

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE YANDON-DILLON CENTER
IN MINEVILLE, NY AND REMOTELY VIA WEBEX ON MAY 11, 2022
PROPOSED EXECUTIVE SESSION AT 6:30 P.M. – MEETING TO FOLLOW**

Participants may use the following WebEx Address: <https://bit.ly/3LElwWL>
Or by calling 1-408-418-9388 Meeting number (access code): **2342 177 5741**

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| No Action | 1. CALL TO ORDER: Board President |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| Action | 2. APPOINTMENT OF VACANT BOARD MEMBER SEATS/OATH OF OFFICE |
| No Action | 3. EXECUTIVE SESSION |
| No Action | 4. INTRODUCTION OF ALL PRESENT |
| No Action | 5. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| No Action | 6. STRATEGIC PLAN SURVEY RESULTS – Mrs. Amy Campbell & Ms. Sarah Paquette |
| No Action | 7. CAPITAL PROJECT UPDATE – Dr. Mark Davey & Mr. Eric Bell |
| No Action | 8. AUDIT COMMITTEE UPDATE – Mr. Eric Bell |
| No Action | 9. DISTRICT SUPERINTENDENT’S UPDATE |
| Action | 10. MINUTES OF PREVIOUS MEETING |
| | a. April 13, 2022 Annual Meeting Minutes (Enc. 1) |
| | b. April 13, 2022 Regular Monthly Meeting Minutes (Enc. 2) |
| | 11. CONSENT AGENDA FINANCIAL |
| Action | a. Certification of Warrant (Enc. 3) |
| Action | b. Treasurer’s Report (Enc. 4) |
| Action | c. Donations (Enc. 5) |
| Action | d. Budgets (Enc. 6) |
| Action | e. Budget Increases (Enc. 7) |
| Action | f. Proposal (Enc. 8) |
| | 12. OLD BUSINESS - Committees |
| No Action | a. None this month |
| | 13. CONSENT AGENDA PERSONNEL |
| Action | a. Resignation for the Purpose of Retirement (Enc. 9) |
| Action | b. Resignations (Enc. 10) |
| Action | c. Leave of Absence (Enc. 11) |

- Action d. Four-Year Probationary Appointment (Enc. 12)
- Action e. Civil Service Probationary Appointments (Enc. 13)
- Action f. Permanent Appointments (Enc. 14)
- Action g. Additional Work (Enc. 15)
- Action h. Special Education Summer School Staffing Additions (Enc. 16)
- Action i. Substitutes (Enc. 17)

14. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. CVES Total Budget (Enc. 18)
- No Action b. New Policy – First Reading (Enc. 19)
- Action c. 2022-23 CVES Board Meeting Dates (Enc. 20)
- Action d. Request for Approval to Attend Conference/Workshop (Enc. 21)

15. NEW BUSINESS

- No Action a. None this month

No Action 16. OTHER

No Action 17. NEXT BOARD MEETING

Wednesday, June 8, 2022, to be held at the Satellite Campus Conference Center in Plattsburgh, NY – Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

No Action 18. REPORTS FROM DIRECTORS (Enc. 22)

Action 19. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

May 11, 2022	Audit Committee Meeting – Yandon-Dillon Center, Mineville 5:00 p.m.
May 11, 2022	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
May 18, 2022	NTHS Ceremony (Mineville Campus) Moriah CSD – 7:00 p.m.
May 19, 2021	Career Connect – Location/Time TBD
May 26, 2022	NTHS Ceremony (Plattsburgh Campus) TBD – 7:00 p.m.
May TBD, 2022	SkillsUSA Awards Banquet – TBD – 6:00 p.m.
June 8, 2022	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
June 9, 2022	No. Country Loggers Awards Banquet – TBD
June 10, 2022	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 17, 2022	Yandon-Dillon Special Education Graduation Ceremony – Mineville Campus – 11:00 a.m. <i>Mineville graduate(s) will join the Plattsburgh Ceremony</i>
June TBD, 2022	HSED Graduation – TBD – 1:00 p.m.
June 21, 2022	CV-TEC Plattsburgh Graduation Ceremony – TBD – 7:00 p.m.
June 22, 2022	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the April 13, 2022 Annual Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Draft Minutes from the April 13, 2022 regular Board meeting. (attached)

ENC. 3

Recommend that the Board approve the Certification of Warrant for April 5, 2022 to May 2, 2022. (attached)

ENC. 4

Recommend that the Board approve the Treasurer's Report from March 31, 2022. (attached)

ENC. 5

Recommend that the Board approve the following Donations:

1. For the Student Stipend Fund:

United Way (March 2022)	85.88
United Way (April 2022)	<u>138.04</u>
TOTAL -	\$ 223.92

2. Donation of \$1,000 from Jean Drown to benefit the 2022-23 Backpack Program.

3. Donation of a gift card from Harbor Freight Tools for Schools in the amount of \$100 to benefit the students of the CV-TEC Welding classroom.

4. Donation of \$300 to the Keith Broadwell Memorial Scholarship Fund from Jean Drown – LPL Financial. Scholarship to be awarded to a CV-TEC graduating student(s).

5. Donation of \$300 to the John W. Harold Scholarship Fund from Jean Drown – LPL Financial. Scholarship to be awarded to a CV-TEC graduating student(s).

ENC. 6

Recommend that the Board approve the following Budgets:

1. Yandon-Dillon Cafeteria Fund Regular School Year Budget in the amount of \$124,641 for the 2022 - 2023 school year. (CoSer C791 – School Lunch Fund)

2. William A. Fritz Cafeteria Fund Regular School Year Budget in the amount of \$165,825 for the 2022 - 2023 school year. (CoSer C791 – School Lunch Fund)

ENC. 6 CONTINUED

3. Yandon-Dillon Cafeteria Fund Extended School Year Budget in the amount of \$23,591 for the 2022 - 2023 school year. (CoSer C791 – School Lunch Fund)
4. William A. Fritz Cafeteria Fund Extended School Year Budget in the amount of \$13,814 for the 2022 - 2023 school year. (CoSer C791 – School Lunch Fund)
5. Summer School Aged Non-Specified Programs Budget in the amount of \$426,342 for the 2022-2023 school year (CoSer 940 – Special Education)
6. Summer School Aged 6:1:1 Autism Budget in the amount of \$203,984 for the 2022-2023 school year (CoSer 941 – Special Education)
7. Summer School Aged Intensive Therapeutic Support Program (ITSP) Budget in the amount of \$68,682 for the 2022-2023 school year (CoSer 943 – Special Education)
8. Summer School Aged Related Service Only Budget in the amount of \$3,301 for the 2022-2023 school year (CoSer 962 – Special Education)
9. Summer School Aged 1:1 Teacher Assistant Budget in the amount of \$35,894 for the 2022-2023 school year (CoSer 964 – Special Education)
10. Summer School Aged 1:1 Nurse Budget in the amount of \$7,554 for the 2022-2023 school year (CoSer 965 – Special Education)
11. Summer School Aged 1:1 Aide Budget in the amount of \$248,760 for the 2022-2023 school year (CoSer 966 – Special Education)

ENC. 7

Recommend that the Board approve the following Budget Increases:

1. Adult Education budget from \$570,750 to \$590,750 for the 2021-2022 school year to accommodate increased participation in CDL & On-line programs. (CoSer 103 – CV-TEC)
2. Instructional Planning for Assessment budget from \$115,849 to \$118,797 for the 2021-2022 school year to accommodate increased participation from Schroon Lake Central School. (CoSer 509 – ISC)

ENC. 8

Recommend that the Board approve the following Proposal:

1. Increase the proposal cost from Schoolhouse Construction Services, LLC of Delhi, New York for Construction Management Services to close out the “Fire Alarm Improvement Project at the Plattsburgh Main Campus and Yandon-Dillon Facility”, in the amount of \$5,032.50 for additional Construction Management costs. The original project cost of \$14,250 was approved at the May 12, 2021 meeting. (Administration)

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
ANNUAL MEETING

April 13, 2022
Satellite Campus Conference Center, Plattsburgh & Remote via Webex

2022 MINUTES

The Annual Meeting was called to order at 7:57 p.m. by President Michael St. Pierre. The following people were present:

<u>CVES Board Members</u>	<u>Executive Officer</u>	<u>Others Present</u>	<u>Others Present</u>	
Leisa Boise	Bruce Murdock	Dr. Mark C. Davey	Amy Campbell	Ashley Pray
Kathy Comins-Hunter	Lori Saunders		Eric Bell	Madeline Seller
Richard Harriman, Sr.	Florence Sears	<u>District Clerk</u>	Michele Friedman	Roxana Palmer
Donna LaRocque	Michael St. Pierre	Meaghan Rabideau	Matthew Slattery	Rachel Tousignant
Richard Malaney	Donna Wotton		Alex St. Pierre	Brigitte Phillips
Ed Marin			Kim M. Mayer	Betsy Laundry
Thomas McCabe			Tonya Robinson-Mayer	Shelley Charland
				Lisa Fisher

President St. Pierre requested nominations from the floor to elect a Chairperson for the Annual Meeting. Mr. Murdock moved, seconded by Mrs. LaRocque, to nominate Mr. Ed Marin as Chairperson for the Annual Meeting. All Board Members present voted yes—motion carried. Mr. Marin assumed Chairmanship of the meeting and asked that the meeting begin. The District Clerk then reviewed the purpose of the Annual Meeting.

Chairman Marin turned the meeting over to Dr. Davey, the District Superintendent, who thanked the CVES Board Budget Committee and Administrators for their time and hard work formulating the 2022-23 CVES Budget. Dr. Davey then explained that the budget being reviewed this evening is considered a Tentative BOCES Budget until voted on by the component districts and to be finalized, the BOCES Board is required to adopt the next year's budget. Next, Dr. Davey reviewed the 2021-22 budget calendar, and then provided an update to the NYS Adopted budget for 2022-23 and its education highlights. The overall increase to the education budget is \$2.1 billion (7.1%), Foundation Aid will receive an increase of \$1.5 billion with a minimum increase for districts of 3%. Other items in the legislative budget included money for mental health services support, suspension of the earnings limit for those retirees returning to work through 2023, zero-emissions school busses by 2035, and lastly, no change in aidable salaries for CTE instruction. Dr. Davey then discussed the impact this will have on our component districts with an overall increase of \$11.1 million in school aid to the area. Lastly, the following breakdown of the 2022-23 CVES budget was provided: Total Administrative Budget - \$6,705,513; Total Capital Budget - \$474,856; Total Program Budget - \$37,308,644; Total CVES Proposed Budget 2022-2023 - \$44,489,013. Mr. Bell noted that the significant portion of the administrative budget (about 80%) is retiree costs to the BOCES. The CVES Board and Collective Bargaining units have made great strides towards mitigation efforts to reduce that number over the next 5 years.

Next, Dr. Davey introduced the 2020-21 Annual Report Card presentation with an overview of successes including the return to in-person instruction, the CVES Capital Project, important new hires to the CVES family, and the continued increase in efforts during the COVID-19 Pandemic. He then turned over the presentation to each divisional leader for a review of their respective updates to the BOCES Report Card data. The divisional updates were provided by Mrs. Amy Campbell, Mrs. Michele Friedman, and Mr. Matthew Slattery of the important information, highlights, and major accomplishments. The annual CVES administrative budget vote and election of CVES Board members will be held on April 28, 2022, at each component district and it will be recommended that the CVES Board approve the 2022-23 budget at the May 11, 2022 Board meeting.

There being no further business, Mr. Murdock moved, seconded by Mrs. LaRocque, that the Annual Meeting be adjourned at 9:01 p.m. All Board Members present voted yes--motion carried.

DRAFT
Meaghan Rabideau, Board Clerk

ENC. 2

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: April 13, 2022
KIND OF MEETING: Regular Board Meeting
PLACE: Satellite Campus Conference Center, Plattsburgh & Remote Via WebEx

<u>CVES Board Members</u>		<u>Executive Officer</u>	<u>Others Present</u>	<u>Others Present</u>
<u>Present:</u> Leisa Boise Kathy Comins-Hunter Richard Harriman, Sr. Donna LaRocque Richard Malaney Ed Marin Thomas McCabe Bruce Murdock Lori Saunders Florence Sears Michael St. Pierre Donna Wotton	<u>Absent:</u> Patricia Gero Marque Moffett Doug Spilling	Dr. Mark C. Davey <u>District Clerk</u> Meaghan Rabideau	Amy Campbell Eric Bell Michele Friedman Matthew Slattery Alex St. Pierre Kim M. Mayer Tonya Robinson-Mayer	Ashley Pray Madeline Seller Roxana Palmer Rachel Tousignant Brigitte Phillips Betsy Laundrie Shelley Charland Lisa Fisher

MEETING TO ORDER

Board President St. Pierre called the meeting to order at 6:40 p.m.

EXECUTIVE SESSION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board go into Executive Session at 6:41 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending, or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; and, #9 - A matter related to a specific student of the district. All Board Members present voted yes—motion carried.

In Executive Session, Dr. Davey and the Board first reviewed confidential matters involving two investigations involving both students and staff. He briefed the Board on the investigations conducted by CVES' attorneys, discussed Title IX procedural steps, answered several questions, and provided recommendations for moving forward. Next, Dr. Davey discussed several labor relations matters including a Memorandum of Agreement (MOA) ratification recommendation with the 10-Month Support Association (CSEA), a matter involving a grievance with the CVES United Professionals and provided updates on several confidential employee matters and upcoming negotiations. Next, Dr. Davey outlined the upcoming Special Education principal hiring timeline. Lastly, Dr. Davey and the Board reviewed CVES' Capital Project topics including an approval for a Phase 2 contractual extension with our architectural firm - Tetra Tech, review of a

recommendation regarding an easement with NYSEG, options for consideration of a potential Energy Performance Contract (EPC), and next steps in our Phase 2 planning. Mr. Murdock moved, seconded by Mrs. Saunders, that the Board come out of Executive Session at 7:48 p.m. All Board Members present voted yes—motion carried.

Meeting adjourned for the Annual Meeting at 7:57 p.m.
Meeting resumed at 9:01 p.m.

CAPITAL PROJECT
UPDATE

Mr. Bell shared a brief presentation with the Board with a main focus on Phase 2 of the Capital Project. Mr. Bell reminded the Board that estimates provided are very preliminary, and not all work listed can be afforded. The scope of work costs per campus were reviewed along with a list of main priority areas. Next, an investigation was done for the potential of an Energy Performance Contract (EPC), with results indicating that CVES could benefit from moving forward with the EPC. Findings of the Energy Performance Contract audit included costs for LED lighting upgrades, controls upgrades, boiler replacements and building envelope improvements. Lastly, Mr. Bell shared next steps in planning, how to meet CVES' long-term needs over the next ten years and a timeline of work over the next two years.

DISTRICT
SUPERINTENDENT
UPDATE

Dr. Davey began by leading the Board and attendees in a moment of silence in recognition of Regent Beverly Ouderkirk who recently passed away. Dr. Davey thanked Regent Ouderkirk for her dedicated years of service in education and shared several photos of her visiting the CVES campus in 2019. Next, COVID updates including case trends, check-in meetings and testing were shared with the Board. CVES highlights were then reviewed including Dr. Davey's congratulations on the recent appointment of Mr. Scott Storms as the new Peru CSD Superintendent. Director Michele Friedman shared an update on CV-TEC's and her recent participation in a presentation in Washington D.C. for the Authentic STEM Connect US project with the University of Siegen (Germany). The project was presented at the annual conference of the National Association of Workforce Boards (NAWB). Next, Dr. Davey shared with the Board a CVES Re-Branding update and that the Boire Benner Group will be collaborating with the Committee for logo and building name establishment. Third, Dr. Davey provided several DS updates including the 2022-23 NYS Budget approval and impact on our districts, NYSED and Board of Regents updates, DS Liaison updates from NYSSBA and RSA, and the Commissioner's new DS Evaluation process. The BOCES Administrative Budget Vote & Board Member Election will be held in each component district on April 28, 2022. The four following individuals were nominated for this year's election: Mr. Michael St. Pierre, Mrs. Kathy Comins-Hunter, Ms. Emily Phillips, and Mrs. Lori Saunders. There will be four vacant seats on the BOCES Board after the election. Lastly, the next Board meeting is on May 11, 2022, and is planned to be held at the Yandon-Dillon Center in Mineville.

PREVIOUS
MINUTES

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque to approve the minutes of the March 9, 2022 regular meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for March 1, 2022 to April 4, 2022, as presented.

TREASURER'S
REPORT

Approve the Treasurer's Report from February 28, 2022 as presented.

DONATIONS

Approve the following Donations:

1. Donation of the following to offset the costs of the 2022 Spelling Bee for a total value of \$2,210:

UFirst Federal Credit Union	\$500
Dannemora Federal Credit Union	\$100
SeaComm	\$100
Northern Insuring	\$50
Kavanaugh Realty	\$100
Stewart's Shops	\$100
Mountain View Federal Credit Union	\$500
Plattco Corporation	\$100
Schluter Systems	\$500
Sun Community News	1/8-page advertisement (approx. \$160)
Rulfs Orchards	Donuts
Chazy Orchards Farm Market	Apples

BUDGET
INCREASES

Approve the following Budget Increases:

1. Yandon-Dillon Cafeteria budget from \$112,237 to \$125,373 for the 2021-2022 school year to upgrade the equipment and increase in salary for part-time employees. (Co-Ser 791 – School Lunch Fund)

2. William A. Fritz Cafeteria budget from \$157,595 to \$208,618 for the 2021-2022 school year to upgrade the equipment. (Co-Ser 791 – School Lunch Fund)

3. Adult Education budget from \$511,573 to 570,750 for the 2021-2022 school year to accommodate increased participation in CDL programs. (Co-Ser 103 – CV-TEC)

SPECIAL AID
FUND PROJECTS

Approve the following Special Aid Fund Projects:

1. Regional Food Bank of NENY Backpack Program Special Aid Fund Project, in

the amount of \$3,171, for the period of July 1, 2021 through June 30, 2022. This is due to rollover of the 2020-2021 project funds. (Special Education)

2. North Country Region Career Pathways III Program (NCRCP3P), in the amount of \$100,000 for the period of April 1, 2022 through March 31, 2023 (Pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)

MEMORANDUM
OF AGREEMENT

Approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Employment and Training Agency (CCETA) under which C-E-W-W BOCES will reimburse CCETA for professional services rendered in connection with the Supplemental Nutrition Assistance Program Employment & Training (SNAP ET) in an amount not to exceed \$7,250. The period of the agreement is March 30, 2022 through September 30, 2022. (CV-TEC)

CONSENT
AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

RESIGNATION
FOR THE
PURPOSE OF
RETIREMENT
PATNODE

Accept the following letter(s) of Resignation for the Purpose of Retirement:

1. Randolph Patnode, Building Maintenance Worker, effective September 2, 2022

RESIGNATIONS
TROMBLEY,
KATZFEY, RHUE,
MCCAULEY,
TRUDEAU,
LEDUC, HEATH,
LABONTE

Accept the following letter(s) of Resignation:

1. Kiera Trombley, Teacher Aide/Student Aide, effective March 8, 2022
2. Diane Katzfey, Teacher Aide/Student Aide, effective March 22, 2022
3. Trista Rhue, Teacher Aide/Student Aide, effective March 23, 2022
4. Hannah McCauley, School Social Worker, effective March 24, 2022
5. Vickie Trudeau, Teacher Aide/Student Aide, effective March 30, 2022
6. Tina Leduc, Teaching Assistant, effective April 22, 2022
7. Lauren Heath, Allied Health Teacher, effective June 30, 2022
8. Katie LaBonte, Adult Literacy Teacher, effective April 25, 2022 to accept an Adult Literacy Coordinator position effective April 25, 2022

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
DUELL,
HARLAND,
CRAIG, LASHWAY

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Latalya Duell, Teaching Assistant, Effective January 25, 2022 (was temporary), Annual Base Salary of \$25,307

2. Kelsey Harland, Teaching Assistant, Effective January 13, 2022 (was temporary) Annual Base Salary of \$25,307

3. Anika Craig, Animal Science Teacher, Effective March 17, 2022 (was temporary) Annual Base Salary of \$48,365

4. Christina Lashway, Special Education Teacher, Effective February 8, 2022 (was temporary), Annual Base Salary of \$48,365

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**CIVIL SERVICE
PROBATIONARY
APPOINTMENTS**

**BAKER,
SCHWENK,
GAMACHE,
GONZALEZ**

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Carrie Baker, Teacher Aide/Student Aide, Effective March 21, 2022, Annual Base Salary of \$18,530, Prorated Salary of \$6,145.63

2. Kelly Schwenk, Teacher Aide/Student Aide, Effective April 7, 2022, Annual Base Salary of \$18,530, Prorated Salary of \$4,935.13

3. Nichole Gamache, Teacher Aide/Student Aide, Effective April 25, 2022, Annual Base Salary of \$18,530, Prorated Salary of \$4,190.20

4. Madelyn Gonzalez, Teacher Aide/Student Aide, Effective April 25, 2022, Annual Base Salary of \$18,530, Prorated Salary of \$4,190.20

**CIVIL SERVICE
PROVISIONAL
APPOINTMENT**

MILLER

Appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Kylyn Miller, Computer Specialist, Effective March 14, 2022, Annual Base Salary of \$38,528, Prorated Salary of \$11,706.58

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

**POSITION
INCREASE**

Increase the following position:

1. Philip Bean, Occupational Therapist from 80% to 100%, Effective April 4, 2022, Annual Base Salary of \$49,784, Prorated Salary of \$12,943.84

TEMPORARY
APPOINTMENTS

Approve the following person(s) to a Temporary Appointment for the 2021-22 school year:

1. Katie LaBonte, Adult Literacy Coordinator, Effective April 25, 2022 – June 30, 2022, Annual Base Salary of \$63,846, Prorated Salary of \$13,035.23

Recommend that the Board approve the following person(s) to a Temporary Appointment for the 2022-23 school year:

1. Rachel Tousignant, Special Education Teacher (uncertified), Effective August 31, 2022 – June 30, 2023, Annual Base Salary of \$46,465

ADULT
EDUCATION
COURSE
INSTRUCTOR

Approve the following Adult Education Course Instructor(s) for the 2021-22 school year:

Adult Education, hourly rate per contract
Greg Cassavaugh

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING

Approve the following 2022-23 Special Education Summer School Staffing:

Teacher Aide/Student Aide, hourly rate of pay per contract

Amanda Kihlmire	WAF
Amy Keech	YDEC
Angel Vanderwarker	WAF
Angelia Frenyea	WAF
Ashley Lavalley	WAF
Brenda Trombly	WAF
Brianna Hall	WAF
Carrie Baker	WAF
Conner DeLavergne	WAF
Donna Caramia	WAF
Donna Lindsay	WAF
Donna Montroy	WAF
Franz Pope	WAF
Hannah Root	WAF
Heather Agoney	WAF
Heather Hambleton	WAF
Jacob Cummings	WAF
Jamie Cutting	YDEC
Janeen Defayette	WAF
Jason Moore	WAF
Jennie Fox	YDEC
Jessica Lynn	WAF
Jill Brown	WAF
Jill Lobdell	WAF/YDEC
Jill Spring	YDEC

Jocelyn Rock	YDEC
Jocelyn Saliba	WAF
Johanna Pray	WAF
Julie Manley	WAF
Kara Velie	WAF
Karen Everleth	WAF
Kristin LaBarge	WAF
Lisa Desotell	WAF
Madison Bokus	WAF
Melissa Jacques	YDEC
Melodie Paynter	WAF
Mikayla Defayette	WAF
Nicole Haran	YDEC
Patricia Fortin	WAF
Patti Edwards	YDEC
Patti McKinley	WAF
Randa Newell	WAF
Realelena Hurley	WAF
Sarah Agnew	WAF
Sean Conklin	WAF
Shay True	WAF
Stacey Yelle	WAF
Tabitha Imondi	WAF
Tina Bordeau	WAF
Tina Goyette	YDEC

Teacher, hourly rate of pay per contract

Roxana Palmer	WAF/YDEC
Alyssa Restrepo	WAF
Bethany Katzfey	WAF
Brianna Finnegan	WAF
Chelsea Benway	WAF
Crystal Rhino	WAF
Faye Dayton	WAF
Heather Van Alphen	WAF
Jean Gonyo	YDEC
Jennifer Cowling	YDEC
Jennifer Haley	WAF
Jordan Wendling	YDEC
Lyndon Johnson	YDEC
Madeline Seller	WAF
Robin Douglass	WAF
Savana Lin Boadway	WAF
Joanne Beaudry	WAF
Ellen Supinski	WAF

Teaching Assistant, hourly rate of pay per contract

Tom Daly	WAF
Allison Bola	WAF
Andrea Trombley	WAF
Ashley Pray	WAF
Bethany Katzfey	WAF
Chelsea Benway	WAF
Brandy Rosselli	YDEC
Cheryl Spoor	WAF
Emily Duquette	WAF
Heather Ford	WAF
Heather Shaw	WAF
James Lavoie	WAF
Jordan Doherty	WAF
Juliana Baker	WAF
Kathleen Kotsogiannis	WAF
Kristen Parker	WAF
Latalya Duell	WAF
Margarett DeMeulemeester	WAF
Melissa Gough	YDEC
Melissa Slagenweit	WAF
Melissa Smith	WAF
Penny Comes	YDEC
Sheilah Boyea	WAF
Staci Norton	YDEC
Tammy Smith	WAF
Whitney Gagnier	WAF

Speech Language Pathologist, hourly rate of pay per contract

Kaitlin Diskin	YDEC
Nichole Strong	WAF
Susan Richards	WAF
Tina Mitchell	WAF

School Psychologist, hourly rate of pay per contract

James Anderson	YDEC
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School Counselor, hourly rate of pay per contract

Kim Denton	WAF
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School Social Worker, hourly rate of pay per contract

Brooke Stevens	WAF
Jami Ganter	WAF
Toni Perez	WAF

Occupational Therapist, hourly rate of pay per contract

Joan Hubbard	WAF
Philip Bean	WAF
Rhonda Baker	YDEC

Certified Occupational Therapist Assistant, hourly rate of pay per contract
Lisa Recore WAF

Physical Therapist, hourly rate of pay per contract
Catherine Premore WAF/YDEC
Sandy Ryan WAF

Registered Nurse, hourly rate of pay per contract
Jaimie Plumadore WAF
Kelly Gowett WAF
Kelly Tursky YDEC
Maria Spadafora YDEC

Food Service Helper, hourly rate of pay per contract
Dale Bracy WAF

Cook Manager, hourly rate of pay per contract
Angela Provost WAF
Adele Huchro YDEC

Lifeguard, hourly rate of pay per contract
Shelby Lottie WAF

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2021-22 school year:

<u>Name</u>	<u>Title</u>
Trista Rhue	Teacher Aide/Student Aide
Maxwell Neimeier	Teacher Aide/Student Aide
Kiera Trombley	Teacher Aide/Student Aide
Kiera Trombley	Food Service Helper
Mike Bova	Teaching Assistant
Maxwell Neimeier	Teaching Assistant
Madison Cooley	Teaching Assistant
Madison Cooley	Teacher
Maxwell Neimeier	Teacher
Alma Medina	Long Term Substitute Teacher – Cosmetology \$130/Day

Dr. Davey recognized and congratulated Mr. Randolph Patnode on his upcoming retirement and his 30 years of dedicated service at CVES.

CVES REPORT
CARD

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the CVES Report Card as presented at the Annual Meeting. All Board Members present voted yes—motion carried.

EASEMENT
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Kathy Comins-Hunter, that the Board approve two easements to be granted to the New York State Electric and Gas Corporation. The easements are located on the southerly bounds of Clinton-Essex-Warren-Washington BOCES' property at the northern bounds of Rugar Street, and the southeast corner of CEWW BOCES' property extending approximately 110 feet north along Military Turnpike. (Administration) All Board Members present voted yes—motion carried.

CAPITAL PROJECT
AMENDMENT
AGREEMENT

Mr. Murdock moved, seconded by Mrs. Kathy Comins-Hunter, that the Board approve the following Resolution:
WHEREAS, the Clinton-Essex-Warren-Washington BOCES (CEWW BOCES) has selected Tetra Tech Engineers, Architects & Landscape Architects, P.C. (d/b/a Tetra Tech Architect & Engineers) as its Architect for its Phase 2 of the Capital Improvement Project (the "Project"); and
WHEREAS, CEWW BOCES, its legal counsel and Tetra Tech Architect & Engineers are in the process of negotiating an amended AIA B132-2009 Agreement for Architect Services relative to the Project (the "Agreement"); and
NOW THEREFORE, the Board approves the retention of Tetra Tech Architect & Engineers to proceed with the performance of architect services for Phase 2 of the Project and authorizes the District Superintendent to execute an Amendment to the AIA B132-2009 Agreement between CEWW BOCES and Tetra Tech Architect & Engineers, with such revisions as are recommended by legal counsel, and to take all actions necessary on behalf of CEWW BOCES in effectuating the terms of the Agreement. (Administration) All Board Members present voted yes—motion carried.

MEMORANDUM OF
UNDERSTANDING

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the following (shared for informational purposes only with the CVES Board) Memorandum of Understanding (MOU), entered into on April 14, 2022 by and between the University of Siegen, of Siegen, Germany, the North Country Workforce Partnership, Inc., North Country Workforce Development Board, Clinton Community College, Champlain Valley Educational Services (CEWW BOCES), Schluter Systems, and the North Country Chamber of Commerce, of Plattsburgh, New York, U.S.A., for the purpose of establishing and achieving goals and objectives relating to the Authentic STEM Connect Us Program, was shared with the Board for informational/acknowledgement purposes only. The signing of this MOU does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this MOU. (CV-TEC) All Board Members present voted yes—motion carried.

PROPOSAL

Mrs. LaRocque motioned, seconded by Mr. Murdock that the Board accept the following Proposal: Proposal submitted by Segal under which Segal will provide Consultation Services to assist Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (CEWW BOCES) in implementing a system to administer FSA and HRA benefits in-house. Services will include Segal's assistance to review and secure a cost-effective contract with WEX for additional implementation necessities, including the lease of WEX's FSA/HRA administration system with an integrated debit card feature. Segal's services will commence as soon as possible with a project duration of 4 months, at a minimum, and are not anticipated to exceed \$23,000 in total costs. Be it further recommended that the CEWW BOCES District Superintendent be granted authority to enter into any associated contracts with Segal and WEX contingent upon CEWW BOCES' attorney approval. All Board Members present voted yes—motion carried.

LEASE
AGREEMENT

Mr. Murdock moved, seconded by Mrs. Comins-Hunter, that the Board approve the following Lease Agreement: Lease Agreement between the Town of Moriah and Clinton-Essex-Warren-Washington BOCES for the purpose of renting four classrooms to the Town of Moriah at the Mineville Campus to operate their 2022 Youth Commission Day Camp program, commencing July 11, 2022 and extending through August 6, 2022. The rent paid by the Town of Moriah to BOCES for the contract term shall be \$3,000. (Management Services) All Board Members present voted yes—motion carried.

PROPOSAL

Mr. LaRocque moved, seconded by Mr. Harriman Sr., that the Board accept the following Proposal:

Proposal submitted by Boire Benner Group under which Boire Benner will provide Professional Services to assist the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (CEWW BOCES) in exploring and implementing changes to the Champlain Valley Educational Services (CVES) family of brands including the redesign of logos, letterhead, business templates, signage and organizational name changes. Services will be provided for the Special Education Department, CV-TEC Division, Instructional Services Center, and Administration for the total cost of \$14,800. Be it further recommended that the CEWW BOCES District Superintendent be granted authority to enter into any associated contracts with Boire Benner Group contingent upon CEWW BOCES' attorney approval. All Board Members present voted yes—motion carried

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
CSEA UNIT

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the 10-Month CSEA (Support Staff) Group that provides pay incentives, a waiver for health insurance, and removes HRA access. All Board Members present voted yes—motion carried

MEMORANDUM
OF AGREEMENT
CEWW BOCES &
CVES 12-MONTH
SUPPORT STAFF

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the 12-Month Support Staff that allows a referenced employee access to the SSE sick bank. All Board Members present voted yes—motion carried

ADMINISTRATIVE
LEAVE

Mr. Murdock moved, seconded by Mrs. LaRocque that Be it Resolved upon the recommendation of the District Superintendent, the Board of Cooperative Educational Services hereby continues the administrative leave of a probationary employee through April 21, 2022. All Board Members present voted yes—motion carried

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, May 11, 2022, at the Yandon-Dillon Center in Mineville. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. LaRocque to adjourn the meeting at 9:35 p.m. All Board Members present voted yes—motion carried.

Meaghan R. [unclear] Board Clerk

DRAFT

ENC. 3

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: May 2, 2022
Re: Report for Board Agenda for May 11, 2022, Meeting

The following warrant claims were reviewed from April 5, 2022, to May 2, 2022:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
	**	
W #41 - 04/07/2022	*Check Nos: 237990-238029** *ACH Payments: ACH003776-ACH003795	\$ 276,365.11
W #42 - 04/14/2022	*Check Nos: 238055-238135** *ACH Payments: ACH003796-ACH003832	\$ 1,170,861.21
W #43 - 04/28/2022	*Check Nos: 238154-238215 *ACH Payments: ACH003833-ACH003859	\$ 366,289.85

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #21- Wire #941-033122- Warrant #41;
PR #22- Wire #941-041522- Warrant #43;

Health Ins. Monthly:

Wire #HINS-42022- Warrant #42;

NYS Promptax:

PR #21- Wire #NYS-033122- Warrant #41;
PR #22- Wire #NYS-041422- Warrant #43;

Omni Financial Group:

PR #22- Wire #OMN-041422- Warrant #42;
PR #23- Wire #OMN-042922- Warrant #43;

Health Insurance Consortium Payments:


4/11/22	\$ 1,217,509.45
4/18/22	\$ 1,080,993.60
4/25/22	\$ 1,464,899.81
5/2/22	\$ 1,745,769.38

Benetech Workers Compensation Payments:

4/5/22	\$ 38,435.74
4/20/22	\$ 56,895.27
4/25/22	\$ 23,398.08

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature)



CC: Eric Bell
Christine Myers

Date	Warrant	Vendor #	Claim Audit Finding:	Summary Business Office Response:	Resolution/Options:
04/06/22	Pending W#41	12838	Vendor offers Electronic payment.	Electronic payment is not set up for this vendor. Will be established for future payments.	Approved for final warrant.
04/06/22	Pending W#41	7092	Missing backup for claim per CVES procedures.	Obtained backup.	Approved for final warrant.
04/07/22	Final W#41			Purchase Order was entered and approved through all levels timely before event. However, contract was not signed and returned prior to the event. Notes made on Purchase Order by Purchasing Agent. Coordinator of the program needs to perform more timely follow-up with vendors to ensure legal contract in place before events occur. Has been addressed multiple times prior.	\$276,365.11
04/13/22	Pending W#42	16053	Service without Purchase Order issued.	Invoices not received timely in Accounts Payable. Once received, processed timely for payment.	Approved for final warrant.
04/13/22	Pending W#42	2431	Invoice 3.5 months old.		Approved for final warrant.
04/14/22	Final W#42				\$1,170,861.21
04/27/22	Pending W#43	15769	Purchase Order issued 1 month after invoice.	Oversight by division, should be included on annual Purchase Order rollover list. Purchase Order entered upon receipt of invoice for services provided through the Health Insurance Consortium. Will be included in future rollover of Purchases Orders.	Approved for final warrant.
04/27/22	Pending W#43	15802	When an employee is working from home why didn't they have access to WinCap? In this case made Purchase Order not timely.	Work laptop was not accessible at home, and alternative entry by other employees with access was not sought out. Oversight by division.	Approved for final warrant.
04/28/22	Final W#43				\$366,289.85

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - MARCH 31, 2022**

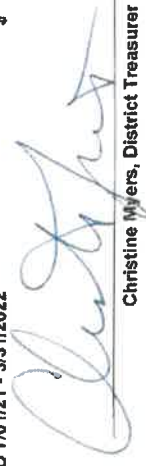
	Account Balances		Receipts		Disbursements		Account Balances	
	February 28, 2022	March	March	March	March	March	March 31, 2022	March 31, 2022
I. SUMMARY OF ACCOUNT ACTIVITY								
CHECKING ACCOUNTS								
TD Bank - Depository	\$ 4,837,209.32	\$ 4,318,588.95	\$ 4,318,588.95	\$ 3,437,464.24	\$ 5,718,334.03	\$ 38,158,650.38	\$ 36,637,985.99	\$ 5,718,334.03
General Fund	\$ (628,886.08)	\$ 482,484.10	\$ 482,484.10	\$ 435,441.10	\$ (581,843.08)	\$ 2,385,518.79	\$ 2,681,055.37	\$ (581,843.08)
Special Aid Fund	\$ 86,042.56	\$ 20,146.72	\$ 20,146.72	\$ 23,653.72	\$ 82,535.56	\$ 229,090.33	\$ 178,795.10	\$ 82,535.56
School Lunch Fund	\$ 8,324,834.94	\$ 12,226.91	\$ 12,226.91	\$ 132,779.56	\$ 8,204,282.29	\$ 1,352,597.61	\$ 6,188,486.71	\$ 8,204,282.29
Capital Fund	\$ 13,029.41	\$ 85.88	\$ 85.88	\$ 400.00	\$ 12,715.29	\$ 2,721.98	\$ 2,867.50	\$ 12,715.29
Special Revenue Fund (Excluding ExtraClassroom)	\$ 349,713.78	\$ 3,619,674.60	\$ 3,619,674.60	\$ 3,628,537.58	\$ 340,850.80	\$ 43,531,401.96	\$ 43,423,749.75	\$ 340,850.80
TD Bank - Operating	\$ -	\$ 401.97	\$ 401.97	\$ -	\$ -	\$ 806.19	\$ 655.30	\$ -
General Fund	\$ 21,718.64	\$ -	\$ -	\$ -	\$ 22,120.61	\$ -	\$ 1,250.00	\$ 22,120.61
SAVINGS ACCOUNTS								
NYCLASS Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Revenue Fund	\$ 13,003,662.57	\$ -	\$ -	\$ -	\$ 13,798,985.50	\$ 85,660,787.24	\$ 89,114,845.72	\$ 13,798,985.50
TOTAL FUNDS ON ACCOUNT								

II. RECONCILIATION TO BANK STATEMENTS

	March 31, 2022 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	March 31, 2022 Account Balances
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 489,350.43	\$ -	\$ (148,499.63)	\$ 340,850.80
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 6,253,017.08	\$ -	\$ -	\$ 6,253,017.08
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 7,183,007.01	\$ -	\$ -	\$ 7,183,007.01
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ -	\$ -	\$ -	\$ -
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 800.00	\$ -	\$ -	\$ 800.00
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 700.82	\$ -	\$ -	\$ 700.82
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 12,283.70	\$ -	\$ -	\$ 12,283.70
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 1,319.83	\$ -	\$ -	\$ 1,319.83
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 7,014.16	\$ -	\$ -	\$ 7,014.16
TOTAL FUNDS ON ACCOUNT	\$ 13,798,985.50	\$ 85,660,787.24	\$ 89,114,845.72	\$ 13,798,985.50

GENERAL FUND INTEREST RECEIVED 7/01/21 - 3/31/2022 \$ 5,193.34
 CAPITAL FUND INTEREST RECEIVED 7/01/21 - 3/31/2022 \$ 10,492.45

PREPARED BY:



Christine Myers, District Treasurer

DATED:

5/3/22

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 03/01/2022 TO 03/31/2022

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	7,519.61	5,741.28	0.00	5,741.28	350.48	5,390.80
SKILLS USA - MINEVILLE	1,469.45	1,542.28	0.00	1,542.28	408.67	1,133.61
NO. COUNTRY LOGGERS	339.37	342.97	0.00	342.97	0.00	342.97
REFLECTIONS	503.14	503.14	0.00	503.14	0.00	503.14
LPN CLASS	653.47	1,887.35	185.05	2,072.40	0.00	2,072.40
RAZOR'S EDGE	1,179.97	1,179.97	0.00	1,179.97	0.00	1,179.97
SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	11,665.01	11,196.99	185.05	11,382.04	759.15	10,622.89

\$ 10,933.12
 \$ -
 \$ (310.23)
 \$ 10,622.89

3/31/2022 Bank Balance
 Add: Deposits in Transit
 Less: Outstanding Checks
 3/31/2022 Balance on Hand


 COLBY SISKAVICH, EXTRACLASSROOM TREASURER

4/8/22
 DATE

ENC. 9

Recommend that the Board accept the following letter(s) of Resignation for the Purpose of Retirement:

1. Kim Mayer, Physical Education Teacher, effective June 30, 2022

ENC. 10

Recommend that the Board accept the following letter(s) of Resignation:

1. Jason Moore, Teacher Aide/Student Aide, effective April 30, 2022
2. Jeffrey Sisson, Health, Safety, Risk Management Specialist, effective April 30, 2022
3. Laura Johnson, Special Education Teacher, effective May 25, 2022

ENC. 11

Recommend that the Board approve the following leave(s) of absence:

1. Heather Ford, Teaching Assistant, unpaid leave of absence, effective June 1, 2022, through June 30, 2022

ENC. 12

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Brooke Stevens
Position: School Social Worker
Tenure Area: School Social Worker
Effective Date: April 20, 2022 *was temporary
Tentative Tenure Date: April 20, 2026
Certification Status: School Social Worker, Provisional Certificate
Annual Base Salary: \$57,192
2. Name: Jami Ganter
Position: School Social Worker
Tenure Area: School Social Worker
Effective Date: April 28, 2022 *was temporary
Tentative Tenure Date: April 28, 2026
Certification Status: School Social Worker, Provisional Certificate
Annual Base Salary: \$57,192

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 13

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Dossin Racette
Position: Teacher Aide/Student Aide
Effective Date: April 28, 2022
Tentative Permanent Date: April 28, 2023
Annual Base Salary: \$18,530
Prorated Salary: \$3,910.85
2. Name: Derek Leavine
Position: Account (Schools)
Effective Date: April 20, 2022 *was provisional
Tentative Permanent Date: April 20, 2023

ENC. 14

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Tori Lapointe, Account Clerk/Typist, effective November 10, 2021
2. Vicki Demarse-Giroux, Benefits Director, effective June 25, 2022
3. Emilee Quantock, Benefits Specialist, effective June 25, 2022

ENC. 15

Recommend that the Board approve the following additional work for the 2021-22 School Year:

Stipend Positions, compensation per collective bargaining agreement

Sherry Snow New Employee Mentor

ENC. 16

Recommend that the Board approve the following 2022-23 Special Education Summer School Staffing Additions:

Teacher Aide/Student Aide, hourly rate of pay per contract

Kelly Schwenk WAF

Randa Newell WAF

ENC. 17

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2021-22 school year:

<u>Name</u>	<u>Title</u>
Rachel Tousignant	Teacher
Mila Head	Teacher
Mila Head	Teaching Assistant

ENC. 18

Recommend that the Board approve the total CVES Budget for the 2022-23 school year in the amount of \$44,489,013.

ENC. 19

New Policy – First Reading
#XXXX Board Meetings Conducted Via Videoconference

ENC. 20

Recommend that the Board approve the following CVES Board Meeting dates for the 2022-23 school year:

July 13, 2022 – Mineville
August 17, 2022 – Plattsburgh
September 14, 2022 – Mineville
October 12, 2022 – Plattsburgh
November 9, 2022 – Mineville
December 14, 2022 – Plattsburgh
January 11, 2023 – Mineville
February 8, 2023 – Plattsburgh
March 8, 2023 – Mineville
April 5, 2023 – Mineville
May 10, 2023 – Plattsburgh
June 14, 2023 – Plattsburgh

ENC. 21

Recommend that the Board approve the following request for approval of attendance to conference/workshop for the following Board member(s):

Leisa Boise, Richard Harriman, Sr., and Michael St. Pierre
Rural Schools Association Summer Conference
July 10-12, 2022 Cooperstown, NY (overnight accommodations needed)

**BOARD MEETINGS CONDUCTED VIA VIDEOCONFERENCE PURSUANT
TO PUBLIC OFFICERS LAW§ 103-a.**

BOARD MEMBER ATTENDANCE

Public Officers Law § 103-a provides a discretionary mechanism for conducting Board meetings via videoconference.

In order to conduct business, a minimum number of members constituting a quorum must be physically present in the same physical location or locations where the public can attend.

Board members must be physically present at Board meetings conducted via videoconference unless a member is unable to be physically present due to extraordinary circumstances. 'Extraordinary circumstances' include, but not limited to, disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member's physical attendance at a Board meeting. In the event of extraordinary circumstances, a Board member may attend the meeting remotely provided that the member can be heard, seen, and identified, while the meeting is conducted. The minutes of the Board meeting will identify members who participated remotely.

Board members will not be required to be physically present at Board meetings in the event of declared state disaster emergency or a local state of emergency, if the Board determines that the circumstances necessitating the emergency declaration would affect or impair the ability of the public body to hold an in-person meeting.

PUBLIC ATTENDANCE

Where one or more Board members attend via videoconference, the members of the public must have the option to attend Board meetings at the physical location, or remotely, except when executive sessions are conducted. The public will be provided with an opportunity to view the meetings via video and to participate via videoconference in real time where public comment or participation is authorized.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Amy Campbell AC
DA: May 2, 2022
RE: **May 2022 Board Report**

April was a quick month with a well-deserved break for our hardworking staff. Much of the month was spent preparing for annual milestones, like the BOCES Report Card submission, the Strategic Plan Survey and data review, and meeting with component districts to discuss CO-SER needs for the upcoming school year.

TITLE IX DECISION MAKER TRAINING

On April 7, Amy Campbell attended the Title IX K-12 Decision Maker training offered by ATIXA (Association for Title IX Administrators). This in-depth seven-hour training reviewed the requirements for fulfilling the role of Decision Maker in the Title IX complaint process. Emphasis was placed on the importance of having a process that is unbiased and a decision based on the presented evidence. Time was also spent reviewing the extensive nature of the investigation and the written report required to be completed by the Decision Maker.



CO-SER SUPPORT TO DISTRICTS

Assistant Superintendent for Management Services, Eric Bell and Amy Campbell met with the Superintendents of component districts who currently purchase services from our CO-SER 645 Grants Management. The purpose of the meeting was to propose a new tiered structure for the rate methodology. This proposed change needed to be approved by the majority of districts currently purchasing the service. The methodology change was proposed to ensue a more equitable and transparent structure and one that would allow for a clearer understanding of what services were included in the purchase. It also allows all of our districts to have access to the expertise of our Grants Management team at a base level.

NYS 3-8 ELA AND MATH TESTING

Instructional Services provides support to component districts and CVES Special Education students by providing access to vendor scoring of the Grades 3-8 ELA and Math tests. The team of ISC professionals support districts by answering questions about packaging and shipping, coordinates the contract with our vendor, EdVista, and collects testing materials from participating component districts. It has been two years since the full tests were administered and it took a collaborative process to get everyone back in shape for this annual process.

LEADERSHIP TEAM – DARE TO LEAD

The administrative team began the study of Brene Brown's *Dare to Lead*. The purpose behind this study is to strengthen the leadership team's trust and connection. This will lay the foundation for important work on belonging and dignity as part of our Diversity, Equity, and Inclusion initiative. As part of the first meeting, the organization administrators reviewed the goals of *Dare to Lead* and established "containers" and focus areas. Container building is the process of establishing the

ground rules of a group – what rules need to be in place for people to feel safe to communicate and to freely express their ideas and concerns. There are ten behaviors and cultural issues that leaders have identified as getting in the way in organizations across the world. We identified

ADMINISTRATIVE LEADERSHIP TEAM

Containers

- Dedicated Time
 - Monthly Administrative Team Meetings
 - Daily/Weekly Reading Goal
- Assume Positive Intentions
- Know the "Why" for the Work
- Thought and Accountability Partners
 - Support us in the work
 - Challenge our thinking
- Comfort for taking chances

Behaviors and Cultural Issues that Get in the Way (Focus Areas for our Work)

- #1 – We avoid tough conversations, including giving honest, productive feedback.
- #7 – People are opting out of vital conversations about diversity and inclusion because they fear looking wrong or being wrong. Choosing our own comfort over hard conversations is the epitome of privilege, and it corrodes trust and moves us away from meaningful and lasting change.
- #3 – Diminishing trust caused by a lack of connection and empathy.
- #10 – Perfectionism and fear are keeping people from learning and growing.

four of those behaviors and cultural issues as a focus to ensure that our team makes it a priority not to allow those to get in the way of the work we are doing. We look forward to continuing our learning through this process.

INSTRUCTIONAL TECHNOLOGY SUPPORT COMPONENT DISTRICTS

This month one of our component districts was in need of repair to about 50 laptops. Our team, including our two volunteer interns, were able to make the repairs, keeping costs down and getting devices back into the hands of students and staff in a timely manner.



Chase Rabideau, Instructional Technology Intern from Clinton Community College



Computer Specialists, Ted Santaniello and Kylyn Miller repair laptops.



Nick Holzer, Instructional Technology Intern from Clinton Community College



Repair space set up on the second-floor space of the South Building at the Satellite Campus.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C Davey
FROM: Michele M. Friedman
DATE: May 2, 2022
RE: May 2022 Board Report

Career Readiness Seminar: Navigating the Workforce

CV-TEC students recently participated in a national seminar on workforce readiness presented by the Southern Region Educational Board's (SREB) trainer and educator, Mr. Marty Sugerik. The seminar series is part of our current Perkins V Initiative to increase and enhance employability skills of our students. The Navigating the

Workforce Seminar is a guided tour through resources and tools that empower us to navigate the workforce. Career awareness, acquisition, and mobility allow us to navigate a workforce that is under constant change. Participants have an opportunity to take part in this guided tour and these resources and tools will be made available digitally. Participants are then encouraged to personalize their own digital toolkit to meet their vision of career readiness. This process is an enduring practice so we can advocate for our future in the workplace. The first group of students participated in the seminar on April 13, 2022, and the remainder of our daytime CTE CV-TEC students will participate in seminars scheduled on May 25-26 on the Plattsburgh and Mineville Campuses.



Authentic STEM Connect Us

On February 4, 2022, Schluter-Systems unveiled a STEM-based manufacturing problem for New Visions Applied Engineering students at CV-TEC's Mineville Campus and their counterpart in Olpe, Germany to solve, as part participating in the Authentic STEM Connect Us program in partnership with the University of Siegen, Germany and the North Country Workforce Partnership, Inc. (NCWP).

Dr. Gero Stoffels and Dr. Ingo Witzke of the Institute of Mathematics Education at the University of Siegen in Germany returned to the North Country April 13-15, 2022, and to sign a Memorandum of Understanding (MOU) in partnership with the North Country Chamber of Commerce, Champlain Valley Education Services (CVES), Schluter Systems and the NCWP. The MOU formalized the goals and objectives of Authentic STEM Connect Us and the role of the lead organizations involved in the project.

During the week prior, Drs Stoffels & Witzke, Sylvie Nelson of the NCWDB, Michele Friedman and Sherry Snow of CV-TEC, met with Congresswoman Stefanik's Office and the German Embassy in Washington D.C. to discuss the project and efforts regarding legislation initiatives moving forward. In addition, the team presented the project at the National Workforce Development Board's annual conference in Washington D.C.



CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

To: Dr. Mark Davey, District Superintendent
From: Matt Slattery, Director of Special Education
Date: May 2022
Re: Board of Cooperative Educational Services Report

Easter Bunny Visits WAF Campus

The week before April break, students on our Plattsburgh Campus were treated to a visit from the Easter Bunny along with some fun activities sponsored by our PBIS Committee including an Easter Egg Hunt.



Student Aide Spotlight: Stacey Yelle

As a division, we are working to extend our reach into social media to highlight and share the amazing work that takes place in all our campuses. Last week, we recognized one of our longest-standing student aides, Stacey Yelle. Stacey is such an asset to our students, programming and school community. Many thanks to Stacey for her continued commitment to our students' success! Stacey is #CVESStrong!

Student Aide Spotlight

What keeps you motivated?

It's been my home for 30 years. It's the people that keep me coming back. The compassion, the empathy, the smiling faces, the support. We get so much support.

What makes someone a good candidate?

If they love children and want to help children in a positive, trustworthy and fun place to work, this is the place for them. You need to bring your energy and want to make a difference.

How would you best describe your job?

Everyone in this building works so hard, and the aides are the backbone. Anyone who comes here must know there will always be support, and we are here for the kids. Our today is their tomorrow.



Stacey Yelle

A student aide since 1993



Students within Autism Program Make Great Gains this School Year

Students in the autism program have been steadily making gains throughout this school year. There are many students who have had successes that are above and beyond. Our youngest students are making huge gains in skill acquisition. They have also been able to take trips into the community to work on functional skills such as buying groceries. More trips are scheduled for the upcoming months.

We have a high school student who will be transitioning to a less restrictive program because of the success they have had this school year. Our oldest students have been successfully participating in the work experience program while trying new tasks and working for longer periods of time. One student in particular was very hesitant to transition to the work experience lab and is now completing tasks around the building with minimal support.

Rates of challenging behavior generally has been low and stable for most students. Two students in particular had high rates of challenging behavior when getting on the bus in the afternoon. Since a plan was developed in October, they both have had 80+ consecutive days with no challenging behavior when getting on the bus.

These successes are due to a combination of the hard work the students are putting in and the dedication and consistency from staff in the program.

New Math Curriculum Identified to Support Diverse Needs of Students

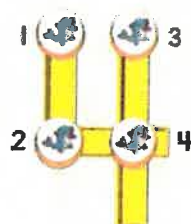
The CVES Special Education Division has been working hard to align curriculum to student needs and standards across all domains. One area that has been especially difficult to find adequate resources in is Math. Over the past 2 years, teachers across all programs have collected data on what programs they currently use, what is working and what more is needed for students to be successful in math. Our findings were not surprising...there will never be one program that will meet the needs of all our students. We have, however, found a program that students from Autism, Life Skills, and Academic/Behavior program will gain valuable skills to work toward our overall goal of building independent thinkers. The Touch Math program is a research-based program that provides students the resources to use multiple modalities to learn basic counting and computation skills. There is also an opportunity for more advanced mathematical skills once these baseline skills have been learned.

TouchMath is Grounded in Research

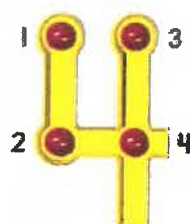
The TouchMath program is grounded in the Concrete-Representational-Abstract continuum, a sequence of instructional practices and research-based best practices that reflect how most students learn. As students see, say, hear and touch using our signature TouchPoints™ on the numerals, they easily make the connection between the numeral and the quantity it represents.



Concrete objects such as TouchPoints™ or counters



Association of objects with numeral and counting cues



Numeral with TouchPoints™ and counting cues



Numeral with TouchPoints™ no counting cues



Abstract understanding of the numeral and its value

Concrete



Representational



Abstract

By adding Touch Math to our growing library of instructional resources, we have provided teachers with valuable tools to assist students in meeting their individual goals in the area of mathematics and job readiness.

PBIS Recognition

Students have a chance to receive quarterly awards from PBIS at the end of each quarter. Here are a few high school and junior high honorees. Awards were given for going above and

beyond our 3 B's (Being Responsible, Being Respectful and Being Safe).



Adventure Based Counseling Visits West Chazy

Students within our ITSP and HS Academic programming recently visited Skeleton Dam in West Chazy. This group had a great hike and students were able to gather wood and make a campfire to roast hotdogs for lunch. It was an amazing experience and day for all involved!



Mineville special education students honor the citizens of Ukraine.



Director Slattery Presents to SPARCC of Clinton County Coalition

Director Slattery was asked to present at the April 13th full coalition meeting on the mental health and wellness needs of students from across the region. SPARCC, or **Substance Abuse Prevention and Recovery of Clinton County**, coalition is made up of members of law enforcement, treatment providers, educators and concerned members of the community. The group organizes programming centered around four principles: prevention, intervention, treatment and recovery. The following slides were from his presentation.

Regional Lens on Mental Health and Wellness in Schools

Matt Slattery, Director of Special Education at CVES

April 13, 2022



Our Mission: Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

CVES / Clinton, Essex, Warren, Washington (CEW/W) BOCES is a proud member of the state-wide BOCES Network since 1947.



REIMAGINE REUNITE RENEW

4/27/2022

1

CVES BOCES Special Education Division

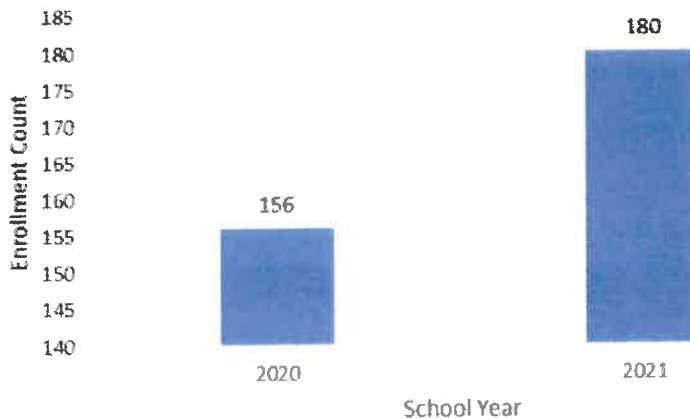


- Premiere provider of Special Education Services in the region
- In-House Programming
 - Highly specialized programming
 - 185 Students
 - 2 Campuses: Plattsburgh and Mineville
 - Adult Services– Partners in Transition
- Itinerant Services
 - OTs, PTs, School Psychologist, Teacher of the Deaf
- 16 Component Districts
 - An Additional 7 Component Districts utilize our services



CVES by the Numbers

CVES Enrollment Sept. 2020 vs. Sept. 2021



Student Movement: 2021-22

- 33 students exited programming
 - 18 required a more intensive/restrictive placement
- 40 students transferred into programming
- 15 students on waiting list

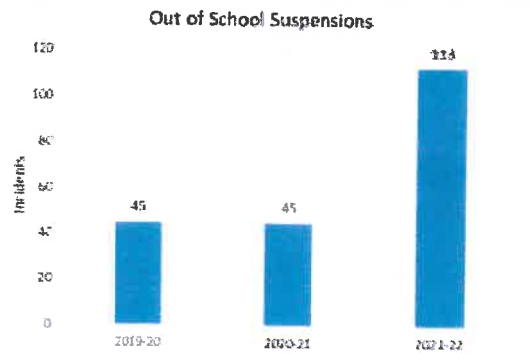


REIMAGINE REUNITE RENEW

4/27/2022

Students in Crisis

- 8 Manifestation Hearings
- 3 Superintendent Hearings
- 1 Red Flag Order of Protection



	2019-20*	2020-21	2021-22
Physical Restraints	141	98	68
Emergency Hospital Transports	13	16	12

*Shift to remote instruction in March

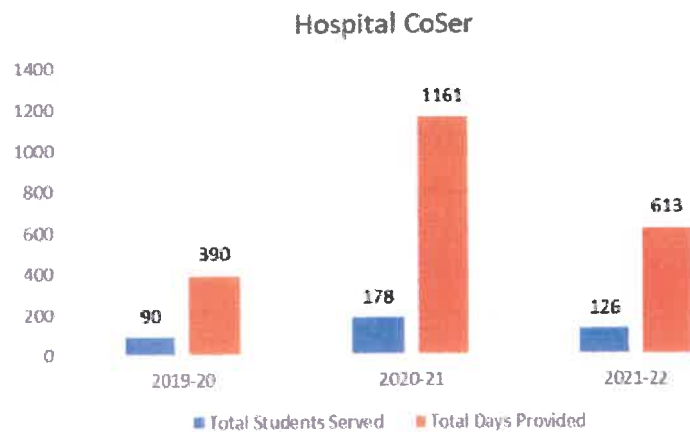


REIMAGINE REUNITE RENEW

4/27/2022

Students in Crisis

CVES provides the educational component to children and adolescents receiving in-patient care at CVPH's Child & Adolescent Psychiatry unit.



REIMAGINE REUNITE RENEW

4/27/2022

6

What about our component districts?

- Regional Chairperson and Director Meeting
- 2 Anecdotal Stories to Share
 - RTF Meeting
 - Break Spaces



REIMAGINE REUNITE RENEW

4/27/2022

7

What are we currently doing?

- Creation of ITSP at MS level
- Review of Enrollment Request
- Examine Classroom Structures



REIMAGINE REUNITE RENEW

4/27/2022

8



Questions?



Contact me

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Director of Special Education

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