ADMINISTRATION

Mark C. Davey, Ed.D.
District Superintendent/CEO

Teri Calabrese-Gray
Assistant Superintendent for Instruction and 21st Century Learning

Eric Bell
Assistant Superintendent of Management Services

Michele M. Friedman
Director of Career & Technical Education

Matthew Slattery
Director of Special Education

Christine Myers
Treasurer

CVES BOARD

Michael St. Pierre, President
Ed Marin, Vice President
Bruce Murdock, Deputy Vice President
Leisa Boise
Patricia Gero
Evan Glading
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Richard Malaney
Thomas McCabe
Lori Saunders
Doug Spilling
Scott Thurber

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

OUR VISION

We aspire to be a nationally recognized, premier provider of dynamic and innovative programs and services, serving as a catalyst for personal and regional economic growth.

OUR MISSION

Students are our first priority.

We value open and honest communication.

We embrace collaboration and shared decision-making.

We promote creativity and innovation.

All students can learn and be successful.

We all lead by example.

We act with integrity, fostering respect for all.

Students, family and community are valued partners for success.

We ensure a safe, supportive learning and work environment.

We all impact the educational process and are dedicated to perform at the highest possible levels.

Public Non-Discrimination Notice:
Clinton-Essex-Warren-Washington BOCES a/k/a/ Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other legally protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

James McCartney – Civil Rights Compliance Officer
Cathy Snow – Civil Rights Compliance Officer
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901
Phone: (518) 561-0100 Ext. 236
Phone: (518) 561-0430 Ext. 3079

Matthew Slattery – Section 504 Compliance Officer
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901
Phone: (518) 561-0100 Ext. 290
Dear Prospective Student:

As the Director of Career & Technical Education, I am proud to welcome you to CV-TEC. The CV-TEC Division of Champlain Valley Educational Services (CVES) offers a wide range of Career & Technical Education (CTE) Programming, Adult Literacy Programming, and Continuing Education Programming for our school districts and community members of Clinton and Essex Counties. CV-TEC has a rich history in the North Country and we are proud and committed to continuing the tradition of excellence on all of our CV-TEC campuses and locations.

Team CV-TEC is dedicated to a collaborative approach for excellence in Career & Technical Education. It is the CVES mission that “CVES empowers students, schools and communities by providing exemplary education, training, support and shared services,” and the mission of the CV-TEC Division “to prepare students for success in careers and life-long learning including post-secondary education.”

Team CV-TEC is dedicated to our mission and committed to continuing and intensifying the long standing tradition of excellence at CV-TEC. With our mission in mind, each student’s individual needs is what will drive and direct our educational programming and fuel our desire to continually improve our efforts to serve our students, component districts, business & industry partners and our surrounding community.

I would like to personally extend an invitation to meet with you in person, arrange for you to tour our facilities, and to discuss the opportunities available to our community here at CV-TEC.

Mrs. Michele M. Friedman
Director of Career & Technical Education
CV-TEC Division of Champlain Valley Educational Services

Note: Adult students should use this catalog in conjunction with the Adult Student Handbook.

Copies of the Adult Student Handbook are available through the CV-TEC Student Services Office or at www.cves.org/cv-tec.
Continuing Education Courses for Post-Secondary Adult Students

Assembling Industry: Manufacturing & Education (AIME)

Looking to start a new career in manufacturing? Give yourself an edge. AIME participants will engage in a number of academic and hands-on learning activities centered around Manufacturing. In partnership with the North Country Chamber of Commerce, and other business and industry partners, students will gain exposure to various topics and activities such as:

- OSHA 10 Hour for General Industry
- MSSC Modules in Manufacturing
- National Work Readiness Credential
- Electrical Assembly
- Torch Welding
- Crimping
- Technical Measurements
- Assembly Drawings
- Hand and Power Tools

Participants will tour area manufacturing facilities in the region prior to their first class to learn about available positions in the manufacturing industry.

Please call our OneWorkSource Office for more information at (518) 561-0430 ext. 3088

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>TBA</td>
<td>TBA</td>
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<table>
<thead>
<tr>
<th>Location</th>
<th>Time</th>
<th>Class Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinton Community College</td>
<td>M-Th (Daytime, Times, TBA)</td>
<td>10 Person Min.</td>
</tr>
</tbody>
</table>

* Note: Classes will be held in the CCC Stafford Building and OneWorkSource (16 Hours, 7 Weeks)

CV-TEC & Clinton Community College

Auto CAD
ATCD 101A

Basic training in the use of Computer Aided Drawing (CAD) including entity creation, editing, dimensioning, file management, and plotting. A “hands on” approach will be taken while using PC based AutoCAD software.

Students will be allowed to move at their own pace as the goal of the course is for students to learn and master the basic skills needed. (24 hr. course)

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Couture</td>
<td>10/19/20 - 11/5/20</td>
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<table>
<thead>
<tr>
<th>Location</th>
<th>Time</th>
<th>Class Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>CV-TEC Plattsburgh Main Campus</td>
<td>M-Th 3:30p - 5:30p</td>
<td>8 Person Min.</td>
</tr>
</tbody>
</table>

* Note: Following this class CAD 102 and later CAD 103(3D) will be offered. Each class building on each other. Those who complete all classes will 3D print a design of their creation.)
Women in Manufacturing
(WIM)

The demand for skilled, well-prepared employees is exceptionally high. “Women in Manufacturing” is a course designed specifically for women seeking to enter the industrial sector of employment. Participants will receive the training and the skills necessary for success in varied industrial settings.

Please call our OneWorkSource Office for more information at (518) 561-0430 ext. 3088

Instructor: TBA
Dates: TBA
Cost: $2,100

Location: CV-TEC Plattsburgh Main Campus
Time: TBA
Class Size: 8 Person Min.

Defensive Driving Workshop
DDRW 150A

NYS law allows drivers to reduce 4 traffic violation points on their driving record every 18 months and receive a 10% discount on all vehicle liability, personal injury protection and collision insurance premiums for three years. Empire Safety Council’s Defensive Driving Workshop is a fast and easy way to provide drivers with a proven effective driver safety program. (6 hr. course).

Instructor: D. Poirier
Dates: 10/7/20 & 10/8/20
Cost: $89

Location: CV-TEC Plattsburgh Main Campus
Time: W/Th 6:00p - 9:00p
Class Size: 10 Person Min.
6 Hour Self Defense Course for Beginners
SDCR

Learn how to respond to aggressive behavior utilizing de-escalation strategies, tactical positioning, distraction techniques, pressure points, blocks, and defensive counter-strikes. (6 hours)

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>D. Poirier</td>
<td>10/21/20 &amp; 10/22/20</td>
<td>$89</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Location</th>
<th>Time</th>
<th>Class Size</th>
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</thead>
<tbody>
<tr>
<td>CV-TEC Plattsburgh Main Campus</td>
<td>W/Th 6:00p - 9:00p</td>
<td>10 Person Min.</td>
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</table>

Use of Force Training
SFRT 101A

Simulator based interactive tactical judgment and firearms system. Realistic training to improve capabilities utilizing 500+ dynamic scenarios. Critical incident and crisis management units include, but are not limited to: Verbal Command and Control Skills; Less than Lethal OC Spray options and SIRT Training Pistol Applications. Skill building performance drills in marksmanship and situational scenario pathways enhance the trainees’ experience.

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
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<tbody>
<tr>
<td>D. Poirier</td>
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<td>$65</td>
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<th>Location</th>
<th>Time</th>
<th>Class Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>CV-TEC Plattsburgh Main Campus</td>
<td>W/Th 6:00p - 9:00p</td>
<td>8 Person Min.</td>
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Nurse Assisting (CNA)
MCNA 200A

CV-TEC’s Certified Nurse Assisting course encompasses 120 hours of instruction and training, and 32 hours of clinical experience. The Nurse Assistant works as a member of the nursing team delivering personal care to clients who need assistance. Certification is available through the NYS State Department of Education (152 hr. course)

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Dates (Various)</th>
<th>Time</th>
<th>Tuition</th>
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<tbody>
<tr>
<td>Chauvin</td>
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<td>M-Th 6:45 am — 3:30 pm</td>
<td>$2,335*</td>
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<table>
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<tr>
<th>Location</th>
<th>Class Size</th>
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<tbody>
<tr>
<td>CV-TEC Plattsburgh Main Campus</td>
<td>8 Person Min.</td>
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</table>

FALL 2020 CNA AND PHLEBOTOMY CLASSES

Due to the current situation surrounding COVID-19 restrictions, we will be canceling our CNA and Phlebotomy classes this Fall.

Classes: 4 Days/Week; Occasional Fridays.
Dates include: 4 Clinical Days, 6:45 am — 3:30 pm
CV-TEC Plattsburgh Satellite Campus

Commercial Driver’s License (CDL) Class A

CDL-A 100A

The Tractor Trailer Driver Training Program is a 60-hour, experiential course offering instruction on a variety of topics such as: Introduction to the Tractor Trailer, Vehicle Control Systems, Inspections, Basic Control, Proficiency Development, Safe Operating Procedures, Advanced Operating Procedures and Street Driving.

Completion of the CDL Class A program leads to eligibility for Department of Motor Vehicle testing and licensure.

Prerequisites:
Class A Driver’s Permit (DMV); Recent Physical Examination (DOT); Previous Experience Driving a Standard Shift Vehicle; 21 Years of age or older.

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Fairchild</td>
<td>Weekly</td>
<td>$4,648*</td>
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</table>

<table>
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<th>Time</th>
<th>Class Size</th>
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<tbody>
<tr>
<td>CV-TEC Plattsburgh</td>
<td>Weekly</td>
<td>2/Session</td>
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</tbody>
</table>
Satellite Campus

* Note: Textbook: $40 (additional, optional fee)

SPONSORSHIP & FINANCIAL AID

Through various programs in the North Country, including CV-TEC and CV-TEC’s Job Skills program, sponsorship and financial aid opportunities exist for programs such as CDL Class A. Ask about these opportunities and how you qualify!

Ground School for Prospective Pilots

GSPP 100A

This course is designed to help students evaluate the exciting field of aviation as a career or hobby. The program prepares students to successfully pass the FAA private pilot written exam.

Upon passing completion of the course, students will receive an endorsement to take the FAA Private Pilot Written Exam. Participants interested in pursuing flight lessons must make non-affiliated, separate arrangements with qualified flying schools. Minimum age: 16 (48 hr. course)

<table>
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<tr>
<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
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<tr>
<td>Kiroy</td>
<td>10/6/20 - 12/1/20</td>
<td>$520*</td>
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<tr>
<th>Location</th>
<th>Time</th>
<th>Class Size</th>
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<tbody>
<tr>
<td>CV-TEC Plattsburgh</td>
<td>T/Th 5:00p - 8:00p</td>
<td>8 Person Min.</td>
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</table>
Satellite Campus

* Note:
Required: Students must purchase their own “Private Pilot Kit” — Part 61; ASA Recommended. Approximate cost, $90.00.
Welding
WLDG 100A

Hands-on, exploratory course will allow adult participants to practice MIG, TIG, and Arc Welding, various welding positions, and the application of oxyacetylene cutting for weld preparation and fit up. Students are required to purchase their own welding shield, welding jacket and gloves. Instructor is a certified welder. (48 hr. course)

Instructor Dates Cost
T. Aubin 10/14/20 - 12/14/20 $520

Location Time Class Size
CV-TEC Plattsburgh Satellite Campus M/W 5:00p - 8:00p 8 Person Min.

Welding
WLDG 200A

Challenging adult “Job Upgrade” course designed for participants possessing welding experience and who seek to expand their professional expertise by passing an American Welding Society (AWS) D1.1 structural steel code test. Hands-on, learning opportunities based on industry partnerships will teach students the essentials of Stick Welding (SMAW), and welding theory. AWS certification testing will be provided at the end of the course. Students supply personal helmet, clothing, and safety gear. (129 hr. course).

Instructor Dates Cost
T. Aubin 10/14/20 - 1/12/21 $2,179

Location Time Class Size
CV-TEC Plattsburgh Satellite Campus M-Th 5:00p - 8:00p 8 Person Min.

SPONSORSHIP & FINANCIAL AID
Through various programs in the North Country, including CV-TEC and CV-TEC’s Job Skills program, sponsorship and financial aid opportunities exist for programs such as Welding. Ask about these opportunities and how you qualify!
CV-TEC Mineville Campus

Heavy Equipment Operation
HVEQ 200B

Hands-on, exploratory course will allow adult participants to learn basic operating principles of heavy equipment, including: a John Deere 450 Bull Dozer, a John Deere 310 SG 4x4 Backhoe, and a John Deere JD 1600 Excavator. Students will learn how to operate and to practice preventive maintenance on heavy equipment. (24 hr. course)

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<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
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<tr>
<td>Rodriguez</td>
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<tr>
<th>Location</th>
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<th>Class Size</th>
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<tbody>
<tr>
<td>CV-TEC Mineville Campus</td>
<td>M/W 4:30p - 7:30p</td>
<td>8 Person Min.</td>
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Welding
WLDG 100B

Basic, hands-on, exploratory course will allow adult participants to practice MIG, TIG, and Arc Welding, various welding positions, and the application of oxyacetylene cutting for weld preparation and fit up. Students are required to purchase their own welding shield, gloves and chipping hammer. Instructor is a certified welder. (48 hr. course)

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<tr>
<th>Instructor</th>
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<tr>
<td>Rodriguez</td>
<td>11/17/20 - 1/21/21</td>
<td>$520</td>
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<tr>
<th>Location</th>
<th>Time</th>
<th>Class Size</th>
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<tbody>
<tr>
<td>CV-TEC Mineville Campus</td>
<td>T/Th 5:00p - 8:00p</td>
<td>8 Person Min.</td>
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$SPONSORSHIP & FINANCIAL AID
Through various programs in the North Country, including CV-TEC and CV-TEC’s Job Skills program, sponsorship and financial aid opportunities exist for programs such as Welding. Ask about these opportunities and how you qualify!
### NYS Cosmetology Exam Refresher

**COSM 300B**

Receive expert coaching from our Mineville Cosmetology Teacher as you prepare for the NYS Cosmetology Exam. Participants will review the State Exam and will complete a practice practical exam (3.5 hours). A 1 hour Q & A opportunity will be provided for the written questions followed by a 1/2 hour cleanup of participants’ work stations. (5 Hours)

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<thead>
<tr>
<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Lincoln</td>
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<thead>
<tr>
<th>Location</th>
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<tbody>
<tr>
<td>CV-TEC Mineville Campus</td>
<td>Saturday 9:00a - 2:00p</td>
<td>8 Person Min.</td>
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*Note: 1/2 hour lunch on your own

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### Open Carpentry Shop

**OPCS 100B**

Did you ever want to create your own wooden project, but did not have the space or the tools? Come to CV-TEC’s open wood shop to work on your dream project or to work with our expert instructors and build one of our stock projects. Our expert staff will be on hand to help build confidence in power tool use to teach wood working skills and provide wood working assistance. (12 hr. course).

Following a safety and tool use orientation, participants may use the shop to access professional tools and to use CV-TEC’s wood shop space.

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<tr>
<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Shaw</td>
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<tr>
<th>Location</th>
<th>Time</th>
<th>Class Size</th>
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<tbody>
<tr>
<td>CV-TEC Mineville Campus</td>
<td>T/Th 7:00p - 9:00p</td>
<td>8 Person Min.</td>
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*Note: Participants must supply their own safety equipment (safety glasses, steel-toed boots)

Additional Supply Charges for Stock Projects Apply:
- Mixed Hardwood Cutting Boards: $30
- Five-Board Bench: $20
- Two-Step Stool: $20

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### Basic Electrical Skills

**ELEC 100B**

Learn Basic Electrical skills. Participants will learn safety, American Gauge Wire Standards and how to run basic circuits. Instruction will be centered on providing practical skills for the homeowner such as testing and changing a GFCI receptacle, installing switches and light fixtures, as well as other basic electrical installations. (12 hr. course).

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<thead>
<tr>
<th>Instructor</th>
<th>Dates</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Shaw</td>
<td>10/27/20 - 11/12/20</td>
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<table>
<thead>
<tr>
<th>Location</th>
<th>Time</th>
<th>Class Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>CV-TEC Mineville Campus</td>
<td>T/Th 7:00p - 9:00p</td>
<td>8 Person Min.</td>
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</table>
MEDICAL/HEALTH SERVICES COURSES

CNA and Phlebotomy

Nurse Assisting (CNA)  
MCNA 200A

CV-TEC’s Certified Nurse Assisting course encompasses 120 hours of instruction and training, and 32 hours of clinical experience. The Nurse Assistant works as a member of the nursing team delivering personal care to clients who need assistance. Certification is available through the NYS State Department of Education (152 hr. course).

- One uniform is included in tuition.
- Additional Costs:
  - Text & Workbook $90
  - Certification Exam Cost: $115
  - Background Check: $135
  - Drug Test: $40

Note:
Tuition rates change on an annual basis. Tuition for courses offered in the summer is subject to change. New rates will take effect on July 1, 2021.

Classes: 4 Days/Week; Occasional Fridays.
Dates include: 4 Clinical Days, 6:45 am — 3:30 pm

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Dates (Various)</th>
<th>Time</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chauvin</td>
<td>10/13/20 - 12/17/20</td>
<td>M-Th 3:30p - 9:00p</td>
<td>$2,335*</td>
</tr>
<tr>
<td></td>
<td>3/15/21 - 5/14/21</td>
<td>M-Th 3:30p - 9:00p</td>
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Location: CV-TEC Plattsburgh Main Campus

Class Size: 8 Person Min.

CNA Testing, Re-Testing and Review Opportunities

CNA Review and Testing or Re-testing for CNA certification:

Individuals whose CNA certification has lapsed or a recently trained student that needs to re-test may enroll in one of three CNA review/re-test options:

**Option I: Testing (ONLY)**

- **Instructor:** Staff
- **Call CV-TEC for Administration Dates**
- **Registration Charge:** $75
- **Testing fee:** $115*  
  - **TOTAL:** $190

**Option II: Single Day, 5 Hour Review Class & Testing**

- **Instructor:** Staff
- **Call CV-TEC for Administration Dates**
- **Registration & Instructional Charge:** $150
- **Testing fee:** $115*  
  - **TOTAL:** $265

**Option III: Two Day, 10 Hour Review Class & Testing**

- **Instructor:** Staff
- **Call CV-TEC for Administration Dates**
- **Registration & Instructional Charge:** $225
- **Testing fee:** $115*  
  - **TOTAL:** $340

Minimum number of Participants for all CNA Review Classes: 8
* Testing fees depend on which portion of the exam is taken.

For more information contact Dena Tedford, Health Careers Program Coordinator at 518-561-0100 x246
Phlebotomy Training prepares the learner to perform capillary and venous blood drawings for the purpose of obtaining blood samples for laboratory analysis. Certification available through NHA. (70 hr. course) (Tuesdays and Thursdays*) (20 Days)

**FALL 2020 CNA AND PHLEBOTOMY CLASSES**

Due to the current situation surrounding COVID-19 restrictions, we will be canceling our CNA and Phlebotomy classes this Fall.

Background Check: $135 | Drug Test: $40

**Note:** Tuition Rates change on an annual basis. Tuition for courses offered in the summer is subject to change. New rates will take effect on July 1, 2021.

CV-TEC has received special training funds and is able to pay for the following Adult Education classes for eligible applicants.

When you’re finished training, we’ll even help you find a job and purchase uniforms or tools for you, if necessary for employment!

**Fall and Summer Schedule for funded Adult Education Classes**

- HSE Classes and Home Study Programs (Formerly GED)
- Certified Nursing Assistant
- Women in Manufacturing Training Program (see page 5)
- Assembly Industry Manufacturing and Education (AIME) Training Program *(see page 4)*
- Other Exploratory Courses for Adults!

Call (518) 561-0430 extension 3088 to see if you qualify for free training.
## Registration Options

### Mail-In Registration:
Simply complete a **CV-TEC Adult Education Application (page 15)** and mail/fax it to our office with your payment! Make checks payable to: **“BOCES Treasurer.”**

<table>
<thead>
<tr>
<th>Mailing Address</th>
<th>Fax Number</th>
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</thead>
<tbody>
<tr>
<td>CV-TEC Plattsburgh Main Campus</td>
<td>(518) 561-0494</td>
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<tr>
<td>Attn: CV-TEC Adult Education</td>
<td></td>
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<tr>
<td>1585 Military Turnpike</td>
<td></td>
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<tr>
<td>Plattsburgh, NY 12901</td>
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</table>

**Phone Number**: (518) 561-0100 x240

### Phone-In Reservations:
Call 561-0100 x 240 and request to have your name included on our course roster. Credit Card information can be accepted over the phone.

### Walk-In Registration:
Visit us at our CV-TEC Plattsburgh Campus or at our CV-TEC Mineville Campus! Credit Card payments are accepted only at the CV-TEC Plattsburgh Main Campus.

<table>
<thead>
<tr>
<th>CV-TEC Plattsburgh Main Campus</th>
<th>CV-TEC Mineville Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>1585 Military Turnpike</td>
<td>3092 Plank Road</td>
</tr>
<tr>
<td>Plattsburgh, NY 12901</td>
<td>Mineville, NY 12956</td>
</tr>
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### Corporate Registration:
Funding is available to employees who qualify for corporate sponsorship from their employer. Classes may be readily arranged between corporate sponsors and CV-TEC. Invoicing can be arranged for corporately-sponsored adults. Contact Jim McCartney at (518) 561-0100 x281 for more information.

### Agency Registration:
Various regional state and county agencies such as OneWorkSource, ACCES-VR, and JCEO often sponsor adult education students in our adult education courses. Check with your local organizations for eligibility.

### Online Registration:
It is now possible to take advantage of CV-TEC’s new e-commerce payment process for its online courses (page 17). Simply visit [https://www.ed2go.com/cvtec/](https://www.ed2go.com/cvtec/) and provide the requested information when registering for an online class. Begin your coursework almost immediately! (Those wishing to pay for online courses via check/money order/purchase order or credit card may do so in person according to the directions listed above).
# Fall 2020 Course Summary

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Time</th>
<th>Campus/ Location</th>
<th>Instructor</th>
<th>Class Size</th>
<th>Cost</th>
<th>Pg#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assembling Industry: Manufacturing &amp; Education (AIME)</td>
<td>TBA</td>
<td>M-Th Daytime TBA</td>
<td>CCC</td>
<td>TBA</td>
<td>10</td>
<td>$2,100</td>
<td>Pg4</td>
</tr>
<tr>
<td>AutoCAD (ATCD 101A)</td>
<td>10/19/20 - 11/5/20</td>
<td>M-Th 3:30p - 5:30p</td>
<td>Main</td>
<td>Couture</td>
<td>8</td>
<td>$260</td>
<td>Pg4</td>
</tr>
<tr>
<td>Women in Manufacturing</td>
<td>TBA</td>
<td>TBA</td>
<td>Main</td>
<td>TBA</td>
<td>8</td>
<td>$2,100</td>
<td>Pg5</td>
</tr>
<tr>
<td>Defensive Driving Workshop (DDRW 150A)</td>
<td>10/7/20 &amp; 10/8/20</td>
<td>W/Th 6:00p - 9:00p</td>
<td>Main</td>
<td>Poirier</td>
<td>10</td>
<td>$89</td>
<td>Pg5</td>
</tr>
<tr>
<td>6 hour Self Defense Course (SDCR)</td>
<td>10/21/20 &amp; 10/22/20</td>
<td>W/Th 6:00p - 9:00p</td>
<td>Main</td>
<td>Poirier</td>
<td>10</td>
<td>$89</td>
<td>Pg6</td>
</tr>
<tr>
<td>Use of Force Training (SFRT 101A)</td>
<td>11/18/20 &amp; 11/19/20</td>
<td>W/Th 6:00p - 9:00p</td>
<td>Main</td>
<td>Poirier</td>
<td>8</td>
<td>$65</td>
<td>Pg6</td>
</tr>
<tr>
<td>Commercial Driver's License (CDL) Class A (CDL-A 100A)</td>
<td>Call for Information</td>
<td>M-Th (varied times)</td>
<td>Satellite</td>
<td>Fairchild</td>
<td>2</td>
<td>$4,648*</td>
<td>Pg7</td>
</tr>
<tr>
<td>Ground School for Prospective Pilots (GSPP 100A)</td>
<td>10/6/20 - 12/1/20</td>
<td>T/Th 5:00p - 8:00p</td>
<td>Satellite</td>
<td>Kiroy</td>
<td>8</td>
<td>$520*</td>
<td>Pg7</td>
</tr>
<tr>
<td>Welding (WLDG 100A)</td>
<td>10/14/20 - 12/14/20</td>
<td>M/W 5:00p - 8:00p</td>
<td>Satellite</td>
<td>Aubin</td>
<td>8</td>
<td>$520</td>
<td>Pg8</td>
</tr>
<tr>
<td>Welding (WLDG 200A)</td>
<td>10/14/20 - 1/12/21</td>
<td>M-Th 5:00p - 8:00p</td>
<td>Satellite</td>
<td>Aubin</td>
<td>8</td>
<td>$2,179</td>
<td>Pg8</td>
</tr>
<tr>
<td>Heavy Equipment Operation (HVEQ 200B)</td>
<td>10/5/20 - 11/18/20</td>
<td>M/W 4:30p - 7:30p</td>
<td>Mineville</td>
<td>Rodriguez</td>
<td>8</td>
<td>$260</td>
<td>Pg9</td>
</tr>
<tr>
<td>Welding (WLDG 100B)</td>
<td>11/17/20 - 1/21/21</td>
<td>T/Th 5:00p - 8:00p</td>
<td>Mineville</td>
<td>Rodriguez</td>
<td>8</td>
<td>$520</td>
<td>Pg9</td>
</tr>
<tr>
<td>NYS Cosmetology Exam Refresher (COSM 300B)</td>
<td>10/17/2020</td>
<td>Sat 9:00a - 2:00p</td>
<td>Mineville</td>
<td>Lincoln</td>
<td>8</td>
<td>$49</td>
<td>Pg10</td>
</tr>
<tr>
<td>Open Carpentry Shop (OPCS 100B)</td>
<td>10/6/20 - 10/22/20</td>
<td>T/Th 7:00p - 9:00p</td>
<td>Mineville</td>
<td>Shaw</td>
<td>8</td>
<td>$130*</td>
<td>Pg10</td>
</tr>
<tr>
<td>Basic Electrical Skills (ELEC 100B)</td>
<td>10/27/20 - 11/12/20</td>
<td>T/Th 7:00p - 9:00p</td>
<td>Mineville</td>
<td>Shaw</td>
<td>8</td>
<td>$130</td>
<td>Pg10</td>
</tr>
</tbody>
</table>

---

**FALL 2020 CNA AND PHLEBOTOMY CLASSES**

Due to the current situation surrounding COVID-19 restrictions, we will be canceling our CNA and Phlebotomy classes this Fall.

---

* Additional Fees May Apply. Please refer to course description for more information.
* Additional Hours/Dates noted in class description. Please refer to class description for more information.
# CV-TEC ADULT EDUCATION APPLICATION

Please type or print clearly.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Today's Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Home Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Home Phone</th>
<th>Business Phone</th>
<th>School District of Residence</th>
<th>Gender</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>M</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E-mail Address</th>
<th>Currently Employed?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Do you currently work in a health care field?</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>How did you hear about us?</th>
<th>Job Fair</th>
<th>Friend</th>
<th>Flyer/Poster</th>
<th>Radio Ad</th>
<th>News Print</th>
<th>Faculty/Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What is your race?</th>
<th>White</th>
<th>Hispanic or Latino</th>
<th>American Indian or Alaska Native</th>
<th>Black or African American</th>
<th>Asian</th>
<th>Hawaiian/Other Pacific Islander</th>
<th>Multi-Racial</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Are you legally authorized to attend school in the U.S.?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course applying for</th>
<th>AM</th>
<th>PM</th>
<th>Full Day</th>
<th>Evening</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sponsorship</th>
<th>One WorkSource</th>
<th>Acces-VR</th>
<th>VET</th>
<th>Self Pay</th>
<th>EPE</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Have you ever been convicted of a crime?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If yes, please explain (a previous criminal conviction will not automatically disqualify you from acceptance):

(A criminal background check may be required for entry into certain programs).

<table>
<thead>
<tr>
<th>EDUCATION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you have a high school diploma?</td>
</tr>
<tr>
<td>GED/HSE If no, circle highest grade completed</td>
</tr>
<tr>
<td>1 2 3 4 5 6 7 8 9 10 11 12</td>
</tr>
</tbody>
</table>

| List college(s) attended or degree(s): |
| Institution: | Degrees/Credits: |
|             |                 |

<table>
<thead>
<tr>
<th>Are you a Veteran</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that omission and misstatements in this application may be grounds for rejection or dismissal. |
| Signature: | Date: |

Public Non-Discrimination Notice:
Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

James R. McCartney III, Compliance Officer
Bonnie Berry, Compliance Officer
Cathy Snow, Compliance Officer
1585 Military Turnpike
Plattsburgh, NY 12901
(518) 561-0100 Ext. 236

CV-TEC Plattsburgh Campus, Guidance Office, P.O. Box 455, Plattsburgh, NY 12901 (518) 561-0100
CV-TEC Satellite Campus, PO Box 455, 518 Sugar Street, Plattsburgh, NY 12901 (518) 561-0100
CV-TEC, Mineville Campus, P.O. Box B, Mineville, NY 12956 (518) 942-6691
CV-TEC Financial Aid Office: 561-0100 x245

7/14/2020
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ONLINE COURSES
Hundreds of Online Ed2Go Courses

Hundreds of Online Ed2Go Career Training Options!

https://www.ed2go.com/cvtec/

Discover a Wide Range of Courses Under EACH of the Following Titles:

• Arts & Design (11 Programs)
• Business (87 Programs)
• Computer Applications (54 Programs)
• Computer Science (15 Programs)
• Construction & Trades (35 Programs)
• Health & Fitness (51 Programs)
• Hospitality (23 Programs)
• Information Technology (56 Programs)
• Language (1 Program)
• Legal (11 Programs)
• Teacher Professional Development (2 Programs)
• Writing (1 Program)
CV-TEC Online Course List

- Accounting Fundamentals
- Accounting Software
- Personal Finance & Investments
- Business Communication
- Business Software
- General Business Skills
- Grant Writing
- Management & Leadership
- Non-Profit
- Project Management
- Sales & Marketing
- Start Your Own Business
- College Readiness: Developmental Studies
- College Readiness: Math
- College Readiness: Test Prep
- Computer Applications: Adobe
- Computer Applications: Microsoft
- Computer Applications: Other
- Design & Composition: Adobe Software
- Design & Composition: Digital Photography
- Graphic Design
- Multimedia
- Web Design
- Health Care & Medical: Alternative Medicine
- Health Care & Medical: Ancillary
- Health Care & Medical: EMS & Firefighters
- Health Care & Medical: Ethics, Law and Compliance
- Health Care & Medical: Health Care Certificate
- Health Care & Medical: Health Information & Management
- Health Care & Medical: Veterinary
- Language Arts: Arts
- Language Arts: Creative Writing
- Language Arts: Digital Photography
- Language Arts: Graphic & Multimedia Design
- Language Arts: Languages
- Language Arts: Publishing
- Law and Legal: Business & Corporate

CV-TEC Online Course Registration

www.cves.org/cv-tec

and select ed2go Online Courses from the CV-TEC Quick Links located to the left of the page.

Or Call:

(518) 561-0100 x 281
CV-TEC is pleased to enroll adults of all ages in its daytime Career And Technical Education (CTE) Programs. More information about taking a CV-TEC CTE Program is available in the most recent edition of our CV-TEC Career & Technical Education Program & Course Catalog or online at www.cves.org/cv-tec.

The following CV-TEC CTE Programs welcome adult enrollment:

<table>
<thead>
<tr>
<th>Program (P) /Course (C)</th>
<th>Hours</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allied Health</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Animal Science: Large Animal Production</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Animal Science: Veterinary Assistant</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Automotive Collision Repair</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Automotive Technology</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Construction Trades</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Cosmetology</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Culinary Arts Management</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Digital Art &amp; Design</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Early Childhood Education</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Electrical Design, Install. &amp; Alt. Energy</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Environmental Conservation &amp; Forestry</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Graphic Design &amp; Communications</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Business &amp; Health Management</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>PowerSport Technology</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Security &amp; Law Enforcement</td>
<td>1080</td>
<td>Main</td>
</tr>
<tr>
<td>Commercial Driver’s License (CDL) (C)</td>
<td>60</td>
<td>Satellite</td>
</tr>
<tr>
<td>Heavy Equipment/Diesel Mechanics</td>
<td>1080</td>
<td>Satellite</td>
</tr>
<tr>
<td>Welding for Certification (PM Class)</td>
<td>129</td>
<td>Satellite</td>
</tr>
<tr>
<td>Welding (P/C)</td>
<td>1080</td>
<td>Satellite</td>
</tr>
<tr>
<td>Allied Health</td>
<td>1080</td>
<td>Mineville</td>
</tr>
<tr>
<td>Automotive Technology</td>
<td>1080</td>
<td>Mineville</td>
</tr>
<tr>
<td>Construction Trades</td>
<td>1080</td>
<td>Mineville</td>
</tr>
<tr>
<td>Cosmetology</td>
<td>1080</td>
<td>Mineville</td>
</tr>
<tr>
<td>Marine Technology</td>
<td>1080</td>
<td>Mineville</td>
</tr>
<tr>
<td>Natural Resource Management</td>
<td>1080</td>
<td>Mineville</td>
</tr>
<tr>
<td>Security &amp; Law Enforcement</td>
<td>1080</td>
<td>Mineville</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program (P) /Course (C)</th>
<th>Hours</th>
<th>Campus</th>
<th>Supplies/Exams*</th>
<th>Books</th>
<th>Required Clothing</th>
<th>Tuition</th>
<th>Total Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Practical Nursing (LPN)* ** *** (P)</td>
<td>1160</td>
<td>Main</td>
<td>$175.00</td>
<td>$1,415.00</td>
<td>$11,519.00</td>
<td>$13,109.00</td>
<td></td>
</tr>
<tr>
<td>Nurse Assisting (CNA)* ** (C)</td>
<td>152</td>
<td>Main</td>
<td>$290.00</td>
<td>$90.00</td>
<td>$2,335.00</td>
<td>$2,715.00</td>
<td></td>
</tr>
<tr>
<td>Phlebotomy* ** (C)</td>
<td>70</td>
<td>Main</td>
<td>$292.00</td>
<td>$60.00</td>
<td>$892.00</td>
<td>$1,244.00</td>
<td></td>
</tr>
</tbody>
</table>

* Transcript Fee at Time of Request: $10.00

*Costs reflect the 2019-2020 rate for all programs.
* Castlebranch Background Check: $135
** Castlebranch Drug Test: $40
*** LPN Applicants have additional costs. For current pricing refer to the CV-TEC LPN Admission Packet.
HELPFUL INFORMATION
Other things you might need to know!

CV-TEC Campus Locations

CV-TEC Main Campus (From I-87)
1. From I-87 Exit 37, take Route 3 West toward Morrisonville, New York;
2. At Route 3-Military Turnpike Intersection, turn left onto Military Turnpike
   (Kinney Drugs will be intersection landmark);
3. Take immediate right into CV-TEC’s Main Campus parking lot;
4. Bear left into Visitor Parking Lot.
5. Destination Address: 1585 Military Turnpike, Plattsburgh, NY.
6. Phone: (518) 561-0100 x 238

CV-TEC Plattsburgh Satellite Campus (From I-87)
1. From I-87 Exit 37, take Route 3 West toward Morrisonville, New York;
2. At Route 3-Military Turnpike Intersection, turn left onto Military Turnpike
   (Kinney Drugs and CVES Main Campus will be intersection landmarks);
3. Proceed .75 miles to traffic light (intersection of Military Turnpike and
   Rugar Street) (Saleem’s Mobil Station will be an intersection landmark);
4. At light, turn right onto Rugar Street Extension;
5. Proceed 50 yards through main gate to Satellite Campus. Bear right around
   South Hangar to Visitor Parking Lot.
6. Destination Address: 518 Rugar Street, Plattsburgh, NY.
7. Phone: (518) 561-0100 x 281

CV-TEC OneWorkSource Campus (From Downtown - Margaret Street - Plattsburgh)
1. From Margaret Street, proceed to intersection of Margaret and Broad;
2. Turn left onto Broad Street, proceed 0.2 miles to intersection of Broad
   and Peru Street;
3. Turn right at light onto US 9 South;
4. Proceed .07 miles, bearing left through intersection at US 9 South
   and Elizabeth St;
5. Proceed .04 miles to roundabout;
6. Take third Right hand turn onto Vermont Street;
7. Proceed 100 yards and take left onto Ohio Avenue;
8. At intersection of Ohio and US Oval, take slight Left. OneWorkSource/CV-TEC will be on left.
10. Phone: (518) 561-0430 x 3088

CV-TEC Mineville Campus (From I-87)
1. Take I-87 to Elizabethtown/Westport Exit 31 (US 9 South);
2. Take ramp to NY 9N South, turn left at end of ramp;
3. Proceed 11.5 miles on 9N South through Westport to Pelfershire Road;
4. Turn right onto Pelfershire Road;
5. Proceed 2.9 miles to intersection of Main Street/Plank Road;
6. Turn right onto Plank Road and proceed 0.3 miles to Yandon Dillon
   entrance, on right
7. Destination Address: 3092 Plank Road, Mineville, NY.
8. Phone: (518) 942-6691 x150
## CV-Tec Calendar 2020 - 2021

### CVES/Component School District

#### 2020-2021 School Calendar
Adopted by the CVES Board on January 8, 2020

### Important Dates

<table>
<thead>
<tr>
<th>Month</th>
<th>Dates</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>2 - First Day of School</td>
<td>Sept. 7 - Labor Day&lt;br&gt;Sep. 8 - First Day for Students</td>
</tr>
<tr>
<td>October</td>
<td>Oct. 12 - Columbus Day</td>
<td>Nov. 11 - Veterans Day (observed)&lt;br&gt;Nov. 25-27 - Thanksgiving Recess</td>
</tr>
<tr>
<td>April</td>
<td>April 2-9 - Spring Break</td>
<td>May 31- Memorial Day&lt;br&gt;June 25 - Last Day of School</td>
</tr>
<tr>
<td>May</td>
<td>May 19</td>
<td>June 25 - Last Day of School</td>
</tr>
<tr>
<td>June</td>
<td>June 25 - Last Day of School</td>
<td>June 25 - Last Day of School</td>
</tr>
</tbody>
</table>

### Hours of Operation (2020 - 2021 Academic Year):

<table>
<thead>
<tr>
<th>Room</th>
<th>Mon - Fri</th>
<th>Mon - Fri</th>
<th>Mon - Fri</th>
<th>Mon - Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plattsburgh Main Campus</td>
<td>8:00a - 4:00p</td>
<td>8:00a - 3:00p</td>
<td>8:00a - 4:00p</td>
<td>8:00a - 4:00p</td>
</tr>
<tr>
<td>Plattsburgh Satellite Campus</td>
<td>8:00a - 3:30p</td>
<td>8:00a - 2:30p</td>
<td>See course description for hours &amp; days</td>
<td>See course description for hours &amp; days</td>
</tr>
<tr>
<td>Plattsburgh OneWorkSource Campus</td>
<td>8:00a - 4:00p</td>
<td>8:00a - 3:00p</td>
<td>See course description for hours &amp; days</td>
<td>See course description for hours &amp; days</td>
</tr>
<tr>
<td>Mineville Campus</td>
<td>8:00a - 4:00p</td>
<td>8:00a - 3:00p</td>
<td>See course description for hours &amp; days</td>
<td>See course description for hours &amp; days</td>
</tr>
</tbody>
</table>

---

**www.cves.org/cv-tec** - 21
CV-TEC Plattsburgh Main Campus
Director of Career & Technical Education
CV-TEC Division of CVES
Michele Friedman
Email: friedman_michele@cves.org
Phone: (518) 561-0100 x236

Assistant to the Director
Tina Lefevre
Email: lefevre_tina@cves.org
Phone: (518) 561-0100 x236

Principal of CV-TEC Plattsburgh Main Campus
Adam Facteau
Email: facteau_adam@cves.org
Phone: (518) 561-0100 x237

Assistant to the Principal of CV-TEC Plattsburgh Main Campus
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