

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE
YANDON-DILLON CENTER IN MINEVILLE, NY ON SEPTEMBER 14, 2022
PROPOSED EXECUTIVE SESSION AT 6:30 P.M. – MONTHLY MEETING TO FOLLOW**

- No Action 1. CALL TO ORDER: BOARD PRESIDENT
- a. The Pledge of Allegiance
 - b. Roll Call of Board Members
- No Action 2. EXECUTIVE SESSION
- No Action 3. INTRODUCTION OF ALL PRESENT
- No Action 4. OPINIONS AND CONCERNS FROM THE AUDIENCE
- No Action 5. DISTRICT SUPERINTENDENT’S UPDATE
- Action 6. MINUTES OF PREVIOUS MEETING
- a. August 17, 2022 Regular Board Minutes (Enc. 1)
7. CONSENT AGENDA FINANCIAL
- Action a. Certification of Warrant (Enc. 2)
 - Action b. Treasurer’s Reports (Enc. 3)
 - Action c. Donations (Enc. 4)
 - Action d. Cross Contracts (Enc. 5)
 - Action e. Special Aid Fund Project Continuations (Enc. 6)
 - Action f. Special Aid Fund Projects (Enc. 7)
 - Action g. Professional Services Agreements (Enc. 8)
 - Action h. Adult Education Sponsorship Agreements (Enc. 9)
8. OLD BUSINESS - Committees
- No Action a. N/A this month
9. CONSENT AGENDA PERSONNEL
- Action a. Rescind (Enc. 10)
 - Action b. Amend (Enc. 11)
 - Action c. Resignations (Enc. 12)
 - Action d. Leave(s) of Absence (Enc. 13)
 - Action. e. Four-Year Probationary Appointments (Enc. 14)
 - Action f. Civil Service Probationary Appointments (Enc. 15)
 - Action g. Permanent Appointments (Enc. 16)
 - Action h. Temporary Appointments (Enc. 17)
 - Action i. Additional Work (Enc. 18)
 - Action j. 2022 Summer Work (Enc. 19)
 - Action k. Facilitators (Enc. 20)
 - Action l. Adult Education Course Instructors (Enc. 21)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

September 14, 2022	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
October 12, 2022	Audit Committee Meeting – Conference Center, Plattsburgh – 5:00 p.m.
October 12, 2022	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
October 19, 2022	CV-TEC Family Night – Mineville – 6:00 p.m.
October 20, 2022	Special Education Family Night – Plattsburgh Campus 5:00 p.m.
October 20, 2022	CV-TEC Family Night – Plattsburgh – 6:00 p.m.
October 27-29, 2022	NYSSBA Convention – Syracuse, NY
November 1, 2022	Board Budget Committee Meeting – Discuss Budget Development & Review 2022-23 Reconciliations – Conference Center, Plattsburgh 7:00 p.m.
November 9, 2022	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
December 6, 2022	Board Budget Committee Meeting – Review Reconciliations & Set Parameters for 2023-24 Budgets – Conference Center, Plattsburgh 7:00 p.m.
December 14, 2022	Audit Committee Meeting – Plattsburgh 5:00 p.m.
December 14, 2022	Board Meeting – Plattsburgh – 7:30 p.m.
January 11, 2023	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
January 24, 2023	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2023-24 Budgets – Finalize Draft Budgets – Conference Center, Plattsburgh - 7:00 p.m.
February 8, 2023	Audit Committee Meeting – Conference Center, Plattsburgh 5:00 p.m.
February 8, 2023	Board Meeting/Budget Presentations – Conference Center, Plattsburgh – 6:30 p.m.
March 8, 2023	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March 13, 2023	Spelling Bee – Peru High School Auditorium 5:00 p.m. (Snow date: March 20, 2023).
March 22, 2023	CV-TEC Open House – Mineville – 6:00 p.m.
March 23, 2023	CV-TEC Open House – Plattsburgh – 6:00 p.m.
April 5, 2023	Annual Meeting – Yandon-Dillon, Mineville – 6:30 p.m.
April 20, 2023	Election of CVES Board Members and Vote on Administrative Budget
May 10, 2023	Audit Committee Meeting – Conference Center, Plattsburgh 5:00 p.m.
May 10, 2023	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
May 24, 2023	NTHS Ceremony (Mineville Campus) Moriah CSD – 7:00 p.m.
May 25, 2023	NTHS Ceremony (Plattsburgh Campus) Conference Center – 7:00 p.m.
May 31, 2023	SkillsUSA Awards – CAL Plattsburgh Campus – 6:00 p.m.
June 7, 2023	HSED Graduation – TBD – 6:00 p.m.
June 8, 2023	No. Country Loggers Awards Banquet – TBD
June 14, 2023	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
June TBD, 2023	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June TBD, 2023	Mineville Campus Graduation Ceremony - TBD
June 20, 2023	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 p.m.
June 21, 2023	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.

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| Action | m. | Substitutes (Enc. 22) |
| Action | n. | New Employee Orientation Compensation (Enc. 23) |
| | | 10. BOARD OF COOPERATIVE EDUCATIONAL SERVICES |
| No Action | a. | 2021/22 DS Approved Cross Contract Budget Increases (Enc. 24) |
| No Action | b. | Annual Report on Reserves (Enc. 25) |
| Action | c. | Approval of EPE Eligible Locally Accredited CTE Courses (Enc. 26) |
| Action | d. | Resolution to approve CVES Board Meeting Start Time (Enc. 27) |
| | | 11. NEW BUSINESS |
| | | 12. STRATEGIC PLAN UPDATE – Dr. Mark C. Davey |
| No Action | | 13. OTHER |
| No Action | | 14. NEXT BOARD MEETING |
| | | Wednesday, October 12, 2022, at the CVES Conference Center in Plattsburgh, – Proposed Executive Session at 6:00 p.m. (<i>upon Board approval</i>) – monthly meeting to follow. |
| No Action | | 15. REPORTS FROM DIRECTORS (Enc. 28) |
| Action | | 16. ADJOURNMENT |

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the August 17, 2022 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for August 9, 2022 to September 2, 2022. (attached)

ENC. 3

Recommend that the Board approve the Treasurer's Reports from June & July 2022. (attached)

ENC. 4

Recommend that the Board approve the following Donations:

1. Donation of Student Stipend Funds:

Pepsi (July 2022)	83.70
United Way (July 2022)	138.04
Pepsi (August 2022)	65.85
United Way (August 2022)	<u>138.04</u>
TOTAL	- \$ 425.63

2. Donation of \$150 from CSEA Local 810 CVES Unit 6472 (10-Month Unit) to offset the cost of the 2022 Opening Day expenses at the CVES Conference Center.

3. Donation of \$95 from CVES Administration to offset the cost of the 2022 Opening Day expenses at the CVES Conference Center.

4. Donation of \$200 from CVES United Professionals Unit to offset the cost of the 2022 Opening Day expenses at the CVES Conference Center.

ENC. 5

Recommend the Board approve the following Cross Contracts:

1. 2022-23 Initial - Franklin-Essex-Hamilton BOCES, \$578,083.00

- SSFC Participation (Boquet Valley)
- Shared Business Office (Boquet Valley, Putnam)
- Substitute Coordination (Beekmantown, Boquet Valley, Schroon Lake)
- Insurance ACA Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake)
- Personnel Services – Labor Relation (Northeastern Clinton)

2. 2021-22 Final - Delaware-Chenango-Madison-Otsego BOCES (DCMO), \$20,258

- Staff Development Workshops (Peru CSD)

ENC. 5 CONTINUED

3. 2021-22 Final- Jefferson-Lewis BOCES, \$25,998.75
 - Drug & Alcohol Testing Services (Ausable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro)
4. 2021-22 Final- Madison-Oneida BOCES, \$12,389
 - Computer Services Management (Beekmantown)
5. 2021-22 Final- Monroe 2-Orleans BOCES, \$1,878.46
 - Elementary Science Program (Keene)
6. 2021-22 Final - Oswego BOCES, \$2,450
 - NYS CDOS-SACC Credit Management (CVES)
7. 2021-22 Final- Putnam/Northern Westchester BOCES, \$78,482.50
 - Planning Services (Beekmantown, Willsboro)
 - Elevate K-12 (Schroon Lake)
 - Recruiting (Beekmantown, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga)
8. 2021-22 Final- St. Lawrence-Lewis BOCES, \$52,065.66
 - Web Page Software (Beekmantown)
 - Section X Athletic Coordination (Peru, Plattsburgh)
 - Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)
9. 2021-22 Final- Tompkins-Seneca-Tioga BOCES, \$9,203.70
 - School Improvement Services (Peru)

ENC. 6

Recommend that the Board approve the following Special Aid Fund Project Continuation:

1. Strengthening Career and Technical Education for the 21st Century Act (PERKINS V) Special Aid Fund be allowed to continue providing services for the period of September 29, 2022 – December 31, 2022. Expenditures are not allowed to exceed \$35,951 (CV-TEC)

ENC. 7

Recommend that the Board approve the following Special Aid Fund Projects:

1. WIOA, Title II, Incarcerated and Institutionalized Education (Clinton County) Special Aid Fund Project in the amount of \$203,000, for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)
2. Perkins V Special Aid Fund Project in the amount of \$121,647 for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)

ENC. 7 CONTINUED

3. NYS Basic Literacy- Clinton County Special Aid Fund Project in the amount of \$150,000, for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)
4. NYS Basic Literacy- Essex County Special Aid Fund Project in the amount of \$150,000, for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)
5. WIOA, Title II, Adult Basic Education & Literacy Services Special Aid Fund Project in the amount of \$79,565, for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)
6. School Library System Basic Operating Aid (947) in the amount of \$98,052.00, for the period of July 1, 2022 through June 30, 2023. (ISC)
7. School Library System Supplemental Operating Aid (956) in the amount of \$47,809.00, for the period of July 1, 2022 through June 30, 2023. (ISC)
8. School Library Categorical Aid for Automation (949) in the amount of \$9,543.00, for the period of July 1, 2022 through June 30, 2023. (ISC)

ENC. 8

Recommend that the Board approve the following Professional Services Agreements:

1. Agreements between Clinton-Essex-Warren-Washington BOCES (BOCES) and Margaret Courson for the purpose of obtaining remote and in-person instruction and associated support from Ms. Courson for CV-TEC's New Visions Applied Engineering Program, for MAT 204 Pre-Calculus and MAT 224 Calculus courses. Educational services will take place during the September 1, 2022 through June 30, 2023 school year at the rate of \$1,000 per instructional credit hour. The total amount payable to Margaret Courson for all services is \$8,000. (CV-TEC) (attached)

ENC. 9

Recommend that the Board approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley, Boquet Valley, Chazy Union Free, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2022-2023 school year. (CV-TEC) (attached)

ENC. 10

Recommend that the Board rescind the following 52-week Civil Service Probationary Appointments that was approved at the June 8, 2022 Board meeting:

1. Name: Lisa Whalen
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

ENC. 10 CONTINUED

Recommend that the Board rescind the following 52-week Civil Service Probationary Appointments that was approved at the July 13, 2022 Board meeting:

1. Name: Suezanne Chrisman
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

Recommend that the Board rescind the following 52-week Civil Service Probationary Appointments that was approved at the August 17, 2022 Board meeting:

1. Name: Erin Standefer
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226
2. Name: Joann Poulsen
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

ENC. 11

Recommend that the Board amend the following position increase that was approved at the July 13, 2022 Board meeting:

1. Name: Randy Lozier
Position: Interscholastic Athletics Coordinator (Assignor) from 40% to 100%
Effective Date: August 1, 2022
Annual Base Salary: \$52,000
Prorated Salary: ~~\$48,000~~ **\$47,800**

Recommend that the Board amend the following Temporary Appointment that was approved at the June 8, 2022 Board meeting:

1. Name: Kaitlin Diskin
Position: Special Education Teacher
Effective Date: August 31, 2022 – June 30, 2023
Certification Status: Speech and Language Disabilities, Initial
Annual Base Salary: ~~\$51,500~~ **\$54,000**

ENC. 12

Recommend that the Board accept the following letter(s) of Resignation:

1. Amanda Cole, Teaching Assistant, effective July 30, 2022
2. Jessica Lynn, Teacher Aide/ Student Aide, effective August 25, 2022
3. Julie Merritt, Teaching Assistant, effective August 31, 2022
4. Jordan Doherty, Teaching Assistant, effective September 2, 2022
5. Megan Manson, Publications Specialist, effective September 3, 2022

ENC. 12 CONTINUED

6. Alexander St. Pierre, Network and Systems Coordinator, effective October 2, 2022
7. Heather Agoney, Teacher Aide/Student Aide, effective August 31, 2022, for the purpose of accepting a Teaching Assistant position
8. Kristin LaBarge, Teacher Aide/Student Aide, effective August 31, 2022, for the purpose of accepting a Teaching Assistant position
9. Maryssa Romeo, Teacher Aide/Student Aide, effective August 31, 2022, for the purpose of accepting a Teaching Assistant position

ENC. 13

Recommend that the Board approve the following leave(s) of absence:

1. Melissa Gough, Teaching Assistant, unpaid leave of absence, August 31, 2022 through June 30, 2023, for the purpose of accepting a Temporary Special Education Teacher position.

ENC. 14

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Krystal Jaquish
Position: Speech Language Pathologist
Tenure Area: Speech Language Pathologist
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: Certified Speech and Language Disabilities, Professional
Annual Base Salary: \$61,000
2. Name: Julie Adams
Position: Special Education Teacher
Tenure Area: Special Education Teacher
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: Childhood Education (Grades 1-6) Professional, Students with Disabilities (Grades 1-6) Professional, Students with Disabilities (Birth- Grade 2) Initial
Annual Base Salary: \$49,465
3. Name: Sadie Trunck
Position: School Psychologist
Tenure Area: School Psychologist
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: School Psychologist, Permanent
Annual Base Salary: \$58,425

ENC. 14 CONTINUED

4. Name: Pamela Carroll
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: Students with Disabilities (Grades 1-6) Professional, Childhood Education (Grades 1-6) Professional, Students with Disabilities (Birth- Grade 2) Professional
Annual Base Salary: \$26,062

5. Name: Kristin LaBarge
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: August 31, 2022
Tentative Tenure Date August 31, 2026
Certification Status: Teaching Assistant, Level 1
Annual Base Salary: \$26,062

6. Name: Lisa Whalen
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: Teaching Assistant, Level 1
Annual Base Salary: \$26,062

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 15

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Sienna Bibeau
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

2. Name: Tracy Girard
Position: Physical Therapist
Effective Date: September 19, 2022
Tentative Permanent Date: September 19, 2023
Annual Base Salary: \$57,000
Prorated Salary: \$54,150

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: August 17, 2022
KIND OF MEETING: Regular Board Meeting
PLACE: CVES Conference Center – Plattsburgh, NY

Board Members Present:

Leisa Boise
Kathy Comins-Hunter
Patricia Gero
Richard Harriman, Sr.
William Malott
Emily Phillips
Lori Saunders
Florence Sears
Michael St. Pierre
Donna Wotton

Board Members Absent:

Donna LaRocque
Ed Marin
Thomas McCabe
Bruce Murdock

Others Present:

Amy Campbell
Michele Friedman
Matthew Slattery
Eric Bell

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

MEETING
TO ORDER

Board President St. Pierre called the meeting to order at 6:33 p.m.

EXECUTIVE
SESSION

Mrs. Boise moved, seconded by Mr. Harriman Sr., that the Board go into Executive Session at 6:36 p.m., for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

In Executive Session, the District Superintendent (DS) first reviewed his 2022-23 draft goals. Dr. Davey began by outlining his goals, their rationale, and his planned approach to meet the proposed goals for the year. The Board provided feedback, and Dr. Davey will present his final 2022-23 DS Goals next month. Second, a labor relations update was provided, including several hiring recommendations, an adjustment to the Adult Services Administrator hiring timeline and job posting, and Dr. Davey reviewed several planned personnel actions on the evening's Board agenda. Third, Dr. Davey provided an update on CVES' staffing and recruitment, and shared insights gained from the DS Listening Tour conducted in June 2022. Next, a proposed fingerprinting fee reimbursement for teacher aides and substitutes was reviewed to assist in staff recruitment and to address the labor staffing shortages CVES has experienced for various positions. Fifth, Dr. Davey provided a brief update on our upcoming Phase 2 Capital Project, and CVES' Office of the State Comptroller (OSC) response was discussed. Lastly, several confidential personnel matters were reviewed. Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 7:24 p.m. All Board Members present voted yes—motion carried.

DS UPDATE

Dr. Davey began the update with his congratulations and thanks to our CVES ESY (Extended School Year) staff and administrators for successfully completing this year's Special Education Summer School with 110 students participating between both the Plattsburgh and Mineville campuses. Mr. Slattery shared that this year's program included enrichment-focused learning opportunities. Additionally, summer highlights included construction and site work accomplishments by the CVES O&M team with their continued work to prepare campus buildings for the fall. Third, Dr. Davey indicated that COVID-19 guidance for the new school year from the CDC had been released; however, we now await guidance from NYSED, which is anticipated to follow that of the CDC. A summary of the planned opening of the new school year was shared, including an invitation to the Board to attend to help welcome back staff. This year's theme of "Embracing Our Why" will be a focus for Opening Day messages. Fourth, the CVES Annual Report for 2021-22 was provided to the Board. The Communications Team brought together pictures and stories that showcase who CVES is and the services that are provided. Next, an upcoming partnership with SUNY Plattsburgh and CVES for an Administrative Pathways program was reviewed. The program is planned to begin this fall to offer an opportunity to recruit individuals potentially interested in administration or instructional leadership. Dr. Davey then referenced the recent NYSSBA Leadership in Education Event attended by several Board members and himself and provided updates on CVES' rebranding initiatives. Mr. St. Pierre, Board President, then discussed several strategies with the Board on how to streamline CVES Board meetings. Dr. Davey referenced the recent release of the OSC (Office of the Comptroller) Audit Response Summary Update, and that those items have been addressed to rectify the identified areas. Lastly, Dr. Davey reminded Board members of the upcoming NYSSBA Area 6 Region Dinner in Malone on August 31st.

PREVIOUS MINUTES

Mrs. Boise moved, seconded by Mr. Harriman Sr., to approve the minutes of the July 13, 2022 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT AGENDA FINANCIAL

Mr. Harriman Sr. moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION OF WARRANT

Approve the Certification of Warrant for June 29, 2022 to August 8, 2022, as presented.

CROSS CONTRACTS

Approve the following Cross Contracts:

1. 2022-23 Initial - Capital Region BOCES, \$3,587,397.88
 - Distance Learning (AuSable Valley, Beekmantown, CVES, Moriah, Northeastern Clinton, Northern Adirondack, Plattsburgh, Saranac, Ticonderoga)
 - Summer Online/Blended Learning (Northeastern Clinton, Plattsburgh)
 - Staff Development (Peru)

- Internet Services (AuSable Valley, Beekmantown, Boquet Valley, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga)
 - Model Schools (AuSable Valley)
 - Computer Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
 - Laser Fiche (Peru)
 - VOIP Telephone Services (Boquet Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Ticonderoga)
 - Teacher Certification (AuSable Valley, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
2. 2022-23 Initial - Nassau BOCES, \$10,030
- Web Services (Beekmantown CSD)
3. 2022-23 Initial - Questar III BOCES, \$48,230
- State Aid Planning (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
4. 2022-23 Initial - Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$116,313
- Special Education-Vision Services (Schroon Lake)
 - Model Schools (Beekmantown, Chazy, Plattsburgh)
 - Learning Technology (Beekmantown, Schroon Lake)
5. 2021-22 Final- Capital Region BOCES, \$4,931,862.46
- Arts in Educations (CVES)
 - Distance Learning (AuSable Valley, Beekmantown, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Willsboro)
 - School Curriculum Improvement (AuSable Valley, Beekmantown, Peru)
 - Internet Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga, Willsboro)
 - Model Schools (AuSable Valley, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Saranac, Schroon Lake, Willsboro)
 - Computer Services (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
 - Laserfiche (Peru)
 - VOIP Telephone Services (Boquet Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Ticonderoga)
 - Shared HR Director (Peru)

-Teacher Certification (AuSable Valley, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)

6. 2021-22 Final- Cayuga-Onondaga BOCES, \$2,108.60
-Positivity Project (CVES)

7. 2021-22 Final - Erie 1 BOCES, \$3,790
-Policy Services (Boquet Valley and CVES)

8. 2021-22 Final - Erie 2 BOCES, \$12,799.06
-Video Conferencing (Moriah, Saranac)
-Superintendent Evaluation (Beekmantown)

9. 2021-22 Final- Otsego-Northern Catskills BOCES, \$780.00
-School Bus Driver Training (Crown Point)

10. 2021-22 Final - Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$126,784.74
-Special Education-Visually Impaired Related Services (Schroon Lake)
-Odyssey of the Mind (Schroon Lake)
-Learning Technology (Beekmantown, Plattsburgh)
-Instructional Planning (Beekmantown)
-Data Analyst (CVES)
-Model Schools (Beekmantown, Chazy, Schroon Lake)

SPECIAL AID
FUND PROJECT

Approve the following Special Aid Fund Project:

1. State and Municipal Facilities Program (“SAM”) special aid fund project, in the amount of \$125,000, for the period of July 1, 2022 to June 30, 2023. This grant is funded by DASNY. Pending final approval from DASNY.

BUDGET
INCREASES

Approve the following Budget Increase(s):

1. Clinton County Health Department ELC COVID Testing special aid fund project budget from \$714,000 to \$784,000 for the period of July 1, 2022 through July 31, 2023, due to additional funding in the amount of \$70,000. (Co-Ser 989 Management Services)

2. North Country Region Career Pathways III Program special aid fund project budget from \$100,000 to \$151,266.74, for the period of April 1, 2022 through March 31, 2023, due to rollover of unexpended 2021-2022 project funds of \$51,266.74. (pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)

CONTRACTOR/
CONSULTANT
AGREEMENTS

Approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of establishing BOCES as an implementation site for the Autism Curriculum Encyclopedia (ACE) program for the 2022-2023 school year. The current estimated annual expenditure for the agreement is \$12,582. (Special Education)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of obtaining clinical and educational consultation services for the 2022-2023 school year. The current estimated annual expenditure for the agreement is \$35,000. (Special Education)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and NFI Vermont for the purpose of obtaining Trauma-Transformed Schools Workshops and Cohorts at the WAF Campus in Plattsburgh NY during the 2022-23 school year. Full day workshops will bill at a rate of \$6,000 each, half day workshops will bill at a rate of \$3,500 each, Leadership Cohorts will bill at a rate of \$650 each, and Catalyst Cohorts will bill at a rate of \$850 each. Workshop and cohort dates will be scheduled as needed upon the mutual agreement of the parties with the total annual expenditure under the contract not anticipated to exceed \$14,500. (Special Education)

CONTRACT

Approve the following Contract:

1. Contract between Clinton-Essex-Warren-Washington BOCES and The Southern Regional Education Board/Schools that Work (SREB) to outline SREB's participation expectations and services under BOCES' partnership with SREB to work towards school reform and continuous improvement of quality instruction at CV-TEC. The agreement remains in effect for the period of July 1, 2022 through June 30, 2023. The total billable amount for SREB services is \$82,000. (CV-TEC)

AGREEMENT
FOR SERVICES

Approve the following Agreement for Services:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Leadership for Educational Achievement Foundation, Inc. (LEAF) under which LEAF will provide leadership coaching services for specified positions at BOCES during the 2022-23 school year. The total amount for all services will be \$64,150. (ISC)

AGREEMENT FOR
CAFETERIA
MEALS SERVICES

Approve the following Agreement for Cafeteria Meals Services:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. (ACAP) under which BOCES will provide breakfast and lunch meals to ACAP preschool students and staff at the Yandon-Dillon Center in Mineville during the 2022-23 school year. ACAP agrees to pay BOCES the following meal prices: \$2.78 for each student breakfast; \$4.49

for each student lunch; \$3.01 for each adult breakfast; \$5.52 for each adult lunch. ACAP will also pay BOCES \$30,000 as their share of the cost for a food service helper position at the Yandon-Dillon cafeteria for the 2022-23 service period. (Management Services)

MEMORANDUM
OF AGREEMENT

Approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the North Country Workforce Partnership, Inc. (NCWP) under which NCWP will reimburse BOCES for professional services rendered in connection with the North Country Region Career Pathways III Program (NCRCP3P) in an amount not anticipated to exceed \$100,000 per year for a period of three years. The agreement commenced April 1, 2021 and shall terminate March 31, 2024. (CV- TEC)

SERVICES
AGREEMENT
RENEWAL

Approve the following School Physician Services Agreement Renewal:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Gaylen Bigelow, FNP-BC to provide School Physician Services at the Plattsburgh Main Campus, Plattsburgh Satellite Campus, and Mineville Campus for the period of September 1, 2022 through June 30, 2023 in the amount of \$8,400. (Special Education)

NATIONAL
SCHOOL LUNCH
PROGRAM

Approve the following:

1. That the Board adopt the Policy Statement for Free and Reduced Price Meals or Free Milk in accordance with NYSED program requirements for the federally assisted National School Lunch Program School Breakfast Program, or Special Milk Program, for the 2022-23 school year.

OFFICERS FOR
FREE AND
REDUCED LUNCH
APPEALS

Approve the following:

1. Appoint Jessica LaClair, Accountant (Schools), as the Reviewing and Verification Official for Free and Reduce Lunch Eligibility, effective August 18, 2022, through the July 2023 Reorganizational Meeting, with no additional compensation.

2. Appoint Eric Bell, Assistant Superintendent of Management Services, as the Hearing Official for Free and Reduced Lunch appeals, effective August 18, 2022 through the July 2023 Reorganizational Meeting, with no additional compensation.

SCHOOL
BREAKFAST/
LUNCH RATE
INCREASES

1. That the Board adopt the Adult Breakfast cost of \$3.01 (includes sales tax) and Adult Lunch cost of \$5.52 (includes sales tax) for the 2022-2023 school year in our Special Education cafeterias. These prices are in compliance with the New York State Education Department. (Yandon-Dillon and WAF)

2. That the Board adopt the following costs for second meals for students in our Special Education cafeterias. A cost of \$2.78 for a Second Breakfast and \$4.49 for a Second Lunch. First meals are free for students under the Community Eligibility Provision (CEP). (Yandon-Dillon and WAF)

SPECIAL
EDUCATION
SCHOOL-AGE
SUMMER SCHOOL
RESOLUTION

Approve the following Special Education School-Age Summer School Resolution:

1. WHEREAS, the stated vision of Clinton-Essex-Warren-Washington (CEWW) BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2023 Special Education School-Age Summer School and to pay the actual costs of operating the 2023 summer program, notwithstanding State Education Department tuition rates:

AuSable Valley, Beekmantown, Boquet Valley, Chazy Union Free, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, Willsboro;

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2023 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2023 Special Education School-Age Summer School.

2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2024 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2023; CEWW BOCES will diligently analyze its ability to provide services in summer 2024, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to

law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

MEMBERSHIP

Approve the following membership for the Assistant Superintendent for Educational Services for the 2022-2023 school year:
-Staff/Curriculum Development Network (S/CDN), \$650

CONSENT
AGENDA
PERSONNEL

Mrs. Boise moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

RESCIND

Rescind the following temporary appointment that was approved at the July 13, 2022 Board meeting:

1. Name: Rinda Foster
Position: Special Education Teacher
Effective Date: August 31, 2022 – June 30, 2023
Certification Status: uncertified
Annual Base Salary: \$46,465

RESIGNATION
FOR THE PURPOSE
OF RETIREMENT
PEREZ

Approve the following letter(s) of resignation for the purpose of retirement:

1. Toni Perez, School Social Worker, effective January 12, 2023

RESIGNATIONS
DUBUQUE, FORD,
NELKIN, PRAY,
GEOFFREY,
HAMBLETON

Accept the following letter(s) of Resignation:

1. Melissa Dubuque, Teaching Assistant, effective July 26, 2022
2. Heather Ford, Teaching Assistant, effective August 6, 2022
3. Giovanna Nelkin, Senior Caseworker, effective August 20, 2022
4. Ashley Pray, Teaching Assistant, effective August 30, 2022
5. Paulina Geoffrey, Teaching Assistant, effective August 30, 2022
6. Heather Hambleton, Teacher Aide/Student Aide, effective August 31, 2022 for the purpose of accepting a Teaching Assistant position

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
VANALPHEN,
DUGAN, HALL,
GUYNUP, ZEHR,
HAMBLETON

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Heather Vanalphen, Special Education Teacher, Effective August 31, 2022, Annual Base Salary of \$54,126
2. Elizabeth Dugan, Special Education Teacher, Effective August 31, 2022, Annual Base Salary of \$55,500
3. Minnick Hall, Special Education Teacher, Effective August 31, 2022, Annual Base Salary of \$49,465

4. Amy Guynup, Special Education Teacher, Effective August 31, 2022, Annual Base Salary of \$52,000

5. Stephanie Zehr (*pending fingerprint clearance*), School Social Worker, Effective August 31, 2022, Annual Base Salary of \$64,000

6. Heather Hambleton, Teaching Assistant, Effective August 31, 2022, Annual Base Salary of \$26,062

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
JAMIL, BOULRICE,
MCKEE,
STANDEFER,
POULSEN, MORIN,
LAW, BEZON

Appoint the following person(s) to a 26-week Civil Service Probationary Appointment as follows:

1. Lori Jamil, Employment & Training Counselor (**was provisional*, Effective July 26, 2022

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Julie Boulrice (*pending fingerprint clearance*), Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$22,000

2. Karen Mckee, Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$19,226

3. Erin Standefer (*pending fingerprint clearance*), Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$19,226

4. Joann Poulsen (*pending fingerprint clearance*), Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$19,226

5. Alyssa Morin (*pending fingerprint clearance*), Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$19,226

6. John Law (*pending fingerprint clearance*), Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$19,226

7. Chawntelle Bezon (*pending fingerprint clearance*), Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$19,226

PERMANENT
APPOINTMENT
TROMBLEY,
CARAMIA,
LOBDELL

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Tina Trombley, Account Clerk/Typist, effective August 23, 2022
2. Donna Caramia, Teacher Aide/Student Aide, effective September 1, 2022
3. Jill Lobdell, Teacher Aide/Student Aide, effective September 7, 2022

SALARY
ADJUSTMENT
LECUYER

Approve the following salary adjustment due to a change from the 12-month Support Staff Unit to the Confidential Unit:

1. Angie Lecuyer, Account Clerk/Typist, effective July 25, 2022, \$4,000 increase

TEMPORARY
APPOINTMENTS
CURLEY,
HAMPTON, GREEN

Appoint the following person(s) to a Temporary Appointment for the 2022-23 school year:

1. Name: Kasey Curley (*pending fingerprint clearance*, LPN Teacher (Uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,465
2. Heather Hampton, Teaching Assistant (Uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$28,314
3. Myah Green (*pending fingerprint clearance*), Teaching Assistant (Uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$26,062

PART-TIME
APPOINTMENTS

Appoint the following person(s) to a Part-Time Hourly Appointment for the 2022-2023 school year:

Instructional Training Specialist. \$45/hour
Joan McGowan

Approve the following part-time Allied Health Teacher(s) for the 2022-23 School Year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>	<u>Prorated Salary</u>
Emily Lefevre	Allied Health Teacher 20%	\$55,289	\$ 11,057.80

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS

Approve the following list of Special Education Summer School Staffing additions:

Teacher Aide/Student Aide, hourly rate of pay per contract
Shelby Lottie WAF

Teacher Aide/Student Aide, \$15.50/hour

Erin Standefer	WAF
Kayla Myers	WAF
Karen Mckee	WAF
Dusti Hidock	WAF
Elizabeth Berry	WAF
Cynthia Williams	WAF
Lillian Huchro	YD

Registered Nurse, \$34/hour
Michaela Davison WAF

Food Service Helper, \$15.50/hour
Danielle Simard YD

ADDITIONAL
WORK

Approve the following additional work for the 2022-23 School Year:

Continuation of normal workday duties, Hourly rate of pay
Jerilynn Lamere not to exceed 100 hours
Maiya Giroux not to exceed 100 hours
Todd Everleth not to exceed 100 hours
Ciarra Smith not to exceed 100 hours
Elizabeth Lennon not to exceed 100 hours
Myah Green not to exceed 100 hours

Culinary Arts Management, Hourly rate of pay
Tanner Senecal not to exceed 30 hours
Bevan Gertsch-Cochran not to exceed 30 hours

School Lunch Manager Preparation for the new school year, Daily rate of pay
Sadie Kaltenbach not to exceed 10 additional days
Jocelyn Lopez not to exceed 10 additional days

SUMMER WORK

Approve the following 2022 Summer Work:

Continuation of normal workday duties, Hourly rate of pay
Kevin Donoghue not to exceed 36 additional hours

Touch Math Trainer Training, hourly rate of pay per contract
Heather Van Alphen not to exceed 7 hours
Maura Trombley not to exceed 7 hours
Faye Dayton not to exceed 7 hours
Brianna Finnegan not to exceed 7 hours
Kaitlin Diskin not to exceed 7 hours
Alyssa Restrepo not to exceed 7 hours
Jennifer Cowling not to exceed 7 hours
Rhona Stoffel not to exceed 7 hours
Rachel Tousignant not to exceed 7 hours

Touch Math Jump Start Training, hourly rate of pay per contract
Rhona Stoffel not to exceed 6 hours
Brianna Finnegan not to exceed 6 hours
Kaitlin Diskin not to exceed 6 hours

Positivity Project, hourly rate of pay per contract

Sue Tourville	not to exceed 12 hours
Brandy Rosselli	not to exceed 12 hours

TCI Initial Training, hourly rate of pay per contract

Tyler Langey	not to exceed 24 hours
Stephanie Zehr	not to exceed 24 hours
Mandy Duell	not to exceed 24 hours
Jesse Ballard	not to exceed 24 hours
Lori Lawrence	not to exceed 24 hours
Danielle O'Mara	not to exceed 24 hours
Elizabeth Dugan	not to exceed 24 hours
Alex Benware	not to exceed 24 hours
Joanne Poulsen	not to exceed 24 hours
Amy Guynup	not to exceed 24 hours
Minnick Hall	not to exceed 24 hours

Accreditation Re-Approval/Curriculum Development, hourly rate of pay per contract

Kasey Curley	not to exceed 18 hours
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LPN CVPH Mandatory Orientation, hourly rate of pay

Kasey Curley	not to exceed 6 hours
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New CTE Teacher Orientation/Teaching to Lead Conf., hourly rate of pay per contract

Krysten Connors	not to exceed 12 hours
Kasey Curley	not to exceed 12 hours
Kelly Gowett	not to exceed 12 hours
Maria Hurteau	not to exceed 12 hours
Helen Jessey	not to exceed 12 hours
Jacoby Richards	not to exceed 12 hours
Fay Cheney	not to exceed 18 hours
Anika Craig	not to exceed 18 hours
Chris Huchro	not to exceed 18 hours
Kaila Inman	not to exceed 18 hours
Frank Mercier	not to exceed 18 hours
Lisa Tallman	not to exceed 18 hours

Shared Decision Making, hourly rate of pay per contract

Arianna Menard	not to exceed 20 hours
Christie Lee	not to exceed 20 hours
Robin Douglass	not to exceed 20 hours
Jennifer Haley	not to exceed 20 hours
Rachel Boire	not to exceed 20 hours
Johanna Pray	not to exceed 20 hours
Stacey Yelle	not to exceed 20 hours
Stephanie Sorgule	not to exceed 20 hours

Rhonda Baker	not to exceed 20 hours
Kaitlin Diskin	not to exceed 20 hours
Melissa Gough	not to exceed 20 hours

Train the Trainer Training (CALM), hourly rate of pay per contract
Chelsea Benway not to exceed 21 hours

Curriculum Development, hourly rate of pay per contract

Alyssa Restrepo	not to exceed 20 hours
Heather Hampton	not to exceed 20 hours
Joelle Lucia	not to exceed 3 hours
Jen Haley	not to exceed 3 hours
Savanna Boadway	not to exceed 3 hours
Lori Lawrence	not to exceed 3 hours
Minnick Hall	not to exceed 3 hours
Mandy Duell	not to exceed 3 hours
Rachel Tousignant	not to exceed 3 hours
Maura Trombley	not to exceed 3 hours
Heather Van Alphen	not to exceed 3 hours
Laura Denton	not to exceed 3 hours
Amy Guynup	not to exceed 3 hours
Faye Dayton	not to exceed 3 hours
Shelley Charland	not to exceed 12 hours
Lori Ducharme	not to exceed 12 hours
Dawn Waters	not to exceed 12 hours
Donna Wyant	not to exceed 12 hours

Wilson Training, hourly rate of pay per contract

Savanna Boadway	not to exceed 6 hours
Heather Hambleton	not to exceed 6 hours

Classroom Move/Setup, hourly rate of pay

Faye Dayton	not to exceed 12 hours
Maura Trombley	not to exceed 12 hours
Heather Vanalphen	not to exceed 12 hours
Rachel Boire	not to exceed 12 hours
Brittney Morse	not to exceed 6 hours
Whitney Gagnier	not to exceed 6 hours
Tammy Smith	not to exceed 6 hours
Arianna Menard	not to exceed 6 hours
Jami Ganter	not to exceed 6 hours
Dawn Abar	not to exceed 6 hours
Nancy Davidson	not to exceed 6 hours
Stacey Smart	not to exceed 6 hours
Katie Gushlaw	not to exceed 6 hours

FACILITATORS

Approve the following Facilitator(s) for the 2022-23 school year:

Facilitators, \$30.00/hour

Penny Bowers

Jami Ganter

Thomas Tedford

Joan McGowan

Michelle Lawrence (*pending fingerprint clearance*)

ADULT
EDUCATION
INSTRUCTORS

Approve the following Adult Education Course Instructors for the 2022-23 school year:

Adult Education, hourly rate per contract

Jacoby Richards

Adult Education Health Careers, hourly rate per contract

Kasey Curley

Adult Education, \$28.00/hour

John Bradley

Harold Mallette

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Charles Roberts	Building Maintenance Mechanic
Ralph Besaw	Bus Driver
Timmy Aubin	Bus Driver
Willie Thompson	Bus Driver
Deborah Sears	Clerk (pending fingerprint clearance)
David Rabideau	Custodial Worker – Retiree
Christopher Kulo-Powers	Custodial Worker
Katelynn Belair	Food Service Helper
Susan Mueller	Food Service Helper
Karlea Luxon	Food Service Helper
Gladys Daniels	Food Service Helper
Joanna Waters	Food Service Helper
Janice Hart	Food Service Helper
Donald Bush	Laborer
Susan Mueller	Teacher
Kristy Brehm	Teacher
Mario Bouchard	Teacher
Elora Romano	Teacher
Lydia Ducharme	Teacher
Tracey Luoma	Teacher

Chad Davis	Teacher
David Gardiner	Teacher
Elizabeth Parent	Teacher
Michael Bova	Teacher
Todd Bessette	Teacher
Cynthia Williams	Teacher
Diane Leavine	Teacher
Bailey Marcil	Teacher
Michael Magee	Teacher
Alma Medina	Teacher
Rinda Foster	Teacher
Cynthia Williams	Teacher Aide/Student Aide
Ashley Wales	Teacher Aide/Student Aide
Cynthia Warner	Teacher Aide/Student Aide
Terra Duso	Teacher Aide/Student Aide
Kathy Nichols	Teacher Aide/Student Aide
Susan Mueller	Teacher Aide/Student Aide
Janice Hart	Teacher Aide/Student Aide
Ronnie Cunningham	Teacher Aide/Student Aide
Mary Jane Borho	Teacher Aide/Student Aide
Diane Katzfey	Teacher Aide/Student Aide
Elora Romano	Teaching Assistant
Tracey Luoma	Teaching Assistant
Michael Bova	Teaching Assistant
Cynthia Williams	Teaching Assistant
Kristy Brehm	Teaching Assistant
Cynthia Warner	Teaching Assistant
Susan Mueller	Teaching Assistant
Ronnie Cunningham	Teaching Assistant
Michael Magee	Teaching Assistant

Dr. Davey recognized Mrs. Tony Perez, School Social Worker, on her upcoming retirement and acknowledged her many years of service at CVES.

REVISED
POLICIES
WAIVE 1ST
READING AND
ADOPT

Mrs. Saunders moved, seconded by Mrs. Boise that the Board waive the first reading and adopt the following Revised Policies:

- #8160 CVES District-Wide School Safety Plan
 - #8160.1 Special Ed/CV-TEC Building Level Emergency Response Plan
 - #8160.3 Yandon-Dillon Building Level Emergency Response Plan
 - #8160.4 Satellite Campus Building Level Emergency Response Plan
- All Board Members present voted yes—motion carried.

ESTABLISH
EXTRA
CURRICULAR

Mrs. Saunders moved, seconded by Mr. Harriman Sr. that the Board approve the following resolutions:

STUDENT
ACTIVITY FUNDS
CLUB/ADVISORS

1. Recognize and acknowledge (Chapter Number #NY036) The CV-TEC Chapter of Future Farmers of America (FFA) (Plattsburgh Campus). FFA is a nationally and NYS recognized Career and Technical Student Organization (CTSO) providing leadership and skills opportunities for students training in the Agricultural Sciences. FFA is an intracurricular student organization for those interested in agriculture and leadership. The official name of the organization is the National FFA Organization.
2. Approve establishing a Future Farmers of America (FFA) Extra Curricular Student Activity Fund Club (CV-TEC FFA) for the purpose of organizing on school grounds, fundraising and participating in curriculum-related activities. The club will operate within the guidelines of the relevant policies of CVES (5210 Student Organizations and 5252 Student Activities Funds Management).
3. Appoint the following CV-TEC FFA Extra Curricular Student Activity Fund Club Advisors: Anika Craig, Erin Meyer, Josh Pierce with no additional compensation. All Board Members present voted yes—motion carried.

LEASE
AGREEMENT

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board approve the following Lease Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Plattsburgh City School District for the purpose of allowing BOCES to lease one classroom at the Duken Building, 49 Broad Street, Plattsburgh, NY 12901, contingent on Plattsburgh City School District obtaining the appropriate Certificate of Occupancy for student use from the New York State Education Department. The agreement will commence September 1, 2022 and will continue through June 30, 2023. The annual rent paid to Plattsburgh City School District by BOCES for the contract term of September 1, 2022 to June 30, 2023 shall be \$4,000. (Management Services) All Board Members present voted yes—motion carried.

ANCILLARY
SERVICES
AGREEMENT

Mr. Harriman Sr. moved, seconded by Mrs. Boise that the Board approve the following Ancillary Services Agreement:

1. Ancillary Services Agreement between Plattsburgh City School District and Clinton-Essex-Warren-Washington BOCES to coincide with the Lease Agreement term of September 1, 2022 through June 30, 2023, contingent on Plattsburgh City School District obtaining the appropriate Certificate of Occupancy for student use from the New York State Education Department. The amount of \$4,000 shall be paid by BOCES to the District for ancillary services for the term of the agreement. (Management Services) All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
LAWRENCE,
CAMERON

Mrs. Saunders moved, seconded by Mr. Harriman Sr. that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Michelle Lawrence, Administrator for Instructional Services, Effective September 19, 2022, Annual Base Salary of \$85,000, Prorated Salary of \$67,291.67
2. Trevor Cameron, Assistant Principal, Effective August 22, 2022, Annual Base Salary of \$83,000, Prorated Salary of \$71,933.34

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time). All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
ROBERTS

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Charles Roberts, Building Maintenance Mechanic, Effective August 18, 2022, Annual Base Salary of \$34,875, Prorated Salary of \$30,448.56. All Board Members present voted yes—motion carried.

TEMPORARY
APPOINTMENT
BEAUDRY

Mr. Harriman Sr. moved, seconded by Mrs. Saunders that the Board appoint the following person(s) to a Temporary appointment for the 2022-23 school year:

1. Richard Beaudry, Teaching Assistant (Uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$26,062. All Board Members present voted yes—motion carried.

RESOLUTION

Mr. Harriman Sr. moved, seconded by Mrs. Hunter, that the Board authorize reimbursement of fingerprinting fees up to \$105 for employees receiving fingerprint clearance for the purpose of working at CVES. Employees must submit application for reimbursement of costs on or before June 30, 2023. Employees hired in the following positions, and fingerprinted between July 1, 2022 and June 30, 2023, will be eligible for reimbursement of fingerprint fees after working 10 days at CVES:

- Teacher aides/student aides
- Temp on-call Teacher Aides/Student Aides
- Temp on-call Custodial Worker
- Temp on-call Building Maintenance Worker
- Temp on-call Cook
- Temp on-call Food Service Helper
- Temp on-call Cleaner Messenger
- Temp on-call Computer Lab Assistant
- Temp on-call Computer Specialist

Temp on-call Laborer
Temp on-call Clerical (all titles)
Temp on-call Nurse (Registered Nurses)
All Board Members present voted yes—motion carried.

OTHER

Mrs. Leisa Boise, Board member, shared with the Board that she recently attended a virtual Summer Law Conference through NYSSBA. The information that was provided was valuable with extraordinary presenters, and she encouraged others to attend in the future.

NEXT BOARD MEETING

The next Board meeting will be held on Wednesday, September 14, 2022, at the Yandon-Dillon Center in Mineville. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Harriman Sr. moved, seconded by Mrs. Boise to adjourn the meeting at 8:09 p.m. All Board Members present voted yes—motion carried.

Meaghan R. [unclear], Board Clerk

DRAFT

DRAFT

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: September 2, 2022
Re: Report for Board Agenda for September 14, 2022, Meeting
The following warrant claims were reviewed from August 9, 2022, to September 2, 2022:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
-------------------------------	--------------------------	---------------------------

**

W #6 - 08/11/2022	*Check Nos: 239140-239167** ACH Payments: ACH004680-ACH004703 ACH Payments: ACH000010-ACH000013	\$ 1,001,943.35
W #7 - 08/18/2022	*Check Nos: 239170-239228 *Check Nos: 003004-003005 ACH Payments: ACH004704-ACH004718 ACH Payments: ACH000014-ACH000019	\$ 421,825.81
W #8 - 08/26/2022	*Check Nos: 239229** 239248-239295** ACH Payments: ACH004719-ACH004734 ACH Payments: ACH000020-ACH000024	\$ 261,613.05
W #9 - 09/01/2022	*Check Nos: 239297-239342 *Check Nos: 003006 ACH Payments: ACH004735-ACH004767 ACH Payments: ACH000025-ACH000028	\$ 280,120.85

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #4- Wire #941-081522- Warrant #7;
PR #5- Wire #941-083122- Warrant #9

Health Ins. Monthly:

Wire #HINS-82022-Warrant #6;
Wire #HINS-SUP22- Warrant #6;

Worker Comp Premium:

Wire #WC-202223- Warrant #6;

NYS Promptax:

PR #4- Wire #NYS-081522- Warrant #7;
PR #5- Wire #NYS-083122- Warrant #9;

Omni Financial Group:

PR #4- Wire #OMN-081522- Warrant #6;
PR #5- Wire #OMN-083122- Warrant #8;
Wire #403B-TTEDF- Warrant #7 ;

NYS Office of Comptroller ERS Retirement & Loans: PR #1-3-Wire #ERS-JULY22-Warrant #6;
PR #4-5- Wire #ERS-AUG22-Warrant #8 ;

Health Insurance Consortium Payments:

8/15/22	\$ 1,979,115.35
8/22/22	\$ 1,764,703.96
8/39/22	\$ 1,487,030.96

Benetech Workers Compensation Payments:

8/10/22	\$ 24,430.44
8/23/22	\$ 26,993.02

Willsboro Supplement:

Wire #33297452- \$1,724.84

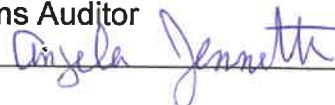
Health Ins. Transfer (Wellness Rewards):

8/16/22 \$ 31,117.35

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor

(Signature) _____



CC: Eric Bell
Christine Myers

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - JUNE 30, 2022

i. SUMMARY OF ACCOUNT ACTIVITY CHECKING ACCOUNTS	Account Balances		Receipts		Disbursements		Account Balances	
	May 31, 2022	June	June	June	June	June	June 30, 2022	June 30, 2022
ID.Bank - Depository General Fund	\$ 9,301,210.03	\$ 6,161,678.78	\$ 10,613,496.10	\$ 4,849,392.71	\$ 53,077,882.87	\$ 4,849,392.71	\$ 4,849,392.71	\$ 4,849,392.71
Special Aid Fund	\$ (181,777.58)	\$ 751.00	\$ 357,363.55	\$ (538,390.13)	\$ 3,514,215.64	\$ (538,390.13)	\$ (538,390.13)	\$ (538,390.13)
School Lunch Fund	\$ 95,892.93	\$ 6,563.47	\$ 30,900.28	\$ 71,556.12	\$ 292,457.82	\$ 71,556.12	\$ 71,556.12	\$ 71,556.12
Capital Fund	\$ 8,172,516.24	\$ 1,435,297.07	\$ 217,376.99	\$ 9,390,436.32	\$ 6,438,340.58	\$ 9,390,436.32	\$ 9,390,436.32	\$ 9,390,436.32
Special Revenue Fund (Excluding ExtraClassroom)	\$ 13,513.28	\$ 878.61	\$ 213.49	\$ 14,178.40	\$ 3,596.94	\$ 14,178.40	\$ 14,178.40	\$ 14,178.40
Custodial Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ID.Bank - Operating General Fund	\$ 342,173.54	\$ 9,453,557.60	\$ 9,306,645.01	\$ 489,086.13	\$ 59,116,921.14	\$ 489,086.13	\$ 489,086.13	\$ 489,086.13
SAVINGS ACCOUNTS								
NYCLASS Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ 655.30	\$ -	\$ -	\$ -
Special Revenue Fund	\$ 22,734.91	\$ 13.73	\$ 2,500.00	\$ 20,248.64	\$ 3,750.00	\$ 20,248.64	\$ 20,248.64	\$ 20,248.64
TOTAL FUNDS ON ACCOUNT	\$ 17,766,263.35			\$ 14,296,508.19	\$ 122,408,504.50	\$ 14,296,508.19	\$ 14,296,508.19	\$ 14,296,508.19

ii. RECONCILIATION TO BANK STATEMENTS	June 30, 2022 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	June 30, 2022 Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 829,792.07	\$ -	\$ (340,705.94)	\$ 489,086.13
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 6,823,995.01	\$ -	\$ -	\$ 6,823,995.01
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 6,963,178.41	\$ -	\$ -	\$ 6,963,178.41
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ -	\$ -	\$ -	\$ -
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ -	\$ -	\$ -	\$ -
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 901.31	\$ -	\$ -	\$ 901.31
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 701.72	\$ -	\$ -	\$ 701.72
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 11,599.39	\$ -	\$ -	\$ 11,599.39
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 1,021.40	\$ -	\$ -	\$ 1,021.40
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
	\$ 6,022.72	\$ -	\$ -	\$ 6,022.72
TOTAL FUNDS ON ACCOUNT	\$ 14,296,508.19	\$ 119,451,958.71	\$ 122,408,504.50	\$ 14,296,508.19

GENERAL FUND INTEREST RECEIVED 7/01/21 - 6/30/2022 \$ 8,151.89
 CAPITAL FUND INTEREST RECEIVED 7/01/21 - 6/30/2022 \$ 13,327.69

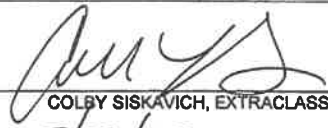
PREPARED BY:  DATED: 9/2/22

Christine Myers, District Treasurer

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 06/01/2022 TO 06/30/2022

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	7,519.61	4,966.74	0.00	4,966.74	499.74	4,467.00
SKILLS USA - MINEVILLE	1,469.45	1,111.91	600.00	1,711.91	1,142.36	569.55
NO. COUNTRY LOGGERS	339.37	342.97	0.00	342.97	0.00	342.97
REFLECTIONS	503.14	503.14	0.00	503.14	0.00	503.14
LPN CLASS	653.47	2,589.40	110.00	2,699.40	1,509.85	1,189.55
RAZOR'S EDGE	1,179.97	1,179.97	0.00	1,179.97	0.00	1,179.97
SALES TAX	0.00	27.80	13.36	41.16	27.80	13.36
TOTAL	11,665.01	10,721.93	723.36	11,445.29	3,179.75	8,265.54


 COLBY SISKAVICH, EXTRACLASSROOM TREASURER
 7/22/22
 DATE

6/30/2022 Bank Balance	\$	8,515.54
Add: Deposits in Transit	\$	-
Less: Outstanding Checks	\$	(250.00)
6/30/2022 Balance on Hand	\$	<u>8,265.54</u>

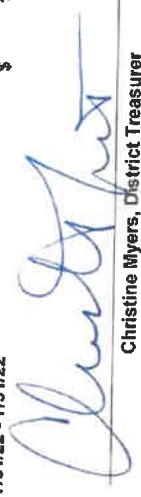
**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - JULY 31, 2022**

I. SUMMARY OF ACCOUNT ACTIVITY CHECKING ACCOUNTS	Account Balances		Receipts		Disbursements		Account Balances	
	June 30, 2022	July	July	July	July	July	July 31, 2022	July 31, 2022
TD Bank - Depository General Fund	\$ 4,849,392.71	\$ 3,614,794.59	\$ 2,558,692.42	\$ 5,905,494.88	\$ 2,558,692.42	\$ 3,614,794.59	\$ 5,905,494.88	\$ 5,905,494.88
Special Aid Fund	\$ (538,390.13)	\$ 325,282.49	\$ 380,586.94	\$ (593,694.58)	\$ 380,586.94	\$ 325,282.49	\$ (593,694.58)	\$ (593,694.58)
School Lunch Fund	\$ 71,556.12	\$ 40,131.84	\$ 30,016.85	\$ 81,671.11	\$ 30,016.85	\$ 40,131.84	\$ 81,671.11	\$ 81,671.11
Capital Fund	\$ 9,390,436.32	\$ 1,873.07	\$ -	\$ 9,392,309.39	\$ -	\$ 1,873.07	\$ 9,392,309.39	\$ 9,392,309.39
Special Revenue Fund (Excluding ExtraClassroom)	\$ 14,178.40	\$ 221.74	\$ 675.00	\$ 13,725.14	\$ 675.00	\$ 221.74	\$ 13,725.14	\$ 13,725.14
Custodial Fund	\$ -	\$ 14,823.24	\$ 18,110.48	\$ (3,287.24)	\$ 18,110.48	\$ 14,823.24	\$ (3,287.24)	\$ (3,287.24)
TD Bank - Operating General Fund	\$ 489,086.13	\$ 2,649,011.40	\$ 2,811,329.21	\$ 326,768.32	\$ 2,811,329.21	\$ 2,649,011.40	\$ 326,768.32	\$ 326,768.32
SAVINGS ACCOUNTS NYCLASS Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Revenue Fund	\$ 20,248.64	\$ 695.89	\$ -	\$ 20,944.63	\$ -	\$ 695.89	\$ 20,944.63	\$ 20,944.63
TOTAL FUNDS ON ACCOUNT	\$ 14,296,508.19			\$ 15,143,931.65		\$ 6,846,834.36	\$ 15,143,931.65	\$ 15,143,931.65

II. RECONCILIATION TO BANK STATEMENTS	July 31, 2022		July 31, 2022	
	Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 450,699.16	\$ 2,568.00	\$ (126,498.84)	\$ 326,768.32
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 7,819,041.22	\$ -	\$ -	\$ 7,819,041.22
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 6,965,051.48	\$ -	\$ -	\$ 6,965,051.48
TD BANK - MUNICIPAL CHECKING - BENEFIT PLAN CLAIMS	\$ 12,126.00	\$ -	\$ -	\$ 12,126.00
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ -	\$ -	\$ -	\$ -
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 902.25	\$ -	\$ -	\$ 902.25
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 702.40	\$ -	\$ -	\$ 702.40
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 11,611.27	\$ -	\$ -	\$ 11,611.27
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 1,697.72	\$ -	\$ -	\$ 1,697.72
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
	\$ 6,028.89	\$ -	\$ -	\$ 6,028.89
TOTAL FUNDS ON ACCOUNT	\$ 15,143,931.65		\$ 5,799,410.90	\$ 15,143,931.65

GENERAL FUND INTEREST RECEIVED 7/01/22 - 7/31/22 \$ 2,404.77
 CAPITAL FUND INTEREST RECEIVED 7/01/22 - 7/31/22 \$ 1,873.07

PREPARED BY:


 Christine Myers, District Treasurer

DATED:

9/2/22

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 07/01/2022 TO 07/31/2022

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,467.00	4,467.00	34.95	4,501.95	0.00	4,501.95
SKILLS USA - MINEVILLE	569.55	569.55	0.00	569.55	0.00	569.55
NO. COUNTRY LOGGERS	342.97	342.97	0.00	342.97	0.00	342.97
REFLECTIONS	503.14	503.14	0.00	503.14	0.00	503.14
LPN CLASS	1,189.55	1,189.55	0.00	1,189.55	592.87	596.68
RAZOR'S EDGE	1,179.97	1,179.97	0.00	1,179.97	0.00	1,179.97
SALES TAX	13.36	13.36	0.00	13.36	0.00	13.36
TOTAL	8,265.54	8,265.54	34.95	8,300.49	592.87	7,707.62



COLBY SISKAVICH, EXTRACLASROOM TREASURER

8/9/22

DATE

7/31/2022 Bank Balance	\$	7,957.62
Add: Deposits in Transit	\$	-
Less: Outstanding Checks	\$	(250.00)
7/31/2022 Balance on Hand	\$	7,707.62

RECEIVED

AUG 30 2022

OFFICE OF DISTRICT SUPT
CEWW BOCES



Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date

Special Aid Project Name:

Special Aid Project Coser #:

Special Aid Project Term: From: To:

Anticipated Award Amount:

Period Requesting Continuation (90 Days Max)

From: To:

Approvals Received:

Award Notification

Contract Signed by CVES Sent to Grantor

Additional Correspondence on Approval Status

Board Approved On:

Budget Account	Anticipated Total Budget	Expenditures to Date	Anticipated Expenditures during the next 90 days **
15x (certified salaries)	\$22,800.00	\$0.00	\$8,400.00
16x (support salaries)	\$0.00		\$0.00
200 (equipment)	\$0.00		\$0.00
3xx (supplies)	\$0.00		\$0.00
305 (supplies greater than \$500.00)	\$0.00		\$0.00
4xx (contractual)	\$87,000.00		\$24,000.00
46x (travel)	\$5,529.00		\$1,929.00
490 (BOCES/School Districts)	\$0.00		0
8xx (Fringe Benefits)	\$4,402.00	\$0.00	\$1,622.00
95x (O & M)	\$0.00		\$0.00
9xx (Indirect Costs)	\$1,916.00		\$0.00
Total	\$121,647.00	\$0.00	\$ 35,951 DUL

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

15X (Certified Salaries)	The grant continuation request includes salaries for hourly Work-Based Learning (WBL) facilitators (200 hours at \$30/hr = \$6000) and Substitute Teachers for twenty (20) days at \$120/day = \$2400.
16X (Support Salaries)	
200 (Equipment)	
3XX (Supplies)	
305 (Supplies greater than \$500)	
4XX (Contractual)	This grant continuation request includes funds necessary to meet the requirement of the grant in regards to the recent Comprehensive Local Needs Assessment (CLNA). The amount requested is to cover a portion of the cost of the SREB contract to meet the CLNA requirements.
46X (travel)	This grant continuation request includes anticipated funds to cover the necessary travel for the WBL facilitators and the two (2) Coordinators over the three (3) months indicated.
490 (BOCES/ School Districts)	
8XX (Fringe Benefits)	This grant continuation request includes benefits for all hourly/ daily salaries identified in the 15X code: FICA= \$642; TRS=\$882; WC=\$80; UI=\$17 (Total = \$1622). {Health is not included due to the hourly rates - no FTE}

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: _____ Date: _____

Print Form

Approval Signatures:

Division Supervisor:	Date: _____
Division Director: <u>Michelle M. Juedman</u>	Date: <u>8/30/22</u>
Project Accountant: <u>Debbi Allen</u>	Date: <u>8/30/22</u>
School Business Official: <u>[Signature]</u>	Date: <u>8/30/22</u>
District Superintendent: <u>[Signature]</u>	Date: <u>8/30/22</u>



State University of New York
CLINTON
Community College



PROFESSIONAL SERVICES AGREEMENT
between

Champlain Valley Education Services
New Visions Applied Engineering (NVAE) Program
and
Maggie Courson

Contact Information
Champlain Valley Educational Services
Michele M. Friedman
Director of CV-TEC
518-561-0100 ext. 236
friedman_michele@cves.org

Time Period:

September 1, 2022 – January 20, 2023

Services to be Performed

This is an agreement between Champlain Valley Educational Services New Visions Applied Engineering Program (herein, "CVES") and Margaret Courson for her to serve as an **INDEPENDENT CONTRACTOR** for CVES to provide services in its New Visions Applied Engineering Program as set forth herein.

Ms. Courson shall deliver instruction and associated support for the New Visions Applied Engineering Program at CVES as follows:

1. Ms. Courson shall provide the following services and/or products to the New Visions Applied Engineering Program at CV-TEC:
Title/ Course Code : MAT 204 Pre-Calculus (4cr)
2. CVES shall provide a suitable location of its discretion for Ms. Courson to teach the above course. Such course shall be taught in-person and remotely at CV-TEC and CCC. The determination of the teaching mode (in-person or remote) shall be at the sole discretion of CVES.

Payment

CVES shall pay Ms. Courson a total fee of four thousand dollars (\$4,000.00) based on one thousand dollars (\$1,000.00) per credit hour. CVES shall remit payment to Ms. Courson in four equal installments during the time period of this Agreement. Payment shall be made directly to:

Margaret Courson
5 Grace Avenue
Plattsburgh, NY 12901

Independent Contractor

- a. The Parties agree that Ms. Courson shall be deemed an Independent Contractor of CVES and shall in no manner be deemed an employee.

- b. Ms. Courson acknowledges her status as an independent contractor and retains full responsibility for complying with income reporting and other requirements by federal, state and/or local tax laws. Because Ms. Courson is an independent contractor, CVES shall not make any deductions from payments for income taxes, social security, unemployment insurance, workers' compensation or other employment/payroll taxes. CVES shall issue a 1099 form at the end of each taxable period for monies paid. CVES shall make no payments or report Ms. Courson's work to any State retirement system for purposes of pension credit. No workers' compensation insurance shall be obtained by CVES for Ms. Courson.

Confidential Matters

Ms. Courson agrees all information obtained in connection with the services provided for in this Agreement is deemed confidential information. Ms. Courson shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Ms. Courson further agrees that any information received during the course of the services provided pursuant to this Agreement which concerns the personal, financial, or other affairs of CVES, its employees, agents, clients, and/or students will be treated in full confidence and will not be revealed to any other persons, firms, or organizations. In the event of a breach of the within confidentiality provision, Ms. Courson shall immediately notify the District and advise it as to the nature of the breach and steps taken to minimize said breach. The parties further agree that the terms and conditions set forth herein shall survive the expiration and/or termination of this Agreement. Ms. Courson acknowledges responsibility to maintain the security and privacy of student and school data and responsibility to adhere to the provisions of New York Education Law Section 2-d.

CVES Rules/Regulations:

Ms. Courson agrees to comply with all applicable CVES policies, rules and regulations including, but not limited to, those regarding security and acceptable use.

AS AGREED BY THE PARTIES:

Dated _____, 2022

Dated August 17, 2022

Dr. Mark C. Davey
District Superintendent, CVES

Margaret Courson
Margaret Courson

Michael St. Pierre
Board President



State University of New York
CLINTON
Community College



PROFESSIONAL SERVICES AGREEMENT
between

Champlain Valley Education Services
New Visions Applied Engineering (NVAE) Program
and
Maggie Courson

Contact Information
Champlain Valley Educational Services
Michele M. Friedman
Director of CV-TEC
518-561-0100 ext. 236
friedman_michele@cves.org

Time Period:
January 23, 2023 – June 30, 2023

Services to be Performed

This is an agreement between Champlain Valley Educational Services New Visions Applied Engineering Program (herein, "CVES") and Margaret Courson for her to serve as an INDEPENDENT CONTRACTOR for CVES to provide services in its New Visions Applied Engineering Program as set forth herein.

Ms. Courson shall deliver instruction and associated support for the New Visions Applied Engineering Program at CVES as follows:

1. Ms. Courson shall provide the following services and/or products to the New Visions Applied Engineering Program at CV-TEC:
Title/ Course Code : MAT 224 Calculus (4cr)
2. CVES shall provide a suitable location of its discretion for Ms. Courson to teach the above course. Such course shall be taught in-person and remotely at CV-TEC and CCC. The determination of the teaching mode (in-person or remote) shall be at the sole discretion of CVES.

Payment

CVES shall pay Ms. Courson a total fee of four thousand dollars (\$4,000.00) based on one thousand dollars (\$1,000.00) per credit hour. CVES shall remit payment to Ms. Courson in four equal installments during the time period of this Agreement. Payment shall be made directly to:

Margaret Courson
5 Grace Avenue
Plattsburgh, NY 12901

Independent Contractor

- a. The Parties agree that Ms. Courson shall be deemed an Independent Contractor of CVES and shall in no manner be deemed an employee.

- b. Ms. Courson acknowledges her status as an independent contractor and retains full responsibility for complying with income reporting and other requirements by federal, state and/or local tax laws. Because Ms. Courson is an independent contractor, CVES shall not make any deductions from payments for income taxes, social security, unemployment insurance, workers' compensation or other employment/payroll taxes. CVES shall issue a 1099 form at the end of each taxable period for monies paid. CVES shall make no payments or report Ms. Courson's work to any State retirement system for purposes of pension credit. No workers' compensation insurance shall be obtained by CVES for Ms. Courson.

Confidential Matters

Ms. Courson agrees all information obtained in connection with the services provided for in this Agreement is deemed confidential information. Ms. Courson shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Ms. Courson further agrees that any information received during the course of the services provided pursuant to this Agreement which concerns the personal, financial, or other affairs of CVES, its employees, agents, clients, and/or students will be treated in full confidence and will not be revealed to any other persons, firms, or organizations. In the event of a breach of the within confidentiality provision, Ms. Courson shall immediately notify the District and advise it as to the nature of the breach and steps taken to minimize said breach. The parties further agree that the terms and conditions set forth herein shall survive the expiration and/or termination of this Agreement. Ms. Courson acknowledges responsibility to maintain the security and privacy of student and school data and responsibility to adhere to the provisions of New York Education Law Section 2-d.

CVES Rules/Regulations:

Ms. Courson agrees to comply with all applicable CVES policies, rules and regulations including, but not limited to, those regarding security and acceptable use.

AS AGREED BY THE PARTIES:

Dated _____, 2022

Dated August 17, 2022

Dr. Mark C. Davey
District Superintendent, CVES

Margaret Courson
Margaret Courson

Michael St. Pierre
Board President

ENC. 9

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Plattsburgh City School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2022-2023 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2022-2023 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Plattsburgh City School District on the 18th day of August, 2022.

Amy R. Gaurich
Authorized Signature

8/18/22
Date

Accepted by Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

Date

Michael St. Pierre
CVES Board President

Date

ENC. 16

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Adele Huchro, Cook Manager, effective September 19, 2022
2. Brianna Hall, Teacher Aide/Student Aide, effective September 19, 2022
3. Morgyn Cassavaugh, Teacher Aide/Student Aide, effective September 26, 2022
4. Jocelyne Saliba, Teacher Aide/Student Aide, effective September 30, 2022
5. Sean Conklin, Teacher Aide/Student Aide, effective September 30, 2022
6. Adam Bechard, Custodial Worker, effective October 11, 2022

ENC. 17

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2022-23 school year:

1. Name: Melissa Gough
Position: Special Education Teacher
Effective Date: August 31, 2022 - June 30, 2023
Certification Status: Teaching Assistant, Continuing Certificate
Annual Base Salary: \$46,465
2. Name: Taylor Sprague
Position: Natural Resources Management Teacher
Effective Date: September 1, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$46,465
Prorated Salary: \$46,232.67
3. Name: Maryssa Romeo
Position: Teaching Assistant
Effective Date: August 31, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$26,062
4. Name: Heather Agoney
Position: Teaching Assistant
Effective Date: August 31, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$26,062
5. Name: Suezanne Chrisman
Position: Teaching Assistant
Effective Date: August 31, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$26,062

ENC. 17 CONTINUED

6. Name: Richard Beaudry
Position: Teaching Assistant
Effective Date: August 31, 2022 - June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$26,062

ENC. 18

Recommend that the Board approve the following Additional Work for the 2022-23 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Heidi Wells	New Employee Mentor x2
Rhonda Baker	New Employee Mentor x2
Lyndon Johnson	New Employee Mentor x2
Rhona Stoffel	New Employee Mentor x2
Tonya Robinson	New Employee Mentor
Jen Haley	New Employee Mentor x2
Joelle Lucia	New Employee Mentor
Angie Waldron	New Employee Mentor x2
Cathy Premore	New Employee Mentor
Amy Ladue	New Employee Mentor
Maiya Giroux	New Employee Mentor
Jerilynn LaMere	New Employee Mentor
Cheryl Spoor	New Employee Mentor
Melissa Slagenweit	New Employee Mentor
Brandy Roselli	New Employee Mentor
Sue Tourville	New Employee Mentor x2
Allison Bola	New Employee Mentor x2
Jen Parker	New Employee Mentor
Dena Tedford	New Employee Mentor
Erin Spoor	New Employee Mentor
Sherry Snow	New Employee Mentor
Tiffany Snow	New Employee Mentor
Dana Poirier	New Employee Mentor
Jennifer Parker	Greenhouse – Plattsburgh
Jennifer Parker	Maple Sugaring – Plattsburgh
Christopher Huchro	Maple Sugaring – Mineville
Joshua Pierce	Maple Sugaring – Plattsburgh
Anika Craig	Animal Science – Plattsburgh
Jackie Dashnaw	Skills USA Co-advisor – Plattsburgh
Nicole Santaniello	Skills USA CO-Advisor – Plattsburgh
Nicole Santaniello	Skills USA Advisor – Mineville
Nicole Santaniello	NTHS Advisor – Mineville
Krysten Connors	NTHS Advisor – Plattsburgh
Kaila Inman	Yearbook Co- Advisor – CV-TEC
Lisa Tallman	Yearbook Co-Advisor- CV-TEC
Sheila Boyea	Yearbook Advisor- WAF

ENC. 19

Recommend that the Board approve the following 2022 Summer Work:

Shared Decision Making, hourly rate of pay per contract

Lisa Briscoe	not to exceed 20 hours
Lyndon Johnson	not to exceed 20 hours

Classroom Move/Setup, hourly rate of pay

Steve Bassett	not to exceed 18 hours
Taylor Sprague	not to exceed 12 hours
Steve Couture	not to exceed 18 hours
Roxana Palmer	not to exceed 12 hours
Rhona Stoffel	not to exceed 12 hours
Tina Mitchell	not to exceed 12 hours
Alyssa Restrepo	not to exceed 12 hours
Kathleen Kotsogiannis	not to exceed 6 hours
Heather Hampton	not to exceed 6 hours

New CTE Teacher Orientation/Teaching to Lead Conference, hourly rate of pay per contract

Taylor Sprague	not to exceed 12 hours
Richard Beaudry	not to exceed 12 hours

TCI Initial Training, hourly rate of pay per contract

Karen McKee	not to exceed 24 hours
Julie Boulrice	not to exceed 24 hours
Myah Green	not to exceed 24 hours
John Law	not to exceed 24 hours
Chawntelle Bezon	not to exceed 24 hours
Alyssa Morin	not to exceed 24 hours

Provide continued instruction for Adult Literacy, SMART, GRASP, HSE, Case Management and Job Skills Training Program, hourly rate of pay

Tiffany Snow	not to exceed 30 additional hours
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ENC. 20

Recommend that the Board approve the following Facilitator(s) for the 2022-23 school year:

Facilitators, \$30.00/hour

Lori Ducharme

ENC. 21

Recommend that the Board approve the following Adult Education Course Instructors for the 2022-23 school year:

Adult Education, hourly rate per contract

Taylor Sprague
Richard Beaudry

ENC. 22

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Richard Brogowski	Teacher
Mila Heald	Teacher
Mila Heald	Teaching Assistant
Michaela Davison	Registered Nurse (Schools)

ENC. 23

Recommend that the Board approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on August 29, 2022:

Hourly rate per contract

Danielle O'Mara
Elizabeth Dugan
Helen Jessey
Jacoby Richards
Jami Ganter
Kasey Curley
Katie Gushlaw
Kent Olsen
Lisa Whalen
Lori Lawrence
Minnick Hall
Philip Bean
Julie Adams
Rachel Tousignant
Stephanie Zehr
Amy Guynup
Myah Green
Sadie Trunck
Krystal Jaquish
Pamela Carroll
Mandy Duell
Jesse Ballard
Tyler Langley
Richard Beaudry

Hourly rate of pay

Margaret Gordon
Madelyn Gonzalez
John Eli Law
Sienna Bibeau
Alex Benware
Alyssa Morin
Carrie Baker

ENC. 24

Per the resolution adopted by the CVES Board the “District Superintendent is authorized to approve budget increases related to cross contracted service budgets.” This option is utilized when Board approval to increase a cross-contracted service budget could not be obtained before the end of the fiscal year due to unanticipated year-end purchases by our component districts from other BOCES. When the District Superintendent acts in this capacity, the authorization must be reported to the Board within 90 days.

Report to the Board on the following Cross Contract budget increases/approvals authorized by the District Superintendent for the 2021-2022 school year.

1. Distance Learning – Capital Region BOCES budget was increased from \$145,744 to \$364,806, for the 2021-2022 school year, to accommodate for additional service requests. (Peru, Willsboro) (Co-Ser 431) ISC
2. Staff Development – Putnam/Northern Westchester BOCES was added in the amount of \$150. For the 2021-2022 school year, to accommodate for additional service requests from Boquet Valley. (Co-Ser 525)
3. Model Schools – Capital Region BOCES budget was increased from \$220,850 to \$231,921, for the 2021-2022 school year, to accommodate for additional service requests. (AuSable, Schroon Lake). (Co-Ser 544) ISC
4. Voice & Electronic Communication Services – Capital Region BOCES budget was increased from \$201,500 to \$217,594, for the 2021-2022 school year, to accommodate for additional service requests from Crown Point. (Co-Ser 623) ISC

ENC. 25

2021-22 Annual Report on Reserves (attached for informational purposes only)

ENC. 26

Recommend that the Board endorse the CV-TEC Adult Education short-term and continuing education classes/courses as “EPE-eligible” as outlined in the Employment Preparation Education (EPE) State Aid Program Application. Be It Further Resolved that the Board approve the following EPE Eligible Locally Accredited CTE Courses and the number of hours expected for a certificate as listed below:

<u>Course</u>	<u>Clock Hours</u>
CNA	152
Phlebotomy	70
Customer Service	30
Computer Basics	30
Welding 200A	129
Class A CDL	60
Class B CDL	30
OSHA 10	10
NWRC (National Work Readiness Credential)	30

ENC. 25

CEWW BOCES REPORT ON RESERVE FUND BALANCES AS OF 6/30/2022

	Unemployment Reserve	Employee Benefit Accrued Liability Reserve (EBALR)	Retirement Contribution Reserve - NYS and Local Employee Retirement Contributions (ERS)	Reserve for Teachers' Retirement System Contributions (TRS)	CTE Equipment Reserve
BALANCE AS OF 6/30/21	\$ 295,000.00	\$ 1,002,528.09	\$ 1,313,628.81	\$ 582,666.00	\$ 800,739.82
<u>Transactions in 2021-2022:</u>					
Year-End Interest on Reserve Balances	\$ 440.18	\$ 1,495.92	\$ 1,960.12	\$ 869.42	\$ 1,194.82
Contributions to Reserve (Board Approved/Authorized in Policy)	\$ -	\$ 300,000.00	\$ -	\$ 190,045.58	\$ 1,473.50
Withdraw for Unemployment Claims (Board Approved)	\$ (440.18)				
Payment of Benefits Payable upon Retirement					
Withdraw for Payment of ERS Obligations (Board Approved)					
Transfer to Other Reserve Funds (Board Approved)					
Purchase of CTE Equipment (Board Approved)					\$ -
BALANCE AS OF 6/30/22	\$ 295,000.00	\$ 1,304,024.01	\$ 1,315,588.93	\$ 773,581.00	\$ 803,408.14
EBALR Liability as of June 30, 2022		\$ 1,630,777.00			

ENC. 27

Whereas the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services recognizes the need for an earlier start time for monthly Board meetings, Be it Resolved that CEWW BOCES Board meetings will now commence at 6:00 p.m. and will be publicly advertised as such beginning with the October 12, 2022 monthly meeting.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Amy Campbell AC
DA: September 2, 2022
RE: **September 2022 Board Report**

August was the month where we transitioned from closing out the 2021-2022 school year and started preparing for the 2022-2023 school year. Each department within the School Support Services division worked diligently to support the needs of CVES and our component districts so everyone could have an excellent opening to the school year.

GEARING UP 2022-2023: STRENGTHENING OUR INSTRUCTIONAL LEADERSHIP

School Support Services (S³) was pleased to welcome over 80 administrators from our region to our annual Gearing Up Day on August 23rd. Administrators were asked to review their curriculum through the lens of the values they have established in their district mission and vision statements. Using the framework contained within the book, *Making Curriculum Matter: How to Build SEL, Equity, and Other Priorities Into Daily Instruction*, curriculum consultant, Angela Di Michele Lalor guided attendees through analyzing the framework and applying

it to their local curriculum. Attendees also participated in activities related to Dignity and Belonging by thinking about their own identity and how they see and are seen in the world. Director of Standards, Instruction and Educational Technology for the New York State Education Department, Shannon Logan provided an overview of initiatives impacting schools in the coming year, including the implementation of Computer Science and Digital Fluency Standards. Overall, the feedback was positive and those in attendance appreciated having a day dedicated to their professional learning and an opportunity for networking with their colleagues in the region.



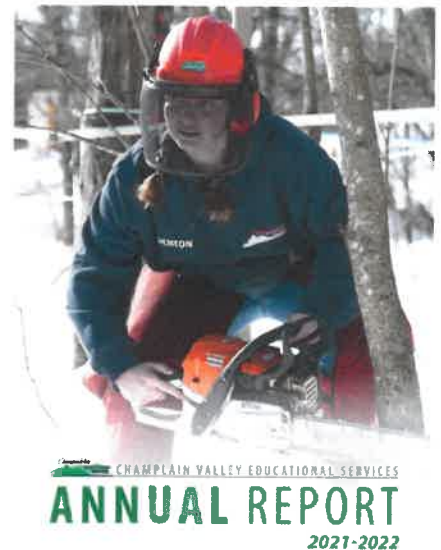
INSTRUCTIONAL TECHNOLOGY PROJECTS ACCOMPLISHED

Through the month of August, the Instructional Technology Team was able to accomplish many of the tasks they had set out to complete prior to the new school year. This included a complete inventory of all technology assets on campus. This inventory was placed into our new asset system, One-to-One. This will allow us to have more complete records of the physical inventory CVES has purchased and where that inventory is located and who it was assigned to. This work will also streamline and improve the efficiency and record keeping of technology repairs. Our team has been essential in supporting the new HRA/FSA Co-Ser. They have been working with the benefits team to support the onboarding of the Wex system that will allow for the digital records necessary to provide this benefit to our employees and the component districts joining us. Finally, the team has been working with our CV-TEC counterparts to get approval as a Pearson GED testing site. When NYSED returned to the GED as the program for High School Equivalency it was necessary for us to update our program and computer-based testing options.

COMMUNICATIONS – ANNUAL REPORT HIGHLIGHTS GREAT WORK OF CVES

Our Communications and Publications team is excited to announce that the 2021-2022 Annual Report has been released. This outstanding publication highlights some of the greatest successes of our CV-TEC, Special Education, Instructional Support Services, and Management Services divisions from last school year. Our team did a fantastic job with the new design and sharing our exciting publication. So please take some time to enjoy the content. It will be time well spent celebrating CVES and the accomplishments of our students and staff. The Communications team has been essential providing publication of various back-to-school items including district calendars and student materials for CVES and our component districts. As part of the vision for opening day, the communications team was asked to look at our graduation videos from June and put together a compilation video that shared our “why” to support our theme for the year. In a very short time period, Eddie Vega was able to create an incredible video that capture why we do what we do at CVES. We encourage everyone to watch the video which can be found at this link:

https://youtu.be/Sm7sy_12lLw



ADMINISTRATOR RETREAT

Our Administrative team spent one and a half days together in the middle of August coming together within the vision for the year, “Embracing Our Why,” setting divisional goals, and continuing to grow as leaders through the *Dare to Lead* book study. As part of the retreat, the administrative team went to the “Million Dollar Dam” where they hiked and learned from Environment Conservation and Forestry teacher, Jen Parker, about the history of the dam and the incredible learning experiences CV-TEC students have at the location. Some of our team even had the opportunity to drive a skid steer or skidder.



INTERSCHOLASTIC SPORTS – FALL SEASON BEGINS

The Interscholastic Athletics CoSer hit the ground running with our first games of the Fall Season this week. On Thursday, 8/18 we had our Fall Coaches meeting at AuSable Valley HS. We had coaches from every sport meet and prepare for the season. This month we have been setting the process to roll out our Centralized payment of officials through the 554 CoSer in conjunction with the CVES business office.

UPCOMING OFFERINGS TO INCREASE OUR LEADERSHIP CAPACITY IN THE REGION

In September, School Support Services through our School Improvement Co-Ser 506 will be offering two opportunities to increase our educational leadership capacity in the region. One offering will be our Instructional Leadership Network. This is a collaboration between, FEH BOCES, CVES, and Dr. Peter DeWitt. This network will help our school leaders increase their collective efficacy, focus on their role as instructional leaders, and provide a network of support. The second offering is by invitation only and the purpose is to grow our own future educational leaders. The Pathways program in collaboration with SUNY Plattsburgh's Educational Leadership program, will provide current educators who may be considering going into teacher leadership or administrative roles an opportunity to explore what that looks like. Participation in this program is based on the person receiving a "tap on the shoulder" from the Superintendent because they are seen as having a potential future in educational leadership. We are excited to have these opportunities available for our region.

PATHWAYS TO LEADERSHIP 2022-23

IDENTIFYING AND SUPPORTING FUTURE EDUCATOR LEADERS IN
OUR NORTH COUNTRY SCHOOLS

Important Event Dates

Opening Pathways Kickoff Event
Sept. 29, 2022
5 p.m. - 8 p.m.
CVES Conference Center
Keynote Speaker: Peter DeWitt
518 Rugar Street, Plattsburgh NY, 12001

About Peter DeWitt
Peter DeWitt (Ed.D) is a former K-5 teacher (11 years) and principal (8 years). He is a school leadership coach and author of many best-selling educational books, who runs competency-based workshops and provides keynotes nationally and internationally focusing on school leadership (collaborative cultures and instructional leadership), as well as, fostering inclusive school climates. Additionally, Peter coaches school-based leaders, directors, instructional coaches and teacher leaders as well as school based leadership teams both in-person and remotely.

Session Dates
All Sessions from 8:30 a.m. - 11:30 a.m.
CVES Conference Center
518 Rugar Street, Plattsburgh NY, 12001
Virtual Link will be made available

Session 1 (Oct. 6, 2022)
What is School Leadership? (What is the work?)

Session 2 (Oct. 25, 2022)
What Does the Work Look Like? (Roles & Expectations)

Session 3 (Nov. 10, 2022)
Who Does the Work with Me?

Session 4 (Dec. 7, 2022)
What are the Structures, Supports, and Resources for Getting the Work Done?

Pathways Cleanout Event
Jan. 16, 2023
5:30 p.m. - 7:30 p.m.
Held at local school district (18U)

In Partnership With
SUNY PLATTSBURGH

Recommend Now

Superintendent of School or Designee, please complete an application at: <https://tinyurl.com/2p8xtvt3> to recommend your future leader.
* Districts may recommend multiple candidates.

Registration Fee
\$1,300
Cost includes all sessions, materials, books, and a \$500 stipend for all future leaders.

Contact Us
Amy Campbell
Assistant Superintendent of Educational Services
campbell_amy@cvcs.org
518-957-2350

Public-View Discrimination Notice:
CVES is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, marital status, or other legally protected status. CVES does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, or other legally protected status in its programs, activities, and services. CVES does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, or other legally protected status in its programs, activities, and services. CVES does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, or other legally protected status in its programs, activities, and services.

Instructional Leadership Network

September 2022 — June 2023

Regional leaders and Peter DeWitt will collaborate to develop success criteria and a theory of action to influence instructional leadership in the region.

A Collaboration Between CVES, FEH and Peter DeWitt, Author of Collective Leader Efficacy: Strengthening Instructional Leadership Teams

Network Events

Remote Workshops: 9 a.m. - 11 a.m.

September 21
November 2
December 13
January 9
February 8
April 4
May 10
June 5

Lunch and Learn: 11 a.m. to 12 p.m.

September 29
November 15
January 20
February 28
April 25
May 24

In-Person Full-Day Workshops
CVES Conference Center, Plattsburgh
October 18
North Franklin Education Center, Malone
March 7

Learning Outcomes

- Research supporting instructional leadership
 - How to hear our students
- The role of efficacy in leadership practices
 - How to collect evidence of impact
 - How to engage in reflective practices
 - How leadership teams should function
- Define certain drivers necessary to develop collective leader efficacy as a team
- Engage in a cycle of inquiry where they can define a theory of action
 - Define de-implementation
- Describe how our locus of control impacts our decision making
 - Define what constitutes low value practices
 - Differentiate between informal and formal de-implementation
- Describe the two types of de-implementation
- Engage in the process of de-implementation

Registration

FEH Schools: <https://tinyurl.com/2p8xtvt3>
CVES Schools: tinyurl.com/45fd3a2a

Cost

\$2,300 total for all sessions
Billed through School Improvement Co-Ser of CVES or FEH

Champlain Valley

EDUCATIONAL SERVICES

Plattsburgh/Satellite Campus - P.O. Box 455, Plattsburgh, NY 12901
Mineville Campus - P.O. Box B, Mineville, NY 12956
OneWorkSource - 194 U.S. Oval, Plattsburgh, NY 12903
www.cves.org

CV-TEC DIVISION

Michele M. Friedman
Director of Career and Technical Education

friedman_michele@cves.org
Plattsburgh Main Campus, 518-561-0100 FAX 518-561-0494
Mineville Branch Campus, 518-942-6691 FAX 518-942-3368
Satellite Branch Campus, 518-561-0100 FAX 518-324-6620
OneWorkSource, 518-561-0430 FAX 518-324-3379

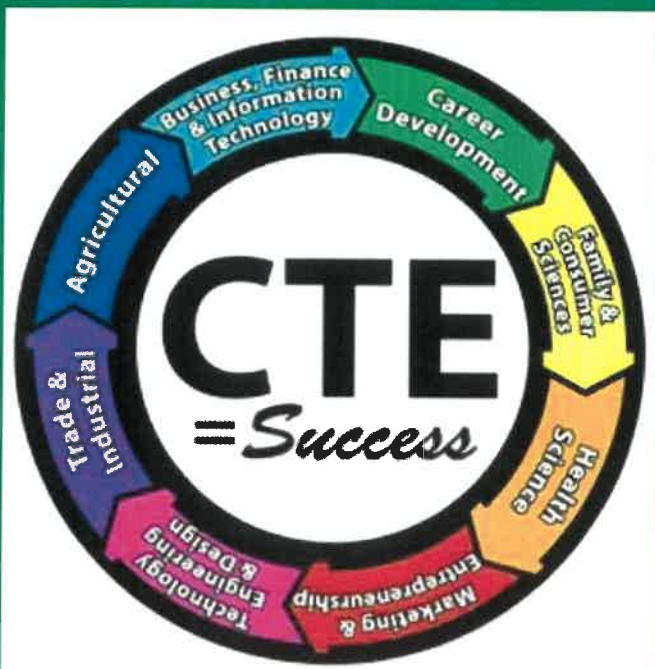
CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: September 2, 2022
RE: September 2022 Board Report

Welcome to CV-TEC

2022-2023



As the Director of Career & Technical Education, I am proud to welcome you to the 2022-2023 school year at CV-TEC. We have worked diligently over the summer months in partnership with our component districts, community agencies, and business and industry partners to put together a comprehensive opening plan; with "Students are our First Priority" at the core of our efforts.

The CV-TEC Division of Champlain Valley Educational Services offers a wide range of Career & Technical Education (CTE) Programming, Adult Literacy Programming, and Continuing Education Programming for our school districts and community members of Clinton and Essex Counties. CV-TEC has a rich history in the North Country and we are proud and committed to continuing the tradition of excellence on all of our CV-TEC campuses and locations.

Team CV-TEC is dedicated to a collaborative approach for excellence in Career & Technical Education. It is the CVES mission that "CVES empowers students, schools and communities by providing exemplary education, training, support and shared services; and it is the mission of the CV-TEC Division "to prepare students for success in careers and life-long learning

including post-secondary education.” Team CV-TEC is dedicated to our mission and committed to continuing and intensifying the long-standing tradition of excellence at CV-TEC. With our mission in mind, each student’s individual needs is what will drive and direct our educational programming and fuel our desire to continually improve our efforts to serve our students, component districts, business & industry partners and our surrounding community.

I would like to personally extend an invitation to tour our facilities, meet with our exceptional education professionals, and to discuss the opportunities available to our community here at CV-TEC. Happy New Year! It’s going to be an AMAZING year!

CV-TEC PROUDLY WELCOMES NEW TEAM MEMBERS

The CV-TEC Division is pleased to welcome our newest Team CV-TEC Members:

- Helen Jessey Allied Health
- Kasey Curley Licensed Practical Nursing
- Jacoby Richards Auto Collision Technology
- Krysten Conners Business Management & Entrepreneurship
- Richard Beaudry Teacher Assistant / Satellite Campus
- Taylor Sprague Natural Resources Management
- Penny Bowers Adult Literacy
- Chirag Patel OWS Campus Main Office
- Janet Miller Plattsburgh Campus Main Office



We are all looking forward to working with each of our newest members which will make us even stronger as a team! Welcome to Team CV-TEC

CV-TEC DIVISIONAL LEADERSHIP TEAM (DLT) PARTICIPATES AT GEARING UP CONFERENCE

The members of the CV-TEC Divisional Leadership Team participated at the Annual Gearing Up Conference on August 23, 2023. The team participated in discussions and activities centered on the presentation given by educator and author, Angela Di Michele Lalor as well as NYSED policy, procedure, and updates.



P.O. Box 455, Plattsburgh, NY 12901
P.O. Box B, Mineville, NY 12956
www.cves.org

SPECIAL EDUCATION DIVISION

Matthew J. Slattery
Director of Special Education

slattery_matt@cves.org
Plattsburgh Campus, 518-561-0100 FAX 518-561-5624
Mineville Campus, 518-942-6691 FAX 518-942-3368

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

To: Dr. Mark Davey, District Superintendent
From: Matt Slattery, Director of Special Education
Date: September 2022
Re: Board of Cooperative Educational Services Report

PBIS Joins Our Positivity Project to Form P²BIS

The Positivity Project, now known as P²BIS, as it has paired with PBIS, created a bulletin board in our main hallway to welcome back the staff at CVES. The bulletin board consists of the character traits and concepts associated with the Positivity Project's curriculum along with staff members photographs.



Program Meetings Up and Running

New assistant principal, Trevor Cameron, led the academic program meeting on September 1st and kicked things off with "These are a Few of My Favorite Things." The group was able to learn a lot about each other and held a quick brainstorming session to help Mr. Cameron better understand our academic programming. Data was collected in the form of 3-5 strengths and 1 area of growth, broken down by grade levels, which will be used to develop a few goals for the school year. Pictured with Mr. Cameron is Jesse Ballard, teacher, and Suzanne Chrisman, teacher assistant.



The 30+ Year Club at CVES is Represented by 7 Special Education Staff Members

Our organization recognized staff members with over 30 years of experience at CVES on our opening day on August 31st. This was a proud moment for all in which we were able to recognize and celebrate this group for their dedication to our work as a regional service provider. Seven of the nine members recognized were from our Special Education Division and, combined, have over 217 years of experience!



A Great Opening to the New School Year at The Rise Center for Success

The Rise Center for Success has been abuzz with preparing for our students' return! We have welcomed many new faculty & staff members to the RISE Center for Success family on our Plattsburgh Campus. Opening day meetings and activities for faculty & staff centered around building a sense of community culminating in an Ice Cream Social sponsored by our business partner, Stewart's Shops. Mrs. Stacey Yelle and Mrs. Tonya Robinson-Mayer jumped in to help scoop ice cream alongside Mrs. Thompson, Mr. Cameron, Ms. Rhino and the P2BIS Committee & Partners in Transition staff! We look forward to an exciting 22-23 school year!



Our PBIS Matrix Receives an Upgrade to Reflect RISE

Respect, Integrity and Responsibility, Safety and Excellence – these are the student-wide expectations that were updated this summer to reflect our new name as the Rise Center for Success. Within the first week of school, students will go through stations where they will be taught the expectations of each setting of the school in a fun and interactive way. This is in-line with the PBIS model that is evidence-based as a Tier 1 framework for school success. Kudos to principal Thompson, and assistant principals Rhino and Cameron for starting off our year this way!

CVES Respect, Integrity, Safety, Excellence

Behavioral Expectations-Be Respectful, Responsible, Safe & Cooperative

Updated 8-2024	Classroom (includes art, gym, library, nurse, OT/PT, speech, counseling, wiggle room)	Hallway	Bus Line (arrival, departure)	Cafeteria	Bathrooms	Playground	Technology	Assemblies/ Field Trips/ Special Events/ Dances	Pool & Locker Room	Work Experience
R Respect	Greet and/or acknowledge others	Use quiet voice and tone	Use appropriate language and volume	Make an appropriate request	Respect school property	Use kind words	Use headphones	Use appropriate language	Listen to and follow adults directions	Use appropriate language, volume and tone
	Use kind words and tone of voice	Quietly greet and/or acknowledge others	Be considerate and kind	Use quiet voice and kind words	Be quiet	Play fair	Use safe volume	Raise hand when appropriate	Be aware of surroundings	Use manners and be courteous
	Respect others opinions and view points and use your words to solve problems	Be considerate of others	Be aware of others - Notice your neighbor	Use acceptable table manners	Respect privacy of others	Be considerate of others	Considerate of others	Use quiet voice and tone	Be polite to others	Be a team player
I Integrity and Responsibility	Always do your best	Go directly to your destination	Be ready to follow directions	Clean up your area	Report accidents or problems to an adult	Use equipment with care	Log off & return equipment	Respond when appropriate	Be a positive role model	Dress appropriately
	Take care of your belongings	Appreciate our school	Walk directly to your destination	Dump your garbage and return your tray	Keep area clean	Dress appropriately for the weather	Use school approved sites	Use appropriate language and volume	Stay in designated area	Be prepared, on time and ready to work
	Be prepared, listen and participate	Use appropriate language and volume	Be a role model	Get all needed items first time in line	Please flush after each use	Seek adult help for assistance with problems	Use only with staff permission	Be a positive participant	Seek adult help for assistance with problems	Fully participate in task from start to finish
S Safety	Calm body	Walk on right side of the hallway	Walk calmly to/from bus and classroom	Calm body	Wait patiently for your turn	Use playground awareness	Use equipment safely	Stay with assigned group	Walk calmly to destination	Use equipment safely
	Follow rules	Personal space	Personal space	Wait patiently until your turn in line	Use for intended purposes	Play station and stay within boundaries	Follow directions	Calm body	Listen for directions	Follow directions
	Use school equipment/ materials properly	Be aware of your surroundings	Walk on sidewalk	Wait to be excused	Wash your hands	Listen to adults directions	Keep passwords private	Keep personal space	Stay with assigned group	Be aware of your surroundings
E Excellence & Cooperation	Follow teacher directions	Accept my place in line	Enter/exit school promptly	Wait to check out at cashier	Be prompt & return to class quickly and quietly	Take turns & share equipment and return to proper place	Take turns	Listen to speaker & be attentive	Listen & be attentive	Accept constructive criticism and redirection
	Work well with other students & allow other students to speak uninterrupted	Use appropriate language	Use quiet voices on the bus and while walking to and from the bus	Stay in my own space in line	Hands & feet to self	Follow playground and game rules	Put cell phones away unless teacher permits use for instruction	Keep my hands to myself	Be sure to keep locker rooms clean	Be helpful to others
	Work together to keep the classroom clean and organized	Backpacks in classroom, no taking backpacks from class to class unless directed by teacher	Follow directions given by teachers, bus monitors & bus drivers	Sit quietly until dismissed	Report improper unsafe bathroom use	Share the grass area with students in other grade levels	Promptly report improper use of technology	Remain in line and wait for instructions	Clean up after yourself	Be respectful of other's property

Sharing our “Why” and facts about the Special Education Division

Our organization wide opening day was themed to center everyone on their purpose in choosing to be a part of our CVES family, *Embracing Our Why*. Board President St. Pierre started things off with a great opening speech on sharing his heartfelt “why” with over 350 in attendance. This theme continued throughout the day creating a powerful sense of collective and individual purpose for our work as a regional provider. Below, staff members from our division share their personal stories of why they chose to work within the Special Education Division. Director Slattery shares ‘Did you know’ facts about the division to help build understanding of what we do to all in attendance.



Slides from Director Slattery’s Opening Divisional Meeting

Special Education Kickoff

CVES

Welcome Back!
We Are #CVESSTRONG



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Agenda



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- Norms
- Welcome New Team Members
- Familiar Faces, New Places
- Warm Up Activity
- Input + Process = Results
- Organization Chart
- Culture
- RPS
- Initiatives
- Embracing Our Why

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Welcome New TEAM CVES Members



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- Danielle O'Mara – S. Counselor (MV)
- Stephanie Zehr – S. Social Worker (WAF)
- Sadie Trunck – S. Psychologist (Itinerant)
- Krystal Jaquish – Speech LP (MV)
- Tyler Langley – PE Teacher (WAF)
- Amy Guynup – Autism Teacher (WAF)
- Liz Dugan – Autism Teacher (WAF)
- Jesse Ballard – HS Academic Teacher (WAF)
- Julie Adams – 5-6 Academic Teacher (WAF)
- Lori Lawrence – 5-6 Academic Teacher (WAF)
- Mandy Duell – MS Academic Teacher (WAF)
- Rachel Tousignant – Life Skills Teacher (WAF)
- Minnick Hall – HS Life Skills Teacher (WAF)
- Myah Green – TA Partners in Transition
- Pamela Carroll – TA in Autism
- Alex Benware – Student Aide (WAF)
- Alyssa Morin – Student Aide (MV)
- Chawntelle Bezon – Student Aide (MV)
- Eli Law – Student Aide (WAF)
- Joann Poulson – Student Aide (WAF)
- Julie Boulerice – Student Aide (WAF)
- Karen Mckee – Student Aide (WAF)
- Sienna Bibeau – Student Aide (WAF)
- Trevor Cameron – Assistant Principal (WAF)
- Diane Thompson – Principal (WAF)

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Warm Up Activity



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- Hardest working educators across the region in this room.
- You provide an outstanding educational experience for our students.
- We must not forget the importance of our school community and the relationships we build and support we provide to each other.
- A challenge for all of us this year is to share a picture or story with a different member of our community each week
 - To build community, to strengthen our team, to forge new relationships, to include all members of our division, and to strengthen our work with students

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Strategic Planning



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- The process of setting goals for continuous improvement
- Deciding on actions to achieve those goals
- Mobilizing resources needed to take actions

Input + Process = Results

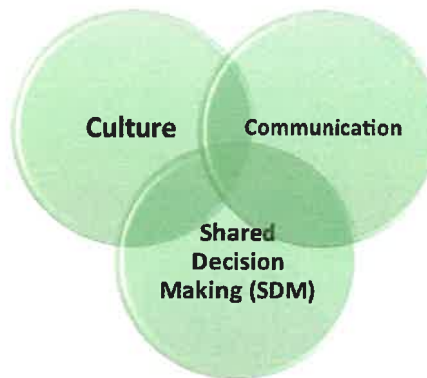
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Strategic Planning



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- Survey Results Analyzed
- Grouped into 3 Themes
- Actionable Steps



Input + Process = Results

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Culture

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- Each person plays a role in our school culture
- Culture is built in 30 seconds at a time
- Culture builders or Culture killers
- Every time we bring people together, and opportunity to build culture
- What do you do to create an environment where people want to be?
 - Classroom
 - Program
 - Department
 - Building
 - Division

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Organization Chart with Descriptions

Special Education Division

Director

Oversee divisional operations including supervision and support of administrative team to carry out building level duties and responsibilities.

- Develop proposals and budget for the upcoming school year.
- Manage fiscal resources inclusive of purchasing, spending, and payroll.
- Collaborate with component districts on program development, state level policy reform, facilitation of chairperson/director meetings, compliance and customer service relations.
- Facilitate the Strategic Planning Committee to develop and implement actionable steps aligned with the district's goals and mission.
- Prepare documentation and reports data to NYSED complying with Federal and State regulations.
- Consult and collaborate with all community agencies that provide services to students with disabilities.
- Regional liaison for the New York State Education Department

Principals

Oversee building operations, programming, scheduling, staffing assignments and student placements.

- Ensure proper planning, coordination, and oversight of ESY programs and services.
- Identify professional development needs, resources and curricula, to support programs.
- Coordinate professional development opportunities and training needs for special education staff.
- Make recommendations to the director for program planning, staffing levels and budgeting of special education needs.
- Communicate and collaborate with component district chairpersons and directors on student programs and services.
- Recruit, supervise, and evaluate special education staff.
- Prepare reports/data to support/ensure program efficacy and improved student outcomes.
- Quarterly surveys to assess school culture and analyze data to implement necessary changes to support on-going improvement.

Assistant Principals

Oversee and support day-to-day programming, students in crisis, and debriefing process with staff.

- Provide oversight for Extended School Year services.
- Oversee and support the development of timely FBA/ BIPs and proactive strategies within programming.
- Collaborate with assigned programs and facilitate conversations regarding professional development opportunities and training needs for special education staff.
- Collaborate with principal and provide input about programming, scheduling and placements.
- Collaborate with principal on student programs and services.
- Recruit, supervise, and evaluate special education staff per assigned program.
- Support teachers in the process on how to evaluate student aides.
- Provide data to principal with respect to assigned programs.

Organization Chart with Descriptions

Special Education Division

Curriculum Coordinator

Coordinate and support curriculum development, training, implementation, and assessment division wide.

- Coordinate all local and state assessments except for Regents (collaborate to schedule, train, oversee proctoring, acquisition of test, management of online testing program).
- Train and support teachers in the region to prepare/administer the NYSAA (Alternate Assessment Training Network (AATN) Specialist).
- Coordinate instructional technology integration and support of day-to-day operational needs.
- Coordinate and facilitate SDM and professional development opportunities and training.
- Collaborate and support staff and students in the Academic Program to include MBOs.
- Onboarding and support of new staff (orientation, training, support, mentoring).
- Coordinate Mentoring, TCIS and Positivity Project programs
- Coordinate, collaborate, and support Principal and Assistant Principals. Supervised by the Director.

Transition Coordinator

50% dedicated to Special Education Division.
50% dedicated to Partners in Transition.

- Coordinate and support transition planning of all students, 12+.
- Collaborate with community-based agencies/schools to facilitate student placement/services
- Coordinate the Work Experience Program (In-house, PAES Lab, community placements, scheduling, working cards, SWEET Program, business contacts, bussing) students 14+.
- Collaborate and support staff and students in Life Skills programming to include MBOs.
- Collaborate and support Principal and Assistant Principals. Supervised by the Director.
- Coordinate and facilitate SDM and professional development opportunities and training.
- Coordination of transportation and in-house supply requests.
- Coordinate all Partners in Transition client programming at Sibley and OneWorkSource
- Facilitate Partners in Transition operations (budgeting, billing, staffing, scheduling, marketing & recruitment, reporting, etc)
- Coordinate and oversee staff in Partners in Transition programming and Work Experience

Autism Coordinator

Collaborate and support staff, students and operations within the Autism Program.

- Schedule and facilitate MBO meetings, bi-weekly teacher meetings and bi-weekly classroom meetings.
- Collaborate with student teams to develop proactive strategies and data sheets.
- Develop and conduct FBA/BIPs and train staff for implementation.
- Coordinate professional development opportunities and training needs.
- Coordinate and schedule CALM trainings.
- Coordinate and support staff with ACE data and curriculum implementation.
- Respond to student crises and assist staff with following behavior plans and problem solving.
- Work collaboratively with the school social worker. Attend meetings with parents and outside providers as needed. Provide behavior data as needed to parents, outside providers and physicians.
- Consult with the BCBA from NECC weekly and coordinate on-site visits.

Building Leadership Structure at WAF

Principal

- Building Wide Communication
- Communication with Districts
 - Program/student decisions
- Student Suspensions
- Personnel Conflicts
- 60% APPR and Evaluations
- Speech Department Connector
- Committee Facilitation
 - Climate/Wellness
 - PBIS

Assistant Principals

- Student Behavior Supports
 - Response Requiring Administrative Support
 - Communication with Districts on S. behavior
- 20% APPR and Evaluations
- ESY Oversight

Ms. Crystal Rhino

- Life Skills and Autism
- Counselor Depart. Connector
- Positivity Project Committee Facilitation

Mr. Trevor Cameron

- Academics and ITSP
- OT/PT Department Connector
- Building Safety Committee Facilitation

What/Who Is Your Why?



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- Give it deep thought
- Keep it at forefront of your work
- Follow-up survey identifying your why
- We will turn these into signs for your doors for end of Sept.

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In Closing



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- Everyone in this room is an educator
- Together, we will make a difference in our students' lives.
- Here's to a wonderful 2022 -23 year!
- Thank you for all that you are going to do!



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