

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: August 19, 2020
KIND OF MEETING: Regular Board Meeting
PLACE: Instructional Services Center, Plattsburgh, NY (Board Members Only)
Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
Leisa Boise (*left the meeting at 8:45 p.m.*)
Patricia Gero
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Richard Malaney
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Michael St. Pierre
Scott Thurber

Board Members Absent:

Evan Glading
Doug Spilling

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teri Calabrese-Gray
Michele Friedman
Matthew Slattery
Eric Bell
Alex St. Pierre
Meghan Zedick
Nicole O'Connell
James McCartney
Garrett Hamlin
James Bouffard
Paul Lamoy
Eric Robert

MEETING
TO ORDER

Board President St. Pierre called the meeting to order at 6:36 p.m.

EXECUTIVE
SESSION

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board go into Executive Session at 6:37 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; #9 - A matter related to a specific student of the district. All Board Members present voted yes—motion carried.

In Executive Session, the Board met with the District Superintendent and several CVES senior administrative team members at Dr. Davey's invitation. Additionally, Ms. Meghan Zedick, Esq. a partner of the law firm Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC attended the Executive Session meeting as well. Ms. Zedick provided legal advice on a potential contractual matter involving the sale of aeronautical equipment. Next, Dr. Davey provided the Board a labor relations update on COVID-19 related staff leaves or reductions which potentially could occur. Third, the Board was provided a confidential update

on several capital project related items. Fourth, Dr. Davey reviewed several confidential staff matters and provided hiring recommendations for action on the evening's Board agenda. Lastly, a brief update was then provided on a litigation related matter.

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board come out of Executive Session at 8:15 p.m. All Board Members present voted yes—motion carried.

CAPITAL PROJECT UPDATE

Dr. Davey began the update by welcoming and thanking the Capital Project representatives in attendance. He acknowledged the strong partnership and collaboration between CVES, SchoolHouse and Tetra Tech during this very busy summer. Dr. Davey asked Mr. Bell to provide an update on the Capital Project and to introduce the presenters. Mr. Bell reminded the Board of the weekly updates that have been shared electronically that include ongoing important project information. Next, Mr. Bell briefly discussed CVES' three mini-capital projects including the Fire Alarm Project, the Waterline and the Door Projects currently underway at the CV-TEC main campus. Mr. Paul Lamoy, Project Manager, and Mr. Eric Robert, President and Project Executive, from SchoolHouse Construction and Mr. Garrett Hamlin and Mr. James Bouffard both CVES architects from Tetra Tech Architects & Engineers were introduced. They provided the Board with a Capital Project status update. Overall, the project has been proceeding positively without incident and has accomplished a large amount of work. Information packets were provided to the Board including an agenda of the presentation and a monthly progress report with a collection of photos. Mr. Robert reported that the project is 40% complete at this time and is in fiscally strong condition. Topics that were addressed included Project Safety and COVID-19 protocol, July monthly status report and recent highlights for the JW Harold Center (main campus) including the roofing project, Satellite Campus (north and south buildings) and the Yandon-Dillon Center in Mineville. Next, they discussed the project schedule and long-term schedule outlook including consideration of the start of school. Fourth, SchoolHouse discussed project field conditions with regard to existing structural concerns at the satellite south building and electrical wiring at main campus. They concluded with a project outlook and provided an opportunity for the Board to ask questions.

REOPENING OVERVIEW

Dr. Davey began the overview by sharing that CVES has held three public forums to inform parents and community members of reopening plans and provided an opportunity for questions to be answered. Next, the Assistant Superintendents and Divisional Directors provided for the Board specific reopening planning items that have collaboratively been developed with our component districts. Ms. Teri Calabrese-Gray provided health and safety protocols/procedures as well as communication efforts to reinforce with the community, staff and students of where information can be found and all the platforms being used. Ms. Calabrese-Gray indicated that Mr. Alex St. Pierre discussed during the forums the topic of students with technology barriers and that he will work with districts to help

provide additional support once a survey has been conducted. Jeff Sisson has also been working closely with districts to provide health and safety information to their Boards of Education for the safe return of students and staff. Mrs. Michele Friedman and Mr. Slattery both provided CV-TEC and Special Education reopening items respectively. Both divisions plan to offer in-person instruction and discussed their efforts for continuity of learning plans for each model of learning. Special Education will start with a staggered approach for instruction for the first week bringing back students at different times, with all students returning to campus by September 14th. Both divisions have had several meetings to work with staff to ensure a safe environment for teaching and learning, engaging with parents that wish to receive full remote instruction and also developing plans for technology equity. Mr. Slattery also provided the Board a brief update on the success of the extended school year Special Education Summer School Program that included 36 remote participants. He reported that faculty and staff did an excellent job and learned a lot from the Spring remote learning initiatives. Lastly, Mr. Bell gave an overview of the facilities, O&M and transportation pieces of the reopening plan. Mr. Jerry Brooks has worked with O&M on building-related cleaning and safety protocols and discussions on ventilation have been had with all of the districts. For the CVES campus, additional filtration filters have been ordered, and signage has been put up everywhere to remind students and staff of social distancing, the wearing of masks and proper hygiene. Mr. Bell also reported that meals service options are being currently reviewed/developed with the appropriate staff team and that CVES does not provide transportation, however, is working with the districts on sanitizing protocols for bussing.

Dr. Davey thanked CVES' Cabinet team for taking the lead to develop these plans and transition staff to come back to campus. He also acknowledged 12-month support staff that have on boarded during the Summer successfully. Both Mr. Murdock, Board member, and President St. Pierre acknowledged the hard work of our administrative and teaching staff to make reopening possible and for keeping students at the forefront during planning.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the minutes of the July 8, 2020 reorganizational meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. LaRocque moved, seconded by Mr. Murdock, to approve the following Consent Agenda Financial items 8a–8m as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(8a) Approve the Certification of Warrant for June 26, 2020 – August 10, 2020, as presented.

SPECIAL AID
FUND PROJECTS

(8b) Accept the following Special Aid Fund Projects:

1. Employment Preparation Education (EPE) special aid fund project in the

amount of \$512,673 for the period of July 1, 2020 through June 30, 2021 (pending State Education Department approval). (CV-TEC)

2. WIOA, Title II, Adult Basic Education & Literacy Services special aid fund project in the amount of \$60,182, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department approval). (CV-TEC)

3. Perkins V special aid fund project in the amount of \$121,263 for the period of July 1, 2020 through June 30, 2021 (pending State Education Department approval). (CV-TEC)

4. WIOA, Title II, Incarcerated and Institutionalized Education special aid fund project in the amount of \$405,147, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department approval). (CV-TEC)

5. NYS Basic Literacy- JCEO special aid fund project in the amount of \$125,000, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department approval). (CV-TEC)

6. NYS Basic Literacy- One Work Source special aid fund project in the amount of \$125,000, for the period of July 1, 2020 through June 30, 2021 (pending State Education Department approval). (CV-TEC)

BUDGET
INCREASES

(8c) Approve the following Budget Increases:

1. The Instructional Technology Service budget from \$129,400 to \$329,400 for the 2020-2021 school year due to potential requests for additional services. (Co-Ser 564 ISC)

2. The Health, Safety, Risk Management budget from \$141,410 to \$176,410 for the 2020-2021 school year due to purchasing of masks for CVES and component school districts. (Co-Ser 603 ISC)

CROSS
CONTRACTS

(8d) Approve the following Cross Contracts:

1. 2019-20 FINAL - Delaware-Chenango-Madison-Otsego BOCES, \$10,000
-Staff Development Workshops (Peru CSD)

2. 2019-20 FINAL- Tompkins-Seneca-Tioga BOCES, \$6,502.94
-School Improvement Services (Peru)

3. 2020-21- Capital Region BOCES, \$4,421,480.24
-BOCES of NY Consortium (CVES)
-Distance Learning (AuSable Valley, Beekmantown, CVES, Moriah, Plattsburgh)
-Internet Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh,

Putnam, Schroon Lake, Ticonderoga)

-Model Schools (Boquet Valley, Crown Point, Keene, Moriah, Northern Adirondack, Peru, Saranac, Willsboro)

-Computer Services (AuSable Valley, Beekmantown, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)

-VOIP Telephone Services (Boquet Valley, Chazy, Northeastern-Clinton, Northern Adirondack)

-Laser Fiche (Peru)

-Teacher Certification (AuSable Valley, Boquet Valley, CVES, Chazy, Crown Point, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Willsboro)

4. 2020-21 - Franklin-Essex-Hamilton BOCES, \$439,753

-SSFC Participation (Boquet Valley)

-Shared Business Office (Boquet Valley and Putnam)

-Substitute Coordination (Beekmantown, Boquet Valley, and Schroon Lake)

-Insurance ACA Consulting (AuSable Valley, Beekmantown, Boquet Valley, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake)

5. 2020-21- Questar III BOCES, \$56,526:

-State Aid Planning (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro)

-Asset Management and Planning (Peru).

6. 2020-21- Oswego (CiTi) BOCES, \$2,450

-NYS CDOS or SACC Credential Management System (CVES)

7. 2020-21- Onondaga-Cortland-Madison BOCES, \$610

-Energy Coordination Services (Keene CSD)

8. 2020-21 - Erie 1 BOCES, \$5,750

-Policy Services (Boquet Valley CSD and CVES)

9. 2020-21- Jefferson-Lewis BOCES, \$5,250

-Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, and Willsboro).

10. 2020-21- St. Lawrence-Lewis BOCES, \$57,225

-Section X Athletic Coordination (Peru, Plattsburgh)

-Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro)

11. 2020-21 - Washington-Saratoga-Warren-Hamilton-Essex BOCES, \$117,341.85
 - Special Education-Visually Impaired Related Services (Schroon Lake)
 - Exploratory Arts (Keene)
 - Odyssey of the Mind (Schroon Lake)
 - Learning Technology (Beekmantown)
 - Instructional Planning (Beekmantown)
 - Workshops (Schroon Lake)
 - Transportation CTE Shuttles (Schroon Lake)

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

(8e) Approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of obtaining clinical and educational consultation services for the 2020-2021 school year. The current estimated annual expenditure for the agreement is \$75,000. (Special Education)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and NFI Vermont for the purpose of obtaining Trauma-Transformed Schools Workshops and Cohorts at the WAF Campus in Plattsburgh NY during the 2020-21 school year. Full day workshops will bill at a rate of \$4,500 each, Leadership Cohorts will bill at a rate of \$1,000 each, and Catalyst Cohorts will bill at a rate of \$1,200 each. Workshop and cohort dates will be scheduled as needed upon the mutual agreement of the parties with the total annual expenditure under the contract not to exceed \$14,500. (Special Education)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Prism Decision Systems, LLC under which Prism Decision Systems will provide planning and facilitation support to assist BOCES in accelerating and improving the BOCES-wide strategic plan for continuous academic improvement. Agreement services will take place during the 2020-2021 school year for an amount not anticipated to exceed \$15,219. (Administration)

**ADULT
EDUCATION
SPONSORSHIP
AGREEMENTS**

(8f) Approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley, Beekmantown, Boquet Valley, Chazy Union Free, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2020-2021 school year. (CV-TEC)

**INSTALLMENT
LEASE PURCHASE
CONTRACTS
RESOLUTION**

(8g) Approve the following resolution to authorize Installment Lease Purchase Contracts:

WHEREAS, Clinton-Essex-Warren-Washington Board of Cooperative

Educational Services (the BOCES) renders services to its Component Districts which include the provision of certain data processing software, hardware, and other equipment under CoSer 564 Instructional Technology Services.

WHEREAS, the BOCES desires to undertake the Purchase of certain data processing software, hardware, and other equipment for BOCES Component Districts under CoSer 564 Instructional Technology Services during the course of the 2020-2021 school year.

WHEREAS, the BOCES may enter into agreements for the lease-purchase of instructional equipment in accordance with section 1725-a of the Education Law, with payments to be applied against the purchase price of the equipment.

WHEREAS, the BOCES desires to finance such Purchases for Component Districts by executing and delivering an installment purchase contract for said data processing software, hardware, and other equipment; and

WHEREAS, the cost of an installment purchase contract for a Purchase may not exceed the principal amount of the Purchase, all or a portion of which is to be financed at a competitively quoted interest rate for a period of no more than five years.

WHEREAS, the BOCES desires to take certain preliminary actions when lease-purchases are requested by Component Districts and further desires to delegate the authority to negotiate, approve, execute and deliver an installment purchase contract and to carry out all other necessary or appropriate actions in furtherance thereof and of the Purchase;

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1. The BOCES hereby approves such Purchases and authorizes that it be undertaken at a cost not to exceed the principal amount of the Purchase as set forth above.

Section 2. Pursuant to section 109-b of the General Municipal Law and part 39 of the regulations of New York State Department of Audit and Control, the BOCES hereby determines that it is in the best interests of the BOCES to procure the property involved in the Purchase from a vendor or vendors by selecting a bid, offer or proposal (as may be required by the general municipal and education laws and by the procurement policy) exclusive of the cost of financing. The BOCES directs that financing be obtained pursuant to section 39.8 of the aforesaid regulations, and further directs that certificates of participation shall not be issued in connection therewith except as a part of a pooled or aggregate program as defined in such regulations, or as may otherwise be permitted by applicable law.

Section 3. The BOCES will evaluate the financing alternatives available to it and will determine, upon certified board resolution approving the Lease-Purchase from the Component District, that it is in the best interest of the BOCES to finance the Purchase pursuant to an installment purchase contract for the following reasons: Financing the Purchase provides the advantages of improved cash flow and provides a closer matching of expenditures to the useful life of the Purchase, the BOCES may not finance the Purchase under the local finance law but may do so by an installment purchase contract. The use of an installment purchase contract provides the BOCES with a means to directly finance the Purchase. The use of an installment purchase contract provides the BOCES with flexibility in

structuring the payment for the Purchase, including, but not limited to, the timing of the closing of financing and the establishment of principal repayment schedules.

Section 4. The authority to solicit alternative quotations for financing from qualified interested parties and to select the quotation deemed to be in the best interest of the BOCES is hereby delegated to the President of BOCES, the chief fiscal officer, in accordance with section 39.8 of the regulations of the NY Department of Audit & Control, or his or her designee, including without limitation the authority to determine the principal amount thereof (not to exceed the maximum principal amount set forth above), the interest rate (at a rate to be obtained by competitive written, fax or telephone quotations from qualified parties), the amount, timing and frequency of the payments, and to choose the lessor, and to make all other determinations appropriate thereto. The President and the District Superintendent of the BOCES are hereby authorized to execute and deliver an installment purchase contract and related documents for the purchase on behalf of and in the name of the BOCES in accordance with such determinations by the President, and the Clerk is hereby authorized to affix the seal of the BOCES thereto and attest the same, with such changes, variations, omissions and insertions as the authorized persons executing such contract or document shall approve, the execution thereof by such persons to constitute conclusive evidence of such determinations and approval. The form and substance of the installment purchase contract to be entered into for the Purchase, as so approved and in the form approved by Counsel to the BOCES, is hereby approved.

Section 5. The officers, employees and agents of the BOCES are hereby authorized and directed for and in the name and on behalf of the BOCES to do all acts and things required or provided for by the provisions of such installment purchase contract, and to execute and deliver all such additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of this resolution and to cause compliance by the BOCES with all the terms, covenants and provisions of such installment purchase contract which are binding upon the BOCES.

Section 6. The installment contract shall be subject to annual cancellation by the Board of Cooperative Educational Services as a result of a lack of funding.

Section 7. This resolution shall constitute a declaration of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the Purchase.

Section 8. It is hereby determined that the period of probable usefulness of the equipment, machinery or apparatus referred to herein is five years, pursuant to subdivision 32 of paragraph a of Section 11.00 of the Local Finance Law.

Section 9. No payment under the installment purchase contract except payment for the total amount outstanding shall be financed from the proceeds of obligations issued pursuant to the local finance law other than the proceeds of revenue

anticipation notes, tax anticipation notes or budget notes.

Section 10. The execution of any installment purchase contract will not cause the BOCES to exceed the debt limits prescribed by paragraph c of subdivision 6 of section 109-b of the General Municipal Law.

Section 11. This resolution shall take effect immediately.

EQUIPMENT
LEASE

(8h) Approve the following Equipment Lease:

1. An equipment lease (the "lease") with Municipal Leasing Consultants for Chazy Central Rural School for 3 years in a base amount not to exceed \$19,033.20 with three payments of \$6,667.98 each (Disposition is \$1 buyout). Items to lease: 40 HP ProDesk Computers. These payments are based on an interest rate of 5.19%. Be it further recommended that the CVES Board President be granted authority to enter into the "lease" contract contingent upon CVES's attorney approval.

MOTOROLA BID

(8i) Award the bid for F.M. Motorola Repeaters, Mobile, Portable Equipment, Related Software and Bus Mobile Video Systems to Wells Communications Services, Inc. of Plattsburgh, NY for the following amounts. Bid pricing shall remain valid for the dates of August 20, 2020 through June 30, 2021.

- 1.FM Repeater/Receiver (UHF), Model SLR 8000 - \$9,356
- 2.FM Repeater/Receiver(UHF), Model SLR 5700 - \$5,660
- 3.FM Mobile Radio(UHF), Model XPR5550e - \$1,321
- 4.FM Mobile Radio (For Removal of Old Equipment and Installation Mobile Only) - \$400
- 5.FM Control Station(UHF), Model XPR5550e - \$1,220
- 6.FM Portable Radio(UHF), Model XPR7550e - \$995
- 7.FM Portable Radio(UHF), Model BC300D - \$289
- 8.FM Portable Radio(UHF), Model XPR3500e - \$581
- 9.FM Portable Radio(UHF), Model SL 300 - \$349
- 10.FM Portable Radio(UHF), Model SL 3500e - \$605
- 11.FM Portable Radio(UHF), Model BRP 40/Analog (VHF) - \$195
- 12.FM Portable Radio(UHF), Model BPR 40 (UHF) - \$205
- 13.FM Restricted Access, Model HKVN4178 - \$210

Additional options available from the Manufacturers catalog are available at the listed price less the following discounts:

Motorola Equipment/Listed Price: 25%

Motorola Accessories/Listed Price: 10%

14. Bus Mobil Video Equipment & Accessories/Listed Price: 15%

Notes: Wells Communications Services, Inc. was the sole bidder. Bid pricing will be open for use by bid participants including Clinton-Essex-Warren-Washington BOCES, St. Lawrence-Lewis BOCES, Franklin-Essex-Hamilton BOCES, Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and their respective component districts.

CAFETERIA
MEALS SERVICES

(8j) Approve the following Agreement for Cafeteria Meals Services:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. (ACAP) under which BOCES will provide breakfast and lunch meals to ACAP preschool students and staff at the Yandon-Dillon Center in Mineville during the 2020-21 school year. ACAP agrees to pay BOCES the following meal prices: \$2.36 for each student breakfast; \$3.75 for each student lunch; \$2.55 for each adult breakfast; \$4.38 for each adult lunch. ACAP will also pay BOCES \$30,000 as their share of the cost for a food service helper position at the Yandon-Dillon cafeteria for the 2020-21 service period. (Management Services)

NATIONAL
SCHOOL LUNCH
PROGRAM

(8k) Approve the Policy Statement for Free and Reduced Priced Meals or Free Milk in accordance with NYSED program requirements for the federally assisted National School Lunch Program, School Breakfast Program, or Special Milk Program, for the 2020-21 school year.

OFFICERS FOR
FREE AND
REDUCED LUNCH
APPEALS

(8L) Appoint the following Officers for free and reduced lunch appeals:

1. Appoint Jessica LaClair, Accountant, as the Reviewing and Verification Official for Free and Reduce Lunch Eligibility, effective August 19, 2020, through the July 2021 Reorganizational Meeting, with no additional compensation.

2. Appoint Eric Bell, Assistant Superintendent of Management Services, as the Hearing Official for Free and Reduced Lunch appeals, effective August 19, 2020 through the July 2021 Reorganizational Meeting, with no additional compensation.

SPECIAL
EDUCATION
SCHOOL AGED
SUMMER SCHOOL
RESOLUTION

(8m) Approve the following Special Education School-Aged Summer School Resolution:

1. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School- Aged Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Aged Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2021 Special Education School-Aged Summer School and to pay the actual costs of operating the 2021 summer program, notwithstanding State Education Department tuition rates: AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro;

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices

provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2021 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2021 Special Education School-Aged Summer School.

2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School- Aged Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Aged Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2022 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 2, 2021; CEWW BOCES will diligently analyze its ability to provide services in summer 2022, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

CONSENT
AGENDA
PERSONNEL

Mrs. LaRocque moved, seconded by Mr. Harriman, Sr., to approve the following Consent Agenda Personnel items 10a–10n as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS
FOR THE PURPOSE
OF RETIREMENT
SNOW,
JACKSTADT

(10a) Accept the following letters of resignation for the purpose of retirement:

1. Catherine Snow, Adult Literacy Prep Supervisor, effective September 1, 2020
2. Louise Jackstadt, Confidential Secretary to Superintendent, effective December 31, 2020

RESIGNATIONS
CALLEY, BARBER,
DION, ZEILINSKY,
GEOFFROY,
WRIGHT,
ROSSELLI,
RESTREPO

(10b) Accept the following letters of Resignation:

1. Chelsea Calley, Teacher Aide/Student Aide, effective July 31, 2020
2. Donald Barber, Teacher Aide/Student Aide, effective August 4, 2020
3. Gabrielle Dion, Account Clerk/Typist, effective August 5, 2020
4. Sylvia Zelinsky, Food Service Helper, effective August 10, 2020
5. Paulina Geoffroy, Teaching Assistant, effective August 15, 2020
6. Kim Wright, Account Clerk/Typist, effective August 22, 2020
7. Brandy Rosselli, Teacher Aide/Student Aide, effective September 1, 2020 to accept a Teaching Assistant position
8. Alyssa Restrepo, Teacher Aide/Student Aide, effective September 2, 2020 to accept a Teaching Assistant position

AMENDMENTS

(10c)

1. Amend the following Summer Work rate that was approved at the May 13, 2020 Board meeting:

Transition Services - From July 1, 2020 to September 2, 2020, hourly rate per contract \$16.00/hour

Amanda Crafts not to exceed 250 hours

2. Amend the following Adult Education rates that were approved at the June 10, 2020 Board meeting:

Adult Education Health Careers, \$38.00/hour \$38.50/hour

Jaimie Beggs (Plumadore)

Catherine Chauvin

Linda Facteau

Mallory Mattison

Ann Schmitt

3. Amend the following Temporary Appointment that was approved at the July 08, 2020 Board meeting:

Name: Shawn Ryan

Position: Security and Law Enforcement Teacher

Effective Date: September 1, 2020 - June 30, 2021

Certification Status: Security Operations 7-12, Trans A certificate

Annual Base Salary: ~~\$48,313~~ **\$48,197**

FOUR-YEAR
PROBATIONARY
APPOINTMENTS

DAGUE,
ROSSELLI,
RESTREPO,
TAYLOR,
MAYHEW,
COWLING,
HEBERT,
O'CONNELL

(10d) Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Karen Dague, School Social Worker (Pending Fingerprint Clearance), Effective September 2, 2020, Annual Base Salary of \$55,165.

2. Brandy Rosselli, Teaching Assistant, Effective September 1, 2020, Annual Base Salary of \$23,751.

3. Alyssa Restrepo, Teaching Assistant, Effective September 2, 2020, Annual Base Salary of \$23,751.

4. Anne Taylor, Teaching Assistant, Effective September 2, 2020, Annual Base Salary of \$23,751.

5. Grace Mayhew, Teaching Assistant, Effective September 2, 2020, Annual Base Salary of \$23,751.

6. Jennifer Cowling, Special Education Teacher, Effective September 2, 2020, Annual Base Salary of \$46,468.

7. Nicholas Hebert, Special Education Teacher, Effective September 2, 2020, Annual Base Salary of \$46,468.

8. Nicole O'Connell, Principal, Effective August 20, 2020, Annual Base Salary of \$83,500, Prorated Amount of 78,281.25.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
MITCHELL

(10e) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Angel Mitchell, Teacher Aide/Student Aide, Effective September 2, 2020, Annual Base Salary of \$17,844.

CIVIL SERVICE
PROVISIONAL
APPOINTMENT
PALKOVIC

(10f) Appoint the following person(s) to a Civil Service Provisional Appointment as follows:

1. Matthew Palkovic, Network and Systems Technician, Effective September 21, 2020, Annual Base Salary of \$59,049, Prorated Amount of \$46,103.64.
(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

PERMANENT
APPOINTMENTS
MOORE, PRAY,
ROMEO,
TOLOSKY,
SAFFORD, ERO-
O'NEIL

(10g) Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Ashtyn Moore, Teacher Aide/Student Aide, effective September 1, 2020
2. Johanna Pray, Teacher Aide/Student Aide, effective September 3, 2020
3. Maryssa Romeo, Teacher Aide/Student Aide, effective September 3, 2020
4. Emily Tolosky, Teacher Aide/Student Aide, effective September 16, 2020
5. Vicki Lynn Safford, Teacher Aide/Student Aide, effective September 23, 2020
6. Barbara Ero-O'Neil, Teacher Aide/Student Aide, effective September 26, 2020

TEMPORARY
APPOINTMENTS
HEATH, FISH,
VANALPHEN,
PASSNO,
MINCHOFF,
TROMBLEY,

(10h) Approve the following person(s) to a Temporary Appointment for the 2020-21 school year:

1. Lauren Heath, Allied Health Teacher, Effective September 2, 2020 – June 30, 2021, Annual Base Salary of \$45,000.

LEFEVRE,
LAREAU-KEMP,
SPOOR, DIROLF,
BURDO, CASTINE,
JOHNSON,
LOBONTE,
MANNING, SNOW,
SNOW

2. William Fish, Special Education Teacher, Effective September 1, 2020 - June 30, 2021, Annual Base Salary of \$47,417.
3. Heather Vanalphen, Special Education Teacher, Effective September 1, 2020 - June 30, 2021, Annual Base Salary of \$47,091.
4. Cherie Passno, Special Education Teacher, Effective September 1, 2020 - June 30, 2021, Annualized Base Salary of \$44,357.
5. Stacie Minchoff, Special Education Teacher, Effective September 1, 2020 - June 30, 2021, Annualized Base Salary of \$44,031.
6. Maura Trombley, Special Education Teacher, Effective September 2, 2020 – June 30, 2021, Annual Base Salary of \$43,468.
7. Emily Lefevre, LPN Teacher, Effective September 1, 2020 – June 30, 2021 Annualized Salary of \$47,091.
8. Shirley LaReau-Kemp, LPN Teacher, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$45,451.
9. Erin Spoor, LPN Teacher .50 FTE, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$24,764.50.
10. Alexis Dirolf, Adult Literacy Teacher, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$48,199.
11. Amy Burdo, Adult Literacy Teacher, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$67,708.
12. Dalton Castine, Adult Literacy Teacher, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$47,091.
13. Laura Johnson, Adult Literacy Teacher, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$47,417.
14. Katie Labonte, Adult Literacy Teacher, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$48,198.
15. Karen Manning, Adult Literacy Teacher, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$49,825.
16. Bridget Snow, Adult Literacy Teacher, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$47,417.

17. Tiffany Snow, Adult Literacy Teacher, Effective September 1, 2020 – June 30, 2021, Annualized Salary of \$49,030.

PART-TIME
 APPOINTMENTS

(10i) Approve the following Part-Time appointment(s) for the 2020-21 School Year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>	<u>Prorated Salary</u>
Kathy Billings	Allied Health Teacher 40%	\$46,468	\$18,587.20
Catherine Chauvin	Allied Health Teacher 20%	\$47,091	\$9,418.20
Linda Facteau	Allied Health Teacher 40%	\$45,349	\$18,139.60
Ellen Lamora	Allied Health Teacher 20%	\$47,091	\$9,418.20
Mallory Mattison	Allied Health Teacher 20%	\$44,031	\$8,806.20

PART-TIME
 HOURLY
 APPOINTMENT

(10j) Appoint the following person(s) to a Part-Time Hourly Appointment for the 2020-21 school year:

Teaching Assistant (\$16.00/hour)
 Amanda Crafts

ADDITIONAL
 WORK

(10k) Approve the following Additional Work for the 2020-21 School Year:

Culinary Arts Management, hourly rate of pay

Tanner Senecal not to exceed 30 hours
 Bevan Gertsch-Cochran not to exceed 30 hours

Stipend Positions, compensation per collective bargaining agreement

Thomas Rodriguez Maple Sugar Stipend – YD
 Nicole Santaniello Skills USA Lead Advisor – YD
 Lisa Fisher NTHS Advisor – Plattsburgh
 Nicole Sanraniello NTHS Advisor – YD
 Joshua Pierce Maple Sugar Stipend – Plattsburgh
 Michael Guillette CV-TEC Yearbook Advisor- Plattsburgh
 Jennifer Parker Greenhouse – Plattsburgh
 Jennifer Parker Animal Science – Plattsburgh
 Sheilah Boyea Yearbook Advisor – WAF

2020 SUMMER
 WORK

(10L) Approve the following 2020 Summer Work:

Summer Auto-Body Technician, (\$50.00/hour)

Thomas Tedford not to exceed 40 additional hours

Summer Electrician, (\$50.00/hour)

Fredric Johnson not to exceed 60 additional hours

Provide continued instruction for Adult Literacy, HSE, GRASP and Job Skills Training Program, (per diem rate of pay)

Amy Burdo not to exceed 10 additional days

Continuation of Normal Work Year Duties, (hourly rate of pay per contract)

Lucy Marbut	not to exceed 5 additional hours
Kevin Donoghue	not to exceed 25 additional hours
Nicole Santaniello	not to exceed 10 additional hours

Classroom Move/Setup, (hourly rate of pay)

Lauren Heath	not to exceed 12 hours
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Curriculum Development, (hourly rate per contract)

Stephen Couture	not to exceed 60 hours
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Professional Development, (hourly rate per contract)

Karen Dague	not to exceed 8 hours
James Anderson	not to exceed 8 hours
Brigitte Phillips	not to exceed 8 hours
Toni Perez	not to exceed 8 hours
Kim Denton	not to exceed 8 hours
Randy Ducatte	not to exceed 8 hours
Stephanie Sorgule	not to exceed 8 hours
Kristen Mitchell	not to exceed 8 hours
Heidi Wells	not to exceed 8 hours
Paula Cormier	not to exceed 8 hours

CURRICULUM WRITERS

(10m) Approve the following list of Curriculum Writers for the 2020-21 school year:

Curriculum Writer (\$25.00/hour)

Michael Bova
Thomas Fisher
Mel Howerton
Scott Bedard
Devin Drummond

SUBSTITUTES

(10n) Approve the following 2020-21 Substitute and Temporary-On-Call Annual Renewal List:

<u>Name</u>	<u>Position</u>
Donna Lavene	Account Clerk/Typist
Jerel Billings	Building Maintenance Mechanic
Thomas Fisher	Building Maintenance Mechanic
Donald Bush	Cleaner/Messenger
Leslie Plante	Clerk
Dylan Bedard	Custodial Worker
Janice Hart	Food Service Worker
Susan Mueller	Food Service Worker
Bryan Walton	Musical Instrument Repair Tech

Bonnie Berry	Principal
Sanford Coakley	Principal
Thomas Ryan	Principal
Peter Atchinson	Principal
Stephen Broadwell	Principal
Christopher Mazzella	Principal
Diane Leavine	Senior Stenographer
Colleen Gilligan	Teacher
Chad Davis	Teacher
Courtney Lapham	Teacher
Melodie St. Clair	Teacher
Susan Mueller	Teacher
Lisa Tallman	Teacher
Shaunessy Laclair	Teacher
Diane Leavine	Teacher
Thomas Fisher	Teacher
Peter McMillian	Teacher
Hannah Lafountain	Teacher
Elizabeth Parent	Teacher
Kara Bouyea	Teacher
Douglas Westover	Teacher
Kristy Brehm	Teacher
Cynthia Williams	Teacher
Tracey Luoma	Teacher
Elora Romano	Teacher
Richard Brogowski	Teacher
Cynthia Williams	Teacher Aide/Student Aide
Susan Mueller	Teacher Aide/Student Aide
Cynthia Warner	Teacher Aide/Student Aide
Ronnie Cunningham	Teacher Aide/Student Aide
Janice Hart	Teacher Aide/Student Aide
Kathy Nichols	Teacher Aide/Student Aide
Donna Caramia	Teacher Aide/Student Aide
Leeann Bishop	Teacher Aide/Student Aide
Lisa Dupell	Teacher Aide/Student Aide
Courtney Lapham	Teaching Assistant
Ronnie Cunningham	Teaching Assistant
Cynthia Williams	Teaching Assistant
Madison Bedard	Teaching Assistant
Cynthia Warner	Teaching Assistant
Susan Mueller	Teaching Assistant
Tracey Luoma	Teaching Assistant
Elora Romano	Teaching Assistant
Deborah Mascarenas	Typist

Dr. Davey and Mrs. LaRocque, Board member, congratulated Mrs. Nicole O'Connell, the new special education principal. Mrs. O'Connell thanked the Board and indicated that she is excited to get started.

MEMORANDUM
OF AGREEMENT
BETWEEN CEWW
BOCES & UNITED
PROFESSIONALS
UNIT

Mr. Murdock moved, seconded by Mr. Harriman, Sr., that the Board approve the Memorandum of Agreement between the C-E-W-W Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO that acknowledges outside use of services. All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
AKIN

Mr. Murdock moved, seconded by Mr. Harriman, Sr., that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Deanna Akin, Account Clerk/Typist, (Pending Fingerprint Clearance), Effective September 8, 2020, Annual Base Salary of \$26,712, Prorated Salary of \$21,780.55. All Board Members present voted yes—motion carried.

PERMANENT
APPOINTMENT
HUCHRO

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Adele Huchro, Cook, Effective September 1, 2020
All Board Members present voted yes—motion carried.

2020 SUMMER
WORK

Mrs. LaRocque moved, seconded by Mr. Harriman, Sr., that the Board approve the following 2020 Summer Work:

Cafeteria Prep/Setup. (hourly rate of pay)

Adele Huchro not to exceed 24 hours

Gladys Daniels not to exceed 24 hours

Angela Vanderbogart not to exceed 24 hours

All Board Members present voted yes—motion carried.

CLIENT SERVICES
AGREEMENT

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following Client Services Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Sunbelt Staffing, LLC (“Sunbelt”) for the purpose of obtaining temporary employee services from Sunbelt for a Telepathy Teacher of the Deaf and Hard of Hearing at Special Education Division. The agreement commences September 1, 2020 and ends June 25, 2021 unless terminated by BOCES with 60 days written notice. The rate of services is \$78 per hour, with the total payable amount for the term of the agreement not anticipated to exceed \$155,000. (Special Education) All Board Members present voted yes—motion carried.

CHANGE ORDER

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board approve the following Change Order:

1. Change Order from Weydman Electric Inc. of Tonawanda, New York in the amount of \$64,768.96 for the voter approved “2020 Capital Improvement Project” for additional electrical work at the J.W. Harrold Education Center. (Administration) All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey reviewed with the Board several important Strategic Plan updates for the 2020-21 upcoming year. New dates for the District Planning Team (DPT) and divisional teams’ meetings were developed with Sean Brady of Prism Decision Systems. It was suggested to postpone the group meetings until October to allow for teachers and students to begin the year and have time to adjust. All strategic planning meetings with the District Planning Team (DPT) and the divisional teams will be done remotely with Mr. Brady via Zoom. The proposed date for the Board Retreat is October 22, 2020 from 6:00p.m. - 7:30p.m., which will also be remote. Dr. Davey discussed with the Board initiatives for their 2020/21 participation in the Strategic Plan including Equity, Inclusion & Acceptance, a statement made in June by the Board, and goal(s) to further their technology effectiveness and utilization. Mr. Brady suggested that the Board and Dr. Davey develop updated goals for 2020-21 and consider how they help lead and guide the implementation steps to support success in the coming year.

DISTRICT SUPT.
UPDATE

Dr. Davey began his update by thanking the Board for their support of CVES’ reopening plans and acknowledging the team efforts to bring back students safely to campus. Second, Ms. Calabrese-Gray gave a special thank you to the United Way of the Adirondack Region, Inc. for their recent donation of \$10,000 to CVES to help students without access to technology. They also will be making another \$10,000 donation to CVES for the same purpose this coming school year. Next, Dr. Davey discussed with the Board the upcoming two-week virtual NYSSBA Annual Convention. The same content and valuable information will be provided, however participants will join remotely from October 20-29, 2020. The Board was then reminded that the next Board meeting and those thereafter will be in Plattsburgh at the Instructional Services Center until further notice. Dr. Davey next shared a brief health insurance update and indicated that the new carrier has provided significant savings to the Consortium (\$18M) which was recently reported during a public meeting. Lastly, Dr. Davey shared with the Board that his DS Committee’s first Innovation showcase was held and that Mrs. Friedman and members of our CV-TEC administrative team attended. The “BOCES Innovation Sprint presentation” session focused on two BOCES’ - Cayuga-Onondaga BOCES and CiTi BOCES (Oswego BOCES) who presented on two fully virtual CTE high school programs with their local community college. Next week’s Innovation Spring will be an example of a timely innovation for using hybrid or remote instruction, and it also supports equity for all BOCES students. These BOCES “best practices” are occurring across the State and with our CVES Administrative team. Dr. Davey thanked Mrs. Friedman and our CV-TEC administrators for participating with their CTE statewide colleagues.

OTHER

Linda Gonyo-Horne thanked Dr. Davey for continuing the remote Board meetings and inquired about the Clinton-Essex County School Board Association meetings and if those will be remote also. Dr. Davey indicated that those meetings are still in the planning stages. There is currently only one Clinton-Essex County School Board Association meeting planned for 2020-21 in January 2021. More information will be provided in the near future.

Dr. Davey congratulated both Ms. Cathy Snow and Mrs. Louise Jackstadt on their upcoming retirements this school year. Both CVES staff members have been invaluable resources and dedicated employee to CVES for many years. Ms. Snow joined CVES in 1993 and Mrs. Jackstadt joined CVES in 1997. They will both be very missed. Mrs. Friedman acknowledged Mrs. Snow and remarked on the very successful work done for the Once Work Source division and for our community.

NEXT BOARD MEETING

The next Board meeting will be held on Wednesday, September 9, 2020, at the Instructional Services Center in Plattsburgh, NY. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr., to adjourn the meeting at 9:39 p.m. All Board Members present voted yes—motion carried.


Meaghan Rabideau, Board Clerk