

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

AGENDA FOR BOARD MEETING TO BE HELD AT THE INSTRUCTIONAL SERVICES CENTER,
PLATTSBURGH, NY FOR BOARD MEMBERS ONLY ON OCTOBER 14, 2020,
PROPOSED EXECUTIVE SESSION AT 6:30P.M. – MEETING TO FOLLOW

Public participants may use the following WebEx Address: <https://bit.ly/3cZdG9J>

Or by calling 1-408-418-9388 Meeting number (access code): 173 735 2189

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| No Action | 1. CALL TO ORDER: BOARD PRESIDENT <ol style="list-style-type: none">a. The Pledge of Allegianceb. Roll Call of Board Membersc. Introduction of All Present |
| No Action | 2. AUDIT PRESENTATION FOR YEAR END JUNE 30, 2020
--West & Company, CPA, PC |
| No Action | 3. EXECUTIVE SESSION |
| No Action | 4. INTRODUCTION OF ALL PRESENT |
| No Action | 5. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| No Action | 6. OPENING UPDATE -- Dr. Mark C. Davey |
| No Action | 7. CAPITAL PROJECT UPDATE – Dr. Mark C. Davey & Eric Bell
--SchoolHouse Construction: Eric Robert & Paul Lamoy
--Tetra Tech Architects & Engineers: Jim Bouffard & Garrett Hamlin |
| Action | 8. MINUTES OF PREVIOUS MEETING <ol style="list-style-type: none">a. September 9, 2020 Monthly Meeting Minutes (Enc. 1) |
| Action | 9. NEW BUSINESS <ol style="list-style-type: none">a. Approval of Annual Independent Audit (Enc. 2) |
| Action | 10. CONSENT AGENDA FINANCIAL <ol style="list-style-type: none">a. Certification of Warrant (Enc. 3)b. Treasurer’s Reports (Enc. 4)c. Donations (Enc. 5)d. Special Aid Fund Project Budget Increase (Enc. 6)e. Contract (Enc. 7)f. Contractor/Consultant Agreement (Enc. 8)g. Services Agreement (Enc. 9)h. Rental Lease Agreement (Enc. 10)i. Lease Agreement (Enc. 11)j. Memberships (Enc. 12) |
| No Action | 11. OLD BUSINESS <ol style="list-style-type: none">a. None this month |

12. CONSENT AGENDA PERSONNEL

- Action a. Resignations for the Purpose of Retirement (Enc. 13)
- Action b. Resignations (Enc. 14)
- Action c. Leave of Absence (Enc. 15)
- Action d. Rescind (Enc. 16)
- Action e. Amendments (Enc. 17)
- Action f. Four-Year Probationary Appointment (Enc. 18)
- Action g. Civil Service Probationary Appointments (Enc. 19)
- Action h. Civil Service Provisional Appointment (Enc. 20)
- Action i. Permanent Appointments (Enc. 21)
- Action j. Part-Time Appointment (Enc. 22)
- Action k. Part-Time Hourly Appointment (Enc. 23)
- Action l. Temporary Grant Appointments (Enc. 24)
- Action m. 2020 Summer Work (Enc. 25)
- Action n. Additional Work (Enc. 26)
- Action o. Substitutes (Enc. 27)

13. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- No Action a. 2019-20 Annual Report on Reserves (informational purposes only) (Enc. 28)
- Action b. Memorandum of Agreement with CVES Managerial Employees (Enc. 29)
- Action c. Memorandum of Agreement with CVES United Professionals Unit (Enc. 30)
- Action d. Resolution to Unseal and Destroy Ballots – Capital Project Vote (Enc. 31)
- Action e. Resolution to Unseal and Destroy Ballots – Merger Vote (Enc. 32)

No Action 14. STRATEGIC PLAN UPDATE -- Dr. Mark C. Davey

No Action 15. DISTRICT SUPERINTENDENT'S UPDATE

No Action 16. OTHER

No Action 17. NEXT BOARD MEETING

Wednesday, November 18, 2020, to be held at the Instructional Services Center in Plattsburgh, NY – Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

No Action 18. REPORTS FROM DIRECTORS (Enc. 33)

Action 19. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

October 14, 2020	Audit Committee Meeting – Instructional Services Center, Plattsburgh – 5:00 p.m.
October 14, 2020	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
October 14, 2020	CV-TEC Family Night (Virtual) – Mineville – 6:00 p.m.
October 15, 2020	Special Education Open House (Virtual)
October 22, 2020	CV-TEC Family Night (Virtual) – Plattsburgh – 6:00 p.m.
October 20-29, 2020	NYSSBA Convention – Virtual
October 29, 2020	Board Budget Committee Meeting – Discuss Budget Development & Review 2019-20 Reconciliations – Instructional Services Center, Plattsburgh 7:00 p.m.
November 11, 2020	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
December 2, 2020	Board Budget Committee Meeting – Review Reconciliations & Set Parameters for 2021-22 Budgets – Instructional Services Center, Plattsburgh 7:00 p.m.
December 9, 2020	Audit Committee Meeting – John Harold Center, Plattsburgh 5:00 p.m.
December 9, 2020	Board Meeting – John Harold Center, Plattsburgh – 7:30 p.m.
January 13, 2021	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
January 26, 2021	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2021-21 Budgets – Finalize Draft Budgets – ISC, Plattsburgh - 7:00 p.m.
February 10, 2021	Audit Committee Meeting – Instructional Services Center, Plattsburgh 5:00 p.m.
February 10, 2021	Board Meeting/Budget Presentations – ISC, Plattsburgh – 6:30 p.m.
February 18-20, 2021	AASA Convention – New Orleans, LA
March 1, 2021	Spelling Bee – Plattsburgh City School High School Auditorium 5:00 p.m. (Snow date: March 2, 2021)
March 10, 2021	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March 11, 2021	ISAB Awards – Giltz Auditorium SUNY Plattsburgh – 6:00 p.m. (Tentative)
March 25, 2021	CV-TEC Open House – Plattsburgh – 6:00 p.m.
March 30, 2021	CV-TEC Open House – Mineville – 6:00 p.m. →
April 10-12, 2021	NSBA Convention – New Orleans, LA
April 14, 2021	Annual Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
April 22, 2021	Election of CVES Board Members and Vote on Administrative Budget
May 11, 2021	NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m.
May 12, 2021	Audit Committee Meeting – Yandon-Dillon Center, Mineville 5:00 p.m.
May 12, 2021	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
May 19, 2020	Career Connect – Location/Time TBD
May 20, 2021	NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.
May 26, 2021	SkillsUSA Awards Banquet – Butcher Block – 6:00 p.m.
June 9, 2021	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
June 10, 2021	No. Country Loggers Awards Banquet – 6:00 p.m.
June 11, 2021	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 12, 2021	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 22, 2021	CV-TEC Plattsburgh Graduation Ceremony – SUNY Field House – 7:00 p.m.
June 24, 2021	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the September 9, 2020 Monthly Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Annual Independent Audit, performed by West & Company, CPA, PC for the 2019-20 school year.

ENC. 3

Recommend that the Board approve the Certification of Warrant for September 1, 2020 to October 5, 2020. (attached)

ENC. 4

Recommend that the Board approve the Treasurer's Reports from June, July & August 2020. (attached)

ENC. 5

Recommend that the Board approve the following Donations:

1. For the Student Stipend Fund:

United Way (August 2020)	198.14
United Way (September 2020)	198.14
TOTAL -	<u>\$ 396.28</u>

2. Donation of \$300 from Linda Gonyo-Horne. This donation will be used to fund the JCEO Backpack Program.

3. Donation of \$250 from Mr. James McCartney & Mrs. Patricia McCartney in memory of Robert Carpenter. This donation will benefit programs of CV-TEC.

4. Donation of \$50 from Mountain Lake PBS in memory of Robert Carpenter. This donation will benefit programs of CV-TEC.

ENC. 6

Recommend that the Board approve the following Special Aid Fund Project Budget Increase:

1. Increase the North Country Region Career Pathways III Program special aid fund project budget from \$100,000 to \$190,129, for the period of April 1, 2020 through March 31, 2021, due to rollover of unexpended 2019-2020 project funds of \$90,129. (pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: September 9, 2020
KIND OF MEETING: Regular Board Meeting
PLACE: Instructional Services Center, Plattsburgh, NY (Board Members Only)
Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
Leisa Boise
Patricia Gero
Linda Gonyo-Horne
Richard Harriman, Sr.
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Doug Spilling (*joined the meeting at 6:49 p.m.*)
Michael St. Pierre

Board Members Absent:

Evan Glading
Donna LaRocque
Richard Malaney
Scott Thurber

Others Present:

Teri Calabrese-Gray
Michele Friedman
Matthew Slattery
Eric Bell
Alex St. Pierre
Meghan Zedick

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

MEETING TO ORDER

Board President St. Pierre called the meeting to order at 6:31 p.m.

EXECUTIVE SESSION

Mr. Harriman Sr., moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:33 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; ##8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof. All Board Members present voted yes—motion carried.

In Executive Session, the District Superintendent invited Ms. Meghan Zedick, Esq. an attorney with Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC of Plattsburgh to join the Board and him in Executive Session to review and discuss a pending contract regarding the sale of CVES property to another governmental agency. Next, several confidential Capital Project updates were provided and legal advice was shared on contractual implementation and addressing errors and omissions when identified. Third, several labor relations topics were discussed including reviewing the search timeline and posting for the vacant Adult Services Administrator (ASA) position, to replace a recent CVES administrative retiree. The District Superintendent also shared his recommendation for appointing the

One Work Source Coordinator position and the appointment recommendation for the new CEWW Health Insurance Consortium's Administrator who will also supervise the CEWW Health Insurance Consortium's Benefits Office going forward. Next, several other confidential personnel updates and leave requests were discussed. Lastly, the 2020-21 School Resource Officer (SRO) draft contract was reviewed following a meeting with Clinton County Sheriff Favro and terms of the financial finalization of the 2019-20 SRO closeout were reviewed.

Note: Doug Spilling, Board Member, joined the meeting at 6:49 p.m.

Mr. Harriman Sr., moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 7:42 p.m. All Board Members present voted yes—motion carried.

OPENING UPDATE

Dr. Davey began the Opening Update by providing a “Reimagine, Reunite, and Renew” PowerPoint presentation to the Board and shared that the CVES Team worked hard to get to Opening Day 2020 and did so successfully with teamwork, determination and perseverance across CVES. The CVES Team has successfully worked together throughout the COVID-19 Pandemic from the spring, through the summer and now to start school in September. CVES' administrative and support staff developed plans to return to school while continuing to move forward with construction for CVES' Capital Project. Next, each division provided brief updates on the opening of schools over the past week. CV-TEC began the week with their A cohort with juniors (first year students) who came to campus for the first time. They will be welcoming their B cohort, seniors (second year) students later this week. Enrollment overall at this time is being sustained at CV-TEC with great numbers in the Welding and LPN programs. Mr. Slattery then reported on the Special Education division. He was pleased to report the welcoming of students back to campus yesterday went well using a staggered approach of onboarding students this week and next week in hopes for strong continued success. Mr. Slattery gave kudos to all staff for their team effort and support to provide a great opening to students. Next, Mrs. Calabrese-Gray shared that even though ISC didn't have students, their division has been preparing since March to reimagine the needs of our districts in a different capacity. She informed the Board that 27 grants went out over the summer and that technology was and still is in high need, highlighting several other areas of providing services to students and districts. Lastly, Mr. Bell reported how the O&M staff has exceeded all expectations over the past 5 months on Capital Project support and preparing our buildings for the reopening of schools. Cleaning is the primary focus to adhere to regulations for disinfecting. Mr. Bell went on to report that Cafeteria collaboration with divisional teams and component districts to deliver meals has begun as well as making meals for CV-TEC students. Dr. Davey concluded the presentation with a special acknowledgement to the IT department which has been the backbone of divisional remote learning, technology support for CVES, students, staff, component districts and the Board.

CAPITAL PROJECT
UPDATE

Dr. Davey began the update by referencing the “renew” piece of the CVES theme for the Capital Project of the Reopening PowerPoint. He asked Mr. Bell to provide more detail to the Board on the slides shown. Mr. Bell went on to discuss several main campus improvements over the last five months, where a majority of work has been accomplished “early” because students were not on campus, including roof replacement and construction in classroom spaces. At the Satellite campus improvements including but not limited to have been updates to educational spaces for the North Building, new offices for instructional staff, parking lot expansion, and the purchase of 20 additional acres for future use, which are all nearly complete. At the Mineville Campus, a new outdoor educational space, a resurfaced bus loop, site work, and new drainage were all completed. Contractors have mostly transitioned to second shift work now that students are back on campus. Lastly, Dr. Davey thanked everyone that has been involved in our Capital Project to make the progress happen and he looks forward to continuing to work together moving forward.

PREVIOUS
MINUTES

Mrs. Boise moved, seconded by Mr. Harriman Sr., to approve the minutes of the August 19, 2020 monthly Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Harriman, Sr. moved, seconded by Mrs. Gonyo-Horne to approve the following Consent Agenda Financial items as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Approve the Certification of Warrant for August 11, 2020 to August 31, 2020, as presented.

DONATIONS

Approve the following Donations:

1. For the Student Stipend Fund:

United Way (June 2020)	198.14
Pepsi-Cola Bottling Co. (June 2020)	<u>55.16</u>
TOTAL	- 253.30

2. Donation of \$10,000 from The United Way. This donation will be used to fund the purchase of technology for students.

3. Donation of \$1,000 from Jean Drown. This donation will be used to fund the JCEO Backpack Program.

SPECIAL AID
FUND PROJECT
CONTINUATIONS

Accept the following Special Aid Fund Continuations:

1. School Library System Categorical Aid for Automation special aid fund be allowed to continue providing services for the period October 1 – December 31, 2020. Expenditures are not allowed to exceed \$2,580. (ISC)

2. School Library System Supplemental Operating Aid special aid fund be allowed to continue providing services for the period October 1 – December 31, 2020. Expenditures are not allowed to exceed \$7,433. (ISC)
3. Employment Preparation Education (EPE) special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$166,225. (CV-TEC)
4. WIOA, Title II, Adult Basic Education and Literacy Services special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$15,720. (CV-TEC)
5. WIOA, Title II, Incarcerated and Institutionalized Education special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$109,525. (CV-TEC)
6. NYS Basic Literacy- JCEO special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$34,342. (CV-TEC)
7. NYS Basic Literacy- One Work Source special aid fund project be allowed to continue providing services for the period October 1- December 31, 2020. Expenditures are not to exceed \$33,318. (CV-TEC)
8. Perkins V/CTEIA- Basic special aid fund project be allowed to continue providing services for the period July 1- September 30, 2020. Expenditures are not to exceed \$44,400. (CV-TEC)

SPECIAL AID
FUND PROJECTS

Approve the following Special Aid Fund Projects:

1. School Library System Basic Operating Aid in the amount of \$94,539, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department Approval). (ISC)
2. School Library System Supplemental Operating Aid in the amount of \$46,166, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department Approval). (ISC)
3. School Library System Categorical Aid for Automation) in the amount of \$9,454, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department Approval). (ISC)
4. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV special aid fund project in the amount of \$300,000 for the period of October 1, 2020 through September 30, 2021 (pending a fully executed contract with NYS). (CV-TEC)

CROSS
CONTRACTS

Approve the following Cross Contracts:

1. 2019-20 FINAL- Oswego BOCES, \$2,355
-NYS CDOS-SACC Credit Management (CVES)
2. 2019-20 FINAL - Erie 1 BOCES, \$5,750
-Policy Services (Boquet Valley CSD and CVES)
3. 2019-20 FINAL - Erie 2 BOCES, \$3,959.49
-Video Conferencing (Boquet Valley, Moriah, Saranac)
-Superintendent Evaluation (Beekmantown)
4. 2019-20 FINAL- Capital Region BOCES, \$5,768,335.40
-Arts in Education (CVES)
-BOCES of NY Consortium (CVES)
-Distance Learning (AuSable Valley, Beekmantown, CVES, Moriah, Northern Adirondack, Plattsburgh)
-Virtual Summer School (Moriah)
-School Curriculum Improvement (Boquet Valley, CVES, Peru)
-Internet Services (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga, Willsboro)
-Model Schools (AuSable Valley, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northern Adirondack, Peru, Saranac, Willsboro)
-Smart Schools (Northern Adirondack)
-Computer Services (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
-Non-Public Textbook (Schroon Lake)
-VOIP Telephone Services (Boquet Valley, Chazy, Northeastern-Clinton, Northern Adirondack, Peru)
-Asbestos Training (Ticonderoga)
-Labor Relations (Beekmantown, Boquet Valley, CVES, Chazy, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Saranac, Schroon Lake, Ticonderoga, Willsboro)
-Laser Fiche (Peru)
-Teacher Certification (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)
5. 2019-20 FINAL - Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$228,848.37
-Arts in Education (AuSable Valley, Crown Point, Northern Adirondack, Schroon Lake, Ticonderoga)
-Special Education-Visually Impaired Related Services (Schroon Lake)
-Exploratory Arts (Keene)

- Odyssey of the Mind (Schroon Lake)
- Learning Technology (Beekmantown, Northeastern-Clinton)
- Instructional Planning (Beekmantown)
- School Improvement (Beekmantown, Schroon Lake, Ticonderoga)
- Data Analyst (CVES)
- Transportation CTE Shuttles (Schroon Lake)
- Career and Technical Education (Schroon Lake)

6. 2019-20 FINAL- Monroe 2-Orleans BOCES, \$4,805.48
-Elementary Science Program (Keene)

7. 2019-20 FINAL- St. Lawrence-Lewis BOCES, \$68,996
-Web Page Software-Edlio/Blackboard (Beekmantown)
-Section X Athletic Coordination (Peru, Plattsburgh)
-Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro)

8. 2019-20 FINAL- Madison-Oneida BOCES, \$699.59
-School Improvement (Crown Point)

9. 2019-20 FINAL- Putnam/Northern Westchester BOCES, \$30,344
-Planning Services (Beekmantown, Peru, Willsboro)
-Recruiting (CVES, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake, Ticonderoga)

10. 2019-20 FINAL- Jefferson-Lewis BOCES, \$25,500.75
-Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro)

11. 2019-20 FINAL- Franklin-Essex-Hamilton BOCES, \$582,313.01
-Regional Summer School - Regents (Northeastern-Clinton)
-School Improvement (AuSable Valley, Beekmantown, Boquet Valley, Chazy, CVES, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Willsboro)
-SSFC (Boquet Valley)
-Shared Business Office (Boquet Valley and Putnam)
-Substitute Coordination (Beekmantown, Boquet Valley, Schroon Lake, Willsboro)
-ACA Insurance Consulting (AuSable Valley, Beekmantown, Boquet Valley, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake)

SCHOOL
BREAKFAST/
LUNCH RATE
INCREASES

1. Adopt the Adult Breakfast cost of \$2.75 (includes sales tax) and Adult Lunch cost of \$4.50 (includes sales tax) for the 2020-2021 school year in our cafeterias. These prices are in compliance with the New York State Education Department. (Mineville and Plattsburgh Campuses) Cafeteria Services

2. Adopt the following costs for second meals for students in our cafeterias. A cost of \$2.37 for a Second Breakfast and \$3.66 for a Second Lunch. First meals are free for students under the Community Eligibility Provision (CEP). (Mineville and Plattsburgh Campuses)

CONSENT
AGENDA
PERSONNEL

Mrs. Boise moved, seconded by Mr. Murdock, to approve the following Consent Agenda Personnel items as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS
LARRABEE,
WALES,
TEDFORD,
DESOTELL,
TOLOSKY,
KRITZIOTIS

Accept the following letters of Resignation:

1. Tina Larrabee, Teacher Aide/Student Aide, Effective August 17, 2020
2. Ashley Wales, Teacher Aide/Student Aide, Effective August 20, 2020
3. Nicole Tedford, Teacher Aide/Student Aide, Effective August 21, 2020
4. Rachel Desotell, Teacher Aide/Student Aide, Effective September 1, 2020
5. Emily Tolosky, Teacher Aide/Student Aide, Effective September 2, 2020
6. Nicole Kritziotis, Account Clerk/Typist, Effective September 7, 2020

LEAVE OF
ABSENCE GILL

Approve the following leave(s) of absence:

1. Surinderpal Gill, Teacher Aide/Student Aide, unpaid leave of absence, effective September 2, 2020 through October 31, 2020.

AMENDMENT

Amend the following Temporary Appointment that was approved at the July 8, 2020 Board meeting to reflect the following change:

Name: Dana Poirier
Position: Community Outreach Coordinator
Effective Date: July 1, 2020 - June 30, 2021
Certification Status: Security Operations 7-12, professional certificate
Annual Base Salary: ~~\$85,204~~ **\$85,205**

RESCINDS

1. Rescind the following four-year probationary appointment that was approved at the August 19, 2020 Board meeting:

Name: Anne Taylor
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 2, 2020
Tentative Tenure Date: September 2, 2024
Certification Status: Teaching Assistant Level 1

Annual Base Salary: \$ 23,751

2. Rescind the following additional work that was approved at the August 19, 2020 Board meeting:

Stipend Positions, Compensation per collective bargaining agreement

Jennifer Parker Animal Science – Plattsburgh

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
TROMBLEY

Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Maura Trombley, Special Education Teacher, Effective September 2, 2020, Annual Base Salary of \$46,468.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROVISIONAL
APPOINTMENT
GOODENOUGH,
KNUTSON

Appoint the following person(s) to a Civil Service Provisional Appointment as follows:

1. Kaitlyn Goodenough, Account Clerk/Typist, Effective September 8, 2020, Annual Base Salary of \$26,712, Prorated Amount of \$21,780.55

2. Tori Knutson, Account Clerk/Typist, Effective September 23, 2020, Annual Base Salary of \$26,712, Prorated Amount of \$20,650.43.

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

PERMANENT
APPOINTMENT
PROVOST

Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Angela Provost, Cook Manager, effective October 1, 2020

PART-TIME
APPOINTMENT
PIERCE

Appoint the following person(s) to a Part-Time Appointment for the 2020-21 school year:

1. Nicole Pierce, Registered Nurse - 40%, Effective September 2, 2020, Annual Base Salary of \$39,996, Prorated Salary of \$15,986.40.

PART-TIME
HOURLY
APPOINTMENT

Appoint the following person(s) to a Part-Time Hourly Appointment for the 2020-21 school year:

Interscholastic Athletics Coordinator (Assignor) (\$27.22/hour)

Randy Lozier

TEMPORARY
GRANT
APPOINTMENT

Approve the following temporary grant appointment(s) from September 2, 2020 - December 30, 2020:

1. Katelynn Belair, Work Study Student, not to exceed 160 hours, at \$11.80/hour

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS

Approve the following 2020-2021 Special Education Summer School Staffing Additions:

Teaching Assistant (\$26.00/hour)
Aimee Lobdell

2020 SUMMER
WORK

Approve the following 2020 Summer Work:

Classroom Move/Setup (hourly rate of pay)

Shelley Bouyea	not to exceed 6 hours
Greg Cassavaugh	not to exceed 12 hours
Stephen Couture	not to exceed 12 hours
Kelly Lareau	not to exceed 6 hours
Susan J. Richards	not to exceed 6 hours
Sharon Squire	not to exceed 6 hours
Faye Dayton	not to exceed 12 hours
Ellen Supinski	not to exceed 12 hours
Laura Denton-Lawrence	not to exceed 12 hours
Cherie Passno	not to exceed 12 hours
Robin Douglass	not to exceed 12 hours
Stacie Minchoff	not to exceed 12 hours
Madeline Seller	not to exceed 12 hours
Amanda Gebhart	not to exceed 12 hours
Jennifer Haley	not to exceed 12 hours
Heather Vanalphen	not to exceed 12 hours
Ashley Pray	not to exceed 6 hours
Andrea Christiansen	not to exceed 6 hours
Todd Everleth	not to exceed 6 hours
Cheryl Spoor	not to exceed 6 hours
Rebecca Garrow	not to exceed 6 hours
Caitlyn Worley	not to exceed 6 hours
Joanne Beaudry	not to exceed 6 hours
Aimee Lobdell	not to exceed 6 hours
Allison Bola	not to exceed 6 hours
Melissa Smith	not to exceed 6 hours
Whitney Gagnier	not to exceed 6 hours
Tammy A. Smith	not to exceed 6 hours
Kim Denton	not to exceed 6 hours
Randy Ducatte	not to exceed 6 hours
Stephanie Sorgule	not to exceed 6 hours
Kristen Mitchell	not to exceed 6 hours

Paula Cormier	not to exceed 6 hours
Laura Birtz-Sisson	not to exceed 6 hours
Shanni Hicks-Wilson	not to exceed 6 hours
Lori Ducharme	not to exceed 6 hours

ADDITIONAL WORK

Approve the following Additional Work for the 2020-21 school year:

Stipend Positions (compensation per collective bargaining agreement)

Jennifer Parker	Maple Sugar Stipend – Plattsburgh
Sheilah Boyea	PBIS Coordinator – Plattsburgh
Dena Tedford	Employee Mentor
Tom Tedford	Employee Mentor
Susan L. Richards	Employee Mentor
Joan McGowen	Employee Mentor
Faye Dayton	Employee Mentor
Laura Denton-Lawrence	Employee Mentor
Brigitte Phillips	Employee Mentor
Sheila Boyea	Employee Mentor
Ashley Brown	Employee Mentor
Elizabeth Laundrie	Employee Mentor x2

ADULT EDUCATION COURSE INSTRUCTOR(S)

Approve the following Adult Education Course Instructor(s) for the 2020-21 school year:

Adult Education Health Careers (\$38.00/hour)
 Kathy Billings

SUBSTITUTES

Approve the following 2020-21 Substitute and Temporary-On-Call appointments for the 2020-21 school year:

<u>Name</u>	<u>Position</u>
Dennis Bola	Food Service Worker
John Shepard	Cleaner/Messenger
Kelly Lynn Watson	Bus Driver
David Gardiner	Teacher
Marissa Tahboub	Teacher
Ashley Wales	Teacher Aide/Student Aide
Kathy Nichols	Teacher Aide/Student Aide
Catherine Snow	Administrator at a rate of \$60/hour

NEW EMPLOYEE ORIENTATION COMPENSATION

Approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on August 24, 2020:

Hourly rate per contract
 Kaitlin Diskin, Speech & Hearing Teacher
 Frank Mercier, Security & Law Enforcement Teacher

Jennifer Cowling, Special Education Teacher
Nicholas Hebert, Special Education Teacher
Maura Trombley, Special Education Teacher
Karen Dague, School Social Worker

Hourly rate of pay

Kristin Brandon, Teacher Aide/Student Aide
Deanna Akin, Account Clerk/Typist
Matthew Palkovic, Network & Systems Technician
Jason Moore, Teacher Aide/Student Aide
Angel Mitchell, Teacher Aide/Student Aide

APPOINTMENT OF
CIVIL RIGHTS
OFFICER

Appoint Dr. Grace Stay (to replace Cathy Snow) as a CVES Civil Rights Compliance Officer, effective September 10, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

REVISED POLICIES:
WAIVE FIRST
READING &
ADOPT

Mr. Harriman, Sr. moved, seconded by Mrs. Boise that the Board waive the first reading and adopt the following Revised Policies:

- #5010 Anti-discrimination Policy (attached)
 - #5300 Code of Conduct (attached)
 - #8160 District-Wide School Safety Plan
 - #8160.1 Building Level Emergency Response Plan for Special Ed and CV-TEC
 - #8160.3 Building Level Emergency Response Plan for Yandon-Dillon
 - #8160.4 Building Level Emergency Response Plan for Plattsburgh Satellite Campus
- All Board Members present voted yes—motion carried.

2019/20 DS
APPROVED CROSS
CONTRACT
BUDGET
INCREASES

Per the resolution adopted by the CVES Board the “District Superintendent is authorized to approve budget increases related to cross contracted service budgets”. This option is utilized when Board approval to increase a cross-contracted service budget could not be obtained before the end of the fiscal year due to unanticipated year-end purchases by our component districts from other BOCES. When the District Superintendent acts in this capacity, the authorization must be reported to the Board within 90 days.

1. Virtual Summer School – Albany BOCES budget in the amount of \$943, for the 2019-2020 school year, to accommodate a cross contract with Albany BOCES and Moriah CSD. (Co-Ser 459) ISC
2. Model Schools – Albany BOCES budget was increased from \$127,400 to \$216,873, for the 2019-2020 school year, to accommodate for additional service requests. (AuSable Valley, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northern Adirondack, Peru, Saranac, and Willsboro). (Co-Ser 544) ISC
3. Insurance ACA Reporting – FEH BOCES budget was increased from \$49,351 to \$57,252, for the 2019-2020 school year, to accommodate for additional service

requests. (AuSable Valley, Beekmantown, Boquet Valley, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, and Schroon Lake). (Co-Ser 634) Mgmt. Services

RESOLUTION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following: Resolved, that the District Superintendent be authorized to enter into Agreements with the Clinton County and Essex County Health Departments to facilitate sharing of confidential information about quarantine, isolation and testing results for COVID regarding students and employees, and to ensure that such information is maintained as required by law. All Board Members present voted yes—motion carried.

REQUEST FOR APPROVAL OF ATTENDANCE TO CONFERENCE/WORKSHOP

Mrs. Boise moved, seconded by Mr. Harriman, Sr., that the Board approve the following Request for Approval of Attendance to Conference/Workshop for the following Board Member:

Linda Gonyo-Horne
Rural Schools Association Board of Directors Meeting
November 6-7, 2020 Latham, NY (overnight accommodations needed)
All Board Members present voted yes—motion carried.

RESIGNATIONS NATISHAK, SAFFORD, BURDO

Mrs. Boise moved, seconded by Mrs. Saunders, that the Board approve the following letter(s) of Resignation:

1. Diane Natishak, Teacher Aide/Student Aide, effective August 31, 2020
2. Vicki-Lynn Safford, Teacher Aide/Student Aide, effective September 4, 2020
3. Amy Burdo, Adult Literacy Teacher, effective September 10, 2020 (to accept the Adult Literacy Coordinator position. All Board Members present voted yes—motion carried.

CIVIL SERVICE PROVISIONAL APPOINTMENT MITCHELL

Mr. Harriman, Sr. moved, seconded by Mrs. Boise, that the Board appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Courtney Mitchell, Benefits Director, Effective October 19, 2020, Annual Base Salary of \$95,000, Prorated Amount of \$72,437.50. All Board Members present voted yes—motion carried.

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

TEMPORARY APPOINTMENT BURDO

Mr. Harriman, Sr. moved, seconded by Mrs. Boise, that the Board approve the following person(s) to a Temporary Appointment for the 2020-21 school year:

1. Amy Burdo, Adult Literacy Coordinator, Effective September 10, 2020 - June 30, 2021, Annualized Salary of \$84,138, Prorated Amount of \$73,620.75.

All Board Members present voted yes—motion carried.

ASSET PURCHASE
AGREEMENT
RESOLUTION

Mr. Harriman, Sr. moved, seconded by Mrs. Saunders, that the Board adopt the following Resolution:

WHEREAS, the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (the "Board") has determined and declared that the Aviation Tech Equipment as more particularly described on Exhibit A, is no longer needed for school purposes, and is surplus personal property; and

WHEREAS, the Board has had an appraisal done on the Aviation Tech Equipment in order to determine fair market value and obtain the best price possible for the sale of the equipment in accordance with Clinton-Essex-Warren-Washington BOCES Policy #5600 Personal Property Accountability; and

WHEREAS, Hudson Valley Community College is identified as a municipal corporation.

NOW THEREFORE, BE IT RESOLVED, that the Board does hereby authorize the sale of the Aviation Tech Equipment to Hudson Valley Community College for one million five hundred thousand dollars (\$1,500,000.00) in "AS IS" condition; and

BE IT FURTHER RESOLEVED, the Board approves of the Asset Purchase Agreement (the "Agreement") in the form attached hereto as Exhibit B and authorizes the Board President and the District Superintendent to execute the Agreement in substantially the same form, with authority to make such non-material revisions to said Agreement before its execution as may be necessary or desirable, upon the advice and consent of the Board's legal counsel and to prepare and provide a Bill of Sale and related documents to effect the transfer of title of the Aviation Tech Equipment to Hudson Valley Community College at the Closing subject to the terms and conditions of the Agreement. All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey reviewed with the Board several important Strategic Plan updates for the 2020-21 upcoming year. New dates for the District Planning Team (DPT) and divisional teams' meetings were developed in collaboration with Sean Brady of Prism Decision Systems. Dr. Davey and Mr. Brady worked together to suggest postponing the group meetings until October to allow for teachers and students to begin the year, in our new in-person learning model and to have time to adjust. All Strategic Planning meetings will be done remotely with Mr. Brady. The proposed date for the Board Retreat is October 22, 2020 from 6:00p.m. - 7:30p.m., which will also be remote. Dr. Davey discussed with the Board initiatives for their 2020-21 participation in the Strategic Plan including Equity, Inclusion & Acceptance, a statement made in June by the Board, and goal(s) to further their technology effectiveness and utilization. Mr. Brady suggested that the Board and Dr. Davey develop updated goals for 2020-21 and consider how they could help lead and guide the implementation steps to support success in the coming year. Mr. St. Pierre, Board President, noted that he would like to continue to see the Board using the remote option in the winter months during inclement weather.

DISTRICT SUPT.
UPDATE

Dr. Davey began his update by thanking Cabinet for all the extra effort, extensive time, thoughtful and creative ideas, and leadership and support to prepare for the successful opening of the 2020-21 school year. He then discussed CVES' and component districts' instructional return and different models, with remote and in-person options, technology updates and expanded wireless options. Third, Dr. Davey reported that athletics has been a major topic for districts and has raised concerns among school districts to provide the safest interaction with all student athletes. Dr. Davey noted that some Sections across the state have canceled Fall sports for this school year. The Board was then informed that meetings will continue at ISC, for the time being and a reminder was given about the upcoming virtual NYSSBA Convention in October. The following 2020-21 CVES planning updates were acknowledged: Equity, Inclusion & Acceptance, Communication Improvements and Programmatic Efforts. Dr. Davey also shared that one of the Rural Schools Association advocacy efforts for funding our regions with technology – the \$10 Million Project -is underway with T-Mobile/Sprint and districts can now take advantage of this free opportunity while supplies last. Lastly the Miner Institute's Annual Report was shared with the Board for their review as they have had key involvement with CVES and support of agricultural research.

OTHER

Mrs. Boise, Board member, thanked the Administrative team and the Technology team for their efforts to develop plans to reopen schools and she indicated that the public forums were professionally done. She went on to give kudos to Mr. Bell and Mr. Brooks for their hands-on work on the Capital project during the pandemic, and the entire CVES staff for their drive and hard work to allow CVES to welcome students back. Mrs. Linda Gonyo-Horne, Board member, gave a reminder to take the Census as funding is based on this and she echoed Mrs. Boise's sentiments with regard to the Capital Project and reopening plans.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, October 14, 2020, at the Instructional Services Center in Plattsburgh, NY. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr., to adjourn the meeting at 9:09 p.m. All Board Members present voted yes—motion carried.

Meagan [unclear] Clerk

DRAFT

ENC. 3

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: October 5, 2020
Re: Report for Board Agenda for October 14, 2020 Meeting

The following warrant claims were reviewed from September 1, 2020 to October 5, 2020:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W# 9 -09/02/2020	*Check Nos: 232158-232168 *ACH Payments: ACH000000-ACH000009	\$ 8,370,060.06
W#10 -09/03/2020	*Check Nos:232169-232193 *ACH Payments: ACH000010	\$ 144,630.17
W#11 -09/10/2020	*Check Nos: 232194-232460	\$ 1,031,579.42
W#12 -09/11/2020	*Check Nos: 232461**	\$ 5,000.00
W#13 -09/17/2020	*Check Nos: 232469-232494	\$ 512,648.58
W#14 -09/24/2020	*Check Nos: 232495-232496 232510-232612 *ACH Payments: ACH000011-ACH000016	\$ 2,202,707.36
W#15 -09/30/2020	*Check Nos: 232613-232620	\$ 18,343.14
W#16 -10/01/2020	*Check Nos: 232621-232661 *ACH Payments: ACH000017-ACH000019	\$ 942,052.37

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #5- Wire #941-083120- Warrant #10;
PR #6- Wire #941-091520- Warrant #13;
PR #7- Wire #941-093020- Warrant #16;

Health Ins. Monthly:

Wire #HINS-92020- Warrant #11;

NYS Promptax:

PR #5- Wire #NYS-083120- Warrant #10;
PR #6- Wire #NYS-091520- Warrant #14;

NYS Sales Quarterly Sales Tax:

Wire #ST100-0920- Warrant #13;

Omni Financial Group:

PR #6- Wire #OMN-091520- Warrant #13;
PR #7- Wire #OMN-093020- Warrant #15;
Wire #403B-MBOVA- Warrant #11;

CC: Eric Bell
Christine Myers

NYS Office of Comptroller ERS Retirement & Loans: PR#4&5-Wire #ERS-AUG20-Warrant #11;
PR#6&7-Wire #ERS-SEPT20-Warrant #16;

Health Insurance Consortium Payments:

9/8/20	\$ 1,274,713.42
9/14/20	\$ 1,487,713.50
9/21/20	\$ 1,816,686.13
9/28/20	\$ 1,221,278.02
10/5/20	\$ 1,617,993.99

<u>CEWW Workers Compensation Consortium:</u>	Ck. #1059	\$ 94.94
	Ck. #1060	\$ 7,799.67

<u>CEWW Health Insurance Consortium:</u>	Ck. #1027	\$ 189.87
	Ck. #1028	\$15,599.33

<u>Transfer NYCLASS to General Depository:</u>	Capital Project	\$2,070,000.00
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****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature)



CC: Eric Bell
Christine Myers

Date	Warrant	Vendor #	Claim Audit Finding	Summary Business Office Response	Resolution/Options
09/02/20	Pending W#9		No findings.		Approved for final warrant.
09/02/20	Final W#9				\$8,370,060.06
09/02/20	Pending W#10	15522	Missing Ok to Pay.	Will obtain from division.	Removed from final warrant.
09/03/20	Final W#10				\$144,630.17
09/09/20	Pending W#11	15946	Incorrect vendor name, Purchase Order requested after event, 8 weeks to issue Purchase Order.	Corrected vendor name. Oversight in division requesting Purchase Order. Extended time to issue Purchase Order due to backlog as new year opened.	Approved for final warrant.
09/09/20	Pending W#11	14287	All purchases were done without Purchase Order requested. Purchases in previous year.	Memo sent to Division and Coordinator regarding Purchasing Practices from the Purchasing Agent.	Approved for final warrant.
09/10/02	Final W#11				\$1,031,579.42
09/10/20	Pending W#12		No findings.		Approved for final warrant.
09/11/20	Final W#12				\$5,000.00
09/16/20	Pending W#13	3888	Unit pricing does not match the face of Purchase Order.	Will adjust Purchase Order.	Removed from final warrant.
09/17/20	Final W#13				\$512,648.58
09/23/20	Pending W#14	3586	Incorrect address.	Conflicting remit addresses.	Removed from final warrant.
09/23/20	Pending W#14	14723	Purchase Order issued after services began.	Requisition was entered before services began- rush process was not initiated by division.- Purchasing Agent will follow up with division on rush process and requirement to have Purchase Order before proceeding.	Approved for final warrant.
09/23/20	Pending W14	15230	Questions regarding Coding.	Confirmed with Grant Accountant that vendor is being funded through a grant.	Approved for final warrant.
09/24/20	Final W#14				\$2,202,707.36
09/29/20	Pending W#15	1693	Missing Wire sheet.	Attached missing sheet.	Approved for final warrant.
09/30/20	Final W#15				\$18,343.14
09/30/20	Pending W#16	9648	Purchase before Purchase Order was issued.	Rush process was not initiated by division after requisition was entered. Purchasing Agent will follow up with Division on rush process and requirement to have Purchase Order in place before proceeding with purchase.	Approved for final warrant.
09/30/20	Pending W#16	14460	Purchase before Purchase Order was issued.	Purchasing need was not identified timely by the division & required order as needed for opening of school. Approval of ASMS was obtained from division to proceed with purchase without Purchase Order. Purchasing Agent will follow up with Division on rush process and requirement to have Purchase Order before proceeding.	Approved for final warrant.
10/01/20	Final W#16				\$942,052.37

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - JUNE 30, 2020**

I. CHECKING ACCOUNTS

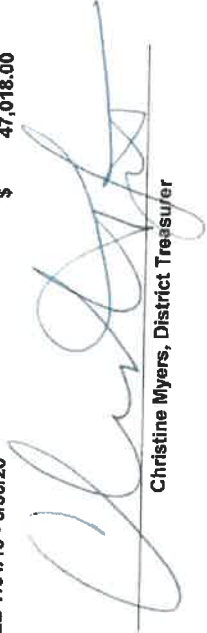
	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	May 31, 2020		June		June		June 30, 2020		Year To Date		Year To Date		Year To Date	June 30, 2020
TD Bank - Depository														
General Fund	\$ 1,026,156.84		\$ 15,528,136.02		\$ 13,051,734.59		\$ 3,502,558.27		\$ 76,222,206.02		\$ 75,624,158.18		\$ 3,502,558.27	
Special Aid Fund	\$ (130,744.74)		\$ 336,294.50		\$ 308,043.55		\$ (102,493.79)		\$ 2,576,592.32		\$ 2,806,178.00		\$ (102,493.79)	
Trust & Agency Fund	\$ 613,535.19		\$ 473.20		\$ 519,181.49		\$ 94,826.90		\$ 713,823.66		\$ 720,992.55		\$ 94,826.90	
School Lunch Fund	\$ (80,553.41)		\$ 74,265.76		\$ 32,494.93		\$ (36,782.58)		\$ 226,181.48		\$ 261,270.23		\$ (36,782.58)	
Capital Fund	\$ 17,831,475.93		\$ -		\$ 17,383,558.53		\$ 447,917.40		\$ 20,442,003.88		\$ 20,152,023.80		\$ 447,917.40	
Private Purpose Trust Fund	\$ 8.00		\$ 300.00		\$ 308.00		\$ -		\$ 4,268.00		\$ 4,268.00		\$ -	
TD Bank - Operating														
General	\$ 298,233.77		\$ 9,926,499.74		\$ 9,945,049.64		\$ 279,683.87		\$ 55,441,580.23		\$ 55,681,378.37		\$ 279,683.87	
SAVINGS ACCOUNTS														
NYCLASS														
BOCES-Wide Capital Project	\$ 2,865,621.75		\$ 23,236,490.49		\$ 1,858,000.00		\$ 24,244,112.24		\$ 25,027,298.02		\$ 2,151,200.00		\$ 24,244,112.24	
Trust Fund Non-Expendable	\$ 11,968.16		\$ 303.50		\$ 300.00		\$ 11,971.66		\$ 468.24		\$ 300.00		\$ 11,971.66	
Private Purpose Trust Fund	\$ 10,866.52		\$ 1,311.22		\$ 1,600.00		\$ 10,577.74		\$ 1,917.30		\$ 2,016.40		\$ 10,577.74	
TOTAL CASH ON HAND	\$ 22,446,568.01						\$ 28,450,371.71		\$ 180,656,339.15		\$ 157,403,785.53		\$ 28,450,371.71	

II. RECONCILIATION TO BANK STATEMENTS

	June 30, 2020	June 30, 2020
	Bank Balance	Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 604,897.82	\$ 279,683.87
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 3,904,026.20	\$ 3,904,026.20
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 24,244,112.24	\$ 24,244,112.24
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 699.79	\$ 699.79
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 700.60	\$ 700.60
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,971.66	\$ 11,971.66
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 1,169.20	\$ 1,169.20
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 8,006.05	\$ 8,006.05

	June 30, 2020	June 30, 2020
	Bank Balance	Cash Balance
GENERAL FUND INTEREST RECEIVED 7/01/19 - 6/30/20	\$ 33,108.21	\$ 33,108.21
CAPITAL FUND INTEREST RECEIVED 7/01/19 - 6/30/20	\$ 47,018.00	\$ 47,018.00
TOTAL CASH ON HAND		\$ 28,450,371.71

PREPARED BY:



Christine Myers, District Treasurer

DATED:

8/31/20

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 06/01/2020 TO 06/30/2020

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	9,522.28	7,152.14	420.00	7,572.14	0.00	7,572.14
SKILLS USA - MINEVILLE	1,479.35	2,080.43	210.00	2,290.43	420.00	1,870.43
NO. COUNTRY LOGGERS	616.98	616.98	0.00	616.98	0.00	616.98
REFLECTIONS	497.64	503.14	0.00	503.14	0.00	503.14
LPN CLASS	1,171.58	1,707.90	30.90	1,738.80	1,050.00	688.80
RAZOR'S EDGE	985.07	1,179.97	0.00	1,179.97	0.00	1,179.97
SALES TAX	7.78	18.06	0.00	18.06	18.06	0.00
TOTAL	14,286.18	13,258.62	660.90	13,919.52	1,488.06	12,431.46


 COLBY SISKAVICH, EXTRACLASSROOM TREASURER
 7/24/2020
 DATE

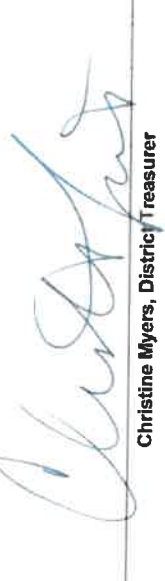
6/30/2020 Bank Balance \$ 13,231.46
 Add: Deposits in Transit \$ -
 Less: Outstanding Checks \$ (800.00)
 6/30/2020 Balance on Hand \$ 12,431.46

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - JULY 31, 2020**

	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	June 30, 2020	July	July	Year To Date	July	Year To Date	July 31, 2020	July 31, 2020
I. CHECKING ACCOUNTS								
<u>TD Bank - Depository</u>								
General Fund	\$ 3,502,558.27	\$ 2,795,645.72	\$ 2,216,001.14	\$ 2,795,645.72	\$ 2,216,001.14	\$ 2,216,001.14	\$ 4,082,202.85	\$ 4,082,202.85
Special Aid Fund	\$ (102,493.79)	\$ 140,345.60	\$ 224,249.64	\$ 140,345.60	\$ 224,249.64	\$ 224,249.64	\$ (186,397.83)	\$ (186,397.83)
Trust & Agency Fund	\$ 94,826.90	\$ 2,982.87	\$ 30,427.72	\$ 2,982.87	\$ 30,427.72	\$ 30,427.72	\$ 67,382.05	\$ 67,382.05
School Lunch Fund	\$ (38,782.58)	\$ 4,716.44	\$ 8,968.70	\$ 4,716.44	\$ 8,968.70	\$ 8,968.70	\$ (43,034.84)	\$ (43,034.84)
Capital Fund	\$ 447,917.40	\$ -	\$ 109,234.59	\$ -	\$ 109,234.59	\$ 109,234.59	\$ 338,682.81	\$ 338,682.81
Private Purpose Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>TD Bank - Operating</u>								
General	\$ 279,683.87	\$ 4,123,403.22	\$ 4,177,976.68	\$ 4,123,403.22	\$ 4,177,976.68	\$ 4,177,976.68	\$ 225,110.41	\$ 225,110.41
SAVINGS ACCOUNTS								
<u>NYCLASS</u>								
BOCES-Wide Capital Project	\$ 24,244,112.24	\$ 4,516.56	\$ 1,530,000.00	\$ 4,516.56	\$ 1,530,000.00	\$ 1,530,000.00	\$ 22,718,628.80	\$ 22,718,628.80
Trust Fund Non-Expendable	\$ 11,971.66	\$ 2.23	\$ -	\$ 2.23	\$ -	\$ -	\$ 11,973.89	\$ 11,973.89
Private Purpose Trust Fund	\$ 10,577.74	\$ 1.93	\$ -	\$ 1.93	\$ -	\$ -	\$ 10,579.67	\$ 10,579.67
TOTAL CASH ON HAND	\$ 28,450,371.71			\$ 7,071,614.57		\$ 8,296,858.47	\$ 27,225,127.81	\$ 27,225,127.81

	July 31, 2020		Less: Outstanding		July 31, 2020	
	Bank Balance	Transit	Checks	Checks	Bank Balance	Cash Balance
II. RECONCILIATION TO BANK STATEMENTS						
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 679,645.41	\$ -	\$ (454,535.00)	\$ -	\$ 225,110.41	\$ 225,110.41
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 4,258,835.04	\$ -	\$ -	\$ -	\$ 4,258,835.04	\$ 4,258,835.04
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 22,718,628.80	\$ -	\$ -	\$ -	\$ 22,718,628.80	\$ 22,718,628.80
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 699.88	\$ -	\$ -	\$ -	\$ 699.88	\$ 699.88
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 700.69	\$ -	\$ -	\$ -	\$ 700.69	\$ 700.69
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 11,973.89	\$ -	\$ -	\$ -	\$ 11,973.89	\$ 11,973.89
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 1,169.46	\$ -	\$ -	\$ -	\$ 1,169.46	\$ 1,169.46
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ -	\$ 2.10	\$ 2.10
	\$ 8,007.54	\$ -	\$ -	\$ -	\$ 8,007.54	\$ 8,007.54
TOTAL CASH ON HAND	\$ 27,225,127.81	\$ 7,071,614.57	\$ 8,296,858.47	\$ 8,296,858.47	\$ 27,225,127.81	\$ 27,225,127.81

GENERAL FUND INTEREST RECEIVED 7/01/20 - 7/31/20 \$ 1,118.21
CAPITAL FUND INTEREST RECEIVED 7/01/20 - 7/31/20 \$ 4,516.56

PREPARED BY:  Christine Myers, District Treasurer

DATED: 9/24/20


CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 07/01/2020 TO 07/31/2020

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	7,572.14	7,572.14	0.00	7,572.14	0.00	7,572.14
SKILLS USA - MINEVILLE	1,870.43	1,870.43	0.00	1,870.43	0.00	1,870.43
NO. COUNTRY LOGGERS	616.98	616.98	0.00	616.98	0.00	616.98
REFLECTIONS	503.14	503.14	0.00	503.14	0.00	503.14
LPN CLASS	688.80	688.80	0.00	688.80	0.00	688.80
RAZOR'S EDGE	1,179.97	1,179.97	0.00	1,179.97	0.00	1,179.97
SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	12,431.46	12,431.46	0.00	12,431.46	0.00	12,431.46

\$ 12,981.46
 \$ -
 \$ (50.00)
 \$ 12,431.46

7/31/2020 Bank Balance
 Add: Deposits in Transit
 Less: Outstanding Checks
 7/31/2020 Balance on Hand


 COLBY SISKAVICH, EXTRACLASSROOM TREASURER
 8/24/2020
 DATE

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - AUGUST 31, 2020**

	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	July 31, 2020	August	August	August	August	August	August 31, 2020	August 31, 2020
I. CHECKING ACCOUNTS								
<u>TD Bank - Depository</u>								
General Fund	\$ 4,082,202.85	\$ 1,661,825.79	\$ 2,887,039.35	\$ 2,856,989.29	\$ 4,457,471.51	\$ 5,103,040.49	\$ 2,856,989.29	\$ (239,365.51)
Special Aid Fund	\$ (186,397.83)	\$ 223,836.79	\$ 276,804.47	\$ (239,365.51)	\$ 364,182.39	\$ 501,054.11	\$ 72,412.26	\$ (20,736.58)
Trust & Agency Fund	\$ 67,382.05	\$ 5,030.21	\$ -	\$ 72,412.26	\$ 8,013.08	\$ 30,427.72	\$ 15,248.44	\$ 360,023.59
School Lunch Fund	\$ (43,034.84)	\$ 28,578.00	\$ 6,279.74	\$ (20,736.58)	\$ 33,294.44	\$ 15,248.44	\$ -	\$ -
Capital Fund	\$ 338,682.81	\$ 21,340.78	\$ -	\$ 360,023.59	\$ 21,340.78	\$ 109,234.59	\$ -	\$ -
Private Purpose Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>TD Bank - Operating</u>								
General	\$ 225,110.41	\$ 5,066,378.63	\$ 5,055,769.93	\$ 235,719.11	\$ 9,189,781.85	\$ 9,233,746.61	\$ 235,719.11	\$ 20,800,346.94
SAVINGS ACCOUNTS								
<u>NYCLASS</u>								
BOCES-Wide Capital Project	\$ 22,718,628.80	\$ 1,718.14	\$ 1,920,000.00	\$ 20,800,346.94	\$ 6,234.70	\$ 3,450,000.00	\$ 11,974.79	\$ 10,580.35
Trust Fund Non-Expendable	\$ 11,973.89	\$ 0.90	\$ -	\$ 11,974.78	\$ 3.13	\$ -	\$ -	\$ -
Private Purpose Trust Fund	\$ 10,579.67	\$ 0.68	\$ -	\$ 10,580.35	\$ 2.61	\$ -	\$ -	\$ -
TOTAL CASH ON HAND	\$ 27,225,127.81			\$ 24,087,944.24	\$ 14,080,324.49	\$ 18,442,751.96	\$ 24,087,944.24	

II. RECONCILIATION TO BANK STATEMENTS

	August 31, 2020 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	August 31, 2020 Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 1,594,919.19	\$ -	\$ (1,359,200.08)	\$ 235,719.11
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 3,029,323.05	\$ -	\$ -	\$ 3,029,323.05
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 20,800,346.94	\$ -	\$ -	\$ 20,800,346.94
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 699.90	\$ -	\$ -	\$ 699.90
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 700.71	\$ -	\$ -	\$ 700.71
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,974.79	\$ -	\$ -	\$ 11,974.79
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 1,169.51	\$ -	\$ -	\$ 1,169.51
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 8,008.13	\$ -	\$ -	\$ 8,008.13
TOTAL CASH ON HAND	\$ 24,087,944.24	\$ 14,080,324.49	\$ 18,442,751.96	\$ 24,087,944.24

GENERAL FUND INTEREST RECEIVED 7/01/20 - 8/31/20	\$ 1,658.05
CAPITAL FUND INTEREST RECEIVED 7/01/20 - 8/31/20	\$ 6,234.70

PREPARED BY:



Christine Myers, District Treasurer

DATED:

9/24/20

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 08/01/2020 TO 08/31/2020

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	7,572.14	7,572.14	0.00	7,572.14	0.00	7,572.14
SKILLS USA - MINEVILLE	1,870.43	1,870.43	0.00	1,870.43	0.00	1,870.43
NO. COUNTRY LOGGERS	616.98	616.98	0.00	616.98	0.00	616.98
REFLECTIONS	503.14	503.14	0.00	503.14	0.00	503.14
LPN CLASS	688.80	688.80	0.00	688.80	0.00	688.80
RAZOR'S EDGE	1,179.97	1,179.97	0.00	1,179.97	0.00	1,179.97
SALES TAX	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	12,431.46	12,431.46	0.00	12,431.46	0.00	12,431.46


 COLBY SISKAVICH, EXTRACLASSROOM TREASURER
 10/6/2020
 DATE

8/31/2020 Bank Balance \$ 12,831.46
 Add: Deposits in Transit \$ -
 Less: Outstanding Checks \$ (400.00)
 8/31/2020 Balance on Hand \$ 12,431.46

ENC. 7

Recommend that the Board approve the following Contract:

1. Contract between Clinton-Essex-Warren-Washington BOCES and The Southern Regional Education Board/Schools that Work (SREB) to outline SREB's participation expectations and services under BOCES' partnership with SREB to work towards school reform and continuous improvement of quality instruction at CV-TEC. The agreement remains in effect for the period of July 1, 2020 through June 30, 2021. The total billable amount for SREB services is \$17,600. (CV-TEC) (attached)

ENC. 8

Recommend that the Board approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and A.P.L. Associates for the purpose of obtaining an Instructional Skills Level I Workshop for BOCES and BOCES component districts in an amount not anticipated to exceed \$21,500. The workshop dates are February 23, 24 & 25, 2021 and April 13 & 14, 2021. (ISC) (attached)

ENC. 9

Recommend that the Board approve the following Services Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES (BOCES) and Clinton Community College (CCC) for the purpose of obtaining remote and in-person instruction and associated support from CCC for CV-TEC's New Visions Applied Engineering Program, for MAT 204 Pre-Calculus and MAT 224 Calculus courses. Educational services will take place during the September 1, 2020 through June 30, 2021 school year at the rate of \$1,000 per instructional credit hour. The total amount payable to CCC for all services is \$8,000. (CV-TEC) (attached)

ENC. 10

Recommend that the Board approve the following Rental Lease Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Abele Tractor & Equipment Co., Inc. for the rental of an excavator for use by the Mineville Campus Conservation Program. The duration of the agreement will be from October 2020 through June 2021 with an anticipated total expenditure of \$17,900 (the IDA will pay 50% of the total rental cost as one of the project entails work on the Essex County IDA project at the Moriah Business Park). (CV-TEC) (attached)

ENC. 11

Recommend that the Board approve the following Lease Agreement:

1. Agreement between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of 632 square feet of office space for use by the Partners in Transition Program at One WorkSource, 194 U.S. Oval, Plattsburgh. The lease commences September 1, 2020 and ends June 30, 2023. The monthly rent paid by BOCES to NCWP for the two-year ten-month term shall be \$816.86 per month. At the end of the term, the parties have the option to renew the lease for mutually agreed upon terms. (Special Education) (attached)

ENC. 7

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter “BOCES”) and Southern Regional Education Board (hereinafter “SREB”), with an office and place of business at 592 Tenth St. NW, Atlanta, Georgia 30318-5790; hereinafter to be collectively referred to as “THE PARTIES.”

BOCES desires to have certain services and activities described as follows: Powerful Mathematics Practices Professional Development and Coaching Workshops (hereinafter “SERVICES”) as per Attachment I. SERVICES will take place at BOCES Champlain Valley Technical Center (CV-TEC) during the 2020-2021 school year. Dates may be scheduled and/or rescheduled at the mutual consent of the parties.

SREB is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. RETAINER: SREB is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. SREB shall perform the SERVICES described above, all such SERVICES being the responsibility of the SREB and those in the SREB’s employ.
3. SREB is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. SREB represents and warrants that neither SREB nor any of SREB’s employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. SREB agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT.
6. SREB shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. INSURANCE: SREB agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment II, prior to commencement of SERVICES. SREB acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.
8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. SREB’s fees include \$2,000 for one full day workshop, for a total of up to 8

workshops during the 2020-21 school year, plus an additional flat fee of \$1,600 for administrative costs. The total fee for SERVICES shall be \$17,600 with invoicing from SREB to be sent in December 2020 and June 2021. BOCES will render payment within 30 days after receipt of SREB's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.

9. INDEPENDENT CONTRACTOR: SREB is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: SREB agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide SREB with Internal Revenue Service Form 1099. SREB is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to SREB or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. TERMINATION: This AGREEMENT will terminate upon submission by SREB of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of SREB to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by SREB.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2020.

Date: _____

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

SREB

By: _____
(Michael St. Pierre/Board President)

By: _____
(Consultant/ Independent Contractor)

By: _____
(Mark Davey/District Superintendent)



**CONTRACT BETWEEN
 THE SOUTHERN REGIONAL EDUCATION BOARD/SCHOOLS THAT WORK
 AND Champlain Valley Education Services
 Contract Effective Dates from July 1, 2020 to June 30, 2021**

Champlain Valley Technical Center (CV-TEC), Champlain Valley Education Services (CVES), Plattsburgh, New York, proposes to use the Southern Regional Education Board (SREB)/ Schools That Work framework for school reform. SREB has committed to work with CV-TEC in its efforts towards continuous improvement of quality instruction.

SREB EXPECTATIONS FOR PARTICIPATION

Each school/district that enters into partnership with SREB for support in implementing the Schools That Work school improvement design agrees to implement key aspects of the design that gives teachers and leaders ownership of the improvement effort. These form the foundation of the work and are vital for sustainability of the effort after the contract ends.

Each school/district that enters into partnership with SREB for support in implementing the Schools That Work school improvement design agrees to meet minimum expectations for participation in the state and national Schools That Work network.

SERVICES TO BE PROVIDED BY SREB

Powerful Mathematics Practices Professional Development and Coaching

SREB's **Powerful Mathematics Practices** empower students to view math as an essential tool for solving real-world problems. With professional development and coaching support from SREB, math teachers in grades three through 12 build a deep conceptual understanding of math content and learn how to create assignments and assessments that advance students' procedural fluency, math reasoning and problem-solving skills.

SREB's **Powerful Mathematics Practices** help teachers take a balanced approach to math instruction in which they use formative assessment lessons to check students' understanding of math concepts and correct any misunderstandings. Teachers using these practices challenge students with complex assignments that engage students in a productive struggle.

Our Powerful Mathematics Practices Rubric offers examples of teacher and student behaviors and learning artifacts found in classrooms that embrace these six practices:

- Planning for and ensuring a balanced approach to mathematics
- Engaging students in assignments that matter
- Utilizing questioning and feedback for deeper understanding
- Using formative assessment data
- Fostering a classroom environment that supports student ownership of learning
- Reflecting on teaching practice

Budget

Task	Cost Per Item	Qty	Total	Notes
PBL Practices in Math	\$2,000.00	8	\$16,000.00	
Subtotal 1			\$16,000.00	
SREB Administrative Costs (10%)			\$1,600.00	
TOTAL			\$17,600.00	

Invoices to be sent December and June

TOTAL AMOUNT - \$17,600.00

The Board of Control for Southern Regional Education, d/b/a Southern Regional Education Board (SREB), as a not-for-profit educational compact, must comply with OMB Circular A-133. Please indicate with your remittance whether any of the funds are from Federal sources, including CFDA number. In the absence of any notification with remittance, SREB will assume that the funds are not subject to OMB Circular A-133, and that there is not "recipient" nor "sub recipient" relationship created hereunder.

Dale Winkler

 Dale Winkler
 SREB Vice President

5-21-2020

 Date

 Superintendent or Designee
 Champlain Valley Education Service

 Date

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

INSURANCE AGREEMENT – PROFESSIONAL CONSULTANTS

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the professional safety consultant (Consultant) hereby agrees to effectuate the naming of Clinton-Essex-Warren-Washington BOCES (hereinafter CEWW BOCES) as an additional insured on the Consultant's insurance policies, with the exception of workers' compensation, NY State disability and professional liability. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract
2. The policy naming CEWW BOCES as an additional insured shall:
 - a. Be an insurance policy from an A.M. Best rated "secure" insurer, licensed in New York State. CEWW BOCES, at its sole discretion, may accept an insurer otherwise authorized to provide insurance in New York State.
 - b. State that the Consultant's coverage shall be primary and noncontributory coverage for CEWW BOCES, its Board, employees and volunteers.
3.
 - a. CEWW BOCES shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with CEWW BOCES. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance. The decision to accept an alternative endorsement rests solely with CEWW BOCES.
 - b. If so requested, the Consultant will provide copies of the required policies.
4. The Consultant agrees to indemnify CEWW BOCES for any applicable deductibles or self-insured retentions.
5. Required Insurance:
 - a. **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - b. **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - c. **Professional Errors and Omissions Insurance**
\$2,000,000 per occurrence/ \$2,000,000 aggregate for the consulting services being performed, directly or through sub-consultants, by the Consultant performed under the contract for CEWW BOCES. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.

Attachment II

6. Consultant acknowledges that failure to obtain such insurance on behalf of CEWW BOCES constitutes a material breach of contract. The Consultant is to provide CEWW BOCES with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of CEWW BOCES to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by CEWW BOCES.
7. CEWW BOCES is a member/owner of the NY Schools Insurance Reciprocal (NYSIR). The Consultant further acknowledges that the procurement of such insurance as required herein is intended to benefit not only CEWW BOCES but also NYSIR, as CEWW BOCES's insurer.

ENC. 8

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

AGREEMENT made this 17th day of September 2020, by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and A.P.L. Associates, with an office and place of business at P.O. Box 250, Camillus, NY 13031, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: **Instructional Skills Level I Workshop** scheduled from 8:30 a.m. to 2:30 p.m., at the Instructional Services Center, 14 Area Development Drive, Suite 100, Plattsburgh, NY 12901 on February 23rd, 24th and 25th and April 13th and 14th 2021. The total cost of this workshop will be \$3,500/day consultant fee plus travel-related expenses. **Any of the above-mentioned dates may be rearranged or cancelled at the mutual consent of the parties.**

A.P.L. Associates is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** A.P.L. Associates is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed dates.
2. A.P.L. Associates shall perform the SERVICES described above, all such SERVICES being the responsibility of A.P.L. Associates and those in A.P.L. Associates' employ.
3. A.P.L. Associates is free to devote their attention to the SERVICES as they see fit and are not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. A.P.L. Associates represents and warrants that neither A.P.L. Associates nor any of A.P.L. Associate's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. A.P.L. Associates agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. A.P.L. Associates shall provide the supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. **INSURANCE:** A.P.L. Associates agrees to provide BOCES with a Certificate of Insurance which meets the requirements set forth in Attachment I, or a Hold Harmless Form prior to commencement of SERVICES. A.P.L. Associates acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. A.P.L. Associates' fee shall be all inclusive, and shall be limited to \$17,500.00 consultant fees plus travel-related expenses and paid as follows: BOCES will render payment for costs of services/consultant fee in two installments on the last day of each training segment. A first payment of \$10,500.00 will be made on February 25, 2021 and a second payment of \$7,000.00 will be made on April 14, 2021. Any travel expenses will be paid to A.P.L. Associates within 30 days of receipt of invoice. Such fees shall not be subject to modification based on the number of hours devoted by A.P.L. Associates to the project.
9. **INDEPENDENT CONTRACTOR:** A.P.L. Associates is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. **PUBLIC RETIREES:** A.P.L. Associates agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. **RESPONSIBILITY FOR TAXES:** BOCES will provide A.P.L. Associates with Internal Revenue Service Form 1099. A.P.L. Associates is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to A.P.L. Associates or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. **TERMINATION:** This AGREEMENT will terminate upon submission by A.P.L. Associates of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of A.P.L. Associates to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by A.P.L. Associates.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2020.

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____

Mark C. Davey
District Superintendent

Date: 9/17/2020

A.P.L. Associates

By: 

A.P.L. Associates

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____

Michael St. Pierre
CVES Board President

ENC. 9



State University of New York
CLINTON
Community College



SERVICES AGREEMENT
Between
Champlain Valley Educational Services'
New Visions Applied Engineering Program (NVAE)
And
Clinton Community College

Contact Information
Champlain Valley Educational Services
Michele M. Friedman
Director of CV-TEC
518-561-0100 ext. 236
friedman_michele@cves.org

Time Period:

September 1, 2020 – June 30, 2021

This agreement serves as confirmation of the collaboration and partnership between Champlain Valley Educational Services New Vision Applied Engineering Program and Clinton Community College for the purpose of delivering instruction and associated support for the New Visions Applied Engineering Program at CV-TEC.

Services to be Performed:

1. Clinton Community College will provide the following services and/or products to the New Visions Applied Engineering Program at CV-TEC:

Title/Course Code:	MAT 204 Pre-Calculus (4cr) MAT 224 Calculus (4cr)
2. Location of courses will be held in-person and remotely at CV-TEC and CCC.	
Training Fee:	\$8000.00 (\$1000.00 / credit hour)

Terms of Payment:

Payment to the instructor will be \$1000/per credit hour for 8 credit hours for a total of \$8,000 for the Academic Year (September 1, 2020 through June 30, 2021).

Payment will be made directly to:

Clinton Community College
136 Clinton Point Drive
Plattsburgh, NY 12901

AS AGREED BY THE PARTIES:

Clinton Community College

By: _____
Ray M. DiPasquale, President
Clinton Community College

Date: _____

APPROVED BY:

By: _____
Mark Davey, District Superintendent
Michael St. Pierre, Board President
Champlain Valley Educational Services

Date: _____

ABELE TRACTOR & EQUIPMENT CO., INC.
 72 Everett Road • Albany, NY 12205-1499
 (518) 438-4444 • Fax (518) 438-5751
 ID #14-1454171 • DMV Facility #7001863
 www.abeletractor.com



Ship To: C.E.W. & W. BOCES
 STEPHANIE 518-957-2232

JOB SITE: MINEVILLE, NY 12998

Invoice To: CLINTON, ESSEX, WARREN
 & WASHINGTON BOCES
 1585 MILITARY TURNPIKE
 PLATTSBURGH NY 12901

Branch 01 - ALBANY		
Date 10/05/2020	Time 15:42:39 (O)	Page 1
Account No. BOCES006	Phone No. 5185610100	Invoice No.
Ship Via	Purchase Order	
		Salesperson 416 / 574

RENTAL CONTRACT

Description CONTRACT #: 017032

THANK YOU FOR YOUR BUSINESS
 YOUR ASSISTANT TODAY WAS DAN RICHARDS

CONTACT IS STEPHANIE (OFFICE) 518-957-2232
 TOM R. (INSTRUCTOR) 518-645-6556

RENTAL INCLUDES THUMB & 1 BCKT.
 NOTE: DEL \$400.00 - P/U \$400.00

VV EC140EL HYDRAULIC EXCAVATOR
 Stock #: 16861837 Serial #: VCEC140EJ00314103
 Date Out: 10/06/2020 07:00
 Machine hours out: 524
 Rates: 400.00/DAY 1300.00/WEEK 2850.00/MONTH
 O/T Rates Per HR: 49.38/DAY 29.63/WEEK 22.22/MONTH

DELIVERED BY _____ DELIVERED ON CV# _____ HRS _____

CANCEL DATE _____ CANCELLED BY _____ CANCEL TIME _____ MESSAGE TAKEN BY _____

By and Between **ABELE TRACTOR & EQUIPMENT CO., INC.** 72 Everett Road, Albany, N.Y., 12205, owner of the equipment mentioned herein and hereinafter called **Lessor** and the above named hereinafter called **Lessee**. WITNESSETH: That in consideration of the payments and rentals hereinafter provided for, and of the terms and conditions hereof, the Lessor hereby agrees to lease and does lease to the Lessee, and the Lessee hereby agrees to lease from the Lessor, the above described equipment. FUEL: Equipment is checked out with fuel tanks filled and are expected to be full upon return. If fuel tank(s) are not returned full, Lessee will be billed for fuel needed to refill them. This rental is subject to the standard Rental Terms attached hereto and incorporated herewith. DO NOT SIGN THIS AGREEMENT BEFORE YOU READ ALL OF IT. Signing a copy of this rental agreement indicates that you have read all of the terms and are agreeing to them. By your signature, you are acknowledging receipt of a true copy of this contract and the standard rental terms.

PRINT NAME: _____ CUSTOMER SIGNATURE: _____
 Signer certifies that he/she is the Lessee or is an authorized representative of the Lessee

the equipment is not to be moved to any other location without written consent of the Lessor.

2. **DELIVERY:** Rental Charge is to start at time of departure from the Lessor's place of business and to continue until cancellation of this contract is formally terminated and the equipment returned to the Lessor's place of business as provided herein.
3. **RATE BASIS:** Rate based on customer providing competent equipment operator and insurance as noted in paragraph #4.
4. **INSURANCE:** The Lessee certifies to the Lessor that he has and will continue to maintain adequate insurance covering all liabilities assumed by The Lessee during the term of this rental lease contract and in accordance with conditions stated in paragraphs 10 and 11 in this agreement. To provide required Insurance coverage, Lessee should instruct his insurance agent to issue a certificate of insurance for a minimum of \$250,000/\$500,000 Bodily Injury and \$100,000 Property Damage showing endorsement with ABELE TRACTOR & EQUIPMENT CO., INC. as ADDITIONAL INSURED. Also, Lessee should request FIRE, THEFT, VANDALISM and EXTENDED COVERAGE insurance in an amount up to the value of the equipment rented naming ABELE TRACTOR & EQUIPMENT CO., INC. as ADDITIONAL LOSS PAYEE. Absence of a certificate of insurance will make necessary a minimum 8% surcharge which will be added to the standard rental rates. This surcharge will be used to offset additional charges from Lessor's insurance company and will not purchase any form of insurance for the Lessee.

Insurance Certificate is on file	No	Yes	Expiration Date:
Request for Certificate in Process	No	Yes	
Apply insurance Surcharge	No	Yes	

5. **DEPOSIT:** On Cash Sales a security/damage deposit is required in the amount of \$ _____ This is a deposit against damage and misuse of equipment which is to be returned to Lessee upon completion providing the equipment is in first-class second-hand condition with reasonable allowance for actual wear. This deposit is also to guarantee performance of the contract by the Lessee. In the event the Lessee fails to make rental payments when due, the leased equipment may be picked up by the Lessor and all or part of the deposit will be forfeited by the Lessee to the extent of losses and expenses encountered by the Lessor.

3. **PAYMENT TERMS, CREDIT AGREEMENT & OTHER CONDITIONS OF SALE:**

CASH SALE: Net Payment due upon receipt of invoice. Subject to credit sale terms if not paid. Rent and Deposit to be paid in Advance of Rental Period with Cash or Certified Check.

CREDIT SALE: The undersigned hereby agrees to all of the terms and conditions set forth in Abele's current Credit Agreement, Lease Agreement and Service Order documents as well as the following terms and conditions. Credit purchases of PARTS and SERVICE are due 10 days after date of Invoice. Minimum charges -- \$5.00 of PARTS invoices and \$10.00 labor for service invoices. There is no return allowed for electrical parts. Other parts for return, if returnable, are subject to a 20% restocking charge. Credit purchases of EQUIPMENT and RENTALS of EQUIPMENT are due 10 days after date of invoice. The undersigned agrees to pay 2% per month Finance Charge for Corporate accounts or 1.333% per month Finance Charge for Corporate accounts not paid within 10 days of the date of invoice including but not limited to attorney's fees, court costs, expenses and disbursements. Partial payments will be applied first to Finance Charges and collection costs, then to principal. The undersigned individual hereby personally and unconditionally guarantees payment of this invoice.

7. **TRANSPORTATION AND LOADING OF EQUIPMENT:** If the equipment is to be delivered and/or picked up by the Lessor, the cost of such transportation is to be borne by the Lessee Unless otherwise noted. The equipment is not to be towed on the highway unless written permission is obtained from the Lessor. The Lessee or his agent will be solely responsible for the safe loading and transportation of the Lessor's equipment even though the Lessor may have assisted in the loading. Checking the load height for bridge clearance and load width, weight, etc., to conform with Motor Vehicle Law is the sole responsibility of the Lessee or his agent

3. **CANCELLATION AND RETURN OF EQUIPMENT:** On the completion of use, Lessee agrees to notify the Lessor and to return the equipment to the Lessor's place of business in Albany, N.Y., all transportation charges prepaid, in first-class second-hand condition with allowance for normal wear. If the Lessee elects to have the Lessor pick up the equipment, the Lessor is to be notified of such intent. If the equipment is not picked up within 24 hours of such notice it will be the responsibility of the Lessee to re-notify the Lessor that the equipment is ready for pick-up. It is the Lessee's responsibility to notify and in fact see that the equipment is returned. The only acceptable notice if equipment is not picked up within 48 hours is a registered letter received by the Lessor within three days of original notice by Lessee to pick up the equipment.

3. **LIABILITY:** Lessee shall be liable for any and all injuries and damages to persons and/or property resulting from the use, possession, transportation and/or operation of the equipment leased hereunder. Lessee shall indemnify and hold Lessor harmless from any and all liability, injuries, damages, costs, disbursements and attorney's fees that it may incur by reason of Lessee's use, possession, transportation, and/or operation of said equipment. Lessee shall upon Lessor's demand assume at Lessor's sole cost and expense the defense of Lessor in any legal proceedings brought against Lessor as a result of Lessee's use, possession, transportation and/or operation of said equipment. Lessee's failure to obtain insurance shall not relieve Lessee of any of its obligations hereunder, whatsoever.

10. **DAMAGE TO THE EQUIPMENT:** Lessee shall be responsible for loss or damage to the equipment arising from any cause whatsoever and including, but not limited to fire, theft, flood, vandalism, unsafe transportation of the equipment, improper use of the equipment such as use of the equipment on a hill so steep that the equipment is not properly lubricated and premature wear occurs. These damages are to be repaired at the Lessee's expense.

11. **INSTRUCTION:** Lessee acknowledges receiving instruction in the proper operation and usage of the equipment being leased. Furthermore, Lessee certifies that he has observed the placement and purpose of the warning labels on the equipment being leased and that he has been furnished with instruction and/or operators manuals and that he and his equipment operators will read and fully understand these labels and/or manuals before operating the equipment and that they will operate the equipment accordingly.

12. **CONDITION AND CARE OF THE EQUIPMENT:** The Lessor shall use reasonable care to see that the leased equipment is in proper working condition before delivery to lessee. The Lessee accepts the machine as being in good mechanical condition capable of safe operation and agrees to return it to the Lessor's place of business in the same condition with reasonable allowance for normal wear. The Lessor may inspect the equipment at any time.

Damages to the leased equipment are the responsibility of the Lessee from the time of acceptance by Lessee until the time Lessor acknowledges return receipt. Damages due to adverse weather conditions are the liability of the Lessee. It is expected that equipment will be returned from rental as clean as it was when checked out and any cleaning required by Lessor will be paid for by the Lessee. Equipment worked in hazardous waste or toxic chemicals must be cleaned at the expense of the Lessor before being returned from rental.

blades, cutting edges, brooms, breaker tools, drill bits, etc.) and keep the leased equipment properly lubricated and maintained at all times and when returned to Lessor to be complete with all tool, instruction manuals and accessories which were with the equipment when delivered to Lessee. Lost, damaged or excessively worn items shall be paid for by the lessee.

The Lessee shall check all oil levels regularly and perform all periodic lubrication including oil and filter changes as required by the equipment labels, operators manuals, operating conditions and industry standards. Under severe operating conditions the Lessee agrees to service the air cleaner several times daily and change the crankcase oil as needed and exercise any other precautions necessary to prevent premature wear to any parts of the equipment. If there is premature wear to any part of the machine due to extreme abrasive conditions, it is to be repaired at the Lessee's expense.

Lessee is responsible for making periodic adjustments and minor repairs necessary for the safe and proper operation of the leased equipment such as cable adjustment for parking brakes, clutch adjustment, etc. Lessee may also do minor repairs provided that the work is done by a qualified person and that the repair does not compromise any of the safety features of the machine or result in further damage to the machine. No repairs other than adjustments and minor repairs shall be made to the leased equipment by anyone other than the Lessor unless permission is granted to the contrary by the Lessor. Lessor agrees to service the equipment promptly after being notified of need for repairs.

Lessor assumes no obligation whatsoever to Lessee for time lost or penalty suffered by Lessee while equipment is inoperable for any reason and no deductions are to be made from rental payments.

13. **USE:** The Lessee agrees to use the equipment within its capacity as defined by the manufacturer and for the purpose for which it was intended. Lessee agrees that the equipment shall be used solely in the conduct of Lessee's business and within Lessee's possession and under its control, that said equipment is to be used solely by the Lessee or his employees and for the purpose for which it was intended, that said EQUIPMENT WILL BE OPERATED ONLY BY COMPETENT OPERATORS AND SHALL NOT BE USED BEYOND ITS NORMAL CAPACITY.

IF THE LESSEE DOES NOT KNOW HOW TO OPERATE THE EQUIPMENT BEING LEASED IT IS HIS RESPONSIBILITY TO ASK THE LESSOR FOR INSTRUCTIONS. OTHERWISE IT IS ASSUMED THE LESSEE IS COMPETENT AND KNOWLEDGEABLE ABOUT THE SAFE EFFECTIVE OPERATION OF THE EQUIPMENT BEING LEASED.

WHEN EQUIPMENT IS NOT IN USE, IT WILL BE KEPT IN A PROTECTED AREA.

14. **SAFETY DEVICES & OSHA:** It is the intent of the Lessor to supply equipment that meets applicable OSHA and industry safety standards. If upon receipt of equipment Lessee finds that safety devices are missing or damaged, it is to be considered an oversight and correction will be made upon notification. Equipment covered by this agreement may not be operated with guards or other safety devices removed unless a variance has been granted by the equipment manufacturer and/or OSHA. It is the Lessee's responsibility to know and make provision for specialized safety devices that will be required for particular work site situations.

15. **UTILITY AND HIGHWAY PERMITS:** It is the responsibility of the Lessee to ensure the necessary information regarding the location of the telephone, power, sewer, water and any other utility equipment and to secure a permit if one is necessary to work in the vicinity of this utility. If damage is done to any utility the cost is to be paid by the Lessee. If this equipment is to be used on or near the highway, the Lessee is to obtain a permit or license from the town, city, county or state as the case may be.

16. **ASSESSMENT OF TAXES:** Lessee agrees to report and pay to the appropriate taxing authority any and all taxes (including penalty and interest, if any) assessed against the equipment or the ownership, purchase, rental or use thereof, and to reimburse lessor upon receipt of written request for any taxes assessed against Lessor by reason of ownership, purchase, rental or use of said Equipment.

17. **ASSIGNMENT:** The Lessee shall have no right to sub-lease said equipment and the equipment is to be used solely by the Lessee and kept within the Lessee's possession and under Lessee's control unless there is prior written consent given by the Lessor.

The Lessor has the right of assignment and in the event the Lessor assigns this lease and/or all rents due to become due thereunder, Lessee agrees to settle all claims now or hereafter arising out of the lease of property covered hereby directly with Lessor, and will not set up any such claim against the Lessor's assignee as a defense, counterclaim, set-off, cross complaint or otherwise, to any action brought by any assignee of this lease to recover any part of the rent or possession of any leased property.

18. **CANCELLATION BY LESSOR:** The Lessor reserves the right to cancel this contract at any time it may consider it necessary to protect its property from damage or illegal seizure.

19. **DEFAULT OF CONTRACT:** Should Lessee default in the performance of this lease, Lessor may without notice or legal process enter upon the property where the machine may be located take possession and remove the same without liability for any resultant work stoppage, claim for any other incidental damage resulting therefrom, or damage to said machinery resulting from its removal and transportation to Lessor's premises. If the Lessee shall fail to make any payment provided for in this lease, or if Lessee breaches any of the terms and conditions of the lease, the rent for the entire unexpired lease period shall become immediately due and payable at the option of the Lessor or its assigns and the Lessor or its assigns may retake possession of any leased property. Should it become necessary for Lessor to resort to legal process to take possession of the machine or collect monies due on this lease, Lessee shall be liable for the expenses of such retaking and all legal expenses and any reasonable attorney's fees.

20. **TITLE:** Title to the equipment shall at all times be vested in the Lessor unless transferred to the Lessee through sale. The Lessee shall give the Lessor immediate notice in case any equipment is levied upon, or from any cause becomes liable to seizure.

21. **PURCHASE OPTION AND SECURITY INTEREST:** This contract contains no purchase option for the equipment being leased herein. A purchase option, if any is available only by mutual agreement of buyer and seller in writing on a separate Abele Tractor PURCHASE OPTION document. Should a purchase agreement develop, Lessee agrees and understands that Abele Tractor & Equipment Co., Inc. has a SECURITY INTEREST IN ALL EQUIPMENT THAT Lessee may purchase from Lessor until the full purchase price thereof is paid.

22. This agreement shall be considered as having been made in the state of New York and the parties hereby consent to the jurisdiction of the courts in the state of New York. This agreement is to be construed according to the laws of that state.

23. **MERGER AND ORAL REPRESENTATIONS:** This agreement is the entire agreement of the parties hereto. There is no prior oral or written representations, promises or warranties, except as set forth herein. Any modifications to this agreement by the customer are ineffective unless specifically accepted in writing by an authorized representative of the Lessor. This entire agreement supersedes any special terms and conditions relative to the leased equipment that may exist on any separate Lessee/customer purchase order.

ENC. 11

North Country Workforce Partnership, Inc. (NCWP)

and

The Board of Cooperative Educational Services, sole Supervisory District of Clinton, Essex, Warren and Washington Counties, also known as Champlain Valley Educational Services (CVES)

Lease Agreement 9/1/20 to 6/30/23

"Partners in Transition Program"

LEASE AGREEMENT made September 1st, 2020 between the **North Country Workforce Partnership, Inc.**, hereinafter referred to as "Landlord", and **The Board of Cooperative Educational Services, sole Supervisory District of Clinton, Essex, Warren and Washington Counties**, also known as Champlain Valley Educational Services (CVES) hereinafter referred to as "Tenant".

1. **Premises:** Landlord hereby leases to the Tenant, and the Tenant hereby takes, pursuant to the terms and conditions hereof, the following property, with use of common areas for the right of ingress and egress to the premises, situated in the City of Plattsburgh, and State of New York and more particularly 632 square feet of office space at 194 U.S. Oval, Plattsburgh New York 12903, specifically:
 - a. Room 201 (39'5" x 16') – 632 sq. ft.
2. **Term of Lease:** The term of this lease renewal shall be for two (2) years and ten (10) months, which shall commence on September 1st, 2020 and end on June 30th, 2023, which may be renewed for mutually agreed upon terms in accordance with the provision of section 16 herein.
3. **Rent:** The Tenant shall pay the Landlord, without notice or demand, in lawful money of the United States, at the office of the Landlord or at such other place as Landlord may designate, the following rental:
 - a. An annual fixed rent of \$15.51 per square foot totaling \$9,802.32 per year; \$2,450.58 per quarter; or \$816.86 per month. Rent includes housekeeping services, utilities, access to employee and customer designated restrooms, and employee access to kitchen facilities. Rent does not include private phone service or Internet services. The tenant shall be responsible for securing phone and/or Internet services, if desired. If using the landlord phone system, tenant will be billed monthly for phone service.
 - b. Rent shall be due and payable on or before the fifteenth day of each quarter of the lease term.

If Tenant shall fail to pay any installment of fixed rent or any payment of additional rent for a period of thirty (30) days after such installment or payment shall become due, Tenant shall pay interest at the rate prescribed by Article 11-A of the State Finance Law.

4. **Use:** Tenant shall occupy and use the demised premises for a professional office. Landlord agrees that any customer wishing to access professional office may use the services of the facility. Tenant shall not suffer or permit the demised premises or any part thereof to be used in any manner, or anything to be done therein, or suffer or permit anything to be brought into or kept in the demised premises that would in any way:
 - i. Violate any law or requirement or public authorities;
 - ii. Cause structural injury to the building or any part thereof;
 - iii. Constitute a public or private nuisance;
 - iv. Alter the appearance of the exterior of the building; and/or
 - v. Include storage of flammable or hazardous fuels.

5. **Maintenance and Repairs:** The Tenant shall, during the term of this lease and any renewal or extension thereof, at its sole expense, keep the interior of the leased property in as good order and repair as it is at the date of commencement of the Lease, reasonable wear and tear expected.

6. **Obligations of Landlord:** The Landlord is responsible for all necessary structural repairs and exterior maintenance, including snow and ice removal. Landlord is also responsible for interior maintenance including replacement of air filters, seasonal mechanical servicing, light replacement, and upkeep of building systems such as electrical, plumbing and ventilation. The Landlord shall be responsible for keying all entries and shall provide keys to Tenant.

7. **Insurance:** Tenant, at its own cost and expense, shall maintain adequate insurance for Tenant's personal property. Tenant, as a New York State agency, is self-insured, which is acceptable to Landlord.

8. **Assignment, Subletting, Mortgaging:** Tenant shall not assign, mortgage, or encumber this Lease, sublet the premises or permit the premises to be used by others without the Landlords prior written consent in each instance.

9. **Rules and Regulations:** Any rules and regulations regarding the premises shall be observed by the Tenant, its employees and customers.

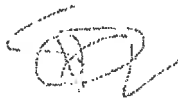
The Landlord reserves the right to rescind any presently existing rules applicable to the premises and to make other such reasonable rules and regulations that affect the safety, care, and cleanliness of the premises.

Landlord agrees that, except in the case of emergency, it will give Tenant 30 days to comply with every rule and regulation adopted.

10. **Obligations of Tenant:** Tenant acknowledges that the premises are smoke-free and smoking is not permitted on the premises. All signage and window treatments shall be installed only after written consent of the Landlord. Landlord reserves the right to maintain uniformity of the premises.
11. **Termination:** The Landlord, at its option, may, with thirty (30) days' notice, terminate this lease and the Tenant's rights, should any one or more of the following occur:
- a. The Tenant shall become insolvent, make a general assignment for the benefit of creditors, file a bankruptcy petition or petition to seek reorganization under the federal bankruptcy laws; or
 - b. The Tenant voluntarily abandons, deserts, or vacates the premises; or
 - c. A lien is filed against the premises because of an act of omission of the Tenant; or
 - d. The Tenant fails to pay rental or make other payments due the Landlord when due and such failure continues for more than five (5) days after written notice of non-payment; or
 - e. The Tenant fails to keep, perform, and observe every promise and agreement set forth in the Lease.
 - f. The tenant may terminate this lease immediately upon notice to Landlord that there are not sufficient appropriations available to Tenant to pay the rent.
 - g. Rent will continue to be an obligation of Tenant for the period of occupancy by Tenant following the notice to terminate.
12. **Damage:** Tenant must give the Landlord prompt notice of fire, accident, or dangerous, defective conditions. If the premises cannot be used because of fire or other casualty, Tenant is not required to pay rent for the time the premises are unusable, unless the fire or other damage was caused by the Tenant. If part of the premises cannot be used, Tenant must pay rent of the usable part. Landlord and Tenant will mutually decide which part of the premises remains usable. In the event that Landlord and Tenant cannot mutually agree on the useable portion, a disinterested, qualified architectural engineer will be consulted. Landlord and Tenant will each pay one-half of the cost for such services and both parties agree to be bound by the opinion of the architectural engineer. In the event of such damage, Landlord need only repair the damaged structural parts if the premises to their previous useful condition.
- The Landlord is not required to repair or replace any equipment, fixtures, furnishings, or decorations unless originally installed by Landlord. Landlord will undertake repair work promptly and will monitor the work with due diligence.
13. **Surrender of Premises:** Upon expiration or other termination of this Lease, Tenant shall surrender the premises in good order and condition, ordinary wear and tear expected. Tenant shall promptly remove all of its property from the premises.

- 14. **Security:** Tenant shall be entitled to the premises during normal business hours and will be responsible for all visitors to the premises. Tenant will ensure that the building is secure when not in use.
- 15. **Notices:** Any request, demand, or other communication required by the terms of this Lease either by Landlord or Tenant or Tenant to Landlord shall be in writing and sent certified mail, return receipt requested to the addresses stated in the Lease.
- 16. **Renewal:** Tenant is entitled to renew this lease. Tenant shall advise Landlord thirty (30) days prior to the end of the Lease if it intends to renew. The terms of the renewal shall be the basic terms of this lease with the rental amount to be agreed upon based on the reasonable rental value of the premises.
- 17. **Attestation:** The Landlord attests that neither they nor any of its principle employees are listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement programs.
- 18. **Enforcement:** This lease is not enforceable against Clinton, Essex, Warren, Washington Board of Cooperative Educational Services (CEWW BOCES) unless and until it has been approved in writing by the Commissioner of Education in accordance with Section 1905- (4) (p) (a) of the Education Law.

North Country Workforce Partnership, Inc.



BY: _____ DATE: July 21, 2020
 Sylvie Nelson, Executive Director

The Board of Cooperative Educational Services, sole Supervisory District of Clinton, Essex, Warren and Washington Counties, also known as Champlain Valley Educational Services (CVES)

BY: _____ DATE: _____
 Dr. Mark Davey, District Superintendent

BY: _____ DATE: _____
Mr. Michael St. Pierre, Board President

ENC. 12

Recommend that the Board approve the following memberships for the Assistant Superintendent for Instruction and 21st Century Learning for the 2020-21 school year:

1. Association for Supervision and Curriculum Development (ASCD), \$89
2. Staff/Curriculum Development Network (S/CDN), \$575

ENC. 13

Recommend that the Board approve the following letter(s) of resignation for the Purpose of Retirement

1. Kelly Lareau, English Teacher, Effective May 4, 2021
2. Dana Grant, Animal Science Teacher, Effective July 2, 2021

ENC. 14

Recommend that the Board approve the following letter(s) of resignation:

1. Linda Facteau, Allied Health Term Contract Teacher, Effective September 25, 2020
2. Amanda Zullo, Assessment Planning Coordinator, Effective October 19, 2020

ENC. 15

Recommend that the Board approve the following leave(s) of absence:

1. Heather Hambleton, Teacher Aide/Student Aide, unpaid leave of absence, October 27, 2020 through November 8, 2020.

ENC. 16

Recommend that the Board rescind the following provisional civil service appointment that was approved at the September 9, 2020 Board meeting:

1. Name: Courtney Mitchell
Position: Benefits Director
Effective Date: October 19, 2020 (more info should be included)

ENC. 17

1. Recommend that the Board amend the following Provisional Civil Service appointment that was approved at the September 9, 2020 Board meeting:

Name: Tori Knutson
Position: Account Clerk Typist
Effective Date: ~~September 23, 2020~~ **September 29, 2020**
Annual Base Salary: \$26,712
Prorated Amount: ~~\$20,650.43~~ **\$20,239.48**

2. Recommend that the Board amend the following Adult Education Instructor appointment that was approved at the September 9, 2020 Board meeting:

Adult Education Health Careers. ~~\$38.00/hour~~ **\$38.50/hour**
Kathy Billings

ENC. 18

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Cherie Passno
Tenure Area: Special Education Teacher
Position: Special Education Teacher
Effective Date: September 3, 2020
Tentative Tenure Date: September 3, 2024
Certification Status: Students With Disabilities Grade 7-12, Initial Certificate
Annual Base Salary: \$47,357
Prorated Salary: \$47,120.21

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 19

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Madison Bedard
Position: Teacher Aide/Student Aide
Effective Date: September 16, 2020
Tentative Permanent Date: September 16, 2021
Annual Base Salary: \$ 17,844
Prorated Salary: \$17,305.99

ENC. 19 CONTINUED

2. Name: Emily Duquette
Position: Teacher Aide/Student Aide
Effective Date: September 21, 2020
Tentative Permanent Date: September 21, 2021
Annual Base Salary: \$ 17,844
Prorated Salary: \$17,036.98
3. Name: Carrie Trombley
Position: Teacher Aide/Student Aide
Effective Date: September 21, 2020
Tentative Permanent Date: September 21, 2021
Annual Base Salary: \$ 17,844
Prorated Salary: \$17,036.98
4. Name: Terra Duso
Position: Teacher Aide/Student Aide
Effective Date: September 24, 2020
Tentative Permanent Date: September 24, 2021
Annual Base Salary: \$17,844
Prorated Salary:\$16,767.98
5. Name: Pascal Spronk
Position: Teacher Aide/Student Aide
Effective Date: September 28, 2020
Tentative Permanent Date: September 28, 2021
Annual Base Salary: \$17,844
Prorated Salary:\$16,588.64
6. Name: Patricia Fortin
Position: Teacher Aide/Student Aide
Effective Date: October 7, 2020
Tentative Permanent Date: October7, 2021
Annual Base Salary: \$17,844
Prorated Salary:\$15,960.96

ENC. 20

Recommend that the Board appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Name: Vicki Demarse-Giroux
Position: Benefits Director
Effective Date: October 26, 2020
Annual Base Salary: \$85,000
Prorated Amount: \$63,041.67

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 21

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Heather Agoney, Teacher Aide/Student Aide, Effective November 7, 2020
2. Jason Moore, Teacher Aide/Student Aide, Effective November 7, 2020

ENC. 22

Recommend that the Board appoint the following person(s) to a Part-Time Appointment for the 2020-21 school year:

1. Name: Judith Deyo
Position: Special Education Teacher - 43%
Effective Date: September 29, 2020
Annual Base Salary: \$46,468
Prorated Salary: \$18,182.93

ENC. 23

Recommend that the Board appoint the following person(s) to a Part-Time Hourly Appointment for the 2020-21 school year:

Teaching Assistant, \$14.50/hour
Ann White

ENC. 24

Recommend that the Board approve the following Temporary Grant Appointments from July 1, 2020 - December 30, 2020:

1. Nathan Bullups, Work Study Student, not to exceed 121 hours, at \$11.80/hour
2. Andrew Barcomb, Work Study Student, not to exceed 139 hours, at \$11.80/hour
3. Jessica Hamilton, Work Study Student, not to exceed 165 hours, at \$11.80/hour
4. Alexa Lovely, Work Study Student, not to exceed 160 hours, at \$11.80/hour

ENC. 25

Recommend that the Board approve the following 2020 Summer Work:

Classroom Move/Setup, hourly rate of pay

Louise O'Connell, Teaching Assistant

Not to Exceed 6 hours

Lori Warner, Teaching Assistant

Not to Exceed 6 hours

Jennilee Montanile, Special Education Teacher

Not to Exceed 6 hours

**CEWW BOCES
REPORT ON RESERVE FUND BALANCES AS OF 6/30/2020**

	Unemployment Reserve	Employee Benefit Accrued Liability Reserve (EBALR)	Retirement Contribution Reserve - NYS and Local Employee Retirement Contributions (ERS)	Reserve for Teachers' Retirement System Contributions (TRS)	CTE Equipment Reserve
BALANCE AS OF 6/30/19	\$ 295,000.00	\$ 448,604.69	\$ 1,302,879.00	\$ 197,121.00	\$ 29,470.43
Transactions in 2019-2020:					
Year-End Interest on Reserve Balances	\$ 1,994.35	\$ 3,032.79	\$ 8,808.10	\$ 1,332.64	\$ 200.44
Contributions to Reserve (Board Approved/Authorized in Policy)	\$ -	\$ 150,000.00	\$ -	\$ 193,269.36	\$ 357.50
Withdraw for Unemployment Claims (Board Approved)	\$ (1,994.35)				
Payment of Benefits Payable upon Retirement					
Withdraw for Payment of ERS Obligations (Board Approved)					
Transfer to Other Reserve Funds (Board Approved)					
Purchase of CTE Equipment (Board Approved)					
BALANCE AS OF 6/30/20	\$ 295,000.00	\$ 601,637.48	\$ 1,311,687.10	\$ 391,723.00	\$ 30,028.37
EBALR Liability as of June 30, 2020		\$ 1,657,849.00			

ENC. 29

**MEMORANDUM OF AGREEMENT
BETWEEN**

**Champlain Valley Educational Services
and
The Champlain Valley Educational Services Managerial Employees**

WHEREAS The Champlain Valley Educational Services Managerial Employees (Association) and the Champlain Valley Educational Services (BOCES) are parties to a collective bargaining agreement that runs from July 1, 2019 through June 30, 2023, and

WHEREAS Article 1, Duration and Makeup, of the agreement recognizes the titles of positions included in such agreement, and

WHEREAS Article 1, Duration and Makeup, does not include the title of Benefits Director;

THEREFORE, THE PARTIES HEREBY AGREE TO THE FOLLOWING:

1. Article 1 of the agreement, Duration and Makeup, shall be amended to include the position title of Benefits Director.

DATED: October _____, 2020

FOR THE BOCES:

FOR THE ASSOCIATION:

Dr. Mark C. Davey, District Superintendent

Michele Friedman, Director of CTE

Matt Slattery, Director of Special Education

ENC. 30

Recommend that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO that acknowledges the addition that no new precedents or past practice shall be established due to the COVID-19 Pandemic. (attached)

ENC. 31

Recommend that the Board Authorize the unsealing and opening of the ballot boxes and the destruction of all ballots contained herein, together with the unused ballots from the Capital Project Vote held on December 11, 2018.

ENC. 32

Recommend that the Board Authorize the unsealing and opening of the ballot boxes and the destruction of all ballots contained herein, together with the unused ballots from the Elizabethtown-Lewis/Westport Central School Districts Merger (to form Boquet Valley Central School District) Vote held on January 29, 2019.

ENC. 30

MEMORANDUM OF AGREEMENT

BY AND BETWEEN CHAMPLAIN VALLEY EDUCATIONAL SERVICES, hereinafter referred to as “the District” and THE CHAMPLAIN VALLEY EDUCATIONAL SERVICES UNITED PROFESSIONALS, hereinafter referred to as “the Association”;

WHEREAS, COVID-19 (Coronavirus) is a pandemic that is spreading throughout the county; and

WHEREAS, the COVID-19 is reported to be highly contagious possibly dangerous to immunocompromised persons, the elderly, and young children; and

WHEREAS, the New York State Education Department has put forth guidance to assist schools in providing instruction to children during the pandemic; and

WHEREAS, School Districts were required to submit reopening plans to the New York State Education Department outlining plans for instruction and assurances that the aforementioned guidance is being followed; and

WHEREAS, for the safety of the community, including students and staff, School Districts are required to modify school operations and building access by the directive of the Superintendent of Schools, The New York State Education Department, and/or The Governor of the State of New York.

THEREFORE, the parties hereby agree to the following for the 2020-2021 School Year only:

1. Any changes in the terms and conditions of an employee’s employment related to and occurring during the aforementioned reopening plan and/or modified operations, whether known or unknown to the Association, shall not operate to permanently expand or reduce the scope of the employee’s regular duties, permanently modify any applicable collective bargaining agreement, nor diminish the rights of the association and/or its members under such agreement.
2. Notwithstanding any other agreements or anything to the contrary set forth herein, this Agreement and all terms herein shall terminate at the end of the 2020-2021 school year, or by the mutual agreement of both parties. Both parties agree that no terms related to the aforementioned reopening plans and/or modified operations shall establish any precedent or past practice, and no terms relating to the modified operations will be considered to be part of the Collective Bargaining Agreement.

3. The District will oversee the necessary procedures for the safety of staff according to the District reopening plan as approved by the New York State Education Department for the 2020-2021 School Year.

4. Nothing herein shall be construed to abrogate any provisions of the Parties' Collective Bargaining Agreement or the Association's rights under the Taylor Law. The Association reserves the right to demand negotiation on aspects of the reopening plan/modified operations at any time.

So agreed on this _____ date of October, 2020.

FOR THE BOCES:

FOR THE ASSOCIATION:

Dr. Mark C. Davey, District Superintendent
CVES BOCES

Elizabeth J. Laundrie, President
CVES United Professionals

Date

Date

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Teri Calabrese-Gray TCG
DA: October 4, 2020
RE: **October 2020 Board Report**

INSTRUCTIONAL TECHNOLOGY CO-SER UP AND RUNNING

We are happy to report that our new Instructional Technology Co-Ser is off to a great start. Led by Alex St. Pierre, we secured a variety of technology, both hardware and software, to assist our participating districts teaching under a variety of models during the pandemic. In mid-September we received a request for the added service of tech support, on a temporary basis. We provided several possibilities and the district chose to commit to tech support three days a week and so far things are going well. We have an agreement to continue until the end of the month. We did not plan to offer this service during our inaugural year, however it is allowing us to get our feet wet so that we will be poised to offer it on a greater scale in the future. Hats off to Alex, Matt Palkovic, Brandon Johnson and Joe Lamoy for responding to the technology needs of our districts!

NYS DOH RELEASES THE LONG-AWAITED PRE-K TO GR 12 COVID-19 TOOLKIT

On October 2nd the NYSDOH released the [Pre-K to Gr 12 COVID-19 Toolkit](#) that provided updated information based on previous guidance regarding:

- In-Person Decision Making Flow Sheet for Student Attendance
- When Can Children With COVID-19 Symptoms Go Back To School?
- In-Person Decision Making Flow Sheet for Staff to Go To Work
- COVID-19 Screening Flowsheet for Students and Staff
- COVID -19 Flowsheet for Students and Staff with COVID-19 Symptoms
- COVID-19 Exclusion Protocol for Contacts of Symptomatic Students and Staff

- Covid-19 School and Local Health Department Coordination for Contact Tracing

Dr. Mark Davey has arranged a meeting between the superintendents and the Clinton and Essex County DOH Directors on Monday, October 5th and then we will prepare notices for parents, students and staff regarding changes and clarifications. Everyone needs to thank all our school nurses both at CVES and component districts who are working so hard to keep everyone informed and ensure the safety of students and staff during in-person learning.

PARTNERING WITH SUNY PLATTSBURGH ON A PROFESSIONAL LEARNING SERIES: CREATING INCLUSIVE SCHOOLS

This Instructional Services Center is excited to announce a two-part series on [Creating Inclusive Schools](#) being offered this fall. We hope that this is only the beginning of a larger initiative. Check out our [promotional video](#) starring Daniel Valenzuela and Amanda Zullo to introduce our work around this topic!

We have engaged in conversations with Dr. Michelle Cromwell, SUNY Plattsburgh Vice President of Diversity, Equity and Inclusion and Dr. Denise Simard, SUNY Plattsburgh Interim Dean of the School of Education, Health and Human Services over the past few months and wanted to begin a series on inclusivity, diversity and equity in our schools. Dr. Cromwell has been facilitating sessions for the North Country Chamber of Commerce over the summer and her facilitation skills are outstanding and have been well received by the business sector.



Creating Inclusive Schools

It starts with us!

Join the conversation hosted by CVES + Dr. Michelle Cromwell,
SUNY Plattsburgh Vice-President for Diversity, Equity and
Inclusion + Dr. Denise Simard Interim Dean, School of Education,
Health and Human Services.

October 21, 2020: 10am-12pm
Welcoming everyone in to the work: Cycling in 9
December 2, 2020; 10am-12pm
Restorative Practices: Opportunities abound

Register today: <https://bit.ly/CVES-ISC-PD>

NYSED LAUNCHES CURRICULUM BRIDGE WEBPAGE



The disruption caused by COVID-19 in the spring of the 2019-2020 school year required educators to abruptly modify their curriculum and to remotely deliver content that had been designed for in-person instruction. Consequently, students may not have absorbed the skills and knowledge embedded in those standards to the same degree and depth had the instruction occurred in the classroom.

To help educators best prepare their students for the 2020-2021 school year, SED has created the [Curriculum Bridge webpage](#) containing documents listing all the Common Core Learning Standards in English Language Arts and Mathematics. Previous grade-level standards are arranged next to current grade-level standards. The formatting of this document allows educators to note whether instruction was face-to-face or remotely executed. Designed to foster dialogue between current teacher(s) and the previous year's teacher(s), this resource may help educators identify the method that was used to teach each standard as well as to provide recommendations for the 2020-2021 school year.

Currently, school districts need to ensure that educators are planning for and teaching all standards within their respective courses, as well as to meet the needs of all learners for the 2020-2021 school year. It is important to be mindful that all students have equitable access to high quality rigorous instructional opportunities and experiences, provided by highly qualified, certified teaching professionals, competent in the content or discipline of the course.


Since these are Word documents, they can be downloaded, completed by teachers from the 2019-2020 school year and shared with this year's teachers (2020-2021).

Plattsburgh/Satellite Campus - P.O. Box 455, Plattsburgh, NY 12901
Mineville Campus - P.O. Box B, Mineville, NY 12956
OneWorkSource - 194 U.S. Oval, Plattsburgh, NY 12903
www.cves.org

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey

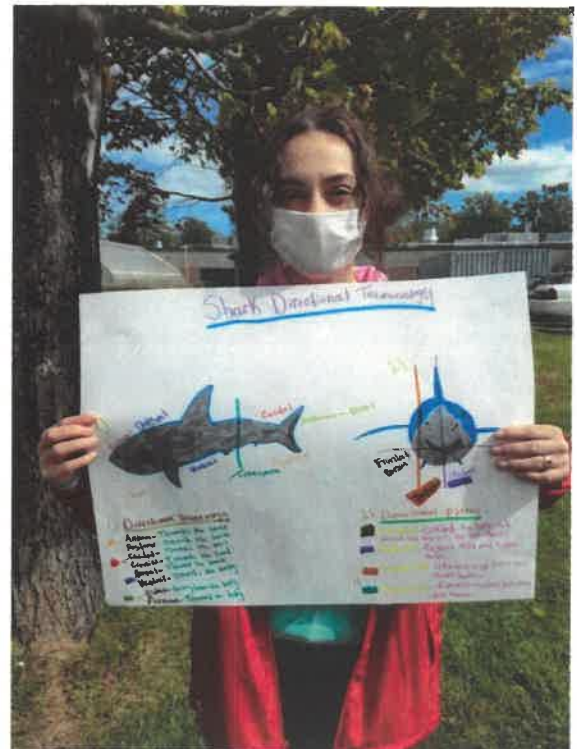
FROM: Michele M. Friedman 

DATE: October 5, 2020

RE: October 2020 Board Report

CTE is Essential

It has been an incredible month on our CV-TEC Campuses! Our industry expert CTE & Academic teachers, Team CV-TEC staff members and our talented students have been working hard in each of their Career & Technical Education Programs of Study. We are so proud of all the work that has been accomplished so far. Some of the highlights of this past month's instruction:



- Our talented Heavy Equipment and Diesel Technology students, under the direction of industry expert teacher, Mr. Cassavaugh! Our students have the amazing opportunity to operate and maintain Reale, Inc. Heavy Equipment! Thank you to Reale, Inc. for providing this exclusive work-based learning opportunity to our students!

- Our CV-TEC Business & Health Management students under the direction of their industry expert teacher, Mrs. Richards, composed letters of encouragement to Essex Center residents in Elizabethtown, NY. Due to Covid-19 safety precautions, our students decided to produce a live recording of their letters being read aloud, for the residents to view at their nursing home facility.
- Our Natural Resources Management students from our CV-TEC Mineville Campus under the direction of industry expert teacher, Mr. Rodriguez have engaged in their lessons on the job site!
- Our amazing Pre-CTE Auto Service students, under the direction of industry expert teacher, Mr. Blair and the Pre-CTE Team are at the beginning stages of their Project Based Learning (PBL) Project as they begin to transform an older vehicle into a racing machine!
- Our CV-TEC Cosmetology Students under the direction of industry expert teachers, Ms. Thwaites, Ms. Banker and Ms. Lincoln have been immersed in exciting lessons to prepare for their NYS licensing examination including a Color Theory Lab.
- Our Animal Science/Veterinary Assistant year 2 students, under the direction of industry expert teacher, Ms. Meyer showcased their knowledge of medical terminology to define Directional Terminology in 3D Planes!



Virtual Fall Family Nights for Parents of Current Students Scheduled for October 21st and October 22nd for Mineville and Plattsburgh Campuses

We are expecting current students' parents and their families to "virtually visit" our three campuses for the scheduled "Family Nights" for the CV-TEC Division. This is an opportunity for the families of current students to "meet" with our CTE & Academic teachers during the scheduled evening hours. October 21st is scheduled for our Mineville Campus and October 22nd for our Plattsburgh Main and Plattsburgh Satellite Campuses.

Online High School Available To Component Schools for 2020-2021 School Year

Our component districts once again will have the opportunity to utilize and access Online High School courses. **Advanced Academics, Western Suffolk BOCES, Connexus and Gradpoint** have been contracted to implement Online High School for our districts.

CV-TEC Enrollment for the 2020-2021 School Year

We have been receiving enrollment confirmations from all of our districts to verify enrollments on our three campuses for both the CV-TEC CTE and Pre-CTE Programs. Enrollment numbers from all component districts are within range of our projections for this school year. Post-secondary enrollment is still under review; however, we expect the enrollment numbers to remain steady. Reconciliation of our projected budgets will begin once we receive final confirmation of the high school and adult enrollment figures for the 2020-2021 school year.

CV-TEC Continues Level 3 Reopening

We are currently five weeks into the school year on a Level 3 according to our CVES Reopening Plan:

<https://www.cves.org/2020-21-school-re-opening-plans/> (Link to Complete CVES Reopening Plan)

All information and forms included in the student welcome packets are available on our website or by clicking this link: <https://www.cves.org/cv-tec/cv-tec-forms/> . Forms can be completed online and emailed or mailed to our CV-TEC main office.

All contact information can be found in our office directory: <https://www.cves.org/.../08/cv-tec-office-directory-Aug-2020...>

Currently, each student is assigned to one of two cohorts and is attending CV-TEC for two full days. Generally, the cohorts will be assigned using these criteria:

- Cohort A: First Year CTE ("new" to CV-TEC)



- Cohort B: Second Year (returning to CV-TEC)
- Separate Cohort Groupings will be made for New Visions Medical Careers & New Visions Applied Engineering

♣ Face Covering (masks) Required by Students and Staff

Except for meals, and short breaks with appropriate social distancing, Industry Standards for PPE & social distancing will also be incorporated into the CTE Programs of Study.

♣ Attendance Expectations

Attendance of all school-age students of compulsory age and who attend a CVES program will have their attendance taken daily in accordance with established NYSED guidelines and CVES reporting procedures.

♣ Microsoft Teams

To prepare for multiple modes of learning, Microsoft Teams will be used in all CV-TEC Programs and classes as part of the instructional process for the 2020-2021 school year. This instructional tool will go into effect at the start of the school year to establish and to build student confidence and to ease transitions between levels of our school continuum model.

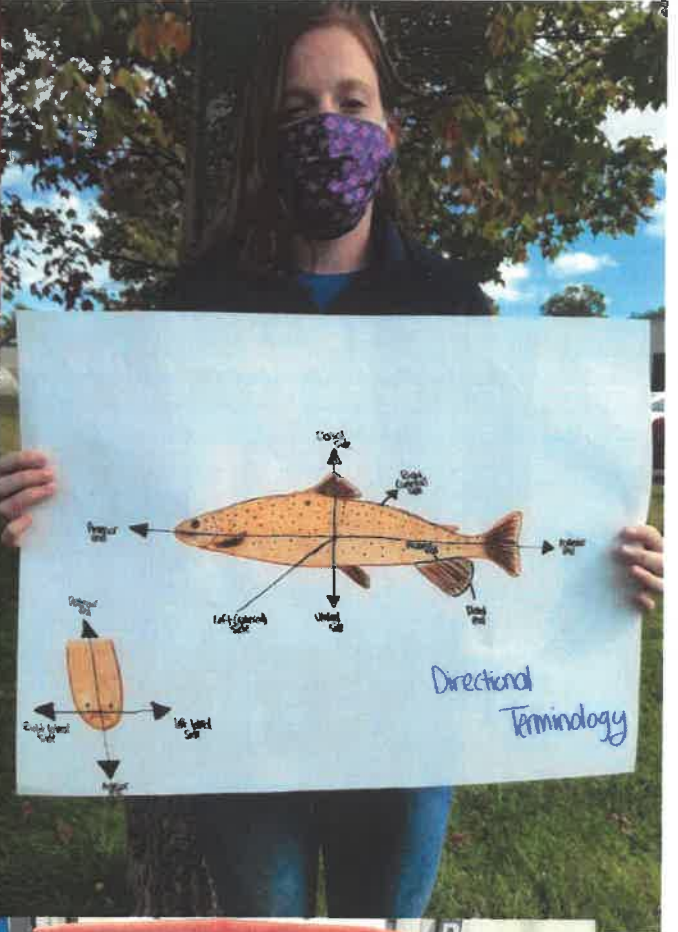
♣ Equity

- Students without access to technology will be referred immediately to the building principal who will engage with the CVES Technology Department and the Home-school to assist with the issuing of a device. Recorded lessons will be posted in MS Teams for students to review if needed (missed the lesson or need further reinforcement).
- School Counselors will be available to meet with students in need of additional supports;



- Teachers will be available during scheduled office hours to work individually with students;
- Attendance will be regularly monitored. Students with extenuating circumstances will be reviewed on a case by case basis.
- Curriculum materials will be translated to different languages as needed including but not limited to ASL (American Sign Language).





CVES MISSION

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To: Dr. Mark Davey, District Superintendent
From: Matt Slattery
Date: October 2020
Re: Board of Cooperative Educational Services Report

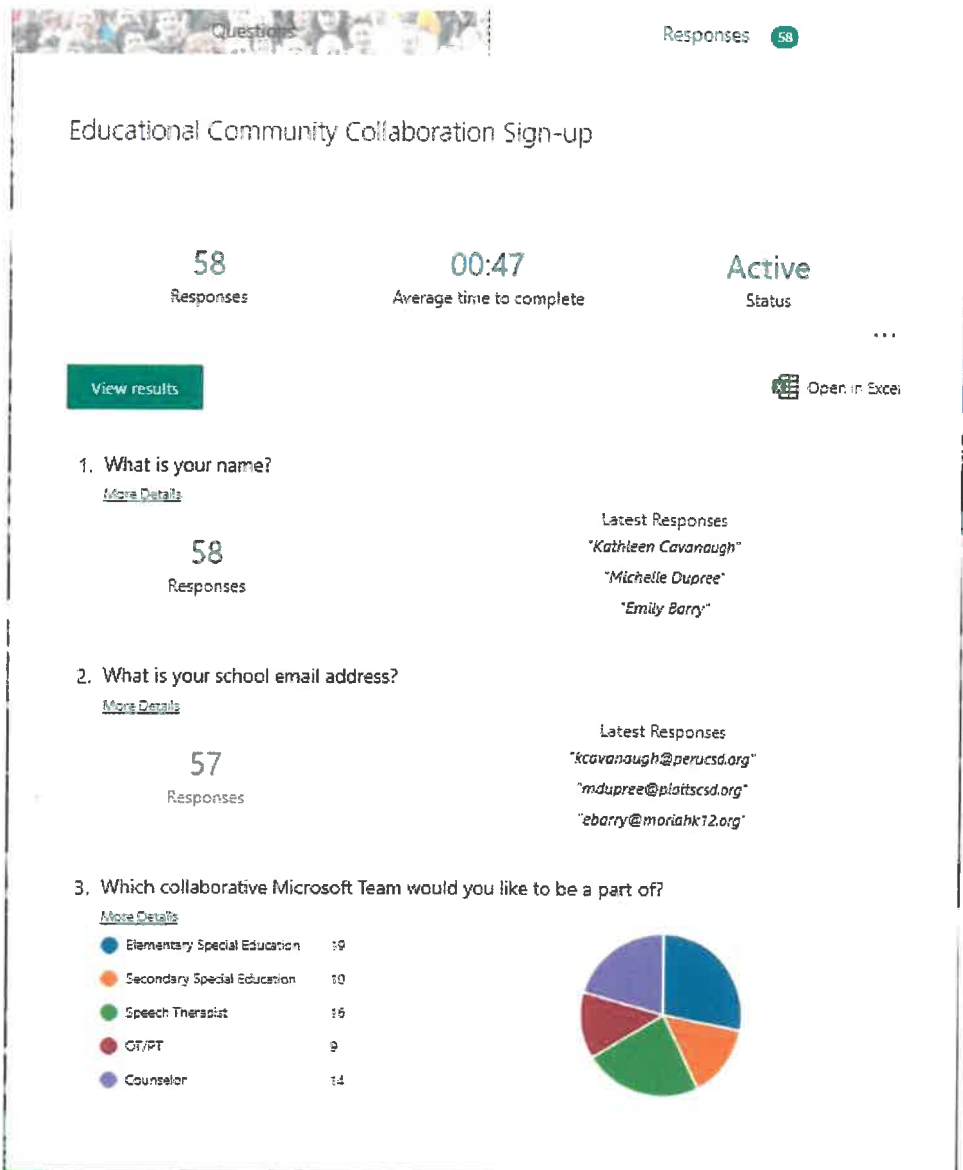
Creation of North Country PLCs in Special Education

In order to facilitate the sharing of best practices across the North Country in this new era of teaching, CVES is creating 5 regional Microsoft Teams specific to an area of work within special education. Think of each Microsoft Team as a personal PD community to share resources, best practices, to engage in questions, etc... tapping into the expertise of our North Country School Communities.

Microsoft Team Groupings

- Elementary Special Education Teacher
- Secondary Special Education Teachers
- Speech Therapists
- OTs and PTs
- Counselors

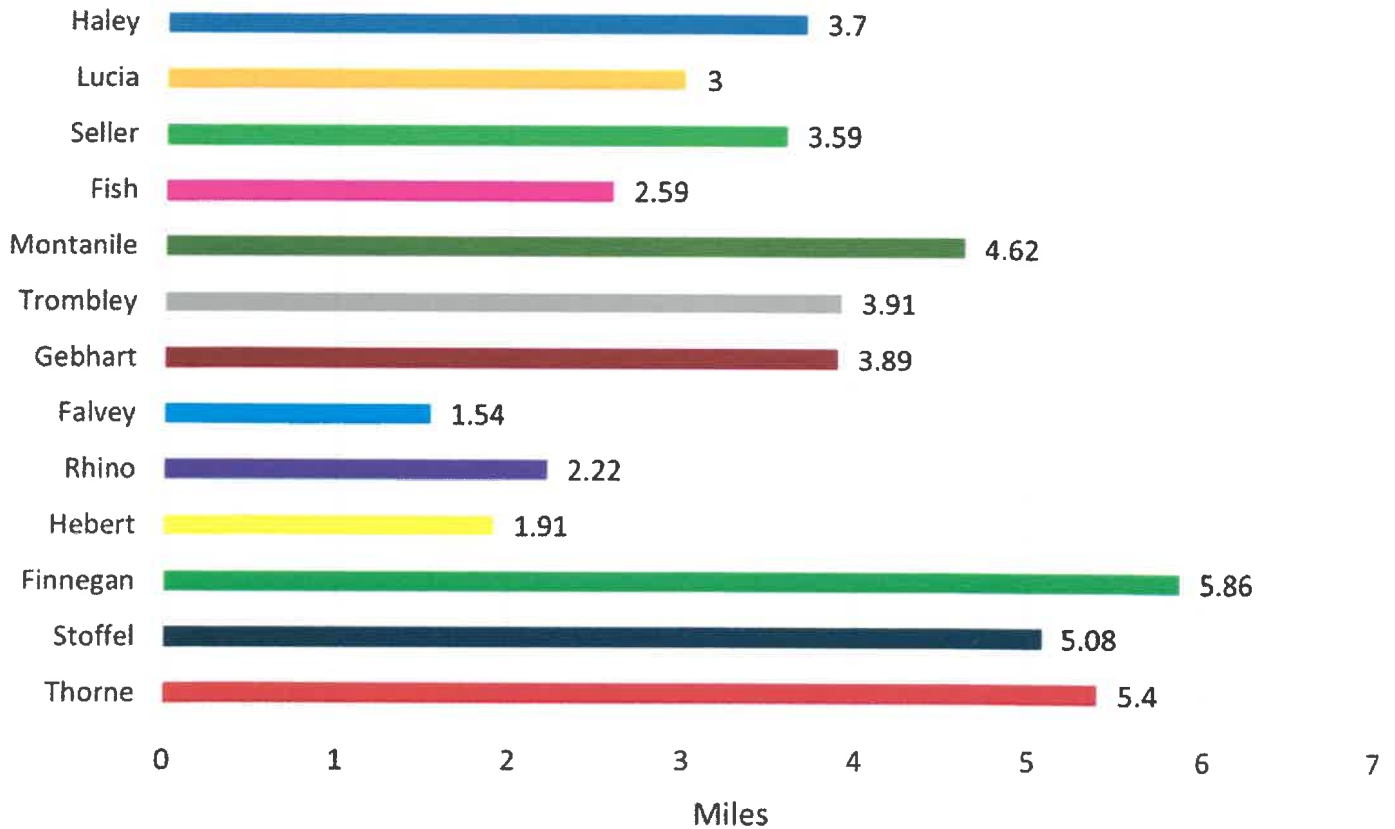
So far, 58 educators from across our region have signed-up to be a part of these professional learning communities.



CVES PE Classes are #Marathon Strong

Students in Ms. Kim Mayer’s PE classes have been walking their way towards a Marathon or two. Each class is tracking their total miles walked during class. When added up, CVES students have walked **47.31 miles!**

Marathon #CVESSTRONG



Supporting our New Special Education Teachers

We are excited to welcome three new teachers to our division:

- Jennifer Cowling (MV)
- Maura Trombley (WAF)
- Nicholas Hebert (WAF)

Our new teaching staff have been immersed in the world of Special Education from the beginning. Focus has been on rolling out curriculum maps, identifying students’ instructional levels and determining appropriate curriculums, providing Wilson Reading Instruction, Microsoft Teams implementation, our internal structure and resources within SharePoint, interpreting and utilizing student specific documentation, as well as explaining internal processes and procedures.

Our Strategic Plan Strategy to “*Attract, support, develop and retain high quality employees*” has placed an emphasis on our targeted support of new teachers. Identifying strong resources within the building and developing relationships ensures everyone feels part of our CVES team and builds a positive school climate moving forward with the new school year.

Life Skills Inspirational Quote Challenge at WAF

“Inspirational Quotes are quotes that are meant to inspire you and others. They are meant to remind yourself and others to take care of yourself. It could be a reminder to yourself or others of a goal that would be healthy for you or them. “

Students in Ms. Supinski and Ms. Denton-Lawrence's classes were asked to choose an interesting picture from an adult coloring book that has inspirational quotes. They chose a quote that they felt was important and reminds them of a goal for themselves. They colored the quote and wrote their name and any additional words or thoughts that they feel the quote means to them on a speech bubble. Students helped laminate their final products and they were posted in the hallway to connect both of our classrooms.



September 2020 a BIG Success



To, is an action shot of Ms. Rhino, engaged in a remote learning session with one of her students. The student was participating online with the parent working on identifying colors.



Gratitude for our Partnership with SUNY Plattsburgh

October brings exciting changes for the Partners in Transition program. Our Community Pre-Vocational Program located at Sibley Hall has returned to offering daily in-person services. Due to restrictions and precautions related to community access, we have expanded our partnership with SUNY Plattsburgh. Our current space at Sibley did not afford us the opportunity to remain open at full capacity due to square footage and social distancing guidelines. In partnership with the SUNY Plattsburgh Leadership, to protect the health and safety of our individuals, we have been able to secure space in Redcay Hall through the remainder of the year at no cost. This partnership will allow us to continue providing services to all enrolled individuals in a space large enough to keep our group together while maintaining social distance. We have been extremely impressed with the college's roll out of safety plans and their commitment to student and program safety in these unprecedented times. We look forward to the exciting opportunities this location will afford the program!



Students in Mineville LOVE their New Playground



Highlights from the Divisional Kickoff Meeting with Mr. Slattery

Flip Your 20

2019 versus 2020 Goals

2019

Student Achievement

Rigor

Innovation

Belonging

2020

Safety: Physical and Emotional

Relationships

Patience



Importance of
In-Person

Over 6 months since we have
been in school.

- Provide Educational Services
- Building Relationships
 - Students
 - Families
 - Faculty & Staff



Social Emotional
Learning

Vital for a successful transition back to in-
person.

- Most Highly Trained Staff in the North Country
 - Trauma Informed Practices
 - Restorative Justice – Circle Ups
 - Therapeutic Crisis Intervention Strategies – Prevention is key!
- Community Based Resources
- Counseling Model

Importance of Safety

What can we learn from other schools?

42 Ballston Spa school staff in contact tracing protocol after asymptomatic teacher doffs mask

Posted: Aug 27, 2020 / 07:51 PM EDT | Updated: Aug 27, 2020 / 07:07 PM EDT

BALLSTON SPA, N.Y. (NEWS10) — Ballston Spa Central School District's offices have confirmed to NEWS10 that 42 staff members are in a "contact tracing protocol." This in response to one teacher testing positive for the coronavirus.

According to district offices, the teacher tested positive after a meeting on August 17 where masks were optional. The teacher was asymptomatic at the time.

Some of the 42 staff members are in quarantine, and some required testing. So far, no tests have come back positive.

As reported by the Times Union, 42 administrators, teachers, and staff went into quarantine as a result of the meeting, which followed "restaurant rules."

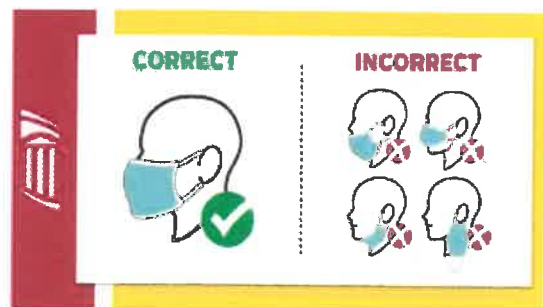
The district had previously decided to delay in-person classes until October.



Importance of Safety

Our goal is to stay open to provide the in-person services that our students need.

- We have a good plan
- We have clear expectations
- We work in close quarters
- We are only as good as...



#CVESSTRONG STARTS WITH YOU

- Director of First Impressions
- Check-in with Colleagues Regularly
- Practice Self-Care
- Take it One Day at Time
- You Are Awesome and You Are Appreciated



Word of the Month	Understanding
--------------------------	----------------------

Special Days

October 5th - Wear **Blue** for Bullying Prevention Month.

October 21st - Wear **Orange** for Unity Day.

October 21st - Bullying Poster contest ends.

October 22nd- Bullying Poster Contest - Winners announced on October 22nd.

October 30th School Halloween - We are still working with Admin to see how this event will take place.



Bulldog Pride Slips: Students displayed their slips on our PBIS bulletin board. At the end of September they were taken down and names were drawn for each classroom that was posted. These students received a small prize. Slips were returned to the classroom teacher and should be sent home for parents to see.

Student of the Month: September Students of the Month were given their certificates and an items as acknowledgement for earning this award. Certificates were handed out by Fritz, our school Bulldog, the principal and a staff member from PBIS.



Poster Contest: The Art room is having it's Annual Anti Bullying Poster Contest. The Art teacher and staff will pick the top 7 posters and then the students and staff will be aloud to vote for their top three. The winners will be announced the following day.

Assemblies: None are scheduled at this time.

November's Word of the Month	Thankful
-------------------------------------	-----------------