

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: February 10, 2021

KIND OF MEETING: Regular Board Meeting

PLACE: Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
 Leisa Boise
 Linda Gonyo-Horne
 Richard Harriman, Sr.
 Richard Malaney
 Ed Marin
 Thomas McCabe *(joined 6:40 pm)*
 Bruce Murdock *(joined 6:40 pm)*
 Lori Saunders
 Doug Spilling
 Michael St. Pierre

Board Members Absent:

Patricia Gero
 Evan Glading
 Donna LaRocque
 Scott Thurber

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teri Calabrese-Gray
 Michele Friedman
 Matthew Slattery
 Eric Bell
 Alex St. Pierre

**MEETING
TO ORDER**

Board President St. Pierre called the meeting to order at 6:31 p.m.

**EXECUTIVE
SESSION**

Mr. Harriman, Sr. moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:33 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); and #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

In Executive Session, the Board met with the District Superintendent and began by discussing several confidential personnel matters, including a potential Title IX matter under investigation. Second, updates were provided on the search underway for the CVES' Assistant Superintendent vacancy. Third, updates were given involving the CVES' Capital Project and fourth, several labor relations topics were reviewed including the recommended hiring timeline for a new service director. Lastly, several CVES' Interscholastic Athletics Co-Ser topics were discussed.

Note: Bruce Murdock and Thomas McCabe, Board Members, joined the meeting at 6:40 p.m.

Mr. Murdock moved, seconded by Mr. Barcomb that the Board come out of Executive Session at 7:19 p.m. All Board Members present voted yes—motion carried.

Page 2
Board Minutes
February 10, 2021

OPINIONS AND CONCERNS

Mrs. Linda Gonyo-Horne, Board Member, thanked Dr. Davey for attending a recent Kiwanis Club meeting and providing an update on the CVES Capital Project. She also thanked those that helped with the PPT Presentation and with construction photos.

STRATEGIC PLAN MID-YEAR UPDATE

Dr. Davey first reviewed the progress made during CVES' seventh year of Strategic Planning improvement efforts, including throughout the Pandemic and the additional work required this year. He acknowledged that CVES' Mineville Yandon-Dillon campus has maintained in-person/hybrid instruction since the start of the school year and that the Plattsburgh Campuses have been mostly in-person/hybrid this year. He emphasized that CVES is working and teaching differently in new and innovative ways. He thanked and praised the entire staff, health professionals, O & M, support staff and administrators for their part with continued success this year. Next, each of the CVES Directors and Assistant Superintendents gave divisional updates of their numerous initiatives and continued progress for the current school year. All noted the shift in focus due to the Pandemic and how they have grown and learned exponentially from the challenges. Dr. Davey then thanked the entire team and the CVES Board for all their work and continued leadership to support the Strategic Plan initiatives moving forward. Mrs. Gonyo-Horne, Board member, inquired about the status of CVES' diversity initiative. Dr. Davey responded by noting initial conversations with SUNY Plattsburgh to support this initiative had occurred at the start of the year for planned trainings and workshops. Due to COVID-19, CVES' response has slowed with the emphasis on health and safety, maintaining our schools with in-person/hybrid instruction and supporting the emotional well-being and health of our staff and students. Continued implementation of this initiative and CVES' other priority areas will be the continued focus for the second half of the year.

AUDIT COMMITTEE UPDATE

Mr. Eric Bell provided an update from the Audit Committee meeting held earlier this evening. He shared that the Audit Committee recommends proceeding with the mandate relief measure and not conduct an internal audit for the 2020-21 school year. This action is recommended to be on the Board agenda for approval in March. An audit will be done in-house and will be provided to the Audit Committee once completed. Reserve balances were also reviewed by the Committee including the TRS reserve fund and the Employee Benefit Accrued Liability Reserve. Lastly, Mr. Bell shared that the Comptroller's Audit of CVES has been placed on pause but is expected to resume this Spring. The next Audit Committee meeting will be held on May 12, 2021 at 5:00 p.m. at the Instructional Services Center in Plattsburgh.

CAPITAL PROJECT UPDATE

Dr. Davey commended CVES' continued Capital Project work underway with our Construction Team and CVES working closely together. Mr. Eric Bell provided the Board with photos showing the ongoing progress of the Satellite Campus South Building renovations and addition. Mr. Bell indicated that both first and second shift contractors have been working which has enforced the timeliness of work being completed. Construction has had a focus on the structural integrity which

ensures that both the internal and external components of the building lasts for years to come.

BOARD BUDGET PRESENTATION

Dr. Davey began the Budget presentation by thanking all Board members and the CVES team for their hard work in preparing the Draft CVES 2021-22 Proposed Budget. Next, Dr. Davey then reviewed the 2021-22 budget development factors that directly affect the proposed budget (School District Tax Cap; Health Insurance Premium Increases, Salary Increases and Negotiations; Fringe Benefit Rates for TRS & ERS; Overall Resident Weighted Average Daily Attendance (RWADA) Change; and lastly the Governor’s Executive Budget for 2021-22). Mr. Bell then reviewed and explained “draft” proposed costs summaries for each division as well as highlighting areas for each division with significant impacts on the budget. Reimbursement of surplus and BOCES aid was emphasized by Dr. Davey as incentivized for shared services which is an important and critical part of providing equity for students across the state for programs and services. Finally, the budget next steps were reviewed including that the CVES Budget presentation will be given to our component districts on February 12th.

Mr. Harriman Sr. moved, seconded by Mrs. Gonyo-Horne that the Board grant approval to have the 2021-22 CVES Educational Program and Fiscal Plan printed to share with Component School Districts. All Board Members present voted yes – motion carried.

PREVIOUS MINUTES

Mr. Murdock moved, seconded by Mrs. Saunders to approve the minutes of the January 13, 2021 monthly Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT AGENDA FINANCIAL

Mr. Harriman Sr. moved, seconded by Mr. Spilling to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION OF WARRANT

Approve the Certification of Warrant for January 5, 2021 to February 1, 2021, as presented.

TREASURER’S REPORT

Approve the Treasurer’s Reports from December 31, 2020 as presented.

DONATION

Approve the following Donation:

- 1. Donation of \$200 from Lake Champlain Pools. This donation will benefit the students of Special Education to obtain additional laptops.

PROFESSIONAL SERVICES AGREEMENT

Approve the following Professional Services Agreement:

- 1. Agreement between Clinton-Essex-Warren-Washington BOCES and Armory Associates, LLC for the purpose of providing Annual Valuation Services of Other

Post-Employment Benefits (GASB 75 Actuarial Services) to BOCES and participating districts commencing July 1, 2021 and ending June 30, 2024, with the option to renew on an annual basis for two additional twelve-month terms. The fee to BOCES for each term of the agreement shall be based on the type of valuation required by the district during a specific calendar year and the district's minimum/maximum employee member count. Specific agreement fees are as follows. (Management Services)

Employee Member Count		Pricing						Two Year Renewal Option			
		2021/2022 (Year 1)		2022-2023 (Year 2)		2023-2024 (Year 3)		2024/2025		2025/2026	
Min	Max	Full	Interim	Full	Interim	Full	Interim	Full	Interim	Full	Interim
1000	3000	\$7,520	\$1,000	\$7,520	\$1,000	\$7,670	\$1,020	\$7,820	\$1,040	\$7,820	\$1,040
500	999	\$7,200	\$1,000	\$7,200	\$1,000	\$7,340	\$1,020	\$7,490	\$1,040	\$7,490	\$1,040
100	499	\$6,580	\$1,000	\$6,580	\$1,000	\$6,710	\$1,020	\$6,840	\$1,040	\$6,840	\$1,040
0	99	\$5,500	\$1,000	\$5,500	\$1,000	\$5,610	\$1,020	\$5,720	\$1,040	\$5,720	\$1,040

**CONSENT
AGENDA
PERSONNEL**

Mr. Harriman, Sr., moved, seconded by Mr. Murdock to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

**RESIGNATIONS
PUMMEL,
BEDARD, HEBERT**

Accept the following letter(s) of Resignation:

1. Jennifer Pummell, Teacher Aide/Student Aide, Effective January 19, 2021
2. Madison Bedard, Teacher Aide/Student Aide, Effective January 23, 2021
3. Kristena Hebert, Employment & Training Counselor, effective February 23, 2021

**LEAVES OF
ABSENCE
STOFFEL,
AGUILAR,
GONYEA**

Approve the following leave(s) of absence:

1. Rhona Stoffel, Special Education Teacher, unpaid leave of absence, effective February 12, 2021 through June 25, 2021
2. Henry Aguilar, Lifeguard, unpaid leave of absence, effective February 12, 2021 through April 16, 2021
3. Tara Gonyea, Teacher Aide/Student Aide, unpaid medical leave of absence, effective March 11, 2021 through March 31, 2021

**TENURE
APPOINTMENTS
GAGNIER,
SUPINSKI,
SLAGENWEIT,
CHRISTENSEN**

Grant Tenure to the following person(s):

1. Whitney Gagnier, Teaching Assistant, Effective January 12, 2021
2. Ellen Supinski, Special Education Teacher, Effective January 22, 2021
3. Melissa Slagenweit, Teaching Assistant, Effective June 15, 2021
4. Andrea Christensen, Teaching Assistant, Effective June 15, 2021

**FOUR-YEAR
PROBATIONARY
APPOINTMENT
GEOFFROY**

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Paulina Geoffroy, Teaching Assistant, Effective January 25, 2021, Annual Base Salary of \$23,751, Prorated Salary of \$12,469.30.
(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**CIVIL SERVICE
PROBATIONARY
APPOINTMENT
BAKER**

Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Juliana Baker, Teacher Aide/Student Aide, Effective February 8, 2021, Annual Base Salary of \$17,844, Prorated Salary of \$8,339.16.

**PERMANENT
APPOINTMENTS
FRASIER,
SANDERS,
WOODS, AGNEW,
BRANDON**

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Marcie Frasier, Typist, effective April 14, 2016
2. Samuel Sanders, Employment & Training Assistant, effective December 17, 2019
3. Chester Woods, Custodial Worker, February 18, 2020
4. Sarah Agnew, Teacher Aide/Student Aide, effective September 1, 2020
5. Kristin Brandon, Teacher Aide/Student Aide, effective December 9, 2020

**TEMPORARY
APPOINTMENT
MAGEE, CHENEY**

Approve the following person(s) to a Temporary Appointment for the 2020-21 school year:

1. Michael Magee, Teaching Assistant (uncertified), Effective February 4, 2021 – June 30, 2021, Annual Base Salary of \$23,751, Prorated Salary of \$11,519.22.
2. Fay Cheney, Vehicle Mechanical Repair Teacher (uncertified), Effective March 8, 2021 – June 30, 2021, Annual Base Salary of \$43,468, Prorated Salary of \$16,300.50.

**ADDITIONAL
WORK**

Approve the following Additional Work for the 2020-21 school year:

Stipend Positions, compensation per collective bargaining agreement
Nicole Gillespie Employee Mentor

SUBSTITUTES

Approve the following list of Substitute and Temporary-On-Call appointments for the 2020-21 school year:

<u>Name</u>	<u>Position</u>
Jacob Cummings	Teacher Aide/Student Aide
Madison Bedard	Teacher Aide/Student Aide

VOLUNTEERS

Approve the following Volunteer(s) for the 2020-21 school year:

ISC

Dana Sherwood Richards
Theodore Santaniello

RESIGNATION
FOR THE PURPOSE
OF RETIREMENT
MCCARTNEY

Mr. Marin moved, seconded by Mrs. Saunders, that the Board approve the following letter of resignation for the purpose of retirement:

1. James McCartney, Principal, effective August 16, 2021. All Board Members present voted yes—motion carried.

Dr. Davey and Mrs. Friedman acknowledged Mr. James McCartney, Principal of the Plattsburgh Satellite Campus on his upcoming retirement this summer. They thanked him for his nearly 20 years of excellent service and dedication to CVES, our students and community and that he will be incredibly missed by all. Mr. St. Pierre, Board President wished him well in retirement as did several other Board members.

LEAVE OF
ABSENCE
BENWAY

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following leave(s) of absence:

1. Chelsea Benway, Teaching Assistant, September 2, 2020 through June 25, 2021, for the purpose of accepting a temporary teaching position. All Board Members present voted yes—motion carried.

TEMPORARY
APPOINTMENT
BENWAY

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following person(s) to a Temporary Appointment for the 2020-21 school year:

1. Chelsea Benway, Special Education Teacher (uncertified), Effective September 2, 2020 – June 25, 2021, Annual Base Salary of \$43,468. All Board Members present voted yes—motion carried.

FACILITATOR

Mr. Murdock moved, seconded by Mr. Marin, that the Board approve the following Facilitator(s) for the 2020-21 school year:

Facilitator, (\$30.00/hour)
Kristena Hebert

All Board Members present voted yes—motion carried.

DISTRICT SUPT.
UPDATE

Dr. Davey began the update by sharing the Instructional Status and COVID-19 Report Card Summary with the Board that provides information on each of the component school districts and CVES. Vaccinations remain a high priority and CVES continues to lead collaboration efforts with the County Health Departments to notify them of which school districts are still in need of vaccines. The Board

was then apprised of continued discussions on Interscholastic Sports proposed to begin mid-February and that the County DOHs, our component school districts and CVES' Matthew Walentuk are working together on plan proposals. Second, Dr. Davey and the Board discussed the option for a fully remote Board meeting in March and then will resume hybrid meetings in April in hopes that positive case numbers will continue to fall. Third, the Board was invited to attend the Legislative Breakfast via Webex on February 11th and to attend virtual Lobby Day meetings between CVES and Assemblyman Jones, Assemblyman Simpson and Senator Stec on February 26th. Lastly, Dr. Davey congratulated the new NYSED Commissioner of Education, Betty Rosa and wished her success in the newly appointed role and looks forward to continuing working with her.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board go into Executive Session at 8:56 p.m., for the following reason: #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried. In the second Executive Session, the Board and District Superintendent discussed a letter of resignation related to a personnel matter.

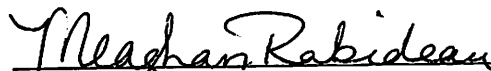
Mr. Murdock moved, seconded by Mrs. Saunders that the Board come out of Executive Session at 9:00 p.m. All Board Members present voted yes—motion carried.

NEXT BOARD
MEETING

The next Board meeting will be held remotely via Webex on Wednesday, March 10, 2021. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mrs. Gonyo-Horne moved, seconded by Mr. Harriman, Sr. to adjourn the meeting at 9:01 p.m. All Board Members present voted yes—motion carried.


Meaghan Rabideau, Board Clerk