

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: July 8, 2020
KIND OF MEETING: Reorganization Board Meeting
PLACE: Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
Leisa Boise
Patricia Gero (*left meeting after
Exec. Session*)
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Doug Spilling
Michael St. Pierre
Scott Thurber (*left the meeting at
8:00pm*)

Board Members Absent:

Evan Glading
Richard Malaney

Executive Officer:
Dr. Mark C. Davey

Others Present:

Teri Calabrese-Gray
Michele Friedman
Matthew Slattery
Eric Bell
Alex St. Pierre

Board Clerk:

Meaghan Rabideau

MEETING
TO ORDER

District Clerk, Meaghan Rabideau called the meeting to order at 6:27 p.m.

OATH OF OFFICE

Leisa Boise, Ed Marin, Thomas McCabe & Bruce Murdock will sign and file the Oath of Office.

2020-21 BOARD
PRESIDENT

Mrs. Donna LaRocque moved, seconded by Mr. Harriman Sr., to nominate Larry Barcomb as President of the CVES Board for 2020-21. Mr. Barcomb respectfully declined the nomination and thanked the Board for their support throughout his tenure as Board President. Mr. Murdock moved, seconded by Mr. Marin, to nominate Michael St. Pierre as President of the CVES Board for 2020-21. There being no other nominations, Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque to close the nominations. All Board Members present voted yes—motion carried. Mr. St. Pierre was elected Board President for 2020-21 and will sign and file the Oath of Office.

2020-21 BOARD
VICE PRESIDENT

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to nominate Ed Marin as Vice President of the CVES Board for 2020-21. There being no other nominations, Mr. Murdock moved, seconded by Mr. Thurber, to close the nominations. All Board Members present voted yes—motion carried. Mr. Marin was elected Board Vice President for 2020-21 and will sign and file the Oath of Office.

2020-21 BOARD
DEPUTY VICE
PRESIDENT

Mrs. Gonyo-Horne moved, seconded by Mr. Marin, to nominate Bruce Murdock as Deputy Vice President of the CVES Board for 2020-21. There being no other nominations, Mrs. Gonyo-Horne moved, seconded by Mr. Thurber, to close the nominations. All Board Members present voted yes—motion carried. Mr. Murdock was elected Board Deputy Vice President for 2020-21 and will sign and file the Oath of Office.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mr. Spilling, that the Board go into Executive Session at 6:36 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof. All Board Members present voted yes—motion carried. In Executive Session, the Board, District Superintendent and Assistant Superintendents met and discussed several Capital Project items including reviewing WAF Roof new accepted bids which had been originally planned for the Summer of 2021. The bids were accepted following a bidding process so the work could be completed this summer. Recommendations were shared for Board action on the night's planned agenda. Further updates were provided on needed change orders and permits in process. Next, the Board was updated on the potential sale of surplus aviation equipment with an interested party. Third, several confidential personnel updates and recommendations were provided and next steps in filling the WAF (William A. Fritz) Special Education principal vacancy were shared due to a recent retirement. Fourth, options for assisting component districts with the 2020-21 Labor Relations Service was presented and the District Superintendent recommending next steps. Lastly, the Board discussed and reviewed the District Superintendent's contract one-year extension recommendation with CVES' attorney Jaci Kelleher, Esq. of the law firm Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC who had joined the Executive Session.

Mrs. Gonyo-Horne moved, seconded by Mr. Harriman Sr., that the Board come out of Executive Session at 7:44 p.m. All Board Members present voted yes—motion carried.

PUBLIC HEARING
ON CODE OF
CONDUCT

Dr. Davey opened the Public Hearing for the CVES draft Code of Conduct at 7:47p.m. and he introduced and thanked Mrs. Michele Friedman, Director of Career and Technical Education who helped chair the Code of Conduct Committee. Dr. Davey also thanked the entire Committee for their time and hard

work on the recommended updates. Dr. Davey shared that CVES' attorney had reviewed and approved all recommended updates. Mrs. Friedman shared the PowerPoint presentation that listed the members of the Code of Conduct Committee and highlighted a summary of the major updates/changes that the Committee made for 2020-21. The Summary of changes included additions/modifications/and or updates to the following: Renumeration of Table of Contents; Public Non-Discrimination Notice 504 Compliance Officer is now Matthew Slattery; Section I: Introduction; Section II: Definitions; CVES Students Rights & Responsibilities; Electronic Devices; Dress Code and lastly changes to Prohibited Conduct. The Code of Conduct can be found on the CVES website. A question was asked about clarification on safety equipment/PPE, discussion then ensued. There were no other concerns from the public.

The Public Hearing ended at 7:59 p.m. Meeting resumed at 8:00 p.m.

CONSENT
AGENDA RE-
ORGANIZATIONAL

Mr. Harriman, Sr. moved, seconded by Mrs. Gonyo-Horne, to approve the following consent agenda Re-Organizational items 9a – 9z as presented. All Board Members present voted yes—motion carried.

APPOINTMENT OF
BOARD CLERK

(9a) Appoint Meaghan Rabideau to the position of Board Clerk, effective July 8, 2020 through the July 2021 Reorganization Meeting, per terms and conditions of Salary & Benefit Agreement. The Board Clerk will sign and file the Oath of Office.

APPOINTMENT OF
DEPUTY BOARD
CLERK

(9b) Appoint Louise Jackstadt to the position of Deputy Board Clerk, as needed, effective July 8, 2020 through the July 2021 Reorganization Meeting, with an additional compensation of \$51.20/hour for hours worked beyond the contractual work day. The Deputy Board Clerk will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF
TREASURER

(9c) Appoint Christine Myers to the position of Treasurer, effective July 8, 2020 through the July 2021 Reorganization Meeting, per terms and conditions of Employment Agreement. The Treasurer will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF
DEPUTY
TREASURER

(9d) Appoint Jessica LaClair to the position of Deputy Treasurer, as needed, effective July 8, 2020 through the July 2021 Reorganization Meeting, with an additional compensation of \$38.12/hour for hours worked beyond the contractual workday. The Deputy Treasurer will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF
CLAIMS AUDITOR

(9e) Appoint Angela Jennette to the position of Claims Auditor, effective July 8, 2020 through the July 2021 Reorganization Meeting, with an additional compensation of \$35.00/hour for hours worked beyond the contractual workday. The Claims Auditor will sign the Oath of Office and file with the Board Clerk.

- APPOINTMENT OF DEPUTY CLAIMS AUDITOR/PAYROLL AUDITOR (9f) Appoint Jessie Moulton to the position of Deputy Claims Auditor/Payroll Auditor, effective July 8, 2020 through the July 2021 Reorganization Meeting, with an additional compensation of \$45.98/hour for hours worked beyond the contractual workday. The Deputy Claims Auditor/Payroll Auditor will sign the Oath of Office and file with the Board Clerk.
- APPOINTMENT OF PURCHASING AGENT (9g) Appoint Stephanie Trombly to the position of Purchasing Agent, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- APPOINTMENT OF CENTRAL TREASURER-EXTRACLASSROOM ACTIVITY FUND (9h) Appoint Colby Siskavich to the position of Central Treasurer-Extraclassroom Activity Fund, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF RECORDS ACCESS OFFICER (9i) Appoint Meaghan Rabideau to the position of Records Access Officer, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF RECORDS ACCESS APPEALS OFFICER (9j) Appoint Dr. Mark Davey to the position of Records Access Appeals Officer effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF RECORDS MANAGEMENT OFFICER (9k) Appoint Christine Myers to the position of Records Management Officer, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF ASBESTOS DESIGNEE (9L) Appoint Jeffrey Sisson to the position of Asbestos Designee, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF CIVIL RIGHTS OFFICER (9m) Appoint James McCartney and Cathy Snow as the CVES Civil Rights Officers, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF SECTION 504 OFFICER (9n) Appoint Matthew Slattery as the CVES Section 504 Officer, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF MEDICAID COMPLIANCE OFFICER (9o) Appoint Matthew Slattery as the CVES Medicaid Compliance Officer, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

APPOINTMENT OF DATA PROTECTION <u>OFFICER</u>	(9p) Appoint Teri Calabrese-Gray, Assistant Superintendent for Instruction and 21 st Century Learning, as Data Protection Officer, effective July 8, 2020 through the July 2021 Reorganization meeting, with no additional compensation.
DESIGNATING PERSONNEL TO KEEP ATTENDANCE <u>REGISTER</u>	(9q) Designate Jeffrey Sisson to supervise the keeping of the register of attendance in accordance with Attendance Policy #4890, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.
DESIGNATING OFFICIAL BANK <u>DEPOSITORIES</u>	(9r) 1. Designate TD Bank and New York Cooperative Liquid Assets Security System (NYCLASS) as the official depositories for CVES operating accounts for the 2020-21 school year. 2. Designate the following banks as official depositories for temporary investments, as authorized by Board Policy, for the 2020-21 school year: TD Bank, Community Bank, Glens Falls National Bank & Trust Co., National Bank and Trust (NBT), KeyBank, Champlain National Bank and Adirondack Bank.
AUTHORIZATION OF SIGNATURES <u>ON CHECKS</u>	(9s) Authorize the Assistant Superintendent of Management Services, District Treasurer and the Deputy Treasurer to sign checks.
AUTHORIZATION TO CERTIFY <u>PAYROLLS</u>	(9t) Authorize the Assistant Superintendent of Management Services as Certifier of Payroll at no additional compensation and appoint the Assistant Superintendent for Instruction & 21 st Century Learning as Certifier of Payroll, as needed, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.
AUTHORIZATION TO APPROVE ATTENDANCE AT CONFERENCES, CONVENTIONS, <u>AND WORKSHOPS</u>	(9u) Authorize the District Superintendent to approve attendance at conferences, conventions and workshops, including associated expenses based on CVES policy #6830.
AUTHORIZATION TO APPLY FOR <u>GRANTS AND AID</u>	(9v) Authorize the District Superintendent to apply for grants and aid.
EXTRACLASSROOM <u>ACTIVITY FUND</u>	(9w) <u>Extraclassroom Activity Fund</u> This is the fund which accounts for the monies raised by students through their projects. There is a need to have staff involved with the management of this fund.

It is recommended that the following people be appointed to monitor this fund, effective July 8, 2020 through July 2021 Reorganization Meeting, with no additional compensation:

Chief Faculty Advisors – Adam Facticeau for the Plattsburgh Campus, James McCartney for the Satellite Campus, and Grace Stay for the Mineville Campus.

EXTRACLASSROOM
FACULTY
AUDITOR

(9x) Recommend that the Board appoint Christine Myers as the Extraclassroom Faculty Auditor, effective July 8, 2020 through the July 2021 Reorganization Meeting, at no additional compensation.

AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY

(9y) authorize the following individuals to collect money at all CVES locations for the 2020-21 school year:

CV-TEC – Plattsburgh & Satellite Campuses

Bevan Gertsch - Cochran – Culinary Arts Management

Tanner Senecal – Culinary Arts Management

Jennifer Parker – Environmental Conservation/Forestry

Joshua Pierce – Environmental Conservation/Forestry

Beverly Thwaits - Cosmetology

Lisa Banker – Cosmetology

Erin Meyer – Animal Science/Veterinary Assistant

Dana Grant – Animal Science/Large Animal Production

Michael Guillette – Graphic Design & Communication

Christina LeFevre - Adult Education Tuitions and other CV-TEC programs

Debra Geddes – Adult Education Tuitions and other CV-TEC programs

Diana Handy - Adult Education Tuitions and other CV-TEC programs

Nicole Osika – Adult Education Tuitions and other CV-TEC programs

Dena Tedford – Health Career Program Activities

CV-TEC – Mineville

Kimberly Lincoln – Cosmetology

Marcie Frasier – Special Education and CV-TEC program activities

Special Education – Plattsburgh

Janet Arthur – Special Education program activities

Karen Davis - Special Education program activities

Tonya Robinson – Work Experience program activities

Special Education – Mineville

Joan McGowan – Career Pathways activities

Instructional Services Center

Marta Leavine – Participant fees and other ISC services

Angela Jennette – Participant fees and other ISC services

April Miner – Participant fees and other ISC services

Business Office – Satellite Campus

Gabrielle Dion – Bank deposits and general collections

Jessica LaClair – Bank deposits and general collections

Cafeteria

Adele Huchros – Mineville Campus – Cafeteria Sales

Julie Holbrook – Mineville & Plattsburgh Campuses – Cafeteria Sales

Angela Provost – Plattsburgh Cafeteria Sales

DIGNITY ACT
COORDINATORS

(9z) Approve the following Dignity Act Coordinators for the 2020-21 school year:

Adam Facteau – Main Campus, John Harold Building

James McCartney – Satellite Campus

Grace Stay – Mineville Campus

Daniel Valenzuela – Main Campus, William A. Fritz Building

OPINIONS &
CONCERNS FROM
AUDIENCE

Linda Gonyo-Horne, Board member, asked Alex St. Pierre, CVES' Network & Systems Coordinator, to elaborate on CVES issued laptop updates. Mr. St. Pierre then explained in further detail the process by which updates are made/installed.

CAPITAL PROJECT
UPDATE

Dr. Davey gave kudos to Mr. Eric Bell and the Construction Management team for their continuing efforts to lead and facilitate CVES' ongoing construction during the COVID-19 pandemic, as NYS enters Phase 4. Dr. Davey noted the very successful start to the Capital Project and its ongoing progress forward. Mr. Bell then began the update by reminding the Board that weekly updates have been going out that highlight and include photos of the progress made to date. At the Plattsburgh Main Campus demolition has started and is about 95% complete at this time. Additional items at the main campus include: remaining abatement; ongoing site work of new entry and landscaping; necessary roofing work is complete and the replacement of roof can begin; demolition, excavation and insulation for plumbing work is also underway. The goal is for the new office space in the Special Education division to be complete in early August and for the CV-TEC division office space completion to be in mid or late August. Demolition continues at the Satellite Campus South hanger in preparation for concrete. Reallocation of offices for Satellite Campus was budgeted for the project, however since employees have been working from home, there has been considerable cost savings. Additional work for our Capital Project included Alternate #6 for additional roof work on the Special Education main campus. Bid openings for this work was done today, July 8, 2020, and a recommendation for bid approval is on the addendum for this evening's meeting. This work is set to be done by the end of the summer. Lastly, Mr. Bell noted that for the waterline mini-capital project, work is to begin next week and scheduled to be complete by this September.

PREVIOUS
MINUTES

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne, to approve the minutes of the June 10, 2020 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne, to approve the following Consent Agenda Financial items 13a–13j as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(13a) Approve the Certification of Warrant for June 1, 2020 – June 25, 2020, as presented.

TREASURER’S
REPORT

(13b) Approve the Treasurer’s Report for May 31, 2020, as presented.

PETTY CASH
FUNDS

(13c) Approve the following petty cash funds and bursars for the 2020-21 school year:

WAF Special Education Dept. – Janet Arthur
Instructional Services Center – April Miner
Mineville Campus – Marcie Frasier
Satellite Campus CV-TEC – Diana Handly
Management Services – Jessica LaClair
CV-TEC Plattsburgh Main Campus – Christina LeFevre

CHANGE FUNDS

(13d) Approve the following change funds and custodians of the funds for the 2020-21 school year:

Special Education:

Special Education Career Pathways (Mineville), Joan McGowan - \$15.00
Special Education – Work Experience Sunshine Café (Plattsburgh), Tonya Robinson - \$25.00
Special Education – Short-term classroom program activities (Plattsburgh), Janet Arthur - \$25.00

CV-TEC:

CV-TEC Cosmetology II (Plattsburgh), Lisa Banker - \$100
CV-TEC Cosmetology (Mineville), Kimberly Lincoln - \$200
CV-TEC Culinary Arts & Hospitality Resort Services (Plattsburgh), Bevan Gertsch-Cochran - \$200
(\$100 per each register)
CV-TEC Conservation (Plattsburgh), Jennifer Parker - \$50
CV-TEC Student Tuitions and Fees (Plattsburgh), Debra Geddes - \$100

Cafeteria:

Mineville Campus – Adele Huchro - \$50
Plattsburgh Campus – Angela Provost - \$50

DONATION

(13e) Approve the following Donation:

1. For our Student Stipend Fund:	
United Way (June 2020)	198.14
Pepsi-Cola Bottling Co. (June 2020)	<u>3.70</u>
TOTAL	- \$ 201.84

**SPECIAL AID
FUND
CONTINUATIONS**

(13f) Approve the following Special Aid Fund Continuations:

1. That the School Library System Basic Operating Aid special aid fund be allowed to continue providing services for the period July 1 – September 30, 2020. Expenditures are not allowed to exceed \$19,429. (ISC)
2. That the School Library System Categorical Aid for Automation special aid fund be allowed to continue providing services for the period July 1 – September 30, 2020. Expenditures are not allowed to exceed \$1,250. (ISC)
3. That the School Library System Supplemental Operating Aid special aid fund be allowed to continue providing services for the period July 1 – September 30, 2020. Expenditures are not allowed to exceed \$11,203. (ISC)

**CONTRACTOR/
CONSULTANT
RENEWAL
AGREEMENT**

(13g) Approve the following Contractor/Consultant Renewal Agreement:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Armory Associates, LLC for the purpose of providing Annual Valuation Services of Other Post-Employment Benefits (GASB-75) to BOCES and participating districts at a rate of \$8,000, \$7,000, or \$5,500 for a full valuation and \$1,000 for an interim valuation. The renewal period shall be July 1, 2020 through June 30, 2021. (Management Services)

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

(13h) Approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Helping Hands for the purpose of obtaining therapist services for students in the CVES Special Education Program for the period of July 6, 2020 through August 14, 2020 at a rate of \$82 per hour. The estimated expenditure for the period will be \$5,450. (Special Education)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. David Hedden for the purpose of obtaining professional psychiatric and consultation services in connection with the Special Education Day Treatment Program at a rate of \$183 per hour for the 2020-2021 school year. The estimated annual expenditure for the agreement is \$15,555. (Special Education)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Educational Vistas, Inc. for the purpose of obtaining Vendor Scoring services for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a

Second Language Assessment Tests (NYSESLAT); grades 4 and 8 NYS Science Assessments; and Regents Exams as requested. Service dates and terms are specified as per the agreement with a completion date occurring no later than June 30, 2021. The total amount payable for all services is \$200,000. (ISC)

**PARTICIPATION
IN COOPERATIVE
PURCHASING
ALLIANCES**

(13i) Approve the following resolution to participate in Cooperative Purchasing Alliances:

Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board agrees to participate in the OMNIA Partners Public Sector, Keystone Purchasing Network (KPN), National Cooperative Purchasing Alliance (NCPA), Sourcewell, and PEPPM Technology Cooperative Purchasing Program for the 2020/2021 school year.

**PARTICIPATION
IN COOPERATIVE
PURCHASING
PROGRAM**

(13j) Approve the following resolution:

Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2020/2021 school year.

**OLD BUSINESS
COMMITTEE
REPORTS**

Mr. Murdock moved, seconded by Mrs. LaRocque, to appoint the following Board Members to serve on the CVES Budget Committee (for development of the 2021-22 CVES budget) for the 2020-21 school year: Mrs. Boise, Mrs. Saunders, Mrs. Gero and Mr. Thurber. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mr. Harriman, Sr., to appoint the following Board Members to serve on the CVES Audit Committee (pertaining to the 2019-20 audit) for the 2020-21 school year: Mrs. Gonyo-Horne, Mr. Harriman, Sr., Mrs. LaRocque, Mr. McCabe and Mr. Spilling. All Board Members present voted yes—motion carried.

**CONSENT
AGENDA
PERSONNEL**

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne, to approve the following Consent Agenda Personnel items 15a–15f as presented. All Board Members present voted yes—motion carried.

**RESIGNATION
CHRISTIENSEN**

(15a) Accept the following letter of Resignation:

1. Jenn Christiansen, Principal, effective August 1, 2020.

**FOUR-YEAR
PROBATIONARY
APPOINTMENT
DISKIN**

(15b) Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Kaitlin Diskin, Speech & Hearing Teacher, Effective September 1, 2020, Annual Base Salary of \$46,468.

(The Expiration date for the above appointments are tentative and conditional only. Except to the

extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TEMPORARY
 APPOINTMENTS
 POIRIER,
MERCIER, RYAN

(15c) Appoint the following person(s) to a Temporary Appointment for the 2020-21 school year:

1. Dana Poirier, Community Outreach Coordinator, Effective July 1, 2020 - June 30, 2021, Annual Base Salary of \$85,204.
2. Frank Mercier, Security and Law Enforcement Teacher, Effective September 1, 2020 - June 30, 2021, Annual Base Salary of \$44,031.
3. Shawn Ryan, Security and Law Enforcement Teacher, Effective September 1, 2020 - June 30, 2021, Annual Base Salary of \$48,313.

SPECIAL
 EDUCATION
 SUMMER SCHOOL
 STAFFING
ADDITIONS

(15d) Approve the following list of 2020 Special Education Summer School Staffing Additions:

Occupational Therapist, hourly rate per contract

Joan Hubbard

Occupational Therapist Assistant, hourly rate per contract

Lisa Briscoe

2020 SUMMER
WORK

(15e) Approve the following 2020 Summer Work:

Provide continued instruction for Adult Literacy, HSE, GRASP and Job Skills Training Program, per diem rate of pay

Alexis Dirlof not to exceed 15 additional days

Tiffany Snow not to exceed 5 additional days

TEMPORARY ON-
 CALL RATES FOR
 THE 2020-21
SCHOOL YEAR

(15f) Establish the following temporary on-call rates for the 2020-21 school year effective July 1, 2020:

<u>Title (Temporary On-Call)</u>	<u>2019-2020</u>	<u>Type</u>	<u>2020-2021</u>	<u>Type</u>
Teacher	\$110.00	Daily	\$115.00	Daily
Nurse (RN)	\$100.00	Daily	\$105.00	Daily
Teaching Assistant	\$90.00	Daily	\$95.00	Daily
Teacher Aide/Job Placement Aide	\$83.00	Daily	\$88.00	Daily
Custodial Worker	\$12.50	Hourly	\$13.50	Hourly
Maintenance Worker	\$12.50	Hourly	\$14.00	Hourly
Custodian/Maintenance Worker (Retiree)	-	-	\$15.00	Hourly

Bus Driver	\$20.00	Hourly	\$20.00	Hourly
Cook	\$11.80	Hourly	\$13.50	Hourly
Food Service Helper	\$11.80	Hourly	\$13.00	Hourly
Musical Instrument Repair Technician	\$19.75	Hourly	\$19.75	Hourly
Audio Visual Repair Technician	\$14.67	Hourly	\$14.67	Hourly
Cleaner Messenger	\$11.80	Hourly	\$12.50	Hourly
Temporary On-Call Clerical (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer)	\$11.80	Hourly	\$12.50	Hourly
Temporary On-Call Clerical (Retiree) (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer)	\$14.00	Hourly	\$15.00	Hourly
Principal	\$350.00	Daily	\$350.00	Daily
Administrator	\$450.00	Daily	\$450.00	Daily

REPRESENTATIVES FOR CLINTON & ESSEX COUNTY SCHOOL BOARDS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Linda Gonyo-Horne to serve as the representative for the Clinton County School Boards Association for 2020-21, and Michael St. Pierre to serve as the representative for the Essex County School Boards Association for 2020-21. All Board Members present voted yes—motion carried.

VOTING DELEGATE/ ALTERNATE FOR NYSSBA CONVENTION

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint Ed Marin as the voting delegate and Richard Harriman, Sr. as the voting alternate for the NYSSBA convention to be held on October 28-31, 2020. All Board Members present voted yes—motion carried.

NYSSBA LEGISLATIVE LIAISON

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board appoint Linda Gonyo-Horne as the NYSSBA Legislative Liaison for the 2020-21 school year. All Board Members present voted yes—motion carried.

STUDENT TRANSPORTATION COOPERATIVE AGREEMENT RESOLUTION

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board approve the Student Transportation Cooperative Agreement Resolution which has been reviewed by the CVES attorney and insurance agent. All Board Members present voted yes—motion carried.

CAREER & TECHNICAL EDUCATION RE-CERTIFICATIONS

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board recertify the following programs for Career & Technical Education, which may lead to a technical endorsement on a student’s Regents diploma and will permit the awarding of academic credit for each of these programs, contingent upon the State Education Department approval.

	<u>Original Approval</u>	<u>Re-Approval</u>
1. Early Childhood Education	2005	2010, 2015
2. Marine Technology	2015	

3. Welding 2005 2010, 2015
All Board Members present voted yes—motion carried.

RESOLUTION TO APPROVE STAFFING UPDATES/ CHANGES FOR SAFETY PLANS

Mrs. Gonyo-Horne moved, seconded by Mrs. Boise, that the Board approve updates of any names, titles, numbers throughout the District-Wide and all building level Safety Plans to reflect staffing changes/updates, as well as any technology instruction modifications as a result of equipment upgrades, from July 1, 2020 through June 30, 2021 . All Board Members present voted yes—motion carried.

ADOPT REVISED POLICIES

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board adopt the following Revised Policies:

- #5300 Code of Conduct
- #5600 Personal Property Accountability
- #6405 Fund Balance

All Board Members present voted yes—motion carried.

POLICIES TO BE REVIEWED ANNUALLY

The following policies were included in the Board packet for annual review:

1. #6700 Policy and Procedures Governing Procurements of Goods and Service Enacted in Accordance with General Municipal Law § 104-b
2. #6700-E.1 Purchasing Exhibit

POLICY REQUIRING BOARD MEMBER'S SIGNATURE

The following policy was presented which requires Board Member's signature:

1. #2160 BOCES Board Officer and Board Member Responsibilities
Board Members are asked to sign the last page and return it to the Board Clerk.

CONTRACTOR/CONSULTANT AGREEMENT

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Gaylen Bigelow for the purpose of obtaining Medical Director services and consulting services at the Yandon-Dillon, Plattsburgh Main Campus, WAF, and Satellite Campus to assist staff in planning, developing, and implementing a sound school health program for a monthly stipend of \$800 per month plus allowances. The agreement shall be for the duration of the 2020-2021 school year with a current estimated annual expenditure of \$10,800. (Special Education) All Board Members present voted yes—motion carried.

BID AWARD

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board approve the following Bid Award for Select Roofing Work for the 2020 Capital Improvement

Project:

Based on Tetra Tech Architects & Engineer's and Schoolhouse's analysis and recommendation, that the Board award a Base Bid plus Alternate #10 for Select Roofing Work at the Plattsburgh Main Campus, as part of a bid addendum to the 2020 Capital Improvement Project, to the following contractor. Be it further recommended that the CVES Board President be granted authority to enter into a bid contract contingent upon CVES's attorney approval.

Roofing Work Contract - A.W. Farrell & Son, Inc. of Dunkirk, NY in the amount of \$275,207; Alternate #10 \$47,207.

Note: 2 additional bids were received:

Monahan & Loughlin, LLC of Hudson Falls, NY - Base bid \$339,000; Alternate #10 \$99,940

Titan Roofing, Inc. of Springfield, MA – Base bid \$1,879,700; Alternate #10 \$60,000 All Board Members present voted yes—motion carried.

AMENDMENT

Mrs. Larocque moved, seconded by Mr. Murdock, that the Board approve the following Amendment:

1. Non-elective Employer Contributions Amendment to the Clinton-Essex-Warren-Washington BOCES 403(b) Retirement Plan administered by U.S. OMNI on behalf of BOCES, effective July 1, 2020. (Management Services) All Board Members present voted yes—motion carried.

PERMANENT
APPOINTMENT
LEAVINE

Mr. Murdock moved, seconded by Mrs. Larocque that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Marta Leavine, Account Clerk/Typist effective August 19, 2020
All Board Members present voted yes—motion carried.

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITION

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne that the Board approve the following 2020-2021 Special Education Summer School Staffing Addition:

Speech Language Pathologist, \$40.00/hour

Tara Forkey

All Board Members present voted yes—motion carried.

2020 SUMMER
WORK

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne that the Board approve the following 2020 Summer Work:

Summer Auto-Body Technician, \$50.00/hour

Thomas Tedford

not to exceed 60 hours

Summer Electrician, \$50.00/hour

Fredric Johnson not to exceed 124 hours

CTE Program Reapproval Curriculum, hourly rate per contract

Thomas Rodriguez not to exceed 12 hours

All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
PALMER

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the Employment Agreement between the C-E-W-W Board of Cooperative Educational Services and Hollis Palmer as presented. All Board Members present voted yes—motion carried.

DISTRICT
SUPERINTENDENT
CONTRACT
EXTENSION
AMENDMENT/
RESOLUTION

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne that the Board approve the following amendment/resolution:

MOVE, that the motion of Mrs. LaRocque, seconded by Mrs. Gonyo-Horne at the June 10, 2020 Board meeting to extend the District Superintendent contract be amended to include all of the following: An extension of one additional year; a salary increase of 3% in the 2022-2023 school year and provisions for health insurance in retirement in the event of total disability;

FURTHER MOVE, that the Board President be authorized to execute the Sixth Amendment to Employment Agreement with the District Superintendent; and BE IT RESOLVED, that the contract for the District Superintendent be extended for an additional 12 months, through June 30, 2023, and that the annual salary for the 2020-21 school year be set at \$180,369.78 including the portion paid by the State of New York pursuant to Education Law §2209 (i.e. \$43,499) and the supplementary salary paid by BOCES pursuant to Education Law §1950(4)(a) (i.e. \$136,870.78); and that any changes to conform the benefits provided in the Agreement to legal requirements be included. All Board Members present voted yes—motion carried.

DISTRICT SUPT.
UPDATE

Dr. Davey began his update by acknowledging and thanking all the administrators and staff for the exceptional virtual graduations and ceremonies that were recorded for each division. He shared that the virtual ceremonies were phenomenal and truly captured the momentous event for our students and their families. Dr. Davey then congratulated the new Board President, Vice & Deputy Vice Presidents. He gave special recognition to former President Larry Barcomb, acknowledging his 28 years on the CVES Board and his 23 years as Board President. He thanked Mr. Barcomb for his dedicated and wonderful service to CVES, students and our community. Both Mr. Barcomb and Mr. St. Pierre thanked the Board and Dr. Davey for their support. Third, Dr. Davey discussed the desire to begin in-person meetings in August at the Instructional Services Center (ISC). He shared that several Board members had expressed the interest in doing so; more information on this will be forthcoming. Next, Dr. Davey reported to the Board that the NYSSBA Annual Fall Convention (October 28-31, 2020), may be done remotely

this year. As more guidance from the state is given with regard to reopening schools, Dr. Davey will keep the Board informed. An announcement from the Governor is expected on Monday, July 13th. The Board was then updated on the planning to bring back 12-month staff in July and August. Districts have been told to prepare for (1) full participation, (2) a blended model, featuring a combination of both remote and in-classroom and (3) the option for complete remote learning in the fall. Parents may have the option to do remote only that have concerns sending students to school. Discussion then ensued with different models and concerns of parents. CVES is being very cognizant of all factors and concerns and will closely monitor the guidance to provide support for students and professional development as well as social/emotional support. Lastly, Dr. Davey gave special recognition to Jennifer Christiansen, Special Education Principal, by thanking her for her dedicated service to CVES and wished her well in her retirement.

OTHER

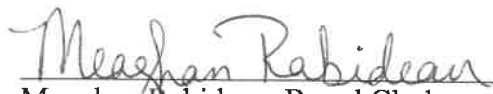
Mrs. Boise thanked Meaghan Rabideau and Alex St. Pierre for their help with remote meetings and congratulated the new Board Officers. She gave special thanks to Mr. Barcomb for his years of service. Mrs. Boise also recognized Mrs. Friedman and the Code of Conduct Committee for the updates and presentation. Next, she thanked Mr. Bell and Dr. Davey for the daily and weekly updates they have been providing to the Board and indicated that the information has been important and very helpful. Lastly, Mrs. Boise thanked everyone involved with the virtual graduations; she stated an exceptional job was done and major kudos to the hard work that went into planning during the difficult times we are in, they were special and beautifully done.

NEXT BOARD MEETING

The next Board meeting will be held on Wednesday, August 19, 2020, at the Instructional Services Center in Plattsburgh. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr., to adjourn the meeting at 8:56 p.m. All Board Members present voted yes—motion carried.


Meaghan Rabideau, Board Clerk