

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE
INSTRUCTIONAL SERVICES CENTER IN PLATTSBURGH, NY ON JULY 14, 2021
PROPOSED EXECUTIVE SESSION AT 6:30 P.M. – MEETING TO FOLLOW**

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| No Action | 1. CALL TO ORDER: DISTRICT SUPERINTENDENT |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. OATH OF OFFICE (PLEASE SIGN AND HAVE NOTARIZED)
(Patricia Gero, Richard Harriman Sr., & Donna Wotton) |
| Action | 3. ELECTION OF THE BOARD PRESIDENT/Oath of Office |
| Action | 4. ELECTION OF THE BOARD VICE PRESIDENT/Oath of Office |
| Action | 5. ELECTION OF THE BOARD DEPUTY VICE PRESIDENT/Oath of Office |
| Action | 6. APPOINTMENT OF VACANT BOARD MEMBER SEAT/Oath of Office |
| No Action | 7. EXECUTIVE SESSION |
| No Action | 8. INTRODUCTION OF ALL PRESENT |
| No Action | 9. PUBLIC HEARING ON CODE OF CONDUCT – Mrs. Michele Friedman |
| | 10. CONSENT AGENDA RE-ORGANIZATIONAL |
| Action | a. Appointment of the Clerk of the Board/Oath of Office (Enc. 1) |
| Action | b. Appointment of the Deputy Clerk of the Board/Oath of Office (Enc. 2) |
| Action | c. Appointment of the Treasurer of the Board/Oath of Office (Enc. 3) |
| Action | d. Appointment of the Deputy Treasurer of the Board/Oath of Office (Enc. 4) |
| Action | e. Appointment of Claims Auditor/Oath of Office (Enc. 5) |
| Action | f. Appointment of Payroll Auditor/Oath of Office (Enc. 6) |
| Action | g. Appointment of Purchasing Agent (Enc. 7) |
| Action | h. Appointment of Central Treasurer-Extraclassroom (Enc. 8) |
| Action | i. Appointment of Records Access Officer (Enc. 9) |
| Action | j. Appointment of Records Access Appeals Officer (Enc. 10) |
| Action | k. Appointment of Records Management Officer (Enc. 11) |
| Action | l. Appointment of Asbestos Designee (Enc. 12) |
| Action | m. Appointment of Civil Rights Officers (Enc. 13) |
| Action | n. Appointment of Section 504 Officer (Enc. 14) |
| Action | o. Appointment of Medicaid Compliance Officer (Enc. 15) |
| Action | p. Appointment of Data Protection Officer (Enc. 16) |
| Action | q. Designating Personnel to Keep Attendance Register (Enc. 17) |
| Action | r. Designating Official Bank Depositories (Enc. 18) |
| Action | s. Authorization of Signatures on Checks (Enc. 19) |
| Action | t. Authorization to Certify Payrolls (Enc. 20) |

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| Action | u. | Authorization to Approve Attendance at Conferences, Conventions & Workshops (Enc. 21) |
| Action | v. | Authorization to Apply for Grants and Aid (Enc. 22) |
| Action | w. | Extraclassroom Activity Fund (Enc. 23) |
| Action | x. | Extraclassroom Faculty Auditor (Enc. 24) |
| Action | y. | Authorization of Individuals to Collect Money (Enc. 25) |
| Action | z. | Dignity Act Coordinators (Enc. 26) |

No Action 11. OPINIONS AND CONCERNS FROM THE AUDIENCE (Enc. 27)

No Action 12. CAPITAL PROJECT UPDATE (Enc. 28) -- Dr. Mark Davey & Mr. Eric Bell

Action 13. MINUTES OF PREVIOUS MEETING
 a. June 9, 2021 (Enc. 29)

14. CONSENT AGENDA FINANCIAL

- | | | |
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| Action | a. | Certification of Warrant (Enc. 30) |
| Action | b. | Treasurer's Report (Enc. 31) |
| Action | c. | Petty Cash Funds (Enc. 32) |
| Action | d. | Change Funds (Enc. 33) |
| Action | e. | Budget Increases (Enc. 34) |
| Action | f. | Cross Contracts (Enc. 35) |
| Action | g. | Contractor/Consultant Agreements (Enc. 36) |
| Action | h. | Proposals (Enc. 37) |
| Action | i. | Cooperative Purchasing Alliances (Enc. 38) |
| Action | j. | Participation in Cooperative Purchasing Program (Enc.39) |

15. OLD BUSINESS - Committees

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| Action | a. | Budget Committee (Enc. 40) |
| Action | b. | Audit Committee (Enc. 41) |

16. CONSENT AGENDA PERSONNEL

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| Action | a. | Amendment (Enc. 42) |
| Action | b | Resignations (Enc. 43) |
| Action | c. | Leave of Absence (Enc. 44) |
| Action | d. | Tenure Appointment (Enc. 45) |
| Action | e. | Four-Year Probationary Appointment (Enc. 46) |
| Action | f. | Civil Service Probationary Appointments (Enc. 47) |
| Action | g. | Civil Service Provisional Appointments (Enc. 48) |
| Action | h. | Temporary Appointments (Enc. 49) |
| Action | i. | Part-Time Appointments (Enc. 50) |
| Action | j. | Special Education Summer School Additions (Enc. 51) |
| Action | k. | Additional Work (Enc. 52) |
| Action | l. | 2021 Summer Work (Enc. 53) |
| Action | m. | Adult Education Course Instructors (Enc. 54) |
| Action | n. | Facilitators (Enc. 55) |
| Action | o. | Substitutes (Enc. 56) |
| Action | p. | 2021-22 Temporary-On-Call Rates (Enc. 57) |

17. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

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| Action | a. | Appoint Board Reps to Serve on Clinton/Essex County School Boards (Enc. 58) |
| Action | b. | Appoint Voting Delegate/Alternate for NYSSBA Convention (Enc. 59) |
| Action | c. | Appoint NYSSBA Legislative Liaison (Enc. 60) |
| Action | d. | Request for Approval to Attend Conference/Workshop (Enc. 61) |
| Action | e. | Resolution to Approve Staffing Updates/Changes for Safety Plans (Enc. 62) |
| No Action | f. | Revised Policies – First Reading (Enc. 63) |
| Action | g. | Adopt Revised Policies (Enc. 64) |
| No Action | h. | Policies to be Reviewed Annually (Enc. 65) |
| No Action | i. | Policy Requiring Board Members Signature (Enc. 66) |
| Action | j. | Memorandum of Agreement with CVES Confidential Unit (Enc. 67) |

18. NEW BUSINESS

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| No Action | a. | None this Month |
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No Action 19. STRATEGIC PLAN UPDATE – Dr. Mark Davey

No Action 20. DISTRICT SUPERINTENDENT’S UPDATE

No Action 21. OTHER

No Action 22. NEXT BOARD MEETING
 Wednesday, August 18, 2021, at the Instructional Services Center in Plattsburgh – Proposed
 Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

No Action 23. REPORTS FROM DIRECTORS (Enc. 68)

Action 24. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

August 18, 2021	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
September 8, 2021	Board Meeting – Instructional Services Center, Mineville – 6:30 p.m.
October 13, 2021	Audit Committee Meeting – Instructional Services Center, Plattsburgh – 5:00 p.m.
October 13, 2021	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
October 14, 2021	Special Education Open House/Community Resources Fair - WAF – 4:00 p.m.
October 20, 2021	CV-TEC Family Night – Mineville – 6:00 p.m.
October 21, 2021	CV-TEC Family Night – Plattsburgh – 6:00 p.m.
October 24-26, 2021	NYSSBA Convention – New York City
November 2, 2021	Board Budget Committee Meeting – Discuss Budget Development & Review 2021-22 Reconciliations – Conference Center, Plattsburgh 7:00 p.m.
November 10, 2021	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
November 30, 2021	Board Budget Committee Meeting – Review Reconciliations & Set Parameters for 2022-23 Budgets – Conference Center, Plattsburgh 7:00 p.m.
December 8, 2021	Audit Committee Meeting – John Harold Center, Plattsburgh 5:00 p.m.
December 8, 2021	Board Meeting – John Harrold Center, Plattsburgh – 7:30 p.m.
January 12, 2022	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
January 25, 2022	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2022-23 Budgets – Finalize Draft Budgets – Conference Center, Plattsburgh – 7:00 p.m.
February 9, 2022	Audit Committee Meeting – Conference Center, Plattsburgh 5:00 p.m.
February 9, 2022	Board Meeting/Budget Presentations – Conference Center, Plattsburgh – 6:30 p.m.
February 17-19, 2022	AASA Convention – Nashville, TN
March 7, 2022	Spelling Bee – Plattsburgh City School High School Auditorium 5:00 p.m.
(Snow date: March 8, 2022)	
March 9, 2022	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March TBD, 2022	ISAB Awards – Giltz Auditorium SUNY Plattsburgh – TBD
March 24, 2022	CV-TEC Open House – Plattsburgh – 6:00 p.m.
March 29, 2022	CV-TEC Open House – Mineville – 6:00 p.m.
April 2-4, 2022	NSBA Convention – San Diego, CA
April 13, 2022	Annual Meeting – Conference Center, Plattsburgh – 6:30 p.m.
April 28, 2022	Election of CVES Board Members and Vote on Administrative Budget
May TBD, 2022	NTHS Ceremony (Mineville Campus) Moriah CSD – TBD
May 11, 2022	Audit Committee Meeting – Yandon-Dillon Center, Mineville 5:00 p.m.
May 11, 2022	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
May 19, 2021	Career Connect – Location/Time TBD
May 26, 2022	NTHS Ceremony (Plattsburgh Campus) TBD – 7:00 p.m.
May TBD, 2022	SkillsUSA Awards Banquet – TBD – 6:00 p.m.
June 8, 2022	Board Meeting – Conference Center, Plattsburgh – 6:30 p.m.
June 9, 2022	No. Country Loggers Awards Banquet – TBD
June 10, 2022	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June TBD, 2022	HSED Graduation – TBD – 1:00 p.m.
June TBD, 2022	CV-TEC Plattsburgh Graduation Ceremony – TBD – 7:00 p.m.
June 22, 2022	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board appoint Meaghan Rabideau to the position of Board Clerk, effective July 14, 2021 through the July 2022 Reorganization Meeting, per terms and conditions of Salary & Benefit Agreement.

ENC. 2

Recommend that the Board appoint Julie Jolicoeur to the position of Deputy Board Clerk, as needed, effective July 14, 2021 through the July 2022 Reorganization Meeting, with an additional compensation of \$40.32/hour for hours worked beyond the contractual workday.

ENC. 3

Recommend that the Board appoint Christine Myers to the position of Treasurer of the Board, effective July 14, 2021 through the July 2022 Reorganization Meeting, per terms and conditions of Employment Agreement.

ENC. 4

Recommend that the Board appoint Jessica LaClair to the position of Deputy Treasurer of the Board, as needed, effective July 14, 2021 through the July 2022 Reorganization Meeting, with an additional compensation of \$39.45/hour for hours worked beyond the contractual workday.

ENC. 5

Recommend that the Board appoint Angela Jennette to the position of Claims Auditor, effective July 14, 2021 through the July 2022 Reorganization Meeting, with an additional compensation of \$35.00/hour for hours worked beyond the contractual workday.

ENC. 6

Recommend that the Board appoint Jessie Moulton to the position of Payroll Auditor, effective July 14, 2021 through the July 2022 Reorganization Meeting, with an additional compensation of \$47.54/hour for hours worked beyond the contractual workday.

ENC. 7

Recommend that the Board appoint Stephanie Trombly to the position of Purchasing Agent, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 8

Recommend that the Board appoint Colby Siskavich to the position of Central Treasurer-Extraclassroom Activity Fund, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 9

Recommend that the Board appoint Meaghan Rabideau to the position of Records Access Officer, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 10

Recommend that the Board appoint Dr. Mark Davey to the position of Records Access Appeals Officer, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 11

Recommend that the Board appoint Christine Myers to the position of Records Management Officer, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 12

Recommend that the Board appoint Jeffrey Sisson as the Asbestos Designee, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 13

Recommend that the Board appoint John Iorio and Dr. Grace Stay as CVES Civil Rights Compliance Officers, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 14

Recommend that the Board appoint Matthew Slattery as CVES Section 504 Compliance Officer effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 15

Recommend that the Board appoint Matthew Slattery as Medicaid Compliance Officer effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 16

Recommend that the Board appoint Alex St. Pierre, Network and Systems Coordinator, as Data Protection Officer, effective July 14, 2021 through the July 2022 Reorganization meeting, with no additional compensation.

ENC. 17

Recommend that the Board designate Jeffrey Sisson to supervise the keeping of the register of attendance in accordance with the Attendance Policy #4890, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 18

1. Recommend that the Board designate TD Bank, New York Cooperative Liquid Assets Security System (NYCLASS) and Glens Falls National as the official depositories for CVES operating accounts for the 2021-22 school year.

2. Recommend that the Board designate the following banks as official depositories for temporary investments, as authorized by Board Policy, for the 2021-22 school year: TD Bank, New York Cooperative Liquid Assets Security System (NYCLASS), Community Bank, Glens Falls National Bank & Trust Co., National Bank and Trust (NBT), KeyBank, Champlain National Bank and Adirondack Bank.

ENC. 19

Recommend that the Board authorize the Assistant Superintendent of Management Services, District Treasurer and the Deputy Treasurer to sign checks.

ENC. 20

Recommend that the Board authorize the Assistant Superintendent of Management Services as Certifier of Payroll at no additional compensation and appoint the Assistant Superintendent for Educational Services as Certifier of Payroll, as needed, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 21

Recommend that the Board authorize the District Superintendent to approve attendance at conferences, conventions and workshops, including associated expenses based on CVES policy #6830.

ENC. 22

Recommend that the Board authorize the District Superintendent to apply for grants and aid.

ENC. 23

Extraclassroom Activity Fund

This is the fund which accounts for the monies raised by students through their projects. There is a need to have staff involved with the management of this fund. It is recommended that the following people be appointed to monitor this fund, effective July 14, 2021 through July 2022 Reorganization Meeting, with no additional compensation:

Chief Faculty Advisors – Adam Facteau for the Plattsburgh Campus, James McCartney for the Satellite Campus, and Grace Stay for the Mineville Campus.

ENC. 24

Recommend that the Board appoint Christine Myers as the Extraclassroom Faculty Auditor, effective July 14, 2021 through the July 2022 Reorganization Meeting, with no additional compensation.

ENC. 25

Recommend that the Board authorize the following individuals to collect money at all CVES locations for the 2021-22 school year:

CV-TEC – Plattsburgh & Satellite Campuses

Bevan Gertsch-Cochran – Culinary Arts Management
Tanner Senecal – Culinary Arts Management
Jennifer Parker – Environmental Conservation/Forestry
Joshua Pierce – Environmental Conservation/Forestry
Beverly Thwaits - Cosmetology
Lisa Banker – Cosmetology
Erin Meyer – Animal Science/Veterinary Assistant
Anika Craig – Animal Science/Large Animal Production
Christina LeFevre - Adult Education Tuitions and other CV-TEC programs
Debra Geddes – Adult Education Tuitions and other CV-TEC programs
Kathy Mallette - Adult Education Tuitions and other CV-TEC programs
Nicole Osika – Adult Education Tuitions and other CV-TEC programs
Dena Tedford – Health Career Program Activities

CV-TEC – Mineville

Kimberly Lincoln – Cosmetology
Marcie Frasier – Special Education and CV-TEC program activities

Special Education – Plattsburgh

Janet Arthur – Special Education program activities
Karen Davis - Special Education program activities
Tonya Robinson – Work Experience program activities

Special Education – Mineville

Joan McGowan – Career Pathways activities

Instructional Services Center

Angela Jennette – Participant fees and other ISC services
April Miner – Participant fees and other ISC services

Business Office – Satellite Campus

Deanna Akin – Bank deposits and general collections
Jessica LaClair – Bank deposits and general collections

Cafeteria

Adele Huchro – Mineville Campus – Cafeteria Sales
Julie Holbrook – Mineville & Plattsburgh Campuses – Cafeteria Sales
Angela Provost – Plattsburgh Cafeteria Sales
Jocelyn Lopez – Mineville Campus – Summer Food Service Program – Cafeteria Sales

ENC. 26

Recommend that the Board approve the following Dignity Act Coordinators for the 2021-22 school year:

Adam Facteau – Main Campus, John Harold Building
James McCartney – Satellite Campus
Grace Stay – Mineville Campus
Daniel Valenzuela – Main Campus, William A. Fritz Building

ENC. 27

Opinions and Concerns from the Audience

ENC. 28

Capital Project Update

ENC. 29

Recommend that the Board approve the Draft Minutes from the June 9, 2021 Regular Board meeting. (attached)

ENC. 30

Recommend that the Board approve the Certification of Warrant for May 28, 2021 to June 30, 2021. (attached)

ENC. 31

Recommend that the Board approve the Treasurer's Report for May 31, 2021. (attached)

ENC. 32

Recommend that the Board approve the following petty cash funds and bursars for the 2021-22 school year (each fund will maintain an amount of \$100/each):

WAF Special Education Dept. – Janet Arthur
Instructional Services Center – April Miner
Mineville Campus – Marcie Frasier
Satellite Campus CV-TEC – Kathy Mallette
Management Services – Jessica LaClair
CV-TEC Plattsburgh Main Campus – Christina LeFevre

ENC. 29

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: June 9, 2021

KIND OF MEETING: Regular Board Meeting

PLACE: Instructional Services Center, Plattsburgh, NY & Remote Via Webex Event
(Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
Leisa Boise
Patricia Gero
Linda Gonyo-Horne
Richard Harriman, Sr.
Richard Malaney
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Michael St. Pierre
Scott Thurber

Board Members Absent:

Evan Glading
Donna LaRocque
Doug Spilling

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teri Calabrese-Gray
Michele Friedman
Matthew Slattery
Eric Bell
Alex St. Pierre
Amy Campbell
Joseph Coakley

MEETING
TO ORDER

Board President St. Pierre called the meeting to order at 6:37 p.m.

EXECUTIVE
SESSION

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:39 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; #9 - A matter related to a specific student of the district. All Board Members present voted yes—motion carried.

In Executive Session, the Board met to review the District Superintendent's 2020-21 annual evaluation and then met with Dr. Davey to provide an update of their discussion/summary. Second, Dr. Davey discussed several recommended personnel items planned for Board action in the business meeting including the hiring of CVES' Director of Labor Relations and several other employees. Third, several labor relations updates were provided regarding negotiations with the CVES Administrators Association and upcoming negotiations with the 10-Month Support Association. Next, Dr. Davey and Mr. Bell provided several Capital Project updates including related contractual matters. Fifth, an update was given to the Board regarding several confidential personnel matters including an internal

investigation that is concluded and a matter related to student disciplinary action. Mr. Murdock moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 7:51 p.m. All Board Members present voted yes—motion carried.

APPRECIATION CERTIFICATE

Board President Michael St. Pierre acknowledged and presented Board Member Larry Barcomb with a certificate of appreciation to recognize his years of service on the CVES Board. Mr. Barcomb has served on the CVES Board for 29 years (1992-2021), with 23 of those years as the CVES Board President. Dr. Davey and the entire Board wished Mr. Barcomb well, thanked him for his many years of dedicated service and noted that he will truly be missed. The Board then shared a round of applause for his accomplishment, Board leadership and service to the community and students of CVES. Next, Dr. Davey recognized Mrs. Teri Calabrese-Gray, Assistant Superintendent of Instruction and 21st Century Learning on her upcoming retirement from CVES. Ms. Calabrese-Gray is retiring after 16 years of service at CVES. She is a highly respected BOCES instructional leader in the State and has provided exemplar leadership, professional development and support to CVES, to our staff and students, and to our component districts during her distinguished career. The Board again shared a round of applause and Mrs. Calabrese-Gray thanked the Board for their support and shared that CVES is a very special place to work.

OPINIONS AND CONCERNS

Mrs. Friedman provided a brief highlight of the CV-TEC graduation ceremony schedule of events:

Main Campus Ceremonies

-June 21st & June 22nd by session at 4:00 pm & 7:00pm – West Side Ballroom

Mineville Campus Ceremonies

- June 24th by session at 4:00 pm & 7:00pm – Moriah Central School Auditorium

The option to watch remotely via livestream is available on the CVES website.

STRATEGIC PLAN END OF YEAR UPDATE

Dr. Davey began the 2020-21 end-of-year Strategic Plan presentation acknowledging the school year's theme Reimagine, Reunite, and Renew. He then thanked the entire District Planning Team (DPT), including our two Board members Mr. Richard Harriman, Sr. and Mrs. Lori Saunders for their involvement representing the CVES Board, and the divisional teams for their extraordinary efforts this year during the pandemic. Dr. Davey highlighted many challenges faced during the year including navigating and creating our comprehensive reopening planning, numerous student and staff quarantines, COVID-19 cases, moving to remote instruction and back to in-person instruction, and the ongoing implementation of the CVES Capital Project and its successes. Dr. Davey thanked CVES' staff for all their hard work and everyone's consistent following of COVID-19 safety protocols and best practices that were used to keep the staff and students of CVES safe. He then summarized several 2020-21 Strategic Plan successes that were achieved this year despite the hardship of the pandemic. Next,

Ms. Teri Calabrese-Gray, Mr. Eric Bell, Mrs. Michele Friedman and Mr. Matthew Slattery provided to the Board their 2020-21 divisional updates with highlights and achievements. Each division expressed their proud feelings of accomplishments and noted that much was achieved including growth throughout CVES and the expansion of several Co-Sers. The team also focused on the positive aspects that came out of the pandemic as CVES was forced to be creative and have ingenuity, despite the adversity. None of this could have been achieved without all of CVES' employees, each considered essential, and their commitment to students and our programs. Lastly Dr. Davey ended the presentation with the DPT timeline for the 2021-22 school year and commended CVES' administration for their expertise and dedication this past year. The Board was also thanked for their support to achieve the Strategic Plan's successes. Linda Gonyo-Horne, Board member, gave additional kudos on behalf of the entire Board to Cabinet and staff members by acknowledging their efforts and thanking them for all they did for our students and community.

CAPITAL PROJECT
UPDATE

Dr. Davey began the update by acknowledging the ongoing progress at the Satellite Campus and he then turned the update over to Mr. Eric Bell. Mr. Bell provided a list of action items for recommendation on this evening's agenda including the change order to the roofing project. Next, Mr. Bell shared that construction at the Mineville campus will begin with work on the current entrance to extend out for additional doors and a secure vestibule. Asbestos and abatement work is being addressed in the building and all safety precautions are being strictly adhered to. Vermiculite is also evident in several locations and will be remediated once school is done for the year. Third, the Board was updated on the recent office moves of the Management Services department which have been finalized. Space is being utilized at different campuses so as to not spend additional capital project funds on rental units. Mr. Bell gave kudos to staff members for being accommodating and understanding of the timeframe. These moves have allowed for work to begin earlier on the existing office area by the O&M team at the Satellite Campus. The fire alarm project is now being managed by SchoolHouse Construction with work commencing once school is done for the year. Contractors will begin to finalize punch list items at the main campus during this time as well.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the minutes of the May 12, 2021 monthly Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Harriman Sr. moved, seconded by Mrs. Boise to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for May 4, 2021 to May 27, 2021, as presented.

TREASURER'S
REPORT

Approve the Treasurer's Report from April 30, 2021 as presented.

SPECIAL AID
PROJECT
CONTINUATIONS

Approve the following Special Aid Project Continuations:

1. School Library System Basic Operating Aid special aid fund be allowed to continue providing services for the period July 1 – September 30, 2021, expenditures are not allowed to exceed \$21,371. (ISC).
2. School Library System Categorical Aid for Automation special aid fund be allowed to continue providing services for the period July 1 – September 30, 2021, expenditures are not allowed to exceed \$1,169. (ISC)
3. School Library System Supplemental Operating Aid special aid fund be allowed to continue providing services for the period July 1 – September 30, 2021, expenditures are not allowed to exceed \$10,041. (ISC)
4. Perkins V Basic Special Aid Fund Project be allowed to continue providing services for the period July 1 – September 30, 2021, expenditures are not to exceed \$20,002. (CV-TEC)

SPECIAL AID
PROJECTS

Approve the following Special Aid Projects:

1. Workforce Innovation and Opportunity Act Title II & Welfare Education Program Adult Basic Education & Literacy Services (ABE) special aid fund project, in the amount of \$60,182, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
2. Strengthening Career and Technical Education for the 21st Century Act (PERKINS V) special aid fund project, in the amount of \$128,371, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
3. Workforce Innovation and Opportunity Act Title II & Welfare Education Program-Corrections special aid fund project, in the amount of \$405,147, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
4. Workforce Innovation and Opportunity Act Title II & Welfare Education Program-Literacy Zone (JCEO) special aid fund project, in the amount of \$125,000, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
5. Workforce Innovation and Opportunity Act Title II & Welfare Education Program-Literacy Zone (One Work Source) special aid fund project, in the amount of \$123,153, for the period of July 1, 2021 through June 30, 2022 (Pending State Education Department approval). (CV-TEC)
6. Employment Preparation Education Program (EPE) special aid fund project, in

the amount of \$569,176, for the period of July 1, 2021 through June 30, 2022, (Pending State Education Department approval). (CV-TEC)

**BUDGET
INCREASES**

Approve the following Budget Increases:

1. Library Service/Media budget from \$245,159 to \$252,958 for the 2020-2021 school year due to increased participation from districts. (Co-Ser 508 ISC)
2. Instructional Technology Service budget from \$499,986 to \$507,986 due to increased participation from Saranac CSD for the 2020-2021 school year. (Co-Ser 564 - ISC)
3. Insurance ACA Reporting – Franklin-Essex-Hamilton BOCES budget from \$51,325 to \$62,955, for the 2020-2021 school year, to accommodate for an additional service request with FEH BOCES and Chazy (Co-Ser 634 – Mgmt. Services)
4. Model Schools – Capital Region BOCES budget from \$110,900 to \$200,000, for the 2020-2021 school year, to accommodate for anticipated year-end purchases from Capital Region BOCES. (Co-Ser 544 – ISC)
5. High School Equivalency Test Administration special aid fund project budget from \$7,397 to \$9,144.83, for the period of January 1, 2021 through December 31, 2021, due to rollover funding in the amount of \$1,747.83. (CV-TEC)

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

Approve the following Contractor/ Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Joseph Lavorando for Legal Services as needed, at a rate of \$125 per hour for the period July 1, 2021 through June 30, 2022. (Administration)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP for Legal Services as needed, at a rate of \$215 per hour for partners services and \$185 per hour for associates services for the period July 1, 2021 through June 30, 2022. (Administration)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Harris Beach, PLLC for Legal Services as needed, at a rate of \$210 per hour for attorney services and \$100 per hour for law clerk, paralegal, and legal research services for the period July 1, 2021 through June 30, 2022. (Administration)
4. Agreement between Clinton-Essex-Warren-Washington BOCES and Bartlett, Pontiff, Stewart & Rhodes, P.C. for Legal Services as needed, at a rate of \$250 per hour for attorney services and \$150 per hour for paralegal services for the period of July 1, 2021 through June 30, 2022. (Administration)

5. Agreement between Clinton-Essex-Warren-Washington BOCES and Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC for Legal Services as needed, at a rate of \$205 per hour for school attorney services and \$90 per hour for paralegal services for the period July 1, 2021 through June 30, 2022. (Administration)

AGREEMENT
RENEWAL TERM

Approve the following Agreement Renewal Term:

1. Agreement renewal between Clinton-Essex-Warren-Washington BOCES and The Preferred Group Plans, Inc. (PGP) for Health Reimbursement Arrangement (HRA) plan services, I.R.C. Sections 105 and 106, to be administered by PGP on behalf of BOCES for the period of July 1, 2021 through June 30, 2022; and for an I.R.C. Section 125 Cafeteria Plan for the period of October 1, 2021 through September 30, 2022. The total estimated expenditure for the services is \$11,000. (Administration)

AGREEMENT

Approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES (BOCES) and the Clinton County Sheriff's Office (County) under which the County will provide the services of a School Resource Officer (SRO) at BOCES from July 1, 2021 through December 31, 2021 for a total amount not anticipated to exceed \$8,000. (Administration)

PROJECT COST
INCREASE

Increase the "2019-2020 Infrastructure Improvement Project at the Plattsburgh Main Campus" total project cost from \$540,000 to \$669,000 due to additional construction costs. Original project cost of \$330,731 was approved at the November 13, 2019 Board Meeting and approval to increase the total project cost to \$540,000 occurred at the June 10, 2020 Board Meeting. (Administration)

UNCOLLECTIBLES

Approve the write-off of the following list of uncollectible account receivables, after efforts to collect have been unsuccessful on these accounts over a year old. Under audit, these accounts are no longer considered current and should be written-off the financial records before year-end.

<u>Invoice#</u>	<u>Date of Invoice</u>	<u>Amount</u>	<u>Program</u>
053-20A	09/27/2019	\$1,132.16	CV-TEC: LPN Tuition
068-20A	09/27/2019	\$2,235.50	CV-TEC: LPN Tuition
Various	11/2019 - 06/2020	<u>\$1,151.27</u> \$4,518.93	Health Insurance Co-Pay

OLD BUSINESS

Audit Committee Meeting Minutes from the February 10, 2021 meeting were shared with the Board.

CONSENT
AGENDA
PERSONNEL

Mr. Harriman Sr. moved, seconded by Mrs. Boise to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
GILBERT

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Gretchen Gilbert, Teacher Aide/Student Aide, Effective June 1, 2021, Annual Base Salary of \$17,844, Prorated Salary of \$1,703.70.

CIVIL SERVICE
PROVISIONAL
APPOINTMENT
JAMIL, LOZIER

Appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Lori Jamil (*pending fingerprint clearance*, Employment & Training Counselor Effective June 14, 2021, Annual Base Salary of \$42,040, Prorated Salary of \$2,102.
2. Randy Lozier, Interscholastic Athletics Coordinator (Assignor) 40%, Effective Date July 1, 2021, Prorated Salary of \$19,818.

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

TEMPORARY
APPOINTMENTS
CRAIG,
RESTREPO,
LASHWAY,
BROEKER

Approve the following person(s) to a Temporary Appointment for the 2021-22 school year:

1. Anika Craig, Animal Science Teacher, Effective September 1, 2021 through June 30, 2022, Annual Base Salary of \$48,365.
2. Alyssa Restrepo, Special Education Teacher (*teaching certificate pending*), Effective September 1, 2021 through June 30, 2022, Annual Base Salary of \$45,365.
3. Christina Lashway (*pending fingerprint clearance*), Special Education Teacher (uncertified), Effective September 1, 2021 through June 30, 2022, Annual Base Salary of \$45,365.
4. Jenna Broeker (*pending fingerprint clearance*), Teacher of the Deaf (uncertified), Effective September 1, 2021 through June 30, 2022, Annual Base Salary of \$45,365.

PART-TIME
HOURLY
APPOINTMENT

Appoint the following person(s) to a Part-Time Hourly Appointment for the 2021-22 school year:

Teaching Assistant \$16.50/hour
Amanda Crafts

TEMPORARY
GRANT
APPOINTMENTS

Approve the following Temporary Grant Appointment(s) from June 10, 2021-June 30, 2021 as follows:

1. Nathan Billups, Work Study Student, not to exceed 40 hours, at \$12.50/hour
2. Alexa Lovely, Work Study Student, not to exceed 40 hours, at \$12.50/hour

Approve the following Temporary Grant Appointment(s) from July 1, 2021-December 30, 2021:

1. Nathan Billups, Work Study Student, not to exceed 160 hours, at \$12.50/hour
2. Alexa Lovely, Work Study Student, not to exceed 160 hours, at \$12.50/hour

ADDITIONAL
WORK

Approve the following Additional Work for the 2020-21 School Year:

Stipend Positions, Compensation per collective bargaining agreement

Lance Sayward	Maple Sugar Stipend – YD
Roxanna Palmer	Yearbook – YD

Continuation of normal work-day duties, Hourly rate of pay

Cristina Bordeau	not to exceed 50 hours
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SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS

Approve the following 2021-22 Special Education Summer School Staffing Additions:

Registered Nurse, hourly rate of pay per contract

Stacey Smart	WAF
Dawn Abar	WAF
Kelly Gowett	WAF

Registered Nurse, \$34/hour

Laurel Colvin	WAF (<i>pending fingerprint clearance</i>)
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Teacher Aide/Student Aide, hourly rate of pay per contract

Gretchen Gilbert	WAF
Jessica Willette	WAF

Teacher Aide/Student Aide, \$15/hour

Jacob Cummings	WAF
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Certified Occupational Therapist Assistant, hourly rate of pay per contract

Lisa Recore	WAF
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Occupational Therapist, hourly rate of pay per contract

Joan Hubbard	WAF
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Teaching Assistant, hourly rate of pay per contract

Melissa Smith	WAF
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Teaching Assistant, \$27/hour

Andrea Earley WAF

Teacher, hourly rate of pay per contract
Chelsea Benway WAF

2021 SUMMER
WORK

Approve the following 2021 Summer Work:

Summer Auto-Body Technician \$50/hour
Thomas Tedford not to exceed 50 hours

Summer Electrician, \$50/hour
Fredric Johnson not to exceed 80 hours

TCI Trainer Curriculum, hourly rate per contract
Crystal Rhino not to exceed 18 hours
Joanne Beaudry not to exceed 18 hours
Kim Denton not to exceed 18 hours
Heidi Wells not to exceed 18 hours

CALM Trainer-Curriculum (ABA), hourly rate per contract
Chris Falvey not to exceed 6 hours

Curriculum Development, hourly rate per contract
William Fish not to exceed 2 hours
Jennifer Haley not to exceed 14 hours
Tina Leduc not to exceed 14 hours
Alix Geoffroy not to exceed 2 hours
Sara Spring not to exceed 2 hours
Madeline Seller not to exceed 2 hours
Christina Lashway not to exceed 2 hours
Robin Douglass not to exceed 20 hours
Cherie Passno not to exceed 32 hours
Joanne Beaudry not to exceed 20 hours
Melissa Gough not to exceed 12 hours
Sheilah Boyea not to exceed 12 hours
Tom Daly not to exceed 18 hours
Kim Mayer not to exceed 18 hours

PBIS Committee Work, hourly rate per contract
Allison Bola not to exceed 6 hours
Sheilah Boyea not to exceed 6 hours
Roxanna Palmer not to exceed 6 hours
Emily Norwood not to exceed 6 hours
Tina Leduc not to exceed 6 hours
Heather Agoney not to exceed 6 hours
Kara Velie not to exceed 6 hours

Amanda Keefe not to exceed 6 hours

Transition Services, hourly rate per contract

Christina Bordeau	not to exceed 240 hours
Jordan Doherty	not to exceed 240 hours
Amanda Cole	not to exceed 240 hours
Elizabeth Lennon	not to exceed 240 hours
Andrew Brousseau	not to exceed 240 hours
Penny Bowers	not to exceed 240 hours
Sam Sanders	not to exceed 240 hours
Julie Merritt	not to exceed 240 hours
Maiya Giroux	not to exceed 240 hours
Kristin Forttrell	not to exceed 240 hours
Amy Ladue	not to exceed 240 hours

Transition Services, \$16.50/hour

Amanda Crafts not to exceed 240 hours

Special Education Job Fair, hourly rate per contract

Chris Falvey not to exceed 6 hours

Special Education Job Fair, hourly rate of pay

Jessica Willette	not to exceed 6 hours
Stacey Yelle	not to exceed 6 hours

Continuation of normal work day duties, Hourly rate of pay

James Anderson	not to exceed 60 hours
Brigitte Phillips	not to exceed 120 hours
Kim Denton	not to exceed 20 hours
Toni Perez	not to exceed 20 hours

Classroom Move/Setup, hourly rate of pay

Anika Craig not to exceed 12 hours

FACILITATORS &
SCORERS

Approve the following Facilitator(s) & Scorer(s):

Facilitators for the period of June 10, 2021 – June 30, 2021:

Facilitators, \$30/hour

Maura Trombley
Nicholas Hebert
Tonya Robinson
Amy Dermody
Lori Jamil

Facilitators for the 2021-22 school year:

Facilitators, \$30/hour

Melissa Adams
Athena Angelos
Joanne Beaudry
Bonnie Berry
John Bill
Mark Blower
Mark Brown
Gregory Camelo
Pete Castine
Holley Christiansen
Teresa Cioppa
Mary Clackler
Sanford Coakley
Brad Countermine
Deborah Daly
Carol Dandrow
Jennifer Daniels
Heather Deans
Joy Demarse
Kim Denton
Cheryl Dodds
Brenda Drummond
Penny Favreau
Kaitlin Fielder
Theresa Figoni
Sarah Fink
Scott Fairchild
Susanne Ford-Croghan
Jacquelyn Germain
Bonnie Gregware
Andrya Heller
Kathleen Howard
Tracey Howard
Karen Irwin
Paul Jebb
Tammy LaBombard
Jackie LaPoint
Melissa LaVallee
Dean Lincoln
Laurie Martin
Kim Mayer
Ann Mazzella
Christopher Mazzella
Donald Olcott
Kim Oleary
Joanna Orr

Sonal Patel-Dame
Brigitte Phillips
Cheryl Phillips
Rachel Ribis
Mary Elaine Rice
Joyce Rovers
Charlene Rydgren
Ann Schmitt
A. Paul Scott
Rebecca Shuman
Dave Slater
JoAnne Slater
Susan Stafford-Gough
Rhona Stoffel
Theresa Tregan
Angie Waldron
Elaine Whitcomb
Sandra Wilkins
Michael Zent

Scorers for the 2021-22 school year:

Scorers, \$20/hour:

Bonnie Berry
Elizabeth Bosworth
Pete Castine
Holley Christiansen
Terri Cioppa
Mary Clackler
Deborah Daly
Carol Dandrow
Heather Deans
Joy Demarse
Cheryl Dodds
Brenda Drummond
Jennifer Dyer
Kaitlin Fielder
Theresa Figoni
Mona Goldenberg
Bonnie Gregware
Tracey Howard
Cheryl Hutchins
Karen Irwin
Paul Jebb
Anne King
Leslie LaBarge
Samantha Lavigne

Laurie Martin
Cheryl Phillips
Mary Elaine Rice
Joyce Rovers
Joanne Slater
Susan Stafford-Gough
Theresa Tregan
Angie Waldron
Elaine Whitcomb

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2021-22 school year:

<u>Name</u>	<u>Title</u>
Sanford Coakley	Principal
Christopher Mazzella	Principal
Thomas Ryan	Principal

CAREER AND
TECHNICAL
EDUCATION
CERTIFICATION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board re-certify the following program for Career & Technical Education, which may lead to a technical endorsement on a student's Regents diploma and will permit the awarding of academic credit for these programs, contingent upon the State Education Department approval.

	<u>Original Approval</u>	<u>Re-Approval</u>
1. Natural Resource Management	2006	2011, 2016

All Board Members present voted yes—motion carried.

REVISED POLICY
1ST READING

The following revised policy was provided to the CVES Board for a first reading:

#5300 Code of Conduct

RESERVE PLAN
SUMMARY

The 2020-21 Reserve Plan Summary, updated May 12, 2021, was shared with the Board for informational purposes only.

EMPLOYEE
BENEFIT
ACCRUED
LIABILITY
RESERVE FUND
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following resolution:

WHEREAS, the Board has an Employee Benefit Accrued Liability Reserve Fund ("EBALR Fund") to hold monies to pay to costs of Employee Benefits as permitted in General Municipal Law Section 6-p for future payments, and
WHEREAS, on June 12, 2019 the BOCES approved continued use of and new deposits into its EBALR Fund to pay the cost of future retiree benefits payable through the EBALR Fund, and
WHEREAS, the EBALR Fund still has a balance of \$601,637.48 and
WHEREAS, recent contract settlements have included sick leave buyouts,
RESOLVED, that out of the surplus monies of said BOCES on hand for the year

2020-2021 and not otherwise appropriated, a sum not to exceed \$400,000 be appropriated for the EBALR Fund of CVES and that the District Treasurer, with the approval of the District Superintendent is authorized, empowered and directed to transfer from surplus funds of CVES a sum not to exceed \$400,000, to the fund and it is further

RESOLVED, that such additional sums as there may thereafter be appropriated shall become part of the EBALR Fund, and it is further

RESOLVED, that this reserve shall be accounted for in the General Fund of the BOCES and it is further

RESOLVED, that within sixty (60) days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriation of the next succeeding fiscal year's budget, and it is further

RESOLVED, that the expenditures from the EBALR Fund may be made for the purposes specified in General Municipal Law Section 6-p and related statutes and regulations. All Board Members present voted yes—motion carried.

**RETIREMENT
CONTRIBUTION
RESERVE FUND
RESOLUTION**

Mr. Harriman Sr. moved, seconded by Mrs. Boise that the Board approve the following resolution:

WHEREAS, the BOCES has a Retirement Contribution Reserve Fund (RCR) as permitted in General Municipal Law Section 6-r to fund employer retirement contributions to the State and Local Employees' Retirement System (ERS); and WHEREAS, the BOCES has approved the establishment of the Retirement Contribution Reserve – TRS Sub-Fund as permitted in the General Municipal Law Section 6-r to fund employer retirement contributions to the NYS Teachers' Retirement System (TRS); and

WHEREAS, the BOCES wishes to fund the TRS Sub-Fund Reserve,
BE IT THEREFORE RESOLVED that the BOARD authorizes and directs the Treasurer to use surplus funds in the amount of \$190,943.00, equivalent to 2% of the 2019-2020 TRS Billable Earnings, to the Retirement Contribution Reserve – TRS Sub-Fund. All Board Members present voted yes—motion carried.

CHANGE ORDER

Mr. Harriman Sr. moved, seconded by Mrs. Boise that the Board approve the following Change Order:

1. AW Farrell Roofing of Dunkirk, New York in the amount of \$170,055 for the voter approved "Capital Improvement Project" for additional roofing work at the North Building at the Satellite Campus. Bid pricing for the change order was sourced through the 1Government Procurement Alliance (1GPA) under their March 4, 2021 bid award to Progressive Roofing, an AW Farrell Roofing family affiliate. (Administration) All Board Members present voted yes—motion carried.

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Contractor/ Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Kelly

McGinn for the purpose of obtaining Medicaid Speech oversight services including quarterly provider meetings, student observations, phone conferences, and Medicaid document review at a rate of \$105 per hour for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$28,140. (Special Education)

2. Agreement between Clinton-Essex-Warren-Washington BOCES and Behavioral Health Services North, Inc. (BHSN) for the purpose of obtaining management services with regards to Special Education's Adventure Based Counseling, Youth Development, Intensive Therapeutic Support Program, and Family Enrichment Program, at a "not to exceed" rate of \$150 per hour for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$12,000. (Special Education)

3. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of establishing BOCES as an implementation site for the Autism Curriculum Encyclopedia (ACE) program for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$12,582. (Special Education)

4. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of obtaining clinical and educational consultation services for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$25,000. (Special Education)

5. Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. David Hedden for the purpose of obtaining professional psychiatric and consultation services in connection with the Special Education Day Treatment Program at a rate of \$183 per hour for the 2021-2022 school year. The current estimated annual expenditure for the agreement is \$15,555. (Special Education)

All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE
PAYNTER

Mr. Harriman Sr. moved, seconded by Mrs. Boise that the Board approve the following leave(s) of absence:

1. Melodie Paynter, Teacher Aide/Student Aide, unpaid leave of absence, effective June 7, 2021 through June 30, 2021 All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
BAKER

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Juliana Baker, Teaching Assistant, Effective September 1, 2021, Annual Base Salary of \$25,307. All Board Members present voted yes—motion carried.
(The Expiration date for the above appointments are tentative and conditional only. Except to the

extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**CIVIL SERVICE
PROBATIONARY
APPOINTMENT
CARAMIA**

Mrs. Boise moved, seconded by Mr. Harriman Sr., that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Donna Caramia, Teacher Aide/Student Aide, Effective September 1, 2021, Annual Base Salary of \$17,844 (Salary may increase once contractual agreement for 2021-22 is approved) All Board Members present voted yes—motion carried.

**2021 SUMMER
WORK**

Mrs. Boise moved, seconded by Mr. Harriman Sr., that the Board approve the following 2021 Summer Work:

Transition Services, hourly rate per contract

Jerilyn Lamere not to exceed 240 hours

Curriculum Development, hourly rate per contract

Amanda Keefe not to exceed 2 hours

Nicholas Hebert not to exceed 2 hours

Maura Trombley not to exceed 2 hours

Heather Van Alphen not to exceed 2 hours

Faye Dayton not to exceed 2 hours

Laura Denton-Lawrence not to exceed 2 hours

Alyssa Restrepo not to exceed 2 hours

Joan McGowan not to exceed 2 hours

Jennifer Cowling not to exceed 2 hours

All Board Members present voted yes—motion carried.

**SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following 2021-22 Special Education Summer School Staffing Additions:

Food Service Helper, \$15/hour

Karlea Luxon WAF

Teacher Aide/Student Aide, \$15/hour

Donna Caramia WAF

Annette Miller WAF

All Board Members present voted yes—motion carried.

FACILITATORS

Mr. Harriman Sr. moved, seconded by Mrs. Saunders, that the Board approve the following Facilitator(s) for the period of June 10, 2021 – June 30, 2021:

Facilitators, \$30.00/hour

Michael Korth All Board Members present voted yes—motion carried.

SUBSTITUTES

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Substitutes and Temporary-on-call Appointments for the 2020-21 School Year:

<u>Name</u>	<u>Title</u>
Kristina LaDuke	Accountant, \$30/hour

Recommend that the Board approve the following Substitutes and Temporary-on-call Appointments for the 2021-22 School Year:

<u>Name</u>	<u>Title</u>
Kristina LaDuke	Accountant, \$30/hour

All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
PALMER

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the Employment Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. Hollis Palmer as presented. All Board Members present voted yes—motion carried.

CAREER AND
TECHNICAL
EDUCATION
INSTRUCTIONAL
EQUIPMENT
RESERVE

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board approve the following resolution for funding of the Career and Technical Education Instructional Equipment Reserve (CTE Reserve):

WHEREAS, the Board has approved the Career and Technical Education Instructional Equipment Reserve (CTE Reserve) to hold monies for the replacement and purchase of advanced technology equipment used in instructional programs as permitted in NYS Education Law Section 1950(4)(ee) and NYCRR Section 170.3(k), and

WHEREAS, on April 28, 2011 the majority of the BOCES' component districts approved the establishment of said reserve, and, on May 11, 2011 the BOCES approved the same in accordance with Policy #6227 as approved on February 9, 2011, which sets forth the approved methodology for funding and utilization of the CTE Reserve, and

WHEREAS, Policy #6227 authorizes funding of the CTE Reserve be limited to proceeds from the sale of surplus CTE instructional equipment, therefore

RESOLVED, that a maximum of approximately \$840,000 may be credited to the CTE reserve in accordance with state related statutes and regulations, and

RESOLVED, the sale of surplus CTE instructional equipment in the 2020-2021 school year will exceed \$1.5 million, some of which will be expended during the same school year from current budget appropriations, with the expectation of unexpended sale proceeds to total approximately \$777,500, and

RESOLVED, that up to a maximum of \$840,000 in unexpended sale proceeds be appropriated to the CTE Reserve as of June 30, 2021, in accordance with CVES Policy #6227 and NYCCR Section 170.3(k), and

RESOLVED, that this reserve shall be accounted for in the Capital Fund of the BOCES and it is further

RESOLVED, that future expenditures from the CTE Reserve may be made for the purposes specified in NYS Education Law Section 1950(4)(ee) and NYCRR Section 170.3(k) and other related statutes and regulations. All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CEWW BOCES
AND CVES
MANAGERIAL
UNIT

Mr. Harriman Sr. moved, seconded by Mrs. Boise, that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington BOCES and the CVES Managerial Employees that acknowledges the addition of the Director of Labor Relations position. All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
COAKLEY

Mr. Murdock moved, seconded by Mr. Harriman Sr., that upon the recommendation of the District Superintendent, BE IT RESOLVED that the Board appoint the following person(s) to a Four-Year Probationary Appointment:

1. Joseph Coakley, Director of Labor Relations, Effective July 1, 2021, Annual Base Salary of \$118,000 All Board Members present voted yes—motion carried. (The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

DISTRICT SUPT.
UPDATE

Dr. Davey began by providing an update on CVES' end-of-year planning for graduations & other celebrations. He extended invitations to the Board and reminded them that they are welcome to attend all of CVES' ceremonies. Next, Dr. Davey shared that the DASNY Grant for funding from the office of Assemblyman Billy Jones, previously started in the Spring of 2020, is now moving forward for CTE equipment purchasing. Third, Dr. Davey informed the Board of several CVES and component district COVID-19 updates including new guidance on mask wearing and distancing in school classrooms. Dr. Davey, Ms. Calabrese-Gray, Mr. Bell and Mr. Sisson, continue to meet weekly with both the Essex and Clinton County Departments of Health. ELC funding will be available to both counties for help to support in-person instruction for all schools. This County funding allocation will help pay for COVID testing next fall and equipment. Next, Dr. Davey shared that the 2021-22 school year planning team will reconvene discussions for preparations for the return of students in the fall. More information will be forthcoming as it develops. Next, Dr. Davey shared several CVES Board Updates including congratulations for the successful passing of all component

district school budgets for the 2021-22 school year. The Board was also given the option to join CVES' OneCall Now call service to be notified of any urgent CVES updates. The Board was then notified of the upcoming CVES Board vacant seat commencing July 1st and that a 10-day notice of intent to fill that vacancy will be sent to the CSOs. Lastly, Dr. Davey shared recent DS and SED updates from the May DS and Board of Regents (BOR) meetings. The BOR continues to support civic readiness and Diversity, Equity and Inclusion (DEI) as does CVES. The CVES Administrative team will begin "Diving into our Biases" training and workshops this summer with a series of 3 DEI workshops with our administrative and supervisors' team.

NEXT BOARD MEETING

The next Board meeting will be held on Wednesday, July 14, 2021 at the Instructional Services Center in Plattsburgh, NY. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr. to adjourn the meeting at 9:35 p.m. All Board Members present voted yes—motion carried.

Meaghan Rabideau, Board Clerk

DRAFT

ENC. 30

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES

From: Angela Jennette, Claims Auditor

Date: June 30, 2021

Re: Report for Board Agenda for July 14, 2021, Meeting

The following warrant claims were reviewed from, May 28, 2021, to June 30, 2021:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
-------------------------------	--------------------------	---------------------------

W #50 - 06/03/2021	*Check Nos: 234943-234998**	\$ 4,376,107.27
--------------------	-----------------------------	-----------------

*ACH Payments: ACH001167-ACH001193

W #51 - 06/10/2021	*Check Nos: 235021-235165	\$ 1,071,342.36
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*ACH Payments: ACH001194-ACH001608

W #52 - 06/17/2021	*Check Nos: 235166-235264**	\$ 1,245,533.35
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*ACH Payments: ACH001609-ACH001635

W #53 - 06/24/2021	*Check Nos: 235280-235294**	\$ 1,035,220.09
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235319-235383**

*ACH Payments: ACH001636-ACH001664

W #54 - 06/30/2021	*Check Nos: 235407-235454	\$ 594,058.26
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*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #24- Wire #941-052821- Warrant #50;

PR #25- Wire #941-061521- Warrant #52;

PR #26- Wire #941-062421- Warrant #54;

PR #27- Wire #941-062521- Warrant #54;

Health Ins. Monthly:

Wire #HINS-62021- Warrant #51;

NYS Promptax:

PR #24- Wire #NYS-052821- Warrant #50;

PR #25- Wire #NYS-062521- Warrant #53;

PR #26- Wire #NYS-062421- Warrant #54;

PR #27- Wire #NYS-062521- Warrant #54;

Omni Financial :

PR #25- Wire #OMN-061521- Warrant #51;

PR #26- No Omni- Big Pay

PR #27- Wire #OMN-062521- Warrant #53;

PR #28- Wire #OMN-063021- Warrant #54;

PR #29- No Omni

PR #30- Wire #OMN-63021- Warrant #54;

Wire #403B-KLARE- Warrant #51 ;

Wire #403B-SSQIR- Warrant #51 ;

Wire #403B-MDAVE- Warrant #53 ;

Health Insurance Consortium Payments:

6/1/21	\$ 1,603,919.88
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6/7/21	\$ 938,703.38
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6/14/21	\$ 1,892,397.49
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6/21/21	\$ 1,639,002.39
---------	-----------------

6/28/21	\$ 1,887,794.11
---------	-----------------

Worker Compensation Consortium:

Ck No: 1062	\$ 94,658.00
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Health Consortium Payments:

6/30/21	\$17,398.55
---------	-------------

6/30/21	\$ 7,050.00
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****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor

(Signature)



CC: Eric Bell

Christine Myers

Date	Warrant	Vendor #	Claim Audit Finding:	Summary Business Office Response:	Resolution/Options:
06/02/21	Pending W#50	158	Service without Purchase Order requested, not requested for several months after the event occurred.	Repeated oversight by the division in processing a purchase order in advance of event. Will inform division again of appropriate procedures and timing of submitting purchase orders. Employee has been informed multiple times of requirement.	Approved for final warrant.
06/02/21	Pending W#50	14065	Missing Purchasing Agents OK to Pay per Purchase Order information.	Obtained Purchasing Agents OK to Pay.	Approved for final warrant.
06/03/21	Final W#50				4,376,107.27
06/09/21	Pending W#51	15333	Missing dates of event for invoicing.	Will obtain dates.	Removed from final warrant.
06/09/21	Pending W#51	15946	Purchase without Purchase Order in place.	Division oversight, new employee handling ceremony materials. Explained purchasing process and should be set for next year.	Approved for final warrant.
06/10/21	Final W#51				\$1,071,342.36
06/16/21	Pending W#52	15625	Incorrect vendor.	Corrected vendor name.	Approved for final warrant.
06/16/21	Pending W#52	15706	Conference without Purchase Order or Conference Approval in place prior to conference.	Change in staff, training of new person, and oversight by division caused unplanned delays.	Approved for final warrant.
06/17/21	Final W#52				\$1,245,533.35
06/23/21	Pending W#53	14760	Missing OK to Pay.	Will obtain OK to Pay.	Removed from final warrant.
06/23/21	Pending W#53	13165	Purchase made without Purchase Order in place.	Unexpected supply purchase not included on initial Purchase Order. Will be added to next year Purchase Order.	Approved for final warrant.
06/23/21	Pending W#53	13587 & 15388	Multiple purchases on Petty Cash on same day by same person, Purchase over allowed amount.	Issues addressed by Purchasing agent.	Approved for final warrant.
06/23/21	Pending W#53	11742	Purchase Order requested after service started, this is a reoccurring annual Purchase Order.	Will inform division to review annual list for Grants to renew Purchase Orders more timely.	Approved for final warrant.
06/24/21	Final W#53				\$1,035,220.09
06/29/21	Pending W#54	879	Invoice over 3 months old.	Vendor invoiced us before services rendered. Payment not OK'd to Pay until services were received.	Approved for final warrant.
06/30/21	Final W#54				\$594,058.26

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - MAY 31, 2021**

I. CHECKING ACCOUNTS

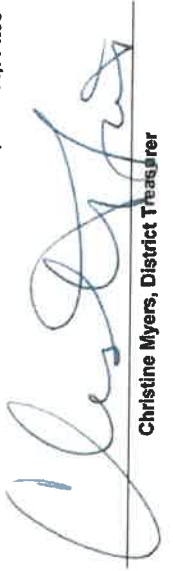
	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	April 30, 2021		May		May		May 31, 2021		Year To Date		Year To Date		May 31, 2021	
TD Bank - Depository														
General Fund	\$ 5,533,815.82		\$ 2,333,073.86		\$ 2,373,927.11		\$ 5,492,962.57		\$ 48,240,365.09		\$ 46,249,980.79		\$ 5,492,962.57	
Special Aid Fund	\$ (108,966.83)		\$ 201,603.73		\$ 189,805.26		\$ (97,168.36)		\$ 2,324,693.52		\$ 2,319,368.09		\$ (97,168.36)	
Trust & Agency Fund	\$ 639,115.39		\$ 44,274.17		\$ -		\$ 683,389.56		\$ 745,998.49		\$ 157,435.83		\$ 683,389.56	
School Lunch Fund	\$ 16,816.67		\$ 54,475.44		\$ 26,394.39		\$ 44,897.72		\$ 322,384.44		\$ 238,704.14		\$ 44,897.72	
Capital Fund	\$ 13,487,376.96		\$ 724,202.46		\$ 1,337,000.00		\$ 12,874,579.42		\$ 16,008,092.82		\$ 3,581,430.80		\$ 12,874,579.42	
Private Purpose Trust Fund	\$ -				\$ 200.00		\$ (200.00)		\$ -		\$ 200.00		\$ (200.00)	
TD Bank - Operating														
General	\$ 333,045.58		\$ 3,164,595.29		\$ 3,173,536.23		\$ 324,104.64		\$ 60,077,292.05		\$ 60,032,871.28		\$ 324,104.64	
SAVINGS ACCOUNTS														
NYCLASS														
BOCES-Wide Capital Project	\$ 655.30		\$ -		\$ -		\$ 655.30		\$ 12,094.06		\$ 24,255,551.00		\$ 655.30	
Trust Fund Non-Expendable	\$ 11,979.23		\$ 0.36		\$ -		\$ 11,979.59		\$ 7.93		\$ -		\$ 11,979.59	
Private Purpose Trust Fund	\$ 10,583.91		\$ 0.32		\$ -		\$ 10,584.23		\$ 6.49		\$ -		\$ 10,584.23	
TOTAL CASH ON HAND	\$ 19,924,422.03						\$ 19,345,784.67		\$ 127,730,934.89		\$ 136,835,521.93		\$ 19,345,784.67	

II. RECONCILIATION TO BANK STATEMENTS

	May 31, 2021 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	May 31, 2021 Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 388,635.33	\$ -	\$ (44,530.69)	\$ 324,104.64
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 6,330,820.72	\$ -	\$ -	\$ 6,330,820.72
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 12,667,640.19	\$ -	\$ -	\$ 12,667,640.19
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 655.30	\$ -	\$ -	\$ 655.30
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 699.98	\$ -	\$ -	\$ 699.98
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 700.80	\$ -	\$ -	\$ 700.80
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,979.59	\$ -	\$ -	\$ 11,979.59
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 1,169.72	\$ -	\$ -	\$ 1,169.72
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 8,011.63	\$ -	\$ -	\$ 8,011.63
TOTAL CASH ON HAND	\$ 19,345,784.67	\$ 127,730,934.89	\$ 136,835,521.93	\$ 19,345,784.67

GENERAL FUND INTEREST RECEIVED 7/01/20 - 5/31/2021 \$ 8,131.19
CAPITAL FUND INTEREST RECEIVED 7/01/20 - 5/31/2021 \$ 14,771.93

PREPARED BY:



Christine Myers, District Treasurer

DATED:

6/24/21

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 05/01/2021 TO 05/31/2021

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	7,572.14	8,702.14	0.00	8,702.14	1,182.53	7,519.61
SKILLS USA - MINEVILLE	1,870.43	1,559.98	0.00	1,559.98	90.53	1,469.45
NO. COUNTRY LOGGERS	616.98	1,253.61	0.00	1,253.61	0.00	1,253.61
REFLECTIONS	503.14	503.14	0.00	503.14	0.00	503.14
LPN CLASS	688.80	2,945.70	707.00	3,652.70	892.38	2,760.32
RAZOR'S EDGE	1,179.97	1,179.97	0.00	1,179.97	0.00	1,179.97
SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	12,431.46	16,144.54	707.00	16,851.54	2,165.44	14,686.10

\$ 14,936.10
\$ -
\$ (250.00)
\$ 14,686.10

5/31/2021 Bank Balance
Add: Deposits in Transit
Less: Outstanding Checks
5/31/2021 Balance on Hand

COLBY SISKAVICH, EXTRACLASROOM TREASURER

DATE

ENC. 33

Recommend that the Board approve the following change funds and custodians of the funds for the 2021-22 school year:

Special Education:

Special Education Career Pathways (Mineville), Joan McGowan - \$15.00

Special Education – Work Experience Sunshine Café (Plattsburgh), Tonya Robinson - \$25.00

Special Education – Short-term classroom program activities (Plattsburgh), Janet Arthur - \$25.00

CV-TEC:

CV-TEC Cosmetology II (Plattsburgh), Lisa Banker - \$100

CV-TEC Cosmetology (Mineville), Kimberly Lincoln - \$200

CV-TEC Culinary Arts & Hospitality Resort Services (Plattsburgh), Bevan Gertsch-Cochran - \$200
(\$100 per each register)

CV-TEC Conservation (Plattsburgh), Jennifer Parker - \$50

CV-TEC Student Tuitions and Fees (Plattsburgh), Debra Geddes - \$100

Cafeteria:

Mineville Campus – Adele Huchro (RSY)/Jocelyn Lopez (Summer Food Service) - \$10

Plattsburgh Campus – Angela Provost - \$10

ENC. 34

Recommend that the Board approve the following Budget Increase(s):

1. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV special aid fund project, from \$300,000 to \$333,203.71, for the period of October 1, 2020 through September 30, 2021. This is due to rollover of the 2019-2020 project funds. (CV-TEC)

2. North Country Region Career Pathways III Program special aid fund project budget from \$100,000 to \$145,263, for the period of April 1, 2021 through March 31, 2022, due to rollover of unexpended 2020-2021 project funds of \$45,263. (pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)

ENC. 35

Recommend the Board approve the following Cross Contracts:

1. 2021-22 Initial - Capital Region BOCES, \$3,842,233.72

-Distance Learning (AuSable Valley, Beekmantown, CVES, Moriah, Northern Adirondack, Plattsburgh, Ticonderoga)

-Staff Development (Peru)

-Internet Services (AuSable Valley, Beekmantown, Boquet Valley, Crown Point, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga)

-Model Schools (Boquet Valley, Crown Point, Keene, Moriah, Northern Adirondack, Peru, Saranac, Willsboro)

-Computer Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)

ENC. 35 Continued

- Laser Fiche (Peru)
- VOIP Telephone Services (Boquet Valley, Chazy, Northeastern-Clinton, Northern Adirondack)
- Teacher Certification (AuSable Valley, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)

2. 2021-22 Initial- Oswego BOCES, \$2,450
-NYS CDOS or SACC Credential Management System (CVES)

3. 2021-22 Initial - St. Lawrence-Lewis BOCES, \$47,559
-Section X Athletic Coordination (Peru, Plattsburgh)
-Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro)

4. 2021-22 Initial - Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$84,697.14
-Special Education-Vision Services (Schroon Lake)
-Model Schools (Beekmantown, Chazy)
-Learning Technology (Beekmantown)

5. 2021-22 Initial - Erie 1 BOCES, \$3,790
-Policy Services (Boquet Valley and CVES)

6. 2021-22 Initial - Jefferson-Lewis BOCES, \$5,250
-Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, and Willsboro).

ENC. 36

Recommend that the Board approve the following Contractor/ Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Helping Hands for the purpose of obtaining therapist services for students in the CVES Special Education Program for the period of July 5, 2021 through August 13, 2021 at a rate of \$82 per hour. The estimated expenditure for the period will be \$8,856. (Special Education) (attached)

ENC. 37

Recommend that the Board accept the following Proposals:

1. Proposal submitted by Hudson Headwaters Health Network (HHHN) under which HHHN will provide School Physician Services at the Plattsburgh City School District for the 2021-22 school year in the amount of \$33,990. Be it further recommended that the CVES Board President be granted authority to enter into the School Physician Services Contract contingent upon CVES' attorney approval. (ISC) (Co-Ser 565)

Note: No additional firms submitted proposals for School Physician Services for the Plattsburgh City School District.

ENC. 37 CONTINUED

2. Proposal submitted by Laurie Eamer, FNP-BC under which Ms. Eamer will provide School Physician Services at the Peru Central School District for the 2021-22 school year in the amount of \$36,000. Be it further recommended that the CVES Board President be granted authority to enter into the School Physician Services Contract contingent upon CVES' attorney approval. (ISC) (Co-Ser 565)

Note: No additional firms submitted proposals for School Physician Services for the Peru Central School District.

ENC. 38

Recommend that the Board approve the following resolution to participate in Cooperative Purchasing Alliances:

Be it resolved that the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services agrees to participate in the OMNIA Partners Public Sector, Keystone Purchasing Network (KPN), National Cooperative Purchasing Alliance (NCPA), Sourcewell, 1Government Procurement Alliance (1GPA), and PEPPM Technology Cooperative Purchasing Program for the 2021/2022 school year.

ENC. 39

Recommend that the Board approve the following resolution to participate in Cooperative Purchasing Program:

Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Education agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2021/2022 school year (see attached).

ENC. 40

Recommend that the Board appoint Board Members to the CVES Budget Committee (for the development of the 2022-23 CVES budget) for the 2021-22 school year. (2020-21 members were Leisa Boise, Patricia Gero, Lori Saunders & Scott Thurber)

ENC. 41

Recommend that the Board appoint at least five Board Members to the CVES Audit Committee (pertaining to the 2020-21 school year) for the 2021-22 school year. (2020-21 members were Linda Gonyo-Horne, Richard Harriman, Sr., Donna LaRocque, Thomas McCabe, and Doug Spilling)

ENC. 42

Recommend that the Board amend the following leave of absence that was approved at the April 14, 2021 Board meeting:

1. Jean Gonyo, Teaching Assistant, November 30, 2020 through ~~June 8, 2021~~ **June 30, 2021**, for the purpose of accepting a temporary teaching position.

ENC. 36

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and **Adirondack Helping Hands**, with an office and place of business at 2075 Route 3, Cadyville, NY 12918 hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: **Adirondack Helping Hands** will provide speech therapist(s) to provide direct and indirect (e.g. paperwork) speech services commencing on July 5, 2021 through August 13, 2021, providing services for 3 days per week (or as required by IEP) at \$82.00 per hour. Dates of service are mutually agreed upon by both parties and rescheduled as such.

Adirondack Helping Hands is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** **Adirondack Helping Hands** is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. **Adirondack Helping Hands** shall perform the SERVICES described above, all such SERVICES being the responsibility of **Adirondack Helping Hands** and those in the **Adirondack Helping Hands** employ.
3. **Adirondack Helping Hands** is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. **Adirondack Helping Hands** represents and warrants that **Adirondack Helping Hands** nor any of **Adirondack Helping Hands** employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. **FINGERPRINTING:** If required by BOCES, Contractor/Consultant agrees to have employees assigned to student-related SERVICES to submit for fingerprinting through the New York State Education Department. Upon submission of an invoice with paid receipts, the cost of such services will be fully reimbursed by BOCES to the Contractor/Consultant.
6. **Adirondack Helping Hands** agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT.
7. **Adirondack Helping Hands** shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.

8. **INSURANCE:** *Adirondack Helping Hands* agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. *Adirondack Helping Hands* acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and objects it to liability for damages, indemnification, and all other legal remedies available to BOCES.
9. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. *Adirondack Helping Hands* fee shall be all inclusive, and shall be limited to \$82.00 per hour. They will provide speech therapist(s) to provide direct and indirect (e.g. paperwork) speech services commencing on July 5, 2021 through August 13, 2021, for 3 days per week (or as required by IEP). Dates of service are mutually agreed upon by both parties. *Adirondack Helping Hands* shall submit an invoice for services rendered no later than (90) days from the date of service to be paid as follows: BOCES will render payment within 30 days after receipt of *Adirondack Helping Hands* invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.
10. **INDEPENDENT CONTRACTOR:** *Adirondack Helping Hands* is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
11. **PUBLIC RETIREES:** *Adirondack Helping Hands* agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
12. **RESPONSIBILITY FOR TAXES:** BOCES will provide *Adirondack Helping Hands* with Internal Revenue Service Form 1099. *Adirondack Helping Hands* is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
13. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
14. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
15. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to *Adirondack Helping Hands* or to anyone else beyond funds appropriated and available for this AGREEMENT.
16. **TERMINATION:** BOCES reserves the right to terminate this AGREEMENT under any of the following conditions: 1) the AGREEMENT may be cancelled by BOCES without advance notice or penalty in the event of a coronavirus outbreak and/or a government declared state of emergency. In such event, BOCES shall be relieved of all further liability, except with respect to AGREEMENT SERVICES provided to BOCES by the *Adirondack Helping Hands* occurring on or before the cancellation date. 2) upon failure of *Adirondack Helping Hands* to meet the terms and conditions set forth herein or upon

a finding of violation of applicable laws, rules or regulations by **Adirondack Helping Hands**. 3) the AGREEMENT may also terminate naturally upon submission by the **Adirondack Helping Hands** of a final product satisfactory to BOCES.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2021.

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____
(Michael St. Pierre/Board President)

Sign Here
Michael St. Pierre

Adirondack Helping Hands

Date: _____

Date: 7/5/2021

By: _____
(Dr. Mark Davey, District Superintendent)

Sign Here
Mark Davey

Date: _____

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

Resolution of Board of Education

Be it resolved that the Clinton Essex Warren Washington BOCES Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the **2021/2022** school year.

Certification of Board Clerk

I, _____, district clerk of the _____ Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the board of education at its meeting held on the ____ day of _____, 2____.

Date

Signature of District Clerk



**St. Lawrence-Lewis
BOCES**

*Building Futures *
Creating Meaningful Lives*

Board of Cooperative Educational Services

**Thomas R. Burns
District Superintendent
Executive Officer**

Cooperative Purchasing

ESC Building
40 W Main Street, PO Box 231
Canton, NY 13617
(315) 386-4504 ext 10127
Email: dbessette@slloboces.org

**Darlene Bessette
Supervisor of Purchasing Services**

St. Lawrence/Lewis BOCES Cooperative Purchasing Agreement

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1.) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2.) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3.) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4.) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5.) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and /or all commodities on the attached list.
- 6.) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7.) The Board of Education agrees:
 - a.) To abide by majority decisions of the participating districts on quality standards;
 - b.) That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c.) That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

ENC. 43

Recommend that the Board accept the following letter(s) of Resignation:

1. Gretchen Gilbert, Teacher Aide/Student Aide, effective June 11, 2021
2. Dana Green, Account Clerk/Typist, effective July 10, 2021
3. Laura Sterling, Account Clerk/Typist, effective July 1, 2021 for the purpose of accepting a Personnel Specialist (schools) position
4. Erin Keefe, Account Clerk/Typist, effective July 1, 2021 for the purpose of accepting a Personnel Specialist (schools) position
5. Marcie Frasier, Typist, effective July 1, 2021 for the purpose of accepting an Account Clerk/Typist position.
6. Julie Holbrook, School Lunch Manager, effective July 1, 2021 for the purpose of accepting a Food Service Director position
7. Nicholas Hebert, Special Education Teacher, effective September 1, 2021

ENC. 44

Recommend that the Board accept the following leave(s) of absence:

1. Victoria Wilkins, Accountant (schools), unpaid leave, June 23, 2021 through June 30, 2021

ENC. 45

Recommend that the Board grant Tenure to the following person(s):

1. Melissa Smith, Teaching Assistant, effective December 17, 2021

ENC. 46

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Alyssa Restrepo
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: September 1, 2021
Tentative Tenure Date: September 1, 2025
Certification Status: Students with Disabilities, Grades 7-12, Emergency COVID-19
Annual Base Salary: \$48,365
2. Name: Savanna-Lin Boadway
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: September 1, 2021
Tentative Tenure Date: September 1, 2025
Certification Status: Students with Disabilities, Birth - Grade 6, Emergency COVID-19, Childhood Education, Birth - Grade 6, Emergency COVID-19
Annual Base Salary: \$48,365

ENC. 46 CONTINUED

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 47

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Name: Vicki Demarse-Giroux
Position: Benefits Director
Effective Date: June 25, 2021
Tentative Permanent Date: June 25, 2022
*was provisional
2. Name: Emilee Quantock
Position: Benefits Specialist
Effective Date: June 25, 2021
Tentative Permanent Date: June 25, 2022
*was provisional
3. Name: Marcie Frasier
Position: Account Clerk/Typist
Effective Date: July 1, 2021
Tentative Permanent Date: July 1, 2022
Annual Base Salary: \$30,500
4. Name: Julie Holbrook
Position: Food Service Director
Effective Date: July 1, 2021
Tentative Permanent Date: July 1, 2022
Annual Base Salary: \$63,000

ENC. 48

Recommend that the Board appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Name: Laura Sterling
Position: Personnel Specialist (schools)
Effective Date: July 1, 2021
Annual Base Salary: \$39,000
2. Name: Erin Keefe
Position: Personnel Specialist (schools)
Effective Date: July 1, 2021
Annual Base Salary: \$39,000

ENC. 48 CONTINUED

3. Name: Haley Taylor
Position: Network & Systems Technician
Effective Date: July 1, 2021
Annual Base Salary: \$59,210
4. Name: Tavin Head
Position: Computer Specialist
Effective Date: July 1, 2021
Annual Base Salary: \$38,528
5. Name: Trevor Delong
Position: Computer Specialist
Effective Date: July 5, 2021
Annual Base Salary: \$38,528
Prorated Salary: \$38,379.82
6. Name: Jocelyn Lopez
Position: School Lunch Manager
Effective Date: August 16, 2021
Annual Base Salary: \$46,500 (plus additional days per contract)

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 49

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows for the 2021-22 school year:

1. Name: Dana Poirier
Position: Community Outreach Coordinator
Effective Date: July 1, 2021 - June 30, 2022
Certification Status: Security Operations 7-12, professional certificate
Annual Base Salary: \$88,510
2. Name: Amy Burdo
Position: Adult Literacy Coordinator
Effective Date: July 1, 2021 – June 30, 2022
Certification Status: Nursery, Kindergarten and grades 1 -6, Permanent Certificate
Annualized Salary: \$87,421
3. Name: Frank Mercier
Position: Security and Law Enforcement Teacher
Effective Date: September 1, 2021 - June 30, 2022
Certification Status: Security Operations 7-12, Trans A certificate
Annual Base Salary: \$49,572

ENC. 49 CONTINUED

4. Name: Shawn Ryan
Position: Security and Law Enforcement Teacher
Effective Date: September 1, 2021 - June 30, 2022
Certification Status: Security Operations 7-12, Initial certificate
Annual Base Salary: \$50,761
5. Name: Kelly Gowett
Position: Allied Health Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Uncertified (certification pending)
Annual Base Salary: \$45,365
6. Name: William Fish
Position: Special Education Teacher
Effective Date: September 1, 2021 - June 30, 2022
Certification Status: Childhood Education (Grades 1-6) initial certificate
Annual Base Salary: \$49,966
7. Name: Heather Vanalphen
Position: Special Education Teacher
Effective Date: September 1, 2021 - June 30, 2022
Certification Status: Childhood Education (Grades 1-6) initial certificate
Annual Base Salary: \$49,633
8. Name: Stacie Minchoff
Position: Special Education Teacher
Effective Date: September 1, 2021 - June 30, 2022
Certification Status: Health Education Emergency COVID-19
Annualized Base Salary: \$49,572
9. Name: Emily Lefevre
Position: LPN Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Job Skills Training Instructor, Adult Education Certificate
Annualized Salary: \$49,633
10. Name: Maria Hurteau
Position: LPN Teacher
Effective: September 1, 2021– June 30, 2022
Certification Status: Uncertified (certification pending)
Annualized Salary: \$45,365
11. Name: Erin Spoor
Position: LPN Teacher .50 FTE
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Job Skills Training Instructor, Adult Education Certificate
Annualized Salary: \$26,060

ENC. 49 CONTINUED

12. Name: Alexis Dirolf
Position: Adult Literacy Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Uncertified
Annualized Salary: \$47,703
13. Name: Dalton Castine
Position: Adult Literacy Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Literacy and GED Preparation Instructor Adult Education Certificate
Annualized Salary: \$49,633
14. Name: Laura Johnson
Position: Adult Literacy Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Childhood Education (Grades 1-6) Professional Certificate
Annualized Salary: \$49,966
15. Name: Katie Labonte
Position: Adult Literacy Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Literacy and GED Preparation Instructor Adult Education Certificate
Annualized Salary: \$50,762
16. Name: Karen Manning
Position: Adult Literacy Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Childhood Education (Grades 1-6) Professional Certificate
Annualized Salary: \$52,422
17. Name: Bridget Snow
Position: Adult Literacy Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Literacy and GED Preparation Instructor Adult Education Certificate, Nursery, Kindergarten and grades 1 -6, Permanent Certificate
Annualized Salary: \$49,966
18. Name: Tiffany Snow
Position: Adult Literacy Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Literacy and GED Prep Instructor Adult Ed Extension
Annualized Salary: \$51,611
19. Name: Fay Cheney
Position: Vehicle Mechanical Repair Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Uncertified
Annualized Salary: \$45,365

ENC. 49 CONTINUED

20. Name: Deborah Misik
Position: Food Service Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Uncertified
Annualized Salary: \$45,938
21. Name: Michael Magee
Position: Teaching Assistant
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Uncertified
Annualized Salary: \$25,507
22. Name: Cristina Bordeau
Position: Teaching Assistant
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: uncertified
Annualized Salary: \$25,307
23. Name: Christopher Huchro
Position: Environmental Conservation & Forestry Teacher
Effective Date: September 1, 2021 – June 30, 2022
Certification Status: Uncertified
Annualized Salary: \$45,365

ENC. 50

Recommend that the Board approve the following part-time Allied Health Teacher(s) for the 2021-22 School Year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>	<u>Prorated Salary</u>
Kathy Billings	Allied Health Teacher 40%	\$48,998	\$19,599.20
Catherine Chauvin	Allied Health Teacher 20%	\$48,365	\$9,673
Ellen Lamora	Allied Health Teacher 20%	\$48,365	\$9,673
Mallory Mattison	Allied Health Teacher 20%	\$45,365	\$9,073

ENC. 51

Recommend that the Board approve the following list of Special Education Summer School Staffing additions:

Teacher Aide/Student Aide, hourly rate of pay per contract

Suezanne Chrisman WAF

Teacher Aide/Student Aide, \$15/hour

Brianna Hall WAF
Payton Gough YD
Novalee Martineau WAF
Brandee Nephew WAF

ENC. 51 CONTINUED

Nicole Dutton	WAF
Katherine Liberty	WAF
Elizabeth Christon	WAF
Jessica Lynn	WAF
Luis Velazquez	WAF <i>(pending fingerprint clearance)</i>

Teaching Assistant, \$27/hour

Elizabeth Christon	WAF
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Teacher, hourly rate of pay per contract

Alyssa Restrepo	WAF
-----------------	-----

Teacher, \$41/hour

Catherine Sample	WAF
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Speech Language Pathologist, \$41/hour

Erica Cook	WAF
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Registered Nurse, \$34/hour

Linda Delong	WAF
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Cook Manager, \$18/hour

Sadie Kaltenbach	YD
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Jocelyn Lopez	YD
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ENC. 52

Recommend that the Board approve the following additional work for the 2020-21 School Year:

Stipend Positions, compensation per collective bargaining agreement

Chris Falvey	Employee Mentor – WAF
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ENC. 53

Recommend that the Board approve the following 2021 Summer Work:

Classroom Move/Setup, hourly rate of pay

Christopher Huchro	not to exceed 12 hours
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Curriculum Development, hourly rate per contract

Stacie Minchoff	not to exceed 20 hours
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Frank Mercier	not to exceed 6 hours
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Shawn Ryan	not to exceed 6 hours
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Continuation of normal work day duties, Hourly rate of pay

Toni Perez	not to exceed 60 additional hours
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ENC. 53 CONTINUED

Counseling Model Development, hourly rate per contract

Karen Dague	not to exceed 12 hours
Kristen Mitchell	not to exceed 12 hours
Toni Perez	not to exceed 12 hours
Randy Ducatte	not to exceed 12 hours
Stephanie Sorgule	not to exceed 12 hours
Heidi Wells	not to exceed 12 hours
James Anderson	not to exceed 12 hours
Paula Cormier	not to exceed 12 hours
Brigitte Phillips	not to exceed 12 hours

Curriculum Development, hourly rate per contract

Chad Blair	not to exceed 6 hours
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CTE Program Reapproval Curriculum, hourly rate per contract

Fay Cheney	not to exceed 12 hours
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ENC. 54

Recommend that the Board approve the following Adult Education Course Instructors for the 2021-22 school year:

Adult Education Health Careers, \$39/hour

Kathy Billings
Catherine Chauvin
Ellen Lamora
Mallory Mattison

Adult Education, \$28/hour

Corey Beaudet
Christopher Latremore
Mario Bouchard

ENC. 55

Recommend that the Board approve the following Facilitator(s) for the 2021-22 school year:

Facilitators, \$30/hour

Debra Spaulding

ENC. 56

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2021-22 school year:

<u>Name</u>	<u>Title</u>
Leslie Plante	Clerk
Donald Bush	Cleaner/Messenger
Connor McKenzie	Computer Specialist

ENC. 57

Recommend the board establish the following temporary on-call rates for the 2021-2022 school year effective July 1, 2021.

Title (Temporary-On-Call)	2020-21	Type	2021-2022	Type
Teacher	\$115.00	Daily	\$120	Daily
Counselor	N/A	Daily	\$120	Daily
Nurse (RN)	\$105.00	Daily	\$110	Daily
Teaching Assistant	\$95.00	Daily	\$100	Daily
Teacher Aide/Job Placement Aide	\$88.00	Daily	\$90	Daily
Custodial Worker	\$13.50	Hourly	\$14	Hourly
Building Maintenance Mechanic	\$14.00	Hourly	\$15	Hourly
Custodial/Building Maintenance Mechanic - Retiree	\$15.00		\$16	Hourly
Bus Driver	\$20.00	Hourly	\$20	Hourly
Cook	\$13.50	Hourly	\$14	Hourly
Food Service Helper	\$13.00	Hourly	\$13	Hourly
Musical Instrument Repair Technician	\$19.75	Hourly	\$19.75	Hourly
Audio Visual Repair Technician	\$14.67	Hourly	\$14.67	Hourly
Cleaner Messenger	\$12.50	Hourly	\$14	Hourly
Computer Specialist	\$15	Hourly	\$15	Hourly
Laborer	\$12.50	Hourly	\$14	Hourly
Temporary-On-Call Clerical (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer)	\$12.50	Hourly	\$13	Hourly
Temporary-On-Call Clerical – CVES Retiree	\$15.00	Hourly	\$16	Hourly
Principal	\$350.00	Daily	\$350	Daily
Administrator	\$450.00	Daily	\$450	Daily

ENC. 58

Appoint Representatives for the Clinton & Essex County School Boards Association for 2021-22.
(2020-21 Representative for Clinton County was Linda Gonyo-Horne)
(2020-21 Representative for Essex County was Mitch St. Pierre)

ENC. 59

Appoint Voting Delegate/Alternate for New York State School Boards Convention.
(2020-21 Delegate was Ed Marin, Alternate was Richard Harriman, Sr.)

ENC. 60

Appoint NYSSBA Legislative Liaison.
(2020-21 Delegate was Linda Gonyo-Horne)

ENC. 61

Recommend that the Board approve the following request for approval of attendance to conference/workshop for the following Board member(s):

Ed Marin & Donna Wotton
2021 NYSSBA Annual Convention
October 24-26, 2021 New York Hilton Midtown, NYC (overnight accommodations needed)

ENC. 62

Recommend that the Board approve updates of any names, titles, numbers throughout the District-Wide and all building level Safety Plans to reflect staffing changes/updates, as well as any technology instruction modifications as a result of equipment upgrades, from July 1, 2021 through June 30, 2022.

ENC. 63

Revised Policies - First Reading:

#3230 Organizational Chart (attached)
#8160 CVES District-Wide School Safety Plan
#8160.1 Special Ed/CV-TEC Building Level Emergency Response Plan
#8160.3 Yandon-Dillon Building Level Emergency Response Plan
#8160.4 Satellite Campus Building Level Emergency Response Plan

ENC. 64

Recommend that the Board adopt the following Revised Policies:

#5300 Code of Conduct

ENC. 65

Policies To Be Reviewed Annually

1. #6700 Policy and Procedures Governing Procurements of Goods and Service Enacted in Accordance with General Municipal Law § 104-b
2. #6700-E.1 Purchasing Exhibit

*Recommend Revised Policy
1st Reading*

ORGANIZATIONAL CHART

The Board of Cooperative Educational Services shall maintain an administrative organization chart showing the relationship among the various administrators and staff.

~~BOCES SHARED DECISION MAKING PLAN VISION~~

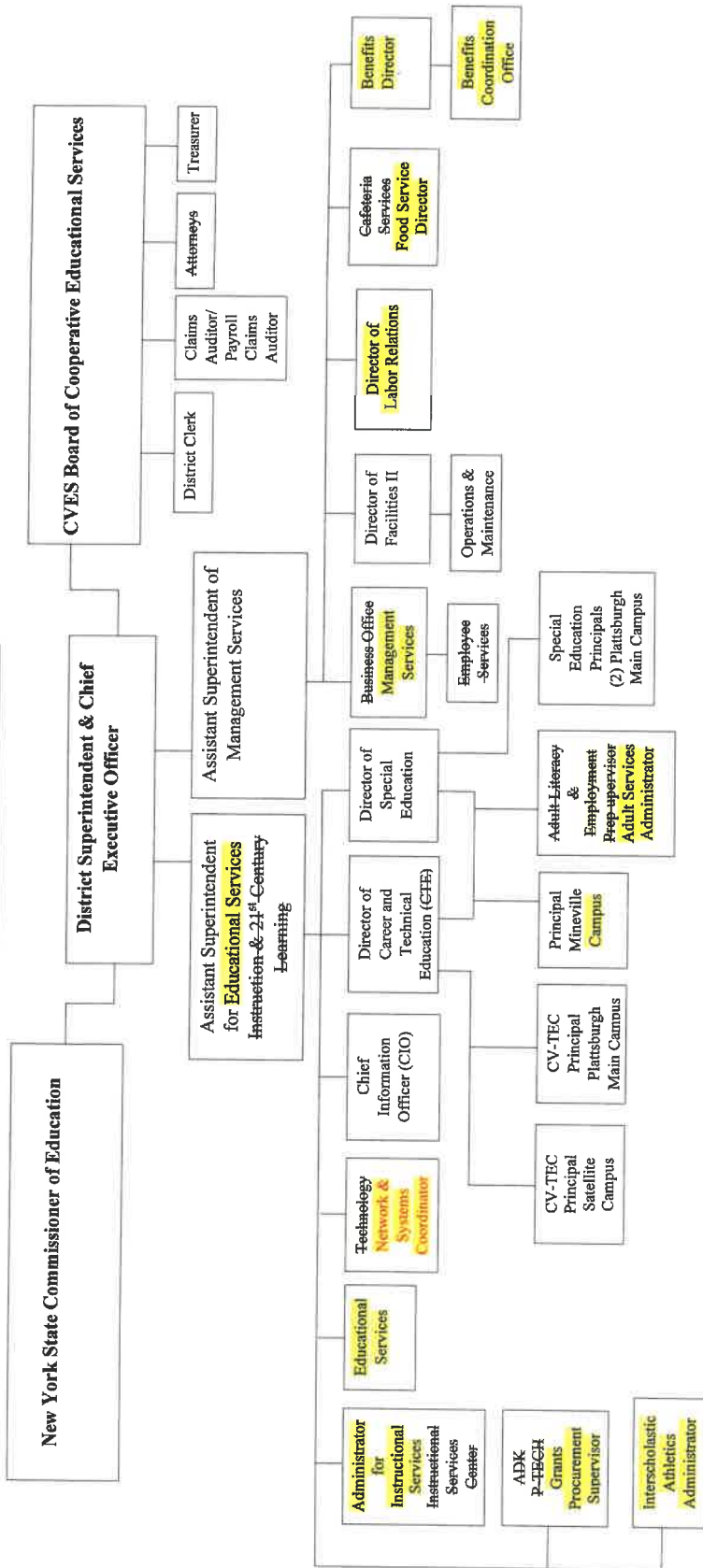
~~“To provide all students with the skills to be successful in meeting life’s challenges.”~~

~~BOCES ADMINISTRATIVE VISION~~

~~We aspire to be a nationally recognized, premier provider of dynamic and innovative programs and services, serving as a catalyst for personal and regional economic growth.~~

~~Adopted August 22, 2018~~

ORGANIZATIONAL CHART



Adopted August 22, 2018

**POLICY AND PROCEDURES GOVERNING PROCUREMENTS
OF GOODS AND SERVICES ENACTED IN ACCORDANCE WITH
GENERAL MUNICIPAL LAW § 104-b**

The following procedures shall be followed regarding all procurements of goods and services including those which are not required to be made pursuant to the competitive bidding requirements of General Municipal Law § 103 (1).

DETERMINATION OF WHETHER PUBLIC BIDDING IS REQUIRED

The School Business Official shall determine whether public bidding is required.

The determination of public bidding for a particular item shall be based on the total acquisition cost of the same or similar items during the entire school year or term of the contract.

See Chart 6700-E.1 incorporated as part of this policy.

WHEN PARTICULAR ALTERNATE PROPOSALS SHALL BE USED

All documentation shall be filed with the Purchasing Agent and the Board shall, in its resolution of award, make reference to the quotations received and the fact that the documents regarding the quotations are filed with the Purchasing Agent.

PROCEDURE WHEN AWARD IS NOT MADE TO THE LOWEST SUPPLIER

An award need not be awarded to the lowest supplier when:

- the award is based on best value.
- the bidder is not a responsible bidder.
- the language submitted by the bidder imposes conditions which, in the written opinion of the District Superintendent or attorney, are not in the best interests of BOCES.
- the bidder fails to demonstrate that the item or service can be delivered at the appropriate time.
- the proposed product, in the written opinion of the Purchasing Agent, is not compatible with the products which interact with the product desired to be acquired.
- in relation to personnel services, that there is an existing relationship and such continued relationship is in the best interests of BOCES.
- in relation to personnel services, that the experience or educational basis is not the same. It is the desire of the Board to acquire the best professional services available to meet the needs of BOCES. When proposals are received for personnel services, the Board shall consider the professional experience of the applicants in rendering similar services to

other school districts or to this school district. When personnel services are awarded on the basis of experience and background, the resolution of the Board shall identify the various elements considered in making the award.

- BOCES shall give preference in purchasing instructional materials to any vendor able to provide those materials in alternative formats.

WHEN NO BID IS RECEIVED

When the procedures are followed and no bid is received, the Board shall, by resolution, set forth another method to follow to obtain a quote. The procedures shall then be followed.

PROCEDURES OF § 103 (1)

In all situations, the District Superintendent may elect to follow the procedures of General Municipal Law § 103 (1) even though bidding is not required by law or the anticipated cost is under the statutory limits.

ALTERNATE FORMAT

BOCES shall give preference in purchasing instructional materials to any vendor able to provide those materials in alternative formats.

COOPERATIVE PURCHASING

The Board of Cooperative Educational Services endorses the concept of cooperative purchasing when such method is in the best interest of BOCES. The Purchasing Agent is authorized to explore the possible participation by the Supervisory district in cooperative purchasing ventures with other district and municipalities. All proposals and contracts for cooperative purchasing ventures shall be submitted to the BOCES Board for consideration and approval.

All construction contracts must be advertised, bid on and awarded in accordance with the BOCES' policy and procedures for competitive bidding. No school building may be erected, purchased, repaired, enlarged or remodeled, nor will an advertisement for bids for the execution of the plans and specifications for a school building be placed in the supervisory district, at an expense that will exceed \$10,000 until the plans and specifications have been submitted to the Commissioner of Education and his/her approval received. Such plans and specifications will show in detail the ventilation, heating and lighting of such buildings.

ANNUAL REVIEW

This policy shall be reviewed annually. The annual review shall take place during the first six weeks of the beginning of the school year. This policy shall be considered a continuing policy unless modified by resolution of the Board.

PRIOR CONSULTATION

Before enacting this resolution, comments concerning the policies and procedures were solicited from the District Superintendent, School Business Official Treasurer, Internal Auditor, and Purchasing Agent.

Adopted March 11, 2015

PURCHASING EXHIBIT*Methods of Competition To Be Used For Non-Bid Procurement*

	Verbal Quotes			Written Quotes		Bid	RFP	Other
	0	2	3	3	More than 3			
Purchase Contracts up to \$19,999:								
Under \$800	X							
\$800 - \$1,499		X						
\$1,500 - \$4,999				X				
\$5,000 - \$19,999					X			
\$20,000 total or more						X		
Public Work Contracts Up to \$34,999								
Under \$1,000	X							
\$1,000 - \$4,999			X					
\$5,000 - \$9,999				X				
\$10,000 - \$34,999					X			
\$35,000 total or more						X		
Emergencies								X
Insurance					X			
Professional Services*							X	
Leases of Personal Property								X
Second-Hand Equip. from Other Governments								X
Certain Food & Milk Purchases								X
Certain Municipal Hospital Purchases								X
Sole Source (<i>For example, a monopoly, a patented item, certain textbooks and educational publications.</i>)								X

Cooperative bids, state contracts, county contracts or preferred vendors must be utilized prior to initiating a non-bid procurement. Obtain procedures from the division office.

General Municipal Law requires that similar procurements that exceed \$20,000 in a fiscal year must be grouped together for the purpose of determining whether a particular item or group of items must be bid. Such bids will be made at the discretion of the Business Manager.

* An RFP may be required; however, contracts for professional services may be awarded without competitive bidding.

DEFINITIONS:

Purchase Contract: An order for supplies and/or equipment or other goods.

Public Works Contract: An order for the construction or repair of any building, structure, fixture or other improvement on real property including all materials used and all work, labor and other services rendered in connection with such construction or repair.

Professional Services: A service involving specialized skill, training and expertise, use of professional judgment or discretion, and/or a high degree of creativity.

RFP: Request For Proposal

Adopted July 13, 2011

ENC. 66

Policy Requiring Board Member's Signature

1. #2160 BOCES Board Officer and Board Member Responsibilities

Please sign last page and return to District Clerk

ENC. 67

Recommend that the Board approve the Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the CVES Confidential Unit that acknowledges the addition of the position title Personnel Specialist (schools). (attached)

CLINTON-ESSEX-WARREN-WASHINGTON BOCES

2160

BOCES BOARD OFFICER AND BOARD MEMBER RESPONSIBILITIES

Pursuant to the provisions of Section 806 of the General Municipal Law, the Board of Cooperative Educational Services (hereinafter "Board") promulgates these rules of ethical conduct for the Board members, officers and employees of the school district. These rules shall not conflict with, but shall be in addition to, any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts by municipal officers and employees.

Definitions

1. "Officer or Employee" means an officer or employee of the Clinton-Essex-Warren-Washington BOCES, whether paid or unpaid, including members of the Board of Education, and their professional or nonprofessional staff and appointees.
2. "Interest" means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the school district, or a lawful class of such residents or taxpayers. An officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly or indirectly owns or controls more than 5% of the organization's outstanding stock.

Standards of Conduct

Every officer and employee of the Clinton-Essex-Warren-Washington BOCES shall be subject to and abide by the following standards of conduct:

1. *Gifts:* He/she shall not directly or indirectly solicit any gift or accept or receive any gift having a value of \$75 or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him or her in the performance of his or her official duties or was intended as a reward to any official action on his or her part. However, the Board welcomes and encourages the writing of letters or notes expressing gratitude or appreciation to staff members.

Nothing herein should be construed as prohibiting the traditional exchange of holiday gifts between officers or employees, provided discretion is used to ensure that gifts having a value of \$75 or more are not accepted by any officer or employee. Gifts from children that are principally sentimental in nature and have a value of less than \$75 may be accepted in the spirit in which they are given.

2. *Confidential Information:* He/she shall not disclose confidential information acquired by him or her in the course of his or her official duties or use such information to further his or her personal interest. In addition, he/she shall not disclose information regarding any matters discussed in an executive session of the Board whether such information is deemed confidential or not.
3. *Disclosure of Interest:*
 - (a) Whenever a matter requiring the exercise of discretion comes before him or her, either individually or as a member of the Board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the officer or employee shall disclose in writing the nature of the interest.
 - (b) The disclosure shall be made when the matter requiring disclosure first comes before the officer or employee, or when the officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
 - (c) The disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the Board. Any disclosure made to the Board shall be made publicly at a meeting of the Board and must be included in the minutes of the meeting.
4. *Investments in Conflict With Official Duties:* He/she shall not invest or hold an investment directly in any financial, business, commercial or other private transaction that creates a conflict or would otherwise impair the person's independence of judgment in the exercise or performance of his or her official duties.
5. *Private Employment:* He/she shall not engage in, solicit, negotiate for or promise to accept private interests when that employment or service creates a conflict with or impairs the proper discharge of his or her official duties.
6. *Future Employment:* An officer or employee shall not, after the termination of service or employment with the school district or Board, appear before the school district or Board or any panel or committee of the Board, in relation to any case, proceeding, or application in which he or she personally participated during the period of his or her service or employment or that was under his or her active consideration. This shall not bar or prevent the timely filing by a present or former officer or employee of any claim, account, demand or suit against the district on his or her own behalf or on behalf of any member of his or her family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

Distribution of Code of Ethics

The District Superintendent shall cause a copy of the Board's Code of Ethics and this accompanying regulation to be distributed to every officer and employee of the school district.

Each officer and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his or her office or employment. In addition, the District Superintendent shall ensure that a copy of Article 18 of the General Municipal Law shall be kept posted in each public building under the district's jurisdiction in a place conspicuous to the district's officers and employees.

Penalties

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of the Board's Code of Ethics and its accompanying regulation may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.

Adopted May 14, 2014

BOCES BOARD OFFICER AND BOARD MEMBER RESPONSIBILITIES EXHIBIT*

As a member of my Board of Cooperative Educational Services, I will strive to improve public education, and to that end I will:

- attend all Board Meetings insofar as possible, and become informed concerning the issues to be considered at those meetings;
- recognize that I should endeavor to make policy decisions only after full discussion at publicly held Board Meetings;
- render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
- encourage the free expression of opinion by all Board Members, and seek systematic communications between the Board and students, staff, and all elements of the community;
- work with other Board Members to establish effective Board policies and to delegate authority for the administration of the schools to the District Superintendent;
- communicate to other Board Members and the District Superintendent expressions of public reaction to Board policies and school programs;
- maintain familiarity with educational issues through study and participation in programs providing needed information, such as those sponsored by state and national school boards associations;
- support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff;
- avoid being placed in a position of conflict of interest, and refrain from using my Board position for personal or partisan gain;
- take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law; and
- remember always that my first and greatest concern must be the educational welfare of the students.

Board Member Signature

Date

* These guidelines are designed to reinforce the understanding of each Board Member's responsibilities.

Adopted May 14, 2014

**MEMORANDUM OF AGREEMENT
BETWEEN**

**Champlain Valley Educational Services
And**

The Champlain Valley Educational Services Confidential Employees

WHEREAS The Champlain Valley Educational Services Confidential Employees (Association) and the Champlain Valley Educational Services (BOCES) are parties to a collective bargaining agreement that runs from July 1, 2018- June 30, 2022 and;

WHEREAS the Clinton County Civil Service Department of Personnel has deemed that the two (2) Account Clerk/ Typist (Human Resources) positions should be reclassified to two (2) Personnel Specialist (Schools) positions, and;

WHEREAS the agreement recognizes the titles of positions included in such agreement on page 2, and;

WHEREAS the agreement does not recognize the title of Personnel Specialist (Schools);

THEREFORE, THE PARTIES HEREBY AGREE TO THE FOLLOWING:

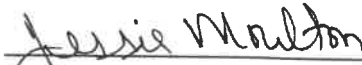
1. The agreement shall be amended to include the position titles of Personnel Specialist (Schools)
2. The agreement shall be amended to remove the position titles Account Clerk/Typist (Human Resources)

DATED: July __, 2021

FOR THE BOCES:

FOR THE ASSOCIATION:

Dr. Mark C. Davey, District Superintendent



Jessie Moulton, Account Clerk



INSTRUCTIONAL SERVICES CENTER

Amy Campbell
Assistant Superintendent for
Educational Services
campbell_amy@cves.org
518-561-0100
FAX 518-561-0240

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Amy Campbell AC
DA: June 30, 2021
RE: July 2021 Board Report

I would like to take a moment to share how excited I am to be a part of the amazing team at CVES. I am grateful for the warm reception I have received since I started on June 14. I look forward to forming strong relationships with our staff members here at CVES, as well as the educators in our component districts and our many community partners. I am honored to be part of the great work happening here and look forward to all we will accomplish in the future. The following is the first of many updates that will capture the work happening at ISC as well as updates from the state that impact education in the North Country.

CVES CELEBRATES OUR EIGHTEEN OUTSTANDING 2020-2021 RETIREES – 447 YEARS OF SERVICE

On Thursday, June 24th we held a district-wide Microsoft Teams meeting to virtually celebrate the eighteen, CVES 2020-2021 retirees. Eric Bell served as host for the event. Dr. Davey welcomed everyone and thanked those retiring for their combined service of more than 447 years. All the divisions highlighted their retirees and provided them with a proper send off. Betsy Laundrie created a video presentation to highlight all our retirees. We asked the retirees to keep their cameras on throughout the meeting so they could be visible as the honorable guests. Even retirees who retired earlier this year, were able to attend.

ANNUAL PROFESSIONAL PERFORMANCE REVIEW LEGISLATIVE UPDATE

On June 7, 2021, Governor Andrew Cuomo signed Chapter 112 of the Laws of 2021, which was subsequently amended on June 11, 2021 by Chapter 147 of the Laws of 2021. As amended, Chapter 112 provides, in part, that for the 2020-21 school year, **no school districts or BOCES shall be required to complete an annual teacher or principal evaluation for any classroom teacher or building principal due to concerns related to the ongoing response to the COVID-19 pandemic.**

The bill also eliminates any state aid penalties for school districts that fail to implement any component of their approved APPR plans. Chapter 112 of the Laws of 2021 also amends several sections of the Education Law related to the granting of tenure, allowing a board of education or the trustees of a common school district to appoint on tenure those classroom teachers and building principals recommended by the superintendent of schools who are in the final year of the probationary period in the absence of having a completed evaluation during the 2019-20 and/or 2020-21 school year as follows:

- For educators first appointed during the 2017-18, 2018-19, or 2019-20 school years, tenure may be granted upon a recommendation by the superintendent in the final year of the probationary period if such individuals received an overall APPR rating of either effective or highly effective in at least one of the four preceding years;
- For educators first appointed during the 2020-21 school year, tenure may be granted upon a recommendation by the superintendent in the final year of the probationary period if such individuals received an overall APPR rating of either effective or highly effective in at least two of the four preceding years;
- In all instances, such educators must not have received an ineffective rating in the final year of their probationary period or during the most recent school year where a rating was received; and
- In all instances, the superintendent must determine that such educators would have qualified for appointment on tenure based upon performance had their evaluations been completed in the 2019-20 and/or 2020-21 school years.

The bill also provides that previously tenured classroom teachers who accept a position at a new school district or BOCES in 2020-21 will be appointed for a three-year probationary period provided that they have received an APPR rating in either the 2017-18 or 2018-19 school years, rather than in their final year of service, as is currently required by law. Additionally, for those teachers who accept a position at a BOCES, their 2017-18 or 2018-19 APPR rating must have been either effective or highly effective.

NYSED AND STATE LIBRARY LAUNCH 2021 SUMMER READING PROGRAM, “TAILS AND TALES”



The New York State Education Department and the New York State Library are partnering with 1,100 public libraries and neighborhood branches statewide to launch the 2021 [Summer Reading at New York Libraries](#) program, Commissioner Betty A. Rosa announced today. The free, annual program gives children and their families the opportunity to access the vast resources of New York’s public libraries to support summer reading and learning.

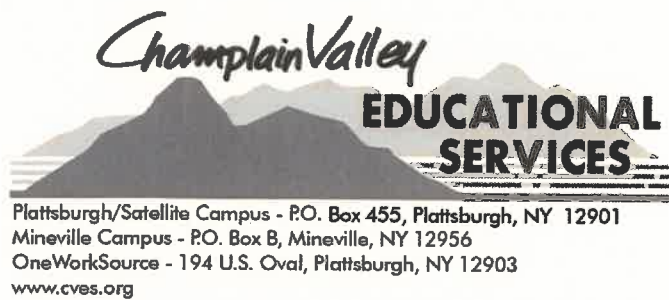
This year’s theme, “Tails and Tales,” is a celebration of all aspects of animals, pets and animal stories. Local libraries are open and ready to welcome kids and families back to summer reading with exciting activities, fun and enriching programs – reading challenges, and more – throughout the summer months. A [Summer Reading Kickoff Video](#) is available here.

In addition to program support and resources, the State Library provides a fun, [online app called READSquared](#) where students and families can track their favorite books during the summer and all year long. [The Teen Video Challenge](#) is an annual competition open to all teens (librarian and teacher support is encouraged). It provides an opportunity to create a public service announcement style video, expressing individual interpretations of the 2021 Summer Reading Theme “Tails and Tales.”

Additionally, kids, teens and families can visit local public library websites to sign up for summer reading events and activities, register online to track recreational reading of books and e-books, and earn badges and prizes from their local library.

In addition to partnering with local libraries and the State’s 23 public library systems to offer [Summer Reading at New York Libraries](#), the State Education Department and the State Library partner with the New York State Senate and Assembly, Hunger Solutions New York, the New York State Reading Association, the New York Library Association, the School Library Systems Association of New York State, 4-H, the New York Council for the Humanities to bring summer reading to communities throughout the state.

The New York State Library is a program of the State Education Department's Office of Cultural Education. For more information, contact the Office of Cultural Education at Sharon.Phillips@nysed.gov



CV-TEC DIVISION
Michele M. Friedman
Director of Career and Technical Education

friedman_michele@cves.org
Plattsburgh Main Campus, 518-561-0100 FAX 518-561-0494
Mineville Branch Campus, 518-942-6691 FAX 518-942-3368
Satellite Branch Campus, 518-561-0100 FAX 518-324-6620
OneWorkSource, 518-561-0430 FAX 518-324-3379

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: June 30, 2021
RE: July 2021 Board Report

CV-TEC Celebrates 330 CTE Graduates

Congratulations to the 330 Graduates of the CV-TEC Class of 2021!

Six in-person graduation ceremonies were held for all three CV-TEC Campuses in June and can be viewed on our CVES YouTube channel <https://www.youtube.com/c/ChamplainValleyEducationalServices/videos>. Our graduates were recognized for completing their NYSED CTE Approved Programs of Study, New Visions, PreCTE and LPN Programs. Students were also celebrated for earning the NYSED Advanced Regents Designation: CTE Technical Endorsement for excellence in Career and Technical Education, achievement of the President's Award for Academic Excellence, membership into the National Technical Honor Society, attainment of the National Work Readiness Credential and the NYSED Career Development & Occupational Studies (CDOS) Credential, and various other scholarships and recognitions.

Celena Solorza (Post-Secondary), Taylor Mick (Northern Adirondack Central School), Desiree Demar (Moriah Central School) and Gwendolyn Eichen (Moriah Central School) were awarded the 2021 CV-TEC Award of Excellence for their outstanding achievements during their time at CV-TEC. Congratulations to all of our CV-TEC Graduates!



164 High School Students Earn the NYSED Board of Regents CTE Endorsement:

- **NYSED Advanced Regents Designation: CTE Endorsement:**

Students who successfully complete their CTE Program of study with a cumulative GPA of 85% or higher or previously passed a NYSED approved industry technical assessment, successfully completed an industry approved performance assessment, completed the CV-TEC Professional Portfolio Requirements and Job Target Competencies Assessment, and all NYSED graduation requirements are eligible to earn Advanced Regents Designation/CTE Endorsement on their high school diploma.



TOTAL CTE HIGH SCHOOL GRADUATES: 2 9 6

**NYSED Regents Advanced Designation
CTE Endorsement Eligible*: 2 4 6**

**NYSED Regents Advanced Designation
CTE Endorsement Earned*: 1 6 4 (67%)**

Component District High School Results:

Number of Students Earning NYSED Regents Advanced Designation:

CTE Endorsement:

AVCS	19	BCS	25
BVCSD	11	CHAZY	4
CROWN PT	4	KEENE	2
MORIAH	14	NAC	19
NCCS	13	PERU	18
PHS	10	SARANAC	12
SCHROON	2	TICONDEROGA	6
WILLSBORO	5		

**Students enrolled in a NYSED-approved two-year CTE program of study at a school district or BOCES* who successfully complete all requirements earn a technical endorsement [CR 100.5(d)(6)(ii)(b)].*

<http://www.nysed.gov/career-technical-education/technical-endorsement>

410 of the 514 eligible students successfully earned the NWR Credential

National Work Readiness Credential (NWRC) at CV-TEC

The National Work Readiness Credential is a nationally administered certification of an individual's readiness for entry-level work as defined by employers. The assessment includes four modules: situational judgment, active listening, reading with understanding, and using math to solve problems. It is the first assessment for entry-level workers to provide a universal, transferable, national standard for work readiness. CV-TEC is proud to provide an opportunity for students to earn this National Credential!



All CV-TEC students on target for completing their CTE Program in 2021 were eligible to participate in the NWRC Assessment.

2021 Results:

**410 of the 514 eligible students successfully earned the NWR Credential:
an outstanding 80% success rate!**

Of those completers:

- **199 of 273 Juniors (73%);**
- **204 of 234 Seniors (87%);**
- **7 of 7 Post-secondary (100%).**

The Need for a Credential

For Employers: 40% of job applicants lack the basic skills necessary to be successful entry-level workers. NWRC will provide businesses with a pool of qualified applicants who are ready to work.

For Workforce Investment Systems: Education & Training programs are not aligned with labor market needs and there is no general agreement on what is important for entry-level workers to know. NWRC will provide a direct link to labor market entry and provide a common standard of what's important for entry-level workers to know.

CV-TEC Preparing Students for the National Work Readiness Credential

CV-TEC has developed curriculum and a preparation program to prepare students on target for completing their CTE Programs to take the NWRC tests prior to graduation.

Curriculum is aligned with NYS Learning Standards. It addresses employment goals through Career Planning, technology and EFF Role Maps to address individual roles and responsibilities as family member, employee, and citizen.

Structure of the Credential

- Four (4) Test Components
 - Read With Understanding (60 minutes);
 - Use Math to Solve Problems (60 minutes);
 - Active Listening Test (60 minutes);
 - Situational Judgment Test (60 minutes).
- Focused on application of knowledge and skills in workplace settings based on The National Institute for
- Literacy's "Equipped for the Future" applied learning standards and the U.S. Department of Labor's work on SCANS.
- Computer-delivered

Benefits of the Credential

For High School Students: Satisfies the NYSED graduation requirements under the CDOS Graduation Pathway.

For Job Seekers: Demonstrate to employers that they have the skills to be successful in entry-level jobs and advance in the workplace.

For Employers: Reduce recruitment costs; improve productivity; minimize turnover; and maximize the effectiveness of on-the-job training.

For the Workforce Development System: Facilitate a common understanding among employers, workers, and educators about the skills necessary to obtain entry-level work. Promote the development of training programs that are appropriate to the needs of employers and job seekers.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

To: Dr. Mark Davey, District Superintendent
From: Matt Slattery, Director of Special Education
Date: July 2021
Re: Board of Cooperative Educational Services Report

Strong Finish to an Extraordinary Year

As an organization, we are proud of the accomplishments shared this past year through the tireless work of all our employees with the goal of providing the best services possible to our students and to the region. The month of June allowed us to put an exclamation point on this most extraordinary year as we were able to hold in-person events for the first time to bring conclusion to the 2020-21 school year. Being able to do so in-person and safely, was as important to our faculty and staff as it was to our students and families. Below, you will find pictures highlighting the following end of the year events.

- WAF Prom
- Graduation Ceremonies
 - o WAF, Plattsburgh
 - o YD, Mineville
- Field Days
 - o WAF, Plattsburgh
 - o YD, Mineville
- Donation of Bicycle Helmets Facilitated by the Clinton County Sheriff's Department
- Career Exploration Field Trip Through Partners in Transition

WAF Prom





YD's Graduation Ceremony



WAF's Graduation Ceremony



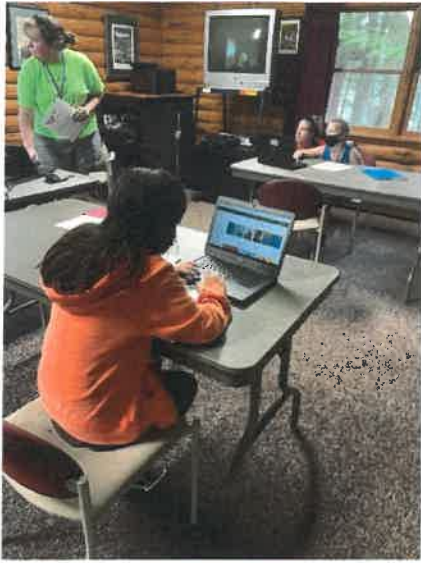
Field Days from YD and WAF



Bicycle Helmet Donations



Partner in Transition's Field Trip



Best Wishes to our Retirees!

Our teachers, teaching assistants, related services providers, and support staff are essential in supporting our students. This support exceeds the walls of our school and permeates the North Country which is one of the amazing aspects of being a part of Team CVES. With over 134 years of dedication, experience, and service to the students and families of the North Country Community - we thank:

- Anthony Biasini - 29 years, Teacher
- Donna Boudrieau - 19 years, Teacher Aide
- Patty Delisle - 16 years, Job Placement Aide
- Becky Garrow, 37 years, Teaching Assistant
- Susan Tourville - 33 years, Teaching Assistant

for making a difference in the lives of countless students. On behalf of the division,

*May your troubles be less,
Your blessings be more,
And nothing but happiness come through your door!*

Congratulations on a wonderful career, and best wishes for your next adventure!