

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD REMOTELY VIA WEBEX ON
JULY 8, 2020, PROPOSED EXECUTIVE SESSION AT 6:15P.M. – MEETING TO FOLLOW**

Remote participants may use the following WebEx Address: <https://bit.ly/380iHvZ>

Or by calling 1-408-418-9388 Meeting number (access code): 129 140 8407

- No Action 1. CALL TO ORDER: DISTRICT SUPERINTENDENT
- a. The Pledge of Allegiance
 - b. Roll Call of Board Members
 - c. Introduction of All Present
- No Action 2. OATH OF OFFICE (PLEASE SIGN AND HAVE NOTARIZED)
(Leisa Boise, Ed Marin, Thomas McCabe, & Bruce Murdock)
- Action 3. ELECTION OF THE BOARD PRESIDENT/Oath of Office
- Action 4. ELECTION OF THE BOARD VICE PRESIDENT/Oath of Office
- Action 5. ELECTION OF THE BOARD DEPUTY VICE PRESIDENT/Oath of Office
- No Action 6. EXECUTIVE SESSION
- No Action 7. INTRODUCTION OF ALL PRESENT
- No Action 8. PUBLIC HEARING ON CODE OF CONDUCT – Mrs. Michele Friedman
9. CONSENT AGENDA RE-ORGANIZATIONAL
- Action a. Appointment of the Clerk of the Board/Oath of Office (Enc. 1)
 - Action b. Appointment of the Deputy Clerk of the Board/Oath of Office (Enc. 2)
 - Action c. Appointment of the Treasurer of the Board/Oath of Office (Enc. 3)
 - Action d. Appointment of the Deputy Treasurer of the Board/Oath of Office (Enc. 4)
 - Action e. Appointment of Claims Auditor/Oath of Office (Enc. 5)
 - Action f. Appointment of Deputy Claims Auditor/Payroll Auditor/Oath of Office (Enc. 6)
 - Action g. Appointment of Purchasing Agent (Enc. 7)
 - Action h. Appointment of Central Treasurer-Extraclassroom (Enc. 8)
 - Action i. Appointment of Records Access Officer (Enc. 9)
 - Action j. Appointment of Records Access Appeals Officer (Enc. 10)
 - Action k. Appointment of Records Management Officer (Enc. 11)
 - Action l. Appointment of Asbestos Designee (Enc. 12)
 - Action m. Appointment of Civil Rights Officers (Enc. 13)
 - Action n. Appointment of Section 504 Officer (Enc. 14)
 - Action o. Appointment of Medicaid Compliance Officer (Enc. 15)
 - Action p. Appointment of Data Protection Officer (Enc. 16)
 - Action q. Designating Personnel to Keep Attendance Register (Enc. 17)
 - Action r. Designating Official Bank Depositories (Enc. 18)
 - Action s. Authorization of Signatures on Checks (Enc. 19)
 - Action t. Authorization to Certify Payrolls (Enc. 20)

- Action u. Authorization to Approve Attendance at Conferences, Conventions & Workshops (Enc. 21)
- Action v. Authorization to Apply for Grants and Aid (Enc. 22)
- Action w. Extraclassroom Activity Fund (Enc. 23)
- Action x. Extraclassroom Faculty Auditor (Enc. 24)
- Action y. Authorization of Individuals to Collect Money (Enc. 25)
- Action z. Dignity Act Coordinators (Enc. 26)

- No Action 10. OPINIONS AND CONCERNS FROM THE AUDIENCE (Enc. 27)

- No Action 11. CAPITAL PROJECT UPDATE (Enc. 28) -- Dr. Mark Davey & Mr. Eric Bell

- Action 12. MINUTES OF PREVIOUS MEETING
 - a. June 10, 2020 (Enc. 29)

- 13. CONSENT AGENDA FINANCIAL
 - Action a. Certification of Warrant (Enc. 30)
 - Action b. Treasurer's Report (Enc. 31)
 - Action c. Petty Cash Funds (Enc. 32)
 - Action d. Change Funds (Enc. 33)
 - Action e. Donation (Enc. 34)
 - Action f. Special Aid Fund Project Continuations (Enc. 35)
 - Action f. Contractor/Consultant Renewal Agreement (Enc. 36)
 - Action g. Contractor/Consultant Agreements (Enc. 37)
 - Action h. Cooperative Purchasing Alliances (Enc. 38)
 - Action i. Participation in Cooperative Purchasing Program (Enc.39)

- 14. OLD BUSINESS - Committees
 - Action a. Budget Committee (Enc. 40)
 - Action b. Audit Committee (Enc. 41)

- 15. CONSENT AGENDA PERSONNEL
 - Action a. Resignation (Enc. 42)
 - Action b. Four-Year Probationary Appointment (Enc. 43)
 - Action c. Temporary Appointments (Enc. 44)
 - Action d. 2020 Special Education Summer School Additions (Enc. 45)
 - Action e. 2020 Summer Work (Enc. 46)
 - Action f. 2020-21 Temporary On-Call Rates (Enc. 47)

- 16. BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 - Action a. Appoint Board Reps to Serve on Clinton/Essex County School Boards (Enc. 48)
 - Action b. Appoint Voting Delegate/Alternate for NYSSBA Convention (Enc. 49)
 - Action c. Appoint NYSSBA Legislative Liaison (Enc. 50)
 - Action d. Student Transportation Cooperative Agreement Resolution (Enc. 51)
 - Action e. Career & Technical Education Re-Certifications (Enc. 52)
 - Action f. Resolution to Approve Staffing Updates/Changes for Safety Plans (Enc. 53)
 - Action g. Adopt Revised Policies (Enc. 54)
 - No Action h. Policies to be Reviewed Annually (Enc. 55)

- No Action i. Policy Requiring Board Members Signature (Enc. 56)

- 17. NEW BUSINESS
- No Action a. None this Month

- No Action 18. STRATEGIC PLAN UPDATE – Dr. Mark Davey

- No Action 19. DISTRICT SUPERINTENDENT’S UPDATE

- No Action 20. OTHER

- No Action 21. NEXT BOARD MEETING
 Wednesday, August 19, 2020, at the Instructional Services Center in Plattsburgh – Proposed
 Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

- No Action 22. REPORTS FROM DIRECTORS (Enc. 57)

- Action 23. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

| | |
|---|--|
| August 19, 2020 | Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m. |
| September 9, 2020 | Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m. |
| October 9, 2020 | Special Education Open House/Community Resources Fair – 4:00 p.m. (Tentative) |
| October 14, 2020 | Audit Committee Meeting – Instructional Services Center, Plattsburgh – 5:00 p.m. |
| October 14, 2020 | Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m. |
| October 14, 2020 | CV-TEC Family Night – Mineville – 6:00 p.m. |
| October 22, 2020 | CV-TEC Family Night – Plattsburgh – 6:00 p.m. |
| October 29-31, 2020 | NYSSBA Convention – New York City |
| October 29, 2020 | Board Budget Committee Meeting – Discuss Budget Development & Review 2019-20 Reconciliations – Instructional Services Center, Plattsburgh 7:00 p.m. |
| November 11, 2020 | Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m. |
| December 2, 2020 | Board Budget Committee Meeting – Review Reconciliations & Set Parameters for 2021-22 Budgets – Instructional Services Center, Plattsburgh 7:00 p.m. |
| December 9, 2020 | Audit Committee Meeting – John Harold Center, Plattsburgh 5:00 p.m. |
| December 9, 2020 | Board Meeting – John Harrold Center, Plattsburgh – 7:30 p.m. |
| January 13, 2021 | Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m. |
| January 26, 2021 | Board Budget Committee Meeting – Analyze/Discuss Preliminary 2021-21 Budgets – Finalize Draft Budgets – ISC, Plattsburgh - 7:00 p.m. |
| February 10, 2021 | Audit Committee Meeting – Instructional Services Center, Plattsburgh 5:00 p.m. |
| February 10, 2021 | Board Meeting/Budget Presentations – ISC, Plattsburgh – 6:30 p.m. |
| February 18-20, 2021 | AASA Convention – New Orleans, LA |
| March 1, 2021 (Snow date: March 2, 2021) | Spelling Bee – Plattsburgh City School High School Auditorium 5:00 p.m. |
| March 10, 2021 | Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m. |
| March 11, 2021 | ISAB Awards – Giltz Auditorium SUNY Plattsburgh – 6:00 p.m. (Tentative) |
| March 25, 2021 | CV-TEC Open House – Plattsburgh – 6:00 p.m. |
| March 30, 2021 | CV-TEC Open House – Mineville – 6:00 p.m. |
| April 10-12, 2021 | NSBA Convention – New Orleans, LA |
| April 14, 2021 | Annual Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m. |
| April 22, 2021 | Election of CVES Board Members and Vote on Administrative Budget |
| May 11, 2021 | NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m. |
| May 12, 2021 | Audit Committee Meeting – Yandon-Dillon Center, Mineville 5:00 p.m. |
| May 12, 2021 | Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m. |
| May 19, 2020 | Career Connect – Location/Time TBD |
| May 20, 2021 | NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m. |
| May 26, 2021 | SkillsUSA Awards Banquet – Butcher Block – 6:00 p.m. |
| June 9, 2021 | Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m. |
| June 10, 2021 | No. Country Loggers Awards Banquet – 6:00 p.m. |
| June 11, 2021 | WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m. |
| June 12, 2021 | HSED Graduation – Westside Ballroom – 1:00 p.m. |
| June 22, 2021 | CV-TEC Plattsburgh Graduation Ceremony – SUNY Field House – 7:00 p.m. |
| June 23, 2021 | CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m. |

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board appoint Meaghan Rabideau to the position of Board Clerk, effective July 8, 2020 through the July 2021 Reorganization Meeting, per terms and conditions of Salary & Benefit Agreement.

ENC. 2

Recommend that the Board appoint Louise Jackstadt to the position of Deputy Board Clerk, as needed, effective July 8, 2020 through the July 2021 Reorganization Meeting, with an additional compensation of \$51.20/hour for hours worked beyond the contractual workday.

ENC. 3

Recommend that the Board appoint Christine Myers to the position of Treasurer of the Board, effective July 8, 2020 through the July 2021 Reorganization Meeting, per terms and conditions of Employment Agreement.

ENC. 4

Recommend that the Board appoint Jessica LaClair to the position of Deputy Treasurer of the Board, as needed, effective July 8, 2020 through the July 2021 Reorganization Meeting, with an additional compensation of \$38.12/hour for hours worked beyond the contractual workday.

ENC. 5

Recommend that the Board appoint Angela Jennette to the position of Claims Auditor, effective July 8, 2020 through the July 2021 Reorganization Meeting, with an additional compensation of \$35.00/hour for hours worked beyond the contractual workday.

ENC. 6

Recommend that the Board appoint Jessie Moulton to the position of Deputy Claims Auditor/Payroll Auditor, effective July 8, 2020 through the July 2021 Reorganization Meeting, with an additional compensation of \$45.98/hour for hours worked beyond the contractual workday.

ENC. 7

Recommend that the Board appoint Stephanie Trombly to the position of Purchasing Agent, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 8

Recommend that the Board appoint Colby Siskavich to the position of Central Treasurer-Extraclassroom Activity Fund, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 9

Recommend that the Board appoint Meaghan Rabideau to the position of Records Access Officer, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 10

Recommend that the Board appoint Dr. Mark Davey to the position of Records Access Appeals Officer, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 11

Recommend that the Board appoint Christine Myers to the position of Records Management Officer, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 12

Recommend that the Board appoint Jeffrey Sisson as the Asbestos Designee, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 13

Recommend that the Board appoint James McCartney and Cathy Snow as CVES Civil Rights Compliance Officers, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 14

Recommend that the Board appoint Matthew Slattery as CVES Section 504 Compliance Officer effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 15

Recommend that the Board appoint Matthew Slattery as Medicaid Compliance Officer effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 16

Recommend that the Board appoint Teri Calabrese-Gray, Assistant Superintendent for Instruction and 21st Century Learning as Data Protection Officer, effective July 8, 2020 through the July 2021 Reorganization meeting, with no additional compensation.

ENC. 17

Recommend that the Board designate Jeffrey Sisson to supervise the keeping of the register of attendance in accordance with the Attendance Policy #4890, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 18

1. Recommend that the Board designate TD Bank and New York Cooperative Liquid Assets Security System (NYCLASS) as the official depositories for CVES operating accounts for the 2020-21 school year.
2. Recommend that the Board designate the following banks as official depositories for temporary investments, as authorized by Board Policy, for the 2020-21 school year: TD Bank, Community Bank, Glens Falls National Bank & Trust Co., National Bank and Trust (NBT), KeyBank, Champlain National Bank and Adirondack Bank.

ENC. 19

Recommend that the Board authorize the Assistant Superintendent of Management Services, District Treasurer and the Deputy Treasurer to sign checks.

ENC. 20

Recommend that the Board authorize the Assistant Superintendent of Management Services as Certifier of Payroll at no additional compensation, and appoint the Assistant Superintendent for Instruction & 21st Century Learning as Certifier of Payroll, as needed, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 21

Recommend that the Board authorize the District Superintendent to approve attendance at conferences, conventions and workshops, including associated expenses based on CVES policy #6830.

ENC. 22

Recommend that the Board authorize the District Superintendent to apply for grants and aid.

ENC. 23

Extraclassroom Activity Fund

This is the fund which accounts for the monies raised by students through their projects. There is a need to have staff involved with the management of this fund. It is recommended that the following people be appointed to monitor this fund, effective July 8, 2020 through July 2021 Reorganization Meeting, with no additional compensation:

Chief Faculty Advisors – Adam Facteau for the Plattsburgh Campus, James McCartney for the Satellite Campus, and Grace Stay for the Mineville Campus.

ENC. 24

Recommend that the Board appoint Christine Myers as the Extraclassroom Faculty Auditor, effective July 8, 2020 through the July 2021 Reorganization Meeting, with no additional compensation.

ENC. 25

Recommend that the Board authorize the following individuals to collect money at all CVES locations for the 2020-21 school year:

CV-TEC – Plattsburgh & Satellite Campuses

Bevan Gertsch - Cochran – Culinary Arts Management
Tanner Senecal – Culinary Arts Management
Jennifer Parker – Environmental Conservation/Forestry
Joshua Pierce – Environmental Conservation/Forestry
Beverly Thwaites - Cosmetology
Lisa Banker – Cosmetology
Erin Meyer – Animal Science/Veterinary Assistant
Dana Grant – Animal Science/Large Animal Production
Michael Guillette – Graphic Design & Communication
Christina LeFevre - Adult Education Tuitions and other CV-TEC programs
Debra Geddes – Adult Education Tuitions and other CV-TEC programs
Diana Handly - Adult Education Tuitions and other CV-TEC programs
Nicole Osika – Adult Education Tuitions and other CV-TEC programs
Dena Tedford – Health Career Program Activities

CV-TEC – Mineville

Kimberly Lincoln – Cosmetology
Marcie Frasier – Special Education and CV-TEC program activities

Special Education – Plattsburgh

Janet Arthur – Special Education program activities
Karen Davis - Special Education program activities
Tonya Robinson – Work Experience program activities

Special Education – Mineville

Joan McGowan – Career Pathways activities

Instructional Services Center

Marta Leavine – Participant fees and other ISC services
Angela Jennette – Participant fees and other ISC services
April Miner – Participant fees and other ISC services

Business Office – Satellite Campus

Gabrielle Dion – Bank deposits and general collections
Jessica LaClair – Bank deposits and general collections

Cafeteria

Adele Huchros – Mineville Campus – Cafeteria Sales
Julie Holbrook – Mineville & Plattsburgh Campuses – Cafeteria Sales
Angela Provost – Plattsburgh Cafeteria Sales

ENC. 26

Recommend that the Board approve the following Dignity Act Coordinators for the 2020-21 school year:

Adam Facteau – Main Campus, John Harold Building
James McCartney – Satellite Campus
Grace Stay – Mineville Campus
Daniel Valenzuela – Main Campus, William A. Fritz Building

ENC. 27

Opinions and Concerns from the Audience

ENC. 28

Capital Project Update

ENC. 29

Recommend that the Board approve the Draft Minutes from the June 10, 2020 Regular Board meeting. (attached)

ENC. 30

Recommend that the Board approve the Certification of Warrant for June 1, 2020 to June 25, 2020. (attached)

ENC. 31

Recommend that the Board approve the Treasurer's Report for May 31, 2020. (attached)

ENC. 32

Recommend that the Board approve the following petty cash funds and bursars for the 2020-21 school year:

WAF Special Education Dept. – Janet Arthur
Instructional Services Center – April Miner
Mineville Campus – Marcie Frasier
Satellite Campus CV-TEC – Diana Handly
Management Services – Jessica LaClair
CV-TEC Plattsburgh Main Campus – Christina LeFevre

ENC. 30

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: June 26, 2020
Re: Report for Board Agenda for July 8, 2020 Meeting

The following warrant claims were reviewed from June 1, 2020 to, June 25, 2020:

| Warrant No. & Date | Check Information | Gross Total Amount |
|-------------------------------|-----------------------------|---------------------------|
| W #49 - 06/04/2020 | *Check Nos: 231368-231413** | \$ 3,823,826.04 |
| W #50 - 06/11/2020 | *Check Nos: 231422-231687** | \$ 1,144,049.39 |
| W #51 - 06/18/2020 | *Check Nos: 231690-231744** | \$ 2,204,828.75 |
| W #52 - 06/25/2020 | *Check Nos: 231752-231804 | \$ 539,503.81 |

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

- IRS-EFTPS:** PR #24- Wire #941-052920- Warrant #49;
PR #25- Wire #941-061520- Warrant #51;
- Health Ins. Monthly:** Wire #HIN062020- Warrant #50;
- BOCES AID:** Wire #AIDJUNE20- Warrant #49;
Wire #JUNE20BO- Warrant #49;
Wire #JUNE20PU- Warrant #49;
- NYS Quarterly Sales Tax:** Wire #ST100MAY20- Warrant #51;
- NYS Promptax:** PR #24- Wire #NYS-052920- Warrant #49;
PR #25- Wire #NYS-061520- Warrant #51;
- Omni Financial Group:** PR #25- Wire #OMN-061520- Warrant #50;
PR #27- Wire #OMN-062620- Warrant #52;
- NYS Office of Comptroller ERS Retirement & Loans:** PR #23 & 24- Wire #ERS-MAY20- Warrant #50

Transfer from TD Bank to NYCLASS:

| | |
|---------------|------------------|
| Health Ins.- | \$ 2,000,000.00 |
| Health Ins.- | \$ 2,065,085.00 |
| Cap. Project- | \$ 23,230,000.00 |

Transfer from NYCLASS to Gen. Depository:

| | |
|---------------|----------------|
| Cap. Project- | \$1,858,000.00 |
| Scholarship- | \$ 892.00 |

Empire Health Ins. Consortium Payments:

| | |
|---------|----------------|
| 6/1/20 | \$1,126,533.96 |
| 6/8/20 | \$1,155,661.41 |
| 6/15/20 | \$1,675,290.92 |
| 6/22/20 | \$1,527,036.89 |

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature) Angela Jennette

CC: Eric Bell
Christine Myers

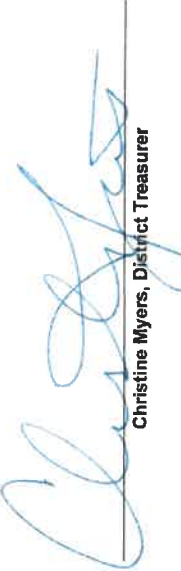
| Date | Warrant | Vendor # | Claim Audit Finding: | Summary Business Office Response : | Resolution/Options: |
|----------|--------------|----------|--|--|-----------------------------|
| 06/03/20 | Pending W#49 | 13165 | Printing charges do not match face of Purchase Order. | Will research pricing changes. | Removed from final warrant. |
| 06/04/20 | Final W#49 | 6505 | Claim received 5 days past settlement date. | Payment was not submitted timely by payroll due to being out of the office for Covid. Will be addressed with Payroll Clerk. | \$3,823,826.04 |
| 06/10/20 | Pending W#50 | 15282 | Invoice over 9 months old. | Accounts Payable never received invoice from division. Upon inquiry of outstanding Purchase Orders, was discovered a balance was owed. | Approved for final warrant. |
| 06/11/20 | Final W#50 | 9659 | Missing ASMS signature. | Will obtain his signature as required on all capital project payments. | \$1,144,049.39 |
| 06/17/20 | Pending W#51 | 6816 | Missing Prevailing Wages along with Purchasing Agents Ok to Pay. | Will obtain Prevailing Wages and Ok to Pay from Purchasing Agent. | Removed from final warrant. |
| 06/18/20 | Final W#51 | 13979 | Incomplete back-up on Purchase Order. | Will obtain correct information. | 2,204,828.75 |
| 06/24/20 | Pending W#52 | 151501 | Missing ASMS signature. | Will obtain his signature as required on all capital project payments. | Removed from final warrant. |
| 06/25/20 | Final W#52 | | | | \$539,503.81 |
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CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - May 31, 2020

| | Cash Balance | | Cash Receipts | | Cash Disbursements | | Cash Balance | | Cash Receipts | | Cash Disbursements | | Cash Balance | |
|-----------------------------|------------------------|------------------|------------------|-------------------------|--------------------------|--------------------------|-------------------------|--------------------------|--------------------------|-------------------------|--------------------------|--------------------------|-------------------------|--------------------------|
| | April 30, 2020 | May | May | May | May | May | May 31, 2020 | Year To Date | Year To Date | Year To Date | Year To Date | Year To Date | Year To Date | May 31, 2020 |
| I. CHECKING ACCOUNTS | | | | | | | | | | | | | | |
| <u>TD Bank - Depository</u> | | | | | | | | | | | | | | |
| General Fund | \$ 4,106,087.71 | \$ 17,373,669.35 | \$ 20,453,600.22 | \$ 1,026,156.84 | \$ 60,694,070.00 | \$ 62,572,423.59 | \$ 1,026,156.84 | \$ 60,694,070.00 | \$ 62,572,423.59 | \$ 1,026,156.84 | \$ 60,694,070.00 | \$ 62,572,423.59 | \$ 1,026,156.84 | \$ 60,694,070.00 |
| Special Aid Fund | \$ (99,180.13) | \$ 115,594.77 | \$ 147,159.38 | \$ (130,744.74) | \$ 2,240,287.82 | \$ 2,498,134.45 | \$ (130,744.74) | \$ 2,240,287.82 | \$ 2,498,134.45 | \$ (130,744.74) | \$ 2,240,287.82 | \$ 2,498,134.45 | \$ (130,744.74) | \$ 2,240,287.82 |
| Trust & Agency Fund | \$ 577,149.39 | \$ 36,385.80 | \$ - | \$ 613,535.19 | \$ 713,350.46 | \$ 201,811.06 | \$ 613,535.19 | \$ 713,350.46 | \$ 201,811.06 | \$ 613,535.19 | \$ 713,350.46 | \$ 201,811.06 | \$ 613,535.19 | \$ 713,350.46 |
| School Lunch Fund | \$ (71,812.74) | \$ 12,841.88 | \$ 21,582.55 | \$ (80,553.41) | \$ 151,915.72 | \$ 228,775.30 | \$ (80,553.41) | \$ 151,915.72 | \$ 228,775.30 | \$ (80,553.41) | \$ 151,915.72 | \$ 228,775.30 | \$ (80,553.41) | \$ 151,915.72 |
| Capital Fund | \$ 593,966.95 | \$ 17,237,508.98 | \$ - | \$ 17,831,475.93 | \$ 20,442,003.88 | \$ 2,768,465.27 | \$ 17,831,475.93 | \$ 20,442,003.88 | \$ 2,768,465.27 | \$ 17,831,475.93 | \$ 20,442,003.88 | \$ 2,768,465.27 | \$ 17,831,475.93 | \$ 20,442,003.88 |
| Private Purpose Trust Fund | \$ 868.00 | \$ 140.00 | \$ 1,000.00 | \$ 8.00 | \$ 3,968.00 | \$ 3,968.00 | \$ 8.00 | \$ 3,968.00 | \$ 3,968.00 | \$ 8.00 | \$ 3,968.00 | \$ 3,968.00 | \$ 8.00 | \$ 3,968.00 |
| <u>TD Bank - Operating</u> | | | | | | | | | | | | | | |
| General | \$ 302,842.76 | \$ 3,353,855.89 | \$ 3,358,464.88 | \$ 298,233.77 | \$ 45,515,080.49 | \$ 45,736,328.73 | \$ 298,233.77 | \$ 45,515,080.49 | \$ 45,736,328.73 | \$ 298,233.77 | \$ 45,515,080.49 | \$ 45,736,328.73 | \$ 298,233.77 | \$ 45,515,080.49 |
| SAVINGS ACCOUNTS | | | | | | | | | | | | | | |
| <u>NYCLASS</u> | | | | | | | | | | | | | | |
| BOCES-Wide Capital Project | \$ 2,864,442.12 | \$ 1,179.63 | \$ - | \$ 2,865,621.75 | \$ 1,790,807.53 | \$ 293,200.00 | \$ 2,865,621.75 | \$ 1,790,807.53 | \$ 293,200.00 | \$ 2,865,621.75 | \$ 1,790,807.53 | \$ 293,200.00 | \$ 2,865,621.75 | \$ 1,790,807.53 |
| Trust Fund Non-Expendable | \$ 11,963.23 | \$ 4.93 | \$ - | \$ 11,968.16 | \$ 164.74 | \$ - | \$ 11,968.16 | \$ 164.74 | \$ - | \$ 11,968.16 | \$ 164.74 | \$ - | \$ 11,968.16 | \$ 164.74 |
| Private Purpose Trust Fund | \$ 10,861.97 | \$ 4.55 | \$ - | \$ 10,866.52 | \$ 606.08 | \$ 416.40 | \$ 10,866.52 | \$ 606.08 | \$ 416.40 | \$ 10,866.52 | \$ 606.08 | \$ 416.40 | \$ 10,866.52 | \$ 606.08 |
| TOTAL CASH ON HAND | \$ 8,297,189.26 | | | \$ 22,446,568.01 | \$ 131,552,264.72 | \$ 114,303,514.80 | \$ 22,446,568.01 | \$ 131,552,264.72 | \$ 114,303,514.80 | \$ 22,446,568.01 | \$ 131,552,264.72 | \$ 114,303,514.80 | \$ 22,446,568.01 | \$ 131,552,264.72 |

| | May 31, 2020 | | Add: Deposits in | | Less: Outstanding | | May 31, 2020 | |
|---|-------------------------|-----------|------------------|--------------------------|-------------------------|--------------|----------------|-------------------------|
| | Bank Balance | Transit | Transit | Checks | Cash Balance | Cash Balance | Cash Balance | Cash Balance |
| II. RECONCILIATION TO BANK STATEMENTS | | | | | | | | |
| TD BANK - MUNICIPAL CHECKING - OPERATING | \$ 365,557.21 | \$ 750.00 | \$ (68,073.44) | \$ 296,233.77 | \$ 365,557.21 | \$ 750.00 | \$ (68,073.44) | \$ 296,233.77 |
| TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT | \$ 19,259,877.81 | \$ - | \$ - | \$ 19,259,877.81 | \$ 19,259,877.81 | \$ - | \$ - | \$ 19,259,877.81 |
| NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT | \$ 2,865,621.75 | \$ - | \$ - | \$ 2,865,621.75 | \$ 2,865,621.75 | \$ - | \$ - | \$ 2,865,621.75 |
| NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP | \$ 699.58 | \$ - | \$ - | \$ 699.58 | \$ 699.58 | \$ - | \$ - | \$ 699.58 |
| NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP | \$ 700.34 | \$ - | \$ - | \$ 700.34 | \$ 700.34 | \$ - | \$ - | \$ 700.34 |
| NYCLASS - SAVINGS, JWH SCHOLARSHIP | \$ 11,968.16 | \$ - | \$ - | \$ 11,968.16 | \$ 11,968.16 | \$ - | \$ - | \$ 11,968.16 |
| NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP | \$ 461.03 | \$ - | \$ - | \$ 461.03 | \$ 461.03 | \$ - | \$ - | \$ 461.03 |
| NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP | \$ 2.10 | \$ - | \$ - | \$ 2.10 | \$ 2.10 | \$ - | \$ - | \$ 2.10 |
| NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP | \$ 9,003.47 | \$ - | \$ - | \$ 9,003.47 | \$ 9,003.47 | \$ - | \$ - | \$ 9,003.47 |
| TOTAL CASH ON HAND | \$ 22,446,568.01 | | | \$ 114,303,514.80 | \$ 22,446,568.01 | | | \$ 22,446,568.01 |

GENERAL FUND INTEREST RECEIVED 7/01/19 - 5/31/20 \$ 30,828.72
 CAPITAL FUND INTEREST RECEIVED 7/01/19 - 5/31/20 \$ 41,720.99


 Christine Myers, District Treasurer

PREPARED BY:

DATED:

6/24/20

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 05/01/2020 TO 05/31/2020

| TITLE OF ACCOUNT | BAL. ON HAND BEG. OF YEAR | BAL. ON HAND BEG. OF MONTH | RECEIPTS FOR MONTH | TOTAL FOR MONTH | TOTAL EXPEND. FOR MONTH | BALANCE ON HAND |
|--------------------------|------------------------------|-------------------------------|-----------------------|--------------------|----------------------------|--------------------|
| SKILLS USA - PLATTSBURGH | 9,522.28 | 3,772.14 | 3,380.00 | 7,152.14 | 0.00 | 7,152.14 |
| SKILLS USA - MINEVILLE | 1,479.35 | 1,854.63 | 225.80 | 2,080.43 | 0.00 | 2,080.43 |
| NO. COUNTRY LOGGERS | 616.98 | 616.98 | 0.00 | 616.98 | 0.00 | 616.98 |
| REFLECTIONS | 497.64 | 503.14 | 0.00 | 503.14 | 0.00 | 503.14 |
| LPN CLASS | 1,171.58 | 2,500.01 | 0.00 | 2,500.01 | 792.11 | 1,707.90 |
| RAZOR'S EDGE | 985.07 | 1,179.97 | 0.00 | 1,179.97 | 0.00 | 1,179.97 |
| SALES TAX | 7.78 | 0.00 | 18.06 | 18.06 | 0.00 | 18.06 |
| TOTAL | 14,286.18 | 10,426.87 | 3,623.86 | 14,050.73 | 792.11 | 13,258.62 |


 COLBY SISKAVICH, EXTRACLASSROOM TREASURER
 6/25/2020
 DATE

5/31/2020 Bank Balance \$ 13,508.62
 Add: Deposits in Transit \$ -
 Less: Outstanding Checks \$ (250.00)
 5/31/2020 Balance on Hand \$ 13,258.62

ENC. 33

Recommend that the Board approve the following change funds and custodians of the funds for the 2020-21 school year:

Special Education:

Special Education Career Pathways (Mineville), Joan McGowan - \$15.00

Special Education – Work Experience Sunshine Café (Plattsburgh), Tonya Robinson - \$25.00

Special Education – Short-term classroom program activities (Plattsburgh), Janet Arthur - \$25.00

CV-TEC:

CV-TEC Cosmetology II (Plattsburgh), Lisa Banker - \$100

CV-TEC Cosmetology (Mineville), Kimberly Lincoln - \$200

CV-TEC Culinary Arts & Hospitality Resort Services (Plattsburgh), Bevan Gertsch-Cochran - \$200
(\$100 per each register)

CV-TEC Conservation (Plattsburgh), Jennifer Parker - \$50

CV-TEC Student Tuitions and Fees (Plattsburgh), Debra Geddes - \$100

Cafeteria:

Mineville Campus – Adele Huchro - \$50

Plattsburgh Campus – Angela Provost - \$50

ENC. 34

Recommend that the Board approve the following Donations:

1. For our Student Stipend Fund:

| | |
|-------------------------------------|-------------|
| United Way (June 2020) | 198.14 |
| Pepsi-Cola Bottling Co. (June 2020) | <u>3.70</u> |
| TOTAL - | \$ 201.84 |

ENC. 35

Recommend that the Board accept the following Special Aid Fund Continuations:

1. That the School Library System Basic Operating Aid special aid fund be allowed to continue providing services for the period July 1 – September 30, 2020. Expenditures are not allowed to exceed \$19,429. (ISC)

2. That the School Library System Categorical Aid for Automation special aid fund be allowed to continue providing services for the period July 1 – September 30, 2020. Expenditures are not allowed to exceed \$1,250. (ISC)

3. That the School Library System Supplemental Operating Aid special aid fund be allowed to continue providing services for the period July 1 – September 30, 2020. Expenditures are not allowed to exceed \$11,203. (ISC)

ENC. 35



Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 6/9/2020

Special Aid Project Name: School Library System Supplemental Operating Aid

Special Aid Project Coder #: 056

Special Aid Project Term: From: 07/01/2020 To: 06/30/2021

Anticipated Award Amount: 47385

Period Requesting Continuation (90 Days Max)

From: 07/01/20 To: 09/30/20

Approvals Received:

- Award Notification
- Contract Signed by CVES Sent to Grantor
- Additional Correspondence on Approval Status

Board Approved On:

| Budget Account | Anticipated Total Budget | Expenditures to Date | Anticipated Expenditures during the next 90 days ** |
|--------------------------------------|--------------------------|----------------------|---|
| 15x (certified salaries) | 13152 | | 5421 |
| 16x (support salaries) | 8582 | | 2254 |
| 200 (equipment) | | | |
| 3xx (supplies) | 7902 | | |
| 305 (supplies greater than \$500.00) | | | |
| 4xx (contractual) | 3000 | | |
| 46x (travel) | 3200 | | 100 |
| 490 (BOCES/School Districts) | | | |
| 8xx (Fringe Benefits) | 11549 | | 3428 |
| 95x (O & M) | | | |
| 9xx (Indirect Costs) | | | |
| Total | 47385 | | 11203 |

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

| | |
|-----------------------------------|--|
| 15X (Certified Salaries) | Salary for 90 days to continue project |
| 16X (Support Salaries) | Salary for 90 days to continue project |
| 200 (Equipment) | |
| 3XX (Supplies) | |
| 305 (Supplies greater than \$500) | |
| 4XX (Contractual) | |
| 46X (travel) | Travel for meetings for 90 days to continue project |
| 490 (BOCES/ School Districts) | |
| 8XX (Fringe Benefits) | Fringe rates for 90 days to continue project. TRS 556; ERS 309; FICA 587; Comp 58; health 1918 |

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

RECEIVED

Project Coordinator Signature: Susanne Ford-Croghan Date June 9, 2020

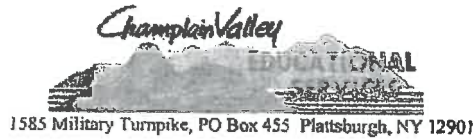
Digital Signature for Susanne Ford-Croghan
Doc ID: 84699999 and Certificate ID: 84699999
Educational Services and School Library System
www.cesvschools.com
Doc ID: 84699999 and Certificate ID: 84699999

JUN 11 2020

OFFICE OF DISTRICT SUPT.
CEWW BOCES

Approval Signatures:

| | |
|---|------------------------|
| Division Supervisor: <u>[Signature]</u> | Date: <u>6/9/2020</u> |
| Division Director: <u>[Signature]</u> | Date: <u>6/10/2020</u> |
| Project Accountant: <u>[Signature]</u> | Date: <u>6/10/2020</u> |
| Asst. Supt of Mgmt Svcs: <u>[Signature]</u> | Date: <u>6/10/2020</u> |
| District Superintendent: <u>[Signature]</u> | Date: <u>6/11/2020</u> |



Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 6/9/2020

Special Aid Project Name: School Library System Categorical Aid for Automation

Special Aid Project Coder #: 949

Special Aid Project Term: From: 07/01/2020 To: 06/30/2021

Anticipated Award Amount: 9704

Period Requesting Continuation (90 Days Max)

From: 07/01/2020 To: 09/30/2020

Approvals Received:

Award Notification

Contract Signed by CVES Sent to Grantor

Additional Correspondence on Approval Status

Board Approved On:

| Budget Account | Anticipated Total Budget | Expenditures to Date | Anticipated Expenditures during the next 90 days ** |
|--------------------------------------|--------------------------|----------------------|---|
| 15x (certified salaries) | 5372 | | 561 |
| 16x (support salaries) | | | |
| 200 (equipment) | | | |
| 3xx (supplies) | 1128 | | |
| 305 (supplies greater than \$500.00) | | | |
| 4xx (contractual) | | | |
| 46x (travel) | | | |
| 490 (BOCES/School Districts) | | | |
| 8xx (Fringe Benefits) | 3204 | | 689 |
| 95x (O & M) | | | |
| 9xx (Indirect Costs) | | | |
| Total | 9704 | | 1250 |

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

| | |
|-----------------------------------|---|
| 15X (Certified Salaries) | Salary for 90 days to continue project |
| 16X (Support Salaries) | |
| 200 (Equipment) | |
| 3XX (Supplies) | |
| 305 (Supplies greater than \$500) | |
| 4XX (Contractual) | |
| 46X (travel) | |
| 490 (BOCES/ School Districts) | |
| 8XX (Fringe Benefits) | Fringe rates for 90 days to continue project. TRS 58; FICA 43; Comp 5; health 583 |

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: Susanne Ford-Croghan Digitally signed by Susanne Ford-Croghan
DN: cn=Susanne Ford-Croghan, o=Champlain Valley Educational Services, email=susanne.ford@cvcs.edu Date June 9, 2020



Approval Signatures:

JUN 11 2020

OFFICE OF DISTRICT SUPT,
CEWW BOCES

| | |
|--------------------------------|------------------------|
| Division Supervisor: _____ | Date: _____ |
| Division Director: _____ | Date: <u>6/9/2020</u> |
| Project Accountant: _____ | Date: <u>6/10/2020</u> |
| Asst. Supt of Mgmt Svcs: _____ | Date: <u>6/10/2020</u> |
| District Superintendent: _____ | Date: <u>6/11/2020</u> |

Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 6/9/2020

Special Aid Project Name: School Library System Basic Operating Aid

Special Aid Project Coder #: 947

Special Aid Project Term: From: 07/01/2020 To: 06/30/2021

Anticipated Award Amount: 97040

Period Requesting Continuation (90 Days Max)

From: 07/01/20 To: 09/30/20

Approvals Received:

Award Notification

Contract Signed by CVES Sent to Grantor

Additional Correspondence on Approval Status

Board Approved On:

| Budget Account | Anticipated Total Budget | Expenditures to Date | Anticipated Expenditures during the next 90 days ** |
|--------------------------------------|--------------------------|----------------------|---|
| 15x (certified salaries) | 27457 | | 2866 |
| 16x (support salaries) | 28772 | | 7555 |
| 200 (equipment) | | | |
| 3xx (supplies) | | | |
| 305 (supplies greater than \$500.00) | | | |
| 4xx (contractual) | 1700 | | |
| 46x (travel) | 493 | | |
| 490 (BOCES/School Districts) | | | |
| 8xx (Fringe Benefits) | 37090 | | 9008 |
| 95x (O & M) | | | |
| 9xx (Indirect Costs) | 1528 | | |
| Total | 97040 | | 19429 |

**** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.**

Description of Anticipated Expenses

| | |
|-----------------------------------|--|
| 15X (Certified Salaries) | Salary for 90 days to continue project |
| 16X (Support Salaries) | Salary for 90 days to continue project |
| 200 (Equipment) | |
| 3XX (Supplies) | |
| 305 (Supplies greater than \$500) | |
| 4XX (Contractual) | |
| 46X (travel) | |
| 490 (BOCES/ School Districts) | |
| 8XX (Fringe Benefits) | Fringe rates for 90 days to continue project. TRS 294; ERS 1,035; FICA 797; Comp 78; health 6804 |

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: Susanne Ford-Croghan Digitally signed by Susanne Ford-Croghan
DN: cn=Susanne Ford-Croghan, o=Champlain Valley Educational Services, email=susanne.ford@cvcs.edu Date June 9, 2020

RECEIVED



JUN 11 2020

Approval Signatures:

OFFICE OF DISTRICT SUPT.
CEWW BOCES

| | | | |
|--------------------------|-----|-------|------------------|
| Division Supervisor: | | Date: | <u>6/9/2020</u> |
| Division Director: | | Date: | <u>6/10/2020</u> |
| Project Accountant: | | Date: | <u>6/10/2020</u> |
| Asst. Supt of Mgmt Svcs: | | Date: | <u>6/10/2020</u> |
| District Superintendent: | EdD | Date: | <u>6/11/2020</u> |

ENC. 36

Recommend that the Board approve the following Contractor/Consultant Renewal Agreement:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Armory Associates, LLC for the purpose of providing Annual Valuation Services of Other Post-Employment Benefits (GASB-75) to BOCES and participating districts at a rate of \$8,000, \$7,000, or \$5,500 for a full valuation and \$1,000 for an interim valuation. The renewal period shall be July 1, 2020 through June 30, 2021. (Management Services) (attached)

ENC. 37

Recommend that the Board approve the following Contractor/ Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Helping Hands for the purpose of obtaining therapist services for students in the CVES Special Education Program for the period of July 6, 2020 through August 14, 2020 at a rate of \$82 per hour. The estimated expenditure for the period will be \$5,450. (Special Education) (attached)

2. Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. David Hedden for the purpose of obtaining professional psychiatric and consultation services in connection with the Special Education Day Treatment Program at a rate of \$183 per hour for the 2020-2021 school year. The estimated annual expenditure for the agreement is \$15,555. (Special Education) (attached)

3. Agreement between Clinton-Essex-Warren-Washington BOCES and Educational Vistas, Inc. for the purpose of obtaining Vendor Scoring services for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a Second Language Assessment Tests (NYSESLAT); grades 4 and 8 NYS Science Assessments; and Regents Exams as requested. Service dates and terms are specified as per the agreement with a completion date occurring no later than June 30, 2021. The total amount payable for all services is \$200,000. (ISC) (attached)

ENC. 38

Recommend that the Board approve the following resolution to participate in Cooperative Purchasing Alliances:

Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board agrees to participate in the OMNIA Partners Public Sector, Keystone Purchasing Network (KPN), National Cooperative Purchasing Alliance (NCPA), Sourcewell, and PEPPM Technology Cooperative Purchasing Program for the 2020/2021 school year.

ENC. 39

Recommend that the Board approve the following resolution to participate in Cooperative Purchasing Program:

Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2020/2021 school year (see attached).

ENC. 36

RENEWAL OF INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

WHEREAS, the Clinton-Essex-Warren-Washington County Board of Cooperative Educational Services, with its principal place of business at P.O. Box 455, 518 Rugar Street, Plattsburgh, New York, 12901 (“BOCES”) and Armory Associates, with its principal place of business at 250 South Clinton Street, Suite 502, Syracuse, New York 13202 entered into an INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT dated the 13th day of June, 2018 for annual valuation services of Other Post-Employment Benefits with regard to Government Accounting Standards Board Statement 75 (GASB-75), hereinafter “SERVICES” for the period of July 1, 2018 through June 30, 2020; and

WHEREAS, under the terms of the Agreement, the BOCES and Armory Associates may agree to extend the term of the Contract by two (2) twelve (12) month renewal options;

NOW THEREFORE, the parties agree as follows:

1. BOCES and the Armory Associates shall extend the term of the INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT for SERVICES dated July 1, 2018 through June 30, 2020 for the additional period of July 1, 2020 through June 30, 2021; and
2. All of the other terms and conditions of the INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT dated the 13th day of June, 2018 including ATTACHMENT(S) shall remain the same and in full force and effect during the new term described above.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as follows:

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Armory Associates

By: _____
Larry Barcomb
Board President

By: Damon R. Hacker
Damon R. Hacker
Executive Vice President

By: _____
Dr. Mark C. Davey
District Superintendent

Date: 5/17/20

Date: _____

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and Armory Associates, Tax ID# 11-3771386 with an office and place of business at 120 Walton Street, Suite 601, Syracuse New York 13202; hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Armory Associates will provide annual valuation services of Other Post-Employment Benefits with regard to Government Accounting Standards Board Statement 75 (GASB-75), hereinafter referred to as "SERVICES." "SERVICES" will commence July 1, 2018 to June 30, 2020; and may be extended under mutual agreement with two (2) twelve (12) month renewal options.

Armory Associates is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** Armory Associates is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. Armory Associates shall perform the SERVICES described above, all such SERVICES being the responsibility of the Armory Associates and those in the Armory Associates' employ.
3. Armory Associates is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Armory Associates represents and warrants that neither Armory Associates nor any of Armory Associates' employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Armory Associates agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. Armory Associates shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. **INSURANCE:** Armory Associates agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. Armory Associates acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Additional school districts added to the SERVICES will be added at the rates listed below. Armory Associates' fees are:

| <u>Employer Category</u> | <u>Full Val Fee</u> | <u>Interim Val Fee</u> |
|--------------------------------------|---------------------|------------------------|
| Employers with less than 100 members | \$5,500 | \$1,000 |
| Employers with 100 to 499 members | \$7,000 | \$1,000 |
| Employers with 500+ members | \$8,000 | \$1,000 |

9. INDEPENDENT CONTRACTOR: Armory Associates is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: Armory Associates agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide Armory Associates with Internal Revenue Service Form 1099 Armory Associates is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to the Armory Associates or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. TERMINATION: This AGREEMENT will terminate upon submission by Armory Associates of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Armory Associates to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Armory Associates.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this
13th day of June 2018.

Date: 6/13/18

Date: 6/11/18

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

CONTRACTOR/CONSULTANT

By: Larry Barcomb
Larry Barcomb/Board President

By: Damon R. Hacker
Damon R. Hacker, Executive Vice President

By: Mark Davey
Mark Davey/District Superintendent

ENC. 37

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and **Adirondack Helping Hands**, with an office and place of business at 427 Margaret Street Plattsburgh, NY 12901 hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: **Adirondack Helping Hands** will provide speech therapists to provide direct (teletherapy) and indirect (e.g. paperwork) speech services commencing on or about July 6, 2020 through August 14, 2020, for up to 25 contact sessions per week (or as required by IEP) at \$82.00 per hour. Dates of service are mutually agreed upon by both parties and rescheduled as such.

Adirondack Helping Hands is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** **Adirondack Helping Hands** is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. **Adirondack Helping Hands** shall perform the SERVICES described above, all such SERVICES being the responsibility of **Adirondack Helping Hands** and those in the **Adirondack Helping Hands** employ.
3. **Adirondack Helping Hands** is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. **Adirondack Helping Hands** represents and warrants that **Adirondack Helping Hands** nor any of **Adirondack Helping Hands** employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. **FINGERPRINTING:** If required by BOCES, Contractor/Consultant agrees to have employees assigned to student-related SERVICES to submit for fingerprinting through the New York State Education Department. Upon submission of an invoice with paid receipts, the cost of such services will be fully reimbursed by BOCES to the Contractor/Consultant.
6. **Adirondack Helping Hands** agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT.
7. **Adirondack Helping Hands** shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.

8. **INSURANCE:** *Adirondack Helping Hands* agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. *Adirondack Helping Hands* acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and objects it to liability for damages, indemnification, and all other legal remedies available to BOCES.
9. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. *Adirondack Helping Hands* fee shall be all inclusive, and shall be limited to \$82.00 per hour. They will provide speech therapists to provide direct (teletherapy) and indirect (e.g. paperwork) speech services commencing on or about July 6, 2020 through August 14, 2020, for up to 25 contact sessions per week (or as required by IEP). Dates of service are mutually agreed upon by both parties. *Adirondack Helping Hands* shall submit an invoice for services rendered no later than (90) days from the date of service to be paid as follows: BOCES will render payment within 30 days after receipt of *Adirondack Helping Hands* invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.
10. **INDEPENDENT CONTRACTOR:** *Adirondack Helping Hands* is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
11. **PUBLIC RETIREES:** *Adirondack Helping Hands* agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
12. **RESPONSIBILITY FOR TAXES:** BOCES will provide *Adirondack Helping Hands* with Internal Revenue Service Form 1099. *Adirondack Helping Hands* is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
13. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
14. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
15. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to *Adirondack Helping Hands* or to anyone else beyond funds appropriated and available for this AGREEMENT.
16. **TERMINATION:** BOCES reserves the right to terminate this AGREEMENT under any of the following conditions: 1) the AGREEMENT may be cancelled by BOCES without advance notice or penalty in the event of a coronavirus outbreak and/or a government declared state of emergency. In such event, BOCES shall be relieved of all further liability, except with respect to AGREEMENT SERVICES provided to BOCES by the *Adirondack Helping Hands* occurring on or before the cancellation date. 2) upon failure of *Adirondack Helping Hands* to meet the terms and conditions set forth herein or upon

a finding of violation of applicable laws, rules or regulations by **Adirondack Helping Hands**. 3) the AGREEMENT may also terminate naturally upon submission by the **Adirondack Helping Hands** of a final product satisfactory to BOCES.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2020.

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____
(Larry Barcomb/Board President)

Date: _____

Consultant

By: 
Adirondack Helping Hands

Date: 01/19/2020

By: _____
(Dr. Mark Davey, District Superintendent)

Date: _____

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and DR. DAVID HEDDEN, with an office and place of business at 708 Barstow Road, Shelburne, Vermont 05482-6986; hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Psychiatrist will monitor and review all treatment plans, conduct evaluations, prescribe medications and provides consultation to staff and family in a treatment team setting associated with the Day Treatment Program for the fiscal year 2020-2021.

DR. DAVID HEDDEN is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. RETAINER: DR. DAVID HEDDEN is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. DR. DAVID HEDDEN shall perform the SERVICES described above, all such SERVICES being the responsibility of the DR. DAVID HEDDEN and those in the DR. DAVID HEDDEN's employ.
3. DR. DAVID HEDDEN is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. DR. DAVID HEDDEN represents and warrants that neither DR. DAVID HEDDEN nor any of DR. DAVID HEDDEN's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. DR. DAVID HEDDEN agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. DR. DAVID HEDDEN shall provide materials for reproduction and personnel, to complete the services, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. HOLD HARMLESS AGREEMENT: DR. DAVID HEDDEN agrees to provide BOCES with a Hold Harmless Agreement for Professional Consultants as set forth in Attachment I prior to Commencement of Services.
8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. DR. DAVID HEDDEN's hourly rate shall be all inclusive and shall be limited to

\$183.00 per hour. DR. DAVID HEDDEN shall submit an itemized invoice for services rendered no later than 90 days from the date of service to be paid as follows: BOCES will render payment within 30 days after receipt of DR. DAVID HEDDEN's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.

9. INDEPENDENT CONTRACTOR: DR. DAVID HEDDEN is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: DR. DAVID HEDDEN agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide DR. DAVID HEDDEN with Internal Revenue Service Form 1099. DR. DAVID HEDDEN is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to the DR. DAVID HEDDEN or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. TERMINATION: BOCES reserves the right to terminate this AGREEMENT under any of the following conditions: 1) the AGREEMENT may be cancelled by BOCES without advance notice or penalty in the event of a coronavirus outbreak and/or a government declared state of emergency. In such event, BOCES shall be relieved of all further liability, except with respect to AGREEMENT SERVICES provided to BOCES by DR. DAVID HEDDEN occurring on or before the cancellation date. 2) upon failure of DR. DAVID HEDDEN to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by DR. DAVID HEDDEN. 3) the AGREEMENT may also terminate naturally upon submission by DR. DAVID HEDDEN of a final product satisfactory to BOCES.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2020.


Date: _____

Date: 6/8/20

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

DR. DAVID HEDDEN

By: _____
Larry Barcomb/Board President

By: 
(Dr. David Hedden)

By: _____
Mark Davey/District Superintendent

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and Educational Vistas, Inc., with an office and place of business at ~~718 State Street~~, Schenectady, NY, hereinafter be collectively referred to as "THE PARTIES". 2200 *Maxon Rd. Ext.*

BOCES desires to have certain services and activities described as follows: Vendor Scoring for grades 3-8 ELA and mathematics assessments, grades K-12 New York State English as a Second Language Assessment Test (NYSESLAT) and grades 4 and 8 NYS Science assessments as referenced in Schedule A- 3 to 8 scoring. January, possibly June, and August 2020 Regents Exams including (Physical Setting(PS)/Earth Science, PS/Chemistry, Living Environment, English Language Arts, Algebra I, Algebra II, Geometry, US History and Government, Global History & Geography II (New Framework) and Transition Exam for Global History and Geography) as described in Schedule A-Regents Exams. The total cost will be no more than \$200,000 all-inclusive of travel and other related expenses as per detail costs on Schedule B.

Educational Vistas Inc., is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** Educational Vistas Inc. is hereby retained by BOCES as an independent contractor. The AGREEMENT will commence on the date listed above and terminate upon submission by Educational Vistas, Inc., of a final product satisfactory to BOCES, or upon the failure of Educational Vistas, Inc. to meet the terms and conditions of this Agreement or upon a finding of violation of applicable laws, rules or regulations by Educational Vistas, Inc., whichever shall first occur.
2. Educational Vistas Inc. shall perform the SERVICES described in Schedule A, all such SERVICES being the responsibility of Educational Vistas Inc. and those in Educational Vistas Inc. employ.
3. Educational Vistas Inc. is free to devote his attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Educational Vistas Inc. represents and warrants that neither Educational Vistas Inc. nor any of Educational Vistas Inc. employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.

5. Educational Vistas Inc. agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agree to provide BOCES with a minimum of two (2) business references.
6. Educational Vistas Inc. shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. INSURANCE: Educational Vistas Inc. agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Schedule A, prior to commencement of SERVICES. Educational Vistas Inc. acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.
8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Educational Vistas Inc., fee shall be all inclusive, and shall be limited to no more than \$200,000 paid as follows: BOCES will render payment within 30 days after receipt of Educational Vistas Inc. invoice at the conclusion of services and in consideration of receipt of services for each content area and a final product for that content area which is satisfactory to BOCES. Such fee shall not be subject to modification based on the number of hours devoted by Educational Vistas Inc., to the project.
9. INDEPENDENT CONTRACTOR: Educational Vistas Inc. is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: Educational Vistas Inc., agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide Educational Vistas Inc., with Internal Revenue Service Form 1099. Educational Vistas Inc., is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an

invoice describing the SERVICES performed is a condition precedent to payment by BOCES.

13. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to Educational Vistas Inc. or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. **TERMINATION:** This AGREEMENT will terminate upon submission by Educational Vistas Inc. of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Educational Vistas Inc., to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Educational Vistas Inc.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of 7 20

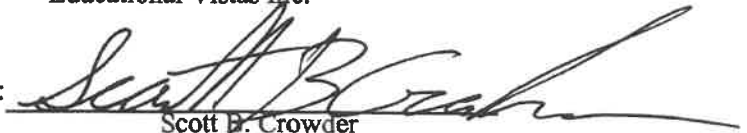
Date: _____

Date: May 19th, 2020

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Educational Vistas Inc.

By: _____
Mark C. Davey
District Superintendent

By: 
Scott B. Crowder
Chief Executive Officer

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____
Larry Barcomb
CVES Board President

Schedule A- 3 to 8 Scoring

Vendor scoring process for grades 3-8 ELA and math assessments:

Paper-Based Assessment Scoring:

Educational Vistas, Inc. (EVI) will employ evaluated and selected NYS certified teachers to score the constructed response items. EVI will

- Do preliminary assessment check-in and verification process
- Do preliminary training for each subject based on NYS-provided scoring materials
- Have communication with district/BOCES regarding missing assessment booklet and answer sheet protocols
- Do verification and record keeping of all NYS certified teachers including copies of certifications, resumes, experience, and emergency contact information
- Have a dedicated team of 3 lead teachers assigned to each grade level to ensure full-time availability for question-resolution
- Have Full-time supervision by EVI NYS Scoring Director
- Have daily recalibration sessions related to scoring
- Have leader-performed read-behinds
- Maintain strict confidentiality agreement between EVI and scorers

Computer-Bases Assessment Scoring:

Educational Vistas, Inc. (EVI) will employ evaluated and selected NYS certified teachers to score the constructed response items through the Questar Score Point software program. EVI will

- Evaluate and select protocol for CBT leaders and scorers to ensure adequate skill and familiarity with both material and process
- Do preliminary leader and scorer computer training
- Have preliminary assessment check-in and verification process
- Have preliminary training for each subject based on NYS-provided scoring materials
- Have communication with district/BOCES regarding missing assessment booklet and answer sheet protocols
- Do verification and record keeping of all NYS certified teachers including copies of certifications, resumes, experience, and emergency contact information
- Have a dedicated team of 3 lead teachers assigned to each grade level to ensure full-time availability for question-resolution
- Have Full-time supervision by EVI NYS Scoring Director
- Have daily recalibration sessions related to scoring
- Have leader-performed read-behinds
- Run a "zero" report to ensure scoring of all responses

- Maintain strict confidentiality agreement between EVI and scorers

EVI will pick up paper-based grades 3-8 ELA assessments and answer sheets twice; the dates below are pending based on a final release of the 2020-2021 NYSED Grades 3-8 Testing Schedule and may possibly be renegotiated. The first pick up of exams and answer sheets will be on Friday, April 23, 2021 between 12:00 p.m. and 2:00 p.m. The second pick up of exams and answer sheets will be on Wednesday, April 28, 2021 between 12:00 p.m. and 2:00 p.m. The exams and answer sheets will be picked up at the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on both days. There will be no additional charges for the pick-up of these exams and answer sheets. The exam booklets will be returned to the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on Friday, May 6, 2021 between 12:00 p.m. and 2:00 p.m. There will be no additional charges for the return of these exams to the Instructional Services Center. Ed Vistas will deliver scored ELA answer sheets to Northeastern Regional Information Center (NERIC) in Albany, NY by Wednesday May 5, 2021.

EVI will pick up paper-based grades 3-8 math assessments and answer sheets twice; the dates below are pending based on a final release of the 2020-2021 NYSED Grades 3-8 Testing Schedule and may possibly be renegotiated. The first pick up of exams and answer sheets will be on Friday, May 7, 2021 between 12:00 p.m. and 2:00 p.m. The second pick up of exams and answer sheets will be on Wednesday, May 12, 2021 between 12:00 p.m. and 2:00 p.m. The exams and answer sheets will be picked up at the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on both days. There will be no additional charges for the pick-up of these exams and answer sheets. The exam booklets will be returned to the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on a date to be determined. There will be no additional charges for the return of these exam booklets to the Instructional Services Center. Ed Vistas will deliver scored mathematics answer sheets to NERIC in Albany, NY by Thursday, May 20, 2021.

Services provided by EVI as it relates to pick-up and delivery include:

- Having staff available 24/7 during pick-up/delivery process to ensure that any challenges are identified and solved immediately
- Using software that tracks designated district contact person information, district locations, times/dates, and courier assignments
- Ensuring vehicles arrive at the Instructional Services Center at specified dates and times for pick-up/delivery of exams
- Ensuring materials received from CVES are signed and accounted for upon receipt of pick-up/delivery
- Ensure records of test locations and security protocols are maintained and available
- Return all answer sheets packages in separate, designated envelopes by district and grade level
- Providing directions for packaging assessments to be picked-up
- Communicating that Opt-Out answer sheets need to be separated at the district from the assessments and answer sheets prior to sending to vendor scoring
- Ensuring that districts review and confirm that student rosters are current and accurate

- Ensuring that constructed response scores on the bubble sheets are clear, dark and complete
- Ensuring that all SED requirements for test security and confidentiality are met
- Ensuring no student data will be collected, stored, or shared by any EVI staff

Vendor scoring process for grades 4 and 8 science assessments:

Paper-Based Assessment Scoring:

Educational Vistas, Inc. (EVI) will employ evaluated and selected NYS certified teachers to score the constructed response items. EVI will

- Do preliminary assessment check-in and verification process
- Do preliminary training for each subject based on NYS-provided scoring materials
- Have communication with district/BOCES regarding missing assessment booklet and answer sheet protocols
- Do verification and record keeping of all NYS certified teachers including copies of certifications, resumes, experience, and emergency contact information
- Have a dedicated team of 3 lead teachers assigned to each grade level to ensure full-time availability for question-resolution
- Have Full-time supervision by EVI NYS Scoring Director
- Have daily recalibration sessions related to scoring
- Have leader-performed read-behinds
- Maintain strict confidentiality agreement between EVI and scorers

EVI will pick up paper-based grades 4 and 8 science assessments and answer sheets twice; the dates below are pending based on a final release of the 2020-2021 NYSED Grades 3-8 Testing Schedule and may possibly be renegotiated. EVI will pick up paper-based grades 4 and 8 science assessments and answer sheets on Wednesday, June 9, 2021 between 12:00 p.m. and 2:00 p.m. The exams and answer sheets will be picked up at the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY. For any make up exams in grades 4 and 8 Science school districts will send the exams directly to ED Vistas for scoring. There will be no additional charges for the pick-up of these exams and answer sheets. The exams booklets will be returned to the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on Friday, Jun 18, 2021 between 12:00 p.m. and 2:00 p.m. There will be no additional charges for the return of these exam to the Instructional Services Center. Ed Vistas will deliver the grades 4 and 8 Science answer sheets directly to NERIC by Thursday, June 17, 2021.

Services provided by EVI as it relates to pick-up and delivery include:

- Having staff available 24/7 during pick-up/delivery process to ensure that any challenges are identified and solved immediately
- Using software that tracks designated district contact person information, district locations, times/dates, and courier assignments
- Ensuring vehicles arrive at the Instructional Services Center at specified dates and times for pick-up/delivery of exams

- Ensuring materials received from CVES are signed and accounted for upon receipt of pick-up/delivery
- Ensure records of test locations and security protocols are maintained and available
- Return all answer sheets packages in separate, designated envelopes by district and grade level
- Providing directions for packaging assessments to be picked up
- Communicating that Opt-Out answer sheets need to be separated at the district from the assessments and answer sheets prior to sending to vendor scoring
- Ensuring that districts review and confirm that student rosters are current and accurate
- Ensuring that constructed response scores on the bubble sheets are clear, dark and complete
- Ensuring that all SED requirements for test security and confidentiality are met
- Ensuring no student data will be collected, stored, or shared by any EVI staff

Vendor scoring process for grades K-12 NYSESLAT assessments:

Educational Vistas, Inc. (EVI) will employ evaluated and selected NYS certified teachers to score the constructed response items. EVI will

- Do preliminary assessment check-in and verification process
- Do preliminary training for each subject based on NYS-provided scoring materials
- Have communication with district/BOCES regarding missing assessment booklet and answer sheet protocols
- Do verification and record keeping of all NYS certified teachers including copies of certifications, resumes, experience, and emergency contact information
- Have a dedicated team of 3 lead teachers assigned to each grade level to ensure full-time availability for question-resolution
- Have Full-time supervision by EVI NYS Scoring Director
- Have daily recalibration sessions related to scoring
- Have leader-performed read-behinds
- Maintain strict confidentiality agreement between EVI and scorers

Paper-Based Assessment Scoring:

EVI will pick up paper-based grades NYSESLAT assessments and answer sheets once; the dates below are pending based on a final release of the 2020-2021 NYSED Grades 3-8 Testing Schedule and may possibly be renegotiated. EVI will pick up paper-based grades K-12 NYSESLAT assessments and answer sheets on Tuesday, May 21, 2019 between 12:00 p.m. and 2:00 p.m. The exams and answer sheets will be picked up at the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY. For any make up NYSESLAT exams in grades K-12, school districts will send the exams directly to ED Vistas for scoring. There will be no additional charges for the pick-up of these exams and answer sheets. The exam booklets will be returned to the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on Friday, June 14, 2019 between 12:00 p.m. and 2:00 p.m. There will be no additional charges for the return of these exams to the Instructional Services Center. Ed Vistas will deliver the grades K-12 NYSESLAT answer sheets directly to NERIC by Thursday, May 30, 2019.

Services provided by EVI as it relates to pick-up and delivery include:

- Having staff available 24/7 during pick-up/delivery process to ensure that any challenges are identified and solved immediately
- Using software that tracks designated district contact person information, district locations, times/dates, and courier assignments
- Ensuring vehicles arrive at the Instructional Services Center at specified dates and times for pick-up/delivery of exams
- Ensuring materials received from CVES are signed and accounted for upon receipt of pick-up/delivery
- Ensure records of test locations and security protocols are maintained and available
- Return all answer sheets packages in separate, designated envelopes by district and grade level
- Providing directions for packaging assessments to be picked-up
- Communicating that Opt-Out answer sheets need to be separated at the district from the assessments and answer sheets prior to sending to vendor scoring
- Ensuring that districts review and confirm that student rosters are current and accurate
- Ensuring that constructed response scores on the bubble sheets are clear, dark and complete
- Ensuring that all SED requirements for test security and confidentiality are met
- Ensuring no student data will be collected, stored, or shared by any EVI staff

Schedule A-Regents Exams

Vendor scoring process for Regents Exams:

Paper-Based Assessment Scoring:

Educational Vistas, Inc. (EVI) will employ evaluated and selected NYS certified teachers to score the constructed response items. EVI will

- Do preliminary assessment check-in and verification process
- Do preliminary training for each subject based on NYS-provided scoring materials
- have communication with district/BOCES regarding missing assessment booklet and answer sheet protocols
- do verification and record keeping of all NYS certified teachers including copies of certifications, resumes, experience, and emergency contact information
- have a dedicated team of 3 lead teachers assigned to each grade level to ensure full-time availability for question-resolution
- have Full-time supervision by EVI NYS Scoring Director
- have daily recalibration sessions related to scoring
- have leader-performed read-behinds
- maintain strict confidentiality agreement between EVI and scorers

EVI will pick up paper-based Regents Exams (Physical Setting (PS) Earth Science, PS Chemistry, Living Environment, English Language Arts, Algebra I, Algebra II, Geometry, US History and Government, and Transition Exam for Global History and Geography and answer

sheets within two days of the administration of each subject between 12:00 p.m. and 2:00 p.m.; specific dates and times to be negotiated for each administration. The exams and answer sheets will be picked up at the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY. There will be no additional charges for the pick-up of these exams and answer sheets. The exams and answer sheets will be returned to the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on within 5 days of the final submission of answer sheets to the scanning center. There will be no additional charges for the return of these exams and answer sheets to the Instructional Services Center.

Services provided by EVI as it relates to pick-up and delivery include:

- having staff available 24/7 during pick-up/delivery process to ensure that any challenges are identified and solved immediately
- using software that tracks designated district contact person information, district locations, times/dates, and courier assignments
- ensuring vehicles arrive at the Instructional Services Center at specified dates and times for pick-up/delivery of exams
- ensuring materials received from CVES are signed and accounted for upon receipt of pick-up/delivery
- Ensure records of test locations and security protocols are maintained and available
- Return all answer sheets packages in separate, designated envelopes by district and grade level.
- providing directions for packaging assessments to be picked-up
- ensuring that districts review and confirm that student rosters are current and accurate
- ensuring that constructed response scores on the bubble sheets are clear, dark and complete
- ensuring that all SED requirements for test security and confidentiality are met
- ensuring no student data will be collected, stored, or shared by any EVI staff

Champlain Valley Educational Services

Pricing for NYS Assessment Scoring

| NYS Assessment Scoring | 2019-20SY |
|--|---------------|
| | |
| PBT Grades 3-5 ELA | \$10.00 |
| PBT Grades 6-8 ELA | \$10.50 |
| | |
| CBT Grades 3-5 ELA | \$9.00 |
| CBT Grades 6-8 ELA | \$9.50 |
| | |
| PBT Grades 3-5 Math | \$9.00 |
| PBT Grades 6-8 Math | \$9.50 |
| | |
| CBT Grades 3-5 Math | \$8.00 |
| CBT Grades 6-8 Math | \$8.50 |
| | |
| Grade 4 Science | \$11.00 |
| Grade 8 Science | \$13.00 |
| | |
| NYSESLAT | \$10.00 |
| | |
| United States History & Government | \$16.00 |
| Global History & Geography II (New Framework) | \$16.50 |
| Global History & Geography (Transition Exam) | \$16.50 |
| RE in English Language Arts (Common Core) | \$16.00 |
| Algebra I (Common Core) | \$13.75 |
| Geometry (Common Core) | \$14.25 |
| Algebra II (Common Core) | \$14.00 |
| Earth Science / The Physical Setting | \$15.25 |
| Biology / The Living Environment | \$15.00 |
| Chemistry / The Physical Setting | \$15.00 |
| Physics / The Physical Setting | \$16.50 |
| | |
| Entire Test Blank Handling Fee ("Opt-Out", Absent or Refused Entire Test, Etc.) | \$3.00 |
| | |

| | |
|---|----------------|
| Pickup & Delivery Charge per location | \$50.00 |
| CENTRAL LOCATION Pickup & Delivery for CEWW BOCES Component Districts | FREE |
| Grade-level feedback with insight for improvement in student areas of challenge directed at the 2 major tasks: short response & extended response. (Nature of the tasks are explained as they relates to the standards.) | FREE |
| Once data files are provided to EVI, data analysis & reports are available on-demand within DataMate™. | FREE |



**St. Lawrence-Lewis
BOCES**

*Building Futures *
Creating Meaningful Lives*

Board of Cooperative Educational Services

**Thomas R. Burns
District Superintendent
Executive Officer**

ENC. 39

Cooperative Purchasing

Special Education Building

20104 NYS RT 3

Watertown, NY 13601

(315) 779-7390

E-mail: cooppur@slloboces.org

**Amy M. Pastuf
Cooperative Purchasing Agent**

**St. Lawrence/Lewis BOCES
Cooperative Purchasing Agreement**

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1.) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2.) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3.) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4.) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5.) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and /or all commodities on the attached list.
- 6.) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7.) The Board of Education agrees:
 - a.) To abide by majority decisions of the participating districts on quality standards;
 - b.) That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c.) That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).



P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

CENTRAL ADMINISTRATION

518-561-0100

District Office FAX 518-562-1471
Management Services FAX 518-561-9382
Employee Services FAX 518-324-6612

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

Resolution of Board of Education

Be it resolved that the Clinton Essex Warren Washington BOCES Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the **2020/2021** school year.

Certification of Board Clerk

I, _____, district clerk of the _____ Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the board of education at its meeting held on the ____ day of _____, 2____.

Date

Signature of District Clerk

ENC. 40

Recommend that the Board appoint Board Members to the CVES Budget Committee (for the development of the 2021-22 CVES budget) for the 2020-21 school year. (2019-20 members were Leisa Boise, Patricia Gero, Lori Saunders & Scott Thurber)

ENC. 41

Recommend that the Board appoint at least five Board Members to the CVES Audit Committee (pertaining to the 2019-20 school year) for the 2020-21 school year. (2019-20 members were Linda Gonyo-Horne, Richard Harriman, Sr., Donna LaRocque, Thomas McCabe, and Doug Spilling)

ENC. 42

Recommend that the Board accept the following letter of Resignation:

1. Jenn Christiansen, Principal, effective August 1, 2020.

ENC. 43

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Kaitlin Diskin
Tenure Area: Speech & Hearing Handicapped
Position: Speech & Hearing Teacher
Effective Date: September 1, 2020
Tentative Tenure Date: September 1, 2024
Certification Status: Speech and Language Disabilities, Emergency COVID-19
Annual Base Salary: \$46,468

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 47

Recommend the board establish the following temporary on-call rates for the 2020-2021 school year effective July 1, 2020.

| Title (Temporary On-Call) | 2019-2020 | Type | 2020-2021 | Type |
|---|------------------|-------------|------------------|-------------|
| Teacher | \$110.00 | Daily | \$115.00 | Daily |
| Nurse (RN) | \$100.00 | Daily | \$105.00 | Daily |
| Teaching Assistant | \$90.00 | Daily | \$95.00 | Daily |
| Teacher Aide/Job Placement Aide | \$83.00 | Daily | \$88.00 | Daily |
| Custodial Worker | \$12.50 | Hourly | \$13.50 | Hourly |
| Maintenance Worker | \$12.50 | Hourly | \$14.00 | Hourly |
| Custodian/Maintenance Worker (Retiree) | | | \$15.00 | Hourly |
| Bus Driver | \$20.00 | Hourly | \$20.00 | Hourly |
| Cook | \$11.80 | Hourly | \$13.50 | Hourly |
| Food Service Helper | \$11.80 | Hourly | \$13.00 | Hourly |
| Musical Instrument Repair Technician | \$19.75 | Hourly | \$19.75 | Hourly |
| Audio Visual Repair Technician | \$14.67 | Hourly | \$14.67 | Hourly |
| Cleaner Messenger | \$11.80 | Hourly | \$12.50 | Hourly |
| Temporary On-Call Clerical (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer) | \$11.80 | Hourly | \$12.50 | Hourly |
| Temporary On-Call Clerical – (Retiree) (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer) | \$11.80 | Hourly | \$15.00 | Hourly |
| Principal | \$350.00 | Daily | \$350.00 | Daily |
| Administrator | \$450.00 | Daily | \$450.00 | Daily |

ENC. 48

Appoint Representatives for the Clinton & Essex County School Boards Association for 2020-21.

(2019-20 Representative for Clinton County was Linda Gonyo-Horne)

(2019-20 Representative for Essex County was Mitch St. Pierre)

ENC. 49

Appoint Voting Delegate/Alternate for New York State School Boards Convention.

(2019-20 Delegate was Ed Marin, Alternate was Richard Harriman, Sr.)

ENC. 50

Appoint NYSSBA Legislative Liaison.

(2019-20 Delegate was Linda Gonyo-Horne)

ENC. 51

Recommend that the Board approve the Student Transportation Cooperative Agreement Resolution which has been reviewed by the CVES attorney and insurance agent (attached).

ENC. 52

Recommend that the Board recertify the following programs for Career & Technical Education, which may lead to a technical endorsement on a student's Regents diploma and will permit the awarding of academic credit for each of these programs, contingent upon the State Education Department approval.

| | <u>Original Approval</u> | <u>Re-Approval</u> |
|------------------------------|--------------------------|--------------------|
| 1. Early Childhood Education | 2005 | 2010, 2015 |
| 2. Marine Technology | 2015 | |
| 3. Welding | 2005 | 2010, 2015 |

ENC. 53

Recommend that the Board approve updates of any names, titles, numbers throughout the District-Wide and all building level Safety Plans to reflect staffing changes/updates, as well as any technology instruction modifications as a result of equipment upgrades, from July 1, 2020 through June 30, 2021.

ENC. 54

Recommend that the Board adopt the following Revised Policies:

#5300 Code of Conduct

#5600 Personal Property Accountability

#6405 Fund Balance

ENC. 51

STUDENT TRANSPORTATION COOPERATIVE AGREEMENT

This Agreement is made by and among the participating school districts listed below, and Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (collectively, the "Participating Schools"), pursuant to Section 119-o of the General Municipal Law for the purpose of providing transportation to their respective students on a cooperative basis.

RECITALS

- A. The Participating Schools are:
- Clinton-Essex-Warren-Washington Board of Cooperative Education Services ("BOCES")
 - AuSable Valley Central School District
 - Beekmantown Central School District
 - Boquet Valley CSD at Elizabethtown-Lewis-Westport
 - Chazy Union Free School District
 - Crown Point Central School District
 - Keene Central School District
 - Moriah Central School District
 - Northeastern Clinton Central School District
 - Northern Adirondack Central School District
 - Peru Central School District
 - Plattsburgh City School District
 - Putnam Central School District
 - Saranac Central School District
 - Schroon Lake Central School District
 - Ticonderoga Central School District
 - Willsboro Central School District

For purposes of this Agreement, the Participating School sending one or more of its students on another's bus shall be called the "Sending School" and the Participating School transporting one or more of another's students shall be called the "Transporting School".

- B. Each of the Participating Schools, except BOCES and the Plattsburgh City School District, provides transportation for its resident students between their homes and the schools they legally attend; and two or more schools may be transporting students to the same out-of-district locations or over similar routes; and all agree to work together to improve transportation service and efficiency within the region served by the Participating Schools.
- C. The Participating Schools agree to work together to try to ensure, to the extent feasible and practical, that each Participating School participates equitably in transporting students of each other.

NOW THEREFORE, for mutual promises contained herein, the Participating Schools agree as follows:

1. The Participating Schools shall cooperate with each other to avoid overlapping and unnecessarily long runs by transporting each other's students when multiple districts are transporting students to the same location, and when a Participating School has available passenger capacity and can provide service to another Participating School at no discernible additional cost. To the extent feasible and practical, the Participating Schools shall cooperate with each other to ensure that each Participating School is treated equitably in transporting students of the Participating Schools.
2. Each Participating School shall maintain its own policy regarding transportation of students. Nothing contained in this Agreement shall require any Participating School to provide transportation to any person or student which is not authorized by the transportation policy of the Participating School.
3. Each Participating School shall ensure that all its vehicles used to transport students are school buses, inspected by the NYSDOT, and that all drivers shall have the proper article 19-A driver certification.
4. The Participating Schools may appoint a committee which may be comprised of superintendents, transportation officials, and other school officials to effectively and efficiently administer this Agreement. In addition, the transportation officials of the Participating Schools shall have the authority to represent their respective Participating Schools in making scheduling arrangements and designing procedures for covering matters such as scheduling changes, communications, student discipline, emergency procedures, and complaints. Any particular cooperative transportation arrangement may be discontinued by a Participating Schools by giving written notice to the affected Participating Schools.
5. Each Participating School agrees to maintain public liability insurance coverage such that the insurance of the Transporting School will be primary with respect to any claim made against the Transporting School and/or the Sending School in connection with, or arising out of, the operation of the Transporting School's vehicle. Each District shall maintain insurance with at least the minimum following coverages:
 - Commercial General Liability: \$1,000,000 each occurrence/\$2,000,000 aggregate. The policy shall include coverage for sexual misconduct.
 - Automobile Liability: \$1,000,000 combined single limit for owned, hired, leased and borrowed vehicles;
 - Workers' Compensation: Statutory limits and coverages.

A Transporting School shall not be deemed the agent of the Sending School, but rather as an independent contractor.

6. There shall be no fee for the transportation of a student of a Sending School by a Transporting School pursuant to this agreement.

7. The parties to this Agreement recognize and acknowledge that, at any given time, one or more Participating Schools may not be actually participating in this Agreement as a Sending School or Transporting School. However, by executing this Agreement, each Participating School may participate at any time during this Agreement as a Sending School or Transporting School.

8. This Agreement shall continue until terminated. However, a Participating School can withdraw from this Agreement by providing written notice to each of the Participating Schools sixty (60) days prior to the withdrawal date, with notice being considered given when deposited in the U.S. mail.

9. This Agreement may be executed in counterparts, each of which, when so executed, shall, together, constitute and be one and the same instrument. To expedite the Agreement, telecopier signatures of the parties shall be acceptable.

IN WITNESS WHEREOF, the parties have executed this Agreement pursuant to duly authorized resolutions of their respective Boards as follows:

| | |
|-------|--|
| _____ | By: _____ |
| Date | Clinton-Essex-Warren-Washington Board of Cooperative Education Services |
| _____ | By: _____ |
| Date | AuSable Valley Central School District |
| _____ | By: _____ |
| Date | Beekmantown Central School District |
| _____ | By: _____ |
| Date | Boquet Valley Central School District at Elizabethtown-Lewis-Westport |
| _____ | By: _____ |
| Date | Chazy Union Free School District |
| _____ | By: _____ |

Date

By: _____

Crown Point Central School District

Date

By: _____

Keene Central School District

Date

By: _____

Moriah Central School District

Date

By: _____

Northeastern Clinton Central School District

Date

By: _____

Northern Adirondack Central School District

Date

By: _____

Peru Central School District

Date

By: _____

Plattsburgh City School District

Date

By: _____

Putnam Central School District

Date

By: _____

Saranac Central School District

Date

By: _____

Schroon Lake Central School District

Date

By: _____

Ticonderoga Central School District

Date

By: _____

Willsboro Central School District

ENC. 55

Policies To Be Reviewed Annually

1. #6700 Policy and Procedures Governing Procurements of Goods and Service Enacted in Accordance with General Municipal Law § 104-b
2. #6700-E.1 Purchasing Exhibit

ENC. 56

Policy Requiring Board Member's Signature

1. #2160 BOCES Board Officer and Board Member Responsibilities

Please sign last page and return to District Clerk

**POLICY AND PROCEDURES GOVERNING PROCUREMENTS
OF GOODS AND SERVICES ENACTED IN ACCORDANCE WITH
GENERAL MUNICIPAL LAW § 104-b**

The following procedures shall be followed regarding all procurements of goods and services including those which are not required to be made pursuant to the competitive bidding requirements of General Municipal Law § 103 (1).

DETERMINATION OF WHETHER PUBLIC BIDDING IS REQUIRED

The School Business Official shall determine whether public bidding is required.

The determination of public bidding for a particular item shall be based on the total acquisition cost of the same or similar items during the entire school year or term of the contract.

See Chart 6700-E.1 incorporated as part of this policy.

WHEN PARTICULAR ALTERNATE PROPOSALS SHALL BE USED

All documentation shall be filed with the Purchasing Agent and the Board shall, in its resolution of award, make reference to the quotations received and the fact that the documents regarding the quotations are filed with the Purchasing Agent.

PROCEDURE WHEN AWARD IS NOT MADE TO THE LOWEST SUPPLIER

An award need not be awarded to the lowest supplier when:

- the award is based on best value.
- the bidder is not a responsible bidder.
- the language submitted by the bidder imposes conditions which, in the written opinion of the District Superintendent or attorney, are not in the best interests of BOCES.
- the bidder fails to demonstrate that the item or service can be delivered at the appropriate time.
- the proposed product, in the written opinion of the Purchasing Agent, is not compatible with the products which interact with the product desired to be acquired.
- in relation to personnel services, that there is an existing relationship and such continued relationship is in the best interests of BOCES.
- in relation to personnel services, that the experience or educational basis is not the same. It is the desire of the Board to acquire the best professional services available to meet the needs of BOCES. When proposals are received for personnel services, the Board shall consider the professional experience of the applicants in rendering similar services to

other school districts or to this school district. When personnel services are awarded on the basis of experience and background, the resolution of the Board shall identify the various elements considered in making the award.

- BOCES shall give preference in purchasing instructional materials to any vendor able to provide those materials in alternative formats.

WHEN NO BID IS RECEIVED

When the procedures are followed and no bid is received, the Board shall, by resolution, set forth another method to follow to obtain a quote. The procedures shall then be followed.

PROCEDURES OF § 103 (1)

In all situations, the District Superintendent may elect to follow the procedures of General Municipal Law § 103 (1) even though bidding is not required by law or the anticipated cost is under the statutory limits.

ALTERNATE FORMAT

BOCES shall give preference in purchasing instructional materials to any vendor able to provide those materials in alternative formats.

COOPERATIVE PURCHASING

The Board of Cooperative Educational Services endorses the concept of cooperative purchasing when such method is in the best interest of BOCES. The Purchasing Agent is authorized to explore the possible participation by the Supervisory district in cooperative purchasing ventures with other district and municipalities. All proposals and contracts for cooperative purchasing ventures shall be submitted to the BOCES Board for consideration and approval.

All construction contracts must be advertised, bid on and awarded in accordance with the BOCES' policy and procedures for competitive bidding. No school building may be erected, purchased, repaired, enlarged or remodeled, nor will an advertisement for bids for the execution of the plans and specifications for a school building be placed in the supervisory district, at an expense that will exceed \$10,000 until the plans and specifications have been submitted to the Commissioner of Education and his/her approval received. Such plans and specifications will show in detail the ventilation, heating and lighting of such buildings.

ANNUAL REVIEW

This policy shall be reviewed annually. The annual review shall take place during the first six weeks of the beginning of the school year. This policy shall be considered a continuing policy unless modified by resolution of the Board.

PRIOR CONSULTATION

Before enacting this resolution, comments concerning the policies and procedures were solicited from the District Superintendent, School Business Official Treasurer, Internal Auditor, and Purchasing Agent.

Adopted March 11, 2015

PURCHASING EXHIBIT
Methods of Competition To Be Used For Non-Bid Procurement

| | Verbal Quotes | | | Written Quotes | | Bid | RFP | Other |
|--|---------------|---|---|----------------|-------------|-----|-----|-------|
| | 0 | 2 | 3 | 3 | More than 3 | | | |
| Purchase Contracts up to \$19,999: | | | | | | | | |
| Under \$800 | X | | | | | | | |
| \$800 - \$1,499 | | X | | | | | | |
| \$1,500 - \$4,999 | | | | X | | | | |
| \$5,000 - \$19,999 | | | | | X | | | |
| \$20,000 total or more | | | | | | X | | |
| Public Work Contracts Up to \$34,999 | | | | | | | | |
| Under \$1,000 | X | | | | | | | |
| \$1,000 - \$4,999 | | | X | | | | | |
| \$5,000 - \$9,999 | | | | X | | | | |
| \$10,000 - \$34,999 | | | | | X | | | |
| \$35,000 total or more | | | | | | X | | |
| Emergencies | | | | | | | | X |
| Insurance | | | | | X | | | |
| Professional Services* | | | | | | | X | |
| Leases of Personal Property | | | | | | | | X |
| Second-Hand Equip. from Other Governments | | | | | | | | X |
| Certain Food & Milk Purchases | | | | | | | | X |
| Certain Municipal Hospital Purchases | | | | | | | | X |
| Sole Source (<i>For example, a monopoly, a patented item, certain textbooks and educational publications.</i>) | | | | | | | | X |

Cooperative bids, state contracts, county contracts or preferred vendors must be utilized prior to initiating a non-bid procurement. Obtain procedures from the division office.

General Municipal Law requires that similar procurements that exceed \$20,000 in a fiscal year must be grouped together for the purpose of determining whether a particular item or group of items must be bid. Such bids will be made at the discretion of the Business Manager.

* An RFP may be required; however, contracts for professional services may be awarded without competitive bidding.

DEFINITIONS:

Purchase Contract: An order for supplies and/or equipment or other goods.

Public Works Contract: An order for the construction or repair of any building, structure, fixture or other improvement on real property including all materials used and all work, labor and other services rendered in connection with such construction or repair.

Professional Services: A service involving specialized skill, training and expertise, use of professional judgment or discretion, and/or a high degree of creativity.

RFP: Request For Proposal

Adopted July 13, 2011

CLINTON-ESSEX-WARREN-WASHINGTON BOCES

2160

BOCES BOARD OFFICER AND BOARD MEMBER RESPONSIBILITIES

Pursuant to the provisions of Section 806 of the General Municipal Law, the Board of Cooperative Educational Services (hereinafter "Board") promulgates these rules of ethical conduct for the Board members, officers and employees of the school district. These rules shall not conflict with, but shall be in addition to, any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts by municipal officers and employees.

Definitions

1. "Officer or Employee" means an officer or employee of the Clinton-Essex-Warren-Washington BOCES, whether paid or unpaid, including members of the Board of Education, and their professional or nonprofessional staff and appointees.
2. "Interest" means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the school district, or a lawful class of such residents or taxpayers. An officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly or indirectly owns or controls more than 5% of the organization's outstanding stock.

Standards of Conduct

Every officer and employee of the Clinton-Essex-Warren-Washington BOCES shall be subject to and abide by the following standards of conduct:

1. *Gifts:* He/she shall not directly or indirectly solicit any gift or accept or receive any gift having a value of \$75 or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him or her in the performance of his or her official duties or was intended as a reward to any official action on his or her part. However, the Board welcomes and encourages the writing of letters or notes expressing gratitude or appreciation to staff members.

Nothing herein should be construed as prohibiting the traditional exchange of holiday gifts between officers or employees, provided discretion is used to ensure that gifts having a value of \$75 or more are not accepted by any officer or employee. Gifts from children that are principally sentimental in nature and have a value of less than \$75 may be accepted in the spirit in which they are given.

2. *Confidential Information:* He/she shall not disclose confidential information acquired by him or her in the course of his or her official duties or use such information to further his or her personal interest. In addition, he/she shall not disclose information regarding any matters discussed in an executive session of the Board whether such information is deemed confidential or not.
3. *Disclosure of Interest:*
 - (a) Whenever a matter requiring the exercise of discretion comes before him or her, either individually or as a member of the Board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the officer or employee shall disclose in writing the nature of the interest.
 - (b) The disclosure shall be made when the matter requiring disclosure first comes before the officer or employee, or when the officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
 - (c) The disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the Board. Any disclosure made to the Board shall be made publicly at a meeting of the Board and must be included in the minutes of the meeting.
4. *Investments in Conflict With Official Duties:* He/she shall not invest or hold an investment directly in any financial, business, commercial or other private transaction that creates a conflict or would otherwise impair the person's independence of judgment in the exercise or performance of his or her official duties.
5. *Private Employment:* He/she shall not engage in, solicit, negotiate for or promise to accept private interests when that employment or service creates a conflict with or impairs the proper discharge of his or her official duties.
6. *Future Employment:* An officer or employee shall not, after the termination of service or employment with the school district or Board, appear before the school district or Board or any panel or committee of the Board, in relation to any case, proceeding, or application in which he or she personally participated during the period of his or her service or employment or that was under his or her active consideration. This shall not bar or prevent the timely filing by a present or former officer or employee of any claim, account, demand or suit against the district on his or her own behalf or on behalf of any member of his or her family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

Distribution of Code of Ethics

The District Superintendent shall cause a copy of the Board's Code of Ethics and this accompanying regulation to be distributed to every officer and employee of the school district.

Each officer and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his or her office or employment. In addition, the District Superintendent shall ensure that a copy of Article 18 of the General Municipal Law shall be kept posted in each public building under the district's jurisdiction in a place conspicuous to the district's officers and employees.

Penalties

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of the Board's Code of Ethics and its accompanying regulation may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.

Adopted May 14, 2014

BOCES BOARD OFFICER AND BOARD MEMBER RESPONSIBILITIES EXHIBIT*

As a member of my Board of Cooperative Educational Services, I will strive to improve public education, and to that end I will:

- attend all Board Meetings insofar as possible, and become informed concerning the issues to be considered at those meetings;
- recognize that I should endeavor to make policy decisions only after full discussion at publicly held Board Meetings;
- render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
- encourage the free expression of opinion by all Board Members, and seek systematic communications between the Board and students, staff, and all elements of the community;
- work with other Board Members to establish effective Board policies and to delegate authority for the administration of the schools to the District Superintendent;
- communicate to other Board Members and the District Superintendent expressions of public reaction to Board policies and school programs;
- maintain familiarity with educational issues through study and participation in programs providing needed information, such as those sponsored by state and national school boards associations;
- support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff;
- avoid being placed in a position of conflict of interest, and refrain from using my Board position for personal or partisan gain;
- take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law; and
- remember always that my first and greatest concern must be the educational welfare of the students.

Board Member Signature

Date

* These guidelines are designed to reinforce the understanding of each Board Member's responsibilities.

Adopted May 14, 2014



INSTRUCTIONAL SERVICES CENTER
Teri Calabrese-Gray
Assistant Superintendent for Instruction
and 21st Century Learning

gray_teri@cves.org
518-561-0100
FAX 518-561-0240

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Dr. Mark Davey
FR: Teri Calabrese-Gray TCG
DA: June 26, 2020
RE: July 2020 Board Report

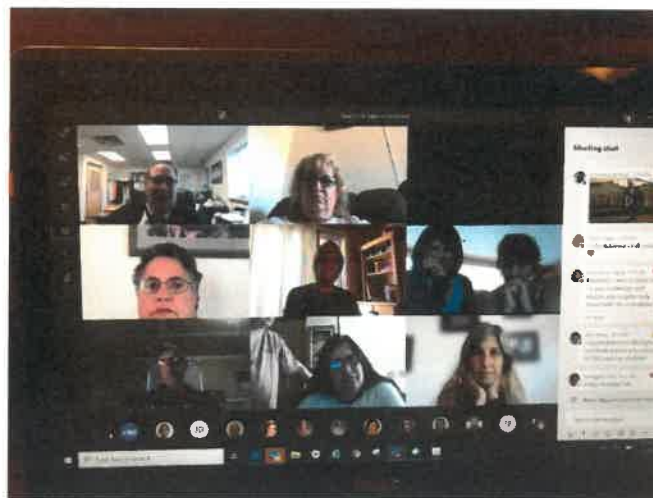
RECEIVED

JUN 29 2020

OFFICE OF DISTRICT SUPT.
CEWW BOCES

CVES CELEBRATES OUR THIRTEEN OUTSTANDING 2019-2020 RETIREES

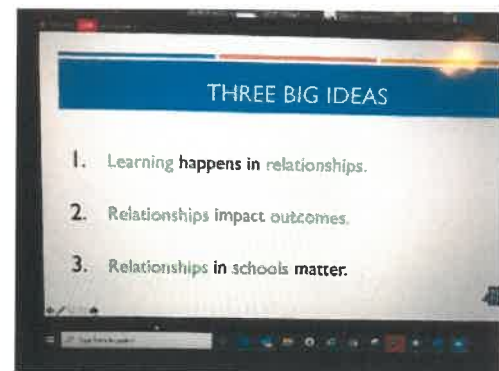
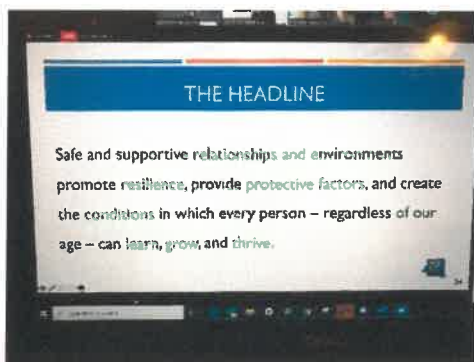
On Wednesday, June 17th we held a district-wide Microsoft Teams meeting to virtually celebrate the thirteen, CVES 2019-2020 retirees. Dr. Davey welcomed everyone and thanked those retiring for their combined service of more than 290 years. All the divisions highlighted their retirees and provided them with a proper send off. Betsy Laundrie created a video presentation to highlight all our retirees. We asked the retirees to keep their cameras on throughout the meeting so they could be visible as the honorable guests. Even retirees who retired earlier this year, were able to attend. A special thank you to the members of the planning committee (Betsy Laundrie, Erin LaDuke, Shelly Bouyea, Catherine Premore and Teri Calabrese-Gray). Each retiree received a priority box containing their CVES certificate, letters and cards from their colleagues, along with a retirement party package from Amazon and a gift certificate to Rambach's Bakery for the dessert of their choice.



NYSED HOSTS FOUR REGIONAL MEETINGS FOR THE REOPENING SCHOOLS TASK FORCE: RECOVERING, REBUILDING, AND RENEWING THE SPIRIT OF OUR SCHOOLS

The New York State Education Department recently hosted four virtual, regional meetings across NYS. The Task Force members were comprised of parents, teachers, school and district leaders, school board members, and other interested parties from every region of the State.

By working together with these partners, SED will ensure that the issues of health, safety, and educational equity always come first. The Task Force will provide the Board of Regents and the Education Department with thoughtful and inclusive input needed to develop the guidance and regulatory changes that will enable New York's school districts, charter schools, and non-public schools to safely reopen their schools. Now they will begin to synthesize the large volume of feedback from the meetings and SED will develop guidance and regulatory changes. They will present this at their July Board of Regents meeting. While no one can predict the new challenges that may arise over the coming weeks and months, it is imperative that districts across NYS plan for a safe and orderly return to school. Without question, the paramount concern is to ensure the health and safety of everyone in our educational community.



NYSED AND STATE LIBRARY LAUNCH 2020 SUMMER READING PROGRAM, "IMAGINE YOUR STORY"



The New York State Education Department and the New York State Library are partnering with 1,100 public libraries and neighborhood branches statewide to launch the 2020 *Summer Reading at New York Libraries* program. The free, annual program gives children and their families the opportunity to access the vast resources of New York's public libraries to support summer reading and learning.

This year's theme is "Imagine Your Story" and, due to COVID-19, local libraries across the State are reimagining summer reading this year in new and different virtual formats with exciting online activities, programs and events.

The 2020 summer reading theme is "Imagine Your Story," a celebration of fairy tales, folklore, mythology, and sharing your own unique story and voice. This year, libraries across the state offer a selection of exciting online and virtual programming – special events, reading challenges, fun activities, and more – throughout the summer months. Due to safety precautions still in place during the COVID-19 state of emergency, local libraries across the state are reimagining summer reading this year in new and different virtual formats with exciting online activities, programs and events.

Public and school libraries are working closely together to make Summer Reading resources and activities available to all students and families. Kids, teens and families can [visit their local public library's website](#) to find out how to sign up for Summer Reading events and activities, then register online to track books and e-books and earn badges and prizes from their local library.

In addition to partnering with local libraries and the State's 23 public library systems to offer *Summer Reading at New York Libraries*, the State Education Department and the State Library partner with various statewide organizations such as the New York State Senate and Assembly, Hunger Solutions New York, the New York State Reading Association, the New York Library Association, the School Library Systems Association of New York State, 4-H, the New York Council for the Humanities to bring summer reading to communities throughout the state.

The New York State Library is a program of the State Education Department's Office of Cultural Education. Further information can be obtained by [visiting the Library's website](#).

BOARD OF REGENTS ACTED ON THIRD SERIES OF EMERGENCY REGULATIONS TO EASE BURDENS ON EDUCATORS, STUDENTS AND PROFESSIONALS IN THE WAKE OF THE COVID-19 PANDEMIC

At the June Board of Regents meeting, they adopted emergency regulations that afford essential flexibility for educators, students and professionals to address issues due to the COVID-19 pandemic. Some of the amendments included:

High School Equivalency Diploma. If a testing center is closed due to COVID-19, a high school equivalency diploma candidate shall not be required to take a sub-test of an examination where the candidate has been exempted from or passed 5 corresponding Regents examinations or other examinations approved by the Commissioner.

Hands Only CPR Instruction. Commissioner's regulations are amended to exempt senior high schools from being required to provide an opportunity to students to demonstrate the psychomotor skills necessary to perform hands-only compression CPR for the 2019-20 school year.

Regents Exam requirements for Online Blended Learning. A student shall not be required to pass a Regents examination and/or other assessment to receive credit for online blended learning where a student has been exempted from such examination and/or assessment.

Regents Exam Requirements for Make Up, Incomplete or Failed Course Credit. A student shall not be required to pass a Regents examination and/or other assessment to receive credit for make -

up, incomplete or failed course credit where a student has been exempted from such examination and/or assessment.

Declination of Exemption from Graduation Assessment Requirements. Parents or persons in parental relation of students scheduled to graduate in June or August of 2020 who have been exempted from a graduation assessment requirement shall be given the opportunity to decline such exemption.

Summer School Instruction. A summer school session that provides initial course credit without the benefit of previous instruction shall provide 45 hours of instruction or the equivalent to award ½ credit and 90 hours of instruction or the equivalent to award 1 full credit to provide flexibility for summer school instruction during the COVID-19 crisis.

Teaching Assistant Certificate Extension. Extends the expiration date of Teaching Assistant Level I certificates, Level I Renewals, Level II certificates, Pre-Professional certificates, and Pre-Professional Renewals from August 31, 2020 to January 31, 2021 to provide candidates with the time needed to work in schools and complete the requirements for the next level Teaching Assistant certificate.

Adoption and Publishing of Data Security and Privacy Policy Deadline. Extends the date required for the adoption and publishing of data security and privacy policies by educational agencies from July 1, 2020 until October 1, 2020.

Child Abuse in an Education Setting Training Deadline. Extends the deadline to complete the child abuse in an educational setting training from July 1, 2020 until September 30, 2020.

For a complete description of the changes, please click on the Regents [item](#).



CV-TEC DIVISION
Michele M. Friedman
Director of Career and Technical Education

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CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: June 22, 2020
RE: July 2020 Board Report

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CV-TEC Celebrates 319 CTE Graduates

Congratulations to the 319 Graduates of the CV-TEC Class of 2020. Graduation Ceremonies were held virtually for all three CV-TEC Campuses in June and can be viewed on our CVES website. Our graduates were recognized for completing their NYSED CTE Approved Programs of Study, New Visions, PreCTE and LPN Programs. Students were also celebrated for earning the NYSED Advanced Regents Designation: CTE Technical Endorsement for excellence in Career and Technical Education, achievement of the President’s Award for Academic Excellence, membership into the National Technical Honor Society, attainment of the National Work Readiness Credential and the NYSED Career Development & Occupational Studies (CDOS) Credential, and various other scholarships and recognitions.



Tammy Eldredge (Post-Secondary), Emily Whitney (Keene Central School) and Cole Glebus (Moriah Central School) were awarded the 2020 CV-TEC Award of Excellence for their outstanding achievements during their time at CV-TEC. Congratulations to all of our CV-TEC Graduates!

160 High School Students Earn the NYSED Board of Regents CTE Endorsement:

- **NYSED Advanced Regents Designation: CTE Endorsement:** Students who successfully complete their CTE Program of study with a cumulative GPA of 85% or higher or previously passed a NYSED approved industry technical assessment, completed the CV-TEC Professional Portfolio Requirements and Job Target Competencies Assessment, and all NYSED graduation requirements are eligible to earn Advanced Regents Designation/CTE Endorsement on their high school diploma.



| | |
|---|------------|
| High School Students Eligible: | 237 |
| # Technical Endorsement Earned: | 160 |
| HS Earning Technical Endorsement | 68% |

Component District High School Results:

Number of Students Earning Technical Endorsement

| | | | |
|------------------|-----------|--------------------|-----------|
| AVCS | 9 | BCS | 21 |
| BVCSD | 4 | CHAZY | 12 |
| CROWN PT | 2 | KEENE | 1 |
| MORIAH | 7 | NAC | 18 |
| NCCS | 20 | PERU | 23 |
| PHS | 15 | SARANAC | 13 |
| SCHROON | 5 | TICONDEROGA | 6 |
| WILLSBORO | 4 | | |

National Work Readiness Credential (NWRC) at CV-TEC

The National Work Readiness Credential is a nationally administered certification of an individual's readiness for entry-level work as defined by employers. The assessment includes four modules: situational judgment, active listening, reading with understanding, and using math to solve problems. It is the first assessment for entry-level workers to provide a universal, transferable, national standard for work readiness. CV-TEC is **proud** to provide an opportunity for students to earn this National Credential!



2020 Results:

All CV-TEC students on target for completing their CTE Program in 2020 were eligible to participate in the NWRC Assessment. **226 of the 313 eligible students successfully earned the NWR Credential; an outstanding 72% success rate!**

The Need for a Credential

For Employers: 40% of job applicants lack the basic skills necessary to be successful entry-level workers. NWRC will provide businesses with a pool of qualified applicants who are ready to work.

For Workforce Investment Systems: Education & Training programs are not aligned with labor market needs and there is no general agreement on what is important for entry-level workers to know. NWRC will provide a direct link to labor market entry and provide a common standard of what's important for entry-level workers to know.

CV-TEC Preparing Students for the National Work Readiness Credential

- CV-TEC has developed curriculum and a preparation program to prepare students on target for completing their CTE Programs to take the NWRC tests prior to graduation.
- Curriculum is aligned with NYS Learning Standards. It addresses employment goals through Career Planning, technology and EFF Role Maps to address individual roles and responsibilities as family member, employee, and citizen.

Structure of the Credential

- Four (4) Test Components
 - Read With Understanding (60 minutes);
 - Use Math to Solve Problems (60 minutes);
 - Active Listening Test (60 minutes);
 - Situational Judgment Test (60 minutes).
- Focused on application of knowledge and skills in workplace settings based on The National Institute for Literacy's "Equipped for the Future" applied learning standards and the U.S. Department of Labor's work on SCANS.
- Computer-delivered

Benefits of the Credential

- **For High School Students:** Satisfies the NYSED graduation requirements under the CDOS Graduation Pathway.
- **For Job Seekers:** Demonstrate to employers that they have the skills to be successful in entry-level jobs and advance in the workplace.
- **For Employers:** Reduce recruitment costs; improve productivity; minimize turnover; and maximize the effectiveness of on-the-job training.
- **For the Workforce Development System:** Facilitate a common understanding among employers, workers, and educators about the skills necessary to obtain entry-level work. Promote the development of training programs that are appropriate to the needs of employers and job seekers.



SPECIAL EDUCATION DIVISION

Matthew Slattery, Director

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CVES MISSION

CVES, in partnership with local school districts and their communities, the Board of Regents and the Commissioner of Education, will be a leader in providing quality, cost-effective programs and services that support school districts and their communities to achieve higher standards through enhanced educational opportunities.

To: Dr. Mark Davey, District Superintendent
From: Matt Slattery
Date: July 2020
Re: Board of Cooperative Educational Services Report

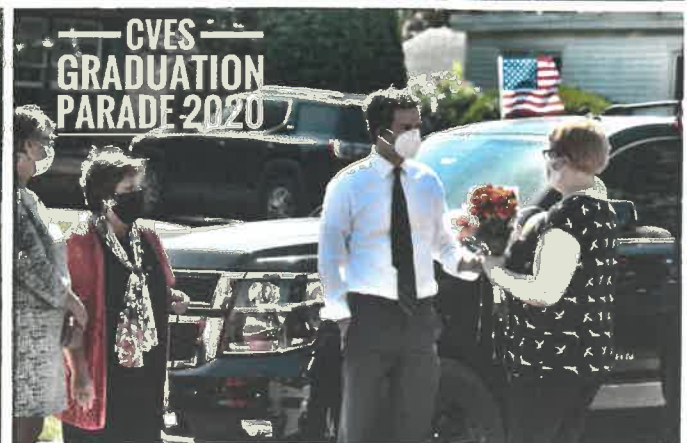
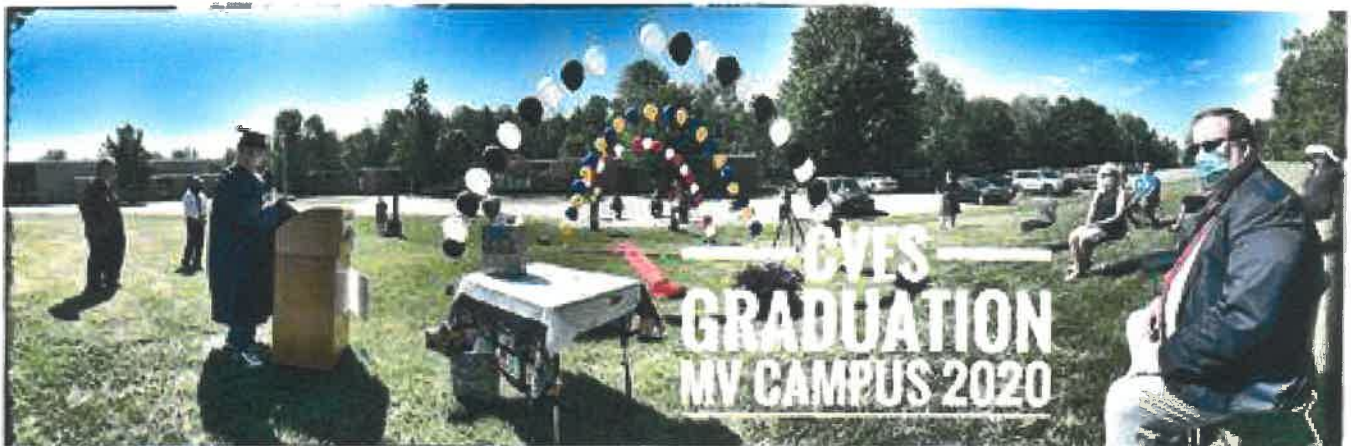
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JUN 25 2020

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A Time to Celebrate – Graduation 2020

Congratulations to our seven graduates from our WAF campus and our five graduates from our MV campus! To make our end of the year graduations special for our students during this unprecedented time, we were able to engage with each of our families to find out what their desires were for this capstone event. From our WAF campus, we were able to offer individual choices of a graduation parade or an in-person singular ceremony, as well as an open invitation to join us in 2021 to walk across the stage along in addition to our virtual celebration. In Mineville, we were able to hold an in-person singular ceremony for our graduates along with the virtual celebration. Our virtual graduation premiere will be released, in a protected format, on Tuesday, June 30. Invitations will be forthcoming.



PBIS Adapts to Future Schoolhouse

Our PBIS committee met as TEAMS Working Group from June 15-17, 2020. Keeping in mind that social, emotional, and behavioral needs will intensify upon return, we examined the newly adopted *2019-2020 PBIS Behavior Matrix*, noting the need for greater fidelity and adaptations according to safety guidelines. We acknowledged the need for increased participation among our middle and secondary students, finding ways for them to contribute to our culture of caring and resilience.

A 2020-2021 calendar of in-class thematic activities has been created, with more focus on multicultural education in light of current social issues. A decision was made to implement the *Bulldog Pride Slips* once again in response to the anticipated need for more frequent, in-class positive behavior reinforcement. Our group created a new *PBIS Menu of Reinforcer Options* that centers around the *non-tangibles* of interpersonal connections and social interactions. Teachers will have the autonomy to decide the number of *Bull Dog Bucks* that will be needed for spending, based on individual needs of frequency and intensity of reinforcement. One thing is certain in this time of unknowing, the staff of PBIS are committed to the best interests of our children.

Workforce Development for our Dedicate 1:1 Aides

Our Special Education Division considers reflective practice to be a building block for future innovation. To bring closure to many weeks of TEAMS learning, our aides were asked to make meaning of our experience: *Stronger in Broken Places*. They were asked to think about what was memorable about Covid-19, their brightest and darkest memories. They were asked to consider what their personal strengths were before the closing...and now. Jennie of Mineville wrote *"I know I am working on myself and hoping to help others see how much better life would be if we don't look just at the outside of others but look for the good in others and treat everyone equal! Now I know that we all can make a difference in humanity....in school and in life. I have learned a lot from all your videos and training. Thank you so much! I can't wait to get back to some kind of normalcy."*

Aides were also asked to assess their own professional growth. For example, in response to the query, "Recognizing the role that the brain plays in learning, what will you stop doing?" Donna from WAF shared, *"I will stop assuming that the student is ready to do their work immediately and learn, because they may not be in a good place mentally and emotionally to learn. I will stop judging the behavior and understand that their behavior is stemmed from a crisis of what actually happened to them, and what they are going through."* The depth of response shows the degree to which our workforce has internalized our core values. This degree of mindfulness will be the foundation of continued growth of our organization.

STOP: Transportation Supervisors on the Road

Our 2020 school year cannot close without recognizing numerous Transportation Supervisors who went above and beyond during the closure. The closing of the schoolhouse revealed that many families did not have access to internet and technology. This inequity prompted the need for paper packet exchange among teachers and families. Working in collaboration with our CVES Cafeteria Food Delivery system, these essential leaders arranged for the regular pick-up and relay of paperwork back to our WAF building. Each and every one expressed a willingness to help out and do what they could. Special gratitude to Julie LeClair of Northern Adirondack; Dean Lincoln of Ausable; Norbert Neiderer of Plattsburgh; Dave Wagoner of Peru; Ben L. Perry of Saranac; Steve Stone of Northeastern Clinton; James Chauvin of Beekmantown; and Barry West of Chazy. Thank you for your miles of kindness.

Congratulations To Our Retirees – Over 190 Years of Service

On behalf of the Special Education Division, congratulations and best wishes for a happy retirement to Oliver, Lisa, Kathy, Deborah, Mary Beth, Colleen, Marshia, and Melissa.

Teachers, counselors, and support staff play an essential role in supporting students so that they can be successful. With over 190 years of dedication, experience, and service to the students and families of our North Country Community - we thank this fine group for being a part of our CVES Family and for making a difference in the lives of countless students.

Congratulations on a wonderful career, and best wishes for their next adventure.

*For each petal on the shamrock
This brings a wish your way
Good health, good luck, and happiness,
For today and every day.*



Our ESY Remote Learning Plan

During the school closure period, our remote learning model has been successful with high student engagement and strong parent communication. We will continue to build upon these successes as we plan and prepare for our ESY-Remote programming. Our goal will be to continue to deliver quality programming, services, and supports to our students and families in an innovative way.

Instructional Expectations

- A weekly schedule will be created for each student and shared with their family by the classroom teacher. The goal is to organize instructional learning and related services, individualized for each student, and to clearly communicate expected learning opportunities. Sample below.

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|---|---|---|--|
| 9 a.m. Morning Meeting via TEAMS Video (class) | 9 a.m. Morning Meeting via TEAMS Video (class) | 9 a.m. Morning Meeting via TEAMS Video (class) | 9 a.m. Morning Meeting via TEAMS Video (class) | 9 a.m. Morning Meeting via TEAMS Video (class) |
| 10 a.m. ELA Activity via TEAMS Video (1:1) | 10 a.m. Math Activity via TEAMS Video (1:1) | 10 a.m. ELA Activity via TEAMS Video (1:1) | 10 a.m. Math Activity via TEAMS Video (1:1) | 10 a.m. Group Activity via TEAMS Video (1:1) |
| A.M. Classroom TEAMS Post - Movement Break | A.M. Classroom TEAMS Post - Movement Break | A.M. Classroom TEAMS Post - Movement Break | A.M. Classroom TEAMS Post - Movement Break | A.M. Classroom TEAMS Post - Movement Break |
| 11:30 PT Session via TEAMS Video | 11:30 Art Instruction, TEAMS Video (class) | 11:30 OT Session via TEAMS Video | 11:30 PT Session via TEAMS Video | 11:30 OT Session via TEAMS Video |
| P.M. Classroom TEAMS Post - Independent Activity | 1 p.m. ELA Activity via Teams Video (small group) | 1 p.m. Virtual Field Trip via TEAMS Video (class) | 1 p.m. ELA Activity via Teams Video (small group) | P.M. Classroom TEAMS Post - Independent Activity |
| 1:30 p.m. Speech via TEAMS Video (1:1) | | 1:30 p.m. Speech via TEAMS Video (1:1) | | 1 p.m. – Parent Phone Call |

- Enriching Activities: each class will receive a weekly lesson in
 - o Art by Ms. Roxana Palmer
 - o A virtual field trip/experience by Mr. Jordan Wendling

Microsoft Teams

- Microsoft Teams will continue to be our learning platform of choice. In cases where a family identifies a barrier to this type of learning (internet or device), we will individualize our instructional approach to meet the family/student needs (paper-pencil packets, phone calls, etc...).
- Each classroom will have their own Microsoft Team, that other teachers and service providers will be invited to.
 - o Naming Convention: 2020 Summer – Teacher’s Name (i.e. 2020 Summer – Slattery)
 - o We will also setup one Team to organize our summer staff for meetings, announcements, and submission of daily work logs (2020 Summer Staff)

Related Service Providers (RSPs)

- RSPs will provide appropriate teletherapy in line with each student’s IEP.
- RSPs can continue to provide teletherapy through established emails within calendar on TEAMS.
- We will follow the same teletherapy procedures established and outlined in our [Emergency School Closure OT/PT Related Service Provider Continuity of Service Plan](#).
- RSPs will complete the [Student Plan for Delivery of Services-ESY Remote](#) for each student, option 1 or 2.

Required Documentation

- SchoolTool will continue to be our accountability tool under the “Notes” tab for each student
 - o Document all contacts with student and family
 - Enter a SchoolTool Note each time you contact a parent and/or student
- Your daily work log will be submitted via TEAMS 2020 Summer Staff
 - o Please complete by the end of each day. Thank you!
- Attendance Process
 - o Please keep record of student attendance (participation) based on daily meaningful interactions. These are defined as:
 - Student submission of an assignment or completion of an assessment
 - Student participation in an online forum, chat log, or discussion thread
 - Student participation in a related service therapy
 - Student/family phone call, email, or response to teacher email
 - Phone, email, and/or other digital communication with a family member who confirms student interaction/engagement
- Electronic Timesheets and AESOP for absences

Timeline

- July 6: initial contact with parent/student
 - o Introductions, purpose, framework for instruction, barriers identified, etc...
- By July 8: establish weekly schedule
 - o Schedule all related service providers
 - o Schedule all art and virtual field trip/experience lessons
- By July 9
 - o Roll schedule out to families and begin instruction
- August 14: last day of ESY
 - o Complete and submit ESY progress notes by this day

Thank you for your work in ensuring our students’ success!