

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE
YANDON-DILLON CENTER IN MINEVILLE, NY ON APRIL 5, 2023
PROPOSED EXECUTIVE SESSION AT 6:00 P.M. – MONTHLY MEETING TO FOLLOW**

- No Action 1. CALL TO ORDER: BOARD PRESIDENT
a. The Pledge of Allegiance
b. Roll Call of Board Members
- No Action 2. EXECUTIVE SESSION
- No Action 3. INTRODUCTION OF ALL PRESENT
- No Action 4. C-E-W-W BOCES ANNUAL MEETING
- No Action 5. OPINIONS AND CONCERNS FROM THE AUDIENCE
- No Action 6. 2022-23 STRATEGIC PLAN SPOTLIGHT – Rise Center for Success
--Mr. Matthew Slattery
- No Action 7. DISTRICT SUPERINTENDENT’S UPDATE
- Action 8. MINUTES OF PREVIOUS MEETING
a. March 8, 2023 Regular Board Minutes (Enc. 1)
9. CONSENT AGENDA FINANCIAL
- Action a. Certification of Warrant (Enc. 2)
- Action b. Treasurer’s Report (Enc. 3)
- Action c. Cross Contract Budgets (Enc. 4)
- Action d. Budgets (Enc. 5)
- Action e. Budget Increases (Enc. 6)
- Action f. National School Lunch Program (Enc.7)
- Action g. Officers for Free and Reduced Lunch Appeals (Enc. 8)
- Action h. Special Education School-Age Summer School Resolution (Enc. 9)
- No Action 10. OLD BUSINESS - Committees
a. Committees
--Audit Committee Meeting Highlights – December 14, 2022 (Info. Only) (Enc. 10)
11. CONSENT AGENDA PERSONNEL
- Action a. Amendments (Enc. 11)
- Action b. Resignations (Enc. 12)
- Action c. Leave(s) of Absence (Enc. 13)
- Action d. Termination (Enc. 14)
- Action e. Civil Service Probationary Appointments (Enc. 15)
- Action f. Temporary Appointments (Enc. 16)

- Action g. Part-Time Hourly Appointment (Enc. 17)
- Action h. Additional Work (Enc. 18)
- Action i. Substitutes (Enc. 19)

12. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. CVES Report Card (Enc. 20)
- Action b. Request for Approval to Attend Conference/Workshop (Enc. 21)

No Action 13. OTHER

No Action 14. NEXT BOARD MEETING

Wednesday, May 10, 2023, at the CVES Conference Center (Learning Hub) in Plattsburgh – Proposed Executive Session at 6:00 p.m. – monthly meeting to follow.

No Action 15. REPORTS FROM DIRECTORS (Enc. 22)

Action 16. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

WE ASPIRE TO BE A NATIONALLY RECOGNIZED, PREMIER PROVIDER OF DYNAMIC AND INNOVATIVE PROGRAMS AND SERVICES, SERVING AS A CATALYST FOR PERSONAL AND REGIONAL ECONOMIC GROWTH

MISSION

THE CHAMPLAIN VALLEY EDUCATIONAL SERVICES EMPOWERS STUDENTS, SCHOOLS AND COMMUNITIES BY PROVIDING EXEMPLARY EDUCATION, TRAINING, SUPPORT AND SHARED SERVICES

IMPORTANT DATES

April 5, 2023	Annual Meeting – Yandon-Dillon, Mineville – 6:00 p.m.
April 20, 2023	Election of CVES Board Members and Vote on Administrative Budget
May 10, 2023	Audit Committee Meeting – Conference Center, Plattsburgh 5:00 p.m.
May 10, 2023	Board Meeting – Conference Center, Plattsburgh – 6:00 p.m.
May 24, 2023	NTHS Ceremony (Mineville Campus) Moriah CSD – 7:00 p.m.
May 25, 2023	NTHS Ceremony (Plattsburgh Campus) Conference Center – 7:00 p.m.
May 31, 2023	SkillsUSA Awards – CAL Plattsburgh Campus – 6:00 p.m.
June 7, 2023	HSED Graduation – TBD – 6:00 p.m.
June 8, 2023	No. Country Loggers Awards Banquet – TBD
June 9, 2023	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 14, 2023	Board Meeting – Conference Center, Plattsburgh – 6:00 p.m.
June 20, 2023	Yandon-Dillon Mineville Campus Graduation Ceremony – 11:00 a.m.
June 20, 2023	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 p.m.
June 21, 2023	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the March 8, 2023 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for February 28, 2023 to March 27, 2023. (attached)

ENC. 3

Recommend that the Board approve the Treasurer's Report from February 28, 2023. (attached)

ENC. 4

Recommend that the Board approve the following Cross-Contract Budgets:

1. Career and Tech Ed – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget in the amount of \$12,600 for the 2022-2023 school year, to accommodate for a cross contract with WSWHE BOCES (Ticonderoga). (Co-Ser 110 – CV-TEC)
2. Staff Development Workshop – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget in the amount of \$1,150 for the 2022-2023 school year, to accommodate for cross contracts with WSWHE BOCES (Beekmantown, Putnam, Ticonderoga). (Co-Ser 520 – S3)
3. Professional Development – Putnam-Northern Westchester BOCES budget in the amount of \$2,700 for the 2022-2023 school year, to accommodate for a cross contract with PNW BOCES (Ticonderoga). (Co-Ser 524 – S3)
4. Cyber Security – Putnam-Northern Westchester BOCES budget in the amount of \$4,000 for the 2022-2023 school year, to accommodate for a cross contract with PNW BOCES (AuSable Valley). (CoSer 698 – S3)

ENC. 5

Recommend that the Board approve the following Budgets:

1. Yandon-Dillon Cafeteria Fund Regular School Year Budget in the amount of \$130,734 for the 2023 - 2024 school year. (CoSer 791 – School Lunch Fund)
2. William A. Fritz Cafeteria Fund Regular School Year Budget in the amount of \$215,102 for the 2023 - 2024 school year. (CoSer 791 – School Lunch Fund)
3. Yandon-Dillon Cafeteria Fund Extended School Year Budget in the amount of \$18,174 for the 2023 - 2024 school year. (CoSer 791 – School Lunch Fund)
4. William A. Fritz Cafeteria Fund Extended School Year Budget in the amount of \$16,736 for the 2023 - 2024 school year. (CoSer 791 – School Lunch Fund)

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: March 8, 2023
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Center – Mineville, NY

Board Members Present:
Leisa Boise
Kathy Comins-Hunter
Patricia Gero
Richard Harriman, Sr.
Ed Marin
Bruce Murdock
Emily Phillips
Lori Saunders
Florence Sears
Michael St. Pierre
Donna Wotton

Board Members Absent:
Donna LaRocque
Thomas McCabe

Others Present:
Eric Bell
Amy Campbell
Michele Friedman

Executive Officer:
Dr. Mark C. Davey

Board Clerk:
Meaghan Rabideau

MEETING TO ORDER

Board President St. Pierre called the meeting to order at 6:10 p.m.

EXECUTIVE SESSION

Mrs. Boise moved, seconded by Mr. Harriman Sr., that the Board go into Executive Session at 6:11 p.m., for the following reasons#4 - A matter of discussion regarding proposed, pending, or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #9 - A matter related to a specific student of the district. All Board Members present voted yes—motion carried.

In Executive Session, Dr. Davey and the Board began by discussing the proposed 12-Month Support Unit negotiations recommendation. Second, a multi-unit Memorandum of Agreement (MOA) was reviewed and recommended to allow a temporary “Sick Bank” donation process. Third, a brief update was provided by Dr. Davey on the Administrative Medicare Grievance recommended timeline. Fourth, several confidential staffing updates were reviewed by Dr. Davey, including several resignations, retirements, timelines to fill anticipated vacancies, and a Juul agreement recommendation. Lastly, several recommended position proposals were discussed, and a brief litigation update was provided on a pending lawsuit. Mrs. Boise moved, seconded by Mr. Harriman Sr., that the Board come out of Executive Session at 6:56 p.m. All Board Members present voted yes—motion carried.

STRATEGIC PLAN SPOTLIGHT

This evening’s Divisional Strategic Plan Spotlight was focused on the Administrative and Management Services Division and was provided by Mr. Eric Bell, Assistant Superintendent of Management Services. Mr. Bell began by reviewing what services make up the Management Services Division, and he

provided statistics of work performed thus far during the 2022-23 school year. Next, he shared the Division's Strategic Plan updates during the school year, including 1) the transition to in-house snow removal at the Mineville campus, 2) the new HRA/FSA CoSer, 3) centralized athletic officials' payments, 4) potential new civil service title, and 5) the submittal of Phase 2 Capital Project plans to NYSED. Mr. Bell also shared with the Board several new initiatives, which included post-strategic planning for items including payroll and human resources, cafeteria management in additional component districts, labor relations additions, geographic preference bid, and new signage for all campuses. Lastly, Operations & Maintenance projects to improve CVES facilities between Capital Project Phases continue to expand. Several projects completed this year were reviewed, and photos also were provided to the Board. The Board was then able to ask questions, and they indicated that the update was helpful and appreciated.

DS UPDATE

Dr. Davey began his District Superintendent's Update by sharing CVES highlights, including the recent CV-TEC and BETA Technologies partnership media event, highlighting the Pilot Professional Certification Training Program for Aerospace Coating Applicator Specialist (ACAS) position. Also, CV-TEC received a donation of approximately \$66K of new Toyota engines and equipment (as part of the business partnership with Toyota for the accelerated T-10 pathway). Upcoming CVES events include the CVES Regional Spelling Bee on March 13th and CV-TEC Spring Open Houses (March 22, 2023, 6 p.m. – Mineville Campus; March 23, 2023, 6 p.m. – Plattsburgh Campus). Second, Dr. Davey reviewed several NYSED & DS updates from the February 27-28 DS meetings. The Board was also notified of the upcoming RSA Rural Schools Issues Forum – scheduled at the CVES Learning Hub on Monday evening, April 24, 2023 (6:00 p.m.). David Little, RSA's Executive Director, will be presenting and facilitating. The recent annual BOCES Advocacy Day event was noted, and Board members who attended, Mrs. Leisa Boise and Mrs. Lori Saunders, provided feedback on the priority initiatives and concerns shared with our State Legislators. Dr. Davey thanked Mrs. Boise and Mrs. Saunders, our CVES United Professionals, Mrs. Campbell and Mr. Bell for attending. Next, Dr. Davey also shared with the Board an update on two Superintendent searches underway for Ticonderoga and Schroom Lake CSDs. Lastly, CVES Board updates were shared, including the upcoming BOCES Annual Meeting, which will be held on April 5, 2023. The Board received a copy of the letter of appreciation from NYS Commissioner of Education, Dr. Betty Rosa, thanking all BOCES Board members for their service and dedication.

PREVIOUS MINUTES

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the minutes of the February 8, 2023 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT AGENDA FINANCIAL

Mr. Harriman Sr., moved, seconded by Mr. Murdock to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for January 31, 2023 to February 27, 2023, as presented.

TREASURER'S
REPORT
DONATION

Approve the Treasurer's Report from January 31, 2023 as presented.

Approve the following Donation:

1. Donation of six engine assemblies, a rear differential assembly, and two transmissions from Della Auto Group, with an estimated value of \$66,158.29. These items will benefit the Automotive Technology program on the CV-TEC Plattsburgh Main Campus.

SPECIAL AID
FUND PROJECTS

Approve the following Special Aid Fund Projects:

1. Pre-ETS for Students with Disabilities Special Aid Fund Project, in the amount of \$300,000, for the period of January 1, 2023 through December 31, 2023. (Special Education)

2. Healthcare Worker Bonus Fund, special aid fund project, in the amount of \$109,803, for the period of January 1, 2023 through June 30, 2023. This program is funded through the New York State Department of Health (Management Services)

CONTRACTOR/
CONSULTANT
AGREEMENT

Approve the following Contractor/ Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and The Living Arts Collaborative, Inc. for the purpose of obtaining a Living Arts Collaborative performance at Crown Point Central School on March 15, 2023. The total amount for performance services is \$5,000. (S³)

AGREEMENTS

Approve the following Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and The New York State Department of Motor Vehicles (DMV) under which BOCES and the DMV will work collaboratively to permit BOCES to conduct skills tests for BOCES employees so they may obtain a Commercial Driver's License (Class A, B, or C). In accordance with the agreement, BOCES will be required to purchase DMV specific equipment, supplies, and background checks in an amount not anticipated to exceed \$10,000. The agreement remains in effect unless terminated by the DMV for any cause or by 60 days written notice from BOCES. (CV-TEC)

2. Agreement between Clinton-Essex-Warren-Washington BOCES and Be a Hero, LLC for the purpose of obtaining the following Sweethearts and Heroes training sessions at the CVES Conference Center in Plattsburgh, NY: "13 Pillows for Affective Teachers with Circle Training" for the dates of July 10 through July 13, 2023; "North Country Regional Circle Training" for the dates of July 19 through July 20, 2023; "Student/Teacher Circle Training" for the dates of July 31 through August 1, 2023; and "13 Pillows for Affective Administrators with Circle Training" for the dates of August 2 through August 3, 2023. The total amount for all services is a maximum cost not to exceed \$172,600. (S³)

**AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY**

Authorize the following individual to collect money as noted for the remainder of the 2022-2023 school year:

Rise Center for Success

Erin Garrison for collecting Work Experience program activities

**INDEPENDENT
AUDITOR
APPOINTMENT/
MANAGEMENT
LETTER**

Appoint West & Company, CPAs, PC, of Gloversville, NY, as the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services Independent External Auditor for the 2022-2023 audits (to be conducted during the 2023-24 school year) as recommended by the Audit Committee and approve the engagement letter. The fee for the 2022-2023 audit is \$16,500.

**CONSENT
AGENDA
PERSONNEL**

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

**RESIGNATIONS
FOR THE PURPOSE
OF RETIREMENT
STAY, WIMETT**

Accept the following letter(s) of Resignation letter(s) for the purposes of Retirement:

1. Dr. Grace Stay, Principal, effective September 1, 2023
2. Kim Wimett, Offset Print Machine Operator, effective January 1, 2024

**RESIGNATIONS
FINLEY,
VANDERWARKER**

Accept the following letter(s) of Resignation:

1. Maegan Finley, School Social Worker, effective February 9, 2023
2. Angel Vanderwarker, Teacher Aide/Student Aide, effective February 18, 2023

**LEAVE OF
ABSENCE
HAMPTON**

Approve the following leave(s) of absence:

1. Heather Hampton, Teaching Assistant, unpaid leave of absence, effective February 13, 2023 - April 7, 2023

**THREE-YEAR
PROBATIONARY
APPOINTMENTS
CAMPBELL,
PEREZ**

Adjust the following Tenure Appointment from four-years to three-years to the following individual, due to prior Tenure as an Administrator:

1. Amy Campbell, Assistant Superintendent for Educational Services, Effective Date June 14, 2021, Tentative Tenure Date: ~~June 14, 2025~~ **June 14, 2024**

Appoint the following person(s) to a Three-Year Probationary Appointment as follows:

1. Toni Perez, School Social Worker, Effective February 20, 2023, Annualized Salary of \$75,000

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
BUSKEY,
BURNHAM,
KEEFE, STERLING,
GREMS,
BLACKBURN, ST.
HILAIRE, MARTIN

Appoint the following person(s) to a 26-week Civil Service Probationary appointment as follows:

1. Amanda Buskey *was provisional, Education Grant Specialist, Effective February 2, 2023
2. Brianna Burnham *was provisional, Education Grant Specialist, Effective February 2, 2023
3. Erin Keefe *was provisional, Personnel Specialist (Schools), Effective February 14, 2023
4. Laura Sterling *was provisional, Personnel Specialist (Schools), Effective February 14, 2023

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Michael Grems, Teacher Aide/ Student Aide, Effective February 14, 2023, Annualized Salary of \$20,266
2. Peter Blackburn, Teacher Aide/Student Aide, Effective February 14, 2023, Annualized Salary of \$20,266
3. Amanda St. Hilaire, Teacher Aide/ Student Aide, Effective February 28, 2023, Annualized Salary of \$20,266
4. Austin Martin, Custodial Worker, Effective March 6, 2023, Annualized Salary of \$32,876

TEMPORARY
APPOINTMENTS
SPRAGUE

Appoint the following person(s) to a Temporary Appointment for the 2022-23 school year:

- 1 Rene Sprague, Adult Literacy Teacher (uncertified), Effective March 1, 2023 - June 30, 2023, Annualized Salary of \$46,465

FACILITATOR(S)

Approve the following Facilitator(s) for the 2022-23 School Year:

Facilitators, \$30/hour
Tom Aubin
Hilary Eilers

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Danielle Sherman	School Nurse
Tom Aubin	Teacher
Tom Aubin	Teaching Assistant

Dr. Davey recognized the retirees on the agenda this evening including Dr. Grace Stay and Ms. Kim Wimett and thanked them for their years of service. Assistant Superintendents Amy Campbell and Eric Bell, and Director Michele Friedman all shared sentiments of the hard work and dedication of this evening's retirees and congratulated them on their upcoming retirements.

RESIGNATION
RABIDEAU

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board accept the following letter(s) of Resignation:

1. Meaghan Rabideau, District Clerk, effective April 17, 2023
All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE
DESOTELL

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board accept the following Leave(s) of Absence:

1. Lisa Desotell, Teacher Aide/Student Aide, unpaid leave of absence, effective March 8, 2023 through March 19, 2023. All Board Members present voted yes—motion carried.

FACILITATOR

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following Facilitator(s) for the 2022-23 School Year:

Facilitators. \$30/hour

Colleen LaFountain

All Board Members present voted yes—motion carried.

SUBSTITUTE

Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Colleen LaFountain	Teacher

All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROVISIONAL
APPOINTMENT
RABIDEAU

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Chase Rabideau, Computer Specialist, Effective March 1, 2023, Annualized Salary of \$39,799 (EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM) All Board Members present voted yes—motion carried.

JUUL
AGREEMENT
COMES

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board extend the probationary appointment period through May 9, 2024 for Penny Comes to allow additional time for tenure recommendation per agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, CVES United Professionals, and Ms. Penny Comes. All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
THE CVES UNITED
PROFESSIONALS
UNIT

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, regarding the donation of paid sick time to specific CSEA Members. All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
THE CVES 12-
MONTH SUPPORT
UNIT

Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board approve the following Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services 12-Month Support Unit, regarding the donation of paid sick time to specific CSEA Members. All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
THE CVES
CONFIDENTIAL
EMPLOYEES UNIT

Mr. Murdock moved, seconded by Mr. Harriman, Sr. that the Board approve the that the Board approve the following Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services Confidential Employees Unit, regarding the donation of paid sick time to specific CSEA Members. All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
THE CVES CSEA
UNIT

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services Civil Service Employees Association, regarding accepting donations of paid sick time from other bargaining units to specific employees within the CVES CSEA unit. All Board Members present voted yes—motion carried.

OTHER

Board member Leisa Boise thanked Ms. Meaghan Rabideau for her years of service as District Clerk of the BOCES and wished her success in her new role at a component school district.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, April 5, 2023, at the Yandon-Dillon Center in Mineville. An anticipated Executive Session will begin at 6:00 p.m., with the Annual BOCES meeting and monthly meeting beginning at 7:00 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman, Sr. to adjourn the meeting at 7:59 p.m. All Board Members present voted yes—motion carried.

Meaghan R. [redacted], Board Clerk

DRAFT

DRAFT

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: March 27, 2023
Re: Report for Board Agenda for April 5, 2023, Meeting

The following warrant claims were reviewed from February 28, 2023, to March 27, 2023:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #36 - 03/02/2023	*Check Nos: 241288-241338 ACH Payments: ACH006953-ACH007017 WEX-ACH Payments: ACH00262-ACH00285	\$ 119,340.18
W #37 - 03/09/2023	*Wire Only*	\$ 169,383.83
W #38 - 03/09/2023	*Check Nos: 241339-241381** *Check Nos: 003132-003192 *Check Nos: 000019-000037-WEX ACH Payments: ACH007118-ACH007045 WEX-ACH Payments: ACH00286-ACH00304	\$ 1,019,054.10
W #39 - 03/16/2023	*Check Nos: 241412-241572** *Check Nos: 000038-000090-WEX ACH Payments: ACH007046-ACH00007577 WEX-ACH Payments: ACH00305-ACH00331	\$ 569,640.97
W #40 - 03/23/2023	*Check Nos: 241606-241668 *Check Nos: 000091-000094-WEX ACH Payments: ACH00007578-ACH00007650 WEX-ACH Payments: ACH00332-ACH00349	\$ 892,353.04

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #19- Wire #941-022823- Warrant #37

PR #20- Wire #941-031523- Warrant #39

Quarterly Sales Tax:

Wire #ST100-0223- Warrant #39

NYS Promptax:

PR #19- Wire #NYS-022823- Warrant #38;

PR #20- Wire #NYS-031523- Warrant #40;

Omni Financial Group: Wire #403B-TPERE- Warrant #36

NYS Office of Comptroller ERS Retirement & Loans: PR#17&19-Wire #ERS-FEB23-Warrant #38;

Health Ins. Monthly: Wire #HINS-03223- Warrant #38;

CC: Eric Bell
Christine Myers

FSA/HRA : Wire #BEN022223A- Warrant #36 Wire #BEN-022323- Warrant #36
 Wire #BEN022223B- Warrant #36 Wire #BEN-022423- Warrant #36
 Wire #BEN022223C- Warrant #36 Wire #BEN-022723- Warrant #36
 Wire #BEN022223D- Warrant #36
 Wire #BEN022823A- Warrant #38 Wire #BEN-030123- Warrant #38
 Wire #BEN022382B- Warrant #38 Wire #BEN-030223- Warrant #38
 Wire #BEN030323A- Warrant #38 Wire #BEN-030623- Warrant #38
 Wire #BEN030323B- Warrant #38
 Wire #BEN030723A- Warrant #39 Wire #BEN-030823- Warrant #39
 Wire #BEN030723B- Warrant #39 Wire #BEN-030923- Warrant #39
 Wire #BEN030723C- Warrant #39 Wire #BEN-031023- Warrant #39
 Wire #BEN-031323- Warrant #39
 Wire #BEN031423A- Warrant #40 Wire #BEN-031523- Warrant #40
 Wire #BEN031423B- Warrant #40 Wire #BEN-031623- Warrant #40
 Wire #BEN031423C- Warrant #40 Wire #BEN-031723- Warrant #40
 Wire #BEN-032023- Warrant #40

Benefit Claims Acc. : Wire #WEX-030223- Warrant #36
 Ck & ACH's Listed Above Wire #WEX-030923- Warrant #38
 Wire #WEX-031623- Warrant #39
 Wire #WEX-032323- Warrant #40

Transfer HI to General Fund : 3/17/23- \$50,930.45- Wellness Rewards Program

<u>Health Insurance Consortium Payments:</u>		<u>Benetech Workers Compensation Payments:</u>	
3/6/23	\$ 1,268,948.14	3/8/23	\$ 37,121.91
3/13/23	\$ 1,764,841.91	3/21/23	\$ 24,239.31
3/20/23	\$ 2,301,813.05		
3/27/23	\$ 1,865,329.52		

****A sequence of all checks including payroll has been verified.**

Internal Claims Auditor
 (Signature) 

CC: Eric Bell
 Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding:</u>	<u>Summary Business Office Response :</u>	<u>Resolution/Options:</u>
3/1/23	Pending W#36	16909	Incorrect amount.	Will verify amount with Coordinator.	Removed from final warrant.
03/01/23	Pending W#36	7092	Missing back-up.	Will obtain necessary information.	Removed from final warrant.
03/01/23	Pending W#36	16539	Incorrect vendor on claim.	Vendor corrected.	Approved for final warrant.
03/02/23	Final W#36				\$119,340.18
03/08/23	Pending W#37		No findings.		Approved for final warrant.
03/09/23	Final W#37				169,383.83
03/08/23	Pending W#38	16630	Miscoded on schedule.	Coding corrected.	Approved for final warrant.
03/08/23	Pending W#38	14243	Face of Purchase Order is missing dates.	Will remind divisions and accountants to ensure this information is on the Purchase Order.	Approved for final warrant.
03/09/23	Final W#38				\$1,019,054.10
03/15/23	Pending W#39	16545	Conflicting tier amount for same location.	Will verify tier amount.	Removed from final warrant.
03/15/23	Pending W#39	16582	Incorrect tier.	Correct tier.	Approved for final warrant.
03/15/23	Pending W#39	16559	Claim over 60 days.	Claim overlooked in error. Per the contract, 45-75 days is allowed from date of event to payment without late fee being required. Form must be filed to collect late fee. Will notify division to be aware of this timeframe to avoid late fees.	Approved for final warrant.
03/16/23	Final W#39				\$569,640.97
03/22/23	Pending W#40	15226	Missing back-up.	Will obtain backup to complete claim.	Removed from final warrant.
03/22/23	Pending W#40	16231	Incorrect amount claimed.	Corrected amount.	Approved for final warrant.
03/23/23	Final W#40				\$892,353.04

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - FEBRUARY 28, 2023

	Account Balances		Receipts		Disbursements		Account Balances	
	January 31, 2023	February	February	February	February	February 28, 2023	February 28, 2023	
I. SUMMARY OF ACCOUNT ACTIVITY								
CHECKING ACCOUNTS								
<u>Depository</u>								
General Fund	\$ 4,492,750.17	\$ 5,750,651.25	\$ 7,390,210.16	\$ 2,863,191.26	\$ 37,621,016.41	\$ 39,607,217.86	\$ 2,863,191.26	
Special Aid Fund	\$ (1,087,004.30)	\$ 538,190.41	\$ 281,833.01	\$ (830,646.90)	\$ 2,015,327.72	\$ 2,307,584.49	\$ (830,646.90)	
School Lunch Fund	\$ 74,703.28	\$ 4,241.51	\$ 23,642.49	\$ 55,302.30	\$ 185,050.99	\$ 201,304.81	\$ 55,302.30	
Capital Fund	\$ 3,270,204.63	\$ 1,509.33	\$ 732,908.17	\$ 2,538,805.79	\$ 505,135.00	\$ 7,356,765.53	\$ 2,538,805.79	
Special Revenue Fund (Excluding ExtraClassroom)	\$ 12,917.96	\$ 271.51	\$ -	\$ 13,189.47	\$ 1,586.07	\$ 2,575.00	\$ 13,189.47	
Custodial Fund	\$ 72,452.96	\$ 84,790.87	\$ 65,682.71	\$ 91,551.12	\$ 547,880.40	\$ 456,319.28	\$ 91,551.12	
<u>Operating</u>								
General Fund	\$ 328,423.92	\$ 8,439,557.88	\$ 8,405,858.28	\$ 362,122.52	\$ 40,350,649.73	\$ 40,477,613.34	\$ 362,122.52	
SAVINGS ACCOUNTS								
Capital Fund	\$ 6,041,680.82	\$ 20,294.32	\$ -	\$ 6,061,975.14	\$ 6,061,975.14	\$ -	\$ 6,061,975.14	
General Fund	\$ 2,014,091.77	\$ 6,765.42	\$ -	\$ 2,020,857.19	\$ 2,020,857.19	\$ -	\$ 2,020,857.19	
Special Revenue Fund	\$ 21,272.04	\$ 71.48	\$ -	\$ 21,343.52	\$ 1,094.88	\$ -	\$ 21,343.52	
TOTAL FUNDS ON ACCOUNT	\$ 15,241,493.25			\$ 13,197,701.41	\$ 89,310,573.53	\$ 90,409,380.31	\$ 13,197,701.41	

II. RECONCILIATION TO BANK STATEMENTS

	February 28, 2023 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	February 28, 2023 Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 515,217.97	\$ 1,111.00	\$ (154,206.45)	\$ 362,122.52
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 3,639,821.03	\$ -	\$ -	\$ 3,639,821.03
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 998,644.41	\$ -	\$ -	\$ 998,644.41
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 93,716.44	\$ -	\$ (1,776.84)	\$ 91,937.60
NYCLASS - SAVINGS, GENERAL FUND	\$ 2,020,857.19	\$ -	\$ -	\$ 2,020,857.19
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 6,061,975.14	\$ -	\$ -	\$ 6,061,975.14
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 919.37	\$ -	\$ -	\$ 919.37
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 715.85	\$ -	\$ -	\$ 715.85
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,832.41	\$ -	\$ -	\$ 11,832.41
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 1,730.09	\$ -	\$ -	\$ 1,730.09
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 6,143.70	\$ -	\$ -	\$ 6,143.70
TOTAL FUNDS ON ACCOUNT	\$ 13,197,701.41	\$ 89,310,573.53	\$ 90,409,380.31	\$ 13,197,701.41

GENERAL FUND INTEREST RECEIVED 7/01/22 - 2/28/23 \$ 70,474.49
CAPITAL FUND INTEREST RECEIVED 7/01/22 - 2/28/23 \$ 98,441.14

PREPARED BY:



Christine Myers, District Treasurer

DATED:

3/15/23

TOTAL FUNDS ON ACCOUNT

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 02/01/2023 TO 02/28/2023

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,467.00	8,288.94	0.00	8,288.94	0.00	8,288.94
SKILLS USA - MINEVILLE	569.55	2,781.86	0.00	2,781.86	195.33	2,586.53
NO. COUNTRY LOGGERS	342.97	342.97	0.00	342.97	0.00	342.97
REFLECTIONS	503.14	1,293.93	0.00	1,293.93	0.00	1,293.93
LPN CLASS	1,189.55	1,245.86	0.00	1,245.86	0.00	1,245.86
RAZOR'S EDGE	1,179.97	1,179.97	0.00	1,179.97	0.00	1,179.97
FUTURE FARMERS OF AMERICA	0.00	2,019.04	0.00	2,019.04	0.00	2,019.04
SALES TAX	13.36	350.16	0.00	350.16	0.00	350.16
TOTAL	8,265.54	17,502.73	0.00	17,502.73	195.33	17,307.40


COLBY SISKAVICH, EXTRACLASROOM TREASURER

3/7/23
DATE

02/28/2023 Bank Balance
Add: Deposits in Transit
Less: Outstanding Checks
02/28/2023 Balance on Hand

\$ 17,307.40
\$ -
\$ -
\$ 17,307.40

ENC. 6

Recommend that the Board approve the following Budget Increases:

1. Incarcerated Youth Program budget from \$15,500 to \$22,000 for the 2022-2023 school year for increased enrollment. (Co-Ser 425 – CV-TEC)
2. Learning Technology – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget from \$151,270 to \$200,900, for the 2022-2023 school year, to accommodate for an additional cross contract with WSWHE BOCES (Beekmantown). (CoSer 504 – S3)
3. General Staff Development – Capital Region BOCES budget from \$44,140 to \$56,900, for the 2022-2023 school year, to accommodate for additional cross contracts with Capital Region BOCES (AuSable Valley, Northern Adirondack, Ticonderoga). (CoSer 516 – S3)
4. Drug & Alcohol Testing – Jefferson-Lewis BOCES budget from 13,230 to \$20,000 for the 2022-2023 school year, to accommodate for additional cross contracts with Jefferson-Lewis BOCES (AuSable, Chazy, Crown Point, Northeastern Clinton, Saranac, Schroon Lake, Willsboro) (Co-Ser 624 – S3)
5. Career and Technical Education – Job Target/Pre-CTE Program budget from \$899,678 to \$955,854 due to increase in student services in Job Target/Pre-CTE classes for the 2022-2023 school year. (CoSer 115/116 – CV-TEC)

ENC. 7

1. Recommend that the Board adopt the Summer School Service Program Free Meal Policy Statement in accordance with NYSED program requirements for the federally assisted Summer Food Service Program, for the 2023-24 school year. (attached)

ENC. 8

1. Recommend that the Board appoint Julie Holbrook, Food Service Director as the Reviewing and Verification Official for Free and Reduce Lunch Eligibility, effective August 18, 2023, through the July 2024 Reorganizational Meeting, with no additional compensation.
2. Recommend that the Board appoint Eric Bell, Assistant Superintendent of Management Services, as the Hearing Official for Free and Reduced Lunch appeals, effective August 18, 2023 through the July 2024 Reorganizational Meeting, with no additional compensation.

ENC. 9

Recommend that the Board approve the following Special Education School-Age Summer School Resolution:

1. WHEREAS, the stated vision of Clinton-Essex-Warren-Washington (CEWW) BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and
WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

ENC. 9 CONTINUED

WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2023 Special Education School-Age Summer School and to pay the actual costs of operating the 2023 summer program, notwithstanding State Education Department tuition rates: Chateaugay, Lake Placid, Malone, North Warren and Saranac Lake;

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2023 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2023 Special Education School-Age Summer School.

2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2024 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2023; CEWW BOCES will diligently analyze its ability to provide services in summer 2024, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

ENC. 10

Committees

December 14, 2022 Audit Committee Meeting Highlights (informational) (attached)

ENC. 11

Recommend that the Board amend the following appointment(s) that was approved at the March 8, 2023 Board Meeting:

1. Michael Grems, Teacher Aide/Student Aide, Annualized Salary: \$20,266 **\$20,226**
2. Peter Blackburn, Teacher Aide/Student Aide, Annualized Salary: \$20,266 **\$20,226**
3. Amanda St.Hilaire, Teacher Aide/Student Aide, Annualized Salary: \$20,266 **\$20,226**

ENC. 12

Recommend that the Board accept the following letter(s) of Resignation:

1. Carrie Baker, Teacher Aide/Student Aide, effective March 25, 2023
2. Destiny Bolling, Temp-on-call Teacher Aide/Student Aide, effective March 27, 2023
3. Jessica LaClair, Accountant (Schools), effective April 3, 2023

KEEP THIS FORM ON FILE. DO NOT RETURN TO SED

CERTIFICATION OF ACCEPTANCE FOR DISTRICTS AND NONPUBLIC SCHOOLS

Please complete the following information during the annual renewal process on the Child Nutrition Management System and **retain on file** for examination by members of this Department or USDA during a review of your Child Nutrition Program. **Do not send the Certificate of Acceptance to NYSED.**

SCHOOL FOOD AUTHORITY NAME: Champlain Valley Educational Services

12-Digit LEA Code: 0 9 9 0 0 0 0 0 0 0 0 0

The governing body of this School Food Authority accepts this Free and Reduced Price Meal or Special Milk Program Policy Statement, including the Family Income Eligibility Criteria and all required attachments and as indicated below:

Titles of Designated Officials

- | | | |
|----|-----------------------|--|
| A. | REVIEWING OFFICIAL | Julie Holbrook, Food Service Director |
| | Address & Telephone | Champlain Valley Educational Services
P.O. Box 455
Plattsburgh, NY 12901 (518) 561-0100 x365 |
| B. | HEARING OFFICIAL | Eric Bell, Assistant Superintendent of Management Svcs |
| | Address & Telephone | Champlain Valley Educational Services
P.O. Box 455
Plattsburgh, NY 12901 (518) 561-0100 x230 |
| C. | VERIFICATION OFFICIAL | Julie Holbrook, Food Service Director |
| | Address & Telephone | Champlain Valley Educational Services
P.O. Box 455
Plattsburgh, NY 12901 (518) 561-0100 x365 |

An officer of the Board of Education or chairman of the community school board, pastor or executive director of the corporation operating a private or parochial school, or the headmaster or principal of a nonpublic school must sign this form.

ORIGINAL SIGNATURE OF SCHOOL OFFICIAL

Board of Education President
TITLE

DATE

2023-2024

- **The Reviewing and Verification Official may be the same person. The Hearing Official cannot be the Reviewing or Verification Official.**

Summer Food Service Program Free Meal Policy Statement

1. The _____ (sponsor name) announces the sponsorship of the Summer Food Service Program for Children. Meals will be made available at no charge at all sites to all attending children 18 years old and younger. Sponsors of camp sites will make meals available to all children and the meals will be at no charge for income eligible attending children 18 years old and younger.
2. The sponsor assures the New York State Education Department that children are served the same meals and that there is no discrimination in the course of the food service.
3. The sponsor will announce the availability of free meals in the area from which the SFSP site(s) draws its attendance in the form of a public release for all open sites or a parent letter for all enrolled sites.
4. In addition to the above policy of service/nondiscrimination statements described above, all camp sponsors that charge separately for meals must provide written notification to the New York State Education Department and assure that it is adhering to all additional requirements stated in 225.6 (c) (ii) (4) (A) (B) (C) (D) (E) (F) in that:
 - a. Eligibility standards conform to the Secretary of Agriculture's family size and income standards for reduced price school meals;
 - b. Households are permitted to apply for free meals on behalf of children who are members of households receiving SNAP, FDPIR, or TANF benefits by indicating on the application for free Program meals the name(s) of the child(ren) enrolled in the Program and SNAP, FDPIR, or TANF case number(s); and the signature of an adult household member;
 - c. Payments will be collected from children who pay the full price of the meal in such a way that prevents overt identification of children receiving a free meal;
 - d. The camp will establish a hearing procedure for families wishing to appeal a denial of an application for free meals. Such hearing procedures shall meet the

requirements set forth in 7 CFR Part 225.6 (c) (ii) (5);

e. If a family requests a hearing, the child(ren) shall continue to receive free meals until a decision is rendered; and

f. There will be no overt identification of free meal recipients and no discrimination against any child on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information.

5. The sponsor will retain a copy of all public releases and parent letters for a minimum of three years plus the current year.

Sponsor Name Signature of Sponsor Representative

Sponsor LEA Code Date

This institution is an equal opportunity provider

**Champlain Valley Educational Services
Audit Committee - Meeting Minutes
December 14, 2022 - 5:00 p.m., CV-TEC**

Present: Richard Harriman, Sr., Audit Committee Member
Donna LaRocque, Audit Committee Member
Tom McCabe, Audit Committee Member
Dr. Mark Davey, District Superintendent
Eric Bell, Assistant Superintendent for Management Services
Christine Myers, BOCES Treasurer

Meeting began approximately at 5:00 p.m.

1. Welcome – Review of Audit Committee Timeline

Assistant Superintendent Bell briefly reviewed the timeline for upcoming meetings.

2. Approve the minutes from October 12, 2022 Audit Committee Meeting

Motion to approve (Donna LaRocque 1st, Tom McCabe 2nd). Motion carried.

3. Review and discuss the Corrective Action Plan for the June 30, 2022 Annual Independent Audit Management Letter Comments

The audit was clean with an unqualified opinion and no major findings. In the Management Letter, there were two recommendations for improvement. Assistant Superintendent Bell noted that the current recommendation for the extra classroom activity fund has been addressed and we are working to improve our systems based on the purchasing recommendation. Two of the prior year comments were found to be completed as of June 30, 2022. Progress continues to be made on the third prior year recommendation regarding organization wide use of electronic timesheets. Barring any unforeseen complications, completion expected June 30, 2023.

Motion to recommend the Corrective Action Plan associated with the 2021-2022 Annual Independent Audit, to the Board. (Richard Harriman, Sr 1st, Donna LaRocque 2nd). Motion carried.

4. Internal Audit Proposal

Assistant Superintendent Bell and Christine Myers reviewed the Internal Audit Contract and Engagement Letter from Management Advisory Group of N.Y., Inc. The Internal Audit timeline was discussed.

*Motion to recommend Management Advisory Group of N.Y., Inc. as Internal Auditor.
(Richard Harriman, Sr 1st, Donna LaRocque 2nd). Motion carried.*

5. Future Meeting Dates

Future meetings will be held at 5:00 p.m. on February 8, 2023 and May 10, 2023, both in the CVES Conference Center at the Learning Hub.

6. Adjournment

Motion to adjourn (Richard Harriman, Sr. 1st, Donna LaRocque 2nd.) Motion Carried.

Meeting adjourned at 5:15

Approved February 8, 2023 Richard Harriman, Sr. (1st), Tom McCabe (2nd)

ENC. 13

Recommend that the Board accept the following Leave(s) of Absence:

1. Melodie Paynter, Teacher Aide/Student Aide, unpaid leave of absence, effective March 23, 2023 through June 30, 2023
2. Kelly Schwenk, Teacher Aide/ Student Aide, unpaid leave of absence, effective April 17, 2023 through June 30, 2023

ENC. 14

Recommend that the Board terminate the following person(s) in accordance with Civil Service Law:

1. Michael Grems, Teacher Aide/Student Aide, effective March 8, 2023

ENC. 15

Recommend that the Board appoint the following person(s) to a 26-week Civil Service Probationary appointment as follows:

1. Name: Joseph LaFranca **(was provisional)*
Position: Communications & Publications Manager
Effective Date: March 28, 2023
Tentative Permanent Date: September 26, 2023

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Rhonda Sargent
Position: Teacher Aide/ Student Aide
Effective Date: March 14, 2023
Tentative Permanent Date: March 14, 2024
Annualized Salary: \$20,226
2. Name: William Badger
Position: Teacher Aide/ Student Aide
Effective Date: March 28, 2023
Tentative Permanent Date: March 28, 2024
Annualized Salary: \$20,226
3. Name: Shanna Rivers
Position: Teacher Aide/ Student Aide
Effective Date: March 28, 2023
Tentative Permanent Date: March 28, 2024
Annualized Salary: \$20,226
4. Name: Kendra Lamborn
Position: Teacher Aide/Student Aide
Effective Date: April 4, 2023
Tentative Permanent Date: April 4, 2024
Annualized Salary: \$20,226

ENC. 16

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2022-23 school year:

1. Name: Nga Yu Kwok
Position: Teaching Assistant
Effective Date: March 21, 2023- June 30, 2023
Certification Status: Uncertified
Annualized Salary: \$26,062

2. Name: Madeline Kaplan
Position: Adult Literacy Teacher
Effective Date: April 3, 2023 – June 30, 2023
Certification Status: Uncertified
Annualized Salary: \$46,465

ENC. 17

Recommend that the Board approve the following Part-time Hourly appointment for the 2022-23 school year:

Accountant, \$30/hour

Lisa Bulriss (*pending fingerprint clearance*)

ENC. 18

Recommend that the Board approve the following Additional Work for the 2022-2023 School Year:

Shared Decision-Making Committee, Hourly rate of pay per contract

Chris Falvey	Not to exceed 20 hours
Stacy Smart	Not to exceed 20 hours
Brandy Rosselli	Not to exceed 20 hours
Sara Spring	Not to exceed 20 hours
Angela DeFelice	Not to exceed 20 hours
Patti Edwards	Not to exceed 20 hours

ENC. 19

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Tyler Langley	Laborer-Painter, \$30/hr
Bernadette Paul	Registered Nurse (<i>pending fingerprint clearance</i>)
Debra Rogers	Teacher Aide/Student Aide
George Head	Teacher
George Head	Teaching Assistant

ENC. 20

Recommend that the Board approve the CVES Report Card as presented at the Annual Meeting.

ENC. 21

Recommend that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise
Rural Schools Association (RSA) Board of Directors Meeting
April 28, 2023 Johnstown, NY (overnight accommodations needed)

ENC. 22

Board Reports (attached)

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Amy Campbell AC
DA: March 27, 2023
RE: **April 2023 Board Report**

The long March continued the exceptional work of our School Support Services team. Several members of our staff met with component districts administration to present the opportunities available by participating in our Co-Sers. This includes new districts adding our technology services as soon as after the April break. Weather played an interesting role in some of our scheduled workshops but thanks to the flexibility of the experts we have contracted with, everything was able to be rescheduled.

INSTRUCTIONAL SERVICES UPDATES

2023 Regional Spelling Bee

The 2023 Regional Spelling Bee was hosted by Peru Middle School at the Peru High School Auditorium on March 13th. The Spelling Bee showcased the talents of 41 competitors representing 17 schools and 9 districts. The students participating ranged from veterans of past regional bees to newcomers. It was a night of great triumph and some tears but overall the competitors were poised and truly knew how to spell some incredible words. The Grand Champion was Leah Rini, a homeschooled student from Beekmantown Middle School. We would like to extend a very special thank you to Paul Larson for hosting this event and to Mountain Lake PBS for doing a special feature on the Spelling Bee. Congratulations to all of our amazing spellers and the school community and families who supported them. We look forward to seeing everyone next year at Beekmantown Middle School for the 2024 Regional Bee.





Health, Safety, Risk Management

Tom Smith, our Health, Safety, Risk Management Specialist, has been completing multiple training opportunities. He has taken and passed 9A and 9B of the Codes classes. He is currently taking 9C. Tom has submitted visual inspection reports to SED. He helped Schroon Lake enter and submit their Visual Inspection Reports as well. Tom conducted a 19A record keeping course with about 20 participants. He has assisted with conducting lockdown drills across the CVES campuses.

Model Schools

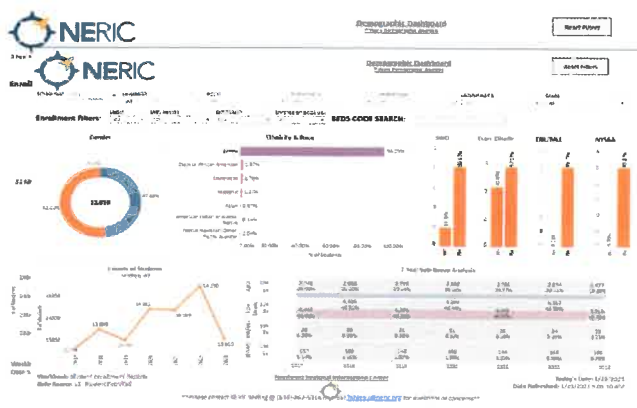
The first Model Schools training event was held on March 23rd at the CVES Conference Center. This event, led by our Model Schools Facilitator, Rebecca Banker, was an introduction to the new Computer Science and Digital Fluency Standards. These standards were adopted by the Board of Regents in December of 2020. Implementation of the standards in grades K-12 begins in September of 2023. The workshop was very well received and ideas were shared about where we should go next as a region to fully implement and integrate these standards across the curriculum.

Instructional Planning

Districts continue to utilize the services of Michelle Lawrence in reviewing and interpreting data and planning for its use as part of an instructional improvement model. The following was shared by one of the principals of a component district where Michelle was recently.

I just wanted to thank you again for meeting with our ELA and Math teachers yesterday to take a close look at state testing data from the 2022 school year! You were so well spoken and well prepared. I appreciate you being a great resource for our teachers (and me)! We look forward to working with you on the future.

We continue to work with districts to introduce the NERIC Tableau Reports that are included as part of participation in Co-Ser 509. Additional training for new users was held this month and as part of Michelle's data meetings, she reinforces how the data can be utilized to inform curricular and instructional decisions.



Grants Management

On March 15th, New York State Network for Youth Success presented their fourth webinar in their Sustainability Series: *Leveraging Partnerships for High Quality Community Schools and Out-of-School Time*. The webinar was presented by Valerie Fanning, Director of Grants at Sodus CSD; Ed Rose, Community Schools Advocate - Peaceful Schools; JoAnna Rozier-Johnson, VP of Youth Services for the Community Action Organization; and Myrna Torres, Deputy Director for the Youth Division at Children's Aid. The webinar was a great resource for the Grants Management Team to learn how the panelists navigate their partnerships with community organizations in an effort to expand upon funding opportunities and/or provide 'out-of-school time' programming to students for afterschool enrichment and social emotional learning.

Brianna and Amanda met with Superintendent Scott Osborne to provide Chazy and their business office information about what services the Grants Management Co-Ser 645 can provide to districts.

The Education Stabilization Fund Annual Reporting survey was due on Wednesday, March 15th. Brianna and Amanda assisted their districts with completing the second survey released by NYSED and USDE out of the four - being released to track COVID funding expenditures. Districts budget amendments and carryover amendments are still being finalized to be sent out to NYSED for approval for FY 2022-23 in preparation to get ready for business officials to complete FS-25 at the end of the school year. Rural Education Achievement Program/Small, Rural School Achievement (REAP/SRSA) and Extended School Day (ESD) deadlines are quickly approaching as the team is preparing to assist districts with completing these grant applications.

WORKSHOPS FOR SCHOOL IMPROVEMENT

School Improvement work has been busy trying to meet the needs of the area with diverse offerings. We offered the NYS Grades 3-8 Testing Overview Processes and Procedures training. A review of

the responsibility of the building principal to ensure the integrity of the exams, processes for preparing for CBT and PBT administrations and requirements for vendor scoring and procedures for packaging PBT were discussed.

One area of focus has been the implementation of the new Science Investigation that are part of the new Elementary and Intermediate Level Science Exams based on the new Next Generation Science Standards. A general overview of the procedural requirements for the storage and administration of the investigations has been provided in districts as well as a regional virtual event. The virtual overview will be repeated on April 4th for any school who was unable to attend the event on March 21st. Our planned hands-on workshop to explore the Science Investigations had to be postponed due to the materials needed for the events being on backorder. Fortunately, we were able to reschedule for May and this also helped us alert our districts to the need to get those orders in early for the materials they will need.

INSTRUCTIONAL TECHNOLOGY

This month the IT team has been working on getting services and equipment lined up for purchase and implementation in various districts for next year. As a result we have also gotten a jump on spring cleaning. With the end of support for Windows 10 less than a year and a half away we have been clearing out anything that will not support Windows 11.



Please note that all safety protocols were followed and no staff members were injured during the taking of this photograph.

SCHOOL LIBRARY SYSTEMS



Arts in Education--This month, Peru Central School will be hosting Kevin Burt and Shakura S'Aida for a day of cultural performances. Peru students will also be attending Gospel Fest at Ithaca College. This is a two-day event where students learn, rehearse, and perform gospel songs alongside professional artists. The event covers standards in both art and social studies.

The school library system is continuing to assist districts with their database pricing and purchasing for the 2023-2024 school year. Schools are currently accessing a free trial of Digital Theatre+ and can request other trials as needed.



INTERSCHOLASTIC SPORTS

On Wednesday, March 8th, the Winter Sports playoffs were successfully concluded with the Class C Regional Semifinals held at Clinton Community College. Regrettably, none of our teams were able to advance to the basketball state championships this winter. Nevertheless, we are pleased to report that the Saranac Central School boys' hockey team made it to the Boys' Ice Hockey Final Four in Buffalo. Although they were unsuccessful in their state semifinal against Pelham on Saturday, March 11th, they played like champions. Our bowlers also competed in the State Championships in Syracuse on the weekend of March 11th and 12th. We had the Peru Boys and Beekmantown girls as

our team representatives along with composite teams comprised of bowlers from various other schools.

As one season ends, another commences, and on Thursday, March 9th, our spring coaches were convened at AuSable Valley HS for their preseason meetings. During this meeting, the coaches reviewed crucial rule changes, schedules, and all-star procedures to ensure a smooth and successful season. Although it was difficult to tell by the weather, the spring sports season officially commenced on Monday, March 13th. Our first league contests are slated for the first week in April.



PUBLICATIONS AND COMMUNICATIONS UPDATE

Our Communications Team had multiple stories written for component school district newsletters also published in local media outlets. Links to the published stories can be found below:



[AuSable Valley's Grease: AuSable Valley Drama Club Players to present 'Grease' | News | pressrepublican.com](#)

[AuSable Valley Drama Club presents 'Grease' | Sun Community News AUSABLE FORKS | The AuSable Valley Drama Club is hard at work preparing for its spring show, and there's plenty of excitement from the group as well as the community.](#)

Peru's Doogan the Dog: [Doogan the Dog offers comfort and smiles to Peru students | Sun Community News PERU | The fluffiest Nighthawk walked into school Dec. 21, 2022. Students and staff couldn't pass him without petting his head or saying hello.](#)

Willsboro Teachers Nationally Board Certified: [Three Willsboro Central teachers earn National Board Certification | Sun Community News WILLSBORO | Just 51 teachers earned this distinguished accreditation in NYS last year.](#)

Women in Trades Spotlights

Throughout the month of March, the Communications Team has conducted interviews with female staff and students of CV-TEC to celebrate Women in Trades Month. These interviews are being turned into Spotlights to be unveiled during the month on social media.



Women in Trades Month

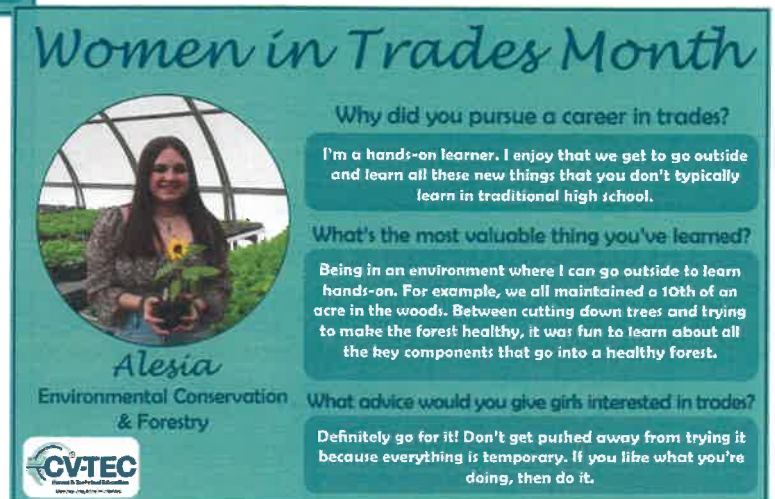


Why did you pursue a career in trades?
My dad owns a maple farm, so being around that and in the shop made me interested in it. I wanted to learn more about it and learn more about the concept. And I have been able to do that here.


What's the most valuable thing you've learned?
When working with welders, the biggest thing is to pay attention. But overall, working with my peers to figure out and solve problems has been valuable.

What advice would you give girls interested in trades?
If you're interested in going into a trade, be prepared for what you're getting yourself into. Working with a group is fun, and it's always important to work together.

Samantha
Welding



Women in Trades Month




Why did you pursue a career in trades?
I'm a hands-on learner. I enjoy that we get to go outside and learn all these new things that you don't typically learn in traditional high school.

What's the most valuable thing you've learned?
Being in an environment where I can go outside to learn hands-on. For example, we all maintained a 10th of an acre in the woods. Between cutting down trees and trying to make the forest healthy, it was fun to learn about all the key components that go into a healthy forest.

What advice would you give girls interested in trades?
Definitely go for it! Don't get pushed away from trying it because everything is temporary. If you like what you're doing, then do it.

Alesia
Environmental Conservation
& Forestry



CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C Davey
 FROM: Michele M. Friedman
 DATE: April 3, 2023
 RE: April 2023 Board Report

NYS SkillsUSA Area III Regional Competitions

Over three-hundred students from six NYS BOCES competed in the NYS SkillsUSA Area III Regional Competitions in Schenectady, NY on March 16, 2023! Thirty-nine CV-TEC (Mineville & Plattsburgh Campuses) students represented CVES and competed in various skills and leadership competitions. Eleven CV-TEC students were awarded medals or ribbons, in addition to scholarships and prizes. All students involved in the day's activities did an outstanding job! Our talented students, along with several others will now progress to the New York State SkillsUSA Championships Conference, April 26-28, 2023 in Syracuse, New York. Special acknowledgement goes to our CV-TEC brilliant industry and academic expert teachers for their dedication in preparing our students for success in these competitions and in their individual skill areas. Our appreciation is also extended to the CV-TEC SkillsUSA Advisor Team that accompanied our students at this conference, including Lance Sayward, Penny Comes, Beverly Thwaites, Kaylee Gonyea, Abram Benko, Kaila Inman, Bevan Getsch-Cochran, Jackie Dashnaw and Nicole Santaniello for their unyielding support of our students and this organization.



SCHOOL DISTRICT	STUDENT	COMPETITION	AWARDS
NAC	Mackenzie Lawrance	Action Skills Basic	1st
Moriah	Maria Cutting	Action Skills Basic	2nd
BVCS	Cole Simmer	Automotive Service Technology	
Crown Point	Joseph Tompkins	Automotive Service Technology	
Peru	Jack Dermody	Baking & Pastry Arts	
PHS	Aurrie Webber	Baking & Pastry Arts	
Schroon Lake	Morgan Keller	Cosmetology Junior	1st
NCCS	Taylor LaValley	Cosmetology Senior	2nd
BVCS	Ryan Cave	Crime Scene Investigation	
Moriah	Ethan Madill	Crime Scene Investigation	
Ticonderoga	Jennifer O'Neill	Crime Scene Investigation	
Beekmantown	Kole Howie	Culinary	
Schroon Lake	Alyssa Arnold	Extemporaneous Speaking	
Saranac	Morgan Sanger	Extemporaneous Speaking	
Moriah	Cassandra Provoncha	First Aid/CPR	
NAC	Wyatt Kilduff	Food Prep Basic	
Beekmantown	Lyndsey Peary	Food Prep Basic	
Moriah	Samantha O'Connor	Job Skill Demonstration Open	3rd
Beekmantown	Rebekah Riley	Job Skill Demonstration Open	5th
PHS	Madyln Maggie	Job Skill Demonstration Open	
Moriah	Cheyenne Cosgrove	Job Skill Demonstration Open	
Peru	Alesia Martineau	Job Interview	
NCCS	Hannah Greogry	Nurse Assisting	
NCCS	Brooke Mulverhill	Nurse Assisting	
Ticonderoga	Samara Rabideau	Nurse Assisting	
BVCS	Alaina Denton	Precision Heavy Equipment Operation	
Beekmantown	Samantha Parker	Prepared Speech	
NAC Keene NCCS	Delaney Collins Abigail Smith Kayleigh Tuttle	Promotional Bulletin Board	2nd
NAC Peru NCCS	Bre Burnard Belladonna Bushey Teegan LaForest	Promotional Bulletin Board	
NCCS	Cadence Castine	Related Technical Math	
PHS	Haylie Snyder	T-Shirt Design	2nd
Beekmantown	Waylon Brown	T-Shirt Design	3rd
Schroon Lake	Hunter Bessey	Security Corp	
Moriah	Isabella Giovazzino	Security Corp	
Moriah	Alonna Madill	Security Corp	



The Mad City Money Reality Fair 2023

The Mad City Money (MCM) Reality Fair is a two-hour hands-on financial simulation developed by the Credit Union National Association. Thank you to our partners at UFirst Federal Credit Union & Trail North Federal Credit Union for sponsoring the two events for our CV-TEC Students! All graduating CV-TEC Students participated in one of the two events. The Plattsburgh Campuses' Event was held at the CVES Conference Center on March 8, 2023 and the Mineville Campus Event was at the Mineville Center on March 2, 2023.

The Mad City Money (MCM) Reality Fair is an interactive budgeting simulation directed towards high school students. Students take on a "new life" including a career, children, and debt! Each student profile included an occupation, salary, family, student loan, credit card debts, and medical insurance payments. Their challenge was to select housing, transportation, food, household necessities, clothing, day care, and other wants and needs, while creating and following a realistic budget. Throughout the event, students received financial counseling, and discovered what it is like to budget for monthly expenses, manage debt and save for the future. This experience highlighted the connection between the decisions students make and the economic consequences of those decisions. Additionally, UFirst & Trail North had representatives available to discuss the importance of banking services, and discussed checking and savings accounts, and effective ways to manage money and credit scores. Representatives from the Clinton Community College, North Country Community College and SUNY Plattsburgh Financial Aid departments were also at the event discussing financial literacy tools, including FAFSA, paying for college, and scholarships.



CV-TEC Open Houses 2023

The CV-TEC Mineville Campus and the CV-TEC Plattsburgh Campuses each hosted extremely successful Open Houses, March 22, 2023, and March 23, 2023 respectively. The events included student demonstrations, and agency informational tables. The estimated over 400 visitors between all locations had the opportunity to tour the facilities and meet directly with CTE instructors.

Women In Trades Month Spotlights

March is Women in the Trades Month! CV-TEC celebrated the accomplishments of the women forging a path in the skilled trades, as well as those who support them along the way.

 <p><i>Isabel</i> Automotive Technology</p> 	 <p><i>Dava</i> Natural Resources Management</p> 	 <p><i>Alonna</i> Security & Law Enforcement</p> 	 <p><i>Kaedence</i> Natural Resources Management</p> 	 <p><i>Loryn</i> Construction Trades</p> 	 <p><i>Riley</i> Natural Resources Management</p> 
 <p><i>Halleigh</i> Construction Trades</p> 	 <p><i>Jennifer</i> Security & Law Enforcement</p> 	 <p><i>Jillian</i> Natural Resources Management</p> 	 <p><i>Riley</i> Natural Resources Management</p> 	 <p><i>Stevie</i> Natural Resources Management</p> 	 <p><i>Taylor Sprague</i> Teacher of Environmental Conservation / Forestry</p> 
 <p><i>Alaina</i> Environmental Conservation & Forestry</p> 	 <p><i>Alesia</i> Environmental Conservation & Forestry</p> 	 <p><i>Danika</i> Security & Law Enforcement</p> 	 <p><i>Trinity</i> Automotive Technology</p> 	 <p><i>Samantha</i> Welding</p> 	
 <p><i>Kaitlyn</i> Security & Law Enforcement</p> 	 <p><i>Lacey</i> Welding</p> 	 <p><i>Lea</i> Security & Law Enforcement</p> 			



P.O. Box 455, Plattsburgh, NY 12901
P.O. Box B, Mineville, NY 12956
www.cves.org

SPECIAL EDUCATION DIVISION

Matthew J. Slattery
Director of Special Education

slattery_matt@cves.org
Plattsburgh Campus, 518-561-0100 FAX 518-561-5624
Mineville Campus, 518-942-6691 FAX 518-942-3368

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

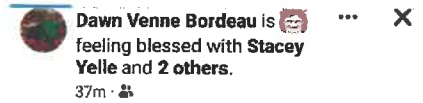
To: Dr. Mark Davey, District Superintendent
From: Matt Slattery, Director of Special Education
Date: April 2023
Re: Board of Cooperative Educational Services Report



Sweetheart and Heroes Inspires and Provides H.O.P.E. at the Rise Center for Success at CVES

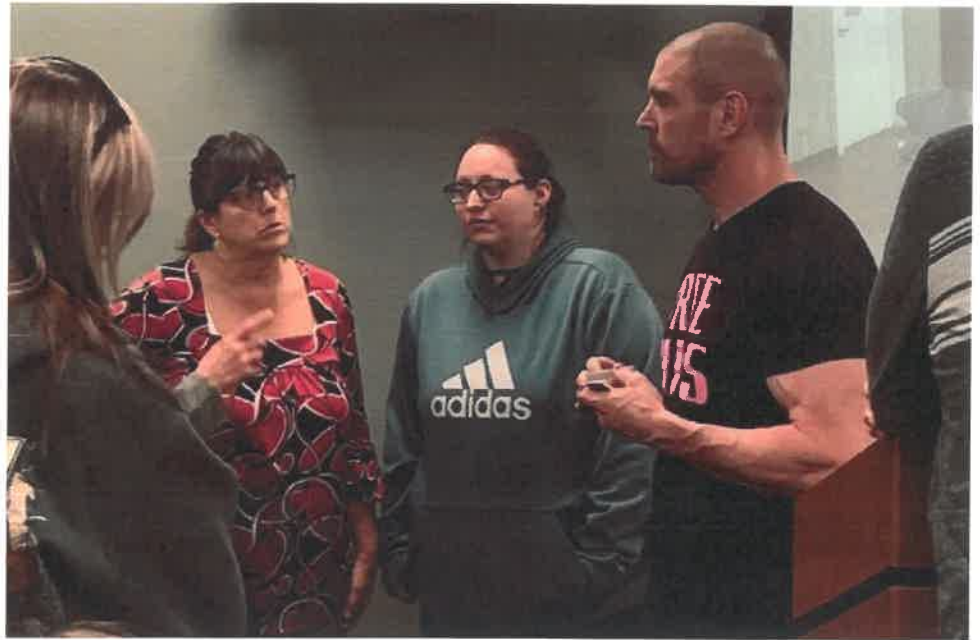
We were blown away by the incredible presentation delivered by Tom Murphy and Rick Yarosh from Sweethearts and Heroes on March 16. Their powerful message left us feeling inspired and motivated to make a positive impact on our students and colleagues. We are honored to have partnered with such passionate and dedicated individuals who truly embody the values of H.O.P.E. (Hold On Possibilities Exist).

Through their moving half-day professional development opportunity, Tom and Rick provided our Rise Center for Success staff with valuable tools and insights for building strong connections with students, while cultivating a culture of positivity and togetherness within our schools. Their message resonated deeply with all of our staff, and we are excited to continue this partnership into the next school year and beyond. We are proud to work alongside Sweethearts and Heroes to make a meaningful difference in the lives of our students and our community.



Second half of our day at work today was spent listening to Tom Murphy and Rick Yarosh from Sweethearts & Heroes give an absolutely amazing presentation. The message was so inspiring. Guys, thank you so much for what you are doing and for sharing with all of us. I have always had HOPE but today you have given me a whole new definition of HOPE that I pray that I can share with those whose paths I cross. You and the work you are doing is very much appreciated and I look forward to seeing you this summer ❤️❤️





Autism Program Continues to Make Advancements

Within the Autism program classrooms are continuing to work on group teaching and going on community outings to carry-over and apply functional skills. One classroom was able to get a grant specifically for community outings to work on functional life skills, safety skills and build community connections. Students from two of our classrooms were able to go to the library with students from the life skills program. Additionally, students in the program have been spending time in other classrooms, both in the program and outside of the program. This has allowed new positive peer relationships to grow. The students in the Autism program have been going to the CV-TEC cosmetology salon to get manicures, pedicures and their hair cut and styled. The students look forward to going and have built positive peer relationships with the students there. The recent opening of the school store posed some challenging for some of our students at first, but with some creative planning it has been a huge success and motivation for those students. Students in the program have been taking turns delivering the backpack program bags to classrooms throughout the building.







A Successful Day of Professional Development on March 17th

Superintendent's Day, March 17, 2023, was a fantastic day of learning, movement, and fun for everyone involved! As part of the day's schedule, we offered a diverse range of sessions designed to provide valuable insights and strategies for our dedicated teachers, teaching assistants, related service providers, and teacher's aides.



One of the standout sessions was a professional development presentation for our teacher's aides, focused on fostering student independence and fading supports for students who demonstrate readiness. Through engaging activities such as charades and a Scavenger Hunt, teams worked together to identify and locate essential items associated with building student independence, including visual schedules, visual prompts, and assistive technology.

We are proud of our teacher's aides for their hard work and dedication to creating a more independent and self-sufficient learning environment for our students. Their participation in this session is a testament to their commitment to ensuring that every student at the RISE Center for Success has the tools and support they need to succeed.

"Our paraprofessionals are like the French fries in the Happy Meal!" -Gerry Brooks





A huge shout out to our kitchen staff for the delicious St. Patrick's Day breakfast they put on for staff. Gladys, Angela, and Dale always deliver the most incredible meals at the RISE Center for Success. Staff were in awe with the many items to choose from.



37th Annual Committee on Special Education Chairpersons' Conference

On March 21st and 22nd, educational leaders within special education from varying parts of the state descended on Lake Placid, NY, for the 37th time in their annual conference. This conference is designed and organized through the cooperative efforts of CVES, FEH BOCES, St. Lawrence-Lewis BOCES, and the Jefferson-Lewis BOCES. This year's conference featured talents local to CVES including Dave Melnick (consultant on Trauma Informed Practices) and Tonya Robinson-Mayer (our Coordinator of Transition Services). Each were outstanding in their presentations and attendees were grateful for their expertise shared that can have an immediate impact on their work.



Member BOCES:
Clinton-Essex-Warren-Washington, Franklin-Essex-Hamilton,
Jefferson-Lewis-Hartford-Hunter-Oxford, St. Lawrence-Lewis

Revised 2/20/2023

37th Annual Committee on
Special Education Chairpersons' Conference
Preconference March 20, 2023
Conference March 21-22, 2023
High Peaks Resort, Lake Placid



*Immersing in the Moment
Reigniting Passion for Education*



Dave Burgess
Keynote Speaker
March 21st



The CCSE Conference Planning Committee recognizes and thanks the following members for their tireless commitment and efforts to ensure a successful conference.

Julie Austin-Kornanyos, St. Lawrence-Lewis BOCES
Mary Campo, Lowville CSD
Lynn Gaffney, Jefferson-Lewis BOCES
Leslie LaRoze-Collins, Jefferson-Lewis BOCES
Mike Lively, Jefferson-Lewis BOCES
Alicia Ross, Jefferson-Lewis BOCES
Matt Slatery, CVES BOCES
Lori Tourville, Franklin-Essex-Hamilton BOCES
Jaycee Welch, LaFargeville CSD

