



CV-TEC DIVISION
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CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

Re: Introduction to the SchoolTool Parent Portal

Dear Parents and Guardians:

Research shows that the more parents get involved in their child's education, the higher level of success the student can achieve. Parent engagement is vital to how far your child will go. CV-TEC continues to improve ways to provide information to you, allowing you to be more involved in your child's academic success.

To improve our student information system, we have moved to a system called SchoolTool. Once you have an account set up, you can even download and install the mobile app on your device available in the Apple App Store or Google Play Store. **Even though you may have a Parent Portal at a home district, you will need to use the web address <https://schooltool.cves.org> to connect to the CV-TEC SchoolTool system.** If you are using a mobile device, you will need to use the web address <https://schooltool.cves.org/schooltoolweb/>.

The SchoolTool Parent Portal will include your child's CV-TEC schedule, grades, attendance, and demographic information, which are all presented in an easy to use format. We hope that the access to this information will increase communication between school and home.

The Portal will be accessible through the CVES Website or the mobile app. Students will have access to the portal with their CV-TEC username and password allowing them to retrieve information as it becomes available.

As with any system, we would like to ensure all data is up to date. We will need to link each parent/guardian account with his/her child(s). Included with this letter is the **Parent Portal Access Form**, which when completed and updated in the system will allow you access to the Parent Portal. **Once your account is set up, you will be notified via the email address you provided.** A quick **Parent Portal Tutorial** will be included in the email and is also available on the CVES Website **under the Parent Portal tab.**

[Please complete and sign the enclosed Parent Portal Access Form. You may return it to the CV-TEC Main Office by mailing, or scanning it to \[osika_nicole@cves.org\]\(mailto:osika_nicole@cves.org\).](#)

Thank you in advance for completing the form and for your continued interest and communication regarding the success of your child's academic progress. If you have questions, please contact Nicole Osika at (518) 561-0100 extension 238.