

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: October 13, 2021
KIND OF MEETING: Regular Board Meeting
PLACE: Satellite Campus Conference Center - Plattsburgh NY

Board Members Present:

Lisa Boise
Patricia Gero - *Remote*
Richard Harriman, Sr.
Thomas McCabe
Bruce Murdock
Lori Saunders
Florence Sears
Doug Spilling - *Remote*
Michael St. Pierre

Board Members Absent:

Donna LaRocque
Richard Malaney
Ed Marin
Donna Wotton

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Amy Campbell
Michele Friedman
Matthew Slattery
Eric Bell
Bevan Gertsch-Cochran
Tanner Senecal
Lacey Lawrence
Joshua Parker
Alex St. Pierre
Justin Gardner
Christine Myers
Amy Pedric - *Remote*
Michael Rossi - *Remote*

MEETING
TO ORDER

Board President St. Pierre called the meeting to order at 6:39 p.m.

AUDIT
PRESENTATION
FOR YEAR END
JUNE 30, 2021

CVES' External Auditors, Michael Rossi, CPA, and Amy Pedrick, CPA, from West & Company attended remotely to share an overview of the recently completed 2020-21 independent audit for the school year ending on June 30, 2021. Mr. Rossi shared the Independent Auditor's Report and provided a brief synopsis with highlights of the ratings of each area audited that was previously reviewed with the Committee. The Audit Committee was given the opportunity to ask questions of the auditors. Mr. Rossi reported the "fair" rating of findings, which is the highest rating to be given, and that CVES is in a strong financial standing. Mr. Rossi and Ms. Pedrick were thanked by the Board's Audit Committee members for their work and thoroughness in the completed audit and for their comprehensive review during the Audit Committee meeting held prior to the Board meeting. Dr. Davey also thanked the auditors and the Audit Committee for their time and engagement to review and discuss the audit. He also provided kudos to CVES' Management Services staff and internal auditors for their continued high-quality work throughout the year which supported the successful audit. The Audit Committee recommended that the Board approve CVES' 2020-21 Annual Independent Audit.

BOARD
APPRECIATION
WEEK

Dr. Davey thanked the Board Members on behalf of the entire CVES' organization for their important role in supporting our BOCES, programs and services, students, staff, and component school districts. He noted the extensive dedication of the Board members' time, hard work, continued support, and their ongoing collaborative efforts. This has been especially true during the ongoing pandemic and their commitment to their responsibilities has been unwavering. Dr. Davey pointed out the many years of ongoing success for CVES BOCES, with dedicated

Board members serving an essential role over the past 72 years. This success has been evident by the Board's continued dedication and support of the organization and students. The Board was presented with a certificate of appreciation, which Dr. Davey read, as well as homemade votive lanterns from the Special Education class with the help of their Art Teacher Ms. Roxana Palmer. Next, Mrs. Friedman introduced CV-TEC Chefs Bevon Gertsch Cochran and Tanner Senecal as well as two Culinary Art Students, Joshua Parker (Beekmantown CSD) and Lacey Lawrence (Keene CSD) representing the entire class and the delicious desserts that were presented to the Board. The Board then thanked all students for their thoughtful gifts and shared that this is one of their favorite parts [of serving on the Board] to hear from and witness the success of CVES' students.

EXECUTIVE SESSION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 7:10 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

In Executive Session, Dr. Davey and the Board reviewed several confidential items related to the CVES Capital Project. This update included areas where issues have arisen, and that additional construction work will be required to correct them. Dr. Davey also discussed the recommended steps and financial implications. Additional information was shared by Dr. Davey as provided by CVES' legal counsel from Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC related to these matters. Second, an update was given on labor relations and confidential personnel matters involving several employees and, third, the recommended establishment of a new position. Lastly, an update was also provided on the timeline for the Communications & Publications Manager vacancy search and a FOIL update was provided. Mrs. Boise moved, seconded by Mr. Murdock, that the Board come out of Executive Session at 8:01 p.m. All Board Members present voted yes—motion carried.

CAPITAL PROJECT UPDATE

Dr. Davey acknowledged that tonight's meeting is being held in the newly renovated Satellite Campus Conference Center. He was pleased to welcome the Board to our new facility and conference center but noted that the facility is not quite yet ready for a formal "ribbon cutting" but was still in excellent condition for the Board meeting. There are several punch-list items for completion, however the contractors are making great strides. Next, Mr. Eric Bell began his update sharing that September 30th marked the end of the lease of the ISC building, which had been home to some staff members for more than three decades. Office moves from the ISC building to the renovated Satellite Campus were completed by mid-late September. Lastly, Mr. Bell indicated that the windows were all onsite at the Satellite Campus but waiting for trim pieces to ship before installation can begin;

siding continues to be installed; parking lot lighting and exterior building lighting will be finalized soon; and that the current plumbing issue is being remedied as well, within the next two weeks.

**STRATEGIC PLAN
PRESENTATION**

Dr. Davey introduced CVES' 2021-2024 Strategic Plan for Continuous Improvement PowerPoint Presentation, which is the 8th annual update that the Board has received. He thanked the Board for their continued support with the Strategic Plan initiatives and for attending their recent Board retreat facilitated by Sean Brady, CVES' Strategic Planning Consultant. Dr. Davey also thanked and acknowledged the District Planning Team (DPT), CVES Divisional Teams and CVES' administrators for their comprehensive overhaul and in-depth work on updating our Strategic Plan for the 2021-22 school year. He noted that this year's plan update was one of our most important and extensive updates of our Strategic Plan initiative. Next, Amy Campbell – Assistant Superintendent for Educational Services, Eric Bell – Assistant Superintendent of Management Services, Michele Friedman – Director of Career and Technical Education, and Matt Slattery – Director of Special Education each shared an overview of their identified priorities for the Instructional Services Center, Management Services, CV-TEC, and Special Education accordingly. Each update showed which educational targets had been accomplished, provided thoughtful extensive plans for the future including the acknowledgement of the ongoing pandemic, and identified areas of improvement. The 2021-24 District Strategic Plan was then recommended to the Board for re-adoption.

**DISTRICT
SUPERINTENDENT
UPDATE**

Dr. Davey began his update by noting the ongoing weekly staff updates that the CVES staff and the Board are receiving, including COVID information and CVES-wide topics each week. Next, Dr. Davey provided a brief update to the Board on the CEWW Health Insurance & Workers' Compensation Consortium's recent meeting. He indicated that the fall meeting was a success, and that compared to a few years ago, the reserves are now in substantial standing due to the work of the Advisory Group, Board of Directors and the CVES Health Benefits Office. Third, the Board was provided several handouts on DEI (Diversity, Equity & Inclusivity) to provide background information to help educate our Board and also our component districts with a better understanding of DEI. These attachments included information from NYSED and the Board of Regents on what the State Education Department has emphasized, their DEI policy passed in May 2021, and their goals and emphasis moving forward. Fourth, Dr. Davey provided COVID updates to the Board sharing that the CEWW COVID Report Card will continue to be given to the Board each month. CVES is keeping a close watch on concentrated areas of infection, and we continue to work closely with the Clinton and Essex County Health Departments on check-in meetings and contract tracing. Weekly testing is moving forward in both Clinton and Essex County for unvaccinated staff members. The next phase will be to roll out testing for symptomatic students. Dr. Davey then shared that the CVES Board has two current vacancies and that there are interested candidates for consideration. CVES also is working with SUNY Plattsburgh on an Administrative Pathways for future

leadership training, more information will be forthcoming. Lastly, Dr. Davey noted the following upcoming events will be taking place:

- October 20, 2021- CV-TEC Mineville Campus Virtual Open House
- October 21, 2021- CV-TEC & Satellite Campus Virtual Open House
- Forth Coming/TBA- Special Education Open House
- Next Board Meeting– November 10, 2012 – Mineville Campus & Tour

PREVIOUS
MINUTES

Mr. Harriman Sr. moved, seconded by Mrs. Boise, to approve the minutes of the September 8, 2021 regular meeting as presented. All Board Members present voted yes—motion carried.

ANNUAL
INDEPENDENT
AUDIT

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the Annual Independent Audit, performed by West & Company, CPA, PC for the 2020-21 school year. All Board Members present voted yes—motion carried.

ADOPTION OF
STRATEGIC PLAN

Mrs. Boise moved, seconded by Mr. Murdock, that the Board adopt the CVES 2021-2024 District Strategic Plan for Continuous Improvement. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Harriman Sr. moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for September 1, 2021 to October 4, 2021, as presented.

TREASURER'S
REPORTS

Approve the Treasurer's Report from July & August 2021 as presented.

DONATIONS

Approve the following Donations:

1. Donation of Student Stipend Funds:

United Way (July 2021)	85.88
United Way (August 2021)	<u>85.88</u>
TOTAL -	\$ 171.76

2. Donation of (3) 2002 International Trucks from Upstone Materials, with an estimated value of \$15,000. This donation will benefit the Heavy Equipment/Diesel Mechanics Technology program at CV-TEC.

3. Donation of \$183 from Kayla Thorne to benefit the 2021-22 Backpack Program.

4. Donation of \$150 from CSEA Local 810 CVES Unit 6472 (10-Month Unit) to offset the cost of the 2021 Opening Day expenses at the West Side Ballroom.

5. Donation of \$60 from CVES Administration to offset the cost of the 2021 Opening Day expenses at the West Side Ballroom.

**SPECIAL AID
FUND PROJECT
CONTINUATIONS**

Approve the following Special Aid Fund Project Continuations:

1. Employment Preparation Education Program (EPE) special aid fund be allowed to continue providing services for the period October 1 – December 31, 2021. Expenditures are not allowed to exceed \$124,497. (CV-TEC)
2. Workforce Innovation and Opportunity Act Title II & Welfare Education Program Adult Basic Education & Literacy Services (ABE) special aid fund be allowed to continue providing services for the period October 1 – December 31, 2021. Expenditures are not allowed to exceed \$37,266. (CV-TEC)
3. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Corrections special aid fund be allowed to continue providing services for the period October 1 – December 31, 2021. Expenditures are not to exceed \$70,345. (CV-TEC)
4. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (One Work Source) special aid fund be allowed to continue providing services for the period October 1 – December 31, 2021. Expenditures are not to exceed \$21,876. (CV-TEC)
5. Workforce Innovation and Opportunity Act Title II & Welfare Education Program – Literacy Zone (JCEO) special aid fund be allowed to continue providing services for the period October 1 – December 31, 2021. Expenditures are not to exceed \$22,982. (CV-TEC)

**SPECIAL AID
FUND PROJECT
INCREASES**

Approve the following Special Aid Fund Project:

1. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture V special aid fund project in the amount of \$400,000 for the period October 1, 2021 through September 30, 2022 (pending fully executed contract with NYS). (CV-TEC)

**BUDGET
INCREASES**

Approve the following Budget Increases:

1. Career and Technical Education – Job Target/Pre-CTE Program budget from \$466,060 to \$819,621 due to increased participation in Job Target/Pre-CTE classes for the 2021-2022 school year. (CoSer 115/116 – CV-TEC)
2. Yandon-Dillon Summer School budget from \$6,538 to \$8,450 for the 2021-2022 school year to accommodate the increase in meals being served. (CoSer 791 – School Lunch Fund)
3. Core Rehabilitation Services special aid fund project budget from \$542,954 to \$603,915 for the period of January 1, 2021 through December 31, 2021, due to additional funding in the amount of \$60,961. (Co-Ser 927 Special Education)

CROSS
CONTRACTS

Approve the following Cross Contracts:

1. 2021-22 Initial - Franklin-Essex-Hamilton BOCES, \$497,223
 - SSFC Participation (Boquet Valley)
 - Shared Business Office (Boquet Valley, Northeastern Clinton, Putnam)
 - Substitute Coordination (Beekmantown, Boquet Valley, and Schroon Lake)
 - Insurance ACA Consulting (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake)
2. 2020-2021 Final- Jefferson-Lewis BOCES, \$22,330.50
 - Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro)

CONTRACTOR/
CONSULTANT
AGREEMENT

Approve the following Contractor/Consultant Agreement:

Agreement between Clinton-Essex-Warren-Washington BOCES and Educational Vistas, Inc. for the purpose of obtaining Vendor Scoring services for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a Second Language Assessment Tests (NYSESLAT); grades 4 and 8 NYS Science Assessments; and Regents Exams as requested. Service dates and terms are specified as per the agreement with a completion date occurring no later than June 30, 2022. The total amount payable for all services will not exceed \$200,000. (ISC)

SNOW REMOVAL
& SANDING
SERVICES
AGREEMENT
RENEWAL

Approve the following Snow Removal and Sanding Services Agreement Renewal:

Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Scalzo Construction to provide snow removal and sanding services at the Mineville Campus for the period of November 1, 2021, through April 30, 2022 at a current estimated cost of \$13,000. (Management Services)

PROFESSIONAL
SERVICES
AGREEMENTS

Approve the following Professional Services Agreements:

Agreements between Clinton-Essex-Warren-Washington BOCES (BOCES) and Margaret Courson for the purpose of obtaining remote and in-person instruction and associated support from Ms. Courson for CV-TEC's New Visions Applied Engineering Program, for MAT 204 Pre-Calculus and MAT 224 Calculus courses. Educational services will take place during the September 1, 2021 through June 30, 2022 school year at the rate of \$1,000 per instructional credit hour. The total amount payable to Margaret Courson for all services is \$8,000. (CV-TEC)

RENTAL
AGREEMENT
RESOLUTION

Approve the following Rental Agreement Resolution:

Allow Clinton-Essex-Warren-Washington BOCES to enter into a rental agreement,

or agreements, for the rental of an excavator for use by the Mineville Campus Conservation Program. The approximate duration of the rental period is October 14, 2021 through June 30, 2022 with a total expenditure not anticipated to exceed \$18,900. Be it further recommended that the CVES Board President be granted authority to enter into rental agreements contingent upon CVES' attorney approval.

REVOCABLE
PERMIT
AGREEMENT

Approve the following Revocable Permit Agreement:

Agreement between the State University of New York at Plattsburgh (SUNY) and Clinton-Essex-Warren-Washington BOCES for the rental of classroom space, including rooms 309A and 309B, at Sibley Hall in Plattsburgh, NY. The rental agreement commences August 22, 2021 and ends August 21, 2023. The annual rent paid by BOCES to SUNY for the two-year term shall be \$6,248.50 per year. (Special Education)

LEASE
AGREEMENT
AMENDMENT

Amend the resolution to approve the Lease Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. that was adopted at the June 10, 2020, Board meeting, to include additional resolution requirements from the New York State Education Department as follows:

Approve the Lease Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. for the purpose of allowing Adirondack Community Action Programs, Inc. to lease one classroom from Clinton-Essex-Warren-Washington BOCES at their Mineville Campus in Mineville, NY, for use by Adirondack Community Action Programs, Inc.'s Head Start program. The agreement will commence July 1, 2020 and will continue for a period of 3 years through June 30, 2023. The annual rent paid to Clinton-Essex-Warren-Washington BOCES by Adirondack Community Action Programs, Inc. for the contract term of July 1, 2020 to June 30, 2021 shall be \$23,550; for the contract term of July 1, 2021 to June 30, 2022 the rent shall be \$24,000; for the contract term of July 1, 2022 to June 30, 2023 the rent shall be \$24,450. **The Board of Cooperative Educational Services affirms that they have made a study and do not anticipate a need for the leased property during the term of the proposed lease, that the annual amount of rental payment is not less than the fair market rental value as determined by such Board of Cooperative Educational Services and the lease is in the best educational and financial interest of the Board.** (Management Services)

SCHOOL
BREAKFAST/
LUNCH RATE
INCREASES

Adopt the Adult Breakfast cost of \$2.80 (includes sales tax) and Adult Lunch cost of \$5.20 (includes sales tax) for the 2021-2022 school year in our cafeterias. These prices are in compliance with the New York State Education Department. (Mineville and Plattsburgh Campuses)

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CONSENT
AGENDA
PERSONNEL

Mrs. Boise moved as amended, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

AMENDMENT

Amend the following resignations that were approved at the September 8, 2021 Board meeting:

1. Nicholas Bushey, Custodial Worker, effective ~~September 10, 2021~~ **September 11, 2021**
2. Meachele Manchester, Grants Procurement Supervisor, effective ~~November 18, 2021~~ **November 19, 2021**

RESIGNATIONS
DEYO, DUSO,
NORWOOD,
LOTTIE,
MCKENZIE

Accept the following letter(s) of Resignation:

1. Georgina Deyo, Teacher Aide/Student Aide, effective September 8, 2021
2. Terra Duso, Teacher Aide/Student Aide, effective September 14, 2021
3. Emily Norwood, Teacher Aide/Student Aide, effective September 22, 2021
4. Shelby Lottie, Teacher Aide/Student Aide, effective October 1, 2021, for the purpose of accepting a Lifeguard position
5. Conner McKenzie, Temporary-On-Call Computer Specialist, effective October 21, 2021

TERMINATION
RESOLUTIONS
BELL, GONYEA

1. Adopt the following Termination Resolution:

WHEREAS, at the meeting of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (C-E-W-W BOCES) on August 18, 2021, the C-E-W-W BOCES brought disciplinary charges against a custodial worker, and appointed Mr. Alfred Riccio to act as Hearing Officer in the matter; and
WHEREAS, the charges were personally served on the employee, and a hearing was held on August 19, 2021, presided over by Mr. Riccio; and
WHEREAS, on September 20, 2021 Mr. Riccio issued Findings of Fact and Recommendations in the matter, it is therefore,
RESOLVED, the C-E-W-W BOCES adopts the findings set forth in the Findings of Fact and Recommendations, specifically that the Employer proved by substantial evidence that Respondent was guilty of misconduct as detailed in Charge 1, Specifications A-D; and that the recommended penalty be termination, effective immediately; and
BE IT FURTHER RESOLVED, that the District Superintendent notify Mr. Clement Bell that he is terminated effective October 13, 2021.

2. Terminate the following person(s) in accordance with Civil Service Law:

Tara Gonyea, Teacher Aide/Student Aide, Effective October 14, 2021

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TENURE
APPOINTMENT
LAVOIE

Grant Tenure to the following person(s):

1. James Lavoie, Teaching Assistant, Effective February 14, 2022

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
BECHARD,
LOTTIE,
CUMMINGS,
ROOT, CONKLIN,
POPE, BRIENZA,
COTE

Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Adam Bechard, Custodial Worker, Effective October 4, 2021, Annual Base Salary of \$31,741, Prorated Salary of \$23,683.67
2. Shelby Lottie, Lifeguard, Effective October 1, 2021, Annual Base Salary of \$24,322 (Salary may increase once contractual agreement for 2021-22 is approved), Prorated Salary of \$21,755.36
3. Jacob Cummings, Teacher Aide/Student Aide, Effective September 20, 2021, Annual Base Salary of 17,844 (Salary may increase once contractual agreement for 2021-22 is approved), Prorated Salary of \$17,036.98
4. Hannah Root, Teacher Aide/Student Aide, Effective September 21, 2021, Annual Base Salary of \$17,844 (Salary may increase once contractual agreement for 2021-22 is approved), Prorated Salary of \$16,947.32
5. Sean Conklin, Teacher Aide/Student Aide, Effective September 21, 2021, Annual Base Salary of \$17,844 (Salary may increase once contractual agreement for 2021-22 is approved), Prorated Salary of \$16,947.32
6. Franz Pope, Teacher Aide/Student Aide, Effective September 21, 2021, Annual Base Salary of \$17,844 (Salary may increase once contractual agreement for 2021-22 is approved), Prorated Salary of \$16,947.32
7. Danielle Brienza, Teacher Aide/Student Aide, Effective September 23, 2021, Annual Base Salary of \$17,844 (Salary may increase once contractual agreement for 2021-22 is approved), Prorated Salary of \$16,767.98
8. Jennifer Cote, Teacher Aide/Student Aide, Effective October 18, 2021, 2022 Annual Base Salary of \$17,844 (Salary may increase once contractual agreement for 2021-22 is approved), Prorated Salary of \$15,243.62

PERMANENT
APPOINTMENT
GOODENOUGH
DEFAYETTE,
GONYEA, CLARKE

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Kaitlynn Goodenough, Account Clerk/Typist, effective November 3, 2021
2. Janeen Defayette, Teacher Aide/Student Aide, effective November 4, 2021
3. Kylee Gonyea, Account Clerk/Typist, effective November 19, 2021
4. Michael Clarke, Building Maintenance Mechanic, effective November 30, 2021

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TEMPORARY
APPOINTMENTS
BOIRE, MANNING,
MENARD

Appoint the following person(s) to a Temporary Appointment for the 2021-22 school year:

1. Rachel Boire, Special Education Teacher (uncertified), Effective September 30, 2021 – June 30, 2022, Annual Base Salary of \$45,365, Prorated Salary of \$41,055.33
2. Erik Manning, Teaching Assistant (uncertified), Effective September 13, 2021 – June 30, 2022, Annual Base Salary of \$25,307, Prorated Salary of \$24,547.76
3. Arianna Menard, Teaching Assistant (uncertified), Effective September 27, 2021 – June 30, 2022, Annual Base Salary of \$25,307, Prorated Salary of \$23,282.46

PART-TIME
HOURLY
APPOINTMENTS

Appoint the following person(s) to a Part-Time Hourly Appointment for the 2021-22 school year:

1. Penny Bowers, Teaching Assistant Hourly, \$14.50/Hour
2. Donna Brault, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
3. Regan Finlaw, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
4. Kathleen Mulholland, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
5. Alexis Parrotte, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
6. Kiley Regan, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
7. Lynda Tripp, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
8. Catherine Webb, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
9. Kim Letourneau, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
10. Donna Marks, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
11. Connie Poupore, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
12. Courtney Shutts, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
13. Connor Coty, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour
14. Angie Lecuyer, COVID-19 Testing Personnel (Clinical Aide), \$30/Hour

ADDITIONAL
WORK

Approve the following Additional Work for the 2021-22 School Year:

Continuation of normal work year duties, hourly rate of pay per contract

Nicole Pierce	not to exceed 165 hours
Cristina Bordeau	not to exceed 50 hours
Andrew Brousseau	not to exceed 50 hours
Andrea Christensen	not to exceed 50 hours
Jordan Doherty	not to exceed 50 hours
Andrea Earley	not to exceed 50 hours
Maiya Giroux	not to exceed 50 hours
Amy LaDue	not to exceed 50 hours
Jerilyn Lamere	not to exceed 50 hours
Elizabeth Lennon	not to exceed 50 hours
Lori Jamil	not to exceed 50 hours

Stacey Smart	not to exceed 60 hours
Kelly Tursky	not to exceed 60 hours

Stipend Positions, compensation per collective bargaining agreement

Kevin Shaw	new employee mentor x2
Sherry Snow	new employee mentor
Dena Tedford	new employee mentor
Colleen Lafountain	new employee mentor
Erin Spoor	new employee mentor
Nicole Gillespie	new employee mentor
Beverly Thwaites	new employee mentor
Donna Wyant	new employee mentor x2
Joan Mcgowan	new employee mentor
Lyndon Johnson	new employee mentor
Angelina Waldron	new employee mentor
Laura Denton	new employee mentor
Cherie Passno	new employee mentor
Madeline Seller	new employee mentor
Jennifer Haley	new employee mentor
Maiya Giroux	new employee mentor
Whitney Gagnier	new employee mentor
Jerilynn Lamere	new employee mentor
Tina Leduc	new employee mentor
Ashley Pray	new employee mentor
Joanne Beaudry	new employee mentor
Cheryl Spoor	new employee mentor
Sara Spring	new employee mentor

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2021-22 school year:

<u>Name</u>	<u>Title</u>
Timmy Aubin	Bus Driver
Barbie Ero-O'Neil	Teacher Aide/Student Aide
Terra Duso	Teacher Aide/Student Aide
Payton Gough	Teacher Aide/Student Aide
Payton Gough	Teaching Assistant
Michael Bova	Teacher
Laurie Trepanier	Teacher
Heather Ford	Permanent Building Teaching Assistant Sub, \$110/day

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2021-22
TEMPORARY-ON-
CALL RATES Establish the following updated temporary-on-call rates for the 2021-2022 school year effective July 1, 2021:

<u>Title (Temporary-On-Call)</u>	<u>2020-21</u>	<u>Type</u>	<u>2021-22</u>	<u>Type</u>
Temporary On-Call Clerical (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer)	\$12.50	Hourly	\$13.50	Hourly
Nurse (RN)	\$105	Daily	\$140	Daily
Food Service Helper	\$13	Hourly	\$13.50	Hourly

AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY Authorize the following individual to collect money at all CVES locations for the 2021-22 school year:

Satellite Campus

Tina Trombley - Participant Fees and other ISC Services (replacement for Marta Leavine)

CV-TEC Plattsburgh Campus

Jacqueline Dashnaw - Pre-school payments for Early Childhood Education Program

LEAD
EVALUATOR
CERTIFICATION
RESOLUTION

Approve the following Lead Evaluator Certification Resolution:

Be it resolved that Amy Campbell, Assistant Superintendent for Educational Services, is hereby certified as a Qualified Lead Evaluator of classroom teachers and building principals having successfully completed the following training requirements prescribed in 8 NYCCR §30-2.9(b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCCR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the BOCES for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the BOCES utilizes to evaluate its classroom teachers, including, but not limited to, structured portfolio reviews, professional growth goals*, school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the BOCES to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the BOCES to evaluate a classroom teacher under 8 NYCCR §30-2, including (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

RE-CERTIFICATION
OF LEAD

EVALUATORS

Approve the following resolutions:

1. The re-certification of the following Lead Teacher Evaluators for the 2021-2022 school year, who have attended various CVES in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 24, 2021: Adam Facticeau, Michele Friedman, Nicole O’Connell, Matthew Slattery, Grace Stay, and Daniel Valenzuela.

2. The re-certification of the following Lead Principal Evaluators for the 2021-2022 school year, who have attended various CVES in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 24, 2021: Michele Friedman and Matthew Slattery.

CVES BOARD
MEMBER
RESIGNATION
THURBER

Ms. Boise moved, seconded by Mrs. Sears, that the Board accept the resignation of CVES Board Member Scott Thurber, representing the Peru Central School District, effective September 1, 2021. All Board Members present voted yes—motion carried.

ADOPT REVISED
POLICY

Mrs. Boise moved, seconded by Mrs. Sears adopt the following revised policy:
#8127 Medicaid Compliance Policy
All Board Members present voted yes—motion carried.

2020-21 ANNUAL
REPORT ON
RESERVES

The 2020-21 Annual Report on Reserves was shared with the Board for informational purposes only.

TUITION REFUND
RESOLUTION

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following Resolution:

WHEREAS, a certain student enrolled in a Short Term Adult and Continuing Education Course in Phlebotomy and paid in advance the course tuition and other applicable charges totaling \$1,043 (“Total Payment”) in February of 2020, and
WHEREAS, this student has requested a refund of the Total Payment, and
WHEREAS, the CV-TEC Phlebotomy Course started on March 3, 2020 and was scheduled through May 19, 2020, meeting two days per week, but instead only four class sessions were held as all CVES campuses were closed to students March 16, 2020, through the end of the school year due to the Covid-19 pandemic, and
WHEREAS, as of the date of the student’s refund request CV-TEC was unable to restart the Phlebotomy Course, and
WHEREAS, the Board has previously adopted a Payment Refund Withdraw Policy for Short Term Adult and Continuing Education Courses (“Refund Policy”) which provides: “No refund will be made after the first scheduled class has been conducted,” and
WHEREAS, a refund of the Total Payment is not supported by the Refund Policy as one class session was held, however, given the extenuating circumstances outside of the student’s control and that the course has not been restarted or offered for reenrollment, an exception to the Refund Policy should be allowed and a refund issued.
IT IS THEREFORE RESOLVED, that the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services approves a refund to the student in the amount of

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\$1,043 to reimburse the Total Payment made by the student for the CV-TEC Phlebotomy Course. All Board Members present voted yes—motion carried.

RESIGNATION
WILKINS

Mrs. Sears moved, seconded by Mrs. Boise, that the Board accept the following letter(s) of Resignation:

1. Victoria Wilkins, Accountant (Schools), effective October 23, 2021. All Board Members present voted yes—motion carried.

SUBSTITUTE

Mrs. Boise moved, seconded by Mrs. Sears, that the Board approve the following Substitutes and Temporary-On-Call for the 2021-22 School Year:

<u>Name</u>	<u>Title</u>
Joey Rice	Bus Driver

All Board Members present voted yes—motion carried.

2021-22
TEMPORARY-ON-
CALL RATES

Mrs. Boise moved, seconded by Mrs. Sears, that the Board establish the following Temporary-On-Call Rates for the 2021-2022 school year effective July 1, 2021:

<u>Title (Temporary-On-Call)</u>	<u>2020-21</u>	<u>Type</u>	<u>2021-22</u>	<u>Type</u>
Lifeguard	N/A	Hourly	\$16	Hourly

All Board Members present voted yes—motion carried.

APPOINT DEPUTY
CLAIMS AUDITOR

Mrs. Boise moved, seconded by Mrs. Sears., that the Board appoint Jessie Moulton to the position of Deputy Claims Auditor, effective September 1, 2021 through the July 2022 Reorganizational Meeting, with an additional compensation of \$47.54/hour for hours worked beyond the contractual work day. All Board Members present voted yes—motion carried.

OTHER

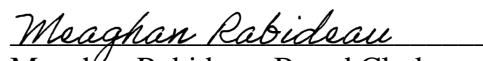
Mrs. Leisa Boise, Board Member, gave special thanks to the Special Education students for their thoughtful handmade gifts. She also gave a special thank you to the Culinary Arts students for the delicious desserts and praised their hard work.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, November 10, 2021, at the Yandon-Dillon Center in Mineville. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman, Sr. to adjourn the meeting at 9:13 p.m. All Board Members present voted yes—motion carried.



Meghan Rabideau, Board Clerk