

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE
CVES CONFERENCE CENTER IN PLATTSBURGH, NY ON OCTOBER 12, 2022
PROPOSED EXECUTIVE SESSION AT 6:00 P.M. – MONTHLY MEETING TO FOLLOW**

- No Action 1. CALL TO ORDER: BOARD PRESIDENT
a. The Pledge of Allegiance
b. Roll Call of Board Members
- No Action 2. AUDIT PRESENTATION FOR YEAR END JUNE 30, 2022
--West & Company, CPA, PC
- No Action 3. BOARD APPRECIATION MONTH
- No Action 4. EXECUTIVE SESSION
- No Action 5. INTRODUCTION OF ALL PRESENT
- No Action 6. OPINIONS AND CONCERNS FROM THE AUDIENCE
- No Action 7. DISTRICT SUPERINTENDENT’S UPDATE
- Action 8. MINUTES OF PREVIOUS MEETING
a. September 14, 2022 Regular Board Minutes (Enc. 1)
- Action 9. NEW BUSINESS
a. Approval of Annual Independent Audit (Enc. 2)
- Action 10. CONSENT AGENDA FINANCIAL
a. Certification of Warrant (Enc. 3)
Action b. Treasurer’s Report (Enc. 4)
Action c. Cross Contracts (Enc. 5)
Action d. Special Aid Fund Project Continuations (Enc. 6)
Action e. Amend Special Aid Fund Project (Enc. 7)
Action f. Budget Increases (Enc. 8)
Action g. Contractor/Consultant Agreement (Enc. 9)
Action h. Adult Education Sponsorship Agreements (Enc. 10)
Action i. First Amendment to Tower Site Agreement (Enc. 11)
- No Action 11. OLD BUSINESS - Committees
a. N/A this month
- Action 12. CONSENT AGENDA PERSONNEL
a. Amend (Enc. 12)
Action b. Termination (Enc. 13)

- Action c. Resignations for the Purpose of Retirement (Enc. 14)
- Action d. Resignations (Enc. 15)
- Action e. Leave(s) of Absence (Enc. 16)
- Action. f. Four-Year Probationary Appointments (Enc. 17)
- Action g. Three-Year Probationary Appointment (Enc. 18)
- Action h. Civil Service Probationary Appointments (Enc. 19)
- Action i. Permanent Appointments (Enc. 20)
- Action j. Temporary Appointments (Enc. 21)
- Action k. Position Increase (Enc. 22)
- Action l. Part-Time Appointment (Enc. 23)
- Action m. Additional Work (Enc. 24)
- Action n. 2022 Summer Work (Enc. 25)
- Action o. Facilitators (Enc. 26)
- Action p. Adult Education Course Instructors (Enc. 27)
- Action q. Substitutes (Enc. 28)
- Action r. Extra Curricular Student Activity Fund Club Advisors (Enc. 29)

13. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Corrective Action Plan Audit Response (OSC) (Enc. 30)
- Action b. Requests for Approval to Attend Conference/Workshop (Enc. 31)

14. STRATEGIC PLAN UPDATE – Dr. Mark C. Davey

No Action 15. OTHER

No Action 16. NEXT BOARD MEETING

Wednesday, November 9, 2022, at the Yandon-Dillon Center in Mineville, – Proposed Executive Session at 6:00 p.m. – monthly meeting to follow.

No Action 17. REPORTS FROM DIRECTORS (Enc. 32)

Action 18. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

October 12, 2022	Audit Committee Meeting – Conference Center, Plattsburgh – 5:00 p.m.
October 12, 2022	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
October 19, 2022	CV-TEC Family Night – Mineville – 6:00 p.m.
October 20, 2022	Special Education Family Night – Plattsburgh Campus 5:00 p.m.
October 20, 2022	CV-TEC Family Night – Plattsburgh – 6:00 p.m.
October 27-29, 2022	NYSSBA Convention – Syracuse, NY
November 1, 2022	Board Budget Committee Meeting – Discuss Budget Development & Review 2022-23 Reconciliations – Conference Center, Plattsburgh 7:00 p.m.
November 9, 2022	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
December 6, 2022	Board Budget Committee Meeting – Review Reconciliations & Set Parameters for 2023-24 Budgets – Conference Center, Plattsburgh 7:00 p.m.
December 14, 2022	Audit Committee Meeting – Plattsburgh 5:00 p.m.
December 14, 2022	Board Meeting – Plattsburgh – 7:30 p.m.
January 11, 2023	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
January 24, 2023	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2023-24 Budgets – Finalize Draft Budgets – Conference Center, Plattsburgh - 7:00 p.m.
February 8, 2023	Audit Committee Meeting – Conference Center, Plattsburgh 5:00 p.m.
February 8, 2023	Board Meeting/Budget Presentations – Conference Center, Plattsburgh – 6:30 p.m.
March 8, 2023	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March 13, 2023	Spelling Bee – Peru High School Auditorium 5:00 p.m. (Snow date: March 20, 2023)
March 22, 2023	CV-TEC Open House – Mineville – 6:00 p.m.
March 23, 2023	CV-TEC Open House – Plattsburgh – 6:00 p.m.
April 5, 2023	Annual Meeting – Yandon-Dillon, Mineville – 6:30 p.m.
April 20, 2023	Election of CVES Board Members and Vote on Administrative Budget
May 10, 2023	Audit Committee Meeting – Conference Center, Plattsburgh 5:00 p.m.
May 10, 2023	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
May 24, 2023	NTHS Ceremony (Mineville Campus) Moriah CSD – 7:00 p.m.
May 25, 2023	NTHS Ceremony (Plattsburgh Campus) Conference Center – 7:00 p.m.
May 31, 2023	SkillsUSA Awards – CAL Plattsburgh Campus – 6:00 p.m.
June 7, 2023	HSED Graduation – TBD – 6:00 p.m.
June 8, 2023	No. Country Loggers Awards Banquet – TBD
June 9, 2023	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 14, 2023	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
June 20, 2023	Yandon-Dillon Mineville Campus Graduation Ceremony – 11:00 a.m.
June 20, 2023	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 p.m.
June 21, 2023	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the September 14, 2022 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Annual Independent Audit, performed by West & Company, CPA, PC for the 2021-22 school year.

ENC. 3

Recommend that the Board approve the Certification of Warrant for September 5, 2022 to October 3, 2022. (attached)

ENC. 4

Recommend that the Board approve the Treasurer's Report from August 31, 2022. (attached)

ENC. 5

Recommend the Board approve the following Cross Contracts:

1. 2021-22 Final- Monroe 1 BOCES, \$55,601.05
-Facility Security Service (Beekmantown)
2. 2021-22 FINAL- Franklin-Essex-Hamilton BOCES, \$535,411.00
-School Improvement (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Saranac, Schroon Lake, Ticonderoga, Willsboro)
-SSFC (Boquet Valley)
-DEI/CRSE Resources (Beekmantown, Crown Point)
-Shared Business Office (Boquet Valley, Putnam)
-Shared Business Human Resources (Northeastern Clinton)
-Substitute Coordination (Beekmantown, Boquet Valley, Schroon Lake)
-ACA Insurance Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake)

ENC. 6

Recommend that the Board approve the following Special Aid Fund Project Continuations:

1. Employment Preparation Education Program (EPE) special aid fund be allowed to continue providing services for the period October 1 – December 31, 2022. Expenditures are not allowed to exceed \$56,345. (CV-TEC)
2. Workforce Innovation and Opportunity Act Title II & Welfare Education Program Adult Basic Education & Literacy Services (ABE) special aid fund be allowed to continue providing services for the period October 1 – December 31, 2022. Expenditures are not allowed to exceed \$12,316. (CV-TEC)

ENC. 6 CONTINUED

3. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Corrections special aid fund be allowed to continue providing services for the period October 1 – December 31, 2022. Expenditures are not to exceed \$49,083. (CV-TEC)

4. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (Elizabethtown) special aid fund be allowed to continue providing services for the period October 1 – December 31, 2022. Expenditures are not to exceed \$36,504. (CV-TEC)

5. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (Plattsburgh) special aid fund be allowed to continue providing services for the period October 1 – December 31, 2022. Expenditures are not to exceed \$34,371. (CV-TEC)

ENC. 7

Recommend that the Board amend the following Special Aid Fund Project that was approved at the September 14, 2022 Board meeting:

1. School Library Categorical Aid for Automation in the amount of ~~\$9,543~~ **\$9,805** for the period of July 1, 2022 through June 30, 2023. (CoSer 949) (ISC)

ENC. 8

Recommend that the Board approve the following Budget Increases:

1. Yandon-Dillon Cafeteria Fund Regular School Year Budget in the amount of \$2,656 for the 2022 - 2023 school year. (CoSer C791 – School Lunch Fund)

2. William A. Fritz Cafeteria Fund Regular School Year Budget in the amount of \$4,305 for the 2022 - 2023 school year. (CoSer C791 – School Lunch Fund)

3. William A. Fritz Summer School budget from \$13,814 to \$16,735 for the 2022/2023 school year to accommodate the increase in meals being served. (CoSer C791 – School Lunch Fund)

ENC. 9

Recommend that the Board approve the following Contractor/ Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Komlantse Gossou for the purpose of obtaining mandated supervision services for a Special Education trainee's certifications as required by the Behavior Analyst Certification Board and the New York State Education Department. Supervision services will bill at an hourly rate of \$150 per hour. Agreement services will be scheduled as needed upon the mutual agreement of the parties with the total annual expenditure under the contract not anticipated to exceed \$11,250. (Special Education) (attached)

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: September 14, 2022
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Center – Mineville, NY

Board Members Present:

Leisa Boise
Kathy Comins-Hunter
Patricia Gero
Richard Harriman, Sr.
Donna LaRocque
Bruce Murdock
Emily Phillips
Florence Sears
Michael St. Pierre
Donna Wotton

Board Members Absent:

William Malott
Ed Marin
Thomas McCabe
Lori Saunders

Others Present:

Amy Campbell
Michele Friedman
Matthew Slattery
Eric Bell

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

MEETING
TO ORDER

Board President St. Pierre called the meeting to order at 6:31 p.m.

EXECUTIVE
SESSION

Mr. Harriman Sr. moved, seconded by Mrs. Hunter, that the Board go into Executive Session at 6:32 p.m., for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

In Executive Session, the District Superintendent (DS) reviewed his revised 2022-23 DS Goals. Second, a Labor Relations update was provided, and Dr. Davey provided several hiring recommendations, including the Adult Services Administrator and our William A. Fritz (WAF) Center's Special Education Assistant Principal for the Plattsburgh Campus. Additionally, he updated the Board on the hiring process for CVES' Director of Technology. It is recommended to pause the search process at this time, replace CVES' Network and Systems Coordinator position, and reopen the Director of Technology search in the future. Dr. Davey then reviewed several personnel actions on the evening's Board agenda. Next, several confidential contractual matters were reviewed. Fourth, Dr. Davey provided an update on several facilities-related topics, including a CVES Adult special education classroom which has received a 5-week Certificate of Occupancy in the Plattsburgh City District, and several Phase 2 Capital Project items. Lastly, several confidential personnel matters were discussed. Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board come out of Executive Session at 7:20 p.m. All Board Members present voted yes—motion carried.

DS UPDATE

Dr. Davey began his update by congratulating and thanking the CVES Administrative team on the successful start of the 2022-23 school year with the return of students and staff. He provided several highlights of CVES' Opening Days and the "All Staff" sessions and congratulated Board President St. Pierre on his excellent speech, which kicked off our Opening Superintendent's Conference Day. Dr. Davey also reported a renewed positive energy and participation with the staff during the two conference days with everyone in-person and actively engaged in collaborative development activities. Dr. Davey then asked our Assistant Superintendents and Directors to provide a summary of the start to the new year. Mr. Eric Bell, Mrs. Amy Campbell, Mrs. Michele Friedman, and Mr. Matthew Slattery gave the Board an excellent presentation of the highlights and events surrounding Opening Day and the first week back to school with students. Second, Dr. Davey reviewed 2022-23 Strategic Plan updates, including the new Strategic Plan Facilitator – Dr. Stephen Danna, and an adjusted 2022-23 Strategic Planning Calendar & Timeline. Third, he shared his District Superintendent//NYSED update, which included items from the Board of Regents, Diversity Equity & Inclusivity initiatives, Graduation Measures, Substantial Equivalency & Blue-Ribbon Commission, and all NYSED initiatives underway. Next, Dr. Davey reviewed Governor Hochul's discontinuation of the State of Emergency, which ended the virtual meetings option. Board meetings will commence in person unless a Board member experiences an "extraordinary circumstance." If provided, those Board members can participate remotely, and a notice of the virtual option will be provided to the public. The Board then discussed using iPads instead of their current laptops to help with efficiency and discussed dual meeting locations for future meetings. More information will be forthcoming once equipment and installation for videoconferencing have been finalized.

PREVIOUS MINUTES

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the minutes of the August 17, 2022 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT AGENDA FINANCIAL

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION OF WARRANT

Approve the Certification of Warrant for August 9, 2022 to September 2, 2022, as presented.

TREASURER'S REPORTS

Approve the Treasurer's Reports for June & July 2022 as presented.

DONATIONS

Approve the following Donations:

1. Donation of Student Stipend Funds:	
Pepsi (July 2022)	83.70
United Way (July 2022)	138.04
Pepsi (August 2022)	65.85
United Way (August 2022)	<u>138.04</u>
TOTAL	- \$ 425.63

2. Donation of \$150 from CSEA Local 810 CVES Unit 6472 (10-Month Unit) to offset the cost of the 2022 Opening Day expenses at the CVES Conference Center.
3. Donation of \$95 from CVES Administration to offset the cost of the 2022 Opening Day expenses at the CVES Conference Center.
4. Donation of \$200 from CVES United Professionals Unit to offset the cost of the 2022 Opening Day expenses at the CVES Conference Center.

CROSS
CONTRACTS

Approve the following Cross Contracts:

1. 2022-23 Initial - Franklin-Essex-Hamilton BOCES, \$578,083.00
 - SSFC Participation (Boquet Valley)
 - Shared Business Office (Boquet Valley, Putnam)
 - Substitute Coordination (Beekmantown, Boquet Valley, Schroon Lake)
 - Insurance ACA Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake)
 - Personnel Services – Labor Relation (Northeastern Clinton)
2. 2021-22 Final - Delaware-Chenango-Madison-Otsego BOCES (DCMO), \$20,258
 - Staff Development Workshops (Peru CSD)
3. 2021-22 Final- Jefferson-Lewis BOCES, \$25,998.75
 - Drug & Alcohol Testing Services (Ausable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro)
4. 2021-22 Final- Madison-Oneida BOCES, \$12,389
 - Computer Services Management (Beekmantown)
5. 2021-22 Final- Monroe 2-Orleans BOCES, \$1,878.46
 - Elementary Science Program (Keene)
6. 2021-22 Final - Oswego BOCES, \$2,450
 - NYS CDOS-SACC Credit Management (CVES)
7. 2021-22 Final- Putnam/Northern Westchester BOCES, \$78,482.50
 - Planning Services (Beekmantown, Willsboro)
 - Elevate K-12 (Schroon Lake)
 - Recruiting (Beekmantown, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga)
8. 2021-22 Final- St. Lawrence-Lewis BOCES, \$52,065.66
 - Web Page Software (Beekmantown)

- Section X Athletic Coordination (Peru, Plattsburgh)
- Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)

9. 2021-22 Final- Tompkins-Seneca-Tioga BOCES, \$9,203.70
-School Improvement Services (Peru)

SPECIAL AID
FUND PROJECT
CONTINUATION

Approve the following Special Aid Fund Project Continuation:

1. Strengthening Career and Technical Education for the 21st Century Act (PERKINS V) Special Aid Fund be allowed to continue providing services for the period of September 29, 2022 – December 31, 2022. Expenditures are not allowed to exceed \$35,951 (CV-TEC)

SPECIAL AID
FUND PROJECTS

Approve the following Special Aid Fund Projects:

1. WIOA, Title II, Incarcerated and Institutionalized Education (Clinton County) Special Aid Fund Project in the amount of \$203,000, for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)
2. Perkins V Special Aid Fund Project in the amount of \$121,647 for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)
3. NYS Basic Literacy- Clinton County Special Aid Fund Project in the amount of \$150,000, for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)
4. NYS Basic Literacy- Essex County Special Aid Fund Project in the amount of \$150,000, for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)
5. WIOA, Title II, Adult Basic Education & Literacy Services Special Aid Fund Project in the amount of \$79,565, for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)
6. School Library System Basic Operating Aid (947) in the amount of \$98,052.00, for the period of July 1, 2022 through June 30, 2023. (ISC)
7. School Library System Supplemental Operating Aid (956) in the amount of \$47,809.00, for the period of July 1, 2022 through June 30, 2023. (ISC)
8. School Library Categorical Aid for Automation (949) in the amount of \$9,543.00, for the period of July 1, 2022 through June 30, 2023. (ISC)

PROFESSIONAL
SERVICES
AGREEMENT

Approve the following Professional Services Agreements:

1. Agreements between Clinton-Essex-Warren-Washington BOCES (BOCES) and Margaret Courson for the purpose of obtaining remote and in-person instruction and associated support from Ms. Courson for CV-TEC's New Visions Applied Engineering Program, for MAT 204 Pre-Calculus and MAT 224 Calculus courses. Educational services will take place during the September 1, 2022 through June 30, 2023 school year at the rate of \$1,000 per instructional credit hour. The total amount payable to Margaret Courson for all services is \$8,000. (CV-TEC)

ADULT
EDUCATION
SPONSORSHIP
AGREEMENTS

Approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley, Boquet Valley, Chazy Union Free, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2022-2023 school year. (CV-TEC)

CONSENT
AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

RESCIND

Rescind the following 52-week Civil Service Probationary Appointments that was approved at the June 8, 2022 Board meeting:

1. Name: Lisa Whalen
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

Rescind the following 52-week Civil Service Probationary Appointments that was approved at the July 13, 2022 Board meeting:

1. Name: Suezanne Chrisman
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

Rescind the following 52-week Civil Service Probationary Appointments that was approved at the August 17, 2022 Board meeting:

1. Name: Erin Standefer
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

2. Name: Joann Poulsen
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

AMEND

Amend the following position increase that was approved at the July 13, 2022 Board meeting:

1. Name: Randy Lozier
Position: Interscholastic Athletics Coordinator (Assignor) from 40% to 100%
Effective Date: August 1, 2022
Annual Base Salary: \$52,000
Prorated Salary: ~~\$48,000~~ **\$47,800**

Amend the following Temporary Appointment that was approved at the June 8, 2022 Board meeting:

1. Name: Kaitlin Diskin
Position: Special Education Teacher
Effective Date: August 31, 2022 – June 30, 2023
Certification Status: Speech and Language Disabilities, Initial
Annual Base Salary: ~~\$51,500~~ **\$54,000**

RESIGNATIONS

COLE, LYNN,
MERRITT,
DOHERTY,
MANSON, ST.
PIERRE, AGONEY,
LABARGE,
ROMEO

Accept the following letter(s) of Resignation:

1. Amanda Cole, Teaching Assistant, effective July 30, 2022
2. Jessica Lynn, Teacher Aide/ Student Aide, effective August 25, 2022
3. Julie Merritt, Teaching Assistant, effective August 31, 2022
4. Jordan Doherty, Teaching Assistant, effective September 2, 2022
5. Megan Manson, Publications Specialist, effective September 3, 2022
6. Alexander St. Pierre, Network and Systems Coordinator, effective October 2, 2022
7. Heather Agoney, Teacher Aide/Student Aide, effective August 31, 2022, for the purpose of accepting a Teaching Assistant position
8. Kristin LaBarge, Teacher Aide/Student Aide, effective August 31, 2022, for the purpose of accepting a Teaching Assistant position
9. Maryssa Romeo, Teacher Aide/Student Aide, effective August 31, 2022, for the purpose of accepting a Teaching Assistant position

LEAVE OF
ABSENCE GOUGH

Approve the following leave(s) of absence:

1. Melissa Gough, Teaching Assistant, unpaid leave of absence, August 31, 2022 through June 30, 2023, for the purpose of accepting a Temporary Special Education Teacher position.

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
JAQUISH, ADAMS,
TRUNCK,
CARROLL,
LABARGE,
WHALEN

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Krystal Jaquish, Speech Language Pathologist, Effective August 31, 2022, Annual Base Salary of \$61,000
2. Julie Adams, Special Education Teacher, Effective August 31, 2022, Annual Base Salary of \$49,465
3. Sadie Trunck, School Psychologist, Effective August 31, 2022, Annual Base Salary of \$58,425
4. Pamela Carroll, Teaching Assistant, Effective August 31, 2022, Annual Base Salary of \$26,062
5. Kristin LaBarge, Teaching Assistant, Effective August 31, 2022, Annual Base Salary of \$26,062
6. Lisa Whalen, Teaching Assistant, Effective August 31, 2022, Annual Base Salary of \$26,062

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
BIBEAU, GIRARD

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Sienna Bibeau, Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$19,226
2. Tracy Girard, Physical Therapist, Effective September 19, 2022, Annual Base Salary of \$57,000, Prorated Salary of \$54,150

PERMANENT
APPOINTMENTS
HUCHRO, HALL,
CASSAVAUGH,
SALIBA,
CONKLIN,
BECHARD

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Adele Huchro, Cook Manager, effective September 19, 2022
2. Brianna Hall, Teacher Aide/Student Aide, effective September 19, 2022
3. Morgyn Cassavaugh, Teacher Aide/Student Aide, effective September 26, 2022
4. Jocelyne Saliba, Teacher Aide/Student Aide, effective September 30, 2022
5. Sean Conklin, Teacher Aide/Student Aide, effective September 30, 2022
6. Adam Bechard, Custodial Worker, effective October 11, 2022

TEMPORARY
APPOINTMENTS
GOUGH,
SPRAGUE,
ROMEO, AGONEY,
CHRISMAN,
BEAUDRY

Appoint the following person(s) to a Temporary Appointment for the 2022-23 school year:

1. Melissa Gough, Special Education Teacher, Effective August 31, 2022 - June 30, 2023, Annual Base Salary of \$46,465
2. Taylor Sprague, Natural Resources Management Teacher (Uncertified), Effective September 1, 2022 - June 30, 2023, Annual Base Salary of \$46,465, Prorated Salary of \$46,232.67
3. Maryssa Romeo, Teaching Assistant (Uncertified), Effective August 31, 2022 - June 30, 2023, Annual Base Salary of \$26,062
4. Heather Agoney, Teaching Assistant (Uncertified), Effective August 31, 2022 - June 30, 2023, Annual Base Salary of \$26,062
5. Suezanne Chrisman, Teaching Assistant (Uncertified), Effective August 31, 2022 - June 30, 2023, Annual Base Salary of \$26,062
6. Richard Beaudry, Teaching Assistant (Uncertified), Effective August 31, 2022 - June 30, 2023, Annual Base Salary of \$26,062

ADDITIONAL
WORK

Approve the following Additional Work for the 2022-23 School Year:

Stipend Positions. Compensation per collective bargaining agreement

Heidi Wells	New Employee Mentor x2
Rhonda Baker	New Employee Mentor x2
Lyndon Johnson	New Employee Mentor x2
Rhona Stoffel	New Employee Mentor x2
Tonya Robinson	New Employee Mentor
Jen Haley	New Employee Mentor x2
Joelle Lucia	New Employee Mentor
Angie Waldron	New Employee Mentor x2
Cathy Premore	New Employee Mentor
Amy Ladue	New Employee Mentor
Maiya Giroux	New Employee Mentor
Jerilynn LaMere	New Employee Mentor
Cheryl Spoor	New Employee Mentor
Melissa Slagenweit	New Employee Mentor
Brandy Roselli	New Employee Mentor
Sue Tourville	New Employee Mentor x2
Allison Bola	New Employee Mentor x2
Jen Parker	New Employee Mentor
Dena Tedford	New Employee Mentor
Erin Spoor	New Employee Mentor
Sherry Snow	New Employee Mentor

Tiffany Snow	New Employee Mentor
Dana Poirier	New Employee Mentor
Jennifer Parker	Greenhouse – Plattsburgh
Jennifer Parker	Maple Sugaring – Plattsburgh
Christopher Huchro	Maple Sugaring – Mineville
Joshua Pierce	Maple Sugaring – Plattsburgh
Anika Craig	Animal Science – Plattsburgh
Jackie Dashnaw	Skills USA Co-advisor – Plattsburgh
Nicole Santaniello	Skills USA CO-Advisor – Plattsburgh
Nicole Santaniello	Skills USA Advisor – Mineville
Nicole Santaniello	NTHS Advisor – Mineville
Krysten Connors	NTHS Advisor – Plattsburgh
Kaila Inman	Yearbook Co- Advisor – CV-TEC
Lisa Tallman	Yearbook Co-Advisor- CV-TEC
Sheila Boyea	Yearbook Advisor- WAF

SUMMER WORK

Approve the following 2022 Summer Work:

Shared Decision Making, hourly rate of pay per contract

Lisa Briscoe	not to exceed 20 hours
Lyndon Johnson	not to exceed 20 hours

Classroom Move/Setup, hourly rate of pay

Steve Bassett	not to exceed 18 hours
Taylor Sprague	not to exceed 12 hours
Steve Couture	not to exceed 18 hours
Roxana Palmer	not to exceed 12 hours
Rhona Stoffel	not to exceed 12 hours
Tina Mitchell	not to exceed 12 hours
Alyssa Restrepo	not to exceed 12 hours
Kathleen Kotsogiannis	not to exceed 6 hours
Heather Hampton	not to exceed 6 hours

New CTE Teacher Orientation/Teaching to Lead Conf., hourly rate of pay per contract

Taylor Sprague	not to exceed 12 hours
Richard Beaudry	not to exceed 12 hours

TCI Initial Training, hourly rate of pay per contract

Karen McKee	not to exceed 24 hours
Julie Boulrice	not to exceed 24 hours
Myah Green	not to exceed 24 hours
John Law	not to exceed 24 hours
Chawntelle Bezon	not to exceed 24 hours
Alyssa Morin	not to exceed 24 hours

Provide continued instruction for Adult Literacy, SMART, GRASP, HSE, Case Management and Job Skills Training Program, hourly rate of pay
Tiffany Snow not to exceed 30 additional hours

FACILITATOR

Approve the following Facilitator(s) for the 2022-23 school year:

Facilitator, \$30.00/hour
Lori Ducharme

ADULT
EDUCATION
INSTRUCTORS

Approve the following Adult Education Course Instructors for the 2022-23 school year:

Adult Education, hourly rate per contract
Taylor Sprague
Richard Beaudry

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Richard Brogowski	Teacher
Mila Heald	Teacher
Mila Heald	Teaching Assistant
Michaela Davison	Registered Nurse (Schools)

NEW EMPLOYEE
ORIENTATION
COMPENSATION

Approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on August 29, 2022:

Hourly rate per contract
Danielle O'Mara
Elizabeth Dugan
Helen Jessey
Jacoby Richards
Jami Ganter
Kasey Curley
Katie Gushlaw
Kent Olsen
Lisa Whalen
Lori Lawrence
Minnick Hall
Philip Bean
Julie Adams
Rachel Tousignant
Stephanie Zehr
Amy Guynup
Myah Green

Sadie Trunck
Krystal Jaquish
Pamela Carroll
Mandy Duell
Jesse Ballard
Tyler Langley
Richard Beaudry

Hourly rate of pay
Margaret Gordon
Madelyn Gonzalez
John Eli Law
Sienna Bibeau
Alex Benware
Alyssa Morin
Carrie Baker

2021-22 DS
APPROVED CROSS
CONTRACT
BUDGET
INCREASES

Per the resolution adopted by the CVES Board the “District Superintendent is authorized to approve budget increases related to cross contracted service budgets.” This option is utilized when Board approval to increase a cross-contracted service budget could not be obtained before the end of the fiscal year due to unanticipated year-end purchases by our component districts from other BOCES. When the District Superintendent acts in this capacity, the authorization must be reported to the Board within 90 days.

Report to the Board on the following Cross Contract budget increases/approvals authorized by the District Superintendent for the 2021-2022 school year.

1. Distance Learning – Capital Region BOCES budget was increased from \$145,744 to \$364,806, for the 2021-2022 school year, to accommodate for additional service requests. (Peru, Willsboro) (Co-Ser 431) ISC
2. Staff Development – Putnam/Northern Westchester BOCES was added in the amount of \$150. For the 2021-2022 school year, to accommodate for additional service requests from Boquet Valley. (Co-Ser 525)
3. Model Schools – Capital Region BOCES budget was increased from \$220,850 to \$231,921, for the 2021-2022 school year, to accommodate for additional service requests. (AuSable, Schroon Lake). (Co-Ser 544) ISC
4. Voice & Electronic Communication Services – Capital Region BOCES budget was increased from \$201,500 to \$217,594, for the 2021-2022 school year, to accommodate for additional service requests from Crown Point. (Co-Ser 623) ISC

2021-22 ANNUAL
REPORT ON
RESERVES

The 2021-22 Annual Report on Reserves was shared with the Board for informational purposes only.

EPE ELIGIBLE
LOCALLY
ACCREDITED CTE
COURSES

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board endorse the CV-TEC Adult Education short-term and continuing education classes/ courses as “EPE-eligible” as outlined in the Employment Preparation Education (EPE) State Aid Program Application. Be It Further Resolved that the Board approve the following EPE Eligible Locally Accredited CTE Courses and the number of hours expected for a certificate as listed below:

<u>Course</u>	<u>Clock Hours</u>
CNA	152
Phlebotomy	70
Customer Service	30
Computer Basics	30
Welding 200A	129
Class A CDL	60
Class B CDL	30
OSHA 10	10
NWRC (National Work Readiness Credential)	30

All Board Members present voted yes—motion carried.

CVES BOARD
MEETING TIME
CHANGE

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board adopt the following resolution: Whereas the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services recognizes the need for an earlier start time for monthly Board meetings, Be it Resolved that CEWW BOCES Board meetings will now commence at 6:00 p.m. and will be publicly advertised as such beginning with the October 12, 2022 monthly meeting. All Board Members present voted yes—motion carried.

CONTRACTOR
SERVICES
AGREEMENT

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the following Independent Contractor Services Agreement: Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. Stephen Danna under which Dr. Danna will provide planning and facilitation support to assist BOCES in accelerating and improving the BOCES-wide strategic plan for continuous academic improvement. Agreement services will take place during the 2022-2023 school year for an amount not anticipated to exceed \$12,500. (Administration) All Board Members present voted yes—motion carried.

FIRE SAFETY
INSPECTION
AGREEMENT

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board allow Clinton-Essex-Warren-Washington BOCES to enter into a service agreement or agreements for the purpose of obtaining annual fire safety inspections for BOCES and BOCES component districts. All inspections will be completed no later than October 31, 2022 for a total expenditure not anticipated to exceed \$18,000. Be it further recommended that the CVES District Superintendent be granted authority

to enter into service agreements contingent upon CVES' attorney approval. All Board Members present voted yes—motion carried.

AGREEMENT

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board approve the following resolution: Upon the recommendation of the District Superintendent, and having had an opportunity to discuss the matter, be it resolved that the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services appoints Ferrara Fiorenza PC law firm, effective October 1, 2022, as its attorneys on the same terms and conditions as it had with its former counsel, Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP. All Board Members present voted yes—motion carried.

RENTAL
AGREEMENT

Mr. Harriman Sr. moved, seconded by Mrs. Boise that the Board approve the following resolution: Allow Clinton-Essex-Warren-Washington BOCES to enter into a rental agreement, or agreements, for the rental of an excavator for use by the Mineville Campus Conservation Program. The approximate duration of the rental period is September 15, 2022 through June 30, 2023 with a total expenditure not anticipated to exceed \$19,200. Be it further recommended that the CVES District Superintendent be granted authority to enter into rental agreements contingent upon CVES' attorney approval. All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
TAYLOR

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Haley Taylor, Network and Systems Technician (*was provisional), Effective January 6, 2022. All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROVISIONAL
APPOINTMENT
HUNTINGTON

Mrs. LaRocque moved, seconded by Mrs. Boise that the Board appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Maria Huntington, Supervisor of Adult Services and Programming, Effective October 11, 2022, Annual Base Salary of \$92,500, Pro-Rated Salary of \$67,477.89. All Board Members present voted yes—motion carried.
(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

FOUR-YEAR
PROBATIONARY
APPOINTMENT
RHINO

Mrs. LaRocque moved, seconded by Mrs. Hunter, that the Board upon the recommendation of the District Superintendent, hereby appoint Crystal Rhino to the position of Special Education Assistant Principal in the administrative tenure area, contingent upon receiving her Internship Certificate for School Building Leader effective September 15, 2022 for a Four-Year probationary period commencing on September 15, 2022 and expected to end on September 15, 2026. Initial salary will be prorated, based on an annual salary of \$78,000 for 2022-2023. (pro-rated salary for 2022-2023 is \$62,400). All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey and the District Planning Team (DPT) Committee are looking forward to working with the new facilitator, Dr. Stephen Danna, which will commence on October 11, 2022. The 2022-23 Strategic Planning timeline has been updated, including moving the Board's proposed approval of the 2022-23 Strategic Plan to November. Dr. Davey thanked Richard Harriman Sr. and Lori Saunders, CVES Board members, for their willingness to continue participating on the DPT Committee for the 2022-23 school year. The Board finalized a Retreat date to work with Dr. Danna on October 24, 2022, to review the recommended updated annual strategies and priorities, including supporting the 2022-23 theme of "Embracing our Why." The Board will also plan to establish its own set of goals to support the implementation of CVES' Strategic Plan.

OTHER

The Board and Dr. Davey recognized Mr. Alex St. Pierre, CVES Network & Systems Coordinator, for his dedicated support to the BOCES and wished him well in his new role in the private sector.

Ms. Donna Wotton, Board member, shared her personal "why" of serving as member of the CVES Board, in follow-up to the work done on the re-branding committee. Ms. Wotton's reasons included advocacy for her Ticonderoga community and initiatives for the Mineville campus.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, October 12, 2022, at the CVES Conference Center in Plattsburgh. An anticipated Executive Session will begin at 6:00 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. LaRocque to adjourn the meeting at 8:11 p.m. All Board Members present voted yes—motion carried.

Meaghan R. [unclear], Board Clerk

DRAFT

ENC. 3

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: October 4, 2022
Re: Report for Board Agenda for October 12, 2022, Meeting

The following warrant claims were reviewed from September 5, 2022, to October 3, 2022:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #10 - 09/08/2022	*Check Nos: 239343-239394** *Check Nos: 003007-003008 ACH Payments: ACH004768-ACH004805 ACH Payments: ACH000029-ACH000030	\$ 6,915,998.88
W #11 - 09/15/2022	*Check Nos: 239425-239527** 239529-239530** 239532-239585** *Check Nos: 003009-003011 ACH Payments: ACH004806-ACH005300 ACH Payments: ACH000031-ACH000035	\$ 377,525.82
W #12 - 09/22/2022	*Check Nos: 239587-239633** *Check Nos: 003012 ACH Payments: ACH005301-ACH005363 ACH Payments: ACH000036-ACH000043	\$ 1,826,890.31
W #13 - 09/29/2022	*Check Nos: 239655-239699 *Check Nos: 003013-003015 ACH Payments: ACH005364-ACH005399 ACH Payments: ACH000044-ACH000045	\$ 428,836.47

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

<u>IRS-EFTPS:</u>	PR #6- Wire #941-091522- Warrant #12;
<u>Health Ins. Monthly:</u>	Wire #HINS-92022- Warrant #10;
<u>NYS Promptax:</u>	PR #6- Wire #NYS-091522- Warrant #12;
<u>NYS Sales Tax :</u>	Wire #ST100-0922- Warrant #13 ;
<u>FSA/HRA :</u>	Wire #BEN-092022- Warrant #13 ; Wire #BEN-092522- Warrant #13 ;
<u>Omni Financial Group:</u>	PR #6- Wire #OMN-091522- Warrant #11; PR #7- Wire #OMN-093022- Warrant #13;

CC: Eric Bell
Christine Myers

Health Insurance Consortium Payments:

9/6/22	\$ 1,716,312.89
9/12/22	\$ 1,467,120.82
9/19/22	\$ 1,993,971.60
9/26/22	\$ 1,608,892.88
10/3/22	\$ 1,390,112.53

Benetech Workers Compensation Payments:

9/7/22	\$ 22,726.51
9/20/22	\$ 23,820.05

Health Ins. Payments:


EMI Co.	Ck # 1036	\$ 189.87
Chubb	Ck # 1037	\$ 15,599.33

Workers Comp. Payments:

EMI Co.	Ck # 1069	\$ 94.94
Chubb	Ck # 1070	\$ 7,799.67

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature)



CC: Eric Bell
Christine Myers

Date	Warrant	Vendor #	Claim Audit Finding:	Summary Business Office Response:	Resolution/Options:
09/07/22	Pending W#10	16144	Employee missed the End of Year deadline on submitting reimbursement for travel.	Employee will be notified if year-end deadline being different than other times of the year.	Approved for final warrant.
09/07/22	Pending W#10	39000	Dates of event do not match receipt; Purchase Order requested a month after event took place.	Removed from warrant to confirm correct dates. Expense was not anticipated but decided at last minute to conduct a dinner meeting, therefore Purchase Order was not done until invoice received.	Removed from final warrant.
09/08/22	Final W#10				\$6,915,998.88
09/14/22	Pending W#11	16446	Incorrect coding on schedule.	Coding corrected.	Approved for final warrant.
09/14/22	Pending W#11	1304	Purchase Order entered after year end but issued as a prior year Purchase Order.	Oversight in processing year-end Purchase Orders that should have been included in prior year.	Approved for final warrant.
09/15/22	Final W#11				\$377,525.82
09/21/22	Pending W#12	6410	Order placed before approval was given.	Purchase Order issued with verbal authorizations obtained by Purchasing Agent. Follow-up signatures delayed with year-end closeout.	Approved for final warrant.
09/21/22	Pending W#12	16430	Incorrect Official on payment schedule.	Official corrected.	Approved for final warrant.
09/22/22	Final W#12				\$1,826,890.31
09/29/22	Pending W#13	11795	Tax payment past due.	Deadline overlooked by accountant in error. Addressed with appropriate staff member to ensure this does not happen again.	Approved for final warrant.
09/29/22	Pending W#13	13979	Purchase Order issued after services happened.	Oversight by division in processing annual renewals timely due to staff turnover.	Approved for final warrant.
Final W#13					\$428,836.47

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - AUGUST 31, 2022

	Account Balances		Receipts		Disbursements		Account Balances	
	July 31, 2022	August	August	August	August	August	August 31, 2022	August 31, 2022
I. SUMMARY OF ACCOUNT ACTIVITY								
CHECKING ACCOUNTS								
TD Bank - Depository								
General Fund	\$ 5,905,494.88	\$ 2,285,666.22	\$ 2,017,154.95	\$ 6,174,206.15	\$ 5,900,660.81	\$ 4,575,847.37	\$ 6,174,206.15	
Special Aid Fund	(593,694.58)	\$ 159,422.76	\$ 529,251.10	\$ (963,522.92)	\$ 484,705.25	\$ 909,838.04	\$ (963,522.92)	
School Lunch Fund	\$ 81,671.11	\$ 31,960.78	\$ 18,348.88	\$ 95,283.01	\$ 72,092.62	\$ 48,365.73	\$ 95,283.01	
Capital Fund	\$ 9,392,309.39	\$ 3,338.36	\$ 205,648.15	\$ 9,189,999.60	\$ 5,211.43	\$ 205,648.15	\$ 9,189,999.60	
Special Revenue Fund (Excluding ExtraClassroom)	\$ 13,725.14	\$ 203.89	\$ -	\$ 13,929.03	\$ 425.63	\$ 675.00	\$ 13,929.03	
Custodial Fund	\$ (3,287.24)	\$ 9,320.00	\$ 21,167.24	\$ (15,134.48)	\$ 24,143.24	\$ 39,277.72	\$ (15,134.48)	
TD Bank - Operating								
General Fund	\$ 326,768.32	\$ 2,807,928.13	\$ 2,819,540.55	\$ 315,155.90	\$ 5,456,939.53	\$ 5,630,869.76	\$ 315,155.90	
SAVINGS ACCOUNTS								
NYCLASS Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Special Revenue Fund	\$ 20,944.63	\$ 33.52	\$ -	\$ 20,978.15	\$ 729.51	\$ -	\$ 20,978.15	
TOTAL FUNDS ON ACCOUNT	\$ 15,143,931.65			\$ 14,830,894.44	\$ 11,944,908.02	\$ 11,410,521.77	\$ 14,830,894.44	

II. RECONCILIATION TO BANK STATEMENTS

	August 31, 2022	August 31, 2022	Less: Outstanding	August 31, 2022
	Bank Balance	Add: Deposits in Transit	Checks	Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 400,648.53	\$ 3,000.00	\$ (88,492.63)	\$ 315,155.90
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 7,516,955.79	\$ -	\$ -	\$ 7,516,955.79
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 6,968,389.84	\$ -	\$ -	\$ 6,968,389.84
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 9,414.76	\$ -	\$ -	\$ 9,414.76
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ -	\$ -	\$ -	\$ -
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 903.70	\$ -	\$ -	\$ 903.70
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 703.53	\$ -	\$ -	\$ 703.53
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,629.87	\$ -	\$ -	\$ 11,629.87
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 1,700.43	\$ -	\$ -	\$ 1,700.43
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 6,038.52	\$ -	\$ -	\$ 6,038.52
TOTAL FUNDS ON ACCOUNT	\$ 14,830,894.44	\$ 11,944,908.02	\$ 11,410,521.77	\$ 14,830,894.44

GENERAL FUND INTEREST RECEIVED 7/01/22 - 8/31/22 \$ 6,001.69
CAPITAL FUND INTEREST RECEIVED 7/01/22 - 8/31/22 \$ 5,211.43

PREPARED BY:



Christine Myers, District Treasurer


DATED:

10/6/22

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 08/01/2022 TO 08/31/2022

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,467.00	4,501.95	0.00	4,501.95	0.00	4,501.95
SKILLS USA - MINEVILLE	569.55	569.55	0.00	569.55	0.00	569.55
NO. COUNTRY LOGGERS	342.97	342.97	0.00	342.97	0.00	342.97
REFLECTIONS	503.14	503.14	0.00	503.14	0.00	503.14
LPN CLASS	1,189.55	596.68	0.00	596.68	0.00	596.68
RAZOR'S EDGE	1,179.97	1,179.97	0.00	1,179.97	0.00	1,179.97
FUTURE FARMERS OF AMERICA	0.00	0.00	0.00	0.00	0.00	0.00
SALES TAX	13.36	13.36	0.00	13.36	0.00	13.36
TOTAL	8,265.54	7,707.62	0.00	7,707.62	0.00	7,707.62


 COLBY SISKAVICH, EXTRACLASSROOM TREASURER
 9/30/22
 DATE

8/31/2022 Bank Balance	\$ 7,707.62
Add: Deposits in Transit	\$ -
Less: Outstanding Checks	\$ -
8/31/2022 Balance on Hand	<u>\$ 7,707.62</u>



1585 Military Turnpike, PO Box 455 Plattsburgh, NY 12901

RECEIVED

OFFICE OF DISTRICT SUPERINTENDENT
OF EDUCATION
BOCES

Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 10/3/22

Special Aid Project Name: WIOA Title II Adult Ed and Literacy

Special Aid Project Coser #: 952

Special Aid Project Term: From: 7/1/2022 To: 6/30/2023

Anticipated Award Amount: 79,565

Period Requesting Continuation (90 Days Max)

From: 10/1/2022 To: 12/31/2022

Approvals Received:

- Award Notification
- Contract Signed by CVES Sent to Grantor
- Additional Correspondence on Approval Status

Board Approved On:

Budget Account	Anticipated Total Budget	Expenditures to Date	Anticipated Expenditures during the next 90 days **
15x (certified salaries)	28,649	6,690	7,162
16x (support salaries)	2,870	707	718
200 (equipment)			
3xx (supplies)	21,045		
305 (supplies greater than \$500.00)			
4xx (contractual)	5,000		
46x (travel)	1,000		
490 (BOCES/School Districts)	2,003		
8xx (Fringe Benefits)	17,745	2,379	4,436
95x (O & M)			
9xx (Indirect Costs)	1,253		
Total	79,565	9,776	12,316

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses





15X (Certified Salaries)	Salaries for project to continue for 90 days
16X (Support Salaries)	Salaries for project to continue for 90 days
200 (Equipment)	
3XX (Supplies)	
305 (Supplies greater than \$500)	
4XX (Contractual)	
46X (travel)	
490 (BOCES/ School Districts)	
8XX (Fringe Benefits)	Fringe for project to continue for 90 days: TRS 752; EMP 93; FICA 603; HEALTH 2,897; COMP 75; UNEMP 16

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: _____ Date: _____

Print Form

Approval Signatures:

Division Supervisor:		Date:
Division Director:		Date: 10.3.2022
Project Accountant:		Date: 10/3/22
Asst. Supt. of Mgmt Services:		Date: 10/4/22
District Superintendent:		Date: 10/4/2022

RECEIVED

Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 10/3/22

Special Aid Project Name: WIOA Title II Corrections

Special Aid Project Coder #: 995

Special Aid Project Term: From: 7/1/2022 To: 6/30/2023

Anticipated Award Amount: 203,000

Period Requesting Continuation (90 Days Max)

From: 10/1/2022 To: 12/31/2022

Approvals Received:

- Award Notification
- Contract Signed by CVES Sent to Grantor
- Additional Correspondence on Approval Status

Board Approved On:

Budget Account	Anticipated Total Budget	Expenditures to Date	Anticipated Expenditures during the next 90 days **
15x (certified salaries)	116,778	29,664	29,195
16x (support salaries)	29,502	4,550	7,376
200 (equipment)			
3xx (supplies)	477		
305 (supplies greater than \$500.00)			
4xx (contractual)			
46x (travel)	3,000	640	
490 (BOCES/School Districts)			
8xx (Fringe Benefits)	50,047	7,780	12,512
95x (O & M)			
9xx (Indirect Costs)	3,197		
Total	203,000	42,634	49,093

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

15X (Certified Salaries)	Salaries for project to continue for 90 days
16X (Support Salaries)	Salaries for project to continue for 90 days
200 (Equipment)	
3XX (Supplies)	
305 (Supplies greater than \$500)	
4XX (Contractual)	
46X (travel)	
490 (BOCES/ School Districts)	
8XX (Fringe Benefits)	Fringe for project to continue for 90 days: TRS 3,065; EMP 959; FICA 2,798; HEALTH 5,270; COMP 347; UNEMP 73

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: _____ Date: _____

Print Form

Approval Signatures:

Division Supervisor:		Date: _____
Division Director:	<i>Michele Friedman</i>	Date: 10.3.2022
Project Accountant:	<i>Devi Quinn</i>	Date: 10/3/22
Asst. Supt. of Mgmt Services:	<i>[Signature]</i>	Date: 10/4/22
District Superintendent:	<i>[Signature]</i>	Date: 10/4/2022

RECEIVED

OFFICE OF THE
SCHOOL BUSINESS OFFICIAL

Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 10/3/22

Special Aid Project Name: Employment Preparation Education (EPE)

Special Aid Project Coser #: 950

Special Aid Project Term: From: 7/1/2022 To: 6/30/2023

Anticipated Award Amount: 486,486

Period Requesting Continuation (90 Days Max)
From: 10/1/2022 To: 12/31/2022

Approvals Received:

Award Notification

Contract Signed by CVES Sent to Grantor

Additional Correspondence on Approval Status

Board Approved On:

Budget Account	Anticipated Total Budget	Expenditures to Date	Anticipated Expenditures during the next 90 days **
15x (certified salaries)	205,713	24,342	34,391
16x (support salaries)	64,787	2,738	2,756
200 (equipment)			
3xx (supplies)	44,820		
305 (supplies greater than \$500.00)			
4xx (contractual)	51,300	6,151	3,600
46x (travel)	15,000	225	500
490 (BOCES/School Districts)	19,080		
8xx (Fringe Benefits)	78,425	10,942	15,098
95x (O & M)			
9xx (Indirect Costs)	7,361		
Total	486,486	44,398	56,345

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

15X (Certified Salaries)	Salaries for 90 days to continue project.
16X (Support Salaries)	Salaries for 90 days to continue project.
200 (Equipment)	
3XX (Supplies)	Necessary supplies to continue project.
305 (Supplies greater than \$500)	
4XX (Contractual)	Necessary contractual to continue project.
46X (travel)	Travel to attend project related meetings, trainings, satellite sites
490 (BOCES/ School Districts)	
8XX (Fringe Benefits)	90 days of fringe to continue project: TRS 3,439; ERS 427; FICA 2,842; HEALTH 8,000; COMP 316; UNEMP 74

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: _____ Date _____

Print Form

Approval Signatures:

Division Supervisor:	_____	Date:	_____
Division Director:	<i>Michele M. Friedman</i>	Date:	<i>10.3.2022</i>
Project Accountant:	<i>Debra Quinn</i>	Date:	<i>10/3/22</i>
Asst. Supt. of Mgmt Services:	<i>[Signature]</i>	Date:	<i>10/4/22</i>
District Superintendent:	<i>[Signature]</i>	Date:	<i>10/4/2022</i>

RECEIVED

Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 10/3/22

Special Aid Project Name: WIOA Title II Literacy Zone

Special Aid Project Coser #: 996

Special Aid Project Term: From: 7/1/2022 To: 6/30/2023

Anticipated Award Amount: 150,000

Period Requesting Continuation (90 Days Max)

From: 10/1/2022 To: 12/31/2022

Approvals Received:

Award Notification

Contract Signed by CVES Sent to Grantor

Additional Correspondence on Approval Status

Board Approved On:

Budget Account	Anticipated Total Budget	Expenditures to Date	Anticipated Expenditures during the next 90 days **
15x (certified salaries)	86,724	14,793	21,681
16x (support salaries)	2,009	495	502
200 (equipment)			
3xx (supplies)			
305 (supplies greater than \$500.00)			
4xx (contractual)			
46x (travel)	1,621		
490 (BOCES/School Districts)			
8xx (Fringe Benefits)	57,284	9,244	14,321
95x (O & M)			
9xx (Indirect Costs)	2,362		
Total	150,000	24,532	36,504

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

15X (Certified Salaries)	Salaries for project to continue for 90 days
16X (Support Salaries)	Salaries for project to continue for 90 days
200 (Equipment)	
3XX (Supplies)	
305 (Supplies greater than \$500)	
4XX (Contractual)	
46X (travel)	
490 (BOCES/ School Districts)	
8XX (Fringe Benefits)	Fringe for project to continue for 90 days: TRS 2,277; EMP 65; FICA 1,697; HEALTH 10,027; COMP 211; UNEMP 44

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: _____ Date: _____

Print Form

Approval Signatures:

Division Supervisor:		Date:	
Division Director:	<i>M. Friedman</i>	Date:	<i>10-3-2022</i>
Project Accountant:	<i>Debra ...</i>	Date:	<i>10/3/22</i>
Asst. Supt. of Mgmt Services:	<i>[Signature]</i>	Date:	<i>10/4/22</i>
District Superintendent:	<i>[Signature] , EdD</i>	Date:	<i>10/4/22</i>

RECEIVED

Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 10/3/22

Special Aid Project Name: WIOA Title II Literacy Zone

Special Aid Project Coser #: 997

Special Aid Project Term: From: 7/1/2022 To: 6/30/2023

Anticipated Award Amount: 150,000

Period Requesting Continuation (90 Days Max)

From: 10/1/2022 To: 12/31/202

Approvals Received:

- Award Notification
- Contract Signed by CVES Sent to Grantor
- Additional Correspondence on Approval Status

Board Approved On:

Budget Account	Anticipated Total Budget	Expenditures to Date	Anticipated Expenditures during the next 90 days **
15x (certified salaries)	81,744	12,038	20,436
16x (support salaries)	2,870	707	718
200 (equipment)			
3xx (supplies)	6,824		
305 (supplies greater than \$500.00)			
4xx (contractual)			
46x (travel)	3,330		
490 (BOCES/School Districts)			
8xx (Fringe Benefits)	52,870	7,579	13,217
95x (O & M)			
9xx (Indirect Costs)	2,362		
Total	150,000	20,324	34,371

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

15X (Certified Salaries)	Salaries for project to continue for 90 days
16X (Support Salaries)	Salaries for project to continue for 90 days
200 (Equipment)	
3XX (Supplies)	
305 (Supplies greater than \$500)	
4XX (Contractual)	
46X (travel)	
490 (BOCES/ School Districts)	
8XX (Fringe Benefits)	Fringe for project to continue for 90 days: TRS 2,146; EMP 93; FICA 1,618; HEALTH 9,117; COMP 201; UNEMP 42

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: _____ Date: _____

Print Form

Approval Signatures:

Division Supervisor:		Date:
Division Director:		Date: 10/3/22
Project Accountant:		Date: 10/3/22
Asst. Supt. of Mgmt Services:		Date: 10/4/22
District Superintendent:		Date: 10/4/2022

ENC. 9

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and KOMLANTSE GOSSOU, with an office and place of business at 10 Miller St #2141, Plattsburgh, NY 12901; hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Supervision of the (BACB and/or LBA) trainee of activities under BACB and/or NYSED's supervised fieldwork requirement towards the (BCBA/BCaBA/LBA) certification as described in Exhibit A and/or B respectively, for the period of September 1, 2022 to June 30, 2023.

KOMLANTSE GOSSOU is qualified and if required, licensed and/or certified to provide or render the SERVICES described in Exhibit A and/or B.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** KOMLANTSE GOSSOU is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. KOMLANTSE GOSSOU shall perform the SERVICES described above, all such SERVICES being the responsibility of the KOMLANTSE GOSSOU and those in the KOMLANTSE GOSSOU's employ.
3. KOMLANTSE GOSSOU is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. KOMLANTSE GOSSOU represents and warrants that neither KOMLANTSE GOSSOU nor any of KOMLANTSE GOSSOU's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. KOMLANTSE GOSSOU agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. KOMLANTSE GOSSOU shall provide materials for reproduction and personnel, to complete the services, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. **HOLD HARMLESS AGREEMENT:** KOMLANTSE GOSSOU agrees to provide BOCES with a Hold Harmless Agreement for Professional Consultants as set forth in Attachment I prior to Commencement of Services.
8. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. KOMLANTSE GOSSOU's hourly rate shall be all inclusive and shall be limited

to \$150.00 per hour. KOMLANTSE GOSSOU shall submit an itemized invoice for services rendered no later than 90 days from the date of service to be paid as follows: BOCES will render payment within 30 days after receipt of KOMLANTSE GOSSOU's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.

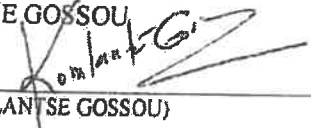
9. **INDEPENDENT CONTRACTOR:** KOMLANTSE GOSSOU is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. **PUBLIC RETIREES:** KOMLANTSE GOSSOU agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. **RESPONSIBILITY FOR TAXES:** BOCES will provide KOMLANTSE GOSSOU with Internal Revenue Service Form 1099. KOMLANTSE GOSSOU is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to the KOMLANTSE GOSSOU or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. **TERMINATION:** BOCES reserves the right to terminate this AGREEMENT under any of the following conditions: 1) the AGREEMENT may be cancelled by BOCES without advance notice or penalty in the event of a coronavirus outbreak and/or a government declared state of emergency. In such event, BOCES shall be relieved of all further liability, except with respect to AGREEMENT SERVICES provided to BOCES by KOMLANTSE GOSSOU occurring on or before the cancellation date. 2) upon failure of KOMLANTSE GOSSOU to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by KOMLANTSE GOSSOU. 3) upon mutual agreement between PARTIES. 4) the AGREEMENT may also terminate naturally upon submission by KOMLANTSE GOSSOU of a final product satisfactory to BOCES.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2022.

Date: _____

Date: 09/11/2022

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

KOMLANTSE GOSSOU

By: _____
(KOMLANTSE GOSSOU)

By: _____
Michael St. Pierre/Board President

By: _____
Mark Davey/District Superintendent

EXHIBIT A

Supervised Fieldwork Activities and Training Objectives:

During the supervised fieldwork, the trainee will engage in reviewing all ABA coursework, material, and reading as assigned by her course instructors or supervisor.

By the conclusion of the agreed contract, the trainee will have achieved the ethical hands-on application of concepts learned in her ABA coursework.

Trainee agrees to do the following:

- Provide a completed *Fieldwork Checklist and Tip Sheet* to the supervisor before the outset of the supervised fieldwork.
- Begin supervised fieldwork only after starting qualifying coursework.
- Attend additional professional meetings relevant to the supervised fieldwork, such as Individualized Education Program (IEP) meetings, which may not count toward the BACB and/or LBA's supervised fieldwork requirements.

Supervisor(s) agree to do the following:

- Meet and maintain the BACB's supervision qualification requirements as stated in the current BCBA Handbook and provide proof of eligibility to the trainee before the outset of the supervised fieldwork.
- Not accept remuneration from the trainee above the negotiated hourly rate of \$150.00.
- Provide oversight and training in accordance with the BACB and/or LBA's supervision requirements (e.g., nature of supervision, responsibilities of the supervisor) and current ethics code (e.g., providing supervision to the trainee only within the boundaries of their competence, evaluating the effects of their supervision).
- Provide ongoing documented performance feedback to the trainee in accordance with the current ethics code, including, but not limited to, providing feedback on the trainee's progress toward stated training objectives (e.g., providing specific areas in which the trainee is making adequate or inadequate progress) and client interactions.
- Sign the Monthly and Final Fieldwork Verification Forms if the supervised fieldwork hours are satisfactorily completed.
- Withhold signature on the Monthly and Final Fieldwork Verification Forms **only** after the trainee fails to demonstrate adequate performance on a specific skill. The supervisor must give the trainee at least 3 written warnings before deciding to withhold his signature.

Trainee and Supervisor(s) agree to do the following:

- Meet all of the BACB and/or LBA's supervised fieldwork requirements (e.g., requirements for documentation, acceptable activities, structure of supervision) for the duration of the supervised fieldwork.
- Stay up to date on changes made to the BACB and/or LBA's supervised fieldwork requirements.
- Comply with all applicable laws, licensure requirements, codes of conduct/ethics, reporting requirements (e.g., mandated reporting, reporting to funding sources or licensure board, self-reporting to the BACB and/or LBA, reporting instances of misrepresentation by others), and professional practice requirements related to their various roles.
- Keep all information related to current or potential clients, including, but not limited to, medical or clinical information, confidential.
- Ensure that clients consent to the observation of service delivery and the sharing of confidential client information.
- Work together to facilitate in-depth discussions about and an understanding of professional and personal issues affecting practice to improve the trainee's behavior-analytic expertise and ensure that progress is being made toward the identified training objectives.
- Work collaboratively to evaluate the effects of the supervision (e.g., review and respond to trainee

progress and feedback) and address any identified issues.

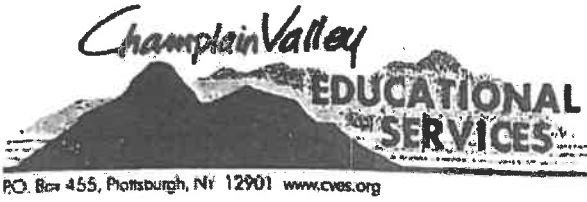
- **Protect the time and space for supervision by keeping to agreed-upon appointments and times allotted. Privacy will be respected and interruptions avoided. Any party requiring a variance in schedule will notify the other party as early as possible if rescheduling of supervision is needed.**
- **Retain a copy of all supervision documentation for at least seven years from the date of the final supervision meeting.**

EXHIBIT B

Experience requirement for licensed behavior analyst provided by NYSED (79-17.2):

- a. For licensure, an applicant shall present evidence satisfactory to the State Board for Applied Behavior Analysis and the department of one year of full-time supervised experience, or the part-time equivalent thereof, such experience to consist of 1,500 clock hours, in accordance with the requirements of this section. Of such one-year of experience, at least 150 clock hours shall be gained during a master's or higher degree program's required supervised practicum or internship, and shall be required for admission to the licensure examination. The remaining supervised experience shall be gained as part of the master's degree program or following the completion of all master's or higher degree studies, including all mandated course content.
- b. Content.
 1. The experience shall consist of a planned programmed sequence of supervised experience in appropriate applied behavior analysis activities performed in accordance with the definition of the practice of applied behavior analysis as defined in section 8802 of the Education Law and satisfactory in quality, breadth, scope and nature.
 2. In addition to other forms of satisfactory experience, the department, in its discretion, may accept up to one year of the following experience as satisfying the experience requirement for licensure:
 - i. a college or university-approved master's or higher degree level supervised practicum, internship, or field experience, any of which shall integrate applied behavior analysis knowledge and application; or
 - ii. teaching the subject of applied behavior analysis as a faculty member for a minimum of six semester hours, provided that the teaching meets the requirements for acceptable experience imposed by this section.
- c. Setting. For a setting to be acceptable to the department, it shall meet the following requirements:
 1. The setting shall be a location which is legally authorized to provide services that constitute the practice of applied behavior analysis, as defined in section 8802 of the Education Law.
 2. The setting shall provide supervision by an authorized health care practitioner, who currently diagnoses, prescribes, or orders treatment involving applied behavior analysis in his or her professional practice for persons with autism, autism spectrum disorders and related disorders, or an individual qualified to provide applied behavior analysis services, as determined by the department. The supervisor shall be responsible for the design, coordination, integrity, and quality of the applicant's experience.
 3. The setting shall provide titles to the unlicensed individuals gaining experience for licensure which clearly indicate their training status as required by section 8807(4) of the Education Law.
 4. The setting in which the experience is gained shall be responsible for the services provided by individuals gaining experience for licensure.
- d. Duration.
 1. For purposes of meeting the experience requirement in subdivision (a) of this section, acceptable experience shall consist of a continuous experience within periods of at least four months, except that experience gained within an academic program shall consist of a continuous experience within a period of not less than one semester and, in the case of teaching experience, shall consist of not less than six credit hours per semester. The four-month periods of experience or the semesters of experience shall not be required to be immediately successive.
 2. Full-time experience shall consist of at least 20 hours per week.
 3. Part-time experience shall consist of at least 10 hours per week but not more than 19 hours per week, which shall be distributed over at least two days per week.

- e. **Supervision.** The experience shall be supervised in accordance with the requirements of this subdivision.
 - 1. **Qualifications for supervisors of the required experience.** The supervisor of the experience shall meet the following requirements:
 - i. **experience obtained in New York State.**
 - a. **the supervisor shall be a licensed behavior analyst; or**
 - b. **an authorized health care practitioner who currently diagnoses, prescribes, or orders treatment involving applied behavior analysis in his or her professional practice;**
 - ii. **experience obtained in other jurisdictions.** The supervisor shall be licensed in a profession authorized to provide applied behavior analysis services in the jurisdiction where the supervised experience occurs;
 - iii. **the supervisor shall be the owner of, be employed by, or be retained by the entity providing the experience opportunities to the applicant who is gaining experience for licensure; and**
 - iv. **in order to prevent a potential conflict of interest, the supervisor shall not be a member of the applicant's family or an individual who has a close personal relationship with the applicant and/or his or her family.**
 - 2. **Supervision of the experience.** Supervision shall occur weekly and shall include at least two hours per week of face-to-face individual supervision pertaining to services rendered; face-to-face supervision may utilize technology acceptable to the State Board for Applied Behavior Analysis and the department, including video-conferencing.
 - 3. **Up to three hours of supervision shall be considered part of the hours of acceptable experience weekly.**



P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

CENTRAL ADMINISTRATION

518-536-7340

District Office FAX 518-562-1471
Business Office FAX 518-561-9382
Human Resource Office FAX 518-324-6612

CVES MISSION

CVES, in partnership with local school districts and their communities, the Board of Regents and the Commissioner of Education, will be a leader in providing quality, cost-effective programs and services that support school districts and their communities to achieve higher standards through enhanced educational opportunities.

**HOLD HARMLESS
PROFESSIONAL CONSULTANT**

The GOSOU KOMLANTSE M. hereby agrees to defend, indemnify and hold
(Name of Consultant)

harmless the Clinton-Essex-Warren-Washington BOCES from and against any and all liability, damage, claim or action, to the extent permissible by law, arising out of operations performed or services provided by the contractor under the contract, including the transportation of students.

CEWW BOCES

Print Name/Title

Date

Komlantse Gos
Consultant

GOSOU KOMLANTSE M.
Print Name/Title

09/12/2022
Date

Attachment 1

ENC. 10

Recommend that the Board approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Beekmantown and Peru Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2022-2023 school year. (CV-TEC) (attached)

ENC. 11

Recommend that the Board approve the following First Amendment to Tower Site Agreement:

1. Amendment Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and K2 Towers II, LLC for the purpose of continuing a lease for tower systems, equipment, FCC licensed frequency, and telecommunications space at the K2 Towers II facility located at 159 The Ninety Road, Morrisonville, New York. The Amendment will extend the September 2017 through August 2022 lease for fifteen (15) additional rental terms of one (1) year each from September 2022 through August 2037. BOCES has the option to cancel the lease 60 days prior to the annual renewal date of August 29. All other terms and conditions of the Agreement shall remain the same. (ISC) (attached)

ENC. 12

Recommend that the Board amend the following Probationary Appointment(s) that was approved at the September 14, 2022 Board meeting:

1. BE IT RESOLVED, that the Board, upon the recommendation of the District Superintendent, hereby appoint Crystal Rhino to the position of Special Education Assistant Principal in the administrative tenure area, contingent upon receiving her Internship Certificate for School Building Leader effective September 15, 2022 for a Four-Year probationary period commencing on ~~September 15, 2022~~ **September 16, 2022** and expected to end on ~~September 15, 2026~~ **September 16, 2026**. Initial salary will be prorated, based on an annual salary of \$78,000 for 2022-2023. (pro-rated salary for 2022-2023 is \$62,400)

2. Name: Pamela Carroll
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: Students with Disabilities (Grades 1-6) Professional, Childhood Education (Grades 1-6) Professional, Students with Disabilities (Birth- Grade 2) Professional
Annual Base Salary: ~~\$26,062~~ **\$28,000**

ENC. 13

Recommend that the Board Terminate the following person in accordance with Civil Service Law:

1. Name: Cassandra Snow
Position: Teacher Aide/Student Aide
Effective Date: October 12, 2022

ENC. 10

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Plattsburgh City School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2022-2023 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2022-2023 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of **Plattsburgh City School District** on the 18th day of August, 2022.

Amy R. Gensh
Authorized Signature

8/18/22
Date

Accepted by Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

Date

Michael St. Pierre
CVES Board President

Date

ENC. 11

K2 Towers Site Reference: NY-9 Rand Hill

First Amendment to Tower Site Agreement

This First Amendment to Tower Lease Agreement (this "First Amendment") is made as of _____, 2022, by K2 Towers II, LLC, a Delaware limited liability company with a mailing address of 57 E. Washington Street, Chagrin Falls, Ohio 44022 ("Lessor"), and Clinton-Essex-Warren-Washington Board of Cooperative Educational Services ("Lessee").

WITNESSETH

WHEREAS, Wells Communications Service Inc. ("Original Lessor") and Lessee are parties to that certain Tower Site Agreement dated as of August 28, 2017 (including any prior addendums) (the "Agreement"), with regard to a wireless communications tower located at Ninety Road Rand Hill, Beekmantown, NY 12962 (the "Site"); and

WHEREAS, Lessor subsequently acquired the Site from Original Lessor; and

WHEREAS, Lessor and Lessee desire to amend the Agreement as provided in this First Amendment.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the undersigned parties, intending to be bound, hereby agree as follows:

1. The current Term of the Agreement ends on August 28, 2022. Beginning on August 29, 2022, this Agreement may be renewed on an annual basis at Licensee's ~~option option~~ for ~~five (5)~~ fifteen (15) additional terms of ~~one five (5)~~ one year each. Each renewal term will be deemed automatically exercised without any action by either party unless Lessee gives written notice of its decision not to exercise any option(s) to Lessor at least ~~Sixty (60) Ninety (90)~~ Sixty (60) days before expiration of the then current term. The rent shall continue to escalate as provided in the Agreement.
2. Except as expressly modified by this First Amendment, the Agreement remains unchanged and in full force and effect. To the extent of any conflict between this First Amendment and the Agreement, this First Amendment shall be controlling.

IN WITNESS WHEREOF, the undersigned have executed this First Amendment as of the date First above written.

Signed, sealed and delivered in the

LESSEE: Clinton-Essex-Warren-Washington Board of Cooperative Educational Services

presence of:

Print Name: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Signed, sealed and delivered in the presence of:

LESSOR: K2 TOWERS II, LLC

Print Name: _____

By: _____

Print Name: Ryan D. Lepene

Print Name: _____

Title: President

ENC. 14

Recommend that the Board approve the following letter(s) of Resignation for the Purpose of Retirement

1. Michael Mastic, Groundskeeper, Effective October 31, 2022
2. Colleen LaFountain, Academic Services Coordinator, Effective April 1, 2023
3. Dawn Waters, English 7-12 Teacher, Effective June 24, 2023
4. Rhonda Baker, Occupational Therapist, Effective June 24, 2023
5. Lyndon Johnson, Special Education Teacher, Effective June 24, 2023
6. Lori Ducharme, Mathematics 7-12 Teacher, Effective June 30, 2023

ENC. 15

Recommend that the Board accept the following letter(s) of Resignation:

1. Mandy Duell, Special Education Teacher, Effective September 11, 2022
2. Lori Lawrence, Special Education Teacher, Effective September 15, 2022
3. Crystal Rhino, Special Education Teacher, for the purpose of accepting an Assistant Principal position, Effective September 16, 2022
4. Pamela Carroll, Teaching Assistant, for the purpose of accepting a Special Education Teacher position, Effective September 26, 2022.
5. Kylee Gonyea, Account Clerk/Typist, for the purpose of accepting a temporary Teaching Assistant position, Effective October 13, 2022
6. Amanda Kihlmire, Teacher Aide/Student Aide, Effective October 15, 2022

ENC. 16

Recommend that the Board approve the following Leave(s) of Absence:

1. Conner DeLavergne, Teacher Aide/Student Aide, unpaid leave of absence, September 26, 2022 through June 30, 2023 for the purpose of accepting a Temporary Teaching Assistant position.

ENC. 17

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Helen Jessey
Tenure Area: School Nurse Teacher **was temporary*
Position: Allied Health Teacher
Effective Date: September 9, 2022
Tentative Tenure Date: September 9, 2026
Certification Status: Nurse's Assisting 7-12, Transitional A Certificate
2. Name: Fay Cheney
Tenure Area: Vehicle Mechanic Maintenance Repair
Position: Vehicle Mechanical Repair Teacher **was temporary*
Effective Date: September 14, 2022
Tentative Tenure Date: September 14, 2026
Certification Status: Vehicle Mechanical Repair (Including Heavy Equipment Repair) 7-12, Transitional A Certificate

ENC. 17 CONTINUED

3. Name: Pamela Carroll
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: September 26, 2022
Tentative Tenure Date: September 26, 2026
Certification Status: Students with Disabilities (Grades 1-6) Professional, Childhood Education (Grades 1-6) Professional, Students with Disabilities (Birth- Grade 2) Professional
Annual Base Salary: \$49,465
Prorated Salary: \$45,755.15

4. Name: Mariellen Boyd
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 6, 2022
Tentative Tenure Date: October 6, 2026
Certification Status: Teaching Assistant, Level III
Annual Base Salary: \$26,062
Prorated Salary: \$23,064.87

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 18

Recommend that the Board adjust the following Tenure Appointment from four-years to three-years to the following individual, due to prior Tenure as an Administrator:

1. Name: Joseph Coakley
Tenure Area: Director of Labor Relations
Position: Director of Labor Relations
Effective Date: July 1, 2021
Tentative Tenure Date: ~~July 1, 2025~~ **July 1, 2024**

ENC. 19

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Leslie Wanmer
Position: Teacher Aide/Student Aide
Effective Date: September 26, 2022
Tentative Permanent Date: September 26, 2023
Annual Base Salary: \$19, 226
Prorated Salary: \$17,970.03

ENC. 19 CONTINUED

2. Name: Alison Hurlock
Position: Teacher Aide/Student Aide
Effective Date: September 27, 2022
Tentative Permanent Date: September 27, 2023
Annual Base Salary: \$19,226
Prorated Salary: \$17,873.42
3. Name: Lauren Jaquish
Position: Teacher Aide/Student Aide
Effective Date: September 27, 2022
Tentative Permanent Date: September 27, 2023
Annual Base Salary: \$19,226
Prorated Salary: \$17,873.42
4. Name: Dustin Ryan
Position: Teacher Aide/Student Aide
Effective Date: October 4, 2022
Tentative Permanent Date: October 4, 2023
Annual Base Salary: \$19,226
Prorated Salary: \$17,390.35

ENC. 20

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Jacob Cummings, Teacher Aide/Student Aide, Effective October 18, 2022
2. Hannah Root, Teacher Aide/Student Aide, Effective October 20, 2022
3. Danielle Brienza, Teacher Aide/Student Aide, Effective October 20, 2022

ENC. 21

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2022-23 school year:

1. Name: John Petro
Tenure Area: Adult Education Teacher
Position: Adult Education Teacher
Effective Date: September 26, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$50,500
Prorated Salary: \$46,712.50
2. Name: Conner DeLavergne
Position: Teaching Assistant
Effective Date: September 26, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$26,062
Prorated Salary: \$24,107.35

ENC. 21 CONTINUED

3. Name: Marky DesRocher
Position: Teaching Assistant
Effective Date: October 3, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$26,062
Prorated Salary: \$23,455.80

4. Name: Kylee Gonyea
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: October 13, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$28,000
Prorated Salary: \$24,220

5. Name: Rinda Foster
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: October 5, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$46,465
Prorated Salary: \$41,353.84

ENC. 22

Recommend that the Board approve the following Position Increase:

1. Name: Lisa Briscoe
Position: Occupational Therapist Assistant, from 90% to 100%
Effective Date: October 13, 2022
Annual Base Salary: \$56,794
Prorated Salary: \$49,126.81

ENC. 23

Recommend that the Board approve the following part-time Allied Health Teacher for the 2022-2023 School Year Effective October 13, 2022:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>	<u>Prorated Salary</u>
Britany DuBrey	Allied Health Teacher 20%	\$46,465	\$8,038.44

ENC. 24

Recommend that the Board approve the following Additional Work for the 2022-23 School Year:

Stipend Position, Compensation per collective bargaining agreement

Taylor Sprague Maple Sugaring- Mineville

TCI Training Preparation, hourly rate per contract:

Kim Denton not to exceed 10 hours
Heidi Wells not to exceed 10 hours
Joanne Beaudry not to exceed 10 hours

ENC. 25

Recommend that the Board approve the following 2022 Summer Work:

Provide continued instruction for Adult Literacy, SMART, GRASP, hourly rate of pay

Karen Manning not to exceed 12.5 hours
Bridget Snow not to exceed 6 hours

ENC. 26

Recommend that the Board approve the following Facilitator(s) for the 2022-23 school year:

Facilitators, \$30.00/hour

John Petro
Donna Wyant
Kylee Gonyea

ENC. 27

Recommend that the Board approve the following Adult Education Course Instructors for the 2022-23 school year:

Adult Education, \$28/hour

Willie Thompson

ENC. 28

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Michael Defayette	Bus Driver
Willie Thompson	Bus Driver
Kimberly O'Leary	School Counselor
Dawn Bordeau	School Nurse
Dylan Aubin	Teacher
Emily Heiland	Teacher (<i>Pending Fingerprint Clearance</i>)

ENC. 28 CONTINUED

Maxwell Neimeier	Teacher
Dylan Aubin	Teaching Assistant
Emily Heiland	Teaching Assistant (<i>Pending Fingerprint Clearance</i>)
Meaghan McKenna	Teaching Assistant
Maxwell Neimeier	Teaching Assistant
Dawn Bordeau	Teacher Aide/ Student Aide
Peter Hartwell	Teacher Aide/ Student Aide
Maxwell Neimeier	Teacher Aide/ Student Aide
Emily Norwood	Teacher Aide/ Student Aide

ENC. 29

Recommend that the Board approve the following list of Extra Curricular Student Activity Fund Club Advisors with no additional compensation:

Cosmetology (Reflections)	Beverly Thwaitts (Co-Advisor)
Cosmetology (Reflections)	Lisa Banker (Co-Advisor)
Cosmetology (The Razor's Edge)	Kimberly Lincoln (Mineville)
North Country Loggers	Josh Pierce (Co-Advisor)
North Country Loggers	Jennifer Parker (Co-Advisor)
LPN	Dena Tedford (Co-Advisor)
LPN	Kasey Curley (Co-Advisor)
SkillsUSA (Mineville)	Nicole Santaniello
SkillsUSA (Plattsburgh)	Jackie Dashnaw (Co-Advisor)
SkillsUSA (Plattsburgh)	Nicole Santaniello (Co-Advisor)

ENC. 30

Recommend that the Board approve the Corrective Action Plan in response to the August 5, 2022, Office of the New York State Comptroller's Audit Report of Examination. (attached)

ENC. 31

Recommend that the Board approve the following request(s) for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise
Rural Schools Association (RSA) Fall Board of Directors Retreat
November 4-5, 2022 Seneca Falls, NY (overnight accommodations needed)
2. Leisa Boise
Rural Schools Association (RSA) Winter Conference
December 1-2, 2022 Saratoga, NY (overnight accommodations needed)



CENTRAL ADMINISTRATION
518-561-0100

District Office	FAX 518-562-1471
Management Services	
Business Office	FAX 518-561-9382
Employee Services	FAX 518-324-6612

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

July 8, 2022

**Response to Audit Findings and Recommendations
OSC Audit of Clinton-Essex-Warren-Washington BOCES
Draft Audit Report Dated June 8, 2022**

We are appreciative of the work done by the NYS Comptroller's audit team. They completed a thorough review of multiple years of our financial operation. This audit report only shows a small portion of the review and work that was completed. We are grateful for the on-site auditor's professionalism and collaboration to work with our team on various parts of his extensive financial review. The work of the auditor has helped to improve many areas of our financial operations throughout the BOCES. Furthermore, it brings us great pride in our organization and teams for the positive findings shared during the thorough review process that included the strong systems, processes, and procedures CEWW BOCES had in place for our financial operation.

In response to the audit findings, we offer the following response and corrective action plan for each finding in this letter. We have addressed all of the findings, including recouping all funds owed to CEWW BOCES from the vendor, and implemented new processes and procedures as per the recommendations. Lastly, CEWW BOCES, responding to the opportunity presented by this audit, has created a new HRA/FSA Co-Ser to address the areas of concern in this report for CEWW BOCES and our component districts. The Co-Ser began July 1, 2022 and is meeting the need of 9 component districts and the BOCES.

Audit Finding:

BOCES officials did not ensure the administrator returned forfeited funds from the FSA, DCAP and HRA in a timely manner.

***Summary Response to the Audit Finding:**

CEWW BOCES acknowledges the oversight in follow-up with the third-party administrator for proper year-end closeout and accountability of funds for FSA & DCAP from 2014-2015 through 2020-2021, and HRA plans from 2009-2010 through 2020-2021. Due to various staffing changes and changes to job responsibilities, oversight of these plans had been temporarily unplaced. However, this duty is now assigned with dual coverage to ensure the oversight does not occur with any third-party administrator utilized by CEWW BOCES in the future.

In January 2022, immediate steps were taken to obtain year-end information from 2014-2015 through 2020-2021 plan years, based on available information from the plan administrator, and requested reimbursement from such. With the assistance of the OSC auditor, a full reconciliation of contributions and claims paid for each year above was performed and corresponding payment of unused/forfeited funds were obtained from the administrator. For HRA plan years prior to 2014-2015, the administrator was

unable to provide year-end reconciliation reports. In addition, the HRA contributions for these years was very minimal, thus CEWW BOCES determined it cost-prohibitive to proceed with further action.

CEWW BOCES believes the procedures put in place as of January 31, 2022, will ensure adequate financial oversight for all future endeavors with any third-party administrators.

OSC Recommendation #1:

Establish procedures to ensure the administrator returns all forfeited funds from the FSA, DCAP and HRA in a timely manner.

OSC Recommendation #2:

Ensure the administrator provides a year-end accounting of employees' FSA, DCAP and HRA accounts, including a summary of claims paid and account balances, as required by the written agreement with the administrator.

***Response and Implementation Action for Recommendations #1 and #2:**

At the time this oversight was brought to the attention of CEWW BOCES, procedures were immediately implemented to identify dual parties as the responsible persons to ensure all future closeouts are completed, year-end reports are obtained from the third-party administrator, and any forfeited funds are received timely. The Treasurer and Benefit Services Office will ensure all plans are monitored and appropriately accounted for in a timely manner.

OSC Recommendation #3:

Prepare an annual reconciliation of the contributions remitted to the administrator for the FSA, DCAP and HRA and corresponding reimbursements made by the administrator to calculate the amount of forfeited funds that should be returned by the administrator.

***Response and Implementation Action for Recommendations #3:**

Procedures have been established as part of the year-end closeout of each plan year and plan type to reconcile contributions remitted through payroll and direct vendor payments to the administrator. The process will be similar to the one used by the OSC auditor when completing his reconciliations during the audit process. This will be the responsibility of the Benefit Services Office in conjunction with a review and approval by the Treasurer.

OSC Recommendation #4:

Ensure the administrator returns all remaining forfeited funds owed to BOCES as identified in this report.

***Response and Implementation Action for Recommendations #4:**

As of April 14, 2022, the Treasurer has confirmed that all forfeited funds identified in the OSC Audit Report have been paid by the administrator to CEWW BOCES.

OSC Recommendation #5:

Consult with BOCES' legal counsel with respect to the proper use of forfeited funds that have been or are subsequently returned by the administrator.

***Response and Implementation Action for Recommendations #5:**

A review of plan documents for FSA and DCAP have identified that forfeited funds will be allocated towards the costs of administering the plans and will be returned to districts as part of the year-end BOCES surplus.

For HRA, these contributions are employer paid and have been credited to the original BOCES service codes that the expense was charged against in a pro-rated fashion.

OSC Recommendation #6:

Review records of the FSA, DCAP and HRA prior to the 2014-15 plan year to determine whether the administrator owes BOCES additional forfeited funds.

***Response and Implementation Action for Recommendations #6:**

All FSA and DCAP plan years, including prior to 2014-2015, were reconciled with the administrator and all forfeited funds have been received. For HRA plan years prior to 2014-2015, BOCES administration have reviewed the contributions made to these plan years and deemed them minimal and immaterial to pursue further action from the administrator. Therefore, no further steps are being taken for HRA contributions.

Please accept this report as our response and corrective action plan to the Draft Audit Report dated June 8, 2022. Again, we are appreciative of the work done by the NYS Comptroller's audit team to help CEWW BOCES improve our organization. This audit has benefited our organization and all our component districts. If you need any further information, do not hesitate to reach out to our CEWW BOCES team.



Dr. Mark C. Davey, District Superintendent
Clinton-Essex-Warren-Washington BOCES





INSTRUCTIONAL SERVICES CENTER

Amy Campbell
Assistant Superintendent for
Educational Services
campbell_amy@cves.org
518-561-0100
FAX 518-561-0240

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Amy Campbell AC
DA: October 3, 2022
RE: **October 2022 Board Report**

Changes keep happening in the School Support Services Division . As the new school year started we were excited to onboard our new Administrator for Instructional Services but sad to see our Network and Systems Coordinator leave for the private sector. Much of September was spent starting programs and initiatives for the new year and planning for the essential programs for the remainder of the year. As we approach October, we anticipate filling our positions and settling in to what will be an exciting and eventful year.

IN-PERSON PROGRAMMING INCREASING

While we are still experiencing some impacts of the COVID-19 Pandemic, most restrictions and some concerns have been alleviated and people are back to gathering in person. This month, Instructional Services was pleased to offer several in-person events that made it feel like old times. Additionally, using what we learned from the pandemic and the incredible technology we have here in the Conference Center, we were able to offer several hybrid events as well.

COMMUNICATIONS – TELLING STORIES EACH DAY

Our Communications Department continues to produce some excellent content as the school year begins. Our team has already provided excellent coverage of our Opening Day events as well as some early-school-year festivities. Most recently, the department captured video and still shots of the 2022 Law Enforcement Torch Run for the Special Olympics, which began at our William A. Fritz Center.



Also, the Communications Team in coordination with our Print Shop is producing Success Stories for our component districts. Chazy's monthly newsletter will be sent out as a mailer during the month of October with other features to come in the following months. Here's a look at Chazy's October newsletter, which features reporting, photos and design work done by our team. This content will also be used for online and multimedia content.

Chazy Successes
 Showcasing Our Stories of Achievements and Excellence

MILESTONE
500 Wins and Counting
for Coach McAuliffe

There is something to be said about a coach who dedicates countless hours to a program and commits to winning and excellence every day.

Chazy's soccer Coach Bob McAuliffe — or Principal McAuliffe as many know him — didn't just win a game yesterday.

The time and effort he continues to give to countless activities and the Chazy community is immeasurable, and his success speaks for itself.

On Monday, Sept. 13, the longtime coach notched quite the milestone when his Eagles defeated Lake Placid, 6-0, in a Northern Soccer League game to mark his 500th victory.

When Coach McAuliffe reflected back to his first win in 1996 and then thought about current times, some things might be different, but one fact has always remained the same.

"For win number one, I was a kid, and now I am an old man!" Coach McAuliffe said with a laugh. "After my first win, it was all about enjoyment and being part of the Chazy soccer program with the kids. I have that same feeling now with 500 wins. I love to be with these kids and spend my days with them. I feel blessed to be part of this."

See More on Page 2

Coach McAuliffe looks out toward his team during the final minutes of what turned out to be his 500th career coaching win on Monday. The Eagles defeated Lake Placid, 6-0, in a Northern Soccer League game in Lake Placid.

With great fanfare, reporting his 500th career win, Coach McAuliffe smiles alongside his team.

September 2017 Issue

INTERSCHOLASTIC SPORTS – FALL SEASON BEGINS



The Interscholastic Athletics CoSer is in the middle of the Fall Sports Season. On Thursday, 9/22 we had our mandatory NYSPHSAA workshop hosted at High Peaks Resort in Lake Placid. We had every athletic director in Section VII in attendance. Both Randy Lozier and myself gave a Section VII update covering scheduling, eligibility and required forms. We were followed by NYSPHSAA

Executive Director, Robert Zayas and Assistant Director, Todd Nelson who gave their NYSPHSAA handbook workshop. We are fully running with our Centralized payment of officials through the 554 CoSer in conjunction with the CVES business office.



PATHWAYS TO LEADERSHIP KICKOFF EVENT

On September 28th, CVES in collaboration with SUNY Plattsburgh and FEH BOCES, welcomed



twenty-two current educators to the Pathways to Leadership Program. This program supported by the educator's current district, helps participants explore administrative and formal teacher leadership to determine if that would be an appropriate next career step. The event included a keynote from Dr. Peter DeWitt and introductions of each participant by their current Superintendent or designee. It was an amazing night focused on growing our own leaders locally.



Plattsburgh/Satellite Campus - P.O. Box 455, Plattsburgh, NY 12901
 Mineville Campus - P.O. Box B, Mineville, NY 12956
 OneWorkSource - 194 U.S. Oval, Plattsburgh, NY 12903
 www.cves.org

CV-TEC DIVISION
Michele M. Friedman
Director of Career and Technical Education

friedman_michele@cves.org
 Plattsburgh Main Campus, 518-561-0100 FAX 518-561-0494
 Mineville Branch Campus, 518-942-6691 FAX 518-942-3368
 Satellite Branch Campus, 518-561-0100 FAX 518-324-6620
 OneWorkSource, 518-561-0430 FAX 518-324-3379

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: October 3, 2022
RE: October 2022 Board Report

October is National Principals Month

The CV-TEC Division is proud to recognize and honor our campus principals in celebration of National Principals Month. Their expertise and dedication are truly appreciated, and their hard work does not go unnoticed. A heartfelt thank you from Team CV-TEC to: Dr. Grace Stay, Mr. Adam Facticeau, and Mr. Mark Brown.



2022 Fall Family Nights for Parents of Current Students Scheduled for October 19th and October 20th for Mineville and Plattsburgh Campuses

We are expecting our current students and their families to visit our three campuses for the scheduled Fall Family Nights for the CV-TEC Division. This is an opportunity for the families of current students to meet with our CTE & Academic teachers during the scheduled evening hours. October 19th is scheduled for our Mineville Campus and October 20th for our Plattsburgh Main and Plattsburgh Satellite Campuses.

CV-TEC Enrollment for the 2022-2023 School Year

We have been receiving enrollment confirmations from all our districts to verify student participation on our three campuses for both the CV-TEC CTE and Pre-CTE Programs. Enrollment numbers from all component districts are exceeding our projections for this school year and are looking to be the highest enrollment participation in over a decade. Currently, there are 803 high school students and 31 post-secondary students across all three campuses, for a total of 834. These numbers are unofficial until the October 1st billing cycle has been completed. Post-secondary enrollment is still under review; however, we expect the enrollment numbers to

remain steady. Reconciliation of our projected budgets will begin once we receive final confirmation of the high school and adult enrollment figures for the 2022-2023 school year.

Online High School Available To Component Schools for 2022-2023 School Year

Our component districts once again will have the opportunity to utilize and access Online High School courses through participation in the CoSer 411 option. **Advanced Academics, Western Suffolk BOCES, Connexus and Gradpoint** have been contracted to implement Online High School for our districts.

CTE is Essential

It has been an incredible month on our CV-TEC Campuses! Our industry expert CTE & Academic teachers, Team CV-TEC staff members and our talented students have been working hard in each of their Career & Technical Education Programs of Study and Adult Literacy & Job Skills Training programs. We are so proud of all the work that has been accomplished so far and look forward to the months ahead. Some of the highlights of this past month's instruction:





P.O. Box 455, Plattsburgh, NY 12901
P.O. Box B, Mineville, NY 12956
www.cves.org

SPECIAL EDUCATION DIVISION

Matthew J. Slattery
Director of Special Education

slattery_matt@cves.org
Plattsburgh Campus, 518-561-0100 FAX 518-561-5624
Mineville Campus, 518-942-6691 FAX 518-942-3368

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

To: Dr. Mark Davey, District Superintendent
From: Matt Slattery, Director of Special Education
Date: October 2022
Re: Board of Cooperative Educational Services Report

Law Enforcement Torch Run for Special Olympics is a HUGE Success

The Rise Center for Success has been very busy with events and activities this fall. On Friday, September 23, 2022, the Special Education Division of Champlain Valley Educational Services was proud to host the 9th Annual Torch Run to benefit Special Olympics on our William A. Fritz campus in Plattsburgh, NY, on a crisp, windy fall morning.

This event was a collaborative effort between Special Olympics New York (North Country Region), local law enforcement, local government officials, and the Special Education Division at CVES. The mission of this event is to raise awareness and funds for Special Olympics which provides opportunities for athletes with disabilities to challenge themselves in fair and fun competition in promotion of unity, acceptance, empowerment, dignity, and pride.

Students from the Rise Center for Success joined the celebration by lining the driveway displaying flags, torches, posters and banners to inspire and cheer approximately 60 runners that included law enforcement personnel and Special Olympic athletes.

Strong partnerships throughout the region are one of the many facets of our BOCES that has such a positive effect on the communities we serve.

Participation in this outstanding community event featured:

- Guests of Honor:
 - o New York State Assemblyman Billy Jones
 - o New York State Police Troop B Major Oliver
 - o Clinton County Sheriff David Favro
 - o Champlain Valley Educational Services District Superintendent Dr. Mark Davey



- Law enforcement branches represented:

- U.S. Customs & Border Protection
- U.S. Border Patrol
- Federal Bureau of Prisons
- New York State Police
- New York State Department of Environmental Conservation Police
- New York State Forest Rangers
- New York State Department of Corrections & Community Supervision
- Clinton County Sheriff's Office
- Clinton County Probation Department
- Plattsburgh City P.D.





First of Monthly Community Building Celebrations a FANTastic Success on Our Plattsburgh Campus

The Rise Center for Success celebrated its first annual Tailgate Faculty/Staff Luncheon and Jersey Day! It was a huge hit and faculty/staff enjoyed some delicious foods and a bit of team rivalry! We're ready for our next Faculty/staff luncheon on October 26-Oktober Feast!



Autumn Brings Field Trip to Rulf's Orchard for Our Mineville Students

Two classes from the Mineville campus enjoyed a great day at Rulf's orchard! Mrs. Gough and Ms. Cowling's classes are elementary students and were able to participate in the seasonal activities that are timeless for the North Country off and interact with one another. In addition to riding in the wagon, collecting pumpkins and apples, they loved the playground!



New Program: Intensive Therapeutic Support Program (ITSP) Middle School Opens with GREAT Success

ITSP Middle School is a up and running, and off to a great opening of school! With a therapeutic focus, students who have disabilities, have experienced trauma, and require mental health services can find a safe, comfortable, supportive environment where they can learn the strategies, coping skills, social/emotional knowledge, and academics they need to succeed in obtaining their Regents Diploma as well as succeed in life.

Our ITSP Middle School program provides a rich offering to

curriculum steeped with In ITSP Middle School our schedule includes circle ups, grade level academic instruction, group therapy, cooking, social/emotional learning, learning responsibility through our classroom economy system, and Adventure Based Counseling (ABC). Adventure Based Counseling facilitated by Behavioral Health Services North (BHSN) provides students with the opportunity to experience rock climbing, kayaking, hiking and more while challenging themselves to overcome anxiety and fears as well as problem solve.

Our goal in ITSP Middle School is to educate, empower and equip students to implement the knowledge given in this setting to persevere and become a successful part of our community.



Autism Program is Running Strong with New Staff and at Capacity with Students

The Autism Program had a smooth transition into RSY this fall. We have 2 new teachers, 2 new TAs and 1 new aide joining our program. We are well underway with training new staff on utilizing the ACE system and curriculum, methods of data tracking and meeting procedures...all while getting to know the students and staff they are working with. Even during all the transitions, the program is going through, multiple classrooms have been able to go out on field trips (both recreation and functional). This has been a huge success. Our oldest classroom continues to utilize both the Work Experience lab and the PAES Lab with a high level of success.



Our NECC consultant came for their first site visit of the year. Our consultant was able to meet with new teachers to set them up for success moving forward as well as with our AP to brainstorm ideas to push our program to be even more successful than it is now. Our consultant will be working with the BCBA to assist with training new staff and will provide support as we continue throughout the school year.

June 2022 brought year 3 of the Partners in Transition Camp for students

This year, 40 students from Clinton, Essex, Franklin and St. Lawrence counties traveled in style for a four-day/three-night camping trip Camp Huntington, SUNY Cortland's Outdoor Educational Center on Raquette Lake. Students participated in a variety of activities addressing self-advocacy, work readiness and career exploration. Skills were addressed through circle-ups, individual, small and large group activities. This opportunity was offered free of charge to all students as part of an ACCES-VR grant received by the Partners in Transition Program at CVES.



Release of Time for MBOs Kick Off

CVES

On Wednesday, September 21st, 2022, the CVES Special Education Division participated in their first half-day Management By Objective (MBO) training day. This included a 3-block rotation that focused on the following topics: MBO's within the Teams platform along with the MBO Survey with Mrs. Angie Waldron, MBO Norms with Mr. Matt Slattery, Instructional MBO Meeting Components with Mrs. Tonya Robinson and a mock MBO with Ms. Andrea Martino. These presentations were recorded and also shared on Teams as a resource for staff when both preparing for and conducting their MBOs. In conjunction with the training, each participant received an MBO passport which was punched after each session. Once all three sessions were completed along with their Teams assignment, they were able to submit them for a drawing on the following day.

MBO TRAINING

September 2022



#CVESstrong

MBO Initiative

CVES

Introduction and Meeting Norms

September 2022

Matt Slattery, Director of Special Education



MBO Instructional Overview

CVES

• Purpose of the MBO

- be pro-active in preventing student behaviors
- ensure consistency with and communication of safety/behavioral plans across all settings
- protect the learning environment for all students; and
- coordinate services and programs to maximize and align individual learning goals

• Agenda for MBO Meeting

- Review outcomes from To Do list of prior meeting
- Academically – how is student progressing? Challenges?
- Each related service provider – how is student progressing? Challenges?
- Behaviors – current status
- Behavioral challenges
- Action steps/To do list

#CVESstrong

CEWW BOCES
SPECIAL AID FUND PROGRAMS REVIEW
STATUS EVALUATION
2022/2023

Coser	924-2023	927-2022	930-2022	947-2023	949-2023	950-2023	951-2022	952-2023	954-2023
Program Description	Regional Food Bank of NENY Backpack Program	Core Rehabilitation Services	Pre-ETS	SLS Operating Aid	SLS Categorical Aid for Automation	EPE	HSE Test Administration	WIOA, Title II, Adult Basic Ed	Perkins IV/CTEA- Basic Grant
Approved Budget	\$ 3,651	\$ 881,690	\$ 300,000	\$ 98,052	\$ 9,805	\$ 486,486	\$ 11,250	\$ 79,565	\$ 121,647
Revenue Available/Earned	\$ -	\$ 306,641	\$ 55,961	\$ 98,052	\$ 9,805	\$ 36,523	\$ -	\$ 79,565	\$ 121,647
Revenue - Prior Year Rollover	\$ 3,651	\$ 131,690	\$ 3,498	\$ -	\$ -	\$ -	\$ 3,854	\$ -	\$ -
Expenditures & Encumbrances to date	\$ (520)	\$ (693,796)	\$ (102,012)	\$ (97,688)	\$ (8,822)	\$ (190,307)	\$ (8,747)	\$ (40,308)	\$ (84,098)
Unexpended Balance	\$ 3,131	\$ (255,465)	\$ (42,553)	\$ 363	\$ 983	\$ (153,784)	\$ (4,893)	\$ 39,257	\$ 37,549
Percentage Utilized	14%	79%	34%	99.6%	90%	39%	78%	51%	69%
Project Term	7/1/2022 6/30/2023	1/1/2022 12/31/2022	1/1/2022 12/31/2022	7/1/2022 6/30/2023	7/1/2022 6/30/2023	7/1/2022 6/30/2023	1/1/2022 12/31/2022	7/1/2022 6/30/2023	7/1/2022 6/30/2023
Finance Approval Obtained:	1/1/2019	1/1/2019	1/1/2020	7/25/2022	8/29/2022	10/4/2022	1/1/2019	Pending	Pending
Coordinator:		Robinson	Robinson	Ford-Crogan	Ford-Crogan	Ford-Crogan	Friedman	Friedman	Lafountain
Director:	Slattery	Slattery	Slattery	Campbell	Campbell	Friedman	Friedman	Friedman	Friedman

Coser	956-2023	959-2022	963-2023	989-2022	994-2023	995-2023	996-2023	997-2023
Program Description	SLS Supplemental Operating Aid	SNAP Employment & Training Venture IV	North County Region Career Pathways III	CCHD Testing Coordination	WIOA, Title II, Incarcerated Essex	WIOA, Title II, Incarcerated Clinton	NYS Basic Literacy - Essex	NYS Basic Literacy-Clinton
Approved Budget	\$ 47,809	\$ 400,000	\$ 100,000	\$ 784,000	\$ 203,000	\$ 203,000	\$ 150,000	\$ 150,000
Revenue Available/Earned	\$ 47,809	\$ -	\$ -	\$ 784,000	\$ 203,000	\$ 203,000	\$ 150,000	\$ 150,000
Revenue - Prior Year Rollover	\$ -	\$ 7,939	\$ 51,267	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures & Encumbrances to date	\$ (47,320)	\$ (73,022)	\$ (72,218)	\$ (503,704)	\$ (197,302)	\$ (197,527)	\$ (129,518)	\$ (111,787)
Unexpended Balance	\$ 489	\$ (65,083)	\$ (20,951)	\$ 280,296	\$ 5,698	\$ 5,473	\$ 20,482	\$ 38,213
Percentage Utilized	99%	18%	72%	64%	97%	97%	86%	75%
Project Term	7/1/2022 6/30/2023	12/1/2021 11/30/2022	4/1/2022 3/31/2023	8/1/2021 7/31/2023	7/1/2022 6/30/2023	7/1/2022 6/30/2023	7/1/2022 6/30/2023	7/1/2022 6/30/2023
Finance Approval Obtained:	7/25/2022	12/21/2021	3/1/2022	9/13/2021	Pending	Pending	Pending	Pending
Coordinator:	Ford-Crogan	Friedman	Friedman	Lozier	Friedman	Friedman	Friedman	Friedman
Director:	Campbell	Friedman	Friedman	Bell	Friedman	Friedman	Friedman	Friedman

*Includes total unpaid salary and related benefits allocated to the program through year-end.

**CEWW BOCES
SPECIAL AID FUND PROGRAMS REVIEW
FINAL REPORT FOR PROJECTS ENDING 6/30/2022
2021/2022**

Coser	947-2022	948-2022	949-2022	950-2022	952-2022	954-2022
Program Description	SLS Operating Aid	DEI In our School Library	SLS Categorical Aid for Automation	EPE	WIOA, Title II, Adult Basic Ed	Perkins IV/CTEIA-Basic Grant
Approved Budget	\$ 113,346	\$ 9,225	\$ 13,154	\$ 300,555	\$ 60,182	\$ 128,371
Revenue Available/Earned	\$ 94,526	\$ 9,225	\$ 9,453	\$ 302,584	\$ 60,182	\$ 128,371
Revenue - Prior Year Rollover	\$ 18,820	\$ -	\$ 3,701	\$ -	\$ -	\$ -
Expenditures & Encumbrances to date	\$ (97,174)	\$ (9,225)	\$ (10,601)	\$ (296,724)	\$ (59,727)	\$ (127,746)
Unexpended Balance	\$ 16,172	\$ -	\$ 2,553	\$ 5,860	\$ 455	\$ 625
Percentage Utilized	86%	100%	81%	99%	99.2%	99.5%
Rollover of funds possible:	Yes	N/A	Yes	No	No	No
Project Term Ending:	7/1/2021 6/30/2022	7/1/2021 6/30/2022	7/1/2021 6/30/2022	7/1/2021 6/30/2022	7/1/2021 6/30/2022	7/1/2021 6/30/2022
Finance Approval Obtained:	7/20/2021	4/15/2022	8/3/2021	9/21/2021	10/5/2021	10/1/2021
Coordinator:	Ford-Crogan	Ford-Crogan	Ford-Crogan	Iorio	Iorio	Lafountain
Director:	Campbell	Campbell	Campbell	Friedman	Friedman	Friedman

Coser	956-2022	963-2022	995-2022	996-2022	997-2022
Program Description	SLS Supplemental Operating Aid	North Country Region Career Pathways III	WIOA, Title II, Incarcerated	NYS Basic Literacy- JCEO	NYS Basic Literacy- One Work Source
Approved Budget	\$ 57,857	\$ 145,263	\$ 405,147	\$ 125,000	\$ 125,000
Revenue Available/Earned	\$ 46,160	\$ 57,250	\$ 405,147	\$ 125,000	\$ 125,000
Revenue - Prior Year Rollover	\$ 11,697	\$ 55,736	\$ -	\$ -	\$ -
Expenditures & Encumbrances to date	\$ (56,924)	\$ (61,719)	\$ (401,773)	\$ (121,827)	\$ (121,466)
Unexpended Balance	\$ 933	\$ 51,267	\$ 3,374	\$ 3,173	\$ 3,534
Percentage Utilized	98%	42%	99%	97%	97%
Rollover of funds possible:	Yes	Yes	No	No	No
Project Term Ending:	7/1/2021 6/30/2022	4/1/2021 3/31/2022	7/1/2021 6/30/2022	7/1/2021 6/30/2022	7/1/2021 6/30/2022
Finance Approval Obtained:	7/16/2021	3/1/2022	10/15/2021	11/8/2021	11/17/2021
Coordinator:	Ford-Crogan	Iorio	Iorio	Iorio	Iorio
Director:	Campbell	Friedman	Friedman	Friedman	Friedman

*Includes total unpaid salary and related benefits allocated to the program through year-end.