

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: March 10, 2021
KIND OF MEETING: Regular Board Meeting
PLACE: Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Thomas McCabe
Bruce Murdock
Michael St. Pierre
Scott Thurber (*left at 7:30pm*)

Board Members Absent:

Leisa Boise
Patricia Gero
Evan Glading
Richard Malaney
Lori Saunders
Doug Spilling

Executive Officer:

Dr. Mark C. Davey

Others Present:

Teri Calabrese-Gray
Michele Friedman
Matthew Slattery
Eric Bell
Alex St. Pierre
James Bouffard
Paul Lamoy
Eric Robert

Board Clerk:

Meaghan Rabideau

MEETING TO ORDER

Board President St. Pierre called the meeting to order at 6:36 p.m.

EXECUTIVE SESSION

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board go into Executive Session at 6:38 p.m., for the following reasons: #3 - A matter of information relating to a current or future investigation; #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

In Executive Session, the Board and the District Superintendent discussed several confidential personnel topics including an anticipated upcoming medical leave, and multiple planned agenda items with the DS' recommendations. Second, a labor relations update was provided which included updates on the status of several job searches underway including the CVES Assistant Superintendent of Educational Services and CVES' Director of Labor Relations. Also discussed were several pending Memorandum of Agreements (MOA's) related to sick day guidance regarding a staff matter and graduate credits. Third, an update was provided on a Title IX investigation underway. Fourth, several Capital Project-related contractual matters were reviewed. Lastly the District Superintendent reviewed the School Resource Officer (SRO) contract with the Clinton County Sheriff's Departments slated for Board action and he provided his

recommendation.

Mr. Harriman, Sr. moved, seconded by Mr. Barcomb that the Board come out of Executive Session at 7:15 p.m. All Board Members present voted yes—motion carried.

Note: Scott Thurber, Board member, left the meeting at 7:30 p.m.

CAPITAL PROJECT
UPDATE

Dr. Davey began the update by welcoming and thanking the Capital Project representatives in attendance: Mr. Paul Lamoy, Project Manager, and Mr. Eric Robert, President and Project Executive, from SchoolHouse Construction Services, LLC, and Mr. James Bouffard from Tetra Tech Architects & Engineers. Dr. Davey acknowledged the positive progress of the project and teamwork provided by our construction leadership team especially during the pandemic. Both Dr. Davey and Mr. Bell shared kudos to SchoolHouse, Tetra Tech, site contractors and the CVES O&M staff to limit impact on educational programming and integrity, for staying within budget and on schedule. All teams have worked closely to ensure successful progress on the Capital Project while CVES continued providing its educational programs and services. Mr. Robert began the update with accomplishments and COVID-19 safety protocols and precautions. Next, Mr. Lamoy provided project status updates for each of the CVES campuses which included several construction photos. Construction is approximately 98% complete at the John W. Harold Center main campus including all major work scheduled for both 2020 and 2021. The focus of recent construction has been at the Satellite campus where the new Annex addition is nearing completion. The interior renovations continue to progress, and completion is scheduled for this Summer/early Fall at that campus. Third, Mr. Lamoy shared that construction will begin again at the Yandon-Dillon Campus in Mineville this summer. A phasing schedule has been developed to limit disruption of CVES Mineville Campus Special Education Summer School. A group meeting with the prime contractors will be held later this week for a schedule outlook for the remaining work to be done and to confirm the durations of wrapping-up construction. Lastly the Board was given the opportunity for questions and answers.

PREVIOUS
MINUTES

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque to approve the minutes of the February 10, 2021 monthly Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for February 2, 2021 to March 1, 2021, as presented.

**TREASURER'S
REPORT**

Approve the Treasurer's Report from January 31, 2020 as presented.

DONATION

Approve the following Donation:

1. For the Student Stipend Fund:

United Way (December 2020) 198.12

United Way (January 2020) 198.12

TOTAL - \$ 396.24

**SPECIAL AID
FUND PROJECTS**

Approve the following Special Aid Fund Projects:

1. High School Equivalency Test Administration special aid fund project, in the amount of \$7,397, for the period of January 1, 2021 through December 31, 2021. (CV-TEC)

2. Pre-ETS (Employment Transition Services) for Students with Disabilities special aid fund project, in the amount of \$300,000, for the period of January 1, 2021 through December 31, 2021. (Special Education)

3. Core Rehabilitation Services (CRS) special aid fund project, in the amount of \$308,642, for the period of January 1, 2021 through December 31, 2021. (Special Education)

BUDGET

Approve the following Budget:

1. Itinerant (ITIN) Speech and Language budget in the amount of \$2,575 for the remainder of the 2020/2021 School Year to accommodate an increase in services from AuSable Valley School District. (Co-Ser 302 – Special Education)

**BUDGET
INCREASES**

Approve the following Budget Increases:

1. William A. Fritz Cafeteria Fund Regular School Year budget from \$145,028 to \$291,517 for the 2020/2021 school year to accommodate the increase in meals being served. (Co-Ser C791 – School Lunch Fund)

2. Itinerant (ITIN) Guidance/Counseling budget from \$32,455 to \$35,570 for the 2020/2021 school year to accommodate increase in services from Northeastern Clinton School District. (Co-Ser 303 – Special Education)

3. Academic Programs Hospital Based budget from \$69,230 to \$71,484 for the 2020/2021 school year to accommodate the increase in services from various districts. (Co-Ser 441 – Special Education)

**COOPERATIVE
PURCHASING
ALLIANCE**

Approve the following resolution to participate in a Cooperative Purchasing Alliance:

Be it resolved that the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services agrees to participate in the 1Government Procurement Alliance for the 2020/2021 school year.

**NETWORK
EQUIPMENT BID**

Award the bid for Network Equipment to the following vendor:

CDW Government LLC of Vernon Hills, IL for (1) Cisco Meraki MX450 Cloud Managed Security Appliance, (2) Cisco Meraki MX64 Cloud Managed Security Appliance, (19) Cisco Meraki Cloud Managed MS125-48LP Switch, (2) Cisco Meraki Cloud Managed MS125-24P-Switch, (5) Meraki MR76 WiFi 6 Ruggedized Outdoor AP, (3) Cisco Direct MR56-HW, (1) Cisco Meraki Advanced Security License LIC-MX450-SEC 5 Years, (2) Cisco Meraki Advanced Security License LIC-MX64-SEC 5 Years, (2) Cisco Meraki Enterprise Subscription Licenses LIC-MS125-24P 5 years, (93) Cisco Meraki Enterprise Cloud Controller Subscription License LIC-ENT 5 Years, (49) Cisco Meraki Enterprise Subscription License LIC-MS125-48LP 5 Years, (5) Cisco Direct MR36-HW Wireless Access Point, and (10) Cisco Direct MR46-HW Wireless Access Point for the total bid amount of \$100,875.

Notes:

- 1 additional vendor submitted a bid: FirstLight of Albany NY in the amount of \$142,811.26
- The total bid award of \$100,875 is 85% funded through the Schools and Libraries Universal Service Support Program (E-Rate).

**INTERNAL AUDIT
REQUIREMENT
EXEMPTION**

Approve the following Internal Audit Requirement Exemption:

WHEREAS a mandate relief measure was enacted by New York State to exempt school districts from the requirement to maintain an internal audit function; and WHEREAS Education Law Section 2116-B was amended to include language relative to this exemption; and

WHEREAS the New York State Education Department Office of Educational Management Services provided guidance indicating that BOCES can also partake in this exemption and created a Certification Form for BOCES to use in order to illustrate eligibility, and has indicated that this exemption applies to the 2021-22 school fiscal year; and

WHEREAS Clinton-Essex-Warren-Washington BOCES qualifies for this exemption for fiscal year 2021-22 based on completion of this form as prescribed by NYSED; and

WHEREAS the Audit Committee of the Clinton-Essex-Warren-Washington BOCES recommends the BOCES adopt this mandate relief measure and not conduct an internal audit for the 2021-22 school year; therefore

BE IT RESOLVED that the Clinton-Essex-Warren-Washington BOCES shall

Page 5
Board Minutes
March 10, 2021

adopt the mandate relief measure and not conduct an internal audit for the 2021-22 school year.

**INDEPENDENT
AUDITOR
APPOINTMENT/
MANAGEMENT
LETTER**

Appoint West & Company, CPAs, PC, of Gloversville, NY, as the Clinton-Essex-Warren-Washington BOCES Independent Auditor for the 2020/2021 audits (to be conducted during the 2021/22 school year) and approve the engagement letter. The fee for the 2020-2021 audit is \$16,500.

OLD BUSINESS

Audit Committee Meeting Minutes from the December 9, 2020 meeting were shared with the Board.

**CONSENT
AGENDA
PERSONNEL**

Mrs. LaRocque moved, seconded by Mr. Murdock to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

**RESIGNATION
FOR THE PURPOSE
OF RETIREMENT
EKLOF**

Approve the following letter of resignation for the purpose of Retirement:

1. Jill Eklof, School Psychologist, effective December 18, 2021

**RESIGNATIONS
LAREAU-KEMP,
DEANGELO**

Accept the following letter(s) of Resignation:

1. Shirley Lareau-Kemp, LPN Teacher, effective February 27, 2021
2. Shawna Deangelo, Allied Health Teacher, effective March 27, 2021

**LEAVE OF
ABSENCE GONYO**

Approve the following leave(s) of absence:

1. Jean Gonyo, Teaching Assistant, November 30, 2020 through March 8, 2021, for the purpose of accepting a temporary teaching position.

**TENURE
APPOINTMENTS
COLE, BOLA,
STRONG,
SENECAL**

Grant Tenure to the following person(s):

1. Amanda Cole, Teaching Assistant, effective September 1, 2021
2. Allison Bola, Teaching Assistant, effective September 1, 2021
3. Nichole Strong, Speech & Hearing Teacher, effective September 1, 2021
4. Tanner Senecal, Culinary Arts Teacher, effective September 1, 2021

**FOUR-YEAR
PROBATIONARY
APPOINTMENT
HEATH**

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Lauren Heath, Allied Health Teacher, Effective February 4, 2021, Annual Base Salary of \$48,000, Prorated Salary of \$23,280.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be

granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**CIVIL SERVICE
PROBATIONARY
APPOINTMENT
CHRISMAN**

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Suezanne Chrisman, Teacher Aide/Student Aide, Effective March 11, 2021, Annual Base Salary of \$17,844, Prorated Salary \$6,545.79.

**PERMANENT
APPOINTMENT
SMART**

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Stacey Smart, Registered Nurse, effective March 23, 2021

**TEMPORARY
APPOINTMENT
GONYO**

Approve the following person(s) to a Temporary Appointment for the 2020-21 school year:

1. Jean Gonyo, Special Education Teacher (uncertified), Effective November 30, 2020 through March 8, 2021, Annual Base Salary of \$43,468, Prorated Salary of \$14,561.78.

**ADDITIONAL
WORK**

Approve the following Additional Work for the 2020-21 school year:

Stipend Position, compensation per collective bargaining agreement

Kevin Shaw Employee Mentor

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2020-21 school year:

<u>Name</u>	<u>Position</u>
Barbara Ero-O'Neil	Teacher Aide/Student Aide
Shannen Kelly	Teacher Aide/Student Aide (<i>pending fingerprint clearance</i>)
Adam Reda	Teacher (<i>pending fingerprint clearance</i>)
Gregory Demarse	Teacher
Denise Clothier	Teacher
Patricia McCartney	Principal

Dr. Davey recognized and congratulated the retirement of Jill Eklof, CVES School Psychologist and acknowledged her 29 years of service. Dr. Davey and the Board wished her well in her retirement.

**MEMORANDUM
OF AGREEMENT
CEWW BOCES
AND CVES**

Mrs. Linda Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO

Page 7
Board Minutes
March 10, 2021

UNITED
PROFESSIONALS
UNIT

that acknowledges the reinstatement of accrued sick time. All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT
CEWW BOCES
AND CVES
UNITED
PROFESSIONALS
UNIT

Mr. Murdock moved, seconded by Mr. Barcomb that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO that acknowledges the Statement of Continued Eligibility (SOCE) or subject area extension credential necessary to meet the BOCES' current placement needs. All Board Members present voted yes—motion carried.

BUDGET

Mrs. LaRocque moved, seconded by Mr. Harriman, Sr. that the Board approve the following Budget:

1. Incarcerated Youth Program budget in the amount of \$15,942 for the 2020-2021 school year for a service request from Boquet Valley Central School. (Co-Ser 425 – CV-TEC) All Board Members present voted yes—motion carried.

AGREEMENT

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES (BOCES) and the Clinton County Sheriff's Office (County) under which the County will provide the services of a School Resource Officer (SRO) at BOCES from March 15, 2021 through June 30, 2021 for a total amount not anticipated to exceed \$10,000. (Administration) All Board Members present voted yes—motion carried.

RESIGNATIONS
ERO-O'NEIL,
TROMBLEY

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board approve the following letter(s) of Resignation:

1. Barbara Ero-O'Neil, Teacher Aide/Student Aide, effective March 11, 2021
 2. Carrie Trombley, Teacher Aide/Student Aide, effective March 8, 2021
- All Board Members present voted yes—motion carried.

AMEND LEAVE OF
ABSENCE
AGUILAR

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board amend the following unpaid leave of absence that was approved at the February 10, 2021 Board meeting:

1. Henry Aguilar, Lifeguard, unpaid leave of absence, effective February 12, 2021 through ~~April 16, 2021~~ **March 21, 2021**. All Board Members present voted yes—motion carried.

PROVISIONAL
CIVIL SERVICE
APPOINTMENT
HANLEY

Mr. Murdock moved, seconded by Mr. Harriman, Sr., that the Board appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Chelsey Hanley (*pending fingerprint clearance*), Employment & Training Counselor, Effective April 19, 2021, Annual Base Salary \$43,300, Prorated Amount of \$8,826.54. (EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM) All Board Members present voted yes—motion carried.

AMEND
EMPLOYMENT
AGREEMENT
CALABRESE-
GRAY

Mr. Murdock moved, seconded by Mrs. LaRocque, Upon the recommendation of the District Superintendent, BE IT RESOLVED that the Board approve the following resolution:

1. Amend the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Teresa Calabrese-Gray, Assistant Superintendent for Instruction and 21st Century Learning, effective July 1, 2020 through June 30, 2021, that was approved on June 10, 2020, to restore provisions omitted, including Section 7 A (iv) and Section 7 J (iii). All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey thanked the Board and the CVES team for their work in updating the District Planning Team (DPT) during the March 2nd meeting and for the planning discussion for our remaining work this school year. Dr. Davey shared that the Annual Survey is scheduled to be administered from March 31st – April 21st. Staff updates in each division are currently being planned. Once completed, the survey will be tallied and shared with the Board at the May 10, 2021 meeting. More information will be forthcoming on the Survey.

DISTRICT SUPT.
UPDATE

Dr. Davey began the update informing the Board that many CVES employees wishing to receive the vaccine have had their initial doses or have appointments to do so. He indicated that CVES has not had to take any recent remote pauses due to COVID-19 cases and quarantines and he thanked everyone for following all the ongoing COVID safety protocols. Linda Gonyo-Horne, Board member, asked if CVES is aware of the number of staff that have received the vaccine. Dr. Davey replied that CVES has not gathered staff vaccination information at this time. The Governor issued an Executive Order asking first schools and then second, local Health Departments to collect and report the school vaccination data. The State has, at this time, paused the collection of this data. The local Health Departments have access to the NYS Vaccination Database and can look-up individual records as needed to assist with COVID-19 quarantining as needed. CVES and our component school districts are prepared to assist the local Health Departments to gather vaccination data if needed. Second, Dr. Davey shared divisional updates including the upcoming New Employee Orientation on March 18th and the numerous vacancies that CVES is in the process of filling. Mr. Bell discussed the recruitment efforts that are being utilized by the HR team that includes Handshake, an online platform, that is a direct attempt to recruit from colleges as students are

graduating throughout the region. Third, Dr. Davey shared information on the schools' and local Departments of Health updates and weekly check-in meetings. A copy of the CVES and Component District's COVID-19 Report Card Summary was reviewed with the Board. This information summarizes the total number of positive COVID cases reported by the component districts and CVES. Next, Dr. Davey reviewed new NYSDOH travel guidance from the State and the recently released updated quarantine guidelines for those that have been vaccinated. He also provided information on high-risk sports with regard to spectators and "senior night" recognition as well as end-of-year celebrations that are being discussed at the State level. More information will be forthcoming on state guidance. Dr. Davey then congratulated both of our CV-TEC New Vision student ambassadors that attended the BOCES Advocacy Day, Katelyn Blair (Saranac CSD) and Harvey Runyon (Keene CSD), were provided certificates of appreciation for participating in the advocacy efforts with our State Legislators. Lastly, Dr. Davey shared several final CVES updates including a recommendation to resume hybrid meeting models for Board meetings beginning in April, and he mentioned several brief highlights from his February DS meeting including information on potential administration of upcoming NYS assessments and a statewide survey administered to gather assessment information by NYSED.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, April 14, 2021 at the Instructional Services Center. An anticipated Executive Session will begin at 6:30 p.m., with the Annual and Monthly meeting beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne to adjourn the meeting at 8:39 p.m. All Board Members present voted yes—motion carried.


Meaghan Rabideau, Board Clerk