

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
 Board of Cooperative Educational Services  
 Sole Supervisory District of Clinton, Essex,  
 Warren and Washington Counties

DATE: September 9, 2020  
 KIND OF MEETING: Regular Board Meeting  
 PLACE: Instructional Services Center, Plattsburgh, NY (Board Members Only)  
 Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb  
 Leisa Boise  
 Patricia Gero  
 Linda Gonyo-Horne  
 Richard Harriman, Sr.  
 Ed Marin  
 Thomas McCabe  
 Bruce Murdock  
 Lori Saunders  
 Doug Spilling (*joined the meeting at 6:49 p.m.*)  
 Michael St. Pierre

Board Members Absent:

Evan Glading  
 Donna LaRocque  
 Richard Malaney  
 Scott Thurber

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teri Calabrese-Gray  
 Michele Friedman  
 Matthew Slattery  
 Eric Bell  
 Alex St. Pierre  
 Meghan Zedick

MEETING  
TO ORDER

Board President St. Pierre called the meeting to order at 6:31 p.m.

EXECUTIVE  
SESSION

Mr. Harriman Sr., moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:33 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; ##8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof. All Board Members present voted yes—motion carried.

In Executive Session, the District Superintendent invited Ms. Meghan Zedick, Esq. an attorney with Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC of Plattsburgh to join the Board and him in Executive Session to review and discuss a pending contract regarding the sale of CVES property to another governmental agency. Next, several confidential Capital Project updates were provided and legal advice was shared on contractual implementation and addressing errors and omissions when identified. Third, several labor relations topics were discussed including reviewing the search timeline and posting for the vacant Adult Services Administrator (ASA) position, to replace a recent CVES administrative retiree. The District Superintendent also shared his recommendation for appointing the

One Work Source Coordinator position and the appointment recommendation for the new CEWW Health Insurance Consortium's Administrator who will also supervise the CEWW Health Insurance Consortium's Benefits Office going forward. Next, several other confidential personnel updates and leave requests were discussed. Lastly, the 2020-21 School Resource Officer (SRO) draft contract was reviewed following a meeting with Clinton County Sheriff Favro and terms of the financial finalization of the 2019-20 SRO closeout were reviewed.

Note: Doug Spilling, Board Member, joined the meeting at 6:49 p.m.

Mr. Harriman Sr., moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 7:42 p.m. All Board Members present voted yes—motion carried.

#### OPENING UPDATE

Dr. Davey began the Opening Update by providing a "Reimagine, Reunite, and Renew" PowerPoint presentation to the Board and shared that the CVES Team worked hard to get to Opening Day 2020 and did so successfully with teamwork, determination and perseverance across CVES. The CVES Team has successfully worked together throughout the COVID-19 Pandemic from the spring, through the summer and now to start school in September. CVES' administrative and support staff developed plans to return to school while continuing to move forward with construction for CVES' Capital Project. Next, each division provided brief updates on the opening of schools over the past week. CV-TEC began the week with their A cohort with juniors (first year students) who came to campus for the first time. They will be welcoming their B cohort, seniors (second year) students later this week. Enrollment overall at this time is being sustained at CV-TEC with great numbers in the Welding and LPN programs. Mr. Slattery then reported on the Special Education division. He was pleased to report the welcoming of students back to campus yesterday went well using a staggered approach of onboarding students this week and next week in hopes for strong continued success. Mr. Slattery gave kudos to all staff for their team effort and support to provide a great opening to students. Next, Mrs. Calabrese-Gray shared that even though ISC didn't have students, their division has been preparing since March to reimagine the needs of our districts in a different capacity. She informed the Board that 27 grants went out over the summer and that technology was and still is in high need, highlighting several other areas of providing services to students and districts. Lastly, Mr. Bell reported how the O&M staff has exceeded all expectations over the past 5 months on Capital Project support and preparing our buildings for the reopening of schools. Cleaning is the primary focus to adhere to regulations for disinfecting. Mr. Bell went on to report that Cafeteria collaboration with divisional teams and component districts to deliver meals has begun as well as making meals for CV-TEC students. Dr. Davey concluded the presentation with a special acknowledgement to the IT department which has been the backbone of divisional remote learning, technology support for CVES, students, staff, component districts and the Board.

CAPITAL PROJECT UPDATE

Dr. Davey began the update by referencing the “renew” piece of the CVES theme for the Capital Project of the Reopening PowerPoint. He asked Mr. Bell to provide more detail to the Board on the slides shown. Mr. Bell went on to discuss several main campus improvements over the last five months, where a majority of work has been accomplished “early” because students were not on campus, including roof replacement and construction in classroom spaces. At the Satellite campus improvements including but not limited to have been updates to educational spaces for the North Building, new offices for instructional staff, parking lot expansion, and the purchase of 20 additional acres for future use, which are all nearly complete. At the Mineville Campus, a new outdoor educational space, a resurfaced bus loop, site work, and new drainage were all completed. Contractors have mostly transitioned to second shift work now that students are back on campus. Lastly, Dr. Davey thanked everyone that has been involved in our Capital Project to make the progress happen and he looks forward to continuing to work together moving forward.

PREVIOUS MINUTES

Mrs. Boise moved, seconded by Mr. Harriman Sr., to approve the minutes of the August 19, 2020 monthly Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT AGENDA FINANCIAL

Mr. Harriman, Sr. moved, seconded by Mrs. Gonyo-Horne to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION OF WARRANT

Approve the Certification of Warrant for August 11, 2020 to August 31, 2020, as presented.

DONATIONS

Approve the following Donations:

1. For the Student Stipend Fund:	
United Way (June 2020)	198.14
Pepsi-Cola Bottling Co. (June 2020)	<u>55.16</u>
TOTAL	- 253.30

2. Donation of \$10,000 from The United Way. This donation will be used to fund the purchase of technology for students.

3. Donation of \$1,000 from Jean Drown. This donation will be used to fund the JCEO Backpack Program.

SPECIAL AID FUND PROJECT CONTINUATIONS

Accept the following Special Aid Fund Continuations:

1. School Library System Categorical Aid for Automation special aid fund be allowed to continue providing services for the period October 1 – December 31, 2020. Expenditures are not allowed to exceed \$2,580. (ISC)

2. School Library System Supplemental Operating Aid special aid fund be allowed to continue providing services for the period October 1 – December 31, 2020. Expenditures are not allowed to exceed \$7,433. (ISC)
3. Employment Preparation Education (EPE) special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$166,225. (CV-TEC)
4. WIOA, Title II, Adult Basic Education and Literacy Services special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$15,720. (CV-TEC)
5. WIOA, Title II, Incarcerated and Institutionalized Education special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$109,525. (CV-TEC)
6. NYS Basic Literacy- JCEO special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$34,342. (CV-TEC)
7. NYS Basic Literacy- One Work Source special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$33,318. (CV-TEC)
8. Perkins V/CTEIA- Basic special aid fund project be allowed to continue providing services for the period July 1- September 30, 2020. Expenditures are not to exceed \$44,400. (CV-TEC)

**SPECIAL AID  
 FUND PROJECTS**

Approve the following Special Aid Fund Projects:

1. School Library System Basic Operating Aid in the amount of \$94,539, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department Approval). (ISC)
2. School Library System Supplemental Operating Aid in the amount of \$46,166, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department Approval). (ISC)
3. School Library System Categorical Aid for Automation) in the amount of \$9,454, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department Approval). (ISC)
4. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV special aid fund project in the amount of \$300,000 for the period of October 1, 2020 through September 30, 2021 (pending a fully executed contract with NYS). (CV-TEC)

CROSS  
CONTRACTS

Approve the following Cross Contracts:

1. 2019-20 FINAL- Oswego BOCES, \$2,355  
-NYS CDOS-SACC Credit Management (CVES)
2. 2019-20 FINAL - Erie 1 BOCES, \$5,750  
-Policy Services (Boquet Valley CSD and CVES)
3. 2019-20 FINAL - Erie 2 BOCES, \$3,959.49  
-Video Conferencing (Boquet Valley, Moriah, Saranac)  
-Superintendent Evaluation (Beekmantown)
4. 2019-20 FINAL- Capital Region BOCES, \$5,768,335.40  
-Arts in Education (CVES)  
-BOCES of NY Consortium (CVES)  
-Distance Learning (AuSable Valley, Beekmantown, CVES, Moriah, Northern Adirondack, Plattsburgh)  
-Virtual Summer School (Moriah)  
-School Curriculum Improvement (Boquet Valley, CVES, Peru)  
-Internet Services (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga, Willsboro)  
-Model Schools (AuSable Valley, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northern Adirondack, Peru, Saranac, Willsboro)  
-Smart Schools (Northern Adirondack)  
-Computer Services (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)  
-Non-Public Textbook (Schroon Lake)  
-VOIP Telephone Services (Boquet Valley, Chazy, Northeastern-Clinton, Northern Adirondack, Peru)  
-Asbestos Training (Ticonderoga)  
-Labor Relations (Beekmantown, Boquet Valley, CVES, Chazy, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Saranac, Schroon Lake, Ticonderoga, Willsboro)  
-Laser Fiche (Peru)  
-Teacher Certification (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
5. 2019-20 FINAL - Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$228,848.37  
-Arts in Education (AuSable Valley, Crown Point, Northern Adirondack, Schroon Lake, Ticonderoga)  
-Special Education-Visually Impaired Related Services (Schroon Lake)  
-Exploratory Arts (Keene)

- Odyssey of the Mind (Schroon Lake)
- Learning Technology (Beekmantown, Northeastern-Clinton)
- Instructional Planning (Beekmantown)
- School Improvement (Beekmantown, Schroon Lake, Ticonderoga)
- Data Analyst (CVES)
- Transportation CTE Shuttles (Schroon Lake)
- Career and Technical Education (Schroon Lake)

6. 2019-20 FINAL- Monroe 2-Orleans BOCES, \$4,805.48  
 -Elementary Science Program (Keene)

7. 2019-20 FINAL- St. Lawrence-Lewis BOCES, \$68,996  
 -Web Page Software-Edlio/Blackboard (Beekmantown)  
 -Section X Athletic Coordination (Peru, Plattsburgh)  
 -Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)

8. 2019-20 FINAL- Madison-Oneida BOCES, \$699.59  
 -School Improvement (Crown Point)

9. 2019-20 FINAL- Putnam/Northern Westchester BOCES, \$30,344  
 -Planning Services (Beekmantown, Peru, Willsboro)  
 -Recruiting (CVES, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga)

10. 2019-20 FINAL- Jefferson-Lewis BOCES, \$25,500.75  
 -Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro)

11. 2019-20 FINAL- Franklin-Essex-Hamilton BOCES, \$582,313.01  
 -Regional Summer School - Regents (Northeastern-Clinton)  
 -School Improvement (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro)  
 -SSFC (Boquet Valley)  
 -Shared Business Office (Boquet Valley and Putnam)  
 -Substitute Coordination (Beekmantown, Boquet Valley, Schroon Lake, Willsboro)  
 -ACA Insurance Consulting (AuSable Valley, Beekmantown, Boquet Valley, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake)

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SCHOOL  
BREAKFAST/  
LUNCH RATE  
INCREASES

1. Adopt the Adult Breakfast cost of \$2.75 (includes sales tax) and Adult Lunch cost of \$4.50 (includes sales tax) for the 2020-2021 school year in our cafeterias. These prices are in compliance with the New York State Education Department. (Mineville and Plattsburgh Campuses) Cafeteria Services

2. Adopt the following costs for second meals for students in our cafeterias. A cost of \$2.37 for a Second Breakfast and \$3.66 for a Second Lunch. First meals are free for students under the Community Eligibility Provision (CEP). (Mineville and Plattsburgh Campuses)

CONSENT  
AGENDA  
PERSONNEL

Mrs. Boise moved, seconded by Mr. Murdock, to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS  
LARRABEE,  
WALES,  
TEDFORD,  
DESOTELL,  
TOLOSKY,  
KRITZIOTIS

Accept the following letters of Resignation:

1. Tina Larrabee, Teacher Aide/Student Aide, Effective August 17, 2020
2. Ashley Wales, Teacher Aide/Student Aide, Effective August 20, 2020
3. Nicole Tedford, Teacher Aide/Student Aide, Effective August 21, 2020
4. Rachel Desotell, Teacher Aide/Student Aide, Effective September 1, 2020
5. Emily Tolosky, Teacher Aide/Student Aide, Effective September 2, 2020
6. Nicole Kritziotis, Account Clerk/Typist, Effective September 7, 2020

LEAVE OF  
ABSENCE GILL

Approve the following leave(s) of absence:

1. Surinderpal Gill, Teacher Aide/Student Aide, unpaid leave of absence, effective September 2, 2020 through October 31, 2020.

AMENDMENT

Amend the following Temporary Appointment that was approved at the July 8, 2020 Board meeting to reflect the following change:

Name: Dana Poirier  
Position: Community Outreach Coordinator  
Effective Date: July 1, 2020 - June 30, 2021  
Certification Status: Security Operations 7-12, professional certificate  
Annual Base Salary: ~~\$85,204~~ **\$85,205**

RESCINDS

1. Rescind the following four-year probationary appointment that was approved at the August 19, 2020 Board meeting:

Name: Anne Taylor  
Tenure Area: Teaching Assistant  
Position: Teaching Assistant  
Effective Date: September 2, 2020  
Tentative Tenure Date: September 2, 2024  
Certification Status: Teaching Assistant Level 1

Annual Base Salary: \$ 23,751

2. Rescind the following additional work that was approved at the August 19, 2020 Board meeting:

Stipend Positions, Compensation per collective bargaining agreement  
Jennifer Parker            Animal Science – Plattsburgh

**FOUR-YEAR  
PROBATIONARY  
APPOINTMENTS  
TROMBLEY**

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Maura Trombley, Special Education Teacher, Effective September 2, 2020, Annual Base Salary of \$46,468.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**CIVIL SERVICE  
PROVISIONAL  
APPOINTMENT  
GOODENOUGH,  
KNUTSON**

Appoint the following person(s) to a Civil Service Provisional Appointment as follows:

1. Kaitlyn Goodenough, Account Clerk/Typist, Effective September 8, 2020, Annual Base Salary of \$26,712, Prorated Amount of \$21,780.55

2. Tori Knutson, Account Clerk/Typist, Effective September 23, 2020, Annual Base Salary of \$26,712, Prorated Amount of \$20,650.43.

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

**PERMANENT  
APPOINTMENT  
PROVOST**

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Angela Provost, Cook Manager, effective October 1, 2020

**PART-TIME  
APPOINTMENT  
PIERCE**

Appoint the following person(s) to a Part-Time Appointment for the 2020-21 school year:

1. Nicole Pierce, Registered Nurse - 40%, Effective September 2, 2020, Annual Base Salary of \$39,996, Prorated Salary of \$15,986.40.

**PART-TIME  
HOURLY  
APPOINTMENT**

Appoint the following person(s) to a Part-Time Hourly Appointment for the 2020-21 school year:

Interscholastic Athletics Coordinator (Assignor) (\$27.22/hour)  
Randy Lozier



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TEMPORARY  
GRANT  
APPOINTMENT

Approve the following temporary grant appointment(s) from September 2, 2020 - December 30, 2020:

1. Katelynn Belair, Work Study Student, not to exceed 160 hours, at \$11.80/hour

SPECIAL  
EDUCATION  
SUMMER SCHOOL  
STAFFING  
ADDITIONS

Approve the following 2020-2021 Special Education Summer School Staffing Additions:

Teaching Assistant (\$26.00/hour)  
Aimee Lobdell

2020 SUMMER  
WORK

Approve the following 2020 Summer Work:

Classroom Move/Setup (hourly rate of pay)

Shelley Bouyea	not to exceed 6 hours
Greg Cassavaugh	not to exceed 12 hours
Stephen Couture	not to exceed 12 hours
Kelly Lareau	not to exceed 6 hours
Susan J. Richards	not to exceed 6 hours
Sharon Squire	not to exceed 6 hours
Faye Dayton	not to exceed 12 hours
Ellen Supinski	not to exceed 12 hours
Laura Denton-Lawrence	not to exceed 12 hours
Cherie Passno	not to exceed 12 hours
Robin Douglass	not to exceed 12 hours
Stacie Minchoff	not to exceed 12 hours
Madeline Seller	not to exceed 12 hours
Amanda Gebhart	not to exceed 12 hours
Jennifer Haley	not to exceed 12 hours
Heather Vanalphen	not to exceed 12 hours
Ashley Pray	not to exceed 6 hours
Andrea Christiansen	not to exceed 6 hours
Todd Everleth	not to exceed 6 hours
Cheryl Spoor	not to exceed 6 hours
Rebecca Garrow	not to exceed 6 hours
Caitlyn Worley	not to exceed 6 hours
Joanne Beaudry	not to exceed 6 hours
Aimee Lobdell	not to exceed 6 hours
Allison Bola	not to exceed 6 hours
Melissa Smith	not to exceed 6 hours
Whitney Gagnier	not to exceed 6 hours
Tammy A. Smith	not to exceed 6 hours
Kim Denton	not to exceed 6 hours
Randy Ducatte	not to exceed 6 hours
Stephanie Sorgule	not to exceed 6 hours
Kristen Mitchell	not to exceed 6 hours

Paula Cormier	not to exceed 6 hours
Laura Birtz-Sisson	not to exceed 6 hours
Shanni Hicks-Wilson	not to exceed 6 hours
Lori Ducharme	not to exceed 6 hours

ADDITIONAL WORK

Approve the following Additional Work for the 2020-21 school year:

Stipend Positions (compensation per collective bargaining agreement)

Jennifer Parker	Maple Sugar Stipend – Plattsburgh
Sheilah Boyea	PBIS Coordinator – Plattsburgh
Dena Tedford	Employee Mentor
Tom Tedford	Employee Mentor
Susan L. Richards	Employee Mentor
Joan McGowen	Employee Mentor
Faye Dayton	Employee Mentor
Laura Denton-Lawerence	Employee Mentor
Brigitte Phillips	Employee Mentor
Sheila Boyea	Employee Mentor
Ashley Brown	Employee Mentor
Elizabeth Laundrie	Employee Mentor x2

ADULT EDUCATION COURSE INSTRUCTOR(S)

Approve the following Adult Education Course Instructor(s) for the 2020-21 school year:

Adult Education Health Careers (\$38.00/hour)  
Kathy Billings

SUBSTITUTES

Approve the following 2020-21 Substitute and Temporary-On-Call appointments for the 2020-21 school year:

<u>Name</u>	<u>Position</u>
Dennis Bola	Food Service Worker
John Shepard	Cleaner/Messenger
Kelly Lynn Watson	Bus Driver
David Gardiner	Teacher
Marissa Tahboub	Teacher
Ashley Wales	Teacher Aide/Student Aide
Kathy Nichols	Teacher Aide/Student Aide
Catherine Snow	Administrator at a rate of \$60/hour

NEW EMPLOYEE ORIENTATION COMPENSATION

Approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on August 24, 2020:

Hourly rate per contract  
Kaitlin Diskin, Speech & Hearing Teacher  
Frank Mercier, Security & Law Enforcement Teacher

Jennifer Cowling, Special Education Teacher  
Nicholas Hebert, Special Education Teacher  
Maura Trombley, Special Education Teacher  
Karen Dague, School Social Worker

Hourly rate of pay

Kristin Brandon, Teacher Aide/Student Aide  
Deanna Akin, Account Clerk/Typist  
Matthew Palkovic, Network & Systems Technician  
Jason Moore, Teacher Aide/Student Aide  
Angel Mitchell, Teacher Aide/Student Aide

APPOINTMENT OF  
CIVIL RIGHTS  
OFFICER

Appoint Dr. Grace Stay (to replace Cathy Snow) as a CVES Civil Rights Compliance Officer, effective September 10, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

REVISED POLICIES:  
WAIVE FIRST  
READING &  
ADOPT

Mr. Harriman, Sr. moved, seconded by Mrs. Boise that the Board waive the first reading and adopt the following Revised Policies:

- #5010 Anti-discrimination Policy (attached)
  - #5300 Code of Conduct (attached)
  - #8160 District-Wide School Safety Plan
  - #8160.1 Building Level Emergency Response Plan for Special Ed and CV-TEC
  - #8160.3 Building Level Emergency Response Plan for Yandon-Dillon
  - #8160.4 Building Level Emergency Response Plan for Plattsburgh Satellite Campus
- All Board Members present voted yes—motion carried.

2019/20 DS  
APPROVED CROSS  
CONTRACT  
BUDGET  
INCREASES

Per the resolution adopted by the CVES Board the “District Superintendent is authorized to approve budget increases related to cross contracted service budgets”. This option is utilized when Board approval to increase a cross-contracted service budget could not be obtained before the end of the fiscal year due to unanticipated year-end purchases by our component districts from other BOCES. When the District Superintendent acts in this capacity, the authorization must be reported to the Board within 90 days.

1. Virtual Summer School – Albany BOCES budget in the amount of \$943, for the 2019-2020 school year, to accommodate a cross contract with Albany BOCES and Moriah CSD. (Co-Ser 459) ISC
2. Model Schools – Albany BOCES budget was increased from \$127,400 to \$216,873, for the 2019-2020 school year, to accommodate for additional service requests. (AuSable Valley, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northern Adirondack, Peru, Saranac, and Willsboro). (Co-Ser 544) ISC
3. Insurance ACA Reporting – FEH BOCES budget was increased from \$49,351 to \$57,252, for the 2019-2020 school year, to accommodate for additional service

requests. (AuSable Valley, Beekmantown, Boquet Valley, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, and Schroon Lake). (Co-Ser 634) Mgmt. Services

RESOLUTION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following: Resolved, that the District Superintendent be authorized to enter into Agreements with the Clinton County and Essex County Health Departments to facilitate sharing of confidential information about quarantine, isolation and testing results for COVID regarding students and employees, and to ensure that such information is maintained as required by law. All Board Members present voted yes—motion carried.

REQUEST FOR APPROVAL OF ATTENDANCE TO CONFERENCE/WORKSHOP

Mrs. Boise moved, seconded by Mr. Harriman, Sr., that the Board approve the following Request for Approval of Attendance to Conference/Workshop for the following Board Member:

Linda Gonyo-Horne  
Rural Schools Association Board of Directors Meeting  
November 6-7, 2020 Latham, NY (overnight accommodations needed)  
All Board Members present voted yes—motion carried.

RESIGNATIONS NATISHAK, SAFFORD, BURDO

Mrs. Boise moved, seconded by Mrs. Saunders, that the Board approve the following letter(s) of Resignation:

1. Diane Natishak, Teacher Aide/Student Aide, effective August 31, 2020
2. Vicki-Lynn Safford, Teacher Aide/Student Aide, effective September 4, 2020
3. Amy Burdo, Adult Literacy Teacher, effective September 10, 2020 (to accept the Adult Literacy Coordinator position. All Board Members present voted yes—motion carried.

CIVIL SERVICE PROVISIONAL APPOINTMENT MITCHELL

Mr. Harriman, Sr. moved, seconded by Mrs. Boise, that the Board appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Courtney Mitchell, Benefits Director, Effective October 19, 2020, Annual Base Salary of \$95,000, Prorated Amount of \$72,437.50. All Board Members present voted yes—motion carried.  
(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

TEMPORARY APPOINTMENT BURDO

Mr. Harriman, Sr. moved, seconded by Mrs. Boise, that the Board approve the following person(s) to a Temporary Appointment for the 2020-21 school year:

1. Amy Burdo, Adult Literacy Coordinator, Effective September 10, 2020 - June 30, 2021, Annualized Salary of \$84,138, Prorated Amount of \$73,620.75.  
All Board Members present voted yes—motion carried.

**ASSET PURCHASE  
AGREEMENT  
RESOLUTION**

Mr. Harriman, Sr. moved, seconded by Mrs. Saunders, that the Board adopt the following Resolution:

WHEREAS, the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the "Board") has determined and declared that the Aviation Tech Equipment as more particularly described on Exhibit A, is no longer needed for school purposes, and is surplus personal property; and

WHEREAS, the Board has had an appraisal done on the Aviation Tech Equipment in order to determine fair market value and obtain the best price possible for the sale of the equipment in accordance with Clinton-Essex-Warren-Washington BOCES Policy #5600 Personal Property Accountability; and

WHEREAS, Hudson Valley Community College is identified as a municipal corporation.

NOW THEREFORE, BE IT RESOLVED, that the Board does hereby authorize the sale of the Aviation Tech Equipment to Hudson Valley Community College for one million five hundred thousand dollars (\$1,500,000.00) in "AS IS" condition; and

BE IT FURTHER RESOLEVED, the Board approves of the Asset Purchase Agreement (the "Agreement") in the form attached hereto as Exhibit B and authorizes the Board President and the District Superintendent to execute the Agreement in substantially the same form, with authority to make such non-material revisions to said Agreement before its execution as may be necessary or desirable, upon the advice and consent of the Board's legal counsel and to prepare and provide a Bill of Sale and related documents to effect the transfer of title of the Aviation Tech Equipment to Hudson Valley Community College at the Closing subject to the terms and conditions of the Agreement. All Board Members present voted yes—motion carried.

**STRATEGIC PLAN  
UPDATE**

Dr. Davey reviewed with the Board several important Strategic Plan updates for the 2020-21 upcoming year. New dates for the District Planning Team (DPT) and divisional teams' meetings were developed in collaboration with Sean Brady of Prism Decision Systems. Dr. Davey and Mr. Brady worked together to suggest postponing the group meetings until October to allow for teachers and students to begin the year, in our new in-person learning model and to have time to adjust. All Strategic Planning meetings will be done remotely with Mr. Brady. The proposed date for the Board Retreat is October 22, 2020 from 6:00p.m. - 7:30p.m., which will also be remote. Dr. Davey discussed with the Board initiatives for their 2020-21 participation in the Strategic Plan including Equity, Inclusion & Acceptance, a statement made in June by the Board, and goal(s) to further their technology effectiveness and utilization. Mr. Brady suggested that the Board and Dr. Davey develop updated goals for 2020-21 and consider how they could help lead and guide the implementation steps to support success in the coming year. Mr. St. Pierre, Board President, noted that he would like to continue to see the Board using the remote option in the winter months during inclement weather.

DISTRICT SUPT.  
UPDATE

Dr. Davey began his update by thanking Cabinet for all the extra effort, extensive time, thoughtful and creative ideas, and leadership and support to prepare for the successful opening of the 2020-21 school year. He then discussed CVES' and component districts' instructional return and different models, with remote and in-person options, technology updates and expanded wireless options. Third, Dr. Davey reported that athletics has been a major topic for districts and has raised concerns among school districts to provide the safest interaction with all student athletes. Dr. Davey noted that some Sections across the state have canceled Fall sports for this school year. The Board was then informed that meetings will continue at ISC, for the time being and a reminder was given about the upcoming virtual NYSSBA Convention in October. The following 2020-21 CVES planning updates were acknowledged: Equity, Inclusion & Acceptance, Communication Improvements and Programmatic Efforts. Dr. Davey also shared that one of the Rural Schools Association advocacy efforts for funding our regions with technology – the \$10 Million Project -is underway with T-Mobile/Sprint and districts can now take advantage of this free opportunity while supplies last. Lastly the Miner Institute's Annual Report was shared with the Board for their review as they have had key involvement with CVES and support of agricultural research.

OTHER


Mrs. Boise, Board member, thanked the Administrative team and the Technology team for their efforts to develop plans to reopen schools and she indicated that the public forums were professionally done. She went on to give kudos to Mr. Bell and Mr. Brooks for their hands-on work on the Capital project during the pandemic, and the entire CVES staff for their drive and hard work to allow CVES to welcome students back. Mrs. Linda Gonyo-Horne, Board member, gave a reminder to take the Census as funding is based on this and she echoed Mrs. Boise's sentiments with regard to the Capital Project and reopening plans.

NEXT BOARD  
MEETING

The next Board meeting will be held on Wednesday, October 14, 2020, at the Instructional Services Center in Plattsburgh, NY. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr., to adjourn the meeting at 9:09 p.m. All Board Members present voted yes—motion carried.

  
Meaghan Rabideau, Board Clerk