



Phlebotomy Course, Page 10



ADULT & CONTINUING EDUCATION

FALL 2022 CATALOG

(518) 561-0100 x240

www.cves.org/cv-tec

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Published May 12, 2022

Revised August 9, 2022

Edited, Designed & Printed by the
CVES School Public Relations & Printshop Teams



OUR MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

OUR VISION

We aspire to be a nationally recognized, premier provider of dynamic and innovative programs and services, serving as a catalyst for personal and regional economic growth.

OUR CORE BELIEFS

- Students are our first priority.
- We value open and honest communication.
- We embrace collaboration and shared decision-making.
- We promote creativity and innovation.
- All students can learn and be successful.
- We all lead by example.
- We act with integrity, fostering respect for all.
- Students, family and community are valued partners for success.
- We ensure a safe, supportive learning and work environment.
- We all impact the educational process and are dedicated to perform at the highest possible levels.

Public Non-Discrimination Notice:

Clinton-Essex-Warren-Washington BOCES a/k/a/ Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other legally protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

Matthew Walentuk – Civil Rights Compliance Officer

Dr. Grace Stay – Civil Rights Compliance Officer
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901
Phone: (518) 561-0100 Ext. 363
Phone: (518) 561-0100 Ext. 150

Matthew Slattery – Section 504 Compliance Officer
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901
Phone: (518) 561-0100 Ext. 290

WELCOME TO CV-TEC

Fall 2022

Dear Prospective Student:

As the Director of Career & Technical Education, I am proud to welcome you to CV-TEC. The CV-TEC Division of Champlain Valley Educational Services (CVES) offers a wide range of Career & Technical Education (CTE) Programming, Adult Literacy Programming, and Continuing Education Programming for our school districts and community members of Clinton and Essex Counties. CV-TEC has a rich history in the North Country and we are proud and committed to continuing the tradition of excellence on all of our CV-TEC campuses and locations.



Mrs. Michele M. Friedman
Director of Career
& Technical Education

Team CV-TEC is dedicated to a collaborative approach for excellence in Career & Technical Education. It is the CVES mission that “CVES empowers students, schools and communities by providing exemplary education, training, support and shared services,” and the mission of the CV-TEC Division “to prepare students for success in careers and life-long learning including post-secondary education.”

Team CV-TEC is dedicated to our mission and committed to continuing and intensifying the long standing tradition of excellence at CV-TEC. With our mission in mind, each student’s individual needs is what will drive and direct our educational programming and fuel our desire to continually improve our efforts to serve our students, component districts, business & industry partners and our surrounding community.

I would like to personally extend an invitation to meet with you in person, arrange for you to tour our facilities, and to discuss the opportunities available to our community here at CV-TEC.

Mrs. Michele M. Friedman

Director of Career & Technical Education

CV-TEC Division of Champlain Valley Educational Services

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Note: Adult students should use this catalog in conjunction with the **Adult Student Handbook**.

Copies of the **Adult Student Handbook** are available through the CV-TEC Student Services Office or at www.cves.org/cv-tec.

ADULT EDUCATION COURSES

Continuing Education Courses for Post-Secondary Adult Students

CV-TEC Plattsburgh Main Campus

Defensive Driving Workshop DDRW 150A



NYS law allows drivers to reduce 4 traffic violation points on their driving record every 18 months and receive a 10% discount on all vehicle liability, personal injury protection and collision insurance premiums for three years. Empire Safety Council's Defensive Driving Workshop is a fast and easy way to provide drivers with a proven effective driver safety program. (6 course hours).

Instructor	Dates	Cost
D. Poirier	11/2/22 & 11/3/22	\$89
Location	Time	Class Size
CV-TEC Plattsburgh Main Campus	W/Th 6:00p - 9:00p 6 Hours	10 Person Min.

6 Hour Self Defense Course for Beginners SDCR

Learn how to respond to aggressive behavior utilizing de-escalation strategies, tactical positioning, distraction techniques, pressure points, blocks, and defensive counter-strikes. (6 hours)

Instructor	Dates	Cost
D. Poirier	11/9/22 & 11/10/22	\$89
Location	Time	Class Size
CV-TEC Plattsburgh Main Campus	W/Th 6:00p - 9:00p 6 Hours	10 Person Min.

Use of Force Training SFRT 101A



Simulator based interactive tactical judgment and firearms system. Realistic training to improve capabilities utilizing 500+ dynamic scenarios. Critical incident and crisis management units include, but are not limited to: Verbal Command and Control Skills; Less than Lethal OC Spray options and SIRT Training Pistol Applications. Skill building performance drills in marksmanship and situational scenario pathways enhance the trainees' experience.

Instructor	Dates	Cost
D. Poirier	11/16/22 & 11/17/22	\$65
Location	Time	Class Size
CV-TEC Plattsburgh Main Campus	W/Th 6:00p - 9:00p 6 Hours	8 Person Min.

Key:  New Program

Audio Engineering and Music Production 101

AEMP 101



CV-TEC's new Audio Engineering and Music Production 101 is a 120-hour course designed to prepare our students with the knowledge to obtain an entry level position in the audio engineering and music production fields. This course is designed to be the first of three in a series that take the student through an informative, fun, hands-on learning experience. We will provide each student with the knowledge and portfolio to achieve success in the audio industry. This course is also your first step toward potential professional internship opportunities upon completion of the other courses in this series. (120 course hours)

Curriculum Covered Topics: Fundamentals of microphones, Fundamentals of signal flow, Fundamentals of using a Digital Audio Workstation (DAW), Applying skills to live recording sessions

Credentials Earned: CV-TEC Certificate of Completion Credential

Instructor	Dates	Cost
Staff	10/11/22 - 12/22/22	\$1,898
Location	Time	Class Size
CV-TEC Plattsburgh Main Campus	M-Th; 4:00p - 7:00p 120 Hours	8 Person Min.

Nurse Assisting (CNA)

MCNA 200A



CV-TEC's Certified Nurse Assisting course encompasses 120 hours of instruction and training, and 32 hours of clinical experience. The Nurse Assistant works as a member of the nursing team delivering personal care to clients who need assistance. Certification is available through the NYS State Department of Education (152 hr. course)

Instructor	Dates (Various)	Time	Tuition
Staff	10/17/22 - 12/14/22	M-Th 3:30p - 9:00p	\$2405*
Location	Hours	Class Size	
CV-TEC Plattsburgh Main Campus	152	8 Person Min.	

* One uniform is included in tuition.

Additional Costs: Text & Workbook \$90 | Certification Exam Cost: \$115
Background Check: \$135 | Drug Test: \$40

Note: Tuition Rates change on an annual basis. Tuition for courses offered in the summer is subject to change. New rates will take effect on July 1, 2022.

- **Classes:** 4 Days/Week; Occasional Fridays
- **Dates include:** 4 Clinical Days, 6:45 am — 3:30 pm
- **No Classes:** November 23-25th, 2022
- **Schedule is subject to change**



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

CV-TEC Plattsburgh Satellite Campus

Commercial Driver's License (CDL) Class A CDL-A 100A



The Tractor Trailer Driver Training Program is a 60-hour, experiential course offering instruction on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures and Street Driving.

Completion of the CDL Class A program leads to eligibility for Department of Motor Vehicle testing and licensure.

Prerequisites:

Required: Online Entry Level Driver Theory Training (Approximate cost \$149.00)

1. Class A Driver's Permit (DMV); Recent Physical Examination (DOT)
2. Previous Experience Driving a Standard Shift Vehicle
3. 21 Years of age or older.

Instructor	Dates	Cost
Staff	Flexible	\$4,788*
Location	Time	Class Size
CV-TEC Plattsburgh Satellite Campus	Flexible 60 Hours	2/Session

* **Note:** Textbook: \$40 (additional, optional fee)

\$ SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

Commercial Driver's License (CDL) Class B CDL-B 200A



CV-TEC's Class B CDL Program is a 30-hour course leading to a commercial driver's license that allows holders to drive certain types of commercial vehicles. The course is designed for individuals with limited or no experience driving a Class B commercial vehicle. Commercial vehicles that can be operated with a Class B driver's license include, but are not limited to, straight trucks, dump trucks, cement trucks, refuse trucks, delivery trucks, tow trucks, household and commercial moving trucks, grocery delivery trucks, box vans, or large buses. Having a Class B license permits you to drive a gross vehicle weight of 26,001 pounds or more. This gross weight limit includes any combination of vehicles and cargo. CV-TEC offers both Class A and Class B courses annually.

Prerequisites:

Required: Online Entry Level Driver Theory Training (Approximate cost \$149.00)

1. Class A Driver's Permit (DMV); Recent Physical Examination (DOT)
2. Previous Experience Driving a Standard Shift Vehicle
3. 18 Years of age or older.



Instructor	Dates	Cost
Staff	Flexible	\$2,394*
Location	Time	Class Size
CV-TEC Plattsburgh Satellite Campus	Flexible 30 Hours	1/Session

* **Note:** Additional Hours, if Needed (# of hours x \$78.25)

Key: New Program

❖ Class B to A Commercial Driver License (CDL) UPGRADE
CDL 300A



The Tractor Trailer Driver Training Program is a 30-hour, experiential course for those who already possess a Class B CDL and want to earn their Class A CDL. Instruction is offered on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures and Street Driving. Completion of the CDL-B to CDL-A Upgrade course leads to eligibility for Department of Motor Vehicle testing and licensure.

Prerequisites:

Required: Online Entry Level Driver Theory Training (Approximate cost \$149.00)

1. Class A Driver's Permit (DMV); Recent Physical Examination (DOT)
2. Previous Experience Driving a Standard Shift Vehicle
3. 21 Years of age or older.

Instructor	Dates	Cost
Staff	Flexible	\$2,394*
Location	Time	Class Size
CV-TEC Plattsburgh Satellite Campus	Flexible 30 Hours	2/Session

Ground School for Prospective Pilots

GSPP 100A



This course is designed to help students evaluate the exciting field of aviation as a career or hobby. The program prepares students to successfully pass the FAA private pilot written exam. Upon passing completion of the course, students will receive an endorsement to take the FAA Private Pilot Written Exam. Participants interested in pursuing flight lessons must make non-affiliated, separate arrangements with qualified flying schools. Minimum age: 16 (48 hr. course)

Instructor	Dates	Cost
Kiroy	10/4/22-12/1/22	\$535*
Location	Time	Class Size
CV-TEC Plattsburgh Satellite Campus	T/Th 5:00p - 8:00p 48 Hours	8 Person Min.

*** Note:**

Required: Students must purchase their own "Private Pilot Kit" — Part 61; ASA Recommended. Approximate cost, \$90.00.

Welding
WLDG 100A



Hands-on, exploratory course will allow adult participants to practice MIG, TIG, and Arc Welding, various welding positions, and the application of oxyacetylene cutting for weld preparation and fit up. Students are required to purchase their own welding shield, welding jacket and gloves. Instructor is a certified welder. (48 hr. course)

Instructor	Dates	Cost
T. Aubin	10/4/22-12/1/22	\$535
Location	Time	Class Size
CV-TEC Plattsburgh Satellite Campus	M/W 5:00p - 8:00p 48 Hours	8 Person Min.



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

Welding
WLDG 200A



Challenging adult "Job Upgrade" course designed for participants possessing welding experience and who seek to expand their professional expertise by passing an American Welding Society (AWS) D1.1 structural steel code test. Hands-on, learning opportunities based on industry partnerships will teach students the essentials of Stick Welding (SMAW), and welding theory. AWS certification testing will be provided at the end of the course. Students supply personal helmet, clothing, and safety gear. (129 hr. course).

Instructor	Dates	Cost
T. Aubin	10/3/22-12/22/22	\$2,244.00
Location	Time	Class Size
CV-TEC Plattsburgh Satellite Campus	M-Th 5:00p - 8:00p 129 Hours	8 Person Min.

CV-TEC Mineville Campus

Open Carpentry Shop OPCS 100B



Did you ever want to create your own wooden project, but did not have the space or the tools? Come to CV-TEC's open wood shop to work on your dream project or to work with our expert instructors and build one of our stock projects. Our expert staff will be on hand to help build confidence in power tool use to teach wood working skills and provide wood working assistance. (12 hr. course).

After students complete an online safety course and a skills assessment, they will have access to the shop and tools to complete any instructor-approved projects.

Instructor	Dates	Cost
Shaw	10/4/22-1/17/23	\$607
Location	Time	Class Size
CV-TEC Mineville Campus	T/Th 7:00p - 9:00p 56 Hours	8 Person Min.

* **Note:** Participants must supply their own safety equipment (safety glasses, steel-toed boots) Additional Supply Charges for Stock Projects Apply:

- Mixed Hardwood Cutting Boards: \$30
- Five-Board Bench: \$20
- Two-Step Stool: \$20

Basic Electrical Skills ELEC 100B



Learn Basic Electrical skills. Participants will learn safety, American Gauge Wire Standards and how to run basic circuits. Instruction will be centered on providing practical skills for the homeowner such as testing and changing a GFCI receptacle, installing switches and light fixtures, as well as other basic electrical installations. (12 hr. course).

Instructor	Dates	Cost
Shaw	10/3/22-10/24/22	\$130
Location	Time	Class Size
CV-TEC Mineville Campus	M/W 7:00p - 9:00p 12 Hours	8 Person Min.

MEDICAL/HEALTH SERVICES COURSES

CNA and Phlebotomy

Nurse Assisting (CNA) MCNA 200A



CV-TEC's Certified Nurse Assisting course encompasses 120 hours of instruction and training, and 32 hours of clinical experience. The Nurse Assistant works as a member of the nursing team delivering personal care to clients who need assistance. Certification is available through the NYS State Department of Education (152 hr. course)

Instructor	Dates (Various)	Time	Tuition
Staff	10/17/22 - 12/14/22	M-Th 3:30p - 9:00p	\$2405*
Location	Hours	Class Size	
CV-TEC Plattsburgh Main Campus	152	8 Person Min.	

* One uniform is included in tuition.

Additional Costs: Text & Workbook \$90 | Certification Exam Cost: \$115
Background Check: \$135 | Drug Test: \$40

Note: Tuition Rates change on an annual basis. Tuition for courses offered in the summer is subject to change. New rates will take effect on July 1, 2022.

- **Classes:** 4 Days/Week; Occasional Fridays
- **Dates include:** 4 Clinical Days, 6:45 am — 3:30 pm
- **No Classes:** November 23-25th, 2022
- **Schedule is subject to change**

CNA Testing, Re-Testing and Review Opportunities

CNA Review and Testing or Re-testing for CNA certification:

Individuals whose CNA certification has lapsed or a recently trained student that needs to re-test may enroll in one of three CNA review/re-test options:

Option I: Testing (ONLY)

Instructor: Staff Call CV-TEC for Administration Dates
 Registration Charge: \$75 + Testing fee: \$115* = **TOTAL: \$190**

Option II: Single Day, 5 Hour Review Class & Testing

Instructor: Staff Call CV-TEC for Administration Dates
 Registration & Instructional Charge: \$150 + Testing fee: \$115* = **TOTAL: \$265**

Option III: Two Day, 10 Hour Review Class & Testing

Instructor: Staff Call CV-TEC for Administration Dates
 Registration & Instructional Charge: \$225 + Testing fee: \$115* = **TOTAL: \$340**

Minimum number of Participants for all CNA Review Classes: 8

* Testing fees depend on which portion of the exam is taken.

For more information contact Dena Tedford, *Health Careers Program Coordinator* at 518-561-0100 x246

Phlebotomy for Medical Professionals

MPHL 150A

Phlebotomy Training prepares the learner to perform capillary and venous blood drawings for the purpose of obtaining blood samples for laboratory analysis. Certification available through NHA. (70 hr. course) (Tuesdays and Thursdays*) (20 Days)



Instructor	Dates (Various)	Cost
Beck	10/19/22 - 12/21/22	\$920
Location	Time	Class Size
CV-TEC Plattsburgh Main Campus	W; 5:30p - 9:00p Sa; 9:00a - 3:30p 70 Hours	8 Person Min.

* Plus one 4-hour shadow and additional lab time as needed.

Additional Costs: Text: \$90 | Certification Exam: \$125
Background Check: \$135 | Drug Test: \$40

Note: Tuition Rates change on an annual basis. Tuition for courses offered in the summer is subject to change. New rates will take effect on July 1, 2022.

- **Exam:** December 21st, 2022
- **No Classes:** November 12th & November 26th, 2022
- **Schedule is subject to change**

CV-TEC OneWorkSource Campus

Offering Adult Literacy, HSE/GED Classes and Home Study Programs



194 US Oval
Plattsburgh, New York 12903
(518) 561-0430 x3088

CV-TEC has received special training funds and is able to pay for the following Adult Education classes for eligible applicants.

When you're finished training, we'll even help you find a job and purchase uniforms or tools for you, if necessary for employment!

Fall and Summer Schedule for funded Adult Education Classes

- HSE/GED Classes and Home Study Programs
- Certified Nursing Assistant
- Other Exploratory Courses for Adults!

Call (518) 561-0430 extension 3088 to see if you qualify for free training.



SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC's Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

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REGISTRATION

How to register for a course & application

Registration Options

Mail-In Registration:

Simply complete a *CV-TEC Adult Education Application* (page 15) and mail/fax it to our office with your payment! Make checks payable to: *"BOCES Treasurer."*

Mailing Address:

CV-TEC Plattsburgh Main Campus
Attn: CV-TEC Adult Education
1585 Military Turnpike
Plattsburgh, NY 12901

Fax Number:

(518) 561-0494

Phone Number

(518) 561-0100 x240

Phone-In Reservations:

Call 561-0100 x 240 and request to have your name included on our course roster. Credit Card information can be accepted over the phone.

Walk-In Registration:

Visit us at our CV-TEC Plattsburgh Campus or at our CV-TEC Mineville Campus! Credit Card payments are accepted only at the CV-TEC Plattsburgh Main Campus.

CV-TEC Plattsburgh Main Campus

1585 Military Turnpike
Plattsburgh, NY 12901

CV-TEC Mineville Campus

3092 Plank Road
Mineville, NY 12956

Corporate Registration:

Funding is available to employees who qualify for corporate sponsorship from their employer. Classes may be readily arranged between corporate sponsors and CV-TEC. Invoicing can be arranged for corporately-sponsored adults. Contact Mark Brown at (518) 561-0100 x281 for more information.

Agency Registration:



Various regional state and county agencies such as OneWorkSource, ACCES-VR, and JCEO often sponsor adult education students in our adult education courses. Check with your local organizations for eligibility.

Online Registration:

It is now possible to take advantage of CV-TEC's new e-commerce payment process for its online courses (page 17). Simply visit <https://www.ed2go.com/cvtec/> and provide the requested information when registering for an online class. Begin your coursework almost immediately! (*Those wishing to pay for online courses via check/money order/purchase order or credit card may do so in person according to the directions listed above.*)



FALL 2022 COURSE SUMMARY

Course	Dates	Time	Hours	Campus Location	Instructor	Size	Cost
DDRW 150A Defensive Driving Workshop	11/2/22 & 11/3/22	W/Th 6:00p - 9:00p	6	Main	Poirier	10	\$89
SDCR 100A 6 Hour Self Defense Course for Beginners	11/9/22 & 11/10/22	W/Th 6:00p - 9:00p	6	Main	Poirier	10	\$89
SFRT 101A Use of Force Training	11/16/22 & 11/17/22	W/Th 6:00p - 9:00p	6	Main	Poirier	8	\$65
MCNA 200A Nurse Assisting (CNA)* <small>* Pending COVID Clearance and Clinical Availability</small>	10/17/22 - 12/14/22	M-Th 3:30p - 9:00p	152	Main	Staff	8	\$2,405
CNA Review and Testing or Re-Testing	TBA	TBA	*	Main	Staff	8 min.	Option 1: Registration Charge, \$75; Total, \$190 Option 2: Reg/ Inst Charge, \$150; Total, \$265 Option 3: Reg/ Inst Charge, \$225; Total, \$340
Phlebotomy for Medical Professionals	10/19/22 - 12/21/22	W; 5:30p - 9:00p Sa; 9:00a - 3:30p	70	Main	Beck	8 min.	\$902
Audio Engineering and Music Production 101 	10/11/22 - 12/22/22	M-Th; 4:00 pm - 7:00 pm	120	Main	Staff	8	\$1,898
CDL 100A Class A Commercial Driver License (CDL-A)	Flexible	Flexible	60	Satellite	Staff	2	\$4,788
CDL 200A Class B Commercial Driver License (CDL-B)	Flexible	Flexible	30	Satellite	Staff	1	\$2,394
CDL 300A Class B to A Commercial Driver License (CDL) Upgrade 	Flexible	Flexible	30	Satellite	Staff	2	\$2,394
CSPP 100A Ground School for Prospective Pilots	10/4/22- 12/1/22	T/Th 5:00p - 8:00p	48	Satellite	Kiroy	8 min.	\$535
WLDG 100A Welding	10/4/22- 12/1/22	T/Th 5:00p - 8:00p	48	Satellite	Aubin	8 min.	\$535
WLDG 200A	10/3/22- 12/22/22	M-Th 5:00p - 8:00p	129	Satellite	Aubin	8 min.	\$2,244
OPCS 100B Open Carpentry Shop	10/4/22- 1/17/23	T/Th 7:00p - 9:00p	56	Mineville	Shaw	8 min.	\$607
ELEC 100B Basic Electrical Skills	10/3/22- 10/24/22	M/W 7:00p - 9:00p	12	Mineville	Shaw	8 min.	\$130

* Additional Fees May Apply. Please refer to course description for more information.

+ Additional Hours/Dates noted in class description. Please refer to class description for more information

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CV-TEC ADULT EDUCATION APPLICATION



Please type or print clearly.

Last Name First Name MI Today's Date

Home Address City State Zip County

Date of Birth Home Phone Business Phone School District of Residence Gender

E-mail Address Currently Employed? Yes No Do you currently work in a health care field? Yes No

How did you hear about us? Job Fair Friend Flyer/Poster Radio Ad News Print Faculty/Staff Internet Took Previous Course Other:

What is your race? (Applicants are not required to answer) White Hispanic or Latino American Indian or Alaska Native Black or African American Asian Hawaiian/Other Pacific Islander Multi-Racial

Are you legally authorized to attend school in the U.S.? Yes No

Course applying for: AM PM Full Day Evening Start Date Sponsorship: One WorkSource Acces-VR VET Self Pay EPE Other

Have you ever been convicted of a crime? Yes No If yes, please explain (a previous criminal conviction will not automatically disqualify you from acceptance): (A criminal background check may be required for entry into certain programs).

EDUCATION: Do you have a high school diploma?(Circle One) Yes No GED/HSE If no, circle highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12 List college(s) attended or degree(s): Institution: Degrees/Credits: Are you a Veteran: Yes No

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that omission and misstatements in this application may be grounds for rejection or dismissal.

Signature: Date:

Public Non-Discrimination Notice: Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

Matthew Walentuk, Compliance Officer Dr. Grace Stay, Compliance Officer 1585 Military Turnpike Plattsburgh, NY 12901 (518) 561-0100 Ext. 236

CV-TEC Plattsburgh Campus, PO Box 455, Plattsburgh, NY 12901 (518) 561-0100 CV-TEC Satellite Campus, PO Box 455, 518 Rugar Street, Plattsburgh, NY 12901 (518) 561-0100 CV-TEC, Mineville Campus, PO Box B, Mineville, NY 12956 (518) 561-0100 CV-TEC Financial Aid Office: 561-0100 x245

Revised 8/9/2022

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ONLINE COURSES

Hundreds of Online Ed2Go Courses

**Hundreds of Online *Ed2Go* Career
Training Options!**

<https://www.ed2go.com/cvtec/>

**Discover a Wide Range of Courses Under
EACH of the Following Titles:**

- Arts & Design (11 Programs)
- Business (87 Programs)
- Computer Applications (54 Programs)
- Computer Science (15 Programs)
- Construction & Trades (35 Programs)
- Health & Fitness (51 Programs)
- Hospitality (23 Programs)
- Information Technology (56 Programs)
- Language (1 Program)
- Legal (11 Programs)
- Teacher Professional Development (2 Programs)
- Writing (1 Program)



CV-TEC Online Course List

- Accounting Fundamentals
- Accounting Software
- Personal Finance & Investments
- Business Communication
- Business Software
- General Business Skills
- Grant Writing
- Management & Leadership
- Non-Profit
- Project Management
- Sales & Marketing
- Start Your Own Business
- College Readiness: Developmental Studies
- College Readiness: Math
- College Readiness: Test Prep
- Computer Applications: Adobe
- Computer Applications: Microsoft
- Computer Applications: Other
- Design & Composition: Adobe Software
- Design & Composition: Digital Photography
- Graphic Design
- Multimedia
- Web Design
- Health Care & Medical: Alternative Medicine
- Health Care & Medical: Ancillary
- Health Care & Medical: EMS & Firefighters
- Health Care & Medical: Ethics, Law and Compliance
- Health Care & Medical: Health Care Certificate
- Health Care & Medical: Health Information & Management
- Health Care & Medical: Veterinary
- Language Arts: Arts
- Language Arts: Creative Writing
- Language Arts: Digital Photography
- Language Arts: Graphic & Multimedia Design
- Language Arts: Languages
- Language Arts: Publishing
- Law and Legal: Business & Corporate
- Law and Legal: Criminal Law
- Law and Legal: General Law
- Law and Legal: Litigation
- Law and Legal: LAST Preparation
- Law and Legal: Paralegal
- Personal Development: Arts
- Personal Development: Children, Parents & Families
- Personal Development: Digital Photography
- Personal Development: Health & Wellness
- Personal Development: Job Search
- Personal Development: Languages
- Personal Development: Personal Enrichment
- Personal Development: Personal Finance & Investments
- Personal Development: Start Your Own Business
- Personal Development: Test Prep
- Teaching and Education: Classroom Computing
- Teaching and Education: Languages
- Teaching and Education: Mathematics
- Teaching and Education: Reading and Writing
- Teaching and Education: Science
- Teaching and Education: Test Prep
- Teaching and Education: Tools for Teachers
- Technology: Certificate Prep (e.g., Comp TIA)
- Technology: Computer Fundamentals
- Technology: Computer Programming
- Technology: Database Management
- Technology: Graphic and Multimedia Design
- Technology: Networking & Communications
- Technology: Security
- Technology: Web Technology
- Writing & Publishing: Business Writing
- Writing & Publishing: Creative Writing
- Writing & Publishing: Grant Writing
- Writing & Publishing: Publishing

CV-TEC Online Course Registration

www.cves.org/cv-tec

and select ed2go Online Courses from the CV-TEC Quick Links located to the left of the page.

Or Call:

(518) 561-0100 x 281

CV-TEC CTE PROGRAMS FOR ADULTS

Start planning to enroll for a daytime CV-TEC CTE Program in the fall!

CV-TEC is pleased to enroll adults of all ages in its daytime Career And Technical Education (CTE) Programs. More information about taking a CV-TEC CTE Program is available in the most recent edition of our **CV-TEC Career & Technical Education Program & Course Catalog** or online at www.cves.org/cv-tec. The following CV-TEC CTE Programs welcome adult enrollment:

Program (P) /Course (C)	Hours	Campus				
Allied Health (P)	1080	Main				
Animal Science: Large Animal Production (P)	1080	Main				
Animal Science: Veterinary Assistant (P)	1080	Main				
Automotive Collision Repair (P)	1080	Main				
Automotive Technology (P)	1080	Main				
Business & Health Management (P)	1080	Main				
Construction Trades (P)	1080	Main				
Cosmetology (P)	1080	Main				
Culinary Arts Management (P)	1080	Main				
Digital Production & Multimedia Communications (P)	1080	Main	✦			
Early Childhood Education (P)	1080	Main				
Electrical Design, Install. & Alt. Energy (P)	1080	Main				
Environmental Conservation & Forestry (P)	1080	Main				
PowerSport Technology (P)	1080	Main				
Security & Law Enforcement (P)	1080	Main				
Commercial Driver's License (CDL-A) (C)	60	Satellite	See Page 6 about this course			
Commercial Driver's License (CDL-B) (C)	30	Satellite	See Page 6 about this course			
Heavy Equipment/Diesel Mechanics (P)	1080	Satellite				
Welding for Certification (PM Class/C)	129	Satellite	See Page 7 about this course			
Welding (P/C)	1080	Satellite	Available as a Program & Course, see page 7 for course information.			
Allied Health (P)	1080	Mineville				
Automotive Technology (P)	1080	Mineville				
Construction Trades (P)	1080	Mineville	See Page 9 about available alternative course options			
Cosmetology (P)	1080	Mineville				
Marine Technology (P)	1080	Mineville				
Natural Resource Management (P)	1080	Mineville				
Security & Law Enforcement (P)	1080	Mineville				
Program (P) /Course (C)	Hours	Campus	Supplies/ Exams*	Books	Tuition	Total Costs
Practical Nursing (LPN)* ** *** (P)	1160	Main	\$175	\$1,550	\$13,170	\$14,895
Nurse Assisting (CNA)* ** (C)	152	Main	\$290	\$90	\$2,405	\$2,785
Phlebotomy* ** (C)	70	Main	\$292	\$60	\$920	\$1,272
Transcript Fee at Time of Request: \$10						

*Costs reflect the 2022-2023 rate for all programs.

* Castlebranch Background Check: \$135

** Castlebranch Drug Test: \$40

*** LPN Applicants have additional costs. For current pricing refer to the CV-TEC LPN Admission Packet.

HELPFUL INFORMATION

Other things you might need to know!

CV-TEC Campus Locations

CV-TEC Main Campus (From I-87)

1. From I-87 Exit 37, take Route 3 West toward Morrisonville, New York;
2. At Route 3-Military Turnpike Intersection, turn left onto Military Turnpike (Kinney Drugs will be intersection landmark);
3. Take immediate right into CV-TEC's Main Campus parking lot;
4. Bear left into Visitor Parking Lot.
5. Destination Address: **1585 Military Turnpike, Plattsburgh, NY.**
6. Phone: (518) 561-0100 x 238



CV-TEC Plattsburgh Satellite Campus (From I-87)

1. From I-87 Exit 37, take Route 3 West toward Morrisonville, New York;
2. At Route 3-Military Turnpike Intersection, turn left onto Military Turnpike (Kinney Drugs and CVES Main Campus will be intersection landmarks);
3. Proceed .75 miles to traffic light (intersection of Military Turnpike and Rugar Street) (Saleem's Mobil Station will be an intersection landmark);
4. At light, turn right onto Rugar Street Extension;
5. Proceed 50 yards through main gate to Satellite Campus. Bear right around South Hangar to Visitor Parking Lot.
6. Destination Address: **518 Rugar Street, Plattsburgh, NY.**
7. Phone: (518) 561-0100 x 281



CV-TEC OneWorkSource Campus (From Downtown - Margaret Street - Plattsburgh)

1. From Margaret Street, proceed to intersection of Margaret and Broad;
2. Turn left onto Broad Street, proceed 0.2 miles to intersection of Broad and Peru Street;
3. Turn right at light onto US 9 South;
4. Proceed .07 miles, bearing left through intersection at US 9 South and Elizabeth St;
5. Proceed .04 miles to roundabout;
6. Take third Right hand turn onto Vermont Street;
7. Proceed 100 yards and take left onto Ohio Avenue;
8. At intersection of Ohio and US Oval, take slight Left. OneWorkSource/CV-TEC will be on left.
9. Destination Address: **194 US Oval, Plattsburgh, NY.**
10. Phone: (518) 561-0430 x 3088



CV-TEC Mineville Campus (From I-87)

1. Take I-87 to Elizabethtown/Westport Exit 31 (US 9 South);
2. Take ramp to NY 9N South, turn left at end of ramp;
3. Proceed 11.5 miles on 9N South through Westport to Pelfershire Road;
4. Turn right onto Pelfershire Road;
5. Proceed 2.9 miles to intersection of Main Street/Plank Road;
6. Turn right onto Plank Road and proceed 0.3 miles to Yandon Dillon entrance, on right
7. Destination Address: **3092 Plank Road, Mineville, NY.**
8. Phone: (518) 942-6691 x150



CV-TEC Calendar 2022-2023

CVES/Component School District 2022-2023

School Calendar
Adopted by the CVES Board on February 9, 2022

■ School is not in session

July						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Days In Session			
August	1	January	20
September	20	February	15
October	20	March	23
November	18	April	15
December	16	May	22
		June	16
		Total	186

Scheduled Use of Unused Emergency Days	
1 day unused	- April 7, 2023
2 days unused	- May 26, 2023
3 days unused	- May 30, 2023
4 days unused	- April 17, 2023

Days in Session Include:
182 School Days & 4 Emergency Days

Important Dates	
August	Aug. 31 - First Day for Staff
September	Sept. 1 - Staff Development Sept. 5 - Labor Day Sept. 6 - First Day for Students
October	Oct. 10 - Columbus Day
November	Nov. 11 - Veterans Day Nov. 23-25 - Thanksgiving Recess
December	Dec. 23 - Jan 2 - Christmas Break
January	Jan. 1 - New Year's Day Jan. 16 - Martin Luther King Jr. Day
February	Feb. 20-24 - Winter Break
April	April 10-14 - Spring Break
May	May 29 - Memorial Day
June	June 19 - Juneteenth June 23 - Last Day of School

Hours of Operation (2022-2023 Academic Year):

	Plattsburgh Main Campus	Plattsburgh Satellite Campus	Plattsburgh OneWorkSource Campus	Mineville Campus
September - June	Mon - Fri 8:00a - 4:00p	Mon - Fri 8:00a - 3:30p	Mon - Fri 8:00a - 4:00p	Mon - Fri 8:00a - 4:00p
Evenings & Adult Ed	See course description for hours & days	See course description for hours & days	See course description for hours & days	See course description for hours & days
Summer Hours	Mon - Fri 8:00a - 3:00p	Mon - Fri 8:00a - 2:30p	Mon - Fri 8:30a - 3:00p	Mon - Fri 8:00a - 4:00p

CV-TEC Plattsburgh Main Campus

Director of Career & Technical Education
CV-TEC Division of CVES
Michele Friedman
Email: friedman_michele@cves.org
Phone: (518) 561-0100 x236

Assistant to the Director
Tina Lefevre
Email: lefevre_tina@cves.org
Phone: (518) 561-0100 x236

Principal of CV-TEC Plattsburgh Main Campus
Adam Facteau
Email: facteau_adam@cves.org
Phone: (518) 561-0100 x237

Assistant to the Principal of CV-TEC Plattsburgh Main Campus
Janet Miller
Email: miller_janet@cves.org
Phone: (518) 561-0100 x238

Health Careers Coordinator
Dena Tedford
Email: tedford_dena@cves.org
Phone: (518) 561-0100 x246

Student Services & Work Based Learning Coordinator
Sherry Snow
Email: snow_sherry@cves.org
Phone: (518) 561-0100 x255

Financial Aid Examiner
Chris Chaffin
Email: chaffin_chris@cves.org
Phone: (518) 561-0100 x245

Academic Services Coordinator
Colleen Lafountain
Email: lafountain_colleen@cves.org
Phone: (518) 561-0100 x259

School Counselor
Lucy Marbut
Email: marbut_lucy@cves.org
Phone: (518) 561-0100 x242

School Counselor
Kevin Donoghue
Email: donoghue_kevin@cves.org
Phone: (518) 561-0100 x244

Attendance/Students Services/Adult Education
Nicole Osika
Email: osika_nicole@cves.org
Phone: (518) 561-0100 x241

Registrar/Student Services/Adult Education
Kylee Gonyea
Email: gonyea_kylee@cves.org
Phone: (518) 561-0100 x240

CV-TEC Plattsburgh Satellite Campus

Principal of CV-TEC Plattsburgh Satellite Campus
Mark Brown
Email: brown_mark@cves.org
Phone: (518) 561-0100 x243

Assistant to the Principal of CV-TEC Plattsburgh Satellite Campus
Kathy Mallette
Email: mallette_kathy@cves.org
Phone: (518) 561-0100 x281

CV-TEC Mineville Campus

Principal of CV-TEC Mineville Campus
Dr. Grace Stay
Email: stay_grace@cves.org
Phone: (518) 942-6691 x151

Assistant to the Principal of CV-TEC Mineville Campus
Marcie Frasier
Email: frasier_marcie@cves.org
Phone: (518) 942-6691 x150

CV-TEC Plattsburgh Satellite & Mineville Campus

School Counselor
Nicole Santaniello
Email: santaniello_nicole@cves.org
Phone: (518) 942-6691 x117

CV-TEC OneWorkSource Campus

Adult Services Administrator
James McCartney, III
Email: mccartney_james@cves.org
Phone: (518) 561-0430 x3079

Assistant to Adult Services Administrator
Chirag Patel
Email: patel_chirag@cves.org
Phone: (518) 561-0430 x3088

Adult Literacy & Training Coordinator
Katie LaBonte
Email: labonte_katie@cves.org
Phone: (518) 561-0430 x3091

Community Outreach Coordinator
Dana Poirier
Email: poirier_dana@cves.org
Phone: (518) 561-0430 x3088



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www.fb.me/cvtec.cves



Watch CV-TEC on YouTube

www.youtube.com/user/CVTEC2013



Like CV-TEC on Instagram

www.instagram.com/cvtecboces



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CV-TEC PLATTSBURGH MAIN CAMPUS

1585 Military Turnpike
P.O. Box 455
Plattsburgh, NY 12901
(518) 561-0100

CV-TEC MINEVILLE CAMPUS

Plank Road
P.O. Box B
Mineville, NY 12956
(518) 942-6691

CV-TEC PLATTSBURGH SATELLITE CAMPUS

518 Rugar Street
Plattsburgh, NY 12901
(518) 561-0100

CV-TEC OneWorkSource

194 US Oval
Plattsburgh, NY 12901
(518) 561-0430 x3088
1-866-WorkSource



(518) 561-0100 x240

www.cves.org/cv-tec