CIVIL SERVICE)  
GAMACHE,  
LEAVINE,  
JOHNSON

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s)

1. Nichole Gamache, Teacher Aide/Student Aide, effective May 11, 2023
2. Derek Leavine, Accountant (Schools), effective June 5, 2023
3. Brandon Johnson, Network and Systems Technician, effective June 8, 2023

TEMPORARY  
APPOINTMENT  
ALLEN

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2022-2023 school year

1. Name: Kenny Allen, Teaching Assistant, Effective May 1, 2023, through June 30, 2023, Certification Status Uncertified, Annualized Salary of \$26, 062.

HOURLY  
APPOINTMENT

Recommend that the Board appoint the following person(s) to an hourly appointment for the 2023-2024 school year:

Automotive Mechanic, \$50/hour  
Stephen Bassett      Not to exceed 80 hours

2023  
SUMMER  
WORK

Recommend that the Board approve the following 2023 Summer Work:

Summer Auto-Body Technician, \$50/hour  
Jacoby Richards      Not to exceed 80 hours

SPECIAL  
EDUCATION  
SUMMER  
SCHOOL  
STAFFING

Recommend that the Board approve the following 2023-2024 Special Education Summer School Staffing:

Teacher Aide/Student Aide, hourly rate of pay per contract  
Alyssa Morin                      YD  
Amy Keech                              YD

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Brianna Hall	WAF
Donna Caramia	WAF
Donna Montroy	WAF
John Law	WAF
Emily Norwood	WAF
Hannah Root	WAF
Janeen Defayette	WAF
Jennie Fox	YD
Jill Lobdell	YD/WAF
Jill Spring	YD
Johanna Pray	WAF
Julie Manley	WAF
Kara Velie	WAF
Karen Everleth	WAF
Karen McKee	WAF
Kendra Lamborn	WAF
Lauren Jaquish	YD
Leslie Plante	YD
Lisa Desotell	WAF
Madison Bokus	WAF
Margaret Gordon	WAF
Melodie Paynter	WAF
Mikayla Defayette	WAF
Nichole Gamache	WAF
Nichole Haran	YD
Patricia Fortin	WAF
Patti Edwards	YD
Peter Blackburn	WAF
Realelena Hurley	WAF
Rhonda Sargent	YD
Sarah Ryan	WAF
Sean Conklin	WAF
Shanna Rivers	WAF
Shay Maggy	WAF
Sienna Bibeau	WAF
Stacey Yelle	WAF
Tabitha Imondi	WAF
Tina Bordeau	WAF
Tina Goyette	YD
William Badger	WAF

Teacher, hourly rate of pay per contract

Alyssa Restrepo	WAF
Amy Guynup	WAF
Ellen Supinski	WAF
Heather VanAlphen	WAF

Jean Gonyo	YD
Jennifer Cowling	YD
Jennifer Haley	WAF
Joanne Beaudry	WAF
Jordan Wendling	WAF
Kaitlin Diskin	YD
Melissa Gough	YD
Rachel Aldrich	WAF
Savanna-Lin Frederick	WAF
Stefan Ramirez	WAF
Tom Daly	WAF
Tyler Langley	WAF/YD

Teaching Assistant, hourly rate of pay per contract

Allison Bola	WAF
Andrea Trombley	WAF
Bethany Katzfey	WAF
Brandy Rosselli	YD
Britteny Morse	WAF
Cheryl Spoor	WAF
Conner Delavergne	WAF
Dawn Bordeau	WAF
Emily Duquette	WAF
Erin Garrison	WAF
Heather Agoney	WAF
Heather Hambleton	WAF
Jacob Cummings	Sibley
James Lavoie	WAF
Janet McCray	YD
Juliana Baker	WAF
Kathleen Kotsogiannis	WAF
Kelsey Harland	YD
Kent Olsen	WAF
Lisa Whalen	YD
Margarett DeMeulemeester	YD
Maryssa Romeo	WAF
Melissa Slagenweit	WAF
Melissa Smith	WAF
Robert Holt	WAF
Sara Spring	YD
Sheilah Boyea	WAF
Staci Norton	YD
Suzanne Chrisman	WAF
Tammy Ann Smith	WAF
Whitney Gagnier	WAF

Cook Manager, hourly rate of pay per contract

Angela Provost	WAF
Adele Huchro	YD

Cook, hourly rate of pay per contract

Dale Bracy	WAF
Meagan Whitman	YD

School Counselor, hourly rate of pay per contract

Kim Denton	WAF
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School Psychologist, hourly rate of pay per contract

James Anderson	YD
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School Social Worker, hourly rate of pay per contract

Jami Ganter	WAF
Brooke Stevens	WAF
Stephanie Zehr	WAF
Danielle O'Mara	YD

Speech Language Pathologist, hourly rate of pay per contract

Krystal Jaquish	YD
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Lifeguard, hourly rate of pay per contract

Shelby Lottie	WAF
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Registered Nurse, hourly rate of pay per contract

Jamie Plumadore	WAF
Stacey Smart	WAF

Occupational Therapist, hourly rate of pay per contract

Philip Bean	WAF
Catlin Thompson	WAF
Emma Newell	WAF

Occupational Therapist Assistant, hourly rate of pay per contract

Lisa Recore	WAF
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Physical Therapist, hourly rate of pay per contract

Catherine Premore	WAF
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Food Service Helper, \$15.50/hr

Gladys Daniels	WAF
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Teacher Aide/ Student Aide, \$15.50/hr  
Debra Rogers            WAF

Registered Nurse, \$35/hr  
Connie Poupore        WAF

Teacher, \$42/hr  
Nicholas Brindisi        WAF  
Elizabeth Christon        WAF

Teaching Assistant, \$28/hr  
Amy LaDue                WAF  
Elizabeth Christon        WAF

SUBSTITUTE  
AND TEMP ON-  
CALL  
APPOINTMENTS

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Mary Salton	Food Service Helper
Anelise Gifford	Teacher Aide/ Student Aide
Susan Mitchell	Teaching Assistant
Emily Cashman	Teaching Assistant

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2023-24 school year.

<u>Name</u>	<u>Title</u>
Lori Ducharme	Teacher

RESIGNATION  
PEETS

Mr. Harriman Sr. moved, seconded by Mrs. Saunders that the Board accept the following letter(s) of Resignation: 1. Kurt Peets, Custodial Worker, effective May 13, 2023. All Board Members present voted yes—motion carried.

LEAVE OF  
ABSENCE  
SUPLEY

Mr. Harriman Sr. moved, seconded by Mrs. Saunders that the Board accept the following leave(s) of absence: 1. Laura Supley, Job Placement Aide, unpaid leave of absence effective May 29, 2023. All Board Members present voted yes—motion carried.

TEMPORARY  
APPOINTMENT  
BORDEAU

Mr. Harriman sr. moved, seconded by Mrs. Saunders that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2023-24 school year: 1. Dawn Bordeau, Teaching Assistant, Effective September 5, 2023, through June 30, 2024, Uncertified, Annualized Salary of \$29,500. All Board Members present voted yes—motion carried.

CIVIL SERVICE  
PROBATIONARY

Mrs. Saunders moved, seconded by Mrs. Gero that the Board appoint the following person(s) to a (52 week) Civil Service probationary appointment as follows: Alexis

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APPOINTMENT  
BEYER Beyer, Teacher Aide/ Student Aide, Effective May 11, 2023, tentative permanent date, May 11, 2024, annualized salary of \$20, 226. All Board Members present voted yes—motion carried.

CIVIL SERVICE  
PROVISIONAL  
APPOINTMENT  
MCGINNESS,  
LAUGHLIN,  
PARKER,  
REIDY Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that the Board appoint the following person(s) to a Civil Service Provisional appointment as follows: 1. Jordan McGinness, School Lunch Manager, Effective May 2, 2023, Annualized Salary of \$45,000 2. Kayla Laughlin, Behavior Specialist/Analyst, Effective May 4, 2023, Annualized Salary of \$60,000. 3. Jeffrey Parker, Behavior Specialist/Analyst, Effective May 11, 2023, Annualized Salary of \$63,000. 4. Hayden Reidy, Business Manager (Schools), Effective Date May 30, 2023, Annualized Salary of \$83,000. (EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM) All Board Members present voted yes—motion carried.

MEMORANDUM  
OF AGREEMENT  
PAYROLL CLERK Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that the Board approve the following Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Confidential Employees Salary and Benefits Package that acknowledges and agrees to add the title of Payroll Clerk to the contract. All Board Members present voted yes—motion carried.

AGREEMENT  
TCIS REVISIONS Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that the Board approve the following Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Cornell University for the purpose of obtaining the following training session: “Therapeutic Crisis Intervention Training of Trainers for Schools Update: TCIS Revisions (TCIS UP)” for the dates of June 21-22, 2023. The total amount for all services is \$12,100. (S3) All Board Members present voted yes—motion carried.

BID AWARD  
FRESH FRUIT Mrs. Saunders. moved, seconded by Mr. Harriman, Sr., that the Board approve the following bid:  
Award the “Fresh Fruit, Vegetable and Meat” bid to the following vendors. Bid pricing shall remain valid for the dates of September 1, 2023, through June 30, 2024.

Essex Food Hub Inc, dba The Hub on the Hill of Essex, NY as follows:  
Zucchini, Shredded and Frozen \$25.00 per 20lb case; Pasta, Assorted Shapes \$37.50 per 15lb case; Sweet Potatoes, Diced and Frozen \$35.00 per 20lb case; Diced Chicken \$170.00 per 30lb case; Ground Chicken \$170.00 per 30lb case; Rolled Oats \$63.75 per 25lb bag; Rolled Oats \$127.50 per 50lb bag; Whole Wheat Flour \$30.00 per 25lb bag; Wheatberries \$22.50 per 25lb bag.  
Districts and BOCES serviced: Bouquet Valley CSD, Crown Point CSD, CVES

Plattsburgh, CVES Mineville, Keene CSD, Lake Placid CSD, Moriah CSD, Northern Adirondack CSD, Peru CSD, Plattsburgh City Schools, Saranac CSD, Schroon Lake CSD, Ticonderoga CSD, and Willsboro CSD.

Juniper Hill Farm of Westport, NY as follows:

Tomatoes \$2.25/lb.; Cucumbers \$1.84/lb.; Green Peppers \$2.00/lb.; Red Peppers \$3.25/lb.; Onions \$25.00 per 25lb bag; Lettuce, Salad Mix \$5.98/lb.; Apples \$25.00 per 100 to 150 count case; Potatoes \$25.00 per 25lb bag; Romaine Lettuce \$1.75 per head; Kale Red or Green \$1.50 per bunch; Carrots \$27.50 per 25lb bag; Beets \$25.00 per 25lb bag; Spinach \$7.50/lb.; Fresh Zucchini, Yellow or Green \$.90/lb.; Peaches \$62.00 per 30lb to 40lb case; Pears \$24.00 per 30-40lb case; Eggs \$45.00 per 15 dozen case.

Districts and BOCES serviced: Bouquet Valley CSD, Crown Point CSD, CVES Plattsburgh, CVES Mineville, Keene CSD, Lake Placid CSD, Moriah CSD, Northern Adirondack CSD, Peru CSD, Plattsburgh City Schools, Saranac CSD, Schroon Lake CSD, Ticonderoga CSD, and Willsboro CSD.

Lillie Valley Farm of Putnam Station, NY as follows:

Ground Beef, Grain Feed \$25.00 per 5-pound pack.

Districts and BOCES serviced: Bouquet Valley CSD, Crown Point CSD, CVES Plattsburgh, CVES Mineville, Keene CSD, Lake Placid CSD, Moriah CSD, Peru CSD, Plattsburgh City Schools, Saranac CSD, Schroon Lake CSD, Ticonderoga CSD, and Willsboro CSD

Smith Packing Company of Utica, NY as follows:

Butternut Squash, Diced and Frozen \$33.00 per 20lb case

Districts and BOCES serviced: Bouquet Valley CSD, Crown Point CSD, CVES Plattsburgh, CVES Mineville, Keene CSD, Lake Placid CSD, Moriah CSD, Peru CSD, Plattsburgh City Schools, Saranac CSD, Schroon Lake CSD, Ticonderoga CSD, and Willsboro CSD

Notes:

Four additional vendors submitted bids:

- The Hub of Tupper Lake, NY
- Moon Valley Farm, LLC of West Nyack, NY
- Slate Foods, Inc. dba Red Barn Provisions of NY, NY
- Donahue's Livestock Farms of Malone, NY

CVES BUDGET  
2023-24

Mr. Harriman Sr. moved, seconded by Mrs. Saunders that the Board approve the total CVES Budget for the 2023-24 school year in the amount of \$47,750,330. All Board Members present voted yes—motion carried.

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Board Minutes  
May 10, 2023

**NEW POLICY  
FIRST READING**

The following Revised Policies were shared with the Board for a First Reading.

Revised Purchasing Policies – First Reading  
Executive Summary (attached)  
#6410 Authorized Signatures (attached)  
#6680 Credit Card Use (attached)  
#6700 Governing Procurements of Goods (attached)  
#6700-E.1 Purchasing Exhibit (attached)  
#6700-E.3 Verbal Quote Sheet for Purchase Contracts Exhibit (attached)  
#6710 Purchasing Authority (attached)  
#6720 Competitive Bidding Requirements (attached)

**2023-24 CVES  
BOARD  
MEETING  
DATES**

Mr. Harriman Sr. moved seconded by Mrs. Saunders, that the Board approve the following CVES Board Meeting dates for the 2023-24 school year:

July 12, 2023 – Mineville  
August 16, 2023 – Plattsburgh  
September 13, 2023 – Mineville  
October 11, 2023 – Plattsburgh  
November 8, 2023 – Mineville  
December 13, 2023 – Plattsburgh  
January 10, 2024 – Mineville  
February 14, 2024 – Plattsburgh  
March 13, 2024 – Mineville  
April 10, 2024 – Plattsburgh  
May 8, 2024 – Mineville  
June 12, 2024 – Plattsburgh

**REQUEST FOR  
APPROVAL TO  
ATTEND  
CONFERENCE/  
WORKSHOP**

Mrs. Saunders moved, seconded by Mr. Murdock, that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise  
Rural Schools Association (RSA) Summer Conference  
July 9, 2023, Cooperstown, NY (overnight accommodations needed)
2. Richard Harriman Sr.  
Rural Schools Association (RSA) Summer Conference  
July 9, 2023, Cooperstown, NY (overnight accommodations needed)
3. Ed Marin  
Rural Schools Association (RSA) Summer Conference  
July 9, 2023, Cooperstown, NY (overnight accommodations needed)

4. Emily Phillips  
Rural Schools Association (RSA) Summer Conference  
July 9, 2023, Cooperstown, NY (overnight accommodations needed)

5. Michael St. Pierre  
Rural Schools Association (RSA) Summer Conference  
July 9, 2023, Cooperstown, NY (overnight accommodations needed)

6. Donna Wotton  
Rural Schools Association (RSA) Summer Conference  
July 9, 2023, Cooperstown, NY (overnight accommodations needed)

All Board Members present voted yes—motion carried.

SALARY &  
BENEFIT  
AGREEMENT  
MCGINNESS

Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Jordan McGinness, School Lunch manager, effective May 1, 2023 - June 30, 2026. All Board Members present voted yes—motion carried.

SALARY &  
BENEFIT  
AGREEMENT  
REIDY

Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board ratify the employment agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Hayden Reidy, Business Manager, effective May 30, 2023 - June 30, 2027. All Board Members present voted yes—motion carried.

NEXT BOARD  
MEETING

The next Board meeting will be held on Wednesday, June 14, 2023, at the CVES Conference Center in Plattsburgh. An anticipated Executive Session will begin at 6:00 p.m., with the monthly meeting following.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Saunders to adjourn the meeting at 8:50 p.m. All Board Members present voted yes—motion carried.

*Katelyn Smart*  
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Katelyn Smart, Board Clerk