

PROGRAM & SERVICES

Guide for 2024-2025



ADMINISTRATION

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Champlain Valley Educational Services

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Assistant Superintendent for
Educational Services

Eric Bell, Ed.D.
Assistant Superintendent of
Management Services

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Director of Career & Technical Education

Matthew Slattery, Ed.D.
Director of Rise Center for Success

Christine Myers
Treasurer

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Clinton Essex Warren Washington BOCES

OUR MISSION

Champlain Valley Educational Services is committed to being a valued and trusted partner by supporting students, schools, and communities to excel through high-quality education, training, and shared services.

OUR VISION

We aspire to be the premier providers of dynamic and innovative educational programs and shared services, serving as a catalyst for personal and regional growth and development towards a brighter global future.

OUR CORE BELIEFS

- Students are our first priority.
- Staff are essential to the health and well-being of our organization.
- We value open and honest communication.
- We embrace collaboration and shared decision-making.
- We promote creativity and innovation.
- ALL students can learn and be successful.
- We lead and act with integrity, fostering respect for all by ensuring the acceptance, inclusion, and celebration of our community members.
- Students, family and community are valued partners for success.
- We ensure a safe, supportive learning and work environment.
- We all impact the educational process and are dedicated to perform at the highest possible levels.

Public Non-Discrimination Notice:

Clinton-Essex-Warren-Washington BOCES a/k/a/ Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other legally protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

Civil Rights Compliance Officers
Matthew Walentuk - (518) 957-2363
Maria Huntington - (518) 561-0430 ext. 3079
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901

Section 504 Compliance Officer
Matthew Slattery - (518) 957-2299
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901

Dear Friends,

I would like to extend my sincerest appreciation to all our North Country educational partners and colleagues for their unwavering support of our services. To our 16 Component Districts, we thank you for working with CVES and utilizing the incredible skillsets of our Family of Professionals. It is our privilege to support your needs. We are looking forward to the 2024-2025 school year. We will celebrate our 75th Anniversary as a BOCES. This milestone is one that allows us to be proud of our past and continue to build on our legacy.



Since 1949, CVES has been committed to serving our educational community. We are excited to commemorate our 75th Anniversary and reflect on our shared accomplishments, which have positively impacted countless students and educators in our region for many years.

In the following pages, you will find the 2024-2025 CVES Programs and Services that we have developed and grown together. CVES is responsive to the needs of our component school districts, your Chief School Officers, Boards of Education, administrators and staff. Our students are your students, and we consider ourselves fortunate to welcome so many of them to our campuses and be an essential part of their education.

While our services have grown and expanded, our Core Values remain the same. At CVES, Students Are Our First Priority and always will be. We are committed to offering high-quality services. With your continued support, we will continue to foster the best learning environments possible for our students and offer top-notch professional development for all staff.

A handwritten signature in blue ink that reads "Mark C. Davey". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Mark C. Davey, Ed.D.
District Superintendent/CEO

Dear Colleagues,

On behalf of the CVES Board, I thank you for your continued support of CVES. Our talented and dedicated staff work daily to offer the best educational resources possible in the region. As we approach the 2024-2025 school year, know that CVES is here to support your needs and is motivated as we celebrate our 75th Anniversary.

As Board President, I encourage and welcome continued collaboration with our Component District Boards of Education and all stakeholders. When we bring our passion for students and education together, we are powerful.

CVES is the home countless opportunities. Through our services, we can bring our students closer to achieving their goals and aspirations. We can make a true difference, and we don't take this opportunity for granted. Thank you for your continued support of our programs and our incredible staff.



A handwritten signature in blue ink that reads "Mitch St. Pierre". The signature is cursive, with the first letters of the first and last names being capitalized and prominent.

Mitch St. Pierre
CVES Board President

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Component Districts



DISTRICT

AuSable Valley
Beekmantown
Boquet Valley
Chazy
Crown Point
Keene
Moriah
Northeastern Clinton
Northern Adirondack
Peru
Plattsburgh
Putnam
Saranac
Schroon Lake
Ticonderoga
Willsboro

SUPERINTENDENT

Michael Francia
Mark Bessen *(Interim)*
Joshua Meyer
Dr. Stan Maziejka *(Interim)*
Tara Celotti
Daniel Mayberry
William Larrow
Robb Garrand
James Knight, Jr.
Scott Storms
Jay Lebrun
Matthew Boucher
Javier Perez
Dr. Harry Brooks *(Interim)*
Scott Nephew
Justin Gardner

BOARD PRESIDENT

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Steven Bartlemus
Bonnie Berry
Amy Gervich
Jodie Bruce
Tracy Allen-Waite
Jared Whitley
Mark Russell
Phyllis Klein

CALENDAR - 2024-2025 Schedule of Requests, Services Guide, Budget and Co-Sers

November 16, 2023 - Programs & Services Guide and Request for Services to Chief School Officers

December 1, 2023 - Initial request due from districts to CVES

January 30, 2024 - CVES Co-Sers and proposed operating plans transmitted to the State Education Department

February 14, 2024 - Budget Presentations to CVES Board

February 16, 2024 - Review Budget with Chief School Officers

March 8, 2024 - Final Request for Services sent to Chief School Officers

April 10, 2024 - Annual Meeting - Adoption of 2024-2025 Budget

April 18, 2024 - Election of CVES Board Members & Vote on Administrative Budget

May 3, 2024 - Component school districts must notify CVES of intent to participate in shared services and identify those services

June 15, 2024 - Preliminary Contracts to Districts

July 29, 2024 - Contracts for 2024-2025 services due back from Districts

July 31, 2024 - CVES sends letter listing preliminary contracts with component districts on file in District Superintendent's Office

ADMINISTRATIVE SUPPORT SERVICES

- » District Superintendent's Services
- » Management Services



DISTRICT SUPERINTENDENT'S SERVICES

District Superintendent's Services

Co-Ser 001

Liaison

The District Superintendent is available to:

Support the component school districts on educational matters related to general school leadership, administration, business operation, management, personnel or general operations.

Facilitate communications between districts and the State Education Department.

Interpret and clarify Commissioner's Regulations, Education Law and other SED policies that may impact education in our region.

Selection of School Superintendents

The District Superintendent will assist a Board of Education in leading the search process, developing selection criteria, screening candidates, helping coordinate selection surveys and community forums, and presenting a slate of finalists for the position of Superintendent of Schools.

This service is provided without charge except for the incidental cost of the recruitment and selection process.

Consultation & Coordination

The District Superintendent is available to consult and support school districts on a variety of education matters and assist in the coordination of resulting programs or activities. Issues/topics may include:

Reorganization and Mergers, Board-Administration Relationships, School Boundaries, Superintendent Contracts, Superintendent In-Service and Professional Growth, Policy Development, District Goal Setting, Teacher Certification, District and BOCES Report Cards, Graduation Requirements, Local Assistance Planning, Shared Services, and Commissioner of Education Initiatives.

Board of Education Professional Development

Co-Ser 650

The Board of Cooperative Educational Services provides staff development programs and activities at the request of participating districts for school board members. The staff development for board members can be customized to meet the needs of the district.

MANAGEMENT SERVICES

CEWW Health Insurance & Workers' Compensation Consortium Coordination

Co-Ser 602

The CEWW Health Insurance Consortium coordination service coordinates with school districts, third party administrators, stakeholders, and consultants to provide health insurance coverage to the Board of Cooperative Educational Services (BOCES) and 15 component school districts' active employees and retirees.

Services include central registration for all participants, central billing, benefit analysis, plan design, cost control measures, funding, bonding, auditing, claims management, and all other requirements necessary in providing quality health coverage. This service provides accounting and budgeting services for the over \$100 million health insurance consortium and makes recommendations to the board of directors comprised of 15 school superintendents, the BOCES district superintendent, and 4 labor representatives. In 2020-21, the Benefits Coordination Office was created to provide for central registration and billing for the consortium. We have a Benefits Director providing administrative leadership over both consortia.

The CEWW Workers Compensation service provides coordinated oversight with school districts, third party administrators, stakeholders, and consultants to manage the consortium comprising of 16 component school districts and the BOCES. We manage the budget, work to reduce overall costs, improve the quality of service, provide timely information, increase the effectiveness of cost containment programs, and provide local control of funding and reserves.

This service provides accounting and budgeting services for the consortia and makes recommendations to the board of directors.



Employee Benefit Plan Administration

Co-Ser 602-7812

CVES Benefit Services offers Flexible Spending Account (FSA) and Health Reimbursement Arrangement (HRA) administration. These programs are administered with school business office practices in mind. Our reporting and billing structure works to accommodate schools while being member focused. We offer convenience to our employers and employees with online claims submission, no cost debit benefit cards, and mobile applications. CVES Benefit Services works with your District to create FSA Plans that work for your employees. These offerings include Basic FSA, Dependent Care FSA, HRA Administration, grace periods, runouts, and carryover options for selected plans.

Personnel Recruiting Service

Co-Ser 606

CVES operates a shared service designed to provide participating school districts with assistance in recruiting certified personnel. Typical activities include:

- Web-based posting of positions
- Shared advertisements in local and statewide newspapers
- Attendance at job fairs.

Labor Relations Service

Co-Ser 620

CVES provides leadership and a variety of professional services to component districts to assist them to function economically, efficiently and harmoniously in their relationships with their

employee unions. The Labor Relations Service works closely with its participating school districts to provide advice and assistance with labor and personnel relations matters, as well as student relations issues. The Labor Relations Service works closely with its participating districts to provide them with a variety of services, including labor negotiations and contract administration, and professional development opportunities.

Regional Certification Office

The CVES BOCES Regional Certification Office (RCO) serves as an important link between Professionals in Education, school districts, and the New York State Office of Teaching Initiatives (OTI). We act as a liaison, providing support and clarity for individuals navigating the intricate certification process including Classroom Teacher, Pupil Personnel Services, Teaching Assistants, and Coaching. Utilizing the New York State TEACH system, we streamline the application, document recording, and certification status correspondence. With the ever-evolving teacher and coaching certification requirements, we assist school districts to stay informed about changes that may impact their staff and future staffing needs.



Central School Food Management

Co-Ser 642

The Central School Food Management Service

CROSS CONTRACTS LINK

A large number of cross contracts are available through CVES. For more information, please consult the list of cross contracts on the CVES website at:

www.cves.org/cross-contracts

provides management, direction, and leadership to assist schools in increasing the cost effectiveness and overall quality of their food service programs. The program focuses on serving students healthy meals in cost effective ways, centered on: cooking from scratch, buying organic from local farms, and limiting sugar and processed foods consumption by students.

GASB 75– Planning and Valuation

Co-Ser 655

This is a comprehensive service for school districts which provides assistance and coordination with the following:

- Establishes standards for the measurement, recognition, and display of Other Post-Employment Benefits (OPEB) expenses and related liabilities in the financial reports of state and local governmental employers.
- Improves financial reporting of post-employment benefits through an actuarial valuation.
- Assists public agencies to report their costs and obligations of current/future retired employees.
- Each district must identify and disclose OPEBs as an expense and a liability on its financial statements which will be calculated by a contracted actuarial firm.

Central Business Office (CBO)

Co-Ser 675

The Central Business Office (CBO) Co-Ser offers a full suite of school finance services to our component districts. Our model works to share costs among districts and provide experts in school finance. Current business office offerings include centralized payroll, purchasing, school treasurer, claims auditing, human resources, and benefits. Our CBO works with districts to build a service that works for them and their employees.

Champlain Valley Technical Education & Careers (CV-TEC) Division

CV-TEC MISSION

The primary mission of the Champlain Valley Technical Education & Careers (CV-TEC) Division is to prepare students for successful careers and lifelong learning including post-secondary education.



DIVISION OVERVIEW

CV-TEC, the Career and Technical Education (CTE) Division of CVES, is the primary provider of Career and Technical Education, Adult Literacy and Job Skills Training programs and services for secondary and postsecondary (adult) students in Clinton & Essex Counties. The CV-TEC Division offers programs and services on four campuses: the Plattsburgh Campus and the Learning Hub are both located in Clinton County and the Mineville Campus located in Essex County all provide CTE Programming for secondary and postsecondary students; the OneWorkSource Campus location in Plattsburgh provides Literacy, High School Equivalency (HSE), Corrections Education and Job Skills Training (JST) programs and opportunities for adult learners in Clinton & Essex Counties.

All CV-TEC CTE two-year programs are approved by the New York State Education Department (NYSED) as CTE Approved Programs of Study. Core academic instruction is an integral part of all of the CTE Programs of Study as well as 21st Century & Work Readiness Skills development. Students successfully completing their program will earn high school credit toward graduation requirements, advanced college credit, industry certifications/credentials/licenses, participate in work-based learning activities (including paid and unpaid work experiences) and are eligible for the NYSED Advanced Regents Designation: Career and Technical Education (CTE) Endorsement Seal on their High School Regents Diploma after passing a rigorous national or state industry assessment.

In addition, the CV-TEC Division offers comprehensive and extensive programming for Adult & Continuing Education and specialized Business & Industry Training. Online High School courses are also available for interested students.

CV-TEC Cooperative Services (Co-Sers)

Career and Technical Education (CTE) with Integrated & Specialized Academics

- Co-Ser 101 Plattsburgh Campus
- Co-Ser 102 Mineville Campus
- Co-Ser 104 Learning Hub

Pre-CTE (Job Target) Program

- Co-Ser 115 Plattsburgh Campus
- Co-Ser 116 Mineville Campus

Online High School Courses - Co-Ser 411

Incarcerated Youth - Co-Ser 425

Adult and Continuing Education - Co-Ser 103

Dislocated Worker &
Out-of-School Youth - Co-Ser 920

Adult Literacy Education - Co-Ser 950

Adult Basic Education - Co-Ser 952

Corrections Education

- Co-Ser 994 Essex County
- Co-Ser 995 Clinton County

Literacy Zone

- Co-Ser 995 Clinton County
- Co-Ser 997 Essex County

Career and Technical Education (CTE) and Academic Services

Co-Ser 101 (Plattsburgh)

Co-Ser 102 (Mineville)

Co-Ser 104 (Learning Hub)

CV-TEC continues to respond to innovations in the workplace by developing rigorous and relevant Career and Technical Education (CTE) programs aligned to state and national industry technical & skills standards. The NYSED approved competency-based programs offer practical hands-on training for both high school and post-secondary students.

More than 30 CTE programs are available to students who choose to specialize in a career training program at CV-TEC as part of their graduation pathway. Most students enrolling in a CTE program will engage in instruction for two years at CV-TEC. High school students will spend one-half of each day in their home school and the remaining one-half day at one of the three CV-TEC CTE campuses during their two-year program of study. The resulting education affords students the opportunity to become immediately employed or continue in post-secondary education and/or training.

Core academic instruction is an integral part of all of the CTE Programs of Study as well as 21st Century & Work Readiness Skills development. Students successfully completing their program will earn high school credit toward graduation requirements, advanced college credit, industry certifications/credentials/licenses, participate in work-based learning activities (including paid and unpaid work experiences) and are eligible for the NYSED Advanced Regents Designation: Career and Technical Education (CTE) Endorsement Seal on their High School Regents Diploma after passing a rigorous national or state industry assessment.

CV-TEC Daytime Career and Technical Education (CTE) Program Descriptions

Allied Health

Available at the Plattsburgh Campus & Mineville Campus

Explicit skills that are used in broad variety of occupations across the health care industry are the focus of this program. Lab practice, simulations, job shadowing and clinical experiences are an integral part of this program. Students receive instruction and preparation for the NYS Certified Nurse Assistant (CNA), Certified

EKG Technician and Phlebotomy Technician exams and qualifications. This program is an excellent start for entering the health care field or for continuing in a post-secondary health profession career pathway.

Animal Science: Large Animal Production

Available at the Plattsburgh Campus

The swiftly changing livestock industry offers a variety of careers for the individual interested in large animal production. This program offers basic and advanced skills in areas such as nutrition, animal husbandry, anatomy and physiology of animals and practical skills such as handling and restraint, clinical laboratory skills and medical terminology. Traditional instruction and hands-on learning enhance the students' learning experience. Upon completion of the program, students can continue on to a career or choose to enroll in post-secondary education to earn a degree in an animal-related field.



Animal Science: Veterinary Assistant

Available at the Plattsburgh Campus

The rapidly expanding pet industry has a variety of careers for the animal loving enthusiast! The Animal Science Veterinary Assistant Program is designed for those interested in pursuing a career in an animal related field. This program encompasses the study of dogs, cats, pocket pets, livestock, equines and exotic species. Traditional instruction with hands-on learning provides students with practical experience while focusing on critical thinking and depth of understanding. Through hands-on application, shared skills and career exploration opportunities, students will gain employability skills, practice good work ethics and become team players. Upon completion of the program,

students can continue on to a career or choose to enroll in post-secondary education to earn a degree in an animal related field.



Automotive Collision Repair

Available at the Plattsburgh Campus

A career that is part craftsmanship and part artistry that involves extensive practice and acquired skill. Students will learn how to restore vehicles using the latest equipment and technology. As a member of a team, students will repair late model and classic vehicles from start to finish in a state-of-the-art repair facility, featuring a downdraft spray bake booth. Students will repair frames and unibody vehicles, repair auto plastics and fiberglass, install glass and learn custom painting and refinishing techniques. Students may also qualify for the accelerated pathway which can lead to certification as an FAA approved Aerospace Coating Applicator Specialist (ACAS) Certification as part of our partnership with BETA Technologies. Students will be prepared for the growing job market in the collision repair industry and related fields.

Automotive Technology

Available at the Plattsburgh Campus & Mineville Campus

This program teaches students the skills necessary to troubleshoot and repair the complex systems of today's high-tech automobiles. Students will experience the latest technology in a hands-on electronics-based curriculum. Students will learn to diagnose and service automotive electrical systems, drivelines, brakes, fuel injection systems, emissions systems, steering, suspension, engines, and transmissions.

Business Management & Entrepreneurship

Available at the Plattsburgh Campus

Students will learn extensive financial, marketing, and administrative concepts and

procedures; including but not limited to business communications, business systems and management, and entrepreneurship. In collaboration with industry leaders, students will apply the business skills gained to conceive, plan, and create a business plan. Students will create a professional portfolio that will provide a winning edge for immediate or future employment. Students may also have the opportunity to earn dual and articulated college credit forging multiple pathways to further education or directly into the workplace.

Construction Trades

Available at the Plattsburgh Campus & Mineville Campus

This technical training program uses a hands-on approach to gaining marketable skills in the general industry of construction. Utilizing tools and materials found in the trade, students will learn about carpentry, electrical, masonry, and plumbing. Emphasis is on the framing of a house using a "whole house" performance-based approach, utilizing the most up-to-date practices in regard to health, safety and a green tomorrow. Curriculum components include new green energy building and testing standards. The knowledge and skills learned will enable the student



to gain employment and advance quickly in the construction industry at the same time.

Cosmetology

Available at the Plattsburgh Campus & Mineville Campus

Students participate in the operation of a fully functional Cosmetology Salon Clinic. The Clinic provides hands-on salon experience where students work with clients, process retail sales



and practice essential communication and people skills. First-year students master basic Cosmetology competencies, while those in the second-year advance to more refined skills. Students are given exposure to the dynamics and diversity of the field of cosmetology through industry events and style shows. Students also work closely with local industry professionals through classroom demonstrations and other work-based learning opportunities. New York State licensure requires the student to have a minimum of 1000 clinical hours and to pass both a written and practical New York State Examination. This program provides the instruction to meet these requirements.

Culinary Arts Management

Available at the Plattsburgh Campus

The Culinary Arts Management Program teaches students the foundation skills needed for a career in the hospitality industry. Students will utilize the two-year ProStart curriculum, supported by the National Restaurant Association, which includes classroom study, lab work, mentored work experiences, and hands-on applications operating the on-site commercial kitchen. Students will plan, prepare and serve meals and menu items, increasing their knowledge of food science and restaurant operations.

Digital Production & Multimedia Communications

Available at the Plattsburgh Campus

The Digital Production & Multimedia Communications Program boasts a diverse set of skills, focusing on aspects of design, photography, video production and computer

development. Students will have the opportunity to learn design concepts, color theory, typography, photography, videography, advertising, animation and website design. These techniques and skills will be showcased as students make photo ID badges, develop 12-month calendars design websites and create the CV-TEC Yearbook. This Digital Production & Multimedia Communications program allows the students to gain real world experience in a structured environment while fostering creativity and utilizing 21st century skills.

Education & Human Services

Available at the Plattsburgh Campus

The Education & Human Services Program is a two-year program designed for students interested in pursuing a career in the education or human services field. The program provides students an overview of the physical, cognitive, social, and emotional characteristics and development of children. Through a combination of academics and hands-on learning, students will be responsible for developing and



implementing various age-appropriate lesson plans.

Pre-school age lesson plans are implemented in our very own on-site pre-school. Students learn and demonstrate developmentally appropriate knowledge of children from birth through high school age students. These, as well as other hands-on experiences, such as internships, will expose students to real-life situations and experiences in early childhood education, K-12 general and special education classrooms, and other related human services fields. Worksite experiences are provided in: Pre-K Programs, Day Care Programs, Head Start Programs, and K-12 General Education & Special Education Classrooms.

Electrical Design, Installation & Alternative Energy

Available at the Plattsburgh Campus

Renewable-energy technologies along with traditional wiring is a rapidly growing sector of electrical constructing. An upgraded curriculum offers students the more current trade methods and equipment. Electrical construction training is based on compliance with the National Electric Code and emphasizes the electrical design, installation and maintenance of residential and commercial systems. With growing concerns about the future and security of electrical energy, renewable resources such as solar power are becoming increasingly important. Students will acquire the entry level skills necessary to meet the demands of a diverse trade and discover a rewarding future career.

Environmental Conservation & Forestry

Available at the Plattsburgh Campus

In the Environmental Conservation and Forestry Program, students engage in hands-on learning based on current industry standards relating to sustainable forestry techniques, heavy equipment operation, maple syrup production, horticulture and arboriculture. This program is designed to give students a better understanding of our natural resources as they train for a variety of outdoor careers. Applied learning is provided through project-based learning in our out-of-doors classroom. All students learn basic seed germination and propagation through our greenhouse operation. From ordering the bedding materials and seeds, to transplanting seedlings, followed by in-house sales, our students gain a working knowledge of the greenhouse industry. Students learn how to safely remove hazardous trees from the top down as they train with modern tree climbing equipment and techniques both on and off campus.

Heavy Equipment/Diesel Mechanics

Available at the Plattsburgh Learning Hub Campus

Students will learn the basic theory, operation, and safety practices related to heavy equipment. This program is designed to meet entry-level needs in the field of diesel technologies and repair of agricultural equipment, construction

equipment, and class 6-8 "on-highway" vehicles. This course covers four-cycle engine theory, operation, troubleshooting and repair, and preventive maintenance of diesel-powered equipment. The course also covers basic hydraulic theory and principles, fuel systems, basic electrical and electronic systems, Tier IV emissions theory, brake systems, hydraulic/air systems, on-board diagnostic procedures, and an introduction to internet-based information systems used by today's equipment manufacturers.



Natural Resources Management

Available at the Mineville Campus

In the Natural Resources Management Program, students engage in hands-on learning based on current industry standards relating to sustainable forestry techniques, heavy equipment operation and maple syrup production. This program is designed to give students a better understanding of our natural resources as they train for a variety of outdoor careers. Students will learn through experience and develop both the skills to perform work properly and cultivate sensitivity to the environment in which the students work. Students will learn environmental studies, forestry and general heavy equipment operation in the outdoors. This diverse instruction will develop the skills needed to become successful in a wide variety of environmental conservation and management careers.

New Visions: Applied Engineering

(High School Seniors by Application Only)

Available at the Plattsburgh Learning Hub Campus & Mineville Campus

The New Visions: Applied Engineering Program is an application based, rigorous one-year exploratory program for select college-bound seniors planning to major in a field of study in Engineering and/or related fields. The academic curriculum is combined with practical, applied work experience as students engage in STEM concepts at the Institute of Advanced Manufacturing (IAM) and through clinical observations with business & industry partners in the field. The program incorporates dual enrollment in college and high school credit-bearing coursework with career exploration and Work-Based Learning (WBL) experiences in Applied Engineering. Students will participate in daily ½ day sessions for the course of the school year during the Senior Year. The purpose of this program is to increase student success with determining a college major and career pathway in the field of Engineering and/or related fields.

New Visions: Medical Careers

(High School Seniors by Application Only)

Available at the Plattsburgh Learning Hub Campus & Mineville Campus

The New Visions: Medical Careers Program is an academically rigorous one-year exploratory program for selected college-bound seniors planning to major in a field of study such as pre-med, chemistry, biology or other allied health fields. The academic curriculum is combined with practical, applied work experience as students observe health care professionals at one of the area's medical facilities. Learn what the health care field is really about by working alongside professionals and their patients.

Security & Law Enforcement

Available at the Plattsburgh Campus & Mineville Campus

The Security and Law Enforcement Academy is a New York State Division of Criminal Justice Services Security Guard Training School. The program is a student chapter of the following organizations: Teen CERT (Community Emergency Response Team); CAYSA (Corrections and Youth Services Association); and

Department of Homeland Security Law Enforcement Exploring. The curriculum includes instruction in all areas of the security profession, corrections, law enforcement, and homeland security. Cadets perform security duties on campus and in the community. Work experiences are available with numerous law enforcement agencies, including but not limited to: U. S. Customs and Border Protection; Clinton County Sheriff's Department; U. S. Border Patrol; and Plattsburgh City Police Department.



Welding

Available at the Plattsburgh Learning Hub Campus

While performing extensive hands-on work, students will learn welding techniques in gas metal arc welding, gas tungsten arc welding, shielded metal arc welding, plasma arc cutting, and oxyacetylene brazing and cutting in a state-of-the-art lab. These processes will be learned on steel, stainless steel and aluminum metals. Students will learn to process work orders, identify the correct repair procedure, and perform new material layout and fabrication from a blueprint. Upon completion of this course students will be prepared to take a variety of welding certification tests.

Academic Services

The Academic Services Department works in conjunction with our component school districts, CV-TEC Career and Technical Education (CTE) faculty and staff, and CV-TEC students to meet the New York State Education Department (NYSED) graduation requirements. Academic services are available to CV-TEC students enrolled in our NYSED CTE Approved Programs of Study. Services provided through the Academic

Services Department:

- Integrated & Specialized Core Academic Courses as approved by NYSED
- NYSED Regents Core Academic Course Instruction & Examination Preparation
- High School Coursework for credit recovery
- Workplace Readiness Skills
- Dual Credit Courses Instruction for College Credit
- Student Professional Portfolio

PRE-CTE PROGRAMS

Separate enrollment & intake procedures are required for component districts

The CV-TEC Pre-CTE programs are designed to deliver differentiated and targeted introductory, service-level Pre-CTE instruction. This general education program and is open to all high school students in grades 9-12. Enrollment by component districts into the Pre-CTE programs are separate from the CTE Program (CoSer 101,102,104) enrollment and require additional intake protocols. This program will allow students to explore the career field, develop technical and work readiness skills and earn two general education CTE credits. The Pre-CTE Programs meet the NYSED requirements for the Career Development and Occupational Studies (CDOS) Credential.

The following required elements are included:

- Service-level Pre-CTE Technical Skills
- Career Related Coursework
- Work-Based Learning (WBL) Experiences (54 hour minimum)
- CDOS Standards integration

Pre-CTE: Auto Services (Plattsburgh Campus)

Students in grades 9-12 will learn basic principles and practices necessary for employment in the automotive maintenance, basic repair and minor auto collision repair fields. This program will provide students with hands-on training as well as classroom instruction suited for diverse learning styles. Students will train in basic vehicle maintenance including basic electrical and brake repair. Instruction in interior and exterior

detailing is also provided. This program will prepare students for job placement or and/or into the CTE Automotive Tech, Auto Collision Repair, Heavy Equipment/Diesel Mechanics, or Marine Technology Program to further their education.

Pre-CTE Food Services (Plattsburgh Campus)

Pre-CTE Food Services allows students the opportunity to explore entry level positions in the industry while working on employability skills needed to be successful in the workforce.



Students will have the opportunity to work in our on-site specialized commercial kitchen, school cafeterias, and other industry related facilities to fulfill work-based learning hours towards the NYS CDOS Credential. Students will work on targeted skills in the areas of cold food preparation, kitchen helper, storage, inventory, serving, product identification, and nutrition. Students will gain skills necessary to meet job entry requirements with a strong base for growth and continued education within the industry.

Pre-CTE Exploration (Mineville Campus)

Contact Student Services for more information.

Online High School

Co-Ser 411

CV-TEC is proud to offer high school students the opportunity to take NYS-approved, online courses. Districts may select from a wide variety of Regents, Elective and Advanced Placement (AP) courses.

Designed to ease scheduling and staffing challenges faced by school guidance counselors and administrators, the CV-TEC Online High School provides a full range of high quality,

instructor-led course options from two different providers: Connections Learning and Western Suffolk BOCES (WSB).

Visit www.cves.org (click on CV-TEC; scroll down to "Online Course Offerings").

Features of CV-TEC's Online High School:

- Courses approved and assigned by Principals or Guidance Counselors
- Courses aligned with NYS Learning Standards (AAI and WSB)
- 150 consecutive day and semester-by-semester scheduling options available
- Regents courses taught by NYS-Certified Instructors (WSB)
- Affordable tuition rates
- Reimbursable expenses; districts may claim State aid (Co-Ser # A411; Activity Code: 5877)
- Prompt, local technical support offered by CV-TEC
- Courses may be augmented, supported, or taught by district-appointed personnel
- Asynchronous; contact via e-mail with course instructors
- 24/7 access to program of study
- Designed to assist or augment districts' course offerings and schedules
- Districts assign a faculty mentor to assist student through the online learning process. Mentors have ongoing access to a student's progress
- Convenient enrollment schedule (by semester): September-December; January-June
- Advanced Placement ("AP") course options available

Adult & Continuing Education

CO-SER 103

CV-TEC provides Adult and Continuing Education programs and services on site to area post-secondary (adult) learners on all three of our CV-TEC Campuses. Programming is also offered at several off-campus community locations. Programming

for post-secondary (adult) learners include: CTE Daytime Programs of Study, short-term courses, and continuing education evening courses.

Career & Technical Education for Adults

Adults can register for any CV-TEC daytime Career and Technical Educational (CTE) program on a space available basis. Enrollment is self-pay or with special funding through CV-TEC Literacy, HSE, and Job Skills Training (JST) Program, ACCESS-VR, CCETA, DOL, Veterans Administration or other sources including special training vouchers. Low interest loans are also available through the Sallie Mae Corporation. Programs



for adults who wish to enter, re-enter and/or gain advancement in employment are offered during the daytime and in shorter courses in the evening on all campuses.

Practical Nursing (LPN)

Classroom, lab practice, lab simulations, job shadowing and clinical experiences are integral parts of the NYSED accredited licensure program. Students receive preparation for the NYS licensure and entering the health field for Practical Nursing. This program is an excellent start for continuing in a postgraduate health profession career pathway. Students gain the skills and knowledge that will allow them to deliver safe, effective nursing care, working in partnership with Registered Nurses and other health care team members. This is a 1160-hour licensure preparation adult only program.

Nurse Assisting (CNA)

Instruction, lab practice, lab simulation, job shadowing and clinical experiences are integral

parts of the program. Students receive preparation for the NYS certification examination and to enter the health field as a Certified Nurse Assistant. CNAs are an integral part of the medical team. CNAs have direct contact with patients/ clients and families and deliver personal care to clients who need assistance. Students will learn basic principles and skills required to care for clients as a certified nurse assistant.

CPR

This course leads to certification for CPR for infants, children and adults. Eight hours of instruction is provided over two sessions. Certification is available through the National Safety Council or American Red Cross.

Standard First Aid

The workshop details management of basic injuries and medical emergencies. Standard First Aid can be provided in conjunction with CPR or as a 6-8 hour stand-alone workshop. Certification is available through the National Safety Council or American Red Cross.

AED

This program provides hands on training of the Automated External Defibrillator to individuals who plan to volunteer as responders to cardiac emergencies where trained medical personnel are not immediately available. Topics include the use of the machines, maintenance of the equipment and legal liabilities to the volunteer. This workshop can be combined with CPR/First Aid or be offered as a stand-alone workshop. Certification is available through the National Safety Council or American Red Cross. This workshop is available to component districts in order to provide training for meeting the new AED mandate.

Phlebotomy

Phlebotomy training prepares students to perform finger and venous blood draws. Safety, proper infection control methods, and emergency preparedness are included in the course. Students receive preparation for entering a health career in Phlebotomy. NHA certification is offered to candidates who successfully complete the program.

Apprenticeship Programs

CV-TEC is the authorized Designated Lead Educational Agency (DLEA) certified to conduct, administer, oversee and approve classroom instruction for Union Apprenticeship Training Programs in the region. Apprenticeship Training is conducted in the areas approved by the New York State Department of Labor.

Continuing Education Courses

Numerous continuing education courses are offered to adults on various campuses. The courses are offered year-round for any interested adult. These are offered in conjunction with Career and Technical Education courses. Current course availability and fees can be found on our website.

Commercial Driver's License (CDL) CDL-A, CDL-B & CDL B to A Upgrade

CDL-A

The Tractor Trailer Driver Training Program is a 60-hour, experiential course offering instruction on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures, and Street Driving. Completion of the CDL Class A program leads to eligibility for Department of Motor Vehicle testing and licensure.

CDL-B

CV-TEC's Class B CDL Program is a 30-hour course leading to a commercial driver's license that allows holders to drive certain types of commercial vehicles. The course is designed for individuals with limited or no experience driving a Class B commercial vehicle. Commercial vehicles that can be operated with a Class B driver's license include, but are not limited to, straight trucks, dump trucks, cement trucks, refuse trucks, delivery trucks, tow trucks, household and commercial moving trucks, grocery delivery trucks, box vans, or large buses.

CDL-B to A Upgrade

Completion of the CDL-B to CDL-A Upgrade

course leads to eligibility for Department of Motor Vehicle testing and licensure.

Business and Industry Training Programs

Customized Training For Business And Industry



Customized training programs are tailored to meet the needs of local business and industry. These programs are designed to upgrade employees' technical and management skills. These programs can be designed cooperatively, based on the needs and interest of our business partners. Tuition and fees will vary depending on the length and content of the training program.

Other Career Certificate Programs

Adult Online Learning Experiences

CV-TEC offers hundreds of adult online education courses. Participants may enroll in a variety of instructor led, self-paced or enhanced tutorials at affordable prices. Participants can enjoy the convenience of learning at home and of accessing coursework 24/7. Students can select from a number of national online Ed2Go programs through CV-TEC. Certificates of completion are provided by Ed2Go in a number of career and technical programs.

Adult Literacy Education

Co-Ser 950

CV-TEC offers free Adult Basic Education (ABE), Adult Secondary Education (ASE), and High

School Equivalency (HSE) preparation to adults, age 18 or older. Programs are offered at the OneWorkSource Centers in Plattsburgh and Elizabethtown, and various other community locations. Instruction is provided through distance learning programs and ABE/ ASE classes. CV-TEC's Adult Literacy programs are all New York State approved and taught by certified teachers. CV-TEC is an approved Test Assessing Secondary Completion (TASC) test site in both Plattsburgh and Mineville.

ABE/ASE Classes

Offered in Clinton & Essex counties at various locations. Classes are offered during morning, afternoon and evening sessions.

Job Skills Training

Funding is available for eligible adults to enroll in job skills training programs. Training programs include Certified Nursing Assistant, Home Health Aide, Welding, Computer Classes, CDL, and more.

Distance Learning Programs

A variety of programs are available for students who are unable to attend an ABE/ASE class. Students study at their own pace and in their own setting. Individualized lesson plans are developed for students and materials are delivered every two weeks to a library of the students' choosing. Students may also choose to pick up and drop off materials every two weeks at the OneWorkSource centers.

CV-TEC Secondary, Post-Secondary College Agreements and Licensure Opportunities

CV-TEC Career & Technical Education (CTE) Program	Articulated College Agreements	Dual Enrollment College Agreements	NYS Licensure or Corporate/ National Association Certification	Approved High School Integrated Academic Credit NYSED Regulations: 100.5(6), 100.5(7) (Maximum, 10 Credits)
Allied Health	Clinton Community College, 7 cr. CV-TEC LPN Program, 10 hours	Clinton Community College, 3 cr. North Country Community College, 3 cr.	CNA, EKG, First Aid/ CPR Certifications; Phlebotomy Certification Prep; OSHA-10: Healthcare; NWRC/ 21st Century Skills**	CTE English; CTE Health; CTE Mathematics; CTE Science; CFM*; NYSED CDOS Credential
Animal Science: Large Animal Production	Clinton Community College, 3 cr. SUNY Canton, 2 cr. SUNY Cobleskill, 9 cr. SUNY Delhi, 3 cr.	Clinton Community College, 3 cr. SUNY Morrisville, 6 cr.	OSHA-10: Agriculture; NWRC/ 21st Century Skills**	CTE English; CTE Health; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
Animal Science: Veterinary Assistant	Clinton Community College, 3 cr. SUNY Canton, 2 cr. SUNY Cobleskill, 9 cr. SUNY Delhi, 3 cr.	Clinton Community College, 3 cr.	NWRC/ 21st Century Skills**	CTE English; CTE Health; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
Automotive Collision Repair	Clinton Community College, 3 cr. Lincoln Technical Institute SUNY Canton, 5 cr. UTI, Proficiency Credit or \$1000 tuition Wyotech, Scholarship Available	Clinton Community College, 3 cr.	ASE Certification Preparation; Auto Lift Institute Certification; NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
Automotive Technology	Clinton Community College, 3 cr. Lincoln Technical Institute SUNY Canton, 3 cr. SUNY Delhi, 7-12 cr. University of N.W. Ohio, 6 cr. UTI, Proficiency Credit or \$1000 tuition Wyotech, Scholarship Available	Clinton Community College, 3 cr. North Country Community College, 3 cr.	ASE Certification Preparation; NYS Inspection Licensure; Auto Lift Institute Certification; OSHA-10: General Industry; First Aid/ CPR Certification; NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
Business Management & Entrepreneurship	Clinton Community College, 22 cr. North Country Community College, 3 cr.	Clinton Community College, 3 cr.	First Aid/CPR, AED Certifications; NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CFM* NYSED CDOS Credential
Construction Trades	SUNY Alfred 10 credits Clinton Community College, Plattsburgh 3 credits; Mineville 18 credits SUNY Delhi, 6 cr.	Clinton Community College, 3 cr. North Country Community College, 3 cr.	OSHA-10: Construction; First Aid/ CPR Certification; NWRC/ 21st Century Skills**	CTE English; CTE Science; CFM* NYSED CDOS Credential
Cosmetology	Clinton Community College, 3 cr. North Country Community College, 3 cr.	Clinton Community College, 3 cr. North Country Community College, 3 cr.	NYS Licensure; OSHA-10: Cosmetology; First Aid/ CPR Certification; NWRC/ 21st Century Skills**	CTE English; CTE Health; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
Culinary Arts Management	Clinton Community College, 3 cr. Culinary Institute of America, 3 cr. Johnson & Wales, 4.5 cr. Paul Smiths College, 3 cr. SUNY Broome, 6 cr. SUNY Canton, 6 cr. SUNY Cobleskill, 2-11 cr. SUNY Delhi, 10 cr. SUNY Plattsburgh, Experiential Credit Schenectady Community College, 3 cr. Other: numerous out-of-state credit opportunities United States Army, promotion to E-4	Clinton Community College, 3 cr.	National Restaurant Association (NRA), Serv Safe, and First Aid/ CPR Certifications; NWRC/ 21st Century Skills**	CTE English; CTE Health; CTE Mathematics; CTE Science CFM* NYSED CDOS Credential
Digital Production & Multimedia Communications	Clinton Community College, 15 cr. SUNY Canton, 15 cr. SUNY Cobleskill, 6 cr. (CCNA) North Country Community College, 9 cr.	Clinton Community College, 15 cr.	First Aid/ CPR Certification; NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
Education & Human Services	Clinton Community College, 18 cr. SUNY Canton, 3 cr. SUNY Cobleskill, 3 cr. Herkimer Community College, 6 cr.	Clinton Community College, 18 cr.	First Aid/ CPR Certifications; Child Development Associate (CDA) Credential Preparation; NWRC/ 21st Century Skills**	CTE English; CTE Health; CTE Science; CFM* NYSED CDOS Credential
Electrical Design, Installation & Alternative Energy	Clinton Community College, 18 cr. Lincoln Technical Institute SUNY Delhi, 4 cr.	Clinton Community College, 3 cr.	IBEW Certification Preparation; First Aid/ CPR Certification; OSHA-10: Construction; NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
Environmental Conservation & Forestry	Clinton Community College, 7 cr. Paul Smiths, 3 cr.	Clinton Community College, 3 cr. North Country Community College, 3 cr.	Level I Game Logging; First Aid/ CPR Certifications; OSHA-10: Construction; NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential

CV-TEC Career & Technical Education (CTE) Program	Articulated College Agreements	Dual Enrollment College Agreements	NYS Licensure or Corporate/ National Association Certification	Approved High School Integrated Academic Credit NYSESED Regulations: 100.5(6), 100.5(7) (Maximum, 10 Credits)
Heavy Equipment/ Diesel Mechanics	Clinton Community College, 3 cr. Lincoln Technical Institute, 10.5 cr. Nashville Auto Diesel College, Proficiency credit SUNY Canton, 5 cr. University of N.W. Ohio, 6 cr. UTI, Proficiency Credit or \$1000 tuition Wyotech, Scholarship Available	Clinton Community College, 3 cr.	ASE Certification Preparation; Auto Lift Institute Certification; NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
Marine Technology	Clinton Community College, 3 cr. SUNY Canton, 6 cr. Lakes Region Community College, 3 cr. UTI, Proficiency Credit or \$1000 tuition Wyotech, Scholarship Available	North Country Community College, 3 cr.	Auto Lift Institute Certification; OSHA-10: General Industry; First Aid/ CPR Certification; NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
Natural Resource Management	Clinton Community College, 7 cr. Paul Smiths, 3 cr.	Clinton Community College, 3 cr. North Country Community College, 3 cr.	Level I Game Logging; First Aid/ CPR Certifications; OSHA-10: Construction; NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
New Visions: Applied Engineering	Clinton Community College, 18 cr. North Country Community College, 15 cr.	Clinton Community College, 18 cr. North Country Community College, 15 cr.	NWRC/ 21st Century Skills**	CTE; English 12; Math, Science, Technology
New Visions: Medical Careers	Albany College of Pharmacy, \$10,000 scholarship	Clinton Community College, 7 cr. North Country Community College, 13 cr.	First Aid/ CPR Certification; NWRC/ 21st Century Skills**	Anatomy & Physiology; English 12; Government and Economics; Health Career; Medical Terminology
Security & Law Enforcement	SUNY Canton, 3 cr. Clinton Community College, 6 cr. Herkimer Community College, 6 cr. North Country Community College, 9 cr.	Clinton Community College, 3 cr. North Country Community College, 3 cr.	NYS Security Guard Pre-Assessment Training; Office of Counter Terrorism Enhanced Security Guard; Dept. of Homeland Security Teen CERT (Community Emergency Response Team); Professional Protection Officer (Nationally Recognized Credential); First Aid/ CPR Certification; NWRC/ 21st Century Skills**	CTE English; CTE Government; CTE Physical Education; CTE Science; CFM* NYSED CDOS Credential
Welding	Clinton Community College, 3 cr. Alfred State, 7 cr. SUNY Canton, 2 cr. Lincoln Technical Institute Mohawk Valley, 5 cr. SUNY Delhi, 7 cr.	Clinton Community College, 3 cr.	American Welding Society (AWS); NWRC/ 21st Century Skills**	CTE English; CTE Mathematics; CTE Science; CFM* NYSED CDOS Credential
CPR	NA		NYS Licensure	NA
CDL	NA		NYS Licensure	NA
EKG Technician	NA		NYS Licensure	NA
LPN	SUNY Canton, 3 cr. Clinton Community College, 9 cr. North Country Community College, 17 cr.		NYS Licensure	NA
Paralegal	NA		National Certification	NA
Phlebotomy	Clinton Community College, 2 cr.		NYS Licensure	NA

Updated 11/3/2023 - check with the CV-TEC Academic Services Office or your CV-TEC Counselor for the most current list of articulations.

* Career & Financial Management

** National Work Readiness Credential

SCHOOL SUPPORT SERVICES (S³)

- » Professional and Program Development
- » Instructional Support
- » Informational Support



PROFESSIONAL AND PROGRAM DEVELOPMENT

School/Curriculum Improvement Service

Co-Ser 506

School Support Services supports the component districts' efforts to meet Federal, State and local requirements by strengthening instruction, raising standards, improving curriculum and assessment practices and building capacity at the district, building and classroom levels. School Improvement staff work in collaboration with the districts to design and/or secure data-driven, research-based professional development offerings to meet the needs of their districts.

Professional development opportunities are provided both regionally and in-district to promote quality teaching and learning. An emphasis is placed on the sharing of effective instructional practices and initiatives across districts. Whenever possible, local educators and administrators are employed as leaders, trainers, and facilitators for professional development activities.

School Support Services provides technical assistance to administrative and instructional staff and works with

districts to customize their professional development around their specific needs. Call us today to develop your plan.

School Improvement activities may include:

- Regional (multi-district) Offerings
- Embedded, In-house Professional Development
- Mentoring
- District/School Improvement Planning
- Regional Scoring (Grades 3-8 and Regents Exams)
- Assessment Development
- Curriculum Development and Coordination
- Professional Learning Communities
- Teacher Leader Effectiveness Training and Supports
- Substitute Reimbursement
- Instructional and Leadership Coaching

Itinerant Teachers

Co-Ser 304 Music

Co-Ser 305 Home Economics

Co-Ser 332 Library Media

Co-Ser 325 French/Spanish

Regular education teachers, employed by CVES, are shared between two or more districts. The Itinerant Teacher service can be provided for any one content area when there is at least one full-time equivalent position among the participating districts. No one district may use more than six-tenths full-time equivalent. When one full-time equivalent is assigned to two or more districts, then additional CVES staff can be assigned in that content area to an additional district up to six-tenths full-time equivalent.

Itinerant Academic Intervention Services

Co-Ser 310 English Language Arts

Co-Ser 312 Mathematics

Co-Ser 313 Science

Co-Ser 314 Social Studies

Regular education teachers, employed by CVES, are shared between two or more districts. The Academic Intervention Services Co-Ser, designed to assist districts with compliance of State and Federal regulations, can be provided for any one content area when there is at least one full-time equivalent position among the participating districts. No one district may use more than six-tenths full-time equivalent. When one full-time equivalent is assigned to two or more districts, then additional CVES staff can be assigned in that content area to an additional district up to six-tenths full-time equivalent.

Bilingual/ESL Itinerant Teacher

Co-Ser 340

Bilingual/ESL Itinerant Teacher, employed by CVES, is shared between two or more districts. This service provides a TESOL certified teacher who works with students and families of English Language Learners. The Itinerant Teacher service can be provided for any one content area when there is at least one full-time equivalent position among the participating districts.

Arts In Education

Co-Ser 404

By joining cooperatively, schools are able to provide cultural and educational programs for students. An Arts in Education coordinator is available to work with districts, artists, and arts organizations to provide quality programs for students.

Arts in Education is designed to help districts integrate the arts and related cultural programs into the core curriculum. A directory of artists and arts opportunities is provided to all districts participating in this service. The directory is available online at <https://artsandenrichment.org>. A listserv is maintained by the coordinator to promote continuous sharing of information and coordination of services



School Library System

Our School Library System, coordinated through Champlain Valley Educational Services, is one of 40 state-funded programs created to support library media centers in public and non-public schools. Clinton-Essex-Warren-Washington School Library System is committed to providing equitable access to information for all members, and to supporting member libraries in their efforts to help students meet New York State standards.

Major components of the system include:

- Interlibrary loan services
- Union catalog of member library holdings
- Cooperative library media activities
- Staff development workshops and professional lending library

- Communication services including library directories and newsletters
- Library technology services to improve information delivery

Library Automation

Co-Ser 555

Library Automation assists libraries in their ability to share resources through an integrated, circulation management system that provides increased access to available materials and affords students the opportunity to develop search strategies. The School Library System supports the OPALS system and provides both on-site and phone technical support.

Library Services/Media

Co-Ser 508

The Library Services Co-Ser offers component school districts access to two important programs: Coordinated Cooperative Collection Development (CCCD), and Online Database Resources (research resources accessed via the Internet, including eBooks).

CCCD – This service provides an organized way for libraries to acquire specialized, in-depth collections of information resources to meet specific in-house curriculum needs. With CVES coordination of collection development, duplication of specialized materials is minimal, school libraries are able to cooperatively provide access to a wider variety of resources and library monies are more effectively spent.

Online Database Resources – This service will support the instructional program and information needs of students, teachers, administrators, and staff. Participating districts will receive direct access to remote electronic information and instructional library resources of their choosing from over 50 vendors and hundreds of resource choices, as well as an online library of eBooks and audiobooks through OverDrive. The School Library System will offer instruction in data base, eBook access and usage, as well as technical support to library media personnel.

Instructional Planning for Assessment

Co-Ser 509

This service is aimed to support school districts by collecting and analyzing various types of data to identify strengths and weaknesses at either the program level or student level. The Instructional Planning for Assessment Service provides instructional support by training teachers and administrators in the development, proper administration and accurate analysis of student performance assessment data.

This service provides assistance to component districts in creating, improving and sustaining a culture of data-driven decision making through protocols, common language and goal setting. These services can be tailored to support administrative teams, data teams, departments and Professional Learning Communities (PLCs) in collecting and analyzing data through a systematic, evidence-based approach.

Included in this Co-Ser is access to Tableau Data Reports Services offered through NERIC. Tableau allows access to the Level 1 Data Warehouse, Level 2 State Reports data, and NYSED publicly released data. Reports generated in Tableau allow data to become specialized and actionable to accountability, student achievement, and overall district growth.

Substitute Coordination

Co-Ser 654

The Substitute Coordination service is designed to offer districts an automated substitute system that is accessible via the web and telephone. Using an Internet-based system, substitute and teacher database, help desk personnel and priority lists, this service assigns the best-qualified substitute to fill teacher absences while giving districts immediate access to data. The service enables daily absences to be filled by substitutes from a directory of available substitutes that are approved by participating districts. The service provides Internet and telephone access for participating districts, employees and substitutes.

INSTRUCTIONAL SUPPORT

Instructional Printing

Co-Ser 505

Printing and Duplicating

The School Support Services Print Shop provides a complete line of printing, photocopying and graphic design services to participating school districts. Our goal is to provide schools with quality, cost-effective printing in a timely manner.

The Print Shop provides the following services to component districts:

- A full line of finishing and binding capabilities
- State-of-the-art equipment that provides the highest quality product possible
- Printing of district/school newsletters, students and parent handbooks, school calendars, stationery, carbonless forms, flyers, full-sized color posters, cards, curriculum guides, certificates, budget reports, PowerPoint presentations, and much more

Musical Instrument Repair Services

Co-Ser 512

The repair services are routinely capable of returning the equipment within three working days of delivery to the repair center (depending on parts availability).

- Brass - dent removal, valve and slide repairs, soldering, and preventative maintenance
- Woodwinds - padding, corking, adjustments, and silver soldering broken keys - complete re-pads are performed when needed
- Strings - gluing, bridge work, stringing, etc.
- Percussion instruments are also repaired as needed
- Cases for all instruments
- Keyboards, electric guitars, and amps can be repaired and/or diagnosed.

INFORMATIONAL & COMMUNICATION SUPPORT

School Employee Safety Risk Management

Co-Ser 608

This service provides direct support, assistance, and training to member school districts to; ensure compliance with Federal, State, and Local laws and regulations related to health and safety in the workplace; establish and promote procedures to increase the physical safety of staff and students.

The Training Specialists are involved with on – and off – site training programs, consultations, advisement, and coordination of compliance activities based on applicable standards and guidelines.

Interscholastic Athletics

Athletic Training

Co-Ser 552

Athletic Training Services offers access to certified athletic trainers who have completed extensive education in sports medicine. Athletic trainers can work with student athletes and provide support to schools through injury prevention education, injury rehabilitation, emergency response and professional development.

Interscholastic Athletics Service



Co-Ser 554

The Interscholastic Athletics Service provides the planning and coordination of all Section VII public athletic contests. The scheduling responsibilities involve 26 school districts, thousands of student athletes and approximately 500 sports officials. The Interscholastic Athletics Administrator will maintain current knowledge of rules and regulations pertaining

to interscholastic athletics and act as the interpreter. This includes, but is not limited to NYSPHSAA Rules and regulations, Section VII policies, procedures and constitution, education law, and regulations of the NYS Education Commissioner.

The administrator will advise schools on all matters of interpretations and compliance. Additional services include the coordination of training, coordination, assignment and payment of officials for all section contests, payment of officials for postseason playoffs contests, and the maintenance of centralized scheduling and section records.

Instructional Technology

Co-Ser 564

The Instructional Technology service provides a continuum of services that support the teaching and learning needs of school districts. Any hardware, software, or services, including maintenance that are intended



to support instruction are within the Instructional Technology Scope. This includes End-user devices, displays, peripheral devices, and district networks.

The coordinator, consultants, and equipment purchased and maintained through this Co-Ser are aidable. All hardware, software, and services associated with this Co-Ser will be incorporated and governed by the regional 793 plan.

BOCES instructional and technical support staff will partner with district staff to support the integration of technology in participating school districts.

Staff Development - Transportation

Co-Ser 603

This service provides Certified School Bus Driver

Instructors (SBDIs) and/or Certified 19A Instructors to member schools districts in order to assist them with the training of their school bus drivers, attendants and monitors. The service also sponsors quarterly workshops for school district transportation officials.

- Annual Defensive Driving Reviews
- Basic School Bus Driver Training Program
- 2-Hour Bus Driver Pre-Service Training
- 2-Hour Bus Driver Refresher Training
- 10-Hour School Bus Attendant/Monitor Training Course
- 3-Hour School Bus Attendant/Monitor Pre-Service Training
- 2-Hour School Bus Attendant/Monitor Refresher Training
- Transportation Supervisors Quarterly Workshops
- Bi-Annual Written & Road Test

Transportation, Drug and Alcohol Testing Coordination

Co-Ser 614

This service provides member school districts with a complete drug & alcohol testing program. The sample collection, analysis, medical review and reporting components are provided under a cross contract with Jefferson-Lewis BOCES.

The training and coordination components are handled by the Health, Safety, Risk Management Service with the assistance of Jefferson-Lewis BOCES.

Staff Development: Clerical

Co-Ser 630

This service provides staff development programs and activities for clerical support staff at the request of participating districts. District clerks can receive training related to regulations, processes, and best practices through this Co-Ser. Other clerical staff development opportunities will be offered as well.

Emergency Communication System

Co-Ser 640

FM Emergency Communication System provides a system for regular emergency communications between school district offices, maintenance

facilities, school buses and other district vehicles using FM Radio channels with repeaters at optimum locations.

This includes direct access to the Emergency Communications Centers operated by the Emergency Preparedness in Clinton, Essex, and Franklin counties, ensuring 24-hour-a-day, 7-days-a-week coverage. Currently, 15 school districts participate in the FM Emergency Communication System (Co-Ser 640) and utilize over 500 Base, Mobile and Portable Units.

- Training faculty & staff to create/update websites and photograph events
- Graphic design/layout/production of print materials
- Embedding a communications expert in-district to provide dedicated support to highlight a school through public relations strategies and tactics.



School Public Relations

Co-Ser 610

The services provided through Co-Ser 610 gives schools the opportunity to share their successes and accomplishments to the community through various media. The Communications Department provides the following services to component districts:

- Creating and updating Websites
- Social media (Facebook, Twitter, Instagram, YouTube, etc.)
- Video productions
- Live streaming events (graduation, concerts, etc.)
- Writing and editing newsletters
- Photographing or video recording school events
- Creating informational or promotional documents
- Media relations
- Crisis communication
- Community/taxpayer information

RISE CENTER FOR SUCCESS (SPECIAL EDUCATION) PROGRAMS



Autism 6:1:1

Co-Ser 205

These 6:1:1 classrooms are for students diagnosed with Autism Spectrum Disorder with significant deficits in communication skills and/or adaptive behavior. This program utilizes Applied Behavior Analysis (ABA). Scientific research demonstrates that interventions based on ABA are the most effective treatment for autism.

This program provides intensive individualized programs for students based on the principles and instructional methods of ABA by our highly trained staff in consultation with our partnership with the New England Center for Children. A Licensed Behavior Analyst (LBA) is embedded within this program providing training, oversight, data analysis, and evaluation to ensure the most effective instructional and behavioral treatment for each student.

A School Social Worker provides support to families to help transfer mastered skills into the home, to identify needs and how they can be addressed at home, and to aid in accessing community services.

8:1:1 Academic/Behavioral Program

Co-Ser 208

These 8:1:1 classrooms are for students that may have borderline to above average cognitive ability, a learning disability, a mental health diagnosis, and/or display challenging behaviors that interfere with learning. These students require a smaller class setting, intensive adult support and consistent routines for learning. Students may require a Behavioral Intervention Plan, which may be required before enrollment in the program.

The instructional program focuses on meeting these emotional/behavioral needs while addressing





academic skills. Students in this program participate in Grades 3-8 state assessments and work towards a Regents/Local diploma aligning to the NYS Curriculum Standards with curricular modifications and supports as needed. Social emotional wellbeing is paramount and addressed through Trauma Informed Schools and Restorative Practices. Students ages 14 and over participate in our school and community-based work experience programs as deemed appropriate leading towards a CDOS Credential.

Counseling is an integral part of this program and is included in the tuition at two half-hour group sessions per week. Individual counseling is available on an a-la-carte basis. Frequent collaboration and communication with parents and community service providers are an essential component of this program.

Additional services are available on an a-la-carte basis.

8:1:1 Life Skills Program

Co-Ser 210

These 8:1:1 classrooms are for students identified by their district Committee on Special Education as needing a highly specialized educational program. They may have multiple delays across domains impacting daily functioning, a significant cognitive disability, and/or significant deficits in communication/language and adaptive behavior.

These students require instruction that facilitates the acquisition, application, and transfer of life skills across natural environments. They may also require educational support systems such as assistive technology, daily personal care, or behavioral interventions. They benefit from alternate content and process of instruction. They may have a need

for medical support and assistance/instruction in activities of daily living.

Full-day students participate in work experience and academics. Curriculum focuses on independent living skills, social skills, functional academics, and pre-vocational/vocational skills.

Students in this program work toward the most appropriate credential which may be a Skills and Achievement Credential and/or a Career Development and Occupational Studies Credential.

This program includes the support of a counselor, as identified in the IEP, to assist with preventative strategies and crisis support. Social emotional wellbeing is paramount and addressed through Trauma Informed Schools and Restorative Practices. Frequent collaboration and communication with parents and community service providers are an essential component of this program.

Additional services are available on an a la carte basis.



6:1:1 Intensive Therapeutic Support Program (ITSP)

Co-Ser 220

This 6:1:1 classroom is for students in grades 6-12 who have been identified as needing special education instruction and mental health clinical services. The program provides a broad range of services designed to strengthen individual and family functioning and prevent children and adolescents from requiring a more restrictive residential environment.

This self-contained setting features an academic workload focused on attaining the NYS diploma, while offering intensive emotional and mental health

support for students to experience success in school. The curriculum includes hands-on activities and technology integrated throughout. The environment is set to be calming with a trauma informed teaching model. Daily circles using restorative justice practices, mindfulness and coping strategies/skills are taught and practiced.

A school counselor leads skills instruction using the ARISE Social Skills for High School Curriculum and provides individual and family therapy.

Additional Services Include:

- Weekly Adventure Based Counseling through BHSN with monthly full day trips
- Consulting Psychiatrist for medication management and psychiatric consultation,
 - Medication, when indicated, may be prescribed after consultation with parent(s)/guardian(s)
- Nursing Services
- Service referrals- community referrals for services based on the individual needs of the student and family.



Related Services

A student's Individual Education Program requests services which mirror those of the itinerant service but are delivered while a student attends a self-contained classroom at one of the CVES special education classroom locations. The services offered are:

- Speech Therapy
- Counseling
- Physical Therapy
- Occupational Therapy

- Assistive Technology
- One-on-One Aide
- One-on-One Teacher Assistant
- Interpreter for the Deaf
- Teacher of the Visually Impaired/Blind
- Teacher of the Deaf/Hard of Hearing
- One-on-One Nurse (This service closely monitors the health needs of the student while incorporated in the educational environment.)
- Crisis Intervention Services

Itinerant Services (based on staff availability)

Upon request of the local school district, itinerant personnel are available to provide support services to district programs. They include occupational therapy, physical therapy, speech, counseling, and assistive technology.

Itinerant Teacher of the Deaf/Hearing Impaired

Co-Ser 301

A certified teacher of the deaf and hearing impaired will provide direct services to hard of hearing pupils and consultation to teachers.

Itinerant Special Education Speech/Language

Co-Ser 302

A certified teacher of speech and hearing or a speech pathologist provides services to special education students who exhibit difficulties with language, language processing and articulation.

Itinerant Guidance and Counseling

Co-Ser 303

A certified school counselor, school social worker, or school psychologist provides services to a school district.

Itinerant Interpreter for the Deaf

Co-Ser 306

An interpreter provides services for students who participate in the educational mainstream as well as

self-contained programs.

A C-Print Captionist provides services for students in the educational mainstream that are deaf or hard of hearing. This is included in the 306 Co-Ser.

Itinerant School Psychologist

Co-Ser 308

A certified school psychologist who can perform psycho-educational assessments, individual counseling and serve on the Committee on Special Education provides services.

Itinerant Visually Impaired/Blind

Co-Ser 309

Services include Braille instruction and specially designed materials such as large print texts and assistance with appropriate technology. Orientation and mobility and rehabilitation services may also be available.

Itinerant Speech and Hearing

Co-Ser 311

The service of a certified Teacher of Speech and Hearing provides speech improvement services.

Itinerant Physical Therapy

Co-Ser 321

A licensed Physical Therapist or Physical Therapist Assistant facilitates development of a student's gross motor skills. Physical Therapy is provided under a prescription of a physician.

Itinerant Occupational Therapy

Co-Ser 323

A licensed Occupational Therapist or Occupational Therapist Assistant facilitates development of a student's fine motor skills, sensory-motor and visual perceptual skills in an educational setting. Occupational therapy is provided under a prescription of a physician.

Itinerant Assistive Technology

Co-Ser 324

This service assists students in the selection, acquisition or use of assistive technology devices (e.g., adaptive computer equipment, communication

systems). The service may be direct or consultative.

Itinerant Behavioral Support

Co-Ser 326

This service is designed to provide short-term, ad hoc advanced behavioral support to individual students and staff through the development of classroom and individualized behavioral support plans and support for implementation fidelity. Functional perspective, assessment, and/or analysis will be utilized as appropriate to the needs of the students. The key feature of this service is that it is designed based on student and staff need. Elements that may be included are context analysis, records review, behavioral observations, written support plans, implementation support, and a high level of behavioral expertise. This service will be provided by a Licensed Behavioral Analyst (LBA).



Preschool Committee on Special Education

Co-Ser 550

This service provides clerical support for the district's Preschool Committee on Special Education. Referral, Consent to Evaluate, Due Process, CPSE meetings, STACs, BOE notification and record-keeping responsibilities are some of the services provided through this Co-Ser.

Academic Programs, Special Facilities

Co-Ser 441

This service provides the educational component required for regular and special education students, age 5-18, who are hospitalized in the Child and Adolescent Mental Health Unit at the University of Vermont Health Network - Champlain Valley Physicians Hospital (CVPH).

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Champlain Valley Educational Services

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