



**CV-TEC DIVISION**  
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**CVES MISSION**

*Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.*

**TO: ALL CV-TEC STUDENTS & FAMILIES**  
**FROM: MICHELE M. FRIEDMAN, DIRECTOR OF CTE**  
**DATE: OCTOBER 22, 2020**  
**SUBJECT: CV-TEC 5-WEEK INTERIM REPORTS AND REPORT CARDS**  
**PARENT PORTAL ACTIVATION FOR GRADES & ATTENDANCE ACCESS**

We at CV-TEC are committed to providing a quality, authentic learning opportunity to all CV-TEC students during this unprecedented time. The first 5-week interim period officially closed last week, and progress reports have been documented into our student management system. The first marking period for the 2020-2021 school year will close on November 8, 2020. Parents and students have access to the 5-week progress reports through the CV-TEC SchoolTool Parent Portal. Interim and Report Cards are not mailed to individual residences. Access to grade reports is made available through the CV-TEC Parent Portal and requires activation through the CV-TEC Office.

The CV-TEC SchoolTool parent portal is a separate and different portal than the individual home school parent portal you may currently be using. The SchoolTool Parent Portal will include your student's CV-TEC schedule, grades, attendance, and demographic information, which are all presented in an easy-to-use format. We hope that the access to this information will increase communication between CV-TEC and home. The Portal will be accessible through the CVES Website or through the mobile app. Students will have access to the portal with their CV-TEC username and password allowing them to retrieve information as it becomes available.

Please be reminded, it is required that CV-TEC students continue to participate in their scheduled cohort live CV-TEC CTE Program sessions and in their CTE & academic on-line classes through Microsoft Teams. Our CV-TEC teachers have scheduled office hours on Wednesdays from 9:00--10:30 a.m. each week and are available upon request during regular school hours for additional information, concerns, and assistance. They are providing daily CTE and academic instruction, practice, and activities such that students can continue to obtain the necessary skills to complete their CTE Program of Study and complete assigned academic classes. Our school counselors and school administrators are also available for assistance. Student participation is an expectation, not an option. If you are experiencing difficulty connecting to our on-line Teams platform, have questions regarding the CV-TEC parent portal or need assistance, please do not hesitate to call our offices at (518) 561-0100 ext. 236 (Plattsburgh Campuses) (518) 942-6691 (Mineville Campus) or connect with us via email.

## PARENT PORTAL ACTIVATION FOR GRADES & ATTENDANCE ACCESS

If you do not currently have access to the CV-TEC SchoolTool Parent Portal, you may request access by sending an email to the following:

- Plattsburgh Main Campus and Satellite Campus Students: [osika\\_nicole@cves.org](mailto:osika_nicole@cves.org)
- Mineville Campus Students: [frasier\\_marcie@cves.org](mailto:frasier_marcie@cves.org)

Your Request for Parent Portal access email must include:

- Student Name
- CV-TEC Program
- Parent Name and,
- a verified email address

Please allow up to three days for portal activation.



Our CV-TEC students are our **FIRST PRIORITY**. We are all working diligently to ensure that all CV-TEC students have a successful 2020-2021 school year.