

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: June 10, 2020
KIND OF MEETING: Regular Board Meeting
PLACE: Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

Board Members Present:

Larry Barcomb
Leisa Boise
Patricia Gero
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Doug Spilling
Michael St. Pierre

Board Members Absent:

Evan Glading
Richard Malaney
Scott Thurber

District Superintendent:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Eric Bell
Michele Friedman
Teri Calabrese-Gray
Matthew Slattery
Alex St. Pierre
Christine Myers
James McCartney III

MEETING
TO ORDER

The Board President called the meeting to order at 6:26 p.m.

EXECUTIVE
SESSION

Mrs. Gonyo-Horne moved, seconded by Mr. Harriman, Sr., that the Board go into Executive Session at 6:29 p.m., for the following reasons: #5 a matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law) and #6 pertaining to a matter leading to the employment history of particular person or persons, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension dismissal, or removal of a particular person and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof. All Board Members present voted yes—motion carried.

In Executive Session, the Board met to discuss and to review the District Superintendent's 2019-2020 annual evaluation and then met with Dr. Davey to provide a brief update of their discussion/summary. Second, Dr. Davey reviewed multiple individual contract proposals and provided recommendations. Third, Dr. Davey and Mr. Bell shared several Capital Project updates including confidential financial and contractual matters and provided recommendations for awarding the proposed mini-capital project contracts. Fourth, an update was given to the Board regarding their potential consideration of a proposal received from an interested NYS agency for CV-TEC's surplus aviation equipment. Next, several confidential personnel actions were reviewed with the Board prior to recommended action in the business meeting. Lastly, the Board was provided with a recommendation regarding Extended School Year (ESY) program staffing for the upcoming summer. Mr. Harriman, Sr. moved, seconded by

CONTINUED

Mrs. LaRocque, that the Board come out of Executive Session at 7:32 p.m. All Board Members present voted yes—motion carried.

STRATEGIC PLAN
END OF YEAR
UPDATE

Dr. Davey began the update by thanking the Board for their continued support of the implementation of the Strategic Plan during the 2019-20 school year. Dr. Davey acknowledged the excellent participation of the District Planning Team (DPT) members including Board members, component district superintendents and CVES staff in our end-of-year meeting in May. It was noted that this year, the 7th year of the Annual CVES Strategic Plan Survey, had its highest participation rate yet. Next, Dr. Davey discussed several major highlights from the 2019-20 year including navigating through the COVID-19 pandemic and continuing to support progress and accomplish goals. During the year, CVES' entire administration, teaching staff, support staff, O&M and the Board all were able to continue to embrace and develop tools for remote learning, instruction and working from home. Teri Calabrese-Gray, Mr. Eric Bell, Mrs. Michele Friedman and Mr. Slattery then provided divisional updates with highlights and accomplishments for the 2019-20 school year to the Board. Lastly Dr. Davey ended the presentation with the DPT Timeline for the 2020-21 school year and acknowledged the hard work performed this year and expressed his gratitude to our CVES team again for their above and beyond efforts. Linda Gonyo-Horne, Board member, gave additional kudos on behalf of the entire Board to Cabinet and staff members by acknowledging their efforts and thanking them for all they did for our students and community. Mr. Marin, Board member, also shared sentiments of embracing change and growing as an organization. Further discussion ensued.

CAPITAL PROJECT
UPDATE

Mr. Bell began the Capital Project Update by discussing the newly created color committees for each division to collaborate on decisions for paint, flooring, carpet, etc. Each divisional committee has convened over the last several weeks to make decisions to start the ordering process on long lead-time items. Next, Mr. Bell shared that replacement of the roof at the main campus is making progress and that limited damage from water leaks has been found. Asphalt is also being laid at the main campus, some abatement needs were discovered but are being addressed by the contractors. Third, Mr. Bell shared that demolition is almost complete in all locations and that our Construction Manager, SchoolHouse Construction, has indicated that CVES has had a successful and strong start to the Capital Project. The Board was then updated on the purchase of the additional 20 acres at the Satellite Campus and that all paperwork has been finalized. Lastly, Mr. Bell updated the Board on the current progress of the Waterline Project as well as the Fire Alarm Project ("mini" capital projects). Dr. Davey and Mr. Bell expressed their support for the recommendation to award the bids on the agenda this evening so that this internal capital project work can continue in the next school year.

PREVIOUS
MINUTES

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board approve the minutes of the May 13, 2020 monthly Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA

Mrs. LaRocque moved, seconded by Mr. Harriman, Sr., to approve the following Consent Agenda Financial items 8a-8j as presented. All Board Members present voted

FINANCIAL

yes—motion carried.

CERTIFICATION
OF WARRANT

(8a) Approve the Certification of Warrant for May 1, 2020 to May 29, 2020 as presented.

TREASURER'S
REPORT

(8b) Approve the Treasurer's Report from April 30, 2020 as presented.

DONATIONS

(8c) Approve the following Donations:

1. For the Student Stipend Fund:

United Way (April 2020)	38.92
Box Tops for Education (April 2020)	3.70
United Way (May 2020)	<u>198.14</u>
TOTAL	\$ 240.76

2. Donation of \$10,000 from The United Way. This donation will be used to fund the purchase of technology for students.

3. Donation of \$1,603 from Adirondack Foundation-Adirondack for Kids Fund. This donation will be used towards faculty, staff and students to attend future field trips.

4. Donation of \$1,000 from Stewart Shops – Holiday March. This donation will be used to startup funding for the Work Experience Program School Store.

SPECIAL AID
FUND
CONTINUATIONS

(8d) Accept the following Special Aid Fund Continuations:

1. Employment Preparation Education (EPE) special aid fund project be allowed to continue providing services for the period July 1- September 30, 2020. Expenditures are not to exceed \$101,792. (CV-TEC)

2. WIOA, Title II, Adult Basic Education and Literacy Services special aid fund project be allowed to continue providing services for the period July 1- September 30, 2020. Expenditures are not to exceed \$14,215. (CV-TEC)

3. WIOA, Title II, Incarcerated and Institutionalized Education special aid fund project be allowed to continue providing services for the period July 1- September 30, 2020. Expenditures are not to exceed \$84,981. (CV-TEC)

4. NYS Basic Literacy- JCEO special aid fund project be allowed to continue providing services for the period July 1- September 30, 2020. Expenditures are not to exceed \$28,903. (CV-TEC)

5. NYS Basic Literacy- One Work Source special aid fund project be allowed to continue providing services for the period July 1- September 30, 2020. Expenditures are not to exceed \$27,995. (CV-TEC)

6. Perkins V/CTEIA- Basic special aid fund project be allowed to continue providing services for the period July 1- September 30, 2020. Expenditures are not to exceed \$16,985. (CV-TEC)

SPECIAL AID
FUND PROJECT

(8e) Approve the following Special Aid Fund Project:

1. Local Food for Enhanced Nutrition, Immunity and Food Security special aid fund project, in the amount of \$8,000, for the period of May 2020 through May 2021. This program is funded through Adirondack Foundation SUN Fund. (Co-Ser 791 – WAF/YD Cafeteria)

CONTRACTOR/
CONSULTANT
AGREEMENTS

(8f) Approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Joseph Lavorando for Legal Services as needed, at a rate of \$125 per hour for the period July 1, 2020 through June 30, 2021. (Administration)

2. Agreement between Clinton-Essex-Warren-Washington BOCES and Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP for Legal Services as needed, at a rate of \$215 per hour for partners services and \$185 per hour for associates services for the period July 1, 2020 through June 30, 2021. (Administration)

3. Agreement between Clinton-Essex-Warren-Washington BOCES and Harris Beach, PLLC for Legal Services as needed, at a rate of \$210 per hour for attorney services and \$100 per hour for law clerk, paralegal, and legal research services for the period July 1, 2020 through June 30, 2021. (Administration)

4. Agreement between Clinton-Essex-Warren-Washington BOCES and Bartlett, Pontiff, Stewart & Rhodes, P.C. for Legal Services as needed, at a rate of \$250 per hour for attorney services and \$150 per hour for paralegal services for the period of July 1, 2020 through June 30, 2021. (Administration)

5. Agreement between Clinton-Essex-Warren-Washington BOCES and Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC for Legal Services as needed, at a rate of \$195 per hour for school attorney services and \$85 per hour for paralegal services for the period July 1, 2020 through June 30, 2021. (Administration)

6. Agreement between Clinton-Essex-Warren-Washington BOCES and Kelly McGinn for the purpose of obtaining Medicaid Speech oversight services including quarterly provider meetings, student observations, phone conferences, and Medicaid document review at a rate of \$100 per hour for the 2020-2021 school year. The current estimated annual expenditure for the agreement is \$29,200. (Special Education)

7. Agreement between Clinton-Essex-Warren-Washington BOCES and Behavioral Health Services North, Inc. (BHSN) for the purpose of obtaining management services with regards to Special Education's Adventure Based Counseling, Youth Development,

CONTINUED

Intensive Therapeutic Support Program, and Family Enrichment Program, at a “not to exceed” rate of \$150 per hour for the 2020-2021 school year. The current estimated annual expenditure for the agreement is \$16,800. (Special Education)

8. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of establishing BOCES as an implementation site for the Autism Curriculum Encyclopedia (ACE) program for the 2020-2021 school year. The current estimated annual expenditure for the agreement is \$12,300. (Special Education)

AGREEMENT
RENEWAL TERM

(8g) Approve the following Agreement Renewal Term:

1. Agreement renewal between Clinton-Essex-Warren-Washington BOCES and Preferred Group Plans, Inc. (PGP) for Health Reimbursement Arrangement (HRA) plan services, I.R.C. Sections 105 and 106, to be administered by PGP on behalf of BOCES for the period of July 1, 2020 through June 30, 2021; and for an I.R.C. Section 125 Cafeteria Plan for the period of October 1, 2020 through September 30, 2021. The total estimated expenditure for the services is \$11,000. (Administration)

LEASE
AGREEMENT

(8h) Approve the following Lease Agreement:

1. Lease Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. for the purpose of allowing Adirondack Community Action Programs, Inc. to lease one classroom from Clinton-Essex-Warren-Washington BOCES at their Mineville Campus in Mineville, NY, for use by Adirondack Community Action Programs, Inc.’s Head Start program. The agreement will commence July 1, 2020 and will continue for a period of 3 years through June 30, 2023. The annual rent paid to Clinton-Essex-Warren-Washington BOCES by Adirondack Community Action Programs, Inc. for the contract term of July 1, 2020 to June 30, 2021 shall be \$23,550; for the contract term of July 1, 2021 to June 30, 2022 the rent shall be \$24,000; for the contract term of July 1, 2022 to June 30, 2023 the rent shall be \$24,450. (Management Services)

CHANGE ORDER
AUTHORITY

(8i) Approve the following Change Order Authority:

That the Board authorize the District Superintendent to approve and sign all change orders up to \$35,000 for SED approved capital projects. (Administration)

UNCOLLECTIBLES

(8j) Approve the write-off of the following list of uncollectible account receivables, after efforts to collect have been unsuccessful on these accounts over a year old. Under audit, these accounts are no longer considered current and should be written-off the financial records before year-end.

<u>Invoice#</u>	<u>Date of Invoice</u>	<u>Amount</u>	<u>Program</u>
026-19A	09/21/2018	\$3,046.00	CV-TEC: LPN Tuition
027-19A	09/21/2018	\$3,405.00	CV-TEC: LPN Tuition

<u>CONTINUED</u>	078-19A	09/27/2018	\$2,313.99	CV-TEC: Digital Art & Design Tuition
	091-19A	09/27/2018	\$1,219.00	CV-TEC: Heavy Equipment Tuition
	125-19A	10/09/2018	\$1,662.00	CV-TEC: Cosmetology Tuition
	132-19A	10/09/2018	\$ 805.00	CV-TEC: LPN Tuition
	200-19A	03/22/2019	\$4,418.00	CV-TEC: LPN Tuition
	201-19A	03/22/2019	<u>\$1,592.00</u>	CV-TEC: Digital Art & Design Tuition
		TOTAL:	\$18,460.99	

OLD BUSINESS Audit Committee Meeting Minutes from the February 12, 2020 meeting were shared with the Board.

CONSENT AGENDA PERSONNEL Mrs. Linda Gonyo-Horne moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Personnel items 10a–10j as presented. All Board Members present voted yes—motion carried.

RESIGNATION CLARK (10a) Approve the following letter of resignation:

1. Cody Clark, Teacher Aide/Student Aide, effective June 18, 2020

LEAVES OF ABSENCE BRINTON, PATNODE (10b) Approve the following leave(s) of absence:

1. Marcia Brinton, Teacher Aide/Student Aide, unpaid leave of absence, effective May 20, 2020 through July 2, 2020.
2. Randolph Patnode, Building Maintenance Worker, unpaid leave of absence, effective June 3, 2020 through June 12, 2020.

PERMANENT APPOINTMENTS ROSSELLI, CUMMINGS, LECUYER (10c) Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Brandy Rosselli, Teacher Aide/Student Aide, effective June 13, 2020
2. Jacob Cummings, Teacher Aide/Student Aide, effective June 13, 2020
3. Angie Lecuyer, Typist, Effective July 10, 2020

PART-TIME HOURLY APPOINTMENTS (10d) Appoint the following person(s) to a Part-Time Hourly Appointment for the 2020-21 school year:

Test Assessing Secondary Completion (TASC) Examiner, \$28.00/hour

Teri Lamora	not to exceed 100 hours
Patricia Goodell	not to exceed 50 hours

Test of Adult Basic Education (TABE) Assessments, \$28.00/hour

Gayellen Carlsson	not to exceed 40 hours
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**SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS**

(10e) Approve the following 2020-2021 Special Education Summer School Staffing Additions contingent upon student need and program delivery:

Teacher, hourly rate per contract
Roxana Palmer

**ADDITIONAL
WORK**

(10f) Approve the following Additional Work for the 2019-20 school year:

Continuation of normal work year duties to support Transitional Services (Grant Funded), per diem rate of pay

Kristin Fortrell	not to exceed 35 hours
Ann Schmitt	not to exceed 35 hours
Andrew Brousseau	not to exceed 35 hours
Jerilynn Lamere	not to exceed 35 hours
Penny Bowers	not to exceed 35 hours
Julie Merritt	not to exceed 35 hours
Amy Ladue	not to exceed 35 hours

**2020 SUMMER
WORK**

(10g) Approve the following 2020 Summer Work:

LPN CVPH Mandatory Orientation, per diem rate of pay

Ellen Lamora	not to exceed 1 Day
Emily LeFevre	not to exceed 1 Day
Erin Spoor	not to exceed 1 Day
Shirley Lareau- Kemp	not to exceed 1 Day

Provide continued instruction for Adult Literacy, HSE, GRASP and Job Skills Training Program, per diem rate of pay

Amy Burdo	not to exceed 25 Days
Dalton Castine	not to exceed 25 Days
Katie LaBonte	not to exceed 30 Days
Alexis Dirolf	not to exceed 25 Days
Bridget Snow	not to exceed 30 Days
Laura Johnson	not to exceed 20 Days
Karen Manning	not to exceed 25 Days
Tiffany Snow	not to exceed 20 Days

**ADULT
EDUCATION
INSTRUCTORS**

(10h) Approve the following list of Adult Education Course Instructors for the 2020-21 school year:

Adult Education, hourly rate per contract

Thomas Aubin
Lisa Banker,
Chad Blair
Shelley Bouyea
Mark Brown

CONTINUED

Amy Burdo
Dalton Castine
Stephen Couture
Shawna DeAngelo
Alexis Dirolf
Michael Drew
Lori Ducharme
Jennifer Gero
Patricia Goodell
Dana Grant
Fred Johnson
Laura Johnson
Katie Labonte
Shirley LaReau-Kemp
Emily LeFevre
Karen Manning
Lucy Marbut
Todd Menia
Erin Meyer
Dana Poirier
Susan Richards
Thomas Rodriguez
Lance Sayward
Ann Schmitt
Tanner Senecal
Kevin Shaw
Leonard Smart
Bridget Snow
Tiffany Snow
Maria Spadafora
Dena Tedford
Dawn Waters

Adult Education Health Careers, hourly rate per contract

Shelley Bouyea
Catherine Chauvin
Shawna DeAngelo
Ellen Lamora
Shirley LaReau-Kemp
Emily LeFevre
Maria Spadafora
Erin Spoor
Dena Tedford

Adult Education Health Careers, \$38.00/hour
Jaimie Beggs (Plumadore)

CONTINUED

Catherine Chauvin
Linda Facteau
Mallory Mattison
Ann Schmitt

Adult Education, \$28.00/hour

Christina Beck
Kathy Billings
GayEllen Carlsson
Scott Fairchild
Brad Kiroy
Kieran Kivlehan
Teri Lamora
Susan Levaque

FACILITATORS
AND SCORERS

(10i) Approve the following list of Facilitators and Scorers for the 2020-21 School Year:

Facilitators, \$30.00/hour

Melissa Adams
Athena Angelos
Elizabeth Baker
Joanne Beaudry
Bonnie Berry
John Bill
Mark Blower
Stephen Broadwell
Mark Brown
Gregory Camelo
Pete Castine
Holley Christiansen
Teresa Cioppa
Mary Clackler
Sanford Coakley
Brad Counterline
Theresa Crowningshield
Deborah Daly
Carol Dandrow
Jennifer Daniels
Heather Deans
Joy Demarse
Kim Denton
Cheryl Dodds
Brenda Drummond
Jennifer Dyer
Penny Favreau
Kaitlin Fielder

CONTINUED

Theresa Figoni
Sarah Fink
Susanne Ford-Croghan
Jacquelyn Germain
Bonnie Gregware
Andrya Heller
Katherine Houseal
Kathleen Howard
Tracey Howard
Cheryl Hutchins
Karen Irwin
Paul Jebb
Anne King
Tammy LaBombard
Jackie LaPoint
Juliane LaRock
Mary Lou Leavitt
Dean Lincoln
Laurie Martin
Kim Mayer
Ann Mazzella
Christopher Mazzella
Kerry Mero
Philip Mero
Julia Miller
Jessica Mitchell-Briehl
Donald Olcott
Joanna Orr
Sonal Patel-Dame
Brigitte Phillips
Cheryl Phillips
Susan Picard
Rachel Ribis
Mary Elaine Rice
Joyce Rovers
Charlene Rydgren
Ann Schmitt
A. Paul Scott
James Sheffer
Rebecca Shuman
JoAnne Slater
Susan Stafford-Gough
Mary Ellen Stanton
Rhona Stoffel
Theresa Tregan
Angie Waldron

CONTINUED

Elaine Whitcomb
Michelle Whitford
Sandra Wilkins
Paul Wisher
Donna Wyant

ELA/Math Scorers, \$20.00/hour

Elizabeth Baker
Bonnie Berry
Elizabeth Bosworth
Pete Castine
Holley Christiansen
Terri Cioppa
Mary Clackler
Deborah Daly
Carol Dandrow
Heather Deans
Joy Demarse
Cheryl Dodds
Brenda Drummond
Jennifer Dyer
Kaitlin Fielder
Theresa Figoni
Mona Goldenberg
Bonnie Gregware
Tracey Howard
Cheryl Hutchins
Karen Irwin
Paul Jebb
Anne King
Leslie LaBarge
Samantha Lavigne
Laurie Martin
Julia Miller
Cheryl Phillips
Susan Picard
Cheryl Pray
Mary Elaine Rice
Joyce Rovers
James Sheffer
John Sheldrake
Joanne Slater
Lori Southwick
Susan Stafford-Gough
Mary Ellen Stanton
Theresa Tregan
Angie Waldron
Elaine Whitcomb

SUBSTITUTES

(10j) Approve the following list of Substitute and Temporary-On-Call appointments for the 2020-21 school year:

<u>Name</u>	<u>Position</u>
Bonnie Berry	Administrator

REVISED POLICY:
WAIVE FIRST
READING &
ADOPT

Mr. Murdock moved, seconded by Mrs. Boise, that the Board Waive the First Reading and adopt the following Revised Policy:

#5512 Parents Bill of Rights
All Board Members present voted yes—motion carried.

NEW POLICY:
WAIVE FIRST
READING &
ADOPT

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board Waive the First Reading and adopt the following New Policy:

#TBD Data Security and Privacy Policy
All Board Members present voted yes—motion carried.

ADMINISTRATIVE
PROCEDURE

The Board took notice of the following Administrative Procedure, which was developed by the District Superintendent in consultation with the CVES attorney:

1. Data Security and Privacy FAQ

REVISED
POLICIES:
FIRST READING

The following Revised Policies were provided to the CVES Board for a First Reading:

#5300 Code of Conduct
#5600 Personal Property Accountability
#6405 Fund Balance

REVISED CVES
CALENDAR
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following resolution:

WHEREAS, by Executive Order dated March 7, 2020, the Governor of the State of New York (the “Governor”) declared a disaster emergency in the State of New York with respect to the COVID-19 virus threat to the health and welfare of the residents and visitors to the State; and,

WHEREAS, on March 16, 2020, the Governor issued Executive Order 202.4 which directed all schools in the state of New York to close through April 1, 2020; and,

WHEREAS, through subsequent orders of the Governor including Executive Orders 202.11, 202.14, 202.18 and 202.28 continued to direct all schools in the state of New York to remain closed through the remainder of the 2019-2020 school year; and,

WHEREAS, Executive Orders 202.4, 202.11, 202.14, 202.18, and 202.28 directed all schools and BOCES in the state of New York to provide, among other services, alternate instruction; and,

WHEREAS, Executive Orders 202.4, 202.11, 202.14, 202.18, and 202.28 declared that no school in the state of New York shall be subject to a diminution of school aid due to

the failure to meet the 180-day in session requirement as a result of the COVID-19 outbreak provided that schools first use any vacation or snow days remaining; and, WHEREAS, CVES BOCES must continue to ensure adherence to all Executive orders and all other legal and contractual obligations:

NOW, THEREFORE, BE IT RESOLVED, that the CVES BOCES Board hereby:

- 1) Adopts and approves the attached amended calendar for the CVES BOCES for the remainder of 2019-2020 school year in accordance with the aforementioned Executive Orders and all pertinent legal obligations; and,
- 2) Authorizes and approves continuation of alternate instruction to all CVES BOCES students every weekday from the date of this resolution through the final day of school as established in the amended calendar(s). All Board Members present voted yes—motion carried.

RURAL SCHOOLS
ELECTION

Mr. Harriman Sr. moved, seconded by Mrs. LaRocque to elect Linda Gonyo-Horne to the Rural Schools Board of Directors seat for Zone 2, for a three-year term (2020-2023). All Board Members present voted yes—motion carried.

Dr. Davey shared a brief discussion update to acknowledge and thank Ms. Gonyo-Horne for her past dedicated commitment and hard work on the Rural School Association (RSA) Board of Directors and noted that she had been awarded the Summer 2019 Distinguished RSA Service Award at last summer’s conference. Dr. Davey thanked Ms. Gonyo-Horne for her willingness to continue to serve in this RSA Board role.

AREA 6 VACANCY

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque that the CVES Board of Cooperative Educational Services nominate Wayne Rogers for the Area 6 position that is vacant. All Board Members present voted yes—motion carried.

RESERVE PLAN
SUMMARY

The 2019-20 Reserve Plan Summary, updated May 31, 2020, was shared with the Board for informational purposes only.

EMPLOYEE
BENEFIT
ACCRUED
LIABILITY
RESERVE FUND
RESOLUTION

Mrs. LaRocque moved, seconded by Mr. Murdock that the Board approve the following resolution:

WHEREAS, the BOCES has an Employee Benefit Accrued Liability Reserve Fund (“EBALR Fund”) to hold monies to pay to costs of Employee Benefits as permitted in General Municipal Law Section 6-p for future payments, and

WHEREAS, on June 12, 2019 the BOCES approved continued use of and new deposits into its EBALR Fund to pay the cost of future retiree benefits payable through the EBALR Fund, and

WHEREAS, the EBALR Fund still has a balance of \$448,604.69 and

WHEREAS, recent contract settlements have included sick leave buyouts,

RESOLVED, that out of the surplus monies of said BOCES on hand for the year 2018-2019 and not otherwise appropriated, a sum not to exceed \$150,000.00 be appropriated for the EBALR Fund of CVES and that the District Treasurer, with the approval of the District Superintendent is authorized, empowered and directed to transfer from surplus funds of CVES a sum not to exceed \$150,000.00, to the fund, and it is further

RESOLVED, that such additional sums as there may thereafter be appropriated shall become part of the EBALR Fund, and it is further

RESOLVED, that this reserve shall be accounted for in the General Fund of the BOCES and it is further

RESOLVED, that within sixty (60) days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriation of the next succeeding fiscal year's budget, and it is further

RESOLVED, that expenditures from the EBALR Fund may be made for the purposes specified in General Municipal Law Section 6-p and related statutes and regulations. All Board Members present voted yes—motion carried.

RETIREMENT
CONTRIBUTION
RESERVE FUND
RESOLUTION

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque that the Board approve the following resolution:

WHEREAS, the BOCES has a Retirement Contribution Reserve Fund (RCR) as permitted in General Municipal Law Section 6-r to fund employer retirement contributions to the State and Local Employees' Retirement System (ERS); and

WHEREAS, the BOCES has approved the establishment of the Retirement Contribution Reserve – TRS Sub-Fund as permitted in General Municipal Law Section 6-r to fund employer retirement contributions to the NYS Teachers' Retirement System (TRS); and
WHEREAS, the BOCES wishes to fund the TRS Sub-Fund Reserve,

BE IT THEREFORE RESOLVED that The Board authorizes and directs the Treasurer to use surplus funds in the amount of \$194,602.00, equivalent to 2% of the 2018-2019 TRS Billable Earnings, to the Retirement Contribution Reserve - TRS Sub-Fund. All Board Members present voted yes—motion carried.

LEASE
AGREEMENT

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque approve the following Lease Agreement:

1. Agreement between the North Country Workforce Partnership, Inc. (NCWP) and Clinton-Essex-Warren-Washington BOCES for the rental of 2,220 square feet of office space at OneWorkSource, 194 U.S. Oval, Plattsburgh commencing July 1, 2020 and ending June 30, 2023. The annual rent paid by BOCES to NCWP for the three-year term shall be \$34,410 per year. At the end of the three-year term, the parties have the option to renew the lease for mutually agreed upon terms. (CV-TEC) All Board Members present voted yes—motion carried.

PROJECT COST
INCREASE

Mr. Murdock moved, seconded by Mr. Harriman, Sr. that the Board increase the "2019-2020 Infrastructure Improvement Project at the Plattsburgh Main Campus" total project cost from \$330,731 to \$540,000 due to additional construction costs. Original project cost approved at the November 13, 2019 Board Meeting. (Administration) All Board Members present voted yes—motion carried.

BID AWARD

Mr. Murdock moved, seconded by Mrs. LaRocque, based on Tetra Tech analysis and recommendation of the bids submitted for the “2019-2020 Infrastructure Improvement Project at the Plattsburgh Main Campus” that the Board award Base Bids plus Alternate #1 and Alternate #2 to the following contractors. Be it further recommended that the CVES Board President be granted authority to enter into bid contracts contingent upon CVES’ attorney approval.

General Contract – Murnane Building Contractors, Inc. of Plattsburgh, NY – Base Bid \$121,000; Alternate #1 \$50,500; Alternate #2 \$37,000.

Note: There were no additional bids.

Site Contract – Ed Garrow and Sons, Inc. of Plattsburgh, NY – Base Bid \$257,190.

Note: One additional contractor submitted the following bid: Steven E. Fuller Excavating Inc. of Keeseville, NY – Base Bid \$259,000.

All Board Members present voted yes—motion carried.

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS

Mrs. Gonyo-Horne moved, seconded by Mr. Harriman, Sr. that the Board approve the following 2020-2021 Special Education Summer School Staffing Additions:

Registered Nurse, hourly rate per contract

Dawn Abar
Nancy Davidson
Stacey Smart
Kelly Tursky

All Board Members present voted yes—motion carried.

2020 SUMMER
WORK

Mr. Murdock moved, seconded by Mr. Harriman, Sr. that the Board approve the following 2020 Summer Work:

Continuation of Normal Work Year Duties, per diem rate of pay

James Anderson	not to exceed 60 hours
Brigitte Phillips	not to exceed 120 hours
Toni Perez	not to exceed 130 hours
Kim Denton	not to exceed 10 hours
Lucy Marbut	not to exceed 30 hours
Kevin Donoghue	not to exceed 150 hours
Nicole Santaniello	not to exceed 90 hours
Donna Wyant	not to exceed 15 hours
Susanne Ford-Croghan	not to exceed 90 hours

Classroom Move/Setup, per diem rate of pay

Todd Menia	not to exceed 12 hours
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CTE Program Reapproval Curriculum, hourly rate per contract

Thomas Aubin	not to exceed 12 hours
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All Board Members present voted yes—motion carried.

POSITION
INCREASE
HOLBROOK

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque that the Board increase the following position from 10-months to 12-months:

1. Julie Holbrook, School Lunch Manager, effective July 1, 2020, salary per contract. All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
GRAY

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Teresa Calabrese-Gray, Assistant Superintendent for Instruction and 21st Century Learning, effective July 1, 2020 through June 30, 2021. All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
BROOKS

Mrs. Gonyo-Horne moved, seconded by Mrs. Saunders that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Jerry Brooks, Director of Facilities II, effective July 1, 2020 through June 30, 2024. All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
MYERS

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Christine Myers, District Treasurer, effective July 1, 2020 through June 30, 2023. All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
HOLBROOK

Mrs. Gonyo-Horne moved, seconded by Mrs. Saunders that the Board ratify the Salary & Benefit Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Julie Holbrook, School Lunch Manager, effective July 1, 2020 through June 30, 2023. All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
MANCHESTER

Mr. Harriman, Sr. moved, seconded by Mrs. LaRocque that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Meachele Manchester, Grant Procurement Supervisor, effective July 1, 2020 through June 30, 2023. All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
ST. PIERRE

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Alexander St. Pierre, Network & Systems Coordinator, effective July 1, 2020 through June 30, 2023. All Board Members present voted yes—motion carried.

DISTRICT
SUPERINTENDENT
CONTRACT
EXTENSION

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne to extend the contract of the District Superintendent for one additional year and to provide a raise of 3% for the additional year. All Board Members present voted yes—motion carried.

DISTRICT SUPT.
UPDATE

Dr. Davey began his Superintendent's Update by discussing recent Governor Executive Orders including additional important graduation and APPR guidance as well as new regulations to extend school district absentee votes by mail until June 16th. The Governor also indicated that if budgets are voted down, a second vote will be allowed but cannot occur before July 9th. Next, Dr. Davey asked the Board to acknowledge and make a statement to support recent statements in regard to the death of George Floyd and the national protests which have occurred. Linda Gonyo-Horne stated that all students of color deserve the same rights and privileges and that education is the key to this issue. Several Board members shared their support for the discussion. Mrs. Gonyo-Horne moved, seconded by Mr. Richard Harriman, Sr., for Dr. Davey to draft a statement on behalf of CVES. All Board Members present voted yes—motion carried. Ed Marin stated that tolerance is the key for fairness and kindness. Dr. Davey welcomed Board members to participate in the formulation of CVES' statement; Linda Gonyo-Horne and Michael St. Pierre volunteered to help develop.

Third, Dr. Davey thanked Teri Calabrese-Gray for her help in developing the Data Security and Privacy policy and Mrs. Friedman for her work on the Code of Conduct updates. Lastly, Dr. Davey addressed re-opening efforts and that a NYSED Task Force on Re-Opening has been established which CVES stakeholders will be asked to participate. There will be four state-wide meetings and CVES' participation will take place during the third meeting scheduled for June 22nd.

OTHER

Linda Gonyo-Horne acknowledged the additional duties for the District Clerk, Meaghan Rabideau, and Network & Systems Coordinator, Alex St. Pierre for their role and responsibilities with virtual meetings. Mrs. Gonyo-Horne also thanked the Board for their continued support of her role as the Rural Schools Association representative. Leisa Boise, Board member, wanted to also give special acknowledgment to all CVES teachers and staff who have gone above and beyond for our students. Mrs. Boise also wanted to thank Teri Calabrese-Grey and team for their work and support of district vote envelopes/mailings and remote learning efforts. Mrs. Boise also acknowledged the National Technical Honor Society (NTHS) virtual ceremony that was produced by CV-TEC to celebrate those students. Mrs. Friedman and Mr. Slattery then listed the following *virtual* graduation ceremony timeline: CV-TEC Plattsburgh Main Campus - June 23, 2020 at 7:00 p.m.; CV-TEC Mineville Campus - June 24, 2020 at 7:00 p.m.; Special Education – June 18, 2020 (drive through ceremonies are also being developed which will follow DOH health guidelines). All events will be available online afterwards for viewing. Lastly Mrs. Calabrese-Grey informed the Board that a district-wide surprise virtual event will take place for the 2019-20 retirees.

EXECUTIVE
SESSION

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board resume Executive Session at 9:26 p.m., for the completion of the Board's prior Executive Session discussion. All Board Members present voted yes—motion carried.

Mr. Murdock moved, second Mr. Richard Harriman, Sr. to come out of Executive Session at 10:04 p.m. All Board Members present voted yes—motion carried.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, July 8, 2020, remotely via Webex with no public in-access attendance due to the Governor's Executive Order; more information to be provided in the monthly notice to the public. An anticipated Executive Session will begin at 6:15 p.m., with the monthly meeting beginning at 7:30 p.m.

ADJOURNMENT

Mrs. LaRocque moved, seconded by Mr. Marin to adjourn the meeting at 10:06 p.m. All Board Members present voted yes—motion carried.

Meaghan Rabideau, Board Clerk