

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: April 14, 2021
KIND OF MEETING: Regular Board Meeting
PLACE: Instructional Services Center & Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
Leisa Boise
Patricia Gero (*left at 8:44pm*)
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Richard Malaney
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Doug Spilling
Michael St. Pierre
Scott Thurber

Board Members Absent:

Evan Glading

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teri Calabrese-Gray
Michele Friedman
Matthew Slattery
Eric Bell
Alex St. Pierre

MEETING
TO ORDER

Board President St. Pierre called the meeting to order at 6:38 p.m.

EXECUTIVE
SESSION

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque, that the Board go into Executive Session at 6:39 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

In Executive Session, the Board and the District Superintendent discussed several confidential personnel topics including his recommendation for the appointment of the Assistant Superintendent for Educational Services (ASES). Dr. Davey reviewed the timeline and steps in the process including highlights from numerous rounds of the interviews. He provided the District Superintendent's recommendation for the appointment with input provided by the Board. A copy of the draft ASES contract was shared. Next, Dr. Davey reviewed various confidential personnel items recommended for action during the evening's meeting including an anticipated upcoming medical leave. Third, a labor relations update was provided which included updates on the status of several job searches

underway including CVES' Director of Labor Relations and Administrator of Instructional Services. Dr Davey also discussed a recommended Memorandum of Agreement (MOA) with our United Professionals Association and a matter involving potential disciplinary action. Next, a brief update was provided on a Title IX investigation underway and lastly, several Capital Project-related contractual matters were reviewed. Mr. Harriman, Sr. moved, seconded by Mrs. LaRocque that the Board come out of Executive Session at 7:34 p.m. All Board Members present voted yes—motion carried.

Meeting adjourned for the Annual Meeting at 7:43 p.m.
Meeting resumed at 8:46 p.m.

Note: Patricia Gero, Board member, left the meeting at 8:44 p.m.

CAPITAL PROJECT
UPDATE

Dr. Davey began the update by sharing that significant progress has been made over the last month and that CVES continues to remain under budget and on schedule at this time with the Capital Project. Mr. Bell then shared with the Board that NYSEG is now working on a quote and design work to allow for CVES to be scheduled for electrical site work. Mr. Bell next reviewed the five change orders that are on this evening's agenda for recommendation for approval and the impact they have on the project schedule. Several punch-list items were accomplished over the Spring break at the main campus, as well as significant progress at the Satellite South campus. The second-floor concrete pour has been scheduled and interior framing for additional office space has begun. Mr. Bell continued his update indicating that contractors have increased onsite staff within the last month to work on bathrooms, painting and additional projects. Lastly, Mr. Bell gave kudos to Murnane Building Contractors for their outstanding efforts and then provided the Board with an opportunity for questions and answers.

PREVIOUS
MINUTES

Mrs. LaRocque moved, seconded by Mr. Harriman Sr. to approve the minutes of the March 10, 2021 monthly Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for March 2, 2021 to March 29, 2021, as presented.

TREASURER'S
REPORT

Approve the Treasurer's Report from February 28, 2021 as presented.

BUDGET
INCREASES

Approve the following Budget Increases:

1. Core Rehabilitation Service (CRS) special aid fund project budget from

\$631,752 to \$640,000 for the period of January 1, 2020 through December 31, 2020, due to additional funding in the amount of \$8,248. (Special Education)

2. Core Rehabilitation Service (CRS) special aid fund project budget from \$308,642 to \$542,954, for the period of January 1, 2021 through December 31, 2021, due to rollover funding in the amount of \$234,312. (Special Education)

3. Career and Technical Education Program budget from \$7,951,453 to \$8,553,989 due to increased revenue from the sale of surplus equipment in the 2020-2021 school year. (CV-TEC)

4. Adult Education Program budget from \$526,710 to \$751,025 due to increased revenue from the CARES Act & sale of surplus equipment in the 2020-2021 school year. (CV-TEC)

COMMUNICATION
SITE CONTRACT

Approve the following Communication Site Contract:

1. Contract between Clinton-Essex-Warren-Washington BOCES and Wendland Communications, LLC for the purpose of leasing telecommunications space in the Town of Monkton, VT for a period of three years beginning April 1, 2021 and ending March 31, 2024. Commencing with the initial contract term of April 1, 2021 through March 31, 2022 the rent shall be \$4,855. For the second and third contract term the base rent shall remain the same, with Consumer Price Index (CPI) increases allowed. (ISC)

TRANSPORTATION
AGREEMENT
RENEWAL

Approve the following Transportation Agreement Renewal:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Northeastern Clinton Central School District, to provide certain transportation services for students in CV-TEC programs for the period of September 1, 2020 through June 30, 2021 at a current estimated cost of \$18,000. (CV-TEC)

MEMORANDUM
OF AGREEMENT

Approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the North Country Workforce Partnership, Inc. (NCWP) under which NCWP will reimburse BOCES for professional services rendered in connection with the North Country Region Career Pathways III Program (NCRCP3P) in an amount not to exceed \$100,000. The period of the agreement is April 1, 2020 through March 31, 2021. (CV-TEC)

CONSENT
AGENDA
PERSONNEL

Mrs. LaRocque moved, seconded by Mr. Harriman Sr. to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE AGNEW,
PAYNTER

Approve the following leave(s) of absence:

1. Sarah Agnew, Teacher Aide/Student Aide, unpaid medical leave, March 24, 2021 through April 13, 2021
2. Melody Paynter, Teacher Aide/Student Aide, unpaid medical leave, March 30, 2021 through May 3, 2021

AMENDMENTS

1. Amend the following leave of absence that was approved at the March 10, 2021 Board meeting:

Jean Gonyo, Teaching Assistant, November 30, 2020 through ~~March 8, 2021~~ **June 8, 2021**, for the purpose of accepting a temporary teaching position.

2. Amend the following temporary appointment that was approved at the March 10, 2021 Board meeting:

Name: Jean Gonyo

Position: Special Education Teacher

Effective Date: November 30, 2020 through ~~March 8, 2021~~ **June 8, 2021**

Certification Status: uncertified

Annual Base Salary: \$43,468

Prorated Salary: ~~\$14,561.78~~ **27,602.18**

TENURE
APPOINTMENTS
WORLEY

Grant Tenure to the following person(s):

1. Caitlin Worley, Teaching Assistant, effective September 1, 2021

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
LUCAS

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Sarah Lucas (*pending fingerprint clearance*), Teacher Aide/Student Aide, Effective April 19, 2021, Annual Base Salary of \$17,844, Prorated Salary of \$4,483.42.

PERMANENT
APPOINTMENT
MARTINO

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Andrea Martino, Behavior Analyst, effective June 14, 2021

TEMPORARY
APPOINTMENTS
HURTEAU,
GOWETT

Approve the following person(s) to a Temporary Appointment for the 2020-21 school year:

1. Maria Hurteau, LPN Teacher (uncertified), Effective April 19, 2021 through June 30, 2021, Annual Base Salary of \$43,468, Prorated Salary of \$11,736.36.
2. Kelly Gowett (*pending fingerprint clearance*), Allied Health Teacher (uncertified), Effective April 19, 2021 through June 30, 2021, Annual Base Salary of \$43,468, Prorated Salary of \$11,736.36.

ADDITIONAL
WORK

Approve the following Additional Work for the 2020-21 school year:

<u>Continuation of normal workday duties, hourly rate of pay</u>	
Penny Bowers	not to exceed 31 hours
Julie Merritt	not to exceed 31 hours
Amanda Cole	not to exceed 29 hours
Maiya Giroux	not to exceed 28 hours
Jordan Doherty	not to exceed 30 hours
Andrew Brousseau	not to exceed 31 hours
Jerilyn LaMere	not to exceed 39 hours
Kristin Forttrell	not to exceed 47 hours
Betsy Lennon	not to exceed 25 hours
Amy Ladue	not to exceed 25 hours

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING

Approve the following Special Education Summer School Staffing:

<u>Teacher Aide/Student Aide, hourly rate of pay per contract</u>	
Amy Keech	YD
Andrea Earley	WAF
Angel Mitchell	YD
Ashley Lavalley	WAF
Brenda Trombly	WAF
Ciarra Smith	WAF
Donna Lindsay	WAF
Donna Montroy	WAF
Emily Duquette	WAF
Erin LaDeau	YD
Emily Norwood	WAF
Heather Agoney	WAF
Heather Shaw	WAF
Janeen Defayette	WAF
Jason Moore	WAF
Jennie Fox	YD
Jill Brown	WAF
Jill Spring	WAF
Johanna Pray	WAF
Juliana Baker	WAF
Julie Manley	WAF
Kara Velie	WAF
Karen Everleth	WAF
Kathleen Kotsogiannis	WAF
Latalya Duell	WAF
Leslie Plante	YD
Lisa Desotell	WAF
Melodie Paynter	WAF
Mikayla Defayette	WAF

Nicole Haran	YD
Pascal Spronk	WAF
Patricia Fortin	WAF
Patti Edwards	YD
Randa Newell	WAF
Realelena Hurley	WAF
Sarah Agnew	WAF
Shelby Lottie	WAF
Tabitha Imondi	WAF
Tara Gonyea	WAF
Tina Bordeau	WAF
Tina Goyette	YD

Teacher, hourly rate of pay per contract

Roxana Palmer	WAF/YD
Amanda Keefe	WAF
Brianna Finnegan	WAF
Cherie Passno	WAF
Crystal Rhino	WAF
Ellen Supinski	WAF
Faye Dayton	WAF
Heather Vanalphen	WAF
Jennifer Cowling	YD
Jennifer Haley	WAF
Jennilee Montanile	WAF
Joan McGowan	YD
Joelle Lucia	WAF
Jordan Wendling	YD
Kayla Thorne	WAF
Lyndon Johnson	YD
Madeline Seller	WAF
Nicholas Hebert	WAF
Robin Douglass	WAF

Teaching Assistant, hourly rate of pay per contract

Aimee Lobdell	WAF
Allison Bola	WAF
Alix Geoffroy	WAF
Alyssa Restrepo	WAF
Andrea Christensen	WAF
Andrea Denton	WAF
Ashley Pray	WAF
Bethany Katzfey	WAF
Brittney Spadafora	YD
Caitlin Worley	WAF
Chelsea Benway	WAF

Cheryl Spoor	WAF
James Lavoie	WAF
Jean Gonyo	YD
Joanne Beaudry	WAF
Lori Warner	WAF
Louise O'Connell	WAF
Margarett Christian	WAF
Melissa Gough	YD
Melissa Slagenweit	WAF
Penny Comes	YD
Sheilah Boyea	WAF
Tammy Smith	WAF
Tina Leduc	WAF
Tom Daly	WAF
Whitney Gagnier	WAF

Teacher for the Speech and Hearing Handicapped, hourly rate of pay per contract
 Laura Birtz-Sisson WAF

Speech Language Pathologist, hourly rate of pay per contract
 Kaitlin Diskin YD
 Nichole Strong WAF
 Susan Richards WAF
 Tina Mitchell WAF

School Psychologist, hourly rate of pay per contract
 James Anderson YD

School Counselor, hourly rate of pay per contract
 Kim Denton WAF

School Social Worker, hourly rate of pay per contract
 Karen Dague WAF
 Kristen Mitchell WAF
 Toni Perez WAF

Occupational Therapist, hourly rate of pay per contract
 Melinda Conroy WAF
 Rhonda Baker YD

Physical Therapist, hourly rate of pay per contract
 Alyssa Crockett WAF/YD
 Catherine Premore WAF/YD

Registered Nurse, hourly rate of pay per contract

Jaimie Plumadore	WAF
Kelly Tursky	YD
Maria Spadafora	YD

Physical Education Teacher, hourly rate of pay per contract

Kim Mayer	WAF
Tom Daly	WAF

Food Service Helper, hourly rate of pay per contract

Gladys Daniels	WAF
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Cook Manager, hourly rate of pay per contract

Angela Provost	WAF
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Lifeguard, hourly rate of pay per contract

Henry Aguilar	WAF
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FACILITATOR

Approve the following Facilitator:

Facilitator, \$30.00/hour

Kim O'Leary

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2020-21 school year:

<u>Name</u>	<u>Position</u>
Laurie Trepanier	Teacher

CVES NEW
EMPLOYEE
ORIENTATION
COMPENSATION

Approve the following list of employees to receive compensation for attending CVES New Employee Orientation on March 18, 2021:

Hourly rate of pay

Emily Duquette, Teacher Aide/Student Aide
Julianna Baker, Teacher Aide/Student Aide
Patricia Fortin, Teacher Aide/Student Aide
Terra Duso, Teacher Aide/Student Aide
Jessica Lagree, Account Clerk/Typist
Kylee Gonyea, Account Clerk/Typist
Julie Jolicoeur, Confidential Secretary

Dr. Davey recognized and congratulated the retirement of Environmental Conservation & Forestry Teacher Mr. Thomas Rodriguez, Jr., and acknowledged his 41 years of service.

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MEMORANDUM
OF AGREEMENT
CEWW BOCES
AND CVES
UNITED
PROFESSIONALS
UNIT

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque, that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO that clarifies graduate credit impact on minimum entry level salary. All Board Members present voted yes—motion carried.

CVES REPORT
CARD

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the CVES Report Card as presented at the Annual Meeting. All Board Members present voted yes—motion carried.

CAPITAL
IMPROVEMENT
PROJECT
CHANGE ORDERS

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque that the Board approve the following Change Order(s):

1. Change Order from Murnane Building Contractors of Plattsburgh, New York in the amount of \$49,401.44 for the voter approved “Capital Improvement Project” relocation of the electrical room at the South Building to the second floor and the creation of an office with a window on the first floor. (Administration)

2. Change Order from AW Farrell Roofing of Dunkirk, New York in the amount of \$175,207.50 for the voter approved “Capital Improvement Project” for additional roofing work at the South Campus. Bid pricing for the change order was sourced through the 1Government Procurement Alliance (1GPA) under their March 4, 2021 bid award to Progressive Roofing, an AW Farrell Roofing family affiliate. (Administration) All Board Members present voted yes—motion carried.

CONTRACT &
LICENSING
AGREEMENT

Mrs. LaRocque moved, seconded by Mr. Malaney, to approve the following Contract & Licensing Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and SchFront LLC, to grant BOCES, and BOCES component districts, a license to access SchFront’s suite of modular web-based information management tools. BOCES current access will be for Employee Management Systems, with more modules available for additional access fees upon request. The agreement commences April 15, 2021 and will renew annually in July unless cancelled by BOCES with 30 days advance notice prior to July 1 of the then current school year. The initial expenditure for requested services through June 30, 2023 is \$60,844. Annual fees commencing July 1, 2023 through June 30, 2024 are estimated at \$22,900 and will be dependent upon the mutual agreement of SchFront’s proposed fee schedule at that time, as well as BOCES selection of in-use service modules. (Management Services) All Board Members present voted yes—motion carried.

RESCIND

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board rescind the following provisional civil service appointment that was approved at the March 10, 2021 Board meeting:

Name: Chelsey Hanley
Position: Employment & Training Counselor
Effective Date: April 19, 2021
Annual Base Salary: \$43,300
Prorated Amount: \$8,826.54

All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE
GONYEA

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the following leave(s) of absence:

1. Tara Gonyea, Teacher Aide/Student Aide, unpaid leave of absence, April 1, 2021 through May 09, 2021. All Board Members present voted yes—motion carried.

SUBSTITUTES

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the following substitute and temporary-on-call appointments for the 2020-21 school year:

<u>Name</u>	<u>Position</u>
Scott Fairchild	Teacher

All Board Members present voted yes—motion carried.

CAPITAL
IMPROVEMENT
CHANGE ORDERS

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque, that the Board approve the following Capital Improvement Change Orders:

1. Change Order from Murnane Building Contractors of Plattsburgh, New York in an amount not to exceed \$336,812.96 for the voter approved “Capital Improvement Project” for the structural framing and insulation at the South Building. (Administration)
2. Change Order from Murnane Building Contractors of Plattsburgh, New York in the amount of \$38,241.24 for the voter approved “Capital Improvement Project” for the installation of second floor windows at the South Building. (Administration)
3. Change Order from Murnane Building Contractors of Plattsburgh, New York in an amount not to exceed \$165,375.19 for the voter approved “Capital Improvement Project” for the removal and replacement of exterior metal wall panels at the South Building. (Administration)

All Board Members present voted yes—motion carried.

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**FOUR-YEAR
PROBATIONARY
APPOINTMENT
CAMPBELL**

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that Upon the recommendation of the District Superintendent, BE IT RESOLVED that the Board approve the following resolution: Appoint the following person(s) to a Four-Year Probationary Appointment:

1. Amy Campbell, Assistant Superintendent for Educational Services, Effective June 14, 2021, Annual Base Salary of \$133,000, Prorated Salary of \$7,204.17.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

**EMPLOYMENT
AGREEMENT
CAMPBELL**

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Amy Campbell, Assistant Superintendent for Educational Services effective June 14, 2021 through June 30, 2025. All Board Members present voted yes—motion carried.

**MEMORANDUM
OF AGREEMENT
CEWW BOCES
AND CVES
UNITED
PROFESSIONALS
UNIT**

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., Recommend that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO whereby the BOCES will waive the notice requirements for a particular staff member's retirement as if those notices had been submitted prior to dates required by the Contract. All Board Members present voted yes—motion carried.

**RESIGNATION
FOR THE PURPOSE
OF RETIREMENT
RODRIGUEZ JR.**

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the following letter(s) of resignation for the purpose of retirement:

1. Thomas Rodriguez Jr., Environmental Conservation & Forestry Teacher, Effective July 1, 2021. All Board Members present voted yes—motion carried.

**STRATEGIC PLAN
UPDATE**

Dr. Davey shared that the Annual Strategic Plan Survey is currently being administered and will run through April 21st. It was reiterated that this employee survey is anonymous, and the feedback is important to continue successfully moving forward. The District Planning Committee (DPT) will convene on April 28th to review the survey results and discuss the necessary presentation planning. The Board will be given the survey results with a full report presentation during the May 10th Board meeting. Divisional staff updates will be held in early May to begin end-of-year discussions and wrap-up.

DISTRICT SUPT.
UPDATE

Dr. Davey began his Superintendent's update by informing the Board that he and senior administration continue to meet regularly with the County Departments of Health and the Chief School Officers regarding COVID-19 updates. Next, Dr. Davey provided the Board with several NYSED updates that included changes to the number of State tests being offered at the end of this school year. NYS applied for a testing waiver with the US Department of Education. Unfortunately, the waiver was denied. Therefore, State testing will be held in required academic areas at the end of the year, but there has been a reduction to fewer exams. Recent guidance was distributed by the NYS Department of Health reducing the 6ft spacing for students PreK-12 to 3ft; 6ft spacing remains for staff. Implementation guidance discussions are underway at this time. End-of-year celebrations guidance has evolved from last year, and districts across the state are working to organize proms, graduations, etc. based on new guidance. Third, Dr. Davey informed the Board that vaccinations have opened across the State to include individuals over 16 years of age with parental consent. Points of Distribution (POD) have been administered by local health departments throughout Clinton and Essex County to help vaccinate as many individuals as possible. Fourth, Dr. Davey shared that the upcoming CVES Administrative Budget Vote and Board Member Election will be held on April 22, 2021 in each of the component districts. Three nominations were received and placed on the ballots, however CVES will end up with two at-large seats. The Board and Dr. Davey next discussed in-person/hybrid Webex meetings continuing for the month of May which will be held in Mineville. Lastly, Dr. Davey thanked Mrs. Donna LaRocque for her service, as her term ends on April 22nd.

OTHER

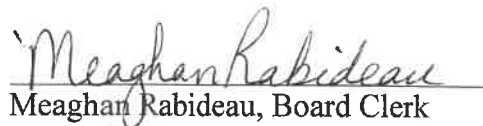
Mrs. Linda Gonyo-Horne, Board member, thanked Mrs. Michele Friedman for presenting to the Kiwanis Club and to the Customs & Border Protection group for their history month. The presentation was well received and the participants provided positive feedback and were appreciative of her time.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, May 12, 2021 at the Yandon-Dillon Center in Mineville, NY. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Malaney to adjourn the meeting at 9:11 p.m. All Board Members present voted yes—motion carried.


Meaghan Rabideau, Board Clerk