

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE CVES CONFERENCE CENTER IN
PLATTSBURGH, NY ON AUGUST 17, 2022 PROPOSED EXECUTIVE SESSION AT 6:30 P.M. –
MONTHLY MEETING TO FOLLOW**

- No Action 1. CALL TO ORDER: BOARD PRESIDENT
 a. The Pledge of Allegiance
 b. Roll Call of Board Members
- No Action 2. EXECUTIVE SESSION
- No Action 3. INTRODUCTION OF ALL PRESENT
- No Action 4. OPINIONS AND CONCERNS FROM THE AUDIENCE
- No Action 5. DISTRICT SUPERINTENDENT’S UPDATE
- Action 6. MINUTES OF PREVIOUS MEETING
 a. July 13, 2022 Regular Board Minutes (Enc. 1)
7. CONSENT AGENDA FINANCIAL
- Action a. Certification of Warrant (Enc. 2)
- Action b. Cross Contracts (Enc. 3)
- Action c. Special Aid Fund Project (Enc. 4)
- Action d. Budget Increases (Enc. 5)
- Action e. Contractor/Consultant Agreements (Enc. 6)
- Action f. Contract (Enc. 7)
- Action g. Agreement for Services (Enc. 8)
- Action h. Cafeteria Meals Services Agreement (Enc. 9)
- Action i. Memorandum of Agreement (Enc. 10)
- Action j. Services Agreement Renewal (Enc. 11)
- Action k. National School Lunch Program (Enc.12)
- Action l. Officers for Free and Reduced Lunch Appeals (Enc. 13)
- Action m. School Breakfast/Lunch Rate Increases (Enc. 14)
- Action n. Special Education School-Age Summer School Resolution (Enc. 15)
- Action o. Membership (Enc. 16)
8. OLD BUSINESS - Committees
- No Action a. N/A this month
9. CONSENT AGENDA PERSONNEL
- Action a. Rescind (Enc. 17)
- Action b. Resignations for the Purpose of Retirement (Enc. 18)
- Action c. Resignations (Enc. 19)
- Action d. Four-Year Probationary Appointment (Enc. 20)
- Action e. Civil Service Probationary Appointments (Enc. 21)

- Action f. Permanent Appointments (Enc. 22)
- Action g. Salary Increase (Enc. 23)
- Action h. Temporary Appointments (Enc. 24)
- Action i. Part-Time Appointments (Enc. 25)
- Action j. Special Education Summer School Additions (Enc. 26)
- Action k. Additional Work (Enc. 27)
- Action l. 2022 Summer Work (Enc. 28)
- Action m. Facilitators (Enc. 29)
- Action n. Adult Education Course Instructors (Enc. 30)
- Action o. Substitutes (Enc. 31)

10. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Recommend First Reading & Adopt Revised Policy (Enc. 32)

11. NEW BUSINESS

- No Action 12. OTHER

- No Action 13. NEXT BOARD MEETING

Wednesday, September 14, 2022, at the Yandon-Dillon Center in Mineville – Proposed Executive Session at 6:30 p.m. – monthly meeting to follow.

- No Action 14. REPORTS FROM DIRECTORS (Enc. 33)

- Action 15. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

September 14, 2022	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
October 12, 2022	Audit Committee Meeting – Conference Center, Plattsburgh – 5:00 p.m.
October 12, 2022	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
October 19, 2022	CV-TEC Family Night – Mineville – 6:00 p.m.
October 20, 2022	CV-TEC Family Night – Plattsburgh – 6:00 p.m.
October 27-29, 2022	NYSSBA Convention – Syracuse, NY
November 1, 2022	Board Budget Committee Meeting – Discuss Budget Development & Review 2022-23 Reconciliations – Conference Center, Plattsburgh 7:00 p.m.
November 9, 2022	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
December 6, 2022	Board Budget Committee Meeting – Review Reconciliations & Set Parameters for 2023-24 Budgets – Conference Center, Plattsburgh 7:00 p.m.
December 14, 2022	Audit Committee Meeting – Plattsburgh 5:00 p.m.
December 14, 2022	Board Meeting – Plattsburgh – 7:30 p.m.
January 11, 2023	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
January 24, 2023	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2023-24 Budgets – Finalize Draft Budgets – Conference Center, Plattsburgh - 7:00 p.m.
February 8, 2023	Audit Committee Meeting – Conference Center, Plattsburgh 5:00 p.m.
February 8, 2023	Board Meeting/Budget Presentations – Conference Center, Plattsburgh – 6:30 p.m.
March 8, 2023	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March 13, 2023	Spelling Bee – Peru High School Auditorium 5:00 p.m. (Snow date: March 20, 2023)
March 22, 2023	CV-TEC Open House – Mineville – 6:00 p.m.
March 23, 2023	CV-TEC Open House – Plattsburgh – 6:00 p.m.
April 5, 2023	Annual Meeting – Yandon-Dillon, Mineville – 6:30 p.m.
April 20, 2023	Election of CVES Board Members and Vote on Administrative Budget
May 10, 2023	Audit Committee Meeting – Conference Center, Plattsburgh 5:00 p.m.
May 10, 2023	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
May 24, 2023	NTHS Ceremony (Mineville Campus) Moriah CSD – 7:00 p.m.
May 25, 2023	NTHS Ceremony (Plattsburgh Campus) Conference Center – 7:00 p.m.
May 31, 2023	SkillsUSA Awards – CAL Plattsburgh Campus – 6:00 p.m.
June 7, 2023	HSED Graduation – TBD – 6:00 p.m.
June 8, 2023	No. Country Loggers Awards Banquet – TBD
June 14, 2023	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
June TBD, 2023	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June TBD, 2023	Mineville Campus Graduation Ceremony - TBD
June 20, 2023	CV-TEC Plattsburgh Graduation Ceremony – SUNY Plattsburgh Field House – 7:00 p.m.
June 21, 2023	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the July 13, 2022 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for June 29, 2022 to August 8, 2022. (attached)

ENC. 3

Recommend the Board approve the following Cross Contracts:

1. 2022-23 Initial - Capital Region BOCES, \$3,587,397.88
 - Distance Learning (AuSable Valley, Beekmantown, CVES, Moriah, Northeastern Clinton, Northern Adirondack, Plattsburgh, Saranac, Ticonderoga)
 - Summer Online/Blended Learning (Northeastern Clinton, Plattsburgh)
 - Staff Development (Peru)
 - Internet Services (AuSable Valley, Beekmantown, Boquet Valley, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga)
 - Model Schools (AuSable Valley)
 - Computer Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
 - Laser Fiche (Peru)
 - VOIP Telephone Services (Boquet Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Ticonderoga)
 - Teacher Certification (AuSable Valley, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
2. 2022-23 Initial - Nassau BOCES, \$10,030
 - Web Services (Beekmantown CSD)
3. 2022-23 Initial - Questar III BOCES, \$48,230
 - State Aid Planning (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro)
4. 2022-23 Initial - Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$116,313
 - Special Education-Vision Services (Schroon Lake)
 - Model Schools (Beekmantown, Chazy, Plattsburgh)
 - Learning Technology (Beekmantown, Schroon Lake)
5. 2021-22 Final- Capital Region BOCES, \$4,931,862.46
 - Arts in Educations (CVES)
 - Distance Learning (AuSable Valley, Beekmantown, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Willsboro)
 - School Curriculum Improvement (AuSable Valley, Beekmantown, Peru)
 - Internet Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga,

ENC. 3 CONTINUED

Willsboro)

-Model Schools (AuSable Valley, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Saranac, Schroon Lake, Willsboro)

-Computer Services (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)

-Laserfiche (Peru)

-VOIP Telephone Services (Boquet Valley, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Ticonderoga)

-Shared HR Director (Peru)

-Teacher Certification (AuSable Valley, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)

6. 2021-22 Final- Cayuga-Onondaga BOCES, \$2,108.60
-Positivity Project (CVES)
7. 2021-22 Final - Erie 1 BOCES, \$3,790
-Policy Services (Boquet Valley and CVES)
8. 2021-22 Final - Erie 2 BOCES, \$12,799.06
-Video Conferencing (Moriah, Saranac)
-Superintendent Evaluation (Beekmantown)
9. 2021-22 Final- Otsego-Northern Catskills BOCES, \$780.00
-School Bus Driver Training (Crown Point)
10. 2021-22 Final - Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$126,784.74
-Special Education-Visually Impaired Related Services (Schroon Lake)
-Odyssey of the Mind (Schroon Lake)
-Learning Technology (Beekmantown, Plattsburgh)
-Instructional Planning (Beekmantown)
-Data Analyst (CVES)
-Model Schools (Beekmantown, Chazy, Schroon Lake)

ENC. 4

Recommend that the Board approve the following Special Aid Fund Project:

1. State and Municipal Facilities Program (“SAM”) special aid fund project, in the amount of \$125,000, for the period of July 1, 2022 to June 30, 2023. This grant is funded by DASNY. Pending final approval from DASNY.

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: July 13, 2022
KIND OF MEETING: Reorganization Board Meeting
PLACE: Yandon-Dillon Center – Mineville, NY

Board Members Present:

Leisa Boise
Kathy Comins-Hunter
Patricia Gero
Richard Harriman, Sr.
Donna LaRocque
William Malott (*joined 7:21 p.m.*)
Ed Marin
Thomas McCabe
Bruce Murdock
Emily Phillips
Lori Saunders
Florence Sears
Michael St. Pierre
Donna Wotton (*joined 7:12 p.m.*)

Board Members Absent:

Executive Officer:
Dr. Mark C. Davey

Board Clerk:
Meaghan Rabideau

Others Present:

Amy Campbell
Michele Friedman
Matthew Slattery
Eric Bell
Alex St. Pierre
Chris Boire (*remote*)
Aaron Benner (*remote*)

MEETING TO ORDER District Superintendent, Dr. Mark C. Davey called the meeting to order at 6:38 p.m.

OATH OF OFFICE Kathy Comins-Hunter, Emily Phillips, Lorene Saunders & Michael St. Pierre will sign and file the Oath of Office.

2022-23 BOARD PRESIDENT Mr. Murdock moved, seconded by Mr. Harriman Sr., to nominate Michael St. Pierre as President of the CVES Board for 2022-23. There being no other nominations, Mrs. LaRocque moved, seconded by Mrs. Boise to close the nominations. All Board Members present voted yes—motion carried. Mr. St. Pierre was elected Board President for 2022-23 and will sign and file the Oath of Office.

2022-23 BOARD VICE PRESIDENT Mr. St. Pierre moved, seconded by Mrs. Sears, to nominate Ed Marin as Vice President of the CVES Board for 2022-23. There being no other nominations, Mrs. LaRocque moved, seconded by Mrs. Boise, to close the nominations. All Board Members present voted yes—motion carried. Mr. Marin was elected Board Vice President for 2022-23 and will sign and file the Oath of Office.

2022-23 BOARD DEPUTY VICE PRESIDENT Mr. St. Pierre moved, seconded by Mr. Harriman Sr., to nominate Bruce Murdock as Deputy Vice President of the CVES Board for 2022-23. There being no other nominations, Mrs. LaRocque moved, seconded by Mr. Harriman Sr., to close the nominations. All Board Members present voted yes—motion carried. Mr.

Murdock was elected Board Deputy Vice President for 2022-23 and will sign and file the Oath of Office.

EXECUTIVE
SESSION

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:45 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #6 - A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

In Executive Session, the Board reviewed the District Superintendent's updated contract recommendation, which provides a one-year extension through June 30, 2025. Second, Dr. Davey shared several confidential staffing updates, and he reviewed several labor relations topics. These items included two Memorandum of Agreements (MOAs), one with CVES United Professionals Association, a second with the 12-month Support Staff, and an individual contract approval. Next, Dr. Davey discussed several upcoming administrative vacancies and the planned timeline to fill the positions. Fifth, Dr. Davey and the Board discussed several items related to the CVES Phase 2 Capital Project and ongoing O&M projects. Additionally, there was a discussion on pending/future contract approval recommendations, including a continuation of the 2022-23 ELC COVID Allocation for CVES with the Clinton County Health Department, a contract to approve coaching for administrators of component districts, and CVES, with Leadership for Educational Achievement Foundation (LEAF, Inc.), the professional development arm of the New York State Council of School Superintendents (NYSCOSS), and CVES' 2022-23 work with the Boire Benner Group (BBG) to support CVES' rebranding initiative.

Mrs. Boise moved, seconded by Mrs. LaRocque, that the Board come out of Executive Session at 7:17 p.m. All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE -
REBRANDING
PRESENTATION

Dr. Davey began the presentation by introducing Mr. Chris Boire and Mr. Aaron Benner of the Boire Benner Group (BBG) who led the facilitation of the CVES Rebranding Committee's work. The Ad Hoc Committee represented each CVES Division, Central Administration staff and included CVES Board Member Donna Wotton. The Committee has worked over the past few months to develop updated logos representing CVES and its divisions as an organization moving forward. Chris Boire and Aaron Benner then shared with the Board their appreciation for the opportunity to work with the Committee and noted from the start that the Committee understood the process and direction, even with a tight timeline. Ms. Donna Wotton shared details about the process and how the finished product came

together through remarkable work by the Committee. Each Division Leader then shared their experience and how their new logos came to life, identifying each Division. The family of new CVES logos was revealed to the Board, each one capturing key elements of the respective logos, including pathways for CV-TEC; pillars of the organization for Management Services; Rise Center for Success representing the Special Education Division that helps depict an updated narrative of success and support for our students and programs; lastly, the newly named School Support Services being the bridge that connects educational resources for our component districts. This new family of logos signifies a unified and updated image representing our commitment to the students, staff, component districts, and community of CEWW BOCES. Dr. Davey thanked the Boire Benner Group (BBG) and those who helped facilitate the work and brought excellent ideas, energy, and hard work to the Committee for this important initiative. The next step will be to recommend new names to the Board for each of the Campus buildings in August 2022. The Board was very receptive and shared their enthusiasm for the new image of CVES logos and updated brand moving forward.

PUBLIC HEARING
ON CODE OF
CONDUCT

The Public Hearing for the CVES draft Code of Conduct opened at 7:54 p.m. Mrs. Michele Friedman, Director of Career and Technical Education, who helped Chair the Code of Conduct Committee, began by sharing the PowerPoint presentation that listed the members of the Committee and highlighted a summary of the significant updates/changes that the Committee recommended for 2022-23. The Summary of Changes proposed this year included a revision to the Civil Rights Compliance Officer, grammatical and formatting changes, modifications, removals, and content additions to the Essential Partners in Creating a Positive School Climate section of the Code of Conduct. There were no required changes by NYSED this year, and the Code of Conduct can be found on the CVES website. There were no concerns from the public. The Public Hearing ended at 7:59 p.m. The Regular Meeting resumed at 8:00 p.m.

DS UPDATE

Dr. Davey began his update by congratulating the Class of 2022 HSED (GED), Special Education, and CV-TEC graduates. He thanked everyone involved for helping to make memorable celebrations for all graduates and their families representing each of our component districts. Next, Dr. Davey shared with the Board that the Extended School Year (ESY) Summer School is off to a successful start, that CVES continues to monitor COVID infection rates closely, and will do so through the Fall. Dr. Davey, Board President Michael St. Pierre, and Board Members Leisa Boise, and Richard Harriman Sr. all shared feedback from the recent 2023 Annual Rural Schools Association (RSA) Summer Conference. CVES administrators Amy Campbell, Eric Bell, Michele Friedman, and Mr. Matt Slattery, along with Dr. Davey were all members of the 2023 Conference Planning Committee and attended the RSA Conference. CVES presenters at the conference included Mr. Bell and several members of our school nutrition staff including, Julie Holbrook (CVES' Food Service Director), Jocelyn Lopez (CVES' School Lunch Manager at Plattsburgh CSD), Sadie Kaltenbach (CVES' School Lunch

Manager at Moriah CSD), and Marta Leavine (CVES' Assistant to the Food Service Director) who presented "Cafeteria Management: Prioritizing nutrition and nourishment while saving money," and Dr. Davey presented with Mr. Joshua Meyer, Boquet Valley CSD' Superintendents "Considering a Merger: Considerations, Challenges, and Opportunities." Dr. Davey shared with the Board that he was the recipient of the 2023 NYS William H. Denning RSA Educator of the Year Award for a school employee. He was very honored by the award and appreciative of the opportunity to help support NYS' rural schools in his position. Dr. Davey then provided 2022-23 Strategic Plan updates of the recent DS Listening Tour, including the next steps of review and a summary of the feedback to share with the Board and our staff in the fall. This feedback will be a part of the new school year's Strategic Plan initiative, along with the recruitment of a new consultant and Campus naming recommendations. Lastly, Dr. Davey welcomed new CVES Board Member Emily Phillips, representing Willsboro CSD, to the Board and noted that CVES has one vacant seat as of July 1, 2022. CVES will work with the Board and the CSOs to fill this vacancy.

CONSENT
AGENDA RE-
ORGANIZATIONAL

Mr. Harriman, Sr. moved, seconded by Mr. Murdock, to approve the following consent agenda Re-Organizational items as presented. All Board Members present voted yes—motion carried.

APPOINTMENT OF
BOARD CLERK

Appoint Meaghan Rabideau to the position of Board Clerk, effective July 13, 2022 through the July 2023 Reorganization Meeting, per terms and conditions of Salary & Benefit Agreement. The Board Clerk will sign and file the Oath of Office.

APPOINTMENT OF
DEPUTY BOARD
CLERK

Appoint Julie Jolicoeur to the position of Deputy Board Clerk, as needed, effective July 13, 2022 through the July 2023 Reorganization Meeting, with an additional compensation of \$41.54/hour for hours worked beyond the contractual work day. The Deputy Board Clerk will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF
TREASURER

Appoint Christine Myers to the position of Treasurer, effective July 13, 2022 through the July 2023 Reorganization Meeting, per terms and conditions of Employment Agreement. The Treasurer will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF
DEPUTY
TREASURER

Appoint Jessica LaClair to the position of Deputy Treasurer, as needed, effective July 13, 2022 through the July 2023 Reorganization Meeting, with an additional compensation of \$3,500/annual stipend. The Deputy Treasurer will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF
CLAIMS AUDITOR

Appoint Angela Jennette to the position of Claims Auditor, effective July 13, 2022 through the July 2023 Reorganization Meeting, with an additional compensation of \$36.00/hour for hours worked beyond the contractual workday. The Claims Auditor will sign the Oath of Office and file with the Board Clerk.

- APPOINTMENT OF DEPUTY CLAIMS AUDITOR Appoint Janet Miller to the position of Deputy Claims Auditor, effective July 13, 2022 through the July 2023 Reorganization Meeting, with an additional compensation of \$30.00/hour for hours worked beyond the contractual workday. The Claims Auditor will sign the Oath of Office and file with the Board Clerk.
- APPOINTMENT OF PAYROLL AUDITOR Appoint Jessie Moulton to the position of Payroll Auditor, effective July 13, 2022 through the July 2023 Reorganization Meeting, with an additional compensation of \$50.01/hour for hours worked beyond the contractual workday. The Payroll Auditor will sign the Oath of Office and file with the Board Clerk.
- APPOINTMENT OF PURCHASING AGENT Appoint Stephanie Trombly to the position of Purchasing Agent, effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- APPOINTMENT OF CENTRAL TREASURER-EXTRACLASSROOM ACTIVITY FUND Appoint Colby Siskavich to the position of Central Treasurer-Extraclassroom Activity Fund, effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF RECORDS ACCESS OFFICER Appoint Meaghan Rabideau to the position of Records Access Officer, effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF RECORDS ACCESS APPEALS OFFICER Appoint Dr. Mark Davey to the position of Records Access Appeals Officer effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF RECORDS MANAGEMENT OFFICER Appoint Christine Myers to the position of Records Management Officer, effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF ASBESTOS DESIGNEE Appoint Thomas Smith to the position of Asbestos Designee, effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF CIVIL RIGHTS OFFICER Appoint Matthew Wallentuk and Dr. Grace Stay as the CVES Civil Rights Compliance Officers, effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF TITLE IX COORDINATORS & DECISIONMAKER Appoint Dr. Grace Stay & Matthew Walentuk as CVES Title IX Coordinators and appoint Amy Campbell as the CVES Decisionmaker under the Title IX Policy.

<u>APPOINTMENT OF SECTION 504 OFFICER</u>	Appoint Matthew Slattery as the CVES Section 504 Compliance Officer, effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF MEDICAID COMPLIANCE OFFICER</u>	Appoint Matthew Slattery as the CVES Medicaid Compliance Officer, effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF DATA PROTECTION OFFICER</u>	Appoint Alex St. Pierre, Network & Systems Coordinator, as Data Protection Officer, effective July 13, 2022 through the July 2023 Reorganization meeting, with no additional compensation.
<u>DESIGNATING OFFICIAL BANK DEPOSITORIES</u>	<ol style="list-style-type: none">1. Designate TD Bank, New York Cooperative Liquid Assets Security System (NYCLASS) and Glens Falls National as the official depositories for CVES operating accounts for the 2022-23 school year.2. Designate the following banks as official depositories for temporary investments, as authorized by Board Policy, for the 2022-23 school year: TD Bank, New York Cooperative Liquid Assets Security System (NYCLASS), Community Bank, Glens Falls National Bank & Trust Co., National Bank and Trust (NBT), KeyBank, Champlain National Bank and Adirondack Bank.
<u>AUTHORIZATION OF SIGNATURES ON CHECKS</u>	Authorize the Assistant Superintendent of Management Services, District Treasurer and the Deputy Treasurer to sign checks.
<u>AUTHORIZATION TO CERTIFY PAYROLLS</u>	Authorize the Assistant Superintendent of Management Services as Certifier of Payroll at no additional compensation and appoint the Assistant Superintendent for Educational Services as Certifier of Payroll, as needed, effective July 13, 2022 through the July 2023 Reorganization Meeting, with no additional compensation.
<u>AUTHORIZATION TO APPROVE ATTENDANCE AT CONFERENCES, CONVENTIONS, AND WORKSHOPS</u>	Authorize the District Superintendent to approve attendance at conferences, conventions and workshops, including associated expenses based on CVES policy #6830.
<u>AUTHORIZATION TO APPLY FOR GRANTS AND AID</u>	Authorize the District Superintendent to apply for grants and aid.

EXTRACLASSROOM
ACTIVITY FUND

Extraclassroom Activity Fund

This is the fund which accounts for the monies raised by students through their projects. There is a need to have staff involved with the management of this fund. It is recommended that the following people be appointed to monitor this fund, effective July 13, 2022 through July 2023 Reorganization Meeting, with no additional compensation:

Chief Faculty Advisors – Adam Facteau for the Plattsburgh Campus, Mark Brown for the Satellite Campus, and Grace Stay for the Mineville Campus.

EXTRACLASSROOM
FACULTY
AUDITOR

Recommend that the Board appoint Christine Myers as the Extraclassroom Faculty Auditor, effective July 13, 2022 through the July 2023 Reorganization Meeting, at no additional compensation.

AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY

Authorize the following individuals to collect money at all CVES locations for the 2022-23 school year:

CV-TEC – Plattsburgh & Satellite Campuses

Bevan Gertsch-Cochran – Culinary Arts Management

Tanner Senecal – Culinary Arts Management

Jennifer Parker – Environmental Conservation/Forestry

Joshua Pierce – Environmental Conservation/Forestry

Beverly Thwaites - Cosmetology

Lisa Banker – Cosmetology

Erin Meyer – Animal Science/Veterinary Assistant

Anika Craig – Animal Science/Large Animal Production

Christina LeFevre - Adult Education Tuitions and other CV-TEC programs

Janet Miller - Adult Education Tuitions and other CV-TEC programs

Kylee Gonyea - Adult Education Tuitions and other CV-TEC programs

Nicole Osika – Adult Education Tuitions and other CV-TEC programs

Kathy Mallette - Adult Education Tuitions and other CV-TEC programs

Dena Tedford – Health Career Program Activities

Jacqueline Dashnaw – Pre-school payments for Early Childhood Education Program

CV-TEC – Mineville

Kimberly Lincoln – Cosmetology

Marcie Frasier – Special Education and CV-TEC program activities

Special Education – Plattsburgh

Angie Lecuyer – Special Education program activities

Karen Davis - Special Education program activities

Tonya Robinson – Work Experience program activities

Special Education – Mineville

Kaitlin Diskin – Career Pathways activities

Instructional Services Center

Angela Jennette – Participant fees and other ISC services

April Miner – Participant fees and other ISC services
Tina Trombley – Participant fees and other ISC services

Business Office – Satellite Campus

Deanna Akin – Bank deposits and general collections
Jessica LaClair – Bank deposits and general collections

Cafeteria

Adele Huchro – Mineville Campus – Cafeteria Sales
Julie Holbrook – Mineville & Plattsburgh Campuses – Cafeteria Sales
Marta Leavine – Mineville & Plattsburgh Campuses – Cafeteria Sales
Sadie Kaltenbach – Mineville Campus (Summer Feeding Program) – Cafeteria Sales
Angela Provost – Plattsburgh Campus - Cafeteria Sales

DIGNITY ACT
COORDINATORS

Approve the following Dignity Act Coordinators for the 2022-22 school year:

Adam Facticeau – Main Campus, John Harold Building
Mark Brown – Satellite Campus
Grace Stay – Mineville Campus
Diane Thompson – Main Campus, William A. Fritz Building

PREVIOUS
MINUTES

Mr. Harriman Sr. moved, seconded by Mr. Murdock, to approve the minutes of the June 8, 2022 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for May 27, 2022 to June 28, 2022, as presented.

TREASURER’S
REPORT

Approve the Treasurer’s Report for May 31, 2022, as presented.

DONATIONS

Approve the following Donations:

1. For the Student Stipend Fund:
Pepsi (April 2022) 59.09
United Way (May 2022) 138.04
Pepsi (May 2022) 78.77
United Way (June 2022) 138.04
Pepsi (June 2022) 65.57
TOTAL - \$ 479.51

PETTY CASH FUNDS

Approve the following petty cash funds and bursars for the 2022-23 school year (each fund will maintain an amount of \$100/each):

WAF Special Education Dept. – Karen Davis
Instructional Services Center – April Miner
Mineville Campus – Marcie Frasier
Satellite Campus CV-TEC – Kathy Mallette
Management Services – Jessica LaClair
CV-TEC Plattsburgh Main Campus – Christina LeFevre

CHANGE FUNDS

Approve the following change funds and custodians of the funds for the 2022-23 school year:

Special Education:

Special Education Career Pathways (Mineville), Kaitlin Diskin- \$15.00
Special Education – Work Experience (Plattsburgh), Tonya Robinson - \$25.00
Special Education – Short-term classroom program activities (Plattsburgh), Karen Davis - \$25

CV-TEC:

CV-TEC Cosmetology II (Plattsburgh), Lisa Banker - \$100
CV-TEC Cosmetology (Mineville), Kimberly Lincoln - \$200
CV-TEC Culinary Arts & Hospitality Resort Services (Plattsburgh), Bevan Gertsch-Cochran - \$200 (\$100 per each register)
CV-TEC Conservation (Plattsburgh), Jennifer Parker - \$50
CV-TEC Student Tuitions and Fees (Plattsburgh), Janet Miller - \$100

Cafeteria:

Mineville Campus – Adele Huchro - \$50
Plattsburgh Campus – Angela Provost - \$50

SPECIAL AID FUND PROJECT

Approve the following Special Aid Fund Project:

1. Regional Food Bank of NENY Backpack Program Special Aid Fund Project, in the amount of \$3,651.18, for the period of July 1, 2022 through June 30, 2032. This is due to rollover of the 2021-2022 project funds. (Special Education)

BUDGET INCREASE

Approve the following Budget Increase(s):

1. High School Equivalency Test Administration Special Aid Fund Project Budget from \$7,397 to \$11,250.43, for the period of January 1, 2022 through December 31, 2022, due to rollover funding in the amount of \$3,853.43. (CV-TEC)
2. Core Rehabilitation Service (CRS) special aid fund project budget from \$750,000 to \$881,690 for the period of January 1, 2022 through December 31, 2022, due to rollover of the 2020-2021 project funds in the amount of \$432,099. (Special Education)

CONTRACTOR/
CONSULTANT
AGREEMENT

Approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and MAXSCHOLAR for the purpose of obtaining Orton-Gillingham Training sessions on August 9, 2022. In the event that enrollment numbers do not satisfy requirements for in-person training, sessions will be offered virtually. The total amount for all services and educational materials is not anticipated to exceed \$27,405. (ISC)

CONTRACT
AMENDMENT

Approve the following Contract Amendment:

1. Amendment to the Contract between Clinton-Essex-Warren-Washington BOCES (BOCES) and the County of Clinton (County) for NYSDOH Epidemiology & Laboratory Capacity (ECL) School COVID-19 Testing Program Coordinator Services that was approved at the August 18, 2021 CVES Board Meeting. The Amendment modifies the original contract dates of July 1, 2021 through June 30, 2022 to the new dates of July 21, 2021 through July 31, 2023 and increases the total amount payable for contractual services from \$714,000 to \$784,000. All other Agreement terms remain the same. (Administration)

MEMORANDUMS
OF AGREEMENT

Approve the following Memorandums of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Casella Waste Management of N.Y., Inc. under which C-E-W-W BOCES and Casella will work collaboratively to provide Commercial Driver's License (CDL-B) courses during the 2022-23 school year. In accordance with the Agreement, Casella will reimburse BOCES for educational services rendered in an amount not to exceed \$2,543 per pupil per course conducted. (CV-TEC)

2. Agreement between Clinton-Essex-Warren-Washington BOCES and New England Waste Services of N.Y., Inc. under which C-E-W-W BOCES and New England Waste Services will work collaboratively to provide Commercial Driver's License (CDL-A and CDL-B) courses during the 2022-23 school year. In accordance with the Agreement, New England Waste Services and each enrolled student will equally share course costs and will reimburse BOCES at the rate of 50% each of \$4,937 per pupil per course conducted for CDL-A courses or 50% each of \$2,543 per pupil per course conducted for CDL-B courses. (CV-TEC)

AGREEMENT
RENEWAL TERM

Approve the following Agreement Renewal Term:

1. Agreement runout between Clinton-Essex-Warren-Washington BOCES and Preferred Group Plans, Inc. (PGP) for Health Reimbursement Arrangement (HRA) plan services, I.R.C. Sections 105 and 106, to be administered by PGP on behalf of BOCES for the period of July 1, 2022 on a month-to-month basis until replaced by CEWW BOCES Benefit Administrative Services; and for an I.R.C. Section 125

Cafeteria Plan for the period of October 1, 2022 on a month-to-month basis until replaced by CEWW BOCES Benefit Administrative Services. The total estimated expenditure for the services shall not exceed \$11,000. (Administration)

**PARTICIPATION
IN COOPERATIVE
PURCHASING
ALLIANCES**

Approve the following resolution to participate in Cooperative Purchasing Alliances:

Be it resolved that the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services agrees to participate in the OMNIA Partners Public Sector, Keystone Purchasing Network (KPN), National Cooperative Purchasing Alliance (NCPA), Sourcewell, 1Government Procurement Alliance (1GPA), and PEPPM Technology Cooperative Purchasing Program for the 2022-2023 school year.

**PARTICIPATION
IN COOPERATIVE
PURCHASING
PROGRAM**

Approve the following resolution:

Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Education agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2022-2023 school year

BID

Award the following Bid:

1. "CVES Main Campus Corridor Ceiling Replacement Project" bid for main corridor, hallway, and vestibule ceiling replacement at the Plattsburgh Main Campus in the amount of \$160,000 to Murnane Building Contractors, Inc. of Plattsburgh, NY. Note: No additional companies submitted a bid

**OLD BUSINESS
COMMITTEE
REPORTS**

Mr. Murdock moved, seconded by Mr. Harriman Sr. to appoint the following Board Members to serve on the CVES Budget Committee (for development of the 2023-24 CVES budget) for the 2022-23 school year: Mrs. Boise, Mrs. Saunders, and Mrs. Gero. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mr. Harriman Sr., to appoint the following Board Members to serve on the CVES Audit Committee (pertaining to the 2021-22 audit) for the 2022-23 school year: Mr. Harriman, Sr., Mrs. LaRocque, and Mr. McCabe. All Board Members present voted yes—motion carried.

**CONSENT
AGENDA
PERSONNEL**

Mr. Harriman Sr. moved, seconded by Mr. Murdock, to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

RESCIND

Rescind the following resignation that was approved at the June 8, 2022 Board meeting:

1. Kasey Cheney, Custodial Worker, effective July 1, 2022 for the purpose of accepting a Building Maintenance Mechanic position

AMEND LEAVE OF ABSENCE Amend the following leave of absence that was approved at the June 8, 2022 Board meeting:

1. Crystal Rhino, Special Education Teacher, unpaid leave of absence, August 31, 2022 through June 30, 2022 ~~2023~~ for the purpose of accepting a Teacher on Special Assignment

RESIGNATIONS FOR THE PURPOSE OF RETIREMENT LENNON, BORHO Approve the following letter(s) of resignation for the purpose of retirement:

1. Elizabeth Lennon, Teaching Assistant, effective January 1, 2023
2. Mary Jane Borho, Teacher Aide/Student Aide, effective June 30, 2022

RESIGNATIONS LAMORA, MATTISON, MAGEE, CHENEY, MCKINLEY, MOCK, O'CONNELL, PAQUETTE, WARNER, SELLER, IORIO, LECUYER, DUQUETTE Accept the following letter(s) of Resignation:

1. Ellen Lamora, Allied Health Term Contract, effective June 16, 2022
2. Mallory Mattison, Allied Health Term Contract, effective June 24, 2022
3. Michael Magee, Teaching Assistant, effective June 25, 2022
4. Kasey Cheney, Custodial Worker, effective June 27, 2022
5. Patti Mckinley, Teacher Aide/Student Aide, effective June 30, 2022
6. Diane Mock, Special Education Teacher, effective July 1, 2022
7. Nicole O'Connell, Principal, effective July 17, 2022
8. Sarah Paquette, Administrator for Adult Services, effective July 17, 2022
9. Lori Warner, Teaching Assistant, effective July 18, 2022
10. Madeline Seller, Special Education Teacher, effective August 31, 2022
11. John Iorio, Adult Services Administrator, effective September 1, 2022
12. Angie Lecuyer, Typist, effective July 1, 2022 for the purpose of accepting an account clerk/typist position
13. Emily Duquette, Teacher Aide/Student Aide, effective August 31, 2022 for the purpose of accepting a Teaching Assistant position

LEAVE OF ABSENCE PROVOST, SMITH, BEAUDRY Accept the following leave(s) of absence:

1. Tina Provost, Teacher Aide/Student Aide, unpaid leave, June 16, 2022 through June 30, 2022
2. Ciarra Smith, Teacher Aide/Student Aide, unpaid leave of absence, July 1, 2022 through June 30, 2023, for the purpose of accepting a Temporary Teaching Assistant position.
3. Joanne Beaudry, Teaching Assistant, unpaid leave of absence, July 1, 2022 through June 30, 2023, for the purpose of accepting a Temporary Special Education Teacher position.

FOUR-YEAR PROBATIONARY APPOINTMENTS TOUSIGNANT, LAWRENCE, Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Rachel Tousignant, Special Education Teacher, Effective August 31, 2022, Annual Base Salary of \$49,465

O'MARA,
TALLMAN,
DUQUETTE,
TOURVILLE

2. Lori Lawrence, Special Education Teacher, Effective August 31, 2022, Annual Base Salary of \$70,000

3. Danielle O'Mara, School Counselor, Effective August 31, 2022, Annual Base Salary of \$60,000

4. Lisa Tallman, Graphic Arts Teacher, Effective June 1, 2022 (*was temporary), Annual Base Salary of \$48,365, Prorated Salary of \$4,836.50

5. Emily Duquette, Teaching Assistant, Effective August 31, 2022, Annual Base Salary of \$26,062

6. Susan Tourville, Teaching Assistant, Effective August 31, 2022, Annual Base Salary of \$26,314

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

BENWARE,
LECUYER,
YAKALIS, ANGLE,
CEISNER,
WILKINS,
CHRISMAN

1. Alex Benware, Teacher Aide/Student Aide, Effective June 14, 2022, Annual Base Salary of \$23,000, Prorated Salary of \$1,040.20

2. Angie Lecuyer, Account Clerk/Typist, Effective July 1, 2022, Annual Base Salary of \$29,540

3. Thomas Yakalis Jr., Custodial Worker, Effective July 1, 2022, Annual Base Salary of \$32,876

4. Evie Angle, Account Clerk/Typist, Effective July 7, 2022, Annual Base Salary of \$28,291, Prorated Salary of \$27,964.57

5. Jeremy Ceisner (*pending fingerprint clearance*), Custodial Worker, Effective July 11, 2022, Annual Base Salary of \$32,876, Prorated Salary of \$32,243.77

6. Aaron Wilkins, Network and Systems Technician, Effective July 11, 2022, Annual Base Salary of \$60,894, Prorated Salary of \$59,722.96

7. Suezanne Chrisman, Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$19,226

CIVIL SERVICE
PROVISIONAL
APPOINTMENTS
VARIN, TURNER

Appoint the following person(s) to a Provisional Civil Service Appointment as follows

1. Alexander Varin, Computer Specialist, Effective July 1, 2022, Annual Base Salary of \$39,799

2. Ian Turner, Computer Specialist, Effective July 11, 2022, Annual Base Salary of \$39,799, Prorated Salary of \$39,033.64
(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

POSITION
INCREASE
LOZIER

Increase the following provisional position:

1. Randy Lozier, Interscholastic Athletics Coordinator (Assignor) from 40% to 100%, Effective August 1, 2022, Annual Base Salary of \$52,000, Prorated Salary of \$48,000

TEMPORARY
APPOINTMENTS
BEAUDRY, SMITH,
VANALPHEN,
BOIRE, DEYO,
GONYO, FOSTER,
DUELL, BALLARD,
LANGLEY,
BROEKER,
JESSEY,
RICHARDS, FORD,
OLSEN, MERCIER,
RYAN, HURTEAU,
SPOOR, DIROLF,
CASTINE,
MANNING, SNOW,
SNOW, DUBUQUE,
INMAN

Appoint the following person(s) to a Temporary Appointment for the 2022-23 school year:

1. Joanne Beaudry, Special Education Teacher (uncertified), Effective July 1, 2022 – June 30, 2023, Annual Base Salary \$46,773

2. Ciarra Smith, Teaching Assistant (uncertified), Effective July 1, 2022 – June 30, 2023, Annual Base Salary of \$26,314

3. Heather Vanalphen, Special Education Teacher, Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$51,126

4. Rachel Boire, Special Education Teacher, Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$49,833

5. Judith Deyo, Special Education Teacher, Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$50,478

6. Jean Gonyo, Special Education Teacher (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,773

7. Rinda Foster, Special Education Teacher (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,465

8. Mandy Duell, Special Education Teacher (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,465

9. Jesse Ballard, Special Education Teacher (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,465

10. Tyler Langley, Physical Education Teacher (uncertified), Effective Date: August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,465

11. Jenna Broeker, Teacher of the Deaf (uncertified), Effective Date: August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,773

12. Helen Jessey, Allied Health Teacher (uncertified), Effective Date: August 31, 2022 – June 30, 2023, Annual Base Salary of \$47,000
13. Jacoby Richards, Automotive Collision Repair Teacher (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,465
14. Heather Ford, Teaching Assistant (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$26,314
15. Kent Olsen, Teaching Assistant (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$26,314
16. Frank Mercier, Security and Law Enforcement Teacher, Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$51,064
17. Shawn Ryan, Security and Law Enforcement Teacher, Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$52,277
18. Maria Hurteau, LPN Teacher, Effective August 31, 2022 – June 30, 2023, Annualized Salary of \$49,833
19. Erin Spoor, LPN Teacher .50 FTE, Effective August 31, 2022 – June 30, 2023 Annualized Salary of \$27,665
20. Alexis Dirolf, Adult Literacy Teacher, Effective August 31, 2022 – June 30, 2023, Annualized Salary of \$52,218
21. Dalton Castine, Adult Literacy Teacher, Effective August 31, 2022 – June 30, 2023, Annualized Salary of \$51,126
22. Karen Manning, Adult Literacy Teacher, Effective August 31, 2022 – June 30, 2023, Annualized Salary of \$53,971
23. Bridget Snow, Adult Literacy Teacher, Effective August 31, 2022 – June 30, 2023, Annualized Salary of \$51,466
24. Tiffany Snow, Adult Literacy Teacher, Effective August 31, 2022 – June 30, 2023, Annualized Salary of \$53,144
25. Melissa Dubuque, Teaching Assistant (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$26,062
26. Kaila Inman, Digital Art & Design Teacher (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,773

PART-TIME
HOURLY
APPOINTMENT

Appoint the following person(s) to a Part-Time Hourly Appointment for the 2022-2023 school year:

Coordinator, \$42/hour
Amy Burdo

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS

Approve the following list of Special Education Summer School Staffing Additions:

Teacher, hourly rate of pay per contract

Rinda Foster	WAF
Melissa Slagenweit	WAF
Kathleen Kotsogiannis	WAF
Kelsey Harland	YD

Teacher Aide/Student Aide, hourly rate of pay per contract

Kady Sharrow	YD
Kelsey Harland	YD

Registered Nurse, hourly rate of pay per contract

Dawn Abar	WAF
Nancy Davidson	WAF
Stacey Smart	WAF
Katie Gushlaw	WAF

Teaching Assistant, hourly rate of pay per contract

Kent Olsen	WAF
Kelsey Harland	YD

Teacher, \$41/hour

Jenell Waldron	WAF
Jesse Ballard	WAF
Nicholas Brindisi	WAF
Tyler Langley	WAF

Speech Language Pathologist, \$41/hour

Erica Cook	WAF
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Teaching Assistant, \$27/hour

Jesse Ballard	WAF
Elizabeth Christon	WAF

Registered Nurse, \$34/hour

Linda Delong	WAF
Jacqueline Clookey-Bouissey	WAF

Physical Education Teacher, \$41/hour

Tyler Langley WAF

Occupational Therapist, hourly rate of pay per contract

Lisa Briscoe WAF

School Counselor, \$41/hour

Danielle O'Mara WAF

Teacher Aide/Student Aide, \$15.50/hour

Isabelle Lebrun WAF

Chloe Wendling WAF

Jennifer Cote WAF

Diane Katzfey WAF

Maryssa Romeo WAF

Lisa Whalen YD

Brandee Nephew WAF

Suezanne Chrisman WAF

Elizabeth Christon WAF

Samuel Dushane YD

Nikki Dutton WAF

Food Service Helper, \$15.50/hour

Jasmine Hart Knight YD

Maria Cutting YD

ADDITIONAL
WORK

Approve the following additional work for the 2021-22 School Year:

School Bus Driver Recertification, hourly rate of pay

Kim Mayer Not to Exceed 4 hours

2022 SUMMER
WORK

Approve the following 2022 Summer Work:

Classroom Move/Setup, hourly rate of pay

Helen Jessey not to exceed 12 hours

Jacoby Richards not to exceed 12 hours

Kaila Inman not to exceed 12 hours

Lisa Tallman not to exceed 12 hours

Curriculum Development, hourly rate per contract

Helen Jessey not to exceed 6 hours

Jacoby Richards not to exceed 6 hours

Jennifer Parker not to exceed 6 hours

Touch Math Trainer Training, hourly rate of pay per contract

Heather Van Alphen	not to exceed 7 hours
Maura Trombley	not to exceed 7 hours
Faye Dayton	not to exceed 7 hours
Brianna Finnegan	not to exceed 7 hours
Kaitlin Diskin	not to exceed 7 hours
Alyssa Restrepo	not to exceed 7 hours
Jennifer Cowling	not to exceed 7 hours
Rhona Stoffel	not to exceed 7 hours
Rachel Tousignant	not to exceed 7 hours

Touch Math Jump Start Training, hourly rate of pay per contract

Rhona Stoffel	not to exceed 6 hours
Brianna Finnegan	not to exceed 6 hours
Kaitlin Diskin	not to exceed 6 hours

Positivity Project, hourly rate of pay per contract

Sue Tourville	not to exceed 12 hours
Brandy Rosselli	not to exceed 12 hours

TCI Initial Training, hourly rate of pay per contract

Tyler Langey	not to exceed 24 hours
Stephanie Zehr	not to exceed 24 hours
Mandy Duell	not to exceed 24 hours
Jesse Ballard	not to exceed 24 hours
Lori Lawrence	not to exceed 24 hours
Danielle O'Mara	not to exceed 24 hours
Elizabeth Dugan	not to exceed 24 hours
Rinda Foster	not to exceed 24 hours
Alex Benware	not to exceed 24 hours
Joanne Poulsen	not to exceed 24 hours

Program Development, hourly rate of pay per contract

Alyssa Restrepo	not to exceed 20 hours
Heather Shaw	not to exceed 20 hours

Related Service Providers (to create Fall caseloads and schedules), hourly rate of pay

Jami Ganter	not to exceed 4 hours
Toni Perez	not to exceed 4 hours
Brooke Stevens	not to exceed 4 hours
Stephanie Zehr	not to exceed 4 hours
Kim Denton	not to exceed 4 hours
Randy Ducatte	not to exceed 4 hours
Stephanie Sorgule	not to exceed 4 hours
Heidi Wells	not to exceed 4 hours
James Anderson	not to exceed 4 hours

Paula Cormier	not to exceed 4 hours
Brigitte Phillips	not to exceed 4 hours
Rhonda Baker	not to exceed 4 hours
Philip Bean	not to exceed 4 hours
Lisa Briscoe	not to exceed 4 hours
Emma Newell	not to exceed 4 hours
Melinda Conroy	not to exceed 4 hours
Joan Hubbard	not to exceed 4 hours
Eileen Goralczyk	not to exceed 4 hours
Roseanna Pierce	not to exceed 4 hours
Lisa Recore	not to exceed 4 hours
Alyssa Crockett	not to exceed 4 hours
Catherine Premore	not to exceed 4 hours
Sharon Recore	not to exceed 4 hours
Sandy Ryan	not to exceed 4 hours
Elizabeth Theeman	not to exceed 4 hours
Laura Birtz-Sisson	not to exceed 4 hours
Shanni Hicks-Wilson	not to exceed 4 hours
Christie Lee	not to exceed 4 hours
Melissa Litts	not to exceed 4 hours
Tina Mitchell	not to exceed 4 hours
Sue Richards	not to exceed 4 hours
Nichole Strong	not to exceed 4 hours
Elizabeth Laundrie	not to exceed 4 hours
Jenna Broeker	not to exceed 4 hours

FACILITATORS

Approve the following Facilitator(s) for the 2021-22 school year:

Facilitators, \$30.00/hour

Hannah Bouaydi

Franz Pope

Conner DeLavergne

Approve the following Facilitators for the 2022-23 school year:

Facilitators, \$30.00/hour

Paul Jebb

Sarah Paquette

Angelina Waldron

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2021-22 school year:

Name

Title

Thomas Yalkalis

Custodial Worker

Approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Kim Mayer	Bus Driver
Leslie Plante	Clerk
Donald Bush	Cleaner/Messenger
Todd Mayo	Cleaner/Messenger
Paul GhenoIU	Cleaner/Messenger
Bryan Walton	Musical Instrument Repair Tech
Nick Holzer	Computer Lab Assistant
Kolbee Lapoint	Computer Lab Assistant
Chase Rabideau	Computer Lab Assistant
Debbie Geddes	Account Clerk/Typist – Retiree
Diane Leavine	Sr. Stenographer - Retiree
Sanford Coakley	Principal
Christopher Mazzella	Principal
Thomas Ryan	Principal
Jennifer Christensen	Principal
Jim McCartney	Administrator for Adult Services at \$400/day

TEMPORARY ON-
 CALL RATES FOR
 THE 2022-23
 SCHOOL YEAR

Establish the following Temporary-On-Call rates for the 2022-23 school year effective July 1, 2022:

<u>Title (Temporary On-Call)</u>	<u>2021-22</u>	<u>Type</u>	<u>2022-23</u>	<u>Type</u>
Teacher	\$120	Daily	\$125	Daily
Counselor	\$120	Daily	\$125	Daily
Nurse (RN)	\$140	Daily	\$145	Daily
Teaching Assistant	\$100	Daily	\$110	Daily
Teacher Aide/Job Placement Aide	\$90	Daily	\$100	Daily
Custodial Worker	\$14	Hourly	\$16	Hourly
Building Maintenance Mechanic	\$15	Hourly	\$17	Hourly
Custodial/Building Maintenance Mechanic (Retiree)	\$16	Hourly	\$19	Hourly
Bus Driver	\$20	Hourly	\$21	Hourly
Cook	\$14	Hourly	\$16	Hourly
Food Service Helper	\$13.50	Hourly	\$15	Hourly
Musical Instrument Repair Technician	\$19.75	Hourly	\$20	Hourly
Audio Visual Repair Technician	\$14.67	Hourly	\$15	Hourly
Cleaner Messenger	\$14	Hourly	\$16	Hourly
Computer Specialist	\$15	Hourly	\$16	Hourly
Computer Lab Assistant	\$14.50	Hourly	\$15	Hourly
Laborer	\$14	Hourly	\$15	Hourly
Temporary On-Call Clerical (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer)	\$13.50	Hourly	\$16	Hourly
Temporary On-Call Clerical (CVES Retiree)	\$16	Hourly	\$19	Hourly
Principal	\$350	Daily	\$365	Daily
Administrator	\$450	Daily	\$465	Daily

REPRESENTATIVES FOR CLINTON & ESSEX COUNTY SCHOOL BOARDS Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint Richard Harriman, Sr. to serve as the representative for the Clinton County School Boards Association for 2022-23, and Michael St. Pierre to serve as the representative for the Essex County School Boards Association for 2022-23. All Board Members present voted yes—motion carried.

VOTING DELEGATE/ ALTERNATE FOR NYSSBA CONVENTION Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint Ed Marin as the voting delegate and Richard Harriman, Sr. as the voting alternate for the NYSSBA convention to be held on October 27-29, 2022. All Board Members present voted yes—motion carried.

NYSSBA LEGISLATIVE LIAISON Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint Richard Harriman Sr. as the NYSSBA Legislative Liaison for the 2022-23 school year. All Board Members present voted yes—motion carried.

REQUEST FOR APPROVAL OF ATTENDANCE TO CONFERENCE/ WORKSHOP Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following request for approval of attendance to conference/workshop for the following Board member(s):

1. Leisa Boise, William Malott, Ed Marin, & Michael St. Pierre
NYSSBA Leadership Conference
August 12-13, 2022 Albany, NY (overnight accommodations needed)

2. Leisa Boise, William Malott, Ed Marin, Michael St. Pierre & Donna Wotton
2022 NYSSBA Annual Convention
October 27-29, 2022 Syracuse, NY (overnight accommodations needed)
All Board Members present voted yes—motion carried.

CVES REBRANDING LOGOS RESOLUTION Mr. Harriman Sr. moved, seconded by Mrs. Saunders, Be it resolved, that upon the recommendation of the District Superintendent and the CVES Rebranding Committee, that the Board approve the Rebranding of CVES logos as presented. All Board Members present voted yes—motion carried.

RESOLUTION TO APPROVE STAFFING UPDATES/ CHANGES FOR SAFETY PLANS Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve updates of any names, titles, numbers throughout the District-Wide and all building level Safety Plans to reflect staffing changes/updates, as well as any technology instruction modifications as a result of equipment upgrades, from July 1, 2022 through June 30, 2023. All Board Members present voted yes—motion carried.

ADOPT REVISED POLICIES Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board adopt the following Revised Policy: #5300 Code of Conduct
All Board Members present voted yes—motion carried.

POLICIES TO BE
REVIEWED
ANNUALLY

The following policies were included in the Board packet for annual review:

1. #6240 Investment Policy
2. #6700 Policy and Procedures Governing Procurements of Goods and Service Enacted in Accordance with General Municipal Law § 104-b
3. #6700-E.1 Purchasing Exhibit

POLICY
REQUIRING
BOARD
MEMBER'S
SIGNATURE

The following policy was presented which requires Board Member's signature:

1. #2160 BOCES Board Officer and Board Member Responsibilities
Board Members were asked to sign the last page and return it to the Board Clerk.

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
CVES 12-MONTH
SUPPORT UNIT

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the 12-Month Support Staff that acknowledges and agrees to add the position of Interscholastic Athletics Coordinator (Assignor) to the bargaining unit. All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
CVES UNITED
PROFESSIONALS
UNIT

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, in regards to removal of HRA, salary adjustments, and LBA. All Board Members present voted yes—motion carried.

DISTRICT
SUPERINTENDENT
CONTRACT

Mr. Murdock moved, seconded by Mr. Harriman Sr., that Upon advice and approval of Counsel, recommend that the Board approve the following resolution:

BE IT RESOLVED, that the contract for the District Superintendent be extended by the 8th Amendment for an additional 12 months, through June 30, 2025, and that the annual salary for the 2024-25 school year be set at \$207,973.50 including the portion paid by the State of New York pursuant to Education Law §2209 (i.e. \$43,499) and the supplementary salary paid by BOCES pursuant to Education Law §1950(4)(a) (i.e. \$164,474.50). The amendment restates the salary for the 2022-23 school year be set at \$193,212.10 including the portion paid by the State of New York pursuant to Education Law §2209 (i.e. \$43,499) and the supplementary salary paid by BOCES pursuant to Education Law §1950(4)(a) (i.e. \$149,713.10); and that any changes to conform the benefits provided in the Agreement to legal requirements be included. All Board Members present voted yes—motion carried.

SALARY &
BENEFIT

Mr. Murdock moved, seconded by Mr. Harriman Sr., that Upon the recommendation of the District Superintendent, BE IT RESOLVED that the

AGREEMENT FOR
DISTRICT CLERK

Board approve the following resolution:

1. Ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Meaghan Rabideau, District Clerk, effective July 1, 2022 through June 30, 2025. All Board Members present voted yes—motion carried.

ADMINISTRATIVE
LEAVE

Mr. Murdock moved, seconded by Mr. Harriman Sr., that Upon the recommendation of the District Superintendent, the Board of Cooperative Educational Services hereby continues the administrative leave of a probationary employee through August 31, 2022. All Board Members present voted yes—motion carried.

CROSS-
CONTRACTS

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the following Cross Contracts:

1. 2022-23 Initial – Cayuga-Onondaga BOCES, \$2,995
-Positivity Project (CVES)

2. 2022-23 Initial - Erie 1 BOCES, \$3,890
-Policy Services (Boquet Valley and CVES)

3. 2022-23 Initial – Greater Southern Tier BOCES, \$17,750
-CSC-Student Management System (Northern Adirondack)

4. 2022-23 Initial- Jefferson-Lewis BOCES, \$5,250
-Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, and Willsboro).

5. 2022-23 Initial – Madison-Oneida BOCES, \$11,309.80
-Computer Services Management (Beekmantown)

6. 2022-23 Initial - Monroe 1 BOCES, \$3,878.99
-Facilities Security (Beekmantown)

7. 2022-23 Initial - Onondaga-Cortland-Madison BOCES, \$616
-Energy Coordination Services (Keene CSD)

8. 2022-23 Initial- Oswego BOCES, \$2,550
-NYS CDOS or SACC Credential Management System (CVES)

9. 2022-23 Initial - St. Lawrence-Lewis BOCES, \$51,668.96
-Web Page Software (Beekmantown)
-Section X Athletic Coordination (Peru, Plattsburgh)
-Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy,

Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro) All Board Members present voted yes—motion carried.

AGREEMENT FOR SERVICES

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Agreement for Services: Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Leadership for Educational Achievement Foundation, Inc. (LEAF) under which LEAF will provide leadership coaching services for specified district positions at the Peru Central School District during the 2021-22 school year. The total amount for all services will be \$13,740. (ISC) All Board Members present voted yes—motion carried.

CIVIL SERVICE PROBATIONARY APPOINTMENT JOHNSON

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque, that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Brandon Johnson, Network and Systems Technician, Effective June 8, 2022 (*was provisional). All Board Members present voted yes—motion carried.

NEXT BOARD MEETING

The next Board meeting will be held on Wednesday, August 17, 2022, at the CVES Conference Center in Plattsburgh. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr. to adjourn the meeting at 8:23 p.m. All Board Members present voted yes—motion carried.

Meaghan R. [unclear], Board Clerk

DRAFT

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: August 8, 2022
Re: Report for Board Agenda for August 17, 2022, Meeting

The following warrant claims were reviewed from, June 29, 2022, to, August 8, 2022:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #53 - 06/30/2022	*Check Nos: 238850-238875	\$ 88,467.68
W #1 - 07/07/2022	*Check Nos: 238876-238893** *ACH Payments: ACH004546-ACH004560	\$ 263,032.82
W #2 - 07/14/2022	*Check Nos: 238915-238962** *ACH Payments: ACH004561-ACH004600	\$ 1,350,775.18
W #3 - 07/21/2022	*Check Nos: 238974-239003** *Check Nos: 003001 *ACH Payments: ACH00461-ACH004625 *ACH Payments: ACH000001-ACH000004	\$ 429,084.57
W #4 - 07/28/2022	*Check Nos: 239030-239069 *ACH Payments: ACH004626-ACH004657	\$ 172,083.66
W #5 - 08/04/2022	*Check Nos: 239074-239117 *Check Nos: 003002-003003 *ACH Payments: ACH004658-ACH004679 *ACH Payments: ACH000005-ACH000009	\$ 445,471.39

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #29- Wire #941-063022- Warrant #01;
PR #01- Wire #941-071522- Warrant #03;
PR #02- Wire #941-072222- Warrant #04;
PR #03- Wire #941- - Warrant #05;

Health Ins. Monthly:

Wire #HINS-72022- Warrant #02;

NYS Promptax:

PR #28- Wire #NYS-062422- Warrant #53;
PR #29- Wire #NYS-063022- Warrant #01;
PR #01- Wire #NYS-071522- Warrant #03 ;
PR #02- Wire #NYS-072222- Warrant #04 ;
PR #03- Wire #NYS-072922- Warrant #05 ;

Omni Financial Group:

PR #29- Wire #OMN-063022- Warrant #53;
PR #01- Wire #OMN071522- Warrant #02;
PR #03- Wire #OMN-072922-Warrant #04;
Wire #403B-JMCGO- Warrant #03

NYS Office of Comptroller ERS Retirement & Loans: PR #26-29-Wire #ERS-JUNE22-Warrant #02;

CC: Eric Bell
Christine Myers

Health Insurance Consortium Payments:

7/5/22	\$ 1,822,625.57
7/11/22	\$ 1,456,041.41
7/18/22	\$ 481,303.30
7/25/22	\$ 1,591,152.39
8/1/22	\$ 1,441,732.60
8/8/22	\$ 1,566,317.76

Benetech Workers Compensation Payments:

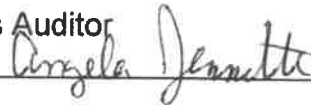
7/13/22	\$ 113,711.00	Ck # 1067
7/13/22	\$ 31,502.16	Wire #7/13/22
7/26/22	\$ 33,170.50	Ck # 1068
7/27/22	\$ 56,188.18	Wire #7/27/22

Transfers:

TD Bank to NYCLASS- Wire #4096219- \$675.00- Scholarship-Don Cogswell

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature)

_____

CC: Eric Bell
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding</u>	<u>Summary Business Office Response</u>	<u>Resolution/Options</u>	
06/29/22	Pending W#53	15511	Incorrect vendor address.	Address corrected.	Approved for final warrant.	\$88,467.68
06/30/22	Final W#53	13353	Missing field trip form.	Field trip form not required when Purchase Order references specific dates of travel and is approved by director. Only required with open Purchase Orders and trip information.	Approved for final warrant.	
07/06/22	Pending W#1					
07/07/22	Final W#1					\$263,032.82
07/13/22	Pending W#2	13875	Wire payment requested not check.	Corrected to electronic payment.	Approved for final warrant.	
07/13/22	Pending W#2	2660	Purchase made without Purchase Order in place.	Repeat occurrence by new employee. Purchasing process has been explained in detail, and a memo has been issued further explaining requirement for Purchase Order before purchases are made. Will follow-up with supervisor if situation continues.	Approved for final warrant.	\$1,350,775.18
07/14/22	Final W#2					
07/20/22	Pending W#3	269100	Incorrect vendor.	Vendor corrected.	Approved for final warrant.	
07/20/22	Pending W#3	16020	Multiple travel claims incorrect mileage form and past 60 days.	Employee has been provided a Memo and appropriate submission timeline discussed with employee.	Approved for final warrant.	
07/21/22	Final W#3					\$429,084.57
07/27/22	Pending W#4	15940	Incorrect form used and over 60 day submission for travel claim.	Employee informed to use updated form and correct timeframe.	Approved for final warrant.	
07/27/22	Pending W#4	16333	Service before Purchase Order in place.	Oversight by division to ensure Purchase Order in place before service began. Purchasing Agent will remind division to ensure appropriate procedures are followed before obligations made.	Approved for final warrant.	
07/28/22	Final W#4					\$172,083.66
08/03/22	Pending W#5	13306	Missing Ok to Pay.	Will obtain Ok to Pay.	Removed from final warrant.	
08/03/22	Pending W#5	3477	Service before Purchase Order in place.	Purchase Order entered timely, but overlooked for follow-up in purchasing queue due to initial pending information.	Approved for final warrant.	\$445,471.39
	Final W#5					

ENC. 5

Recommend that the Board approve the following Special Aid Fund Project Budget Increases:

1. Clinton County Health Department ELC COVID Testing special aid fund project budget from \$714,000 to \$784,000 for the period of July 1, 2022 through July 31, 2023, due to additional funding in the amount of \$70,000. (Co-Ser 989 Management Services)
2. North Country Region Career Pathways III Program special aid fund project budget from \$100,000 to \$151,266.74, for the period of April 1, 2022 through March 31, 2023, due to rollover of unexpended 2021-2022 project funds of \$51,266.74. (pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)

ENC. 6

Recommend that the Board approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of establishing BOCES as an implementation site for the Autism Curriculum Encyclopedia (ACE) program for the 2022-2023 school year. The current estimated annual expenditure for the agreement is \$12,582. (Special Education) (attached)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of obtaining clinical and educational consultation services for the 2022-2023 school year. The current estimated annual expenditure for the agreement is \$35,000. (Special Education) (attached)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and NFI Vermont for the purpose of obtaining Trauma-Transformed Schools Workshops and Cohorts at the WAF Campus in Plattsburgh NY during the 2022-23 school year. Full day workshops will bill at a rate of \$6,000 each, half day workshops will bill at a rate of \$3,500 each, Leadership Cohorts will bill at a rate of \$650 each, and Catalyst Cohorts will bill at a rate of \$850 each. Workshop and cohort dates will be scheduled as needed upon the mutual agreement of the parties with the total annual expenditure under the contract not anticipated to exceed \$14,500. (Special Education) (attached)

ENC. 7

Recommend that the Board approve the following Contract:

1. Contract between Clinton-Essex-Warren-Washington BOCES and The Southern Regional Education Board/Schools that Work (SREB) to outline SREB's participation expectations and services under BOCES' partnership with SREB to work towards school reform and continuous improvement of quality instruction at CV-TEC. The agreement remains in effect for the period of July 1, 2022 through June 30, 2023. The total billable amount for SREB services is \$82,000. (CV-TEC) (attached)

ENC. 6



The New England Center
for Children
Autism Education and Research

August 8, 2022

Dr. Mark C Davey
District Superintendent
CEWW BOCES
PO Box 455
Plattsburgh, NY 12901

Dear Dr. Davey,

This letter documents the terms of the proposed agreement between the New England Center for Children® (NECC®) and CEWW BOCES (“ACE® Client”) as an implementation site for the Autism Curriculum Encyclopedia® (ACE®) program. NECC will provide access to the ACE application, Deluxe for 28 students, and additional students can be added for an additional fee, with the agreement of the ACE® Client and NECC. NECC will provide the following services to the ACE® Client:

1. Secure ACE user accounts for supervisors / educators overseeing student programming within the designated classroom(s).
2. Host individual student accounts on the ACE application for students within the designated program(s).
3. Manage student and user accounts, including hosting all data anonymously on secure servers.
4. Provide access to existing ACE curricula, assessments and reports, including updates to these features, while this agreement is in force as provided in this Agreement, for use with those students who are registered and active in the ACE application through the ACE® Client.
5. Provide ongoing technical support for the ACE application via e-mail.

As an ACE user, the ACE® Client agrees to commit sufficient resources to carry out the ACE application, including but not limited to the following:

1. Access the ACE application through the internet.
2. Assure participation in initial training on the ACE application for the supervisors / educators overseeing student programs within the designated classroom(s).
3. Conduct the ACE Core Skills Assessment and enter all student performance data on the ACE application.
4. Use the lesson plans to teach skills within the classroom and enter student performance data on the ACE application.
5. Allow NECC to view, use and retain anonymous student performance data, user data, and survey results to analyze the effectiveness of the application.

Services will be provided commencing July 1, 2022 (“Commencement Date”) and will continue until this agreement is terminated by either party with a 90-day written notice. At the termination of this agreement, the ACE® Client will retain any documents containing student-specific information as part of individual student records for those students who are participating in the ACE application, including but not limited to individualized curricula, completed data sheets, completed assessment data sheets and summaries, and summaries of individual student

performance data. Additionally, at the date of termination billing will continue at standard rates based the number of active accounts or an average of the past twelve months active student accounts whichever is higher. The ACE® Client's online account access will be terminated at the end of this agreement.

Beginning on the Commencement Date, NECC will provide access for 28 students targeted for the ACE application. The ACE access fee for this number of students is \$34.95 per month per student. ACE® Client may request to add or remove students by having one of the approved staff members (listed on the ACE client setup form) contact the ACE helpdesk. ACE® Client will always be billed for the full first month that any student joins the ACE application. Accordingly, ACE® Client will not be billed for the month in which any of those students is removed. ACE application content should only be used for students who have an ACE application account.

Training and Consultation

Initial training (in-person or web-based) on the ACE application will be provided at no cost. If the initial training is in-person, the ACE® Client will be billed for travel expenses. There will be 6 additional hours of web-based support sessions offered after the initial training, scheduled as needed.

After the initial training has been completed, additional training and consultation can be requested and would be billed separately.

Either party may terminate this Agreement with a written notice of at least 90 days before the termination date.

Please review the foregoing agreement and the terms and conditions, which are incorporated into this Agreement by reference, carefully and contact me if you have any questions. Please confirm by signing and dating the acknowledgment on each of the documents.

Invoices should be sent to:

ACE classroom set up sheet should be sent to:

Name:

Name:

Address:

Phone:

Email:

Email:

ACE CLIENT Terms and Conditions

These Terms and Conditions are attached to and become a part of the Agreement with the CEWW BOCES dated August 8, 2022 (“Agreement”). The ACE® Client shall not, during the term of this Agreement or for one year thereafter, solicit to hire, hire or contract with employees or representatives of The New England Center for Children® who provide services to the ACE® Client pursuant to the Agreement (“One-Year Non-Solicitation”). In the event of any breach of such One-Year Non-Solicitation, ACE® Client shall pay and The New England Center for Children® shall accept an amount equal to twice the annual salary of the relevant employee or representative as liquidated damages. NECC® and the ACE® Client agree that the liquidated damages are reasonable because of the significant investment by NECC in recruiting, hiring and training its employees and representatives.

ACE® Client recognizes and acknowledges that Confidential Information of NECC may be used in the implementation of the Autism Curriculum Encyclopedia® (ACE®) program or made available to the ACE® Client. NECC’s Confidential Information, as those terms are used in the Agreement and in these Terms and Conditions, means materials and information created or developed by NECC, including but not limited to trade secret information, training techniques, educational techniques, training materials, teacher training, teacher observation tools, teacher evaluation tools, clinical curricula, educational curricula, NECC® assessments, NECC Discrimination Curriculum, student notebook format, IEP alternative development protocols, MCAS alternative development protocols and CALM and ACE curricula, curriculum sheets, educational manuals, testing manuals, instructional manuals, business methods, trainings and protocols. The ACE® Client recognizes and acknowledges that NECC’s Confidential Information is a valuable, special and unique asset of NECC’s business. The ACE® Client agrees that the ACE® Client will not, during or after the term of this agreement, disclose any of NECC’s Confidential Information to anyone other than NECC or those at the ACE® Client with a need to access the Confidential Information, for any reason or purpose whatsoever without the express, written permission of NECC. Those that are not to be provided access to Confidential Information (“Third Parties”) include, but are not limited to, any person, school, firm, contractor, corporation, for-profit entity, non-profit entity or educational entity other than NECC and the ACE® Client. The ACE® Client acknowledges that NECC cannot list completely in the Agreement or these Terms and Conditions all of the Confidential Information with which the ACE® Client may come into contact during NECC’s project.

The ACE® Client understands and agrees that NECC will own and retain all rights, title and interest to any and all materials and information, including but not limited to Confidential Information and trade secret information, that is developed, created or authored during the course of the Agreement between the ACE® Client and NECC (hereinafter “Work Product”), and that NECC any Work Product is created for NECC as a “work made for hire.” To the extent records of any student include Work Product belonging to NECC, the ACE® Client may utilize the Work Product in the student records for any legitimate purpose for which student records can be used by the ACE® Client and any contractors ACE client may hire to provide services, and shall maintain the confidentiality of the Work Product contained in the student records with at least the highest level of protection that the ACE® Client provides to maintain the confidentiality of confidential records of its students. The ACE® Client further agrees to hold in strict confidence and not to publish or otherwise disclose any Work Product to any third party including any person, firm, corporation, for-profit entity, non-profit entity or any education entity, without the express, written permission of NECC. The ACE® Client understands and agrees that NECC shall be the sole and

exclusive owner of any derivative works, improvements or developments related to the Work Product.

The ACE® Client agrees to use all reasonable precautions to assure that all Confidential Information and Work Product are properly protected and kept from unauthorized persons. The ACE® Client agrees to make no use of any Confidential Information or Work Product materials, except as use of the materials is required in the performance of the Agreement and these Terms and Conditions. The ACE® Client further agrees not to copy, distribute, sell, use or otherwise disclose, outside of the ACE® Client, any Confidential Information or Work Product in the ACE® Client's possession. Notwithstanding any provisions herein to the contract, all terms and additions of the data sharing and confidentiality agreement entered into between NECC and CEWW BOCES as of June 23, 2020 are incorporated.

The ACE® Client agrees to have the name of the ACE® Client listed on the ACE and NECC website(s) as an ACE application ACE® Client.

Notwithstanding any provision herein to the contrary, Confidential Information shall not include information in the public domain or information that is not protected by applicable trade secret law.

Notwithstanding any provision herein to the contrary, any Confidential Information or Work Product that is included or becomes part of a student's school record shall be subject to disclosure by the ACE® Client as required by law.

The ACE® Client understands and agrees that the ACE® Client's obligations under the Agreement shall survive any termination of the Agreement, whatever the reason for termination.

The ACE Client understands and agrees that in the course of business, should contractors have access to the ACE program, the contractor must keep the same information relied in this agreement or in the ACE Program, confidential.

The Agreement and these Terms and Conditions state the entire understanding and agreement of the parties, superseding all prior agreements with respect thereto, and will be construed and governed in accordance with the domestic laws of the Commonwealth of Massachusetts, excluding its principles governing conflicts of laws.

The Agreement and these Terms and Conditions states the entire understanding of the parties with respect to the exchange and protection of Confidential information superseding all prior agreements respect hereto.

The ACE client understands and agrees that the ACE® curriculum will only be used with students/clients who have active ACE® monthly subscription accounts.

In the case of account termination of a student/client account the ACE® Client understands and agrees that the ACE® curriculum and associated documents can no longer be used with that student/client or any other student/client that does not have an active ACE subscription.

The ACE[®] Client agrees and understands that the ACE[®] curriculum cannot be used with or in conjunction with any other data collection software without the express written consent of NECC.

[SIGNATURE PAGE FOLLOWS]

CEWW BOCES

I agree to the above contract and terms,

Signature:

Title:

Printed Name:

Date:

The New England Center for Children

I agree to the above contract and terms,

Signature:

Title:

Printed Name:

Date:



CENTRAL ADMINISTRATION

518-561-0100

District Office FAX 518-562-1471
Management Services FAX 518-561-9382
Employee Services FAX 518-324-6612

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

INSURANCE AGREEMENT – PROFESSIONAL CONSULTANTS

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the professional safety consultant (Consultant) hereby agrees to effectuate the naming of Clinton-Essex-Warren-Washington BOCES (hereinafter CEWW BOCES) as an additional insured on the Consultant's insurance policies, with the exception of workers' compensation, NY State disability and professional liability. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract
2. The policy naming CEWW BOCES as an additional insured shall:
 - a. Be an insurance policy from an A.M. Best rated "secure" insurer, licensed in New York State. CEWW BOCES, at its sole discretion, may accept an insurer otherwise authorized to provide insurance in New York State.
 - b. State that the Consultant's coverage shall be primary and noncontributory coverage for CEWW BOCES, its Board, employees and volunteers.
3.
 - a. CEWW BOCES shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with CEWW BOCES. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance. The decision to accept an alternative endorsement rests solely with CEWW BOCES.
 - b. If so requested, the Consultant will provide copies of the required policies.
4. The Consultant agrees to indemnify CEWW BOCES for any applicable deductibles or self-insured retentions.
5. Required Insurance:
 - a. **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - b. **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - c. **Professional Errors and Omissions Insurance**
\$2,000,000 per occurrence/ \$2,000,000 aggregate for the consulting services being performed, directly or through sub-consultants, by the Consultant performed under the contract for CEWW BOCES. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.

Attachment I

6. **Consultant acknowledges that failure to obtain such insurance on behalf of CEWW BOCES constitutes a material breach of contract. The Consultant is to provide CEWW BOCES with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of CEWW BOCES to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by CEWW BOCES.**

7. **CEWW BOCES is a member/owner of the NY Schools Insurance Reciprocal (NYSIR). The Consultant further acknowledges that the procurement of such insurance as required herein is intended to benefit not only CEWW BOCES but also NYSIR, as CEWW BOCES's insurer.**

**CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT**

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services (hereinafter "BOCES"), with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 and The New England Center for Children (hereinafter "NECC"), with an office and place of business at 33 Turnpike Road Southborough, MA 01772; hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: NECC will provide clinical and educational consultation to 5 classrooms through a combination of weekly remote consultation and on-site visits; hereinafter "SERVICES." SERVICES will be provided from August 1, 2022 to June 30, 2023.

SERVICES will be provided by Board Certified Behavior Analyst to the staff at BOCES and include the following components:

- 1) **Weekly consultation via video conferencing and/or phone – up to 3 hours per week**
 - Consultation on educational programming overseen by classroom teachers as needed.
 - Communication via e-mail including responding to questions and communicating recommendations
 - Consultation on the development of clinical programming in conjunction with BOCES staff members
 - Consultation on educational programming overseen by classroom teachers.
 - Review of student performance
- 2) **On-Site Consultation Visits – up to 6 on-site visits (8 hours each) across agreement period (In the event of an extended school closure, onsite consultation hours will be converted to up to 8 hours of remote consultation per week.)**
 - Classroom / student observation across the 5 target classrooms
 - Reviewing student evaluations, assessments, behavior data and skill acquisition data as needed
 - Participation in meetings with school-based staff
 - In-vivo training and consultation to classroom teachers and direct care staff on the implementation of behavior analytic programming including skill acquisition and behavior reduction.

The total cost for the above services is **\$3,181.18 per month**, billed monthly for a total of \$35,000 for the agreement period. The total cost includes travel, lodging, and incidentals for up to 6 on-site visits over the course of the contract period.

NECC is responsible for all travel arrangements for the NECC Consultant.

NECC is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** NECC is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.

2. NECC shall perform the SERVICES described above, all such SERVICES being the responsibility of NECC and those in NECC's employ.
3. NECC is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. NECC represents and warrants that neither NECC nor any of NECC's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Notwithstanding any provisions herein to the contrary, all terms and conditions of the Data Sharing and Confidentiality Agreement entered into between NECC and BOCES as of June 23, 2020, are incorporated herein.
6. NECC agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
7. NECC shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
8. **INSURANCE:** NECC agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. NECC acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.
9. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made.

NECC shall submit an invoice for services rendered no later than (90) days from the date of service to be paid as follows: BOCES will render payment within 30 days after receipt of NECC invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.
10. **INDEPENDENT CONTRACTOR:** NECC is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
11. **PUBLIC RETIREES:** NECC agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
12. **RESPONSIBILITY FOR TAXES:** BOCES will provide NECC with Internal Revenue Service Form 1099. NECC is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.

13. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
14. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
15. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to NECC or to anyone else beyond funds appropriated and available for this AGREEMENT.
16. **TERMINATION:** BOCES reserves the right to terminate this AGREEMENT under any of the following conditions: 1) the AGREEMENT may be cancelled by BOCES without advance notice or penalty in the event of a coronavirus outbreak and/or a government declared state of emergency. In such event, BOCES shall be relieved of all further liability, except with respect to AGREEMENT SERVICES provided to BOCES by NECC occurring on or before the cancellation date. 2) upon failure of NECC to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by NECC. 3) the AGREEMENT may also terminate naturally upon submission by NECC of a final product satisfactory to BOCES.
17. BOCES shall not during the term of this Agreement or for one year thereafter solicit to hire, hire or contract with employee or representatives of NECC who provide consult services to BOCES per the terms of this agreement ("One-Year Non-Solicitation"). In the event of any breach of such One-Year Non-Solicitation, BOCES shall pay and NECC shall accept an amount equal to twice the annual salary of the relevant employee or representative as liquidated damages.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2022.

Date: _____

Date: August 4, 2022

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

CONTRACTOR/CONSULTANT

By: _____
Michael St. Pierre/Board President

By: *Amy Jackelen*
The New England Center for Children

By: _____
Mark Davey/District Superintendent



CENTRAL ADMINISTRATION

518-561-0100

District Office FAX 518-562-1471
Management Services FAX 518-561-9382
Employee Services FAX 518-324-6612

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

INSURANCE AGREEMENT – PROFESSIONAL CONSULTANTS

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the professional safety consultant (Consultant) hereby agrees to effectuate the naming of Clinton-Essex-Warren-Washington BOCES (hereinafter CEWW BOCES) as an additional insured on the Consultant's insurance policies, with the exception of workers' compensation, NY State disability and professional liability. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract
2. The policy naming CEWW BOCES as an additional insured shall:
 - a. Be an insurance policy from an A.M. Best rated "secure" insurer, licensed in New York State. CEWW BOCES, at its sole discretion, may accept an insurer otherwise authorized to provide insurance in New York State.
 - b. State that the Consultant's coverage shall be primary and noncontributory coverage for CEWW BOCES, its Board, employees and volunteers.
3.
 - a. CEWW BOCES shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with CEWW BOCES. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance. The decision to accept an alternative endorsement rests solely with CEWW BOCES.
 - b. If so requested, the Consultant will provide copies of the required policies.
4. The Consultant agrees to indemnify CEWW BOCES for any applicable deductibles or self-insured retentions.
5. Required Insurance:
 - a. **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - b. **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - c. **Professional Errors and Omissions Insurance**
\$2,000,000 per occurrence/ \$2,000,000 aggregate for the consulting services being performed, directly or through sub-consultants, by the Consultant performed under the contract for CEWW BOCES. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.

Attachment I

6. Consultant acknowledges that failure to obtain such insurance on behalf of CEWW BOCES constitutes a material breach of contract. The Consultant is to provide CEWW BOCES with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of CEWW BOCES to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by CEWW BOCES.
7. CEWW BOCES is a member/owner of the NY Schools Insurance Reciprocal (NYSIR). The Consultant further acknowledges that the procurement of such insurance as required herein is intended to benefit not only CEWW BOCES but also NYSIR, as CEWW BOCES's insurer.

**CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT**

AGREEMENT made this ___ day of August 2022, by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and NFI Vermont, with an office and place of business at 3000 Williston Road, Suite #2, South Burlington, VT 05403, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services described as follows: Trauma-Transformed Schools; workshops and cohorts (hereinafter "SERVICES") at our WAF Campus in Plattsburgh during the 2022-23 school year. Full Day Workshop at a cost of \$6,000 each, Half Day Workshop at a cost of \$3,500, Leadership Cohorts at a cost of \$650 each, Catalyst Cohorts at a cost of \$850 each, which includes consultant fees and travel-related expenses. The dates of SERVICES are to be mutually agreed upon between THE PARTIES and may be rearranged or cancelled at the mutual consent of THE PARTIES.

NFI Vermont is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** NFI Vermont is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. NFI Vermont shall perform the SERVICES described above, all such SERVICES being the responsibility of NFI Vermont and those in NFI Vermont's employ.
3. NFI Vermont is free to devote their attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. NFI Vermont represents and warrants that neither NFI Vermont nor any of NFI Vermont's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT, has been convicted of a felony.
5. NFI Vermont agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. NFI Vermont shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. **INSURANCE:** NFI Vermont agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, or a Hold Harmless Form prior to commencement of SERVICES. NFI Vermont acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. NFI Vermont's fee shall be all inclusive, including consultant fee and travel-related expenses, and shall be limited to \$14,500, and paid as follows: NFI Vermont will present monthly invoices for SERVICES rendered during the previous monthly period. BOCES will render payment within 30 days after receipt of NFI Vermont's monthly invoice and in consideration of receipt of services and a final product which is satisfactory to BOCES. Such fee shall not be subject to modification based on the number of hours devoted by NFI Vermont to the project.
9. **INDEPENDENT CONTRACTOR:** NFI Vermont is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. **PUBLIC RETIREES:** NFI Vermont agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. **RESPONSIBILITY FOR TAXES:** BOCES will provide NFI Vermont with Internal Revenue Service Form 1099. NFI Vermont is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to NFI Vermont or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. **TERMINATION:** BOCES reserves the right to terminate this AGREEMENT under any of the following conditions: 1) the AGREEMENT may be cancelled by BOCES without advance notice or penalty in the event of a coronavirus outbreak and/or a government declared state of emergency. In such event, BOCES shall be relieved of all further liability, except with respect to AGREEMENT SERVICES provided to BOCES by the NFI Vermont occurring on or before the cancellation date. 2) upon failure of NFI Vermont to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by NFI Vermont. 3) the AGREEMENT may also terminate naturally upon submission by NFI Vermont of a final product satisfactory to BOCES.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2022.

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____

Mark C. Davey
Superintendent

Date: 8/2/22

NFI Vermont

By: *Charles Dwyer, Ph.D.*

NFI Vermont

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____

Michael St. Pierre
CVES Board President



CENTRAL ADMINISTRATION

518-561-0100

District Office FAX 518-562-1471
Management Services FAX 518-561-9382
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CVES MISSION

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INSURANCE AGREEMENT - PROFESSIONAL CONSULTANTS

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the professional safety consultant (Consultant) hereby agrees to effectuate the naming of Clinton-Essex-Warren-Washington BOCES (hereinafter CEWW BOCES) as an additional insured on the Consultant's insurance policies, with the exception of workers' compensation, NY State disability and professional liability. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract
2. The policy naming CEWW BOCES as an additional insured shall:
 - a. Be an insurance policy from an A.M. Best rated "secure" insurer, licensed in New York State. CEWW BOCES, at its sole discretion, may accept an insurer otherwise authorized to provide insurance in New York State.
 - b. State that the Consultant's coverage shall be primary and noncontributory coverage for CEWW BOCES, its Board, employees and volunteers.
3.
 - a. CEWW BOCES shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with CEWW BOCES. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance. The decision to accept an alternative endorsement rests solely with CEWW BOCES.
 - b. If so requested, the Consultant will provide copies of the required policies.
4. The Consultant agrees to indemnify CEWW BOCES for any applicable deductibles or self-insured retentions.
5. Required Insurance:
 - a. **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - b. **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - c. **Professional Errors and Omissions Insurance**
\$2,000,000 per occurrence/ \$2,000,000 aggregate for the consulting services being performed, directly or through sub-consultants, by the Consultant performed under the contract for CEWW BOCES. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.

Attachment I

6. Consultant acknowledges that failure to obtain such insurance on behalf of CEWW BOCES constitutes a material breach of contract. The Consultant is to provide CEWW BOCES with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of CEWW BOCES to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by CEWW BOCES.
7. CEWW BOCES is a member/owner of the NY Schools Insurance Reciprocal (NYSIR). The Consultant further acknowledges that the procurement of such insurance as required herein is intended to benefit not only CEWW BOCES but also NYSIR, as CEWW BOCES's insurer.

ENC. 7

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter “BOCES”) and Southern Regional Education Board (hereinafter “SREB”), with an office and place of business at 592 Tenth St. NW, Atlanta, Georgia 30318-5790; hereinafter to be collectively referred to as “THE PARTIES.”

BOCES desires to have certain services and activities described as follows: Teaching to Lead Professional Development Sessions; Students with Disabilities Training Workshops; and Powerful Instructional Practices Training and Coaching Workshops (hereinafter collectively known as “SERVICES”) as described in Attachment I. SERVICES will take place at BOCES aka Champlain Valley Educational Services during the 2022-2023 school year. Dates may be scheduled and/or rescheduled at the mutual consent of the parties.

SREB is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** SREB is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. SREB shall perform the SERVICES described above, all such SERVICES being the responsibility of the SREB and those in the SREB’s employ.
3. SREB is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. SREB represents and warrants that neither SREB nor any of SREB’s employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. SREB agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT.
6. SREB shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. **INSURANCE:** SREB agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment II, prior to commencement of SERVICES. SREB acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.
8. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made.

SREB's fees include \$2,400 per each professional development session or workshop session for a total of up to 35 sessions during the 2022-23 school year, with an additional \$2,000 discount applied towards the Teaching to Lead summer sessions. Additional days of coaching may be added at the mutual agreement of the PARTIES. The anticipated total fee for SERVICES shall be \$82,000, with invoicing from SREB to be sent in December 2022 and June 2023. BOCES will render payment within 30 days after receipt of SREB's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.

9. **INDEPENDENT CONTRACTOR:** SREB is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. **PUBLIC RETIREES:** SREB agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. **RESPONSIBILITY FOR TAXES:** BOCES will provide SREB with Internal Revenue Service Form 1099. SREB is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to SREB or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. **TERMINATION:** This AGREEMENT will terminate upon submission by SREB of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of SREB to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by SREB.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2022.

Date: _____

Date: 8/6/2022

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

SREB

By: _____
(Michael St. Pierre/Board President)

By: Dale Winkler
(Consultant/ Independent Contractor)

By: _____
(Mark Davey/District Superintendent)



**CONTRACT BETWEEN
 THE SOUTHERN REGIONAL EDUCATION BOARD/SCHOOLS THAT WORK
 AND Champlain Valley Education Services
 Contract Effective Dates from July 1, 2022 to June 30, 2023**

Champlain Valley Technical Center (CV-TEC), Champlain Valley Education Services (CVES), Plattsburgh, New York, proposes to use the Southern Regional Education Board (SREB)/ Schools That Work framework for school reform. SREB has committed to work with CV-TEC in its efforts towards continuous improvement of quality instruction.

SREB EXPECTATIONS FOR PARTICIPATION

Each school/district that enters into partnership with SREB for support in implementing the Schools That Work school improvement design agrees to implement key aspects of the design that gives teachers and leaders ownership of the improvement effort. These form the foundation of the work and are vital for sustainability of the effort after the contract ends.

Each school/district that enters into partnership with SREB for support in implementing the Schools That Work school improvement design agrees to meet minimum expectations for participation in the state and national Schools That Work network.

SERVICES TO BE PROVIDED BY SREB

- 1) **New Teachers – Teach to Lead:** SREB recognizes that professionals with advanced certifications, associate's or bachelor's degrees, and a solid work record of success in a career can make high school meaningful and relevant to students by becoming career-technical education (CTE) teachers. Preparing the next generation of professionals in health care, construction, information technology, hospitality, manufacturing, banking and finance, transportation and other critical career fields requires not only academic but real-world knowledge necessary for success in a career and further study. SREB and the National Research Center for Career and Technical Education (NRCCTE) developed a research-based induction model of professional development to assist new CTE teachers to make a successful transition for preparing students for further learning and careers. **Teaching to Lead** professional development is an induction model for beginning CTE teachers pursuing an alternate route to certification. These individuals will obtain the advanced training and knowledge needed to become successful teachers.

Four professional development modules guide the training for the induction model. Each module is designed around units of study that include specific lessons on topics related to that unit.

- **Instructional Planning** focuses on creating short-term and long-term standards-based instructional plans on the various learning supports needed by students to achieve the standards.
- **Engagement Strategies** allows teachers to learn to use instructional strategies that actively engage students in developing problem-solving, critical thinking and teamwork skills.
- **Assessment and Feedback** is designed to help beginning teachers use two types of assessments: summative and formative.
- **Classroom Culture** assists teachers in creating a learning environment that encourages student motivation, positive behavior and collaborative social interaction.

It is recommended that the district schedule 25 days for the delivery of Teaching to Lead as follows:

- 5-day summer institute before the school year
- 12 days for three 4-day visits that include coaching and PD (based on 10 teachers)
- 2 days for mentor and administrator training
- 1 day for Google Classroom development and monitoring
- 5-day summer institute at the end of the school year

2) Intermediate and Veteran Teachers – Students with Disabilities and Powerful Instructional Practices:

- a. The Teaching to Lead Curriculum has a component on teaching diverse populations. SREB recommends that more experienced teachers revisit this training and expand upon the lesson design.
- b. SREB's Powerful Instructional Practices engage teachers in designing lessons, assignments and assessments that empower students to take ownership of their learning and reach new heights of achievement in every content area. What's more, our PIPs work with *any* existing curriculum product to improve instruction. SREB has found that teachers who embrace these practices create high-quality learning experiences and high-performance classrooms that motivate students to make the effort needed to achieve rigorous technical, academic and workplace standards.
- c. SREB has found through experience that in order for learning to take hold it must be supported by effective coaching. The goal of training is to change behaviors that will in turn change results. In the absence of coaching, there tends to be a short-term change in behaviors immediately following training, followed by return to previous behaviors. With coaching, changes in behavior are sustained over time resulting in upward trajectories for both behaviors and results (Thomas Crane, *The Heart of Coaching*, 4th edition, 2012).

Budget

Description of Services	Cost	Quantity	Total	Notes
Teaching to Lead	\$2,400.00	25	\$60,000.00	See recommended schedule above. If there are more than 10 teachers, we would anticipate needing to add 4 more days of coaching.
Students with Disabilities Training	\$2,400.00	2	\$4,800.00	District workshop tentatively scheduled for one day in November and one day in January
Powerful Instructional Practices training and coaching	\$2,400.00	8	\$19,200.00	
Discount applied for Teaching to Lead summer institutes			\$2,000.00	daily rate is lower because 5 days are scheduled consecutively
Total			\$82,000.00	

Invoices to be sent December and June

TOTAL AMOUNT - \$82,000.00

The Board of Control for Southern Regional Education, d/b/a Southern Regional Education Board (SREB), as a not-for-profit educational compact, must comply with OMB Circular A-133. Please indicate with your remittance whether any of the funds are from Federal sources, including CFDA number. In the absence of any notification with remittance, SREB will assume that the funds are not subject to OMB Circular A-133, and that there is not "recipient" nor "sub recipient" relationship created hereunder.

Dale Winkler

Dale Winkler
SREB Vice President

08-01-2022

Date

Superintendent or Designee
Champlain Valley Education Service

Date

Return Signed Documents to:
Southern Regional Education Board
Attn: Jenn Carter
592 10th St. NW
Atlanta, GA 30318
404-875-9211
jenn.carter@sreb.org
SREB.org



CENTRAL ADMINISTRATION

518-561-0100

District Office FAX 518-562-1471
Management Services FAX 518-561-9382
Employee Services FAX 518-324-6612

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

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1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the professional safety consultant (Consultant) hereby agrees to effectuate the naming of Clinton-Essex-Warren-Washington BOCES (hereinafter CEWW BOCES) as an additional insured on the Consultant's insurance policies, with the exception of workers' compensation, NY State disability and professional liability. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract
2. The policy naming CEWW BOCES as an additional insured shall:
 - a. Be an insurance policy from an A.M. Best rated "secure" insurer, licensed in New York State. CEWW BOCES, at its sole discretion, may accept an insurer otherwise authorized to provide insurance in New York State.
 - b. State that the Consultant's coverage shall be primary and noncontributory coverage for CEWW BOCES, its Board, employees and volunteers.
3.
 - a. CEWW BOCES shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with CEWW BOCES. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance. The decision to accept an alternative endorsement rests solely with CEWW BOCES.
 - b. If so requested, the Consultant will provide copies of the required policies.
4. The Consultant agrees to indemnify CEWW BOCES for any applicable deductibles or self-insured retentions.
5. Required Insurance:
 - a. **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - b. **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - c. **Professional Errors and Omissions Insurance**
\$2,000,000 per occurrence/ \$2,000,000 aggregate for the consulting services being performed, directly or through sub-consultants, by the Consultant performed under the contract for CEWW BOCES. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.

Attachment II

6. Consultant acknowledges that failure to obtain such insurance on behalf of CEWW BOCES constitutes a material breach of contract. The Consultant is to provide CEWW BOCES with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of CEWW BOCES to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by CEWW BOCES.
7. CEWW BOCES is a member/owner of the NY Schools Insurance Reciprocal (NYSIR). The Consultant further acknowledges that the procurement of such insurance as required herein is intended to benefit not only CEWW BOCES but also NYSIR, as CEWW BOCES's insurer.

ENC. 8

Recommend that the Board approve the following Agreement for Services:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Leadership for Educational Achievement Foundation, Inc. (LEAF) under which LEAF will provide leadership coaching services for specified positions at BOCES during the 2022-23 school year. The total amount for all services will be \$64,150. (ISC) (attached)

ENC. 9

Recommend that the Board approve the following Agreement for Cafeteria Meals Services:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. (ACAP) under which BOCES will provide breakfast and lunch meals to ACAP preschool students and staff at the Yandon-Dillon Center in Mineville during the 2022-23 school year. ACAP agrees to pay BOCES the following meal prices: \$2.78 for each student breakfast; \$4.49 for each student lunch; \$3.01 for each adult breakfast; \$5.52 for each adult lunch. ACAP will also pay BOCES \$30,000 as their share of the cost for a food service helper position at the Yandon-Dillon cafeteria for the 2022-23 service period. (Management Services) (attached)

ENC. 10

Recommend that the Board approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the North Country Workforce Partnership, Inc. (NCWP) under which NCWP will reimburse BOCES for professional services rendered in connection with the North Country Region Career Pathways III Program (NCRCP3P) in an amount not anticipated to exceed \$100,000 per year for a period of three years. The agreement commenced April 1, 2021 and shall terminate March 31, 2024. (CV- TEC) (attached)

ENC. 11

Recommend that the Board approve the following School Physician Services Agreement Renewal:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Gaylen Bigelow, FNP-BC to provide School Physician Services at the Plattsburgh Main Campus, Plattsburgh Satellite Campus, and Mineville Campus for the period of September 1, 2022 through June 30, 2023 in the amount of \$8,400. (Special Education) (attached)

ENC. 12

Recommend that the Board approve the following:

1. Recommended that the Board adopt the Policy Statement for Free and Reduced Price Meals or Free Milk in accordance with NYSED program requirements for the federally assisted National School Lunch Program School Breakfast Program, or Special Milk Program, for the 2022-23 school year.



Leadership for Educational
Achievement Foundation, Inc.

LEAF • EDUCATION • ACHIEVEMENT

Agreement for Services

Champlain Valley Educational Services will use the Leadership Coaching Program provided through Leadership for Educational Achievement Foundation as a framework for leadership development for the 2022-2023 school year. The document authorizes the services to be provided.

1. LEAF will provide leadership coaching for the following leaders in the organization. This coaching will focus on general leadership development, situational leadership and specific leadership for the leaders' areas of responsibility. The leaders being coached are:

Director of Facilities II
Director of Labor Relations
Benefits Director
Assistant Superintendent of Management Services
Food Service Director
Director of Special Education
Network and Systems Coordinator
Interscholastic Athletics Administrator
Principal CV-TEC Satellite Campus
Assistant Superintendent for Educational Services
Principal CV-TEC Main Campus Plattsburgh
Director of Career and Technical Education
Communications & Publications Manager
Principal Special Educational Plattsburgh
Administrator for Instructional Services
Adult Services Administrator
Assistant Principal--Spec Ed Plattsburgh campus
Principal CV-TEC & Sp. Education Mineville Campus
Assistant Principal--Intern
District Superintendent

2. Coaches will meet with the leaders once per month and will be available to meet as needed via telephone and electronic communications at all times. The District Superintendent will have two coaching sessions per month.
3. Coaches support leaders in other ways as per the specific requirements of the position. For example, the coach may virtually attend a staff meeting or a board meeting as an observer, review critical documents or advise on long term planning issues.

4. Participants in the LEAF coaching program will also benefit from the following services at no additional cost:

- i. Specific sessions at the fall and winter NYSCOSS conference for participants of the coaching program.
- ii. *Thoughts for Leaders* newsletter, which is only provided to participants in the program and our coaches.
- iii. Networking opportunities for coaching participants at the fall and winter NYSCOSS conference.

The total cost of the program for the district is \$64,150. Please sign and return a copy of this agreement to Mike Ford at mike@nyscoss.org

Please call me at (315) 521-2001 if I can answer any questions. We are very pleased to serve your organization.



Leadership for Educational
Achievement Foundation, Inc.

LEAF • EDUCATION • MICHIGAN

Champlain Valley Educational Services
Agreement for Leadership Coaching

Accepted:

A handwritten signature in black ink that reads "Mike Ford".

Mike Ford, Director of Leadership Development
Leadership for Educational Achievement Foundation

District Superintendent
Champlain Valley Educational Services

ENC. 9

AGREEMENT FOR CAFETERIA MEALS SERVICES

AGREEMENT by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Education Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and ACAP, Inc., 7572 Court Street, Suite 2, PO Box 848, Elizabethtown, New York 12932 (hereinafter the "Service Provider"). This agreement is entered into for the purpose of having CVES provide Cafeteria Meal Services for preschool students attending BOCES at the Yandon-Dillon Campus, 3092 Plank Rd, Mineville, NY 12956.

1. BOCES agrees to provide staffing and supplies required to serve ACAP student and adult meals at the Yandon-Dillon campus in Mineville during the 2022-2023 school year effective 9/1/22. ACAP will be invoiced per meal served according to the following pricing.

Student meal prices:

Breakfast	\$2.78 per meal
Lunch	\$4.49 per meal

Adult meal prices:

Breakfast	\$3.01 per meal
Lunch	\$5.52 per meal

2. Additionally, ACAP agrees to pay BOCES a base fee for the Meal Services in the amount of \$30,000 for the 2022-23 school year. The fee will be paid monthly in 10 equal installments of \$3,000. Final Payment for 2022-23 is due by June 20, 2023.
3. BOCES will maintain ownership of all original equipment and cooking/serving utensils used in food service operations. BOCES will also be responsible for all costs associated with the maintenance and upkeep of said equipment and cooking/serving utensils.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2022.

Date: _____

Date: 8/19/22

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

ACAP, Inc

By: _____
(Michael St. Pierre/Board President)

By: [Signature]

By: _____
(Mark Davey, Ed.D/District Superintendent)

THE NORTH COUNTRY WORKFORCE PARTNERSHIP, INC.

MEMORANDUM OF AGREEMENT

THIS AGREEMENT, made this _____ between:

The North Country Workforce Partnership, Inc. hereinafter known as NCWP, and the Clinton-Essex-Warren-Washington Board of Educational Services, also known as Champlain Valley Educational Services, hereinafter known as CVES, agree as follows:

WITNESSETH:

WHEREAS, The New York State Office of Temporary and Disability Assistance has awarded a Career Pathways III contract, hereinafter known as North Country Region Career Pathways III Program or NCRCP3P program to the North Country Workforce Partnership, Inc.; and

WHEREAS, The aforesaid contract provides that NCWP shall provide a NCRCP3P program to the residents of CVES and:

WHEREAS, The NCWP desires to enter into an agreement with the CVES for the performance of this project; and

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein it is mutually agreed by and between the respective parties as follows:

SCOPE OF WORK:

The North Country Workforce Partnership, Inc. will:

1. Act as fiscal agent for the NCRCP3P.
2. Enter into a contract with the Office of Temporary and Disability Assistance, Center for Employment and Economic Supports (OTDA) for the purposes of this project.
3. Prepare and submit all required documentation and vouchers to OTDA.
4. Ensure that Career Center staff are knowledgeable about the NCRCP3P including the goals of the program and participant eligibility.
5. Provide regional oversight for all partner agencies.
6. Ensure coordination between the NCRCP3P and Workforce Investment Act Title 1 Out-of-School Youth Programs in all 4 counties.
7. Ensure that career pathways are developed in conjunction with regional labor demand lists and reflect the initiatives of the Regional Economic Development Council
8. Develop regional trainings/pathways in in-demand occupations.
9. Identify additional career pathways to be developed by using current local and regional labor market information.
10. Assist NCRCP3P participants in accessing post-secondary education and training including financial aid assistance.

CVES will:

1. Provide at least sixty (60) hours of instruction to eligible NCRCP3P participants in literacy, numeracy, TASC® preparation, Job Readiness Training and Job Skills Training as detailed in the NCRCP3P proposal.
2. Assist students in the development of an Education and Career Plan.
3. Assist participants in obtaining educational gains and credentials (e.g. New York State High School Equivalency Diploma, CNA certification, etc.).
4. Verify participant eligibility.
5. Assist participants in job search activities that lead to obtaining & retaining employment.
6. Provide case management services to NCRCP3P participants.
7. Assist NCRCP3P participants in the navigation of the Clinton & Essex County Career Centers.
8. Provide appropriate activities to NCRCP3P participants in order to meet public assistance requirements.
9. Provide documentation to NCWP as per NCRCP3P milestone criteria prior to request for vouchering.
10. Complete quarterly MWBE reporting and submit to NCWP by the 5th day following each quarter.
11. Complete monthly participation reports and submit to NCWP by the 8th day of the following month.
12. Remit payment totaling \$2,500 each year (contingent upon funding from OTDA) for administrative and support staff functions including documenting, tracking, auditing activities to support the NCRCP3P.

TERM:

Contingent upon yearly funding from the New York State Office of Temporary and Disability Assistance, The term of this agreement is for the period April 1st, 2021 through March 31st, 2024 unless earlier terminated under the provisions of this agreement. Job retention milestones may be vouchered until July 31st, 2024 for participants obtaining employment prior to March 31st, 2024.

COMPENSATION AND MAXIMUM COST:

In full and complete consideration of CVES's satisfactory performance under this agreement the NCWP will make payment to CVES for allowable costs incurred in accordance with the terms of this agreement up to \$100,000 annually. Should additional funding become available, this amount may be amended on an annual basis by both parties.

Should FEH BOCES, Saint Lawrence-Lewis BOCES or Clinton-Essex-Warren-Washington BOCES not achieve maximum milestones for their respective Memorandum Agreements, the remaining money may be reallocated to the remaining agency/agencies.

NCWP shall maintain appropriate and complete accounts, records, documents and other evidence showing and supporting all costs incurred under this agreement.

PAYMENT:

CVES will submit a detailed invoice to NCWP at the following address:

NCWP
194 US Oval
Plattsburgh, NY 12903

Such invoices will be submitted quarterly but must be received by NCWP prior to the last day of each quarter:

- A) Promptly after receipt of an invoice, NCWP shall, subject to the provision hereof, make payment thereon as requested by CVES.
- B) Payment is contingent upon the NCWP receipt of funds from the New York State Office of Temporary and Disability Assistance.

TERMINATION:

Either NCWP or CVES may terminate this agreement at any time by giving thirty (30) days written notice to the other contracting party. All payments and liability therefore by NCWP shall end on the date of termination and shall include all services performed up to the date of termination.

LIABILITY TO THIRD PARTIES:

The parties hereto shall indemnify and hold harmless each other from all damages, claims, or liabilities to persons or property, including counsel fees and the costs and expenses to defend any legal action cause by their negligent, reckless and/or intentional acts.

CVES status under this Agreement shall be that of an independent contractor and not that of any agent or employee. CVES warrants and represents that it has complied with all federal, state and local laws that are required for it to perform the services set forth in this Agreement.

NCWP will not withhold or pay on behalf of CVES or any of its employees: (a) federal and local income taxes, or (b) any other payroll tax of any kind. In accordance with the terms of this Agreement neither CVES nor any of its agents or employees shall be treated as an employee of NCWP with respect to the services provided in this Agreement.

CVES has no authority to enter into contracts or agreements on behalf of NCWP. This Agreement does not create a partnership between the parties.

No change, modification, or waiver of any term of this agreement shall be valid unless it is in writing signed by both NCWP and CVES.

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understanding between NCWP and CVES.

IN WITNESS WHEREOF, this Agreement has been duly executed.

North Country Workforce Partnership, Inc.

Signature and Title 

8/3/2022
Date

Clinton-Essex-Washington-Warren BOCES also known as Champlain Valley Educational Services

Signature and Title

Date

RENEWAL OF INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

WHEREAS, the Clinton-Essex-Warren-Washington County Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York, 12901 ("BOCES") and Gaylen Bigelow, FNP-BC with her principal place of business at 6 Crescent Drive, Plattsburgh NY 12901, entered into an INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT dated the 18th day of August 2021 for School Physician Services, hereinafter "SERVICES" for the period of September 1, 2021 through June 30, 2022; and

WHEREAS, under the terms of the Agreement, the BOCES and Gaylen Bigelow, FNP-BC may agree to extend the term of the Contract on an annual basis for a one-year period, not to exceed four (4) renewal periods;

NOW THEREFORE, the parties agree as follows:

1. BOCES and Gaylen Bigelow, FNP-BC shall extend the term of the INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT for SERVICES dated September 1, 2021 through June 30, 2022 for the additional period of September 1, 2022 through June 30, 2023; and
2. All of the other terms and conditions of the INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT dated the 18th day of August, 2021 including ATTACHMENT(S) shall remain the same and in full force and effect during the new term described above.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as follows:

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Gaylen Bigelow, FNP-BC

By: _____
Michael St. Pierre
Board President

By: Gaylen Bigelow FNP-BC
Gaylen Bigelow, FNP-BC

By: _____
Craig L. King
District Superintendent

Date: 8/5/22

Date: _____

**Gaylen Bigelow, FNP-BC
School Physician Services**

Service Prices from 9/1/22 through 6/30/23:

	LOCATION: CLINTON-ESSEX-WARREN-WASHINGTON BOCES	
	Service Type:	Price:
	Physician Services - 9/1/22 - 6/30/23 Billable Amount:	\$8,400.00



P.O. Box 455, Plattsburgh, NY 12901 www.cvas.org

CENTRAL ADMINISTRATION

518-561-0100

District Office FAX 518-562-1471
Management Services
Business Office FAX 518-561-9382
Employee Services FAX 518-324-6612

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

INSURANCE AGREEMENT – SCHOOL PHYSICIAN SERVICES:

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the professional consultant hereby agrees to effectuate the naming of Clinton-Essex-Warren-Washington BOCES (hereinafter "BOCES") as an Additional Insured on the professional consultant's insurance policies, with the exception of workers' compensation, N.Y. State Disability and professional liability.
2. The policy naming the BOCES as an Additional Insured shall:
 - a. Be an insurance policy from an A.M. Best rated "Secure" insurer, licensed in New York State.
 - b. State that the consultant's coverage shall be primary and non-contributory coverage for the BOCES, its Board, employees, and volunteers.
 - c. The BOCES shall be listed as an additional insured by using endorsement CG 20 26 or equivalent. The decision to accept an alternative endorsement rests solely with the BOCES. A completed copy of the endorsement must be attached to the certificate of insurance.
 - d. The certificate of insurance must describe the specific services provided by the consultant (e.g., physical therapy, psychological services) that are covered by the liability policies.
 - e. At the BOCES's request, the consultant shall provide a copy of the declaration page of the liability and umbrella policies with a list of endorsements and forms. If so requested, the consultant will provide a copy of the policy endorsements and forms.
3. The consultant agrees to indemnify the BOCES for any applicable deductibles and self-insured retentions.
4. Required insurance:
 - a. Commercial General Liability Insurance
\$1,000,000 per occurrence/ \$2,000,000 aggregate, with coverage for sexual misconduct.
 - b. Automobile Liability
\$1,000 combined single limit for owned, hired, borrowed and non-owned motor vehicles.
 - c. Workers' Compensation and N.Y.S. Disability
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees. Proof of coverage must be on the approved specific form, as required by the New York State Workers' Compensation Board. ACORD certificates are not acceptable. A self-employed person and certain partners and corporate officers are excluded from the definition of "employee" pursuant to Workers' Compensation Law Section 2 (4). As such, individuals in such capacity are excluded from Workers' Compensation Law coverage requirements. A person seeking an exemption must file a CE-200 form with the state. The form can be completed and submitted directly online to the Workers Compensation Board
 - d. Professional Errors and Omissions Insurance
\$2,000,000 per occurrence/ \$2,000,000 aggregate for the professional acts of the consultant performed under the contract for the BOCES. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.
5. Consultant acknowledges that failure to obtain such insurance on behalf of the BOCES constitutes a material breach of contract. The consultant is to provide the BOCES's with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of the BOCES to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by the BOCES.
6. The BOCES is a member/owner of the NY Schools Insurance Reciprocal (NYSIR). The consultant further acknowledges that the procurement of such insurance as required herein is intended to benefit not only the BOCES but also NYSIR, as the BOCES's insurer.
7. Forward all certificates of insurance to: Clinton-Essex-Warren-Washington BOCES, PO Box 455, Plattsburgh NY 12901 ATTN: Business Office

ATTACHMENT II

Board of Cooperative Educational Services for Clinton – Essex – Warren – Washington (CEWW) Counties

CVES / CEWW BOCES is a proud member of the statewide BOCES Network since 1949.

POLICY STATEMENT FOR FREE AND REDUCED PRICE MEALS OR FREE MILK

CEWW-BOCES _____, (Local Education Agency or governing body) responsible for administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that it will uniformly implement the following policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction that participates in the programs mentioned above.

In fulfilling its responsibilities, the SFA agrees to the following:

A. Free Meals and (For Milk Only Schools) Free Milk

To serve meals or milk at no charge to children from families whose income is at or below the income levels for free meals and milk listed on the annual income eligibility guidelines, or to children from Supplemental Nutrition Assistance Program (SNAP) households, Temporary Assistance to Needy Families (TANF) households, households participating in the Food Distribution Program on Indian Reservations (FDPIR) that provide a case number, or households that are identified through the SNAP/MEDICAID Direct Certification Matching Process.

B. Reduced Price Meals

To serve breakfast and/or lunch and/or snacks served through the Afterschool snack program at no charge to children from families whose income is within the range of the annual income eligibility guidelines for reduced price meals.

C. Special Conditions

To serve free meals/milk to foster children in cases where the court or welfare agency is legally responsible for the child. Documentation from an appropriate State or local agency supports the foster child's status. Foster children are categorically eligible for free meals and may be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. Including children in foster care as household members can help other children in the household qualify for free or reduced price meals. If the foster family is not eligible for free or reduced price meal benefits, the foster child will still be provided free meal benefits.

To provide free or reduced price meals or free milk to children whose parents or guardians have become unemployed, provided the loss of income causes the family income during the period of unemployment to be within the eligibility criteria. These students must be approved using one of the methods noted in this eligibility guidance booklet.

D. Non-Discrimination

1. That there will be no physical segregation of, or any other discrimination against, any child because of his/her inability to pay the full price of the meal or milk. LEAs selling competitive foods during a meal service are encouraged to include in the description of how the cafeteria and meal service prevents overt identification of the children receiving free and reduced price

meals or free milk. The names of children eligible to receive free or reduced price meals or free milk shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means. Further assurance is given that children eligible for free or reduced price meals or free milk shall not be required to:

- Work for their meals or milk.
 - Use a separate lunchroom.
 - Go through a separate serving line.
 - Enter the lunchroom through a separate entrance.
 - Eat meals or drink milk at a different time.
 - Eat a meal different from the meal sold to children paying the full price for the same meal or drink milk different from that sold to children paying the full price.
2. That in the operation of Child Nutrition Programs, no child shall be discriminated against because of his or her race, sex, age, color, disability, national origin, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

E. Hearing Procedures

To establish and use a fair hearing procedure in cases of appeal by parents of the school's decision on applications and in cases where the school official challenges the accuracy of information contained in an application or of the continued eligibility of any child for a free or reduced price meal or free milk. During appeal, hearing, and disposition of the case, the child will receive free or reduced price meals or free milk.

To maintain, for a period of three years plus the current year, records of all such appeals, challenges, and dispositions.

That in initiating the hearing procedure, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted on the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing.

That the hearing procedure shall provide:

1. A simple, publicly announced method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person in presenting an appeal;
3. An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal;
4. That the hearing shall be held with reasonable promptness and convenience and that adequate notice shall be given as to the time and place of the hearing;
5. An opportunity to present oral or documentary evidence and arguments supporting the position;
6. An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witnesses;
7. That the hearing shall be conducted and the decision made by a hearing official who did not participate in making the decision under appeal or in any previous conference;

8. That the decision of the hearing official, who may not be the same person as the reviewing and/or the verification official, shall be based on the oral and documentary evidence presented at the hearing and made a part of the hearing record;
9. That the parties concerned and their designated representative shall be notified in writing of the decision of the hearing official;
10. That a written record shall be prepared with respect to each hearing which shall include: the decision under appeal; any documentary evidence and a summary of any oral testimony presented at the hearing; the decision of the hearing official, including the reasons therefore and a copy of the notification to the parties concerned of the decision of the hearing official; and
11. That such written record of each hearing shall be preserved for a period of three years plus the current year and shall be available for examination by the parties concerned or their representative at any reasonable time and place during such period.

F. Reviewing Official

A reviewing official shall review and make determinations of eligibility using the criteria outlined in this policy to determine which individual children are eligible for free or reduced-price meals or free milk. The official should sign, date, and indicate the eligibility determination on each application.

G. Notice to Parents

To send at the beginning of each school year, and whenever there is an increase in eligibility, to the parent or guardian of each child, a letter such as the prototypes in Attachment VII, VIII, or IX including a form on which to make application for free or reduced price meals or free milk, and a parent disclosure letter and consent statement.

H. Applications

To advise parents to complete the application and return it to the reviewing official for eligibility determination.

To maintain applications and documentation of action taken, for three years after the end of the school year to which they pertain.

To accept applications at any time during the year and to supply applications to any parent enrolling a child in a school for the first time.

To accept the application of a child who transfers from one school to another under the jurisdiction of the SFA. Copies of the application and eligibility dates should be retained with the records of both schools. The application from the transfer student from another SFA should be reviewed to ensure that it is correctly approved.

To inform parents of eligibility determinations. Parents must be notified in writing of the reason(s) for denial of their application, notification of the right to appeal, instructions on how to appeal, and a reminder to parents that they may reapply for free and reduced price benefits at any time during the school year. Copies of denial letters to parents must be maintained for three years plus the current year.

I. Verification of Applications

Verify the eligibility of applicant households **by November 15** in accordance with program regulations and annually maintain records.

J. Anonymity and Accountability

To establish a procedure to collect money from children who pay for their meals or milk which prevents overt identification, and accounts, at the point of service, for the number of free, reduced and full price meals served or the number of half-pints of free and full price milk served. The procedure(s) adopted will be used in order that no other child in the school will consciously be made aware, by such procedure, of the identity of the children receiving reduced price meals, free meals, or free milk. The LEA will develop measures to prevent disclosure of confidential free and reduced price eligibility information as required and include the steps with this policy statement.

K. Amendments to Policies

To submit to the State Education Department any alterations or amendments to the policy including eligibility criteria, applications, public announcements, etc., for approval prior to implementation. Such changes will be effective following approval by the NYSED Child Nutrition Program Administration office. Any and all changes in eligibility criteria shall be publicly announced in the same manner used at the beginning of the school year. Changes in content to any prototype documents from this guidance booklet require prior State Agency approval.

L. Records

To maintain a file of the following records for three years plus the current year after the end of the fiscal year to which they pertain:

1. All eligibility determinations obtained through the Direct Certification Matching Process (DCMP) (SNAP, Medicaid, Foster)
2. All applications and documents to support homeless, migrant, head start, etc.
3. Records of all appeals and challenges and their disposition.
4. All notifications of eligibility determinations, including denial letters.
5. Records of all verification efforts and resulting eligibility changes.

M. Public Release

At the beginning of the school year, a public release containing the same information supplied to parents and including both free and reduced price eligibility criteria should be provided to the media (local newspaper), the local unemployment office, and any major employers contemplating large layoffs in the areas from which the school draws its attendance. Documentation must be kept on file for three years plus the current year identifying where the public release was sent.

N. Special Assistance - Provision 2 and Community Eligibility Provision

Provision 2: In schools where all enrolled children, regardless of their category of eligibility, are served meals at no charge; notify parents, distribute, and certify applications for free and reduced

price students once every four consecutive school years. For three years after the base year, the school is not required to count meals served by category for claiming purposes. After the base year, the building's monthly reimbursement is based on total meal counts and monthly claim statistics from the base year. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate reimbursement system.

Community Eligibility Provision: Schools where at least 40 percent of enrolled students have been deemed free eligible through a means other than an income application (i.e., directly certified using electronic SNAP/Medicaid, homeless, migrant, runaway, foster, and head start) using data from anytime between July 1, 2021 to June 30, 2022, may participate in the Community Eligibility Provision for the 2022-2023 school year. The schools will receive reimbursement in the free and paid category based on the percentage of directly certified students as noted above times a multiplier (as written in federal regulation). For more details about participation and how to apply, please see the CEP Memo on the Child Nutrition Knowledge Center website.

O. Administrative Prerogative

In certain circumstances when households fail to apply for free or reduced price meals, the nutritional needs of students who are obviously at an economic disadvantage may be addressed by local officials.

Using administrative prerogative, local officials may complete an application for a student known to be eligible if the household had applied. This limited use option acknowledges the various reasons that a family may fail to apply for free or reduced price meals, such as lack of understanding, fear of authority, alien status, substance abuse, etc.

To exercise this option properly, an application must be completed on behalf of the student, based on the best family size and income information available. The source of this information must be noted on the application. Documented prior efforts must be made by the SFA to obtain a completed application from the parent or guardian.

The names of all household members, a social security number, or an adult signature need not be secured. Instead, the name of the student, household size, estimated family income including source, and the administrator's signature must be provided. The household must be notified of the student's approval status for free or reduced price meals. These applications should be excluded from the verification process.

This option must be used **judiciously and only after repeated efforts to obtain applications from families have been unsuccessful**. It is to be used on an individual basis and must not be used to provide eligibility determinations for large numbers of students. It also may not be used when family income is above the eligibility guidelines, even though the children are coming to school without a meal or money. Family economic status must remain the criterion for administratively making the decision to provide the student access to free or reduced price meals.

P. Meal Eligibility for Homeless/Migrant/Runaway Children

Children who are categorically eligible under Other Source Categorically Eligible Programs should contact the school for assistance in receiving benefits and indicate the source of their status on the application.

The United States Department of Agriculture (USDA) has acknowledged that the number of homeless, migrant and runaway children has risen considerably in the last few years, that parents/guardians who are homeless or migrant often fail to return a free meal application, and these children are often not included in the direct certification process. While administrators can exercise the administrative prerogative option for determining program eligibility, this process is only intended to be exercised on a case-by-case basis and becomes burdensome in areas where there are many homeless/runaway children residing in shelters or migrant status children. USDA has therefore established the following procedures for all Child Nutrition Programs when an application is not submitted by the household or it is not anticipated that an application will be submitted:

- The migrant coordinator, homeless liaison or runaway provider may provide you with a list of eligible children based on established criteria. The list must be dated and signed by the coordinator, liaison or provider. These children are then directly certified for free meals for the school year. No other documentation is needed. This is the preferred option.

Other options:

- The director of the homeless shelter at which the child resides can complete and submit an application for the child, or send a list of all children residing in the shelter to the school;
- Local level officials may complete an application for a child and approve the child for free meals based solely on their knowledge that the child's address is a homeless shelter or that the child has no known address and is indeed homeless;
- If large numbers of homeless children make it impractical for a homeless shelter or school officials to complete individual applications, the school administrator may establish a list of eligible students based on his/her knowledge of the family's residence (shelter, address, car, etc.). The documentation necessary to substantiate free meal eligibility for a list of children must contain at a minimum the following information:
 - The child's name
 - The effective date of eligibility determination
 - The name of the shelter, etc., where the child resides
 - The signature of the determining official
- Documentation of migrant status children should be maintained by the school migrant coordinator as documentation to substantiate free meal eligibility. This should include the date, the child's name, and signature of the migrant coordinator. For a list of contacts in your school, go to www.nysteaches.org.

Q. Food Distribution Program on Indian Reservation (FDPIR)

Public and nonpublic schools participating in the School Lunch, Breakfast, or Special Milk Programs may accept a Food Distribution Program on Indian Reservation (FDPIR) case number in lieu of household income, SNAP or TANF number.

R. Food Substitutions for Children With Disabilities

Federal regulations governing the operation of Child Nutrition Programs and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to

participate in all academic and nonacademic activities including the school nutrition programs. To ensure that these children are not denied reasonable access to the programs, the Department of Agriculture's regulations require schools and institutions to make reasonable accommodations, such as providing substitutions in the regular meal patterns, for children who have a disability and whose disability restricts their diet. A student with a disability is defined in 7 CFR part 15b.3 as one who has a physical or mental impairment which substantially limits one or more major life activities of such individual, a record of such an impairment or being regarded as having such an impairment. Major life activities include but are not limited to: functions such as caring for one's self, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.

Accordingly, meal substitutions must be made for children with disabilities and must be supported by a medical statement signed from a State licensed healthcare professional. These meals must be offered at no extra charge. Substitutions may also be made for non-disabled children who are unable to consume the regular meal because of medical or other special dietary needs, though schools are not required to do so in these instances. Substitutions for non-disabled children must be supported by a statement signed by a recognized medical authority. **Children with disabilities are not automatically eligible for free meal benefits.** Parents must adhere to the same income eligibility criteria and procedures used for all children.

S. Limited English Proficient (LEP) Households

LEAs will ensure there are no barriers for participation in Child Nutrition Programs for Limited English Proficient (LEP) families and must communicate with parents and guardians in a language they can understand throughout the certification and verification processes.

T. Meal Charge Policy

LEAs will establish a written and clearly communicated policy to address student meal charges when payment cannot be collected at the point of service. Charge policies will be reasonable, well-defined and maintain the integrity and dignity of students and households to minimize harm to the student.

U. Prohibition Against Meal Shaming Plan

LEAs will establish a written and clearly communicated plan that ensures a student whose parent or guardian has unpaid meal charges is not shamed or treated differently than a student whose parent or guardian does not have unpaid school meal charges. The plan will include the requirement to provide students with the reimbursable meal of their choice and identify other prohibited actions to decrease student distress or the embarrassment associated with not having adequate funds to pay for a school meal.

- V. Program Terminations:** To provide 60 days advance written notice to parents and to immediately inform the NYSED Child Nutrition Program Administration of intent to discontinue participation in NSLP/SBP for public school districts. Non-public schools must send a letter on official letterhead notifying the Child Nutrition Office of the effective date they will no longer participate and the last month they intend to claim meals.

KEEP THIS FORM ON FILE. DO NOT RETURN TO SED

CERTIFICATION OF ACCEPTANCE FOR DISTRICTS AND NONPUBLIC SCHOOLS

Please complete the following information during the annual renewal process on the Child Nutrition Management System and **retain on file** for examination by members of this Department or USDA during a review of your Child Nutrition Program. **Do not send the Certificate of Acceptance to NYSED.**

SCHOOL FOOD AUTHORITY NAME: Champlain Valley Educational Services

12-Digit LEA Code: 0 9 9 0 0 0 0 0 0 0 0 0

The governing body of this School Food Authority accepts this Free and Reduced Price Meal or Special Milk Program Policy Statement, including the Family Income Eligibility Criteria and all required attachments and as indicated below:

Titles of Designated Officials

- | | | |
|----|-----------------------|--|
| A. | REVIEWING OFFICIAL | Jessica LaClair, Accountant |
| | Address & Telephone | Champlain Valley Educational Services
P.O. Box 455
Plattsburgh, NY 12901 (518) 561-0100 x215 |
| B. | HEARING OFFICIAL | Eric Bell, Assistant Superintendent of Management Svcs |
| | Address & Telephone | Champlain Valley Educational Services
P.O. Box 455
Plattsburgh, NY 12901 (518) 561-0100 x230 |
| C. | VERIFICATION OFFICIAL | Jessica LaClair, Accountant |
| | Address & Telephone | Champlain Valley Educational Services
P.O. Box 455
Plattsburgh, NY 12901 (518) 561-0100 x215 |

An officer of the Board of Education or chairman of the community school board, pastor or executive director of the corporation operating a private or parochial school, or the headmaster or principal of a nonpublic school must sign this form.

ORIGINAL SIGNATURE OF SCHOOL OFFICIAL

Board of Education President

TITLE

DATE

2022-2023

- **The Reviewing and Verification Official may be the same person. The Hearing Official cannot be the Reviewing or Verification Official.**

ENC. 13

Recommend that the Board approve the following:

1. Appoint Jessica LaClair, Accountant (Schools), as the Reviewing and Verification Official for Free and Reduce Lunch Eligibility, effective August 18, 2022, through the July 2023 Reorganizational Meeting, with no additional compensation.
2. Appoint Eric Bell, Assistant Superintendent of Management Services, as the Hearing Official for Free and Reduced Lunch appeals, effective August 18, 2022 through the July 2023 Reorganizational Meeting, with no additional compensation.

ENC. 14

1. Recommend that the Board adopt the Adult Breakfast cost of \$3.01 (includes sales tax) and Adult Lunch cost of \$5.52 (includes sales tax) for the 2022-2023 school year in our Special Education cafeterias. These prices are in compliance with the New York State Education Department. (Yandon-Dillon and WAF)
2. Recommend that the Board adopt the following costs for second meals for students in our Special Education cafeterias. A cost of \$2.78 for a Second Breakfast and \$4.49 for a Second Lunch. First meals are free for students under the Community Eligibility Provision (CEP). (Yandon-Dillon and WAF)

ENC. 15

Recommend that the Board approve the following Special Education School-Age Summer School Resolution:

1. WHEREAS, the stated vision of Clinton-Essex-Warren-Washington (CEWW) BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and
WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and
WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2023 Special Education School-Age Summer School and to pay the actual costs of operating the 2023 summer program, notwithstanding State Education Department tuition rates: AuSable Valley, Beekmantown, Boquet Valley, Chazy Union Free, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, Willsboro;
IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2023 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2023 Special Education School-Age Summer School.
2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and

ENC. 15 CONTINUED

WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2024 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2023; CEWW BOCES will diligently analyze its ability to provide services in summer 2024, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

ENC. 16

Recommend that the Board approve of the following membership for the Assistant Superintendent for Educational Services for the 2022-2023 school year:

-Staff/Curriculum Development Network (S/CDN), \$650

ENC. 17

Recommend that the Board rescind the following temporary appointment that was approved at the July 13, 2022 Board meeting:

1. Name: Rinda Foster
Position: Special Education Teacher
Effective Date: August 31, 2022 – June 30, 2023
Certification Status: uncertified
Annual Base Salary: \$46,465

ENC. 18

Recommend that the Board approve the following letter(s) of resignation for the purpose of retirement:

1. Toni Perez, School Social Worker, effective January 12, 2023

ENC. 19

Recommend that the Board accept the following letter(s) of Resignation:

1. Melissa Dubuque, Teaching Assistant, effective July 26, 2022
2. Heather Ford, Teaching Assistant, effective August 6, 2022
3. Giovanna Nelkin, Senior Caseworker, effective August 20, 2022
4. Ashley Pray, Teaching Assistant, effective August 30, 2022
5. Paulina Geoffrey, Teaching Assistant, effective August 30, 2022
6. Heather Hambleton, Teacher Aide/Student Aide, effective August 31, 2022 for the purpose of accepting a Teaching Assistant position

ENC. 20

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Heather Vanalphen
Position: Special Education Teacher
Tenure Area: Special Education Teacher
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: Childhood Education (Grades 1-6) Initial Certificate, Students with Disabilities (grades 1-6) Initial Certificate
Annual Base Salary: \$54,126
2. Name: Elizabeth Dugan
Position: Special Education Teacher
Tenure Area: Special Education Teacher
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: Childhood Education (grades 1-6) Professional certificate, Physical Education Professional Certificate, Students with Disabilities (grades 1-6) Professional certificate
Annual Base Salary: \$55,500
3. Name: Minnick Hall
Position: Special Education Teacher
Tenure Area: Special Education Teacher
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: Pre-Kindergarten – Grade 6, Permanent Certificate, Special Education, Permanent Certificate
Annual Base Salary: \$49,465
4. Name: Amy Guynup
Position: Special Education Teacher
Tenure Area: Special Education Teacher
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: Special Education, Permanent Certificate
Annual Base Salary: \$52,000
5. Name: Stephanie Zehr (*pending fingerprint clearance*)
Position: School Social Worker
Tenure Area: School Social Worker
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: School Social Worker, Provisional Certificate
Annual Base Salary: \$64,000
6. Name: Heather Hambleton
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Effective Date: August 31, 2022
Tentative Tenure Date: August 31, 2026
Certification Status: TA level 1
Annual Base Salary: \$26,062

ENC. 20 CONTINUED

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 21

Recommend that the Board appoint the following person(s) to a 26-week Civil Service Probationary Appointment as follows:

1. Name: Lori Jamil
Position: Employment & Training Counselor (*was provisional)
Effective Date: July 26, 2022
Tentative Permanent Date: January 26, 2023

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Julie Boulrice (*pending fingerprint clearance*)
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$22,000
2. Name: Karen Mckee
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226
3. Name: Erin Standefer (*pending fingerprint clearance*)
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226
4. Name: Joann Poulsen (*pending fingerprint clearance*)
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226
5. Name: Alyssa Morin (*pending fingerprint clearance*)
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

ENC. 21 CONTINUED

6. Name: John Law (*pending fingerprint clearance*)
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

7. Name: Chawntelle Bezon (*pending fingerprint clearance*)
Position: Teacher Aide/Student Aide
Effective Date: August 31, 2022
Tentative Permanent Date: August 31, 2023
Annual Base Salary: \$19,226

ENC. 22

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Tina Trombley, Account Clerk/Typist, effective August 23, 2022
2. Donna Caramia, Teacher Aide/Student Aide, effective September 1, 2022
3. Jill Lobdell, Teacher Aide/Student Aide, effective September 7, 2022

ENC. 23

Recommend that the Board approve the following salary adjustment due to a change from the 12-month Support Staff Unit to the Confidential Unit:

1. Angie Lecuyer, Account Clerk/Typist, effective July 25, 2022, \$4,000 increase

ENC. 24

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2022-23 school year:

1. Name: Kasey Curley (*pending fingerprint clearance*)
Position: LPN Teacher
Effective Date: August 31, 2022 – June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$46,465

2. Name: Heather Hampton
Position: Teaching Assistant
Effective Date: August 31, 2022 – June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$28,314

3. Name: Myah Green (*pending fingerprint clearance*)
Position: Teaching Assistant
Effective Date: August 31, 2022 – June 30, 2023
Certification Status: Uncertified
Annual Base Salary: \$26,062

ENC. 25

Recommend that the Board appoint the following person(s) to a Part-Time Hourly Appointment for the 2022-2023 school year:

Instructional Training Specialist, \$45/hour

Joan McGowan

Recommend that the Board approve the following part-time Allied Health Teacher(s) for the 2022-23 School Year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>	<u>Prorated Salary</u>
Emily Lefevre	Allied Health Teacher 20%	\$55,289	\$ 11,057.80

ENC. 26

Recommend that the Board approve the following list of Special Education Summer School Staffing additions:

Teacher Aide/Student Aide, hourly rate of pay per contract

Shelby Lottie WAF

Teacher Aide/Student Aide, \$15.50/hour

Erin Standefer WAF

Kayla Myers WAF

Karen Mckee WAF

Dusti Hidock WAF

Elizabeth Berry WAF

Cynthia Williams WAF

Lillian Huchro YD

Registered Nurse, \$34/hour

Michaela Davison WAF

Food Service Helper, \$15.50/hour

Danielle Simard YD

ENC. 27

Recommend that the Board approve the following Additional Work for the 2022-23 School Year:

Continuation of normal workday duties, Hourly rate of pay

Jerilynn Lamere not to exceed 100 hours

Maiya Giroux not to exceed 100 hours

Todd Everleth not to exceed 100 hours

Ciarra Smith not to exceed 100 hours

Elizabeth Lennon not to exceed 100 hours

Myah Green not to exceed 100 hours

ENC. 27 CONTINUED

Culinary Arts Management, Hourly rate of pay

Tanner Senecal	not to exceed 30 hours
Bevan Gertsch-Cochran	not to exceed 30 hours

School Lunch Manager Preparation for the new school year, Daily rate of pay

Sadie Kaltenbach	not to exceed 10 additional days
Jocelyn Lopez	not to exceed 10 additional days

ENC. 28

Recommend that the Board approve the following 2022 Summer Work:

Continuation of normal workday duties, Hourly rate of pay

Kevin Donoghue	not to exceed 36 additional hours
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Touch Math Trainer Training, hourly rate of pay per contract

Heather Van Alphen	not to exceed 7 hours
Maura Trombley	not to exceed 7 hours
Faye Dayton	not to exceed 7 hours
Brianna Finnegan	not to exceed 7 hours
Kaitlin Diskin	not to exceed 7 hours
Alyssa Restrepo	not to exceed 7 hours
Jennifer Cowling	not to exceed 7 hours
Rhona Stoffel	not to exceed 7 hours
Rachel Tousignant	not to exceed 7 hours

Touch Math Jump Start Training, hourly rate of pay per contract

Rhona Stoffel	not to exceed 6 hours
Brianna Finnegan	not to exceed 6 hours
Kaitlin Diskin	not to exceed 6 hours

Positivity Project, hourly rate of pay per contract

Sue Tourville	not to exceed 12 hours
Brandy Rosselli	not to exceed 12 hours

TCI Initial Training, hourly rate of pay per contract

Tyler Langey	not to exceed 24 hours
Stephanie Zehr	not to exceed 24 hours
Mandy Duell	not to exceed 24 hours
Jesse Ballard	not to exceed 24 hours
Lori Lawrence	not to exceed 24 hours
Danielle O'Mara	not to exceed 24 hours
Elizabeth Dugan	not to exceed 24 hours
Alex Benware	not to exceed 24 hours
Joanne Poulsen	not to exceed 24 hours
Amy Guynup	not to exceed 24 hours
Minnick Hall	not to exceed 24 hours

ENC. 28 CONTINUED

Accreditation Re-Approval/Curriculum Development, hourly rate of pay per contract

Kasey Curley not to exceed 18 hours

LPN CVPH Mandatory Orientation, hourly rate of pay

Kasey Curley not to exceed 6 hours

New CTE Teacher Orientation/Teaching to Lead Conference, hourly rate of pay per contract

Krysten Conners not to exceed 12 hours

Kasey Curley not to exceed 12 hours

Kelly Gowett not to exceed 12 hours

Maria Hurteau not to exceed 12 hours

Helen Jessey not to exceed 12 hours

Jacoby Richards not to exceed 12 hours

Fay Cheney not to exceed 18 hours

Anika Craig not to exceed 18 hours

Chris Huchro not to exceed 18 hours

Kaila Inman not to exceed 18 hours

Frank Mercier not to exceed 18 hours

Lisa Tallman not to exceed 18 hours

Shared Decision Making, hourly rate of pay per contract

Arianna Menard not to exceed 20 hours

Christie Lee not to exceed 20 hours

Robin Douglass not to exceed 20 hours

Jennifer Haley not to exceed 20 hours

Rachel Boire not to exceed 20 hours

Johanna Pray not to exceed 20 hours

Stacey Yelle not to exceed 20 hours

Stephanie Sorgule not to exceed 20 hours

Rhonda Baker not to exceed 20 hours

Kaitlin Diskin not to exceed 20 hours

Melissa Gough not to exceed 20 hours

Train the Trainer Training (CALM), hourly rate of pay per contract

Chelsea Benway not to exceed 21 hours

Curriculum Development, hourly rate of pay per contract

Alyssa Restrepo not to exceed 20 hours

Heather Hampton not to exceed 20 hours

Joelle Lucia not to exceed 3 hours

Jen Haley not to exceed 3 hours

Savanna Boadway not to exceed 3 hours

Lori Lawrence not to exceed 3 hours

Minnick Hall not to exceed 3 hours

Mandy Duell not to exceed 3 hours

Rachel Tousignant not to exceed 3 hours

Maura Trombley not to exceed 3 hours

Heather Van Alphen not to exceed 3 hours

ENC. 28 CONTINUED

Laura Denton	not to exceed 3 hours
Amy Guynup	not to exceed 3 hours
Faye Dayton	not to exceed 3 hours
Shelley Charland	not to exceed 12 hours
Lori Ducharme	not to exceed 12 hours
Dawn Waters	not to exceed 12 hours
Donna Wyant	not to exceed 12 hours
<u>Wilson Training, hourly rate of pay per contract</u>	
Savanna Boadway	not to exceed 6 hours
Heather Hambleton	not to exceed 6 hours
<u>Classroom Move/Setup, hourly rate of pay</u>	
Faye Dayton	not to exceed 12 hours
Maura Trombley	not to exceed 12 hours
Heather Vanalphen	not to exceed 12 hours
Rachel Boire	not to exceed 12 hours
Brittney Morse	not to exceed 6 hours
Whitney Gagnier	not to exceed 6 hours
Tammy Smith	not to exceed 6 hours
Arianna Menard	not to exceed 6 hours
Jami Ganter	not to exceed 6 hours
Dawn Abar	not to exceed 6 hours
Nancy Davidson	not to exceed 6 hours
Stacey Smart	not to exceed 6 hours
Katie Gushlaw	not to exceed 6 hours

ENC. 29

Recommend that the Board approve the following Facilitator(s) for the 2022-23 school year:

Facilitators, \$30.00/hour

Penny Bowers

Jami Ganter

Thomas Tedford

Joan McGowan

Michelle Lawrence (*pending fingerprint clearance*)

ENC. 30

Recommend the Board approve the following Adult Education Course Instructors for the 2022-23 school year:

Adult Education, hourly rate per contract

Jacoby Richards

Adult Education Health Careers, hourly rate per contract

Kasey Curley

Adult Education, \$28.00/hour

John Bradley

Harold Mallette

ENC. 31

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2022-23 school year:

<u>Name</u>	<u>Title</u>
Charles Roberts	Building Maintenance Mechanic
Ralph Besaw	Bus Driver
Timmy Aubin	Bus Driver
Willie Thompson	Bus Driver
Deborah Sears	Clerk (<i>pending fingerprint clearance</i>)
David Rabideau	Custodial Worker – Retiree
Christopher Kulo-Powers	Custodial Worker
Katelynn Belair	Food Service Helper
Susan Mueller	Food Service Helper
Karlea Luxon	Food Service Helper
Gladys Daniels	Food Service Helper
Joanna Waters	Food Service Helper
Janice Hart	Food Service Helper
Donald Bush	Laborer
Susan Mueller	Teacher
Kristy Brehm	Teacher
Mario Bouchard	Teacher
Elora Romano	Teacher
Lydia Ducharme	Teacher
Tracey Luoma	Teacher
Chad Davis	Teacher
David Gardiner	Teacher
Elizabeth Parent	Teacher
Michael Bova	Teacher
Todd Bessette	Teacher
Cynthia Williams	Teacher
Diane Leavine	Teacher
Bailey Marcil	Teacher
Michael Magee	Teacher
Alma Medina	Teacher
Rinda Foster	Teacher
Cynthia Williams	Teacher Aide/Student Aide
Ashley Wales	Teacher Aide/Student Aide
Cynthia Warner	Teacher Aide/Student Aide
Terra Duso	Teacher Aide/Student Aide
Kathy Nichols	Teacher Aide/Student Aide
Susan Mueller	Teacher Aide/Student Aide
Janice Hart	Teacher Aide/Student Aide
Ronnie Cunningham	Teacher Aide/Student Aide
Mary Jane Borho	Teacher Aide/Student Aide
Diane Katzfey	Teacher Aide/Student Aide
Elora Romano	Teaching Assistant
Tracey Luoma	Teaching Assistant
Michael Bova	Teaching Assistant

ENC. 31 CONTINUED

Cynthia Williams	Teaching Assistant
Kristy Brehm	Teaching Assistant
Cynthia Warner	Teaching Assistant
Susan Mueller	Teaching Assistant
Ronnie Cunningham	Teaching Assistant
Michael Magee	Teaching Assistant

ENC. 32

Recommend that the Board waive the first reading and adopt the following Revised Policies:

- #8160 CVES District-Wide School Safety Plan
- #8160.1 Special Ed/CV-TEC Building Level Emergency Response Plan
- #8160.3 Yandon-Dillon Building Level Emergency Response Plan
- #8160.4 Satellite Campus Building Level Emergency Response Plan



INSTRUCTIONAL SERVICES CENTER
Amy Campbell
Assistant Superintendent for
Educational Services
campbell_amy@cves.org
518-561-0100
FAX 518-561-0240

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Amy Campbell AC
DA: August 9, 2022
RE: August 2022 Board Report

The summer has been busy in School Support Services. In many departments July is the time when final items from the 2021-2022 school year are closed out, while plans are made for the new school year. The Conference Center was host to several workshops and began to feel like events prior to the pandemic. Our new technology staff were onboarded and immediately began providing services to component districts. Planning was done for several fall and winter events.

STANDARDS WORKSHOPS HELD

Instructional Services was back to holding in-person workshops. This year is the first year of full implementation of the Next Generation Standards in ELA and Math. Including new state assessments for the Spring 2023 administration. Additionally, this will be the last year of the Grade 8 Assessment in Science with a new assessment for Grades 5 and 8 being implemented in the Spring of 2024. The new state learning standards for science should be implemented for grades PK-7 this year and grade 8 next year. While sessions were small those in attendance found it useful to discuss the standards, how they have changed, and to review the varied resources provided by the state education department. Each session included access to a Padlet where all resources are collected in one place.

INTRUCTIONAL TECHNOLOGY SUMMER SLAM

At the beginning of the summer our Instructional Technology Department onboarded three new districts to our on-site tech support. There are several new faces around the office as we continue to provide exceptional services to our component districts. This summer our entire IT team has been working daily on inventorying the entire CVES IT assets. This is vital for the accuracy of the data populating our new 1-1 Plus ticketing system. This new system will allow us better allocation, tracking, and quicker response to issues arising with IT assets that have been issued to our staff.

Welcome to S³ and our Instructional Technology Team:



Alex Varin
Computer Specialist NAC and
CVES



Aaron Wilkins
Network and Systems Tech,
Moriah, Boquet Valley, and CVES



Ian Turner
Computer Specialist Boquet Valley
and CVES



Kolbee Lapoint
TOC Lab Assistant



Nicholas Holzer
TOC Lab Assistant



Chase Rabideau
TOC Lab Assistant

COMMUNICATIONS PROJECTS

At the end of the summer, the Print Shop with the cooperation of Management Services had to find creative ways to meet the needs of our component districts to provide the high quality graduation programs and materials they have come to expect. The copier that performed those functions had ceased to work and in our current climate, getting repairs and parts was not going to happen on time.



Through this process it became apparent the machine had served its purpose and needed to be replaced. In order to continue the high quality services the department is known for, as well as increase capacity, a new state of the art machine was ordered. We were not hopeful about the timeline for installation but to our surprise, the machine was delivered at the beginning of August. The quality of the materials printed on this machine is exceptional and our publications team of Kim Wimett and Becky Gates could not wait to start showing our staff and component districts what we can do for them.

DRUG IDENTIFICATION TRAINING FOR EDUCATIONAL PROFESSIONALS (DITEP)

In collaboration with the New York State Police, School Support Services held a two day, 16-hour course for administrators, nurses and other educational professionals. This course focused on identifying drug use in adolescents. Attendees were pleased with the amount of knowledge they gained over the two days. Attendance included administrators from as far away as Ogdensburg as well as our own principals. This training will help our regional school staff support students who may be under the influence of drugs and seek appropriate treatment.

INTERSCHOLASTIC SPORT COORDINATION EXPANDS TO PROVIDE ESSENTIAL SERVICE

NYSPHSAA hosted their annual Central Committee meeting at the High Peaks Resort in Lake Placid (July 25-28th). Four members of the Section VII Athletic Council (Brian Norcross, Josh Harrica, Josh Dann and Mike Graney) along with Matt Walentuk, Interscholastic Athletics Administrator attended and advocated on behalf of our member schools (student-athletes, coaches, and administrators). While all rule changes did not go the way they had voted, they were pleased with the outcome of the meetings and look forward to the start of the Fall sports season beginning with Football August 20th.



GEARING UP FOR 2022-2023

Instructional Services will host the annual Gearing Up 2022-2023: Strengthening Our Instructional Leadership Event for administrators on August 23rd at the CVES Conference Center. This event brings together leadership teams from the CVES and FEH BOCES regions to collaborate and plan for the coming year. We are excited to have Angela Di Michele Lalor an educational consultant specializing in curriculum writing and alignment to provide equity and rigor for all students.



Angela Di Michele Lalor is an educational consultant who has facilitated school-wide professional development initiatives for 25 years. A nationally recognized expert in curriculum design, Angela believes that curriculum is an underused tool that can greatly improve student experiences in the classroom. When teachers work collaboratively to create or revise their curriculum to ensure it is strongly aligned to valued outcomes, they look at teaching and learning in new and different ways. Students benefit when they are invited into the curricular process, making decisions about what they will learn, how they will learn it, and how they will share their learning with others. Angela is the author of *Making Curriculum Matter: How to Build SEL, Equity and Other Valued Priorities into Daily Instruction* and *Ensuring High Quality Curriculum: How to Design, Revise or Adopt Curriculum Aligned to Student Success*. You can learn more about Angela at [Home \(adialorconsulting.com\)](http://Home.adialorconsulting.com).

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey
 FROM: Michele M. Friedman
 DATE: August 8, 2022
 RE: August 2022 Board Report



CV-TEC Represents NYS at the 2022 SkillsUSA National Leadership & Skills Conference in Atlanta, Georgia

The SkillsUSA National Leadership & Skills Conference was held from June 20th to 24th, 2022, in Atlanta, Georgia. CV-TEC was proud to have two New York State SkillsUSA Champions and three advisors attend, compete and represent NYS.

From CV-TEC Mineville Campus, Shelbie Rice, Allied Health Year 2 student from Schroon Lake competed in the National Nurse Assisting Competition, accompanied by her teacher, Maria Spadafora. From CV-TEC Plattsburgh Campus, Amara Corrigan, Early Childhood Education Year 1 student from Peru competed in Job Demonstration A, accompanied by her teachers, Donna Wyant and Jackie Dashnaw.

The weeklong conference featured many exciting events, beginning with an Opening Ceremony where Miguel Cardon, U.S. Secretary of Education gave a special address and Nick Pinchuk, President and CEO of Snap-on Incorporated was the Keynote Speaker. On Wednesday and Thursday our two CV-TEC Competitors competed in their respective competitions along with more than 6,500 other career and technical education students competing in 108 different trade, technical and leadership fields. On Wednesday evening there was a Recognition Ceremony which featured special musical headliner, Flo Rida! The event was concluded on Friday with the Closing Awards Ceremony where the top 3 finishers from each of the 108 competitions was announced as well as a closing address from Darren Keefe, Carpenter/Builder featured on HGTV's Extreme Makeover: Home Edition. The group took full advantage of the little free time they had and were able to visit the Coca Cola Museum, Atlanta Aquarium and Atlanta Zoo.

On Wednesday, Amara Corrigan, began her competition journey. Amara presented her Job Demonstration A, which was infant CPR, in front of 3 judges. She had a maximum of 7 minutes to perform and describe her skill. Amara was judged on the following: the opening, voice, organization, skills, effectiveness, and the closing. For the Job Demonstration A Competitions, after all competitors have performed, judges narrow the field down to the top 6 competitors, who are "called back" to the finals to compete for the top 3 awards. Although, Amara did not receive a call for the finals; she placed 16th overall in the Nation!

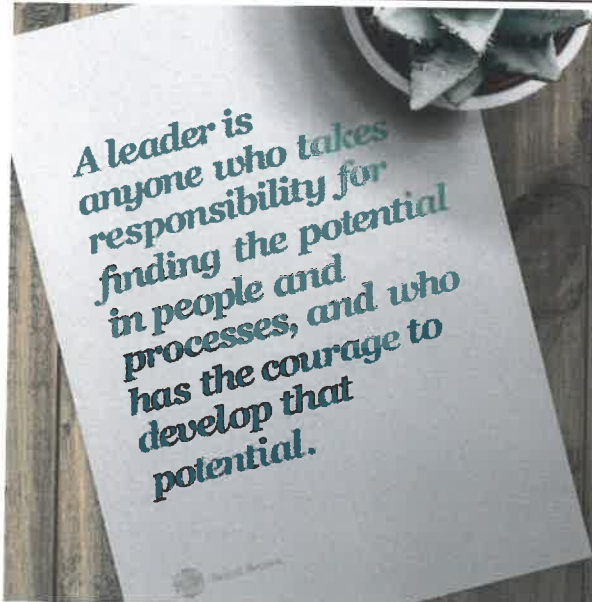
Shelbie Rice competed in the SkillsUSA National Nurse Assisting Competition on Thursday. During her competition Shelbie had to participate in an interview, take a written knowledge test, correctly identify anatomy, and perform the following skills: adult CPR, handwashing, vital signs, patient transfer, and perineal care. Shelby did an outstanding job in her competition; competing against the other State Champions in the Nurse Assisting Field. We are proud to share that Shelbie ranked 6th in the Nation for the Nurse Assisting Competition!

We are extremely proud of not only the performance of our competitors but also the amount of time and effort studying and practicing both CV-TEC competitors put in leading up to the SkillsUSA National Competitions. We are equally proud of our exceptionally talented teachers who continually teach, guide, and support our students.

Thank you to the Champlain Valley Education Services Administration and Board of Cooperative Educational Services for their continued support of our CV-TEC SkillsUSA Chapters. With your continued support we are able to provide students with once in a lifetime experiences, such as this!



CV-TEC DIVISIONAL LEADERSHIP TEAM & MANAGEMENT TEAM (DLT/CMT)



The CV-TEC Divisional Leadership Team & CV-TEC Management Team have met weekly since the beginning of the new year to continue our planning for the reopening of school, to update the CV-TEC Divisional Goals and Priority Areas of Focus, Building and Department Goals, Strategic planning, and Opening Days' activities and expectations.

The DLT is comprised of the building and site leadership within the division: Mr. Adam Facteau, Dr. Grace Stay, Mr. Mark Brown and Mr. Jim McCartney. The CV-TEC Management Team is comprised of all members of the DLT along with our Divisional Coordinators: Mrs. Sherry Snow, Mrs. Dena Tedford, and Mrs. Colleen Lafountain, Ms. Katie LaBonte and Mr. Dana Poirier along with representation from our Guidance Department, Mrs. Lucy Marbut, and our administrative support team, Mrs. Tina LeFevre.

Meetings are scheduled to continue throughout the month of August and will include opportunities to engage and collaborate with members of the CV-TEC teaching faculty and staff to further develop our plans for the 2022-2023 school year and 2022-2023 Divisional focus areas. The team will also continue efforts regarding review and revision of divisional procedures & protocols, CTE JMT & Statewide Assessments, Midyear and EOY Performance Assessment development and administration, APPR, District-wide & Divisional Strategic Planning Membership and District-wide Committees, and priority areas of focus in preparation for the opening of the new school year.

SkillsUSA champions

SkillsUSA Earns Top-Level Attention

skillsusachampions.org/2022/07/skillsusa-earns-top-level-attention/

Thomas Kercheval

July 22, 2022



Photo by Lloyd Wolf

SkillsUSA's 2022 National Leadership & Skills Conference (NLSC) featured a wide variety of VIP guests from industry, education and government. They came to the NLSC because they understand just how important SkillsUSA and career and technical education in general are to the future of American industry and our economy. They also understand how organizations like SkillsUSA can shape not just a career, but a life.

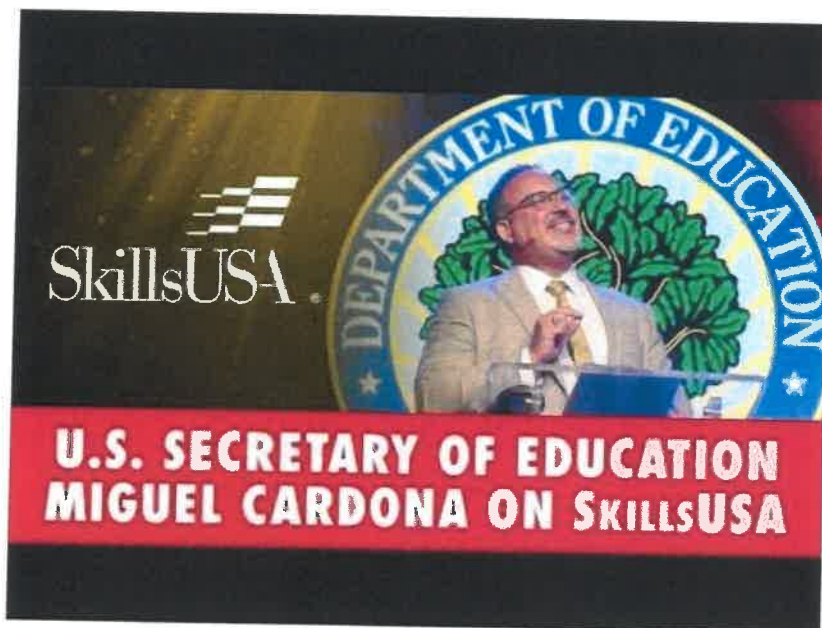
One of those VIPs was U.S. Secretary of Education Miguel Cardona.

Cardona arrived in Atlanta on Tuesday afternoon, as he was scheduled to speak at the Opening Session that night. Before his speech, however, he took some time to tour the floors where the SkillsUSA Championships career competitions were being prepared. He also met with a group of automotive technology students (Cardona was an automotive student himself

In high school) and sat down with former SkillsUSA National Officer Dianna Serrano for the interview below. In it, the Secretary speaks about his impressions of SkillsUSA and the students he met at the conference, the future of career and technical education and more.

"How do we build a better education system than the one we had before the pandemic?" Cardona asked the crowd during his Opening Session speech. "President Biden and I believe that career and technical education and career and technical student organizations like SkillsUSA are important parts of the solution."

The declaration of support made SkillsUSA's annual theme, unveiled just a few days later, that much more appropriate: "SkillsUSA: Our Time Is Now."



Watch Video At: <https://youtu.be/WQLPZMKvMCo>

CVES MISSION

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To: Dr. Mark Davey, District Superintendent
From: Matt Slattery, Director of Special Education
Date: August 2022
Re: Board of Cooperative Educational Services Report

2022 Extended School Program (ESY) a Great Success

This year's ESY program served the educational needs of approximately 110 students between both our Plattsburgh and Mineville campuses from 21 different school districts residing in 4 counties of the North Country.

The purpose of ESY programming is to maintain the skills students learn from the regular school year through the summer. This focus is on the prevention of learning regression that may have occurred during July and August if not for our staff's efforts to create amazing learning opportunities this summer. The below pictures capture some of this fun through learning-based activities within our classrooms and communities.



STEM -Students learn about chemical reactions. First picture is elephant toothpaste, the next is the release of gas that causes the balloon to expand, and the students were given a frozen item and they had to add a chemical (vinegar) to cause a reaction to under cover an object hidden inside. They each uncovered a toy dinosaur.



Weekly STEAM activities and Goat Therapy, page 3, were huge hits with Ms. Anika Craig!

Our new PE Teacher, Mr. Tyler Langley did an excellent job of bringing athletics and recreational activities to programming.



Some engineering and world culture fun designed by Mr. Brindisi along with the stars of ESY programming the goats, Pumpkin and Spice!





← Special Education Programs at CVES →



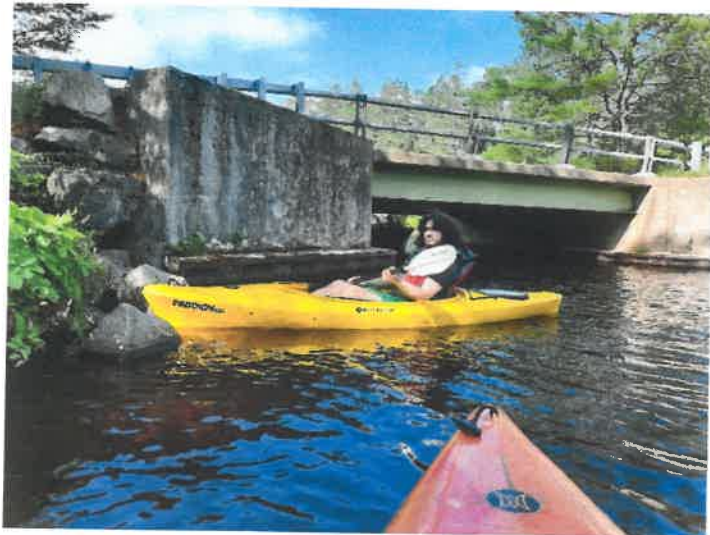
Special Education Programs at CVES ...

Lunch time! Sawyer made a stop to Tammy's Lunch Box yesterday when they were in our parking lot. He ordered, paid for and waited patiently for his cheeseburger, and it was worth the wait! Thanks again to Tammy's Lunch Box for stopping by to provide some yummy food for our staff and students!



Our therapeutic pool reopened at the end of ESY with a new ceiling and lighting in place.

PBIS served root-beer floats to students and staff.



Adventure Based Counseling continued for ITSP and these pictures capturing repelling at King Philips Springs and kayaking near Whiteface Mountain.