

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

AGENDA FOR BOARD MEETING TO BE HELD AT
THE YANDON-DILLON CENTER IN MINEVILLE, NY ON MAY 12, 2021, PROPOSED EXECUTIVE
SESSION AT 6:30 P.M. – MEETING TO FOLLOW

Public participants may use the following WebEx Address: <https://bit.ly/2RjE73c>

Or by calling 1-408-418-9388 Meeting number (access code): 173 534 9413

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| No Action | 1. CALL TO ORDER: BOARD PRESIDENT |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| | c. Introduction of All Present |
| Action | 2. APPOINTMENT OF VACANT BOARD MEMBER SEAT/OATH OF OFFICE |
| No Action | 3. EXECUTIVE SESSION |
| No Action | 4. INTRODUCTION OF ALL PRESENT |
| No Action | 5. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| No Action | 6. RECOGNITION OF SERVICE – Dr. Mark C. Davey |
| No Action | 7. STRATEGIC PLAN SURVEY RESULTS – Mrs. Teresa Calabrese-Gray |
| No Action | 8. CAPITAL PROJECT UPDATE – Dr. Mark Davey & Mr. Eric Bell |
| No Action | 9. AUDIT COMMITTEE UPDATE – Mr. Eric Bell |
| Action | 10. MINUTES OF PREVIOUS MEETING |
| | a. April 14, 2021 Annual Meeting Minutes (Enc. 1) |
| | b. April 14, 2021 Regular Monthly Meeting Minutes (Enc. 2) |
| | 11. CONSENT AGENDA FINANCIAL |
| Action | a. Certification of Warrant (Enc. 3) |
| Action | b. Treasurer's Report (Enc. 4) |
| Action | c. Donation (Enc. 5) |
| Action | d. Budgets (Enc. 6) |
| Action | e. Budget Increases (Enc. 7) |
| Action | f. Special Aid Fund Projects (Enc. 8) |
| Action | g. Fire Alarm Improvement Capital Project Cost Increase (Enc. 9) |
| Action | h. Fire Alarm Improvement Capital Project Proposal (Enc. 10) |
| Action | i. Bid Award (Enc. 11) |
| | 12. OLD BUSINESS |
| No Action | a. None this month |

13. CONSENT AGENDA PERSONNEL

- | | | |
|--------|----|--|
| Action | a. | Resignation for the Purpose of Retirement (Enc. 12) |
| Action | b. | Resignations (Enc. 13) |
| Action | c. | Leaves of Absence (Enc. 14) |
| Action | d. | Tenure Appointments (Enc. 15) |
| Action | e. | Temporary Appointments (Enc. 16) |
| Action | f. | Part-Time Hourly Appointment (Enc. 17) |
| Action | g. | Special Education Summer School Staffing Additions (Enc. 18) |
| Action | h. | 2021 Summer Work (Enc. 19) |
| Action | i. | Adult Education Instructors (Enc. 20) |
| Action | j. | Facilitator (Enc. 21) |
| Action | k. | Substitutes (Enc. 22) |

14. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- | | | |
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| Action | a. | CVES Total Budget (Enc. 23) |
| Action | b. | 2021-22 CVES Board Meeting Dates (Enc. 24) |
| Action | c. | Request for Approval to Attend Conference/Workshop (Enc. 25) |

15. NEW BUSINESS

- | | | |
|-----------|----|-----------------|
| No Action | a. | None this month |
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No Action 16. DISTRICT SUPERINTENDENT'S UPDATE

No Action 17. OTHER

No Action 18. NEXT BOARD MEETING

Wednesday, June 9, 2021, to be held at the Instructional Services Center in Plattsburgh, NY
– Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

No Action 19. REPORTS FROM DIRECTORS (Enc. 26)

Action 20. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

May 11, 2021	Audit Committee Meeting – Remote Webex 5:00 p.m.
May 12, 2021	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
May 17, 2021	Spelling Bee – Stafford Middle School (also remote) – 5:00 p.m.
May 19, 2020	Career Connect – Location/Time TBD
May 20, 2021	NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.
May 24, 2021	NTHS Ceremony – West Side Ballroom – 6:00 p.m.
June 9, 2021	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
June 11, 2021	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 12, 2021	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 18-22, 2021	CV-TEC Plattsburgh Graduation Ceremony – Location TBD – 7:00 p.m.
June 24, 2021	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 4:00 & 7:00 p.m,

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the April 14, 2021 Annual Board Meeting. (attached)

ENC. 2

Recommend that the Board approve the Draft Minutes from the April 14, 2021 Monthly Board Meeting. (attached)

ENC. 3

Recommend that the Board approve the Certification of Warrant for March 30, 2021 to May 3, 2021. (attached)

ENC. 4

Recommend that the Board approve the Treasurer's Report from March 31, 2021. (attached)

ENC. 5

Recommend that the Board approve the following Donation(s):

1. For the student stipend fund:

United Way (February 2021)	198.12
Pepsi-Cola (March 2021)	102.99
United Way (April 2021)	<u>171.74</u>
TOTAL -	\$ 472.85

ENC. 6

Recommend that the Board approve the following Budgets:

1. Summer School Age Non-Specified Programs Budget in the amount of \$426,025 for the 2021-2022 school year (Co-Ser 940 – Special Education)
2. Summer School Age 6:1:1 Autism Budget in the amount of \$197,091 for the 2021-2022 school year (Co-Ser 941 – Special Education)
3. Summer School Age Intensive Therapeutic Support Program (ITSP) Budget in the amount of \$66,959 for the 2021-2022 school year (Co-Ser 943 – Special Education)
4. Summer School Age Related Service Only Budget in the amount of \$3,293 for the 2021-2022 school year (Co-Ser 962 – Special Education)
5. Summer School Age 1:1 T/A Budget in the amount of \$35,691 for the 2021-2022 school year (Co-Ser 964 – Special Education)
6. Summer School Age 1:1 Nurse Budget in the amount of \$7,701 for the 2021-2022 school year (Co-Ser 965 – Special Education)

ENC. 6 CONTINUED

7. Summer School Age 1:1 Aide Budget in the amount of \$275,257 for the 2021-2022 school year (Co-Ser 966 – Special Education)
8. Yandon-Dillon Cafeteria Fund Regular School Year Budget in the amount of \$112,237 for the 2021 - 2022 school year. (Co-Ser C791 – School Lunch Fund)
9. William A Fritz Cafeteria Fund Regular School Year Budget in the amount of \$157,595 for the 2021 - 2022 school year. (Co-Ser C791 – School Lunch Fund)
10. William A Fritz Cafeteria Fund Extended School Year Budget in the amount of \$17,461 for the 2021 - 2022 school year. (Co-Ser C791 – School Lunch Fund)
11. Yandon-Dillon Cafeteria Fund Extended School Year Budget in the amount of \$6,538 for the 2021 - 2022 school year. (Co-Ser C791 – School Lunch Fund)

ENC. 7

Recommend that the Board approve the following Budget Increases:

1. Instructional Technology Service budget from \$329,400 to \$337,400 for the 2020-2021 school year due to increased participation (Saranac CSD). (ISC)
2. High School Equivalency (HSE) Test Administration special aid fund project budget from \$7,247 to \$8,387, for the period of January 1, 2020 through December 31, 2020, due to rollover funding in the amount of \$1,140. (CV-TEC)

ENC. 8

Recommend that the Board approve the following Special Aid Fund Projects:

1. Helping North Country Students Bee All They Can Bee special aid fund project, in the amount of \$3,000, for the period of September 2020 to September 2021. This grant is funded by the 2021 Generous Acts through the Adirondack Foundation in support of the annual Spelling Bee. (ISC)
2. North Country Region Career Pathways III Program (NCRCP3P), in the amount of \$100,000 for the period of April 1, 2021 through March 31, 2022 (Pending fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES BOARD OF COOPERATIVE EDUCATIONAL SERVICES ANNUAL MEETING

April 14, 2021
REMOTE MEETING VIA WEBEX

2021 MINUTES

The Annual Meeting was called to order at 7:43 p.m. by President Michael St. Pierre. The following people were present:

<u>CVES Board Members</u>			<u>Executive Officer</u>	<u>Others Present</u>
Larry Barcomb	Donna LaRocque	Lori Saunders	Dr. Mark C. Davey	Teri Calabrese-Gray
Leisa Boise	Richard Malaney	Doug Spilling		Eric Bell
Patricia Gero	Thomas McCabe	Michael St. Pierre	<u>District Clerk</u>	Michele Friedman
Linda Gonyo-Horne	Ed Marin	Scott Thurber	Meaghan Rabideau	Matthew Slattery
Richard Harriman, Sr.	Bruce Murdock			Alex St. Pierre

President St. Pierre requested nominations from the floor to elect a Chairperson for the Annual Meeting. Mr. Murdock moved, seconded by Mrs. LaRocque, to nominate Mr. Ed Marin as Chairperson for the Annual Meeting. All Board Members present voted yes—motion carried. Mr. Marin assumed Chairmanship of the meeting and asked that the meeting begin.

Chairman Marin turned the meeting over to Dr. Davey, the District Superintendent, who thanked the CVES Board Budget Committee and Administrators for their hard work formulating the 2021-22 CVES Budget. Dr. Davey then explained that the budget being reviewed this evening is considered a Tentative BOCES Budget until voted on by the component districts. He noted that the CVES Board will formally vote on the CVES budget at the May 12th meeting. This process is followed directly as per NYS Education Law §1950. Next, Dr. Davey reviewed several NYS budget factors which will affect CVES and our component school districts in the coming year. He also summarized the NYS Budget for Education for 2021-22 which includes an overall increase of \$3.1 billion dollars or an overall increase of 11.7%. Dr. Davey shared that this increase includes a \$1.4 billion increase in Foundation Aid and important Stimulus monies for fiscal year 2022. A full phase-in of Foundation Aid is planned over the next three years to meet the Campaign for Fiscal Equity standard set by the Courts. Lastly, the BOCES services aids have been restored, Transportation Aid for 2019-20 during remote learning, meals, and internet access is allowable and STAR payments are being restored. Mr. Bell then reviewed the proposed 2021-22 budget summary costs for all divisions, including tuitions costs for Special Education, Enrollment Averaging for CTE, Inter-Scholastic Sports Coordination for the Instructional Services Center, the Management Services Labor Relations Co-Ser and then discussed the 2021-22 draft Administrative & Capital Budget Summary. Mr. Bell shared that the 2021-22 proposed Administrative Budget is \$6,342,174 and the Total CVES Tentative Program Budget for 2021-22 is \$40,700,609. Next, Dr. Davey introduced the 2019-20 Annual Report Card presentation and then turned over the presentation to each divisional leader for a review of their respective updates to the 2019-20 BOCES Report Card data. The divisional updates were provided by Teri Calabrese-Gray, Michele Friedman, and Matthew Slattery of the important information, highlights and major accomplishments even through the COVID-19 pandemic. The annual CVES administrative budget vote and election of CVES Board members will be held on April 22, 2021 at each component district and it will be recommended that the CVES Board approve the 2021-22 budget at the May 12, 2021 Board meeting.

There being no further business, Mrs. LaRocque moved, seconded by Mr. Marin, that the Annual Meeting be adjourned at 8:46 p.m. All Board Members present voted yes--motion carried.

Meaghan Rabideau, Board Clerk

ENC. 2

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: April 14, 2021

KIND OF MEETING: Regular Board Meeting

PLACE: Instructional Services Center & Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
Leisa Boise
Patricia Gero (*left at 8:44pm*)
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Richard Malaney
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Doug Spilling
Michael St. Pierre
Scott Thurber

Board Members Absent:

Evan Glading

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teri Calabrese-Gray
Michele Friedman
Matthew Slattery
Eric Bell
Alex St. Pierre

MEETING
TO ORDER

Board President St. Pierre called the meeting to order at 6:38 p.m.

EXECUTIVE
SESSION

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque, that the Board go into Executive Session at 6:39 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

In Executive Session, the Board and the District Superintendent discussed several confidential personnel topics including his recommendation for the appointment of the Assistant Superintendent for Educational Services (ASES). Dr. Davey reviewed the timeline and steps in the process including highlights from numerous rounds of the interviews. He provided the District Superintendent's recommendation for the appointment with input provided by the Board. A copy of the draft ASES contract was shared. Next, Dr. Davey reviewed various confidential personnel items recommended for action during the evening's meeting including an anticipated upcoming medical leave. Third, a labor relations update was provided which included updates on the status of several job searches

underway including CVES' Director of Labor Relations and Administrator of Instructional Services. Dr Davey also discussed a recommended Memorandum of Agreement (MOA) with our United Professionals Association and a matter involving potential disciplinary action. Next, a brief update was provided on a Title IX investigation underway and lastly, several Capital Project-related contractual matters were reviewed. Mr. Harriman, Sr. moved, seconded by Mrs. LaRocque that the Board come out of Executive Session at 7:34 p.m. All Board Members present voted yes—motion carried.

Meeting adjourned for the Annual Meeting at 7:43 p.m.
Meeting resumed at 8:46 p.m.

Note: Patricia Gero, Board member, left the meeting at 8:44 p.m.

CAPITAL PROJECT
UPDATE

Dr. Davey began the update by sharing that significant progress has been made over the last month and that CVES continues to remain under budget and on schedule at this time with the Capital Project. Mr. Bell then shared with the Board that NYSEG is now working on a quote and design work to allow for CVES to be scheduled for electrical site work. Mr. Bell next reviewed the five change orders that are on this evening's agenda for recommendation for approval and the impact they have on the project schedule. Several punch-list items were accomplished over the Spring break at the main campus, as well as significant progress at the Satellite South campus. The second-floor concrete pour has been scheduled and interior framing for additional office space has begun. Mr. Bell continued his update indicating that contractors have increased onsite staff within the last month to work on bathrooms, painting and additional projects. Lastly, Mr. Bell gave kudos to Murnane Building Contractors for their outstanding efforts and then provided the Board with an opportunity for questions and answers.

PREVIOUS
MINUTES

Mrs. LaRocque moved, seconded by Mr. Harriman Sr. to approve the minutes of the March 10, 2021 monthly Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for March 2, 2021 to March 29, 2021, as presented.

TREASURER'S
REPORT

Approve the Treasurer's Report from February 28, 2021 as presented.

BUDGET
INCREASES

Approve the following Budget Increases:

1. Core Rehabilitation Service (CRS) special aid fund project budget from

\$631,752 to \$640,000 for the period of January 1, 2020 through December 31, 2020, due to additional funding in the amount of \$8,248. (Special Education)

2. Core Rehabilitation Service (CRS) special aid fund project budget from \$308,642 to \$542,954, for the period of January 1, 2021 through December 31, 2021, due to rollover funding in the amount of \$234,312. (Special Education)

3. Career and Technical Education Program budget from \$7,951,453 to \$8,553,989 due to increased revenue from the sale of surplus equipment in the 2020-2021 school year. (CV-TEC)

4. Adult Education Program budget from \$526,710 to \$751,025 due to increased revenue from the CARES Act & sale of surplus equipment in the 2020-2021 school year. (CV-TEC)

COMMUNICATION
SITE CONTRACT

Approve the following Communication Site Contract:

1. Contract between Clinton-Essex-Warren-Washington BOCES and Wendland Communications, LLC for the purpose of leasing telecommunications space in the Town of Monkton, VT for a period of three years beginning April 1, 2021 and ending March 31, 2024. Commencing with the initial contract term of April 1, 2021 through March 31, 2022 the rent shall be \$4,855. For the second and third contract term the base rent shall remain the same, with Consumer Price Index (CPI) increases allowed. (ISC)

TRANSPORTATION
AGREEMENT
RENEWAL

Approve the following Transportation Agreement Renewal:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Northeastern Clinton Central School District, to provide certain transportation services for students in CV-TEC programs for the period of September 1, 2020 through June 30, 2021 at a current estimated cost of \$18,000. (CV-TEC)

MEMORANDUM
OF AGREEMENT

Approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the North Country Workforce Partnership, Inc. (NCWP) under which NCWP will reimburse BOCES for professional services rendered in connection with the North Country Region Career Pathways III Program (NCRCP3P) in an amount not to exceed \$100,000. The period of the agreement is April 1, 2020 through March 31, 2021. (CV-TEC)

CONSENT
AGENDA
PERSONNEL

Mrs. LaRocque moved, seconded by Mr. Harriman Sr. to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE AGNEW,
PAYNTER

Approve the following leave(s) of absence:

1. Sarah Agnew, Teacher Aide/Student Aide, unpaid medical leave, March 24, 2021 through April 13, 2021
2. Melody Paynter, Teacher Aide/Student Aide, unpaid medical leave, March 30, 2021 through May 3, 2021

AMENDMENTS

1. Amend the following leave of absence that was approved at the March 10, 2021 Board meeting:

Jean Gonyo, Teaching Assistant, November 30, 2020 through ~~March 8, 2021~~ **June 8, 2021**, for the purpose of accepting a temporary teaching position.

2. Amend the following temporary appointment that was approved at the March 10, 2021 Board meeting:

Name: Jean Gonyo

Position: Special Education Teacher

Effective Date: November 30, 2020 through ~~March 8, 2021~~ **June 8, 2021**

Certification Status: uncertified

Annual Base Salary: \$43,468

Prorated Salary: \$14,561.78 **27,602.18**

TENURE
APPOINTMENTS
WORLEY

Grant Tenure to the following person(s):

1. Caitlin Worley, Teaching Assistant, effective September 1, 2021

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
LUCAS

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Sarah Lucas (*pending fingerprint clearance*), Teacher Aide/Student Aide, Effective April 19, 2021, Annual Base Salary of \$17,844, Prorated Salary of \$4,483.42.

PERMANENT
APPOINTMENT
MARTINO

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Andrea Martino, Behavior Analyst, effective June 14, 2021

TEMPORARY
APPOINTMENTS
HURTEAU,
GOWETT

Approve the following person(s) to a Temporary Appointment for the 2020-21 school year:

1. Maria Hurteau, LPN Teacher (uncertified), Effective April 19, 2021 through June 30, 2021, Annual Base Salary of \$43,468, Prorated Salary of \$11,736.36.
2. Kelly Gowett (*pending fingerprint clearance*), Allied Health Teacher (uncertified), Effective April 19, 2021 through June 30, 2021, Annual Base Salary of \$43,468, Prorated Salary of \$11,736.36.

ADDITIONAL
WORK

Approve the following Additional Work for the 2020-21 school year:

Continuation of normal workday duties, hourly rate of pay

Penny Bowers	not to exceed 31 hours
Julie Merritt	not to exceed 31 hours
Amanda Cole	not to exceed 29 hours
Maiya Giroux	not to exceed 28 hours
Jordan Doherty	not to exceed 30 hours
Andrew Brousseau	not to exceed 31 hours
Jerilyn LaMere	not to exceed 39 hours
Kristin Forttrell	not to exceed 47 hours
Betsy Lennon	not to exceed 25 hours
Amy Ladue	not to exceed 25 hours

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING

Approve the following Special Education Summer School Staffing:

Teacher Aide/Student Aide, hourly rate of pay per contract

Amy Keech	YD
Andrea Earley	WAF
Angel Mitchell	YD
Ashley Lavalley	WAF
Brenda Trombly	WAF
Ciarra Smith	WAF
Donna Lindsay	WAF
Donna Montroy	WAF
Emily Duquette	WAF
Erin LaDeau	YD
Emily Norwood	WAF
Heather Agoney	WAF
Heather Shaw	WAF
Janeen Defayette	WAF
Jason Moore	WAF
Jennie Fox	YD
Jill Brown	WAF
Jill Spring	WAF
Johanna Pray	WAF
Juliana Baker	WAF
Julie Manley	WAF
Kara Velie	WAF
Karen Everleth	WAF
Kathleen Kotsogiannis	WAF
Latalya Duell	WAF
Leslie Plante	YD
Lisa Desotell	WAF
Melodie Paynter	WAF
Mikayla Defayette	WAF

Nicole Haran	YD
Pascal Spronk	WAF
Patricia Fortin	WAF
Patti Edwards	YD
Randa Newell	WAF
Realelena Hurley	WAF
Sarah Agnew	WAF
Shelby Lott	WAF
Tabitha Imondi	WAF
Tara Gonyea	WAF
Tina Bordeaux	WAF
Tina Goyette	YD

Teacher, hourly rate of pay per contract

Roxana Palmer	WAF/YD
Amanda Keefe	WAF
Brianna Finnegan	WAF
Cherie Passno	WAF
Crystal Rhino	WAF
Ellen Supinski	WAF
Faye Dayton	WAF
Heather Vanalphen	WAF
Jennifer Cowling	YD
Jennifer Haley	WAF
Jennilee Montanile	WAF
Joan McGowan	YD
Joelle Lucia	WAF
Jordan Wendling	YD
Kayla Thorne	WAF
Lyndon Johnson	YD
Madeline Seller	WAF
Nicholas Hebert	WAF
Robin Douglass	WAF

Teaching Assistant, hourly rate of pay per contract

Aimee Lobdell	WAF
Allison Bola	WAF
Alix Geoffroy	WAF
Alyssa Restrepo	WAF
Andrea Christensen	WAF
Andrea Denton	WAF
Ashley Pray	WAF
Bethany Katzfey	WAF
Brittney Spadafora	YD
Caitlin Worley	WAF
Chelsea Benway	WAF

Cheryl Spoor	WAF
James Lavoie	WAF
Jean Gonyo	YD
Joanne Beaudry	WAF
Lori Warner	WAF
Louise O'Connell	WAF
Margarett Christian	WAF
Melissa Gough	YD
Melissa Slagenweit	WAF
Penny Comes	YD
Sheilah Boyea	WAF
Tammy Smith	WAF
Tina Leduc	WAF
Tom Daly	WAF
Whitney Gagnier	WAF

Teacher for the Speech and Hearing Handicapped, hourly rate of pay per contract

Laura Birtz-Sisson	WAF
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Speech Language Pathologist, hourly rate of pay per contract

Kaitlin Diskin	YD
Nichole Strong	WAF
Susan Richards	WAF
Tina Mitchell	WAF

School Psychologist, hourly rate of pay per contract

James Anderson	YD
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School Counselor, hourly rate of pay per contract

Kim Denton	WAF
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School Social Worker, hourly rate of pay per contract

Karen Dague	WAF
Kristen Mitchell	WAF
Toni Perez	WAF

Occupational Therapist, hourly rate of pay per contract

Melinda Conroy	WAF
Rhonda Baker	YD

Physical Therapist, hourly rate of pay per contract

Alyssa Crockett	WAF/YD
Catherine Premore	WAF/YD

Registered Nurse, hourly rate of pay per contract

Jaimie Plumadore	WAF
Kelly Tursky	YD
Maria Spadafora	YD

Physical Education Teacher, hourly rate of pay per contract

Kim Mayer	WAF
Tom Daly	WAF

Food Service Helper, hourly rate of pay per contract

Gladys Daniels	WAF
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Cook Manager, hourly rate of pay per contract

Angela Provost	WAF
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Lifeguard, hourly rate of pay per contract

Henry Aguilar	WAF
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FACILITATOR

Approve the following Facilitator:

Facilitator, \$30.00/hour

Kim O'Leary

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2020-21 school year:

<u>Name</u>	<u>Position</u>
Laurie Trepanier	Teacher

CVES NEW
EMPLOYEE
ORIENTATION
COMPENSATION

Approve the following list of employees to receive compensation for attending CVES New Employee Orientation on March 18, 2021:

Hourly rate of pay

Emily Duquette, Teacher Aide/Student Aide
Julianna Baker, Teacher Aide/Student Aide
Patricia Fortin, Teacher Aide/Student Aide
Terra Duso, Teacher Aide/Student Aide
Jessica Lagree, Account Clerk/Typist
Kylee Gonyea, Account Clerk/Typist
Julie Jolicoeur, Confidential Secretary

Dr. Davey recognized and congratulated the retirement of Environmental Conservation & Forestry Teacher Mr. Thomas Rodriguez, Jr., and acknowledged his 41 years of service.

MEMORANDUM
OF AGREEMENT
CEWW BOCES
AND CVES
UNITED
PROFESSIONALS
UNIT

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque, that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO that clarifies graduate credit impact on minimum entry level salary. All Board Members present voted yes—motion carried.

CVES REPORT
CARD

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the CVES Report Card as presented at the Annual Meeting. All Board Members present voted yes—motion carried.

CAPITAL
IMPROVEMENT
PROJECT
CHANGE ORDERS

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque that the Board approve the following Change Order(s):

1. Change Order from Murnane Building Contractors of Plattsburgh, New York in the amount of \$49,401.44 for the voter approved “Capital Improvement Project” relocation of the electrical room at the South Building to the second floor and the creation of an office with a window on the first floor. (Administration)
2. Change Order from AW Farrell Roofing of Dunkirk, New York in the amount of \$175,207.50 for the voter approved “Capital Improvement Project” for additional roofing work at the South Campus. Bid pricing for the change order was sourced through the 1Government Procurement Alliance (1GPA) under their March 4, 2021 bid award to Progressive Roofing, an AW Farrell Roofing family affiliate. (Administration) All Board Members present voted yes—motion carried.

CONTRACT &
LICENSING
AGREEMENT

Mrs. LaRocque moved, seconded by Mr. Malaney, to approve the following Contract & Licensing Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and SchFront LLC, to grant BOCES, and BOCES component districts, a license to access SchFront’s suite of modular web-based information management tools. BOCES current access will be for Employee Management Systems, with more modules available for additional access fees upon request. The agreement commences April 15, 2021 and will renew annually in July unless cancelled by BOCES with 30 days advance notice prior to July 1 of the then current school year. The initial expenditure for requested services through June 30, 2023 is \$60,844. Annual fees commencing July 1, 2023 through June 30, 2024 are estimated at \$22,900 and will be dependent upon the mutual agreement of SchFront’s proposed fee schedule at that time, as well as BOCES selection of in-use service modules. (Management Services) All Board Members present voted yes—motion carried.

RESCIND

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board rescind the following provisional civil service appointment that was approved at the March 10, 2021 Board meeting:

Name: Chelsey Hanley
Position: Employment & Training Counselor
Effective Date: April 19, 2021
Annual Base Salary: \$43,300
Prorated Amount: \$8,826.54

All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE
GONYEA

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the following leave(s) of absence:

1. Tara Gonyea, Teacher Aide/Student Aide, unpaid leave of absence, April 1, 2021 through May 09, 2021. All Board Members present voted yes—motion carried.

SUBSTITUTES

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the following substitute and temporary-on-call appointments for the 2020-21 school year:

<u>Name</u>	<u>Position</u>
Scott Fairchild	Teacher

All Board Members present voted yes—motion carried.

CAPITAL
IMPROVEMENT
CHANGE ORDERS

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque, that the Board approve the following Capital Improvement Change Orders:

1. Change Order from Murnane Building Contractors of Plattsburgh, New York in an amount not to exceed \$336,812.96 for the voter approved “Capital Improvement Project” for the structural framing and insulation at the South Building. (Administration)

2. Change Order from Murnane Building Contractors of Plattsburgh, New York in the amount of \$38,241.24 for the voter approved “Capital Improvement Project” for the installation of second floor windows at the South Building. (Administration)

3. Change Order from Murnane Building Contractors of Plattsburgh, New York in an amount not to exceed \$165,375.19 for the voter approved “Capital Improvement Project” for the removal and replacement of exterior metal wall panels at the South Building. (Administration)

All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
CAMPBELL

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that Upon the recommendation of the District Superintendent, BE IT RESOLVED that the Board approve the following resolution: Appoint the following person(s) to a Four-Year Probationary Appointment:

1. Amy Campbell, Assistant Superintendent for Educational Services, Effective June 14, 2021, Annual Base Salary of \$133,000, Prorated Salary of \$7,204.17.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
CAMPBELL

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Amy Campbell, Assistant Superintendent for Educational Services effective June 14, 2021 through June 30, 2025. All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CEWW BOCES
AND CVES
UNITED
PROFESSIONALS
UNIT

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., Recommend that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO whereby the BOCES will waive the notice requirements for a particular staff member's retirement as if those notices had been submitted prior to dates required by the Contract. All Board Members present voted yes—motion carried.

RESIGNATION
FOR THE PURPOSE
OF RETIREMENT
RODRIGUEZ JR.

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the following letter(s) of resignation for the purpose of retirement:

1. Thomas Rodriguez Jr., Environmental Conservation & Forestry Teacher, Effective July 1, 2021. All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey shared that the Annual Strategic Plan Survey is currently being administered and will run through April 21st. It was reiterated that this employee survey is anonymous, and the feedback is important to continue successfully moving forward. The District Planning Committee (DPT) will convene on April 28th to review the survey results and discuss the necessary presentation planning. The Board will be given the survey results with a full report presentation during the May 10th Board meeting. Divisional staff updates will be held in early May to begin end-of-year discussions and wrap-up.

DISTRICT SUPT.
UPDATE

Dr. Davey began his Superintendent's update by informing the Board that he and senior administration continue to meet regularly with the County Departments of Health and the Chief School Officers regarding COVID-19 updates. Next, Dr. Davey provided the Board with several NYSED updates that included changes to the number of State tests being offered at the end of this school year. NYS applied for a testing waiver with the US Department of Education. Unfortunately, the waiver was denied. Therefore, State testing will be held in required academic areas at the end of the year, but there has been a reduction to fewer exams. Recent guidance was distributed by the NYS Department of Health reducing the 6ft spacing for students PreK-12 to 3ft; 6ft spacing remains for staff. Implementation guidance discussions are underway at this time. End-of-year celebrations guidance has evolved from last year, and districts across the state are working to organize proms, graduations, etc. based on new guidance. Third, Dr. Davey informed the Board that vaccinations have opened across the State to include individuals over 16 years of age with parental consent. Points of Distribution (POD) have been administered by local health departments throughout Clinton and Essex County to help vaccinate as many individuals as possible. Fourth, Dr. Davey shared that the upcoming CVES Administrative Budget Vote and Board Member Election will be held on April 22, 2021 in each of the component districts. Three nominations were received and placed on the ballots, however CVES will end up with two at-large seats. The Board and Dr. Davey next discussed in-person/hybrid Webex meetings continuing for the month of May which will be held in Mineville. Lastly, Dr. Davey thanked Mrs. Donna LaRocque for her service, as her term ends on April 22nd.

OTHER

Mrs. Linda Gonyo-Horne, Board member, thanked Mrs. Michele Friedman for presenting to the Kiwanis Club and to the Customs & Border Protection group for their history month. The presentation was well received and the participants provided positive feedback and were appreciative of her time.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, May 12, 2021 at the Yandon-Dillon Center in Mineville, NY. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Malaney to adjourn the meeting at 9:11 p.m. All Board Members present voted yes—motion carried.

Meaghan Rabideau, Board Clerk

DRAFT

ENC. 3

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES

From: Angela Jennette, Claims Auditor

Date: May 3, 2021

Re: Report for Board Agenda for May 12, 2021 Meeting

The following warrant claims were reviewed from March 30, 2021 to May 3, 2021:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #40 - 03/31/2021 *Check Nos: NA	**	\$ 10,250.62
W #41 - 04/01/2021 *Check Nos: 234443-234477		\$ 201,639.72
	*ACH Payments: ACH001047-ACH001055	
W #42 - 04/08/2021 *Check Nos: 234478-234510**		\$ 484,499.27
	*ACH Payments: ACH001056-ACH001063	
W #43 - 04/15/2021 *Check Nos: 234520-234571		\$ 995,968.94
	*ACH Payments: ACH001064-ACH001090	
W #44 - 04/22/2021 *Check Nos: 234572-234626**		\$ 923,669.51
	*ACH Payments: ACH001091-ACH001105	
W #45 - 04/29/2021 *Check Nos: 234639-234717		\$ 69,041.96
	*ACH Payments: ACH001106-ACH001116	

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #20- Wire #941-033121- Warrant #41;

PR #21- Wire #941-041521- Warrant #44;

Health Ins. Monthly:

Wire #HINS-42021- Warrant #43;

NYS Promptax:

PR #20- Wire #NYS-033121- Warrant #42;

PR #21- Wire #NYS-041521- Warrant #44;

Omni Financial Group:

PR #20- Wire #OMN-033121- Warrant #40;

PR #21- Wire #OMN-041521- Warrant #43;

PR #22- Wire #OMN-043021- Warrant #45;

NYS Office of Comptroller ERS Retirement & Loans: PR #19&20-Wire #ERS-MAR21-Warrant #41;

Health Insurance Consortium Payments:

4/5/21	\$ 1,454,696.08
4/12/21	\$ 1,632,115.56
4/19/21	\$ 1,868,282.71
4/26/21	\$ 1,556,074.98
5/3/21	\$ 1,334,432.07

Transfer NYCLASS to TD Bank: Health Insurance \$ 73,118.34

Health Ins. Verification Audit Payment 3rd of 3: Ck # 1031 \$13,031.06

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor

(Signature) Angela Jennette

CC: Eric Bell
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Findings:</u>	<u>Summary Business Office Response:</u>	<u>Resolution/Options:</u>
03/24/21	Pending W#40		EOM- Wire only, no findings.		Approved for final warrant.
03/31/21	Final W#40				\$10,250.62
03/31/21	Pending W#41	12936	Travel claim over 60 days.	Division reminded to submit claims timely.	Approved for final warrant.
03/31/21	Pending W#41	9761	Invoices need to be listed separately on schedule.	Separated each invoice.	Approved for final warrant.
04/01/21	Final W#41				\$201,639.72
04/07/21	Pending W#42	5512	Incorrect coding on schedule.	Coding corrected.	Approved for final warrant.
04/08/21	Final W#42				\$484,499.27
04/14/21	Pending W#43	13165	Coding error on schedule.	Coding corrected.	Approved for final warrant.
04/14/21	Pending W#43	3306	We are paying for 5 phone lines and only 3 were used last month with a total of 20 calls.	Will confirm actual count with program.	Removed from final warrant.
04/15/21	Final W#43				\$995,968.94
04/21/21	Pending W#44	5420	Invoice 4 months old.	Smaller payment held until full order received.	Approved for final warrant.
04/22/21	Final W#44				\$923,669.51
04/28/21	Pending W#45	3014	No charge on Invoice for item highlighted but Ok to Pay is attached.	Previous invoice was short paid as item had not been received, pulled payment from warrant to determine if outstanding balance exists in order to keep Purchase Order open. Accounts Payable in process of reconciling statement, follow-up not done sooner due to transition of staff mid-year.	Removed from final warrant.
04/28/21	Pending W#45	9264	Miscoded on schedule.	Corrected coding.	Approved for final warrant.
04/29/21	Final W#45				\$69,041.96

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - MARCH 31, 2021

I. CHECKING ACCOUNTS

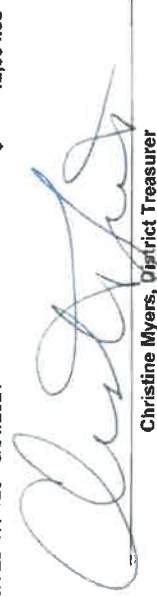
	Cash Balance	Cash Receipts	Cash Disbursements	Cash Balance	Cash Receipts	Cash Disbursements	Cash Balance	Cash Receipts	Cash Disbursements	Cash Balance
	February 28, 2021	March	March	March 31, 2021	Year To Date	Year To Date	March 31, 2021	Year To Date	Year To Date	March 31, 2021
TD Bank - Depository										
General Fund	\$ 4,195,490.96	\$ 3,197,340.67	\$ 2,923,711.75	\$ 4,469,119.88	\$ 42,118,523.11	\$ 41,151,981.50	\$ 4,469,119.88	\$ 41,151,981.50	\$ 4,469,119.88	\$ 4,469,119.88
Special Aid Fund	\$ (375,715.33)	\$ 357,650.26	\$ 206,826.64	\$ (224,891.71)	\$ 1,835,177.42	\$ 1,957,575.34	\$ (224,891.71)	\$ 1,957,575.34	\$ (224,891.71)	\$ (224,891.71)
Trust & Agency Fund	\$ 522,318.97	\$ 53,085.43		\$ 575,404.40	\$ 638,013.33	\$ 157,435.83	\$ 575,404.40	\$ 157,435.83	\$ 575,404.40	\$ 575,404.40
School Lunch Fund	\$ (2,691.97)	\$ 26,156.50	\$ 20,691.74	\$ 2,772.79	\$ 232,458.16	\$ 190,902.79	\$ 2,772.79	\$ 190,902.79	\$ 2,772.79	\$ 2,772.79
Capital Fund	\$ (793,063.94)	\$ 15,013,579.71	\$ 22,936.81	\$ 14,197,578.96	\$ 15,281,740.36	\$ 1,532,078.80	\$ 14,197,578.96	\$ 1,532,078.80	\$ 14,197,578.96	\$ 14,197,578.96
Private Purpose Trust Fund	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TD Bank - Operating										
General	\$ 340,621.50	\$ 3,732,589.40	\$ 3,737,044.77	\$ 336,166.13	\$ 53,332,043.94	\$ 53,275,561.88	\$ 336,166.13	\$ 53,275,561.88	\$ 336,166.13	\$ 336,166.13
SAVINGS ACCOUNTS										
NYCLASS										
BOCES-Wide Capital Project	\$ 15,653,051.55	\$ 154.75	\$ 15,652,551.00	\$ 655.30	\$ 12,094.06	\$ 24,255,551.00	\$ 655.30	\$ 24,255,551.00	\$ 655.30	\$ 655.30
Trust Fund Non-Expendable	\$ 11,978.52	\$ 0.35		\$ 11,978.87	\$ 7.21	\$ -	\$ 11,978.87	\$ -	\$ 11,978.87	\$ 11,978.87
Private Purpose Trust Fund	\$ 10,583.29	\$ 0.31		\$ 10,583.60	\$ 5.86	\$ -	\$ 10,583.60	\$ -	\$ 10,583.60	\$ 10,583.60
TOTAL CASH ON HAND	\$ 19,552,573.55			\$ 19,379,368.22	\$ 113,450,063.45	\$ 122,521,066.94	\$ 19,379,368.22	\$ 122,521,066.94	\$ 19,379,368.22	\$ 19,379,368.22

II. RECONCILIATION TO BANK STATEMENTS

	March 31, 2021	Add: Deposits in Transit	Less: Outstanding Checks	March 31, 2021
	Bank Balance			Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 430,407.76	\$ 105.00	\$ (94,346.63)	\$ 336,166.13
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 5,015,344.13	\$ -	\$ -	\$ 5,015,344.13
TD BANK - MUNICIPAL CHECKING - CAPITAL PROJECT DEPOSITORY	\$ 14,004,640.19	\$ -	\$ -	\$ 14,004,640.19
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 655.30	\$ -	\$ -	\$ 655.30
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 699.98	\$ -	\$ -	\$ 699.98
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 700.80	\$ -	\$ -	\$ 700.80
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,978.87	\$ -	\$ -	\$ 11,978.87
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 1,169.70	\$ -	\$ -	\$ 1,169.70
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 8,011.02	\$ -	\$ -	\$ 8,011.02
TOTAL CASH ON HAND	\$ 19,379,368.22	\$ 105.00	\$ (94,346.63)	\$ 19,379,368.22

GENERAL FUND INTEREST RECEIVED 7/01/20 - 3/31/2021 \$ 5,622.16
 CAPITAL FUND INTEREST RECEIVED 7/01/20 - 3/31/2021 \$ 12,094.06

PREPARED BY:



Christine Myers, District Treasurer

DATED:

5/5/21

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 03/01/2021 TO 03/31/2021

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	7,572.14	7,572.14	1,130.00	8,702.14	0.00	8,702.14
SKILLS USA - MINEVILLE	1,870.43	1,870.43	0.00	1,870.43	310.45	1,559.98
NO. COUNTRY LOGGERS	616.98	616.98	976.63	1,593.61	340.00	1,253.61
REFLECTIONS	503.14	503.14	0.00	503.14	0.00	503.14
LPN CLASS	688.80	688.80	1,252.00	1,940.80	0.00	1,940.80
RAZOR'S EDGE	1,179.97	1,179.97	0.00	1,179.97	0.00	1,179.97
SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	12,431.46	12,431.46	3,358.63	15,790.09	650.45	15,139.64

\$ 15,231.69
\$ -
\$ (92.05)
\$ 15,139.64

3/31/2021 Bank Balance
Add: Deposits in Transit
Less: Outstanding Checks
3/31/2021 Balance on Hand

COLBY SISKAVICH, EXTRACLASROOM TREASURER

DATE

ENC. 9

Recommend that the Board approve the following project cost increase to the Fire Alarm Improvement Capital Project:

1. Increase the “Fire Alarm Improvement Capital Project at the Plattsburgh Main Campus and Yandon-Dillon Facility” total project cost from \$360,000 to \$400,000 due to additional construction costs. The original project cost of \$295,000 was approved at the December 13, 2017 Board Meeting and additional approvals to increase the total project cost to \$360,000 occurred at the June 12, 2019 Board Meeting and the May 13, 2020 Board Meeting. (Administration)

ENC. 10

Recommend that the Board approve the following Proposal:

1. Proposal from Schoolhouse Construction Services, LLC of Delhi, New York in the amount of \$14,250 for Construction Management Services to close out the “Fire Alarm Improvement Project at the Plattsburgh Main Campus and Yandon-Dillon Facility”. (attached) (Administration)

ENC. 11

Recommend that the Board award the following Bid:

Award the “Welding and Ironworker Equipment” bid for the CV-TEC Welding Program in the amount of \$70,809.24 to Airgas USA LLC of Plattsburgh, NY

Note: One additional vendor submitted a bid:

1. Haun Welding Supply, Inc. Syracuse, NY with a bid of \$76,045

ENC. 12

Recommend that the Board approve the following letter(s) of resignation for the purpose of retirement:

1. Louise O’Connell, Teaching Assistant, Effective November 24, 2021

ENC. 13

Recommend that the Board approve the following letter(s) of resignation:

1. Sarah Lucas, Teacher Aide/Student Aide, Effective April 28, 2021
2. Kaila Inman, Publication Specialist, Effective May 28, 2021

ENC. 14

Recommend that the Board approve the following leave(s) of absence:

1. Melody Paynter, Teacher Aide/Student Aide, unpaid leave, May 3, 2021 through June 6, 2021
2. Julie Merritt, Teaching Assistant, unpaid leave, May 12, 2021 through June 30, 2021



20850 State Highway 28
Delhi, NY 13753

CM Proposal Summary

CVES Fire Alarm Systems

March 22, 2021

Schoolhouse Construction shall provide continued Construction Management services in support of closing-out CVES' recent Fire Alarm Systems project at both campuses. This includes planning and coordination of the contractor's efforts to complete all unfinished work. Schoolhouse will push to reach completion of this project in a timely manner. In doing so, our Team will assist the contractor in understanding the parameters of the incomplete work in order to commence their initial activities. Schoolhouse will then develop and issue a work-to-complete list as the contractor nears completion and prepares for the Engineer's final contract punchlist. Schoolhouse will also coordinate closeout with the Design Team, including final punchlist efforts, and overall closeout deliverables as it pertains to as-built drawings/records, operation and maintenance manuals, proper field labelling and identification, training, final system acceptance, and invoicing.

Leading this effort will be Paul Lamoy, Project Manager, given his expertise in the electrical field. Kris Brunette, Construction Manager, and Connor Fitzgerald, Project Coordinator, will be assisting Paul in delivering our services and reaching project closeout. Overall, we feel that this effort will take an approximate one-month period of CM services to reach completion. However, this assessment is taking into consideration cooperation from the contractor and we feel that some items may take longer, depending on the availability of misc. materials and qualified field labor.

CM Base Proposal

- A. Duration of Construction Management Services
 - Estimated Period/Duration of Services = 1 Month of Part-Time Services
 - Includes Support from Project Manager, Construction Manager, and Project Coordinator, as Needed
- B. Includes Cameras, Cell Phones, Laptop Computers, and Personal Protective Equipment (Hard Hats, Safety Glasses, Ear Protection, etc.)
- C. Travel Expenses, as Needed to Both Campuses, are Included within this Proposal
- D. Insurance Policies and Terms per the Previously Provided Certificates of Insurance for the Main Capital Project
- E. Base Proposal Amount = \$14,250

Schoolhouse Construction:

Eric P. Robert, President

Date: 3/22/21

Proposal Accepted by CVES:

Date: _____



ENC. 15

Recommend that the Board grant Tenure to the following person(s):

1. Tina Mitchell, Speech & Hearing Teacher, Effective October 11, 2021
2. Matthew Walentuk, Interscholastic Athletics Administrator, Effective October 23, 2021

ENC. 16

1. Recommend that the Board approve the following person(s) to a Temporary Appointment for the 2020-21 school year:

Name: Cristina Bordeau
Position: Teaching Assistant
Effective Date: April 20, 2021 through June 30, 2021
Certification Status: uncertified
Annual Base Salary: \$23,751
Prorated Salary: \$6,293.98

2. Recommend that the Board approve the following person(s) to a temporary appointment for the 2021-22 school year:

Name: Ryan Hanley
Position: Special Education Teacher
Effective Date: September 1, 2021 through June 30, 2022
Certification Status: uncertified
Annual Base Salary: \$45,365

ENC. 17

Recommend that the Board appoint the following person(s) to a Part-Time Hourly Appointment for the 2021-22 school year:

TASC Examiner, \$28.00/hour
Patricia Goodell not to exceed 50 hours

ENC. 18

Recommend that the Board approve the following 2021-22 Special Education Summer School Staffing Additions:

Registered Nurse, hourly rate of pay per contract
Maria Hurteau WAF

ENC. 19

Recommend that the Board approve the following 2021 Summer Work:

LPN CVPH Mandatory Orientation, hourly rate of pay

Emily LeFevre	not to exceed 6 hours
Erin Spoor	not to exceed 6 hours
Maria Hurteau	not to exceed 6 hours

Classroom Move/Setup, hourly rate of pay

Ryan Hanley	not to exceed 12 hours
Todd Menia	not to exceed 12 hours
Ellen Supinski	not to exceed 12 hours

CV-TEC PD/Curriculum Development, hourly rate of pay per contract

Shelly Bouyea	not to exceed 6 hours
Mark Brown	not to exceed 6 hours
Lisa Fisher	not to exceed 6 hours
Lucy Marbut	not to exceed 6 hours
Jennifer Parker	not to exceed 6 hours
Nicole Santaniello	not to exceed 6 hours
Lance Sayward	not to exceed 6 hours
Dawn Waters	not to exceed 6 hours

Curriculum Development, hourly rate per contract

Abram Benko	not to exceed 18 hours
Mark Brown	not to exceed 18 hours
Kelly Gowett	not to exceed 18 hours
Maria Hurteau	not to exceed 18 hours
Emily Lefevre	not to exceed 18 hours
Erin Spoor	not to exceed 18 hours

CTE Program Reapproval Curriculum, hourly rate per contract

Stephen Bassett	not to exceed 12 hours
Mark Brown	not to exceed 12 hours
Erin Meyer	not to exceed 12 hours
Susan J Richards	not to exceed 12 hours
Thomas Tedford	not to exceed 12 hours

Provide Continued Instruction for Adult Literacy, HSE, GRASP and Job Skills Training Program, hourly rate of pay

Dalton Castine	not to exceed 150 hours
Katie LaBonte	not to exceed 150 hours
Alexis Dirolf	not to exceed 150 hours
Bridget Snow	not to exceed 180 hours
Laura Johnson	not to exceed 150 hours
Karen Manning	not to exceed 150 hours
Tiffany Snow	not to exceed 120 hours

ENC. 19 CONTINUED

Continuation of Normal Workday Duties, hourly rate of pay

Susanne Ford-Croghan	not to exceed 140 hours
Lucy Marbut	not to exceed 35 hours
Kevin Donoghue	not to exceed 175 hours
Nicole Santaniello	not to exceed 100 hours
Donna Wyant	not to exceed 18 hours

ENC. 20

Recommend the Board approve the following Adult Education Course Instructors for the 2020-21 school year:

Adult Education Health Careers, hourly rate per contract

Kelly Gowett
Lauren Heath
Maria Hurteau

Recommend the Board approve the following Adult Education Course Instructors for the 2021-22 school year:

Adult Education, hourly rate per contract

Thomas Aubin
Lisa Banker
Chad Blair
Shelley Bouyea
Mark Brown
Amy Burdo
Dalton Castine
Fay Cheney
Stephen Couture
Alexis Dirolf
Michael Drew
Lori Ducharme
Jennifer Gero
Laura Johnson
Katie Labonte
Karen Manning
Lucy Marbut
Todd Menia
Frank Mercier
Erin Meyer
Dana Poirier
Susan J Richards
Lance Sayward
Tanner Senecal
Kevin Shaw
Bridget Snow
Tiffany Snow
Dawn Waters

ENC. 20 CONTINUED

Adult Education Health Careers, hourly rate per contract

Shelley Bouyea
Kelly Gowett
Maria Hurteau
Emily LeFevre
Jaimie Plumadore
Maria Spadafora
Erin Spoor
Dena Tedford

Adult Education, \$28.00/hour

Christina Beck
Scott Fairchild
Patricia Goodell
Brad Kiroy
Kieran Kivlehan
Susân Levaque
Dylan Limlaw
Ann Schmitt

ENC. 21

Recommend that the Board approve the following Facilitator(s) for the 2020-21 school year:

Facilitator, \$30.00/hour

Melissa LaVallee

ENC. 22

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2020-21 school year:

<u>Name</u>	<u>Title</u>
Christopher Huchro	Permanent Building Sub
Karlea Luxon	Food Service Helper
Michele Patnode	Bus Driver

ENC. 23

Recommend that the Board approve the total CVES Budget for the 2021-22 school year in the amount of \$40,799,609.00.

ENC. 24

Recommend that the Board approve the following CVES Board Meeting dates for the 2021-22 school year:

July 14, 2021 – Plattsburgh
August 18, 2021 – Plattsburgh
September 8, 2021 – Plattsburgh
October 13, 2021 – Plattsburgh
November 10, 2021 – Mineville
December 8, 2021 – Plattsburgh
January 12, 2022 – Mineville
February 9, 2022 – Plattsburgh
March 9, 2022 – Mineville
April 13, 2022 – Plattsburgh
May 11, 2022 – Mineville
June 8, 2022 – Plattsburgh

ENC. 25

Recommend that the Board approve the following request for approval of attendance to conference/workshop for the following Board member(s):

Linda Gonyo-Horne & Richard Harriman, Sr.
Rural Schools Association Summer Conference
July 11-13, 2021 Cooperstown, NY (overnight accommodations needed)

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Teri Calabrese-Gray TCG
DA: May 2, 2021
RE: May 2021 Board Report

UPDATED INTERIM GUIDANCE FOR END OF ACADEMIC YEAR CELEBRATIONS

On April 29, 2021 the New York State Department of Health released [Guidance for End of Year School Events](#). The guidance pertaining to graduations and commencement ceremonies is effective May 1, 2021. Guidance regarding events such as proms and balls is effective June 1, 2021. The revised guidance provided a range of possible options for graduation celebrations such as:

- Virtual ceremonies must ensure that where in-person filming occurs, no more than 100 persons indoors or 200 persons outdoors, in non-residential settings, are socially distanced, wearing masks, and adhere to other health regulations.
- Drive-in and drive through ceremonies have restrictions such as distance between cars, provision of alternatives for families without cars, handing out of diplomas, contact between persons, social distancing, masking, and other health regulations.
- More traditional ceremonies must plan for obtaining contact information, health screenings, social distancing, markings for entering and exiting, face coverings, processes for handing out diplomas, controlled movement, size of venue and allowable attendance maximums, and proof of positive tests or completed vaccination depending on the size and location of the event.

A chart within the memo link above specifies the capacity and key requirements, including:

- For proms and balls, key considerations include, but are not limited to:
 - attention to avoiding congregating, except when seated,
 - guidance for when live music is provided, and
 - guidance for dancing, demarcation of dancing areas, and social distancing.

IMPLEMENTATION EXTENSION OF THE NYS NEXT GENERATION LEARNING STANDARDS IN ENGLISH LANGUAGE ARTS AND MATHEMATICS AND NYS P-12 SCIENCE LEARNING STANDARDS

Due to the ongoing COVID-19 pandemic, [implementation timelines for the Next Generation Learning Standards in ELA](#) and [Mathematics](#) and the NYS P-12 [Science](#) Learning Standards have been updated to allow one additional year for professional learning and curriculum development prior to implementation.

The overall timeline for the implementation of the Next Generation Learning Standards in ELA and Mathematics is now as follows:

- **September 2017:** Adoption of NYS Next Generation Learning Standards (NYS NGLS)
- **Phase I: Raise Awareness (Winter 2018-Winter/Spring 2019)**
- **Phase II: Build Capacity (2018-19, 2019-20, 2020-21, and 2021-22)**
- **Phase III: Full Implementation (September 2022 – ongoing)**
- **Spring 2023:** New grades 3-8 tests measuring the NYS NGLS in ELA and Mathematics
- **June 2024:** First administration of Regents Exam in Algebra I measuring the NYS NGLS in Mathematics
- **June 2025:** First administration of Regents Exam in Geometry measuring the NYS NGLS in Mathematics
- **June 2026:** First administration of Regents Exam in ELA measuring the NYS NGLS in ELA and Regents Exam in Algebra II measuring the NYS NGLS in Mathematics

It is important to note that the final administration of the Grade 4 Elementary-Level Science Test was scheduled for June 2021. With the extension of the implementation timeline for science, the final administration will now take place in Spring 2022. The final administration of the Grade 4 Elementary-Level Science Test in Spring 2022 and the last two administrations of the Grade 8 Intermediate-Level Science test in Spring 2022 and Spring 2023 will be aligned to the Core Curriculum. The first administration of the new Grade 5 and Grade 8 Science Tests aligned to the NYS P-12 Science Learning Standards will now take place in June 2024.

The overall timeline for the implementation of the NYS P-12 Science Learning Standards is now as follows:

- **December 2016:** Adoption of NYS P-12 Science Learning Standards (NYSP12SLS)
- **Phase I: Raise Awareness and Build Capacity (Summer 2017-Summer 2019)**
- **Phase II: Transition and Implementation (September 2019-Summer 2023)**
- **Phase III: Implementation and Sustainability (September 2023 – ongoing)**
- **Spring 2024:** First administration of new Elementary Grade 5 and Intermediate Grade 8 science tests aligned to the NYSP12SLS
- **June 2025:** First administration of Regents Exams in Biology and Earth & Space Science measuring the NYSP12SLS
- **June 2026:** First administration of Regents Exams in Chemistry and Physics measuring the NYSP12SLS

The Department wishes to emphasize that work related to professional development and

curriculum alignment to the new learning standards should continue throughout the remainder of the 2020-21 and into the 2021-22 school year. Familiarizing teachers with the new standards and preparing for their full implementation, although delayed, must remain a district priority.

STATE EDUCATION DEPARTMENT ANNOUNCES EXPANDED PROFESSIONAL LEARNING OPPORTUNITIES TO EFFECTIVELY IMPLEMENT REMOTE AND HYBRID LEARNING

Expanded professional learning opportunities to support remote and hybrid learning are available for New York's educators. The expanded opportunities are being facilitated by the Department's Teaching in Remote/Hybrid Learning Environments (TRLE) program and through a partnership with the [New York State Association for Computers and Technologies in Education \(NYSCATE\)](#).

New York was one of 11 states to be awarded Education Stabilization Fund-Rethink K12 Education Models Grant funds by the USDOE. The nearly \$20 million awarded through this initiative have launched NYSED's TRLE program. The purpose of the program is to build the capacity of teachers and educational leaders to effectively implement remote/hybrid learning for all students. This will provide more than 190,000 teachers and educational leaders across the State with a combined 450,000 hours of professional support to implement effective practices in remote/hybrid teaching and learning which, in turn, will reach an estimated two million students.

The first phase of the TRLE program focuses on rapid deployment of professional learning to the field in six core competencies:

- Shifting to Teaching Online
- Engaging Families as Partners in Remote/Hybrid Learning
- Meeting the needs of SWDs through Remote/Hybrid Learning
- Meeting the needs of ELLs/MLLs through Remote-Hybrid Learning
- Integrating Culturally-Responsive Sustaining Education (CRSE) in Remote Learning Environments
- Integrating Social Emotional Learning (SEL) in Remote Learning Environments.

NYSCATE will offer professional development courses developed and facilitated by New York educators, aligned to New York State standards and expectations of quality, that reflect an understanding of New York's regional variations and needs. NYSCATE will also provide two webinar series, one for teachers and one for parents, on topics related to technology and remote learning.

NYSCATE, an organization for educational technology with a membership of more than 25,000 educators and administrators in New York State, is an affiliate of the International Society for Technology in Education (ISTE), the Consortium of School Networking (CoSN), and the State Educational Technology Directors Association (SETDA), three national leading organizations in educational technology.

A calendar of TRLE learning opportunities can be found on [SED's TRLE website](#).



CV-TEC DIVISION
Michele M. Friedman
Director of Career and Technical Education

friedman_michele@cves.org
Plattsburgh Main Campus, 518-561-0100 FAX 518-561-0494
Mineville Branch Campus, 518-942-6691 FAX 518-942-3368
Satellite Branch Campus, 518-561-0100 FAX 518-324-6620
OneWorkSource, 518-561-0430 FAX 518-324-3379

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey

FROM: Michele M. Friedman

DATE: May 3, 2021

RE: May 2021 Board Report

CV-TEC SkillsUSA Students Excel at 2021 New York State SkillsUSA Virtual Competitions

Twenty CV-TEC students competed among nearly seven hundred students representing forty-nine NYS CTE Centers at the Annual *NYS SkillsUSA Virtual Championships* held April 12-23, 2021. Six CV-TEC students were awarded medals. CV-TEC students and advisors spent the month of March preparing and practicing for their respective competitions. All Competitions this year were held virtually due to the COVID-19 pandemic. Many students competed by joining live virtual sessions with judges and other competitors from across New York State while others were required to submit recordings of their competition tasks. We are extremely impressed with the amount of preparation, practice, and exemplary efforts of our student competitors.

Our student competitors were led by an outstanding and talented team of advisors and educators. Congratulations and gratitude are extended to SkillsUSA Advisor Team: Co Lead Advisors: Nicole Santaniello & Jackie Dashnaw, Advisors: Mark Brown, Jamie Beggs, Mike Guillette, Frank Mercier, Todd Menia, Susan Richards, Shawn Ryan, Maria Spadafora, and Donna Wyant.

SkillsUSA is a student leadership organization for students training in trade, industrial, and health occupations with over 300,000 members nationwide. Our CV-TEC students participated in career and technical education competitions focusing on their CTE training area and in leadership competitions including Prepared Speech and Job Interview!

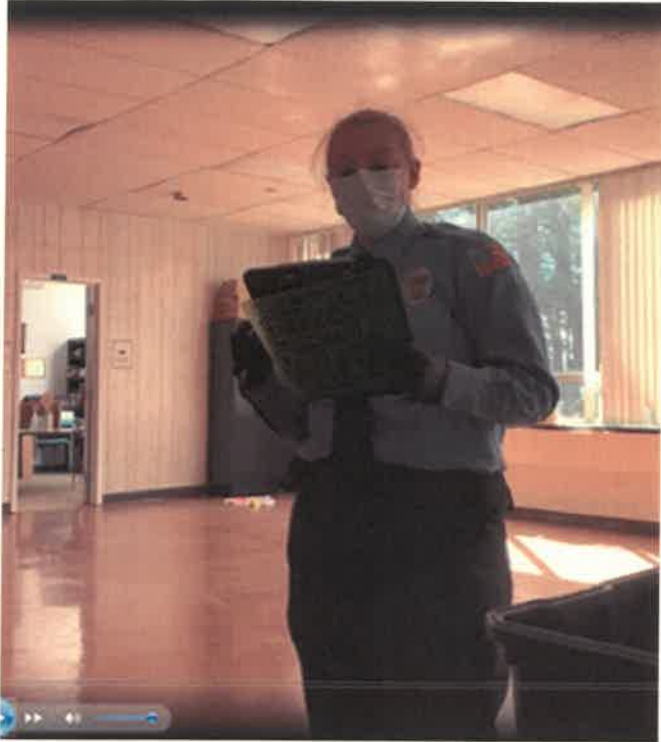


SkillsUSA State Virtual Competitions Results

	Name	Home School	Program	Competition
SILVER 2nd Place	Madison Tromblee	AuSable Valley	Early Childhood Education	Early Childhood Education
BRONZE 3rd Place	McKenzie Sadowski	Moriah	Animal Science/Vet Assistant	Prepared Speech
BRONZE 3rd Place	Gwendolyn Eichen	Moriah	NV Medical Careers	Medical Terminology
BRONZE 3rd Place	Brianna Barrett	Schroon Lake	Security & Law Enforcement	Crime Scene Investigation
BRONZE 3rd Place	Brent Olden	Ticonderoga	Security & Law Enforcement	Crime Scene Investigation
BRONZE 3rd Place	Brooke Plunkett	Crown Point	Security & Law Enforcement	Crime Scene Investigation

SkillsUSA State Virtual Competitions Participants

Name	Home School	Program	Competition
Andie Abdallah	Plattsburgh	Early Childhood Education	Job Demonstration A
Kennedy Allen	Moriah	NV Medical Careers	Health Knowledge Bowl
Jonah Baker-Flora	Plattsburgh	Graphic Design	T-Shirt Design
Kaitlyn Blaise	AuSable Valley	Medical Office Assistant	Job Interview
Brianna Barrett	Schroon Lake	Security & Law Enforcement	Crime Scene Investigation
Jarrold Colby	Keene	Digital Art & Design	Extemporaneous Speaking
Desiree Demar	Moriah	Allied Health	Health Knowledge Bowl
Gwendolyn Eichen	Moriah	NV Medical Careers	Medical Terminology
Joy Frasier Cooper	Keene	Cosmetology	Cosmetology Senior
Ethan Hazel	Northeastern Clinton	Digital Art & Design	Advertising Design
Cali Kelley	Peru	Early Childhood Education	Job Demonstration Open
Samantha Lyon	Peru	Allied Health	Medical Terminology
Taylor Mick	Northern Adirondack	Security & Law Enforcement	Criminal Justice
Brent Olden	Ticonderoga	Security & Law Enforcement	Crime Scene Investigation
Lilli Peters	Crown Point	NV Medical Careers	Job Demonstration Open
Ariyanna Philips	Crown Point	NV Medical Careers	Health Knowledge Bowl
Brooke Plunkett	Crown Point	Security & Law Enforcement	Crime Scene Investigation
Shelbie Rice	Schroon Lake	Allied Health	Job Demonstration A
McKenzie Sadowski	Moriah	Animal Science/Vet Assistant	Prepared Speech
Madison Tromblee	AuSable Valley	Early Childhood Education	Early Childhood Education







CV-TEC Hosts Virtual Open Houses for Prospective CTE Students

All CV-TEC Campuses hosted multiple virtual Open House events for prospective students on April 20, 21, 22 and 28, 2021. The events will be targeted for our high school population and their parents who are interested in potentially attending a CV-TEC program in the Fall of 2021. Each event was hosted by the CV-TEC CTE teacher and included a virtual 3D tour of our campuses. The virtual Open Houses were planned to coincide with the presentations that CV-TEC Team Members have been providing to students in our local high schools regarding the opportunities that CV-TEC offers.

APRIL 20 @ 6 - 7PM

SESSION 2 - 6:30 TO 7:00PM

- AUTOMOTIVE COLLISION REPAIR
- AUTOMOTIVE TECHNOLOGY
- HEAVY EQUIPMENT/DIESEL MECHANICS
- ENVIRONMENTAL CONSERVATION & FORESTRY
- ANIMAL SCIENCE: LARGE ANIMAL PRODUCTION
- CONSTRUCTION TRADES
- ELECTRICAL DESIGN INSTALLATION & ALTERNATIVE ENGINEERING
- WELDING

Virtual Open House

Welcome to the 2021 CV-TEC Virtual Open House. We have several exciting programs we wish to share with you and look forward to answering your questions about our different career clusters. Please select the session you wish to join and follow the link to that event.

KEY

Transportation Technologies	Engineering Technologies	Business Management & Technology	Health Services	Human Services	Arts & Communications	Natural Resources & Agriculture
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April 20, 2021		April 21, 2021	April 22, 2021
CV-TEC Pittsburgh Campuses			TODAY
Learn more about these programs!			Session 1 - 6:00 - 6:30pm
	Automotive Collision Repair		Animal Science: Veterinary Assistant
	Automotive Technology		Construction Trades
	Heavy Equipment/Diesel Mechanics		Culinary Arts Management
	Environmental Conservation & Forestry		Early Childhood Education
	Animal Science: Large Animal Production		Security & Law Enforcement
	Construction Trades		
	Electrical Design Installation & Alternative Engineering		
	Welding		
Learn more about these programs!			Session 2 - 6:30 - 7:00pm
	Automotive Collision Repair		Animal Science: Veterinary Assistant
	Automotive Technology		Construction Trades
	Heavy Equipment/Diesel Mechanics		Culinary Arts Management
			Early Childhood Education
			Security & Law Enforcement

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CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

To: Dr. Mark Davey, District Superintendent
From: Matt Slattery, Director of Special Education
Date: May 2021
Re: Board of Cooperative Educational Services Report

Program Brochures Complete

It gives me great pleasure to share our finalized program brochures that highlights each of the specialized programs that we provide to students on both our Mineville and Plattsburgh campuses. Each will serve as an important communication tool and resource for our families, component districts, and community partners.

I cannot emphasize enough that these products are the result of the dedication and hard work of our division leadership (principals and coordinators), the collaboration with our faculty and staff, and the talent of ISC's Communication Department.

We are proud of the final products as we look to continually enhance our communication with the communities that we serve.



Story of Success: From a Student to a Young Adult

Austin is a 21-year-old young man who graduated from the Life Skills program in 2019 after joining our program from the Chateaugay School District. While in school, Austin was a charismatic young man with dreams and aspirations. He was an active member of his classroom community and worked hard on developing his academic, employment and independent living skills while enrolled.

Austin had originally planned to continue his education until he was 21, however in September of 2019 plans changed and he moved into his own apartment in Plattsburgh where he currently lives independently with support services. Austin's transition from school services into CVES' Partners in Transition Program was smooth. He was immediately dually enrolled in our adult Community Pre-Vocational and the Employment and Training Program (ETP).

While in the Community Pre-Vocational Program, located on the SUNY Plattsburgh Campus, he continues to learn valuable work readiness skills. The ETP program utilized a Discovery Process that allowed the Partners in Transition staff the opportunity to learn about Austin as a "whole" person thru interviews, observations and workplace assessments and develop the best job match to provide him the best opportunity for success. In January 2020, upon completing the Discovery process, Austin began his paid internship with full time job coaching at Yando's Big M Supermarket where he started working 12 hours a week. We are excited to share that due to Austin's continued growth, he has now been officially offered a position as a Store Clerk and is in the process of fading his coaching supports. We are proud of his accomplishments and how far he has come!



Consensus Building Curriculum Process and Plan Forward Created

Teachers in the Elementary Academic, Elementary Life Skills and High School Life Skills programs continued their ELA curriculum evaluation culminating in final decisions for the 2021-2022 school year and beyond. This process was key to ensure consistency in programming across the grade levels and buildings.

The highly experienced Elementary Academic team determined that students at the K-1 instructional level needed the increased emphasis on phonics to help them transition from learning to read to reading to learn and chose Wilson Foundations as their core instructional program. The teachers of students at the grade 2+ instructional level determined that Reading Mastery with a balance of decoding and comprehension will be the most successful route to help close the gap between a student's current reading level and targeted reading goal. Regardless of instructional level, all students in the Elementary Academic program will be instructed using Writers Workshop to allow for differentiation and consistency.

The Life Skills teachers recognize that the instructional levels of students within this program vary significantly and therefore "chunked" instructional cores into 3 groupings. Elementary students will receive Wilson Foundations, high school low/non-readers will receive Edmark, and the high school readers will receive Corrective Reading. The premise allows for a continuum of phonics instruction K-12 (Foundations and Corrective Reading) but recognizes that some students in this program may need a new instructional approach with Edmark.

In review, through this collaborative process the program teams have chosen the following curriculum:

- Wilson Foundations
- Reading Master
- Writers Workshop
- Edmark
- Corrective Reading
- Functional Writing

As this work is entering the final stages, plans are now in place to complete a review of Math curriculum through these programs for the upcoming 2 months.

Earth Day Celebration in Mineville

On Thursday, April 22, students on our Mineville campus celebrated Earth Day! They learned about the importance of protecting the earth, they made mobiles and other related art projects, and enjoyed a treat - "worms in mud."



Coordinated Efforts for Pre-CSE Meetings within Our Autism Program Yields Positive Parental Feedback

The past couple months has been filled with CSE meetings and we are preparing for the last few. The CSE meetings for the students in the Autism Program have been very successful. The social worker was able to schedule pre-CSE meetings for all of the students in the program. These meetings consist of the parents, classroom teacher, social worker, BCBA and all related service providers. They have allowed the opportunity to discuss next year's recommendations with the parents prior to the CSE meetings. Parents have expressed their appreciation for being included in these decisions and for not having any unexpected recommendations made at the CSE meetings. With parents and school staff on the same page, the CSE meetings have gone quickly and smoothly.

Another exciting development within the Autism Program has been the re-opening of the pool. Students in the Autism Program were the first students to re-enter the pool after going remote last school year. Through the collaboration of the director, program principals, gym teachers and the BCBA, the transition back into the pool has been smooth and successful.

April was Autism Awareness Month

In celebration of Autism Awareness Month at CVES, the WAF campus has been able to participate in several events despite the challenges COVID has brought us this year. A huge thank you to Loremans for our Autism T-Shirt orders this year. We sold over \$1,000.00 in shirt orders which allowed us to donate \$420.00 towards the Autism Alliance.



We also have created a CVES team for the Autism alliance and participate in a virtual walk here on our campus. Classes were asked to log any of their walks outside and a total will be collected to share with the autism alliance as our pledge and participation for the virtual walk. For the month of April, we accumulated **148 miles** – way to go Team CVES!



PBIS NEWS

Positive Behavioral Intervention and Support

April 2021

**Word of the
Month**

Tolerance

Special Days

April 2 - 9 - Spring Break

April 16th - end of 3rd Quarter

April 20 - Awards will be handed out



March's Board

Students of the Month for March: Bowie, Carter, Derek, Dylan, Elizabeth, Gavin, Geozir, Jacob, Jasmine, Jillian, Logan, Matthew, Ryan, Shane, Tanner, Triston, Tyler, Zaedyn, and Zoey.

Pride Slip Winners for April: Blake, Bryce, Caleb, Ivan, Nolan, Robert, Trevor, Tyler, Veronica, and Zack

Dr. Seuss Week was fun. We had many activities throughout the week.



St. Patrick's Day. Staff and students dressed up. PBIS gave out 140 Shamrock Shakes. The Ice Cream was donated by Stewart Shop #200.



**May's
Word of the
Month**

Integrity

Assemblies: None are scheduled at this time.

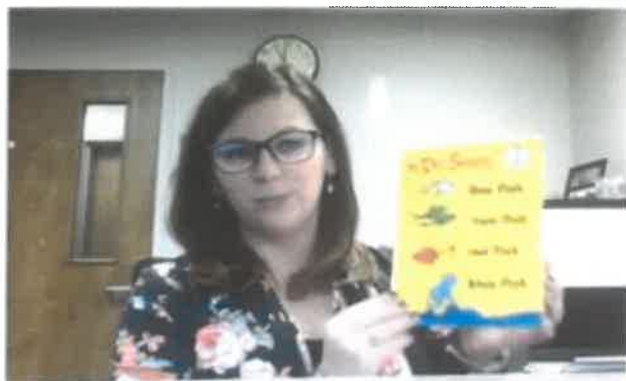
PBIS Committee



PBIS has had a busy month. The month started off with Dr. Seuss Week. We had Mustache Day, Wacky Wednesday, Crazy Sock Day, Silly Hat Day, and Thing One & Thing Two / Twin Day. There were many activities and packets given out and student even played Dr. Seuss BINGO.



Administration recorded their favorite Dr. Seuss book for the teachers to access during the week. They did a great job, especially with all the tongue twisters.



St. Patrick's Day. Staff and Administration dressed up for the day. PBIS staff made Shamrock Shakes for the Students and Staff. Some of the cups had a gold coin under them. Student who were lucky to find the gold coin received a St. Patrick Day Necklace.

Easter is early this year and it falls at the beginning of April and then we have our Spring break, so we celebrated it at the end of March. Each classroom was given a bag of eggs filled with assorted items to hide for their classrooms. Each classroom will get a special egg with a ticket to pick out of the prize box.



**CEWW BOCES
SPECIAL AID FUND PROGRAMS REVIEW
STATUS EVALUATION
2020/2021**

Coser	922-2020	923-2021	927-2020	927-2021	930-2020	930-2021	944-2019	947-2021	949-2021	950-2021	951-2020	951-2021
Program Description	Adk Foundation - Sun Fund	Healthy Cafeteria Sustainability	Core Rehabilitation Services	Core Rehabilitation Services	Pre-ETS	Pre-ETS	Early College High School Program and Pathways	SLS Operating Aid	SLS Categorical Aid for Automation	EPE	HSE Test Administration	HSE Test Administration
Approved Budget	\$ 8,000	\$ 50,000	\$ 640,000	\$ 308,642	\$ 300,000	\$ 300,000	\$ 150,000	\$ 108,060	\$ 10,647	\$ 421,312	\$ 7,247	\$ 7,397
Revenue Available/Earned	\$ 8,000	\$ 50,000	\$ 431,117	\$ 56,641	\$ 18,000	\$ -	\$ 150,000	\$ 94,539	\$ 7,563	\$ 258,426	\$ 2,800	\$ -
Prior Year Rollover	\$ -	\$ -	\$ 208,820	\$ 234,312	\$ -	\$ -	\$ -	\$ 13,521	\$ 1,193	\$ -	\$ 5,542	\$ -
Expenditures to-date	\$ (3,086)	\$ -	\$ (639,937)	\$ (205,131)	\$ (18,000)	\$ -	\$ (51,886)	\$ (63,998)	\$ (5,189)	\$ (263,976)	\$ (8,377)	\$ -
Est.Encumbrances to-date (including indirect cost)*	\$ (4,915)	\$ -	\$ -	\$ (14,671)	\$ -	\$ -	\$ (81,169)	\$ (21,479)	\$ (1,709)	\$ 44,711	\$ 35	\$ -
Unexpended Balance	\$ -	\$ 50,000	\$ -	\$ 71,151	\$ -	\$ -	\$ 16,946	\$ 22,583	\$ 1,858	\$ 39,162	\$ -	\$ -
Percentage Utilized	100%	0%	100%	71%	6%	0%	89%	79%	65%	52%	115%	0%
Grant Program Ending:	5/31/2021	10/31/2021	12/31/2020	12/31/2021	12/31/2020	12/31/2021	6/30/2021	6/30/2021	6/30/2021	6/30/2021	12/31/2020	12/31/2021
Finance Approval Obtained:	5/12/2020	11/3/2020	2/7/2019		1/10/2020		2/22/2019	8/17/2020	10/21/2020	10/13/2020	6/4/2019	
Director:	Bell	Bell	Slattery	Slattery	Slattery	Slattery	Gray	Gray	Gray	Friedman	Friedman	Friedman

Coser	952-2021	954-2021	956-2021	959-2020	959-2021	963-2021	971-2021	987-2021	995-2021	996-2021	997-2021	
Program Description	WIOA, Title II, Adult Basic Ed	Perkins IV/CTEIA-Basic Grant	SLS Supplemental Operating Aid	SNAP Employment & Training Venture IV	SNAP Employment & Training Venture IV	North Country Region Career Pathways III	Harbor Freight	COVID 19 Response Learning	WIOA, Title II, Incarcerated	NYS Basic Literacy- One Work Source	NYS Basic Literacy- One Work Source	
Approved Budget	\$ 60,182	\$ 121,263	\$ 57,639	\$ 370,279	\$ 300,000	\$ 190,129	\$ 35,000	\$ 5,000	\$ 405,147	\$ 125,000	\$ 125,000	
Revenue Available/Earned	\$ 60,182	\$ 121,263	\$ 46,166	\$ 141,125	\$ -	\$ 102,093	\$ 35,000	\$ 4,500	\$ 405,147	\$ 125,000	\$ 125,000	
Prior Year Rollover	\$ -	\$ -	\$ 11,473	\$ 70,279	\$ -	\$ 90,129	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures to-date	\$ (40,112)	\$ (63,625)	\$ (35,846)	\$ (174,210)	\$ -	\$ (58,368)	\$ (2,292)	\$ -	\$ (226,211)	\$ (90,346)	\$ (88,903)	
Est.Encumbrances to-date (including indirect cost)*	\$ (17,070)	\$ (47,810)	\$ (10,116)	\$ (12,082)	\$ -	\$ (5,667)	\$ (21,837)	\$ -	\$ (103,322)	\$ (30,044)	\$ (30,011)	
Unexpended Balance	\$ 3,000	\$ 9,829	\$ 11,677	\$ 25,112	\$ -	\$ 128,167	\$ 10,871	\$ 4,500	\$ 75,614	\$ 4,610	\$ 5,086	
Percentage Utilized	95%	92%	80%	50%	0%	34%	69%	0%	81%	96%	95%	
Grant Program Ending:	6/30/2021	6/30/2021	6/30/2021	9/30/2020	9/30/2021	3/31/2021	6/1/2021	10/16/2021	6/30/2021	6/30/2021	6/30/2021	
Finance Approval Obtained:	11/24/2020	1/21/2021	9/3/2020	1/13/2020	1/25/2021	3/10/2021	10/14/2020	10/9/2021	12/8/2020	1/7/2021	1/7/2021	
Director:	Friedman	Friedman	Gray	Friedman	Friedman	Friedman	Friedman	Gray	Friedman	Friedman	Friedman	

*Includes total unpaid salary and related benefits allocated to the program through year-end