

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: June 9, 2021

KIND OF MEETING: Regular Board Meeting

PLACE: Instructional Services Center, Plattsburgh, NY & Remote Via Webex Event
(Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
Leisa Boise
Patricia Gero
Linda Gonyo-Horne
Richard Harriman, Sr.
Richard Malaney
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Michael St. Pierre
Scott Thurber

Board Members Absent:

Evan Glading
Donna LaRocque
Doug Spilling

Executive Officer:
Dr. Mark C. Davey

Board Clerk:
Meaghan Rabideau

Others Present:

Teri Calabrese-Gray
Michele Friedman
Matthew Slattery
Eric Bell
Alex St. Pierre
Amy Campbell
Joseph Coakley

MEETING
TO ORDER

Board President St. Pierre called the meeting to order at 6:37 p.m.

EXECUTIVE
SESSION

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:39 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; #9 - A matter related to a specific student of the district. All Board Members present voted yes—motion carried.

In Executive Session, the Board met to review the District Superintendent's 2020-21 annual evaluation and then met with Dr. Davey to provide an update of their discussion/summary. Second, Dr. Davey discussed several recommended personnel items planned for Board action in the business meeting including the hiring of CVES' Director of Labor Relations and several other employees. Third, several labor relations updates were provided regarding negotiations with the CVES Administrators Association and upcoming negotiations with the 10-Month Support Association. Next, Dr. Davey and Mr. Bell provided several Capital Project updates including related contractual matters. Fifth, an update was given to the Board regarding several confidential personnel matters including an internal

investigation that is concluded and a matter related to student disciplinary action. Mr. Murdock moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 7:51 p.m. All Board Members present voted yes—motion carried.

APPRECIATION
CERTIFICATE

Board President Michael St. Pierre acknowledged and presented Board Member Larry Barcomb with a certificate of appreciation to recognize his years of service on the CVES Board. Mr. Barcomb has served on the CVES Board for 29 years (1992-2021), with 23 of those years as the CVES Board President. Dr. Davey and the entire Board wished Mr. Barcomb well, thanked him for his many years of dedicated service and noted that he will truly be missed. The Board then shared a round of applause for his accomplishment, Board leadership and service to the community and students of CVES. Next, Dr. Davey recognized Mrs. Teri Calabrese-Gray, Assistant Superintendent of Instruction and 21st Century Learning on her upcoming retirement from CVES. Ms. Calabrese-Gray is retiring after 16 years of service at CVES. She is a highly respected BOCES instructional leader in the State and has provided exemplar leadership, professional development and support to CVES, to our staff and students, and to our component districts during her distinguished career. The Board again shared a round of applause and Mrs. Calabrese-Gray thanked the Board for their support and shared that CVES is a very special place to work.

OPINIONS AND
CONCERNS

Mrs. Friedman provided a brief highlight of the CV-TEC graduation ceremony schedule of events:

Main Campus Ceremonies

-June 21st & June 22nd by session at 4:00 pm & 7:00pm – West Side Ballroom

Mineville Campus Ceremonies

- June 24th by session at 4:00 pm & 7:00pm – Moriah Central School Auditorium

The option to watch remotely via livestream is available on the CVES website.

STRATEGIC PLAN
END OF YEAR
UPDATE

Dr. Davey began the 2020-21 end-of-year Strategic Plan presentation acknowledging the school year's theme Reimagine, Reunite, and Renew. He then thanked the entire District Planning Team (DPT), including our two Board members Mr. Richard Harriman, Sr. and Mrs. Lori Saunders for their involvement representing the CVES Board, and the divisional teams for their extraordinary efforts this year during the pandemic. Dr. Davey highlighted many challenges faced during the year including navigating and creating our comprehensive reopening planning, numerous student and staff quarantines, COVID-19 cases, moving to remote instruction and back to in-person instruction, and the ongoing implementation of the CVES Capital Project and its successes. Dr. Davey thanked CVES' staff for all their hard work and everyone's consistent following of COVID-19 safety protocols and best practices that were used to keep the staff and students of CVES safe. He then summarized several 2020-21 Strategic Plan successes that were achieved this year despite the hardship of the pandemic. Next,

Ms. Teri Calabrese-Gray, Mr. Eric Bell, Mrs. Michele Friedman and Mr. Matthew Slattery provided to the Board their 2020-21 divisional updates with highlights and achievements. Each division expressed their proud feelings of accomplishments and noted that much was achieved including growth throughout CVES and the expansion of several Co-Sers. The team also focused on the positive aspects that came out of the pandemic as CVES was forced to be creative and have ingenuity, despite the adversity. None of this could have been achieved without all of CVES' employees, each considered essential, and their commitment to students and our programs. Lastly Dr. Davey ended the presentation with the DPT timeline for the 2021-22 school year and commended CVES' administration for their expertise and dedication this past year. The Board was also thanked for their support to achieve the Strategic Plan's successes. Linda Gonyo-Horne, Board member, gave additional kudos on behalf of the entire Board to Cabinet and staff members by acknowledging their efforts and thanking them for all they did for our students and community.

CAPITAL PROJECT
UPDATE

Dr. Davey began the update by acknowledging the ongoing progress at the Satellite Campus and he then turned the update over to Mr. Eric Bell. Mr. Bell provided a list of action items for recommendation on this evening's agenda including the change order to the roofing project. Next, Mr. Bell shared that construction at the Mineville campus will begin with work on the current entrance to extend out for additional doors and a secure vestibule. Asbestos and abatement work is being addressed in the building and all safety precautions are being strictly adhered to. Vermiculite is also evident in several locations and will be remediated once school is done for the year. Third, the Board was updated on the recent office moves of the Management Services department which have been finalized. Space is being utilized at different campuses so as to not spend additional capital project funds on rental units. Mr. Bell gave kudos to staff members for being accommodating and understanding of the timeframe. These moves have allowed for work to begin earlier on the existing office area by the O&M team at the Satellite Campus. The fire alarm project is now being managed by SchoolHouse Construction with work commencing once school is done for the year. Contractors will begin to finalize punch list items at the main campus during this time as well.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the minutes of the May 12, 2021 monthly Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Harriman Sr. moved, seconded by Mrs. Boise to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for May 4, 2021 to May 27, 2021, as presented.

TREASURER'S
REPORT

Approve the Treasurer's Report from April 30, 2021 as presented.

**SPECIAL AID
PROJECT
CONTINUATIONS**

Approve the following Special Aid Project Continuations:

1. School Library System Basic Operating Aid special aid fund be allowed to continue providing services for the period July 1 – September 30, 2021, expenditures are not allowed to exceed \$21,371. (ISC)
2. School Library System Categorical Aid for Automation special aid fund be allowed to continue providing services for the period July 1 – September 30, 2021, expenditures are not allowed to exceed \$1,169. (ISC)
3. School Library System Supplemental Operating Aid special aid fund be allowed to continue providing services for the period July 1 – September 30, 2021, expenditures are not allowed to exceed \$10,041. (ISC)
4. Perkins V Basic Special Aid Fund Project be allowed to continue providing services for the period July 1 – September 30, 2021, expenditures are not to exceed \$20,002. (CV-TEC)

**SPECIAL AID
PROJECTS**

Approve the following Special Aid Projects:

1. Workforce Innovation and Opportunity Act Title II & Welfare Education Program Adult Basic Education & Literacy Services (ABE) special aid fund project, in the amount of \$60,182, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
2. Strengthening Career and Technical Education for the 21st Century Act (PERKINS V) special aid fund project, in the amount of \$128,371, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
3. Workforce Innovation and Opportunity Act Title II & Welfare Education Program-Corrections special aid fund project, in the amount of \$405,147, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
4. Workforce Innovation and Opportunity Act Title II & Welfare Education Program-Literacy Zone (JCEO) special aid fund project, in the amount of \$125,000, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
5. Workforce Innovation and Opportunity Act Title II & Welfare Education Program-Literacy Zone (One Work Source) special aid fund project, in the amount of \$123,153, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
6. Employment Preparation Education Program (EPE) special aid fund project, in

the amount of \$569,176, for the period of July 1, 2021 through June 30, 2022, (Pending State Education Department approval). (CV-TEC)

**BUDGET
INCREASES**

Approve the following Budget Increases:

1. Library Service/Media budget from \$245,159 to \$252,958 for the 2020-2021 school year due to increased participation from districts. (Co-Ser 508 ISC)
2. Instructional Technology Service budget from \$499,986 to \$507,986 due to increased participation from Saranac CSD for the 2020-2021 school year. (Co-Ser 564 - ISC)
3. Insurance ACA Reporting – Franklin-Essex-Hamilton BOCES budget from \$51,325 to \$62,955, for the 2020-2021 school year, to accommodate for an additional service request with FEH BOCES and Chazy (Co-Ser 634 – Mgmt. Services)
4. Model Schools – Capital Region BOCES budget from \$110,900 to \$200,000, for the 2020-2021 school year, to accommodate for anticipated year-end purchases from Capital Region BOCES. (Co-Ser 544 – ISC)
5. High School Equivalency Test Administration special aid fund project budget from \$7,397 to \$9,144.83, for the period of January 1, 2021 through December 31, 2021, due to rollover funding in the amount of \$1,747.83. (CV-TEC)

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

Approve the following Contractor/ Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Joseph Lavorando for Legal Services as needed, at a rate of \$125 per hour for the period July 1, 2021 through June 30, 2022. (Administration)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP for Legal Services as needed, at a rate of \$215 per hour for partners services and \$185 per hour for associates services for the period July 1, 2021 through June 30, 2022. (Administration)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Harris Beach, PLLC for Legal Services as needed, at a rate of \$210 per hour for attorney services and \$100 per hour for law clerk, paralegal, and legal research services for the period July 1, 2021 through June 30, 2022. (Administration)
4. Agreement between Clinton-Essex-Warren-Washington BOCES and Bartlett, Pontiff, Stewart & Rhodes, P.C. for Legal Services as needed, at a rate of \$250 per hour for attorney services and \$150 per hour for paralegal services for the period of July 1, 2021 through June 30, 2022. (Administration)

5. Agreement between Clinton-Essex-Warren-Washington BOCES and Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC for Legal Services as needed, at a rate of \$205 per hour for school attorney services and \$90 per hour for paralegal services for the period July 1, 2021 through June 30, 2022. (Administration)

AGREEMENT
RENEWAL TERM

Approve the following Agreement Renewal Term:

1. Agreement renewal between Clinton-Essex-Warren-Washington BOCES and The Preferred Group Plans, Inc. (PGP) for Health Reimbursement Arrangement (HRA) plan services, I.R.C. Sections 105 and 106, to be administered by PGP on behalf of BOCES for the period of July 1, 2021 through June 30, 2022; and for an I.R.C. Section 125 Cafeteria Plan for the period of October 1, 2021 through September 30, 2022. The total estimated expenditure for the services is \$11,000. (Administration)

AGREEMENT

Approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES (BOCES) and the Clinton County Sheriff's Office (County) under which the County will provide the services of a School Resource Officer (SRO) at BOCES from July 1, 2021 through December 31, 2021 for a total amount not anticipated to exceed \$8,000. (Administration)

PROJECT COST
INCREASE

Increase the "2019-2020 Infrastructure Improvement Project at the Plattsburgh Main Campus" total project cost from \$540,000 to \$669,000 due to additional construction costs. Original project cost of \$330,731 was approved at the November 13, 2019 Board Meeting and approval to increase the total project cost to \$540,000 occurred at the June 10, 2020 Board Meeting. (Administration)

UNCOLLECTIBLES

Approve the write-off of the following list of uncollectible account receivables, after efforts to collect have been unsuccessful on these accounts over a year old. Under audit, these accounts are no longer considered current and should be written-off the financial records before year-end.

<u>Invoice#</u>	<u>Date of Invoice</u>	<u>Amount</u>	<u>Program</u>
053-20A	09/27/2019	\$1,132.16	CV-TEC: LPN Tuition
068-20A	09/27/2019	\$2,235.50	CV-TEC: LPN Tuition
Various	11/2019 - 06/2020	<u>\$1,151.27</u>	Health Insurance Co-Pay
		\$4,518.93	

OLD BUSINESS

Audit Committee Meeting Minutes from the February 10, 2021 meeting were shared with the Board.

CONSENT
AGENDA
PERSONNEL

Mr. Harriman Sr. moved, seconded by Mrs. Boise to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

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CIVIL SERVICE
PROBATIONARY
APPOINTMENT
GILBERT

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Gretchen Gilbert, Teacher Aide/Student Aide, Effective June 1, 2021, Annual Base Salary of \$17,844, Prorated Salary of \$1,703.70.

CIVIL SERVICE
PROVISIONAL
APPOINTMENT
JAMIL, LOZIER

Appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Lori Jamil (*pending fingerprint clearance*, Employment & Training Counselor Effective June 14, 2021, Annual Base Salary of \$42,040, Prorated Salary of \$2,102.
2. Randy Lozier, Interscholastic Athletics Coordinator (Assignor) 40%, Effective Date July 1, 2021, Prorated Salary of \$19,818.

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

TEMPORARY
APPOINTMENTS
CRAIG,
RESTREPO,
LASHWAY,
BROEKER

Approve the following person(s) to a Temporary Appointment for the 2021-22 school year:

1. Anika Craig, Animal Science Teacher, Effective September 1, 2021 through June 30, 2022, Annual Base Salary of \$48,365.
2. Alyssa Restrepo, Special Education Teacher (*teaching certificate pending*), Effective September 1, 2021 through June 30, 2022, Annual Base Salary of \$45,365.
3. Christina Lashway (*pending fingerprint clearance*), Special Education Teacher (uncertified), Effective September 1, 2021 through June 30, 2022, Annual Base Salary of \$45,365.
4. Jenna Broeker (*pending fingerprint clearance*), Teacher of the Deaf (uncertified), Effective September 1, 2021 through June 30, 2022, Annual Base Salary of \$45,365.

PART-TIME
HOURLY
APPOINTMENT

Appoint the following person(s) to a Part-Time Hourly Appointment for the 2021-22 school year:

Teaching Assistant \$16.50/hour
Amanda Crafts

TEMPORARY
GRANT
APPOINTMENTS

Approve the following Temporary Grant Appointment(s) from June 10, 2021-June 30, 2021 as follows:

- 1. Nathan Billups, Work Study Student, not to exceed 40 hours, at \$12.50/hour
- 2. Alexa Lovely, Work Study Student, not to exceed 40 hours, at \$12.50/hour

Approve the following Temporary Grant Appointment(s) from July 1, 2021-December 30, 2021:

- 1. Nathan Billups, Work Study Student, not to exceed 160 hours, at \$12.50/hour
- 2. Alexa Lovely, Work Study Student, not to exceed 160 hours, at \$12.50/hour

ADDITIONAL WORK

Approve the following Additional Work for the 2020-21 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Lance Sayward	Maple Sugar Stipend – YD
Roxanna Palmer	Yearbook – YD

Continuation of normal work-day duties, Hourly rate of pay

Cristina Bordeau	not to exceed 50 hours
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SPECIAL EDUCATION SUMMER SCHOOL STAFFING ADDITIONS

Approve the following 2021-22 Special Education Summer School Staffing Additions:

Registered Nurse, hourly rate of pay per contract

Stacey Smart	WAF
Dawn Abar	WAF
Kelly Gowett	WAF

Registered Nurse, \$34/hour

Laurel Colvin	WAF (<i>pending fingerprint clearance</i>)
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Teacher Aide/Student Aide, hourly rate of pay per contract

Gretchen Gilbert	WAF
Jessica Willette	WAF

Teacher Aide/Student Aide, \$15/hour

Jacob Cummings	WAF
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Certified Occupational Therapist Assistant, hourly rate of pay per contract

Lisa Recore	WAF
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Occupational Therapist, hourly rate of pay per contract

Joan Hubbard	WAF
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Teaching Assistant, hourly rate of pay per contract

Melissa Smith	WAF
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Teaching Assistant, \$27/hour

Andrea Earley WAF

Teacher, hourly rate of pay per contract

Chelsea Benway WAF

2021 SUMMER
WORK

Approve the following 2021 Summer Work:

Summer Auto-Body Technician \$50/hour

Thomas Tedford not to exceed 50 hours

Summer Electrician, \$50/hour

Fredric Johnson not to exceed 80 hours

TCI Trainer Curriculum, hourly rate per contract

Crystal Rhino not to exceed 18 hours

Joanne Beaudry not to exceed 18 hours

Kim Denton not to exceed 18 hours

Heidi Wells not to exceed 18 hours

CALM Trainer-Curriculum (ABA), hourly rate per contract

Chris Falvey not to exceed 6 hours

Curriculum Development, hourly rate per contract

William Fish not to exceed 2 hours

Jennifer Haley not to exceed 14 hours

Tina Leduc not to exceed 14 hours

Alix Geoffroy not to exceed 2 hours

Sara Spring not to exceed 2 hours

Madeline Seller not to exceed 2 hours

Christina Lashway not to exceed 2 hours

Robin Douglass not to exceed 20 hours

Cherie Passno not to exceed 32 hours

Joanne Beaudry not to exceed 20 hours

Melissa Gough not to exceed 12 hours

Sheilah Boyea not to exceed 12 hours

Tom Daly not to exceed 18 hours

Kim Mayer not to exceed 18 hours

PBIS Committee Work, hourly rate per contract

Allison Bola not to exceed 6 hours

Sheilah Boyea not to exceed 6 hours

Roxanna Palmer not to exceed 6 hours

Emily Norwood not to exceed 6 hours

Tina Leduc not to exceed 6 hours

Heather Agoney not to exceed 6 hours

Kara Velie not to exceed 6 hours

Amanda Keefe not to exceed 6 hours

Transition Services, hourly rate per contract

Christina Bordeau	not to exceed 240 hours
Jordan Doherty	not to exceed 240 hours
Amanda Cole	not to exceed 240 hours
Elizabeth Lennon	not to exceed 240 hours
Andrew Brousseau	not to exceed 240 hours
Penny Bowers	not to exceed 240 hours
Sam Sanders	not to exceed 240 hours
Julie Merritt	not to exceed 240 hours
Maiya Giroux	not to exceed 240 hours
Kristin Forttrell	not to exceed 240 hours
Amy Ladue	not to exceed 240 hours

Transition Services, \$16.50/hour

Amanda Crafts not to exceed 240 hours

Special Education Job Fair, hourly rate per contract

Chris Falvey not to exceed 6 hours

Special Education Job Fair, hourly rate of pay

Jessica Willette	not to exceed 6 hours
Stacey Yelle	not to exceed 6 hours

Continuation of normal work day duties, Hourly rate of pay

James Anderson	not to exceed 60 hours
Brigitte Phillips	not to exceed 120 hours
Kim Denton	not to exceed 20 hours
Toni Perez	not to exceed 20 hours

Classroom Move/Setup, hourly rate of pay

Anika Craig not to exceed 12 hours

**FACILITATORS &
SCORERS**

Approve the following Facilitator(s) & Scorer(s):

Facilitators for the period of June 10, 2021 – June 30, 2021:

Facilitators, \$30/hour

Maura Trombley
Nicholas Hebert
Tonya Robinson
Amy Dermody
Lori Jamil

Facilitators for the 2021-22 school year:

Facilitators, \$30/hour

Melissa Adams
Athena Angelos
Joanne Beaudry
Bonnie Berry
John Bill
Mark Blower
Mark Brown
Gregory Camelo
Pete Castine
Holley Christiansen
Teresa Cioppa
Mary Clackler
Sanford Coakley
Brad Counterline
Deborah Daly
Carol Dandrow
Jennifer Daniels
Heather Deans
Joy Demarse
Kim Denton
Cheryl Dodds
Brenda Drummond
Penny Favreau
Kaitlin Fielder
Theresa Figoni
Sarah Fink
Scott Fairchild
Susanne Ford-Croghan
Jacquelyn Germain
Bonnie Gregware
Andrya Heller
Kathleen Howard
Tracey Howard
Karen Irwin
Paul Jebb
Tammy LaBombard
Jackie LaPoint
Melissa LaVallee
Dean Lincoln
Laurie Martin
Kim Mayer
Ann Mazzella
Christopher Mazzella
Donald Olcott
Kim Oleary
Joanna Orr

Sonal Patel-Dame
Brigitte Phillips
Cheryl Phillips
Rachel Ribis
Mary Elaine Rice
Joyce Rovers
Charlene Rydgren
Ann Schmitt
A. Paul Scott
Rebecca Shuman
Dave Slater
JoAnne Slater
Susan Stafford-Gough
Rhona Stoffel
Theresa Tregan
Angie Waldron
Elaine Whitcomb
Sandra Wilkins
Michael Zent

Scorers for the 2021-22 school year:

Scorers, \$20/hour:

Bonnie Berry
Elizabeth Bosworth
Pete Castine
Holley Christiansen
Terri Cioppa
Mary Clackler
Deborah Daly
Carol Dandrow
Heather Deans
Joy Demarse
Cheryl Dodds
Brenda Drummond
Jennifer Dyer
Kaitlin Fielder
Theresa Figoni
Mona Goldenberg
Bonnie Gregware
Tracey Howard
Cheryl Hutchins
Karen Irwin
Paul Jebb
Anne King
Leslie LaBarge
Samantha Lavigne

Laurie Martin
Cheryl Phillips
Mary Elaine Rice
Joyce Rovers
Joanne Slater
Susan Stafford-Gough
Theresa Tregan
Angie Waldron
Elaine Whitcomb

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2021-22 school year:

<u>Name</u>	<u>Title</u>
Sanford Coakley	Principal
Christopher Mazzella	Principal
Thomas Ryan	Principal

CAREER AND
TECHNICAL
EDUCATION
CERTIFICATION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board re-certify the following program for Career & Technical Education, which may lead to a technical endorsement on a student's Regents diploma and will permit the awarding of academic credit for these programs, contingent upon the State Education Department approval.

	<u>Original Approval</u>	<u>Re-Approval</u>
1. Natural Resource Management	2006	2011, 2016

All Board Members present voted yes—motion carried.

REVISED POLICY
1ST READING

The following revised policy was provided to the CVES Board for a first reading:

#5300 Code of Conduct

RESERVE PLAN
SUMMARY

The 2020-21 Reserve Plan Summary, updated May 12, 2021, was shared with the Board for informational purposes only.

EMPLOYEE
BENEFIT
ACCRUED
LIABILITY
RESERVE FUND
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following resolution:

WHEREAS, the Board has an Employee Benefit Accrued Liability Reserve Fund ("EBALR Fund") to hold monies to pay to costs of Employee Benefits as permitted in General Municipal Law Section 6-p for future payments, and
WHEREAS, on June 12, 2019 the BOCES approved continued use of and new deposits into its EBALR Fund to pay the cost of future retiree benefits payable through the EBALR Fund, and

WHEREAS, the EBALR Fund still has a balance of \$601,637.48 and
WHEREAS, recent contract settlements have included sick leave buyouts,
RESOLVED, that out of the surplus monies of said BOCES on hand for the year

2020-2021 and not otherwise appropriated, a sum not to exceed \$400,000 be appropriated for the EBALR Fund of CVES and that the District Treasurer, with the approval of the District Superintendent is authorized, empowered and directed to transfer from surplus funds of CVES a sum not to exceed \$400,000, to the fund and it is further

RESOLVED, that such additional sums as there may thereafter be appropriated shall become part of the EBALR Fund, and it is further

RESOLVED, that this reserve shall be accounted for in the General Fund of the BOCES and it is further

RESOLVED, that within sixty (60) days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriation of the next succeeding fiscal year’s budget, and it is further

RESOLVED, that the expenditures from the EBALR Fund may be made for the purposes specified in General Municipal Law Section 6-p and related statutes and regulations. All Board Members present voted yes—motion carried.

**RETIREMENT
CONTRIBUTION
RESERVE FUND
RESOLUTION**

Mr. Harriman Sr. moved, seconded by Mrs. Boise that the Board approve the following resolution:

WHEREAS, the BOCES has a Retirement Contribution Reserve Fund (RCR) as permitted in General Municipal Law Section 6-r to fund employer retirement contributions to the State and Local Employees’ Retirement System (ERS); and

WHEREAS, the BOCES has approved the establishment of the Retirement Contribution Reserve – TRS Sub-Fund as permitted in the General Municipal Law Section 6-r to fund employer retirement contributions to the NYS Teachers’ Retirement System (TRS); and

WHEREAS, the BOCES wishes to fund the TRS Sub-Fund Reserve,

BE IT THEREFORE RESOLVED that the BOARD authorizes and directs the Treasurer to use surplus funds in the amount of \$190,943.00, equivalent to 2% of the 2019-2020 TRS Billable Earnings, to the Retirement Contribution Reserve – TRS Sub-Fund. All Board Members present voted yes—motion carried.

CHANGE ORDER

Mr. Harriman Sr. moved, seconded by Mrs. Boise that the Board approve the following Change Order:

1. AW Farrell Roofing of Dunkirk, New York in the amount of \$170,055 for the voter approved “Capital Improvement Project” for additional roofing work at the North Building at the Satellite Campus. Bid pricing for the change order was sourced through the 1Government Procurement Alliance (1GPA) under their March 4, 2021 bid award to Progressive Roofing, an AW Farrell Roofing family affiliate. (Administration) All Board Members present voted yes—motion carried.

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Contractor/ Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Kelly

McGinn for the purpose of obtaining Medicaid Speech oversight services including quarterly provider meetings, student observations, phone conferences, and Medicaid document review at a rate of \$105 per hour for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$28,140. (Special Education)

2. Agreement between Clinton-Essex-Warren-Washington BOCES and Behavioral Health Services North, Inc. (BHSN) for the purpose of obtaining management services with regards to Special Education’s Adventure Based Counseling, Youth Development, Intensive Therapeutic Support Program, and Family Enrichment Program, at a “not to exceed” rate of \$150 per hour for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$12,000. (Special Education)

3. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of establishing BOCES as an implementation site for the Autism Curriculum Encyclopedia (ACE) program for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$12,582. (Special Education)

4. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of obtaining clinical and educational consultation services for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$25,000. (Special Education)

5. Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. David Hedden for the purpose of obtaining professional psychiatric and consultation services in connection with the Special Education Day Treatment Program at a rate of \$183 per hour for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$15,555. (Special Education)

All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE
PAYNTER

Mr. Harriman Sr. moved, seconded by Mrs. Boise that the Board approve the following leave(s) of absence:

1. Melodie Paynter, Teacher Aide/Student Aide, unpaid leave of absence, effective June 7, 2021 through June 30, 2021 All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
BAKER

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Juliana Baker, Teaching Assistant, Effective September 1, 2021, Annual Base Salary of \$25,307. All Board Members present voted yes—motion carried. (The Expiration date for the above appointments are tentative and conditional only. Except to the

extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
CARAMIA

Mrs. Boise moved, seconded by Mr. Harriman Sr., that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Donna Caramia, Teacher Aide/Student Aide, Effective September 1, 2021, Annual Base Salary of \$17,844 (Salary may increase once contractual agreement for 2021-22 is approved) All Board Members present voted yes—motion carried.

2021 SUMMER
WORK

Mrs. Boise moved, seconded by Mr. Harriman Sr., that the Board approve the following 2021 Summer Work:

Transition Services, hourly rate per contract

Jerilyn Lamere not to exceed 240 hours

Curriculum Development, hourly rate per contract

Amanda Keefe not to exceed 2 hours

Nicholas Hebert not to exceed 2 hours

Maura Trombley not to exceed 2 hours

Heather Van Alphen not to exceed 2 hours

Faye Dayton not to exceed 2 hours

Laura Denton-Lawrence not to exceed 2 hours

Alyssa Restrepo not to exceed 2 hours

Joan McGowan not to exceed 2 hours

Jennifer Cowling not to exceed 2 hours

All Board Members present voted yes—motion carried.

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following 2021-22 Special Education Summer School Staffing Additions:

Food Service Helper, \$15/hour

Karlea Luxon WAF

Teacher Aide/Student Aide, \$15/hour

Donna Caramia WAF

Annette Miller WAF

All Board Members present voted yes—motion carried.

FACILITATORS

Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that the Board approve the following Facilitator(s) for the period of June 10, 2021 – June 30, 2021:

Facilitators, \$30.00/hour

Michael Korth All Board Members present voted yes—motion carried.

SUBSTITUTES

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Substitutes and Temporary-on-call Appointments for the 2020-21 School Year:

<u>Name</u>	<u>Title</u>
Kristina LaDuke	Accountant, \$30/hour

Recommend that the Board approve the following Substitutes and Temporary-on-call Appointments for the 2021-22 School Year:

<u>Name</u>	<u>Title</u>
Kristina LaDuke	Accountant, \$30/hour

All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
PALMER

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the Employment Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. Hollis Palmer as presented. All Board Members present voted yes—motion carried.

CAREER AND
TECHNICAL
EDUCATION
INSTRUCTIONAL
EQUIPMENT
RESERVE

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board approve the following resolution for funding of the Career and Technical Education Instructional Equipment Reserve (CTE Reserve):

WHEREAS, the Board has approved the Career and Technical Education Instructional Equipment Reserve (CTE Reserve) to hold monies for the replacement and purchase of advanced technology equipment used in instructional programs as permitted in NYS Education Law Section 1950(4)(ee) and NYCRR Section 170.3(k), and

WHEREAS, on April 28, 2011 the majority of the BOCES' component districts approved the establishment of said reserve, and, on May 11, 2011 the BOCES approved the same in accordance with Policy #6227 as approved on February 9, 2011, which sets forth the approved methodology for funding and utilization of the CTE Reserve, and

WHEREAS, Policy #6227 authorizes funding of the CTE Reserve be limited to proceeds from the sale of surplus CTE instructional equipment, therefore

RESOLVED, that a maximum of approximately \$840,000 may be credited to the CTE reserve in accordance with state related statutes and regulations, and

RESOLVED, the sale of surplus CTE instructional equipment in the 2020-2021 school year will exceed \$1.5 million, some of which will be expended during the same school year from current budget appropriations, with the expectation of unexpended sale proceeds to total approximately \$777,500, and

RESOLVED, that up to a maximum of \$840,000 in unexpended sale proceeds be appropriated to the CTE Reserve as of June 30, 2021, in accordance with CVES Policy #6227 and NYCCR Section 170.3(k), and

RESOLVED, that this reserve shall be accounted for in the Capital Fund of the BOCES and it is further

RESOLVED, that future expenditures from the CTE Reserve may be made for the purposes specified in NYS Education Law Section 1950(4)(ee) and NYCRR Section 170.3(k) and other related statutes and regulations. All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CEWW BOCES
AND CVES
MANAGERIAL
UNIT

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington BOCES and the CVES Managerial Employees that acknowledges the addition of the Director of Labor Relations position. All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
COAKLEY

Mr. Murdock moved, seconded by Mr. Harriman Sr., that upon the recommendation of the District Superintendent, BE IT RESOLVED that the Board appoint the following person(s) to a Four-Year Probationary Appointment:

1. Joseph Coakley, Director of Labor Relations, Effective July 1, 2021, Annual Base Salary of \$118,000 All Board Members present voted yes—motion carried. (The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

DISTRICT SUPT.
UPDATE

Dr. Davey began by providing an update on CVES' end-of-year planning for graduations & other celebrations. He extended invitations to the Board and reminded them that they are welcome to attend all of CVES' ceremonies. Next, Dr. Davey shared that the DASNY Grant for funding from the office of Assemblyman Billy Jones, previously started in the Spring of 2020, is now moving forward for CTE equipment purchasing. Third, Dr. Davey informed the Board of several CVES and component district COVID-19 updates including new guidance on mask wearing and distancing in school classrooms. Dr. Davey, Ms. Calabrese-Gray, Mr. Bell and Mr. Sisson, continue to meet weekly with both the Essex and Clinton County Departments of Health. ELC funding will be available to both counties for help to support in-person instruction for all schools. This County funding allocation will help pay for COVID testing next fall and equipment. Next, Dr. Davey shared that the 2021-22 school year planning team will reconvene discussions for preparations for the return of students in the fall. More information will be forthcoming as it develops. Next, Dr. Davey shared several CVES Board Updates including congratulations for the successful passing of all component

district school budgets for the 2021-22 school year. The Board was also given the option to join CVES' OneCall Now call service to be notified of any urgent CVES updates. The Board was then notified of the upcoming CVES Board vacant seat commencing July 1st and that a 10-day notice of intent to fill that vacancy will be sent to the CSOs. Lastly, Dr. Davey shared recent DS and SED updates from the May DS and Board of Regents (BOR) meetings. The BOR continues to support civic readiness and Diversity, Equity and Inclusion (DEI) as does CVES. The CVES Administrative team will begin "Diving into our Biases" training and workshops this summer with a series of 3 DEI workshops with our administrative and supervisors' team.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, July 14, 2021 at the Instructional Services Center in Plattsburgh, NY. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr. to adjourn the meeting at 9:35 p.m. All Board Members present voted yes—motion carried.

Meaghan Rabideau, Board Clerk