

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: June 8, 2022
KIND OF MEETING: Regular Board Meeting
PLACE: Satellite Campus Conference Center, Plattsburgh & Remote Via WebEx

<u>CVES Board Members</u>		<u>Executive Officer</u>	<u>Others Present</u>	
<u>Present:</u>	<u>Absent:</u>	Dr. Mark C. Davey	Amy Campbell	Amara Corrigan
Leisa Boise	Kathy Comins-Hunter		Eric Bell	Nicole Santaniello
Richard Harriman, Sr.	Patricia Gero	<u>District Clerk</u>	Michele Friedman	Michelle Corrigan
Richard Malaney	Donna LaRocque	Meaghan Rabideau	Matthew Slattery	Jackie Dashnaw
William Malott	Florence Sears		Alex St. Pierre	Maria Spadafora
Ed Marin	Doug Spilling		Kim M. Mayer	Betsy Laundrye
Thomas McCabe			Tonya Robinson-Mayer	Jennifer Haley
Bruce Murdock			Shelbie Rice (<i>remote</i>)	Bridgette Phillips
Lori Saunders				
Michael St. Pierre				
Donna Wotton				

MEETING TO ORDER Board President St. Pierre called the meeting to order at 6:39 p.m.

BOARD RECOGNITION Dr. Davey recognized Board members Mr. Richard Malaney and Mr. Douglas Spilling, whose terms will be complete on June 30, 2022. Mr. Malaney has represented the Putnam Central School District on the CVES Board for 26 years. Mr. Spilling has represented the Boquet Valley Central School District for three years since July 2019. On behalf of the entire CVES Board and CVES staff, students, and component districts, Dr. Davey thanked both Board members for their dedicated service and for volunteering their time to serve students and the community. Board President St. Pierre also thanked the Board members and shared appreciation for their commitment and work on the CVES Board. Mr. Malaney also shared a few words on how he became a CVES Board member and his family history of deeding land to the Putnam School District in 1928.

SKILLSUSA PRESENTATION Mrs. Michele Friedman introduced the two first-place winners of the SkillsUSA New York State competition, along with their advisors, Ms. Jackie Dashnaw, Ms. Nicole Santaniello, and Ms. Maria Spadafora. Ms. Amara Corrigan, a Peru CSD student, enrolled as a first-year student in the Early Childhood Education Program, competed in the Job Demonstration A competition with a focus on infant CPR. Ms. Shelbie Rice, a student from Schroon Lake CSD, enrolled in the Allied Health Program and competed in the Nurse Assisting competition. Both students shared their stories about choosing their programs and their experience at the NYS SkillsUSA Competition in Syracuse. Both Ms. Rice and Ms. Corrigan will go on to compete at the National Skills USA Competition in Atlanta, GA, from June 20 – 24th. Thirty-eight CV-TEC students participated at the State level representing CVES and the North Country, nine of whom were awarded medals. Dr. Davey congratulated both students, thanking them for attending the Board meeting and wishing them good luck in their national SkillsUSA competition.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 7:08 p.m., for the following reasons: #1 - A matter which will imperil the public safety if disclosed; #4 - A matter of discussion regarding proposed, pending, or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #9 - A matter related to a specific student of the district. All Board Members present voted yes—motion carried.

In Executive Session, the Board met to review the District Superintendent’s 2021-22 annual evaluation and then met with Dr. Davey to provide an update of their discussion with recommendations. Second, Dr. Davey discussed recommended confidential personnel actions planned for Board action in the business meeting, including various staff recommendations. Third, several labor relations updates were provided regarding negotiation updates, including recommendations for the Salary and Benefits Package with the CVES Confidential Group, individual contracts, and several Memorandums of Agreement (MOAs). Fourth, Dr. Davey and Mr. Bell provided Capital Project updates, including related contractual matters and planned Phase 2 work. Fifth, an update was given to the Board regarding several confidential staff and student matters, including an internal investigation that has been concluded, and a matter related to student disciplinary action. Mrs. Boise moved, seconded by Mr. Murdock, that the Board come out of Executive Session at 8:53 p.m. All Board Members present voted yes—motion carried.

OPINIONS AND
CONCERNS

Ms. Kim Mayer, a teacher in the Special Education Division, addressed the Board with reasons for the recent increase in staff attendance at Board meetings. She expressed concerns over recent staff turnover and provided several suggestions to support improvement within CVES.

PUBLIC HEARING
ON BOARD VIDEO-
CONFERENCE
POLICY

Dr. Davey opened the Public Hearing for the Board Videoconferencing Policy at 8:59 p.m. Dr. Davey reviewed the presentation, which will also be available on the CVES website and shared with our CSOs and component districts. He highlighted the recent updates to the Open Meetings Law for videoconferencing. These updates included that a quorum of the Board must be physically present at the advertised location(s) where the public is invited to attend. It was clarified that Board members must be physically present at the public meeting unless they experience an “extraordinary circumstance” that prevents them from participating at the physical location. The Board must pass a Board policy to approve the updated virtual meeting participation and pass a resolution authorizing extraordinary circumstance participation. Additionally, under the updated law, meeting recordings must be available on District/BOCES website within five days and be available for five years. There were no concerns from the public. The Public Hearing ended at 9:10 p.m., and the regular meeting resumed immediately following.

**STRATEGIC PLAN
END-OF-YEAR
UPDATE**

Dr. Davey began the 2021-22 end-of-year Strategic Plan presentation by acknowledging the school year's theme Discover, Connect, and Rise. He then thanked the entire District Planning Team (DPT), including Board members Mr. Richard Harriman, Sr., and Mrs. Lori Saunders, for their involvement in representing the CVES Board and the divisional teams for their extraordinary efforts. Next, Dr. Davey highlighted the year's priorities and strategies, the challenges faced throughout the year of the continued COVID-19 Pandemic, and the many successes across the CVES divisions. Next, Mrs. Amy Campbell, Mr. Eric Bell, Mrs. Michele Friedman, and Mr. Matthew Slattery gave to the Board their 2021-22 divisional updates with highlights and achievements. Lastly, Dr. Davey ended the presentation with the DPT timeline for the 2022-23 school year and that CVES will be utilizing a new Strategic Plan Facilitator. The Board was then offered time for questions and answers.

**CAPITAL PROJECT
UPDATE**

Mr. Bell provided the Board with a brief PowerPoint presentation beginning with the Phase 2 Capital Project budget source of funds breakdown. Next, Mr. Bell reviewed the Phase 2 scope preliminary estimates, including whole building generators at the main and Mineville campuses; exterior window and entrance/exit storefront doors replacement at the main campus; central cooling for parts of the main and Mineville campuses; and the removal of the hangar door at the Satellite Campus South building. Total Phase 2 scope items are estimated at \$5.2 million. Operations & Maintenance projects and the preliminary Energy Performance Contract (EPC) audit findings were then reviewed. Lastly, the following steps include a proposed increase to the Capital Project budget to the CVES Board, the completion of Phase 2 scope item design based on the updated budget, and submission to SED for approval, with a target of construction in the Summer of 2023. The funding of the EPC will be reviewed with the component district's CSOs by Dr. Davey and Mr. Bell at the June Chief School Officers meeting, as well as an RFP process to solicit bids.

**DISTRICT
SUPERINTENDENT
UPDATE**

Dr. Davey began his update with a moment of silence in honor of the victims of recent mass shootings in schools and communities across the nation. Dr. Davey then provided CVES highlights, including congratulations to student Ms. Jazlyn Brooks who won the 45th Mayor's Cup T-Shirt design competition. Other highlights included the 2022 ACTEA CTE recipient of special recognition awarded to Mr. Tom Tedford, CV-TEC's Auto Body Teacher, and congratulations to the students of the Authentic STEM Initiative. Next, Dr. Davey shared that CVES received their 16th shipment of COVID tests, Strategic Planning updates for the rebranding initiative, and the upcoming DS Listening Tour. Dr. Davey then reviewed DS & SED updates with congratulations to Dr. Roger Catania as a new Board of Regents member representing the North Country. Mrs. Leisa Boise, CVES Board Member, will be recommended to be the Zone 2 RSA Board of Directors representative from our CVES BOCES region for a three-year term (2022-2025). Finally, the following upcoming CVES events were shared:

- North Country Loggers Ceremony – CV-TEC Culinary Lab, Plattsburgh Main Campus, Thursday, June 9, 2022 – 6 pm.
- Plattsburgh & Mineville Special Education Graduation Ceremony
-June 10, 2022, SUNY Giltz Auditorium 9:30 a.m.
- OneWorkSource Graduation Ceremony
-June 15, 2022, CVES Conference Center 6 pm
- CV-TEC Graduation Ceremonies –
-Plattsburgh CV-TEC Ceremony–June 21, 2022, SUNY Plattsburgh Fieldhouse 7 pm
-Mineville CV-TEC Ceremony – June 22, 2022, Moriah CSD Auditorium 7 pm

The next Board meeting will be on July 13, 2022, at the Yandon-Dillon Center in Mineville.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. Boise, to approve the minutes of the May 11, 2022 regular meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Harriman Sr. moved, seconded by Mrs. Saunders, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for May 3, 2022 to May 26, 2022, as presented.

TREASURER’S
REPORT

Approve the Treasurer’s Report from April 30, 2022 as presented.

SPECIAL AID
PROJECT
CONTINUATIONS

Approve the following Special Aid Project Continuations:

1. Strengthening Career and Technical Education for the 21st Century Act (PERKINS V) Special Aid Fund be allowed to continue providing services for the period July 1 – September 29, 2022. Expenditures are not allowed to exceed \$23,762 (attached) (CV-TEC)
2. Employment Preparation Education Program (EPE) special aid fund be allowed to continue providing services for the period July 1 – September 29, 2022. Expenditures are not allowed to exceed \$56,345. (CV-TEC)
3. Workforce Innovation and Opportunity Act (WIOA), Title II & Welfare Education Program Adult Basic Education & Literacy Services (ABE) special aid fund be allowed to continue providing services for the period July 1 – September 29, 2022. Expenditures are not allowed to exceed \$12,316. (CV-TEC)
4. Workforce Innovation and Opportunity Act (WIOA), Title II & Welfare Education Program – Corrections special aid fund be allowed to continue providing services for the period July 1 – September 29, 2022. Expenditures are not to exceed \$49,083. (CV-TEC)

5. Workforce Innovation and Opportunity Act (WIOA), Title II & Welfare Education Program – Literacy Zone (Elizabethtown) special aid fund be allowed to continue providing services for the period July 1 – September 29, 2022. Expenditures are not to exceed \$36,504. (CV-TEC)

6. Workforce Innovation and Opportunity Act (WIOA), Title II & Welfare Education Program – Literacy Zone (Plattsburgh) special aid fund be allowed to continue providing services for the period July 1 – September 29, 2022. Expenditures are not to exceed \$34,371. (CV-TEC)

7. School Library System Basic Operating Aid (F947) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2022. Expenditures are not allowed to exceed \$19,913. (ISC)

8. School Library System Categorical Aid for Automation (F949) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2022. Expenditures are not allowed to exceed \$1,392. (ISC)

9. School Library System Supplemental Operating Aid (F956) special aid fund be allowed to continue providing services for the period July 1 – September 30, 2022. Expenditures are not allowed to exceed \$15,011. (ISC)

**SPECIAL AID
PROJECT**

Approve the following Special Aid Project:

1. Workforce Innovation and Opportunity Act (WIOA), Title II, Incarcerated and Institutionalized Education (Essex County) special aid fund project in the amount of \$203,000, for the period of July 1, 2022 through June 30, 2023 (pending State Education Department approval). (CV-TEC)

**CROSS-
CONTRACT
BUDGETS**

Approve the following Cross-Contract Budgets:

1. Odyssey of the Mind – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget in the amount of \$1,065 for the 2021-2022 school year to accommodate for a cross contract with WSWHE BOCES and Schroon Lake. (Co-Ser 420 – ISC)

2. DEI/CRSE Resources – Franklin-Essex-Hamilton BOCES budget in the amount of \$7,950 for the 2021-2022 school year to accommodate for cross contracts with FEH BOCES (Beekmantown, Crown Point, Keene, Plattsburgh) (Co-Ser 566 – ISC)

**CROSS-
CONTRACT
BUDGET
INCREASES**

Approve the following Cross-Contract Budget Increases:

1. Special Education, Related Services – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget from \$12,120 to \$12,570, for the 2021-2022 school year, to accommodate for additional service requests with WSWHE BOCES and Schroon Lake (Co-Ser 202 – Spec.Ed)

2. Model Schools – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget from \$9,058 to \$18,116, for the 2021-2022 school year, to accommodate for cross contracts with WSWHE BOCES (Plattsburgh and Schroon Lake). (Co-Ser 501 – ISC)

3. Model Schools – Capital Region BOCES budget from \$111,500 to \$220,850, for the 2021-2022 school year, to accommodate for a cross contract with Capital Region BOCES (AuSable Valley and for potential year-end bill as used services). (Co-Ser 544 – ISC)

4. Voice & Electronic Communications – Capital Region BOCES budget from \$200,000 to \$201,500 for the 2021-2022 school year to accommodate for cross contracts with Capital Region BOCES (Boquet Valley and Crown Point). (Co-Ser 623 – ISC)

**BUDGET
INCREASES**

Approve the following Budget Increases:

1. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture V special aid fund project, from \$400,000 to \$407,938.58, for the period of December 1, 2021 through November 30, 2022. This is due to rollover of the 2020-2021 project funds. (CV-TEC)

2. Career and Technical Education – Job Target/Pre-CTE Program budget from \$819,621 to \$837,906 due to increased participation in Job Target/Pre-CTE classes for the 2021-2022 school year. (CoSer 115/116 – CV-TEC)

3. Adult Education budget from \$590,750 to \$600,750 for the 2021-2022 school year to accommodate increased participation in CDL programs. (CoSer 103 – CV-TEC)

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

Approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and Commercial Sales for the purpose of obtaining comprehensive services from Commercial Sales for the receipt, inventory, warehousing, assembly, delivery, and set-up of a Virco Furniture Project at the Special Education Division in Plattsburgh. Services are anticipated to take place during the period of June 1, 2022 through September 30, 2022. The total amount for all project services is \$14,900. (Special Education)

2. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and Kelly McGinn for the purpose of obtaining Medicaid Speech oversight services including quarterly provider meetings, student observations, phone conferences, and Medicaid document review at a rate of \$110 per hour for the 2022-2023 school year. The current estimated annual expenditure for the agreement is \$30,800. (Special Education)

3. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and Behavioral Health Services North, Inc. (BHSN) for the purpose of obtaining management services with regards to Special Education's Adventure Based Counseling, Youth Development and Family Enrichment Program (ABC), and the Intensive Therapeutic Support Program (6:1:1) at a "not to exceed" rate of \$150 per hour for the 2022-2023 school year. The current estimated annual expenditure for the agreement is \$18,000. (Special Education)
4. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and Dr. David Hedden for the purpose of obtaining professional psychiatric and consultation services in connection with the Special Education Day Treatment Program at a rate of \$200 per hour for the 2022-2023 school year. The current estimated annual expenditure for the agreement is \$17,000. (Special Education)
5. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and Adirondack Helping Hands for the purpose of obtaining therapist services for students in the CVES Special Education Program for the period of July 5, 2022 through August 13, 2022 at a rate of \$82 per hour. The estimated expenditure for the period will be \$6,150. (Special Education)
6. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP for Legal Services as needed, at a rate of \$215 per hour for partners services and \$185 per hour for associates' services for the period July 1, 2022 through June 30, 2023. (Administration)
7. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and Harris Beach, PLLC for Legal Services as needed, at a rate of \$215 per hour for attorney services and \$100 per hour for law clerk, paralegal, and legal research services for the period July 1, 2022 through June 30, 2023. (Administration)
8. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC for Legal Services as needed, at a rate of \$215 per hour for school attorney services and \$90 per hour for paralegal services for the period July 1, 2022 through June 30, 2023. (Administration)
9. Agreement between Clinton-Essex-Warren-Washington BOCES and Bartlett, Pontiff, Stewart & Rhodes, P.C. for Legal Services as needed, at a rate of \$250 per hour for attorney services and \$150 per hour for paralegal services for the period of July 1, 2022 through June 30, 2023. (Administration)

AGREEMENTS

Approve the following Agreements:

1. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and Cornell University for the purpose of obtaining the following training sessions: “Therapeutic Crisis Intervention Training of Trainers for Schools Update: LSI” for the date of August 2, 2022 and a “Crisis Intervention for Schools (TCIS) Update: 2-Day Post Crisis Response” for the dates of August 3 and August 4, 2022. The total amount for all services is \$17,500. (ISC)
2. Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) and the Clinton County Sheriff’s Office (County) under which the County will provide the services of a School Resource Officer (SRO) at BOCES from July 1, 2022 through June 30, 2023 for a total amount not anticipated to exceed \$46,000. (Administration)

INSTALLMENT
PURCHASE
CONTRACT

Approve the following resolution authorizing an Installment Purchase Contract:

WHEREAS, Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the BOCES) desires to undertake the Purchase of equipment, machinery or apparatus for use by the BOCES Instructional Services Center Printshop.

WHEREAS, the cost of the installment purchase contract for the Purchase is not to exceed the principal amount of \$116,796, all or a portion of which is to be financed at an interest rate of 0% for a period of no more than five years.

WHEREAS, the BOCES desires to finance the Purchase by executing and delivering an installment purchase contract for said equipment, machinery or apparatus; and

WHEREAS, the BOCES desires to take certain preliminary actions to provide such financing and further desires to delegate the authority to negotiate, approve, execute and deliver an installment purchase contract and to carry out all other necessary or appropriate actions in furtherance thereof and of the Purchase;

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1. The BOCES hereby approves the Purchase and authorizes that it be undertaken at a principal cost not to exceed the amount set forth above.

Section 2. Pursuant to section 109-b of the General Municipal Law and part 39 of the regulations of New York State Department of Audit and Control, the BOCES hereby determines that it is in the best interests of the BOCES to procure the property involved in the Purchase from a vendor or vendors by selecting a bid, offer or proposal (as may be required by the general municipal and education laws and by the procurement policy) exclusive of the cost of financing. The BOCES directs that financing be obtained pursuant to section 39.8 of the aforesaid regulations, and further directs that certificates of participation shall not be issued in connection therewith except as a part of a pooled or aggregate program as defined in such regulations, or as may otherwise be permitted by applicable law.

Section 3. The BOCES has evaluated the financing alternatives available to

it and hereby determines that it is in the best interest of the BOCES to finance the Purchase pursuant to an installment purchase contract for the following reasons: Financing the Purchase provides the advantages of improved cash flow and provides a closer matching of expenditures to the useful life of the Purchase, the BOCES may not finance the Purchase under the local finance law but may do so by an installment purchase contract. The use of an installment purchase contract provides the BOCES with a means to directly finance the Purchase.

The use of an installment purchase contract provides the BOCES with flexibility in structuring the payment for the Purchase, including, but not limited to, the timing of the closing of financing and the establishment of principal repayment schedules.

Section 4. The authority to solicit alternative quotations for financing from qualified interested parties and to select the quotation deemed to be in the best interest of the BOCES is hereby delegated to the President of BOCES, the chief fiscal officer, in accordance with section 39.8 of the regulations of the NY Department of Audit & Control, including without limitation the authority to determine the principal amount thereof (not to exceed the maximum principal amount set forth above), the interest rate (at a rate to be obtained by competitive written, fax or telephone quotations from qualified parties), the amount, timing and frequency of the payments, and to choose the lessor, and to make all other determinations appropriate thereto. The President and the District Superintendent of the BOCES are hereby authorized to execute and deliver an installment purchase contract and related documents for the purchase on behalf of and in the name of the BOCES in accordance with such determinations by the President, and the Clerk is hereby authorized to affix the seal of the BOCES thereto and attest the same, with such changes, variations, omissions and insertions as the authorized persons executing such contract or document shall approve, the execution thereof by such persons to constitute conclusive evidence of such determinations and approval. The form and substance of the installment purchase contract to be entered into for the Purchase, as so approved and in the form approved by Counsel to the BOCES, is hereby approved.

Section 5. The officers, employees and agents of the BOCES are hereby authorized and directed for and in the name and on behalf of the BOCES to do all acts and things required or provided for by the provisions of such installment purchase contract, and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the BOCES with all the terms, covenants and provisions of such installment purchase contract which are binding upon the BOCES.

Section 6. The installment contract shall be subject to annual cancellation by the Board of Cooperative Educational Services as a result of a lack of funding.

Section 7. This resolution shall constitute a declaration of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of

the Purchase.

Section 8. It is hereby determined that the period of probable usefulness of the equipment, machinery or apparatus referred to herein is five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law.

Section 9. No payment under the installment purchase contract except payment for the total amount outstanding shall be financed from the proceeds of obligations issued pursuant to the local finance law other than the proceeds of revenue anticipation notes, tax anticipation notes or budget notes.

Section 10. The execution of the installment purchase contract will not cause the BOCES to exceed the debt limits prescribed by paragraph c of subdivision 6 of section 109-b of the General Municipal Law.

Section 11. This resolution shall take effect immediately.

BIDS

Award the following Bids:

1. Award the “CVES Yandon-Dillon Paving Project” bid for Mineville Campus paving and pavement upgrades in the amount of \$214,000 to Noel J. Brunell & Son, Inc. of Plattsburgh, NY. Note: Two additional companies submitted a bid:
 - Luck Brothers, Inc of Plattsburgh, NY with a bid of \$235,000
 - Reale Construction Company, Inc. of Ticonderoga, NY with a bid of \$328,000
2. Award the “PSC Storage Buildings – Door Reconstruction and Install Project” bid for hanger door replacement and upgrades at the Plattsburgh Satellite Campus in the amount of \$112,500 to Murnane Building Contractors, Inc. of Plattsburgh, NY. Note: No additional companies submitted a bid
3. Award the “CVES Pool Ceiling Replacement Project” bid for pool ceiling replacement and lighting upgrades at the Plattsburgh Main Campus/Special Education Division in the amount of \$102,500 to Murnane Building Contractors, Inc. of Plattsburgh, NY. Note: No additional companies submitted a bid
4. Award the “Fresh Fruit, Vegetable and Meat” bid to the following vendors. Bid pricing shall remain valid for the dates of September 1, 2022 through June 30, 2023.
 - The Hub on the Hill, Inc. of Essex, NY as follows:
Romaine Lettuce \$1.75/lb; Cucumbers \$1.85/lb; Lettuce Salad Mix: \$5.99/lb; Potatoes \$23.75/25lbs; Apples \$25.99/100-150ct case; Pears \$25.00/30-40lb case; Butternut Squash Diced \$35.00/20lbs; Sweet Potatoes \$35.00/20lbs; Shredded Zucchini \$19.80/20lbs; Rolled Oats \$37.50/25lbs; Whole Wheat Flour \$.20/lb; Wheatberries \$24.75/25lbs; Assorted Pasta Shapes \$9.95/5lbs; Red Peppers \$2.50/lb; Celery Heads \$2.50/each (CVES Mineville, Moriah CSD, Schroon Lake CSD); Ground Beef \$5.00/lb
 - Juniper Hill Farm of Westport, NY as follows:
Tomatoes \$2.50/lb; Green Peppers \$2.00/lb; Onions \$25.00/25lbs; Carrots \$25.00/25lbs; Beets \$25.00/25 lbs; Spinach \$48.00/8lbs; Peaches \$60.00/30-40lb case; Eggs \$40.00/15 dozen; Curly Variety Kale \$1.50/lb (CVES Mineville,

Moriah CSD, Schroon Lake CSD)
 -North Point Community Farm of Plattsburgh, NY as follows:
 Celery Heads \$2.00/each (Bouquet Valley CSD, CVES Plattsburgh, Keene CSD, Plattsburgh CSD, Willsboro CSD); Curly Variety Kale \$1.50/lb (Bouquet Valley CSD, CVES Plattsburgh, Keene CSD, Plattsburgh CSD, Willsboro CSD)
 Notes: Four additional vendors submitted bids:
 -CACL Properties, LLC of Chazy, NY
 -Lillie Valley Farm of Putman Station, NY
 -Slate Foods, Inc. dba Red Barn Provisions of NY, NY
 -Donahue’s Livestock Farms of Malone, NY
 1. *In the case where the low bidder could not service all districts, the second low bidder received an award.*
 2. *In the case of a tie for the low bid, the winner was selected by a coin toss.*

UNCOLLECTIBLES Approve the write-off of the following list of uncollectible account receivables, after efforts to collect have been unsuccessful on these accounts over a year old. Under audit, these accounts are no longer considered current and should be written-off the financial records before year-end.

<u>Invoice#</u>	<u>Date of Invoice</u>	<u>Amount</u>	<u>Program</u>
118-21A	2/26/2021	\$1,307.29	Health Insurance Co-Pay

OLD BUSINESS The February 9, 2022 Audit Committee Meeting Highlights were shared with the Board.

CONSENT AGENDA PERSONNEL Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

AMENDMENTS Amend the following Temporary Appointment that was approved at the July 14, 2021 Board meeting:

Name: Mark Brown
 Tenure: School Administrator and Supervisor
 Position: Principal
 Effective Date: July 19, 2021
 Tentative Tenure Date: July 19, 2025
 Certification Status: School Building Leader, Emergency COVID-19, Mathematics 7-12, professional certificate, Computer Technology, professional certificate
 Annual Base Salary: \$84,500
 Prorated Salary: ~~81,331.25~~ **\$80,979.16**

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Board Minutes
June 8, 2022

Amend the following Temporary Appointment that was approved at the April 13, 2022 Board meeting:

Name: Katie LaBonte
Position: Adult Literacy Coordinator
Effective Date: April 25, 2022 – June 30, 2022
Certification Status: Literacy and GED Preparation Instructor Adult Education Certificate
Annual Base Salary: \$63,846
Prorated Salary: ~~\$13,035.23~~ **\$11,971.13**

RESIGNATIONS
EARLEY, PARKER,
LASHWAY,
DISKIN, LEFEVRE,
CHENEY

Accept the following letter(s) of Resignation:

1. Andrea Earley, Teaching Assistant, effective May 21, 2022
2. Kristen Parker, Teaching Assistant, effective June 3, 2022
3. Christina Lashway, Special Education Teacher, effective June 25, 2022
4. Kaitlin Diskin, Speech & Hearing Teacher, effective August 15, 2022
5. Emily Lefevre, LPN Teacher, effective September 1, 2022
6. Kasey Cheney, Custodial Worker, effective July 1, 2022 for the purpose of accepting a Building Maintenance Mechanic position

LEAVE OF
ABSENCE BAKER

Approve the following leave(s) of absence:

1. Juliana Baker, Teaching Assistant, unpaid leave of absence, effective June 10, 2022, through June 22, 2022

TERMINATION
JACQUES

Terminate the following person in accordance with Civil Service Law:

1. Melissa Jacques, Teacher Aide/Student Aide, Effective June 9, 2022

FOUR-YEAR
PROBATIONARY
APPOINTMENT
MENARD

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Arianna Menard, Teaching Assistant, Effective March 29, 2022 (was temporary), Annual Base Salary of \$25,307

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

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CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
WHALEN,
CHENEY

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Lisa Whalen (*pending fingerprint clearance*), Teacher Aide/Student Aide, Effective August 31, 2022, Annual Base Salary of \$19,226
2. Kasey Cheney, Building Maintenance Mechanic, Effective July 1, 2022, Annual Base Salary \$34,875

CIVIL SERVICE
PROVISIONAL
APPOINTMENTS
AKIN, LAGREE

Appoint the following person(s) to a Civil Service Provisional appointment as follows:

1. Deana Akin, Purchasing Clerk, Effective July 1, 2022, Annual Base Salary of \$34,000
2. Jessica Lagree, Purchasing Clerk, Effective July 1, 2022, Annual Base Salary of \$34,000
(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

CIVIL SERVICE
PROVISIONAL
HOURLY
APPOINTMENT
LOZIER

Appoint the following person(s) to a Provisional Civil Service Hourly Appointment for the 2022-23 school year:

1. Randy Lozier, COVID-19 Testing Coordinator (Office Manager), \$48/hour
(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

PERMANENT
APPOINTMENTS
HOLBROOK,
FRASIER

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Julie Holbrook, Food Service Director, effective July 1, 2022
2. Marcie Frasier, Account Clerk/Typist, effective July 1, 2022

TEMPORARY
APPOINTMENTS
DUBUQUE, ZEHR,
DISKIN, BOWERS,
LABONTE,
POIRIER

Appoint the following person(s) to a Temporary Appointment for the 2021-22 school year:

1. Melissa Dubuque, Teaching Assistant (uncertified), Effective June 1, 2022 – June 30, 2022, Annual Base Salary of \$25,307, Prorated Salary of \$2,530.70

Recommend that the Board approve the following person(s) to a Temporary Appointment for the 2022-23 school year:

1. Stephanie Zehr (*pending fingerprint clearance*), School Social Worker (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$61,000
2. Kaitlin Diskin, Special Education Teacher, Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$51,500

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3. Penny Bowers, Adult Literacy Teacher, Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,465

4. Katie LaBonte, Adult Literacy Coordinator, Effective July 1, 2022 - June 30, 2023, Annual Base Salary of \$65,623

5. Dana Poirier, Community Outreach Coordinator, Effective July 1, 2022 - June 30, 2023, Annual Base Salary \$90,781

TEMPORARY
GRANT
APPOINTMENTS

Approve the following Temporary Grant Appointment from June 10, 2022 - June 30, 2022:

1. Nathan Billups, Work Study Student, not to exceed 25 hours, at \$13.25/hour

Approve the following Temporary Grant Appointment from July 1, 2022 - December 30, 2022:

1. Nathan Billups, Work Study Student, not to exceed 78 hours, at \$13.25/hour

PART-TIME
APPOINTMENT

Approve the following part-time Allied Health Teacher(s) for the 2022-23 School Year:

1. Linda Facteau, Allied Health Teacher (20%), Annualized Salary of \$46,773, Prorated Salary of \$9,354.60

HOURLY
APPOINTMENTS

Appoint the following person(s) to an hourly appointment for the 2022-23 school year:

1. Stephen Bassett, Vehicle Maintenance, \$50/Hour
2. Jacob Rivers, Electrician, \$50/Hour
3. Connor Coty, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
4. Kiley Regan, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour

ADDITIONAL
WORK

Approve the following additional work for the 2021-22 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Toni Perez	new employee mentor
Tammy Smith	new employee mentor

2022 SUMMER
WORK

Approve the following 2022 Summer Work:

Continuation of normal workday duties, Hourly rate of pay

Lucy Marbut	not to exceed 175 hours
Kevin Donoghue	not to exceed 175 hours
Nicole Santaniello	not to exceed 106 hours
Donna Wyant	not to exceed 18 hours
James Anderson	not to exceed 60 hours
Brigitte Phillips	not to exceed 120 hours

Kim Denton	not to exceed 20 hours
Toni Perez	not to exceed 20 hours
Susanne Ford-Croghan	not to exceed 140 hours
<u>CV-TEC PD/Curriculum Development, hourly rate per contract</u>	
Abram Benko	not to exceed 18 Hours
Fay Cheney	not to exceed 12 Hours
Krysten Connors	not to exceed 12 Hours
Anika Craig	not to exceed 12 Hours
Chris Huchro	not to exceed 12 Hours
Kaila Inman	not to exceed 12 Hours
Erin Meyer	not to exceed 12 Hours
Jake Rivers	not to exceed 12 Hours
Lisa Tallman	not to exceed 12 Hours
Steven Couture	not to exceed 18 hours

LPN CVPH Mandatory Orientation, hourly rate of pay

Emily LeFevre	not to exceed 6 hours
Erin Spoor	not to exceed 6 hours
Maria Hurteau	not to exceed 6 hours

Accreditation Re-Approval/ Curriculum Development, hourly rate per contract

Maria Hurteau	not to exceed 18 hours
Erin Spoor	not to exceed 18 hours

Classroom Move/Setup, hourly rate of pay

Steven Couture	not to exceed 12 hours
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Provide continued instruction for Adult Literacy, SMART, GRASP, HSE, Case Management and Job Skills Training Program, hourly rate of pay

Dalton Castine	not to exceed 150 hours
Penny Bowers	not to exceed 150 hours
Alexis Dirolf	not to exceed 150 hours
Bridget Snow	not to exceed 150 hours
Karen Manning	not to exceed 150 hours
Tiffany Snow	not to exceed 120 hours

CTE Program Reapproval, hourly rate per contract

Mike Drew	not to exceed 12 hours
Bevan Gertsch-Cochran	not to exceed 12 hours
Kelly Gowett	not to exceed 12 hours
Frank Mercier	not to exceed 12 hours
Jaimie Plumadore	not to exceed 12 hours
Jake Rivers	not to exceed 12 hours
Shawn Ryan	not to exceed 12 hours
Tanner Senecal	not to exceed 12 hours
Kevin Shaw	not to exceed 12 hours

Maria Spadafora	not to exceed 12 hours
Shelly Charland	not to exceed 6 hours
Lisa Fisher	not to exceed 6 hours
Ryan Hanley	not to exceed 6 hours
Lucy Marbut	not to exceed 6 hours
Jennifer Parker	not to exceed 6 hours
Nicole Santaniello	not to exceed 6 hours
Lance Sayward	not to exceed 6 hours
Beverly Thwaites	not to exceed 6 hours
Dawn Waters	not to exceed 6 hours

TCI Trainer Curriculum, hourly rate per contract

Crystal Rhino	not to exceed 6 hours
Joanne Beaudry	not to exceed 6 hours
Kim Denton	not to exceed 6 hours
Heidi Wells	not to exceed 6 hours

Curriculum Development, hourly rate per contract

Jennifer Haley	not to exceed 3 hours
Heather Ford	not to exceed 3 hours
Savanna-Lin Boadway	not to exceed 3 hours
Latalya Duell	not to exceed 3 hours
Madeline Seller	not to exceed 3 hours
Sara Spring	not to exceed 3 hours
Robin Douglass	not to exceed 30 hours

PBIS Committee Work, hourly rate per contract

Allison Bola	not to exceed 6 hours
Sheilah Boyea	not to exceed 6 hours
Roxanna Palmer	not to exceed 6 hours
Kara Velie	not to exceed 6 hours
Brandy Rosselli	not to exceed 6 hours

Transition Services, hourly rate per contract

Ciarra Smith	not to exceed 260 hours
Elizabeth Lennon	not to exceed 260 hours
Andrew Brousseau	not to exceed 260 hours
Jerilyn Lamere	not to exceed 260 hours
Andrea Christensen	not to exceed 260 hours
Julie Merritt	not to exceed 200 hours
Maiya Giroux	not to exceed 260 hours
Todd Everleth	not to exceed 100 hours
Amy Ladue	not to exceed 260 hours

Touch Math Virtual Training, hourly rate per contract

Rachel Tousignant	not to exceed 6 hours
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Allison Bola	not to exceed 6 hours
Maura Trombley	not to exceed 6 hours
Whitney Gagnier	not to exceed 6 hours
Heather Van Alphen	not to exceed 6 hours
Tammy Ann Smith	not to exceed 6 hours
Laura Denton-Lawrence	not to exceed 6 hours
Melissa Smith	not to exceed 6 hours
Aly Restrepo	not to exceed 6 hours
Heather Shaw	not to exceed 6 hours
Diane Mock	not to exceed 6 hours
Brittney Morse	not to exceed 6 hours
Faye Dayton	not to exceed 6 hours
Margarett DeMeulemeester	not to exceed 6 hours
Jennifer Cowling	not to exceed 6 hours
Penny Comes	not to exceed 6 hours
Melissa Gough	not to exceed 6 hours
Kaitlin Diskin	not to exceed 6 hours

Positivity Project Implementation Team, hourly rate per contract

Jennifer Haley	not to exceed 12 hours
Melissa Gough	not to exceed 12 hours
Lori Warner	not to exceed 12 hours
Whitney Gagnier	not to exceed 12 hours
Crystal Rhino	not to exceed 12 hours

Wilson Foundations Training, hourly rate per contract

Rachel Tousignant	not to exceed 6 hours
Whitney Gagnier	not to exceed 6 hours
Allison Bola	not to exceed 6 hours
Aly Restrepo	not to exceed 6 hours

Wiggle Room Clean Up, hourly rate per contract

Joan Hubbard	not to exceed 6 hours
Lisa Briscoe	not to exceed 6 hours

ITSP MS/HS Program Development, hourly rate per contract

Kim Denton	not to exceed 20 hours
Joanne Beaudry	not to exceed 20 hours
Rachel Boire	not to exceed 20 hours
Arianna Menard	not to exceed 20 hours
Heidi Wells	not to exceed 20 hours

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SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS

Approve the following 2022-23 Special Education Summer School Staffing Additions:

Teacher Aide/Student Aide, hourly rate of pay per contract

Nicole Gamache WAF
Madelyn Gonzalez WAF

Teacher Aide/Student Aide, \$15.50/hour

Angela Cook WAF
Annette Miller WAF
Katherine Liberty WAF
Rachel Tousignant WAF

Teaching Assistant, hourly rate of pay per contract

Heather Hambleton WAF
Melissa Dubuque WAF

Teaching Assistant, \$27/hour

Catherine Sample WAF
Cynthia Williams WAF

Teacher, \$41/hour

Catherine Sample WAF
Cynthia Williams WAF

Teacher, hourly rate of pay per contract

Anika Craig WAF
Allison Bola WAF

Registered Nurse, \$34/hour

Connie Poupore WAF

FACILITATORS &
SCORERS

Approve the following Facilitators for the 2021-22 school year:

Facilitators, \$30.00/hour

Alexandra Blanchard
Kendra McCoy
Amy Deromdy
Stacey Smart
Katie Gushlaw
Alix Geoffroy
Jacob Cummings
Shay True
Tonya Robinson
Lori Jamil
Kim Mayer

Approve the following Facilitators & Scorers for the 2022-23 school year:

Facilitators, \$30.00/hour

Scott Fairchild
Tom Tedford
Kim Mayer
Kim O'Leary
Bonnie Berry
Mary Clackler
Sanford Coakley
Bradley Countermine
Deborah Daly
Jennifer Daniels
Heather Deans
Kimberley Denton
Cheryl Dodds
Brenda Drummond
Penny Favreau
Kaitlin Fielder
Theresa Figoni
Sarah Fink
Susanne Ford-Croghan
Jacquelyn Germain
Bonnie Gregware
Andrya Heller
Kathleen Howard
Tracey Howard
Karen Irwin
Dean Lincoln
Laurie Martin
Ann Mazzella
Christopher Mazzella
Donald Olcott
Joanna Orr
Sonal Patel-Dame
Cheryl Phillips
Rachel Ribis
Joyce Rovers
Charlene Rydgren
A P. Scott
Melissa Seymour
Rebecca Shuman
Debra Spaulding
Susan Stafford-Gough
Elaine Whitcomb

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Sandra Wilkins
Michael Zent

Scorers, \$20.00/hour:

Bonnie Berry
Elizabeth Bosworth
Mary Clackler
Deborah Daly
Heather Deans
Cheryl Dodds
Brenda Drummond
Jennifer Dyer
Kaitlin Fielde
Theresa Figoni
Mona Goldenberg
Bonnie Gregware
Tracey Howard
Cheryl Hutchins
Karen Irwin
Paul Jebb
Leslie Labarge
Samantha Lavigne
Laurie Martin
Cheryl Phillips
Anne Rice
Joyce Rovers
Lori Southwick
Susan Stafford-Gough
Angelina Waldron
Elaine Whitcomb

ADULT
EDUCATION
INSTRUCTORS

Approve the following Adult Education Course Instructors for the 2022-23 school year

Adult Education, hourly rate per contract

Thomas Aubin
Lisa Banker
Chad Blair
Mark Brown
Greg Cassavaugh
Dalton Castine
Shelley Charland
Fay Cheney
Krysten Connors
Stephen Couture
Anika Craig

Alexis Dirolf
Michael Drew
Lori Ducharme
Jennifer Gero
Chris Huchro
Katie Labonte
Karen Manning
Lucy Marbut
Todd Menia
Frank Mercier
Erin Meyer
Dana Poirier
Jacob Rivers
Lance Sayward
Tanner Senecal
Kevin Shaw
Bridget Snow
Tiffany Snow
Dawn Waters

Adult Education Health Careers, hourly rate per contract

Shelley Charland
Linda Facteau
Kelly Gowett
Maria Hurteau
Emily LeFevre
Jaimie Plumadore
Maria Spadafora
Erin Spoor
Dena Tedford

Adult Education, \$28.00/hour

Christina Beck
Corey Beaudet
Mario Bouchard
Scott Fairchild
Danielle Jackson
Brad Kiroy
Kieran Kivlehan
Chris Latremore
Emily Lefevre
Susan Levaque
Dylan Limlaw
Tom Tedford

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2021-22 school year:

<u>Name</u>	<u>Title</u>
Todd Mayo	Cleaner/Messenger (<i>pending fingerprint clearance</i>)

CAREER & TECHNICAL EDUCATION CERTIFICATIONS

Mr. Murdock moved, seconded by Mrs. Boise, that the Board re-certify the following program for Career & Technical Education, which may lead to a technical endorsement on a student’s Regents diploma, and will permit the awarding of academic credit for these programs, contingent upon the State Education Department approval. All Board Members present voted yes—motion carried.

	<u>Original Approval</u>	<u>Re-Approval</u>
1. Animal Science: Veterinary Assistant	2012	2017
2. Automotive Collision Repair	2002	2017, 2012, 2007
3. Automotive Technology	2002	2017, 2012, 2007
4. Business Management & Entrepreneurship	2002	2017, 2012, 2007
5. Digital Production & Multimedia Communication	2012	2017

ADOPT NEW POLICY

Mr. Murdock moved, seconded by Harriman Sr., that the Board adopt the following New Policy:

#2325 Board Meetings Conducted Via Videoconference
All Board Members present voted yes—motion carried.

REVISED POLICY – FIRST READING

The following Revised Policy was shared with the Board for a First Reading:

#5300 Code of Conduct Board Meetings Conducted Via Videoconference

VIDEO-CONFERENCE RESOLUTION

Mr. Harriman Sr. moved, seconded by Mr. Murdock, that the Board approve the following resolution for use of videoconferencing to conduct Board Meetings:

RESOLVED, that pursuant to § 103-a of the Public Officers Law, the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (BOCES) authorizes the use of videoconferencing to conduct Board meetings and meetings of its committees or subcommittees.

RESOLVED, that pursuant to § 103-a of the Public Officers Law, the BOCES, hereby establishes Board Policy governing member and public attendance at Board meetings conducted via videoconferencing. The Board further established that Board members will be physically present at Board meetings conducted via videoconference unless a member is unable to be physically present due to extraordinary circumstances. ‘Extraordinary circumstances’ include, but not limited to, disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member’s physical attendance at a Board meeting. All Board Members present voted yes—motion carried.

RESERVE PLAN
SUMMARY

The 2021-22 Reserve Plan Summary, updated May 4, 2022, was shared with the Board for informational purposes only.

EMPLOYEE
BENEFIT
ACCRUED
LIABILITY
RESERVE FUND
RESOLUTION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following resolution:

WHEREAS, the Board has an Employee Benefit Accrued Liability Reserve Fund (“EBALR Fund”) to hold monies to pay to costs of Employee Benefits as permitted in General Municipal Law Section 6-p for future payments, and WHEREAS, on June 12, 2019 the BOCES approved continued use of and new deposits into its EBALR Fund to pay the cost of future retiree benefits payable through the EBALR Fund, and

WHEREAS, the EBALR Fund still has a balance of \$1,002,528.09 and WHEREAS, recent contract settlements have included sick leave buyouts, RESOLVED, that out of the surplus monies of said BOCES on hand for the year 2021-2022 and not otherwise appropriated, a sum not to exceed \$300,000 be appropriated for the EBALR Fund of CVES and that the District Treasurer, with the approval of the District Superintendent is authorized, empowered and directed to transfer from surplus funds of CVES a sum not to exceed \$300,000, to the fund and it is further

RESOLVED, that such additional sums as there may thereafter be appropriated shall become part of the EBALR Fund, and it is further

RESOLVED, that this reserve shall be accounted for in the General Fund of the BOCES and it is further

RESOLVED, that within sixty (60) days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriation of the next succeeding fiscal year’s budget, and it is further

RESOLVED, that the expenditures from the EBALR Fund may be made for the purposes specified in General Municipal Law Section 6-p and related statutes and regulations. All Board Members present voted yes—motion carried.

RETIREMENT
CONTRIBUTION
RESERVE FUND
RESOLUTION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following resolution:

WHEREAS, the BOCES has a Retirement Contribution Reserve Fund (RCR) as permitted in General Municipal Law Section 6-r to fund employer retirement contributions to the State and Local Employees’ Retirement System (ERS); and WHEREAS, the BOCES has approved the establishment of the Retirement Contribution Reserve – TRS Sub-Fund as permitted in the General Municipal Law Section 6-r to fund employer retirement contributions to the NYS Teachers’ Retirement System (TRS); and

WHEREAS, the BOCES wishes to fund the TRS Sub-Fund Reserve, BE IT THEREFORE RESOLVED that the BOARD authorizes and directs the Treasurer to use surplus funds in the amount of \$190,915.00, equivalent to 2% of the 2020-2021 TRS Billable Earnings, to the Retirement Contribution Reserve – TRS Sub-Fund. All Board Members present voted yes—motion carried.

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- RURAL SCHOOLS ELECTION Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board elect Mrs. Leisa Boise to the Rural Schools Board of Directors seat for Zone 2, for a three-year term (2022-2025). All Board Members present voted yes—motion carried.
- BID Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board award the following Bid:
1. Award the “Plattsburgh Satellite Campus Annex – Furnace & HVAC Upgrades Project” bid to L.H. LaPlante Company, Inc. of Plattsburgh NY in the amount of \$222,000 minus a mutually agreed upon bid deduction in the amount of (\$11,952); for a total award of \$210,048. Note: No additional companies submitted a bid
All Board Members present voted yes—motion carried.
- CIVIL SERVICE PROVISIONAL APPOINTMENT SMITH Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board appoint the following person(s) to a Civil Service Provisional Appointment as follows:
1. Thomas Smith, Health, Safety and Risk Management Specialist, Effective June 27, 2022, Annual Base Salary of \$63,000, Prorated Salary of \$969.23. All Board Members present voted yes—motion carried.
(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)
- TEMPORARY APPOINTMENT FOSTER Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following person(s) to a Temporary Appointment for the 2021-22 school year:
1. Rinda Foster, Special Education Teacher (uncertified), Effective June 8, 2022 – June 30, 2022, Annual Base Salary of \$45,365, Prorated Salary of \$3,402.35. All Board Members present voted yes—motion carried.
- ADDITIONAL WORK Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following additional work for the 2021-22 School Year:
Stipend Positions, Compensation per collective bargaining agreement
Lisa Tallman Yearbook CV-TEC
All Board Members present voted yes—motion carried
- CAPITAL PROJECT COST INCREASE Mr. Murdock moved, seconded by Mr. Harriman Sr. to approve the following resolution: RESOLVED that the Board approve a total Capital Project Cost Increase from \$29,850,000 to \$32,400,000 and hereby authorizes the funding of additional capital projects (Phase 2 projects) as follows:
1. Unspent funds in the 12/11/18 voter authorization of \$29,850,000, plus
2. Up to \$150,000 remaining funds from mini capital projects, plus
3. Up to \$1,400,000 funds in the BOCES capital projects budget 2021-2022, 2022-2023, and 2023-2024, plus
4. Up to \$1,000,000 funds in the BOCES Operation & Maintenance budget in the years and in the amounts that such funds are available. All Board Members present voted yes—motion carried

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LEAVE OF
ABSENCE RHINO

Mr. Murdock moved, seconded by Mr. Harriman Sr. that the Board approve the following Leave(s) of Absence:

1. Crystal Rhino, Special Education Teacher, unpaid leave of absence, August 31, 2022 through, June 30, 2022 for the purpose of accepting a Teacher on Special Assignment position. All Board Members present voted yes—motion carried

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
CVES 12-MONTH
SUPPORT UNIT

Mr. Murdock moved, seconded by Mr. Harriman Sr. that the Board approve the Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the 12-Month Support Staff unit that acknowledges and agrees to remove the position of Payroll/Purchasing Clerk from the bargaining unit. All Board Members present voted yes—motion carried

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
CVES 12-MONTH
SUPPORT UNIT

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the 12-Month Support Staff unit that acknowledges and agrees to add the position of Purchasing Clerk to the bargaining unit. All Board Members present voted yes—motion carried

SALARY
ADJUSTMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr. that the Board approve the following salary adjustment due to change from 12-month Support Staff Unit to the Confidential Unit:

1. Brenda Proulx, Payroll/Purchasing Clerk, effective July 1, 2022, \$4,000 increase
All Board Members present voted yes—motion carried

JUUL
AGREEMENT
WARNER

Mr. Murdock moved, seconded by Mr. Harriman Sr. that the Board extend the probationary appointment period through August 31, 2023, Lori Warner, to allow for additional time for tenure recommendation per agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, CVES United Professionals, and Lori Warner. All Board Members present voted yes—motion carried

TEMPORARY
APPOINTMENT
RHINO

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following person(s) to a temporary appointment for the 2022-23 school year:

1. Crystal Rhino, Dean of Students, Teacher on Special Assignment, Effective July 1, 2022 – June 30, 2023, Annual Base Salary of \$72,192. All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
PALMER

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the Employment Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. Hollis Palmer as presented. All Board Members present voted yes—motion carried.

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**SALARY &
BENEFIT
PACKAGE CVES
CONFIDENTIAL
UNIT**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the Salary and Benefit Package between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Confidential Group, effective July 1, 2022, through June 30, 2026. All Board Members present voted yes—motion carried.

**ADMINISTRATIVE
LEAVE**

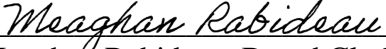
Mr. Murdock moved, seconded by Mr. Harriman Sr., that upon the recommendation of the District Superintendent, the Board of Cooperative Educational Services hereby continues the administrative leave of a probationary employee through July 13, 2022. All Board Members present voted yes—motion carried.

**NEXT BOARD
MEETING**

The next Board meeting will be held on Wednesday, July 13, 2022, at the Yandon-Dillon Center in Mineville. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr. to adjourn the meeting at 10:14 p.m. All Board Members present voted yes—motion carried.



Meaghan Rabideau, Board Clerk